DECLASSIFIED E. O. 12065 SECTION 3-402 / NNDG NO. 775013

GHQ/SCAP Records(RG 331)
Description of contents

THE NATIONAL ARCHIVES OF THE UNITED STATES

(1) Box no. 2583

(2) Folder title/number : (20)
Administrative Reviews

(3) Date : Nov. 1948 - July 1949

(4) Subject :

Classification	Type of record
9760 (Miyagi)	e

(5) Item description and comment :

(6) Reproduction : (Yes) No

(7) Film no. Sheet no.

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~~Nursery Has 110 Children - need only 200~~

ADMINISTRATIVE REVIEW CHECK LIST

2 Repatriates
176 widows - 394
66 on Relief

Date July 26, 1940

Prefecture: Miyagi

1. Welfare office visited: Matsushima

2. Population of area: 15,282 (2,617 families)

3. Total case load of office as of end of review period. Date July 26, 1949
   a. Number of persons - outdoor relief 96 families (330 people)
   b. Number of persons - in institutions ~~96 families (330 people)~~

4. Number of paid welfare workers in office 2

Mr. Oykawa / Wel. Chief
Min Takahashi asst 1/3
Nat Health Ins.
2 Nurses under
Nat. Health Ins

5. Minsei-iin:
   a. Number of men 10 (~~45-50~~)
   b. Number of women 4
   c. Average case load per minsei-iin

6. Case load activities:

	July Past month	June Past 2 months
a. Applications for assistance	4	4
b. Applications approved for assistance	4	4
c. Applications for assistance formally rejected	0	0
d. Cases discontinued	0	0
e. Cases increased in amount of assistance	5	82
f. Cases decreased in amount of assistance	0	0
g. Cases suspended	0	
h. Complaints or appeals resulting in case opening	0	
i. Complaints or appeals resulting in increased assistance	0	
j. Cases reviewed by minsei-iin	96	

7. Number of records examined by welfare officer _____. Of these:
   a. Number budget requirements entries up to date _____
   b. Number income and resources entries up to date _____
   c. Number containing record of formal application _____
   d. Number paid more than table for local approval _____
      (1) With approval of governor _____
      (2) With approval of Welfare Ministry _____
   e. Number of cases with minsei-iin visits recorded for previous month 96

8. Number family visits made by MG representative 0. Number of discrepancies found 0.

9. Dates office received prefecture funds for current quarter

c. Average case load per minsei-iin _____

6. Case load activities:

	July Past month	June Past 2 months
a. Applications for assistance	4	4
b. Applications approved for assistance	4	4
c. Applications for assistance formally rejected	0	0
d. Cases discontinued	0	0
e. Cases increased in amount of assistance	5	82
f. Cases decreased in amount of assistance	0	0
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   a. Number budget requirements entries up to date _____
   b. Number income and resources entries up to date _____
   c. Number containing record of formal application _____
   d. Number paid more than table for local approval _____
      (1) With approval of governor _____
      (2) With approval of Welfare Ministry _____
   e. Number of cases with minsei-iin visits recorded for previous month 96

8. Number family visits made by MG representative 0. Number of discrepancies found 0.

9. Dates office received prefecture funds for current quarter ~~Every three months~~ ~~July 20, 1949~~
   a. For residents _____ July 22 1949
   b. For nonresidents _____

10. Dates offices received national government funds for current quarter July 22, 1949

11. Dates office last visited by district or prefecture officials July 20 - 1949

Client does not get money at definite date

Irene Randolph
Signature of MG Welfare Off.

~~250 Koreans for~~
~~3 Koreans receive P.W.~~

~~Evergreen~~

~~Life Protection League 3 com.~~

~~Delay of Funds~~
~~amount always smaller~~

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Nat. Health Ins. Started in Feb-1949

patient worker Hist

13,700 Insured people

Others Industry & Health Ins.

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Date April 27. 1949.

To: Welfare Officer, Miyagi M.G.T.
From: Ohe Mashistugu, Mayor of Yamoto Town, Monou-gun.

Subject: Report on the Officials of Welfare Section of the Town Office.

Name: Oikawa Tastuo
Position: Social Welfare Affairs. the chief.
Birth: September 10, 1915.
Service experience:

Nov. 17, 1938. Assigned to Finanace Section of Yamoto Town Office as an employee.
Jun. 1, 1941. Moved to Social Welfare Section.
Jun. 5, 1946. Became chief of Same Section.

The works handled by in March. spent.

Name of The Works	Day	Hour	Remark
Regular report on Welfare Affair. Report on Account of P.A. Expense.	2	10	Mostly about repatriates, demobilized. Settlement of Account.
Report on the survey of Widows	1	8	
Presentation of Livelihood A.	2	10	
Home visitation on indigent family	8	80	With Standing & Area Minsei-Iins.
Adjustment of the results of survey made on the above.	4	16	Confered with respective Area & Standing Minsei-Iins.
Conference of chiefs of Welfare Sec.	2	10	At Monu-Ojika District Office.
Liaison Meeting about C.W.L.	1	5	
Relief goods distribution to Repatriates & Needy person.	2	18	
Conference of Yamoto Town Minsei-Iin Committees.	2	10	
Survey on Entering-School Kids of needy family.	2	16	
Things concerning Bereaved Family's Association	1	5	
Employment 1 Consultation for repatriates & Unemployees.		20	Cases brought in are 5. Refered to Labour Exchange.
Study on various Laws, Regul.		16	
	27	224	

Name: Maeda Tsytomu
Position: Affairs concerning Social, Employment Security Laws. secretary.
Birth: Nov.13, 1921.
S

Birth: Nov.13,.1921.

S

Name of The Works	Day	Hour	Remark
Regular report on Welfare Affair. Report on Account of P.A. Expense.	2	10	Mostly about repatriates, demobilized. Settlement of Account.
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Presentation of Livelihood A.	2	10	
Home visitation on indigent family	8	80	With Standing & Area Minsei-Iins.
Adjustment of the results of survey made on the above.	4	16	Confered with respective Area & Standing Minsei-Iins.
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Survey on Entering-School Kids of needy family.	2	16	
Things concerning Bereaved Family's Association	1	5	
Employment Consultation for repatriates & Unemployees.		20	Cases brought in are 5. Refered to Labour Exchange.
Study on various Laws, Regul.		16	
	27	224	

Name: Maeda Tsytomu
Position: Affairs concerning Social, Employment Security Laws. secretary.
Birth: Nov.13,.1921.
Service experience:

Jun. 31, 1948. Assigned to Social Welfare Section as a secretary.

The works handled by in March.

	Day spent	Hour spent	Remark
Measures on unemployees. (Sewing Work Shop under E.S.L.)	20	120	Applicant during the month of March are 15, and permitted 15. They are: 2 repatriates, 7 war-victims, 3 unemployees.
Affairs concerning construction of repatriate's and war-victim's houses.	5		Made application for the permission to construct houses.
Business arranging consultation concerning the Work Shop	2	10	

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Name: Abe Gisuke
Position: Affairs concerning Child Welfare and Public Health.
Birth: March 25, 1897.
Service experience:
Dec, 3, 1945. Assigned to the secretary of Health Insurance
Insurance Union of Yamoto Town.
Jun.1,1947. Secretary of Yamoto Town Office.

The works handled by in March.

	Day spent	Hour spent	Remark
Affairs concerning Public Health .	6	4	Guidance on Public Health.
Visitation on homes of Pregnant women and infants.	15	120	As The result of Survey: Pregnant women who need special prot'n are 30, and infants are 24.
Health examination on all infants.	4	48	Infants exmined are 208. The result of Examination: Above-developed----- 63. Normal-developed---- 104. Under-developed----- 24.
Delivery of Maternal and Child Handbook			43 Handbooks were given .

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Gen Affairs - Fukahori
Mayor Oi
Welfare Chief - Oikawa

ADMINISTRATIVE REVIEW CHECK LIST

Date 19 april-49

Prefecture: Miyagi

1. Welfare office visited: Yomoto

2. Population of area: 12,061

3. Total case load of office as of end of review period. Date _____
   a. Number of persons - outdoor relief 55 families 198 people
   b. Number of persons - in institutions _____

4. Number of paid welfare workers in office 3

5. Minsei-iin:
   a. Number of men 14
   b. Number of women 1
   c. Average case load per minsei-iin _____

6. Case load activities:

	Past month	Past 2 months
a. Applications for assistance	0	
b. Applications approved for assistance	0	
c. Applications for assistance formally rejected	0	
d. Cases discontinued		2
e. Cases increased in amount of assistance	11	
f. Cases decreased in amount of assistance	4	
g. Cases suspended	0	
h. Complaints or appeals resulting in case opening	0	
i. Complaints or appeals resulting in increased assistance	0	
j. Cases reviewed by minsei-iin	55	

7. Number of records examined by welfare officer _____. Of these:
   a. Number budget requirements entries up to date _____
   b. Number income and resources entries up to date _____
   c. Number containing record of formal application _____
   d. Number paid more than table for local approval _____
      (1) With approval of governor _____
      (2) With approval of Welfare Ministry _____
   e. Number of cases with minsei-iin visits recorded for previous month _____

8. Number family visits made by MG representative _____. Number of discrepancies found _____.

9. Dates office received prefecture funds for [illegible]

Sept 1948

b. Number of women _____

c. Average case load per minsei-iin _____

6. Case load activities:

	Past month	Past 2 months
a. Applications for assistance	8	
b. Applications approved for assistance	8	
c. Applications for assistance formally rejected	0	
d. Cases discontinued		2
e. Cases increased in amount of assistance	11	
f. Cases decreased in amount of assistance	4	
g. Cases suspended	0	
h. Complaints or appeals resulting in case opening	0	
i. Complaints or appeals resulting in increased assistance	0	
j. Cases reviewed by minsei-iin	55	

7. Number of records examined by welfare officer _____. Of these:
   a. Number budget requirements entries up to date _____
   b. Number income and resources entries up to date _____
   c. Number containing record of formal application _____
   d. Number paid more than table for local approval _____
      (1) With approval of governor _____
      (2) With approval of Welfare Ministry _____
   e. Number of cases with minsei-iin visits recorded for previous month _____

8. Number family visits made by MG representative _____. Number of discrepancies found _____.

9. Dates office received prefecture funds for current quarter Sept 1948 (for period ending April 49)
   a. For residents _____
   b. For nonresidents _____

10. Dates offices received national government funds for current quarter not receiving

11. Dates office last visited by district or prefecture officials _____

Relief to Clients approved within month

I Randolph
Signature of MG Welfare Off.

Got Jan Feb March in Dec. and supplement on March 14, 1949

Prefer money come in monthly.

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DISTRICT ADMINISTRATION OF
PUBLIC WELFARE

Katta
DISTRICT

Date; Dec. 15. 1948

1. Case load: As of last day of most recent complete month

a. Daily Life Security Law

	Families	Persons	Amt Disbursed
(1) Livelihood Assistance		1280	220.763.00
(2) Medical Aid		32	88. 970.00
(3) Maternal Aid		1	541.00
(4) Funeral Aid		3	600.00
(5) Occupational Aid			
Totals			

2. Characteristics of community served:

a. Population at present: 66821 before war about 50000
Social factors:

b. Principal industries or crops Agriculture, fruit, Rice, wheat, ~~Sericulture.~~ Vegetables 6

c. Others (e.g. financial ability): most towns + Villages lack financial ability.

3. Statistical data for revies period:

TYPE OF DATA	DISL MED OCC MAT FUN CW PA
No. of Recipients last day of review period	2
Percent of prefecture total	
No. applications pending last day of period	
Average payments last month of period	
Rank in prefecture	
Prefecture average (payments)	
Average value of recipients' resources(as recorded)	
Average of recipients' requirements (as recorded)	

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4. Staff of District Welfare office (date: Dec. 15, 48.
Include child welfare officials assigned to area.

