



SECRET

300

G-4 Administration File

Bundle # 2

1 Aug 50 to 31 Dec 50

G-4 Adm File

SECURITY INFORMATION

SECRET

lo

300

Capt Alford 26-6174

Request for a Change of Lock

G-4

Building Custodian
Dai Ichi Building

28 Dec 50

Request that the lock on the door of Room 532 be changed
prior to 1700 hours, 28 December 1950.

-----BERT M. ALFORD-----
Capt. ARTY

B-4 File



ll

300

Maj Cannon 26-6026

Fire Marshal, G-4 Section

G-4

Fire Warden,
Dai Ichi Bldg.

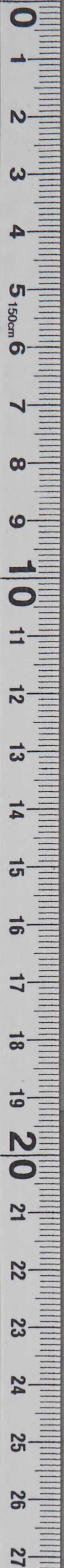
18 Dec 50

1 Captain Bert M. Alford has been appointed Fire Marshal of G-4 Section
vice Lt Colonel James V. Starnes.

----- G. L. E. -----

(F)

Admin.
19243
40222



DECLASSIFIED
Authority NND975029

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10001

0475

File

GENERAL HEADQUARTERS
FAR EAST COMMAND

CHECK SHEET

300

(Do not remove from attached sheets) Lt Col Castagneto
26-5821

File No:

Subject: Distribution of Messages

Note
No:

From: AG To: Chiefs, Staff Sections Date: 22 Nov 50
GHQ, SCAP and FEC

1

1. Rescission: Check Sheet from AG to Chiefs, Staff Sections, GHQ, SCAP and FEC, subject as above, 8 Nov 50.

2. Effective immediately, Section Chiefs will increase by one copy the distribution to the Commander-in-Chief, United Nations Command, of all outgoing messages. The Adjutant General will likewise increase, by one copy, the distribution of incoming messages.

K. B. B.
K. B. B.

2

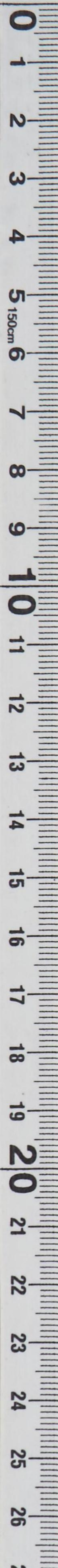
Major Cannon
Major Cannon
26-6026

From: G-4 To: All Division Chiefs 23 November 1950

For your information and compliance.

[Signature]

- G. I. E. -----
- cc: Exec
 - Admin
 - C&RE
 - KEA
 - P&O
 - Petr
 - Supply



ll

RESTRICTED

Lt Col Akin 26-6055

300

Distribution of Dept of Army Letter

G-4

AG

21 Nov 1950

(1) It is suggested that the attached copies of Dept of Army letter AGAO-S 400 (2 Nov 50) G4/D5-M, subject: Equipment for Army Units Moving to FECOM, 7 November 1950, be distributed as follows:

- 1 ea to each technical service
- 1 ea to G-3
- 3 ea to G-4
- Remainder to AG files

1 Incl
a/s

----- G. L. E. -----

MEMO FOR RECORD:

SP GD AKA/BH/ra 21 Nov 1950

1. All copies of noted letter were received in G-4. Instant C/N gives suggested distribution to AG. Three copies are requested for G-4, with internal distribution therein to be: 1 to Sup Div, 1 to P&O, and 1 to G-4 Admin.
2. It is noted that copies were forwarded to JLCOM and 8th Army by the DA, thus making it unnecessary for any distribution outside GHQ.
3. Initiated case.

AKA *AKA* 26-6055
 BH *BH* 26-6043 (Div Chief)

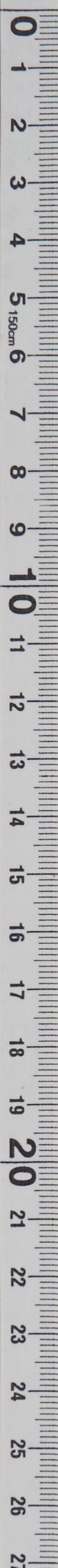
BH
Sup

17430

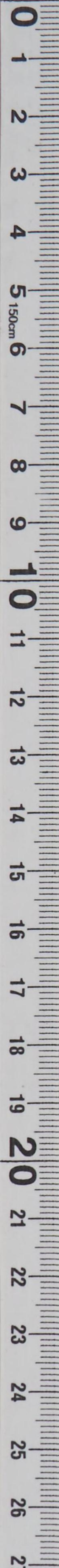
R7

G4 File

RESTRICTED



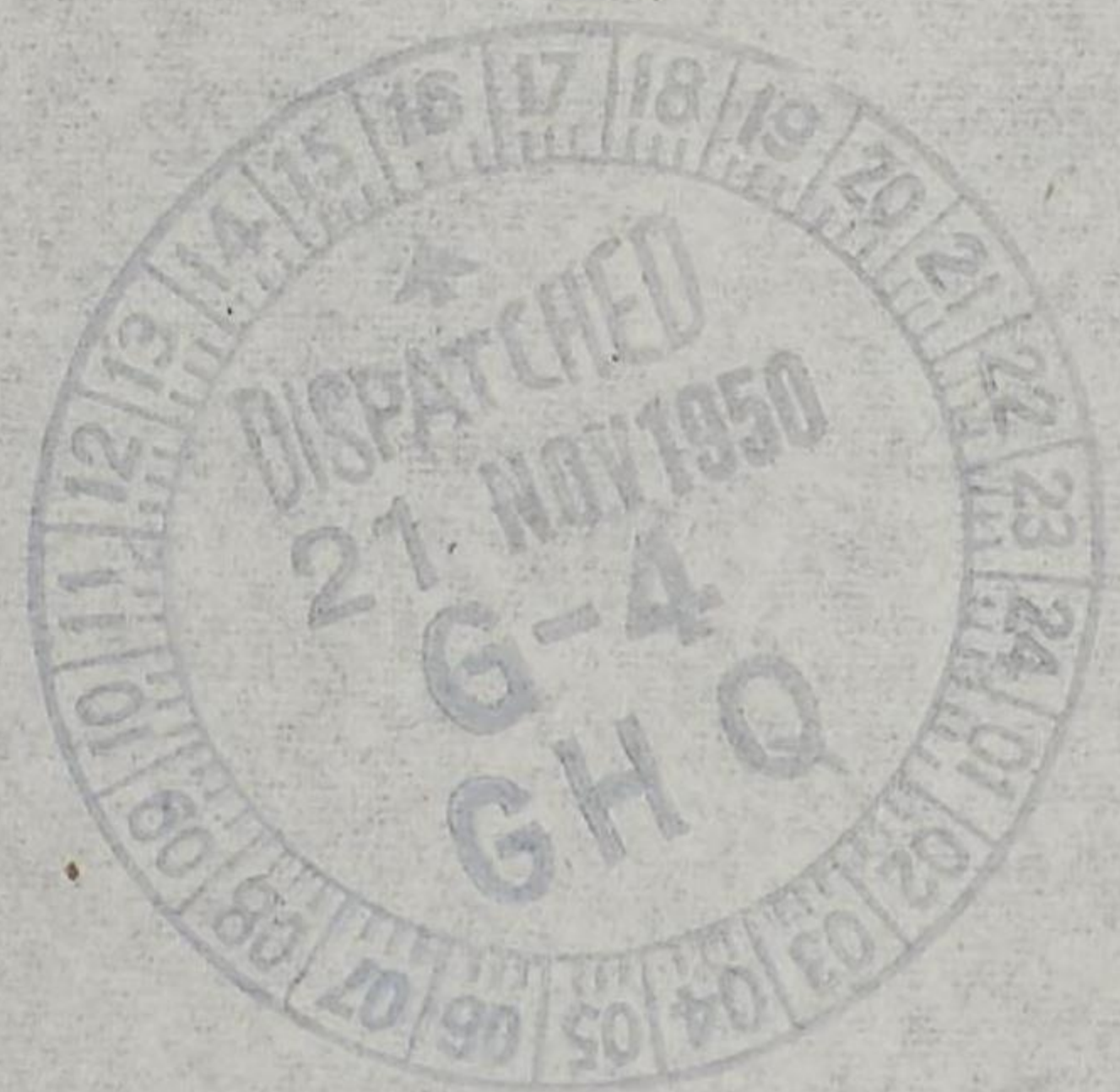
G4 File



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MEMO FOR RECORD:
1. All copies of noted letter were received in G-4. Instant C/V gives suggested distribution to AG. These copies are requested for G-4, with internal distribution therein to be: 1 to Sup Div, 1 to P&O; and 1 to G-1 Admin.
2. It is noted that copies were forwarded to JICOM and 8th Army by the IA thus making it unnecessary for any distribution outside HQ.
3. Attached case.

AKA 58-6022
BH 58-6013 (Div Chief)



17430
17430

RESTRICTED

G-4 File

ep

300

Capt Alford 26-6174

Authorization to Sign
for Classified Documents

G-4

AG-OK

18 Nov 50

1 Request the names of Cpl Earl L. Croy, PFC Roy M. Evanoff, PFC Coleman C. Garner, and PFC Hugh L. Nutt, whose signatures and initials appear below, be added to the list of persons authorized to sign for classified material including SECRET.

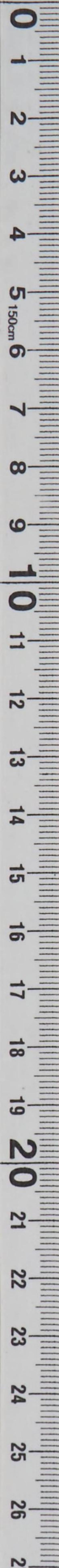
Earl L. Croy	<u><i>Earl L. Croy</i></u>	<u><i>E.L.C.</i></u>
Roy M. Evanoff	<u><i>Roy M. Evanoff</i></u>	<u><i>R.M.E.</i></u>
Coleman C. Garner	<u><i>Coleman C. Garner</i></u>	<u><i>C.C.G.</i></u>
Hugh L. Nutt	<u><i>Hugh L. Nutt</i></u>	<u><i>H.L.N.</i></u>

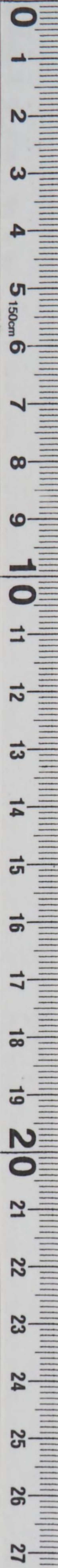
cc: AG Radio & Cable

mm
~~SECRET~~

Adm

R 17265





[Faint, illegible text, possibly bleed-through from the reverse side of the page]

[Handwritten signatures and names in blue ink, including 'John F. Kennedy', 'Robert F. Kennedy', and 'J.F.K.']



ll

GENERAL HEADQUARTERS
FAR EAST COMMAND

CHECK SHEET

Maj Cannon 26-6026

Subject: Internal Distribution of ROK Actions

Note
No.
2

From: G-4

To: All Division Chiefs

17 Nov 1950

For your information and compliance.

[Handwritten signature]
----- G. L. E. -----
300

- cc: Exec
- Admin
- C&RE
- KEA
- P&O
- Petr
- Supply



G-4

CORRECTED COPY

GENERAL HEADQUARTERS
FAR EAST COMMAND

CHECK SHEET

(Do not remove from attached sheets)

File No: _____ Subject: Internal Distribution of ROK Actions

Note No. From: AG To: Chiefs of Staff Sections Date: 16 November 1950
GHQ, SCAP & FEC

1

1. Check sheet AG to Chiefs of Staff Sections, GHQ, SCAP & FEC, subject as above, 20 July 1950, is rescinded.

2. The Chief of Staff has directed that distribution of information copies of all outgoing actions pertaining to the Korean Operation (ROK) include, but not be limited to, the following:

- | | |
|------------------|--------------------------------------|
| CinC (2 copies)* | G-2, ROK (Rm 622) |
| CofS (3 copies) | G-3, ROK (Rm 622) |
| CofS, ROK | G-4, ROK (Rm 535) |
| DCofS, FEC | UNC Liaison Section |
| G-1 | Appropriate technical service (If no |
| G-2 | tech sv is furnished copies indi- |
| G-3 | cate as shown in para 3) |
| G-4 | JSPOG |
| | NAVFE, ROK (Rm 620) |
| | Signal (Electrically transmitted |
| | messages) |

* Section Chiefs will increase by one copy the distribution to the Commander-in-Chief, United Nations Command of all outgoing messages pertaining to plans and developments relating to the responsibilities of the Commander-in-Chief, United Nations Command. The Adjutant General will likewise increase, by one copy, the distribution of incoming messages.

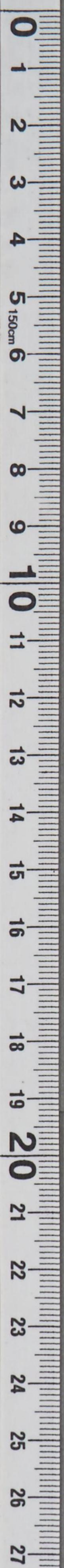
3. ROK distribution may be accomplished by marking stencils or information copies as follows:

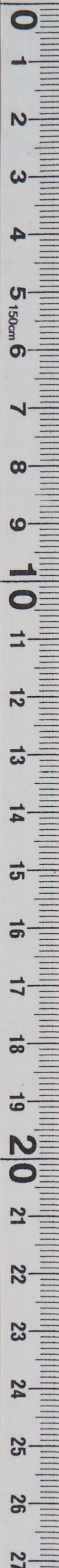
- Distribution:
ROK
Tech Svs - Hono

4. If additional distribution is desired stencils or information copies should be marked as follows:

- Distribution:
ROK
Engr
Trans

K. B. B.

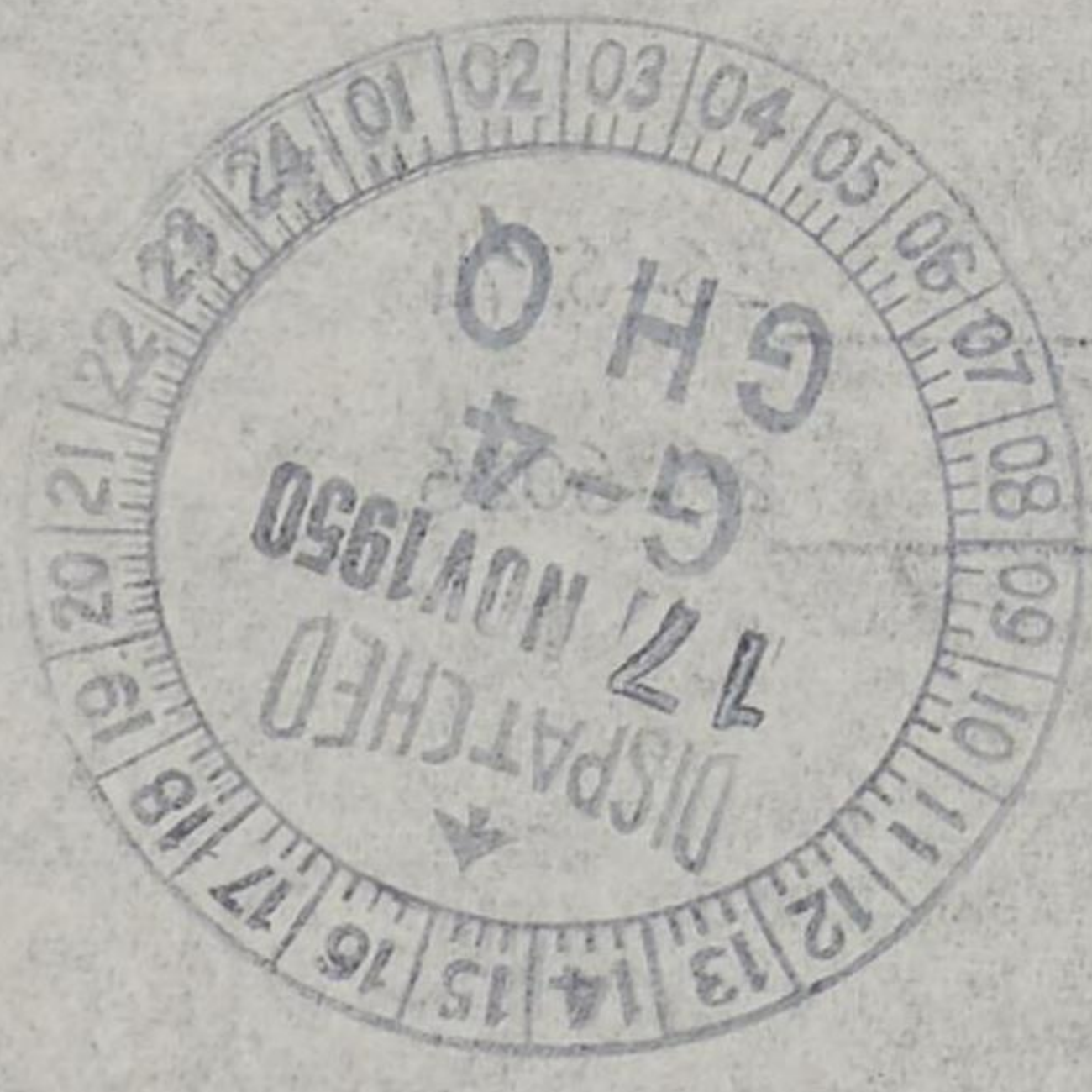




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REMAND FOR RECORD:

- 1. Incident DVN reports to G-4 Personal History Statements originally submitted 23 Oct 50. These HSTs were sent back to G-4 for correction by G-2 CIV 2, 31 Oct 50, which also requested additional information on Miss Oyamada's place of residence in Japan.
- 2. Necessary form (in trip) was completed by Miss Oyamada and all HSTs were corrected and completed as per G-4 instructions.
- 3. HST for Sgt Johnson was withdrawn due to the fact that a partial background investigation was completed for him in 1949. Since Mrs. Oyamada is no longer with G-4 Section, her HST was also withdrawn.
- 4. G-4 action complete.



