

Miscellaneous Info re  
formation of SWNCC and  
SFE and Miscellaneous  
corres. re Personnel

DECLASSIFIED  
E.O. 11652, Sec. 3(E) and 5(D) or (E)  
DATE 2/28/75 BY Ken NARS  
Feb. 21, 1975

x



ACCESS RESTRICTED

The item identified below has been withdrawn from this file:

File Designation Miscellaneous Info. re formation  
SWRCC + SFED

Date 1945

From \_\_\_\_\_

To \_\_\_\_\_

In the review of this file this item was removed because access to it is restricted. Restrictions on records in the National Archives are stated in general and specific record group restriction statements which are available for examination. The item identified above has been withdrawn because it contains:

- Security-Classified Information
- Otherwise Restricted Information

\_\_\_\_\_  
Authority

\_\_\_\_\_  
Date

WITHDRAWAL NOTICE



CONFIDENTIAL

STATE-WAR-NAVY COORDINATING COMMITTEE  
SUBCOMMITTEE FOR THE FAR EAST  
MUNITIONS BUILDING  
WASHINGTON, D. C.

HTB

file SFE

CONFIDENTIAL

Serial No. 0400  
AFR/hmh

8 May 1946

MEMORANDUM FOR: The State-War-Navy Coordinating Subcommittee  
for the Far East

Subject: Repatriation of Japanese Nationals from  
Southeast Asia

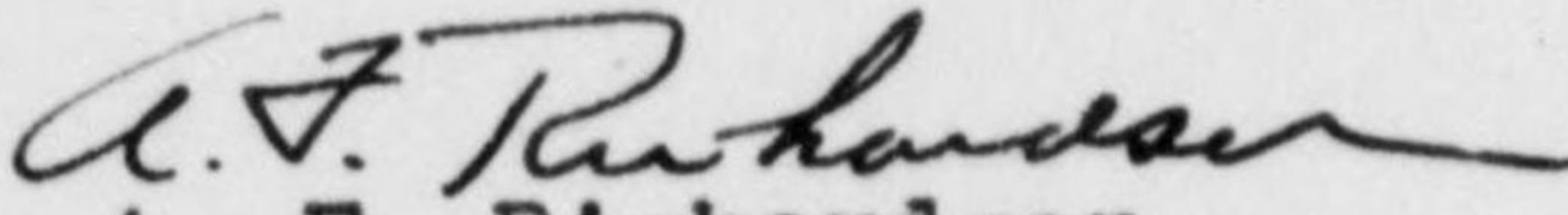
References: a. SWNCC 242 Series  
b. SWNCC 205 Series  
c. SFE 128 Series

1. On 30 April 1946 the State-War-Navy Coordinating Committee approved SWNCC 242/2 (Return of Japanese Nationals from Southeast Asia and Evacuation of Allied Civilian Internees from the Netherlands Indies), as amended in SWNCC 242/3.

2. On 30 January 1946, the Working Group designated to restudy SFE 128/10 (Repatriation of Civilian Japanese from Southeast Asia [Burma, British Malaya, French Indochina, Netherlands East Indies and Siam]), agreed that a proposed revision of SWNCC 242 (Return of Japanese Nationals from Southeast Asia and Evacuation of Allied Civilian Internees from the Netherlands Indies), would make further consideration of SFE 128/10 unnecessary.

3. In view of the approval of SWNCC 242/2 as amended by the State-War-Navy Coordinating Committee, it is proposed that SFE 128/10 be removed from the Agenda of the Subcommittee for the Far East. Unless contrary instructions are received, the proposed course of action will be followed by the Secretary.

For the State-War-Navy Coordinating Subcommittee  
for the Far East.

  
A. F. Richardson  
Commander, USN  
Acting Secretary

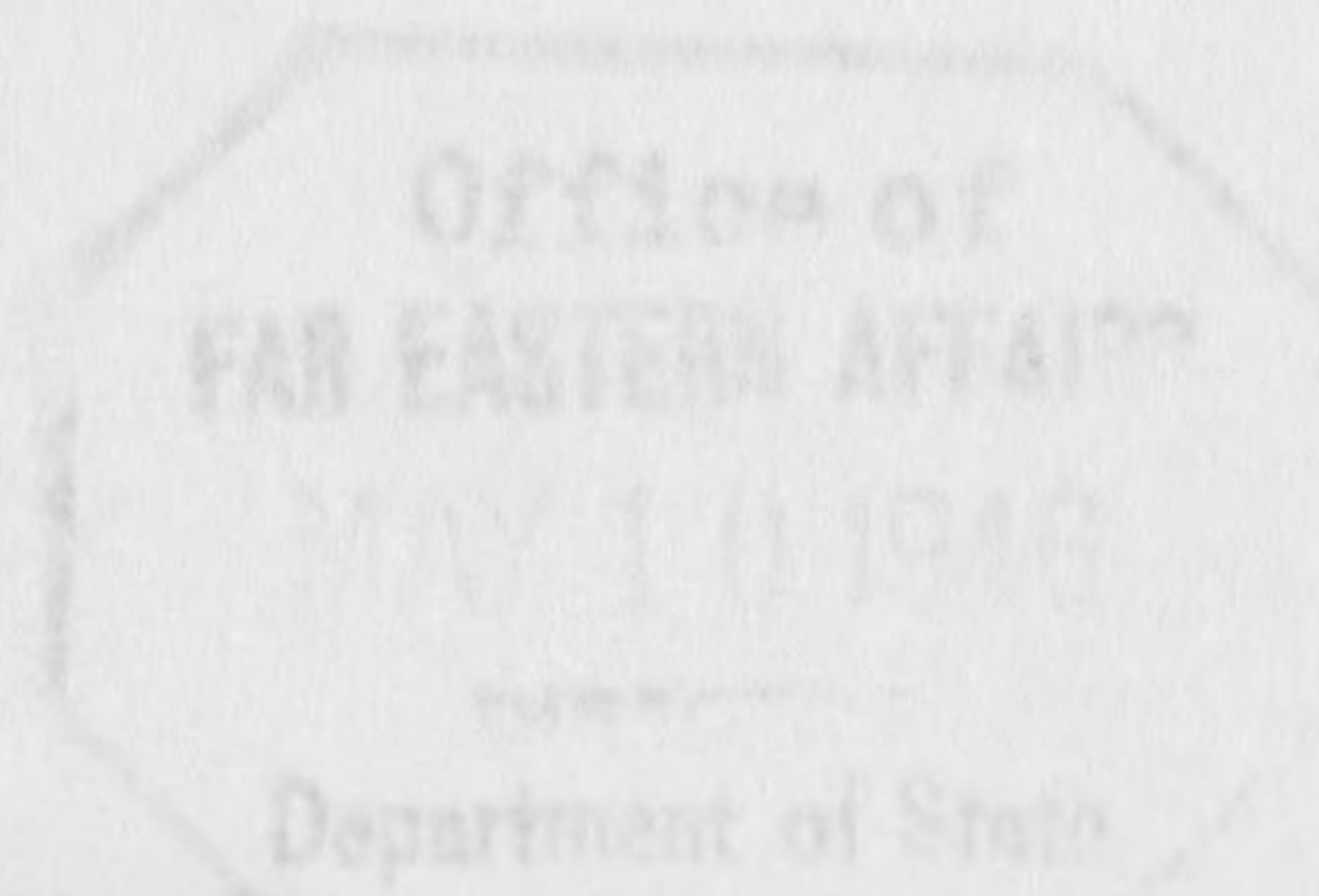
Copies to members of SFE and to  
✓ Dr. Hugh Borton  
Lt. Col. W. B. Kunzig  
Lt. Col. G. W. Lewis  
Lt. Col. A. F. Metze