Position(personnel classification)	Auth.	Total No. Employed	No. Vacancies
Shuji (3rd class official)		2	0

5. What does district consider a standard case load?

a. For minsei-iin 40 families

b. For child welfare worker 40 families

c. Explain variations from standard. _____

d. Do case loads include the population of welfare institutions in the district? no.

e. If not, how are these recipients handled? handled by specified official.

f. What is population of normal minsei-iindistrict? 240

g. Are any cases handled directly by paid officials? _____
Explain. _____

6. Public Assistance: Application Process

a. Where do applicants apply for assistance: at home of minsei-iin ✓ : welfare office ✓ ? Explain any exceptions which are made. None.

b. To whom is application made: Minsei-iin to mayor : welfare officials _____?

c. Are applications for child welfare survices handled separately? _____. Handled differently? by . Explain procedure. applications concerning D.L.S.L. are minsei-iin
" " child welfare " by child welfare worker

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d. Is applicant informed of all eligibility requirements? yes. (need, residence, responsible relatives unable to assist, registration at labor exchange, etc.) Indicate items not explained

e. Is applicant informed of agency policy and procedure for verifying factors of eligibility? yes. By whom is information given and when? By ~~m~~ministration. Child welfare workers. staffs in charge of welfare section.

f. Must applicant meet any prerequisite before agency will consider application (Proof of registration at labor exchange, of residence, etc.)? . If so, explain in the case when applicant is capable to work, he'll be requested to show proof of registration at labor exchange.

g. For what steps in the process of establishing eligibility is applicant responsible? to give true informations.

What is done to assist applicant if he is unable to assume this responsibility? If he is unabl to give true reports, ~~a~~ agency would not care about him.

7. a. Are procedures different for persons who are residents of prefecture but not oflocal community? . If so, explain.

B. Does residence status effect consideration given by agency? Yes. How ~~&~~ Agency will give him ~~p~~ proper assistance for his resident status. according to

8. Requests rejected or otherwise disposed of without formal application:

a. For what reasons are requests rejected?

b. If applicant insists, though considered obviously ineligible, is application taken? No.

c. What records are kept of rejection or disposition and where are they filed? filed in the records of assistance.

d. Number of requests rejected from to :

9. If applicant needs assistance before decision on application, how is need met? assistance will be given according law, article 3, then pauper procedure will ~~per~~ be proceeded.

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10. a. Is payment under DLSL of any type of assistance ever authorized prior to establishment of eligibility? yes. If so, What is extent of practice and what is considered sufficient proof to warrent prior payment? when they need assistances right away, such as medical aid, Funeral aid, Oraturnity aid. proof is the case actually happend.

b. How soon after first payment is investigation completed? within a month.

11. Is there at least one interview with each applicant before any payment? yes. Explain any exception None

12. Are home visits usually made prior to decision on eligibility? yes. by minsei-ien or standing minsei-ien.

13. a. What evidences of eligibility are usually obtained independently of applicant (bank clearances, employers' statements, insurance records)? informations on his character, income, livelihood.

b. What information concerning this procedure is given to applicant?

14. What information is usually requested from references or other agencies? Endeavours to his rehabilitation of livelihood. good conduct as recipient

15. Is there a time limit for disposition of applications? yes. If so, what action is taken if decision is not made within time limited?

16. Give titles of welfare officials responsible for recommending, reviewing and making final decisions in types of action listed:

TYPE OF ACTION	Action recommended by	Action reviewed by	Final decision by
a. Approval for assistance	minsei-ien + C.W.W	Meeting of minsei-ien + C.W.W.	mayor.
b. Amount of Payment	"	"	"
c. Change in Payment	"	"	"
d. Suspension	"	"	"
e. Reinstatment	"	"	"
f. Continuing Payment	"	"	"
g. Cancellation of Award	"	"	"
h. Rejection - Formal	"	"	"
i. Rejection - Informal	"	"	"

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17. Are recommendations of minsei-iin or local officials frequently changed prior to final decision? Yes. If so, by whom and in what circumstances? When recommendations are found to be ~~fla~~ ass unreasonable ~~in~~ on M.I. meting.

18. Willingness to work. What are local practices concerning the requirement thatpersons capable must:

a. Have a will to work Yes, practicing

b. Not neglect their work Yes, practicing

c. Make an effort to maintain themselves Yes, practicing.

19. Is registration and maintenance of contact with local labor exchange required? Yes. Explain procedure for verification. L.E. gives certificate to those peoples who asked for jobs.

20. Quality of behavior. What are local practices concerning the provision that persons of "indifferent behavior" are not eligible? Make an effort to lead him to a good behavior, if he is still same, order him to return a part or all of assistance which he has gotten.

21. Support by responsible relatives.

a. What are local practices concerning support by relatives? They are helping each other and try to get support from among relatives befor ask for official supports.

b. How is existance of responsible supporter determined? Conference with relatives or by decision of M.I. Committee.

c. How is supporter's ability to assist investigated? Minsei-iin will survey supporters income, family, property, and relations to needy person.

d. If relatives are unwilling to contribute, are any further steps taken by agency to secure contributions? . If so, describe. (1) secure him a proper job. (2) ask to Labour Exchanges for a job. (3) if they are child, bring them into Child Welfare institution.

22. Residence.

a. What are local practices concerning residence requirements? building houses. procurement of a room from the big house.

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b. What is local definition of "residence"? the home which is officially reported and where people can lead their life.

c. Is official registration of applicants checked? yes.

d. Are needy non-residents given assistance? Yes

e. Are needy non-residents shipped to place of official registration? Yes

f. Are payments made to residents temporarily outside limits of jurisdiction(gave circumstances and procedure)?

23. Citizenship. What are local practices concerning citizenship of applicants? no difference between citizenship of needy persons and of common citizens.

24. Other eligibility requirements? none.

25. Are persons otherwise eligible excluded because eligibility factors can not be determined by the prescribed methods? None

26. Does availability or lack of other community resources for service or care affect local interpretations or eligibility requirements? _____. If so, describe. _____

27. Public Assistance: Complaints and Appeals

a. What does district considre a complaint? There have been no complaint concerning concerning public Assistance.

b. Appeals.

1. On what occasions and how are individuals notified of the right to appeal? (Indicate the occasion or enter "none" in each space)

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(1) First request none.
(2) Application same.
(3) Approval same.
(4) Rejection yes.
(5) Closing yes.
(6) Change in payment yes.
(7) Complaint yes.
(8) _____

(9) Are there planned exceptions to the above? None. If so, describe. _____

28. Maternal and Child Health.

a. How are referrals to Health Centers made in the following instances?

(1) Prenatal and post natal care? ~~Public~~ Midwife → Nurse → mayor → Health Center

(2) "Weak" and handicapped children? same as above

(3) Examination of preschool children? by the conference between mayor and chief of H.C.

b. Have Health Centers' activities included:

(1) Training courses yes on Public Health Nurse.

(2) Lectures yes on guidance on public health

(3) Distribution of informational material yes on preventive inoculation, protection of pregnancy and her health.

29. Disaster Relief.

1. Are local officials throughly familiar with prefecture Disaster Plan? yes.

2. Is there a local plan which conforms with, and is coordinated with, the prefecture plan? yes

a. What publicity has the local plan received? the points in organizing relief team. out-line of disaster measures.

3. Are locally responsible persons familiar with the plan? yes.

4. What is the role of the local Red Cross Chapter? medical relief and treatment on prevention.

a. How is Red Cross activity to be coordinated with that of official agencies? preservation of social welfare. in the aspect of public Health.

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b. What Red Cross disaster training programs are now in effect? Red Cross is now organizing voluntary civil group.

5. Does local plan provide for immediate reporting to prefecture disaster officials? yes.

a. What alternate means of communication are available in case of telephone or other wire breakdown? on foot.

6. Are disaster relief activities of welfare section integrated with plans of police, health, economics, engineering a and other governmental divisions? _____ Explain fully. _____ organizing disaster relief team which ~~has~~ is consist of 8 divisions. administration, fire fighting, Economic, Public health, civil engineering, communication, transportation, rescue.

30. Training of officials and others.

1. Training of local officials (include immediate subordinates of section chiefs).

a. Formal education (if of senmon gakko or university level, indicate major subject);

Official	School (name if senmon gakko or university)	Number yrs. completed	Major subject
Mr. Hatanaka	Senior elementary school	1930	
Mr. Wakahuwa	High school	1939	

b. What special training have officials had during past six months?

Approx. dates	Sponsor	Subject	Hours
Oct. 15, 48	M.I. Legue	case group } work	4

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2. Training of Minsei-iin.

a. What formal training sessions have been held for minsei-iin during past six months (do not include the regular meetings of the Minsei-iin)?

Approx. dates	Source of instructors	Subject	Hours
June. 14, 45	Chief of Social section of Miyagi	D.L.S.L.	1.30
	Chief of administrative section of Kotta District Office.	C.W.L.	1.30
		Function of minsei-iin	.40
July 10. 45.	Child welfare officials	Child welfare	1.30
Oct. 15, 45	Chief of minsei-iin ~~meeting~~ committee members	group case work	3.00

b. Did local officials attend above meetings? Yes.

c. Are training aids devised by the prefecture available for local use? Yes.

d. Has local agency received and distributed publications prepared by the:

(1) Japan Social Work Association? Guidance of C.W.L. discussion on D.L.S.L.

(2) Minsei-iin Federation? ~~Note~~ Welfare news.

(3) Welfare Ministry? Guidance on P.A.

(4) Other (specify) Various Laws + regulations concerning Welfare

3. Training of Shonen Hogo Shi. (Summarize whatever information can be obtained.)

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DISTRICT ADMINISTRATION OF
PUBLIC WELFARE

Mono - Ojika.
DISTRICT

Date: Dec. 14. 48.

1. Case load: As of last day of most recent complete month

a. Daily Life Security Law

	Families	Persons	Amt Disbursed
(1) Livelihood Assistance	991	3895	800.522.00
(2) Medical Aid	83	83	26,812.00
(3) Maternal Aid			
(4) Funeral Aid	1	1	2.00.00
(5) Occupational Aid			
Totals	2075	3879	1063.434.00

2. Charactristics of community served:

a. Pupulation at present: 59.230 before war 35.673
Social factors:

b. Principal industries or crops Agriculture & Fisheries

c. Others (e.g. financial ability): lacks financial ability except Ayukawa town.

3. Statistical data for review period:

TYPE OF DATA	DLSL	MED	OSC	MAT	FUN	GW
	PA					
No. of Recipients last day of review period	3895	83			1	
Percent of prefecture total						
No. applications pending last day of period						
Average payments last month of period	80790	3124			1000	
Rank in prefecture						
Prefecture average (payments)						
Average value of recipients' resources (as recorded)						
Average of recipients' requirements (as recorded)						

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4. Staff of District Welfare Office (date:_____).
Include child welfare officials assigned to area.

Position (personnel classification)	Auth.	Total No. Employed	No. Vacancies
Shuji employee 3rd class (non commissioned)	1	1	2

5. What does district consider a standard case load?

a. For minsei-iin 90

b. For child welfare worker 90

c. Explain variations from standard._____

d. Do case loads include the population of welfare institutions in the district? Yes.

e. If not, how are these recipients handled?_____

f. What is population of normal minsei-iin district? 4202

g. Are any cases handled directly by paid officials? None. Explain._____

6. Public Assistance: Application Process

a. Where do applicants apply for assistance: at home of minsei-iin ✓ : welfare office_____? Explain any exceptions which are made. None

b. To whom is application made: ~~minsei-iin~~ welfare ~~officials~~ Manzo?

c. Are applications for child welfare services handled separately? Yes. Handled differently? ✓. Explain procedure. through child Welfare worker to child care center.

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d. Is applicant informes of all eligibility requirements? yes. (need, residence, responsible relatives unable to assist, registration at labor exchange, etc.) Indicate items not explained

e. Is applicant informed of agency policy and procedure for verifying factors of eligibility? Yes. By whom is information given and when? By misei-in. when misei-in is notified by mayor.

f. Must applicant meet any prerequisite before agency will consider application (Proof of registration at labor exchange, of residence, etc.)?_____. If so, explain_____

g. For what steps in the precess of establishing eligibility is applicant responsible?_____

What is done to assist applicant if he is unable to assume this responsibility?_____

7. a. Are procedures different for persons who are residents of prefecture but not of flocal community?_____. If so, explain_____

b. Does residence status effect consideration given by agency?_____. How_____

8. Requests rejected or otherwise disposed of without formal application:

a. For what reasons are requests rejected?_____

b. If applicant insits, though considered obviously ineligivle, is application taken?_____.

c. What records are kept of rejection or disposition and where are they filed?_____

d. Number of requests rejected from_____to_____:

9. If applicant needs assistance before decision on application, how is need met?_____

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10. a. Is payment under DLSL of any type of assistance ever authorized prior to establishment of eligibility?_____. If so, zhat is extent of practice and what is considered sufficient proof to warrant prior payment?_____

b. How soon after first payment is investigation completed? _____.

