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CSS

**OPERATING
PROCEDURE**

ORGANIZATION AND KEY PERSONNEL DIRECTORY

ADMINISTRATIVE SERVICES

HANDBOOK 10



REFER TO THIS HANDBOOK AS

10-AS

UNITED STATES DEPARTMENT OF AGRICULTURE
Commodity Stabilization Service, Washington, D. C.

UNITED STATES
DEPARTMENT OF AGRICULTURE
LIBRARY



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PAGE AND PARAGRAPH NUMBERING

The pages and paragraphs of this handbook are numbered in straight sequence. When it is necessary to insert new pages or paragraphs the new pages or paragraphs will be numbered by a decimal system. For example, a paragraph (or page) to be inserted between 82 and 83 will ordinarily be designated 82.5, instead of 82a or 82.1. This permits further insertions on either side of 82.5.

KEEP THIS HANDBOOK UP TO DATE

It is extremely important that you keep this handbook complete and up to date. Remove and insert pages promptly when prescribed by handbook amendments. There is no secret of writing, indexing, or other action that can undo or offset the failure of handbook users to keep their handbook current. The only good handbook is a complete and current handbook!

READ YOUR HANDBOOK - DISCUSS AMENDMENTS IN STAFF MEETINGS.

UNITED STATES DEPARTMENT OF AGRICULTURE
COMMODITY STABILIZATION SERVICE
WASHINGTON 25, D. C.

10002

ADMINISTRATIVE SERVICES HANDBOOK 10 (10-AS)

AMENDMENT - 1

SUBJECT: ORGANIZATION AND KEY PERSONNEL DIRECTORY

1. PURPOSE. This amendment transmits Administrative Services Handbook 10 (10-AS), Organization and Key Personnel Directory. This Handbook is a consolidated directory of CSS Divisions and Offices, ASC State and Insular Offices, the field attorneys of the Office of the General Counsel, and the field libraries of the Department.

2. INSTRUCTIONS SUPERSEDED. The following Instructions are superseded by this Handbook and should be removed from the manual.

Inst. 121-1	dated 9-20-54	Inst. 121-13	dated 10-1-54
Inst. 121-2	dated 2-20-56	Inst. 121-14	dated 7-28-55
Inst. 121-3	dated 9-24-54	Inst. 121-16	dated 11-17-55
Inst. 121-4	dated 3-15-55	Inst. 121-17	dated 4-13-54
Inst. 121-5	dated 1-18-56	Inst. 121-18	dated 10-12-54
Inst. 121-6	dated 10-4-55	Inst. 121-20	dated 9-26-56
Inst. 121-7	dated 3-17-55	Inst. 121-21	dated 10-1-54
Inst. 121-8	dated 11-29-55	Inst. 121-23	dated 4-29-54
Inst. 121-9	dated 8-1-55	Inst. 121-24	dated 2-23-55
Inst. 121-10	dated 6-29-55	Inst. 121-26	dated 7-1-54
Inst. 121-11	dated 2-16-55	Inst. 121-27	dated 4-13-54

3. DISTRIBUTION. AA; 10-AS consisting of varying quantities to CSS divisions and offices and ASC State Offices. Future amendments will be given the same distribution unless changes are requested.

Clay H. Stackhouse

Acting Deputy Administrator,
Production Adjustment

P. P. Beach

Acting Deputy Administrator,
Operations

PART 1. PURPOSE

1. The purpose of this handbook is to provide a consolidated directory of CSS Divisions and Offices, ASC State and Insular Offices, the field attorneys of the Office of the General Counsel, and the field libraries of the Department.

PART 2. RESPONSIBILITY FOR CURRENCY OF DIRECTORIES

2. The Administrative Officers of all CSS Divisions and Offices in Washington and the field shall be responsible for reporting to the Procedure and Communications Branch, Administrative Services Division, in Washington, all changes affecting the currency of this directory. The Procedure and Communications Branch will have the responsibility of affecting these changes and in keeping up-to-date the directories for the Office of the General Counsel and the USDA Libraries.

PART 3. EXHIBITS

3. The directory listings have been divided into six exhibits to represent the separate organizational areas covered in this handbook. These Exhibits are as follows:

- A. Exhibit 1 - Directory of Office of the Administrator.
- B. Exhibit 2 - Directory of CSS Washington Divisions and Offices, including Division Field Offices.
- C. Exhibit 3 - Directory of CSS Commodity Offices.
- D. Exhibit 4 - Directory of ASC State Offices.
- E. Exhibit 5 - Directory of Office of the General Counsel.
- F. Exhibit 6 - Directory of USDA Field Libraries.

ORGANIZATION AND KEY PERSONNEL DIRECTORY

EXHIBIT 1 (10-AS) -- DIRECTORY OF OFFICE OF THE ADMINISTRATOR

ADMINISTRATOR'S OFFICE

(Telephone: REpublic 7-4142)
Tel. Ext.

Earl M. Hughes	Administrator	3467
Walter C. Berger	Associate Administrator	6215
Lionel C. Holm	Executive Assistant	2770
James W. Browning	Assistant to Administrator	3543

GENERAL SALES MANAGER'S OFFICE

Francis C. Daniels	General Sales Manager	5916
John H. Dean	Deputy General Sales Manager	3877
Harry I. Dunkleberger	Ass't. to General Sales Mgr.	4119
Joseph B. Long	Ass't. to General Sales Mgr.	2737
Walter W. Sikes	Ass't. to General Sales Mgr.	5651
Peter B. Pauli	Staff Assistant	4131
Charles E. Raeder	Staff Assistant	2380
Ralph E. Spencer	Staff Assistant	6225
Judson E. Evans	Staff Assistant	5652
Joseph Reidinger	GSM Representative, New York City REctor 2-8000 Ext.	715

DEPUTY ADMINISTRATOR, OPERATIONS

Frank R. McGregor	Deputy Administrator	3803
Robert P. Beach	Ass't. Deputy Administrator	5797
Roland F. Ballou	Ass't. Deputy Administrator	3217
Clarence Barker	Staff Assistant	4068
Clyde E. Merriman	Staff Assistant	4274
Charles F. Kiefer	Staff Assistant	4640

DEPUTY ADMINISTRATOR, PRICE SUPPORT

Preston Richards	Deputy Administrator	5277
Wingate E. Underhill	Ass't. to Dep. Administrator	3965
Richard E. Moody	Docket Clearance	4973 & 6269
Clifford G. Pulvermacher	Staff Assistant	5173

DEPUTY ADMINISTRATOR, PRODUCTION ADJUSTMENT

H. Laurence Manwaring	Deputy Administrator	6118
Clay H. Stackhouse	Ass't. Deputy Administrator	5287
Richard B. Bridgforth	Ass't. Deputy Administrator	6512-3
Charles M. Cox	Ass't. to Dep. Administrator	3108
Roy J. Jordre	Ass't. to Dep. Administrator	3175
Charles L. Frazier	Staff Assistant	3845
Everett H. F. Felber	Staff Assistant	3438
N. Battle Hales	Staff Assistant	5801 & 2215
John H. Thurston	Staff Assistant	5637

ORGANIZATION AND KEY PERSONNEL DIRECTORY

EXHIBIT 1 (10-AS)-- DIRECTORY OF OFFICE OF THE ADMINISTRATOR

AREA DIRECTORS

Telephone: REpublic 7-4142

NORTHEAST AREA

Connecticut, Delaware, Maine, Maryland, Massachusetts,
New Hampshire, New Jersey, New York, Pennsylvania,
Rhode Island, Vermont, Virginia, West Virginia.

		<u>Tel. Ext.</u>
Director	Harris W. Soule	3603
Deputy Director	John A. Lannon, Jr.	4327
Actg. Staff Assistant	Bruce H. Whitenight	4327

SOUTHEAST AREA

Alabama, Arkansas, Florida, Georgia, Louisiana,
Mississippi, North Carolina, South Carolina, Tennessee.

