

## **Group 7 – team E – Helios**

### **Week 2**

**18/02/2014**

#### **Attendance list**

Present at the meeting were; Jonas De Broyer, Wout Dierickx, Yannick Michiels (responsible for meeting), Bram Cludts & Kristoff Fluyt (report writer)

#### **Agenda**

The items to be discussed at the meeting were:

- 1) Attempt first seminar about solar panel and DC-motor
- 2) Testing the solar panel and making calculations
- 3) Getting feedback from coach

#### **Discussion**

- 1) Every teammember should attempt the seminar
- 2) Doing some tests with the solar panel and make a excel file of it. The tests will be done in team and mostly Wout Dierickx will make the excel file.
- 3) Coach was absent so no feedback possible

#### **Summary task list last week**

- 1) Forming the team
- 2) Exchanging contact info
- 3) Setting up a planning
- 4) Setting his individually goals for this project
- 5) Make a template for weekly reports

#### **To-do list next week**

- 1) Ask coach for feedback.
- 2) Going to 2<sup>nd</sup> seminar about the race strategie.
- 3) Make the assignment by at least fryday
- 4) Feedback about WBS, POA and Gantt chart

#### **Date of next meeting**

25/2/2014 (Group T class 11.04)