

- 5 -

Island people are anxious to have Electric Power supplied as soon as possible.

- (3) It is desired by the jobless people to have some work agency established to relieve them from helpless situation.
- (4) Some recreational facilities for the villagers are required. It will be a good idea to establish a public hall so that they may come and enjoy local plays or music, etc. altogether.

File - Welfare Report
INDIVIDUAL WELFARE REPORT

Date: 8 April 1947

Investigated by: Chiyo Omachi

1. ADDRESS: Public Hall, NOGUTSUNA Island, ONSENGUN.

2. NAME: TAMAKICHI NAKAGAWA - 48 years old

3. MEMBERS OF FAMILY: Only one

PERSONAL HISTORY - This man came to NOGUTSUNA Island as a vagabond about ten years ago from UWAMA, on NISHINAKAJIMA Island where he was born and where he has his sister. He was helped and employed by a fisherman, who died just a few years ago. Being helpless, TAMAKICHI went home on NISHINAKAJIMA, but has again come to this island alone since March this year.

One day, he made a fire to warm himself, when he got burnt in the thighs very seriously, since when he has become quite impossible to work.

4. HOUSING: One corner of the Public Hall - The floor is covered with no matting but bare.

Rent: Free

5. OCCUPATION: Employed by a fisherman before, but now cannot work.

6. INCOME: None

Relief Money: None Application has been made to Village Office by MINSEI-IIN.

7. LIVING EXPENSE: Unknown.

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8. EDUCATION: None

9. CLOTHING: He wears one piece of torn rag clothing with no underwear, covered with a blanket. He has no spare clothing. He felt so cold that he made a fire to warm himself and got burned seriously.

10. BEDDING: No bedding but a blanket. Two pieces of rough straw mats are furnished as bedding. The floor is wood not covered with matting. The condition is too miserable to be described. It was recommended that more bedding should be furnished to this man out of the stock kept by the Island Office.

11. FOOD CONDITION. According to his statement, diets are furnished twice a day - at noon and in the evening, as much as one cupful of rice. He says he feels always hungry. According to the statement of men of Island Office on the other hand, it is difficult for them to give him alone food enough because the food condition of the island itself is very bad.

12. HEALTH CONDITION:

1. He is somewhat abnormal. People say that he is something like an idiot.
2. He has got burnt seriously, and has not ^{got} recovered completely yet. He would like to work as soon as he gets recovered.

13. RECOMMENDATIONS

The questions to be considered for this man are

1. Housing
2. Medical treatment
3. Living (including Relief Money, Clothing and Bedding, etc.)

1. His sister who is on NISHINAKAJIMA is reluctant to help him. He says he will be killed if he returns to his own island. The men of NOGUTSUNA ISLAND Office say that the Island Office will appreciate if this man be placed in some public institution such as Old People's Home or Public House for homeless people in Matsuyama or in other place.
2. Island Office said medical treatment was furnished to this man, but further treatment will be required.
3. Relief Money should be furnished as soon as possible.
4. Clothing and bedding should be furnished.

File - Welfare Reports
INDIVIDUAL WELFARE REPORT

Date: 8 April 1947

Investigated by: Chiyo Omachi

1. ADDRESS: NOGUTSUNA Island, ONSEN-GUN.

2. NAME: SHIGEYO KAWADA - Widow

3. MEMBERS OF FAMILY: (5 in all)

	<u>Age</u>
Shigeyo Kawada (Mother) -	49
Yoshiko " (1st daughter) -	21
Tazuko " (2nd ") -	20
Tsujiko " (3rd ") -	14
Toshimi " (2nd son) -	8

Shigeyo's husband died from illness years ago.
 First son is working at KOKURA in KYUSHU, but his income is too little to help his mother's family.

4. HOUSING: Independent house with two rooms, the ceiling, the wall and all parts of the rooms are smoke-stained.
 Rent: Free because the house is this family's own.

5. OCCUPATION: Yoshiko and Tazuko are employed by farmers irregularly - They are employed for 15 days a month.

6. INCOME: ¥ 200.00 a month (two girls' total income)
 Relief Money: ¥ 100.00 a month

7. LIVING EXPENSE: ¥ 500 to ¥600 min. a month

Living condition of this family looks poor like that of villagers of this Island in general. With dirty sewage and soot around the house, sanitary condition looks bad.

File - Welfare Reports
INDIVIDUAL WELFARE REPORT

Date: 8 April 1947

Investigated by: Chiyo Omachi

1. ADDRESS: YURA, GOGOSHIMA Island, ONSHEN-GUN.
2. NAME: KIMIKO MATSUMOTO - Widow
3. MEMBERS OF FAMILY: (Three in all)

	Age
Kimiko Matsumoto (widow) -	37
Eiko " (1st daughter)	16
Miyuki " (2nd ")	7

Kimiko's husband died from illness 7 years ago.

4. HOUSING: Independent house with 3 rooms of 6, 4.5 and 6 matted wide respectively. The roof is broken with a big opening, through which rains drop down into the room.
 Rent: Free.
5. OCCUPATION: Kimiko cares baby of neighbours or helps their home work.
6. INCOME: Payment is made in the form of foodstuff such as barley or sweet potatoes
 Relief Money: ¥ 162.00 a month
7. LIVING EXPENSE: ¥500 a month approx. Furnished by relatives.

*File*INDIVIDUAL WELFARE REPORT

Date: 29 April 1947

Investigated by: Chiyo Omachi

1. ADDRESS: TSURUSHIMA, GOGOSHIMA-MURA, ONSHEN-GUN.

2. NAME: KYODO KOIKE - Repatriate from China

3. MEMBERS OF FAMILY: (4 in all)

		<u>Age</u>
Kyodo Koike	(Husband) -	42
Hatsuko	" (Wife) -	30
Kyoe	" (1st daughter) -	3
Akira	" (1st son) -	1

This family was repatriated from China in February 1946.

4. HOUSING: Barn of 3 matted wide. (Kyodo's sister's barn)

Rent: **Free**

5. OCCUPATION: Irregularly help farming or fishing work for others

6. INCOME: Irregular - Paid in the form of foodstuff.

Relief Money: None

7. LIVING EXPENSE: ¥ 500.00 a month (approx.)

Living condition looks not so much distressed as that of very poor repatriates in Matsuyama, etc.

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8. EDUCATION: Children are too young to go to school.
9. CLOTHING: The stock of clothing was stolen on way home of this family from China. Relief clothing distributed has done good to this family.
10. BEDDING: Condition is satisfactory.
11. FOOD CONDITION: Insufficiency of Regular Ration is supplemented with donation from its relatives.
12. RELIEF FOOD: No relief food has been distributed because this family is not public relief client.
13. HEALTH CONDITION: Every member is healthy.
14. RECOMMENDATIONS: On this small island where there is no industrial works, this like repatriate has no other job than to help farming or fishing work for others. He is planning to begin some trade in MITSU and is anxious to get a house as a shop. It is recommended that this family should have a shop if possible in MITSU.

INDIVIDUAL WELFARE REPORT

Date: 22 April 1947

Investigated by: Chiyo Omachi

1. ADDRESS: AJIMA ISLAND, HOJO, ONSHEN-GUN

2. NAME: HATSUTARO ASAHI - Old Invalid

3. MEMBERS OF FAMILY: (3 in all)

		Age
Hatsutaro Asahi	(old man)	69
Kashiko	" (son's wife)	32
Kachie	" (grand daughter)	8

Hatsutaro's son died in action 4 years ago.

4. HOUSING: Independent house with 4 rooms of 24 matted
wides.

Rent: ¥40.00 per annum

5. OCCUPATION: Farmer (with 1 "tan" field)

6. INCOME: ¥270.00 for March.

Relief Money: Relief money for April has not yet been
received.

7. LIVING EXPENSE: ¥500.00 a month.

- 2 -

8. EDUCATION: Kachie - is in the 1st year class of primary school.
9. CLOTHING: Stock of clothing will do.
10. BEDDING: Enough
11. FOOD CONDITION: Insufficiency of regular ration is supplemented with the crop out of its own field.
12. RELIEF FOOD: Canned Beef - 9 tins
Orange - 3 tins
Hard Biscuits - 1,204 kilo
13. HEALTH CONDITION: Hatsutaro has suffered from palsy for the past twenty years.
14. RECOMMENDATIONS: No doctor being on Aijima, it is recommended that one reliable doctor at least should be placed on the island.

file

INDIVIDUAL WELFARE REPORT

Date: 22 April 1947

Investigated by: Chiyo Omachi

1. ADDRESS: AIJIMA ISLAND, HOJO, ONSEN-GUN

2. NAME: HATSU HAMAMOTO - War Sufferer

3. MEMBERS OF FAMILY: (4 in all)

			<u>Age</u>
Hatsu	Hamamoto	(wife)	22
Kanichi	"	(1st son)	5
Kazuyoshi	"	(2nd son)	3

Husband was demobilized and returned home just ten days ago.

4. HOUSING: One room of 8 matted wades.

Rent: Free

5. OCCUPATION: Husband was a sailor. Hatsu helps farming work for others.

6. INCOME: Payment has been made not in money but in the form of vegetables.

Relief Money: ¥150.00 (March). Relief Money for April has not yet been received by this family.

7. LIVING EXPENSE: ¥400.00 per month.

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8. EDUCATION: Children are too small to go to school.
9. CLOTHING: Everything being burned in WAKAMATSU (KYUSHU), this family is in need of clothing.
10. BEDDING: Borrowed from relatives.
11. FOOD CONDITION: Regular ration plus donation from sister's family, etc. Condition is all right.
12. RELIEF FOOD: Canned Beef - 9 tins
Canned Orange - 3 tins
Hard Biscuits - 1,204 kilos
13. HEALTH CONDITION: Husband has been too much exhausted from Mal-nutrition to work.
14. RECOMMENDATIONS: It is recommended that:
1. Husband should be treated medically. No doctor being on Aijima, it is recommended that one reliable doctor at least should be placed on the island, with a population of 556 persons.
 2. Clothing should be furnished to this family.

INDIVIDUAL WELFARE REPORT

Date: 19 July, 1947.

By: Akiko Amano

1. Address: Yura, Gogoshima-mura, Onsen-gun.

2. Name: Kuraichi Yamaoka

3. Members of Family:

		Age	
Kuraichi	Yamaoka	(48)	Head of family
Waka	"	(50)	Wife
Yoshiko	"	(23)	Eldest daughter
Hideko	"	(21)	Second "
Seiichi	"	(19)	Eldest son
Rinnosuke	"	(17)	Second "
Kuniko	"	(14)	Third daughter
Minako	"	(11)	Fourth "
Noriko	"	(8)	Fifth "

4. Housing: 9 matted hut up on a hill.

Rent: 10 yen a month

5. Occupation:

- Kuraichi has been weak and has not worked since he was discharged from the company last February by the reason that he had too many members of family to support.
- Waka delt in sweet-potato gluten at the black-market price and was prosecuted. She is going to receive judicial decision, which she is afraid will be 10,000 yen's fine. Her family is in wretched plight and ^{as} she has no money to pay for a fine, she will have to undergo corporal penalty.
- Yoshiko does their cooking.
- Seiichi works in the spinnery at Hojo and makes his own living.
- Rinnosuke goes to junior middle school and the other three to primary school.

6. Income:

They have made their living by selling their belongings and now they have not much left to be sold.

Relief Money: They have thought it disgrace to receive relief and they have managed without receiving it. But now ^{they} shall have to give way.

7. Clothing and Bedding:

They can manage with what they have now.

8. Food Condition:

They farm 1 "se" for raising sweet potatoes.

9. Health:

- a. Kuraichi has recovered from a stomach disease and ^{is} not very strong yet.
- b. Hideko is suffering from tuberculosis and is going to be removed to the Hospital of "Tenri" Faith in Nara Prefecture in the near future under free charge.
- c. Minako is suffering from otitis media and trachoma, and now under treatment.
- d. Waka, Yoshiko, and Kuniko are suffering from trachoma, but not under treatment.

10. Recommendation:

This is a case appealed to Military Government Office. It is recommended that Minsei-iin should make investigation and take adequate means.

- a. Finding suitable jobs for Kuraichi and Waka.
- b. Delivery of 800 yen's relief money until they get jobs.
- c. Medical relief to Minako, Waka, Yoshiko, and Kuniko as soon as possible lest they should infect the others.

File - Welfare Report

INDIVIDUAL WELFARE REPORT

Date: 8 April 1947

Investigated by: Chiyo Ohmachi

1. ADDRESS: Yura, Gogoshima Island, Onsen-gun

2. NAME: Hanako Kajino - widow

3. MEMBERS OF FAMILY:

Hanako Kajino	(widow)	age:	33	years	old
Atsuko	"	(1st daughter)	"	6	" "
Masako	"	(2nd ")	"	5	" "
Isao	"	(1st son)	"	3	" "

Hanako's husband died in action in 1944.

4. HOUSING: Independent house with 3 rooms of 4.5, 6 & 3 matted wide respectively.

Rent: ¥5.00 a month

5. OCCUPATION: Farmer, 1 tan of field, where barley, sweet potatoes and vegetables are raised.

6. INCOME:

Relief Money: ¥190.00 for March

7. LIVING EXPENSE: ¥ 600 to ¥700

-- 2 --

8. EDUCATION: Children are too young to go to school.
9. CLOTHING: Stack of clothing will do.
10. BEDDING: Sufficient.
11. FOOD CONDITION: Insufficiency of regular ration is supplemented with food-stuff cropped from this family's field.
12. RELIEF FOOD: Canned Orange - 12 tins
Canned Beef - 24 tins
Hard Biscuits - 2.192 kgs.
13. HEALTH CONDITION: All members are healthy.
14. RECOMMENDATION: Living condition of this family looks average. However, it is recommended that the relief money had better be furnished as is.

- 2 -

8. EDUCATION: MIYUKI (7) looks as small as the one of 3 years old. (She is under-grown from mal-nutrition). So it is difficult for her to enter school this April. She will go to school from next April.
9. CLOTHING: Poor. Has no spare stock. Will appreciate very much if some clothing be furnished preferentially in case of distribution of clothing in future.
10. BEDDING: Two pieces of very old, broken and dirty bedding. That is all as bedding for the three membered family. Insanitary, and insufficient.
11. FOOD CONDITION: This family is short of 3.5 kilos approx. of rice every month with its regular ration. But this shortage is given to this family by the neighbourer for whom Kimiko has worked.
12. RELIEF FOOD: Canned Beef - 18 tins
Canned Oranges - 9 tins
Hard Biscuits - 1.643 kg.
13. HEALTH CONDITION:
MIYUKI is humpback, under-grown from mal-nutrition, looking as small as three-year-old girl.
All members are something like idiots, so cannot work regular work.
14. RECOMMENDATION:

It is recommended that Relief Money should be increased to the maximum limit for two-member-family - ¥ 297.00 a month so that this family may purchase distributed necessities at least.

This family will appreciate very much if a few pcs. of Bedding be furnished.

