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091 COUNTRIES

NO. DATE SUBJECT

1. 21 Jun 49 Japan--Study of Welfare Workshops
- ~~2. 7 Jul 49 Reports Required for Agri Land Commissions Election~~

091-c

HEADQUARTERS EIGHTH ARMY
 United States Army
 Office of the Commanding General
 APO 343

AGMGPW 091 (Japan)

21 June 1949

SUBJECT: Study of Welfare Workshops

TO: See Distribution

1. General Headquarters, Supreme Commander for the Allied Powers desires to determine the value of the welfare workshop program in terms of the individual workers, the workshop operators, cost to the public through subsidies and tax exemption, its effect on local private business, and the degree of duplication of the Vocational Training and Protective Workshop Program now operated by the Ministry of Labor.

2. Commanders of military government units will review the operation of one publicly owned welfare workshop and one privately owned welfare workshop using the Welfare Institution Inspection Reports, control symbol QPH-(OT)-05, inclosure 1. Pertinent additional information will be added to these forms where clarification is necessary or where it seems important to include information not requested in the report form.

3. For the month of July completed workshop reviews will be submitted to this headquarters as prescribed for reports of inspection of institutions in paragraph 6, Operational Directive 6, 1949 and in lieu thereof.

BY COMMAND OF LIEUTENANT GENERAL WALKER:

J. A. O'Brien
 J. A. O'BRIEN
 CWO USA
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Incl: Report Control Symbol QPH-(OT)-05

DISTRIBUTION:
 CGs I and IX Corps
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Welfare Institution Inspection Reports
QPH-(OT)-05SUMMARY AND GUIDE OF THE PRESENT WELFARE WORKSHOP PROGRAM

1. The Welfare Workshop Program has been in operation in Japan for the past 20 years and is presumed to be a social work enterprise.
2. The Welfare Workshop Program, as interpreted by the Japanese Welfare Officials, is meant to provide sheltered employment and job training to persons on public assistance, the aged, the physically handicapped and widows. The program operates under certain provisions contained in the Daily Life Security Law and the Social Work Law.
3. Under the Daily Life Security Law and the Social Work Law, public and private workshops may register with the Ministry of Welfare and be certified as protective institutions, and as such may receive priority over private business on allocations of raw materials. If 50% or more of the workers are on public assistance, workshop operators may receive grant-in-aid for administrative expenses. If the workshop is also registered as a Foundation Juridical Person (Zaidan Hojin) the workshop is exempt from taxation of any kind (regardless whether it is land, building, equipment or profits).
4. Information contained in field reports, memoranda, and subsequent investigations of the Welfare Workshop Program indicate (gross) irregularities and abuses of public funds, exploitation of marginal and sub-marginal economic groups of people, and direct competition with private industry. In some instances there are indications of collusion between welfare officials and welfare workshop operators and owners.
5. In many instances there is duplication of effort in the sheltered workshop program. The Ministry of Labor operates a vocational training and a sheltered workshop program throughout Japan. At present these programs are only 50% utilized. This is one of the "resources" the Welfare Officer should investigate in answer to questions #6 and #7 in Attachment "B".
6. Guide to Workshop Inspection Report "A".
 - a. In reference to question No. 1, it should be noted whether or not the owner is an individual or association or a public body. The full name should be entered in Romaji.
 - b. Question No. 2, reference public officials. This question should indicate whether or not local welfare officials or possibly other public officials are interested financially (payroll or profits) in the welfare workshop.
 - c. Question No. 4. Number of staff should not include shop manager or director.
 - d. Question No. 10. Explain fully as to who receives all or part of the differential between the gross and net wage of the employee and why it is necessary to deduct any amount from the employee's gross wage. Spot check one or two home workers at home, in order to determine whether or not their wages are subject to any deduction, and at the same time check, with the home workers, their maximum and minimum wages as reported by the shop manager.

Inclosure 1

e. Question No. 11 should be answered on the basis of the previous 3 month, 6 month and annual personnel turnover.

f. Question No. 12. Attempt to determine what happens to the articles manufactured in the workshop, i.e., sold on the open market, distributed as relief-in-kind, sold for export purposes, etc. "Private sources" of raw materials are materials received directly from the customer by the worker through personal solicitation.

7. In order to obtain a valid report on welfare workshops, it is requested that the welfare officers be as objective as possible in their inspection report and personal report. It is requested that the questions contained in workshop inspection report be asked in their proper numerical order.

