DECLASSIFIED E.O. 12065 SECTION 3-402/NNDG NO. 7750/3

RG 331, National Archives and Records Service

Allied Operational and Occupation Headquarters, World War II

SUPREME COMMANDER FOR THE ALLIED POWERS

Civil Affairs Section

Kyushu Civil Affairs Region

Misc Procurement File

1949

Procurement Demands to Labor Reports

Box No. 3141

(Compiled by National Diet Library)

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GHQ/SCAP Recor	ds (RG 331	, National	Archives and	Records	Service)
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Description of contents

Box no.

Folder title/number: Procurement Demand JPNA 192

Date: May 1949

Subject:

Classification	Type of record
035.4	1

- Item description and comment:
- Reproduction: (6)

No

Film no.

Sheet no.

(Compiled by National Diet Library)

GPA Form 1

(4-46)

PROCUREMENT DEMAND
On Imperial Japanese Government

t

JPNA - 192 -

Account Code (If Applicable to all Items): See Below

ms): See Below Demand No.
(Read Instructions on Back of this Form)

Quantity Item Unit Specific Description of Items Desired No. PAG 107-63-1010-08 7,665 OUTRIGHT COPIES DELIVER TO COMMANDING OFFICER: ea Mie Military Government Team, 2,393 730 Tsu, Mie Toyama Military Government Team, 2,393 Sakurabashi-dori, Toyama 730 Kyushu Military Government Region, 3,590 1,095 Tenjinno-cho, Fukuoka. Fukuoka Military Government Team 2,393 730 · Horibata-Yakuin, Fukuoka Kagoshima Military Government Team, 2,393 Yamashita-cho, Kagoshima Kumamoto Military Government Team, 2,393 730 Tenjin-eho, Kumamoto Nagasaki Military Government Team, 2,393 730 Shindaiku-machi, Nagasaki Oita Military Government Team, 2,393 730 Kaneike-machi, Oita Miyazaki Military Government 2,393 730 10, Beppu-cho, Miyazaki Saga Millitary Government Team 2,393 730 Aka oto-cho, Saga

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12. All copies of the procurement demand will be signed.

13. If the military government unit preparing and processing the demand is the same, only the second of the two "Military Government Unit" blocks will be completed.

14. List of papers in connection with procurement, number of copies and by whom prepared:

a.	Procurement demand, GPA Form 1	6 copies	Military government unit
b.	Unit requisition	3 copies	Requesting unit
c.	Plot and building plans	5 copies	Requesting unit
d.	Specifications as to rehabilitation		
	and operation desired	5 copies	Requesting unit
e.	Construction drawings	2 copies	Appropriate staff section
f.	Construction specifications	2 copies	Appropriate staff section
istrib	ution of papers and number of copies:		
a.	Central Records	1 copy	of 14a above
b.*	Military government unit	1 copy	of a, b, c and d
c.	Appropriate staff section	1 copy	of a, b, c, d, e and f
d.	Requesting Unit	1 copy	of a, b, e and d
e.	Japanese Liaison Office	1 copy	of a, c and d
f.	Japanese supplier	1 copy	of a
g.	or Japanese property owner	1 copy	of a, c and d
h.	or Japanese contractor	1 copy	of a, e and f

- of a, e and f 16. Amended demands will be prepared and distributed in the same manner.
- 17. Military Government will forward Central Records copy directly to Military Government Section. Headquarters Eignth Army, APO 343, attention Procurement Division.
- 18. Japanese Liaison Office will enter name and address of Japanese supplier, contractor, or service company under "Suggested Source", if none is indicated.

- 19. Changes in the source (delivery point) and date and method of delivery will be coordinated with the military Government unit and will be corrected on the form by the Japanese Liaison Office before signature and return.
- When demand is prepared by one military government unit and forwarded to another military government unit for processing on the Japanese, extra copies of each paper must be made for the files of the processing unit.
- \*\* Inclosure references are to Eighth Army Operational Directive.

points of delivery,

PROCUREMENT DEMAND GPA Form 1 On Imperial Japanese Government (4-46) JPNZ - 192 See Below Demand No. Account Code (If Applicable to all Items):\_ (Read Instructions on Back of this Form) Quantity Unit Item Specific Description of Items Desired OFFICIAL 107-00-101-08 1.825 OUTRIGHT DELIVER TO COMMANDING OFFICER: COPIES Counter Intelligence Corps, Area 1,197 36 (Hachinge Sub-Area) Acmori 365 Counter Intelligence Corps, Area 1,197 -36 (Hirosaki Sub-Area ) Aomori 365 Counter Intelligence Corps, Area 1,197 37 Sapporo-shi, Hokkaido 365 Counter Intelligence Corps, Area 1,197 365 35 Norioka, Iwate Counter Intelligence Corps, Area 1,197 365 7, Tsushima-machi, Okayama Total expenditures made to fulfill the provisions of this procurement demand will be limited to ¥ 699,917. When expenditures made in connection with this equal 80% of the sum designated herein, SPB will notify Ho. Eighth Army, Proc. Sec. in accordance with standard existing instructions published in SPB Cir. #27. RECEIPT INSTRUCTIONS See attached Receipt Instrctuions. pb (Detach Along this Line for Additional Pages) Nippon Times, Yuraku-cho, Chiyoda-ku, Tokyo Suggested Source : Address 1420 thru 1425, 1468 thru 1472 Name thru 1474, 1476, 1477, 1485 thru 1487 Authority for SCAP APPROVED Forecast (Japanese Delivery) (Occaffence Biolog Up) Restricted Item: Delete One Ship Delivery April 1949 0 31 March 1950 By: (Air) (Weter) (Bail) (Road) Required :\_ Delete Three Calendar Date or Period Deliver As indicated above To: Phone Prefecture Location Organization Name of Receiving Officer Requested As indicated above. By: Prefecture Phone Location Organization. Name of Requesting Officer Approved Kanagawa 8th Army. tant General. By :. Prefecture Phone Headquarters Staff Section Name of Approving Officer Per Adjutant General c/s dated 5 March 1949, filed w/JPNA - 193 Remarks and Instructions: (Space for Mil. Govt. Unit Preparing and Forwarding Demand to Another Mil. Govt. Unit) Typed: Mil. Govt. Hq. & Hq. Co.\_ Branch Mil. Goyt. Officer Prefecture Unit (Space for Mil. Govt. Unit Processing Demand to Japanese)
Fighth Army Procurement Section JOHN C. COLLINS, Major, Ord. Mil Govt. Hq. & Hq. Co. Mil. Govt. Officer Branch Rank Prefecture Unit Typed: JOHN C. COLLINS, Major, 13 April 1949 Dated: (Space for Japanese Only) P. D. Received By: /s/ Y, Shi Prefecture Commands in accordance with