INDIVIDUAL WELFARE REPORT

11 February, 1947.
Chiyo Omachi

1. ADDRESS: Shimmachi, Hojo, Onsengun.
2. NAME: TATSU GINO - Undemobilized family
3. MEMBERS OF FAMILY: 9 7 in all)

			Age	
Tatsu Gino	-	Mother	68	
Naoichi "	-	1st son	47	
Sadayuki "	-	3rd son	35	
(Sojiro "	-	2nd son	43)	- Undemobilized
Fumiko "	-	Sojiro's wife	36	
Tsuneko "	-	Sojiro's 1st daughter	10	
Yosiko "	-	Sojiro's 2nd "	6	
Sin-ichi "	-	Sojiro's 1st son	4	
4. HOUSING: Independent house with 2 rooms of 12 matted wide. Being this family's own house, it is unnecessary to pay rent.
5. OCCUPATION: Tenant farmer
6. INCOME: No regular income in the form of money but Relief Money - ¥150.00 a month
7. CLOTHING: Has clothing sufficiently to keep its minimum life.
8. BEDDING: Bedding which this family has will do.
9. FOOD: This family has rice field as wide as 3 TAN ($\frac{3}{4}$ acre), from which this family cropped 18 Bales of Rice (1 bale = 56 kilo x 18 = 1008 kilo Rice), delivering 37 kilo Rice to the Government agency (NOGYO-KAI) last autumn. This crop of rice is sufficient as food resources for this family for one year.
10. HEALTH: Naoichi and Sadayuki are both ill, suffering from spinitis or caries of back bone, the former lying in bed continuously for 15 years.
11. RECOMMENDATION:

Naoichi and Sadayuki say that their disease is beyond medical treatment, so that it has been left untreated for years. I wonder, however, if their disease is beyond

INDIVIDUAL WELFARE REPORT - Tatsu Gino - 11 Feb. 47.

doctor's treatment and so would recommend medical relief for this family. I would call attention of MINSEI-IIN to keep in touch more closely with this family.

This family is very anxious for demobilization and return of Sojiro who was drafted to the army four years ago. Sejiro being away from home and two other sons being ill, it is Fumiko, Sojiro's wife alone who does farming work. According to the statement of Teru and Fumiko, everything will turn to be all right if Sojiro returns home.

RECHECK (Ref o to my Welfare (Individual o Report dated 8 April 1947.)

INDIVIDUAL WELFARE REPORT

File

Date of recheck: 18 April 1947
5 April 1947
Chiyo Omachi

1. Former Address: Public Hall, NOGUTSUNA Island, ONSEN-GUN.
Present Address: C/O Old People's Home, Nishihoribata, MATSUYAMA. (Room No.6)
2. Name: TAMAKICHI NAKAGAWA - 48 year old man
3. Purpose of Recheck: * - This was a homeless vagabond who was found quite helpless with serious burns on an isolated island, NOGUTSUNA, and was recommended to be placed in an Old People's Home, Matsuyama.
4. RELIEF CLOTHING: Relief Clothing furnished to this man was as follows:

Summer coat	1 pce.
Trousers	1 pair.
Coat	1 pce.
5. RELIEF BEDDING: Coverlet and quilt ... 1 pair.
Blanket 1 pce.
(Brought from NOGUTSUNA Island)
6. PHYSICAL CONDITION: The big burns in the thighs which were very serious have been nearly recovered, owing to the medical treatment by a doctor. He is very pleased that he has become able to sit down on his knees. When he has been quite recovered, he would like to work in raising vegetables for this institution, or such like things.

He appreciates the kindness that he was arranged to be placed in the Old People's Home from such an isolated island.

COMMUNITY STUDY

Report on HOJO ONSENGUN 10 February, 1947.
 (Town) (Gun)
 Interviewed by Chiyo Omachi

1. Population and Public Relief Clients -

A)	<u>Population</u>	<u>Number Receiving Relief</u>	<u>Percentage</u>
Individuals:	8717	129	1.5%
Families:	1557	47	3.0%

B) Types of Public Relief Clients:

	<u>Families</u>	<u>Individuals</u>
Repatriate	3	7
War-sufferer	10	36
Undemobilized	4	15
Bereaved	16	22
Wounded	1	6
Others	13	43

2. Public Relief Funds, Food, and Clothing:

A) Estimated funds for 6 months from October 1946 to March 1947

.....	¥ 46,200.00
Cash Relief	¥ 39,720.00 Note 1.
Medical Relief	¥ 2,037.00
Birth Assistance ..	¥ 28.00
Burial Expense	¥ 224.00
Occupational Relief ..	¥ 1,792.00
Other	¥ 2,399.00

Note 1. The sum of Cash Relief paid actually is as follows:

October	¥ 4,937.80
November	6,000.00
December	9,894.00
January	9,488.00
	<u>¥30,327.80</u>

Sum of Cash Relief per family in average: ¥ 201.80
 Sum of Cash Relief per head in average: ¥ 73.55

COMMUNITY STUDY

HOJO Town

10 February, 1947

Sum of Medical Relief actually paid:

October to January ----- ¥ 120.00
 January (for an old woman) - ¥ 39.00

B) Funds received from Public Welfare Office of Ken:

Nov. 4 ¥ 42,000.00 For Oct. to March

C) Highest sum of Relief Money paid actually:

October ¥ 4,937.80
 November 6,008.00
 December 9,894.00
 January 9,488.00

D) Highest sum paid for families of two to six members:

Number in family	Amount
1	¥ 126
2	216
3	267
4	309
5	400
6	402 Note 1.

Note 1: The sum for 5 members and that for 6 members is nearly the same. This is because the Cash Relief is paid in proportion to the income of the relief client.

E) Public Relief Commodities:

1. Relief Food -

	Quantity Received	Portion Distributed	Balance
Canned goods	112 kgs. (765 tins)	35.1 kgs. (240 tins)	76.5 kgs. (525 tins)
Hard Biscuits	62 kgs. (267 bags)	43.2 kgs. (180 bags)	18.8 kgs. (81 bags)

Remarks: Balance will be distributed in the near future. Contents of canned goods was Beef.

Details of distribution:

Date	Kind	Portion Distributed	Families	Indivi- Duals	Portion per head
Oct/9	Canned goods	22.5 kgs. (154)	61	161	14 gr.
Nov/1	Canned goods	12.0 kgs. (87)	59	202	6.3 gr.
Oct/9	Hard biscuits	29.5 kgs. (127)	61	161	18.4 gr.
Nov/1	Hard biscuits	13.7 kgs. (59)	59	202	6.8 gr.

Community Study - HOJO TOWN - 10/Feb/47

2. Relief Clothing:

Date		Kind	Quantity
Received	Distributed		
19/June/47	29/June/47	Pants	6 pairs
		Summer suits .	8
		Winter shirts .	10 pcs.
		Drawers	11 pairs
		Working suits	5
		Caps	7 pcs.
		Overcoats ...	4
		Blankets ...	13
16/July/47	20/July/47	Mosquito-nets	14 pcs.
18/July/47	20/July/47	Shoes (Rubbered)	7 pairs

3. Employment:

1. Unemployment Relief:

<u>Kind of Work Project</u>	<u>Number of Workers</u>
A) Straw bag making)	The work will be started as soon as machines be purchased.
B) Straw rope making	
C) Tumbler making	
This work project is planned by Mr. Saiki, and as soon as rayon Yarn arrives at shop the work will be started. The shop requires 20 kilos of white rayon or "Lilian" Yarn, which is difficult to be secured by the manufacturer. And this is why this work is stopped now.	

4. MINSEI-IIN:

Men	9	
Woman	1	
	<u>10</u>	in total

5. General Estimate of Conditions and General Remarks:

Living condition in general is satisfactory, though the blackmarket is active.

Farmers	350	families approx.
Fishers	200	" "
Merchants	350	" "
(Repatriates	111	" (304 persons) - 3%
Salaried men ...	100	" approx.

6. RECOMMENDATION:

- 1) Occupational relief should be made more actively, otherwise it will foster dependent mind among public relief clients.

Community Study - HOJO TOWN - 10/Feb/47

6. RECOMMENDATIONS (contnd)

- 2) It will be necessary for this Town Office to establish a Public Nursery as soon as possible for working women. It has been applied to Ken Office to reorganize the Kindergarden system of AIJIEN into Nursery or SEIFUKUJI Temple into Nursery. It is hoped that the application will be permitted promptly.
- 3) It should be advised to MINSEI-IIN of this town to be more careful in taking care of needy families in his charge. (There is a MINSEI-IIN who does not remember the names of the public relief clients in his charge.)

p.s. There is an island named AIJIMA which is very interesting from viewpoint of surveying the Fishermen's society. It is a small island where 70 families live, nearly all of whom are fishermen, 1% being the public relief clients. There is a big difference between the living and financial conditions of rich fishermen and poor fishermen on this island. I was sorry I could not go to this island because of windy weather, but I hope I shall be able to go and investigate this island in the near future. It is 12 kilos off the coast of Hojo.

File

INDIVIDUAL WELFARE REPORT

Date: 22 April 1947

Investigated by: Chiyo Omachi

1. ADDRESS: AIJIMA Island, HOJO, ONSEN-GUN.
2. NAME: NABE KAJIYAMA - 73 year old woman, invalid
3. MEMBERS OF FAMILY: Only one
Nabe Kajiyama (woman) - 73 years old
Her nephew who is very rich takes care of her.
4. HOUSING: Independent house with one room of 8 matted wide.
Rent: Free
5. OCCUPATION: None
6. INCOME: She received 4 bales of dried Sardine last summer (24 kilos approx.) which can be bartered with 30 kilos Rice.
Relief Money: ¥ 50.00 a month
7. LIVING EXPENSE: ¥200.00 approx. a month

It is thought that the sum of Relief Money is too small. According to the statement of MINSEI-IIN who knows of her living condition very well, however, her nephew who is very rich, being a forwarding agent, gives her living expenses, taking good care of her.

-- 2 --

8. EDUCATION:

9. CLOTHING: The stock of clothing which she has will do.

10. BEDDING: Satisfactory.

11. FOOD CONDITION: Fed with regular ration only.

Quota per capital

12. RELIEF FOOD:	Canned Beef	3 tins
	Canned Orange	1 "
	Hard Biscuits	392 grs.

13. HEALTH CONDITION: She is suffering from Palsy.
With no doctor on AIJIMA Island, she is left quite untreated medically.

14. RECOMMENDATIONS:

It is recommended that she should receive medical treatment — A doctor should be placed on this island for the public health.

- 2 -

8. EDUCATION: Toshimi will go to school (1st year class) from about the 10th of April.
9. CLOTHING: Every member wears ragged clothing. She says that she has no spare sheet of clothing.
10. BEDDING: One quilt, one coverlet and one sheet of blanket - these are all for bedding of this family. It is judged that this is not sufficient for the five-membered family.
11. FOOD CONDITION. Fed with regular ration only, though this family is not satisfied with the quantity of ration. It has no money to buy supplementary foodstuff at black market prices.
RELIEF FOOD: This family received distribution of Relief Food on April 1st 1947.
- | | | | |
|-----------------------|----------------|------|----------|
| 12. HEALTH CONDITION: | Canned Beef | | 6 tins |
| | Canned Oranges | .. | 2 " |
| | Hard Biscuits | ... | 2 kgs. ? |
- Shigeyo's sight is very weak - one eye is quite blind. Others are all healthy.
13. RECOMMENDATIONS
1. The sum of Relief Money being too small, it is recommended that it should be increased more up to ¥ 366 a month for three-members if possible. The market price of necessities on this island is as high as that in other places.
 2. Clothing and bedding - When the distribution of clothing and bedding is available on this island, it is recommended that this family should be furnished preferentially.

3. Employment:

1. Unemployment Relief

check on this case in a few weeks satz.

Kind of Work Project	Number of Workers
<i>None</i>	

Remarks: *Shell-fish and seaweeds caught near the beach help poor people's living.*

2. Employment Situation:

4. Minsei-in:

Number	Men	Women	Total
Present	<i>6</i>		<i>6</i>
Estimate			<i>6</i>

Remarks: *Woman-assistant: 1*

5. General Estimate of Conditions and General Remarks:

	Family	Individual	
Repatriates	<i>68</i>	<i>151</i>	Village doctors: <i>3</i>
War-sufferers	<i>146</i>	<i>282</i>	Public health nurse: <i>None</i>
			Primary schools: <i>3</i>

6. Recommendations:- (Continue remarks or recommendations upon the lack of form, if necessary.)

This village is made up of 4 islands, Nuwa, Tsuwaji, Futagami and Yuri, bordering on Hiroshima Prefecture.

Barley and sweet potatoes are their staple food raised on the islands. About 30 percent of last year's sweet potato crops were damaged by a special disease.

Electricity is generated on the islands by steam power and the lighting-hours are from 7 to 9 o'clock.

Recommendation

- a. Delivery of the prints of Daily Life Security Law to Minsei-in.

(Continued)

X Poor people are well attended to on the whole by the village officials but Minsei-iins do not know the details of the Law.

b. Improving sewerage works or applying drain-covers for summer sanitation.

X c. Careful packing of relief-food by the Daily Necessity's Association at Matsuyama.

1941	1942	1943	1944
1945	1946	1947	1948
1949	1950	1951	1952

1. Distribution of relief food
2. Employment:

b. Funds received from Public Welfare Office or Ken:

Date	Funds	For Month	Remarks
31 Oct. '46	¥ 20,200	Oct. '46 - Mar. '47	from Government
5 Feb. '47	1,860	"	from Prefecture
21 Mar. '47	4,200	"	from Government
16 Apr. '47	3,100	"	from Government

c. Highest sum of Relief Money per head:

Date	Month	Amount
15 Jan.	Jan.	¥ 130.20
16 Feb.	Feb.	117.60
15 Mar.	Mar.	174.00

Remarks:

d. Highest sum paid for families of two to nine members:

Number in Family	Amount	Number in Family	Amount
2	¥ 297	6	¥ 403
3	366	7	/
4	435	8	/
5	489	9	/

Remarks:

Sum actually paid.

INDIVIDUAL WELFARE REPORT

11 February, 1947.
Chiyo Omachi

1. ADDRESS: Shimmachi, Hojo, Onsengun.

2. NAME: MANKICHI SOMAMOTO

3. MEMBERS OF FAMILY: (4 in all)

			Age
Mankichi Somamoto	-	Grandfather	- 74
Teru	"	1st grand-daughter	- 17
Tomo	"	2nd " "	- 13
Hirokazu	"	1st grand-son	- 10

4. HOUSING: One room of 6 matted wide. Being this family's own house, it is unnecessary for it to pay rent for house, though it pays ¥65.00 a year as rent for land.

5. OCCUPATION:

Teru is an employee of Kurasaki Spinning Factory.

Tomo is a pupil of primary school - 6 year class.

Hirokazu is also a primary school boy - 2nd year class.

6. INCOME:

Teru's salary	-	¥400.00
Relief Money	-	¥200.00
		<u>¥600.00</u>

7. CLOTHING: Clothing which this family has at hand will do.

8. BEDDING: Bedding at hand of this family will do.

9. FOOD: Regular ration for this family is 8 GO (12 kilos) a day, which is 2 GO (280 gr.) short of its daily consumption. So this family is obliged to buy additional rice or sweet potatoes at blackmarket price. Black price of Rice being ¥40.00 per sho (1.4 kilo), this family has to pay ¥240 for 6 sho (8.2 kilos) of rice for its monthly consumption. In case of sweet potatoes, it has to pay ¥125.00 a month for 5 kan of sweet potatoes (18 kilos) - ¥25 x 5 = ¥125.

10. HEALTH: Mankichi had taken cold when I went and saw him though he is healthy usually according to his statement.

11. EDUCATION: Mankichi said that he would like to get Tomo work in Kurasaki Spinning Factory when she has graduated from the primary school. It

INDIVIDUAL WELFARE REPORT

11 February, 1947.

was expected by the grandfather that Tomo who is in the 6th year class would graduate from school in March and then would give this family economical assistance as soon as she has graduated from school in March. According to the revised school system, however, the primary (compulsory) school term will be lengthened and so she will have to go to school for a few more years. This is a case in which the head of a family is not pleased with elongation of the compulsory school term because of poverty.