ISSUED

66/

7 November 1950

MEMORANDUM TO: All Division Chiefs
SUBJECT: Blood Donations

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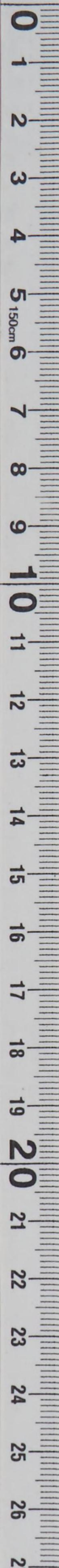
1. The 406th Blood Bank has this date requested G-4 to inform all personnel of the section that there is a very urgent requirement for type "O" blood immediately. It is requested that anyone who feels he can possibly donate blood in this emergency drop by the 406th Blood Bank, located in the 385th Tokyo General Dispensary.
2. The supply of type "O" blood is nearly exhausted and two new shiploads of wounded are expected shortly.
3. Request that Admin Division be advised of the number of donors in order that the 406th may be notified as to the possible amount of blood to be expected.

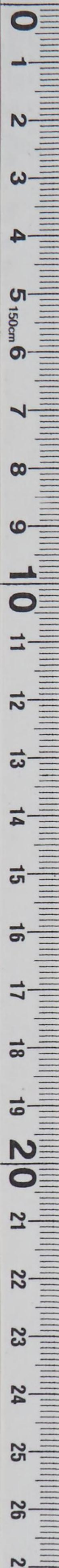
for G. L. E.

- cc: Exec
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7 November 1950

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MEMORANDUM TO: All Division Chiefs
SUBJECT: Blood Donations

1. The 406th Blood Bank has this date requested G-4 to inform all personnel of the section that there is a very urgent requirement for type "O" blood immediately. It is requested that anyone who feels he can possibly donate blood in this emergency drop by the 406th Blood Bank, located in the 385th Tokyo General Dispensary.
2. The supply of type "O" blood is nearly exhausted and two new shiploads of wounded are expected shortly.
3. Request that Admin Division be advised of the number of donors in order that the 406th may be notified as to the possible amount of blood to be expected.

Exec

for *G. L. E.*

- cc: ~~Exec~~
Admin
C&RE
KEA
P&O
Petr
Supply

1020, 7 Nov 50
Hand carried to each Division
WJ

le

300

Capt Alford 26-6174

Authorization to Sign
for Classified Documents

G-4

AG-OK

6 Nov 50

1 Request the names of M/Sgt Barbara (NMI) Goddard and Sergeant First Class Leona F. Elliot, whose signatures and initials appear below, be added to the list of persons authorized to sign for classified material including SECRET.

Barbara Goddard

Barbara Goddard *BB*

Leona F. Elliot

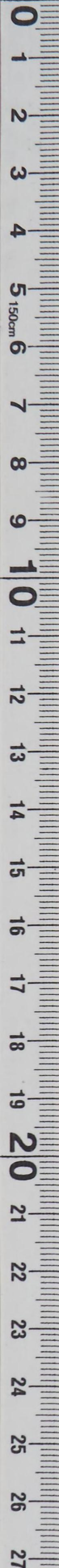
Leona F. Elliot *L.F.E.*

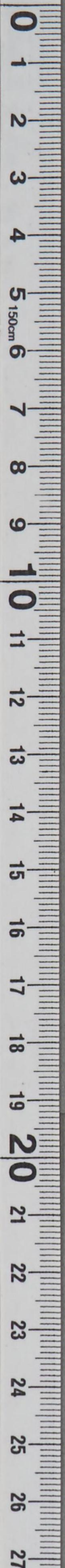
cc: AG Radio & Cable

mg

x G. L. E. -----

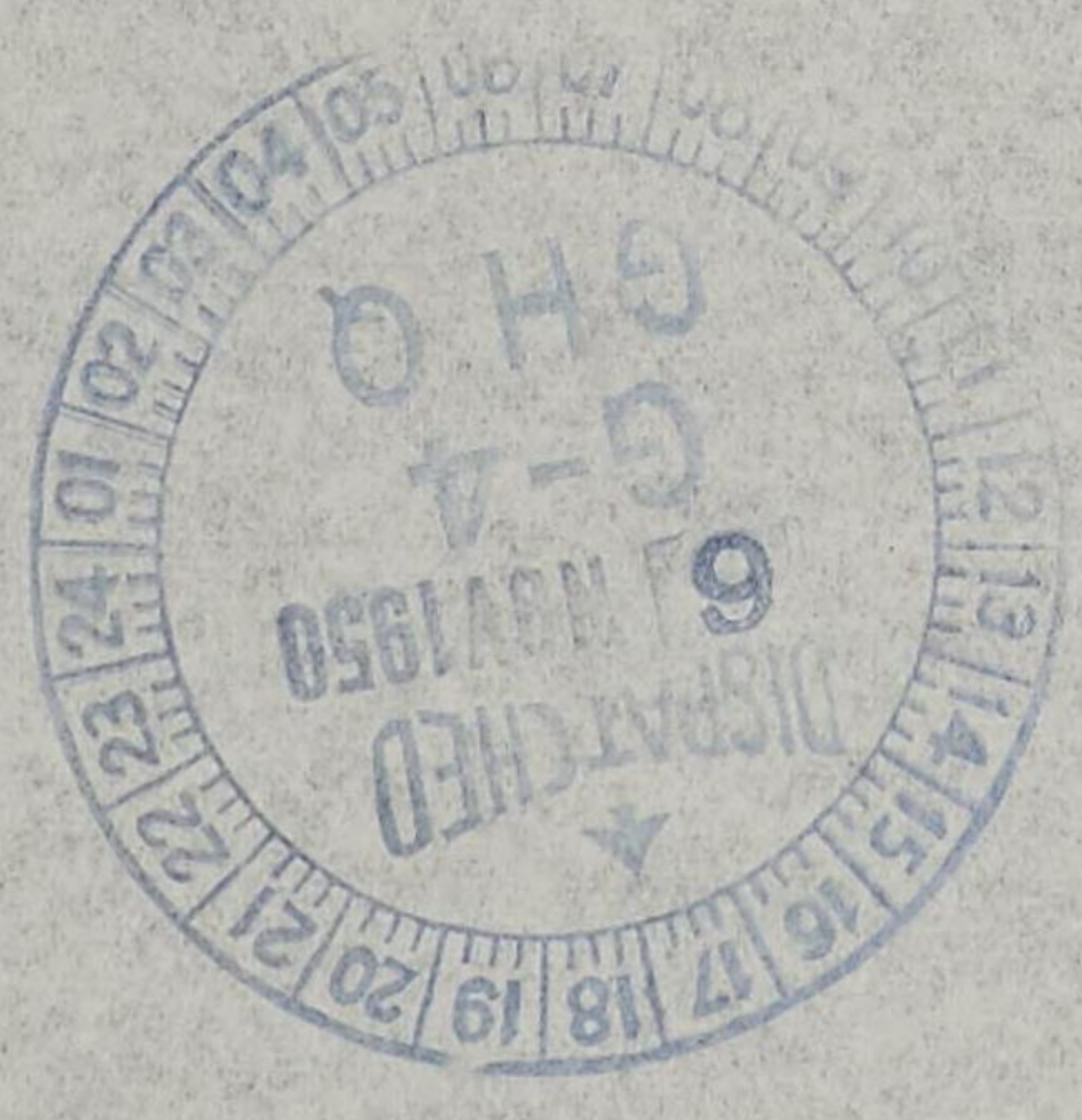
Pen
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18937

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Capt Alford 26-6026

Authorization to Sign
for Classified Documents

G-4

AG-OK

2 Nov 50

1 Request the name of Corporal Arden L. Telgren, RA 17240783, whose signature and initials appear below, be added to the list of persons authorized to sign for classified material including SECRET.

Arden L. Telgren

Arden L. Telgren *AT*

cc: AG Radio & Cable

----- *Arden L. E.* -----



16200

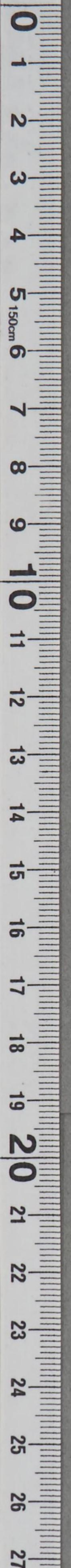
(H)

Person

DN



DECLASSIFIED
Authority NND 975029

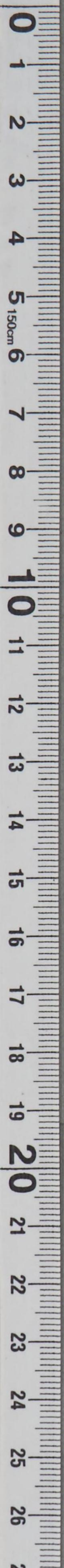


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[Handwritten signature or name, possibly 'John J. ...']



[Faint handwritten text, possibly '10000']



GENERAL HEADQUARTERS
PAC EAST COMMAND
G-4 STAFF SECTION

300

20 October 1950
(Date)

SUBJECT: Printing and Binding Request

TO: Printing Control Committee

- 1. Title of report or form: G-4 Staff Section, Action Routing Slips
- 2. Purpose: Required in the Administration of all actions received by G-4
- 3. Quantity: Ten Thousand (10,000) (Attach distribution list as inclosure No. 1)
- 4. Size: 8" x 10 1/2"
- 5. Paper stock: BOND
- 6. Color of ink: Black
- 7. Type of binding: not applicable
- 8. Number of pages: 1
- 9. Is return of manuscript desired: No
- 10. Date completed work is desired: 26 Oct 50
- 11. Delivery instructions: G-4 Section, GHQ, Room 544, Dia Ichi Building
- 12. Justification for essentiality: (Use reverse side if necessary)

G-4 action procedures requires routing slips. Requirements based on past usage indicates the requested amount will cover needs for approximately four months.

13. Originator accepts full responsibility for accuracy of manuscript. Yes - see attached

14. Person to be contacted for further reference.

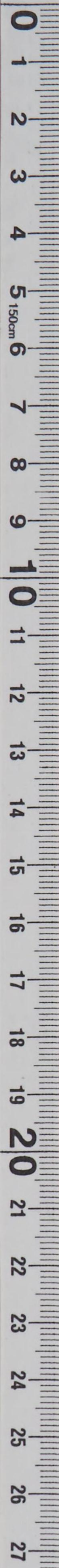
Name: CWO CHESTER C. KERSTEIN Telephone No: 20-6027

Signature Bert M. Alford

Typed name and grade BERT M. ALFORD, Capt., ARTY

Title ACTG CHIEF, ADMIN DIV.

(This space for use of Printing Control Committee)



100-100000-100000

Printed on 24 x 36 inch sheets

19 00000

Printing Control

0-1

1. The Government shall provide (10,000) copies of this report as attached.

and, as required.

2. The Government shall provide as many copies as possible of this report as requested and will cover costs for reproduction of this report.

1 copy

bottom section only

Handwritten initials

Handwritten mark

19 00000

1. Insert and roll - xerox copy.

2. The Government shall provide as many copies as possible of this report as requested and will cover costs for reproduction of this report.

Handwritten initials

19 00000



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Capt Alford 26-6026

Notification of night schedule
of Enlisted Men

G-4 Admin Div

Co C
Staff Bn

19 Oct 50

The following named enlisted men assigned to G-4 Section ,
Administration Division are regularly scheduled for night duty.

- Cpl. Edward F. Bleck 15 417 590
- Cpl. Arden L. Telgren 17 240 783
- Pfc Willard A. Putnam 11 186 348
- Cpl George M. Moore 14 289 466

-----BERT M. ALFORD-----
 Capt. ART
 Adm. Div

ADMIN

760

FILE

EXECUTIVE OFFICE
ROSTER OF STENOGRAPHERS
1700 to 2100

MONDAY	23 October	Miss Stropko
TUESDAY	24 October	Miss Gallo
WEDNESDAY	25 October	Miss Studabaker
THURSDAY	26 October	Miss Aurell
FRIDAY	27 October	Mrs. Rachford
SATURDAY	28 October	Miss Anttila
SUNDAY	29 October	Miss Colgan
MONDAY	30 October	Mrs. Warder
TUESDAY	31 October	Miss Brennan
WEDNESDAY	1 November	Mrs. Mihara
THURSDAY	2 November	Miss Okinaga
FRIDAY	3 November	Mrs. Hicks
SATURDAY	4 November	Miss Oyama
SUNDAY	5 November	Mrs. Orines

FILE

Unanswered Radio

18 October 1950

D-4

03021 750

1. Attached hereto is a list of unanswered radiograms assigned to you for action, as reported by the Chief of Staff by AG on 12 October 1950.

2. It is desired that those radio listed herein and dated prior to 9 October 1950, which have not yet been answered, be listed by date number on the reverse side of the attached sheet along with an indication of the nature of each radio and an explanation of why it has not been answered. This list should be returned to this office 18 October 1950.

1 Incl:
List Unanswered
Action Radiograms

Dept Affairs 25-0028

18 Oct 50

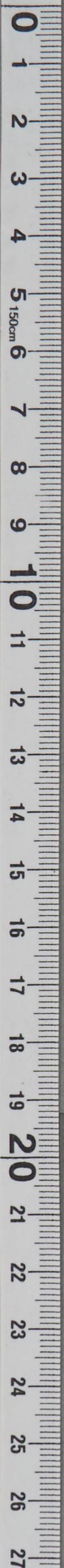
For C/S

From D-4

Reference paragraph 2, C/S 21 above, subject radios have been answered as indicated by checkmarks on attached sheet.

1 Incl:
List

18 Oct 1950



**GENERAL HEADQUARTERS
FAR EAST COMMAND**

CHECK SHEET Lt Col Ruhlen 26-6032

(Do not remove from attached sheets)

300

File No: Subject: Request for Information Copy of DA Msg

Note No.

1

From: G-4 To: AG Date: 14 OCT 1950

Request G-4 be included on information distribution of DA Msg WCD 45602, 27 Sep 50. Although AG Pers has action asgd, msg establishes policy reference transportation of dependents and HHG, in which G-4 has a continuing interest and should be included.

mmw

-----G. L. E.----- 14898

From: AG-OR To: G-4 Lt Schuette 26-5824 Date: 16 Oct 50

- G-4 has been added for distribution as requested.
- Current operating instructions of this office require that G-4 be included on messages of this nature and failure to include was an error.
- Action has been taken to insure inclusion of G-4 on subsequent messages of this nature.

Way
F. C. C.

G-4 ROUTING

A C / S G-1

D A C / S G-1

EXECUTIVE

(1) P + O

C + R E

SUPPLY

G-4 FILE

PETROLEUM

K E A

(W) ADMIN

G-4 ROUTING

AC/S G4

DAC/S G4

EXECUTIVE

P+O

C+RE

SUPPLY

PETROLEUM

KEA

ADMIN

300

Lt Col Ruhlen 26-6032

14 OCT 1950

Request for Information Copy of DA Msg

AG

1 Request G-4 be included on information distribution of DA Msg WCL 45602, 27 Sep 50. Although AG Pers has action asgd, msg establishes policy reference transportation of dependents and HHC, in which G-4 has a continuing interest and should be included.

NMW

-G. L. E.-

GD P&O NMW/GR/jo
13 October 1950

MEMORANDUM FOR RECORD:

SUBJECT: As Above

1. In above msg, AG thru error, neglected to include G-4 on info distribution. A&W Br, G-4 P&O is interested in content and msg should be in G-4 file. Maj Benford, G-4 P&O visited AG Radio & Cable and requested G-4 be added to distribution. Request was refused by AG Radio and Cable Sect (Col Castaneto).

2. Instant C/N makes official rqst of AG so that AG oversight can be corrected and G-4 files kept up to date.

3. Within established policy.

4. Completes initiated action.

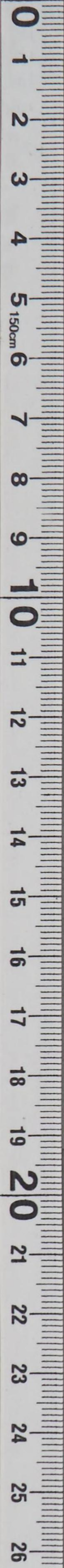
GR GR 26-6032

NMW NMW 26-6444

P&O

14898

G-4 File Copy



Faint, mostly illegible text at the top of the page, possibly including a date and header information.

13 October 1950
GP PRO 11/1/50

MEMORANDUM FOR RECORD

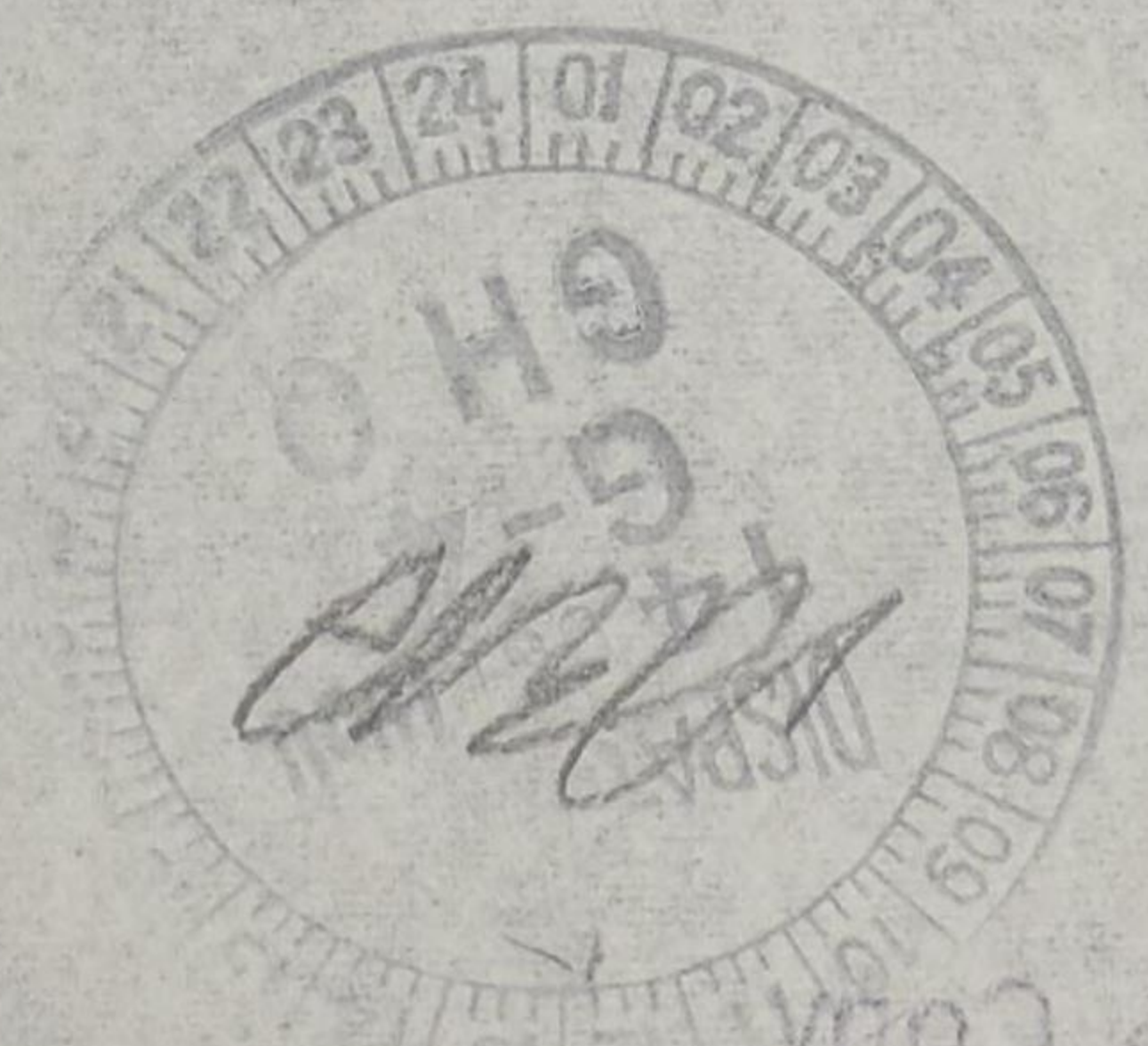
SUBJECT: As above

1. The above may be a copy error, neglected to include G-4 on radio distribution. Mr. B. G-1 has indicated in comments and should be in G-4 file. Mr. G-4 has visited G-4 radio and requested G-4 be added to distribution. Request was relayed by Mr. Radio and Cable Dept (Col. Gascara).
2. Mr. G-4 makes official report of 19 so that an oversight can be corrected and G-4 file kept up to date.
3. Which established policy.
4. Complete finished section.

