

MEMORANDUM OF UNDERSTANDING
BETWEEN
THE
WOMEN’S TECHNOLOGY EMPOWERMENT CENTRE (W.TEC)



WIKI AFRICA – “WIKI LOVES WOMEN” PROJECT

ON THE

**“SHE CAN WITH ICT - SUSTAINING HER ENTERPRISE, CAREER,
AND NETWORK WITH ICT” PROJECT**

September 2016

This Partnership Letter establishes a *project partnership* between **Women’s Technology Empowerment Centre, W.TEC** and **Wiki Africa –WikiLovesWomen Project**.

I. MISSION

Women’s Technology Empowerment Centre, W.TEC

The Women's Technology Empowerment Centre (W.TEC) is a Nigerian non-governmental organization working to encourage Nigerian girls and women to use information and communication technology (ICT) to empower themselves socially and economically. This is done through technology literacy training, technology-based projects, mentoring, work placement and research. W.TEC works in partnership with local and international NGOs, educational and research organizations.

The “**SHE CAN with ICT - Sustaining Her Enterprise, Career, and Network with ICT**” project is a series of Entrepreneurship and ICT workshops for young women who are about starting or already in business and professional careers. The “SHE CAN with ICT” project was launched in 2015 and this is the 3rd edition in the series.

Wiki Africa – WikiLovesWomen Project

The “Wiki Loves Women” project under Wiki Africa focuses on bridging two significant gaps on Wikimedia projects – women and Africa – both in terms of content about these subjects and in terms of participation by people from these groups. In collaboration with the Goethe-Institut, the project works in four countries, Côte d’Ivoire, Cameroon, Nigeria and Ghana, to encourage the contribution of existing information from Civil Society Organisations and Gender-equality groups to Wikipedia. The donated content will specifically focus on women’s contribution to the political, economic, scientific, cultural and heritage landscape, as well as the current socio-political status of women, in each country. In addition, the project will encourage the activation and support of new and existing editors (both female and gender-sensitised male Wikipedians) in the focus countries.

Together, the Parties enter into this Partnership agreement to mutually promote the visibility of women-driven works and female youth’s engagement via create creation following global standard. Accordingly, **Women’s Technology Empowerment Centre, W.TEC and Wiki Africa –“WikiLovesWomen” Project**, operating under this Partnership Agreement agree as follows:

II. PURPOSE AND SCOPE

The purpose of the partnership between Women’s Technology Empowerment Centre, W.TEC and Wiki Africa –“WikiLovesWomen” on the “SHE CAN with ICT” project is to give a selected number of young women in tertiary institution the opportunity of creating contents on notable personalities especially women in Africa, as well as learn the intricacies of Contents and Copyright infringement. These are skills that could be developed and used as business tool over the Internet.

This aspect of the “SHE CAN with ICT” project focuses on **content creation** with priority on the following areas:

- General introduction to contents creation
- Contents and copyright infringement

- Contents creation on biographies of notable women in art and humanity in Nigeria
- Understanding content uploading and its usage on Wikipedia
- Contents creation on specific areas of art and humanity and related fields

Expectations

Each of the project participant is expected to:

- Create at least 2 pages on Wikipedia on biography of notable women in their field or area of specialization
- Upload at least 50 images or other media to Wikimedia Common and at least 10 of such images must be used on Wikipedia
- Improve at least 3 articles on topics related to arts and humanity with peculiarity of Nigerian Society

At the end of the program:

- At least 50 delegates must continue to keep contributing to Wikimedia, three months after the project.
- At least 50 images of images uploaded on Wikimedia common must have been used on Wikipedia and other Wikimedia projects.

III. BENEFICIARY

Criteria for selection

The female participants on this programme would:

- Commit to 6-month of active participation in the 10-month long programme, between October, 2016 – June, 2017.
- Be currently enrolled for an undergraduate degree in tertiary institutions or 1st year of postgraduate studies.
- Currently be running a business or interested in setting-up a business.
- Be interested in developing their technology knowledge and skills for business and career.
- Be between the ages of 18 – 35 years.
- Be living in Lagos state.
- Have used a computer at a basic level i.e. can turn it on and off, can create and manage files, have a working knowledge of the Internet.

IV. DESCRIPTION OF SERVICES OR GOODS TO BE PROVIDED

- a. Goods and/or services that **Women's Technology Empowerment Centre, W.TEC** may provide under this MOU include program schedule, funding/sponsorship, venue/work area, Internet facility, awareness media and consulting mentors and counselors (business & professional) for the implementation of the programs, as well as other related goods or services as may be agreed upon in the future.
- b. Goods/services that **Wiki Africa –“WikiLovesWomen” project** may provide under this MOU include content - curriculum development, volunteer recruitment, logistics, technical support, facilitators/trainers (technical, business & professional) for the implementation of the Entrepreneurship & Technology project, as well as other related programmes as may be agreed upon in the future.
- c. Nothing in the MOU shall be construed to require **Women's Technology Empowerment Centre, W.TEC** to further collaborate with **Wiki Africa –“WikiLovesWomen” project** or to require **Women's Technology Empowerment Centre, W.TEC** to provide any goods or services to **Wiki Africa –“WikiLovesWomen” project**, and vice versa except as may be set forth in this MOU and corresponding Support Agreements, if utilized.