Seeing from wider scope of viewpoint, however, the elementary school education is very important to raise the cultural standard of the nation. It will be necessary for Japan to lengthen the compulsory school term though there may be some families who are at a loss what to do because of poverty from the elongation. For those poor families, the Government should give public relief.

12. RECOMMENDATION:

The financial condition of this family being such as stated above, the Relief Money may well be kept on being paid to this family till Tomo graduates from school though Teru gets salary of ¥400.00 from the spinning factory. MINSEI-IIN should more get in touch with this like family.

LOCAL ADMINISTRATION OF
PUBLIC WELFARE

HOJO
(Local Agency)

Review made by:

LT Ostby

Date: 18 Mar. 49

I. GENERAL. Includes information to be obtained from Ken Welfare Department prior to local agency review. Items 2 and 3 are to be checked at time of review.

1. Prefecture Review:

a. Date agency reviewed by Ken representative: Feb. 29th

b. Names of reviewers: Ogizawa (Chief of PLSL Section)

c. Brief summary of findings: Made recommendations re: case records, budgeting, etc.

d. Ken's evaluation of agency administration: Relatively good.

2. Case load: As of last day of most recent complete month: 28 FEB. '49
(Where discrepancies are found at time of review, write local data in same space.)

a. Daily Life Security Law

	Cases	Persons	Amt Disbursed
(1) Livelihood Assistance	42	101	58,410.-
(2) Medical Aid	18	18	60,980.20
(3) Maternal Aid	0	0	
(4) Funeral Aid *	1	1	1,000. 2,000.
(5) Occupational Aid *	1	1	2,000.
TOTALS:	64	114	7122,390.20

* Discontinued (123)

b. Other Public Welfare Programs	Cases	Persons	Amount Disbursed
(1) Jiao no go no (Child Welfare Law)			
(2) Furoji no go Taisaku (Juvenile Vagrant's Protection Measure)			
(3) Sensai Gakudo Taisaku (War Sch. School Children's Measure)			
(4) Shonen no (Juvenile Delinquency Law)			
(5) Mifukuinsha Ayujoho (Undemob. Persons Compensation)			
(6) Shonei-in no (Disabled Soldier's Home Law)			
(7) Aisai Kyogyo no (Disaster Relief Law)			
(8) Suinan Ayugo no (Sea Disaster Relief Law)			
(9) Kokuritsu Hankain Ken (Ntl Reformatory Law)			
(10) Ayosei-in no (Correctional Institutions Law)			
(11) Fujin no go Taisaku (Women's Protection Measure)			
(12) Korobyonin Ayobi no Shimonin (Wayfarers' Law)			
(13) Seishinoyo Sha Kanjo no (Care of Mentally Ill Law)			
(14) Hokkaido Ayu Dojin no go no (Hokkaido Natives Protection Law)			
(15) Shakai Jigyō no (Social Work Law)			
(16) Aoeiki Shichiya no (Public Pawnshop Law)			
TOTALS:			

b. At time of review, obtain from local agency records the following information for same period covered in subparagraph a. preceding:

(1) Date Ntl Govt funds received	(2) Period covered	(3) Amount	(4) Date Ken funds revd.	(5) Period Covered		(6) Amount	
				(a) For residents	(b) For non- residents	(a) For residents	(b) For non- residents

c. At time of review, obtain from local agency records the following information for each of the previous six months:

(1) Month	(2) Period of pay- ments to recipients	(3) Total amount of Ntl, Ken and local funds disbursed	(4) Balance of welfare Funds on hand at end of month			
			(a) National	(b) Ken	(c) Local	(d) Total

d. Is local agency required to make periodic estimates of future expenditures?

- (1) For what programs? _____
- (2) For what periods? _____
- (3) What procedures are used? _____

e. How does agency plan and manage to meet required matching of national and prefectural funds? _____

- (1) Have there been any occasions on which funds for this purpose have been collected from the community by the agency or by any private organization? _____. Give details. _____

II. METHOD AND SCOPE OF REVIEW.

- 1. Review period: Records from _____ to _____
- 2. Time of investigation and investigators:

Name	Date started	Date completed	No. hours

- 3. Prefecture officials assisting:

Name	Position	No. hrs	Nature of Assistance

- 4. District (or Gun, Shi, etc.) officials assisting: _____
 Field Supervisor _____

- 5. Local officials interviewed:

Name	Position	Interviewer

6. Other sources of information (conferences, staff meetings, special reports, Prefectural Bureau reports) _____

7. Records reviewed for period from _____ to _____. ("Scheduled" refers to the process of extracting essential information from a case record on a prepared form for later tabulation and study of data and for spot-checking.)

TYPE OF RECORD	TOTAL	DLSL PA	MED- ICAL	MATER- NITY	OCCUP- ATION	FUN- ERAL
Total reviewed						
Total scheduled						
Total open 6 months or more						
Number scheduled						
Total approved last 6 months						
Number scheduled						
Rejected last 6 months						
Number scheduled						
Others (specify)						
Total read not scheduled						

Comment on selection of records (method of selection, any special considerations) _____

8. Reason for selecting this agency: _____

9. Characteristics of community served:

a. Population at present: _____ Before war: _____
 Social factors: _____

b. Principal industries or crops: _____

c. Others (a.g. financial ability): _____

10. Statistical data for review period:

TYPE OF DATA	DLSL PA	MED	OCC	MAT	FUN	CW
No. of Recipients last day of review period						
Percent of prefecture total						
No. applications pending last day of period						
Average payments last month of period						
Rank in prefecture						
Prefecture average (payments)						
Average value of recipients' resources (as recorded)						
Average of recipients' requirements (as recorded)						

Ishikura Onsen-gun

CASE REVIEW CHECK LIST

(For additional data use extra sheets, indicate items discussed)

Family Name: Asaka Date of Review: 8 June '48 By: R. Canning
 Date of Visit: 8 June 1948 By: J. Nomoto Type Living Aid: Residence Amount: ¥ 1047

No	Name	Rel.	Sex	Age	Employed?	Type Work	Income	Remarks
1	Asaka	Head of family	F	44	no			poor health (uterus disease)
2	Toshiko	daughter	F	24	no			poor health (epilepsy)
3	Hirotoyo	1st son	M	14	no			middle school
4	Yasuko	2nd daughter	F	21	yes	shop-girl	¥ 1000	
5								
6								
7								

INCOME

EXPENCES

Source of Income	Amount	
	Record	Client
Employment by: No. 4	¥ 700	¥ 1000
Employment by:		
Employment by:		
Land (farming)		
Aid by Relatives		
Savings		
Other (itemize)		
Other (itemize)		
TOTAL:	¥ 700	¥ 1000

Expense Item	Amount	
	Record	Client
Staple Foods	¥ 850	¥ 600
Other Foods	0	¥ 500
Rent	¥ 40	¥ 10
Fuel	¥ 200	¥ 500
Clothing	¥ 200	0
Medical	0	0
School Lunch	¥ 50	¥ 50
Other (itemize)	¥ 60	0
TOTAL:	¥ 1500	¥ 1660

Special Problems:

How handled:

none

none

Budgeting satisfactory:

Over budgeted:

Under budgeted:

Attitude of Minsei-in, officials: Both: kind

Frequency of visits: About once a month

Regularity of relief: yes

Discrepancy between need and relief: Over ¥ 300

Why if discrepancy:

Other comments: Overlooked

Monthly Relief Allowance according to latest schedule: ¥ 1047

Remarks and Evaluation:

- Toshiko has suffered from epilepsy. As she has a fit of epilepsy, sometimes, she can not have regular work.
- Asako had worked as needlewoman but she does not work since she had suffered from uterus disease.
- This family has received rational clothing which has been listed by officials, and she is using it at present.

Oshimura Onsen-gur

CASE REVIEW CHECK LIST

(For additional data use extra sheets, indicate items discussed)

Family Name: Asako Date of Review: 8 June '48 By: R. Canning
 Date of Visit: Kishi Type Living Aid: Assistance Amount: ¥447
 By: J. Tomata

No	Name	Rel.	Sex	Age	Employed?	Type Work	Income	Remarks
1	<i>Asako</i>	<i>Head of family</i>	<i>F.</i>	<i>26</i>	<i>yes</i>	<i>retail of daily necessities</i>	<i>¥600</i>	
2	<i>Motoko</i>	<i>1st daughter</i>	<i>F.</i>	<i>9</i>	<i>no</i>			} <i>primary school</i>
3	<i>Sadae</i>	<i>2nd daughter</i>	<i>F.</i>	<i>7</i>	<i>no</i>			
4	<i>Tokihito</i>	<i>1st son</i>	<i>M.</i>	<i>5</i>	<i>no</i>			
5								
6								
7								

INCOME

EXPENCES

Source of Income	Amount	
	Record	Client
Employment by: <i>No. 1</i>	<i>¥600</i>	<i>¥600</i>
Employment by:		
Employment by:		
Land (Farming)		<i>¥100</i>
Aid by Relatives		
Savings		
Other (itemize)		
Other (itemize)		
TOTAL:	<i>¥600</i>	<i>¥700</i>

Expense Item	Amount	
	Record	Client
Staple Foods	<i>¥850</i>	<i>¥600</i>
Other Foods	<i>0</i>	<i>¥500</i>
Rent	<i>0</i>	<i>0</i>
Fuel	<i>¥250</i>	<i>¥300</i>
Clothing	<i>¥200</i>	<i>0</i>
Medical	<i>¥50</i>	<i>0</i>
School Lunch	<i>¥100</i>	<i>¥50</i>
Other (itemize)	<i>¥100</i>	<i>0</i>
TOTAL:	<i>¥1550</i>	<i>¥1490</i>

Special Problems:

none

How handled:

none

Budgeting satisfactory:

Over budgeted:

Under budgeted:

Attitude of Minsei-in, officials: *Both: Kind*

Frequency of visits: *about once a month*

Regularity of relief: *yes*

Discrepancy between need and relief: *Over ¥100*

Why if discrepancy:

Other comments: *Overlooked*

Monthly Relief Allowance according to latest schedule: *¥1047*

Remarks and Evaluation:

- This family has lived together with family of Asako's brother in same house.*
- This family has received rational clothing which has been listed by officials, and she is using it at present.*

Ishii village Onsen-gun

CASE REVIEW CHECK LIST

(For additional data use extra sheets, indicate items discussed)

Family Name: KEISEI MIYACHI Date of Review: 8 June 1948 By: R. Canning
 Date of Visit: 8 June 1948 By: Y. Yamazaki Type: Living Aid: Assistance Amount: 7710.00

No	Name	Rel.	Sex	Age	Employed?	Type Work	Income	Remarks
1	Keisei	1st	M	10	No			
2	Kisomi	2nd	M	11	No			middle school year class primary school 3 grade
3								
4								
5								
6								
7								

INCOME

Source of Income	Amount	
	Record	Client
Employment by:		
Employment by:		
Employment by:		
Land (farming)		
Aid by Relatives		300
Savings		
Other (itemize)		
Other (itemize)		
TOTAL:		300

EXPENCES

Expense Item	Amount	
	Record	Client
Staple Foods	2600	250
Other Foods		250
Rent		
Fuel	200	60
Clothing	200	
Medical		
School Lunch	100	
Other (itemize)	100	400
TOTAL:	1200	1461

Special Problems:

None

How handled:

None

Budgeting satisfactory:

Over budgeted:

Under budgeted:

Attitude of Minsei-in officials:

Very kind (Minsei-in)

Frequency of visits:

Once two months (Minsei-in)

Regularity of relief:

Yes

Discrepancy between need and relief:

Over: ¥299.00

Why if discrepancy:

Overlooked

Other comments:

This discrepancy should be allowed by Official. Because two sons should get nutritious as enough to grow.

Monthly Relief Allowance according to latest schedule: ¥ 711.00

Remarks and Evaluation:

- (1) "Keisei's" father died in battle of Philippine and his mother carry on "Geta" store in "Matsumyama" with her baby. But she can't make a profitable as enough to send the money to his son.
- (2) "Rui" who is "Keisei's" grandmother takes care of "Keisei" and "Kisomi".
- (3) Ration things of relief family was delivered by Official of this village.

Ishii-village Onsen-gun.

CASE REVIEW CHECK LIST

(For additional data use extra sheets, indicate items discussed)

Family Name: YOSHIKO Date of Review: 8 June 1948 By: R. Canning
SIGEKUWA Type Living
 Date of Visit: 8 June 1948 By: J. Yamachka Aid: Assistance Amount: 75-11.00

No	Name	Rel.	Sex	Age	Employed?	Type Work	Income	Remarks
1	<u>Yoshiko</u>	<u>Head</u>	<u>F</u>	<u>35</u>	<u>Herself</u>	<u>Japanese</u>	<u>200</u>	<u>Widow</u>
2	<u>Kiyoko</u>	<u>1st</u>	<u>F</u>	<u>4</u>	<u>no</u>	<u>sandale maker</u> <u>(geta Kanoo)</u>		
3								
4								
5								
6								
7								

INCOME

Source of Income	Amount	
	Record	Client
Employment by:	<u>200</u>	<u>200</u>
Employment by:		
Employment by:		
Land (farming)		
Aid by Relatives		
Savings		
Other (itemize)		
Other (itemize)		
TOTAL:	<u>200</u>	<u>200</u>

EXPENCES

Expense Item	Amount	
	Record	Client
Staple Foods	<u>600</u>	<u>300</u>
Other Foods		<u>450</u>
Rent		
Fuel	<u>50</u>	<u>100</u>
Clothing		
Medical	<u>50</u>	
School Lunch		
Other (itemize)	<u>50</u>	
TOTAL:	<u>950</u>	<u>900</u>

Special Problems:

None

How handled:

None

Budgeting satisfactory:

Over budgeted:

Under budgeted:

Attitude of Minsei-in, officials: Both kind

Frequency of visits: Once a month

Regularity of relief: Yes

Discrepancy between need and relief:

Why if discrepancy:

Other comments:

Monthly Relief Allowance according to latest schedule: ¥ 711.00

Remarks and Evaluation:

- (1) This family repatriated from Manchuria.
- (2) Yoshiko's husband is called by Japanese Army in Manchuria and his whereabouts are still unknown.
- (3) National things of this relief family is delivered by official of this village.

State Record
22 March 1949

Case Records Check Sheet

Family Permanent No. 23, Watanabe,
name: Hiyoashi Nakamura Address: Hojo-cho

Present Address: No. 230, Watanabe, Hojo-cho, Anzen-gun

1. Family set-up: Type Aid: C.A. Relief Amount ¥ 923

No.	Name	Rel. rep	age	Education	Occupation	Remarks
1	Hiyoashi Nakamura	Head	53		day-labourer	poor health
2	Tsuyako	daughter	24			poor health
3						
4						
5						
6						
7						
8						

Source of Income	Amount		Expenses Item	Amount	
	Record	Client		Record	Client
Employment By No 1	¥ 1000	¥ 1000	Staple Food (ration)	¥ 815	¥ 800
Employment By No			Other Food (ration)	¥ 273	¥ 250
Aid by Relative			Non-ration	¥ 538	¥ 600
Contribution by Private			Clothing	¥ 39	0
Reimbursement			Health Rehabilitation	¥ 67	¥ 50
			Housing expenses	¥ 138	¥ 200
			Education	0	0
Other			Other	¥ 33	¥ 50
Total	¥ 1000	¥ 1000	Total	¥ 1903	¥ 1950

2. General Information (Record):
1. State applied for relief: 1 Feb. 1948
 2. State opened: 1 Feb. 1948
 3. State of entry to town: 1 year ago
 4. Property owned: house owned (8.5 "tanbo")
 5. Public tax: -
 6. Ability of guardian: -
3. Question for recipient:
1. yes
 2. about once a month
 - a. once a month
 - b. assistant of Minsei-in: about once a month
 3. 20th day of the month.
 - a. Relief money is being brought by district Minsei-in
 - b. -
 4. no.
 5. no.
 6. no.
 7. yes
 8. no; Minsei-in + official are kind.
 9. no.