Director	Clyde R. Greene	3593-4
Deputy Director	Eugene W. Bayol	2282-3063
Staff Assistant	(Vacant)	-

MIDWEST AREA

Illinois, Indiana, Iowa, Kentucky, Michigan,
Missouri, Ohio, Wisconsin.

Director	Lester E. Leigh	3953
Deputy Director	Sylvester J. Coe	4345
Staff Assistant	Franklin L. Page	4345

SOUTHWEST AREA

Arizona, California, Colorado, Kansas, Nevada,
New Mexico, Oklahoma, Texas, Utah.

Director	Forest W. Beall	2441-5045
Deputy Director	Thomas H. Miller	2017-5045
Staff Assistant	Joseph W. Clifton	2533-5045

ORGANIZATION AND KEY PERSONNEL DIRECTORY

EXHIBIT 1 (10-AS)-- DIRECTORY OF OFFICE OF THE ADMINISTRATOR

AREA DIRECTORS - (Cont'd)

(Telephone: REpublic 7-4142)

NORTHWEST AREA

Idaho, Minnesota, Montana, Nebraska, North Dakota,
Oregon, South Dakota, Washington, Wyoming.

		<u>Tel. Ext.</u>
Director	Hubert E. Dyke	3215
Deputy Director	Albert O. Kelly	3215-5748
Staff Assistant	Eugene W. Raymond	5748
Staff Ass't. (Bins)	Merle D. Mintling	5748

INSULAR AREA

Alaska, Hawaii, Puerto Rico, Virgin Islands

Director	Roy J. Jordre	3175
Deputy Director	Albert F. Gilson, Jr.	3058

ORGANIZATION AND KEY PERSONNEL DIRECTORY

EXHIBIT 2 (10-AS)-- DIRECTORY OF CSS WASHINGTON DIVISIONS AND OFFICES
(Including Division Field Offices)

ADMINISTRATIVE SERVICES DIVISION

WASHINGTON, D. C. (Telephone: REpublic 7-4142)

	<u>Tel. Ext.</u>
John C. Hamilton - - Director	4405
Marden D. Kimball - Assistant Director, including space and real estate functions.	2717
C. Ernest Wylie - - Procedure and Communications, in- cluding procedure preparation, issuance and distribution; CSS and CCC Dockets and Federal Register; penalty indicia and mail operations, and central files for Administrator's Office and Staff offices.	4777
F. X. Brady - - - Procurement and Property Management, including procurement of administra- tive and program equipment and supplies; administrative and program property accountability; printing, reproduction and distribution of administrative and program materials.	2725
J. L. Talbert - - - Records and Forms Management, includ- ing records maintenance and disposal; clearance of public data, forms and reports, and development of forms and related technical services.	6173
Harry A. Huber - - - Staff Assistant and CSS Reports Control Officer.	3071

Offices located in the following States and Caribbean Area will be serviced by the Administrative Services Division in Washington, D. C.

Alabama	Iowa	<u>1/</u>	Minnesota	Rhode Island
Arkansas	Kentucky		Missouri	South Carolina
Connecticut	Louisiana		New Hampshire	Tennessee
Delaware	Maine		New Jersey	Vermont
Florida	Maryland		New York	Virginia
Georgia	Massachusetts		North Carolina	West Virginia
Illinois	Michigan		Ohio	Wisconsin
Indiana	Mississippi		Pennsylvania	Caribbean Area

ORGANIZATION AND KEY PERSONNEL DIRECTORY

EXHIBIT 2 (10-AS) -- DIRECTORY OF CSS WASHINGTON DIVISIONS AND OFFICES
(Including Division Field Offices)

ADMINISTRATIVE SERVICES DIVISION - (Cont'd)

Tel. Ext.

FIELD

DENVER (Telephone: BELmont 3-3611)

E. D. Moran, Chief
Administrative Services Division Field Office
CSS, U. S. Department of Agriculture
Bldg. 53, Denver Federal Center
Denver 1, Colorado

Offices located in the following States and Territory of Hawaii will be serviced by the Administrative Services Division Field Office located at Denver, Colorado.

Arizona	<u>3/</u> Louisiana	New Mexico	Texas
California	<u>2/</u> Missouri	North Dakota	Utah
Colorado	Minnesota	Oklahoma	Washington
Idaho	Montana	Oregon	Wyoming
Kansas	Nebraska	South Dakota	Territory
	Nevada		of Hawaii

- 1/ Minneapolis Commodity Office only.
- 2/ Kansas City Commodity Office only.
- 3/ New Orleans Commodity Office only.

AUDIT DIVISION

WASHINGTON, D. C. (Telephone: REpublic 7-4142)

D. J. Harrill	Director	4706
J. F. McShea	Deputy Director	2534
W. S. Harris	Deputy Director	2549
N. L. Rosencrans	Administrative Officer	5869
		<u>Area Served</u>

Connecticut, Delaware, District of Columbia, Maine, Maryland, Massachusetts, New Hampshire, New Jersey, New York, Pennsylvania, Rhode Island, Vermont, West Virginia and Virginia, except

ORGANIZATION AND KEY PERSONNEL DIRECTORY

EXHIBIT 2 (10-AS) -- DIRECTORY OF CSS WASHINGTON DIVISIONS AND OFFICES
(Including Division Field Offices)

AUDIT DIVISION (Cont'd)

Tel. Ext.

Area Served

agents and contractors under peanut and cotton programs, CSS Commodity Office at Boston, Massachusetts. Washington Field Office, Fiscal Division, Washington, D. C.

FIELD

ATLANTA (Telephone: ELgin 3311)

Armand A. Ruhlman, Chief
Area Audit Division, CSS
U. S. Department of Agriculture
50 Seventh Street, N. E.
Atlanta 23, Georgia

Alabama, Arkansas, Florida, Georgia, Louisiana, Mississippi, North Carolina, South Carolina, Tennessee, Caribbean Area, and agents and contractors under peanut and cotton programs in Virginia. CSS Commodity Offices at Cincinnati, Ohio and New Orleans, Louisiana.

CHICAGO (Telephone: WEbster 9-7000)

Raymond F. Pauley, Chief
Area Audit Division, CSS
U. S. Department of Agriculture
1212 North Lake Shore Drive
Chicago 10, Illinois

Illinois, Indiana, Iowa, Kentucky, Michigan, Minnesota, Montana, North Dakota, Ohio, South Dakota, Wisconsin. CSS Commodity Offices at Chicago, Illinois and Minneapolis, Minnesota.

DALLAS (Telephone: STERling 5611)

Arch F. Rounsaville, Chief
Area Audit Division, CSS
U. S. Department of Agriculture
580 U. S. Terminal Annex
Dallas 2, Texas

Colorado, Kansas, Missouri, Nebraska, New Mexico, Oklahoma, Texas, Wyoming. CSS Commodity Offices at Dallas, Texas and Kansas City, Missouri. Denver Field Office, Fiscal Division, Denver, Colorado.

ORGANIZATION AND KEY PERSONNEL DIRECTORY

EXHIBIT 2(10-AS) -- DIRECTORY OF CSS WASHINGTON DIVISIONS AND OFFICES
(Including Division Field Offices)

AUDIT DIVISION (Cont'd)

Tel. Ext.

FIELD

SAN FRANCISCO (Telephone: YUkon 6-3111)

	<u>Area Served</u>
Louis J. Roth, Chief Area Audit Division, CSS U. S. Department of Agriculture 630 Sansome Street San Francisco 11, California	Arizona, California, Idaho, Nevada, Oregon, Utah, Washington, Territory of Alaska and Territory of Hawaii. CSS Commodity Office at Portland, Oregon.

