

GHQ/SCAP Records (RG 331, National Archives and Records Service)

Description of contents

(1) Box no. 276

(2) Folder title/number: (25)
523.7: Shipment of Japanese Documents,
11 March 1947 to 1 April 1947

(3) Date: Oct. 1946 - Apr. 1947

(4) Subject:

Classification	Type of record
035.4, 833	e, m

(5) Item description and comment:
Includes Contents List

(6) Reproduction: Yes No

(7) Film no.

Sheet no.

(Compiled by National Diet Library)

File No. 523.7

Shipment of Documents

Serial No.	From	Date	To	Synopsis
1.		9 October 1946		Notification of Shipment of Japanese Documents
2.		24 October 1946		Notification of Shipments of Japanese Documents
3.		28 October 1946		Notification of Shipments of Japanese Documents
4.		4 November 1946		Notification of Shipment of Documents
5.	Chief, G-2 Hist. Sect.	11 March 1947	G-2 Exec.	G-2 Archives.
6.	CIS Operations	1 April 1947	PSD	Transmittal of Index to Japanese Organizations.

523.7

RESTRICTED

775009

file (2)
4403

G-2, GHQ INTER - OFFICE MEMORANDUM

(For use within G-2 only) GB/CIS/OD/FCN/eg

File No: Transmittal of Index to
Subject: Japanese Organizations **Date:** 1 April 1947

FROM: CIS, Opns. **TO:** PSD **PHONE:** 26-5655 **Comment**
NAME: Lt Nielsen **Number**

Transmitted herewith for your information five (5) copies of an Index to Japanese Organization, a work prepared by Compilation Branch, CIS Operations, from files of original Japanese source material in the National Reference Library, CIS.

1

J.R.G.D.

*Copies of these reports
may be obtained in
the Security Room (8434)
523.7-Slip of Doc. 33 safe
6-3
Charles Casper*

Capt Wilson:

11 June '47

I'm quite sure that P&D
has no material in the I-2 archives,
as all our records are used constantly.
I believe Capt Volter and Col. Pulliam
handled this last time.

Lienemann

PUBLIC SAFETY DIVISION
ROUTING SLIP

FROM: PPY DATE: 11 June 47

<u>3</u>	Chief of Division	<u>HEP</u>
<u>4</u>	Asst. Chief of Division	<u>HEP</u>
<u>5</u>	Executive Officer	<u>HEP</u>
<u>7</u>	Administrative Officer	<u>HEP</u>
<u>5</u>	Administrative Assistant	<u>HEP</u>
	Police Branch	
	Rural Police Branch	
	Communications Branch	
	MS and RMS Branch	
	Fire Branch	
	Prison Branch	
	Stat. and Anal. Branch	
	Legal Branch	
<u>6</u>	Message Center	
	CIS, G-2	

FOR: Information 1-4 Comment _____
 Necessary action _____ Return _____
 Approval _____ Dispatch _____
 Signature _____ Bulletin Bd. _____
 Initials _____ File 6

REMARKS: No change in records situation. HEP

Chief
G-2 Hist. Sect.

G-2 Archives
G-2 Executive
and Adm. Group

26-7541 Ext. 16
Col. Swindler

22 May 1947

1

1. References:

- a. AR 15-15, 20 Sep 45.
- b. AR 380-5, 15 Aug 46.
- c. TM 12-259.
- d. FEC Cir 4, 15 Jan 47.
- e. MIS Gen Staff OM 12, 3 Feb 47.
- f. G-2 IOM, subject: Archives, dated 7 Mar 47.

2. The G-2 Archives currently consists of 143 caskets of material stored in the Historical Section Library. The addition of 72 caskets is anticipated in the near future. Indexing this mass of material for ready reference is not practicable at present. The availability of these records is dependent entirely on inventories prepared by sections turning over records.

3. In order to facilitate location of documents, the following suggestions are offered for your information and guidance:

a. All non-record material should be screened out and destroyed in accordance with existing directives. (For definition of non-record material, see par 26 of reference 1c, above).

b. Records of permanent nature should be carefully screened and non-current material only transmitted to G-2 Archives.

c. Inventories should be double-spaced and show:

(1) Letter symbol of section and casket number; as, J-19. (See par 3, reference 1f, above).