11. Is there at least one interview with each applicant before any payment?_____. Explain any exception_____

12. Are home visits usually made prior to decision on eligibility?_____.

13. a. What evidences of eligibility are usually obtained independently of applicant (bank clearances, employers' statements, insurance records)? ~~information on his property, working ability, employer's statement, bank data~~, bank clearance, etc.

b. What information concerning this procedure is given to applicant? ~~out-line of D.L.S.L. M.I. law.~~ information from Mayor.

14. What information is usually requested from references or other agencies?_____

15. Is there a time limit for disposition of applications? No. If so, what action is taken if decision is not made within time limited?_____

16. Give titles of welfare officials responsible for recommending, reviewing and making final decisions in types of action listed:

TYPE OF ACTION	Action recommended by	Action reviewed by	Final decision by
a. Approval for assistance	~~Minsei-in~~	~~Minsei-in~~	~~Meeting~~ Mayor
b. Amount of Payment	"	"	committee "
c. Change in Payment	"	"	"
d. Suspension	"	"	"
e. Reinstatm ent	"	"	"
f. Continuing Payment	"	"	"
g. Cancellation of Award	"	"	"
h. Rejection - Formal	"	"	"
i. Rejection - Informal	"	"	"

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17. Are recommendations of minsei-iin or local officials frequently changed prior to final decision? yes. If so, by whom and in what circumstances? When agreed by M.I. committee.

18. Willingness to work. What are local practices concerning the requirement that persons capable must?

a. Have a will to work practising to be perfect. ~~by manager, officials, minsei-iin interviewing with persons.~~

b. Not neglect their work

c. Make an eff ort to maintain themselves

19. Is registration and maintenance of contact with local labor exchange required? yes. Explain procedure for verification. ~~have not practiced yet.~~

20. Quality of behavior. What are local practices concerning the provision that persons of "indifferent behavior" are not eligible? ~~investigating them by visiting their home.~~ minsei-iin and

21. Support by responsible relatives.

a. What are local practices concerning support by relatives? ~~concerning support by relatives, minsei-iin are surveying whether there exist actually supports or not and its grade.~~

b. How is existance of responsible supporter determined? ~~By his offer, minsei-iin will survey it, then then confer with M.I. committee then manager will determine it.~~

c. How is supporter's ability to assist investigated? ~~Based on his family, property, working ability, etc.~~

d. If relatives are unwilling to contribute, are any further steps taken by agency to secure contributions? . If so, describe. ~~Manager will confer with him through M.I. committee, but if he is still unwilling, assistance under by D.L.S.L. is available.~~

22. Residence.

a. What are local practices concerning residence requirements?

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b. What is local definition of "residence"? _____

c. Is official registration of applicants checked? Yes.

d. Are needy non-residents given assistance? _____

e. Are needy non-residents shipped to place of official registration? Yes.

f. Are payments made to residents temporarily outside limits of jurisdiction (gave circumstances and procedure)? _____

23. Citizenship. What are local practices concerning citizenship of applicants? _____

24. Other eligibility requirements? _____

25. Are persons otherwise eligible excluded because eligibility factors can not be determined by the prescribed methods? _____

26. Does availability or lack of other community resources for service or care affect local interpretations or eligibility requirements? _____. If so, describe. _____

27. Public Assistance: Complaints and Appeals

a. What does district consider a complaint? If it is a reasonable complaint, proper steps can be taken by M.I. committee.

b. Appeals.

1. On what occasions and how are individuals notified of the right to appeal? (Indicate the occasion or enter "none" in each space)

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(1) First request by M.I. and officials. Are there planned exceptions to the above?
(2) Application _____
(3) Approval _____ None. If so, describe. _____
(4) Rejection _____
(5) Closing _____
(6) Change in payment _____
(7) Complaint _____
(8) _____

28. Maternal and Child Health.

a. How are referrals to Health Centers made in the following instances?

(1) Prenatal and post natal care? _____

(2) "Weak" and handicapped children? _____

(3) Examination of preschool children? _____

b. Have Health Centers' activities included:

(1) Training courses _____ on _____

(2) Lectures _____ on _____

(3) Distribution of informational material _____ on _____

29. Disaster Relief.

1. Are local officials throughly familiar with prefecture Disaster Plan? yes.

2. Is there a local plan which conforms with, and is coordinated with, the prefecture plan? yes

a. What publicity has the local plan received? publicity concerning disaster relief and disaster.

3. Are locally responsible persons familiar with the plan? yes

4. What is the role of the local Red Cross Chapter? _____

a. How is Red Cross activity to be coordinated with that of official agencies? _____

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b. What Red Cross disaster training programs are now in effect?

5. Does local plan provide for immediate reporting to prefecture disaster officials? Yes.

e. What alternate means of communication are available in case of telephone or other wire breakdown?

6. Are disaster relief activities of welfare section integrated with plans of police, health, economics, engineering and other governmental divisions? . Explain fully
Chief of district will is to assume the place of commander and officer concerned are to assume all divisions.

30. Training of officials and others.

1. Training of local officials (include immediate subordinates of section chiefs).

a. Formal education (if of semmon gakko or university level, inducate major subject).

Official	School (name if semmon gakko or university)	Number yrs. completed	Major subject

B. What special training have officials had during past six months?

Approx. dates	Sponsor	Subject	Hours

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2. Training of Minsei-iin.

a. What formal training sessions have been held for minsei-iin during past six months (do not include the regular meetings of the Minsei-iin)?

Approx. dates	Source of instructors	Subject	Hours

b. Did local officials attend above meetings?_____

c. Are training aids devised by the prefecture available for local use?_____

d. Has local agency received and distributed publications prepared by the:

(1) Japan Social Work Association?_____

(2) Minsei-iin Federation?_____

(3) Welfare Ministry?_____

(4) Other (specify)_____

3. Training of Shonen Hogo Shi. (Summarize whatever information can be obtained)._____

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DISTRICT ADMINISTRATION OF
PUBLIC WELFARE

Osaki
DISTRICT

Date: Dec. 13, 1948

1. Case load: As of last day of most recent complete month
26 towns & villages. As of the last day of November.
a. Daily Life Security Law

	Families	Persons	Amt Disbursed
(1) Livelihood Assistance	994	3,726	557,425.70
(2) Medical Aid	161	255	624,229.60
(3) Maternal Aid	1	1	500.00
(4) Funeral Aid	5	13	3,792.00
(5) Occupational Aid	20	20	18,180.00
Totals	1,181	4,015	1,204,127.30

2. Charactristics of community served:

a. Pupulation at present: 163,990 before war 129,828
Social factors:

b. Principal industries or crops Rice ... 329,388 KoKu. Potatoe 1,618,533 KaN
bean ..... 2736 KoKu.
barley ... 24,679 KoKu S.Potatoe 397,276 KaN

c. Others (e.g. financial ability):

3. Statistical data for review period:

TYPE OF DATA	DLSL	MED	OCC	MAT	FUN	CW PA
No. of Recipients last day of review period	3726	255	20	1	13	
Percent of prefecture total						
No. applications pending last day of period	None	None	None	None	None	
Average payments last month of period	149.60	2,447.95	909.00	500.00	299.00	
Rank in prefecture						
Prefecture average (payments)						
Average value of recipients' resources (as recorded)						
Average of recipients' requirements (as recorded)						

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4. Staff of District Welfare Office (date: Dec. 13, 1947).
Include child welfare offcials assigned to area.

Position(personnel classification)	Auth.	Total No. Employed	No. Vacancies
3rd class official	2	2	

5. What does district consider a standard case load?

a. For minsei-iin 5 families

b. For child welfare worker 3 families

c. Explain variations from standard.
Because of scattered location of Recipient's houses.

d. Do case loads include the population of welfare institutions in the district? Yes.

e. If not, how are these recipients handled?

f. What is population of normal minsei-iin district? 470

g. Are any cases handled directly by paid officials? None
Explain.

6. Public Assistance: Application Process

a. Where do applicants apply for assistance: at home of minsei-iin Yes. : welfare office No ? Explain any exceptions which are made. None.

b. To whom is application made: minsei-iin D.L.S.L. Yes. :
welfare officials C.W.L. Yes. ?

c. Are applications for child welfare survices handled separately?_____. Handled differently?_____. Explain procedure.

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d. Is applicant informed of all eligibility requirements? Yes. (need, residence, responsible relatives unable to assist, registration at labor exchange, etc.) Indicate items not explained

e. Is applicant informed of agency policy and procedure for verifying factors of eligibility? Yes. By whom is information given and when? By Minsei-ien and at anytime.

f. Must applicant meet any prerequisite before agency will consider application (Proof of registration at labor exchange, of residence, etc.)? Yes. If so, explain For instance, if applicant is unemployed, ask to Labour Exchange to assure a job for applicant.

g. For what steps in the precess of establishing eligibility is applicant responsible? Honest report of applicant's living situation (incomes)

What is done to assist applicant if he is unable to assume this responsibility? General livelihood guidance.

7. a. Are procedures different for persons who are residents of prefecture but not of local community? No. If so, explain. Minsei-ien will survey on those people and mayor of the community will start assistance to them after approved by Minsei-ien.

b. Does residence status effect consideration given by agency? Yes. How construction of pupils' residence or procurement of vacated vacant room, improvement of playing-building to residence.

8. Requests rejected or otherwise disposed of without formal application:

a. For what reasons are requests rejected?

b. If applicant insists, though considered obviously ineligible, is application taken? No.

c. What records are kept of rejection or disposition and where are they filed? No. of his family, their health, work ability, income & expenditure, property, etc. and are filed in the records of Minsei-ien.

d. Number of requests rejected from to :

9. If applicant needs assistance before decision on application, how is need met? Immediately start to give assistance and later on, obtain approval from Minsei-ien meeting.

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10. a. Is payment under DLSL of any type of assistance ever authorized prior to establishment of eligibility? Yes. If so, What is extent of practice and what is considered sufficient proof to warrent prior payment? Emergent medical aid, maternity aid and funeral aid and etc. Minsei-ien's ~~proof~~ recognition to the case.

b. How soon after first payment is investigation completed? As soon as possible.

11. Is there at least one interview with each applicant before any payment? yes. Explain any exception

12. Are home visits usually made prior to decision on eligibility? yes.

13. a. What evidences of eligibility are usually obtained independently of applicant (bank clearances, employers' statements, insurance records)? Obtained informations from bank, Post office, applicant's neighbourhood, ~~and~~ to compare with application.

b. What information concerning this procedure is given to applicant?

14. What information is usually requested from references or other agencies? Endeavours of applicant or his family to the livelihood rehabilitation and good conduct of applicant.

15. Is there a time limit for disposition of applications? No. If so, what action is taken if decision is not made within time limited?

16. Give titles of welfare officials responsible for recommending, reviewing and making final decisions in types of action listed:

TYPE OF ACTION	Action recommended by	Action reviewed by	Final decision by
a. Approval for assistance	Minsei-ien	Minsei-ien Meeting.	Mayor.
b. Amount of Payment	"	"	"
c. Change in Payment	"	"	"
d. Suspension	"	"	"
e. Reinstatment	"	"	"
f. Continuing Payment	"	"	"
g. Cancellation of Award	"	"	"
h. Rejection - Formal	"	"	"
i. Rejection - Informal	"	"	"

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17. Are recommendations of minsei-iin or local officials frequently changed prior to final decision? yes. If so, by whom and in what circumstances? By mayor, at the suggestion from minsei-iin meeting.

18. Willingness to work. What are local practices concerning the requirement that persons capable must:

a. Have a will to work

b. Not neglect their work

c. Make an effort to maintain themselves practicing this way.

19. Is registration and maintenance of contact with local labor exchange required? yes. Explain procedure for varification. When people asked for job, Labor Exchange will give him certificate which shows that his request is taken in consideration of L.E.

