

**GHQ/SCAP Records (RG 331, National Archives and Records Service)**

**Description of contents**

- (1) Box no. **3154**
- (2) Folder title/number: **(17)**  
**Procurement Demand (FKKH 918)**

(3) Date: **Mar. 1947**

(4) Subject:

Classification	Type of record
<b>9035.4</b>	<b>1</b>

(5) Item description and comment:  
**Fukuoka**

(6) Reproduction:  Yes  No

(7) Film no. \_\_\_\_\_ Sheet no. \_\_\_\_\_

(Compiled by *National Diet Library*)

**FILE**  
PROCUREMENT RECEIPT

UNIT COPY

GPA FORM 2  
(4-46)

Page 1 of 1 Pages

Received From: Billiard Room  
Individual Firm

Address: Kokura Fukuoka  
Number and Street City Prefecture

Date Received: 25 July 1946 Or Period Covered (Partial) (Final) Receipt  
Delete One

Account Code (If Applicable to All Items): 137 6 Receipt No. FKKH 918  
(Read Instructions on Back of this Form)

Item No.	Specific Description of Items Received	Unit	Quantity	Enter Estimated Relative Value on U.S. Copies Only	
				Unit Value	Total Value
1.	Pool Cues. Complete with two extra tips for each cue.	ea	10	4.25	42.50
2.	Pool Balls, including cue ball	set	2	24.00	48.00

(Detach Along this Line for Additional Pages)

Grand Total 90.50

(Space of Mil. Govt. Unit Only)

Previously Reported Value: \_\_\_\_\_ Revaluation: \_\_\_\_\_

Net Change — (Increase) (Decrease) Total Record By: \_\_\_\_\_  
Delete One

Net Change — (Increase) (Decrease) Monthly Record By: \_\_\_\_\_  
Delete One

Fukuoka Mil. Govt. Hq. & Hq. Co. Fukuoka Prefecture Fukuoka Mil. Govt. Hq. & Hq. Co. Fukuoka Prefecture  
Unit Unit

(Mil. Govt. Unit which Prepared Demand) (Mil. Govt. Unit which Processed Demand)

(Space for Receiving Agency Only)

Authority for Restricted Item: Not Notarized (Japanese Delivery) (Occ. Force Pick Up)  
Delete One

Taken up on Property Records of: \_\_\_\_\_ By: R. L. LANDRY Lt FMOT 31 Mar 47  
Organization Accountable Officer Rank Date

Remarks: \_\_\_\_\_  
 Certified Correct as to Quantity and Items Except as Noted and Initialed:

By: [Signature] Fukuoka Organizational Team Date 31 March 47  
Japanese Representative Agency

By: Y. Kanayaki Kokura Liaison Office Date 31 March 47  
Japanese Representative Agency

## INSTRUCTIONS FOR USE OF FORM 2

(Local reproduction of this form is not authorized)

1. This form will be used to receipt for all Japanese supplies and facilities procured by procurement demand and will be the basis to support the suppliers', property owners', and contractors' claim for payment by the Japanese government. It will also serve to furnish information to higher headquarters of the value of supplies and facilities procured from Japanese civilian sources.
2. A receipt will be issued for every procurement demand prepared, unless such demand is voided.
3. The procurement receipt number assigned this receipt will be the same as was used on the demand for the supplies and facilities hereon with the following changes: Third group — A consecutive letter sequence for partial receipts starting with the letter A for the first delivery (partial receipt). Revaluations will be indicated by adding a letter sequence in inverse order starting with the letter Z for the first revaluation receipt. Illustration: KYTE-5 or KYTE-5-A or KYTE-5-Z or KYTE-5-AZ.
4. Item numbers will correspond to those used on the procurement demand. Item not delivered will be lined out.
5. The specific description of the supplies and facilities received will be as stated on the demand; verified, corrected, and amplified by inspection at time of delivery.
6. If a single account code is not applicable to all items on the receipt, enter after each item described, the proper account code given in Incl 5\*\*.
7. Detach the lower half of all except the last page, if more than one page is required.
8. Relative value, calculated as given in Incls 6 to 10\*\* will be entered on all copies *except those given to the Japanese.*
9. In reporting revaluations, the original or previously reported value, the correct or recalculated value, and the net change in value will be given, as explained in Incl 6\*\*.
10. Under "Remarks", include the following, if appropriate:
  - a. Statement as to the materials, equipment, labor and supervision furnished by occupation forces in filling demand.
  - b. Reference to any attached statements, invoices, hand receipts, and inventories.
11. Alterations in the nomenclature and quantity of items will be initialed by both the receiving officer and the Japanese representative.
12. Both representatives will sign all copies of the receipt and inventory.
13. List of papers in connection with receipt, number of copies, and by whom prepared:
 

a. Procurement receipt, GPA Form 2	6 copies	Japanese Liaison Office
b. Procurement data, Form MGP 2	2 copies	Military government unit
c. Inventory	4 copies	Requesting unit
d. Utilities statement of service rendered	3 copies	Japanese Liaison Office
e. Japanese hand receipts	2 copies	Japanese supplier, etc.
14. Distribution of papers and member of copies:
 

a. Central Records	1 copy	of 13a and b above
b.* Military government unit	1 copy	of a, b, c, d, and e
c. Appropriate staff section	1 copy	of a, c and d
d. Japanese Liaison Office	2 copies	of a,
	1 copy	of c and d
e. Japanese supplier,	1 copy	of a and e
f. or Japanese property owner	1 copy	of a, c and e
g. or Japanese contractor	1 copy	of a and e
15. Partial receipts will be prepared and distributed in the same manner.
16. Receipts issued to record revaluations will be prepared by the military government unit in duplicate. One copy will be forwarded to Central Records and one copy retained in file. A procurement data form will be prepared and attached to each copy of a revaluation receipt.
17. Military government unit will forward Central Records copy directly to Military Government Section, Headquarters Eighth Army, APO 343, attention Procurement Division.

\* When receipt is received by a military government unit which did not prepare the demand, extra copies of each paper must be made for the files of the unit which prepared the demand.

\*\* Inclosure references are to Eighth Army Operational Directive.