V. RESPONSIBILITIES OF THE PARTIES

Women's Technology Empowerment Centre, W.TEC

- i. Plan the timeline of the “SHE CAN with ICT” program and ensure it complies with standards and expectations.
- ii. Provide technical and administrative guidance and assistance for the planning of the “SHE CAN with ICT” programme e.g. Recruit the program participants, handling application, selection and sending invitations to selected participants.
- iii. Recruit counselors and mentors, and assist in organizing training sessions.
- iv. Provide an on-ground program assistant that will liaise with **Wiki Africa –“WikiLovesWomen” project** staff before, during and after the programs to ensure for the smooth running of program activities.
- v. Provide the training facility with Internet service for training sessions and participants' use.
- vi. Provide volunteer and internship positions for graduates of “SHE CAN with ICT” programs with partnering organizations.

vii. Provide contacts to local and online media contractors.

Wiki Africa - WikiLovesWomen

- i. Wiki Africa- **WikiLovesWomen** will develop a special page on Wikipedia for the event as part of its deliverables for the project
- ii. Provide role models/professional female business executives, scientists and engineers as mentors and facilitators.
- iii. Provide educational materials and curriculum for the Content Creation session of the “SHE CAN with ICT” program.
- iv. If necessary, provide judges for competitions, organize and implement a field trip as part of the program.
- v. Pay stipends and honoraria to mentors and counselors involved in implementing the “WikiLovesWomen” sessions.
- vi. Responsible for the transportation and accommodation of all out of town/visiting facilitators/personnel involved in the “WikiLovesWomen” sessions.
- vii. Assist in on-site quality assurance, safety monitoring and inspection duties. Provide contacts to ensure security and electricity is available. “WikiLovesWomen” project will be responsible for paying if necessary for these services.
- viii. Provide a partnership scheme with established technology or business startups around the globe that may be interested in partnering with W.TEC on this initiative.

VI. MANPOWER

W.TEC will be responsible for paying program assistant, counselors, mentors and other personnel hired by the organisation directly for the “SHE CAN with ICT” program. Wiki Africa - “WikiLovesWomen” project will also be responsible for the salaries of all staff members or personnel hired by her for the implementation of any of its sessions in the program. Each party will execute its responsibilities from the resources allocated through the normal allocation process stated above.

VII. FUNDING

There will not be an exchange of funds between the parties for tasks associated with this Agreement.

VIII. APPLICABLE LAWS

The applicable statutes, regulations, directives, and procedures of the Federal Republic of Nigeria shall govern this MOU and all documents and actions pursuant to it. Unless otherwise required by law, all contract work undertaken shall be governed by the policies and procedures stated in a working document.

IX. DISPUTE RESOLUTION

In the event of a dispute between the parties, **Women’s Technology Empowerment Centre, W.TEC and Wiki Africa –“WikiLovesWomen” Project** agree to use their best efforts to resolve that dispute in an informal fashion through consultation and communication, or other forms of non-binding alternative dispute resolution mutually acceptable to the parties. The parties agree that, in the event such measures fail to resolve the dispute; they shall refer it for resolution to a third party or other entity as agreed to by the parties.

X. CONTRACT CLAIMS AND DISPUTES

All claims and disputes arising under or relating the partnership between **Women’s Technology Empowerment Centre, W.TEC and Wiki Africa - “WikiLovesWomen” project** shall be resolved in accordance with laws of the Federal Republic of Nigeria, and the terms of this MOU.

Should there be occasion of recourse to litigation; both parties shall notify the other party of any such litigation and afford that party an opportunity to review and comment on the litigation proceedings and any resulting settlement negotiations, as appropriate.

XI. RESPONSIBILITY FOR COSTS

If unforeseen liability of any kind is imposed on either party under this MOU as a result of the any technology program efforts, then W.TEC will accept accountability for its actions, as long as such costs can be appropriately justified and defended.

XII. MEDIA & PUBLIC INFORMATION

The technology programs that both parties will be partnering on will be referred to, in-line with this caption “... BY WOMEN’S TECHNOLOGY EMPOWERMENT CENTRE, W.TEC IN PARTNERSHIP WITH WIKI AFRICA –“WIKILOVESWOMEN" PROJECT.

