

federal register

**Monday
June 29, 1992**

Part IX

Department of Labor

Employment and Training Administration

**National Youth Apprenticeship Grant
Solicitation; Notice**

DEPARTMENT OF LABOR**Employment and Training Administration****National Youth Apprenticeship Grant Solicitation**

AGENCY: Employment and Training Administration, Labor.

ACTION: Notice.

SUMMARY: The U.S. Department of Labor (DOL), Employment and Training Administration (ETA), announces the National Youth Apprenticeship Grant Solicitation. This grant solicitation is made in accordance with all Department of Labor Youth Apprenticeship activities to strengthen the transition of America's youth from school to work. Grants will be made under title IV, of the Job Training Partnership Act (JTPA) on a competitive basis.

DATES: Applications for grant awards will be accepted commencing June 29, 1992. The closing date for receipt of applications shall be August 28, 1992, at 2 p.m. (Eastern Time) at the address below.

ADDRESSES: Applications shall be mailed to Division of Acquisition and Assistance, Attention: Laura Cesario, Reference: SGA/DAA 92-012, Employment and Training Administration, U.S. Department of Labor, room C-4305, 200 Constitution Avenue, NW., Washington, DC 20210.

FOR FURTHER INFORMATION CONTACT: Laura Cesario. Telephone: (202) 535-8702 (this is not a toll-free number).

SUPPLEMENTAL INFORMATION: The U.S. Department of Labor (DOL), Employment and Training Administration (ETA), announces the National Youth Apprenticeship Grant Solicitation. This grant solicitation is made in accordance with all Department of Labor Youth Apprenticeship activities to strengthen the transition of America's youth from school to work. Grants will be made under title IV, of the Job Training Partnership Act (JTPA) on a competitive basis.

This announcement consists of six sections. Section A provides the purpose of the demonstration projects under title IV of the Job Training Partnership Act. Section B describes the application process and provides information regarding basic eligibility requirements. Section C provides supplemental information on the application, the period of grant performance and options for grant extensions. Section D provides the background to this solicitation and presents the project summary. Section E identifies the specific rating criteria for

proposals that have met the basic eligibility requirements. Section F describes the reporting requirements.

Section A.—Purpose

The Employment and Training Administration (ETA) of the Department of Labor (DOL) has set forth a broad outline of Youth Apprenticeship to assist the nation in developing a strong system to connect school and work. The grants will be made under Title IV, of the Job Training Partnership Act (JTPA) on a competitive basis to conduct a series of National Youth Apprenticeship Programs designed to test and replicate the basic youth apprenticeship model with room for state and local variations as needed.

Part I

These projects will support the National Youth Apprenticeship Act of 1992 proposed by the President. The Youth Apprenticeship Programs to be developed will correspond to the following criteria for youth apprenticeship as outlined in the National Youth Apprenticeship Act.

A. Academic Instruction which consists of:

- A program of study which meets State education standards;
- Instruction to attain academic proficiency in at least the five core subjects of English, mathematics, history, science, and geography consistent with voluntary national standards; and
- Where appropriate, modifications to curriculum components to increase the relevance of instruction to the workplace.

B. Work-Based Learning which consists of:

- Instruction in occupationally specific knowledge, skills, abilities, based on appropriate nationally accepted industry standards;
- A planned program of structured job training including tasks to be mastered;
- Development of sound work habits and behaviors; and
- Instruction in general workplace competencies, including, where appropriate, the ability to manage resources, work productively with others, acquire and use information, understand and master systems and work with technologies.

C. Work-Site Learning and Experience which consists of:

- Helping the youth apprentice achieve academic requirements;
- Helping the youth apprentice achieve the work-based learning requirements;
- Paid work experience; and

—Otherwise fulfilling the employer commitments in the youth apprenticeship agreement.

D. A Youth Apprenticeship Agreement which includes the following components:

- A commitment by youth apprentices and parents to meet and support the requirements of the youth apprenticeship programs;
- A commitment by employers to support and arrange for all the above youth apprenticeship components, including providing a mentor;
- A commitment by the school to support the youth apprenticeship components including ensuring close coordination between academic instruction, work-based learning, and worksite experience; and
- a provision setting forth the educational and occupational credentials to be obtained, the wage rate, and other provisions of the youth apprenticeship.

E. Information and Guidance consisting of a formal method for advising the youth apprentice of:

- Occupational and career opportunities, work experience requirements, and any decision necessary for exercising options for post-secondary educational and career-specialization, including formal registered apprenticeship programs under the National Apprenticeship Act;
- The methods and frequencies of assessing achievement of job related competencies and performances in the workplace; and
- The job description.