CONFIDENTIAL



CONFIDENTIAL

STATE-WAR-NAVY COORDINATING COMMITTEE  
 SUBCOMMITTEE FOR THE FAR EAST  
 MUNITIONS BUILDING  
 WASHINGTON, D. C.



CONFIDENTIAL  
Serial No. 9400  
 AFA/hmh

8 May 1946

MEMORANDUM FOR: The State-War-Navy Coordinating Subcommittee  
 for the Far East

Subject: Repatriation of Japanese Nationals from  
 Southeast Asia

References: a. SWNCC 242 Series  
 b. SWNCC 205 Series  
 c. SFE 128 Series



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2. On 30 January 1946, the Working Group designated to restudy SFE 128/10 (Repatriation of Civilian Japanese from Southeast Asia ~~Burma~~, British Malaya, French Indochina, Netherlands East Indies and ~~Siam~~), agreed that a proposed revision of SWNCC 242 (Return of Japanese Nationals from Southeast Asia and Evacuation of Allied Civilian Internees from the Netherlands Indies), would make further consideration of SFE 128/10 unnecessary.

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For the State-War-Navy Coordinating Subcommittee  
 for the Far East.

*A. F. Richardson*  
 A. F. Richardson  
 Commander, USN  
 Acting Secretary

Copies to members of SFE and to  
 Dr. Hugh Borton  
 Lt. Col. W. B. Kunsig  
 Lt. Coll. G. H. Lewis  
 Lt. Coll. A. F. Metzner

CONFIDENTIAL



ADDRESS REPLY TO

EXOS:AO:GH:SVS  
AND REFER TONAVY DEPARTMENT  
WASHINGTON 25, D. C.

3 March 1946

DETAIL LETTER

To: Departmental Civilian Personnel Branch

Subject: Doris Martinez, Clk. Steno., CAP-4 ; detail of.

From: Office of State War Navy Committee

To: Departmental Civilian Personnel Branch

Effective date: 4 March 1946 for 30 days.

1. Although carried on the rolls of Office of State War Navy Committee, subject employee is administratively under the jurisdiction of your office while on detail. You will be responsible for the maintenance and reporting of all time and leave records while this employee is on detail. This employee will/will not be charged against your ceiling.
2. Any alteration of this detail must have the prior approval of the Civil Personnel Section.
3. Remarks: Subject employee is being detailed to your office pending the establishment of a new position. It is expected that she will be permanently assigned to your office, at the expiration of this detail.

MARY M. MAULIFFE  
F. R. COOP  
Acting Chief, Employment Unit  
Civil Personnel Section  
EXOS Administrative Division

CC:  
State War Navy Com.  
Records & Services Unit  
Classification Unit  
Miss Martinez

NAVEXOS-2234



STATE-WAR-NAVY  
COORDINATING COMMITTEE  
FOR THE FAR EAST

<u>To</u>	<u>Initials</u>	<u>Date</u>
<input checked="" type="checkbox"/> Adm. Murphy	<u>AM</u>	_____
<input type="checkbox"/> Capt. Dennison	_____	_____
<input checked="" type="checkbox"/> Lt. Shepard	<u>LS</u>	_____
<input checked="" type="checkbox"/> <del>Col. Babcock</del> <u>Wells</u>	<u>Wells</u>	_____
<input type="checkbox"/> Col. Bonesteel	_____	_____
<input type="checkbox"/> Dr. Borton	_____	_____
<input type="checkbox"/> Mr. Penfield	_____	_____
<input checked="" type="checkbox"/> Lt. Farley	_____	<u>9 Nov.</u>
<input checked="" type="checkbox"/> Lt. Wehrle <u>capt. called</u>	<u>WV</u>	<u>20 NOV</u>
<input checked="" type="checkbox"/> Lt. Martin	<u>LM</u>	_____

Information  
 Personnel Files



*Rt Farley X*

## THE UNDER SECRETARY OF THE NAVY

November 7, 1945

Memorandum for: The Secretary  
State-War-Navy Coordinating Committee

Lieut. Colonel Albert F. Metzke, USMC,  
is hereby designated as alternate to Captain Robert L.  
Dennison, USN, as a Navy member of the State-War-Navy  
Coordinating Subcommittee for the Far East to serve  
during Captain Dennison's impending absence from  
Washington.

/s/ A. L. GATES

✓ cc: The Secretary  
State-War-Navy Coordinating Subcommittee for the Far East



*Ch. file*NAVY DEPARTMENT  
Office of The Chief of Naval Operations  
Washington 25, D.C.

18 September 1945

Op-02-MC  
Serial 44802

## MEMORANDUM FOR ALL DIVISIONS OF NAVAL OPERATIONS

Subj: Security of Buildings.

Ref: (a) Special Orders for the Charforce Sentry #1,  
Serial 56413 dated 14 February 1944.  
(b) Special Orders for the Charforce Sentry #2,  
Serial 60313 dated 16 February 1944.  
(c) CNO Serial 168713 dated 23 June 1945.

1. It is the present intention to considerably release security regulations of the Navy Department building as of 15 October 1945. This means that people can come and go at will during office hours.