# INSTRUCTIONS FOR USE OF GPA FORM 1 (Local reproduction of this form is not authorized)

- 1. This form will be used for the procurement of all Japanese supplies and facilities except labor, enemy surrendered facilities, equipment held for reparations, and facilities of United States. Allied, and Neutral nationals.
- 2. The procurement demand number assigned this demand will be used for subsequent receipts and releases of the supplies and facilities hereon and will consist of a three group letter and number combination as follows: First group—A four letter code to indicate the prefectural area and administrative region wherein the demand is prepared (not necessarily where processed to the Japanese), see Incl 4\*\*. Second group—A single consecutive numerical sequence starting with one, covering all procurement demands irrespective of approving or using agency, for a particular prefectural area. Third group—A consecutive letter sequence for amendments to a particular procurement demand starting with the letter A for the first amendment. Illustration: KYTE-5 or KYTE-5-A.
- 3. Limit a particular procurement demand to a single approving staff section, to a single prefecture, and to supplies and facilities of either a total (outright) or monthly (rental) relative value.
- 4. Describe as completely as possible including, if known, Japanese name, type, quality, grade, model, rated capacity, and other descriptive nomenclature of the item. Include complete address in case of real estate or construction work. Construction demands will be cross-referenced to real estate demands which procured the site.
- 5. In describing items desired, use nomenclature equivalent to that listed in Incls 7 to 10\*\*.
- 6. Indicate, when appropriate, materials, equipment, labor, and supervision furnished by the occupation forces to the Japanese in the fulfillment of the demand.
- 7. If a single account code is not applicable to all items on the demand, enter after each item described, the proper account code given in Incl 5\*\*.
- 8. Detach the lower half of all except the last page, if more than one page is required.
- 9. Under "Suggested Source", indicate names and addresses of possible Japanese suppliers, contractors, or service companies.
- 10. Under "Deliver To", indicate the name of the officer who will have direct contact with the Japanese property owner or contractor in the case of real estate, construction work, or services.
- 11. Under "Remarks and Instructions", include the following, if appropriate:
  - a. Packing and shipping instructions.
  - b. "Delivery already made", and reason for necessity of issuing such confirmation demand.
  - c. Reference to any attached statements, sketches, plot plans, maps, overlays, drawings and specifications.
- 12. All copies of the procurement demand will be signed.
- 13. If the military government unit preparing and processing the demand is the same, only the second of the two "Military Government Unit" blocks will be completed.
- 14. List of papers in connection with procurement, number of copies and by whom prepared:

a. Procurement demand, GPA Form 1	6 copies	Military government unit
b. Unit requisition	3 copies	Requesting unit
c. Plot and building plans	5 copies	Requesting unit
d. Specifications as to rehabilitation		
and operation desired	5 copies	Requesting unit
e. Construction drawings	2 copies	Appropriate staff section
f. Construction specifications	2 copies	Appropriate staff section
tribution of papers and number of copies:		

## 15. Distribution of papers and number of copies:

a. Central Records	1 copy	of 14a above
b.* Military government unit	1 copy	of a, b, c and d
c. Appropriate staff section	1 copy	of a, b, c, d, e and
d. Requesting Unit	1 copy	of a, b, c and d
e. Japanese Liaison Office	1 copy	of a, c and d
f. Japanese supplier	1 copy	of a
g. or Japanese property ov	mer 1 copy	of a, c and d
h. or Japanese contractor	1 copy	of a, e and f

- 16. Amended demands will be prepared and distributed in the same manner.
- 17. Military Government will forward Central Records copy directly to Military Government Section.

  Headquarters Eignth Army, APO 343, attention Procurement Division.
- 18. Japanese Liaison Office will enter name and address of Japanese supplier, contractor, or service company under "Suggested Source", if none is indicated.
- 19. Changes in the source (delivery point) and date and method of delivery will be coordinated with the military Government unit and will be corrected on the form by the Japanese Liaison Office before signature and return.
- When demand is prepared by one military government unit and forwarded to another military government unit for processing on the Japanese, extra copies of each paper must be made for the files of the processing unit.
- \*\* Inclosure references are to Eighth Army Operational Directive.