20. Quality of behavier. What are local practices concerning the provision that persons of "indifferent behavier" are not eligible? Indifferent behavier person shall be moved out from the family which receives assistance.

21. Support by responsible relatives.

a. What are local practices concerning support by relatives? guiding that support within possible extent.

b. How is existance of responsible supporter determined? Legally responsible supporter, relatives, friend, and such as volunteer.

c. How is supporter's ability to assist investigated? It is decided according to the amount of property & income of supporter.

d. If relatives are unwilling to contribute, are any further steps taken by agency to secure contributions? Yes. If so, describe. assistance shall be given by D.L.S.

22. Residence.

a. What are local practices concerning residence requirements? Constructing residences for people, improvement of playing building, or release or procurement of a part of house.

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b. What is local definition of "residence"? Facilities which prevent wind & rain and in which people able to stay.

c. Is official registration of applicants checked? Yes.

d. Are needy non-residents given assistance? Yes.

e. Are needy non-residents shipped to place of official registration? Yes.

f. Are payments made to residents temporarily outside limets of jurisdiction (gave circumstances and procedure)? For instance, for a patient in the hospital, minsei-ien shall investigate the patient and mayor, of the location of hospital, shall give assistance after approved by minsei-ien meeting.

23. Citizenship. What are local practices concerning citizenship of applicants? Treat him as just like citizen of the community.

24. Other eligibility requirements? None.

25. Are persons otherwise eligible excluded because eligibility factors can not be determined by the prescribed methods? None.

26. Does availability or lack of other community resources for service or care affect local interpretations of eligibility requirements? _____. If so, describe. _____

27. Public Assistance: Complaints and Appeals

a. What does district consider a complaint? Based on a compliant, District shall have minsei-ien to investigate it and after minsei-ien meeting, proper steps will be taken.

b. Appeals.

1. On what occasions and how are individuals notified of the right to appeal? (Indicate the occasion or enter "none" in each space)

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(1) First request None
(2) Application None.
(3) Approval yes.
(4) Rejection yes.
(5) Closing yes.
(6) Change in payment _____
(7) Complaint _____
(8) _____

(9) Are there planned exceptions to the above? _____. If so, describe. _____

28. Maternal and Child Health.

a. How are referrals to Health Centers made in the following instances?

(1) Prenatal and post natal care? by recommendation of child welfare worker

(2) "Weak" and handicapped children? same as above

(3) Examination of preschool children? through child Welfare worker.

b. Have Health Centers' activities included:

(1) Training courses ~~none~~. on Public Nurse

(2) Lectures _____ on guidance on health.

(3) Distribution of informational material _____ on preventive inoculation. Mother's aid. guidance on pregnancy health.

29. Disaster Relief.

1. Are local officials throughly familiar with prefecture Disaster Plan? Yes.

2. Is there a local plan which conforms with, and is coordinated with, the prefecture plan? yes

a. What publicity has the local plan received? _____

3. Are locally responsible persons familiar with the plan? yes.

4. What is the role of the local Red Cross Chapter? _____

a. How is Red Cross activity to be coordinated with that of official agencies? _____
in charge of medical treatment and prevention.

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b. What Red Cross disaster training programs are now in effect? Red Cross organized Volunteer Group but training programs has not come into effect.

5. Does local plan provide for immediate reporting to prefecture disaster officials? Yes

a. What alternate means of communication are available in case of telephone or other wire breakdown?

None

6. Are disaster relief activities of welfare section integrated with plans of police, health, economics, engineering and other governmental divisions? . Explain fully

Police ... Public Security Section. health ... Health Center economics ... Chief of economic section (concerning food) Chief of Forest section concerning forest. Engineering ... Chief of the branch, Chief of land improving Section. railway ... transportation office.

30. Training of officials and others.

1. Training of local officials (include immediate subordinates of section chiefs).

a. Formal education (if of semmon gakko or university level, indicate major subject):

Official	School (name if semmon gakko or university)	Number yrs. completed	Major subject
Tadashi Takaizumi	Furukawa high school.	1929	

b. What special training have officials had during past six months?

Approx. dates	Sponsor	Subject	Hours
Sept. 10, 1947	Social work association	Case work Group work	4

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2. Training of Minsei-iin.

a. What formal training sessions have been held for minsei-iin during past six months (do not include the regular meetings of the Minsei-iin)?

Approx. dates	Source of instructors	Subject	Hours
Nov. 9. 1948	Chief of District office	Minsei-iin Law.	5
Nov. 10, 12 1948	member of welfare section, D.L.S.L.	Child welfare law.	
	member of Prefecture social Sct.	revision of standard of public Assis.	
	member of District welfare Sct.	Survey on recipient.	15.
		on recipient of occupation Aid	
		on crippled person.	

Sister

b. Did local officials attend above meetings? Yes.

c. Are training aids devised by the prefecture available for local use? Yes

d. Has local agency received and distributed publications prepared by the:

(1) Japan Social Work Association? • Interpretation of D.L.S.L. • Guidance on child Welfare Law • Pt. 2 nd issue of Discussion on D.L.S.L.

(2) Minsei-iin Federation? Welfare Times.

(3) Welfare Ministry? Laws, Regulations concerning D.L.S.L.

(4) Other (specify) Provisions concerning D.L.S.L. By Social Section of Miyagi Ken.

3. Training of Shonen Hogo Shi. (Summarize whatever information can be obtained.)

None.

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DISTRICT ADMINISTRATION OF
PUBLIC WELFARE

Miyagi-Kurokawa
~~DISTRICT~~

Date: Dec. 14, 1948

1. Case load: As of last day of most recent complete month

a. Daily Life Security Law

	Families	Persons	Amt Disbursed
(1) Livelihood Assistance	4,553	1,137	500,188,90
(2) Medical Aid	100	160	349,185,66
(3) Maternal Aid			
(4) Funeral Aid	8	8	5,000,00
(5) Occupational Aid			
Totals	4,661	1305	849,174,46

2. Characteristics of community served:

a. Population at present: 131,699 before war 119,863
Social factors: Entry of War victims, repatriates to the District are increasing.

b. Principal industries or crops Agriculture industry → Rice Vegetable. charcoal.

c. Others (e.g. financial ability): A most of Miyagi-Gun are farmers but few are connected to Fisheries.

Kurokaya situates in mountains and lacks any products.

3. Statistical data for revies period:

TYPE OF DATA	DLSL PA	MED	OCC	MAT	FUN	GW
No. of Recipients last day of review period	4,661	100		8	11	
Percent of prefecture total						
No. applications pending last day of period						
Average payments last month of period						
Rank in prefecture						
Prefecture average (payments)						
Average value of recipients' resources (as recorded)						
Average of recipients' requirements (as recorded)						

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4. Staff of District Welfare office (date:_____).
Include child welfare officials assigned to area.

Position(personnel classification)	Auth.	Total No.	Employed	No. Vacancies

5. What does district consider a standard case load?

a. For minsei-iin_____

b. For child welfare worker_____

c. Explain variations from standard._____

d. Do case loads include the population of welfare institutions in the district?_____

e. If not, how are these recipients handled?_____

f. What is population of normal minsei-iindistrict?_____

g. Are any cases handled directly by paid officials?_____
Explain._____

6. Public Assistance: Application Process

a. Where do applicants apply for assistance: at home of minsei-iin_____: welfare office_____? Explain any exceptions which are made._____

b. To whom is application made: Minsei-iin_____: welfare officials_____?

c. Are applications for child welfare services handled separately?_____. Handled differently?_____. Explain procedure._____

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d. Is applicant informed of all eligibility requirements? _____. (need, residence, responsible relatives unable to assist, registration at labor exchange, etc.) Indicate items not explained _____

e. Is applicant informed of agency policy and procedure for verifying factors of eligibility? _____. By whom is information given and when? _____

f. Must applicant meet any prerequisite before agency will consider application (Proof of registration at labor exchange, of residence, etc.)? _____. If so, explain Proof of registration at L.E is requisted in order to prove whether he is unemployed or not.

g. For what steps in the process of establishing eligibility is applicant responsible? to report and to prove that all informations in application are correct.

What is done to assist applicant if he is unable to assume this responsibility? There is no body unable to assume this.

7. a. Are procedures different for persons who are residents of prefecture but not of local community? yes. If so, explain. Yes. peoples such as none-relative repetriates and vagabonds.

b. Does residence status effect consideration given by agency? yes. How to the administrative policy concerning residences.

8. Requests rejected or otherwise disposed of without formal application:

a. For what reasons are requests rejected? (1) when he has supporter and does not need assistance. (2) when he has working ability and does not need assistance.

b. If applicant insists, though considered obviously ineligible, is application taken? Yes.

c. What records are kept of rejection or disposition and where are they filed? _____

d. Number of requests rejected from _____ to _____: _____

9. If applicant needs assistance before decision on application, how is need met? He shall be given assistance, and proper measure shall be taken after the survey to be made by ministers.

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10. a. Is payment under DLSL of any type of assistance ever authorized prior to establishment of eligibility? yes. If so, What is extent of practice and what is considered sufficient proof to warrent prior payment? within the extent provided by Law. recognition of official or misunderstanding.

b. How soon after first payment is investigation completed? within 2 days.

11. Is there at least one interview with each applicant before any payment? yes. Explain any exception

12. Are home visits usually made prior to decision on eligibility? yes.

13. a. What evidences of eligibility are usually obtained independently of applicant (bank clearances, employers' statements, insurance records)? result of misunderstanding's survey on applicant's work ability and desire to life live.

b. What information concerning this procedure is given to applicant?

14. What information is usually requested from references or other agencies? responsibility and endeavour of applicant to his rehabilitation of livelihood and his good conduct are requested.

15. Is there a time limit for disposition of applications? no. If so, what action is taken if decision is not made within time limited?

16. Give titles of welfare officials responsible for recommending, reviewing and making final decisions in types of action listed:

TYPE OF ACTION	Action recommended by	Action reviewed by	Final decision by
a. Approval for assistance	misunderstanding	M.L. committee	mayor
b. Amount of Payment	"	"	"
c. Change in Payment	"	"	"
d. Suspension	"	"	"
e. Reinstatment	"	"	"
f. Continuing Payment	"	"	"
g. Cancellation of Award	"	"	"
h. Rejection - Formal	"	"	"
i. Rejection - Informal	"	"	"

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17. Are recommendations of minseiiin or local officials frequently changed prior to final decision? _____. If so, by whom and in what circumstances? when a minseiiin raised objection against it and agreed by minseiiin committee.

18. Willingness to work. What are local practices concerning the requirement that persons capable must:

a. Have a will to work if he is able to work, secure a job for him

b. Not neglect their work lead him to work willingly in order to have better life.

c. Make an effort to maintain themselves _____

19. Is registration and maintenance of contact with local labor exchange required? yes. Explain procedure for varification. If he ask to L.E. for a job, he will give him certificate which shows his application is under consideration. consideration of L.E.

20. Quality of behavier. What are local practices concerning the provision that persons of "indifferent behavier" are not eligible? Stope to give him assistance and try to lead him to right person.

21. Support by responsible relatives.

a. What are local practices concerning support by relatives? Want of needy persons first ask for assistance to his relatives before to official assistances.

b. How is existance of responsible supporter determined? Conference between relative and minseiiin decision of M.I. committee.

c. How is supporter's ability to assist investigated? (1) relation between applicant and supporter. (2) supporters financial situation, property, economic and social position (3) supporter's willing, condition of his family.

d. If relatives are unwilling to contribute, are any further steps taken by agency to secure contributions? If so, describe. (2) recommend him to someone who can take care of him. (2). ask to M.I. committee for residence and job. (3) if he is child, send him to welfare institution.

22. Residence.

a. What are local practices concerning residence requirements? building houses by prefecture and a city office. office.

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b. What is local definition of "residence"? ~~the~~ place where peoples can lead their life, take rest or sleep.

c. Is official registration of applicants checked? Yes

d. Are needy non-residents given assistance? ~~yes~~ yes.

e. Are needy non-residents shipped to place of official registration? Yes.

f. Are payments made to residents temporarily outside limets of jurisdiction (gave circumstances and procedure)?
(1) a resident is working at out ~~side~~ of his official residing place.
(2) When he is sick or brought in hospital
, who has no relative;

23. Citizenship. What are local practices concerning citizenship of applicants? ~~if he is living in the community, he'll be treated~~ as same as its citizens.