38-6023

38-344

11888



G-4 File Copy

DECLASSIFIED

Authority NND975029

~~CHQ~~ TYPEWRITER SHOP RECEIPT

DATE

13 Oct

SECTION

G-4 YHQ FEL

LOCATION

Dir Gen Bldg.

MACHINE MAKE

2 Keys

SERIAL NO

RECEIVED BY

Gibb

0
1
2
3
4
5
6
7

150cm

DECLASSIFIED

Authority NND975029

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Maj Cannon 26-6026

Request for Duplicate Keys

G-4

GHC Typewriter ^{Repair} Shop

13 Oct 50

Request that three duplicate keys be made ofr the two keys submitted and returned to Rm 544 prior to 1600 ~~14~~ Oct 50.

2 Incls
2 keys

-----G. L. E.-----

13 Oct 50

Received two (2) keys from G-4

Giblin

300

ll

Col Hensey 26-6428

Request Publication for the Daily Bulletin

G-4 AG Publication Branch 13 Oct 50

Request Publication of the following in the Daily Bulletin:

The following changes should be posted in current issue of Tokyo & Vicinity Telephone Directory:

<u>PA PAGE</u>	<u>COLUMN</u>	<u>ADD, DELETE OR CHANGE</u>	<u>LISTING</u>	<u>Room</u>	<u>Office</u>	<u>Qtrs</u>
193	L	Add	G-4 SECTION: KEAD Division Division Chief: Col W.R. Hensey, Jr,	542	26-6428	26-7551 Ext 241

-----G. L. E.-----

GD KIAD WRH/etb
13 October 1950

MEMORANDUM FOR RECORD:

1. Above c/n is self-explanatory.
2. Initiated case, G-4 action completed.

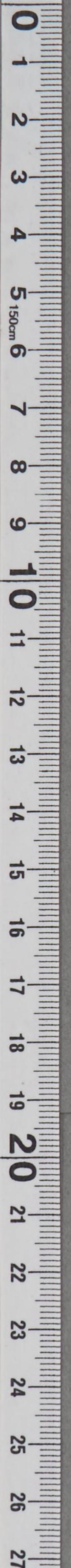
WRH WRH 26-6428

ca
my

KEA

14886

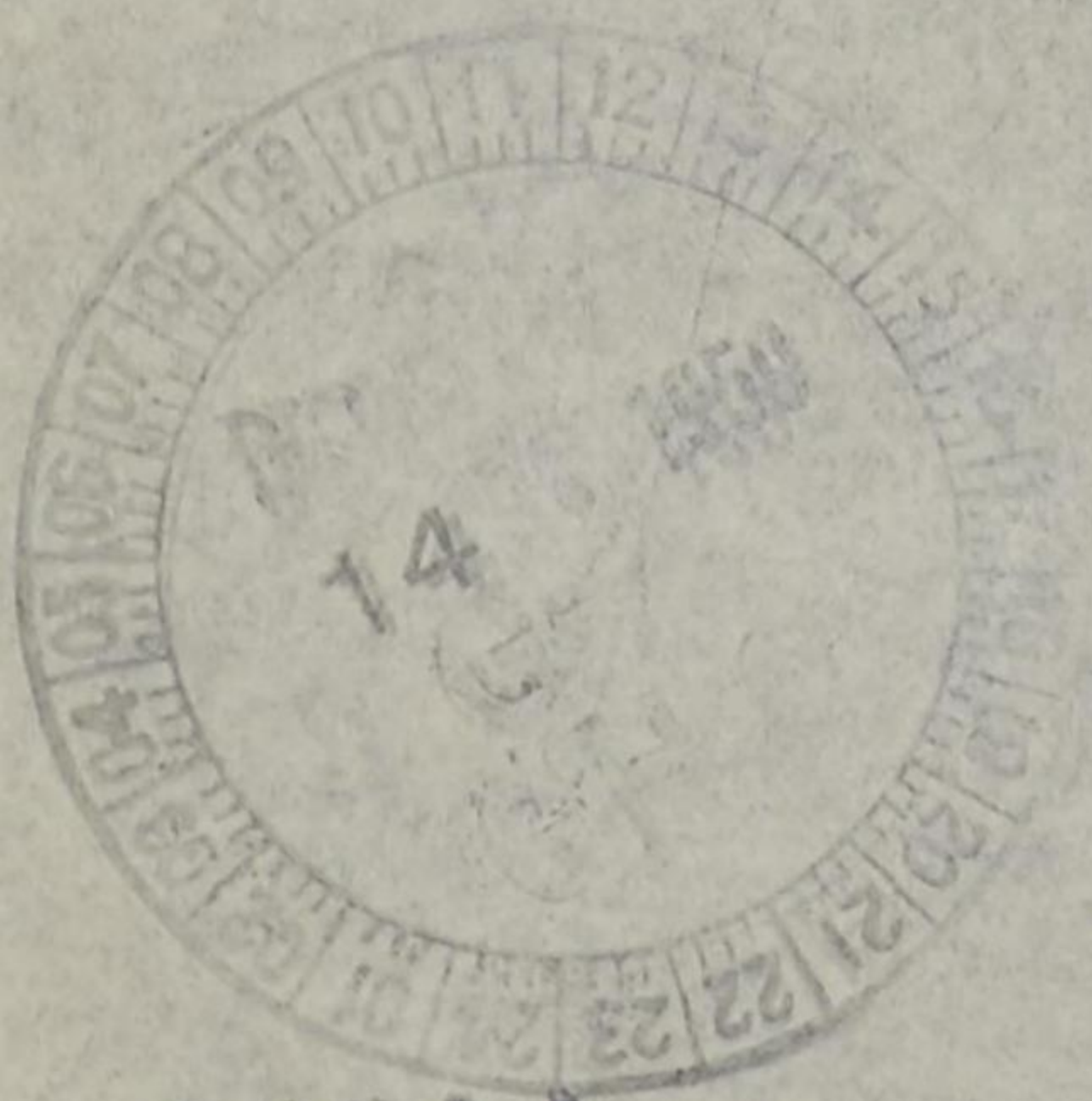
RY



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Authority NND 975029

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1988

hob *scf* *Fuchs*

300

13 October 1950

MEMORANDUM TO: All Division Chiefs

SUBJECT: Semi-Annual Safety Inspection of Privately Owned Vehicles

1. Semi-annual safety inspection of privately owned vehicles will be done according to the schedule in attached memorandum.

2. The Provost Marshal's office notified the undersigned that this check can be accomplished any time between now and 1 November without "sweating out" the schedule.

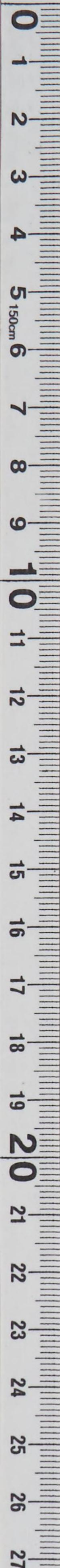
B
B. M. A.

- cc: Exec ✓
- C&RE
- KEA
- P&O
- Petr
- Supply

Col. Starnes *[Signature]*

Wt. McCord *[Signature]*

ak



*Det Col Staff
6-4
6149*

HEADQUARTERS
HEADQUARTERS AND SERVICE COMMAND
GENERAL HEADQUARTERS, FAR EAST COMMAND
APO 500

HC 333.1 (PM)

7 October 1950

MEMORANDUM:

SEMI-ANNUAL SAFETY INSPECTION OF PRIVATELY OWNED VEHICLES

1. In accordance with paragraph 14 c, Administrative Memorandum Number 58, this headquarters, dated 6 August 1950, the second semi-annual safety inspection of privately owned vehicles registered with the Provost Marshal, Metropolitan Tokyo Area, will be conducted at the vehicle inspection station, located in the Metropolitan Police Building, corner of 1st Street and "B" Avenue, during the period of 1 November thru 16 December 1950, as indicated below:

a. Automobiles bearing JAPOC license plates numbers 1-2 through 1-7751, will report for the semi-annual safety inspection at the Tokyo Provost Marshal's Safety Inspection Station, Metropolitan Police Building, corner of 1st St. and B Avenue on the dates indicated below:

<u>DATE</u>	<u>NUMBER</u>	<u>DATE</u>	<u>NUMBER</u>
1 November 1950	2 to 250	28 November 1950	4251 to 4500
2 November 1950	251 to 500	29 November 1950	4501 to 4750
3 November 1950	501 to 750	30 November 1950	4751 to 5000
4 November 1950	751 to 1000	1 December 1950	5001 to 5250
7 November 1950	1001 to 1250	2 December 1950	5251 to 5500
8 November 1950	1251 to 1500	5 December 1950	5501 to 5750
9 November 1950	1501 to 1750	6 December 1950	5751 to 6000
10 November 1950	1751 to 2000	7 December 1950	6001 to 6250
14 November 1950	2001 to 2250	8 December 1950	6251 to 6500
15 November 1950	2251 to 2500	9 December 1950	6501 to 6750
16 November 1950	2501 to 2750	12 December 1950	6751 to 7000
17 November 1950	2751 to 3000	13 December 1950	7001 to 7250
18 November 1950	3001 to 3250	14 December 1950	7251 to 7500
21 November 1950	3251 to 3500	15 December 1950	7501 to 7750
22 November 1950	3501 to 3750	16 December 1950	7751 to
24 November 1950	3751 to 4000		
25 November 1950	4001 to 4250		

b. The hours of operation for the vehicle inspection station will be as follows:

Day	Hours	Hours
Sundays	Closed	
Mondays	Closed	
Tuesdays	0800 to 1200	1300 to 1700
Wednesdays	0800 to 1200	1300 to 1700
Thursdays	0800 to 1200	1300 to 1700
Fridays	0800 to 1200	1300 to 1700
Saturdays	0800 to 1200	1300 to 1700

2. This memorandum will be posted on all bulletin boards.

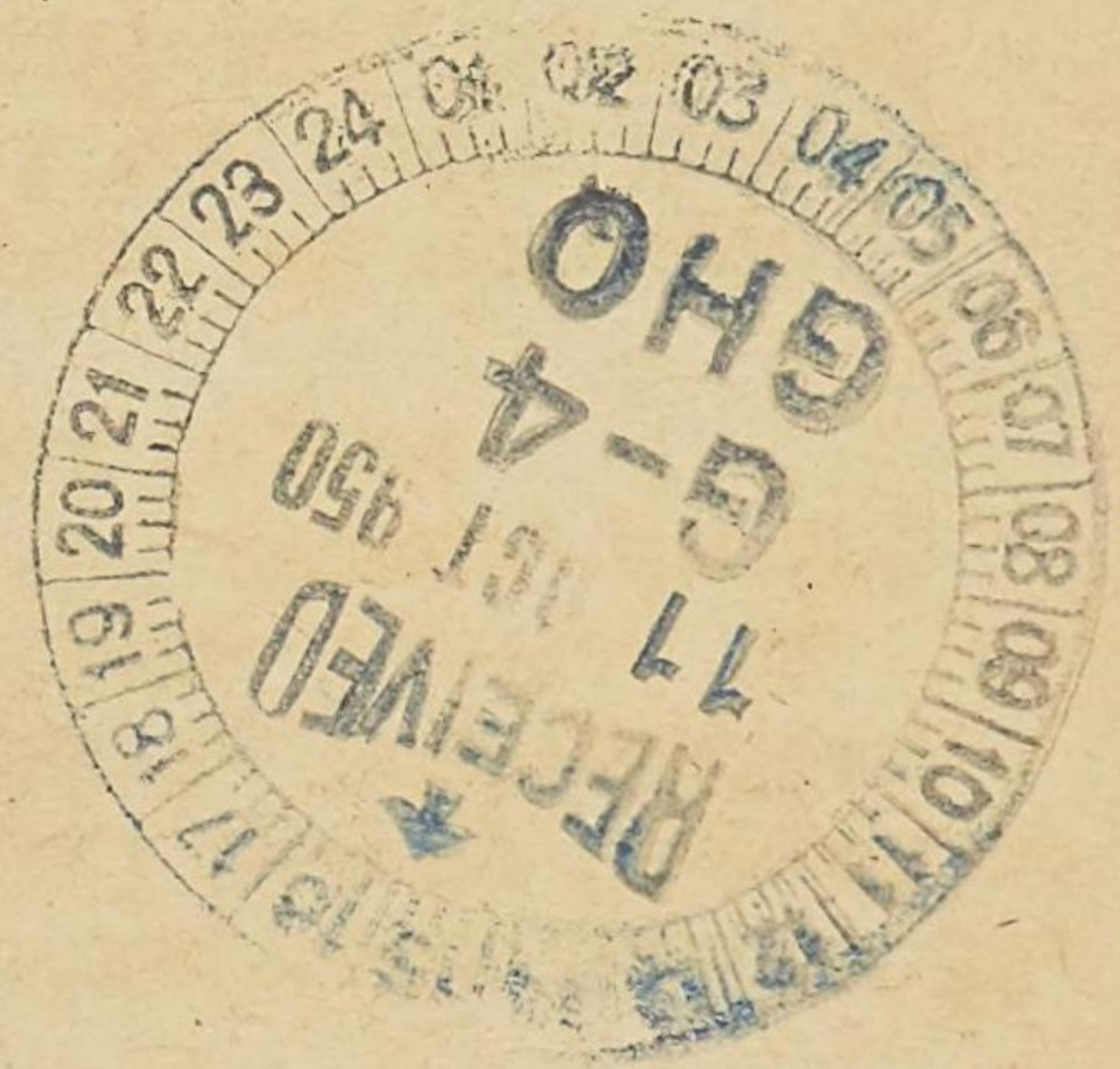
Memo, Hq, Hq & Svc Comd, HC 333.1 (PM), subject, "Semi-Annual Safety Inspection of Privately Owned Vehicles", dated 7 Oct 50 (Cont'd)

BY COMMAND OF BRIGADIER GENERAL MILBURN:

A. L. Haynes
A. L. HAYNES
CWO, US Army
Asst Adj Gen

G-4 ROUTING	
AC/SG4	
DAC/SG4	
① EXECUTIVE	
② P+O	
③ C+RE	
④ SUPPLY	
⑤ PETROLEUM	
⑥ KEA	
⑦ ADMIN	

GG-4 ROUTING	
AC/SG4	
DAC/SG4	
EXECUTIVE	
P+O	
C+RE	
SUPPLY	
PETROLEUM	
KEA	
ADMIN	



ll

300

Maj Cannon 26-6026

Request for Duplicate Keys

G-4

Building Custodian

13 Oct 50

Request that three duplicate keys be made of the two keys submitted and returned to Rm 544 prior to 1600 13 Oct 50.

2 Incls
2 keys

ll
G. I. E.

GD ADMIN CCK/JEC/rtb

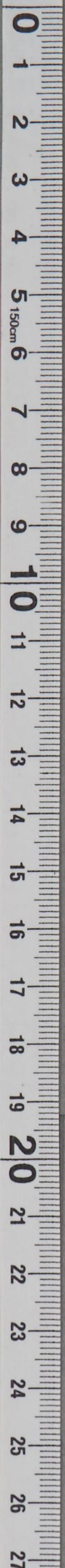
13 Oct 50

MEMORANDUM FOR RECORD:

1. The keys requested in the above c/n are for a new file cabinet. There is only one key to the cabinet and others are needed for the officers who have work in this cabinet.
2. Initiated case, action completed

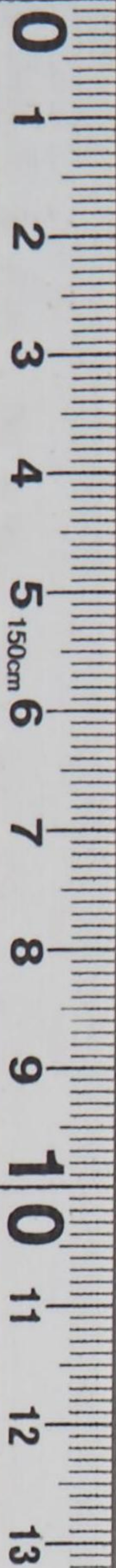
CCK _____ 26-6027

JEC *ll* _____ 26-6026



DECLASSIFIED

Authority NND975029



W

G-4 ROUTING

A C / S G-1 _____

DA C / S G-1 _____

EXECUTIVE _____

D P + O *A* _____

C + R E _____

S U P P L Y _____

P E T R O L E U M _____

K E A _____

D A D M I N *K* _____

G-4 JN#

14836

**GENERAL HEADQUARTERS
FAR EAST COMMAND
CHECK SHEET**

300

WOJG Atkinson 26-8754

(Do not remove from attached sheets)

File No: _____ Subject: Distribution of Operational Plans and Orders

Note No. From: G-4 To: ~~JSPOG~~
G-3 ✓ Date: 11 OCT 1950

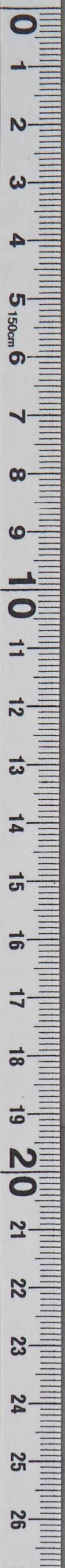
- 1. Request that the GHQ Technical Sections be added to the Distribution list for one copy on each future Operational Plan or Orders, and that G-4 be furnished 3 copies of each such orders.
- 2. Further request that distribution of future Embarkation Orders furnished by other headquarters include one copy of each to DEPCOMSTSWESPAC and the Technical Sections, GHQ and two copies for G-4.