Part II**Awards**

The Department will make multiple grant awards for demonstration projects from a budget of approximately \$2.5 million. The maximum amount of any of these grants is expected to be \$250,000. No application in excess of \$250,000 will be considered.

Should funds become available, ETA may make additional awards later in the year (PY 1992).

Section B.—Application Process**Part I. Eligibility****A. Eligible Applicants**

This solicitation is opened to public, profit and non-profit organizations. Any award made as result of this solicitation will be non-fee bearing.

B. Basic Eligibility Requirements

The applicant's proposal must incorporate all of the following basic elements to be eligible for consideration under this SGA (Solicitation for Grant Application). Applicants must address each of the elements in clearly identified sections within the proposal and on a separate fact sheet to be submitted with the proposal.

1. Evidence of broad partnerships representing education, business and industry, labor, and community in advisory and management roles.
2. A program design which includes:
 - Consultation with the local private industry councils to ensure that the program meets local labor market demands, and provides youth apprentices with broad-based competencies and transferable skills that facilitate career progression within the occupational areas which form the focus of student learning;
 - School partners which ensure that the youth apprenticeship program is operated as per state-approved criteria and applicable education and labor standards, that support services are provided, that students and teachers will have flexible schedules allowing for work-site learning, and that academic instruction, work-based learning, and worksite learning and experience will be integrated;
 - Local employers, working in collaboration with labor organizations where appropriate, who assist in job analyses and curriculum creation, employ and pay youth in work-site learning and experience positions, help the youth apprentice acquire necessary skills and knowledge in an orderly sequence, make available to the youth apprentice job progression through normal skill levels, provide a workplace mentor, provide feedback to the school on individual progress, and make reasonable efforts to employ the youth apprentice upon successful completion of the program; and
 - The criteria and components of youth apprenticeship as outlined in section A., part I.
3. Linkage to other State and local initiatives for school restructuring and reform, as evidenced by, but not limited to, the following:
 - The signed endorsement of the proposal by the State's chief school officer;
 - A description of any enabling legislation for youth apprenticeship in the state or of work towards establishing such legislation;
 - A description of resources, including the source of such resources, which

the State, local government, schools, employers and other partners intend to commit to the plan;

- An outline of the State's efforts to adopt and the local school's efforts to implement (1) standards of academic achievement in at least the five core subjects of English, mathematics, science, history and geography, consistent with any established standards for youth apprenticeship; and (2) standards of achievement required for entry into occupations for which students are prepared, consistent with available industry standards and locally identified workplace needs; and
 - A statement of the formal relationship, if any, between youth apprenticeship programs and programs funded by the Carl D. Perkins Vocational Education Act including Tech Prep and the Job Training Partnership Act.
4. Delineation of steps in the recruitment of and marketing to student participants.
 5. A description of plans for assisting schools and local employers in job analyses, curriculum development, and in staff development for school and employer staff directly responsible for curriculum creation and youth apprentice supervision and instruction.
 6. A description of the method by which the occupational areas to be focused on were chosen including labor market data and information on any assistance provided to small and medium sized business and to schools on forming consortia to carry out the project.
 7. An outline of the approach and timetable to be followed in implementing the youth apprenticeship program.
 8. Evaluation plan demonstrating the evaluation as detailed in section D., part II., E.

Part III. Closing Date

The closing date for receipt of proposals will be August 28, 1992, at 2 p.m. (Eastern Time) at the address below.

U.S. Department of Labor,
Employment and Training
Administration, Division of Acquisition
and Assistance, 200 Constitution Ave.,
NW., room C-4305, Washington, DC
20210, Attention: Laura Cesario,
Reference: SGA/DAA Number 92-012.

Section C.—Supplemental Information**Part I. Submission of Proposal**

An original and three (3) copies of the proposal shall be submitted. The proposal shall consist of two (2) separate and distinct parts:

- The first part shall contain the Standard Form (SF) 424, "Application for Federal Assistance", and SF 424A, "Budget" (appendix A). Also, the budget shall include on a separate page(s) a detailed cost analysis of each line item in the budget.
- The second part shall contain a technical proposal that demonstrates the offeror's capabilities in accordance with the Statement of Work in section D. No cost data or reference to price shall be included in the technical proposal.