2. For purposes of security, it is therefore necessary that Divisions of Naval Operations take additional precautions regarding the security of their correspondence.

3. To partially effect such security, it is directed that each division restrict the number of entrances to their respective offices to the least possible number. It is realized that this will funnel visitors to an office through some rooms, which may result in a little inconvenience but at the same time it will insure prompt detection of any unauthorized visitors.

4. Orders for Charforce Sentries and Security Watch as promulgated in references (a), (b), and (c) remain in effect.

W. J. Farber  
Sub Chief of Naval Operations

AUTHENTICATED:

*A. Hammond*  
A. HAMMOND, Captain, USN.



*Administration  
File*

STATE-WAR-NAVY COORDINATING COMMITTEE  
SUBCOMMITTEE FOR THE FAR EAST  
• Munitions Building  
Washington, D.C.

26 July 1945

MEMORANDUM FOR: General Roberts, Colonel Babcock, Mr. Borton,  
Miss Martin, Miss Golden, Miss Kaczanowski,  
Mrs. Petrarca.

Subject: Security

References: (a) U.S. Navy Regulations 1920, Articles 75½ and 76.  
(b) AR 380-5, Safeguarding Military Information.

1. Security regulations for State-War-Navy Coordinating Sub-  
committee for the Far East are in accordance with references (a) and (b).

2. Stowage of classified material will be as follows:

<u>Top Secret</u>	-	In 3-combination, fire resisting, lock files.
<u>Secret</u>	-	In 3-combination, fire resisting, lock files.
<u>Confidential</u>	-	In 3-combination, fire resisting, lock files, or in a locked file cabinet.
<u>Restricted</u>	-	In any locked room or in any locked file cabinet or locked desk drawer.

3. Attention is invited to the fact that restricted material only  
may be kept in the desks overnight. Inasmuch as the rooms will be  
locked overnight, it will not be necessary to lock the desks, except  
for personal reasons. Classified material to be stowed overnight should  
be turned in to the secretariat's office, room 4302, at the end of the  
day. No material, whether classified or unclassified, should be left on  
desks when personnel leave for the day.

4. All papers and material of a classified nature which are to be  
destroyed should be designated as such and placed in the outgoing boxes so that  
upon collection of this material, it may be burned.

5. Particular attention is called to stenographers' shorthand note-  
books, carbon paper and rough drafts of classified letters or papers. All  
notebooks, rough drafts, and carbon paper should be secured during the  
night in one of the combination, safe files in room 4302. When they are no  
longer of use, they should be burned.



6. Final responsibility for the security of the rooms will rest with the Secretariat, which will make a thorough check at the close of each day to insure that all offices are free from classified material and that all doors leading to the outside corridor are locked. It will be their responsibility, also, to see that material left in room 4302 for overnight stowage is secured in one of the combination, safe-files, and that the files are secured.

Hugh D. Farley,  
Lt., USNR,  
Secretary.



RESTRICTEDCOPY NO. 2719 May 1945STATE-WAR-NAVY COORDINATING COMMITTEEPOLICY MEMORANDUM NO. 2SUBCOMMITTEE REPORTS

1. All reports submitted by subcommittees or ad hoc committees to the SWNCC secretariat for duplication and circulation for consideration by SWNCC must be accompanied by a forwarding memorandum signed by the secretary or other authorized representative of the sub- or ad hoc committee.

2. The forwarding memorandum should either state that the report has been approved by all members of the sub- or ad hoc committee or, if the members are not available, their alternates, or indicate specifically which member or members do not approve. In the latter case, a minority report by the dissenting member or members <sup>will</sup> should be submitted.

3. The forwarding memorandum <sup>will</sup> should also indicate what coordination has been secured with agencies outside the State, War and Navy Departments. If no such coordination has been effected, it <sup>will</sup> should be stated that, in the <sup>was</sup> Subcommittee's opinion, no coordination ~~is~~ desirable outside the three departments.

4. It is requested that reports submitted by subcommittees or ad hoc committees be limited to approximately two pages. Where greater length is necessary the "Discussion" or the "Discussion" and "Facts Bearing on the Problem" may be included as an Appendix.

5. This memorandum supersedes SWNCC Policy Memorandum No. 1.

CHARLES W. McCARTHY

ALVIN F. RICHARDSON

RAYMOND E. COX

Secretariat

Harboe MM  
Dinnoran MM  
Towson MM  
File



## PROCEDURAL PAPERS

20 APRIL 1945

	16/4 ITEM	Working Committee Approved	Subcommittee Approved	SWNCC No.	SWNCC Date	Remarks
1	I	2 March	6 March	54	13 March	
2	II-1	2 March	6 March	52	13 March	
3	II-2	7 March	15 March	69	19 March	
4	II-3					HELD
5	III	- NO -	15 March	65	17 March	
6	IV-1	6 April	7 April	87	7 April	
7	IV-2	7 March	15 March	70	19 March	
8	IV-3	7 March	15 March	68	19 March	
9	IV-4	7 March	15 March	79	19 March	
10	IV-5	7 March	6 April	88	17 April	
11	IV-6	7 March	6 April	88	17 April	
12	V-1	- NO -	6 February	21	7 February	
13	V-2	- NO -	6 February	21	7 February	
14	V-3	- NO -	6 February	21	7 February	
15	V-4					
16	V-5					Col. HARLOE STATE
17	V-6	- NO -	6 February	21	7 February	
18	V-7	6 April	6 April	89	23 April	
19	VI-1	28 February	6 March	58	13 March	
20	VI-2	6 April	6 April	90	7 April	
21	VI-2a	5 April	6 April	90	7 April	
22	VI-2b	5 April	6 April	90	7 April	
23	VI-3	5 March	6 March	55	13 March	
24	VI-4a	5 March	6 March	57	13 March	
25	VI-4b	10 April				