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DECLASSIFIED E.O. 12065 SECTION 3-402/NNDG NO. 7750/3 A .... RECEIPT INSTRUCTION Supplies with Consolidated Receipts 1. Applicable to: Supplies, materials and equipment for which frequent inter itted deliveries are made for which the GPA Form 2 will be prepared by the contractor and certified by the Receiving Officer for all shipments made during the designated period. 2. Contractor will make delivery of the supplies to the consignee in accordance with the delivery schedules as prescribed in the contract. If the cont actor so desires, he may present a hand receipt for signatures of the Receiving Officer. 3. Consignees will reject and return all supplies which are of poor quality, inferior workmanship, not in compliance with plans and specifications or not the equal of an approved sample or pilot model. Expenses in connection with the shipment and retusn of rejected items will be borne by the contractor without reimbursement. 4. Contractor will prepare nine copies of GPA Form 2 at such times when he desires payment as follows: a. Procurement receipt number assigned to the GPA Form 2 will be the same as was used on the procurement demand, GPA Form 1, except that the procurement demand amendment number (the second group of two digits) will be replaced by a partial receipt number, Partial receipt numbers for each demand will consist of a connective sequence of nu bers from Ol to OO assigned to each partial receipt. All shipments during a particular period for a particul or de and will be assigned a partial receipt number whether shipments were made to the same or different consignees. b. Item numbers used on the receipt will correspond to those used on the demand. Each receipt will show all item numbers which are on the demand even though no deliveries were effected for certain items. c. Specific descriptions, nomenclatures, produrement account codes (PAC), supply commodity codes (ZCC), stock nu bers and units of quantity will be as atated in the demand. d. Receipt will show the total quantity by item nu bers shipped during the periof, Items for which no delivery was made will be so noted. e. For each item number on the receipt the contactor will enter the yen u it cost and yen total cost. The sum of the yen total costs for each item will be entered on the receipt as the grand total cost of the receipt. f. Remarks space on the receipt will contain reference to any attached statements, hand receipts, etc. g. "Assistance" statement will be signed by the contractor and attached to the GPA Form 2, as follows: (1) I certify to the best of my knowledge and belief that I have received the materials, tools, equipment and/or labor stated below from the Occupation Force and/or Japanese Gdvernment in the performance of this demand. I further certify the itemized statement below is a true and accurate account and that a copy of this certificate and itemized state ent will be attached to the application for payment submitted to SPB FIscal Section.

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Signature
Name (Prit)
Title
Organization
Date Signed

Negative statements will not be attached.

- 5. Contractor will prepare and submit receipts at those times he desires to request a payment from SPB. THE CHARLEST LAST STREET FOR STATE
- 6. Receiving officer will make corrections in the quantities and nomenclature shown on GPA Form 2 by inserting the proper quantities and nomenclature. Receiving officer and SPB representative will initial all corrections and sign the GPA Form 2 in the appropriate spaces.
- 7. Receiving officers will distribute the nine signed copies of GPA Form 2 as follows: TO MITTER THE MENT OF THE PERSON OF THE PERS
- a. Four copies to the contractor by contractor's messenger or by mail, if a stamped self-addressed envelepe was attached to the signed GPA Form, PROC 136, to the appropriate SPB office. In accordance with SPB Circular #8 and #14 the Special Procurement Board Will:
  - (1) Retain two copies for file.

CENTRAL CONTRACTOR

- (2) Forward one copy to the Japan Board of Audit.
- (3) Forward one copy, when payment has been made, along with one copy of the PROC 136 to the Eighth Army Procurement Section. THE PLAN SECTION OF THE DESIGN OF THE PARTY SECTION OF THE PARTY SECTION OF THE PARTY SECTION.
- b. Two copies to this headquarters, Attention: Procurement Section
- c. Retain three copies if under the command of CONNAVFE or BCOF; or, retain one copy, forward one copy to appropriate requisitioning authority and one copy to the appropriate responsible commander if u der other command than COMNAVFE or BCOF. TOLLANDER LITTER CONTRACT TO LITTER SOLD FOR THE RESIDENCE OF THE PARTY OF THE PARTY.

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GPA Form 1 (4-46)

PROCUREMENT DEMAND

On Imperial Japanese Government

Account Code (If Applicable to all Items): Demand No. JPMA-192

(Read Instructions on Back of this Form)

Item Specific Description of Items Desired Unit Quantity No. SUPPLIES 1. Nippon Times (The Nippon Times Ltd.) ZCC 73490006 OFFICIAL PAC 107-50-101-08 Tokyo Military Government Team, 9,125 Chiyode-ku, Tokyo 3,590 1.095 Kanagawa Military Government Team Naka-ku, Yokohama 1,325 5,982 Shizuoka Military Government, Ote-machi, chizuoka 3,590 1,095 PAC 107-63-101-08 Shikoku llitery Government Region, Takametou, Kagawa 3.590 1,095 Ehime Military Government Team, 2,395 atsuyana, hime 730 Kagawa Military Government Team, 2,393 Takamutau, Kagawa 730 Lochi Military Government Team, 2,393 Loch-shi Lochi 730 Tokushima Military Government Team, 2,393 730 Tokushima Chugoku Military Covernment Region, 3,590 Euro, Hiroshima

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### Cauons.

- 12. All copies of the procurement demand will be signed.
- 13. If the military government unit preparing and processing the demand is the same, only the second of the two "Military Government Unit" blocks will be completed.
- 14. List of papers in connection with procurement, number of copies and by whom prepared:

	a. Procurement demand, GPA Form 1	6 copies	Military government unit
	b. Unit requisition	3 copies	Requesting unit
	c. Plot and building plans	5 copies	Requesting unit
	d. Specifications as to rehabilitation		
	and operation desired	5 copies	Requesting unit
	e. Construction drawings	2 copies	Appropriate staff section
	f. Construction specifications	2 copies	Appropriate staff section
15.	Distribution of papers and number of copies		
	a. Central Records	1 copy	of 14a above
	b.* Military government unit	1 copy	of a, b, c and d
	c. Appropriate staff section	1 copy	of a, b, c, d, e and f
	d. Requesting Unit	1 copy	of a, b, c and d
	e. Japanese Liaison Office	1 copy	of a, c and d
	f. Japanese supplier	1 copy	of a
	g. or Japanese property owner	1 copy	of a, c and d
	h. or Japanese contractor	1 copy	of a, e and f

- 16. Amended demands will be prepared and distributed in the same manner.
- 17. Military Government will forward Central Records copy directly to Military Government Section, Headquarters Eighth Army, APO 343, attention Procurement Division.
- 18. Japanese Liaison Office will enter name and address of Japanese supplier, contractor, or service company under "Suggested Source", if none is indicated.
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- \*\* Inclosure references are to Eighth Army Operational Directive.