24. Other eligibility requirements? Being Japanese nationals, and all duties and rights of citizens.

25. Are persons otherwise eligible excluded because eligibility factors can not be determined by the prescribed methods? none.

26. Does availability or lack of other community resources for service or care affect local interpretations of eligibility requirements? _____. If so, describe. _____

27. Public Assistance: Complaints and Appeals

a. What does district consider a complaint? complaints will be taken in consideration of com. I. committee, and proper steps are ~~available~~ available for it.

b. Appeals.

1. On what occasions and how are individuals notified of the right to appeal? (Indicate the occasion or enter "none" in each space)

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(1) First request None
(2) Application None
(3) Approval None
(4) Rejection Yes
(5) Closing Yes
(6) Change in payment None.
(7) Complaint Yes.
(8) _____

(9) Are there planned exceptions to the above? _____. If so, describe. _____

28. Maternal and Child Health.

a. How are referrals to Health Centers made in the following instances?

(1) Prenatal and post natal care? Automatically, ~~Yes~~. because they all are given maternal and child Handbook according to child welfare law.

(2) "Weak" and handicapped children? _____

(3) Examination of preschool children? _____

b. Have Health Centers' activities included:

(1) Training courses Yes. on Public Health Nurse and ~~or~~ Nursing mother

(2) Lectures Yes on Public Health

(3) Distribution of informational material Yes. on preventive inoculation, health guidance on pregnancy.

29. Disaster Relief.

1. Are local officials throughly familiar with prefecture Disaster Plan? yes.

2. Is there a local plan which conforms with, and is coordinated with, the prefecture plan? yes

a. What publicity has the local plan received? _____

3. Are locally responsible persons familiar with the plan? yes.

4. What is the role of the local Red Cross Chapter? medical relief.

a. How is Red Cross activity to be coordinated with that of official agencies? in normal situation .... general medical treatment, guidance. in disaster --- medical relief and treatment.

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b. What Red Cross disaster training programs are now in effect? _____

5. Does local plan provide for immediate reporting to prefecture disaster officials? yes.

a. What alternate means of communication are available in case of telephone or other wire breakdown? _____
by car.

6. Are disaster relief activities of welfare section integrated with plans of police, health, economics, engineering and other governmental divisions? _____. Explain fully _____
We have 9 divisions which are administration, welfare, ~~economic~~ town economic, health, communication, transportation, engineering, fire fighting, reserve, and prefecture office is to provide police division.

30. Training of officials and others.

1. Training of local officials (include immediate subordinates of section chiefs).

a. Formal education (if of semmon gakko or university level, indicate major subject):

Official	School (name if semmon gakko or university)	Number yrs. completed	Major subject
Mr. ~~Ed~~ Endo	Konyo College.	1930.	Commercial

b. What special training have officials had during past six months?

Approx. dates	Sponsor	Subject	Hours
Oct. 5, 48	Miyagi Child Health League	Health of children	12.
Sep. 10 48	Midori-ien League	Functions of M.I.	5
June 15, 48	"	guidance on recipient	3

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2. Training of Minsei-iin.

a. What formal training sessions have been held for minsei-iin during past six months (do not include the regular meetings of the Minsei-iin)?

Approx. dates	Source of instructions	Subject	Hours
Aug. 10, 48	Chief of Kamakura Administration Section	operation of M.I Laws.	4
May 6, 48	Kamakura Minsei-iin	Public Assist. and its operation	5
Sept. 11, 48	child care center	function of child welfare worker	4
Oct 15, 48	M.I. Legal	functions of ward group & Case work	3

b. Did local officials attend above meetings? Yes.

c. Are training aids devised by the prefecture available for local use? We hope prefecture will consider local situation and devise proper and available plans for Local use.

d. Has local agency received and distributed publications prepared by the:

(1) Japan Social Work Association? yes.

(2) Minsei-iin Federation? "

(3) Welfare Ministry? "

(4) Other (specify) "

3. Training of Shonen Hogo Shi. (Summarize whatever information can be obtained). This subject is not under Welfare Department.

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DISTRICT ADMINISTRATION OF
PUBLIC WELFARE

Iyu
DISTRICT

Date: Nov. 30, 1948

1. Case load: As of last day of most recent complete month

a. Daily Life Security Law

	Families	Persons	Amt Disbursed
(1) Livelihood Assistance	441	1746	¥200348.—
(2) Medical Aid	20	20	46,296.—
(3) Maternal Aid			
(4) Funeral Aid	/	/	1,000.—
(5) Occupational Aid	/	/	1,000.—
Totals			248,645.—

2. Characteristics of community served:

a. Pupulation at present: 67572 before war
Social factors:

b. Principal industries or crops Rice. wheat. bean. potato. S.potato. charcoal.

c. Others (e.g. financial ability): The district lacks financial ability.

3. Statistical data for review period:

TYPE OF DATA	DLSL	MED	OCC	MAT	FUN	GW PA
No. of Recipients last day of review period						
Percent of prefecture total						
No. applications pending last day of period						
Average payments last month of period						
Rank in prefecture						
Prefecture average (payments)						
Average value of recipients' resources (as recorded)						
Average of recipients' requirements (as recorded)						

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DISTRICT ADMINISTRATION OF
PUBLIC WELFARE

Igu
DISTRICT

Date: Nov. 30, 1948

1. Case load: As of last day of most recent complete month

a. Daily Life Security Law

	Families	Persons	Amt Disbursed
(1) Livelihood Assistance	441	1746	¥ 200,348.—
(2) Medical Aid	20	20	46,296.—
(3) Maternal Aid			
(4) Funeral Aid	/	/	1,000.—
(5) Occupational Aid	/	/	1,000.—
Totals			248,645.—

2. Charactristics of community served:

a. Pupulation at present: 67572 before war _____
Social factors: _____

b. Principal industries or crops Rice. wheat. bean. potato. S.potato. charcoal.

c. Others (e.g. financial ability): The district lacks financial ability.

3. Statistical data for review period:

TYPE OF DATA	DLSL MED OCC MAT FUN GW PA
No. of Recipients last day of review period	
Percent of prefecture total	
No. applications pending last day of period	
Average payments last month of period	
Rank in prefecture	
Prefecture average (payments)	
Average value of recipients' resources (as recorded)	
Average of recipients' requirements (as recorded)	

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4. Staff of District Welfare Office (date: Dec. 13, 1948.
Include child welfare officials assigned to area.

Position(personnel classification)	Auth.	Total No. Employed	No. Vacancies
staff of Welfare section	5	1	4

5. What does district consider a standard case load?

a. For minsei-iin 10 families (standard - 20)

b. For child welfare worker _____

c. Explain variations from standard. _____

d. Do case loads include the population of welfare institutions in the district? No.

e. If not, how are these recipients handled? Welfare institution takes care of them.

f. What is population of normal minsei-iin district? _____

g. Are any cases handled directly by paid officials? _____
Explain. None.

6. Public Assistance: Application Process

a. Where do applicants apply for assistance: at home of minsei-iin ✓: welfare office _____? Explain any exceptions which are made. _____

b. To whom is application made: minsei-iin ✓:
welfare officials ✓?

c. Are applications for child welfare survices handled seperately? _____. Handled differently? _____. Explain procedure. Everything regarding child welfare services ~~shall be~~ are handled by child welfare worker.

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d. Is applicant informed of all eligibility requirements? yes. (need, residence, responsible relatives unable to assist, registration at labor exchange, etc.) Indicate items not explained the problem of food stuffs.

e. Is applicant informed of agency policy and procedure for verifying factors of eligibility? yes. By whom is information given and when?

f. Must applicant meet any prerequisite before agency will consider application (Proof of registration at labor exchange, of residence, etc.)?_____. If so, explain_____

g. For what steps in the process of establishing eligibility is applicant responsible?_____

What is done to assist applicant if he is unable to assume this responsibility?_____

7. a. Are procedures different for persons who are residents of prefecture but not of local community? No. If so, explain._____

b. Does residence status effect consideration given by agency? No. How_____

8. Requests rejected or otherwise disposed of without formal application:

a. For what reasons are requests rejected?_____

b. If applicant insists, though considered obviously ineligible, is application taken? No.

c. What records are kept of rejection or disposition and where are they filed?_____

d. Number of requests rejected from_____ to_____:
2 or 3 in every month.

9. If applicant needs assistance before decision on application, how is need met? he ~~shall~~ can have assistance, and later on, has to get an approval of mimei-sen meeting.

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10. a. Is payment under DLSL of any type of assistance ever authorized prior to establishment of eligibility? yes. If so, what is extent of practice and what is considered sufficient proof to warrant prior payment? When he needs assistance right way, estimate assistance shall be given to him, and later, amount of ~~payment~~ assistance ~~shall~~ be decided. Usually mainly, Included assist, ~~in~~ Medical A.:

b. How soon after first payment is investigation completed? _____.

11. Is there at least one interview with each applicant before any payment? yes. Explain any exception Also interviews with applicant's neighbors.

12. Are home visits usually made prior to decision on eligibility? _____.

13. a. What evidences of eligibility are usually obtained independently of applicant (bank clearances, employers' statements, insurance records)? _____

b. What information concerning this procedure is given to applicant? _____

14. What information is usually requested from references or other agennies? _____

15. Is there a time limit for disposition of applications? No. If so, what action is taken if decision is not made within time limited? _____

16. Give titles of welfare officials responsible for recommending, reviewing and making final decisions in types of action listed:

TYPE OF ACTION	Action recommended by	Action reviewed by	Final decision by
a. Approval for assistance			
b. Amount of Payment		Minnesota - ~~the~~ meeting	
c. Change in Payment			
d. Suspension			
e. Reinstatment			
f. Continuing Payment			
g. Cancellation of Award			
h. Rejection - Formal			
i. Rejection - Informal			

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17. Are recommendations of minsei-iin or local officials frequently changed prior to final decision? No. If so, by whom and in what circumstances?

18. Willingness to work. What are local practices concerning the requirement that persons capable must?

a. Have a will to work

b. Not neglect their work

c. Make an effort to maintain themselves

19. Is registration and maintenance of contact with local labor exchange required? yes. Explain procedure for varification.
~~Each~~ Ask for open words of L.E. or minsei-iin ~~each meeting~~.

20. Quality of behavior. What are local practices concerning the provision that persons of "indifferent behavior" are not eligible?

21. Support by responsible relatives.

a. What are local practices concerning support by relatives? General assistance, part assistance inches residence or food.

b. How is existance of responsible supporter determined? It is naturally determined for he is a relative of needy person.

c. How is supporter's ability to assist investigated? No investigation when he is "relative.

d. If relatives are unwilling to contribute, are any further steps taken by agency to secure contributions? If so, describe. No further steps to anyone except ~~to~~ relative.
the is a

22. Residence.

a. What are local practices concerning residence requirements? Seek for cooperation of peoples who own ~~vacated~~ vacant rooms.

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b. What is local definition of "residence"? There is no basis to definid defisse in present situations.

c. Is official registration of applicants checked? yes.

d. Are needy non-residents given assistance? Yes

e. Are needy non-residents shipped to place of official registration? After inquired about condition of institution, proper steps are taken.

f. Are payments made to residents temporarily outside limets of jurisdiction (gave circumstances and procedure)?

23. Citizenship. What are local practices concerning citizenship of applicants? No regarding to this official residence, everyone have same right.

24. Other eligibility requirements? Nothing

25. Are persons otherwise eligible excluded because eligibility factors can not be determined by the prescribed methods?

26. Does availability or lack of other community resources for service or care affect local interpretations of eligibility requirements? No. If so, describe.

27. Public Assistance: Complaints and Appeals

a. What does district consider a complaint? cannot be helped because complaints are usually made when determinations of law do not accord with social situation or there is no place for people working

b. Appeals.