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## PROCEDURAL PAPERS

20 APRIL 1945

16/4 ITEM	Working Committee Approved	Subcommittee Approved	SWNCC No.	SWNCC Date	Remarks
26 VI-5	28 February	6 March	60	13 March	
27 VI-6					STATE
28 VI-7	5 March	6 March	51	13 March	
29 VI-8-a	9 April	12 April	108	17 April	
30 VI-8-b	6 April	6 April	91	7 April	
31 VI-8-c	6 April	6 April	92	7 April	
32 VI-9-a	30 March	6 April	93	7 April	
33 VI-9-b	30 March	6 April	94	7 April	
34 VI-9-c	30 March	6 April	95	7 April	
35 VI-9-d	30 March	6 April	96	7 April	
36 VI-9-e					STATE
37 VI-10-a	30 March	6 April	97	7 April	
38 VI-10-b	6 April	6 April	98	7 April	
39 VI-10-b	6 April	6 April	99	7 April	
40 VI-10-c	6 April	6 April	100	7 April	
41 VI-10-d					STATE
42 VI-11	9 April	10 April	107	17 April	
43 VI-12	9 April	10 April	114	23 April	
44 VII-1	9 April	12 April	109	17 April	
45 VII-2					STATE
46 VIII-1	9 April	12 April	110	17 April	
47 VIII-2	9 April	12 April	111	17 April	
48 VIII-3	9 April	12 April	112	17 April	
49 VIII-4					STATE
50 IX-1	5 March	6 March	53	13 March	



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## PROCEDURAL PAPERS

20 APRIL 1945

16/4 ITEM	Working Committee Approved	Subcommittee Approved	SWNCC No.	SWNCC Date	Remarks
51 IX-2-a	5 March	6 March	56	13 March	
52 IX-2-b	7 March	15 March	74	19 March	
53 IX-2-c	7 March	15 March	73	19 March	
54 IX-2-d	7 March	15 March	75	19 March	
55 IX-3	7 March	15 March	71	19 March	
56 IX-4	7 March	15 March	72	19 March	
57 X-1	7 March	15 March	78	19 March	
58 X-2	7 March	15 March	76	19 March	
59 X-3	7 March	15 March	77	19 March	
60 X-4	30 March	6 April	101	7 April	
61 XI	7 March	15 March	67	19 March	
62 XII	5 March	6 March	59	13 March	
63 XIII-1					STATE
64 XIII-2					STATE



S E C R E TSTATE-WAR-NAVY COORDINATING COMMITTEE  
Washington 25, D. C.

30 January 1945

MEMORANDUM FOR: Mr. Eugene H. Dooman, Department of State (453).  
Rear Admiral Harold C. Train, USN (62495).  
Major General George V. Strong (77177).  
Colonel C. Stanton Babcock (Alternate for Gen. Strong)(77394).  
Major General John H. Hilldring (War Department member for  
Civil Affairs matters)(6444).  
Lieutenant Colonel Daniel C. Fahey, Jr., (Alternate for  
General Hilldring)(74769).

Subject: Tri-Departmental Sub-Committee to Consider Problems which  
Arise in Connection with Control of Pacific and Far Eastern Areas.

1. The State-War-Navy Coordinating Committee has designated the above listed individuals as members of the Tri-Departmental Sub-Committee to consider problems which arise in connection with the control of Pacific and Far Eastern areas.

2. Appropriate papers presented to the Committee will be forwarded to this sub-committee by the Secretariat for consideration.

3. This memorandum supersedes memorandum on the same subject dated 22 January 1945.

/s/ Wallace E. Whitson

Secretary



## SWNCC PAPERS

20 APRIL 1945

	SWNCC No.	SWNCC Date	16/4 ITEM	Working Committee Approved	Subcommittee Approved
1	21	7 February	V-1	- NO -	6 February
2	21	7 February	V-2	- NO -	6 February
3	21	7 February	V-3	- NO -	6 February
4	21	7 February	V-6	- NO -	6 February
5	51	13 March	VI-7	5 March	6 March
6	52	13 March	II-1	2 March	6 March
7	53	13 March	IX-1	5 March	6 March
8	54	13 March	I	2 March	6 March
9	55	13 March	VI-3	5 March	6 March
10	56	13 March	IX-2-a	5 March	6 March
11	57	13 March	VI-4-a	5 March	6 March
12	58	13 March	VI-1	28 February	6 March
13	59	13 March	XII	5 March	6 March
14	60	13 March	VI-5	28 February	6 March
15	65	17 March	III	- NO -	15 March
16	67	19 March	XI	7 March	15 March
17	68	19 March	IV-3	7 March	15 March
18	69	19 March	II-2	7 March	15 March
19	70	19 March	IV-2	7 March	15 March
20	71	19 March	IX-3	7 March	15 March
21	72	19 March	IX-4	7 March	15 March
22	73	19 March	IX-2-c	7 March	15 March
23	74	19 March	IX-2-b	7 March	15 March
24	75	19 March	IX-2-d	7 March	15 March
25	76	19 March	X-2	7 March	15 March



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SWNCC PAPERS

20 APRIL 1945

SWNCC No.	SWNCC Date	16/4 ITEM	Working Committee Approved	Subcommittee Approved	
26	77	19 March	X-3	7 March	15 March
27	78	19 March	X-1	7 March	15 March
28	79	19 March	IV-4	7 March	15 March
29	87	7 April	IV-1	6 April	7 April
30	88	17 April	IV-5	7 March	6 April
31	88	17 April	IV-6	7 March	6 April
32	89	23 April	V-7	6 April	6 April
33	90	7 April	VI-2	6 April	6 April
34	90	7 April	VI-2-a	6 April	6 April
35	90	7 April	VI-2-b	6 April	6 April
36	91	7 April	VI-8-b	6 April	6 April
37	92	7 April	VI-8-c	6 April	6 April
38	93	7 April	VI-9-a	30 March	6 April
39	94	7 April	VI-9-b	30 March	6 April
40	95	7 April	VI-9-c	30 March	6 April
41	96	7 April	VI-9-d	30 March	6 April
42	97	7 April	VI-10-a	30 March	6 April
43	98	7 April	VI-10-b	6 April	6 April
44	99	7 April	VI-10-b	6 April	6 April
45	100	7 April	VI-10-c	6 April	6 April
46	101	7 April	X-4	30 March	6 April
47	107	17 April	VI-11	9 April	10 April
48	108	17 April	VI-8-a	9 April	12 April
49	109	17 April	VII-1	9 April	12 April
50	110	17 April	VIII-1	9 April	12 April



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SWNCC PAPERS

20 APRIL 1945

	SWNCC No.	SWNCC Date	16/4 ITEM	Working Committee Approved	Subcommittee Approved
51	111	17 April	VIII-2	9 April	12 April
52	112	17 April	VIII-3	9 April	12 April
53	114	23 April	VI-12	9 April	10 April



WAR DEPARTMENT  
The Adjutant General's Office  
Washington

C O P Y :

AG 029.21 (12-9-41)MSC-B-M

February 27, 1942

SUBJECT: Security of War Department Safes.