Part II. Late Proposals

Any proposal not reaching the designated place, by the specified time and date of delivery requirements will not be considered, unless postmarked five days prior to the closing date. The term "Postmark" means a printed, stamped or otherwise placed impression (exclusive of postage meter machine impression) that is readily identifiable without further action as having been supplied or affixed on the date of mailing by employers of the U.S. Postal Service.

Part III. Hand Delivered Proposals

It is preferred that the proposals be mailed five days prior to the closing date. However, hand delivered proposals must be received by 2 p.m., (Eastern Time) by August 28, 1992. Telegraphed and/or faxed proposals will not be honored. Failure to adhere to the above instructions will be a basis for a determination of non-responsiveness.

Part IV. Period of Performance

The period of performance will be 24 months from the date of grant execution. It is anticipated that approximately \$2,500,000.00 will be disbursed accordingly. The maximum grant award is expected to be \$250,000.

Part V. Option to Extend

Based on the availability of funds, effective program operation and the need of the Department, the grant(s) may be extended for up to two additional years.

Section D.—Government's Requirement/Statement of Work**Part I.—Background**

The recently published America 2000 is the President's education strategy to help America move itself toward the National Education Goals by improving education and allowing the United States to remain competitive in human resource development. The Department of Labor has a special role in working toward the goals of America 2000. With

he Department of Education, DOL is working directly on Track III ("Transforming America into a 'Nation of Students'") of America 2000. The Department of Labor's Youth Apprenticeship initiative directly supports National Education Goal 5—ensuring that every adult American will be literate and possess the knowledge and skills necessary to compete in a global economy and exercise the rights and responsibilities of citizenship.

Improving the quality of entry-level workers is a critical element in improving the overall quality of the national workforce if American businesses are going to compete effectively in the world marketplace. Each year almost half of the young people who leave high school enter the labor market directly, rather than pursuing post-secondary education. Compared to our foreign competitors, the United States devotes little attention to assisting youth in making the transition from school to work. The Departments of Labor and Education have been exploring ways to strengthen the connections between school and work. Towards this end, the Secretary of Labor and the Secretary of Education co-sponsored a national conference, "The quality connection: Linking Education and Work." At the conference, the foundation was laid for the development of the following principles of an American system of school to work connection, including youth apprenticeship:

- Motivate Youth: to stay in school and become productive citizens.
- Set High Standards: promote higher academic performance levels.
- Link Work and Learning: link classroom curriculum to worksite learning and work experience.
- Ready Students for Work: enhance the participants' prospects for immediate employment after leaving school on paths that provide significant opportunity for continued education and career development.
- Engage Employers: promote employer participation in the education of youth to insure development of a skilled, flexible, entry-level work force.

The national conference developed the following five key school-to-work issues that need to be addressed in order to strengthen the educational delivery system and provide it with the flexibility needed to train students to participate effectively in the workforce:

- Strengthen the involvement of the private sector in the education-work connection;
- Ensure work-bound youth a range of choices in their career development;

- Establish relevancy of work-connected learning to the educational setting;
- Agree to key characteristics of a model school-to-work transition program; and
- Establish a system of accountability as part of the school-to-work transition efforts.

The above principles and issues continue to guide both the Department of Labor's and the Department of Education's efforts to improve the school-to-work transition, although each Department is emphasizing different approaches. The Department of Education is focusing its efforts on bringing together proven elements of school-to-work transition projects into a single comprehensive system.

The Department of Labor is focusing its demonstration efforts on grantees developing Youth Apprenticeship Programs. The two Departments believe that their efforts are complementary rather than competitive or duplicative. Accordingly, both the Departments of Labor and Education will continue to closely coordinate their activities.

Part II.—Project Summary

A. Organization of Project

The Department of Labor seeks to fund Youth Apprenticeship Programs which incorporate the criteria for youth apprenticeship outlined in section A., part I, including Academic Instruction, Work-Based Learning, Work-Site Learning and Experience, the Youth Apprenticeship Agreement, and Information and Guidance. In addition the Program must meet all of the Basic Eligibility Requirements outlined in section B., part I, B.

B. Design and Development

The grantees will be responsible for fully developing a comprehensive Youth Apprenticeship Program for work-bound youth which incorporates the Basic Eligibility Requirements outlined in section B., part I, B.

- The design of the methodology should clearly identify the needs of high skill, high wage workplaces for skilled workers, and the potential for youth entering the labor market and especially for youth not intending to enter college to meet these needs; and should establish relevant objectives related to these issues;
- The program should be designed to serve the broad population of school-age youth who may not go on to college, but not excluding youth who want to go on to college, and not be limited to specific segments within that broad population; and

- The design should include the development of the roles to be played by each of the partners in the project.