GPA Form 1 (4-46)

### PROCUREMENT DEMAND On Imperial Japanese Government

Account Code (If Applicable to all Items): Demand No.\_ (Read Instructions on Back of this Form)

n	Specific Description of Items Desired		Unit	Quantity
	PAC 107-63-101-08	DFFICIA		
	DELIVER TO COMMANDING OFFICER: COPIES O	DURRION	T ea	8.395
	Hiroshima Military Government	4		
	Teem, Aure, Hiroshima 730	2,59	13	
	Okayama Military Government Team,			
	Okayama-shi Okayama 730 .	2,50	1.5	
	Shimane Military Government Team,	THE PARTY OF		
	lataue, chimene 730	2,59		
	Tottori Military Government Team,			
	Tottori-shi, Tottori 730	2,59	13	
	Yamaguchi Military Covernment			
	Toum, Tamaguchi 730	2,39		
	PAC 107-78-101-08			
	Tonoku Military Covernment Region.			
	Sendal, Mlyegi	5.59	0	
	Akita Military Covernment Team,			
	Akita-shi, Akita 730	2.39	13	
	Aomori Military Government Team,		CHIT	FIED THUE C
	Aomori -shi, Aomori 730	2,19		
	Fukushima Military Government			1
	Team, Fukushima 750	2,39	135	14 1/
	Iwate Military Government Team,		1	V. None
	Morioka, Iwate 730	2,39	13	r. T. DOMMER
	Yamngata Military Government		3	LST LT FA
	Toom, Yamagnta 750	2,39	13	

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- 12. All copies of the procurement demand will be signed.
- 13. If the military government unit preparing and processing the demand is the same, only the second of the two "Military Government Unit" blocks will be completed.
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a.	Procurement demand, GPA Form 1	6 copies	Military government unit
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c.	Plot and building plans	5 copies	Requesting unit
d.	Specifications as to rehabilitation		
	and operation desired	5 copies	Requesting unit
e.	Construction drawings	2 copies	Appropriate staff section
f.	Construction specifications	2 copies	Appropriate staff section
15. Distrib	oution of papers and number of copies:		
a.	Central Records	1 copy	of 14a above
b.	* Military government unit	1 copy	of a, b, c and d
C.	Appropriate staff section	1 copy	of a, b, c, d, e and f
d.	Requesting Unit	1 copy	of a, b, c and d
e.	Japanese Liaison Office	1 copy	of a, c and d
f.	. Japanese supplier	1 copy	of a
g.	or Japanese property owner	1 copy	of a, c and d
h.	or Japanese contractor	1 copy	of a, e and f

- or Japanese contractor 1 copy 16. Amended demands will be prepared and distributed in the same manner.
- 17. Military Government will forward Central Records copy directly to Military Government Section, Headquarters Eighth Army, APO 343, attention Procurement Division.
- 18. Japanese Liaison Office will enter name and address of Japanese supplier, contractor, or service company under "Suggested Source", if none is indicated.
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- \*\*\* Inclosure references are to Eighth Army Operational Directive.

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GPA Form 1 (4-46)

PROCUREMENT DEMAND

On Imperial Japanese Government

Account Code (If Applicable to all Items): See Bolow (Read Instructions on Back of this Form)

Demand No.

JPNA-192

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12. All copies of the procurement demand will be signed.

Japanese Liaison Office

or Japanese property owner

Japanese supplier

- 13. If the military government unit preparing and processing the demand is the same, only the second of the two "Military Government Unit" blocks will be completed.
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	e.	Appropriate staff section	1 copy	of a, b, c, d, e and f
	d.	Requesting Unit	1 copy	of a, b, c and d

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GPA Form 1 (4-46)

# PROCUREMENT DEMAND

On Imperial Japanese Government Account Code (If Applicable to all Items): 100 Below

JPEA-192 Demand No. (Read Instructions on Back of this Form)

Page.

Pages

Quantity Item Specific Description of Items Desired Unit No. OFFICIAL PAC 107-63-101-08 9,490 Ellitary Covernment Section, Hq. I Corps, Nakakyo-ku, Kyoto 1,095 Fukut Military Government Team, 2.393 730 Fukui Hyogo Military Covernment Teem, 2,393 730 Kobe, Hyogo Eyoto Military Government Team. 2.393 730 Ramikyo-ku, Eyoto Mara Miliatry Government Team, 730 2,393 Bara Csaks Military Government Team, 730 2,393 Higeshi-ku, Osaka Shiga Militery Government Team, 730 2,393 otsu. -hige Wakayama Military Government Team, 730 HUKSYOBE OFFIFIED TRUE COPY Tokai-Hokuriku Military Government 1,095 2,590 Region, Nagoya, Alchi Aichi Militery Covernment Team, 750 2,393 Magoya, Aichi Ishikawa Military Government Teen, J. L. DOMERR 8,393 730 Espazaws, Ishikaws Gifu Militery Government Team, 2,393 730 Gira

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	C.	Appropriate staff section	1 copy	of a, b, c, d, e and f

- c. Appropriate staff section 1 copy of a, b, c, d, e and f

  d. Requesting Unit 1 copy of a, b, c and d

  e. Japanese Liaison Office 1 copy of a, c and d

  f. Japanese supplier 1 copy of a

  g. or Japanese property owner 1 copy of a, c and d
- h. or Japanese contractor 1 copy of a, c and d
  16. Amended demands will be prepared and distributed in the same manner.
- 17. Military Government will forward Central Records copy directly to Military Government Section, Headquarters Eighth Army, APO 343, attention Procurement Division.
- 18. Japanese Liaison Office will enter name and address of Japanese supplier, contractor, or service company under "Suggested Source", if none is indicated.
- 19. Changes in the source (delivery point) and date and method of delivery will be coordinated with the military Government unit and will be corrected on the form by the Japanese Liaison Office before signature and return.
- \* When demand is prepared by one military government unit and forwarded to another military government unit for processing on the Japanese, extra copies of each paper must be made for the files of the processing unit.
- \*\* Inclosure references are to Eighth Army Operational Directive.

