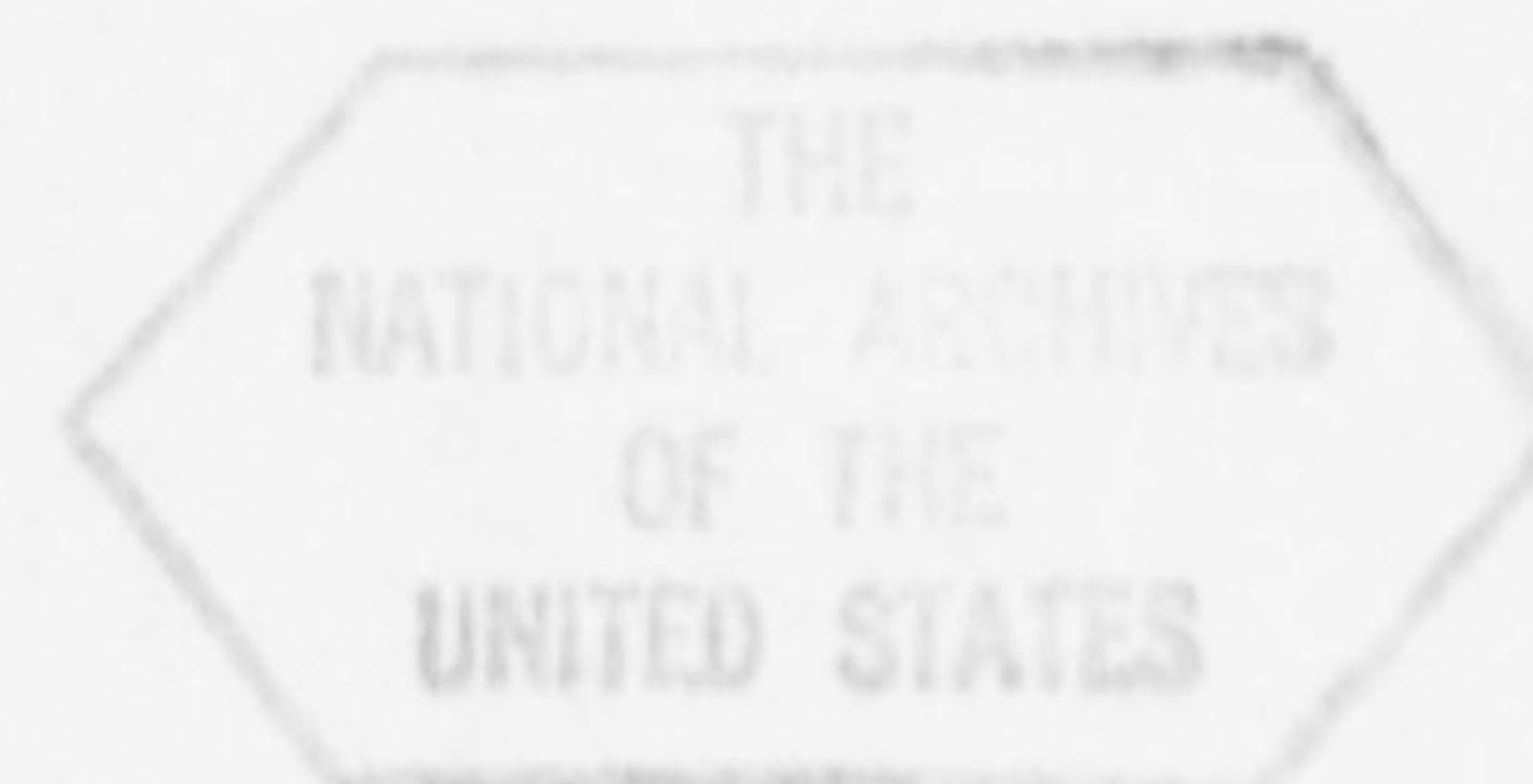


GHQ/SCAP Records(RG 331)
Description of contents



(1) Box no. 2395

(2) Folder title/number: (86)
230.01

(3) Date: Dec. 1950 - Oct. 1951

(4) Subject:

Classification	Type of record
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(5) Item description and comment:

(6) Reproduction: Yes No

(7) Film no.

Sheet no.

