

1974. No. 257

[C]

EDUCATION AND LIBRARY BOARDS

Conferences

REGULATIONS, DATED 16TH OCTOBER 1974, MADE BY THE DEPARTMENT OF EDUCATION UNDER ARTICLES 81(2) AND 125 OF THE EDUCATION AND LIBRARIES (NORTHERN IRELAND) ORDER 1972.

The Department of Education in exercise of the powers conferred on it by Articles 81(2) and 125 of the Education and Libraries (Northern Ireland) Order 1972(a) hereinafter referred to as "the Order" and of every other power enabling it in that behalf hereby makes the following Regulations:—

Citation and commencement

1.—(1) These Regulations may be cited as the Education and Library Boards (Conferences) Regulations (Northern Ireland) 1974 and shall come into operation on 1st November 1974.

(2) The Educational Conferences (Local Education Authorities) Regulations (Northern Ireland) 1968(b) are hereby revoked.

Definitions

2. In these Regulations—

"conference" does not include a conference or meeting organised primarily with a view to the advancement of the interest of any particular profession, class of officer or trade union or any meeting in respect of which expenses are payable under Article 67 of the Order;

"financial loss allowance" means a payment to a member or other person (other than an officer) in respect of any loss of earnings necessarily suffered or any additional expenses (other than expenses on account of travelling and subsistence) necessarily suffered or incurred by him for the purpose of enabling him to attend a conference;

"member" means a member of an Education and Library Board;

"officer" means an officer of an Education and Library Board.

Expenditure on conferences

3. A Board may incur reasonable expenditure—

(a) in organising or participating in the organisation of conferences;

(b) on purchasing reports of the proceedings of any conference;

(c) on the payment of travelling and subsistence expenses of any member or other person authorised by the Board to attend the conference;

(d) on the payment of a financial loss allowance to any member or other person authorised by the Board to attend a conference;

(e) on the payment of any conference fee in respect of any member or other person authorised by the Board to attend a conference.

Provided that unless the prior approval of the Department is obtained—

- (i) not more than 3 members and 3 other persons shall be authorised to attend a conference in the British Isles; and
- (ii) no member or other person shall be authorised to attend a conference outside the British Isles.

Travelling and subsistence allowances

4. The payments which a Board may make under Regulation 3(c) of these Regulations towards expenditure on travelling and subsistence incurred by any person authorised by them to attend a conference shall not exceed

- (a) in the case of a member or other person not being an officer of the Board the rates provided for from time to time by regulations made by the Department of Housing, Local Government and Planning under Section 36 of the Local Government Act (Northern Ireland) 1972(c) in respect of payments to members of District Councils;
- (b) in the case of an officer the rates applicable to officers of the Board.

Financial loss allowance

5. The payment which a Board may make under Regulation 3(d) of these Regulations in respect of the amount of any financial loss allowance shall not exceed for a period of not more than 4 hours in any period of 24 hours £2.75 and for a period of more than 4 hours in any period of 24 hours £5.50.

Claims for allowances

6. Any person entitled to an allowance under these Regulations shall make a claim for such allowances in such form as the Board may direct, to the Chief Officer of the Board and shall make a declaration that

- (a) he has not and will not make any claim for allowances from any other body in respect of his attendance at the conference;
- (b) the amounts claimed are strictly in accordance with these Regulations;
- (c) in respect of any claim for financial loss allowance the loss had been incurred or suffered as a result of attending a conference.

Time for submission of claims

7. A claim for an allowance under these Regulations shall be submitted to the Board within 4 months from the last day of the month in which the conference in respect of which the allowance claimed ends provided that the Department may, where there are exceptional circumstances, allow an extension of the period within which the claim may be submitted.

Records

8. The Board shall keep detailed records of all payments made to persons under these Regulations, indicating the amounts paid to each person and the heads under which they were paid, and such records shall be open to inspection at all reasonable hours to any member of the public.

Sealed with the Official Seal of the Department of Education for Northern Ireland this 16th day of October 1974.

(L.S.)

John B. McAllister,

Assistant Secretary.

EXPLANATORY NOTE

(This note is not part of the Regulations, but is intended to indicate their general purport.)

These Regulations which supersede the Educational Conferences (Local Education Authorities) Regulations (Northern Ireland) 1968 prescribe the conditions under which an Education and Library Board may incur expenditure in connection with conferences. The expenditure which may be incurred includes payment of travelling and subsistence allowances and of a financial loss allowance.