Remarks & Evaluation:

1. They have been suffered from mental disease. Hiyoashi had been in bed of Lunatic asylum until 10 May '48 from march '48. So it seems that they are slight mental patient even now.
2. Though Hiyoashi is working as a day-labourer and Tsuyako is working too sometimes, they can't get income like other people because of lack of ability.

Date Received
22 March 1949

Case Review Check List

Family name: Shunzo Iwai Permanent Address: Hoji, Hojo-cho

Present Address: Hoji, Hojo-cho, Otsu-gun

1. Family set-up: Type Aid: L.A. Relief Amount ¥4000
¥3124

No.	Name	Rel.	Sex	Age	Education	Occupation	Remarks
1	Shigeko Iwai	wife	F.	21	primary school	pop-corn maker	
2	Shigemitsu	1st son	M.	17	high primary	apprentice of iron works	
3	Toshiko	daughter	F.	15	pupil of secondary school		
4	Hironitsu	2nd son	M.	11	pupil of primary school		
5	Masamitsu	3rd son	M.	8			
6	Yoshiko	2nd daughter	F.	5			
7	Shunzo	Head	M.	40		no	poor health (T.B)
8							

Source of Income	Amount		Expenses Item	Amount	
	Record	Client		Record	Client
Employment By No. 1	¥2400	¥1800	Staple Food (ration)	¥2250	¥2300
Employment By No. 2	¥800	¥1000	Other Food (ration)	¥916	¥500
Aid by Relative			Non-ration	¥2142	¥1000
Contribution by Private			Clothing	¥106	¥50
			Health Attention	¥162	¥200
			Housing expenses	¥224	¥300
			Education	¥224	¥300
Other			Other	0	¥900
Total	¥3200	¥2800	Total	¥5024	¥5550

2. General Information (Record):

1. State applied for relief: 1 Oct. 1946
2. State opened: Oct. 1946
3. State of entry to town: 10 years ago.
4. Property owned:
5. Public tax: -
6. Ability of Guardian: -

3. Question for recipient:

1. yes
2. about once a month
 - a. about once a month
 - b. assistant of Minsei-in: about once a month
3. 20th day monthly
 - a. Relief money was received when Minsei-in visit them.
 - b. no
4. no
5. no
6. no; But they are knowing.
7. yes
8. no; Minsei-in & official: average.
9. no

Remarks & Evaluation:

1. Shunzo has been in bed of National sanatorium at Minsei-in since 1944.
2. It seems that they have more income than record by work of pop-corn. Minsei-in & official should investigate on income often.

State Review
22 March '49

Case Review Check List

Family Permanent
Name: Tomayo Tachikawa Address: No. 1100, Hojo-cho,
Present Address: No. 1100, Hojo, Hojo-cho, Otsu-gun

1. Family set-up Type Aid: L.A. Relief Amount ¥ 631

No.	Name	Rel. sex age	Education	Occupation	Remarks
1	Tomayo Tachikawa	Head F. 60	.	no	poor health
2					
3					
4					
5					
6					
7					
8					

Source of Income	Amount		Expenses Item	Amount	
	Record	Client		Record	Client
Employment By No	/	/	Staple Food (ration)	¥ 397	¥ 400
Employment By No	/	/	Other Food (ration)	¥ 47	¥ 100
Aid by Relative	/	/	Non-ration	¥ 31	¥ 100
Contribution of Private Reinsurance	/	/	Clothing	¥ 18	0
	/	/	Health & Sanitation	¥ 18	¥ 50
	/	/	Housing expense	¥ 87	¥ 50
	/	/	Education	0	0
Other	/	/	Other	¥ 33	0
Total	none	none	Total	¥ 631	¥ 700

2. General Information:

1. State applied for relief: 1 June 1948
2. State opened: June 1948
3. State of entry to town: 6 years ago
4. Property owned: house owned (7 "tanbo")
5. Public tax: -
6. Ability of guardian: -

3. Questions for recipient:

1. yes
2. about once a month
 - a. about once in two months.
 - b. once a month
3. Relief money is being brought by Minsei-in charged on 20th day of every month.
4. no
5. no
6. no
7. yes
8. no; Minsei-in & official are kind for her.
9. no.

Remarks & Evaluation:

1. She is suffering from stomach disease since 3 years ago.
2. As she is lending a part of her home, she has income of ¥100 a month as rent for a room.
3. She is attending a doctor with free medical card.

State Review
22 March 1949

Case Review Check List

Family name: Michiko Ito Permanent Address: No. 985, Hojo, Hojo-cho,

Present Address: No. 985, Hojo, Hojo-cho, Caven-gua

1. Family Set-up Type Aid: L.A. Relief Amount ¥2323

No.	Name	Rel. No.	Age	Education	Occupation	Remarks
1	Michiko Ito	Head	41	finished primary school	no	widow
2	Hiroko	1st daughter	19	finished higher primary	factory girl	poor health
3	Shizuko	2nd daughter	17	3rd grade of secondary school		poor health
4	Kumiko	3rd daughter	9	1st grade of Primary school		
5	Keiji	1st son	5			
6	Ryoko	4th daughter	2			
7						
8						

Source of Income	Amount		Expenses Item	Amount	
	Record	Client		Record	Client
Employment By No. 2	¥2000	¥2000	Staple Food (ration)	¥2045	¥2000
Employment By No.			Other Food (ration)	687	¥500
Aid by Relative Contribution by Private			Non-ration	¥996	¥900
			Clothing	¥94	¥150
			Healthing & sanitation	¥134	¥200
			Housing expense	¥230	¥250
			Education	¥100	¥150
Other			Other	¥4	¥150
Total	¥2000	¥2000	Total	¥4323	¥4300

2. General Information: (Record)

1. State applied for relief: 4 Oct. 1948
2. State opened: —
3. State of entry to town: 4 Oct. 1948
4. Property owned: —
5. Public tax: —
6. Ability of guardian: —

3. Questions for recipient:

1. yes
2. about once a week
 - a. about once a month
 - b. Assistant of Minseimin: about twice a month.
3. about 20th day monthly
 - a. } They receive relief money when Minseimin visit them.
 - b. }
4. no.
5. no.
6. no.
7. no
8. no; Minseimin & official are very kind.
9. yes (on job for Shizuko)

Remarks & Evaluation:

1. Michiko does not work with regular job because she is busy for care of her little children.
2. Shizuko is being intended to finish compulsory secondary school. So they are consulting with Minseimin & other neighbors on her job. So she will start to work at fruits market from coming April. Minseimin should investigate income when she start to work.

Plate Review
19 March '49

Case Review Checklist

Family name: Seita Matsumoto Permanent No. 95, 3-chome, Address: Minatomachi, Matsuyama City

Present Address: Hoji, Hoji-cho, Bizen-gun

1. Family set-up: Type Aid: L.A. Relief Amount ¥1628

No	Name	Rel.	Sex	Age	Education	Occupation	Remarks
1	Seita Matsumoto	Head	M.	74			poor health
2	Sen	wife	F.	67			
3							
4							
5							
6							
7							
8							

Source of Income	Amount		Expenses Item	Amount	
	Record	Client		Record	Client
Employment By No.	/	/	Staple Food (ration)	¥ 681	¥ 680
Employment By No.	/	/	Rice Food (ration)	¥ 209	¥ 750
Aid by Relative	/	/	Non-ration	¥ 450	
Contribution by Relative	/	/	Clothing	¥ 39	¥ 20
	/	/	Health & Sanitation	¥ 58	¥ 50
	/	/	Housing expenses	¥ 158	¥ 100
	/	/	Education	0	0
Other	/	/	Other	¥ 83	0
Total	none	none	Total	¥ 1628	¥ 1600

2. General Information (Record):

1. Plate applied for relief: 1 Sept. 1947
2. Plate opened: 1 Sept. 1947
3. Date of entry to town: August 1945
4. Property owned: -
5. Public tax: -
6. Ability of guardian: -

3. Questions for recipient:

1. yes
2. about twice a month
 - a. about once a month
 - b. Assistant of Minsei-in: about once a month.
3. 20th day of the month
 - a. } Relief money is being brought by Minsei-in.
4. no
5. no
6. no
7. yes
8. no; attitude of Minsei-in & official: very kind
9. no

Remarks & Evaluation:

1. They gather some firewood when their health condition are good.
2. This case is recording exactly on living expenses.

Date Review
22 March '49

Case Review Check List

Family Permanent
Name: Haruichi Ohuchi Address: Tanji, Hojo-cho

Present Address: Tanji, Hojo-cho, Onsen-gun

1. Family Set-up: Type Aid: L.A. Relief Amount ¥1840

No.	Name	Rel. per age	Education	Occupation	Remarks
1	Haruichi Ohuchi	Head M. 41	finished high primary	maker of bamboo ware	poor health
2	Shizue	wife F. 36	finished primary		
3	Toshihiro	1st son M. 10	2nd grade of primary school		
4	Hideo	2nd son M. 4			
5					
6					
7					
8					

Source of Income	Amount		Expense Item	Amount	
	Record	Client		Record	Client
Employment By No 1	¥1500	¥1600	Staple food (ration)	¥1402	¥1400
Employment By No 2	¥300		Other food (ration)	¥597	¥450
Aid by Relative Contribution by private			Non-ration	¥1193	¥1200
			Clothing	¥71	¥50
			Health & sanitation	¥106	¥150
			Housing expense	¥179	¥250
			Education	¥58	¥150
Other			Other	¥34	0
Total	¥1800	¥1600	Total	¥3640	¥3650

2. General Information (Record):

1. Date applied for relief: 16 March 1948
2. Date opened: 16 March 1948
3. Date of entry to town: 40 years ago
4. Property owned: -
5. Public tax: -
6. Ability of guardian: none

3. Question for recipient:

1. yes
2. about twice a month
 - a. once a month
 - b. Assistant of Minsei-in: about once a month
3. 20th day of the month
 - a. Relief money is being brought by district Minsei-in.
4. no
5. no
6. no
7. yes;
8. no; Minsei-in & official are very kind.
9. yes; (They said that they should like to keep chickens and to get some income from eggs.)

Remarks & Evaluation:

1. Haruichi had worked as a stavedore. But his feet can't move now as his will for his illness.
2. They wish to keep chicken. But as they have no friend of chickens-keeping, they wish to load Occupation aid ("Seigyo Shikin" or "Seigyo-fujo")

Seigyo

Klate Review
19 March 1949

Case Review Check List

Family name: Shiichiro Matsunaga Permanent Address: No. 243, Tanji, Hojo-cho

Present Address: No. 243, Tanji, Hojo-cho, Amami-gun

1. Family Set-up: Type Aid: Relief Amount \$ 3776

No.	Name	Rel. status	Age	Education	Occupation	Remarks
1	Shiichiro Matsunaga	Head	66	finished primary school	maker of bamboo ware	
2	Taka	wife	65	"		poor health
3	Ishiko	daughter	35	"	factory girl	
4	Setenka	grand daughter	11	pupil of primary school		
5	Toshio	grand son	7	"		
6	Kimiko	grand daughter	6			
7	Kiyoko	"	6			
8	Hisaiko	"	3			

Source of Income	Amount		Expenses Item	Amount	
	Record	Client		Record	Client
Employment By No. 1	\$ 1250	\$ 1250	Staple Food (ration)	\$ 2760	\$ 2760
Employment By No. 3	\$ 1250	\$ 1250	Other Food (ration)	\$ 1202	\$ 2700
Aid by Relative Contribution by Private			Non-ration	\$ 1609	
			Clothing	\$ 138	\$ 150
			Heating Sanitation	\$ 154	\$ 150
			Housing expenses	\$ 224	\$ 130
			Education	\$ 152	\$ 200
Other			Other	\$ 34	\$ 100
Total	\$ 2500	\$ 2500	Total	\$ 6278	\$ 6190

2. General Information (Record):

1. Date applied for relief: 1 March 1949
2. Klate opened: 1 March 1949
3. Date of entry to town: 1921
4. Property owned: —
5. Public tax: —
6. Ability of guardian: none

3. Question for recipient:

1. yes
2. about three times until today (this case became relief family from this month.)
 - a. about two times until today.
 - b. assistant of mission: about twice until to-day
3. unknown; They do not receive relief yet.
4. no
5. no. (They will be able to receive relief on 23rd day maybe.)
6. no.
7. yes. (after this month)
8. Both: very kind
9. no

Remarks & Evaluation:

1. Ishiko's husband ran away from home one year ago.
2. Shiichiro is working as hard as possible and gathering firewood sometimes.

Date Received
19 March 1949

Case Review Check List

Family Name: Matutaro Shigemi Address: No. 1571, Tanjin, Hojo-cho
 Present Address: No. 1571, Tanjin, Hojo-cho, Anson-gawa
 1. Family set-up: Type Aid: L.A. Relief Amount ¥2952

No.	Name	Rel	Age	Education	Occupation	Remarks
1	Matutaro	Head	66	finished primary school	fisherman	poor health
2	Masako	wife	58	"	no	poor health
3	Hiroko	daughter	16	6th grade of primary school		
4						
5						
6						
7						
8						

Source of Income	Amount		Expenses Item	Amount	
	Record	Client		Record	Client
Employment By No.	/	/	Staple food (ration)	¥1150	¥1150
Employment By No.	/	/	Other food (ration)	¥409	¥410
Aid by Relative	/	/	non-ration	¥939	¥900
Contribution by Private	/	/	Clothing	¥57	¥50
Reimbursement	/	/	Healthing + sanitation	¥85	¥50
			Housing expenses	¥213	¥300
			Education	¥70	¥100
Other			Other	¥23	0
Total	none	none	Total	¥2952	¥2960

2. General Information (Record):

1. Date applied for relief: 1 March 1949
2. Date opened: 1 March 1949
3. Date of entry to town: 17 years ago
4. Property owned: -
5. Public Tax: -
6. Ability of guardian: -

3. Question for recipient:

1. yes
 2. about once a week (but this case became recipient from this month)
 - a. about twice until to-day
 - b. assistant of minsei-in: about once until to-day
 3. Relief money is being brought by minsei-in.
 4. no
 5. no
 6. no
 7. yes (after march)
 8. no
- minsei-in & official: very kind

Remarks & Evaluation:

1. They are living in a gloomy room which is very dark even the day-time without a window and sanitation is very poor. (1 "tenbo")

2. Matutaro is consulting a doctor with free medical card because he is suffering from asthma & neuralgia. Though he had done a helper of fisherman, he can't work now for his poor health. But he said that he will be able to work little by little from coming May.

3. Hiroko did not go to compulsory primary school because she had no clothing to go to school and none was worked in the family. So, as minsei-in & official gave some clothing for her and relief for this case, she is attending school now with joy.

3. Questions for recipients:

1. Do you know the name, address of your district Minsei-ian?
If no. explain why:
2. How often do your Minsei-ian visits you?
 - a. Public welfare officials?
 - b. Others (specify).
3. When do you receive your assistance money?
 - a. At where?
 - b. What Section?
4. Do you have any complaints or appeals resulting in increasing your assistance? _____ If yes, indicate amount. _____ and, if recipient visited welfare officials or any other person concerning this problem. explain:-
5. Did agency ever suspend your payments? _____ if, yes explain
6. Did agency explain, on how assistance is determined?
7. Is your present assistance, adequate to meet your minimum living cost? If, no, explain-how the inadequacy is covered:
8. Do you have any complaints, about the service you receive from your agency?
 - a. Minsei-ian:
 - b. Welfare Official:
9. Do you have any special problems which you would like to discuss?