BARTER AND STOCKPILING DIVISION

WASHINGTON, D. C. (Telephone: REpublic 7-4142)

Thomas R. Rawlings - - Director	6301
Otto A. Atzert - - - - (Acting) Deputy Director	2045
Chief Barter Specialist, Strategic Materials	2045
Dr. P. L. Slagsvold - Chief Barter Specialist, Defense Supply Materials	6448
Clifford H. McClain - Chief Barter Specialist Foreign Aid Supply	4018
Francis A. Woodling - Chief, Program Analysis Branch	2000
Charles R. Davenport - Administrative Officer, Program Analysis Branch	5217
Robert O. Link - - - Chief, Contract Administration Branch	6349
John D. Walters - - Assistant Chief, Contract Administration Branch	2559
Mary B. Lewis - - - Administrative Assistant	2744

BUDGET DIVISION

WASHINGTON, D. C. (Telephone: REpublic 7-4142)

D. J. Scruggs - - - - Director	3674
R. R. Madden - - - - Deputy Director	3674
W. Feller - - - - - Questions on details of budgetary procedure relating to CCC.	5148
A. J. Nemshick - - - - Questions on details of budgetary procedure relating to ASC State and county offices.	4697

ORGANIZATION AND KEY PERSONNEL DIRECTORY

EXHIBIT 2 (10-AS) -- DIRECTORY OF CSS WASHINGTON DIVISIONS AND OFFICES
(Including Division Field Offices)

COMPLIANCE AND INVESTIGATION DIVISION

WASHINGTON, D. C. (Telephone: REpublic 7-4142) Tel. Ext.

Wm. H. Duggan	Director	5668
S. S. Sarrapede	Deputy Director	2101
E. H. Bradley	Administrative Officer	2827
F. J. Brechenser	Chief, General Investigations Branch	2027

FIELD

NEW YORK (Telephone: REctor 2-3100)

Leslie R. Horn Compliance Officer, Field Office Compliance & Investigation Division, CSS U. S. Department of Agriculture 139 Centre Street New York 13, N. Y.	Connecticut, Delaware, Maine, Maryland, Massachusetts, New Hampshire, New York, Pennsyl- vania, Rhode Island, Vermont, West Virginia, New Jersey
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ATLANTA (Telephone: ELgin 3311, Ext. 5151)

Charles R. Alley, Jr. Compliance Officer, Field Office Compliance & Investigation Division, CSS U. S. Department of Agriculture 50 Seventh Street, N. E. Atlanta 23, Georgia	Alabama, Florida, Georgia, Kentucky, Mississippi, North Carolina, South Carolina, Tennessee, Virginia
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CHICAGO (Telephone: SUperior 7-0617)

Morris Stickgold Compliance Officer, Field Office Compliance & Investigation Division, CSS U. S. Department of Agriculture 1212 N. Lake Shore Drive Chicago 10, Illinois	Illinois, Indiana, Iowa, Michigan, Minnesota, Missouri, Nebraska, North Dakota, Ohio, South Dakota, Wisconsin
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Local: STerling 5611, ext. 759

DALLAS (Telephone: Long Distance: PROspect 8930)

William G. Elliott Compliance Officer, Field Office Compliance & Investigation Division, CSS U. S. Department of Agriculture 519 U. S. Terminal Annex Dallas 2, Texas	Arkansas, Colorado, Kansas, Louisiana, New Mexico, Oklahoma, Texas
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ORGANIZATION AND KEY PERSONNEL DIRECTORY

EXHIBIT 2 (10-AS) -- DIRECTORY OF CSS WASHINGTON DIVISIONS AND OFFICES
(Including Division Field Offices)

COMPLIANCE AND INVESTIGATION DIVISION (Cont'd)

SAN FRANCISCO (Telephone: Graystone 4-4901)

Tel. Ext.

Lynn E. Eldredge Compliance Officer, Field Office Compliance & Investigation Division, CSS U. S. Department of Agriculture 1000 Geary Street San Francisco 9, California	Arizona, California, Idaho, Montana, Nevada, Oregon, Utah, Washington, Wyoming
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COTTON DIVISION

WASHINGTON, D. C. (Telephone: REpublic 7-4142)

F. Marion Rhodes - - Director	4797
E. D. Bell - - - - - Dep. Director (General Adminis- trative procedure and policy problems on acreage allotments and marketing quotas.)	5022
R. H. Raper - - - - - Dep. Director (General Adminis- trative procedure and policy programs on price support and sales.)	5049
J. A. Moss - - - - - Assistant to the Director	5024
W. C. Tucker - - - - - Questions on details of acreage allot- ment and marketing quota procedures.	4116
J. F. Cooke - - - - - Questions on details of price support and sales procedures.	2207

FISCAL DIVISION

WASHINGTON, D. C. (Telephone: REpublic 7-4142)

J. J. Somers - - - - - Director & Controller, CCC	6163
R. Gibb - - - - - Dep. Director & Treasurer, CCC, CCC financing, contractual require- ments and claims.	3770
W. R. Kelly - - - - - Dep. Director and Chief Accountant, CSS, Over-all accounting responsibility for appropriated and administrative expense funds.	2281
J. W. Vaughan - - - - - Dep. Director & Chief Accountant, CCC, Over-all accounting responsibility for CCC programs.	3553

ORGANIZATION AND KEY PERSONNEL DIRECTORY

EXHIBIT 2(10-AS) -- DIRECTORY OF CSS WASHINGTON DIVISIONS AND OFFICES
(Including Division Field Offices)

FISCAL DIVISION (Cont'd)

	<u>Tel.</u>	<u>Ext.</u>
H. B. Wirin - - - Assistant to the Director and Ass't. Treasurer, CCC, and Chairman, Contract Disputes Board for CCC.	4885	
F. J. Becker - - Administrative Officer		3363

CCC Financing, Contractual Requirements and Claims

R. Gibb - - - - Deputy Director & Treasurer, CCC	3770	
F. D. Brenchley - Chief, Financing Operations Branch, Corporate Financing. Financial arrangements under Public Law 480, Barter and Credit Sales. Pricing CCC Sales.	2880	
M. L. Johnson - - Acting Chief, Claims Branch, Program claims by or against CSS and CCC.		5143

CCC Program Accounting

J. W. Vaughan - - Deputy Director & Chief Accountant, CCC	3553	
A. B. Book - - - Group Leader, Technical Staff, Accounting systems and procedures for cottonseed and products, peanuts, wool, naval stores and tobacco.	6385	
F. E. Dow - - - Group Leader, Technical Staff, Accounting systems and procedures for grain commodities, CCC storage structures and equipment and re- lated operations in state and county offices.		4878
D. G. Elsberry - Group Leader, Technical Staff, Research and development work in connection with new types of mechanical equipment and further application of work to existing equipment.		3092
E. Glover - - - - Group Leader, Technical Staff, Fiscal matters pertaining to dockets and retention and disposition of fiscal records.		4501

ORGANIZATION AND KEY PERSONNEL DIRECTORY

EXHIBIT 2 (10-AS) -- DIRECTORY OF CSS WASHINGTON DIVISIONS AND OFFICES
(Including Division Field Offices)

FISCAL DIVISION (Cont'd)

	<u>Tel. Ext.</u>
M. R. Livingston - Group Leader, Technical Staff, Accounting systems and procedures for CCC collections, sight drafts, invoicing and storage facilities and equipment loans.	3245
F. C. Warman - - - Group Leader, Technical Staff, Accounting systems and procedures for cotton, processed commodities, bulk oils (except cottonseed oil), and emergency programs.	2447
C. M. Hisle - - - Chief, Corporate Control Branch, Fiscal control of CCC capital funds and CCC financial reports.	2382
T. S. Thornburg - Chief, Financial Analysis Branch, Analysis and reporting of financial and operating data of CCC.	2052

Appropriated Fund Accounting and Field Offices

W. R. Kelly - - - Deputy Director	2281
T. Smart - - - - Group Leader, Technical Staff, Accounting systems and procedures for Appropriated Program and Administrative Expense Funds. GAO audits (CCC and appropriated funds).	4206
A. J. McCollum - - Chief, Appropriation Control Branch, Fiscal control of program appro- priated and administrative expense funds including the accounting reports for these funds.	3509

Field Offices

Technical advice and assistance to CSS Commodity and ASC State Offices on administrative funds and to the ASC State Offices on appropriated program funds. Inquiries on rules, regulations and other questions pertaining to payroll, taxes, leave, retirement, travel, transportation and allotment accounting.

