

~~SECRET~~
~~SECURITY INFORMATION~~

319.1

Engineer Unit Technical Report,
"QCE-03 (R-3)"

Jan 50 thru 31 Dec 50.

G-4 Adm File

SECURITY INFORMATION

~~SECRET~~



G-4

GENERAL HEADQUARTERS
FAR EAST COMMAND
APO 500

New File

*3191
QCE-03 (R-3)*

AG 370.2 (13 Jan 50) CE

23 January 1950

SUBJECT: Engineer Unit Technical Report, Reports Control Symbol
QCE-03 (R 3)

TO: Commanding General, Eighth Army, APO 343
Commanding General, Marianas-Bonins Command, APO 246
Commanding General, Ryukyus Command, APO 331
Commanding General, Philippines Command (Air Force), APO 74

1. Letter, General Headquarters, Far East Command, same file and subject, dated 12 April 1948, is rescinded.

2. The Engineer Unit Technical Report, Reports Control Symbol QCE-03 (R 3), will be prepared and distributed as described herein, effective on receipt of this letter.

a. The report will be prepared by each numbered United States Army Engineer unit, and by the Engineer Section of each Army table-of-distribution unit which performs engineer functions, as of the last day of February, May, August, and November, in the form prescribed in inclosure 1, and according to instructions contained in inclosure 2.

b. The original report and a copy for the Engineer of each intermediate headquarters will be forwarded by each unit, through engineer technical channels, to the Engineer, General Headquarters, Far East Command, APO 500. The report will be dispatched not later than the fifth day of the month following the quarter for which the report is prepared.

M

G-4 ROUTING

A C/S G-4	
AC/S G-4	
EXECUTIVE	
PLANS & POLICY	<i>JB</i>
OPERATIONS	
CONST & FAC	
SUPPLY	
PETROLEUM	
PERSONNEL	
ADMINISTRATION	<i>2</i>