The Department plans to provide assistance to the grantees regarding staff development, job skills analysis, new school and work-site structure and curricula, and new types of assessment.

C. Implementation

Applicants receiving a grant will be responsible for implementing and coordinating the Youth Apprenticeship Program and ensuring that the Program's Academic Instruction, Work-Based Learning, Work-Site Learning and Experience, Youth Apprenticeship Agreement, and Information and Guidance operate effectively as per the criteria for youth apprenticeship outlined in section A., part I.

Grantees will also be responsible for developing broad partnerships and sustaining the participation of program partners, maintaining linkages to other State and local initiatives, recruiting of students, marketing, technical assistance to schools and local employers, labor market and job analyses, and an evaluation as outlined in the basic eligibility guidelines, section B., part I, B.

Other implementation activities will include, but not be limited to, directing day-to-day program operation; assessing and certifying participant competencies in conjunction with program partners; and all record keeping. Grantees will be expected to disseminate information on the program results to interested parties.

D. Cost Sharing

The cost for the demonstration projects should be borne primarily by the program partners. The Department intends that grants awarded through this solicitation will provide "seed" money to assist in defraying start-up, and some operational, costs of the projects. The applicant should submit copies of agreements reached with the organizations participating in the demonstration project which include commitment to providing financial and in-kind support to the program. Preference will be given to grantees who provide a greater share of non-grant monies to the project.

E. Monitoring/Evaluation

The grantees will be responsible for monitoring the project and for conducting an evaluation of its effectiveness. The program evaluation should include, but not be limited to:

- The role and participation of each collaborative partner as per section B.

part I. B., 1, and as per the youth apprenticeship agreement.

- Each partner's level of satisfaction with the program and the benefits derived;
- The extent of linkages to other State and local initiatives;
- Planning, administration, staffing, and organization as they effect program success and replicability;
- The effectiveness of the marketing and recruiting process;
- The extent and effectiveness of technical assistance to schools and local employers;
- The extent and effectiveness of labor market and job needs analyses in selecting occupations, creating academic instruction, work-based learning, work-site learning and experience, and in providing information and guidance;
- The effectiveness and operation of the program's academic instruction, work-based learning, work-site learning and experience, youth apprenticeship agreement, and information and guidance components;
- Cost factors such as cost/benefit analysis for schools, employers and society;
- The effectiveness and use of student assessment and certification;
- Program effectiveness in the basic areas of enrollment, completions, placement rate in target jobs, drop-out and withdrawals, participant retention in jobs, wage rates, and skills acquisition; and
- Prospects for replicability.

In addition to the grantee's evaluation, there will be a national evaluation of the program's effectiveness by an independent evaluator. Grantees will be required to participate in the national evaluation by making data available and by submitting individual project evaluation reports. Grantees will be guided in data collection and outcome measurement by the national evaluator.

F. Technical Assistance

Technical assistance will be provided to grantees by technical assistance experts under a "Support Contract." Technical support will be provided through consultation with each grantee on needs and interests within the following categories or possibly in other areas of critical concern: building partnerships; linkages to other State and local initiatives; marketing and recruitment of participants; staff development for schools and local employer staff and mentors; labor market and job analyses; development of academic instruction, work-based learning, work-site learning and experience, information and guidance;

means of student assessment and certification.

C. Meetings of Awardees

It is the intent of the DOL to coordinate the activities of the grantees and to encourage the grantees to share ideas, including the progress and problems encountered in the youth apprenticeship programs to be developed. The Department will hold quarterly meetings of the grantees for this purpose. The Department will pay for travel and accommodations for one appropriate project staff member to attend each of these meetings.

Section E.—Rating Criteria for Award

Prospective offerors are advised that the selection of grantee(s) for award is to be made after careful evaluation of proposals by a panel of specialists which can be drawn from within and outside of DOL.

Once proposals have met the basic eligibility requirements, each panelist will evaluate the proposals for acceptability with emphasis on the various factors enumerated below. The panel results are advisory in nature and not binding on the Grant Officer.

Part I. Specific Rating Criteria for Award

A. Basic Soundness of Proposal (40 points)

(1) The degree to which the proposal shows understanding of and incorporates each of the:

- Youth apprenticeship criteria and components outlined in section A., part I.
- The five basic principles and five issues outlined in the Background, section D., part I.

(2) The program's value in relation to the Department of Labor's goals and objectives in launching youth apprenticeship programs.