TO: The Commanding General,  
Field Forces;  
The Chief of the Army Air Forces;  
The Provost Marshal General; and  
The Chiefs of Arms and Services.

Letter this office, December 10, 1941, AF 029.21  
(12-9-41)MB-B-M, subject as above is amended as follows:

1. It is desired that all safes and combination files in the War Department contain the following information permanently affixed to the inside of the door or some other interior location.

a. Names, addresses and telephone numbers of persons to be advised in the event that the safe is found open outside of office hours.

b. Names, addresses and telephone numbers of all persons knowing the combination to the safe.

c. Date on which combination was last changed.

2. It is desired that combinations on all safes be changed:

a. At least every six months.

b. Whenever a person knowing the combination of the safe is transferred from the office to which the safe belongs.

3. Any irregularities concerning the operation or security of safes shall be reported at once to the Executive Officer or Chief Clerk of the Division or office concerned for immediate correction.

4. Combination numbers of each safe and combination file will be forwarded immediately upon initial setting or changing to the Executive Officer or Chief Clerk of the respective office, sealed in a double envelope, the outside envelope bearing the room

C O P Y :



COPY

THE UNDER SECRETARY OF THE NAVY  
Washington

28 August 1945

Memorandum for: THE SECRETARIAT  
State-War-Navy Coordinating Committee

In view of the increased volume and pressure of work in the Pacific Far Eastern Subcommittee of SWNCC I have designated Captain R.L.Dennison, USN, as an additional Navy member of the Subcommittee to act with Captain Sabin.

(signed)

A. L. GATES



In reply refer to Initials  
and No.

Serial No. 277113  
QB(30-1)  
Op13-2/LSS:tdk

**NAVY DEPARTMENT**  
**OFFICE OF THE CHIEF OF NAVAL OPERATIONS**  
**WASHINGTON**

*WDF*

22 August 1945

MEMORANDUM FOR THE SECRETARY OF THE STATE, WAR AND NAVY COORDI-  
NATING COMMITTEE FOR THE FAR EAST:

1. For your information, I am detailing Lt. Merrill Shepard for duty with the Subcommittee on a full time basis until further orders, for duty with the working group and for such assistance as he may be able to render to Capt. Dennison.
2. Lt. Shepard will remain attached to the Military Government Section, Central Division, Office of Chief of Navy Operations as his basic assignment.
3. A copy of this memorandum is being furnished to Capt. Dennison.

*L. S. Sabin*

L. S. Sabin.



C  
O  
P  
Y

The Assistant Secretary of the Navy for Air  
Washington

May 31, 1945

Memorandum for: THE SECRETARIAT  
State-War-Navy Coordinating Committee

In view of other duties being performed by Rear Admiral Harold C. Train, I have decided to substitute Captain Lorenzo S. Sabin, the present alternate for Admiral Train, as the Navy member of the SWNCC Far Eastern Sub-Committee.

/s/ A. L. Gates

cc: Admiral R. S. Edwards  
Rear Admiral H. C. Train  
Captain Lorenzo S. Sabin



Serial No. 21  
HDF/eg

STATE-WAR-NAVY COORDINATING COMMITTEE  
SUBCOMMITTEE FOR THE FAR EAST  
Munitions Building  
Washington, D. C.

3 August 1945

From: Chairman, State-War-Navy Coordinating Subcommittee  
for the Far East

To: Chief Naval Operations (DNC), Registered Publication  
Section

Subj: Registered and Non-registered Publications -  
Authority to Draw

1. The officers below listed are hereby designated and authorized to draw registered and non-registered publications, including top secret, within the authorized allowance for this Subcommittee and to sign transfer receipts therefor by direction:

a. Custodian, Lieutenant Hugh D. Farley, USNR

b. Assistant Custodian, Ensign W. Evelina Martin,  
USNR

2. Proper stowage as outlined in RPS 4B for classified material is available.

H. M. BENNINGHOFF  
Acting Chairman  
State-War-Navy Coordinating Subcommittee  
for the Far East



SWNCC Subcommittee Procedure.

To: Capt. Jones  
Sgt. Kremer  
Sgt. Henderson  
SI/c Rothermel

General:

All communications and papers to go to Sgt. Kremer first after being signed for. Log in papers by number on card index and inventory, also copy number or numbers. Distribute - Strong, Train, Brooks, Clark - 1 copy of everything.

1 copy to Team #3 on procedural papers, reports on procedural papers, and any subject assigned to it.

1 copy to project file. (On new projects set up project file).

(Note: On procedural papers we have set up a sub-file under the number the particular paper is assigned - so - 1 copy goes to 16/2 project file and 1 copy to sub-file under the particular subject of the paper. All directives on a particular subject paper go in the sub-file).

Rothermel:

Logs in papers after receiving from Kremer.

Keeps record cards up to date upon receipt of information from Kremer of any action by Secretariat, JCS, and Sub or Working Committee.

Distributes papers.

Writes Agenda for Subcommittee, upon receipt of information from Kremer and/or Henderson. (Note: Sometimes it is necessary to call Mr. Dooman - State 453, to see if there is anything we don't have which he wants to include).

Writes minutes of Subcommittee meetings after receiving draft from Kremer.

Keeps "Clearance - File" of SWNCC papers filed up to date.

Charges out any papers taken from Subcommittee files.

Henderson:

Charged with preparation of all processed papers, initialing, and forwarding memos to SWNC Secretariat, delivery and distribution of same.

Charged with responsibility of getting changes into papers approved in meetings (Working or Sub Committee).

Charged with notifying Kremer of any items Working Committee has ready for the next Subcommittee meeting.

Charged with keeping Kremer informed of any developments in Working Committee that might effect Subcommittee or be of interest to them.

Kremer:

Charged with keeping posted on all new material coming to Subcommittee; including all papers received for the Subcommittee.

Keeping Rothermel informed of information to be put on cards keeping them up to date.

Checking with Mr. Dooman, relative to any subjects which to his knowledge are to be included on the next meeting agenda. (Note: The tenor of the previous meeting will indicate whether or not this step is necessary. Usually there is indication of what will be considered at next meeting, but if this is not the case, check with Mr. Dooman as well as General Strong.



