

Republic of the Philippines Province of Pangasinan MUNICIPALITY OF URBIZTONDO







Office of the Sangguniang Bayan

EXCERPT FROM THE RECORD OF PROCEEDINGS OF THE 44th REGULAR SESSION OF THE SANGGUNIANG BAYAN OF URBIZTONDO, PANGASINAN, HELD ON NOVEMBER 2, 2022, AT THE LEGISLATIVE BUILDING

Present:

Vice Mayor Volter D. Balolong

Coun. Mirla D. Balolong Coun. Alexis G. dela Vega

Coun. Pepito N. Calugay

Coun Zonaida P Espinos

Coun. Zenaida P. Espinosa Coun. Renzie M. Dispo

Court. Rerizie W. Dispo

Coun. Reynaldo T. Bautista Coun. Dyna P. de Guzman

Coun. Joel M. Frias

Coun. Fernando L. Tapiador

Coun. Rozel Clyde D. Uson

Presiding Officer

Member

Member

Member

Member

Member

Member

Member

Member

Member (ABC Pres.)

Member (SKF Pres.)

Absent:

None

MUNICIPAL ORDINANCE NO. 12 - 2022

Sponsored by: Coun. Alexis G. dela Vega

Ordinance Abolishing the Local Disaster Risk Reduction Officer III and Sanitary Inspector I and Creating Various Positions in the Municipal Government of Urbiztondo, Pangasinan with Corresponding Salary Grade and Allocating Funds Therefor

WHEREAS, Section 447 (a) (1) (viii) of the Local Government Code of 1991 provides that the Sangguniang Bayan shall determine the positions and the salaries, wages, allowances and other emoluments and benefits of officials and employees paid wholly or mainly from municipal funds and provide for expenditures necessary for the proper conduct of programs, services and activities of the municipal government;

WHEREAS, Section 76 of the same code, provides that every local government unit shall design and implement its own organizational structure and staffing pattern taking into consideration its service requirement and financial capability, subject to the minimum standard and guidelines prescribed by the Civil Service Commission;

WHEREAS, further, in Mandanas et al. v. Executive Secretary et al. case, the Supreme Court held that all collections of national taxes, except those accruing to special purpose funds and special allotments for the utilization and development of the national wealth, should be included in the computation of the base of the just share of the LGUs;

WHEREAS, the Local Government Code mandated the devolution of basic services to LGUs and this was anchored on the premise that LGUs are in a better position to address the needs of their constituents and can therefore deliver better services;

WHEREAS, after thorough deliberation the Sangguniang Bayan find it meritorious to create the positions enumerated in Section 2 in order that the Municipal Government of Urbiztondo, Pangasinan could deliver more effective and efficient public services.

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WHEREFORE, on motion of Coun. Alexis G. dela Vega, duly seconded, it was -

Be it enacted by the Sangguniang Bayan in session duly assembled that:

Section 1. The position of Local Disaster Risk Reduction Officer III (under the office of LDRRMO) (SG-18) and Sanitary Inspector I (under the office of RHU) (SG6) are hereby abolished.

Sec. 2. The following positions are hereby created, to wit:

, / will		Qualifications	S		
rosilion / lille	Education	Experience	Training	Eligibility	LOSHIOL DESCRIPTION
A. Mandatory Posit	Mandatory Position in Compliance to Seal of Good Local Governance (SGLG)	to Seal of Good L	ocal Gove	nance (SGL	G)
1. Environmental	Bachelor's degree	1 year of relevant	4 hrs of	Career	1. Responsible for the conduct of investigation and verification of population complaints:
Specialist II	relevant to the Job	experience	trainings	(Profession	2. Assist in the conduct of monitoring of commercial and industrial establishments.
				Level Eligibility	3. Monitor compliance with the requirements specified in the Environmental Compliance Certificate (ECC) and the commitments stipulated in the Environmental Management and Monitoring Plans or Management Plans.
					$4.\ \mbox{Prepare reports}$ after the conduct of monitoring, inspection survey, and validation of firms/projects.
					5. Review or evaluate environmental remediation project proposals.
					6. Coordinate on-site activities for environmental clean-up to ensure compliance with environmental laws, standards, regulations, or other requirements.
					7. Collect, organize, and put in order documents needed for the waste management of the LGU.
					8 Ensuring the proper performance, operation, and maintenance of environmental management facilities or systems of the establishment of such as the following: - Hazardous waste management storage areas (permanent or temporary) - Solid waste segregation/management facilities (i.e. MRFs, sanitary landfills, etc.).
					9. Perform other related functions as may be required.