(3) The degree of involvement by organizations (e.g., local and state government agencies, school boards, Chambers of Commerce) with the capacity to effect significant change.

B. Potential for Broad-Scale Replication (20 points)

If the project has a plan for replicability, consideration will be given to factors covered under the plan which indicate that the project has potential for establishing a foundation for a comprehensive system for assisting non-college bound students to make the school-to-work transition through Youth Apprenticeship, including:

- The involvement of national industry groups, national organizations, and/or

state government agencies with greater potential for replication;

- The integration of program operation into existing schools, with other State and local initiatives, and the expansion of program components into regular school, State, and local operations; and
- The degree to which the plan provides potential for replicability beyond the test site(s) and in a variety of industries—including evidence of continuing labor market need in the industries designated or a comprehensive plan for in-depth labor market analysis to determine need.

C. Program Resources (20 points)

The level of commitment of State, local, and other non-Federal resources, including consideration of the following:

(1) The proportion of total documented program resources, including funds and other resources with preference being given to grantees who offer a greater share of non-grant monies to the project;

(2) The level of involvement, measured by financial, staff time and in-kind resources, and proof of commitment by both schools and employers in the activities outlined in the basic eligibility requirements and under the youth apprenticeship agreement; and

(3) Evidence of the reallocation of existing resources and a sufficient level of resource commitment to allow for continuation of the project after federal funding has ended.

D. Administrative Capability (20 points)

Administrative capability in terms of:

(1) The applicant's capability for managing a technical and multi-faceted project;

(2) The qualifications of the project director and each of the key personnel to be used in the project, as demonstrated by previous experience and training in fields related to the project objectives; and

(3) The duties outlined for key executive, managerial and technical positions as they relate to the work that will be conducted under the program.

Applicants are advised that discussions may be necessary to clarify inconsistencies in the applications. The panel's review and evaluation are only advisory to the grant officer; the final decision to award will be made by the ETA grant officer after considering evaluation and scoring results. The ETA grant officer's decision will be based on what is most advantageous to the Government.

Section F.—Reporting Requirements

1. Quarterly Financial Reports as required by the grant award documents.
2. The Grantees shall attend a two-day meeting at the U.S. Department of

Labor to receive orientation as to the overall intent and scope of this project and quarterly meetings.

3. The grantees shall submit bi-monthly reports and a 12-month yearly report.

Signed at Washington, DC, this 19th day of June, 1992.

Roberts T. Jones,

Assistant Secretary for Employment and Training.

BILLING CODE 4510-30-M

APPENDIX A

OMB Approval No. 0348-0043

APPLICATION FOR FEDERAL ASSISTANCE

1. TYPE OF SUBMISSION: <i>Application</i> <input type="checkbox"/> Construction <input type="checkbox"/> Non-Construction <i>Preapplication</i> <input type="checkbox"/> Construction <input type="checkbox"/> Non-Construction		2. DATE SUBMITTED	Applicant Identifier																					
		3. DATE RECEIVED BY STATE	State Application Identifier																					
		4. DATE RECEIVED BY FEDERAL AGENCY	Federal Identifier																					
5. APPLICANT INFORMATION																								
Legal Name:		Organizational Unit:																						
Address (give city, county, state, and zip code)		Name and telephone number of the person to be contacted on matters involving this application (give area code)																						
6. EMPLOYER IDENTIFICATION NUMBER (EIN): [] [] - [] [] [] [] [] [] [] []		7. TYPE OF APPLICANT: (enter appropriate letter in box) <input type="checkbox"/> <ul style="list-style-type: none"> A. State B. County C. Municipal D. Township E. Interstate F. Intermunicipal G. Special District H. Independent School Dist. I. State Controlled Institution of Higher Learning J. Private University K. Indian Tribe L. Individual M. Profit Organization N. Other (Specify) _____ 																						
8. TYPE OF APPLICATION: <input type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision If Revised, enter appropriate letter(s) in box(es) <input type="checkbox"/> <input type="checkbox"/> A. Increase Award B. Decrease Award C. Increase Duration D. Decrease Duration Other (specify): _____		9. NAME OF FEDERAL AGENCY:																						
10. CATALOGS OF FEDERAL DOMESTIC ASSISTANCE NUMBER: [] [] - [] [] [] [] [] [] [] [] TITLE: _____		11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT:																						
12. AREAS AFFECTED BY PROJECT (cities, counties, states, etc.):																								
13. PROPOSED PROJECT:		14. CONGRESSIONAL DISTRICTS OF:																						
Start Date	Ending Date	a Applicant	b Project																					
15. ESTIMATED FUNDING: <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td>a Federal</td> <td>\$</td> <td style="text-align: right;">.00</td> </tr> <tr> <td>b Applicant</td> <td>\$</td> <td style="text-align: right;">.00</td> </tr> <tr> <td>c State</td> <td>\$</td> <td style="text-align: right;">.00</td> </tr> <tr> <td>d Local</td> <td>\$</td> <td style="text-align: right;">.00</td> </tr> <tr> <td>e Other</td> <td>\$</td> <td style="text-align: right;">.00</td> </tr> <tr> <td>f Program Income</td> <td>\$</td> <td style="text-align: right;">.00</td> </tr> <tr> <td>g TOTAL</td> <td>\$</td> <td style="text-align: right;">.00</td> </tr> </table>		a Federal	\$.00	b Applicant	\$.00	c State	\$.00	d Local	\$.00	e Other	\$.00	f Program Income	\$.00	g TOTAL	\$.00	16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS? a YES THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON DATE _____ b NO <input type="checkbox"/> PROGRAM IS NOT COVERED BY E O 12372 <input type="checkbox"/> OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW	
a Federal	\$.00																						
b Applicant	\$.00																						
c State	\$.00																						
d Local	\$.00																						
e Other	\$.00																						
f Program Income	\$.00																						
g TOTAL	\$.00																						
		17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT? <input type="checkbox"/> Yes If "Yes," attach an explanation <input type="checkbox"/> No																						
18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT. THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED																								
a Typed Name of Authorized Representative		b Title	c Telephone number																					
d Signature of Authorized Representative		e Date Signed																						