State Revised
22 March '49

Case Review Checklist

Family name: Michie Okamoto Permanent Address: Tsuji, Hojo-cho

Present Address: No. 1100, Hojo, Hojo-cho, Anzen-gun

1. Family Set-up Type Aid: L.A. Relief Amount ¥3347

No.	Name	Rel. sex	age	Education	Occupation	Remarks
1	Michie Okamoto	Head F.	27	finished primary school	helper of neighbour	widow
2	Sadanobu	1st son M.	15	pupil of secondary school		
3	Minoru	2nd son M.	13	pupil of Primary school		
4	Ayako	daughter F.	11			
5	Teruhiko	3rd son M.	8			He will enter Primary school coming April
6	Masaaki	4th son M.	5			
7						
8						

Source of Income	Amount		Expenses Item	Amount	
	Record	Client		Record	Client
Employment By No. 1	¥2500	¥1000	Staple Food (ration)	¥2245	¥2250
Employment By No. (until Jan.)			Other Food (ration)	¥870	¥500
Aid by Relative			Non-ration	¥1990	¥1400
Contribution by Private Remuneration			Clothing	¥104	¥100
			Healthing & Sanitation	¥182	¥200
			Housing expenses	¥200	¥300
			Education	¥262	¥350
Other			Other	¥34	¥150
Total	¥2500	¥1000	Total	¥5847	¥5250

2. General Information (Record):

1. State applied for relief: 1 Oct. 1946
2. State opened: 1 Oct. 1946
3. State of entry to town: 1945
4. Property owned: -
5. Public tax: -
6. Ability of guardian: -

3. Question for recipient:

1. yes
2. Three times in a month.
 - a. Once a month
 - b. Assistant of Minsei-in: about once a month
3. 20th day of every month
 - a. Relief money is being brought by district Minsei-in.
 - b. Relief money is being brought by district Minsei-in.
4. no
5. no
6. no
7. no; by borrowing money from relative or neighbour
8. no; Minsei-in & official are kind.
9. no.

Remarks & Evaluation:

1. Michie's husband died because of methyl alcohol drunk.
 2. As Michie was working in a factory until Jan. '49, she can get ¥2500 a month. But as she has worked as a helper of neighbour on Feb. & March, her income decreased to ¥1000. But she said that as she will start to work as a worker of ironing at a factory from coming April, she will be able to get income of ¥2000.

State Review

Case Review Check List

Family name: Kakichi Shiode Permanent No. 88. Hojo,
 Address: Hojo-cho, Onsen-gun
 Present Address: Hojo, Hojo-cho, Onsen-gun

1. Family Set-up Type Aid: L.A. Relief Amount ¥1096

No.	Name	Rel. exp age	Education	Occupation	Remarks
1	Kakichi Shiode	Head M. 86		no	poor health
2					
3					
4					
5					
6					
7					
8					

Source of Income	Amount		Expenses Item	Amount	
	Record	Client		Record	Client
Employment By No	/	/	Staple Food (ration)	¥ 340	¥ 150
Employment By No	/	/	Other Food (ration)	¥ 148	¥ 150
Aid by Relative	/	/	Non-ration	¥ 428	¥ 300
Contribution of Private Reorganisation	/	/	clothing	¥ 20	0
	/	/	Healthing & Hospitalization	¥ 107	¥ 150
	/	/	Housing expenses	¥ 40	¥ 50
	/	/	Education	0	0
Other			other	¥ 13	¥ 50
Total	none	none	Total	¥ 1096	¥ 1050

2. General Information: (Record)

1. State applied for relief: 1 August 1947
2. State opened: /
3. Date of entry to town: 1 August 1947
4. Property owned: 50 years ago
5. Public tax: -
6. Ability of guardian: -

3. Question for recipient:

1. yes
2. about twice a month
 - a. about once a month
 - b. assistant of mission: about once a month
3. today monthly
 - a. Relief money is being brought by mission charged.
4. no
5. no
6. no
7. yes
8. no; mission & official are very kind.
9. no

4. Remarks

1. He has no any relative.
2. This case is under application on relief amount which is over standard allowance.

of progress in its development since promulgation of the law is what could normally be expected. What have been handicaps in development of the program and how are these being overcome?

b. Are barriers between divisions of the local government being surmounted in implementation of the Child Welfare Law?

11. Disaster Relief (refer to Section XII)

a. Indicate adequacy of local disaster plans in meeting requirements of planning for forecast and emergency phases.

12. Relief in Kind (refer to Section XIII)

a. Comment on effectiveness of controls on relief-in-kind distribution.

b. If such is the case, comment on effects on assistance recipients in not being able to purchase relief-in-kind for their own use.

13. Private organizations (refer to Section XIV)

a. Discuss relationship between public officials and private organizations.

b. Discuss effectiveness of private organizations in regard to meeting community welfare needs.

14. Institutions (refer to Section XV)

a. Comment on local agency's role in supervision of institutions (e.g., do workshops giving training tend to become places of permanent employment; has any attempt been made to standardize accounting procedures).

15. Training of Officials.

a. Comment on adequacy of the training programs.

ADDENDUM

1. Summarize recommendations made to officials present at the review.

2. Summarize recommendations made to other officials.

4. Determination of continuing eligibility (refer to Section V)
 - a. If reports are required from recipients, is there any indication that they constitute a restrictive practice?
 - b. Do agency procedures provide adequate continuous review?
5. Eligibility requirements other than need (refer to Section VI)
 - a. Comment on local interpretations of the various eligibility requirements, the methods of establishing eligibility, possible effects on recipients of procedures used, and whether or not the requirements established locally conform with prefectural instructions and national standards.
6. Determination of need and amount of assistance (refer to Section VII)
 - a. Requirements. Comment on extent to which all requirements are being met, completeness and clarity of instructions, adequacy and currency of standards and cost figures in use, variations from prefecture and national standards and plans, and difficulty encountered in determining requirements.
 - b. Resources. In determining resources, availability thereof, limitations on possessions, indicate the extent to which recipient is primary source of information, extent to which investigations provide adequate knowledge of resources and are carefully planned, or any indications that resources are under- or over-valued.
 - c. Amount of payment. Outline any restrictive practices in regard to determining amount of payment.
 - d. Commend on extent to which needs of recipients are being realistically and adequately met; that procedures in determining need are objective and equitably applied. Also review difficulties the agency has encountered in determination of need.
7. Authorization and methods of payment. (refer to Section VIII)
 - a. Comment on authorization procedures and disbursement controls.
8. Complaints and appeals. (refer to Section IX)
 - a. Discuss methods of handling complaints and appeals including use of formal procedures, recording, and change in policy. Discuss freedom of access to appeal procedure.
9. Case records (refer to Section X)
 - a. Comment on case records maintenance including usability, currency, accuracy, neatness and confidentiality.
10. Child Welfare (refer to Section XI)
 - a. Discuss adequacy of the existing program and whether or not the amount

b. Did local officials attend above meetings? _____

c. Are training aids devised by the prefecture available for local use?

d. Has local agency received and distributed publications prepared by the

(1) Japan Social Work Association? _____

(2) Minsei-iin Federation? _____

(3) Welfare Ministry? _____

(4) Other (specify). _____

3. Training of Shonen Hoge Shi, (Summarize whatever information can be obtained). _____

4. See Section XVII for critique.

XVII. CRITIQUE.

(Note: This section presents an outline which may be used by the welfare officer in summarizing findings of the review and evaluating the agency's administration. Since the outline is not meant to be all-inclusive or limiting, the welfare officer may adapt it or extend it as circumstances indicate.)

1. Financing (refer to Section I)

a. Evaluate methods of preparing budgeting estimates.

b. Discuss ability of local agency to meet matching requirements.

c. If such has been the case, how have delays in receipts of national and prefectural funds effected the overall program?

2. Scope and Organization (refer to Sections II and III)

a. Comment on scope of agency's program, including all services.

b. Discuss aspects of organizations which effect administration (e.g., integration of program, finance, delegation of authority, staffing).

c. Evaluate compilation of statistics as required by prefecture.

3. Application process (refer to Section IV)

a. Analyze the effect agency's handling of informal rejections has on official count of applications.

b. What phases of the application process might result in restrictions or limitations on the right to apply?

5. Does local office make assistance payments for inmates of national or prefecture supervised institutions? _____

6. How are amounts of assistance determined for inmates of:

a. Public institutions? _____

b. Private institutions? _____

7. How are amounts of administrative expense determined for: _____

a. Public institutions? _____

b. Private institutions? _____

8. See Section XVII for critique.

XVI. TRAINING OF OFFICIALS AND OTHERS.

1. Training of local officials (include immediate subordinates of section chiefs).

a. Formal education (if of semmon gakko or university level, indicate major subject):

Official	School (name if semmon gakko or university)	Number yrs. completed	Major subject

b. What special training have officials had during past six months?

Approx. dates	Sponsor	Subject	Hours

2. Training of Minsei-iin.

a. What formal training sessions have been held for minsei-iin during past six months (do not include the regular meetings of the Minsei-iin Kai)?

Approx. dates	Source of instructors	Subject	Hours

a. Is a permanent file of receipts and records maintained? _____

6. When items have been distributed on a purchase basis, have recipients of public assistance been able to purchase the amounts allotted? _____. If not, explain. _____

7. See Section XVII for critique.

XIV. PRIVATE ORGANIZATIONS.

1. List all private welfare organizations in local agency jurisdiction:

a. Name of Organization	b. Zaidan Hojin (yes or no)	c. Service function	d. Source of funds

2. In the past year, what lump-sum subsidies of national, prefectural or local funds have been made?

a. Date	b. Organization to which made	c. Amount of subsidy	d. Reason granted	e. Authorized by:

3. Is there a local organization which serves as a central clearing, coordinating, or general community organization and which includes public as well as private welfare agencies? _____. Describe organization and operation. _____

4. What duties do local welfare officials perform for the private organizations, what percentage of working time is utilized and what offices in the organizations are held by officials:

a. Organization	b. Duties performed	c. % Working time	d. Offices held by:

XIII. RELIEF IN KIND.

1. Distributions made in last two months (In column d(2) enter cost of items if distribution was on a charge basis):

a. Date	b. Items	c. For whom designated	d. Type of distribution	
			(1) Free	(2) Cost

2. How was eligibility determined, and by whom? _____

3. What items were turned over to organizations for distribution?

a. Date	b. Items	c. Distribution Organization

d. What checks were made to assure proper distribution? _____

4. From what agency were allotments of goods and instructions for distribution received? _____

a. What discrepancies existed between goods allotted and amount received?

(1) If discrepancies existed, what corrective action was taken by both receiving and allotting agencies? _____

b. Explain any discrepancies between amounts received and amounts distributed. _____

5. Describe types of receipts obtained from recipients and accounting records (attach copies) _____

13. How does local agency plan and manage to meet matching requirements in order to secure available national and prefecture child welfare funds? _____

14. In past three months, how many appeals from decisions under the Child Welfare Law have been filed? _____

a. Outline how these appeals were handled. _____

15. See Section XVII for critique.

XII. DISASTER RELIEF:

1. Are local officials thoroughly familiar with prefecture Disaster Plan? _____

2. Is there a local plan which conforms with, and is coordinated with, the prefecture plan? _____

a. What publicity has the local plan received? _____

3. Are locally responsible persons familiar with the plan? _____

4. What is the role of the local Red Cross Chapter? _____

a. How is Red Cross activity to be coordinated with that of official agencies? _____

b. What Red Cross disaster training programs are now in effect? _____

5. Does local plan provide for immediate reporting to prefecture disaster officials? _____

a. What alternate means of communication are available in case of telephone or other wire breakdown? _____

6. Are disaster relief activities of welfare section integrated with plans of police, health, economics, engineering and other governmental divisions? _____
_____. Explain fully. _____

7. See Section XVII for critique.

d. Are cases of abuse and neglect referred to Family Courts for legal action to remove children when necessary? _____

e. Have all agencies within local agency area been approved by governor of prefecture? _____

(1) Is copy of original application for approval (or comparable information) on file in local agency office? _____

(2) List these not yet approved. _____

f. Has local agency recommended termination of any child caring agencies? _____ . On what basis? _____

g. Have all nursery teachers met qualifications and passed examinations before "Board of Examination of Nursery Teachers"? _____ . Explain exceptions. _____

7. Is there an inter-departmental committee, composed of members of the welfare, labor, health and education sections, which coordinates activities under the Child Welfare Law? _____

8. Do all child caring agencies comply with compulsory education regulations? _____ . Explain exceptions. _____

9. Are child labor regulations enforced in foster homes and institutions? _____ . Explain exceptions. _____

10. In last three months, what action has been taken locally in instances of violations of prohibited acts against children? _____

11. Is confidential nature of child welfare records adequately protected? _____

12. Maternal and Child Health.

a. How are referrals to Health Centers made in the following instances:

(1) Prenatal and post natal care? _____

(2) "Weak" and handicapped children? _____

(3) Examination of preschool children? _____

b. Have Health Centers' activities included:

(1) Training courses _____ on _____

(2) Lectures _____ on _____

(3) Distribution of informational material _____ on _____

d. What types of conferences are held? _____

(1) By whom attended? _____

e. What have been results of Jido Fukushi Shi activities in area? _____

2. Jido Iin.

a. Are minsei-iin aware of their responsibilities under the Child Welfare Law? _____

(1) Are all minsei-iin considered Jido-iin? _____

b. What training have the minsei-iin received in connection with their duties under the Child Welfare Law? _____

3. Shonen Hogo Shi (Probation Officers).

a. Number part-time Shonen Hogo Shi in area. _____

b. Number full-time Shonen Hogo Shi in area. _____

c. How selected and what vocations are represented? _____

d. Describe activities (responsibilities and methods). _____

4. Is there a local Child Welfare Board? _____ Indicate agencies and professions represented. _____

5. Where is nearest Child Welfare center? _____

a. What is referral process? _____

b. Number of referrals made since 1 Jan 48 _____

Protection of children.

a. Are all dependent and neglected children referred to Child Welfare Center? _____

(1) What are exceptions? _____

b. Is supervision provided for child welfare cases under care of parents or guardians? _____

c. How and by whom is supervision maintained of foster homes and children in institutions? _____

b. Who is responsible for safe keeping and filing of case records? _____

c. What devices are used for protecting case records (e.g., lock files, charge-out system)? _____

d. Who is responsible for approving release of case information? _____

(1) Indicate type of information released, to whom given, and method. _____

e. Are any reports regarding applicants or recipients filed outside the office of the local agency (e.g., records of liens, payrolls)? _____. If so;

(1) Indicate type of records and where filed. _____

(2) Are records available to the public? _____

(3) What steps have been taken to prevent their use for other than administrative purposes? _____

f. Have lists of recipients been used for other than administrative purposes during the last year? _____. If so:

(1) By whom and how were they acquired? _____

(2) For what purpose were they used? _____

(3) What action was taken by agency? _____

g. Describe any practices not discussed above which raise questions regarding the confidential nature of information. _____

h. See Section XVII for critique.