ORGANIZATION AND KEY PERSONNEL DIRECTORY

EXHIBIT 2(10-AS) -- DIRECTORY OF CSS WASHINGTON DIVISIONS AND OFFICES
(Including Division Field Offices)

FISCAL DIVISION (Cont'd)

Tel. Ext.

WASHINGTON FIELD OFFICE (Telephone: REpublic 7-4142)

J. A. Smallwood, Chief
Washington Field Office
Fiscal Division, CSS
U.S. Department of Agriculture
Washington 25, D. C.

4685

Area Serviced

CSS Divisions and offices in Washington. ASC State Offices and field offices of the Audit Division and Compliance and Investigation Division located in the following states: Alabama, Arkansas, Connecticut, Delaware, Florida, Georgia, Illinois, Indiana, Iowa, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Michigan, Mississippi, Missouri, New Hampshire, New Jersey, New York, North Carolina, Ohio, Pennsylvania, Rhode Island, South Carolina, Tennessee, Vermont, Virginia, West Virginia, Wisconsin, and the Caribbean Area Office. Also, the CSS Commodity Offices located in Boston, Massachusetts, and Cincinnati, Ohio.

DENVER FIELD OFFICE (Telephone: BELmont 3-3611)

J. W. Harvey, Jr., Chief
Denver Field Office
Fiscal Division, CSS
U.S. Department of Agriculture
Building 53, Denver Federal Center
Denver, Colorado

Area Serviced

ASC State Offices and field offices of Audit Division, Compliance and Investigation Division, Administrative Services Division and Personnel Management Division located in the following states: Arizona, California, Colorado, Idaho, Kansas, Minnesota, Montana, Nebraska, Nevada, New Mexico, North Dakota, Oklahoma, Oregon, South Dakota, Texas, Utah, Washington, Wyoming, and the Western Laboratory of the Performance and Aerial Photography Division. Also, the CSS Commodity Offices located in Chicago, Illinois; Dallas, Texas; Kansas City, Missouri; Minneapolis, Minnesota; New Orleans, Louisiana; and Portland, Oregon; and the Insular offices for the Hawaiian Area and Alaska.

ORGANIZATION AND KEY PERSONNEL DIRECTORY

EXHIBIT 2 (10-AS) -- DIRECTORY OF CSS WASHINGTON DIVISIONS AND OFFICES
(Including Division Field Offices)

FOOD AND MATERIALS REQUIREMENTS DIVISION

Tel. Ext.

WASHINGTON, D. C. (Telephone: REpublic 7-4142)

L. B. Taylor	Director	4744
Bruce M. Easton	Deputy Director	3152
Howard J. Simons	Deputy Director	5621
Henry Raden	Administrative Officer	4044

Coordination Staff

George H. Walter	Food (except food production)	5171
Kenneth J. Nicholson	Food Production and International Matters	4642
Russell W. Oberlin	Manpower	3865
Charles G. Powell	Committee Management	4376

Materials and Facilities Operations Staff

P. Richard Boyden	Food Processing and Containers	3333
Franklin M. Johnson	Farm Machinery, Equipment and Supplies	3168
Harold H. Shepard	Chemicals and Fertilizer	3561

GRAIN DIVISION

WASHINGTON, D. C. (Telephone: REpublic 7-4142)

Lloyd N. Case	Director	4835-6249
Clarence D. Palmby	Associate Director	6371
Robert A. Hanson	Deputy Director	3159
J. E. Tripp	Deputy Director	5947
A. J. Borton	Commodity Programs Branch	3125
C. B. Howe	Commodity Storage & Maintenance Branch	2715
D. R. Kruse	Procurement & Sales Branch	3006-6091
T. B. Walker	Program Analysis Branch	5995
A. A. Garthoff	Wheat Agreement Branch	3927

INFORMATION DIVISION

WASHINGTON, D. C. (Telephone: REpublic 7-4142)

J. B. Hasselman	Director	5237
P. H. DeVries	Chief, Price Support & Commodity Operations Branch	5239
W. H. Lamphere	Chief, Production Programs Branch	4094

ORGANIZATION AND KEY PERSONNEL DIRECTORY

EXHIBIT 2 (10-AS) -- DIRECTORY OF CSS WASHINGTON DIVISIONS AND OFFICES
(Including Division Field Offices)

INFORMATION DIVISION (Cont'd)

		<u>Tel.Ext.</u>
Harry W. Henderson	Publications and Special Reports	4535
Margaret J. Heneghan	Administrative Officer	5711
Lucia M. Fraber	Publications Distribution	2552-4122
Marietta Thomas	Clearance Officer	6373

LIVESTOCK & DAIRY DIVISION

WASHINGTON, D. C. (Telephone: REpublic 7-4142)

Don S. Anderson	Director	4203
F. W. ImMasche	Deputy Director	5103
W. A. James	Dairy Operations	2292 -5055
H. J. Emery	Program Analysis	3772
H. T. Garringer	Livestock & Poultry Operations	2650
C. Ely Wickham	Wool	3743

OILS AND PEANUT DIVISION

WASHINGTON, D. C. (Telephone: REpublic 7-4142)

James E. Thigpen	Director	6375
George A. Parks, Jr.	Deputy Director	6285
L. A. Grogan	Assistant to the Director	6221
W. E. Jones	Peanuts, tung nuts, castor beans, olive oil, cotton-seed	3901

ORGANIZATION AND KEY PERSONNEL DIRECTORY

EXHIBIT 2(10-AS) -- DIRECTORY OF CSS WASHINGTON DIVISIONS AND OFFICES
(Including Division Field Offices)

OILS AND PEANUT DIVISION (Cont'd)

Tel. Ext.

WASHINGTON, D. C. (Telephone: REpublic 7-4142)

A. T. Mace - - - -	Statistical and economic information on fats, oils, oil bearing materials, and peanuts and defense activities related to these commodities.	3401 •
Herman M. Young -	Procurement and sale of fats and oils, oilseeds, castor beans, specifications, inventories.	3228
James W. Merrill -	Peanut Marketing quota and acreage allotment programs	3264

PERFORMANCE AND AERIAL PHOTOGRAPHY DIVISION

WASHINGTON, D. C. (Telephone: REpublic 7-4142)

Wm. W. Chandler - -	Director	6363
Ralph H. Moyer - -	Deputy Director (General administrative procedure and policy problems on aerial photography)	3638
Robert S. Reed - -	Deputy Director (General administrative procedure and policy problems in coordinating performance programs.)	5993
Elmer E. Parsons, Jr.	Assistant to Director (General administrative matters.)	3253

PERSONNEL MANAGEMENT DIVISION

WASHINGTON, D. C. (Telephone: REpublic 7-4142)

John P. Haughey	Director	5094
Alfred W. Anderson	Employee Misconduct and Irregularities	3494
Albert W. Riggs	Employment and Employee Relations Branch,	5448
Frank P. Abbott	Examination and Qualifications Requirements.	5448

ORGANIZATION AND KEY PERSONNEL DIRECTORY

EXHIBIT 2 (10-AS) -- DIRECTORY OF CSS WASHINGTON DIVISIONS AND OFFICES
(Including Division Field Offices)

PERSONNEL MANAGEMENT DIVISION (Cont'd)

Tel. Ext.