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Standard Form 424 (REV 3-88)
 Prescribed by OMB Circular A 102

INSTRUCTIONS FOR THE SF 424

This is a standard form used by applicants as a required facesheet for preapplications and applications submitted for Federal assistance. It will be used by Federal agencies to obtain applicant certification that States which have established a review and comment procedure in response to Executive Order 12372 and have selected the program to be included in their process, have been given an opportunity to review the applicant's submission.

- | Item: | Entry: | Item: | Entry: |
|-------|--|-------|--|
| 1. | Self-explanatory. | 12. | List only the largest political entities affected (e.g., State, counties, cities). |
| 2. | Date application submitted to Federal agency (or State if applicable) & applicant's control number (if applicable). | 13. | Self-explanatory. |
| 3. | State use only (if applicable). | 14. | List the applicant's Congressional District and any District(s) affected by the program or project. |
| 4. | If this application is to continue or revise an existing award, enter present Federal identifier number. If for a new project, leave blank. | 15. | Amount requested or to be contributed during the first funding/budget period by each contributor. Value of in-kind contributions should be included on appropriate lines as applicable. If the action will result in a dollar change to an existing award, indicate <i>only</i> the amount of the change. For decreases, enclose the amounts in parentheses. If both basic and supplemental amounts are included, show breakdown on an attached sheet. For multiple program funding, use totals and show breakdown using same categories as item 15. |
| 5. | Legal name of applicant, name of primary organizational unit which will undertake the assistance activity, complete address of the applicant, and name and telephone number of the person to contact on matters related to this application. | 16. | Applicants should contact the State Single Point of Contact (SPOC) for Federal Executive Order 12372 to determine whether the application is subject to the State intergovernmental review process. |
| 6. | Enter Employer Identification Number (EIN) as assigned by the Internal Revenue Service. | 17. | This question applies to the applicant organization, not the person who signs as the authorized representative. Categories of debt include delinquent audit disallowances, loans and taxes. |
| 7. | Enter the appropriate letter in the space provided. | 18. | To be signed by the authorized representative of the applicant. A copy of the governing body's authorization for you to sign this application as official representative must be on file in the applicant's office. (Certain Federal agencies may require that this authorization be submitted as part of the application.) |
| 8. | Check appropriate box and enter appropriate letter(s) in the space(s) provided:
— "New" means a new assistance award.
— "Continuation" means an extension for an additional funding/budget period for a project with a projected completion date.
— "Revision" means any change in the Federal Government's financial obligation or contingent liability from an existing obligation. | | |
| 9. | Name of Federal agency from which assistance is being requested with this application. | | |
| 10. | Use the Catalog of Federal Domestic Assistance number and title of the program under which assistance is requested. | | |
| 11. | Enter a brief descriptive title of the project. If more than one program is involved, you should append an explanation on a separate sheet. If appropriate (e.g., construction or real property projects), attach a map showing project location. For preapplications, use a separate sheet to provide a summary description of this project. | | |