GENERAL HEADQUARTERS
SUPREME COMMANDER FOR THE ALLIED POWERS
Civil Affairs Section
APO 500

230.01 ()CAS-A

SUBJECT: Job Description - Radio Operators

TO: Chief, Hokkaido Civil Affairs Region, APO 308
Chief, Kanto Civil Affairs Region, APO 500
Chief, Kinki Civil Affairs Region, APO 15
Chief, Kyushu Civil Affairs Region, APO 1105

1. Inclosed herewith for your information and guide job description for indigenous radio operators.
2. Sufficient copies inclosed for distribution to camps under your jurisdiction.

FOR THE CHIEF, CIVIL AFFAIRS SECTION:

Incl
a/1

J. A. O'BRIEN
CWO USA
Adm Off

CA FILE COPY

7-430
24 OCT 1951

2

GENERAL HEADQUARTERS
SUPREME COMMANDER FOR THE ALLIED POWERS
Civil Affairs Section
APO 500

230.01 ()CAS-P

SUBJECT: Job Description

TO: Civilian Personnel Clerk
Tokai-Hokuriku Civil Affairs Region
APO 710

Inclosed herewith is DA-374 for your information and dispatch
to the individual concerned.

1 Incl
DA-374 - Mortlock, Harry C.

R.A.
R. A. ANDERSON
Chief, Personnel Division

CA FILE COPY

F-1/A

8-462
17 MAY 1951

GENERAL HEADQUARTERS
SUPREME COMMANDER FOR THE ALLIED POWERS
Civil Affairs Section
APO 500

230.01 ()CAS-P

SUBJECT: Job Description

TO: Civilian Personnel Clerk
Hokkaido Civil Affairs Region
APO 309

Inclosed herewith is DA-374 for your information and dispatch
to the individual concerned.

1 Incl
DA-374 - Tominaga, Betty M.

R. A. ANDERSON
Chief, Personnel Division

pu
CA FILE COPY

8-463
17 MAY 1951

GENERAL HEADQUARTERS
SUPREME COMMANDER FOR THE ALLIED POWERS
Civil Affairs Section
APO 500

230.01 ()GAS-P

SUBJECT: Job Description

TO: Civilian Personnel Clerk
Chugoku Civil Affairs Region
APO 182

Inclosed herewith is DA-374 for your information and dispatch
to the individual concerned.

1 Incl
DA-374 - Nelson, John M.

R. A. ANDERSON
Chief, Personnel Division

RA

GA FILE COPY

E-464
17 MAY 1951

Ltr fr Kinki CAR, subj: Promotion of Department of Army Civilian,
14 Dec 50

230.01 (14 Dec 50)CAS-A

1st Ind

KLOCKSIEP/lk

Civil Affairs Section, GHQ, SCAP, APO 500

TO: Chief, Kinki Civil Affairs Region, APO 15

1. The inclosed statement of duties and responsibilities performed by Mrs. Marion T. Hara has been reviewed by Civilian Personnel Section, FPC, in connection with her previous job description as well as similar positions in other regions.

2. It is felt that the additional duties assumed by Mrs. Hara since her position was surveyed do not warrant allocation to a higher grade. These same duties are performed by General Investigators (Public Health), GS-1810-5, in Chugoku, Hokkaido, Kanto, Kyushu, Tohoku and Tokai-Hokuriku Civil Affairs Regions.

FOR THE CHIEF, CIVIL AFFAIRS SECTION:

1 Incl
n/c

J. A. O'BRIEN
CWO, USA
Adm Off

CA FILE COPY

FILE
JAN 18 1951

F-1

18 JAN 1951

A-565

HEADQUARTERS
KINKI CIVIL AFFAIRS REGION
APO 15

14 December 1950

SUBJECT: Promotion of Department of Army Civilian
(Marion T. Hara)

TO : Chief
Civil Affairs Section
GHQ, SCAP
APO 500
ATTN: Civilian Personnel

1. Recommend that Mrs. Marion T. Hara, GS-5, Public Health Section, this headquarters, be promoted to a higher grade commensurate with her duties and with the abilities with which she performs them.

2. As evidenced by the attached DA 374, Mrs. Hara is performing duties in excess of those attributed to the present classification and rating. Her performance of all assigned duties has been excellent at all times.

FOR THE CHIEF:

1 Incl:
DA AGO Form 374

/s/ Sterlin C. Moore
STERLIN C. MOORE
Major Inf
Deputy Chief