Mildred H. Brown	Employment operations in Agricultural Conservation Program Service, Administrative Services, Budget, Cotton, Personnel Management including Denver Area Office, and the Tobacco Divisions; ASC State Offices in the states of Connecticut, Delaware, Maine, Maryland, Massachusetts, New Hampshire, New Jersey, New York, Pennsylvania, Rhode Island, Vermont, Virginia, West Virginia and the Insular Areas of Puerto Rico and Alaska (except State Committeemen and State Administrative Officers).	2741
George B. Hickey	Employment operations in the Offices of the Administrator, Deputy Administrators and General Sales Manager, all State Committeemen and Administrative Officers, and ASC State Offices in the states of Alabama, Arkansas, Florida, Georgia, Illinois, Indiana, Iowa, Kentucky, Louisiana, Michigan, Mississippi, Missouri, North Carolina, Ohio, South Carolina, Tennessee and Wisconsin.	3355
Claude M. Chilson	Employment operations in Fiscal, Food and Materials Requirements and Oils and Peanut Divisions and all work in connection with the examination program as related to USDA Boards of Civil Service Examiners.	2742
John D. Huffines	Employment operations in Audit, Barter & Stockpiling, Compliance & Investigation, Grain, Information and Livestock & Dairy Divisions.	2741
Joseph P. Gervasio	Employment operations in Price, Performance & Aerial Photography, Sugar, Transportation & Storage Services Divisions and Boston Commodity Office.	2742
Kathleen Overend	Official personnel folders and personnel records, induction of new employees, processing of personnel actions, periodic and longevity increases, length of service awards, probationary and trial period reports and performance ratings.	6080

ORGANIZATION AND KEY PERSONNEL DIRECTORY

EXHIBIT 2 (10-AS) -- DIRECTORY OF CSS WASHINGTON DIVISIONS AND OFFICES
(Including Division Field Offices)

<u>PERSONNEL MANAGEMENT DIVISION (Cont'd)</u>		<u>Tei. Ext.</u>
Quida Mixsell Clyde Smith	Employee Relations, Group Life Insurance, Leave, Retirement, Social Security, Unemployment Compensation. Orientation of new employees.	6355
Carl B. Barnes Charles Potter	Classification and Organization Branch. Position Classification, Wage and Salary Administration, Organization and Management.	6200 4770
Marvin E. Brenner	Employee Standards & Development Branch	2200
Albert A. Heimberg	Incentive Awards, Personnel Management Procedures, Personnel Program Inspection Reports.	5507
John W. Bolish	Injury Compensation, Safety, Health.	3883
Daniel M. Braum	Personnel Development and Training.	6593

Field Offices of the Washington Divisions and ASC Offices located in the following States and Insular Area will be serviced by the Personnel Management Division in Washington, D. C.

Alabama	Iowa	Missouri	South Carolina
Arkansas	Kentucky	New Hampshire	Tennessee
Connecticut	Louisiana	New Jersey	Vermont
Delaware	Maine	New York	Virginia
Florida	Maryland	North Carolina	West Virginia
Georgia	Massachusetts	Ohio	Wisconsin
Illinois	Michigan	Pennsylvania	
Indiana	Mississippi	Rhode Island	Caribbean Area

The Washington Office has responsibility for the classification of positions in the CSS Commodity Offices in Boston, Massachusetts; Chicago, Illinois; Cincinnati, Ohio; and Minneapolis, Minnesota.

ORGANIZATION AND KEY PERSONNEL DIRECTORY

EXHIBIT 2 (10-AS) -- DIRECTORY OF CSS WASHINGTON DIVISIONS AND OFFICES
(Including Division Field Offices)

PERSONNEL MANAGEMENT DIVISIONS (Cont'd)

Tel. Ext.

FIELD

DENVER Telephone: BELmont 3-3611

John F. Hayes, Chief
Personnel Management Division Field Office
CSS, U. S. Department of Agriculture
Federal Center, Building 53
Denver 1, Colorado

Field Offices of the Washington Divisions and ASC Offices located in the following States and the Territory of Hawaii will be serviced by the Personnel Management Division Field Office, Denver, Colorado.

Arizona	Montana	Oregon
California	Nebraska	South Dakota
Colorado	Nevada	Texas
Idaho	New Mexico	Utah
Kansas	North Dakota	Washington
Minnesota	Oklahoma	Wyoming
	Territory of Hawaii	

The Denver Office has responsibility for the classification of positions in the CSS Commodity Offices in Dallas, Texas, and Portland, Oregon.

PRICE DIVISION

WASHINGTON, D. C. Telephone: REpublic 7-4142

J. M. Thompson	Director	5436
S. N. Gubin	Staff Assistant, and general matters pertaining to pricing.	5945
W. O. Shofner	Staff Assistant, and general matters pertaining to pricing.	2547

SOIL BANK DIVISION

WASHINGTON, D. C. Telephone: REpublic 7-4142

Howard J. Doggett	Director	2711 - 2780
Wm. M. Lightsey	Acreage Reserve (Cotton, Peanuts, Tobacco)	5959 - 4980
Dwight W. Meyer	Acreage Reserve (Grain)	
Reed K. Pond	Staff Assistant	5877 - 5841
Kenneth E. Valentine	Program Analysis	5363 - 5591

ORGANIZATION AND KEY PERSONNEL DIRECTORY

EXHIBIT 2 (10-AS)-- DIRECTORY OF CSS WASHINGTON DIVISIONS AND OFFICES
(Including Division Field Offices)

SUGAR DIVISION

WASHINGTON, D. C. (Telephone: REpublic 7-4142)

Tel. Ext.

Lawrence Myers	- - Director	3517
T. H. Allen	- - - Deputy Director	3531
O. S. Homstad	- - - Payments to growers; farm proportionate shares; development of performance forms; procedures and instructions; administration of child labor provisions; technical assistance to ASC offices.	6227
A. A. Greenwood	- - Fair wages and prices; contracts between laborers and producers and between producers and processors; CCC price support and purchase programs (including honey); operating defense mobilization programs.	4695
H. G. Folken	- - - Development of sugar requirements estimates; establishment and control of quotas and marketing allotments.	5761
T. O. Murphy	- - - Economic and statistical analysis and reports; program appraisal; cost surveys and investigations; defense mobilization program planning.	3895
W. M. Case	- - - International Sugar Agreement operations.	4113

TOBACCO DIVISION

WASHINGTON, D. C. (Telephone: REpublic 7-4142)

Clarence L. Miller	Director	6039
Joseph R. Williams	Deputy Director	5795
M. S. Briggs	Naval Stores-price support	5937
F. R. Ellis	Tobacco price support loans	5925
B. M. English	Tobacco price support loans	5925
J. J. Todd	Marketing quotas and acreage allotments	4273
Wm. Moser	Marketing quotas and acreage allotments	5970
B. G. Andrews	Economic and statistics	3837

ORGANIZATION AND KEY PERSONNEL DIRECTORY

EXHIBIT 2(10-A8) -- DIRECTORY OF CSS WASHINGTON DIVISIONS AND OFFICES
(Including Division Field Offices)

TRANSPORTATION AND STORAGE SERVICES DIVISION

WASHINGTON, D. C. (Telephone: REpublic 7-4142)

Tel. Ext.