BUDGET INFORMATION - No

[FR Doc. 92-15217 Filed 6-28-92; 8:45 am]
BILLING CODE 4510-30-C

Catalog of Federal Domestic Assistance		Estimated Un Fund	
CFDA NUMBER		FEDERAL	
1.	_____	\$ _____	\$ _____
2.	_____	\$ _____	\$ _____
COST CATEGORY		FEDERAL FUNDING	
DIRECT COST		CURRENT FEDERAL BUDGET	REVISIONS AND/OR EXTENSIONS
(A)	PERSONNEL		
(B)	FRINGE BENEFITS		
(C)	TRAVEL & PER DIEM		
(D)	EQUIPMENT **		
(E)	SUPPLIES		
(F)	CONTRACTUAL		
(G)	OTHER		
TOTAL DIRECT COST			
INDIRECT COST			
TOTAL ESTIMATED COST			

** SEE PART IV - SPECIAL CONDITION #9

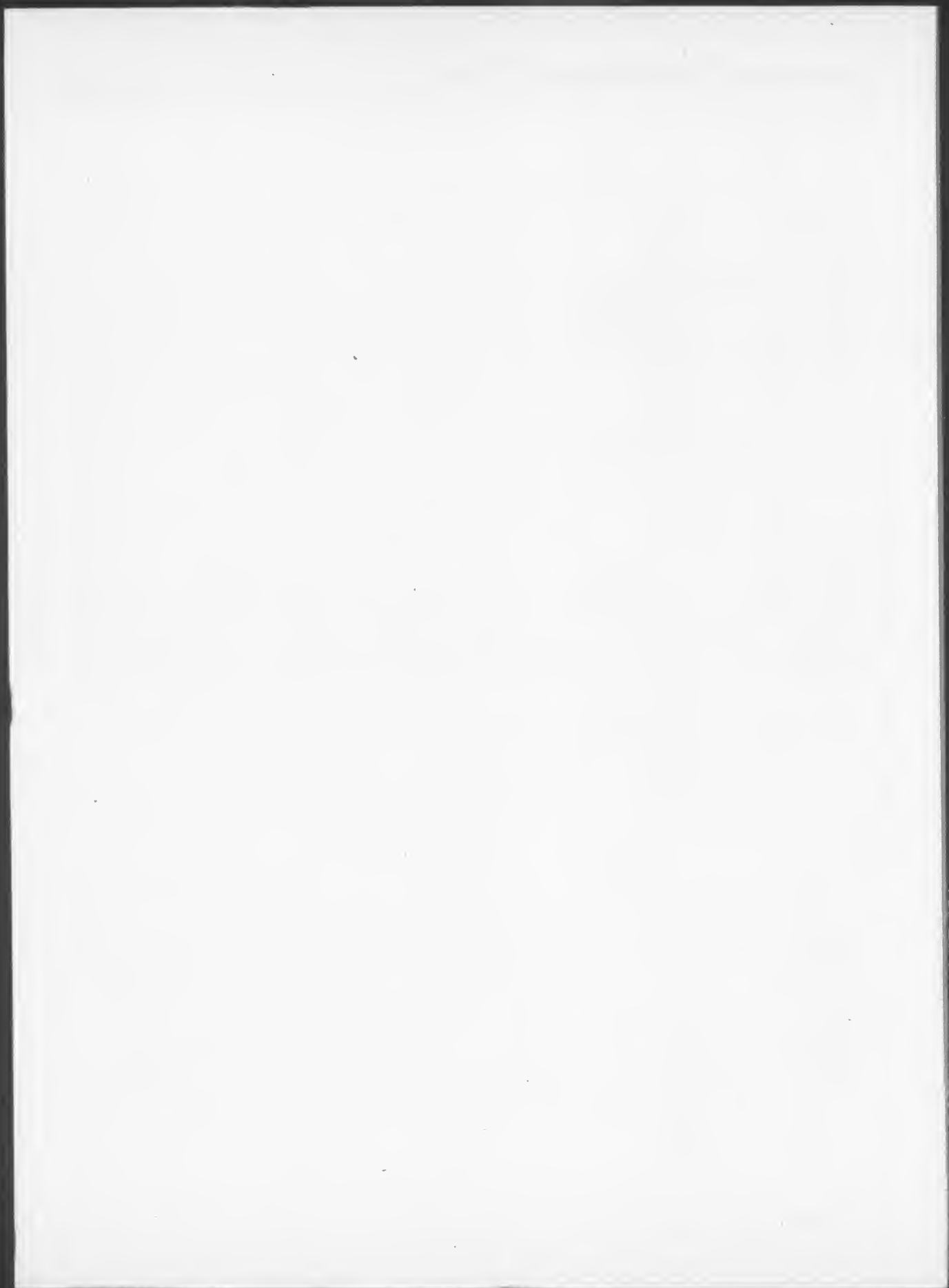
AUTHORIZ

Non Construction Programs

Unobligated Funds		New or Revised Budget		
	NON-FEDERAL	FEDERAL		NON-FEDERAL
\$ _____	\$ _____	\$ _____		\$ _____
\$ _____	\$ _____	\$ _____		\$ _____
CONSTRUCTION		NON-FEDERAL CONTRIBUTION		
	REVISED FEDERAL BUDGET	CURRENT AWARDEE BUDGET	REVISIONS AND/OR EXTENSIONS	REVISED AWARDEE BUDGET

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Reader Aids