Eighth Army Printing Plant Boonjudo 2000

Form -16)	On Imperial Japanese Government	d No.	
unt C	ode (If Applicable to all Items):		
em	Specific Description of Items Desired	Unit	Quantity
0.	PAG 107-63-101-08 DELIVER TO GORMANDING OFFICER: COPIES		7,665
	Mile Hills German 950	2,393	
	Tus, Mie Toyama Military Government Team, Sakurabashi-dori, Toyama 730		
	Eyushu Militery Government Region, Tonjinno-cho, Fukuoka	3,590	
	The street of the transfer of		
	Horibata-Yakuin, Tukuoka Kagoshima Military Government Team, Yamashita-cho, Magoshima	2,393	
	730		
	Nage Sall Littly Correction 700		
	Olica Military Covernment 700		
			11/2-2-2-2-2
	Sage Military Covernment Tenm.		

12. All copies of the procurement demand will be signed.

13. If the military government unit preparing and processing the demand is the same, only the second of the two "Military Government Unit" blocks will be completed.

2 copies

Appropriate staff section

14	Tiet of		n with procurement, number of copies and by whom				
1.4	List of	papers in connection with	procurement	number of	conice and 1.		
		D	I cur ciriotio,	number of	copies and by	whom prepared .	
	d.	Procurement demand, GI	PA Form 1	6 agnisa			
		Unit roquigition	LA LOITH I	6 copies	Military	government unit	
	(1)	I THE TOWNS AND THE OWN				S	

b.	Unit requisition	2 copies	Dumtary government unit
	TO1	3 copies	Requesting unit
d.	Specifications as to rehabilitation	5 copies	Requesting unit
	and operation desired	5 copies	Requesting unit
e.	Construction drawings	2 copies	
-	Construction enerifications	~ copies	Appropriate staff section

f. Construction specifications

15. Distribution of papers and number of copies.

	tapers and number of copies:		
a.	Central Records Military government unit	1 copy	of 14a above
		1 copy	of a, b, c and d
	Appropriate staff section	1 copy	of a, b, c, d, e and f
a.	Requesting Unit	1 copy	
	Japanese Liaison Office		of a, b, c and d
		1 copy	of a, c and d
1.	Japanese supplier	1 copy	of a
g.	or Japanese property owner	1 copy	
h.	or Japanese contractor		of a, c and d
,	1 1	1 copy	of a, e and f

16. Amended demands will be prepared and distributed in the same manner.

17. Military Government will forward Central Records copy directly to Military Government Section, Headquarters Eighth Army, APO 343, attention Procurement Division.

18. Japanese Liaison Office will enter name and address of Japanese supplier, contractor, or service company under "Suggested Source", if none is indicated.

19. Changes in the source (delivery point) and date and method of delivery will be coordinated with the military Government unit and will be corrected on the form by the Japanese Liaison Office before signature and return.

\* When demand is prepared by one military government unit and forwarded to another military government unit for processing on the Japanese, extra copies of each paper must be made for the files of the processing unit.

\*\* Inclosure references are to Eighth Army Operational Directive.

2600

unt (	On Imperial Japanese Government  Code (If Applicable to all Items):  Demand I  (Read Instructions on Back of this Form)	No	023
em o.	Specific Description of Items Desired	Unit	Quantity
	Headquarters, Sth Army, Yokobama,	TFICIAL OC	59,130
	DELIVER TO: Public Information Officer, Head- quarters Sth Army, Yokohama Kanagawa 730 Assistant Chief of Staff G-2, Head- quarters Sth Army, Yokohama Kanagawa 730 Assistant Chief of Staff G-3, Head- quarters Sth Army, Yokohama Ranagawa 365 Chief, Historical Section, Head- quarters Sth Army, Yokohama Kanagawa 730 Troep Information & Education Officer, Headquarters, Sth Army,	2,393	
	Yokohama, Lanagawa 47,450 l	.55,552	J. 2022

(Detech Along this Line for Additional Pages)

### cations.

- 12. All copies of the procurement demand will be signed.
- 13. If the military government unit preparing and processing the demand is the same, only the second of the two "Military Government Unit" blocks will be completed.
- 14. List of papers in connection with procurement, number of copies and by whom prepared:

a	Procurement demand, GPA Form 1	6 copies	Military government unit
b.	. Unit requisition	3 copies	Requesting unit
C.	Plot and building plans	5 copies	Requesting unit
	. Specifications as to rehabilitation		recquesting unit
	and operation desired	5 copies	Requesting unit
e.	. Construction drawings	2 copies	Appropriate staff section
f.	. Construction specifications	2 copies	Appropriate staff section
	bution of papers and number of copies:		Tappa opiate Stail Section
	. Central Records	1 copy	of 14a above
b	." Military government unit	1 copy	of a, b, c and d
C.	. Appropriate staff section	1 copy	of a, b, c, d, e and f
d.	. Requesting Unit	1 copy	of a, b, c and d
e.	Japanese Liaison Office	1 copy	of a, c and d
f.	. Japanese supplier	1 сору	of a
g.	or Japanese property owner	1 copy	of a, c and d
h.		1 copy	of a, e and f

- 16. Amended demands will be prepared and distributed in the same manner.
- 17. Military Government will forward Central Records copy directly to Military Government Section, Headquarters Eighth Army, APO 343, attention Procurement Division.
- 18. Japanese Liaison Office will enter name and address of Japanese supplier, contractor, or service company under "Suggested Source", if none is indicated.
- 19. Changes in the source (delivery point) and date and method of delivery will be coordinated with the military Government unit and will be corrected on the form by the Japanese Liaison Office before signature and return.
- \* When demand is prepared by one military government unit and forwarded to another military government unit for processing on the Japanese, extra copies of each paper must be made for the files of the processing unit.
- \*\* Inclosure references are to Eighth Army Operational Directive.