(2) Numerical order in which documents are packed. This number will also appear on corresponding document in casket.

(3) Complete identification of document.

(a) Books, pamphlets. Give author or originating office, title, edition number, date, and security classification.

(b) Files. List all identifying marking which appears on file folder. Note inclusive dates. Give brief summary of contents of miscellaneous files.

~~6/1~~ 5

Subject: G-2 Archives

22 May 1947

4. In compliance with reference 1b, above, the following security measures will be taken:

a. All documents will be reviewed for security classification and, if downgrading is authorized, restamped prior to packing.

b. Each document or article of material (including bound volumes and file folders), will carry on outer cover, stamped or marked, not typed, a classification at least as high as any of its components.

H.S.
H.O.S.

Copies to:

G-2 Executive and Administrative Group
Theater Intelligence Division, G-2
Operations Section. (TID)
Plans & Estimates Section
Foreign Liaison
War Department Intelligence Division
Translator-Interpreter Service
5250th Technical Intelligence Company
Targets Branch (WDI Div.)
Civil Intelligence Division
CIS Executive and Administrative Group
Operations Section (CID)
Public Safety Section
Civil Censorship Detachment
441st CIC Detachment

G-2, GHQ

INTER - OFFICE MEMORANDUM

(For use within G-2 only)

05535

2902

405

HOS/JG/mh
11 March 1947

File No:	Subject: G-2 Archives	Date:	
FROM: Chief, G-2 Hist. Sect.	TO: Public Safety Sect.	PHONE: 26-7541 ex 16 NAME: Col. Swindler	Comment Number 1

1. The Office of the Archivist, G-2, has been established in the G-2 Library, Room 3308, NYK Building. First Lt. L. W. Doll has been designated as Assistant to the Archivist. He can be reached at telephone number 26-7541, extension 80.

2. The standard casket, as referred to in paragraph 2, Office Memorandum No. 12, G-2, 3 February 1947, is defined as a stout wooden box, not less than 3/4" in thickness; inside measurements 48" x 15" x 9-1/2". It will be fitted with a hinged lid and one folding metal handle at each end. Any available empty caskets, which may be in the possession of the Archivist, may be used upon request.

3. Caskets will be numbered consecutively, following letter symbols as indicated below:

- A - G-2 Executive and Administrative Group.
- B - Theater Intelligence Division, G-2.
- C - Operations Section (TID).
- D - Plans & Estimates Section.
- E - Foreign Liaison.
- F - Japanese Liaison.
- G - War Department Intelligence Division.
- H - Translator-Interpreter Service.
- I - 5250th Technical Intelligence Company.
- J - Targets Branch (ADI Div).
- K - Civil Intelligence Division.
- L - CIG Executive and Administrative Group.
- M - Operations Section (CID).
- N - Public Safety Section.
- O - Civil Censorship Detachment.
- P - 441st CIG Detachment.

Letters and numbers will be in colors contrasting with that of the casket, painted or stenciled, and not less than 2" in height. The letter symbol and number will be placed on the top and each end of the casket.

4. In listing titles of documents or publications, the full title, as it appears on the document or publication will be used.

5. In order that the Archivist may make suitable plans for the storage of the records, it is requested that the various agencies notify him as soon as possible as to the number of caskets which they expect to deliver to him for storage prior to 1 June 1947.

[Signature]
H. C. [unclear]

Copies to:

G-2 Executives and Administrative Group.
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Japanese Liaison.
War Department Intelligence Division.
Translator-Interpreter Service.
5250th Technical Intelligence Company.
Targets Branch (WGI Div).
Civil Intelligence Division.
CIS Executive and Administrative Group.
Operations Section (CIS).
Public Safety Section.
Civil Censorship Detachment.
441st CIS Detachment.

Capt White, CIS, contacted on 18 March 1947
He stated that G-2 Archivist did not want
a negative report.

RTH.

1st Lt. Larkin - Col Swindle's office . 8 April 1947

Lt Larkin said that a call was received from PSD
about 3 weeks ago stating that no caskets would be
delivered to the office of the Archivist, G-2 prior to 1 June
47. B. L. [unclear]