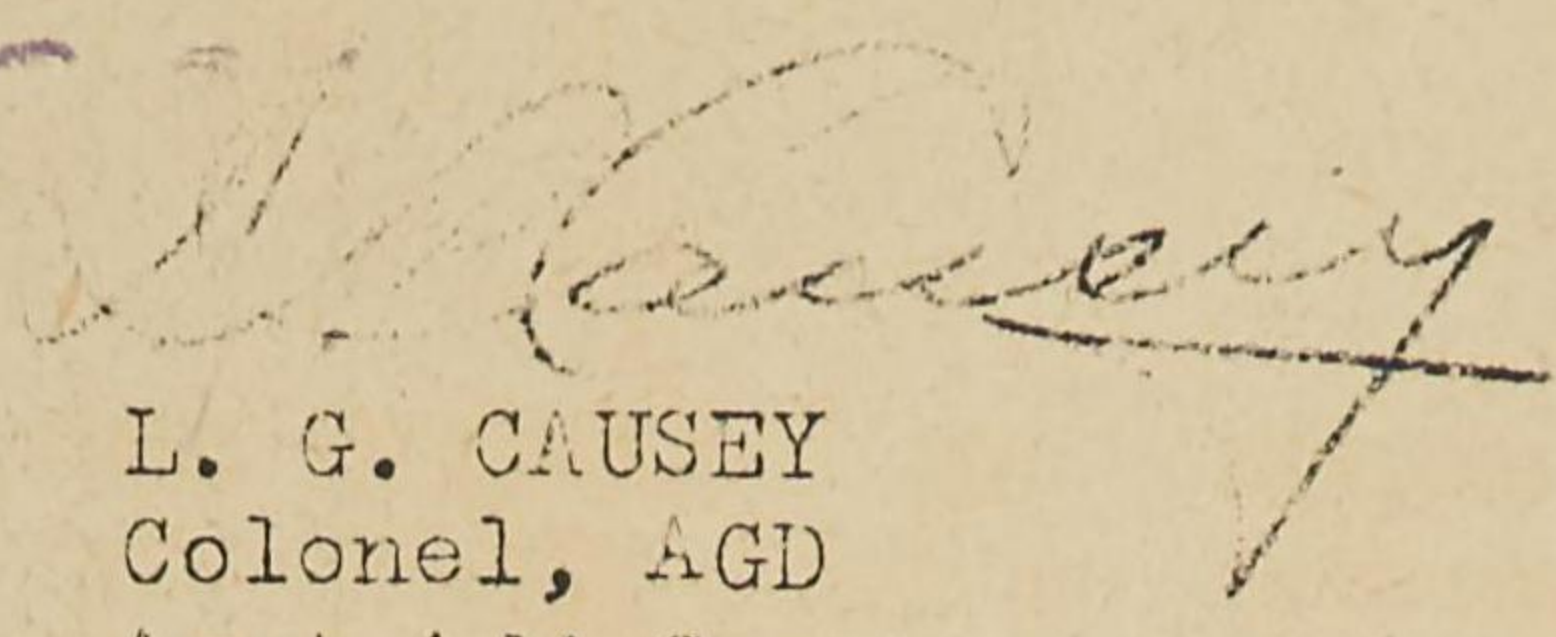
AG 370.2 (13 Jan 50) CE, 23 Jan 50

Subj: Engineer Unit Technical Report, Reports Control Symbol
QCE-03 (R 3)

c. The Engineer of each headquarters through which the report is transmitted will indicate in the forwarding endorsement the action taken or to be taken to correct deficiencies reported by the unit.

BY COMMAND OF GENERAL MacARTHUR:

MAILED 1430 JAN 24 50 AG.



2 Incls

1. Prescribed form for Engr Unit Tech Rpt
2. Instructions for preparing Engr Unit Tech Rpt

L. G. CAUSEY
Colonel, AGD
Asst Adj Gen

Copy furnished:

CG, FEAF, APO 925

Prescribed form for Engineer Unit Technical Report, Reports
Control Symbol QCE-03 (R 3)

HEADING
(Unit Designation)

APO _____
Date _____ (last day of month)

SUBJECT: Engineer Unit Technical Report

THRU: Technical Channels

TO: The Engineer, General Headquarters
Far East Command, APO 500

1. Location (see instructions).
2. Assignment and attachment (see instructions).
3. Principal operations during the period (see instructions).
4. Future status. (see instructions).
5. Critical matters affecting performance of mission (see instructions).
 - a. Personnel.
 - b. Supply.
 - c. Maintenance of equipment.
 - d. Other.

NAME
Grade
Commanding

Incl 1

Instructions for Preparing Engineer Unit Technical Report, Reports
Control Symbol QCE-03 (R 3)

Par. 1. Give geographical location of the unit and of each separate element if all elements are not at one place. An APO number is not sufficient. If the unit or any element has moved during the period, that fact will be stated, giving the date of the movement.

Par. 2. Give assignment and attachment of the unit and of any detached elements. List all subordinate units, other than organic units. If the assignment or attachment of the unit or any subordinate unit has changed during the period, that fact will be stated, giving the date of the change.

Par. 3. Describe the principal activities of the unit during the period. List the construction projects, or other activities. Indicate the type of training conducted, such as basic, technical, tactical, field exercises, tests, schools, etc.

Par. 4. Indicate any expected changes in organization, assignment, mission, or status.

Par. 5. Only those conditions or circumstances which have a definite adverse effect on the performance of the mission will be reported. Any matter reported will be described in sufficient detail to enable higher headquarters to take corrective action.

a. Personnel matters: Include statement of specific qualifications required, and any previous action to correct the deficiency.

b. Supply. Identify shortages by correct nomenclature and stock number. Include reference to requisition number and date and headquarters or depot to which submitted. Indicate depot action on the requisition, if known.

Incl 2

DECLASSIFIED
Authority NND 975029

SECRET

SECRET