2600

GPA Form 1 (4-46)

PROCUREMENT DEMAND On Imperial Japanese Government

Account Code (If Applicable to all Items): \_\_\_Demand No.\_ JPNA-192 (Read Instructions on Back of this Form)

Item No.	Specific Description of Items Desired	Unit Quantity
	DELIVER TO:  Troop Information & Education  Officer, Headquarters, I Corps,  Nakakyo-ku, Kyoto  8,030	OFFICIAL CUTRICHT ea 41,610 26,321
	107-54-101-08 DELIVER TO:	
	Troop Information & Education Officer Headquarters 24th In- fantry Division, Kokura, Fukuoka 10,950	35,892
	107-65-101-08	
	DELIVER TO:	
	Officer, Headquarters 25th	
	Infantry Division, Higashi-ku, Osaka 9,030	26,321
	107-66-101-08	CERTIFIED TRUE COPY
	Assistant Chief of Staff, Head- quarters, Nobe Base, Kobe,	Dome
	Hyogo 14,600	47,856 J. T. DOMMER
	Man Liver Bill That the store of the first to the store to the store of the store o	

- 12. All copies of the procurement demand will be signed.
- 13. If the military government unit preparing and processing the demand is the same, only the second of the two "Military Government Unit" blocks will be completed.
- 14. List of papers in connection with procurement, number of copies and by whom prepared:

	a. Procurement demand, GPA Form 1	6 copies	Military government unit
	b. Unit requisition	3 copies	Requesting unit
	c. Plot and building plans	5 copies	Requesting unit
	d. Specifications as to rehabilitation		
	and operation desired	5 copies	Requesting unit
	e. Construction drawings	2 copies	Appropriate staff section
	f. Construction specifications	2 copies	Appropriate staff section
15.	Distribution of papers and number of copies:		
	a. Central Records	1 copy	of 14a above
	b. Military government unit	1 copy	of a, b, c and d
	c. Appropriate staff section	1 сору	of a, b, c, d, e and f
	d. Requesting Unit	1 copy	of a, b, c and d
	e. Japanese Liaison Office	1 copy	of a, c and d
	f. Japanese supplier	1 copy	of a
	g. or Japanese property owner	1 copy	of a, c and d
	h. or Japanese contractor	1 copy	of a, e and f

- 16. Amended demands will be prepared and distributed in the same manner.
- 17. Military Government will forward Central Records copy directly to Military Government Section, Headquarters Eighth Army, APO 343, attention Procurement Division.
- 18. Japanese Liaison Office will enter name and address of Japanese supplier, contractor, or service company under "Suggested Source", if none is indicated.
- 19. Changes in the source (delivery point) and date and method of delivery will be coordinated with the military Government unit and will be corrected on the form by the Japanese Liaison Office before signature and return.
- When demand is prepared by one military government unit and forwarded to another military government unit for processing on the Japanese, extra copies of each paper must be made for the files of the processing unit.
- \*\* Inclosure references are to Eighth Army Operational Directive.

GPA Form 1 (4-46) PROCUREMENT DEMAND On Imperial Japanese Government

Page\_\_\_of\_\_\_Page

Account Code (If Applicable to all Items): 100 Demand No. Demand No. (Read Instructions on Back of this Form)

Item No.	Specific Description of Items Desired		Unit	Quantity
	107-71-101-08  DELIVER TO:  Troop Information & Education  Officer, Headquarters IX Corps,  Sendai, Miyagi  18,250	SPACE SER		67,525
	DELIVER TO: Commanding Officer, Counter In- telligence Corps, Area 21, #2852 Takamatsu, Shizuoka 33,215	108.	173	
	DELIVER TO: Troop Information & Education Officer, Headquaters 7th In- fantry Division, Sapporo-gun, Hokkaido 14,500	47,8		Tried True Cor
	107-00-101-08  DELIVER TO COMMANDING OFFICER:  Counter Intelligence Corps, Area  12, Nagoya, Aichi  Coutner Intelligence Corps, Area  36,30, Nii-Machi, Acmori  365	3,39		Lamente PA

12.	All	copies	ot	the	procurement	demand	will	be	signed
								MA 40	mus are

13. If the military government unit preparing and processing the demand is the same, only the second of the two "Military Government Unit" blocks will be completed.

14.	List of	papers in connection	with procurement,	number of	copies and by	whom prepared:
		Procurement demand		6 copies		government unit

	a. Procurement demand, G	PA Form 1 6 copies	Military government unit
	b. Unit requisition	3 copies	Requesting unit
	c. Plot and building plans	5 copies	Requesting unit
	d. Specifications as to reha		
	and operation desired	5 copies	Requesting unit
	e. Construction drawings	2 copies	Appropriate staff section
	f. Construction specification	ns 2 copies	Appropriate staff section
15.	Distribution of papers and number	per of copies:	
	a. Central Records	1 copy	of 14a above
	b." Military government un		of a, b, c and d
	c. Appropriate staff section		of a, b, c, d, e and f
	d. Requesting Unit	1 copy	of a, b, c and d
	e. Japanese Liaison Office	1 copy	of a, c and d
	f. Japanese supplier	1 copy	of a
	g. or Japanese property		of a, c and d
	h. or Japanese contract		of a, e and f
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- 16. Amended demands will be prepared and distributed in the same manner.
- 17. Military Government will forward Central Records copy directly to Military Government Section, Headquarters Eighth Army, APO 343, attention Procurement Division.
- 18. Japanese Liaison Office will enter name and address of Japanese supplier, contractor, or service company under "Suggested Source", if none is indicated.