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2. Engineer III (Agricultural and Biosystems Engineers (ABE))	Bachelor's degree in Agricultural Engineering or Agricultural and Biosystems Engineering	2 years of relevant experience in agricultural engineering or agricultural and biosystems	8 hours of relevant training	RA No. 10915 (ABE)	1. Provide agricultural and biosystems engineering services which include engineering survey preparation and evaluation of plans, designs, technical specifications, feasibility studies and cost estimates/program of work of irrigation, soil and water conservation and management, small water impounding, small farm reservoir, farm machinery, slaughterhouses, auction markets, poultry dressing plants, post-harvest facilities, auction markets, farm-to-market roads and other agricultural, fisheries and biosystems infrastructure projects of the LGU;
	3	engineering			2. Administer, supervise, and coordinate the construction, operation, maintenance, improvement and management of irrigation, soil and water conservation and management, small water impounding, small farm reservoir, farm machinery, slaughterhouses, auction markets, poultry dressing plants, post-harvest facilities, auction markets, farm-to-market roads and other agricultural, fisheries and biosystems infrastructure projects of the LGU;
					3. Undertake the registration of agricultural and fishery machinery and facilities, enforcement of the Philippine Agricultural Engineering Standards/Philippine Agricultural and Biosystems Engineering Standards (PAES/PABES) and other agricultural, fishery and biosystems engineering regulatory activities in coordination and collaboration with the Regional Field Office-Regional Agricultural Engineering Division RFO-RAED, concerned national government agencies and other offices of the LGU. In line with this, the ABE unit shall:
					i. Provide assistance to the Bureau of Agricultural and Fisheries Engineering (BAFE) through the RFO-RAED on the validation and surveillance of applications relative to the issuance of Permit to Operate to small and medium-sized agricultural and fishery machinery and equipment manufacturers, fabricators, assemblers and importers;
			112.0		ii. Monitor the compliance on the provision of after-sales service and warranty of concerned agricultural and fisheries machinery assemblers, manufacturers, importers, suppliers, distributors and dealers in their respective locality in collaboration with BAFE;
					iii. Maintain and regularly update the data bank on irrigation, post-harvest, agricultural machinery and agricultural, fishery and biosystems infrastructure projects at all local levels;
					iv. Conduct inspection, performance testing and evaluation of agricultural, fisheries and biosystems machinery and equipment procured by the LGU in coordination and collaboration with the RFO-RAED and Agricultural Machinery Testing and Evaluation Center (AMTEC);
					v. Provide assistance to the Municipal Building Official in the evaluation and processing of application permits and certificate of occupancy of agricultural, fishery and biosystems buildings and structures to ensure the enforcement of PAES/PABES and RA No. 10915; and
					vi. Coordinate with BFAR on the registration of fish hatcheries, fish breeding facilities, private fishponds and post-harvest facilities for fishing communities pursuant to Sections 28 and 33 of RA No. 85507.
					4. Coordinate with the concerned national government agencies with regard to the