XI. CHILD WELFARE:

1. Jido Fukushi Shi (Child Welfare Officials):

a. How many Jido Fukushi Shi are assigned to area of agency jurisdiction? _____

b. How frequently are the Jido Fukushi Shi in the area? _____

c. Where do Jido Fukushi Shi establish headquarters? _____

n. How is analysis of appeal cases used?

- (1) In modification of policies and procedures? _____

- (2) In supervision? _____

o. See Section XVII for critique

X. PUBLIC ASSISTANCE: Case Records.

1. Type of case records:

- a. Household basis? ()
- b. Separate record for each type of assistance? ()
- c. For each individual recipient? ()
- d. Other? _____ ()

2. Content of case record:

- | | |
|-----------------------------------|-------------------------------|
| a. Forms | b. Other |
| (1) Face sheet () | (1) Narrative () |
| (2) Application () | (2) Correspondence () |
| (3) Record of assistance plan () | (3) Verifications () |
| (4) Authorization of payment () | (4) Other (specify) _____ () |
| (5) Recertification () | (5) _____ () |
| (6) Other (specify) _____ () | (6) _____ () |
| (7) _____ () | |

c. Are all data relating to recipient's eligibility, including verifications, filed in case record? _____. If not, where? _____

d. Is case record material uniformly arranged? _____. Comment on arrangement. _____

e. Are case records current? (1) Narrative? _____ (2) Forms? _____ (3) Reinvestigations? _____ (4) Correspondence? _____ (5) Other case record material _____
If not current, explain. _____

f. Describe general form and content of narrative. _____

g. Are case records maintained so that all essential facts and dates concerning current eligibility and the amount of payment are readily determined? _____

3. Safeguarding confidential nature of information.

a. What formal action (e.g., rules, regulations, resolutions) has been taken by local agency to safeguard the confidential nature of information? _____

d. May appeals be made from all types of agency action regarding eligibility and amount of payment (e.g., denial of opportunity to apply, rejection of application)? _____. If not, specify types not subject to appeal.

e. May appeals involving all types of factors be made (e.g., employability, need)? _____. If not, specify types and reasons. _____

f. In what circumstances does agency encourage individual to appeal? _____

g. In what circumstances does agency discourage appeal? _____

h. Are there any agency procedures with which individual must comply before he may file an appeal? _____. If so, describe and attach copies of written procedures. _____

i. What are the steps between appeal and prefecture agency hearing? (Describe, including (1) preliminary review, (2) assistance to applicant in preparing for hearing and arranging attendance and representation, (3) materials given to prefecture agency and/or appellant, (4) prefecture agency assistance to local agency). _____

j. Who from local agency attends hearing? (Give positions and describe participation). _____

k. How and when is a prefecture agency decision on appeal put into effect and what methods of follow-up are used? _____

l. Is a copy of the record of hearing on file in local agency? _____

If so:

(1) What is the type of record? _____

(2) Is it available for examination of appellant? _____

m. How many appeals were filed during period reviewed (or most recent period for which data are available)? _____. Give reasons for appeals. Indicate manner in which they were disposed. (Attach available data.) _____

c. Are there differences in procedures for handling complaints according to subject, emphasis, or repetition? _____. If so, describe:

d. Is there any formal review, such as hearing or review by local board or agency committee, for complaints? _____. If so, describe, indicating in what circumstances it is used.

e. Approximately how many complaints are received monthly? _____
What are the most common reasons for complaints? _____

f. What records, reports, and analysis are made of the number of and reasons for complaints? (If statistical or other analysis are available, attach copies) _____

g. How is analysis of complaints (formal or informal) used?

(1) In modification of policies and procedures _____

(2) In supervision _____

2. Appeals.

a. On what occasions and how are individuals notified of the right to appeal? (Indicate the occasion or enter "none" in each space)

- | | |
|-----------------------------|--|
| (1) First request _____ | (9) Are there planned exceptions to the above? _____. If so, describe. _____ |
| (2) Application _____ | _____ |
| (3) Approval _____ | _____ |
| (4) Rejection _____ | _____ |
| (5) Closing _____ | _____ |
| (6) Change in payment _____ | _____ |
| (7) Complaint _____ | _____ |
| (8) _____ | _____ |

b. Are any printed (or otherwise duplicated) notices other than those stipulated by the prefecture agency used? _____. If so, describe use and attach copies. _____

c. Are prefecture rules and regulations governing appeal available locally for examination by any interested person? _____

a. Who may receive such payment. _____

b. Indicate any difficulties the agency has encountered in making payments involving deceased recipients. _____

15. What records of payments are kept in the local agency office? _____

a. Are these records available to the Minsei-iin or child welfare workers? _____

16. Are there any practices which raise questions of restricted payment (e.g., in making payment to persons in an institution, handling of funds by agency staff, withholding of checks)? _____

17. See Section XVII for critique.

IX. PUBLIC ASSISTANCE: Complaints and Appeals

1. What does agency consider a complaint? _____

a. On what basis is it determined whether a request is an inquiry, complaint, or appeal? _____

b. What is the usual procedure in handling complaints made in the following circumstances? (Describe, including staff responsibility for handling and supervision, promptness of handling, and method of follow-up).

(1) In person to minsei-iin _____

(2) In person to minsei-iin kan-cho, or minsei-iin Cho _____

(3) By letter or telephone _____

(4) To other local official _____

(5) Referred from prefecture office _____

(6) By others on behalf of clients _____

- b. Are payments ever made to minsei-iin who then makes delivery? _____
-
9. Are supplementary payments made? _____. If so:
- a. In what circumstances (e.g., medical care, non-recurring needs)? _____
-
- b. Approximately how many were issued in last month of review period? _____
-
- c. Describe methods of delivery and handling, if in any way different from those outlined in items 5 through 8 _____
-
10. What is the usual interval between date of authorization and date of payment to recipient? _____
11. Discuss any steps in the mechanics of payment which cause delays (e.g., interval between authorization and preparation of payroll):
- a. For initial payment _____
-
- b. For changes in payment _____
-
12. Payments to guardians:
- a. For how many recipients are payments made to guardians? _____
- b. What persons serve as guardians (e.g., relatives, court officials)? _____
 . Indicate the nature of their services (e.g., care of recipient, control of expenditures) _____
-
- c. What part does agency take in guardianship proceedings? _____
-
- d. How are costs of guardianship paid?
- (1) Initial costs _____
- (2) Continuing costs _____
- e. What accounting do guardians make of funds handled? _____
-
13. Are payments ever handled under power of attorney? _____. If so, describe arrangements and agency's part in them. _____
-
14. Do agency policies permit release of allowance after death of recipient? _____

i. Are there limitations on the maximum payment which may be made?

If so:

(1) What local maximums are there? _____

(2) Is total need of recipient determined and recorded? _____

(3) How is unmet need provided for? _____

j. See Section XVII for critique.

VII. PUBLIC ASSISTANCE: Authorization and Methods of Payment

1. What constitutes the authorization for payment (e.g., standard form, payroll)? _____

2. Who officially authorizes payment? _____

3. Are changes ever made by higher echelons in the amount of payment authorized? _____

4. What information is given on the authorization:

a. Case data (other than name, address, and amount of payment) _____

b. If birthdates and school grades are not shown, are they available? _____

c. Is amount claimed for matching shown (if different from total payment)? _____

(1) If not, where is it recorded? _____

5. Where are payments prepared?

a. Prefecture office ()	c. Local fiscal office ()
b. Local agency office ()	d. _____ ()

6. From what office are payments made?

a. Prefecture office ()	c. Local fiscal office ()
b. Local agency office ()	d. _____ ()

7. How are payments delivered to recipient:

a. If to recipient in hand, where? _____

b. When recipient is in hospital or nursing home. _____

c. When recipient is institutionalized outside jurisdiction? _____

d. Under other unusual circumstances? (Specify) _____

8. If payments are delivered to someone other than the recipient in any instance:

a. How does recipient indicate to whom payment is to be made? _____

(1) What record does agency keep of recipient's instructions? _____

(2) In hospital for temporary care _____

(3) What consideration is given to requirements not provided by the institution? _____

d. Are assistance payments always equal to total need of recipients as determined by the agency? _____. If not, is adjustment of payment made by:

(1) Fixed percentage of requirements (specify percent) _____

(2) Fixed percentage of deficit (specify percent) _____

(3) Other method (specify) _____

e. If assistance payments are less than total need of recipient (except when due to maximum on payments):

(1) Why are adjustments necessary? _____

(2) On the basis of what factors was adjustment formula decided? _____

(3) By whom are adjustments made: _____

f. If total need is in excess of established standard, are adjustments made in all cases using:

(1) Table II (governor's authority) _____

(2) Table III (ministry's authority) _____

(3) Explain local procedure _____

g. When amount of payment is affected by limitations on funds, are adjustments ever made by reduction in amounts included for requirements? If so, explain, including requirements effected and method of making adjustment. _____

h. Were administrative reductions for any period made during past year? _____. If so, indicate:

(1) Dates effective _____

(2) Basis of reduction (e.g., percentage, flat amount) _____

(3) Made in all cases simultaneously or as cases were reinvestigated. _____

- (1) Spouse only _____

- (2) Children and grantee only. _____

- (3) Family in need of assistance. _____

- (4) Self-supporting family. _____

c. Who is considered essential to recipient's well-being and therefore affecting his need? (Explain how their requirements and resources are considered.)

- (1) Spouse _____

- (2) Parents or persons acting as parents _____

- (3) Others performing essential services _____

d. If family requirements and resources are determined, does the difference between total requirements and total resources affect the need of the eligible person (e.g. use of family deficit as recipient's need)? _____
If so, explain method used and types of case situation _____

4. Amount of payment.

a. If recipient is living in a family group, are common household expenses considered part of his need? _____. If so, in what types of cases?

b. What consideration is given to needs of legal dependents of recipients?

(1) If through resources of recipient, explain who are considered legal dependents and method of determining amounts provided to meet their needs. _____

c. How is assistance plan made for recipient residing in institution?

- (1) In private welfare institution (e.g., per capita cost, per capita cost minus income, fixed amount per capita) _____

h. Contributions from relatives.

(1) On what basis is income from relatives included in the assistance plan (e.g., known contribution, expectation of contribution ability to contribute)?

i. Are any types of resources disregarded in making the assistance plan (e.g., wages of minor children, home grown produce, earnings of blind persons)? _____. If so, indicate type of resource and why disregarded.

j. How does agency make adjustments in assistance plans for non-recurring and seasonal income?

k. Limitation on ownership of resources (in terms of yen value) as a factor of eligibility and use of property controls (e.g. liens, assignments, liquidation or forced disposal, use of trust funds).

	Limitation on Ownership					Type of Control
	PA	MED AID	MAT AID	VOC AID	BIR AID	
(1) Real Property						
(2) Savings and cash						
(3) Negotiable assets						
(4) Life insurance						
(5)						

(6) If no specified maximum is set in prefecture plan or locally for these resources, what standards are used to determine whether individual is in need?

1. Is transfer of property a basis for denying assistance? _____. If so, explain, indicating categories and the basis on which determinations are made

m. See Section XVII for critique.

3. Method of Determining Need.

a. Do agency's methods provide for learning from recipient his circumstances and living arrangements that affect his need? _____. How is the information used in determining need?

b. What is the agency's method of determining recipient's need in each of the following living arrangements? (Indicate whether or not total family need is determined, and method of determining recipient's requirements and resources when living in these family groupings.

(3) Describe any other local practices or policies concerning insurance.

e. Pensions, compensation (Comment on any phases of local practice and policies concerning Workmen's Compensation, Welfare Pensions, Industrial Pensions, and other regularly paid benefits.):

f. Employment.

(1) Methods of investigating employment of recipients and determining amount of wages.

(2) Are wages of other members verified by independent investigation? If so, explain, indicating in what instances, and what use is made of information concerning wages of:

Spouse:
Other members of family in need:

Other members of self-supporting family:

(3) What portions of total wages of the following are included as income in making assistance plan:

- (a) Recipient (or grantee)
(b) Spouse
(c) Children
(d) Other members of household in need
(e) Other members of self-supporting family

g. How is amount of earnings other than wages determined and how taken into account in the assistance plan for:

(1) Business enterprises:

(2) Garden or farm produce (for family consumption)

(3) Garden or farm produce (sold)

(4) Boarders

(5) Other (specify)

2. Resources.

a. Indicate for each of the types of resource below, by check in the proper column, usual practice in making investigations:

Type of Resource	Investigation made		Usual Source Consulted (check one or both)	
	Routinely	Selectively	Recipient	Collateral source
(1) Real property: (a) Residence (b) Other				
(2) Cash: (a) on hand (b) deposit				
(3) Securities				
(4) Insurance policies				
(5) Pensions, compensation				
(6) Employment: (a) Recipients (b) Others				
(7) Earnings other than wages				
(8) Contributions from relatives				
(9) Other				

b. Real property:

- (1) Method of estimating value _____
- (2) How is income from property considered in determining amount of assistance payment? _____
- (3) Methods of investigation _____

c. Savings, securities, chattels:

- (1) Method of estimating value of securities and chattels: _____
- (2) Methods of investigation: _____

d. Insurance:

- (1) Methods of investigation: _____
- (2) Does agency require or recommend adjustment of insurance in any instance? _____ If so, explain circumstances and action by agency: _____

(5) Household supplies: _____

(6) Education. recreation: _____

c. What is agency's plan for including the following as requirements in assistance plan? (Indicate in what types of cases and what cost figures or other standards have been adopted.)

(1) Personal services for recipient (e.g., housekeeping services, guide services) _____

(2) Health and medical care _____

(3) Sheltered care _____

(4) Expenses connected with employment _____

(5) Other (specify) _____

d. How are cost figures used in including requirements in assistance plans? (Secure copy of any local form for recording assistance plan.)

(1) Standard cost figures used entirely ().

(2) Standard cost figures adapted to individual's requirements by including cost according to applicant's information if (check one or more if applicable):

(a) Equal to cost figures ()

(b) Above cost figures ()

(c) Within range of cost figures ()

(d) Less than cost figures ()

(e) If adaptation is made when applicant's information indicates an amount less or more than cost figure, in what instances, and in accordance with what local agency policies? _____

(f) If practices noted above vary between requirements, indicate extent and types of variation. _____

(g) How are non-recurring or seasonal requirements included in assistance plans (e.g., by including total requirements in one month, by spreading over several months or year)? _____

(h) See Section XVII for critique.

Requirements	Standard in use	Remarks
(a) Food		
(b) Rent		
(c) Upkeep of own home		
(d) Fuel		
(e) Light		
(f) Water		
(g) Clothing		
(h) Personal Upkeep		
(i) Transportation		
(j) Insurance		
(k) Education, recreation		
(l) Health		
(m)		
(n)		

b. For each requirement for which local agency has adopted standards which differ from those in the prefecture plan or from national standard, complete the following:

Requirement	Source, basis for, or method of establishing cost figures (e.g., locally developed standard, published standard)	Cost figure prepared by whom	Date of last revision

c. What modifications are made in local food standard for:

- (1) Special diets _____
- (2) Size of family (e.g., percentage increase for large family) _____
- (3) Other (specify) _____

d. Indicate what is provided in local standard for:

- (1) Rent _____
- (2) Upkeep of own home: Taxes (); repairs (); payment of interest (); payment of principal (); insurance (); _____ ().
- (3) Fuel, light, water: _____
- (4) Clothing: _____

9. Are persons otherwise eligible excluded because eligibility factors can not be determined by the prescribed methods? _____. If so, to what extent?