R E S T R I C T E DCOPY NO. 27 *send*1 June 1945STATE-WAR-NAVY COORDINATING COMMITTEECol. Harloe *[Signature]*Col. Donovan *[Signature]*Col. Towson *[Signature]*MEMORANDUM FOR INFORMATION NO.10CHANGE OF MEMBERSHIP IN THE STATE-WAR-NAVY COOR-  
DINATING SUBCOMMITTEE FOR THE FAR EASTNote by the Secretaries

Captain Lorenzo S. Sabin, U.S.N., is hereby designated as the Navy Member of the State-War-Navy Coordinating Subcommittee for the Far East vice Rear Admiral H. C. Train, U.S.N., relieved.

CHARLES W. McCARTHY

ALVIN F. RICHARDSON

RAYMOND E. COX

Secretariat





*WJ*  
THE STATE-WAR-NAVY COORDINATING COMMITTEE  
WASHINGTON, D. C.

*Gen Strong*  
*Gen Brooks*  
*Gen Clark*  
*MWB*  
*EE*

22 May 1945

MEMORANDUM FOR THE SECRETARY, STATE-WAR-NAVY  
COORDINATING SUBCOMMITTEE FOR THE FAR EAST:

Subject: Alternates for Far Eastern  
Subcommittee.

The Chairman of the Far Eastern Subcommittee,  
Mr. E. H. Dooman of the State Department, has desig-  
nated the following as alternate members on the  
Far Eastern Subcommittee:

Mr. Edward Martin (alternate for economic matters)  
State-3019.

Dr. George H. Blakeslee (alternate for political matters)  
State-2326.

For the State-War-Navy Coordinating Committee:

*Virgil F. Field*  
VIRGIL F. FIELD  
Executive Secretary



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## DEPARTMENT OF STATE

-----  
THE UNDER SECRETARY.

May 15, 1945.

A-D - Mr. Dooman:

Mr. Clayton suggests that if the Treasury Department proposes the setting up of a broader committee to deal with the economic and financial aspects of our post-war treatment of Japan it would be well for me to refer the proposal to your subcommittee and to have your subcommittee go on record, in writing, to the effect that this subcommittee has functioned effectively in dealing with the various problems that have been brought before it, and that to create another committee with representatives of the Treasury Department and FEA as members would inevitably open the way for other Departments of the Government such as Commerce and Agriculture to ask for similar representation. It might at the same time be said that your subcommittee will be glad, whenever matters of interest to the Treasury Department or FEA arise, to invite representatives thereof to attend the meetings when such subjects are to be discussed.

It seems to me that this would be a logical way of dealing with the matter and it would certainly strengthen my hand in meeting such representations as may be made to me by Mr. Morgenthau or Mr. Crowley.

/s/ J. C. G.

Joseph C. Grew.

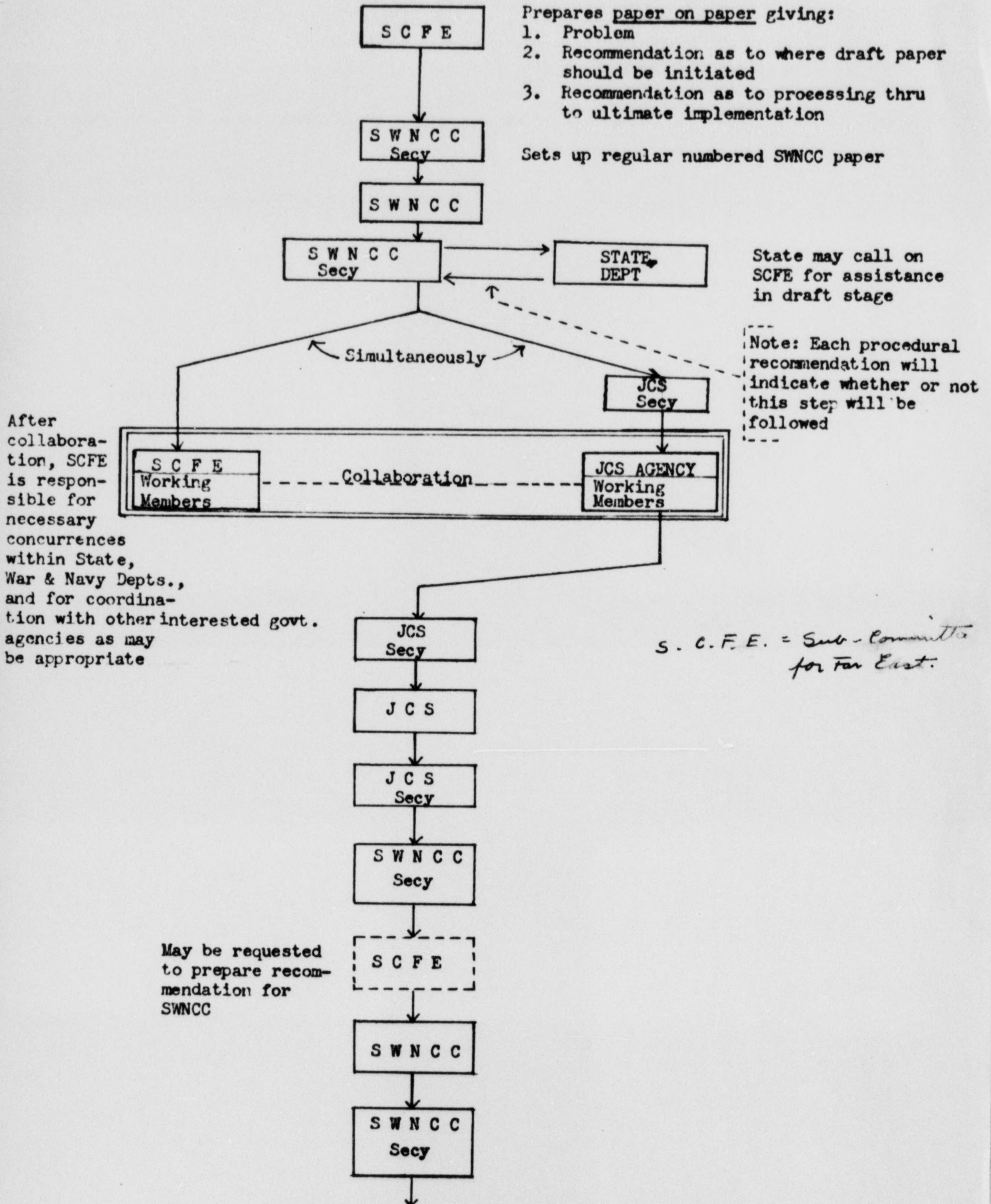
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RESTRICTED

PROCESSING POLITICO-MILITARY PROBLEMS for PACIFIC FAR

EASTERN AREAS in accordance with SWNCC 16/2



FINAL PAPER AS APPROVED BY SWNCC IS TRANSMITTED TO INTERESTED AGENCIES AS APPROVED U. S. POLICY AND, WHERE APPROPRIATE, FOR PROPER IMPLEMENTATION





THE STATE-WAR-NAVY COORDINATING COMMITTEE  
WASHINGTON, D. C.