M. J. Hudtloff	Director	4403
B. S. Soleau	Deputy Director	3664
J. G. Mac'kie	Ass't. to the Director	5635
C. H. Spence	Ocean Transportation Branch	2280
P. R. Hurley	Traffic Management Branch	4316

ORGANIZATION AND KEY PERSONNEL DIRECTORY

EXHIBIT 3 (10-AS)-- DIRECTORY OF CSS COMMODITY OFFICES

BOSTON, MASSACHUSETTS (Telephone: HAncock 6-0135)

Director, Boston CSS Commodity Office
Commodity Stabilization Service
U.S. Department of Agriculture
408 Atlantic Avenue
Boston 10, Massachusetts

Commodity Responsibility

Area Served

Wool Program (Centralized field
administration).

All States

CHICAGO, ILLINOIS (Telephone: WEbster 9-7000)

Director, Chicago CSS Commodity Office
Commodity Stabilization Service
U.S. Department of Agriculture
623 South Wabash Avenue
Chicago 5, Illinois

Commodity Responsibility

Area Served

All commodities except processed
commodities, Rice in Illinois,
and commodities designated for
centralized field administra-
tion by Boston, Dallas and
New Orleans Commodity Offices.

Connecticut
Delaware
Illinois
Indiana
Iowa
Kentucky
Maine
Maryland
Massachusetts
Michigan

New Hampshire
New Jersey
New York
Ohio
Pennsylvania
Rhode Island
Vermont
Virginia
West Virginia

CINCINNATI, OHIO (Telephone: DUnbar 1-2200)

Director, Cincinnati CSS Commodity Office
Commodity Stabilization Service
U.S. Department of Agriculture
1010 Broadway
Cincinnati 2, Ohio

Commodity Responsibility

Area Served

Processed commodities, including
butter, cheese, non-fat dry milk

District of Columbia and all States
currently serviced by the Chicago,

ORGANIZATION AND KEY PERSONNEL DIRECTORY

EXHIBIT 3 (10-AS)-- DIRECTORY OF CSS COMMODITY OFFICES

CINCINNATI, OHIO (Cont'd)

solids, linseed oil, livestock products, and processed fruits and vegetables.
Honey and tung oil inventories after take-over by any commodity office except Portland.

Dallas, Kansas City and Minneapolis Commodity Offices.
Extension of the area serviced by this office will be covered by individual announcements and revision of this index.

DALLAS, TEXAS (Telephone: STerling 5611)

Director, Dallas CSS Commodity Office
Commodity Stabilization Service
U.S. Department of Agriculture
500 South Ervay Street
Dallas 1, Texas

Commodity Responsibility

Area Served

All commodities, except processed commodities and commodities designated for centralized field administration by Boston and New Orleans Commodity Offices.

Rice in Illinois and Missouri.

Centralized field administration for:
(1) Castor Bean Program;
(2) Peanuts, naval stores, tung nuts, and tung oil loans;

Alabama	Oklahoma
Arkansas	South Carolina
Florida	Tennessee
Georgia	Texas
Louisiana	Puerto Rico
Mississippi	
New Mexico	
North Carolina	
All States	

KANSAS CITY, MISSOURI (Telephone: Baltimore 7000)

Director, Kansas City CSS Commodity Office
Commodity Stabilization Service
U.S. Department of Agriculture
Federal Office Bldg., 911 Walnut Street
Kansas City 6, Missouri

Commodity Responsibility

Area Served

All commodities, except processed commodities, Rice in Missouri, and commodities designated for centralized

Colorado
Kansas
Missouri

ORGANIZATION AND KEY PERSONNEL DIRECTORY

EXHIBIT 3 (10-AS)-- DIRECTORY OF CSS COMMODITY OFFICES

KANSAS CITY, MISSOURI (Cont'd)

field administration by Boston,
New Orleans and Dallas Commodity
Offices.

Nebraska
Wyoming

MINNEAPOLIS, MINNESOTA (Telephone: FEderal 9-3612)

Director, Minneapolis CSS Commodity Office
Commodity Stabilization Service
U.S. Department of Agriculture
1006 W. Lake Street
Minneapolis 8, Minnesota

Commodity Responsibility

Area Served

All commodities except processed
commodities and commodities designated
for centralized field administration
by Boston, New Orleans and Dallas
Commodity Offices.

Minnesota
Montana
North Dakota
South Dakota
Wisconsin

NEW ORLEANS, LOUISIANA (Telephone: EXpress 2411)

Director, New Orleans CSS Commodity Office
Commodity Stabilization Service
U.S. Department of Agriculture
Wirth Building, 120 Marais Street
New Orleans 16, Louisiana

Commodity Responsibility

Area Served

Centralized field administration for:

- (1) Cotton Program
- (2) Cottonseed Program

All States

PORTLAND, OREGON (Telephone: CApitol 8-6171)

Director, Portland CSS Commodity Office
Commodity Stabilization Service
U.S. Department of Agriculture
1218 S. W. Washington Street
Portland 5, Oregon

ORGANIZATION AND KEY PERSONNEL DIRECTORY

EXHIBIT 3 (10-AS)-- DIRECTORY OF CSS COMMODITY OFFICES

PORTLAND, OREGON (Cont'd)

Commodity Responsibility

Area Served

All commodities, except those designated for centralized field administration by Boston, New Orleans and Dallas Commodity Offices.

Arizona	Utah
California	Washington
Idaho	Territory of Hawaii
Nevada	Territory of Alaska
Oregon	

ORGANIZATION AND KEY PERSONNEL DIRECTORY

EXHIBIT 4 (10-AS)-- DIRECTORY OF ASC STATE OFFICES

ALABAMA

Old Post Office Building
Montgomery, Alabama
Phone: 3-7521

ARIZONA

Main Post Office Building
Central Avenue & Fillmore St.
Mailing Address: P.O. Box 2313
Phoenix, Arizona
Phone: Alpine 8-5851

ARKANSAS

387 Federal Office Building
Mailing Address: P.O. Box 2781
Little Rock, Arkansas
Phone: Franklin 2-4361

CALIFORNIA

2020 Milvia Street
Berkeley 4, California
Phone: Thornwall 8-2082

COLORADO

Rm. 2, New Custom House
Denver 2, Colorado
Phone: Keystone 4-4151

CONNECTICUT

College of Agriculture
Storrs, Connecticut
Phone: Garfield 9-2872

DELAWARE

Courtney and Academy Streets
Newark, Delaware
Phone: Endicott 8-1542

FLORIDA

Cheops Building
35 North Main Street
Gainesville, Florida
Phone: Franklin 2-4312

GEORGIA

Old Post Office Building
Mailing Address: P.O. Box 1552
Athens, Georgia
Phone: Liberty 6-8232

IDAHO

1524 Vista Street
Mailing Address: P.O. Box 4068
Boise, Idaho
Phone: Boise 2-6593

ILLINOIS

Rm. 232, U.S. Post Office
and Court House
Springfield, Illinois
Phone: 4-4671

INDIANA

215 E. New York Street
Indianapolis 4, Indiana
Phone: Melrose 2-1551

IOWA

Room 411, Iowa Building
505 Sixth Avenue
Des Moines 7, Iowa
Phone: Cherry 3-2171

KANSAS

Wareham Building
417 Humboldt Street
Manhattan, Kansas
Phone: Prescott 6-9421

KENTUCKY

Dudley School Building
Mill and Maxwell Streets
Lexington 29, Kentucky
Phone: 3-1616

LOUISIANA

1517 Sixth Street
Alexandria, Louisiana
Phone: 3-2574

ORGANIZATION AND KEY PERSONNEL DIRECTORY

EXHIBIT 4 (10-AS)-- DIRECTORY OF ASC STATE OFFICES

MAINE

The Maples
University of Maine
Orono, Maine
Phone: 6-2712

MARYLAND

Symons Hall
University of Maryland
Mailing Address: Box 38
College Park, Maryland
Phone: Warfield 7-7800