10. Does availability or lack of other community resources for service or care affect local interpretations or eligibility requirements? _____. If so, describe. _____

11. See Section XVII for critique.

VII. PUBLIC ASSISTANCE: Determination of Need and Amount of Assistance.

1. Requirements.

a. For each of the requirements listed in the table below, select the standard being used locally, and indicate opposite the requirement by entering the Arabic numeral of the immediately following subparagraph which describes the standard used. (Inclose with the completed review copies of any available standards and cost data).

- (1) As given in prefecture instructions, e.g. the quantity and cost figures established as standard by prefecture.
- (2) Locally established cost figures for prefecture quantity standard.
- (3) Both quantity standard and cost figures as established locally.
- (4) Payment of actual cost, as obtained from recipient. If maximums have been established beyond which local agency will not meet the actual cost, specify the maximums set.
- (5) Locally established fixed amount per individual or family.
- (6) National standard total budget varied according to number of persons in family.
- (7) Other locally established standard. Describe. _____

- (8) No standard.
- (9) Enter if the requirement is ordinarily omitted from assistance plans.

3. Quality of behavior. What are local practices concerning the provision that persons of "indifferent behavior" are not eligible? _____

How is quality of behavior determined? _____

4. Support by responsible relatives.

a. What are local practices concerning support by relatives? _____

b. How is existence of responsible supporter determined? _____

c. How is supporter's ability to assist investigated? _____

d. If relatives are unwilling to contribute, are any further steps taken by agency to secure contributions? _____. If so, describe. _____

5. Residence.

a. What are local practices concerning residence requirements? _____

b. What is local definition of "residence"? _____

c. Is official registration of applicants checked? _____

d. Are needy non-residents given assistance? _____

e. Are needy non-residents shipped to place of official registration? _____

f. Are payments made to residents temporarily outside limits of jurisdiction (give circumstances and procedure)? _____

6. Citizenship. What are local practices concerning citizenship of applicants? _____

7. Other eligibility requirements? _____

8. Are there difficulties or problems in establishing particular factors of eligibility? _____. If so, describe. _____

13. Does agency ever suspend payments? _____
- a. If so, in what circumstances? _____
- b. If not, is there a method by which reinstatement of discontinued grants can be made promptly? _____. Describe. _____
14. Is the discontinuance of payment always effective within 30 days after agency had the facts necessary to determine that a recipient is no longer eligible? _____. If not, explain exceptions. _____
15. What service does agency provide after payment is discontinued? _____
16. See Section XVII for critique.

VI. PUBLIC ASSISTANCE: Eligibility Requirements Other Than Need

Note: The purpose of this section is to furnish a framework for analysis of the effect of each eligibility factor in the administration of public assistance. In order to accomplish this purpose, some of the questions are stated in general terms.

For each factor consider prefecture or local interpretations and methods of determining eligibility which significantly (1) limit eligibility more than the Daily Life Security Law requires, (2) adversely affect recipients, (3) operate to delay the granting of assistance, (4) present undue administrative difficulties or (5) afford examples of unusual resourcefulness or constructive program development.

In order to make such an analysis, it will be necessary to obtain the basic facts concerning the agency interpretations and methods of making determinations on each factor. These basic facts should be recorded if any of the points listed above (1 through 5) is relevant or if local practice departs substantially from prefecture instructions, provisions or national standards. If, however, the prefecture instructions are followed and results of local practices appear to be satisfactory, it is not necessary to record in detail the methods of verification or similar information.

1. Willingness to work. What are local practices concerning the requirement that persons capable must:
- a. Have a will to work: _____
- b. Not neglect their work: _____
- c. Make an effort to maintain themselves: _____
2. Is registration and maintenance of contact with local labor exchange required? _____. Explain procedure for verification. _____

V. PUBLIC ASSISTANCE: Determination of Continuing Eligibility

1. How often is eligibility reviewed? _____
2. By whom are reviews made? _____
3. Method of determining continuing eligibility:
 - a. What is usual method (e.g. home visits, office interviews, other)?

 - b. Do procedures provide for a personal interview? _____. Explain any circumstances in which personal interviews are not held. _____
4. What eligibility factors are considered?
 - a. Need? _____
 - b. Last visit to labor exchange? _____
 - c. Ability of relative to support? _____
 - d. Others (specify)? _____
5. Are cases formally reapproved after review? _____. By whom? _____
Describe procedure. _____
6. By what devices does agency know when redeterminations are due? _____
7. How are addresses of recipients, including recipients in institutions, kept current? _____
8. By what means does agency check on death of recipients (e.g. clearance with public health section, family registration section, etc.)? _____
9. Does agency plan to see recipients between periodic reviews? _____
If so, discuss (e.g., place, frequency, purpose) _____
10. Does agency maintain any regular collateral contacts (e.g., employers, labor exchange, responsible relatives, etc.)? _____
11. Is responsibility placed on recipient for informing agency of changes in eligibility? _____. If so, describe method and any reports required periodically. _____
12. Does agency ever discontinue payment without supported evidence of ineligibility? _____

18. Is there a time limit for disposition of applications? no. If so, what action is taken if decision is not made within time limit? _____

19. Have waiting lists been established during review period? no. If so;

a. Why has this been necessary? _____

b. At what point in procedure have they been established (e.g. before first interview, between first interview and investigation, after investigation?) _____

c. In what order are names taken from the list? _____

d. How many are now (date _____) on waiting list? _____

20. Is applicant ever advised to withdraw his application? no. If so, in what circumstances and for what reasons? _____

21. What assistance is given to rejected applicants to obtain needed services? guidance & advice

22. Give titles of welfare officials responsible for recommending, reviewing and making final decisions in types of action listed:

TYPE OF ACTION	Action recommended by	Action Reviewed by	Final decision by
a. Approval for assistance	<u>mission</u>	<u>Welfare chief</u>	<u>Mayor</u>
b. Amount of Payment		<u>"</u>	<u>"</u>
c. Change in Payment		<u>"</u>	<u>"</u>
d. Suspension		<u>"</u>	<u>"</u>
e. Reinstatement		<u>"</u>	<u>"</u>
f. Continuing Payment		<u>"</u>	<u>"</u>
g. Cancellation of Award		<u>"</u>	<u>"</u>
h. Rejection - Formal		<u>"</u>	<u>"</u>
i. Rejection - Informal	<u>none</u>		

j. Explain deviation from above procedure none

23. Are recommendations of mission or local officials frequently changed prior to final decision? no. If so, by whom and in what circumstances?

24. How are applicants notified of following decisions?

- a. Application approved: mission
- b. Application rejected - formal: "
- c. Application rejected - informal: "
- d. Changes in payment: "
- e. Discontinuance and suspension of payment: "
- f. Referral for institutional care: "

8. Is application signed by applicant? yes If so, when? (At time of initial interview, after investigation, after proof of eligibility) after investigation by minsi-in

9. a. Are procedures different for persons who are residents of prefecture but not of local community? no. If so, explain _____

b. Does residence status effect consideration given by agency? no
How? _____

10. Requests rejected or otherwise disposed of without formal application: No informal rejections
a. For what reasons are requests rejected? _____

b. If applicant insists, though considered obviously ineligible, is application taken? yes

c. What records are kept of rejection or disposition and where are they filed? Minsi-in keeps records.

d. Number of requests rejected from last six months to _____: 1

11. If applicant needs assistance before decision on application, how is need met? District Minsi-in & mayor decide if assistance should be made immediately.

12. a. Is payment under DSL of any type of assistance ever authorized prior to establishment of eligibility? no. If so, what is extent of practice and what is considered sufficient proof to warrant prior payment? _____

b. How soon after first payment is investigation completed? _____

13. Is there at least one interview with each applicant before any payment? yes. Explain any exception _____

14. Are home visits usually made prior to decision on eligibility? yes

15. a. What evidences of eligibility are usually obtained independently of applicant (bank clearances, employers' statements, insurance records)? Employers statements. Information from neighbors

b. What information concerning this procedure is given to applicant _____

16. What information is usually requested from references or other agencies? _____

17. What is usual interval between applicant's first request and final decision about 3 wks. Give common reasons for delay: Complete investigation

8. What does agency consider a standard case load?

a. For minsei-iin: 5

b. For child welfare worker:

c. Explain variations from standard:

d. Do case loads include the population of welfare institutions in the district? no institution

e. If not, how are these recipients handled?

f. What is population of normal minsei-iin district? 890

g. Are any cases handled directly by minsei-iin Cho or by paid officials, including child welfare workers? no. Explain:

9. See Section XVII for critique.

IV. PUBLIC ASSISTANCE: Application Process

1. Where do applicants apply for assistance; at home of minsei-iin X; minsei-iin kan ; welfare office ? Explain any exceptions which are made. application can be made at office, but always referred back to minsei-iin

2. To whom is application made; minsei-iin X; minsei-iin-cho ; welfare officials ?

3. Are applications for child welfare services handled separately? yes
Handled differently? no. Explain procedure:

4. Is applicant informed of all eligibility requirements? yes (need, residence, responsible relatives unable to assist, registration at labor exchange, etc.) Indicate items not explained

5. Is applicant informed of agency policy and procedure for verifying factors of eligibility? yes By whom is information given and when?

6. Must applicant meet any prerequisite before agency will consider application (Proof of registration at labor exchange, of residence, etc.)? no If so, explain

7. a. For what steps in the process of establishing eligibility is applicant responsible? None.

8. What is done to assist applicant if he is unable to assume this responsibility?

證明書
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7. Minsei-iin and Child welfare worker Caseloads on _____ 19____. where number of minsei-iin exceeds 20, copy of form may be left with local officials for completion and later transmitted to welfare officer. If for any reason, such as indications of poor work, items pertaining to qualifications (occupation, age, education, experience, etc.) may be added.

	a. Minsei-iin (1 line ea.)	b. Number of cases carried over on last day of month								c. Number of applications pending on last day of month							
		<u>1/</u> Total	DLSL RA	med.	mat.	Occ.	Fun.	Rel. Kind	CW Serv.	Total	DLSL RA	med.	mat.	Occ.	Fun.	Rel. Kind	CW Serv.
(1)																	
(2)																	
(3)																	
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1/ Total as reported to prefecture. If different from total of assigned case loads, indicate such difference in a separate line. State whether unassigned or unaccounted for.

CORRECTION

THIS DOCUMENT
HAS BEEN REPHOTOGRAPHED
TO ASSURE LEGIBILITY

7. Minsei-iin and Child welfare worker Caseloads on _____ 19____. where number of minsei-iin exceeds 20, copy of form may be left with local officials for completion and later transmitted to welfare officer. If for any reason, such as indications of poor work, items pertaining to qualifications (occupation, age, education, experience, etc.) may be added.

	a. Minsei-iin (1 line ea.)	b. Number of cases carried over on last day of month							c. Number of applications pending on last day of month									
		Name	1/ Total	DLSL RA	Med.	Mat.	Occ.	Fun.	Rel. King	CW Serv.	Total	DLSL RA	Med.	Mat.	Occ.	Fun.	Rel. King	CW Serv.
(1)																		
(2)																		
(3)																		
(4)																		
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1/ Total as reported to prefecture. If different from total of assigned case loads, indicate such difference in a separate line. State whether unassigned or unaccounted for.

III. LOCAL OFFICE FUNCTION, ORGANIZATION, AND STAFF

1. Area covered: SHI () KU () MACHI (X) MURA ()
 Other (). Specify _____. Note: For a Shi, indicate the number of Ku;
 for a Ku, the number of districts; for a Machi or Mura, the number of burakus.

2. Programs administered:

- a. Livelihood Assistance (✓)
- b. Medical Aid (✓)
- c. Occupation Aid (✓)
- d. Maternity Aid (✓)
- e. Funeral Aid (✓)
- f. Relief in Kind (✓)
- g. Child Welfare Services (✓)
- h. Other programs or functions (describe) (✓) MINOR

3. a. Agency organization: Make a chart of the local government indicating relative position of welfare section and in detail the organization of welfare activities. Attach chart as inclosure.

b. Make a chart of the organization of minsei-iin, indicating parenthetically numbers of minsei-iin (at each level of organization). Attach chart as inclosure.

4. Office space and locations:

a. Describe office space and facilities; location and convenience to clients. OK.

b. Are offices or buildings owned: privately __, by prefecture __, by local government X, other (specify) _____

5. Office hours (indicate differences for various offices).

	<u>Week days</u>	<u>Saturdays</u>
For Clients	<u>8:30 - 5 PM</u>	<u>8:30 - 5 p.m.</u>
Staff	<u>"</u>	<u>"</u>

6. Staff of local office (date 28 MAR.). Include child welfare officials assigned to area.

Position (personnel classification)	Auth. Total	No. Employed	No. Vacancies
WELFARE CHIEF	1	1	0

OK

Ebara-mura Onsen-gun

CASE REVIEW CHECK LIST

(For additional data use extra sheets, indicate items discussed)

Family Name: Ushitaro Date of Review: 22 July '48 By: 1st Lt. C. L. Kelly
 Date of Visit: 22 July '48 By: J. Nemoto Type: Living Aid: Assistance Amount: ¥ 390

No	Name	Rel.	Sex	Age	Employed?	Type Work	Income	Remarks
1	Ushitaro	Head	M	72	no			poor health (palsy)
2	Taka	wife	F	71	yes	farmer	¥ 500	poor health (neuralgia)
3								
4								
5								
6								
7								

INCOME

EXPENCES

Source of Income	Amount	
	Record	Client
Employment by: No. 2	¥ 200	
Employment by:		
Employment by:		
Land (farming)		¥ 400
Aid by Relatives		
Savings		
Other (itemize)		
Other (itemize)		
TOTAL:	¥ 200	¥ 400

Expense Item	Amount	
	Record	Client
Stable Feeds	¥ 450	¥ 500
Other Foods	0	¥ 200
Rent	0	0
Fuel	¥ 68	¥ 100
Clothing	¥ 40	0
Medical	0	0
School Lunch	0	0
Other (itemize)	¥ 22	¥ 50
TOTAL:	¥ 689	¥ 750

Special Problems:

none

How handled:

none

Budgeting satisfactory:

Over budgeted:

Under budgeted:

Attitude of Minsei-in, officials: *Both: Kind*

Frequency of visits: *about once a month*

Regularity of relief: *yes*

Discrepancy between need and relief:

Why if discrepancy: *Satisfactory*

Other comments:

Monthly Relief Allowance according to latest schedule: ¥ *711*

Remarks and Evaluation:

This family has field of 1 "tan" 5 "se"

OK

OK

Ebara-mura Onsen-gun

CASE REVIEW CHECK LIST

(For additional data use extra sheets, indicate items discussed)

Family Name: Yukie Date of Review: 22 July '48 By: 1st Lt. Ostby
 Date of Visit: 24 July '48 By: J. Tomoto Type: Living Aid: Assistance Amount: ¥ 600

No	Name	Rel.	Sex	Age	Employed?	Type Work	Income	Remarks
1	Yukie	Head of family	F	49	no			
2	Tadami	1st son	M	18	yes	apprentice of carpenter	¥ 700	
3	Kajiko	2nd daughter	F	15	no			
4	Mitsue	2nd son	M	12	no			} elementary school
5	Kazuki	3rd son	M	9	no			
6	Takashi	4th son	M	4	no			
7								

INCOME

EXPENCES

Source of Income	Amount	
	Record	Client
Employment by: No. 2	¥ 550	¥ 900
Employment by:		
Employment by:		
Land (farming)		
Aid by Relatives		
Savings		
Other (itemize)	¥ 80	¥ 200
Other (itemize)		
TOTAL:	¥ 630	¥ 1000

Expense Item	Amount	
	Record	Client
Stable Feeds	¥ 1068	¥ 900
Other Foods	0	¥ 500
Rent	0	0
Fuel	¥ 70	¥ 100
Clothing	¥ 60	¥ 100
Medical	0	0
School Lunch	¥ 45	¥ 150
Other (itemize)	¥ 60	0
TOTAL:	¥ 1203	¥ 1750

Special Problems:

none

How handled:

none

Budgeting satisfactory:

Over budgeted:

Under budgeted:

Attitude of Minsei-in, officials: Both: Kind
 Frequency of visits: About once a month
 Regularity of relief: yes
 Discrepancy between need and relief: Over ¥ 204
 Why if discrepancy: Overlooked
 Other comments:

Monthly Relief Allowance according to latest schedule: ¥ 1296

Remarks and Evaluation:

- Kajiko does not go to compulsory secondary school since December '47 and she has worked in maker of Vermicelli sometimes. Minsei-in and officials should arrange her so that she may go to school.
- Tadami is apprenticed to a carpenter for two years past. His mother said that he must work more for three years so that he become so as to can a carpenter's work perfectly.
- In this case, the assistance was satisfactory till now. But as price of the ration was gone up, this relief money should be increased until the sum of income and assistance become 150% of standard allowance.