*File: Personnel  
Folder*

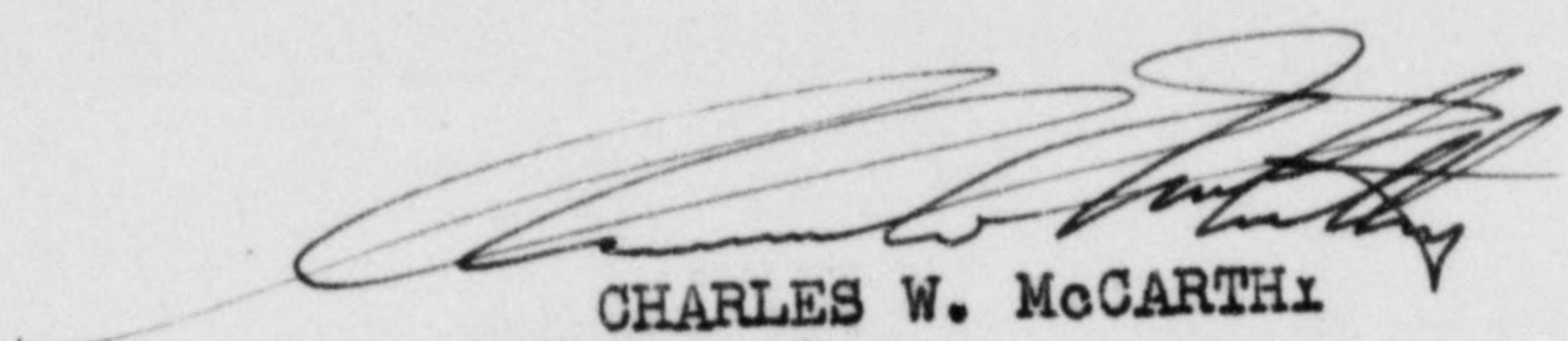
5 July 1945

MEMORANDUM FOR MEMBERS OF THE SWNC SUBCOMMITTEE FOR  
THE FAR EAST:

Mr. H. Freeman Matthews, Acting Chairman of the State-War-Navy Coordinating Committee, has informed the Secretariat, SWNCC as follows:

Mr. H. Merrell Benninghoff will be the representative of the Department of State on the Far Eastern Subcommittee of SWNCC during the forthcoming absence from the United States of Mr. Dooman. Mr. Benninghoff will also take Mr. Dooman's place as Chairman of the Subcommittee.

For the State-War-Navy Coordinating Committee:

  
CHARLES W. McCARTHY  
Secretary



RESTRICTED

22 February 1945

STATE-WAR-NAVY COORDINATING COMMITTEE

MEMORANDUM FOR: Mr. Eugene H. Dooman, State Department  
Major General George V. Strong, U.S.A.  
Rear Admiral Harold C. Train, U.S.N.

Subject: Additional Member on State-War-Navy  
Coordinating Subcommittee for Far East.

The War Department has designated Major General John B. Brooks, U.S.A., as a member on the State-War-Navy Coordinating Subcommittee for the Far East.

For the State-War-Navy Coordinating Committee:

WALLACE E. WHITSON  
Secretary



RESTRICTEDCOPY NO. 3519 February 1945STATE-WAR-NAVY COORDINATING COMMITTEE*File  
General*

## MEMORANDUM FOR:

Mr. H. Freeman Matthews, State Department  
Mr. Eugene Dooman, State Department  
Mr. Avra Warren, State Department

1. At its tenth meeting on 16 February 1945, the State-War-Navy Coordinating Committee agreed that each of its sub-committees should hereafter be described as "State-War-Navy Coordinating Sub-Committee for \_\_\_\_\_."

2. Accordingly, the names of the sub-committees of which the addressees are chairmen are as follows:

State-War-Navy Coordinating Sub-Committee for Europe.

State-War-Navy Coordinating Sub-Committee for the Far East.

State-War-Navy Coordinating Sub-Committee for Latin America.

For the State-War-Navy Coordinating Committee:

WALLACE E. WHITSON  
Secretary



**SECRET**THE STATE-WAR-NAVY COORDINATING COMMITTEE  
WASHINGTON, D. C.*Personal  
File**meet*

6 February 1945

MEMORANDUM FOR: Rear Admiral H. C. Train, U.S.N.,  
Room 6166, New War Department Building.Subject: Background Information for Far Eastern Ad Hoc  
Committee.

## 1. The attached correspondence:

a. Extracts from memorandum from the Commander  
in Chief, U. S. Fleet, to the Secretary of the Navy regarding  
Far Eastern problems,b. Letter from the Secretary of State to the  
Secretary of the Navy regarding Far Eastern affairs,is forwarded to you for information and to supply background  
material which may prove of value in the meeting of the Far Eastern  
ad hoc committee.

Respectfully,

  
A. F. RICHARDSON,  
Comdr., USN.

## Encls:

1. Extracts from CominCh  
memo to SecNav.
2. Ltr frm SecState to  
SecNav.

**SECRET**



**SECRET**

COMINCH FILE

FF1/A3-1

UNITED STATES FLEET  
Headquarters of the Commander In Chief  
NAVY DEPARTMENT  
Washington 25, D.C.

Serial: 003322

SECRET

14 Nov 1944

MEMORANDUM FOR THE SECRETARY

Subject: Proposed committee for undertaking studies in preparation to meet, as regards the Far East, problems similar to those which have come before the European Advisory Commission with respect to the enemy states in Europe.

1. With reference to State Department (Mr. Stettinius) letter of November 9th in regard to a committee to deal with matters affecting the Far East, my comment is:

a. That it is eminently desirable to set up the proposed Committee, without delay, to formulate the U.S. view as to surrender terms for Japan, disposition of territories now occupied by the enemy in the Far East and Pacific, and collateral matters.

b. That consideration of the form of the Combined Organization to deal with these matters on an international basis later on would be an appropriate subject for study by this Committee.