MASSACHUSETTS

6 Main Street
Amherst, Massachusetts
Phone: Alpine 3-3173

MICHIGAN

Cahill Building
200 North Capitol Avenue
Lansing 4, Michigan
Phone: Ivanhoe 5-7161

MINNESOTA

1104 Main P. O. Building
St. Paul 1, Minnesota
Phone: Capitol 2-8011

MISSISSIPPI

420 Milner Building
200 S. Lamar Street
Mailing Address: P.O. Box 1251
Jackson, Mississippi
Phone: 3-2706

MISSOURI

I.O.O.F. Building
10th and Walnut Street
Columbia, Missouri
Phone: 3181

MONTANA

211 North Grand Avenue
Mailing Address: P.O. Box 149
Bozeman, Montana
Phone: Juniper 6-5471

NEBRASKA

Room 407, U.S. Post Office
and Courthouse Building
Mailing Address: P.O. Box 793
Lincoln, Nebraska
Phone: Lincoln 5-3273

NEVADA

1479 Wells Avenue
Reno, Nevada
Phone: 2-1228

NEW HAMPSHIRE

29 Main Street
Durham, New Hampshire
Phone: 240

NEW JERSEY

College Farm
New Brunswick, New Jersey
Phone: Charter 7-3400

NEW MEXICO

1015 Tijeras Avenue, N. W.
Mailing Address: P.O. Box 1706
Albuquerque, New Mexico
Phone: 7-0311

NEW YORK

Byrne Building
236 W. Genessee Street
Syracuse 2, New York
Phone: 2-1381

NORTH CAROLINA

State College Station
Raleigh, North Carolina
Phone: 2-0544

NORTH DAKOTA

304 de Lendrecie Building
Mailing Address: P.O. Box 2017
Fargo, North Dakota
Phone: Fargo 2-2451

OHIO

211 Old Federal Building
Columbus 15, Ohio
Phone: Capitol 1-5811

ORGANIZATION AND KEY PERSONNEL DIRECTORY

EXHIBIT 4 (10-AS)-- DIRECTORY OF ASC STATE OFFICES

OKLAHOMA

Agricultural Center Office Building
Oklahoma A&M Campus
Stillwater, Oklahoma
Phone: 2390

UTAH

Old Terminal Building
222 S.W. Temple Street
Salt Lake City 1, Utah
Phone: Empire 4-2552

OREGON

4th Floor Ross Building
209 S.W. 5th Avenue
Portland 4, Oregon
Phone: Capitol 8-6171

VERMONT

481 Main Street
Burlington, Vermont
Phone: 4-6889

PENNSYLVANIA

928 North Third Street
Harrisburg, Pennsylvania
Phone: Cedar 4-3106

VIRGINIA

900 N. Lombardy Street
Richmond 20, Virginia
Phone: 6-7051

RHODE ISLAND

Rm. 503A, U.S. Post Office
and Courthouse Building
Providence 3, Rhode Island
Phone: Gaspee 1-4122

WASHINGTON

Rm. 310, Hutton Building
South 9, Washington Street
Spokane 4, Washington
Phone: Riverside 6006

SOUTH CAROLINA

Federal Land Bank Building
Mailing Address: P.O. 660
Columbia, South Carolina
Phone: 6-3558

WEST VIRGINIA

178 Forest Avenue
Morgantown, West Virginia
Phone: 8441

SOUTH DAKOTA

56 Third Street, S. E.
Huron, South Dakota
Phone: Huron 721

WISCONSIN

3010 E. Washington Avenue
Mailing Address: P.O. Box 1227
Madison 1, Wisconsin
Phone: Cherry 4-1349

TENNESSEE

Rm. 579 U. S. Courthouse
Nashville 3, Tennessee
Phone: Chapel 2-9651

WYOMING

345 E. Second Street
Mailing Address: P.O. Box 1211
Casper, Wyoming
Phone: Casper 2-7109

TEXAS

USDA Building
College Station, Texas
Phone: Victor 6-4721

ORGANIZATION AND KEY PERSONNEL DIRECTORY

EXHIBIT 4 (10-AS)-- DIRECTORY OF ASC STATE OFFICES

ALASKA

Box B
College, Alaska
Phone: Fairbanks 2528

CARIBBEAN AREA

1409 Ponce de Leon Avenue
Stop 20, Edificio Segarra
Santurce, Puerto Rico
Mailing Address: P.O. Box 8037
Fernandez Juncos Station
Santurce, Puerto Rico
Phone: 3-2380

HAWAIIAN AREA

303 Dillingham Building
Honolulu 13, T. H.
Phone: 52931, Local 298

ORGANIZATION AND KEY PERSONNEL DIRECTORY

EXHIBIT 5 (10-AS)-- DIRECTORY OF THE OFFICE OF THE GENERAL COUNSEL

CSS and CCC program matters should be referred to the Deputy General Counsel or to the appropriate Attorney in Charge for the geographical area in which such matters occur, as shown in the following listing. Personal matters (pursuant to paragraph II of Instruction 115-1) should be referred to the nearest attorney, without regard to the service areas shown:

Edward M. Shulman, Deputy General Counsel
Office of the General Counsel, U.S.D.A
Washington 25, D. C.

Boston Commodity Office
and State Offices for
Delaware
District of Columbia
Maryland
North Carolina
Virginia
West Virginia

Dan P. Chisholm, Attorney in Charge
Office of the General Counsel, U.S.D.A.
Room 326, Federal Building
Little Rock, Arkansas

State Offices for
Arkansas
Louisiana

John S. Griffin, Attorney in Charge
Office of the General Counsel, U.S.D.A.
Suite 443, 1031 So. Broadway
Los Angeles 15, California

State Offices for
Arizona
California - Southern 1/

Jesse R. Farr, Attorney in Charge
Office of the General Counsel, U.S.D.A.
Rm. 216, Federal Office Building
Civic Center
San Francisco 2, California

State Offices for
California - Northern 1/
Nevada
Utah
Hawaii

Spurgeon E. Paul, Attorney in Charge
Office of the General Counsel, U.S.D.A.
Suite 476, New Custom House
Denver 2, Colorado

State Office for
Colorado
Montana
New Mexico
Wyoming

1/ Los Angeles Office will perform legal work in Southern California in accordance with division of work arranged with San Francisco Office.

ORGANIZATION AND KEY PERSONNEL DIRECTORY

EXHIBIT 5 (10-AS)-- DIRECTORY OF THE OFFICE OF THE GENERAL COUNSEL

C. Carlile Carlson, Attorney in Charge
Office of the General Counsel, U.S.D.A.
Room 406 Builders Exchange Bldg.
320 S. W. Stark St.
Portland 4, Oregon

Portland Commodity Office
and State **Offices for**
Idaho
Oregon
Washington

Hiram O. Childress, Attorney in Charge
Office of the General Counsel, U.S.D.A.
Rm. 539, U.S. Terminal Annex Building
207 South Houston Street
Dallas, Texas

Dallas Commodity Office
and State Office for
Texas

Lemuel Marques, Jr., Attorney in Charge
Office of the General Counsel, U.S.D.A.
Box 9052, Santurce, Puerto Rico

Puerto Rico
Virgin Islands

Axel Ornelles, Attorney in Charge
Office of the General Counsel, U.S.D.A.
602 Stagenwald Building
119 Merchant Street
Honolulu 13, T. H.