OK

Asanami - village Onsen-gun

CASE REVIEW CHECK LIST

(For additional data use extra sheets, indicate items discussed)

Family Name: *Masayo* Date of Review: *22 July '48* By: *W. Ostby*
 Name: *Michita* Type: *Living*
 Date of Visit: *23 July '48* By: *Y. Yamada* Aid: *Assistance* Amount: *7711.00*

No	Name	Rel.	Sex	Age	Employed:	Type Work	Income	Remarks
1	<i>Masayo</i>	<i>Head</i>	<i>F</i>	<i>43</i>	<i>yes</i>	<i>Retail of</i>	<i>7100</i>	<i>Widow</i>
2	<i>Kamayo</i>	<i>1st</i>	<i>F</i>	<i>44</i>	<i>no</i>	<i>Miscellaneous goods</i>		<i>Widow</i>
3								
4								
5								
6								
7								

INCOME

EXPENSES

Source of Income	Amount	
	Record	Client
Employment by:	<i>260</i>	<i>7100</i>
Employment by:		
Employment by:		
Land (Farming)		
Aid by Relatives	<i>710</i>	<i>7200</i>
Savings		
Other (itemize)	<i>710</i>	
Other (itemize)		
TOTAL:	<i>780</i>	<i>7300</i>

Expense Item	Amount	
	Record	Client
Stable Feeds	<i>47300</i>	<i>2600</i>
Other Feeds		<i>7300</i>
Rent		
Fuel	<i>230</i>	<i>7200</i>
Shedding	<i>720</i>	<i>7150</i>
Medical	<i>220</i>	<i>2300</i>
Schools (Cash)	<i>21</i>	
Other (itemize)		
TOTAL:	<i>7377</i>	<i>71550</i>

Special Problems: *none*

How handled: *none*

Budgeting satisfactory: Over budgeted: Under budgeted:

Attitude of Minsei-in, officials: *Both find*
 Frequency of visits: *once a month*
 Regularity of relief: *yes*
 Discrepancy between need and relief: *over 300.00*
 Why if discrepancy: *Overlooked*
 Other comments:

Monthly Relief Allowance according to latest schedule: ¥ *711.00*

Remarks and Evaluation:

- Kamayo has brain trouble.*
- They get Mitsuhori on latest time to bring up.*
- Misei-in should give Mitsuhori from next month.*

Ukena-mura, Onsen-gun

CASE REVIEW CHECK LIST

(For additional data use extra sheets, indicate items discussed)

Family Name: KIMURA Date of Review: 5 May 1948 By: A. Amano
 Name: ASA KO
 Date of Visit: 5 May 1948 By: A. Amano Type: Living Aid: Assistance Amount: ¥ 200

No	Name	Rel.	Sex	Age	Employed?	Type Work	Income	Remarks
1	Asako Kimura	Head	F.	35	Yes	Farming & making ropes	¥ 1000	Husband is imprisoned
2	Takie	1st s.	M.	11				Primary school
3	Takiko	1st d.	F.	5				
4								
5								
6								
7								

INCOME

EXPENSES

Source of Income	Amount	
	Record	Client
Employment by:	¥ 900	¥ 200
Employment by:		
Employment by:		
Land (farming)		¥ 600
Aid by relatives		
Savings		
Other (itemize)		
Other (itemize)		
TOTAL	¥ 900	¥ 1000

Expense Item	Amount	
	Record	Client
Staple Foods	¥ 700	¥ 450
Other Foods		¥ 400
Rent		
Fuel	¥ 100	¥ 100
Clothing		
Medical		
Seasonal work	¥ 10	¥ 50
Other (itemize)		¥ 200
TOTAL	¥ 810	¥ 1200

Special Problems: Asako's husband is in prison. How handled: Relief money is given during his absence
 Budgeting satisfactory: Over budgeted: Under budgeted:

Attitude of Minsei-in, officials: Kind
 Frequency of visits: about once a month
 Regularity of relief: delayed by one month
 Discrepancy between need and relief: Over: 32%
 Why if discrepancy: Overlooked
 Other comments:

Monthly Relief Allowance according to latest schedule: ¥ 879

Remarks and Evaluation:

- This case should be closed as soon as Asako's husband gets back in coming autumn.
- Asako farms 2.2 "tan" of rice field.

1. Family name: Kume YOSHII (this case was under budgeted)
2. Amount : During 1st visits: ¥140 Present ¥ 200
3. Income: " None None
4. Discrepancy between need and relief: Under ¥ 274
5. Why if discrepancy:
Special sympathy should be given to this woman.

6. Remarks:
She is suffering from Neuralgia and Usthmatic.

.....

1. Family name: Shine MUKAI (this case was over budgeted)
2. Amount: During 1st visit: ¥705 Present: ¥705
3. Income: " ¥800 " ¥1000
4. Discrepancy between need and relief: Over ¥370
5. Why if discrepancy:

This amount is over the 150 percent of the standard allowance, but it should be allowed until the new allowance is decided.

6. Remarks:
As she is poor in health now her income is irregular.

(Kume-mura Onsen-gun)

1. Family name: Toyo OKAMOTO (this case was over budgeted)
2. Amount: During 1st visit: ¥330 Present ¥ 150
3. Income " ¥700 " ¥ 800
4. Discrepancy between need and relief: Over ¥ 139
5. Why if discrepancy:

Over looked by the officials

6. Remarks:
Her 1st daughter's income is irregular because she is poor in health.

WELFARE REPORT

DATE: 16th August 1948
 By: K. Taguchi

(Rechecked Cases)
 (Horie-Matsuyama)

1. Family Name: Hirokichi TANAKA (this case was ~~under~~ ^{overbudgeted})
2. Amount: During 1st visit: ¥ 400 Present: ¥ 400
3. Income: " " ¥ 800 " " ¥ 3,600
4. Discrepancy between need and relief: Over ¥ 2,998
5. Why if discrepancy:

As 1st son's income which is coal carrier can support there living, this amount has been closed in August '48 by officials.

6. Remarks:

Their living and health condition is better.

.....

1. Family Name: Hisako TSURUTA (this case was under budgeted)
2. Amount: During 1st visit: ¥ 500 Present: ¥ 500
3. Income: " " ¥ 300 " " ¥ 600
4. Discrepancy between need and relief: Over: ¥ 98
5. Why if discrepancy:

This discrepancy which is under the 150 percent of the standard allowance, should be allowed.

6. Remarks:

She is doing best to live in sewing worker with two children.

1. Family name: Chiyono Murakami (this case was over budgeted)
2. Amount: During 1st visit: ¥ 910 Present ¥ 1300
3. Income " ¥ 700 " ¥ 800
4. Discrepancy between need and relief: Over ¥ 680
5. Why if discrepancy:
Overlooked
6. Remarks:

Their health condition is better.

Her 1st daughter go to upper secondly school (second year class) so they can not be used to allowance as a rule, but they wanted ~~continative~~ to go to school, they should received the scholarship.

.....

(Ishii Mura)

1. Family name: Yoneko ABE (this case was closed)

This case was closed in July 1948



No 10713 Hiroshi Over.

CASE REVIEW CHECK LIST

(For additional data use extra sheets, indicate items discussed)

Family Name: TANAKA HIROKICHI Date of Review: 3 Feb. '48 By: F. Valocsek

Date of visit: 3 Feb. '48 By: A. Amaro Type Living Aid: Assistance Amount: \$400

No.	Name	Rel.	Sex	Age	Employed?	Type Work	Income	Remarks
1	HIROKICHI TANAKA	Head	M	72				
2	YORI	Wife	F	65				Blind
3	HIROMI	Adopted	M	22	yes	DAY LABOUR	\$800	
4								
5								
6								
7								

INCOME

EXPENSES

Source of Income	Amount	
	Record	Client
Employment by: 3	¥ 800	¥ 1800
Employment by:		(Estimation)
Employment by:		from now on)
Land (farming)		
Aid by Relatives		
Savings		
Other (itemize)		
Other (itemize)		
TOTAL:	¥ 800	¥ 1800

Expense Item	Amount	
	Record	Client
Staple Foods	¥ 2000	¥ 500
Other Foods		¥ 1000
Rent	¥ 10	¥ 10
Fuel	¥ 200	¥ 150
Clothing	¥ 100	¥ 100
Medical		
School Lunch		
Other (itemize)		¥ 240
TOTAL:	¥ 2310	¥ 2000

Special Problems: *Their house has no electric light. It costs them about \$1000 to get one, and they cannot afford to pay it.* How handled: *The office gave them petroleum only once.*
 Budgeting satisfactory: *Yes* Over budgeted: *Yes* Under budgeted: *Yes*
They have applied for distribution of petroleum to Office. Candles would cost them \$500 a month.

Attitude of Minsei-in, officials: *Minsei-in: Average*
 Frequency of visits: *once 1-2 months* Official: *Kind*
 Regularity of relief: *yes*
 Discrepancy between need and relief: *Over ¥198*
 Why if discrepancy: *Special sympathy has been given to the blind woman.*
 Other comments:

Monthly Relief Allowance according to latest schedule: ¥ 1002

Remarks and Evaluation:

- Hiromi has worked as a coal carrier for last two days, and he has prospect of getting 60 yen a day if he is employed permanently. If this estimation will come true, they will get off relief.*
- Minsei-in should negotiate with official and find way to get light or petroleum for them.*

0-1558 Horie cho not at home

CASE REVIEW CHECK LIST

(For additional data use extra sheets, indicate items discussed)

Family Name: Fujiko ONO Date of Review: 3 Feb. '48 By: F. Volocsek

Date of visit: 3 Feb. '48 By: A. Amaro Type of Aid: Living Assistance Amount: \$585

No.	Name	Rel.	Sex	Age	Employed?	Type Work	Income	Remarks
1	Fujiko Ono	Head	F				\$600	Widow
2	Kanichi "	1st s.	M.					
3	Fumiko "	1st d.	F.					
4	Shigeiko "	2nd d.	F.					
5	Natsuko "	3rd d.	F.					
6								
7								

INCOME

EXPENSES

Source of Income	Amount	
	Record	Client
Employment by:	400	
Employment by:		
Employment by:		
Land (farming)		
Aid by Relatives		
Savings		
Other (itemize)		
Other (itemize)		
TOTAL:	400	

Expense Item	Amount	
	Record	Client
Staple Foods	4970	
Other Foods		
Rent	15	
Fuel	50	
Clothing	50	
Medical		
School Lunch	60	
Other (itemize)	40	
TOTAL:	1185	

Special Problems:

How handled:

Budgeting satisfactory:

Over budgeted:

Under budgeted:

Attitude of Minsei-in, officials:

Frequency of visits:

Regularity of relief:

Discrepancy between need and relief:

Why if discrepancy:

Other comments:

Monthly Relief Allowance according to latest schedule: ¥ 1335

Remarks and Evaluation:

Fujiko is merchant.

✓

No 02084 Hiro cho

Under ✓

CASE REVIEW CHECK LIST

(For additional data use extra sheets, indicate items discussed)

Family

Name: TSURUTA

Date of

Review: 3 Feb. '48

By: J. Volacsek

HISAKO

Date of

visit: 3 Feb. '48

By: A. Amano

Type: Living

Aid: Assistance amount: \$500

No.	Name	Rel.	Sex	Age	Employed?	Type Work	Income	Remarks
1	HISAKO TSURUTA	Head	F.	41	By self	Sewing	2.50-3.00	war sufferer divorced from Husband
2	KAZUMI	1st d.	F.	7				
3	NOBUHISA	1st s.	M.	4				
4								
5								
6								
7								

INCOME

Source of Income	Amount	
	Record	Client
Employment by:	250	4300
Employment by:		
Employment by:		
Eano (Earning)		
Aid by Relatives		
Savings		
Other (itemize)		
Other (itemize)		
TOTAL:	250	4300

EXPENSES

Expense Item	Amount	
	Record	Client
Staple Foods	4600	4450
Other Foods	11	4450
Rent		
Fuel	440	440
Clothing	450	
Medical		
School Lunch		
Other (itemize)	440	260
TOTAL:	4730	41200

Special Problems: None

How handled: ✓

Budgeting satisfactory: ✓

Over budgeted: ✓

Under budgeted: ✓

Attitude of Minsei-in, officials: Both kind

Frequency of visits: once about 3 months

Regularity of relief: yes

Discrepancy between need and relief: None

Why if discrepancy:

Other comments:

Monthly Relief Allowance according to latest schedule: ¥ ~~811.50~~ \$1002

Remarks and Evaluation:

- Her husband gave her the house which she lives in now, when he divorced her.
- She has much spare hours and wants to do more sewing work. She has recently come to live there and has few acquaintances. Minsei-in should find sewing work for her to increase her income.

(V)

~~No 1680 Horie cho~~
No 2100 Horie cho

properly

CASE REVIEW CHECK LIST

(For additional data use extra sheets, indicate items discussed)

Family Name: JENSHIMIZU Date of Review: 3 Feb. '48 By: F. Valocisuk

Date of visit: 3 Feb. '48 By: G. Amano Type: Living Aid: assisted amount: ¥340

No.	Name	Rel.	Sex	Age	Employed?	Type Work	Income	Remarks
1	JENSHIMIZU	Head	F	61				Repatriate no children
2								
3								
4								
5								
6								
7								

INCOME

EXPENSES

Source of Income	Amount	
	Record	Client
Employment by:		
Employment by:		
Employment by:		
Land (farming)		
Aid by Relatives		¥ 100
Savings		(in kind)
Other (itemize)		
Other (itemize)		
TOTAL:	None	¥ 100

Expense Item	Amount	
	Record	Client
Staple Foods	¥ 290	¥ 150
Other Foods	¥	¥ 150
Rent		¥ 15
Fuel	¥ 20	¥ 30
Clothing	¥ 20	
Medical		
School Lunch		
Other (itemize)	¥ 10	¥ 55
TOTAL:	¥ 340	¥ 400

Special Problems: None

How handled:

Budgeting satisfactory:

Over budgeted:

Under budgeted:

Attitude of Minsei-in, officials: Both kind

Frequency of visits: Once a month

Regularity of relief: Yes.

Discrepancy between need and relief: Under ¥ 34.

Why if discrepancy: Because she has bank account.

Other comments:

Monthly Relief Allowance according to latest schedule: ¥ 474

Remarks and Evaluation:

Has small Bank account (¥3,000)

This is information from her ^{elder} sister who lives with her, as she was not at home. Her elder sister said that she had spent all her bank account. Minsei-in should check it and increase her relief money a little more if it is found true.