2. The greatest benefit that would be derived from the proposed Committee would be avoidance of the belated and piecemeal handling that was given to the U.S. side of the European Advisory Committee and the Control Commission for Germany. The machinery set up for that business was not adequate. I think the Committee proposed by Mr. Stettinius will be adequate, particularly if JSSC is part of it.

/s/ E. J. King

Admiral, U.S. Navy

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YDEPARTMENT OF STATE  
WASHINGTON

November 9, 1944

S E C R E T

My dear Mr. Secretary:

In connection with developments in the war in the Pacific, I wish to suggest to you the desirability of setting up, without undue delay, a committee composed of representatives of the State, War and Navy Departments and of the Joint Chiefs of Staff, to undertake such studies as may appear appropriate in preparation to meet, as regards the Far East, problems similar to those which have come before the European Advisory Commission with respect to the enemy states in Europe. It is our thought that among such problems as can be foreseen, the committee would occupy itself with the formulation of the surrender terms for Japan, the military administration of civil affairs in the Far East and such questions as may arise in connection with the disposition of various territories now occupied by the enemy. Efforts might be made to coordinate such studies with regard to these various problems as may already have been pursued by the interested departments. Consideration might also be given by the committee to the question of the desirability of the eventual establishment for the Far East of an international body comparable to the European Advisory Commission.

Apart from representatives of the State, War and Navy Departments and of the Joint Chiefs of Staff, it is thought that representatives of other departments might from time to time be included in the committee on an ad hoc basis when questions of interest to those departments are to be discussed.

In view of the fact that much of the work of the proposed committee will have to do with political problems involving foreign policy and relations with foreign nations, it is assumed that a representative of the State Department should assume the chairmanship of the committee.

The Honorable

James V. Forrestal,

Secretary of the Navy.

**SECRET**



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If you concur in the foregoing proposal, I shall be glad to learn from you the names of such officers as you may wish to assign as members of the Committee. As soon as representatives of the War and Navy Departments and of the Joint Chiefs of Staff have been thus assigned, representatives of the State Department will likewise be chosen and it is hoped that the committee can begin to function at an early date. It is our feeling that it would be desirable to keep the actual membership on the committee as restricted as practicable and that advisers or experts be invited to take part in the committee meetings whenever it may appear desirable.

Sincerely yours,

/s/ E. R. STETTINIUS, Jr.  
Acting Secretary.

"6"

**SECRET**



STATE-WAR-NAVY COORDINATING COMMITTEE *Personnel File*S E C R E T

30 January 1945

MEMORANDUM FOR: Mr. Eugene H. Dooman, Department of State (453).  
Rear Admiral Harold C. Train, USN (62495).  
Major General George V. Strong (77177).  
Colonel C. Stanton Babcock (Alternate for Gen. Strong) (77394).  
Major General John H. Hilldring (War Department, member for Civil Affairs matters) (6444).  
Lieutenant Colonel Daniel C. Fahey, Jr., (Alternate for General Hilldring) (74769).

Subject: Tri-Departmental Sub-Committee to Consider Problems which Arise in Connection with Control of Pacific and Far Eastern Areas.

1. The State-War-Navy Coordinating Committee has designated the above listed individuals as members of the Tri-Departmental Sub-Committee to consider problems which arise in connection with the control of Pacific and Far Eastern areas.

2. Appropriate papers presented to the Committee will be forwarded to this Sub-Committee by the Secretariat for consideration.

3. This memorandum supersedes memorandum on the same subject dated 22 January 1945.

/s/ Wallace E. Whitson

Secretary.

SECRET





WAR DEPARTMENT  
CIVIL AFFAIRS DIVISION  
WASHINGTON 25, D. C.

*Personal*

30 January 1945

MEMORANDUM FOR GENERAL STRONG:

SUBJECT: Pacific-Asiatic Ad Hoc Committee of SWNCC

1. With reference to the Pacific-Asiatic Ad Hoc Committee of the State-War-Navy Coordinating Committee, I am attaching for your information a memorandum from Mr. McCloy to General Handy. As you know from General Handy's letter to Mr. McCloy of 26 January, you have been designated the War Department representative on the Pacific-Asiatic Committee and I have been designated the War Department's representative on Civil Affairs matters.

2. In view of the number of committees upon which I now sit, it will probably be impossible for me to participate as an active member of this new committee. Therefore, and in line with the second paragraph of Mr. McCloy's note, I am designating Lt. Col. D. C. Fahey, Jr. (OPD working member in CAD) as my alternate.

*J. H. Hilldring*

1 Incl:  
Memo frm Mr McCloy  
to Gen Handy

J. H. HILLDRING  
Major General  
Director, Civil Affairs Division





COPY  
Personal

WDCSA 092 (26 Jan 45)

26 January 1945

MEMORANDUM FOR MR. McCLOY:

The matter of officers to serve as War Department representatives on ad hoc committees and on other agencies which consider questions with the State Department, I have discussed with you and with General Embick, General Strong, and General Hull. The following arrangements would appear to offer a satisfactory solution to this problem:

1. On Latin-American affairs Gen. Hertford and Gen. Walsh to serve as War Department representatives.

2. On Pacific-Far East affairs Gen. Strong to be the War Department representative. After my talk with you the other day, Gen. Strong was designated on the committee considering these questions vice Colonel Sladen. His assistant would be Col. Babcock, Operations Division.

3. Gen. Embick and Gen. Fairchild to be the War Department representatives on matters affecting the World Security Organization or extension of the Dumbarton Oaks conference. This, I understand, is what you want. Gen. Embick feels that the only requirement for the Mexico City conference is an officer who can explain the military implications of the Dumbarton Oaks agreements.

4. On civil affairs matters, Gen. Hildring to be the War Department representative.

Gen. Embick and Gen. Fairchild would, of course, continue on the Strategic Survey Committee, and Gen. Strong would continue to head the Joint Post-War Committee of the Joint Chiefs of Staff organization.

Will you let me know if these arrangements are satisfactory to you?

(sgd) Thos. T. Handy

THOS. T. HANDY  
LIEUTENANT GENERAL, USA  
DEPUTY CHIEF OF STAFF

Copies furnished:  
Gen. Giles, AAF  
Gen. Craig, OPD  
Gen. Embick, JSSC  
Gen. Strong, JPWC  
Gen. Fairchild, JSSC  
Gen. Hildring, CAD