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implementation of national government programs and projects on irrigation, farm mechanization, post-harvest facilities, farm-to-market roads and agricultural, fisheries and biosystems infrastructure;
5. Be in the frontline of the delivery of basic agricultural and biosystems engineering services;
6. Provide training and extension activities to farmers and fisherfolk, particularly in the installation, operation and maintenance of their irrigation, postharvest facilities, agricultural, fishery and biosystems machinery projects in coordination with the agriculture and fisheries extension workers. In line with this, the ABE units shall coordinate and collaborate with State and Local Colleges and Universities, TESDA, and other concerned government agencies for
the competency assessment and certification of agricultural and biosystems engineering the competency assessment and certification of agricultural and biosystems engineering technicians and operators including the establishment and operation of accredited technical-vocational education training (TVET) and assessment centers, learning sites/farm schools, farm tourism sites for agricultural and biosystems engineering at the provincial, city and municipal levels;
 Undertake and/or coordinate the pilot testing and commercialization of matured agriculture, fisheries and biosystems engineering technologies;
8. Provide assistance in the organization and operation of the Agricultural and Fishery Mechanization Committee (AFMeC) Municipal Agricultural Fisheries Councils (AFCs) and serve as Vice Chairperson and Secretariat of said Committee, as well as in providing technical assistance and support to the local chapters of the PSABE and ABEs in the local implementation of agricultural and fisheries mechanization and infrastructure projects;
9. Responsible for the planning, design, and management of communal irrigation system devolved or to be devolved to the LGUs pursuant to Section 33 of RA No. 8435 Agricultural and Fisheries Modernization Act of 1997 (AFMA);
 Formulate local and Municipal Agricultural and Fisheries Mechanization Plans for approval by the Sanggunian pursuant to Section 33 of RA No. 10601;
11. Formulate local and Municipal Agricultural and Biosystems Engineering Master Plan/Program for approval by the Sanggunian pursuant to Joint DA-DILG MC No. 11, series of 2004 in relation to RA No. 10915. The master plan/program which supports and complements the Comprehensive Land Use Plans, Local Development Plans, Local Food Security and Agri-Fisheries Modernization Plans shall have the following sub-components: (1) agricultural, fishery and biosystems mechanization; (2) soil and water conservation and irrigation; (3) farm-to-market road or farm access road development; (4) post-harvest, agro-processing and agro-industrial development; (5) agricultural and biological waste utilization and management;
12. Exercise such other powers and perform such other duties and functions as may be prescribed by law or ordinance. This also includes functions and responsibilities on agricultural and biosystems engineering under RA No. 10915, such as but not limited to animal/livestock production engineering, aquaculture engineering, agricultural and biological waste