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WORKSHOP INSPECTION REPORT "A"

Note: Check two (2) Workshops; 1 Government Operated, 1 Privately Operated (specify if a work training shop).

1. NAME _____ OWNER _____
 LOCATION _____ ADDRESS _____
2. MANAGEMENT _____ ARE PUBLIC OFFICERS OFFICIALS? _____
3. NAME OF DIRECTOR _____ NAME OF SHOP MANAGER _____
 (If different from Director)
4. NUMBER OF STAFF _____ DESCRIPTION OF STAFF FUNCTION _____
 DATE ESTABLISHED _____ ORIGINAL AMOUNT OF PUBLIC SUBSIDY TO
 ESTABLISH SHOP _____
 DATE LICENSED _____ NATIONAL, PREFECTURAL OR LOCAL WELFARE
 FUNDS _____
5. ON WHAT PAYROLL ARE ABOVE STAFF PERSONNEL CARRIED:
 WELFARE DEPT _____ WORKSHOP _____ OTHER (SPECIFY) _____
6. TYPE OF WORK THIS SHOP IS ENGAGED IN (describe) _____
7. NUMBER OF WORKERS PRESENTLY EMPLOYED IN SHOP _____
 NUMBER OF WORKERS SHOWN IN LOCAL WELFARE SECTION RECORDS AS EMPLOYED IN
 SHOP _____
 WHAT IS CAPACITY OF SHOP? _____
- STATUS: _____ MALE _____ SINGLE _____ MARRIED
 _____ FEMALE _____ SINGLE _____ MARRIED _____ WIDOWS
- WHAT PROVISIONS MADE FOR CHILDREN OF WORKERS _____
 WIVES GAINFULLY EMPLOYED _____ HUSBANDS GAINFULLY EMPLOYED _____
 NUMBER OF CHILDREN EMPLOYED _____ AGE RANGE _____
8. WORK HOURS: MONTHLY MINIMUM _____ MONTHLY MAXIMUM _____

WAGES: MONTHLY MINIMUM (gross) _____ MONTHLY MAXIMUM (gross) _____
 (net) _____ (net) _____

9. NUMBER OF HOME WORKERS EMPLOYED _____

WAGES: MONTHLY MINIMUM (gross) _____ MONTHLY MAXIMUM (gross) _____
 (net) _____ (net) _____

10. WHO RECEIVES THE DIFFERENTIAL BETWEEN THE GROSS AND NET WAGE _____
 WHY? _____

11. AVERAGE RATE OF PERSONNEL TURNOVER: 3 MO. _____% 6 MO. _____% ANNUAL _____%

12. SOURCE OF RAW MATERIALS _____ AND USE OF MFGD ARTICLE (specific) _____

PRIVATE _____%

COMMERCIAL COMPANIES _____%

MINISTRY OF MILITARY _____%

OTHER (specify) _____%

13. BUDGET (last fiscal year):

<u>SOURCE OF INCOME</u>	<u>AMOUNT</u>	<u>PURPOSE OF EXPENDITURE</u>	<u>AMOUNT</u>
NATIONAL, PREFECTURAL & LOCAL SUBSIDIES	_____	_____	_____
ADMINISTRATIVE ALLOWANCE UNDER D.S.L.	_____	_____	_____
COMMUNITY CHEST	_____	_____	_____
INCOME FROM SHOP	_____	_____	_____
OTHER (specify)	_____	_____	_____

14. NUMBER OF WORKERS RECEIVING PUBLIC ASSISTANCE: SHOP _____
 HOME _____

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WORKSHOP REPORT "B"
Summary

1. What benefits do each of the following groups derive from the Welfare Workshop Program:
 - a. Workers
 - b. Workshop Staff
 - c. Workshop Operator
 - d. Other (specify)
 - e. How many welfare workshops are operated by or have any involvement with the Minsei-in?
2. What are the eligibility requirements for employment in a welfare workshop?
3. How is the worker referred to workshop?
4. Are the workers required to register with Public Employment Security Office? Yes _____
No _____ If no, why not? _____
5. What relationship exists between the workshop and the prefectural or local Welfare Department, i.e., supervision, reports, etc.?
6. If the Welfare Workshop Program in your prefecture were discontinued what would happen to the workers?
7. What resources (public and private) are available in your prefecture for meeting the demands resulting from the closing of the Welfare Workshops? (i.e., industry, public works, labor department workshops).
8. What is the opinion of the Chief of Social Affairs of the Prefectural Welfare Department concerning the value of the Welfare Workshop Program (briefly)?