1. On what occasions and how are individuals notified of the right to appeal? (Indicate the occasion or enter "none" in each space)

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(1) First request_____
(2) Application_____
(3) Approval None
(4) Rejection Unsure.
(5) Closing Unsure.
(6) Change in payment Unsure
(7) Complaint_____
(8) _____

(9) Are there planned exceptions to the above? _____. If so, describe._____

28. Maternal and Child Health.

a. How are referrals to Health Centers made in the following instances?

(1) Prenatal and post natal care? ~~on the report of pregnat, delivery, delivery~~.

(2) "Weak" and handicapped children? report to child care center.

(3) Examination of preschool children? Be done regularly.

b. Have Health Centers' activities included:

(1) Training courses Public Health Nurse and midwife on_____

(2) Lectures_____ on Public health.

(3) Distribution of informational material_____ on _____

29. Disaster Relief.

1. Are local officials throughly familiar with prefecture Disaster Plan? yes.

2. Is there a local plan which conforms with, and is coordinated with, the prefecture plan? yes.

a. What publicity has the local plan received?_____

3. Are locally responsible persons familiar with the plan?

4. What is the role of the local Red Cross Chapter? Yes. No definite person in charge of it.

a. How is Red Cross activity to be coordinated with that of official agencies? no remarkable activity of R.C.. We want Red cross improved their operations.

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b. What Red Cross disaster training programs are now in effect? _____

5. Does local plan provide for immediate reporting to prefecture disaster officials? yes

a. What alternate means of communication are available in case of telephone or other wire breakdown? _____

6. Are disaster relief activities of welfare section integrated with plans of police, health, economics, engineering and other governmental divisions? _____. Explain fully We are trying to get more effect by dividing chem into 5 divisions. Welfare, fire prevective, Public health, Economic, & economic, Transportation, & finishing, & service.

30. Training of officials and others.

1. Training of local officials (include immediate subordinates of section chiefs).

a. Formal education (if of senmon gakko or university level, indicate major subject):

Official	School (name if senmon gakko or university)	Number yrs. completed	Major subject
Chief of District	University		Law
chief of section	College		
staff	or High school		

b. What special training have officials had during past six months?

Approx. dates	Sponsor	Subject	Hours
July 12, 48	Mansei-kai league	D.S.S. and Social works	6
Sept 7, 48	"	Child Welfare Law	5

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2. Training of Minsei-iin.

a. What formal training sessions have been held for minsei-iin during past six months (do not include the regular meetings of the Minsei-iin)?

Approx. dates	Source of instructors	Subject	Hours
June 47	Welfare Department, social work association	R.L.S.L. and C.W.b.	6

b. Did local officials att end above meetings? Yes.

c. Are training aids devised by the prefecture available for local use? Yes.

d. Has local agency received and distributed publications prepared by the:

(1) Japan Social Work Association? Yes, every time orders we received

(2) Minsei-iin Federation? "

(3) Welfare Ministry? "

(4) Other (specify)

3. Training of Shonen Hogo Shi. (Summarize whatever information can be obtained).

(1) By sponsorship with police, held meetings on preventive juvenile crimes and delinquency.

(2) Conference with Shonen Hogo shi on protection and bringing-up of children and juvenile

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DISTRICT ADMINISTRATION OF
PUBLIC WELFARE

Tome
DISTRICT

Date; Dec. 13, 48.

1. Case load: As of last day of most recent complete month

a. Daily Life Security Law

	Families	Persons	Amt Disbursed
(1) Livelihood Assistance	1466	~~6415~~ 9415	1062.070,—
(2) Medical Aid	145	148	501,032,—
(3) Maternal Aid	90	90	33,000,—
(4) Funeral Aid	3	3	2.000,—
(5) Occupational Aid	38	40	72,000—
Totals	1742	6696	1670.102.—

2. Characteristics of community served:

a. Population at present: 111,398 before war 98523
Social factors:

b. Principal industries or crops Rice 267.800 koku wheat 13415. Barley 25343

c. Others (e.g. financial ability):

3. Statistical data for revies period:

TYPE OF DATA	DISL	MED	OCC	MAT	FUN	CW PA
No. of Recipients last day of review period	6415	148	40	90	3	—
Percent of prefecture total						
No. applications pending last day of period	31	12	10	13	4	
Average payments last month of period	1062070—	50032—	72000—	33,000—	2000—	
Rank in prefecture						
Prefecture average (payments)	930252—	41852—	54200—	21200—	3200—	
Average value of recipients' resources (as recorde	12,700	16500—	11300—	14500—	1280—	
Average of recipients' requirements (as recorded	1981,200—	48500—	92000—	13700		

DECLASSIFIED E. O. 12065 SECTION 3-402 / NNDG NO. 775013

4. Staff of District Welfare office (date:_____).
Include child welfare officials assigned to area.

Position(personnel classification)	Auth.	Total No. Employed	No. Vacancies
Minsei-in official	/	/	/

5. What does district consider a standard case load?

a. For minsei-iin 20 houses

b. For child welfare worker 20 houses.

c. Explain variations from standard._____

d. Do case loads include the population of welfare institutions in the district? No.

e. If not, how are these recipients handled? No welfare institutions in the District

f. What is population of normal minsei-iindistrict? 100.

g. Are any cases handled directly by paid officials?_____
Explain. None.

6. Public Assistance: Application Process

a. Where do applicants apply for assistance: at home of minsei-iin Yes. : welfare office —— ? Explain any exceptions which are made._____

b. To whom is application made: Minsei-iin ✓ :
welfare officials_____?

c. Are applications for child welfare services handled separately? Not. Handled differently? Yes. Explain procedure._____

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d. Is applicant informes of all eligibility requirements? yes. (need, residence, responsible relatives unable to assist, registration at labor exchange, etc.) Indicate items not explained _____

e. Is applicant informed of agency policy and procedure for verifying factors of eligibility? _____. By whom is information given and when? By minsei-in and other officials at the end of month.

f. Must applicant meet any prerequisite before agency will consider application (Proof of registration at labor exchange, of residence, etc.)? No. . If so, explain _____

g. For what steps in the preceps of establishing eligibility is applicant responsible? ~~between minsei-in to minsei-in~~ from committee and and to mayor.

What is done to assist applicant if he is unable to assume this responsibility? _____

7. a. Are procedures different for persons who are residents of prefecture but not of flocal community? no. . If so, explain _____

b. Does residence status effect consideration given by agency? Yes. . How _____

8. Requests rejected or otherwise disposed of without formal application:

a. For what reasons are requests rejected? _____

b. If applicant insits, though considered obviously ineligivie, is application taken? No. .

c. What records are kept of rejection or disposition and where are they filed? filed in the office of mayor.

d. Number of requests rejected from 34 to 35. :

9. If applicant needs assistance before decision on application, how is need met? assitance should be given after the conference between mayor and minsei-in.

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10. a. Is payment under DLSL of any type of assistance ever authorized prior to establishment of eligibility? yes. If so, what is extent of practice and what is considered sufficient proof to warrant prior payment? For medical aid, recognition by doctor. Livelihood assistance ... by the informations which clinical-im has obtained.

b. How soon after first payment is investigation completed? in 7 days.

11. Is there at least one interview with each applicant before any payment? at least 2.3. times Explain any exception

12. Are home visits usually made prior to decision on eligibility? yes.

13. a. What evidences of eligibility are usually obtained independently of applicant (bank clearances, employers' statements, insurance records)?

b. What information concerning this procedure is given to applicant?

14. What information is usually requested from references or other agencies?

15. Is there a time limit for disposition of applications? no. If so, what action is taken if decision is not made within time limited?

16. Give titles of welfare officials responsible for recommending, reviewing and making final decisions in types of action listed:

TYPE OF ACTION	Action recommended by	Action reviewed by	Final decision by
a. Approval for assistance			
b. Amount of Payment			
c. Change in Payment			
d. Suspension			
e. Reinstatm ent			
f. Continuing Payment			
g. Cancellation of Award			
h. Rejection - Formal			
i. Rejection - Informal			

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17. Are recommendations of minsei-iin or local officials frequently changed prior to final decision? No. If so, by whom and in what circumstances?

18. Willingness to work. What are local practices concerning the requirement that persons capable must?

a. Have a will to work practicing

b. Not neglect their work "

c. Make an eff ort to maintain themselves "

19. Is registration and maintenance of contact with local labor exchange required? No. Explain procedure for verification.

20. Quality of behavier. What are local practices concerning the provision that persons of "indifferent behavier" are not eligible?

21. Support by responsible relatives.

a. What are local practices concerning support by relatives?

b. How is existance of responsible supporter determined? It is determined by ~~engoro~~, ~~misseiin~~, police

c. How is supporter's ability to assist investigated?

d. If relatives are unwilling to contribute, are any further steps taken by agency to secure contributions? . If so, describe. further steps will be taken.

22. Residence.

a. What are local practices concerning residence requirements? ~~Proper measures after the conference between misseiin~~ take a and residence committee.

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b. What is local definition of "residence"? _____

c. Is official registration of applicants checked? Yes.

d. Are needy non-residents given assistance? Rarely, yes.

e. Are needy non-residents shipped to place of official registration? Yes.

f. Are payments made to residents temporarily outside limits of jurisdiction (gave circumstances and procedure)? Yes. under D. L. S. L.

23. Citizenship. What are local practices concerning citizenship of applicants? practicing according to ~~self govern law~~ local govern. law. ment

24. Other eligibility requirements? No requirement.

25. Are persons otherwise eligible excluded because eligibility factors can not be determined by the prescribed methods? No.

26. Does availability or lack of other community resxources for service or care affect local interpretations or eligibility requirements? _____. If so, describe. _____

27. Public Assistance: Complaints and Appeals

a. What does district consider a complaint? ~~proper step~~ step will be taken by standing committees.

b. Appeals.

1. On what occasions and how are individuals notified of the right to appeal? (Indicate the occasion or enter "none" in each space)

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(1) First request_____
(2) Application_____
(3) Approval_____
(4) Rejection_____
(5) Closing_____
(6) Change in payment_____
(7) Complaint_____
(8) _____

(9) Are there planned exceptions to the above? _____. If so, describe. None

28. Maternal and Child Health.

a. How are referrals to Health Centers made in the following instances?

(1) Prenatal and post natal care? through the city office (town or village)

(2) "Weak" and handicapped children? "

(3) Examination of preschool children? "

b. Have Health Centers' activities included:

(1) Training courses yes. on _____

(2) Lectures yes on _____

(3) Distribution of informational material yes. on _____

29. Disaster Relief.

1. Are local officials throughly familiar with prefecture Disaster Plan? Yes.

2. Is there a local plan which conforms with, and is coordinated with, the prefecture plan? aye

a. What publicity has the local plan received? received from various organizations

3. Are locally responsible persons familiar with the plan? Yes.

4. What is the role of the local Red Cross Chapter? medical treatment and prevention in case of disaster and epidemic.

a. How is Red Cross activity to be coordinated with that of official agencies? With perfect cooperation with official agencies, Red Cross are taking actions in the field.

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b. What Red Cross disaster training programs are now in effect? unknown clearly.

5. Does local plan provide for immediate reporting to prefecture disaster officials? yes

a. What alternate means of communication are available in case of telephone or other wire breakdown? None.

6. Are disaster relief activities of welfare section integrated with plans of police, health, economics, engineering and other governmental divisions? _____. Explain fully _____ by disaster relief law, it is planned.

30. Training of officials and others.

1. Training of local officials (include immediate subordinates of section chiefs).

a. Formal education (if of semmon gakko or university level, inducate major subject).

Official	School (name if semmon gakko or university)	Number yrs. completed	Major subject

B. What special training have officials had during past six months?

Approx. dates	Sponsor	Subject	Hours

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2. Training of Minsei-iin.

a. What formal training sessions have been held for minsei-iin during past six months (do not include the regular meetings of the Minsei-iin)?