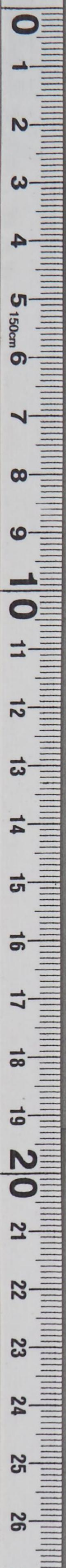
14680
G.D.E.

From: G-3 To: G-4 Date: 12 Oct 50

- 2. 1. Distribution of operational orders and plans prepared by G-3, GHQ, FEC, will be effected as requested in para 1 of C/N 1 as appropriate.
- 2. Internal distribution of orders and plans emanating from Hqs other than GHQ, FEC, is a responsibility of JSPOG. Consequently, para 2 of C/N 1 is being answered separately by JSPOG.

Jark
E. K. W.

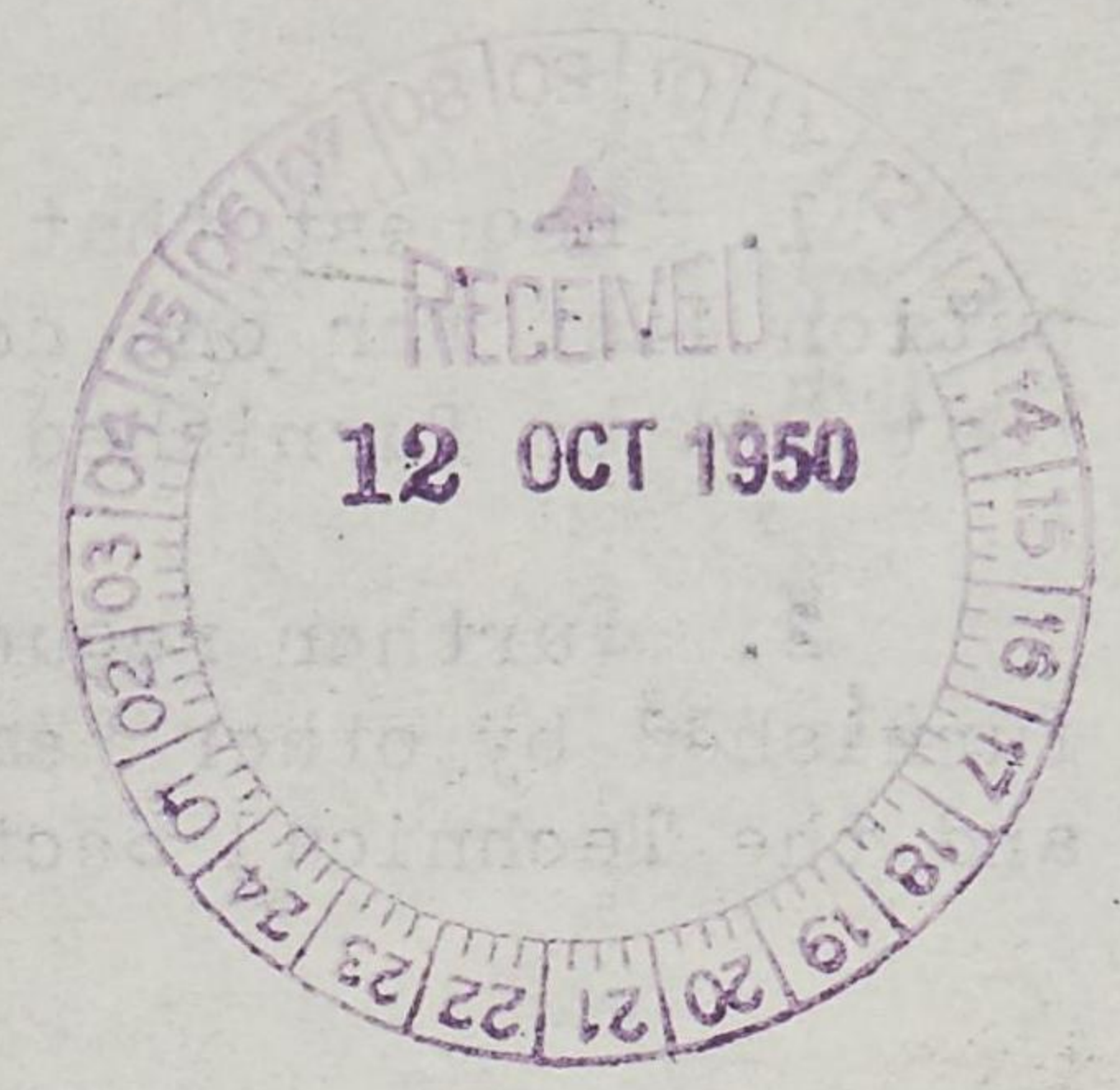




GENERAL HEADQUARTERS
THE EAST COMMAND
CHECK SHEET (1000 Edition) 88-8788

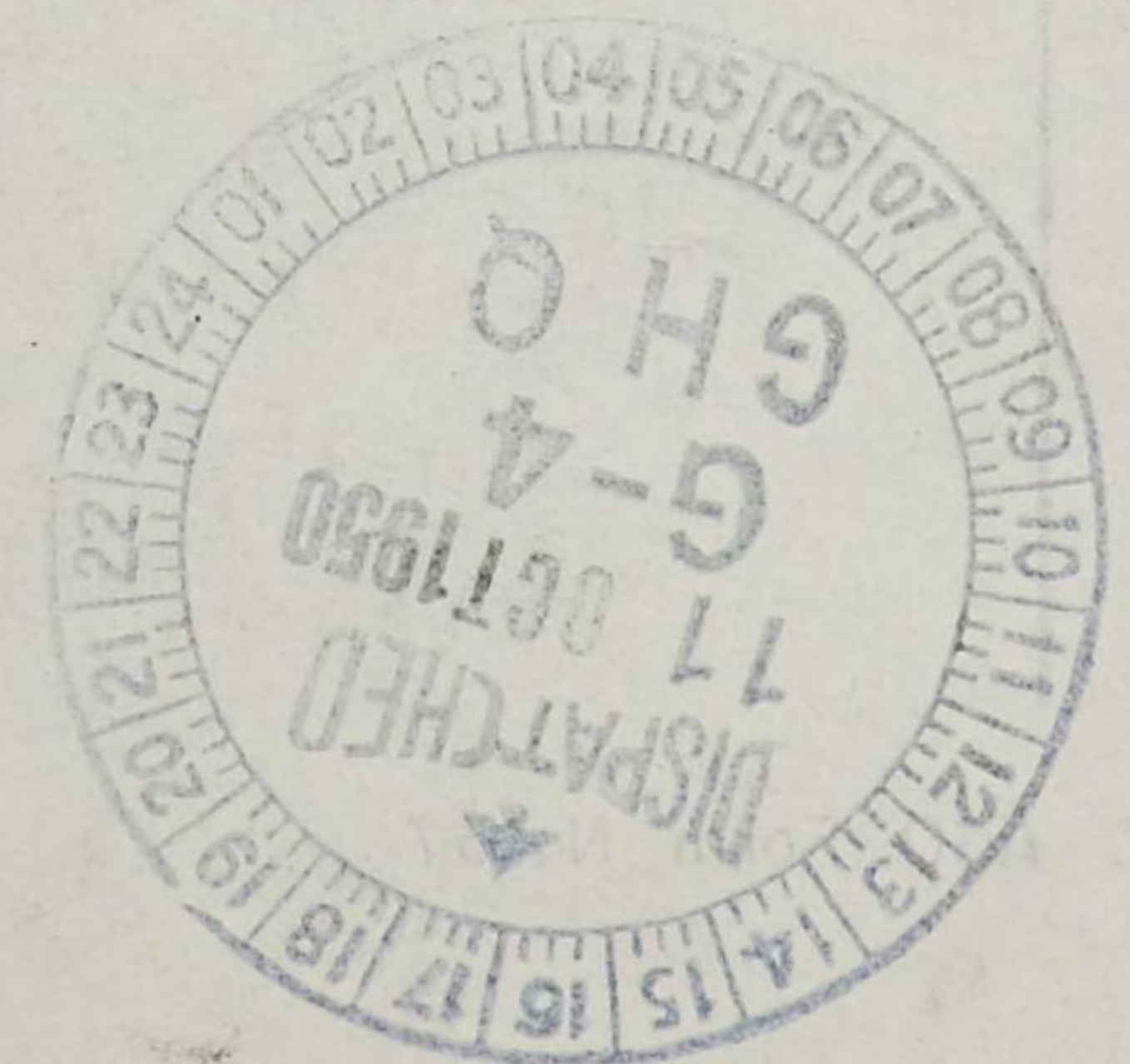
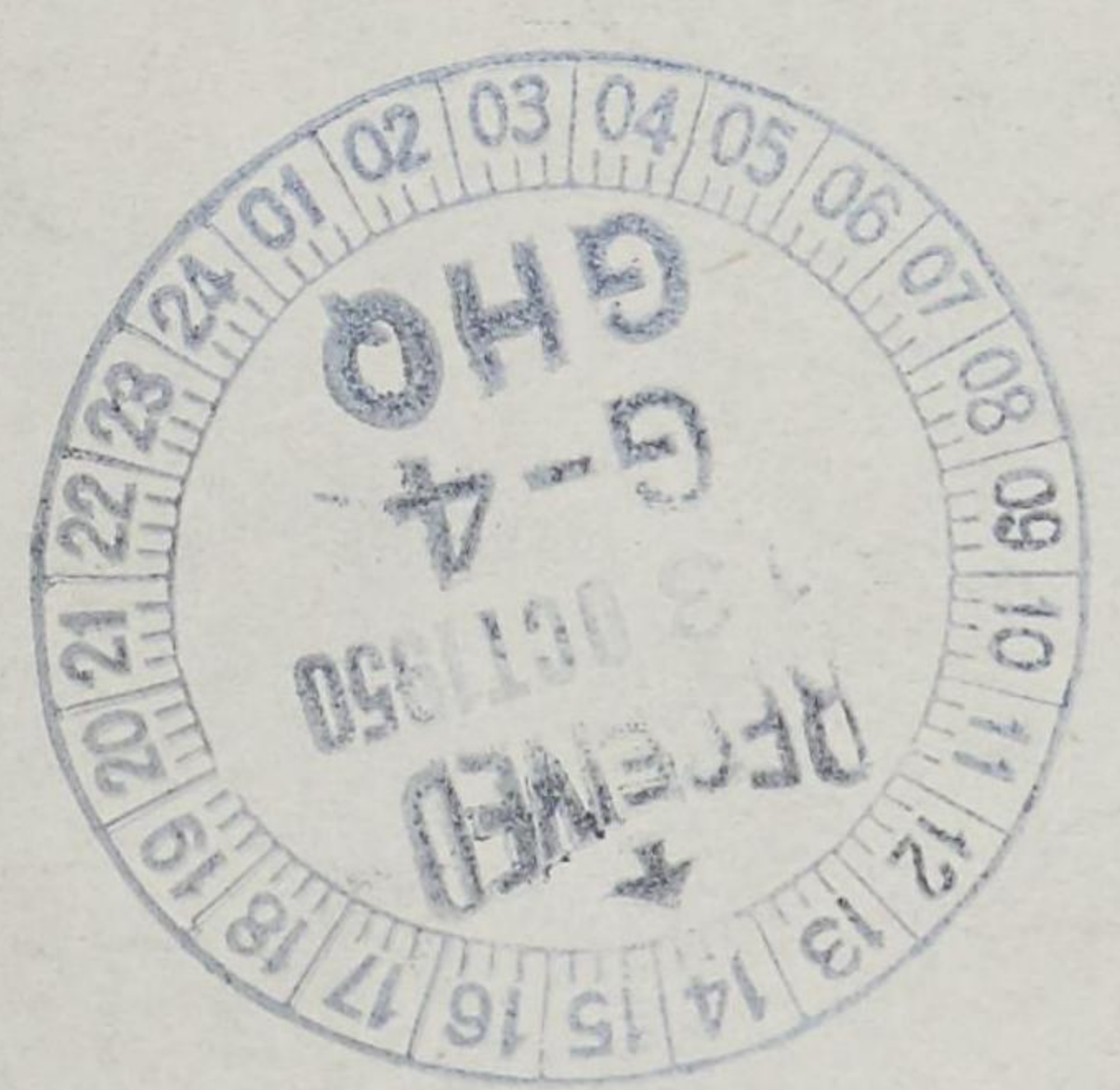
File No. _____
Subject: Distribution of Operational Plans and Orders

Note No. _____
1. The technical sections to which the distribution of operational plans and orders is to be made should be indicated in the distribution list on the reverse of each order, and a copy of each such order should be distributed to the appropriate technical sections. The distribution list should be included in the copy of each order for G-4, G-3, G-2, G-1, G-5, G-6, G-7, G-8, G-9, G-10, G-11, G-12, G-13, G-14, G-15, G-16, G-17, G-18, G-19, G-20, G-21, G-22, G-23, G-24, G-25, G-26, G-27, G-28, G-29, G-30, G-31, G-32, G-33, G-34, G-35, G-36, G-37, G-38, G-39, G-40, G-41, G-42, G-43, G-44, G-45, G-46, G-47, G-48, G-49, G-50, G-51, G-52, G-53, G-54, G-55, G-56, G-57, G-58, G-59, G-60, G-61, G-62, G-63, G-64, G-65, G-66, G-67, G-68, G-69, G-70, G-71, G-72, G-73, G-74, G-75, G-76, G-77, G-78, G-79, G-80, G-81, G-82, G-83, G-84, G-85, G-86, G-87, G-88, G-89, G-90, G-91, G-92, G-93, G-94, G-95, G-96, G-97, G-98, G-99, G-100.



14880

Date: 12 Oct 50
To: G-4
From: G-3
1. Distribution of operational orders and plans prepared by G-3, G-4, G-5, G-6, G-7, G-8, G-9, G-10, G-11, G-12, G-13, G-14, G-15, G-16, G-17, G-18, G-19, G-20, G-21, G-22, G-23, G-24, G-25, G-26, G-27, G-28, G-29, G-30, G-31, G-32, G-33, G-34, G-35, G-36, G-37, G-38, G-39, G-40, G-41, G-42, G-43, G-44, G-45, G-46, G-47, G-48, G-49, G-50, G-51, G-52, G-53, G-54, G-55, G-56, G-57, G-58, G-59, G-60, G-61, G-62, G-63, G-64, G-65, G-66, G-67, G-68, G-69, G-70, G-71, G-72, G-73, G-74, G-75, G-76, G-77, G-78, G-79, G-80, G-81, G-82, G-83, G-84, G-85, G-86, G-87, G-88, G-89, G-90, G-91, G-92, G-93, G-94, G-95, G-96, G-97, G-98, G-99, G-100, will be effected as requested in para 1 of C/N 1 as appropriate.
2. Internal distribution of orders and plans emanating from HQ of C/N 1 is being answered separately by JAGOC. Consequently, para 2 of C/N 1 is a responsibility of JAGOC. Consequently, para 2 of C/N 1 is being answered separately by JAGOC.



GENERAL HEADQUARTERS
FAR EAST COMMAND
SECRET
CHECK SHEET

6915

WOJG Atkinson 26-8754

(Do not remove from attached sheets)

File No: Subject: Distribution of Operational Plans and Orders

Note No.

From: G-4

To: JSPOG
G-3 (2/3 copies)

Date: 11 OCT 1950

1

1. Request that the GHQ Technical Sections be added to the Distribution list for one copy on each future Operational Plan or Orders, and that G-4 be furnished 3 copies of each such orders.

2. Further request that distribution of future Embarkation Orders furnished by other headquarters include one copy of each to DEPCOMSTSWESPAC and the Technical Sections, GHQ and two copies for G-4.

Wm W m

14680

-----G.L.E.-----
2375-2-1
Cdr Reilly 26-6842

2

From: JSPOG

To: G-4

Date: 12 Oct 50

1. JSPOG will transfer plans published in JSPOG direct to G-4 technical sections intended for distribution.

2. JSPOG will include DEPCOMSTSWESPAC and technical sections of G-4 on distribution of embarkation orders from other headquarters insofar as the number of copies received will permit.

for
-----E.K.W.-----

G-4 ROUTING	
AC/S G-4	
DA/S G-4	
EXECUTIVE	
① P+O	<i>JA</i>
C+RE	
SUPPLY	
PETROLEUM	
KEA	
② ADMIN	<i>K</i>

GENERAL HEADQUARTERS
THE EAST COMMAND

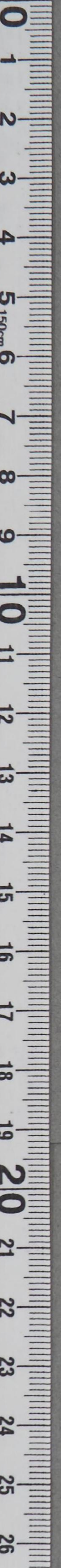
2112

CHECK SHEET
7030 Atkinson 22-274

(Do not remove from attached sheets)

Subject: Distribution of Operational Plans and Orders

File No.