- 19. Changes in the source (delivery point) and date and method of delivery will be coordinated with the military Government unit and will be corrected on the form by the Japanese Liaison Office before signature and return.
- When demand is prepared by one military government unit and forwarded to another military government unit for processing on the Japanese, extra copies of each paper must be made for the files of the processing unit.
- Inclosure references are to Eighth Army Operational Directive.

ant Co	On Imperial Japanese Government	TIME.	-102
	de (If Applicable to all Items):  (Read Instructions on Back of this Form)		
	The state of the s	**	Omantitu
o.	Specific Description of Items Desired	Unit	Quantity
	107-00-101-08 OFFI	CIAL	
	BELIVER TO COMMANDING OFFICER: COPIES OUTS	IGHT OR	1,025
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1000	36 (Hachince Sub-Area) Acmori 365 1,1		mer a rece property and a second
	Counter Intelligence Corps, Area 365 1,1	97	
	Counter Intelligence Corps, Area	PROME BUILDING	
	37, Sapporo-shi, Hokkaido 365 1,1	97	
3 - 44	Counter Intelligence Corps, .rea		
	S5, Morioka, Iwate Cohnter Intelligence Corps, Area		
	7, "sumbime-machi, Okayama 365 1,1	97	
	FIGGAL LIMITATION CLAUSE	To be some to	
	Potal expanditures made to fulfill the prov	The second secon	
	of this producement demand will be limited \$699,917. When expenditures made in connec		
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	SPB will notify Eq. Bighth Army Proc Sec. 1		
	accordance with standard existing instructi	ons	
	published in SPB Cir. 827.	/2222230S	**************************************
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4. 371	See attached Receipt Instructions.	1	
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rgeste	Rippon Times, Turaku-cho, Chiyode-ku,	LOEDO	
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panese livery quired liver in the liver in t	Name  Address  Authority for Delete One  Calendar Date or Period  Name of Receiving Officer Organization  Name of Requesting Officer Organization  Name of Approving Officer Staff Section  Name of Approving Officer Staff Section  Staff Section Headquarters and ions:  (Space for Mil. Govt. Unit Preparing and Forwarding Demand to Andrew Mil. Govt. Hq. & Hq. Co.  Prefecture  Mil. Govt. Officer  Typed:  Mil. Govt. Officer	Ship By: (Air)  Prefecture  Prefecture  Prefecture  Army  Prefecture  Rand	Water) (Rail) (Road Delete Three  Phone  Phone  Phone  Phone  Water) (Rail) (Road Delete Three  Phone  Rail (Road Delete Three)  Phone  Rail (Road Delete Three)
panese livery quired liver in the liver in t	Name  Address  Apithority for Delete One  Calendar Date or Period  Calendar Date or Period  Name of Receiving Officer  Name of Requesting Officer  Organization  Location  Name of Approving Officer  Staff Section  Headquarters and and and sons:  (Space for Mil. Govt. Unit Preparing and Forwarding Demand to Andrew Mil. Govt. Hq. & Hq. Co.  Prefecture  Mil. Govt. Officer  Mil. Govt. Officer  Mil. Govt. Officer  Signed:  Mil. Govt. Officer	Ship By: (Air)  Prefecture  Prefecture  Prefecture  Army  Ar	Water) (Rail) (Road Delete Three  Phone  Phone  Phone  Phone  Water) (Rail) (Road Delete Three  Phone  Rail (Road Delete Three)  Phone  Rail (Road Delete Three)

City

Signature

Date

Prefecture

### INSTRUCTIONS FOR USE OF GPA FORM 1 (Local reproduction of this form is not authorized)

- 1. This form will be used for the procurement of all Japanese supplies and facilities except labor, enemy surrendered facilities, equipment held for reparations, and facilities of United Staties, Allied, and Neutral nationals.
- 2. The procurement demand number assigned this demand will be used for subsequent receipts and releases of the supplies and facilities hereon and will consist of a three group letter and number combination as follows: First group-A four letter code to indicate the prefectural area and administrative region wherein the demand is prepared (not necessarily where processed to the Japanese), see Incl 4\*\*. Second group-A single consecutive numerical sequence starting with one, covering all procurement demands irrespective of approving or using agency, for a particular prefectural area. Third group-A consecutive letter sequence for amendments to a particular procurement demand starting with the letter A for the first amendment. Illustration: KYTE-5 or KYTE-5-A.
- 3. Limit a particular procurement demand to a single approving staff section, to a single prefecture, and to supplies and facilities of either a total (outright) or monthly (rental) relative value.
- 4. Describe as completely as possible including, if known, Japanese name, type, quality, grade, model, rated capacity, and other descriptive nomenclature of the item. Include complete address in case of real estate or construction work. Construction demands will be cross-referenced to real estate demands which procured the site.
- 5. In describing items desired, use nomenclature equivalent to that listed in Incls 7 to 10\*\*.
- 6. Indicate, when appropriate, materials, equipment, labor, and supervision furnished by the occupation forces to the Japanese in the fulfillment of the demand.
- 7. If a single account code is not applicable to all items on the demand, enter after each item described, the proper account code given in Incl 5\*\*.
- 8. Detach the lower half of all except the last page, if more than one page is required.
- 9. Under "Suggested Source", indicate names and addresses of possible Japanese suppliers, contractors, or service companies.
- 10. Under "Deliver To", indicate the name of the officer who will have direct contact with the Japanese property owner or contractor in the case of real estate, construction work, or services.
- 11. Under "Remarks and Instructions", include the following, if appropriate:
  - a. Packing and shipping instructions.
  - b. "Delivery already made", and reason for necessity of issuing such confirmation demand.
  - c. Reference to any attached statements, sketches, plot plans, maps, overlays, drawings and specifications.
- 12. All copies of the procurement demand will be signed.
- 13. If the military government unit preparing and processing the demand is the same, only the second of the two "Military Government Unit" blocks will be completed.
- 14. List of papers in connection with procurement, number of copies and by whom prepared:

a.	Procurement demand, GPA Form 1	6 copies	Military government unit
b.	Unit requisition	3 copies	Requesting unit
c.	Plot and building plans	5 copies	Requesting unit
d.	Specifications as to rehabilitation		
	and operation desired	5 copies	Requesting unit
e.	Construction drawings	2 copies	Appropriate staff section
f.	Construction specifications	2 copies	Appropriate staff section