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8. Economist I Bachslot's dayter required required hore engited by the majoration of the policy is dayter relevant to the job of the policy is dayter required. Photosis of the municipality. 1. Ecolibration and the proposition policies, projects, and activities of the LCU: 2. Enablishment of an agrissive, systematic, coordinates, systematic, coordinates under more policies, projects, and activities of the LCU: 2. Enablishment of an agrissive, systematic, coordinates under a comment of the LCU: 3. Economist I result is busines of the LCU: 4. Collecting and analyzing financial and socioeconomic data advising businesses and the government of the LCU: 5. Enablishment of economic designs, and developing models for economic forecasting: 6. Coordination of economic designs, and developing models for economic forecasting: 6. Coordination of economic designs, and developing models for econom				A									
Bachelor's degree relevant to the job None Required relevant to the job None Required relevant to the job Liadlithtin Reposition Reposition Liadlithtin Reposition Liadlithtin Reposition Repo												ω	
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None Career required I. Facilitation Of Reparation, coordination, and execution of local economic and investment promotion of the municipality. I. Facilitation Of Reparation, coordination, and execution of local economic and investment promotion of the IGU: Of Reparation of the IGU as an investment location: C. Facilitates Local Economic Development Plan: d. Collecting and analyzing financial and socioeconomic darte, advising businesses and the government on economic decisions, and eveloping models for economic forecasting: e. Ensuring that the value of business opportunities is reflected in the economic toecasting: a. Exposition of economic decisions, and eveloping models for economic forecasting: b. Promotion of economic activities with the Local Planning and analyzing financial and socioeconomic darte, advising businesses and the government of a local economic decisions, and eveloping models for economic forecasting: a. Ensuring that the value of business opportunities is reflected in the economic analysis for commercial acquisitions, investment proposals, Near exploration projects, and asset to promotion of economic activities with the Local Planning and Development, Treasury, and Budget Office and the Local Sanggurian; and c. Wards in the various sector of the LGU including the political sector, private sector, and the community. 3. Other Functions a. Facilitation of LED incorporated into the LGU Comprehensive Development Plan (CDP) and in the Annual investment Plan (AIP) to ensure appropriations for LED projects and activities. c. Identification of LED indices: d. Understanding of business needs such as after-care services among others: e. Ability to work within various levels of political hierarchy in the LGU; and												Bachelor's degree relevant to the job	
Career Career I. Facilitation I. Faci				.1								None required	
management, and fam electification and bio-energy development as part of the agricultural and fisheries modernization, environmental protection and food security program of the municipality. 1. Facilitation a) Preparation, coordination, and execution of local economic and investment promotion policies, projects, and activities of the LGU: b. Establishment of an aggressive systematic, coordinated sustained promotion and marketing of the LGU as an investment location: c. Facilitates local Economic Development Plan: d. Collecting and analyzing financial and socioeconomic date, advising businesses and the government on economic decisions, and developing models for economic forecasting: e. Ensuring that the value of business opportunities is reflected in the economic analysis for commercial acquisition. 2. Coordination a. Establishment of a local economic database: b. Promotion of economic activities with the local Planning and Development, Treasury, and Budget Office and the Local Sanggunian; and c. Works in the various sector of the LGU including the political sector, private sector, and the community. 3. Other Functions a. Facilitate the development of LED strategy and make sure that the LED belongs to the community. 4. Understanding of business needs such as after-care services among others; c. Identification of LED indices: c. Identification of LED indices: c. Identification of LED indices: c. Identificate clearly the economic development vision of the LGU; and												None	
ment promotion bition and bition and bition and control promotion bition and bition and the corecasting: mic analysis for and asset and asset the sector, and the selongs to the selongs to the velopment Plan LED projects and LED projects and			H								Level Eligibility	Career Service (Profession	
<u> </u>	e. Ability to work within various levels of political hierarchy in the LGU; f. Communicate clearly the economic development vision of the LGU; and	(n)	b. Makes sure that the LED is incorporated into the LGU Comprehensive Development Plan (CDP) and in the Annual Investment Plan (AIP) to ensure appropriations for LED projects and activities;	 Other Functions Facilitate the development of LED strategy and make sure that the LED belongs to the community; 	c. Works in the various sector of the LGU including the political sector, private sector, and the community.	b. Promotion of economic activities with the Local Planning and Development, Treasury, and Budget Office and the Local Sanggunian; and	Coordination a. Establishment of a local economic database;	e. Ensuring that the value of business opportunities is reflected in the economic analysis for Commercial negotiations, investment proposals, Near exploration projects, and asset commercial acquisition.	d. Collecting and analyzing financial and socioeconomic date, advising businesses and the government on economic decisions, and developing models for economic forecasting;	c. Facilitates Local Economic Development Plan;	b. Establishment of an aggressive, systematic, coordinated sustained promotion and marketing of the LGU as an investment location;	n of local economic and investment promotion	management, and farm electrification and bio-energy development as part of the agricultural and fisheries modernization, environmental protection and food security program of the municipality.
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Youth Development Officer I	Mandatory Position				Assistant	Two (2) positions Local Disaster Risk Reduction		
Bachelor's Degree	Mandatory Positions in Compliance to Devolution Transition Plan					Completion of 2 years in college	1	
None Required	e to Devolution Tro					1 year of relevant experience on DRRM		
None Required	ansition Plar					4 hours of relevant training		
Career Service	3			Cigoria	al/ First- Level	Career Service Sub-		
1. Register and verify youth and youth-serving organizations (Subject to the revitalized Youth Organizations' Registration Program (YORP) guidelines);		5. Perform other related tasks that may be assigned from time to time by the LCE.	4. Assist in the conduct of continuous disaster monitoring and mobilize instrumentalities and entities of the LGU, CSOs, private groups, and organized volunteers, to utilize their facilities and resources for the protection and preservation of life and properties during emergencies in accordance with existing policies and procedures.	3. Assist in the conduct of training, orientation, and knowledge management activities on DRRM at the local level;	2. Assist in the conduct of risk assessments and contingency planning activities at the local level;	1. Assist the Local Disaster Risk Reduction and Management Officer in carrying out the duties, functions, and responsibilities such as the following DRRM Research and Planning, DRRM Administration and Training, and DRRM Operations and Warning;	4. Perform other related functions as may be directed by higher authorities.	g. Ability to work with other LGU Department Officials.
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al/Second 2. Provide technical assistance to the LYDC of the concerned LGU in the formulation of the LYDP; Eligibility Profession 5. Conduct the mandatory and continuing training of SK officials and LYDC members, in accordance with the programs jointly designed and implemented by the National Youth his or her staff shall apply for accreditation from the NYC in order for them to conduct the mandatory and continuing training programs of SK Officials and LYDC members; Serve as secretariat to the LYDC; order for said official to conduct the mandatory and continuing training programs of SK 6. In the absence of a Youth Development Office in the province, city, or municipality, the 3. Facilitate the election of the LYDC representatives; officials and LYDC members. designated existing personnel by the LCE shall apply for accreditation with the Commission in Commission (NYC) and DILG which provides that the Local Youth Development Officer and/or