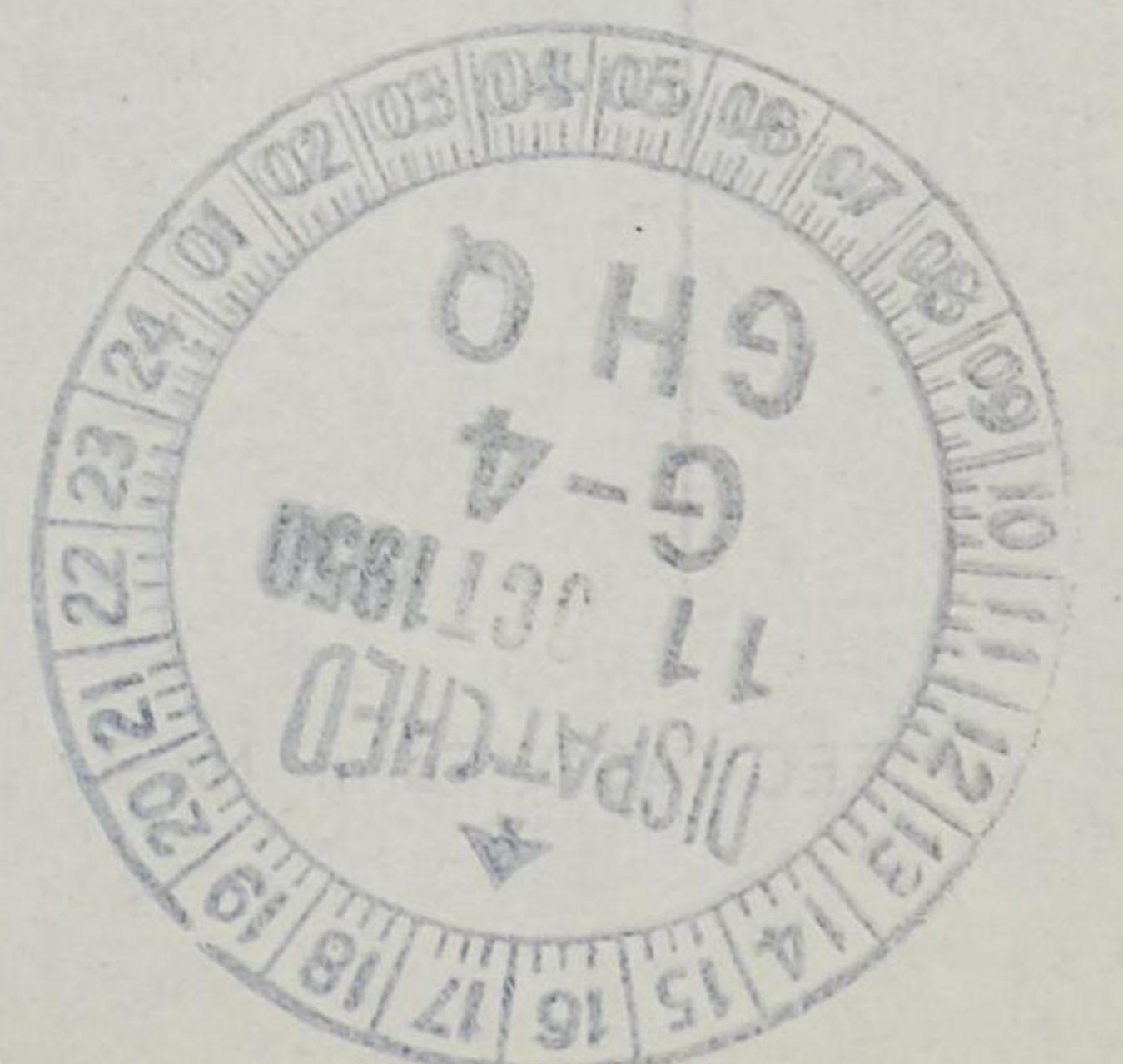
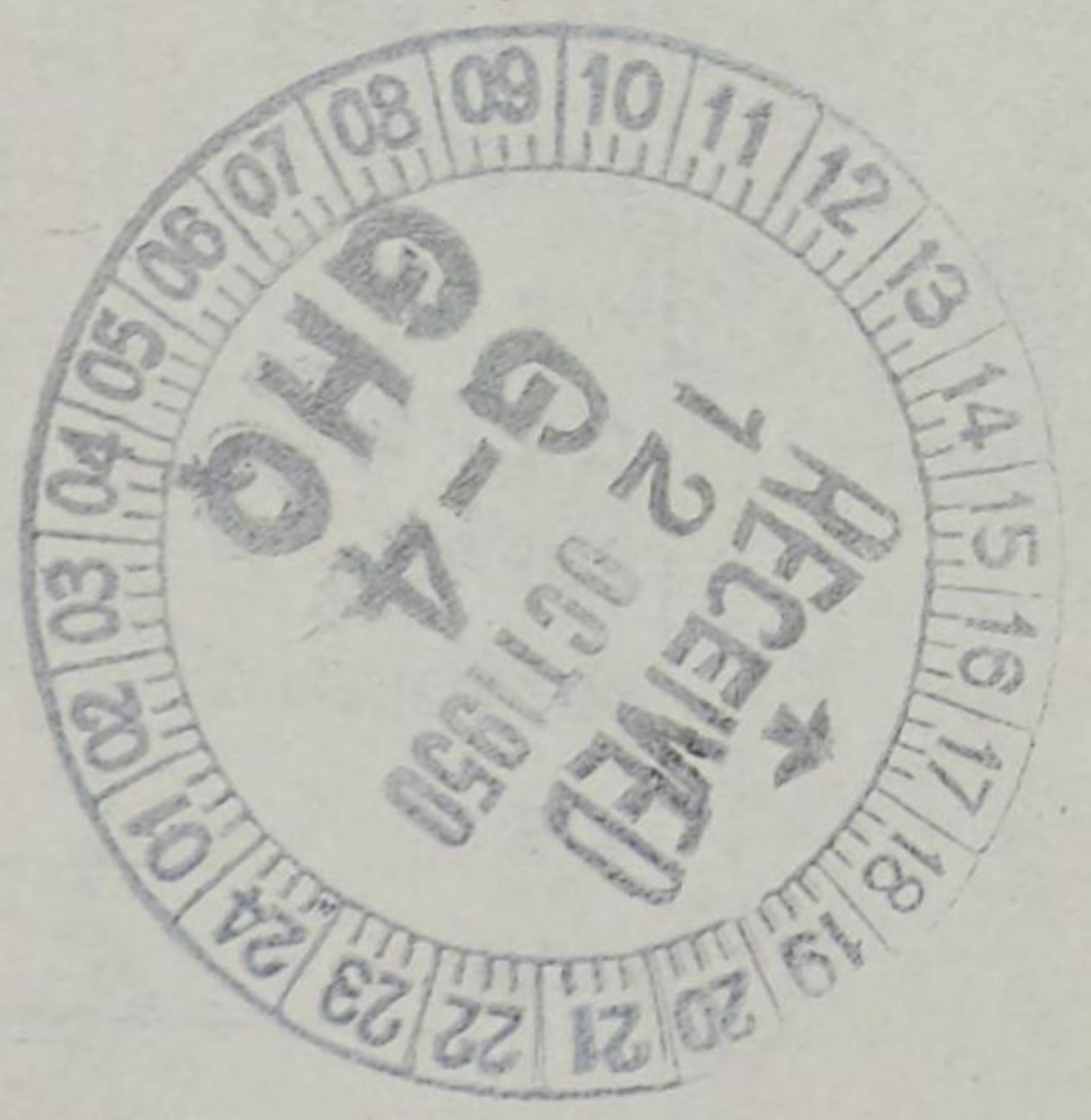
File No. 1
100

1. Request that the GHO Technical Section be added to the distribution list for each future Operational Plan or Order, and that 3 copies of each such order be furnished to the GHO.

2. Further request that distribution of future Operational Orders furnished by other Headquarters include one copy of each to the GHO and the Technical Section, and two copies for G-4.

14880

Date: 17 Oct 50



G-4 ROUTING

- A.C./S.G.4
- D.A.C./S.G.4
- EXECUTIVE
- ① P+O
- C+RE
- SUPPLY
- PETROL
- K
- ② ADMIN *James*

SECRET

WOJG Atkinson 26-8754

300

Distribution of Operational Plans and Orders

JSPOG
G-3

11 OCT 1950

1. Request that the GHQ Technical Sections be added to the Distribution list for one copy on each future Operational Plan or Orders, and that G-4 be furnished 3 copies of each such orders.
2. Further request that distribution of future Embarkation Orders furnished by other headquarters include one copy of each to DEPCONSTSWESPAC and the Technical Sections, GHQ and two copies for G-4.

N.M.W.

G.L.B.

GD P&O NMW/JWA/r

G-4 PLANS AND OPERATIONS DIVISION

11 October 1950

MEMORANDUM FOR RECORD;

1. It has been a standard practice in the past for G-3 and JSPOG to make distribution thru AG to G-4 of 12 copies of Operational Plans and Orders and G-4, in turn, made distribution to the GHQ Technical Sections back through the AG channels.
2. The distribution to the Technical Sections is Standard Operating Procedure and due to the fact that most such Plans and Orders are Top Secret it is felt that much time could be saved if the originating section indicated the desired distribution and allowed the AG to distribute all copies at one time rather than in two groups.
3. Action C/N to JSPOG and G-3 requests that the Technical Sections be added to regular distribution list on future Operational Plans and Orders.
4. Within established policy.
5. Initiated action completed.

J.W.A. *[Signature]* 26-8754

N.M.W. *[Signature]* 26-6444

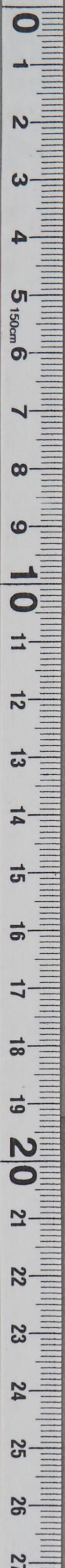
PJO

14680

[Signature]

SECRET

G-4 FILE





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G-4 PLANS AND OPERATIONS DIVISION
11 October 1950

MEMORANDUM FOR RECORD:

1. It has been a standard practice in the past for G-3 and JSTOG to make distribution thru AG to G-4 of 12 copies of Operational Plans and Orders and -4, in turn, made distribution to the GHM Technical Sections back through the AG channels.
2. The distribution to the Technical Sections is standard Operating Procedure and due to the fact that most such Plans and Orders are Top Secret it is felt that much time could be saved if the originating section indicated the desired distribution and allowed the AG to distribute all copies at one time rather than in two groups.
3. Action ONI for JSTOG and G-3 requests that the Technical Sections be added to regular distribution list on future Operational Plans and Orders.
4. Within established policy.
5. Initiated action completed.

J. A. A. _____
W. E. W. _____

14630



300

SFC Fuehrer 26-6412

Request for a desk lamp

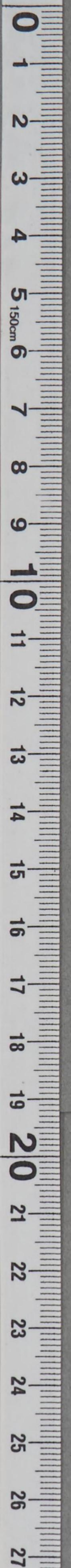
G-4

Building Custodian

10 Oct 1950

- 1 Request an electrician be sent to Room 543 to install a desk lamp, per conversation with Custodian (Miss Kock) a new wall socket will have to be installed.

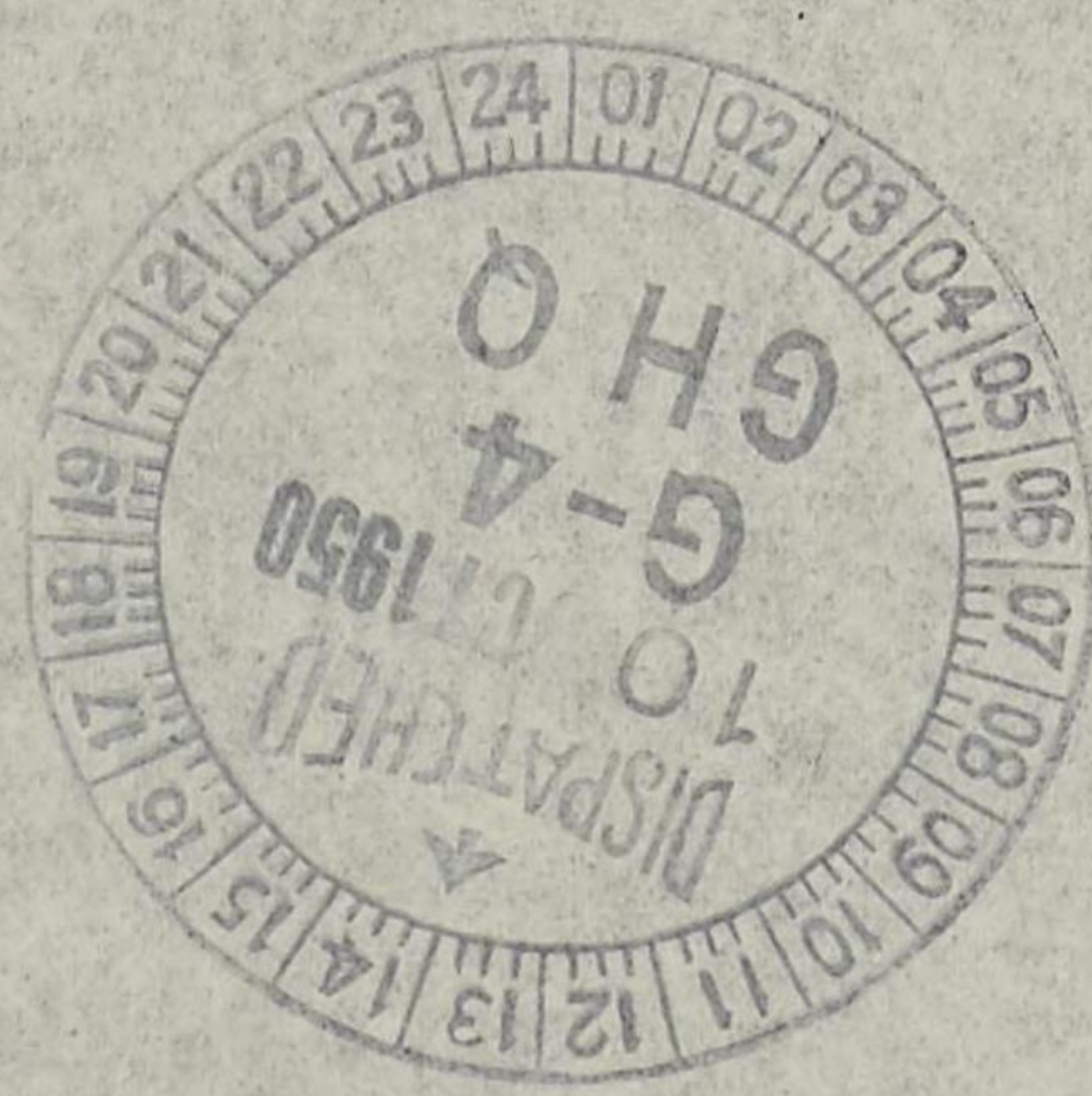
-G. L. E.-
WRV



DECLASSIFIED
Authority NND975029

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G-4 ROUTING

A C/S G-4	
DA C/S G-4	
EXECUTIVE	
P + O	
C + RE	
SUPPLY	
PETROLEUM	
KEA	<i>J</i>
ADMIN	<i>J</i>

Col. Hensey 26-6428

OCT 1950

300

Telephone Listings

AG

1. Request publication in the Daily Bulletin of the following notice:

The Korean Economic Aid Division has been established in the office of the Assistant Chief of Staff, G-4. The following are the telephone numbers and listings:

KOREAN ECONOMIC AID DIVISION, G-4 SECTION

	<u>Room No.</u>	<u>Office Tel.</u>
Division Chief	542	26-6428
Plans Branch	543	26-6395
Control Branch	542	26-6395
Supply Branch	543 543	26-6593 26-6402
Administration Branch	543	26-6418

WRH

-----G. L. E.-----

GD KEA WRH/mbs
9 October 1950

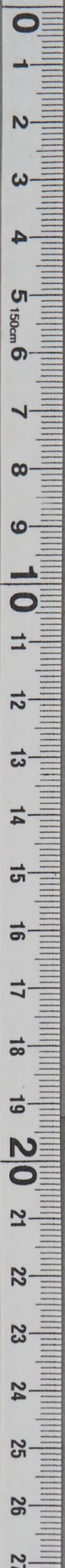
MEMORANDUM FOR RECORD:

- Instant action is to list the newly activated KEA division in Daily Bulletin. Names were not listed because of possibility of shift in officers' positions in branches.
- Initiated action complete.

W. R. H. *WRH* 26-6428

KEA

14481



John F. H.

300
~~*X 312*~~

Capt Alford 26-6026

Authentication of Correspondence

G-4

AG

6 Oct 50

1 It is requested that the following officer be authorized to authenticate and pass correspondence from this Staff Section to the AG for signature.

	Signature	Initials
Colonel Walter R. Hensey, Jr. Chief, Korean Economic Aid Division	<u><i>Walter R. Hensey, Jr.</i></u>	<u><i>WRH</i></u>

1 Incl
WD Form 35 (Trip)

J. E.
G. L. E.

MEMORANDUM FOR RECORD:

GD ADM JEC/BMA/dar
6 October 50

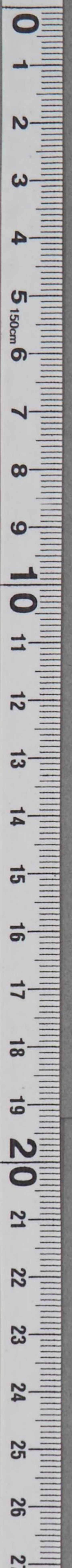
1. Above C/N instituted at the request of Col Horne after discussion with General Eberle.
2. Action is within established policy.
3. Initiated case, G-4 action complete.

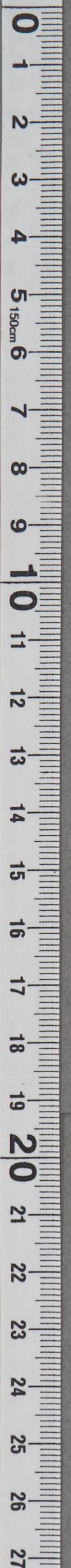
B.M.A. *J* 26-6026
 J.E.C. _____ 26-6026

Admin

14183

RF





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CD AOM 19C/AMA/507
6 October 50

MEMORANDUM FOR RECORD:

1. Above CV installed at the request of Col. Horns after discussion with General Abrie.

- 2. Action is within established policy.
- 3. Initiated case, (G-1) action complete.

S.M.A. _____
S.C. _____



14183

24 File

5 October 1950

MEMORANDUM FOR RECORD:

SUBJECT: Army Emergency Relief Fund Campaign

300
~~1050~~

1. The G-4 Collection for the Army Emergency Relief was taken by CWO Kerstein and resulted in receipt of 142.00 from the G-4 Divisions as follows:

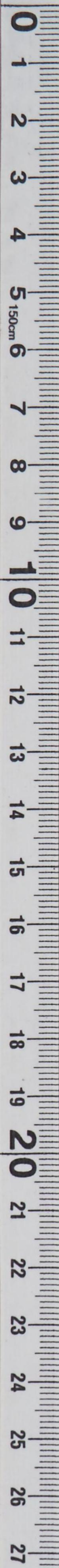
Executive	26.00
Administration	6.50
Construction & Real Estate	14.00
Plans & Operation	36.00
Petroleum	18.50
Supply	41.00
	<hr/>
	142.00

This amount was turned in to Brig Gen Danforth, Jr, Civil Affairs Section. Receipt attached.