Constituction specifications 15. Distribution of papers and number of conies:

TIDU	mon or papers and number of copies:		
a.	Central Records	1 copy	of 14a above
b.*	Military government unit	1 copy	of a, b, c and d
c.	Appropriate staff section	1 copy	of a, b, c, d, e and f
d.	Requesting Unit	1 copy	of a, b, c and d
e.	Japanese Liaison Office	1 copy	of a, c and d
f.	Japanese supplier	1 copy	of a
g.	or Japanese property owner	1 copy	of a, c and d
h.	or Japanese contractor	1 copy	of a, e and f

- 16. Amended demands will be prepared and distributed in the same manner.
- 17. Military Government will forward Central Records copy directly to Military Government Section, Headquarters Eighth Army, APO 343, attention Procurement Division.
- 18. Japanese Liaison Office will enter name and address of Japanese supplier, contractor, or service company under "Suggested Source", if none is indicated.
- 19. Changes in the source (delivery point) and date and method of delivery will be coordinated with the military Government unit and will be corrected on the form by the Japanese Liaison Office before signature and return.
- \* When demand is prepared by one military government unit and forwarded to another military government unit for processing on the Japanese, extra copies of each paper must be made for the files of the processing unit.

ALLER SELECTION OF STREET AND STREET STREET

\*\* Inclosure references are to Eighth Army Operational Directive.

DECLASSIFIED E.O. 12065 SECTION 3-402/NNDG NO. 7750/3 REDETER THERESTEE Supplies with Consolidated Receipts l. Applicable to: Supplies, materials and equipment for which frequent intermitted deliveries are made for which the GPA Form 2 will be propared by the contractor and certified by the Receiving Officer for all shipments made during the designated period. 2. Contractor will make delivery of the supplies to the consignee in accordance with the delivery schedules as prescrived in the contract. If the contractor so desires, he may present a hand receipt for signature of the Receiving Officer. 3. Consignees will reject and return all supplies which are of poor quality, inferior workmanships not in compliance with plans and specifications or not the equal of an approved sample or pilot model. Expenses in connection with the shipment and return of Jejected items will be borne by the contractor without reinbursecent. 4. Contractor will prepare nine copies of CPA Form 2 at such times when he desires pagment as follows: a. Procurement receipt number assigned to the GPA Form 2 will be the same as was used on the procurement demand, GPA Form 1, except that the procurement demand amendment number (the second group of two digits) will be replaced by a partial receipt number. Partial receipt numbers for each demand will consist of a consecutive sequence of numbers from Ol to 99 assigned to each partial receipt. All shipments during a particular period for a perticular demand will be assigned a partial receipt number whether shipments were made to the same or different consignees. b. Item numbers used on the receipt will correspond to these used on the demand. Each receipt will show all item numbers which are on the demand even though no deliveries were effected for certain items. c. Specific descriptions, nomenciatures, procurement account codes (PAC), supply commodity codes(ECC); stock numbers and units of quantity will be as stated in the demand. d. Receipt will show the total quantity by item numbers shipped during the period. Items for which no delivery was made will be so noted. e. For each item number on the receipt the contractor will enter the yen unit cost and yen total cost. The sum of the yen total costs for each item will be entered on the receipt as the grand total cost of the receipt. f. Remarks space on the receipt will contain feference to any attached statements, hand receipts, etc. G. "Assistance" statement will be signed by the contractor and attached to the GPA Form 2, as follows: I cortify to the best of my knowledge and belief that I Have received the materials, tools, equipment and/or labor stated below from the Occupation Force and/or Japanese Government in the performance of this demand. I further cortify the itemized statement below is a true and accurate account and that a copy of this certificate and itemised statement will be attached to the application for payment submitted to SPB Fiscal Saction.

DECLASSIFIED E.O. 12065 SECTION 3-402/NNDG NO. 7750/3 Heme (Print) Title Organization \_\_\_ Date Signed Megative statements will not be attached. 5. Contractor will prepare and submit receipts at those times he desires to request a payment from SPB. 6. Receiving Officer will make corrections in the quantities and nomenclature shown on GPA Form 2 by inserting the proper quantities and nomenclature. Receiving Officer and SPB representative will inital all corrections and sign the GPA Form 2 in the appropriate spaces. 7. Receiving Officers will distribute the nine signed copies of GPA Form 2 as follows: a. Four copies to the contractor by contractor's messenger or by mail, if a stamped self-addressed envelope was attached to the signed GPA Form 2, for presentation by the contractor, with two copies of Payment Data Form, PROC 136, to the appropriate SPB office. In accordance with SPB Circular 48 and 414 the Special Procurement Board will: (1) Retain two copies for file. Forward one copy to the Japan Board of Audit

- (3) Forward one copy, when payment has been made, along with one copy of the PROC 136 to the Righth Army Procurement Section.
- b. Two copies to this headquarters, Attention: Procurement Section.
- c. Retain three copies if under the command of COMMAVES or BCOF; or, retain one copy, forward one copy to appropriate requisitioning authority and one copy to the appropriate responsible commander if under other command than COMMAVES or BCOF.

CERTIFIED TRUE COPY

J. S. DOMER Lat Lt PA

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