Approx. dates	Source of instructors	Subject	Hours

B. Did local officials attend above meetings?_____

c. Are training aids devised by the prefecture available for local use?_____

d. Has local agency received and distributed publications prepared by the:

(1) Japan Socisl Work Association?_____

(2) Minsei-iin Federation?_____

(3) Welfare Ministry?_____

(4) Other (specify)_____

3. Training of Shonen Hogo Shi. (Summarize whatever information can be obtained)._____

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DISTRICT ADMINISTRATION OF
PUBLIC WELFARE

Shibata
DISTRICT

Date: Dec. 13, 1948

1. Case load: As of last day of most recent complete month

a. Daily Life Security Law

	Families	Persons	Amt Disbursed
(1) Livelihood Assistance	432	1633	266,903.10
(2) Medical Aid	25	25	161,998.20
(3) Maternal Aid	0	0	0
(4) Funeral Aid	2	2	1,500.00
(5) Occupational Aid	0	0	0
Totals	459	1660	430,401.30

2. Characteristics of community served:

a. Population at present: 66543 before war 45054
Social factors:

b. Principal industries or crops charcoal, rice.

c. Others (e.g. financial ability): Shibta Gun consists of 8 Towns & Village. KAWASAKI town and others which situates at mountains, favoured for charcoal productin, but not for farming. No distinguished industries in other part of Gun. As a whole, Gun lacks financial ability.

3. Statistical data for review period: but common farming

TYPE OF DATA	DLSL PA	MED	OCC	MAT	FUN	CW
No. of Recipients last day of review period	1633	25	0	0	2	0
Percent of prefecture total						
No. applications pending last day of period	None	"	"	"	"	"
Average payments last month of period	266,903.10	161,998.20	"	"	1,500.00	0
Rank in prefecture						
Prefecture average (payments)						
Average value of recipients' resources (as recorded)						
Average of recipients' requirements (as recorded)	163.00	6,400.00			750.00	

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4. Staff of District Welfare office (date: Dec. 13, 1948). Include child welfare officials assigned to area.

Position(personnel classification)	Auth.	Total No. Employed	No. Vacancies
3rd class official employee	2	2	
	2	2	

5. What does district consider a standard case load?

a. For minsei-iin 16 persons.

b. For child welfare worker 1 child welfare worker in the district.

c. Explain variations from standard. For mountains covering the Gun, Standard case load can not be practiced.

d. Do case loads include the population of welfare institutions in the district? No.

e. If not, how are these recipients handled? Those recipients in institutions can get assistances at their home.

f. What is population of normal minsei-iin district? 646

g. Are any cases handled directly by paid officials? None. Explain.

6. Public Assistance: Application Process

a. Where do applicants apply for assistance: at home of minsei-iin yes.: welfare office No.? Explain any exceptions which are made.

b. To whom is application made: minsei-iin yes.: welfare officials yes?

c. Are applications for child welfare services handled separately?_____. Handled differently?_____. Explain procedure.

DECLASSIFIED E. O. 12065 SECTION 3-402 / NNDG NO. 775013

d. Is applicant informed of all eligibility requirements? yes. (need, residence, responsible relatives unable to assist, registration at labor exchange, etc.) Indicate items not explained _____

e. Is applicant informed of agency policy and procedure for verifying factors of eligibility? yes. By whom is information given and when? By all Minsei-ien & Child welfare worker At any time.

f. Must applicant meet any prerequisite before agency will consider application (Proof of registration at labor exchange, of residence, etc.)? Yes. If so, explain Proof of registration at Labour Exchange, of residence are unnecessary to report, but condition of his living must be informed to Minsei-ien.

g. For what steps in the precess of establishing eligibility is applicant responsible? To inform true conditions of his health, economic and others. To express his will of Labour.

What is done to assist applicant if he is unable to assume this responsibility? Stop to give assistance or order him to return P.A which he has gotten. Also give general guidances on his conduct daily-life.

7. a. Are procedures different for persons who are residents of prefecture but not oflocal community? yes. If so, explain. Give him assistance temporary, then make wait it and consult with his original towns or Villages about the way to assist in future.

B. Does residence status effect consideration given by agency? Yes. How to the administrative policy on residences.

8. Requests rejected or otherwise disposed of without formal application:

None.

a. For what reasons are requests rejected? _____

b. If applicant insists, though considered obviously ineligible, is application taken? _____.

c. What records are kept of rejection or disposition and where are they filed? _____

d. Number of requests rejected from _____ to _____: _____

9. If applicant needs assistance before decision on application, how is need met? Give him assistance at once, then, will obtain approval of mayor after consulting with Minsei-ien meeting.

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10. a. Is payment under DLSL of any type of assistance ever authorized prior to establishment of eligibility? yes. If so, what is extent of practice and what is considered sufficient proof to warrant prior payment? The case is so emergency as there is no time for waiting for procedures. Within the extent provided by law. the proof is the recognization of an insurer.

b. How soon after first payment is investigation completed? as soon as possible.

11. Is there at least one interview with each applicant before any payment? yes. Explain any exception With explaining to him how an insurer with meeting decided his case, consult over his livelihood with him.

12. Are home visits usually made prior to decision on eligibility? yes.

13. a. What evidences of eligibility are usually obtained independently of applicant (bank clearances, employers' statements, insurance records)? In order to make sure about applicant's conditions, obtain informations from places in above.

b. What information concerning this procedure is given to applicant?

14. What information is usually requested from references or other agencies? Endeavour and good conduct of applicant. to the rehabilitation of his daily-life

15. Is there a time limit for disposition of applications? No. If so, what action is taken if decision is not made within time limited?

16. Give titles of welfare officials responsible for recommending, reviewing and making final decisions in types of action listed:

TYPE OF ACTION	Action recommended by	Action reviewed by	Final decision by
a. Approval for assistance	Minsei-in	Minsei-in meeting.	Mayor.
b. Amount of Payment	"	"	"
c. Change in Payment	"	"	"
d. Suspension	"	"	"
e. Reinstatment	"	"	"
f. Continuing Payment	"	"	"
g. Cancellation of Award	"	"	"
h. Rejection - Formal	"	"	"
i. Rejection - Informal	"	"	"

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17. Are recommendations of minsei-iin or local officials frequently changed prior to final decision? Yes. If so, by whom and in what circumstances? ~~when one of minsei-iin raised objection and rest of minsei-iin agreed with him during minseiiin meeting.~~

18. Willingness to work. What are local practices concerning the requirement thatpersons capable must:

a. Have a will to work With consideration on his work-ability,

b. Not neglect their work ~~Keep visiting his home and give him guidances~~ in daily life.

c. Make an effort to maintain themselves

19. Is registration and maintenance of contact with local labor exchange required? _____. Explain procedure for verification.

20. Quality of behavier. What are local practices concerning the provision that persons of "indifferent behavier" are not eligible? no such a person up to now.

21. Support by responsible relatives.

a. What are local practices concerning support by relatives? Based on the survey of minsei-iin and by mediation of minsei-iin, relatives shall start to support him, upon approved of it

b. How is existance of responsible supporter determined? As above.

c. How is supporter's ability to assist investigated? By investigation to be made by Minsei-iin

d. If relatives are unwilling to contribute, are any further steps taken by agency to secure contributions? yes. If so, describe. Try hard to explain and make relatives willing to contribute. If he still unwill, D.L.S.L shall be applied to needy person. (Child Welfare Law to needy persons whose age under 18)

22. Residence.

a. What are local practices concerning residence requirements? Procurement of a room from big houses or ask to relatives for a room.

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b. What is local definition of "residence"? The place where persons, who are consisting one family, can reside.

c. Is official registration of applicants checked? Yes.

d. Are needy non-residents given assistance? Yes. { old people → Home for aged. child → welfare institution. other → respective institution.

e. Are needy non-residents shipped to place of official registration? Yes.

f. Are payments made to residents temporarily outside limits of jurisdiction(gave circumstances and procedure)? (1) When needy person has no relative and got sick or brought in hospital during his wandering. (2) When needy person got a sick during his temporarily work at outside of his residence location. In both cases, they'll be refered to the major of their residence location and after recognized their eligibility, assistance shall be given (it will be returned from the major of their residence location.

23. Citizenship. What are local practices concerning citizenship of applicants? Citizenships shall be given to people when he reported his residence to office of town or village or city.

24. Other eligibility requirements? Conditions.... recognition of being Japanese national. (by referring to his permanent address, or other certificate.) Necessity --- all duty & right of citizenship.

25. Are persons otherwise eligible excluded because eligibility factors can not be determined by the prescribed methods? None.

26. Does availability or lack of other community resources for service or care affect local interpretations or eligibility requirements? _____. If so, describe. _____

27. Public Assistance: Complaints and Appeals

a. What does district considre a complaint? _____

b. Appeals.

1. On what occasions and how are individuals notified of the right to appeal? (Indicate the occasion or enter "none" in each space)

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(1) First request None.
(2) Application Nude
(3) Approval None.
(4) Rejection none.
(5) Closing same.
(6) Change in payment none.
(7) Complaint none.
(8) _____

(9) Are there planned exceptions to the above? _____. If so, describe. _____

28. Maternal and Child Health.

a. How are referrals to Health Conters made in the following instances?

(1) Prenatal and post natal care? distribution of ~~sanitary~~ goods to pregnancy and delivery.

(2) "Weak" and handicapped children? examine once in a year.

(3) Examination of preschool children? not practicing

b. Have Health Centers' activities included:

(1) Training courses yes on pregnancy, delivery, care of child.

(2) Lectures yes. on T.B. Epidemic, care of child.

(3) Distribution of informational material Yes. on ~~Public health~~. Public health.

29. Disaster Relief.

1. Are local officials throughly familiar with prefecture Disaster Plan? Yes.

2. Is there a local plan which conforms with, and is coordinated with, the prefecture plan? Yes.

a. What publicity has the local plan received? _____

3. Are locally responsible persons familiar with the plan? Yes.

4. What is the role of the local Red Cross Chapter? medical relief

a. How is Red Cross activity to be coordinated with that of official agencies? medical treatment and guidance on public health.
in case of disaster .... medical relief and prevention.

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b. What Red Cross disaster training programs are now in effect?

5. Does local plan provide for immediate reporting to prefecture disaster officials? yes. by regulations of disaster relief.

a. What alternate means of communication are available in case of telephone or other wire breakdown? on foot or by bike.

6. Are disaster relief activities of welfare section integrated with plans of police, health, economics, engineering a and other governmental divisions?_____. Explain fully._____

30. Training of officials and others.

1. Training of local officials (include immeidate subordinates of section chiefs).

a. Formal education (if of semmon gakko or university level, indicate major subject);

Official	School (name if semmon gakko or university)	Number yrs. completed	Major subject

b. What special training have officials had during past six months?

Approx. dates	Sponsor	Subject	Hours
June 5, 1948	chief of district office	operations of D.L.S.L.	5
July 7, 1948	"	"	6
Sept. 24, 1948	"	"	6
Oct. 25, 1948	"	"	5

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2. Training of Minsei-iin.

a. What formal training sessions have been held for minsei-iin during past six months (do not include the regular meetings of the Minsei-iin)?

Approx. dates	Source of instructors	Subject	Hours
June. 25, 48	chief of Miyagi social section	operation of D.L.S.L.	5
July 9, 48	chief of district office	and social works	6
Sept. 24, 48	~~chief~~ chief of administration section	"	6
Oct. 25, 48	chief of district office	"	5
		"	

b. Did local officials attend above meetings? Yes

c. Are training aids devised by the prefecture available for local use? ~~It is desirable~~ prefecture should consider ~~for~~ district's situations in devising training plans.

d. Has local agency received and distributed publications prepared by the:

(1) Japan Social Work Association? Distributed

(2) Minsei-iin Federation? "

(3) Welfare Ministry? "

(4) Other (specify)

3. Training of Shonen Hogo Shi. (Summarize whatever information can be obtained).

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DISTRICT ADMINISTRATION OF
PUBLIC WELFARE

Watari - Natori
DISTRICT

Date: Dec. 13, 48

1. Case load: As of last day of most recent complete month

a. Daily Life Security Law

	Families	Persons	Amt Disbursed
(1) Livelihood Assistance	822	2770	446.813.65
(2) Medical Aid	15	15	56,000.00
(3) Maternal Aid	4	4	2.000.00
(4) Funeral Aid	2	2	2.000.00
(5) Occupational Aid			
Totals	843	2791	506.813.65

2. Charactristics of community served:

a. Pupulation at present: 99.987 before war 77.198
Social factors:

b. Principal industries or crops Rice. Wheat. Vegetable. Fruit. Fisheris industry

c. Others (e.g. financial ability): no remarkable ability.