2. G-4 action complete.

CLK
C. C. K. _____ 26-6027

G-4 ROUTING	
A C/S G-4	<i>[Signature]</i>
DA C/S G-4	
① EXECUTIVE	<i>[Signature]</i>
P+O	
C+RE	
SUPPLY	
PETROLEUM	
② ADMIN FILE	<i>K</i>

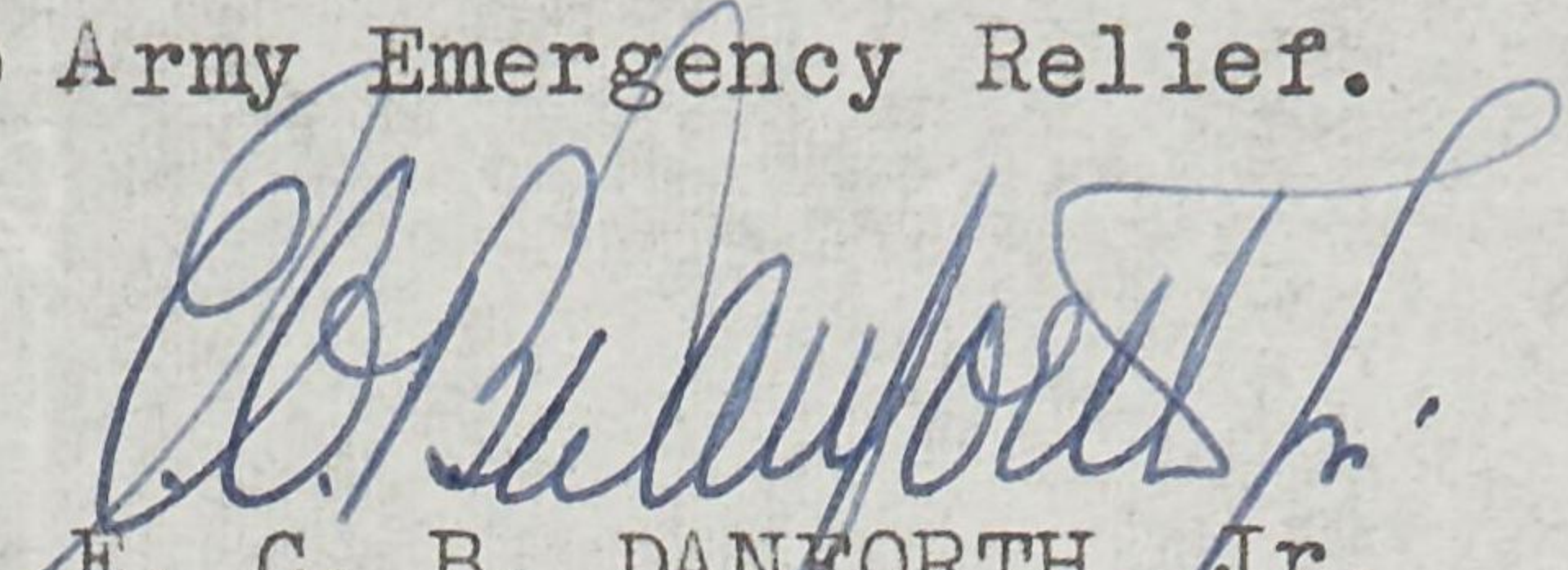


DECLASSIFIED

Authority NND 975029

5 October 1950

Received from G-4, GHQ, FEC, One hundred forty two and no/100
dollars, MPC, Contribution to Army Emergency Relief.


E. C. B. DANFORTH, Jr.
Brig Gen USA
FEC Chairman, AER-ARS
Fund Campaign

**GENERAL HEADQUARTERS
FAR EAST COMMAND
CHECK SHEET**

(Do not remove from attached sheets)

CWO Kerstein 26-6027

File No:

Subject: Army Emergency Relief

Note
No.

From: G-4

To: Executive Office

Date: 19 Sep 50

Div Chiefs: P&O

Sup

C&RE

Pet

Adm (In Turn)

YHW
BT
MP
SM

1

1. Attached is letter with one inclosure from General E. C. B. Danforth, Jr., FEC Chairman, Army Emergency Relief, to General Eberle. It is requested that all Army officers assigned to your division be afforded an opportunity to read this letter.

2. Contributions will be made only on a voluntary basis. No solicitation will be made from Air, Navy, Marine, DAC or Enlisted Personnel.

3. Voluntary contributions will be received by a designated division representative. Contributions received will be collected from division representatives by CWO Chester C. Kerstein, Admin Division, on 2 Oct 50.

1 Incl

Ltr fr Gen Danforth,
dtd 15 Sep 50

J. G. L. E.

----- J. G. L. E. -----

DECLASSIFIED

Authority NND975029

GENERAL HEADQUARTERS
SUPREME COMMANDER FOR THE ALLIED POWERS
Civil Affairs Section
APO 500

15 September 1950

Major General G. L. Eberle
Assistant Chief of Staff, G-4
GHQ, FEC

Dear General Eberle:

In response to a letter to General MacArthur from Major General Walter K. Wilson, USA (Ret), Director of Army Emergency Relief, the Chief of Staff has authorized the 1950 Army Emergency Relief-Army Relief Society Fund Campaign and has designated the month of October as the period for the drive. I have been named chairman for the Far East Command. Newspaper, radio and motion picture publicity will be timed to reach maximum intensity immediately preceding and following the September pay day.

The easiest way to handle the contributions of Army officers assigned to the various staff sections of GHQ, FEC and SCAP, I believe, is to have each staff section make its own collections. I would, therefore, appreciate having you designate an officer in your section to receive the contributions of your officers and remit the collections to me as early as possible in October.

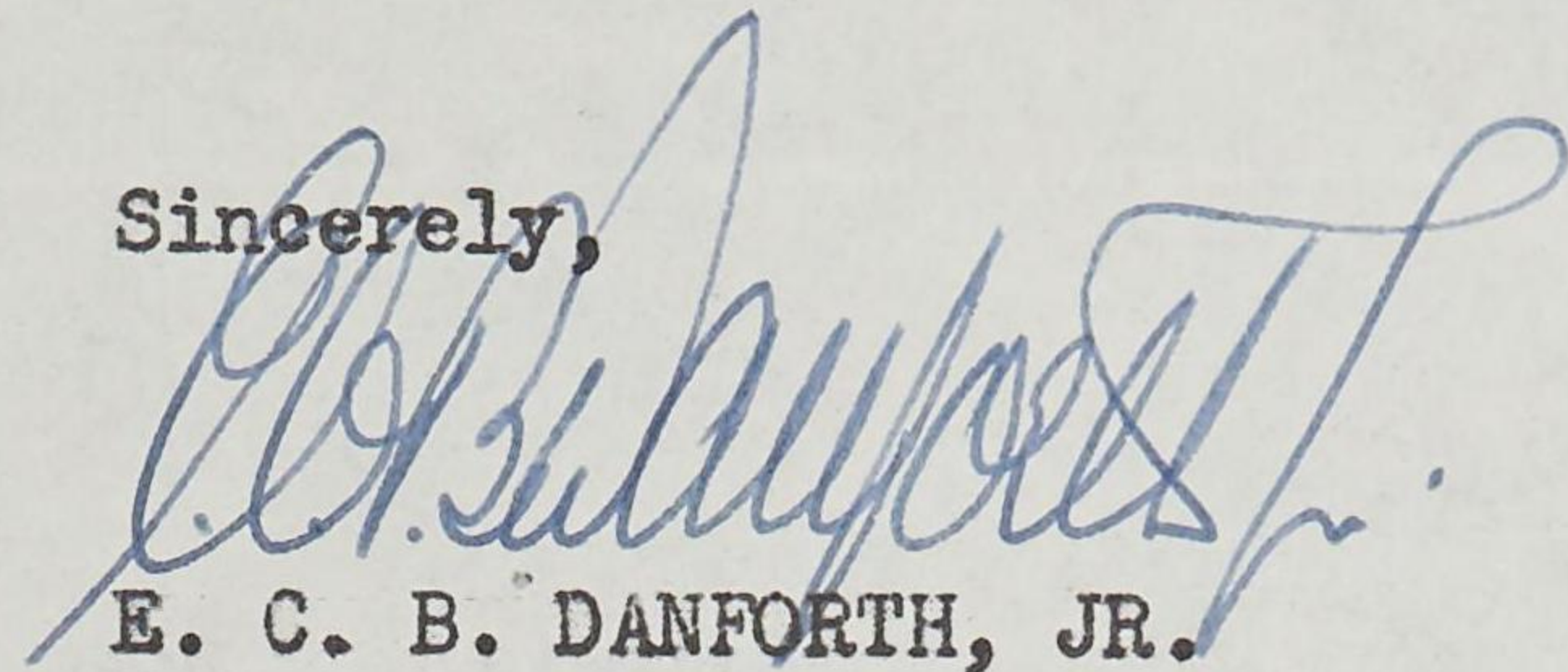
General Wilson has indicated that one-fifth of a day's pay is considered to be a reasonable contribution but it is, of course, not intended to limit donations to this account. A pay scale schedule for the various officer grades is inclosed for the convenience of your chairman. As Army Emergency Relief and the Army Relief Society serve only Army military personnel, their dependents, and their needy widows and orphans, please caution the officer you appoint to solicit only officers of the Army and not to ask for donations from Navy or Air Force personnel or Department of the Army civilians.

A sub-chairman has been appointed to conduct the drive in each of the major commands. Arrangements have been made for enlisted men and officers assigned to Headquarters and Service Group, who are on duty with your section, to make their contributions through Captain Milazzo, major command chairman.

The money collected may be turned over to me in the form in which it is received, i.e., military payment certificates, checks on local or stateside banks or money orders. I would prefer military currency. Checks should be made payable to me as FEC Chairman, AER.

If each member of the Army makes a small contribution once a year, Army Emergency Relief will be provided with sufficient funds to carry out its program of providing loans and grants to its own people in sudden and unforeseen emergencies. The need this year is obviously great. Your interest and cooperation will greatly assist in making a success of the 1950 campaign for this most worthy cause.

Sincerely,



E. C. B. DANFORTH, JR.
Brigadier General, USA
FEC Chairman, AER-ARS Fund Campaign

1 Incl:
Pay Scale

DECLASSIFIED

Authority NND975029

ONE-FIFTH OF A DAY'S PAY

WOJG	\$1.41 -
CWO	1.70
2d Lt	1.43
1st Lt	1.66
Capt	2.09 -
Maj	2.57 -
Lt Col	3.04 -
Ccl	3.80
Brig Gen	5.13
Maj Gen & up	6.18

This scale is computed on base pay.

To arrive at "one-fifth of a day's pay," add to the amounts shown above one-fifth of an individual's longevity, foreign service or sea duty pay.

?

14 September 1950

ROSTER OF G-4 SECTION
CONTRIBUTIONS TO ARMY EMERGENCY RELIEF

INITIAL	AMOUNT	
	<u>10.00</u>	Assistant Chief of Staff, G-4
		Maj Gen George L. Eberle, GSC (USA)
		Deputy Assistant Chief of Staff, G-4
<u>OK</u>	<u>4.00</u>	Colonel Andrew E. Forsyth, GSC (Armor)
		Colonel Walter R. Hensey, Jr., Arty
		<u>Executive Office</u>
<u>OK</u>	<u>10.00</u>	Colonel Thomas C. Horne, Jr., GSC (Inf)
		Lt Col James V. Starnes, GSC (Arty)
<u>OK</u>	<u>2.00</u>	1st Lt Robert E. McCord, Arty
OK	7.00	Col Hensey
		Miss Sarah J. Studebaker (Civ)
		<u>Administration Division</u>
<u>OK</u>	<u>3.00</u>	Major Joe E. Cannon, AGC
<u>OK</u>	<u>2.00</u>	1st Lt Bert M. Alford, Arty
<u>OK</u>	<u>1.50</u>	CWO Chester C. Kerstein, NMB
		WONG SMITH - NMB
		SFC Rueben C. Fuehrer
		Sgt Billy M. Medaugh
		Sgt Robert L. Fate
		Cpl Edward F. Bleck
		Cpl George G. Moore
		PFC Thomas E. Kennedy
		PFC Dudley E. Maynard
		PFC Willard A. Putnam
		PFC Jack L. Vance
		PFC Arden L. Telgren
		Mrs. Dorothy A. Rachford (Civ)
		Mr. Edward M. Vaughn (Civ)
		Miss Rita T. Byrnes (Civ)
		Mr. Donald D. Nuss (Civ) (Temp)

26.50

6.50

(1)

INITIAL AMOUNT Construction and Real Estate Division

<u>CK</u>	<u>5.00</u>	Lt Col Robert S. Palmer, GSC (CE)
<u>CK</u>	<u>2.50</u>	Lt Col Wilbert R. Fargo, GSC (Arty)
		Maj Francis V. Smith, GSC (Inf) ✓
		Maj William A. Brinkerhoff, GSC (Arty)
<u>CK</u>	<u>3.50</u>	Maj James B. Miller, GSC (Inf)
<u>CK</u>	<u>3.00</u>	Maj Richard H. Anderson, GSC (Inf)
SFC Richard W. Rheuport		
Miss Fay R. Boom (Civ)		
Miss Bertha S. Anttila (Civ)		
Miss Catherine C. Gallo (Civ)		
Mrs. Charlotte Thren (Civ)		

14.00

Plans & Operations Division

<u>CK</u>	<u>5.00</u>	Colonel Norman M. Winn, GSC (Inf)
		Lt Col Avery J. Cooper, Jr., GSC (Arty)
<u>CK</u>	<u>5.00</u>	Lt Col George Ruhlen, GSC (Arty)
		Lt Col Henry C. Godman, USAF
<u>CK</u>	<u>3.00</u>	Lt Col Joseph S. Hardin, QMC
		Cdr Louis Lefelar, USN
		Cdr Amos T. Hathaway, USN
<u>CK</u>	<u>4.00</u>	Lt Col Hubert D. Thomte, GSC (Inf)
	<u>5.00</u>	Lt Col Irwin T. Shaw, GSC (Armor)
		Lt Col Humbert F. Biasella, Inf ✓
<u>CK</u>	<u>3.00</u>	Lt Col Ernest A. H. Woodman, Arty
		Lt Col John H. Fitch, GSC (Ord)
		Lt Col James R. Dorman, Jr., GSC (Arty)
<u>CK</u>	<u>5.00</u>	Lt Col Edward S. Davis, GSC (Ord)
<u>CK</u>	<u>2.00</u>	Maj Jack C. White, Armor
<u>CK</u>	<u>2.00</u>	Maj Jerold W. Wilwerding, GSC (Armor)
		Maj John E. Tilton, GSC (Inf)
		Maj Jack E. Barton, GSC (Arty)
		Maj James A. Benford, GSC (Arty)
<u>CK</u>	<u>2.00</u>	WOJG James W. Atkinson, NMB

36.00

~~SFC Frank R. Edwards~~
~~PFC Harold E. Harlow~~

~~Miss Sarah H. Engles (Civ)~~
~~Mrs. Mary G. Grimes (Civ)~~
~~Miss Ida C. Chapdelaine (Civ)~~
~~Miss Barbara S. Okinaga (Civ)~~
~~Miss June S. Oyama (Civ)~~
~~Mrs. Dorothy L. Ricks (Civ)~~
~~Mrs. Eileen D. Pesch (Civ) (Temp)~~

Petroleum Division

INITIAL AMOUNT

CK	4.00	Colonel Earl R. Chase, GSC (QMC)
		Lt Col Chris C. Reger, GSC (QMC) <i>yokohama</i>
CK	3.00	Lt Col Gus H. Montgomery, GSC (QMC)
		Lt Col Merwin H. Smith, GSC (QMC) <i>Stover</i>
CK	3.00	Lt Col William P. Scholl, Jr., QMC
CK	3.00	Lt Col Harry C. Gilbert, GSC (Cml C)
		Lt Col Douglas R. Brown, USAF
CK	3.00	Maj Robert J. Byrne, Jr., GSC (Arty)
		Lt Cdr Philip W. Evans, USN
		Lt Cdr Thomas A. Turner, USN
		Maj Robert Jenkins, USAF
CK	2.50	Capt Richard J. Palumbo, QMC

18.50

~~SK-1 William Birdsall
 SFC Marjorie T. Burps~~

~~Mr. Thomas A. Murphy (Civ)
 Mr. John M. Wells (Civ)
 Mr. Walter L. Burk (Civ)
 Miss Dorothee E. Brannan (Civ)
 Mrs. Mildred E. Warder (Civ)
 Miss Rosemary Stropko (Civ)
 Miss Alice C. Aurell (Civ)
 Miss Elizabeth Colgan (Civ) (Temp)
 Mrs. Joann D. Roten (Civ)~~

Petroleum Advisory Group

~~Mr. G. J. Jillson (Chairman)
 Mr. R. T. Denison
 Mr. Fred Weyand
 Mr. John C. Lungair
 Mr. Eric Fessel
 Mr. John M. Fain, Jr.~~

Supply Division Lt Col M A Goers.

CK	4.00	
CK	5.00	Colonel Barksdale Hamlett, GSC (Arty)
CK	5.00	Colonel John H. F. Bittner, Arty
CK	5.00	Lt Col Edwin L. Tucker, GSC (Armor)
CK	5.00	Lt Col Richard R. Middlebrooks, Inf
		Lt Col James M. Clark, USMC
CK	5.00	Lt Col A. Kenneth Akin, GSC (CE)
		Maj Eugene J. Mohen, GSC (Armor)
CK	5.00	Maj Walter F. Englert, GSC (QMC)
CK	3.00	Maj Richard B. Kreutzer, GSC (Arty)
CK	4.00	Lt Col <i>Griffin</i>

41.00

~~SFC Carl B. Torp
 Sgt Stuart E. Johnson~~

~~Miss Rosemary F. Ahern (Civ)
 Miss Lucy E. Gallant (Civ)
 Miss Eleanor J. Young (Civ)
 Mrs. Catherine R. Spaulding (Civ) (Temp)
 Mr. Robert D. Phillips (Civ) (Temp)~~

22

Maj Cannon 26-6026

300

Request for Duplicate Key

G-4

Building Custodian
Dai Ichi Building

28 Sept 50

Request that two keys be made and stamped as per attached sample, and returned to Room 544 prior to 1600, 28 Sept 50.

- 1 Incl
- 1 Key

J. E. C.

G. L. E.-----

GD ADMIN JEC/rtb

28 September 1950

MEMORANDUM FOR RECORD:

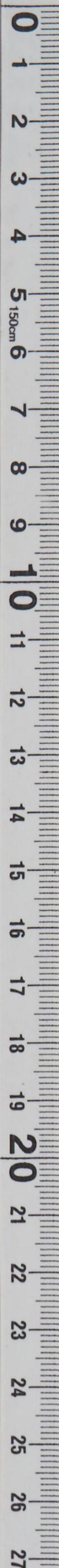
- 1. The keys requested in the above check note are for a new file cabinet lock.
- 2. Initiated case, action completed.