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INFORMATION AND ASSISTANCE

Federal Register

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H.R. 1642/P.L. 102-304

Palo Alto Battlefield National Historic Site Act of 1991. (June 23, 1992; 106 Stat. 256; 3 pages) Price: \$1.00

H.J. Res. 442/P.L. 102-305

To designate July 5, 1992, through July 11, 1992, as "National Awareness Week for Life-Saving Techniques". (June 23, 1992; 106 Stat. 259; 1 page) Price: \$1.00

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CFR CHECKLIST

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52	(869-017-00010-8)	24.00	Jan. 1, 1992
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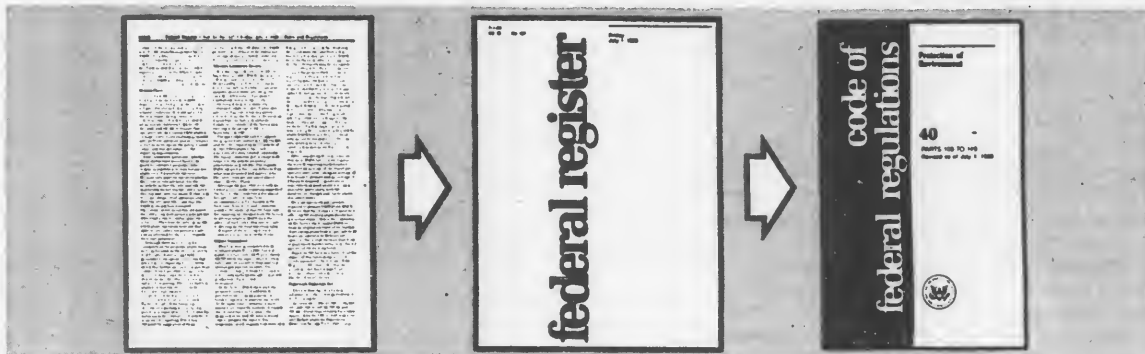
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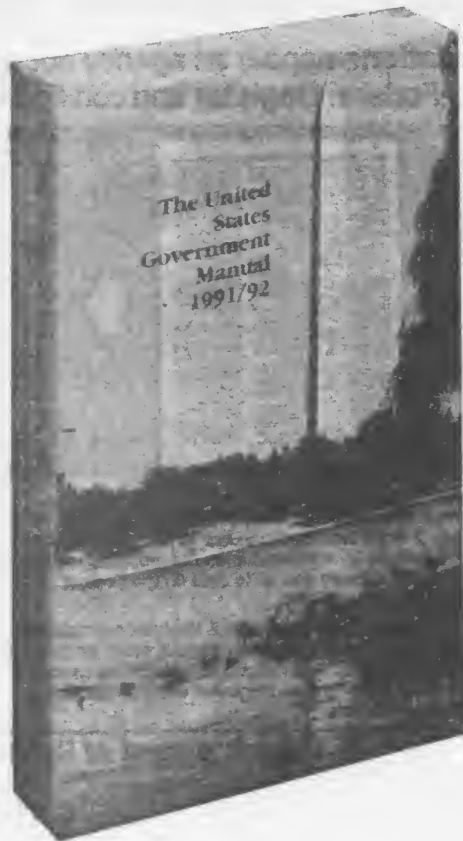
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- VISA or MasterCard Account

(Credit card expiration date)

Thank you for your order!

(Signature)