3. Statistical data for review period:

TYPE OF DATA	DISL PA	MED	OCC	MAT	FUN	CW
No. of Recipients last day of review period	2770	15		2	2	
Percent of prefecture total						
No. applications pending last day of period						
Average payments last month of period	4468 13.65	56.000.00		2.000.00	2.000.00	
Rank in prefecture						
Prefecture average (payments)						
Average value of recipients' resources (as recorded)	30.000.00	30.000.00	30.000.00	30.000.00	30.000.00	30.000.00
Average of recipients' requirements (as recorded)	5.500.00	5.000.00	2.000.00	1.000.00	1.000.00	3.000.00

DECLASSIFIED E. O. 12065 SECTION 3-402 / NNDG NO. 775013

DISTRICT ADMINISTRATION OF PUBLIC WELFARE

Watari - Natori DISTRICT

Date: Dec. 13, 48

1. Case load: As of last day of most recent complete month

a. Daily Life Security Law

	Families	Persons	Amt Disbursed
(1) Livelihood Assistance	822	2770	446.813.65
(2) Medical Aid	15	15	56,000.00
(3) Maternal Aid	4	4	2.000.00
(4) Funeral Aid	2	2	2.000.00
(5) Occupational Aid			
Totals	843	2791	506.813.65

2. Characteristics of community served:

a. Population at present: 99.987 before war 77.191
Social factors:

b. Principal industries or crops Rice. Wheat. Vegetable. Fruit. Fisheris industry

c. Others (e.g. financial ability): one remarkable ability.

3. Statistical data for review period:

TYPE OF DATA	DLSL	MED	OCC	MAT	FUN	GN PA
No. of Recipients last day of review period	2770	15		2	2	
Percent of prefecture total						
No. applications pending last day of period						
Average payments last month of period	446.13.65	56.000.		2.000.	2.000.	
Rank in prefecture						
Prefecture average (payments)	30.000.00	30.000.		30.000.00	30.000.00	30.000.00
Average value of recipients' resources (as recorded)	30.000.00	30.000.		30.000.00	30.000.00	30.000.00
Average of recipients' requirements (as recorded)	5.500.00	5.000.00		2.000.00	1.000.00	1.000.00

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4. Staff of District Welfare Office (date: Dec. 13. 48).
Include child welfare officials assigned to area.

Position (personnel classification)	Auth.	Total No. Employed	No. Vacancies
Shuji			

5. What does district consider a standard case load?

a. For minsei-iin 10 families (40 persons)

b. For child welfare worker 5 families (20 persons)

c. Explain variations from standard. Case load reduced to ¼ of its standard because of increasing No. of auth. minsei-iin. (By minsei-iin law.)

d. Do case loads include the population of welfare institutions in the district? No

e. If not, how are these recipients handled? appoint one minsei-iin from among institutions and he'll take care of recipients.

f. What is population of normal minsei-iin district? 450.

g. Are any cases handled directly by paid officials? No.
Explain.

6. Public Assistance: Application Process

a. Where do applicants apply for assistance: at home of minsei-iin 95% of total applicants; welfare office 5% (of town & village) ? Explain any exceptions which are made. one or two applicans applied for assistance at District office in person

b. To whom is application made: minsei-iin ✓; welfare officials _____?

c. Are applications for child welfare services handled separately? child welfare worker. Handled differently? otherwise family applied for P.A. & C.W. Explain procedure. Mainly, proceed by minsei-iin meeting. few by C.W. Worker.

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d. Is applicant informed of all eligibility requirements? yes. (need, residence, responsible relatives unable to assist, registration at labor exchange, etc.) Indicate items not explained

e. Is applicant informed of agency policy and procedure for verifying factors of eligibility? . By whom is information given and when? By (1) neighbours, (2) Welfare agency

f. Must applicant meet any prerequisite before agency will consider application (Proof of residence, registration at labor exchange, of residence, etc.)? proof of residence. If so, explain Because of shortage of houses.

g. For what steps in the process of establishing eligibility is applicant responsible? Proof of registration at Labor exchange.

What is done to assist applicant if he is unable to assume this responsibility? 1. correct investigation on his occupation. (2). Strict general observation on educational, occupational background. (3) Guidance. history of

7. a. Are procedures different for persons who are residents of prefecture but not of local community? no. If so, explain.

b. Does residence status effect consideration given by agency? Yes. How

8. Requests rejected or otherwise disposed of without formal application:

a. For what reasons are requests rejected?

b. If applicant insists, though considered obviously ineligible, is application taken? no.

c. What records are kept of rejection or disposition and where are they filed? filed as the records of minsei-iin meeting.

d. Number of requests rejected from / to 2:

9. If applicant needs assistance before decision on application, how is need met? 1. Special assistances shall be given by Doho Engo Kai. 2. assistances shall be given by various welfare organizations.

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10. a. Is payment under DLSL of any type of assistance ever authorized prior to establishment of eligibility? yes. (for repatriate) If so, what is extent of practice and what is considered sufficient proof to warrant prior payment? Within the extent provided by Law. proof of certificates which proved it's true. & his own reports

b. How soon after first payment is investigation completed? Within 2 weeks.

11. Is there at least one interview with each applicant before any payment? yes. Explain any exception

12. Are home visits usually made prior to decision on eligibility? yes.

13. a. What evidences of eligibility are usually obtained independently of applicant (bank clearances, employers' statements, insurance records)? (1). reports from ministries & neighbours. (2) bank clearance (3). employers' statement.

b. What information concerning this procedure is given to applicant? (1) decision on his application (2) change in kind of assistance, (3) change in grade of assistance.

14. What information is usually requested from references or other agennies?

15. Is there a time limit for disposition of applications? No. If so, what action is taken if decision is not made within time limited?

16. Give titles of welfare officials responsible for recommending, reviewing and making final decisions in types of action listed:

TYPE OF ACTION	Action recommended by	Action reviewed by	Final decision by
a. Approval for assistance	Ministries	all ministries & officials	Ministries meeting and Manager.
b. Amount of Payment	"	"	"
c. Change in Payment	"	"	"
d. Suspension	"	"	"
e. Reinstatment	"	"	"
f. Continuing Payment	"	"	"
g. Cancellation of Award	"	"	"
h. Rejection - Formal	"	"	"
i. Rejection - Informal	"	"	"

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17. Are recommendations of minsei-iin or local officials frequently changed prior to final decision? No. If so, by whom and in what circumstances?

18. Willingness to work. What are local practices concerning the requirement that persons capable must:

a. Have a will to work up to by minsei-ien in charge.

b. Not neglect their work by standing minsei-ien & official.

c. Make an effort to maintain themselves minsei-ien in charge

19. Is registration and maintenance of contact with local labor exchange required? yes. Explain procedure for verification. one or two from among among minsei-ien, mostly standing minsei-ien are in charge of this.

20. Quality of behavior. What are local practices concerning the provision that persons of "indifferent behavior" are not eligible? he is not given assistances.

21. Support by responsible relatives.

a. What are local practices concerning support by relatives? (1) must be ~~asked~~ (2) must be voluntary } based on these practices this as through relatives.

b. How is existance of responsible supporter determined? By the ~~decision~~ decision of minsei-ien meeting.

c. How is supporter's ability to assist investigated? by the meeting between minsei-ien in charge and officials.

d. If relatives are unwilling to contribute, are any further steps taken by agency to secure contributions? If so, describe. Agency will secure contributions.

22. Residence.

a. What are local practices concerning residence requirements? making survey on actual situations for residence requirements.

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b. What is local definition of "residence"? Within extent that people can lead his life and present cold weather.

c. Is official registration of applicants checked? yes.

d. Are needy non-residents given assistance? yes.

e. Are needy non-residents shipped to place of official registration? yes.

f. Are payments made to residents temporarily outside limits of jurisdiction (gave circumstances and procedure)? yes.

23. Citizenship. What are local practices concerning citizenship of applicants? no difference between citizenship of applicants and of common citizens.

24. Other eligibility requirements? no remarkable requirement.

25. Are persons otherzise eligible excluded because eligibility factors can not be determined by the prescribed methods? no.

26. Does availability or lack of other community resources for service or care affect local interpretations or eligibility requirements? no. If so, describe.

27. Public Assistance: Complaints and Appeals

a. What does district consider a complaint? 1) Very few complaints are considered being a reasonable. 2) Proper ~~2) When they are reasonable complaints, appropriate steps are~~ will be taken.

b. Appeals.

1. On what occasions and how are individuals notified of the right to appeal? (Indicate the occasion or enter "none" in each space)

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(1) First request yes.
(2) Application None.
(3) Approval yes.
(4) Rejection None
(5) Closing None
(6) Change in payment None.
(7) Complaint yes.
(8) _____

(9) Are there planned exceptions to the above? None. If so, describe. _____

28. Maternal and Child Health.

a. How are referrals to Health Centers made in the following instances?

(1) Prenatal and post natal care? By Midwifery & C.W. Worker.

(2) "Weak" and handicapped children? same as (1)

(3) Examination of preschool children? By C.W.W., official, school teacher.

b. Have Health Centers' activities included:

(1) Training courses ~~None not conducted~~ on Public Assistance.

(2) Lectures yes. on Public Health

(3) Distribution of informational material yes on Public assistances & Child Welfare

29. Disaster Relief.

1. Are local officials throughly familiar with prefecture Disaster Plan? Yes.

2. Is there a local plan which conforms with, and is coordinated with, the prefecture plan? Yes.

a. What publicity has the local plan received? _____

3. Are locally responsible persons familiar with the plan? One in General, 2 in specials.

4. What is the role of the local Red Cross Chapter? _____

a. How is Red Cross activity to be coordinated with that of official agencies? (1) organizing Voluntary service group. (2) organizing medical relief teams.

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b. What Red Cross disaster training programs are now in effect? (1) training of voluntary group (2) establishing medical team and conference on contacts between the towns and health center.

5. Does local plan provide for immediate reporting to prefecture disaster officials? yes.

a. What alternate means of communication are available in case of telephone or other wire breakdown? (1) By bicycle. (2) on foot.

6. Are disaster relief activities of welfare section integrated with plans of police, health, economics, engineering and other governmental divisions? ~~town~~. Explain fully ~~organizing of~~ disaster relief team and the plans are, we believe, ~~to be perfect.~~ most useful and perfect.

30. Training of officials and others.

1. Training of local officials (include immediate subordinates of section chiefs).

a. Formal education (if of semmon gakko or university level, inducate major subject).

Official	School (name if semmon gakko or university)	Number yrs. completed	Major subject
	None.		

B. What special training have officials had during past six months?

Approx. dates	Sponsor	Subject	Hours
1948.	T. Hoku M.G.	Welfare administration	4.
Sept 3, 1948	Social section of Prefecture	"	6
Nov. 16, 1948	"	"	6
N.V. 16, 1948	Tohoku M.G. Army	training of social workers	1.30
Dec. 2, 1948	Sendai Social section	operation of D.L.S.L.	5

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2. Training of Minsei-iin.

a. What formal training sessions have been held for minsei-iin during past six months (do not include the regular meetings of the Minsei-iin)?

Approx. dates	Source of instructors	Subject	Hours
Nov. 15, 48	8 Army Miss. Bourwger	~~training~~ in service training.	0.40
"	Tokoku M.G. Mr. Potts	minsei-ien	0.20
"	All Japan minsei-ien League.	general works of welfare	1.
"	chief of child section of welfare department	child welfare	0.40
"	Mr. Shoji, vice minister of Welfare	Social works	0.30

b. Did local officials attend above meetings? Yes.

c. Are training aids devised by the prefecture available for local use? Yes. perfectly.

d. Has local agency received and distributed publications prepared by the:

(1) Japan Social Work Association? • Interpretation of D.L.S.L. • Guidance on child welfare laws • 1st, 2nd issues of discussion on D.L.S.L.

(2) Minsei-iin Federation? welfare news. handbook of minsei-ien

(3) Welfare Ministry? Welfare news (monthly), ways to assist.

(4) Other (specify)

3. Training of Shonen Hogo Shi. (Summarize whatever information can be obtained).

DECLASSIFIED E. O. 12065 SECTION 3-402 / NNDC NO. 775013

2. Training of Minsei-iin.

a. What formal training sessions have been held for