J.E.C. _____ 26-6026

13580

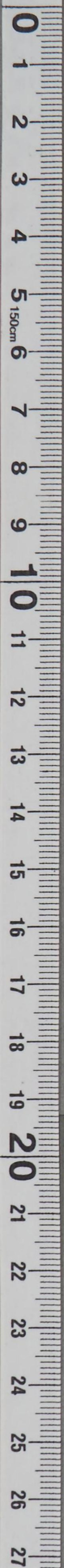
Admin

WHP



DECLASSIFIED

Authority NND 975029



SECRET

MEMORANDUM FOR THE DIRECTOR

DATE: 28 SEP 1950

TO: THE DIRECTOR

FROM: SAC, [illegible]

RE: [illegible]

[illegible]

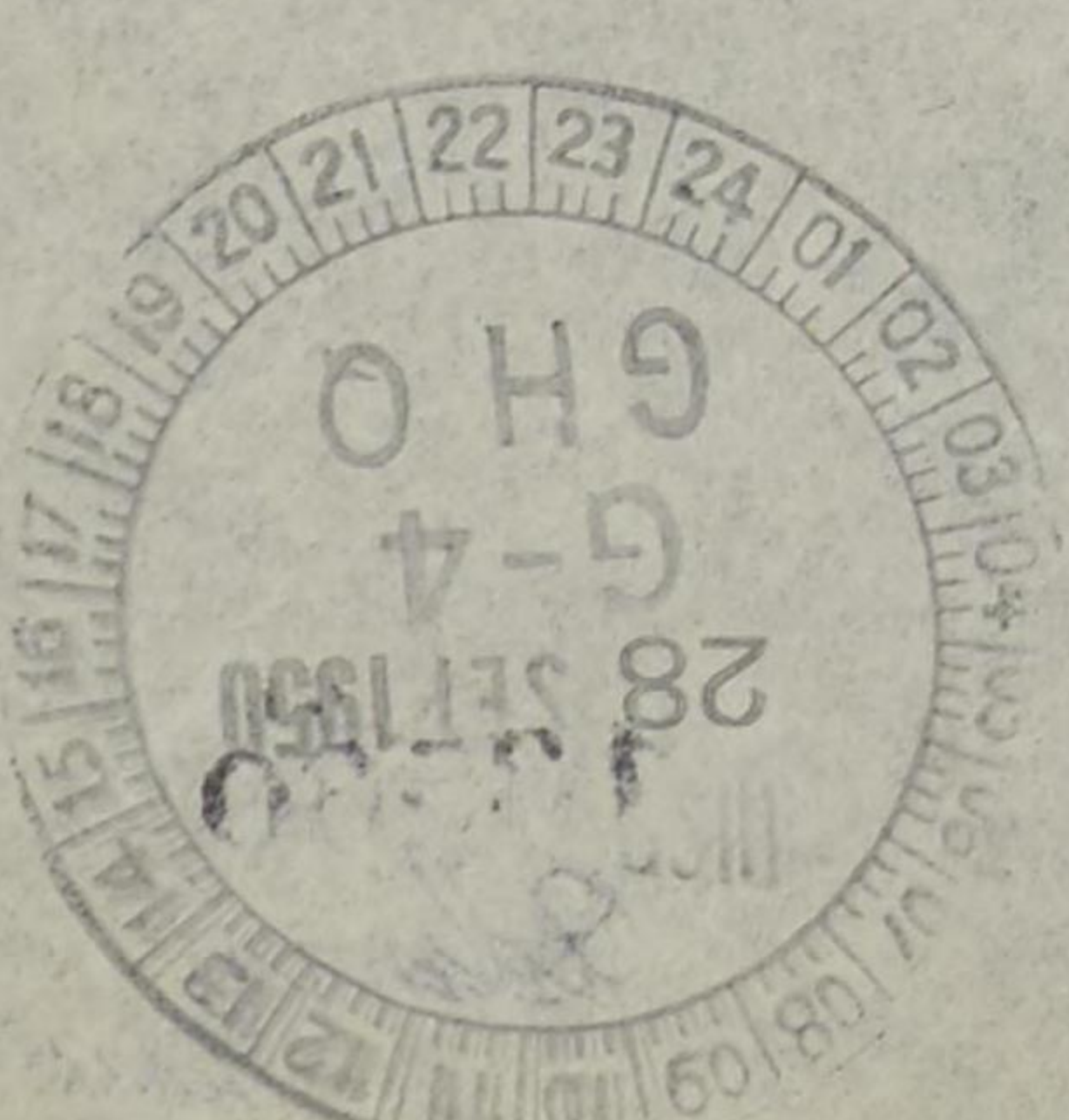
28 SEP 1950

[illegible]

[illegible]

[illegible]

SECRET



DECLASSIFIED

Authority NND975029

~~300 G-4~~

CROSS REFERENCE OTHER THAN RADIO

300

DATE: 26 SEPT 50

FROM: G-4

TO: G-2

SUBJECT: C/N War room passes.

DOCUMENT IN . ~~XXXX~~ 200.2

Jo. No. _____ Div _____

DECLASSIFIED

Authority NND975029

ll

*300 / 45
X 3/11.5
X 3/11.5 - safe*

Lt Alford 26-6026

Authorization to Sign
for Classified Documents

G-4

AG-OK

20 Sep 50

- 1 Request the name of WOJG Elisabeth C. Smith, ASN V-904323, whose signature and initials appear below, be added to the list of persons authorized to sign for classified material including TOP SECRET.

Elisabeth C. Smith

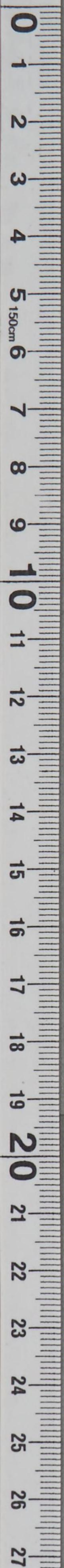
cc: AG Radio & Cable

Wojg
G. L. E.

Admin

12940

RT.



DECLASSIFIED
Authority NND 975029

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CWO Kerstein 26-6027

Army Emergency Relief

Executive Office
Div Chiefs: P&O
Sup
C&RE
Pet
Adm (In Turn)

19 Sep 50 ✓

G-4

300
~~XXXXX~~

1. Attached is letter with one inclosure from General E. C. B. Danforth, Jr., FEC Chairman, Army Emergency Relief, to General Eberle. It is requested that all Army officers assigned to your division be afforded an opportunity to read this letter.
2. Contributions will be made only on a voluntary basis. No solicitation will be made from Air, Navy, Marine, DAC or Enlisted Personnel.
3. Voluntary contributions will be received by a designated division representative. Contributions received will be collected from division representatives by CWO Chester C. Kerstein, Admin Division, on 2 Oct 50.

1 Incl
Ltr fr Gen Danforth,
dtd 15 Sep 50

----- G. L. E. -----

WPH

300

GPO

My ly

GD ADM JEC/dar
19 September 1950

MEMORANDUM TO: All Division Chiefs
SUBJECT: Outgoing Messages

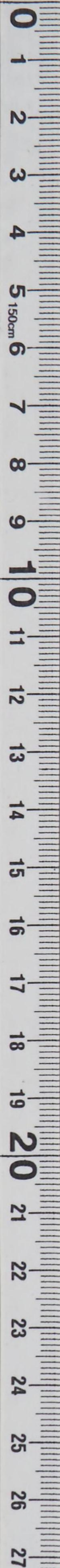
Checknote from SOS to AG, subject as above, dated 15 Sep 50, is quoted below for your information and compliance:

"The Chief of Staff desires that effective immediately no messages be dispatched to CINCPAC or any other addressee on matters relating to policy of this Headquarters, without prior Chief of Staff approval."

[Signature]
G. L. E.

[Signature]

- cc: Exec
- Admin
- C&RE
- P&O
- Petr
- Supply



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Outgoing messages

SOS

AG

18 Sept 50

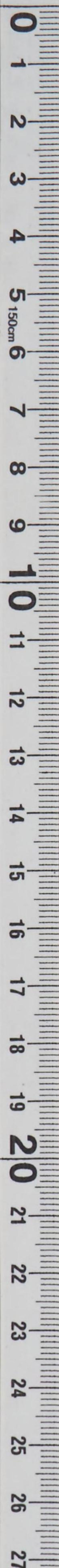
The Chief of Staff desires that effective immediately no messages be dispatched to CINCUNC or any other addressee on matters relating to policy of this Headquarters, without prior Chief of Staff approval.

COPIES TO:
G-1, G-2, G-3, G-4, Com

ADM
for J.M.H.



19 Sept.
NOTE:
SOS (Lt. Col. D. S. Cown)
explained this and its
intent to Gen. Egan.
ME



TO: [Illegible]

FROM: [Illegible]

SUBJECT: [Illegible]

[Illegible text]

[Illegible text]

[Illegible text]





300

RL

Wall Placards

Maj Cannon 26-6026

G-4

Bldg. Custodian

19 Sep 50

1 Request that the black lettering be removed from the doors of Rooms 506 and 543, G-4 Section, and that wall placards beside the doors be substituted, as indicated below.

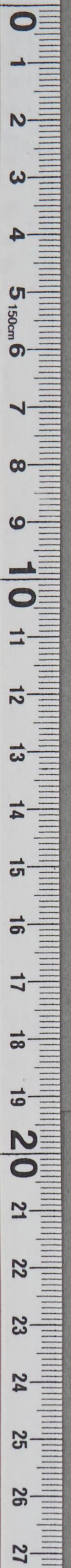
	<u>Remove from Door</u>	<u>New Wall Placard</u>
Room 506	G-4 Admin Division	G-4 Petroleum Division
Room 543	Construction and Real Estate, G-4	G-4 Supply Division

----- *for G. L. E.* -----

Admin

12850

B



[Faint, illegible text and markings on aged paper]



B-4

GENERAL HEADQUARTERS
FAR EAST COMMAND

CHECK SHEET

Maj Pedersen/hme
26-5933

300

Subject: G-1 Orientation for Newly Arrived Field
Grade Officers and Civilians

From: G-1 To: All Sections, FEC and SCAP Date: 18 Sep 50

1. 1. G-1 has been directed by the C/S to present a brief orientation to all field grade officers and civilians, GS-12 and above, who have not previously attended a formal General Headquarters Orientation period, the last one of which was held in the Dai Ichi Auditorium on 23-24 March 1950. Subjects to be covered during the period will include a brief description of the organization of GHQ, personnel policies, housing policies, and military security. The latter subject will be presented by a representative from G-2.
2. It is requested that each Section ascertain which of its members fall into the category of persons mentioned above and inform them that their attendance for the subject purpose is desired in the Dai Ichi Auditorium at 0900 hours, Friday, 22 September.

W. A. B.

----- W. A. B. -----

2. From: G-4 To: All Division Chiefs (as shown below) Lt Alford 26-6174
20 Sep 50

The following G-4 officers have been assigned to GHQ subsequent to 24 March 1950 and will attend the Orientation period, as announced in C/N 1 above:

- | | |
|-----------------------------|-------------------------------|
| Col John H. F. Bittner | Lt Col Joseph S. Hardin |
| Col Walter R. Hensey, Jr. | Cdr Louis Lefelar |
| Col Richard R. Middlebrooks | Lt Col Robert S. Palmer |
| Lt Col Humbert F. Biasella | Lt Col George Ruhlen |
| Lt Col James M. Clark | Lt Col William P. Scholl, Jr. |
| Lt Col Edward S. Davis | Lt Col Ernest A. H. Woodman |
| Lt Col Wilbert R. Fargo | |

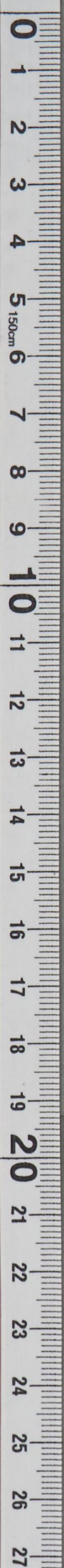
W. A. B.

----- G. L. E. -----

- cc: Exec
C&RE
P&O
Petr
Supply

DECLASSIFIED

Authority NND 975029



RECEIVED
19 SEP 1950
G-4
GHO

ko

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X080

Lt Alford 26-6174

1950 AER Fund Campaign

G-4

CAS

18 Sep 50 ✓

Attn: Gen. Danforth ✓

1 GWO Chester C. Kerstein is designated as the officer to receive and remit contributions of officers of the G-4 Section.

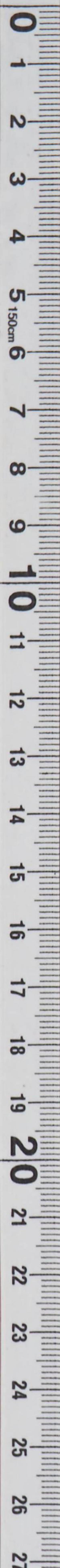
----- G. L. E. -----

(E)

Pen

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Authority NND 975029

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8-1 File

GENERAL HEADQUARTERS
SUPREME COMMANDER FOR THE ALLIED POWERS
Civil Affairs Section
APO 500

15 September 1950

Major General G. L. Eberle
Assistant Chief of Staff, G-4
GHQ, FEC

Dear General Eberle:

In response to a letter to General MacArthur from Major General Walter K. Wilson, USA (Ret), Director of Army Emergency Relief, the Chief of Staff has authorized the 1950 Army Emergency Relief-Army Relief Society Fund Campaign and has designated the month of October as the period for the drive. I have been named chairman for the Far East Command. Newspaper, radio and motion picture publicity will be timed to reach maximum intensity immediately preceding and following the September pay day.

The easiest way to handle the contributions of Army officers assigned to the various staff sections of GHQ, FEC and SCAP, I believe, is to have each staff section make its own collections. I would, therefore, appreciate having you designate an officer in your section to receive the contributions of your officers and remit the collections to me as early as possible in October.

General Wilson has indicated that one-fifth of a day's pay is considered to be a reasonable contribution but it is, of course, not intended to limit donations to this amount. A pay scale schedule for the various officer grades is inclosed for the convenience of your chairman. As Army Emergency Relief and the Army Relief Society serve only Army military personnel, their dependents, and their needy widows and orphans, please caution the officer you appoint to solicit only officers of the Army and not to ask for donations from Navy or Air Force personnel or Department of the Army civilians.

A sub-chairman has been appointed to conduct the drive in each of the major commands. Arrangements have been made for enlisted men and officers assigned to Headquarters and Service Group, who are on duty with your section, to make their contributions through Captain Milazzo, major command chairman.

The money collected may be turned over to me in the form in which it is received, i.e., military payment certificates, checks on local or stateside banks or money orders. I would prefer military currency. Checks should be made payable to me as FEC Chairman, AER.

If each member of the Army makes a small contribution once a year, Army Emergency Relief will be provided with sufficient funds to carry out its program of providing loans and grants to its own people in sudden and unforeseen emergencies. The need this year is obviously great. Your interest and cooperation will greatly assist in making a success of the 1950 campaign for this most worthy cause.

Sincerely,

E. C. B. DANFORTH, JR.
Brigadier General, USA
FEC Chairman, AER-ARS Fund Campaign

1 Incl:
Pay Scale

DECLASSIFIED
Authority NND975029

300

CROSS REFERENCE OTHER THAN RADIO

FROM: G-4

DATE: 12 Sep 50

TO: AG

SUBJECT: check note 1: DETAIL IN GENERAL STAFF CORPS (KREUTZER)

check note 1 with memo for record

DOCUMENT IN: 201 Kreutzer

JO. NO. 12345 DIV. PERS

~~RESTRICTED~~

300
73111 Safe

ll

Lt Alford 26-6174

Military Security

G-4

AG

12 Sep 50

1 Submitted herewith are Clearance Certificates, in duplicate, on officers assigned and attached to this section. Request disposition as outlined in SR 380-160-1, 17 July 1950.

56 Incls
a/s

cc: G-2

[Signature]
C. L. S.

GD ADM JEC/BMA/dar
12 Sep 50

MEMORANDUM FOR RECORD

1. Staff Memo No. 43, 1950, as amended, directs completion of Security Clearances under existing DA policy not later than 12 Sep 50.
2. Instant C/N forwards Clearance Certificates on all officers assigned or attached to G-4. Partial Background Investigations are being requested on all EM and civilian personnel under separate action.
3. Initiated case; G-4 action complete.

B.M.A. *[Signature]* 26-6174
 J.E.C. *[Signature]* 26-6026

Admin

12341

RESTRICTED





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GD ADM JFC/BMA/dar
15 Sep 50

MEMORANDUM FOR RECORD

1. Staff memo No. 43, 1950, as amended, directs completion of Security Clearances under existing DA policy not later than 15 Sep 50.
2. Instant OVN forwards Clearance Certificates on all officers assigned or attached to G-4. Partial Background Investigations are being requested on all NM and civilian personnel under separate action.
3. Initiated case; O-P action complete.

F.M.A. _____
J.F.C. _____
55-6050



15301

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Maj Cannon 26-6026

Authentication of Correspondence

G-4

AG

12 Sep 50

1 The following change in officers authorized to authenticate and pass correspondence from this Staff Section to the AG for signature is requested:

ADD

Initials

Lt Colonel R. S. Palmer
Chief, Construction & Real Estate Division

[Signature]

DELETE

Colonel R. N. Lewis

1 Incl
WD Form 35 (Trip) Lt Col Palmer

for [Signature]

----- G. I. E. -----

GD ADM JEC/dar
12 Sep 50

MEMORANDUM FOR RECORD:

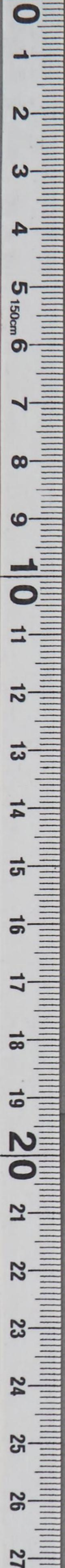
- 1. Above C/N is self-explanatory.
- 2. Action is within established policy. *action. [Signature]* Deputy G-4 approved this
- 3. Initiated case, G-4 action complete.

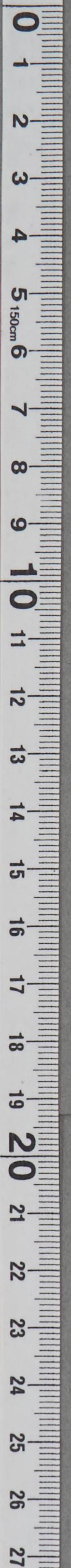
J.E.C.