Women’s Technology Empowerment Centre, W.TEC and Wiki Africa –“WikiLovesWomen” Project are jointly and equally responsible for all public information put out with regards to the **Content Creation section** of the “SHE CAN with ICT” program. Each party may make public announcements and statements related to this aspect of the program and may respond to all inquiries relating to this aspect of the program, its administration process, and related issues within the guidelines discussed in this MOU.

Justification and explanation of the technology programs shall be the responsibility of **Women’s Technology Empowerment Centre, W.TEC**. Upon request, **Women’s Technology Empowerment Centre, W.TEC and Wiki Africa –“WikiLovesWomen” Project** may provide any additional assistance necessary to support the success of the “SHE CAN with ICT” program as is within their ability and judgment under this MOU.

Each party shall make their best efforts to give the other party advance notice before making any public statement regarding work contemplated, undertaken, or completed pursuant to this MOU.

XIII. COMMUNICATIONS AND COORDINATION REPRESENTATIVES

To provide for consistent and effective communication between **Women’s Technology Empowerment Centre, W.TEC and Wiki Africa –“WikiLovesWomen” Project**, each party shall appoint 2 principal representatives to serve as its central point of contact on matters relating to this MOU. The principal representatives for this MOU are listed below:

Oreoluwa Somolu Lesi

Executive Director

Women’s Technology Empowerment Centre (W.TEC)

oreoluwa@w-teconline.org

+234 803 621 1307

OlaniyanOlushola

Project Lead

Wiki Africa – Wiki Loves Women Project

olushola@gwikiloveswomen.org

+234-815-487-6844

XIV. POTENTIAL SOURCES OF SPONSORSHIPS (CASH AND IN KIND) & MEDIA:

Both parties will contribute to fund raising and media awareness efforts through local outreach efforts to attract and engage potential sources of sponsorship including the following:

Sponsors to target include:

Telecommunication companies e.g. MTN, Airtel, Etisalat etc.

Internet e.g. MainOne Cable, Smile Communication Ltd

Tech-Startup Hubs/Investors: Andela, Co-Creation Hub, iDea Hub, Lagos Startup

Financial Institutions: Union Bank Plc, Diamond Bank Plc, Heritage Bank Ltd

Manufacturing Companies (e.g. PZ Cussons)

Tertiary Institution: University of Lagos, UNILAG

Mentors: Mara Mentors, Wimbiz

Advocacy: WorldPulse, Project ASHA

Media Outlets to target include:

TV : NTA, SilverBird, AIT, Channels, LTV etc.

Newspaper: This Day, Punch, Guardian, The Nation, Champion, etc.

Radio Stations: Classic FM, Smooth FM, Rhythm FM, Beat FM, Cool FM, etc.

Online Channels: BellaNaija, Celebrate Africa, YNaija, TheCable, BudgiT etc.

XV. OTHER PARTNERSHIPS

In no way shall this MOU restrict either party from entering into other partnerships to accomplish their respective missions. In particular, **Wiki Africa –“WikiLovesWomen” project** may enter into additional partnerships with other organizations in regards to other technology and female-oriented programs as long as such partnerships will not jeopardize terms of this MOU.

This MOU shall not affect any pre-existing or independent relationships or obligations between the parties.

XVI. MISCELLANEOUS

- a) Non-Disclosure Agreements and Non-Compete agreements shall be signed by both parties as deemed necessary.
- b) The provisions of this MOU that require performance after the expiration or termination of this MOU shall remain in force notwithstanding the expiration or termination of the MOU.

XVII. If any provision of this MOU is determined to be invalid or unenforceable, the remaining provisions shall remain in force and unaffected to the fullest extent permitted by law and regulation.

XVIII. REVIEW

This agreement will be reviewed regularly to ensure adequate identification of scope of work and support requirements. Additional reviews may take place when changing conditions or circumstances require substantial changes or development of a new agreement. Minor changes may be suggested and implemented at any time by correcting the existing document or attaching a memorandum to the basic document. Changes must be coordinated and initialed by a representative of both parties.

XIX. AMENDMENT, MODIFICATION AND TERMINATION

This MOU may be amended or modified only by written, mutual agreement of the parties. Either party may terminate this MOU by providing written notice to the other party. The termination shall be effective on the 30th day following notice, unless a later date is set forth. In the event of termination, both parties shall continue to be responsible for all responsibilities and costs incurred under this MOU and for the costs of closing out any on-going contractual actions.

XX. EFFECTIVE DATE

This agreement becomes effective upon the date of the last approving signature and will remain in effect indefinitely until superseded, rescinded, or modified by written, mutual agreement of both parties.

XXI. ACCEPTANCE OF AGREEMENT



26thSeptember, 2016

OREOLUWA SOMOLU LESI

DATE

Executive Director

Women's Technology Empowerment Centre (W.TEC)



24thSeptember, 2016

O. IOLA

DATE

Project Lead,

Wiki Africa – Wiki Loves Women Project

END OF DOCUMENT