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Disability Affairs Officer I	Officer I	
Bachelor's Degree	Bachelor's degree	
None Required	None required	
None Required	None required	
Career Service Profession all Second Level Eligibility	Career Service (Profession al Second Level Eligibility)	
1. Formulate and implement policies, plans, and programs for the promotion of the welfare of persons with disabilities in coordination with concerned agencies: 2. Coordinate and implement the provision of RA No. 10070, Batas Pambansa Blg.344, otherwise known as the Accessibility Law, and other relevant laws at the local level: 3. Represent persons with disabilities in meetings of local development councils and other special bodies: 4. Recommend and enjoin the participation of Non-Government Organizations (NGOs) and People's Organizations (POs) in the implementation of all disability-related laws and policies: 5. Gather and compile relevant data on persons with disabilities in their localities: 6. Disseminate information including, but not limited to programs and activities for persons with disabilities; including children with disability, and training and employment opportunities for persons with disabilities:	1. Provides technical assistance in the implementation/monitoring/evaluation of programs or projects and performance of services of the DOLE within its territorial jurisdiction in accordance with existing policies, standards, and guidelines; 2. Provides technical assistance in coordinating with the appropriate government offices, local government units, non - government organizations, and civil society to ensure effective, efficient, and economical delivery of services to clients; 3. Prepares and submits prescribed reports; 4. Establishes and maintains, linkages with government and non-government agencies in its area of concern; and; 5. Performs such other functions as may be provided by law or assigned by the Supervisor.	7. Provide technical, logistical, and other support in the conduct of the mandatory and continuing training programs, and to such other programs of NYC and the DILG; 8. Coordinate with the Commission, with regard to the youth programs within the municipality; and 9. Perform such other duties and functions as may be prescribed by law, ordinance, or by the higher authorities
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10. Perform such other functions as may be necessary for the promotion and protection of the welfare of persons with disabilities.	Cles,
9. Seek donations in cash or in kind from local or foreign donors to implement an approved work plan for persons with disabilities, in accordance with existing laws and regulations: and	
8. Ensure that policies, plans, and programs for the promotion of the welfare of persons with disabilities are funded by both the national and local governments: Monitor fundraising activities being conducted for the benefit of persons with disabilities:	
7. Submit reports to the office of the municipal mayor on the implementation of programs and services for the promotion of the welfare of persons with disabilities in their respective areas of jurisdiction:	

Urbiztondo, Pangasinan and is duly incorporated in the Annual Investment Plan for CY 2023 and duly funded in the Annual Budget for CY 2023 of this local Covernment In: Local Government Unit.

Section 3. Effectivity. This ordinance shall take effect upon its approval.

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I hereby certify to the passage of the foregoing Ordinance which was duly approved by the Sangguniang Bayan of Urbiztondo on the 2nd day of November, 2022.

ARNEL C. RUFO
Secretary to the Sanggunian

CONCURRED:

COUN. MIRLA D. BALOLONG

COUN. ALEXIS G. DELA VEGA

COUN. PEPITO N. CALUGAY

COUN. ZENAIDA P. ESPINOSA

COUN. RENZIE M. DISPO

COUN. REYNALDO T. BAUTISTA

COUN. DYNAP. DE GUZMAN

COUN. JOHL M. FRIAS

COUN. FERNANDO L. TAPIADOR

COUN. ROZEL CLYDE D. USON

ATTESTED:

VICE MAYOR VOLTER DEALOLONG
Presiding Officer

APPROVED:

MAYOR MODESTO-M. OPERANIA