[Signature]

26-6026

Admin
12286





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- 1. Above CIA is self-explanatory.
- 2. Action is within established policy. *[Handwritten note: Policy not approved this]*
- 3. Initiated case, CIA action complete.

[Faint, illegible text]



[Handwritten text]

300

~~X 200 G-4~~

[Handwritten initials]

[Handwritten initials]

GD ADM JEC/dar
11 September 1950

MEMORANDUM TO: All Division Chiefs
SUBJECT: Smallpox Immunizations

All G-4 personnel who received smallpox immunizations on 6 September are requested to report to the Dai Ichi Dispensary sometime during the morning on Wednesday, 13 September, for the purpose of checking the results of these immunizations.

[Handwritten signature]
G. L. E.

cc: Exec ✓
Admin
C&RE
P&O
Petr
Supply

EXEC

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ROUTING	
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DA C/S G-4	_____
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C+RE	_____
SUPPLY	_____
PETROLEUM	_____
② ADMIN	<u>RF</u> G-4

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Lt Col Thomte 26-6033

Copies of GO 22 for SFPE

AG

29 AUG 1950

1 Request 10 copies of GO 22 GHQ FEC, 20 Aug 50, be sent to Commanding General, San Francisco Port of Embarkation.

----- G. L. E. -----

GD P&O NLM/HDT/icc
29 August 1950

MEMORANDUM FOR RECORD:

SUBJECT: Inquiry on Japan Log Comd from SFPE

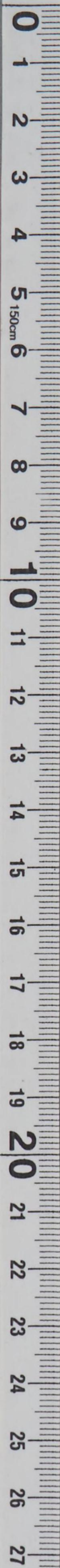
1. SF Port of Embarkation msg TCSFP 4642-GO (M) requests clarification as to whether Japan Log Comd replaces Eighth Army as requisitioning agency for logistic support of Japan and Korea.
2. G-3 (Col Jark) states that ZX 14648, 27 Aug 50, to SFPE and other addressees gives the desired information. G-4 was not on distribution for ZX 14648 but G-3 will take action to see that copy is furnished G-4.
3. All that remains is to furnish a copy of the order G.O. 22 to the Port. C/N 1 to AG requests that 10 copies be furnished SFPE.
4. Within established policy.
5. Action completed on G-4 Journal No. 11236.

H.D.T. HDT 26-6033

N.M.W. NM 26-6444

NM
P.O.
11236
RF.

G-4 FILE



GENERAL HEADQUARTERS, FAR EAST COM AND
ADJUTANT GENERAL'S OFFICE
RADIO AND CABLE CENTER

G-4 ROUTING	
A C/S G-4	_____
DA C/S G-4	_____
EXECUTIVE	_____
PT-O	_____
C+RE	_____
SUPPLY	_____
WG/eeer	_____
PETROLEUM	_____
ADMIN	_____ <i>K</i>

INCOMING MESSAGE

Action Copy
UNCLASSIFIED
PRIORITY

27 Aug 50

FROM : CG SFPE (OSD) (COL MALIN)
 TO : CINCFE (FOR G-4 GEN EBERLE), CG JAPAN LOG COMD
 NR : TCSFP-4642 -GO (M)

Several radio rqn and other elec msg recently rec this office from CG Japan Log Comd rqst clarification as to whether this agency replaces Eighth Army as the rqn agency for Log Support Japan and Korea Area. If appl would appreciate copy of Dir establishing Japan Log Comd.

NO SIG

ACTION : G-4
 INFORMATION : AG OPNS DIV, AG PUBL BR

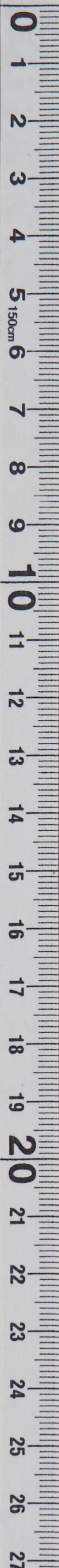
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PRIORITY
UNCLASSIFIED

TOO : 262208 Z
MCN : AUB 9/27

Action Copy

11236



GENERAL HEADQUARTERS
FAR EAST COMMAND

CHECK SHEET

300

(Do not remove from attached sheets) Lt Col Thomte 26-6033

File No:

Subject: Copies of GO 22 for SFPE

Note No.

From: G-4

To: AG

Date: 29 AUG 1950

1

Request 10 copies of GO 22 GHQ FEC, 20 Aug 50, be sent to Commanding General, San Francisco Port of Embarkation.

*mmw
fn*

G. L. E.

11236

2.

From: AG-OP

To: G-4

WOJG Riley 26-5731

Date: 29 August 1950

Publications requested in C/N 1 mailed this date.

nad
W. A. D.

g

G-4 ROUTING	
A C/S G-4	_____
DA C/S G-4	_____
EXECUTIVE	_____
① P + O	<i>[Signature]</i>
C + RE	_____
SUPPLY	_____
PETROLEUM	_____
② ADMIN	<i>[Signature]</i>

DECLASSIFIED

Authority NND 976029

GENERAL HEADQUARTERS
FAR EAST COMMAND
CHECK SHEET

(Do not remove from attached sheets) FC Col Trace 7-5000

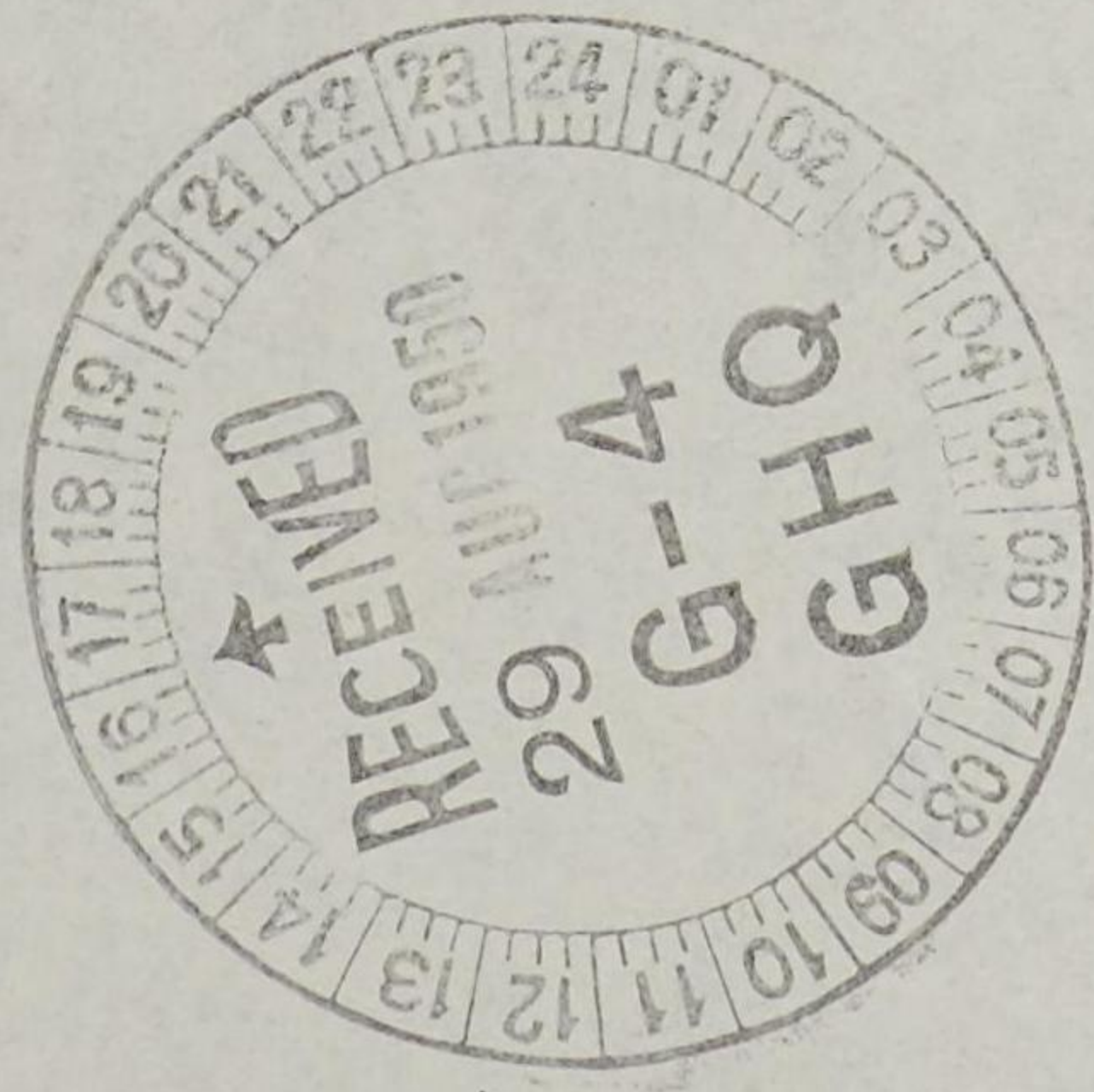
Subject: Copies of CG 22 for CG

File No:

Note No.	From	To	Date
1	General, Far East Command	CG 22	29 August 1950
2	From: AG-01	To: G-4	29 August 1950

CG 22-5781
Date: 29 August 1950

Publications requested in G-4 I mailed this date.



DECLASSIFIED

Authority NND975029

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CROSS REFERENCE OTHER THAN RADIO

~~230~~

DATE: 24 Aug 50

FROM: G-4

TO: CPS

SUBJECT: check note 2: PERIODIC REQUEST FROM CPS FOR AN ESTIMATE OF DAC
TERMINATING

DOCUMENT IN 200 G-4

Jo. No. 11006 Div PERS

DECLASSIFIED

Authority NND975029

CROSS REFERENCE OTHER THAN RADIO

~~300~~
300

DATE:

22 AUG 50

FROM:

G-4

TO:

C/S

SUBJECT:

C/N officer replacements

DOCUMENT IN . 200. G_4

Jo. No.

10835

Div

ADMIN

DECLASSIFIED

Authority NND975029

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CROSS REFERENCE OTHER THAN RADIO

~~300 G-4~~

DATE: 21 Aug 50

FROM: G-4

TO: AG-PE

SUBJECT: check note 2: TRAINING OF CLERICAL AND ADMINISTRATIVE
~~PERSONNEL~~ PERSONNEL

C/S check note 1, G-4 check note 2 and memo for record

DOCUMENT IN . . . 353 . . .

Je. No. 10761 Div ADMIN

DECLASSIFIED

Authority NND975029

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CROSS REFERENCE OTHER THAN RADIO

DATE: 20 Aug 50

FROM: G-1

TO: G-4

SUBJECT: (C/N 1) SPACE ALLOCATION FOR SPEECH SECURITY EQUIPMENT

DOCUMENT IN680.34

Jo. No. 10757 Div ADMIN

G-4 ROUTING

A C/S G-4	
D AC/S G-4	
EXECUTIVE	
OPERATIONS	
CONST & FAC	
SUPPLY	
PETROLEUM	
G-4 Sup	

300
~~Phillips~~
 18 Aug 50
 Lt Col Tucker 26-6044

Personnel Authorized to Withdraw Files

G-4 Admin

17 Aug 50

ADMINISTRATION
 1. Request that the name of Robert Douglas Phillips, DAC be submitted to the Adjutant General's Section, Attn: AG-OK, for authorization to request and receipt for files from the AG Mail and Record Unit.

2. Pertinent information follows:

<u>NAME</u>	<u>GRADE</u>	<u>INITIALS</u>	<u>SIGNATURE</u>
Robert Douglas Phillips	CPC 3	RDP	Robert Douglas Phillips

3. In the event that this cannot be approved, request that arrangements be made for Administration personnel to obtain AG files upon request.

B. H.

2

From: G-4

To: AG-OK

Lt Alford 26-6174
18 Aug 50

Request the above named individual be authorized to draw files for G-4 Section, up to and including the classification of Secret.

[Signature]
 GD ADM JEC/BMA/dar
 18 Aug 50

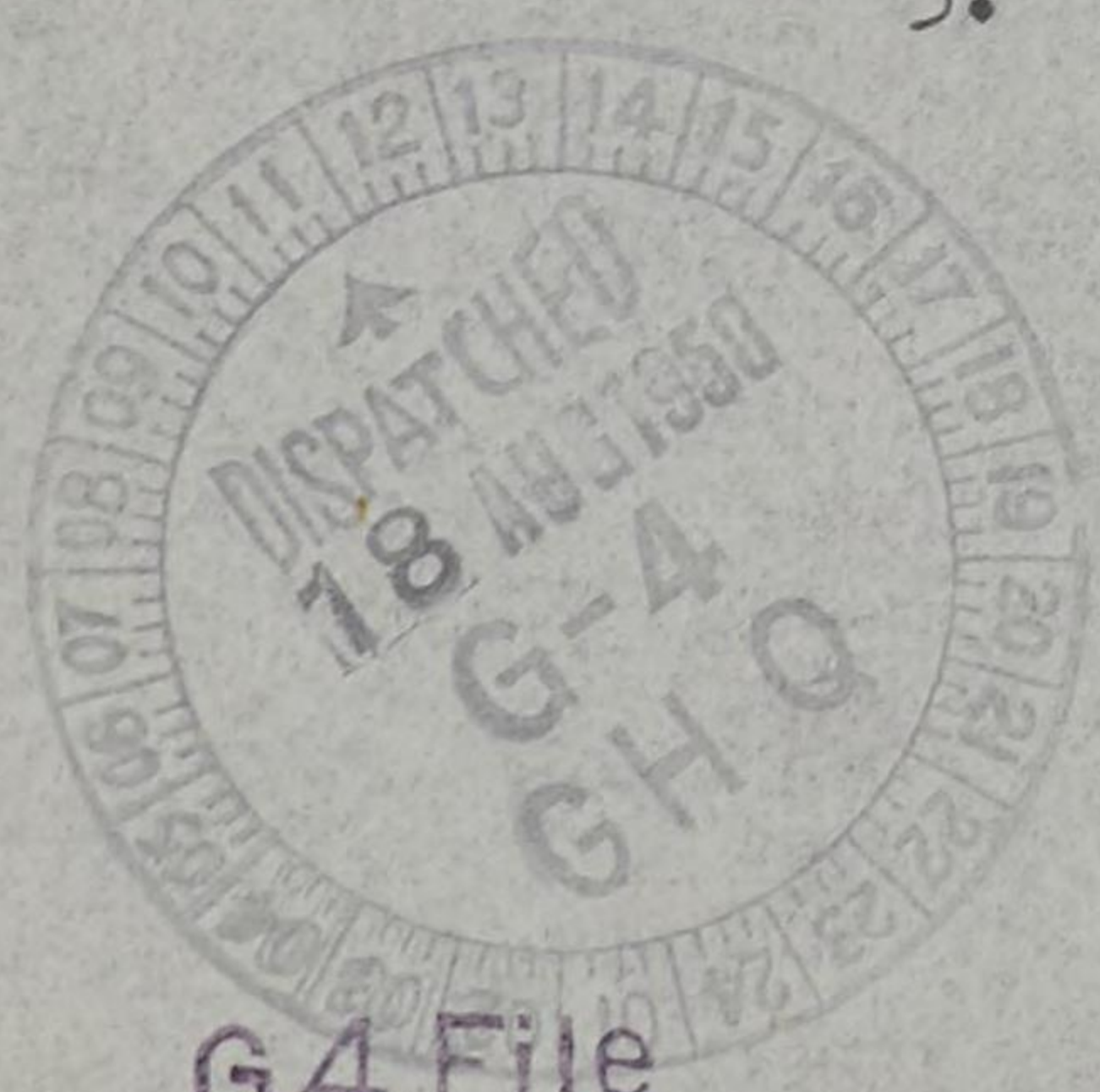
MEMORANDUM FOR RECORD

1. C/N 1 above, from G-4 Supply Division, requests that Robert Douglas Phillips, CPC 3, be authorized to request and receipt for files from AG.
2. C/N 2 transmits request to AG.
3. Initiated case, G-4 action complete.

B.M.A. 26-6174

J.E.C. 26-6026

admin



G4 File

10593

GOVERNMENT

300

GD ADM JEC/dar
17 Aug 50

MEMORANDUM TO: All Division Chiefs

SUBJECT: Officers' Information Hour

Attention is invited to GHQ Daily Bulletin No. 193, 17 August 1950, which states that Officers' Information Hour for Army officers assigned to GHQ, FEC and SCAP will not be held during the month of August.

Joe
G. L. E.

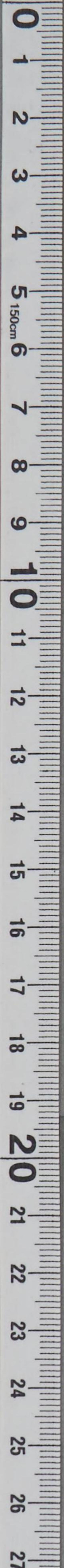
- cc: Exec
- Admin /
- C&RE
- P&O
- Petr
- Supply

Admin

OK

[Signature]

17 AUG 1950



SECRET
17 AUG 50

W. MORGENTHAU, JR., ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED EXCEPT WHERE SHOWN
OTHERWISE

Reference is made to the report of the Special
Group on the Status of the United States in
the Far East, dated August 11, 1950, and
the report of the Special Group on the Status
of the United States in the Far East, dated
August 11, 1950.

[Handwritten signature]

cc: [illegible]
[illegible]
[illegible]
[illegible]
[illegible]

RECEIVED
17 AUG 1950
G-4
GHQ

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Authority NND 975029

300

[Handwritten initials]

GD ADM JEC/dar
17 Aug 50

MEMORANDUM TO: All Division Chiefs

SUBJECT: Officers' Information Hour

Attention is invited to GHQ Daily Bulletin No. 193, 17 August 1950, which states that Officers' Information Hour for Army officers assigned to GHQ, FEC and SCAP will not be held during the month of August.

[Handwritten signature]
for G. L. E.

cc: Exec ✓
Admin
C&RE
P&O
Petr
Supply

Exec

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Authority NND975029

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CROSS REFERENCE OTHER THAN RADIO

DATE: 15 Aug 50

FROM: MANAGER DAI ICHI BLDG

TO: G-4 Sect

SUBJECT: (C/N) BUILDING DDT SCHEDULE

DOCUMENT IN 438

Jo. No. _____ Div ~~XXX~~ ADM