Hawaii

Morris C. Hankins, Attorney in Charge
Office of the General Counsel, U.S.D.A.
Federal Building
Missoula, Montana

Francis H. Pearl, Attorney in Charge
Office of the General Counsel, U.S.D.A.
212 Tower Building, 510 Second Street, N. W.
Albuquerque, New Mexico

Mrs. Emily A. Kindel, Acting Attorney in Charge
Office of the General Counsel, U.S.D.A.
2620 Hillsboro Street
Raleigh, North Carolina

Dean A. Gardner, Attorney in Charge
Office of the General Counsel, U.S.D.A.
Forest Service Building
Ogden, Utah

Elton C. Hotchkiss, Attorney in Charge
Office of the General Counsel, U.S.D.A.
528 Federal Building
Milwaukee 2, Wisconsin

ORGANIZATION AND KEY PERSONNEL DIRECTORY

EXHIBIT 5 (10-AS) - DIRECTORY OF THE OFFICE OF THE GENERAL COUNSEL

Linton B. West, Attorney in Charge
Office of the General Counsel, U.S.D.A.
Rm. 321 Peachtree-Seventh St. Building
50 Seventh Street, N. E.
Atlanta 23, Georgia

New Orleans Commodity Office
and State Offices for
Alabama
Florida
Georgia
Mississippi
South Carolina
Tennessee

Robert W. Johnson, Attorney in Charge
Office of the General Counsel, U.S.D.A.
Rm. 859, U. S. Court House
219 South Clark Street
Chicago 4, Illinois

Chicago Commodity Office and
State Offices for
Illinois
Indiana
Iowa
Kentucky
Michigan
Ohio

George R. Springborg, Attorney in Charge
Office of the General Counsel, U.S.D.A.
Rm. 505, Federal Courts Building
Sixth and Market Streets
St. Paul 2, Minnesota

Minneapolis Commodity Office
and State Offices for
Minnesota
North Dakota
South Dakota
Wisconsin

Giles H. Penstone, Attorney in Charge
Office of the General Counsel, U.S.D.A.
2500 Federal Office Building
911 Walnut Street
Kansas City 6, Missouri

Kansas City Commodity Office
and State Offices for
Kansas
Missouri
Nebraska

James A. O'Donnell, Attorney in Charge
Office of the General Counsel, U.S.D.A.
Rm. 801, 139 Centre Street
New York 13, New York

C & I New York Field Office
and State Offices for
Connecticut
Maine
Massachusetts
New Hampshire
New Jersey
New York
Pennsylvania
Rhode Island
Vermont

Thomas M. Smith, Attorney in Charge
Office of the General Counsel, U.S.D.A.
U. S. Agriculture Center Building
Farm Road and Brumley Street
Stillwater, Oklahoma

State Office for
Oklahoma

ORGANIZATION AND KEY PERSONNEL DIRECTORY

EXHIBIT 5 (10-AS)-- DIRECTORY OF THE OFFICE OF THE GENERAL COUNSEL

Paul E. Blanchard, Attorney in Charge
Office of the General Counsel, U.S.D.A.
Rm. 511, Blackstone Building
112 Market Street
Harrisburg, Pennsylvania

ORGANIZATION AND KEY PERSONNEL DIRECTORY

EXHIBIT 6 (10-AS) -- DIRECTORY OF USDA FIELD LIBRARIES

Branch and cooperating libraries serve a given geographical area or a Department of Agriculture agency in a specific location. Stations represent collections of books and periodicals under the supervision of a particular Department agency.

<u>Branches</u>	<u>State or Agency Served</u>
U.S. Dept. of Agriculture Library, Albany Branch Western Utilization Research Branch Albany 10, California	Western Utilization Research Branch, Albany, California
U.S. Dept. of Agriculture Library, Beltsville Branch Administration Building Plant Industry Station Beltsville, Maryland	Agricultural Research Service, Beltsville, Maryland
U.S. Dept. of Agriculture Library, Madison Branch Forest Products Laboratory Madison 5, Wisconsin	Department workers in Illinois, Indiana, Iowa, Michigan, Minne- sota, Missouri, Ohio, and Wisconsin
U.S. Dept. of Agriculture Library, New Orleans Branch Southern Utilization Research Branch 1100 Robert E. Lee Boulevard New Orleans 19, Louisiana	Southern Utilization Research Branch, New Orleans, Louisiana
U.S. Dept. of Agriculture Library, Peoria Branch Northern Utilization Research Branch 1815 N. University Street Peoria 5, Illinois	Northern Utilization Research Branch, Peoria, Illinois
U.S. Dept. of Agriculture Library, Wyndmoor Branch Eastern Utilization Research Branch 600 East Mermaid Lane Philadelphia 18, Pennsylvania	Eastern Utilization Research Branch, Wyndmoor, Pennsylvania

ORGANIZATION AND KEY PERSONNEL DIRECTORY

EXHIBIT 6 (10-AS) -- DIRECTORY OF USDA FIELD LIBRARIES

Cooperating State Agencies

State or Agency Served

U.S. Dept. of Agriculture Library Service University of California Library Davis, California	Department workers in Arizona, California, Idaho, Nevada, Oregon, Utah, and Washington
U.S. Dept. of Agriculture Library c/o Agricultural Experiment Stations Att: Mrs. I. K. Cresap, Librarian Library - 209 Horticulture Bldg., Gainesville, Florida	Department workers in Alabama, Florida, Georgia, Kentucky, Mississippi, North Carolina, South Carolina, Tennessee, and Virginia
College of Agriculture Library University of Nebraska Lincoln 1, Nebraska	Department workers in Colorado, Kansas, Montana, Nebraska, North Dakota, South Dakota, and Wyoming.
Oklahoma Agricultural and Mechanical College Library, A. P. Juhlin, Head, Special Services Dept., Stillwater, Oklahoma	Department workers in Arkansas, Louisiana, New Mexico, Oklahoma, and Texas
U.S. Dept. of Agriculture Library, c/o University of Rhode Island Library Kingston, Rhode Island	Department workers in Connecti- cut, Delaware, Maine, Maryland, Massachusetts, New Hampshire, New Jersey, New York, Pennsyl- vania, Rhode Island, Vermont, and West Virginia

Stations

U.S. Dept. of Agriculture Library, Asheville Station Southeastern Forest Experiment Station Box 2570 Asheville, North Carolina	U.S. Dept. of Agriculture Library, Columbus Station Central States Forest Experi- ment Station Old Federal Building Columbus 15, Ohio
U.S. Dept. of Agriculture Library, Denver Station Rocky Mountain Region U.S. Forest Service Building #85 Denver Federal Center Denver, Colorado	U.S. Dept. of Agriculture Library, Mayaguez Station Federal Experiment Station in Puerto Rico P.O. Box 89 Mayaguez, Puerto Rico

ORGANIZATION AND KEY PERSONNEL DIRECTORY

EXHIBIT 6 (10-AS) -- DIRECTORY OF USDA FIELD LIBRARIES

Stations

U.S. Dept. of Agriculture
Library, Entomology Station,
Room 388, U.S. National Museum
Washington 25, D. C.

U.S. Dept. of Agriculture
Library, Ft. Collins Station,
Rocky Mountain Forest & Range
Experiment Station
Ft. Collins, Colorado

U.S. Dept. of Agriculture
Library, Juneau Station,
U.S. Forest Service
Juneau, Alaska

U.S. Dept. of Agriculture
Library, Louisiana Station,
Southern Forest Experiment Station
2026 St. Charles Avenue - Room 704
New Orleans 13, Louisiana

U.S. Dept. of Agriculture
Library, Missoula Station,
U.S. Forest Service
Missoula, Montana

U.S. Dept. of Agriculture
Library, Ogden Station,
U.S. Forest Service
Ogden, Utah

U.S. Dept. of Agriculture
Library, Portland Station,
Pacific Northwest Forest & Range
Experiment Station
729 N. E. Oregon - P.O. Box 4059
Portland 8, Oregon

U.S. Dept. of Agriculture
Library, Rio Piedras Station
Tropical Forestry Research Center
P.O. Box 577
Rio Piedras, Puerto Rico

U.S. Dept. of Agriculture
Library, St. Paul Station
Lake States Forest Experiment
Station, University Farm
St. Paul 1, Minnesota

