

Register  
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PART IX



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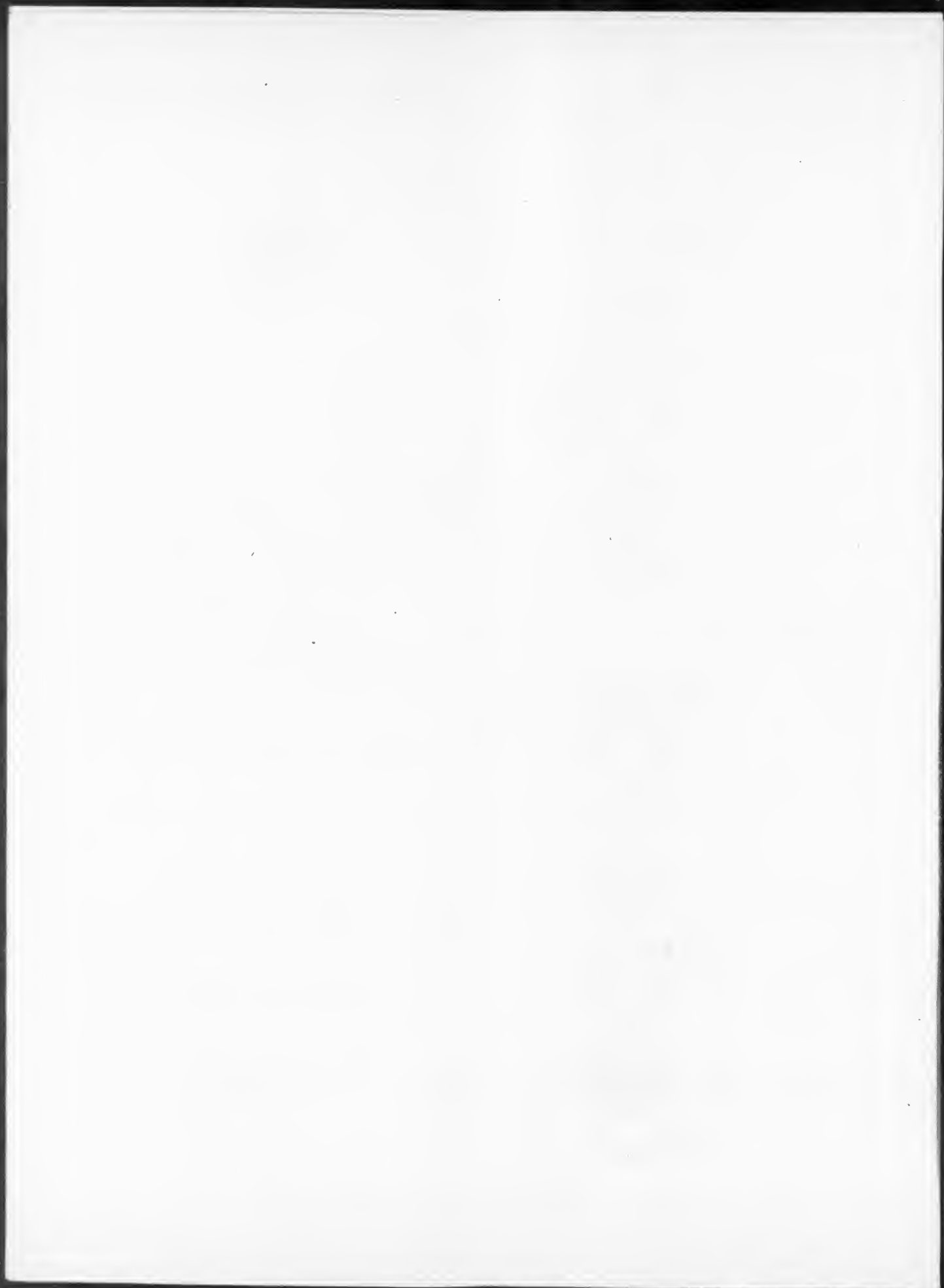
DEPARTMENT OF  
HOUSING AND  
URBAN  
DEVELOPMENT

Office of the Secretary



PRIVACY ACT OF 1974

System of Records



[4210-01]

**DEPARTMENT OF HOUSING AND  
URBAN DEVELOPMENT**

**Office of the Secretary  
PRIVACY ACT OF 1974**

[Docket No. N-77-819]

**Notice of System of Records**

Agency: Department of Housing and Urban Development

Action: Proposed New Notice of System of Records

Summary: As required by law (5 U.S.C. 552a), the Secretary is publishing for comment a new system of records that is maintained by the Department. The proposed new records system "Parking Permit Application Files", consists of applications submitted by Federal employees requesting parking permits for government-owned parking spaces.

Effective date: Interested persons may submit comment on or before January 5, 1978.

Address: Rules Docket Clerk, Office of the General Counsel, Room 5218, Department of Housing and Urban Development, 451 Seventh Street, S.W., Washington, D.C. 20410.

For further information contact: Mr. Harold Rosenthal, Departmental Privacy Act Officer (202) 755-5192.

Supplementary information: A new systems report was filed with the Speaker of the House, the President of the Senate, the Privacy Protection Study Commission, and the Office of Management and Budget on August 16, 1977. On September 19, 1977, the Department received from the Office of Management and Budget a waiver of the sixty-day advance notice requirement because this system existed prior to September 27, 1975. This notice was omitted from the original notices published on August 28, 1975, at 40 FR 29729, due to administrative oversight and suspending operation of this system would adversely affect the public interest.

The prefatory statement listing the general routine uses applicable to this system was printed at 42 FR 54756 (October 7, 1977).

The Department has determined that an Environmental Impact Statement is not required with respect to this notice. A copy of the Finding of Inapplicability is available for inspection at the address listed above.

It is hereby certified that the economic and inflationary impacts of this proposed notice have been carefully evaluated in accordance with OMB Circular A-107.

**HUD/DEPT-54**

System name: Parking Permit Application Files

System location: Headquarters Office

Categories of individuals covered by the system: Headquarters and other Federal employees that made application to park at Headquarters location.

**Categories of records in the system:** Application forms that contain information about the vehicles owned by and addresses of the principal applicant and carpool members.

**Routine uses of records maintained in the system, including categories of users and the purposes of such uses:** See Routine Uses paragraphs in prefatory statement. Other Routine Uses: To parking management company—for billing purposes.

**Policies and practices for storing, retrieving, accessing, retaining, and disposing of records in the system:**

**Storage:** 8" X 5" card file.

**Retrievability:** Name and permit number.

**Safeguards:** Lockable file cabinets.

**Retention and disposal:** (1) for individuals issued permits, as long as permits are valid; (2) for individuals on the waiting list, approximately two years.

**System manager and address:**

Director,  
Office of Organization and Management Information,  
Department of Housing and Urban Development,  
451 Seventh Street, S.W.,  
Washington, D.C. 20410

**Notification procedure:** For information, assistance, or inquiry about existence of records, contact the Privacy Act Officer at the Headquarters location, in accordance with 24 CFR Part 16. This location is given in Appendix A.

**Record access procedure:** The Department's rules for providing access to records to the individual concerned appear in 24 CFR Part 16. If additional information or assistance is required, contact the Privacy Act Officer at the Headquarters location. This location is given in Appendix A.

**Contesting record procedures:** The Department's rules for contesting the contents of records and appealing initial denials, by the individuals concerned, appear in 24 CFR Part 16. If additional information or assistance is needed, it may be obtained by contacting: (i) in relation to contesting contents of records, the Privacy Act Officer at the Headquarters location. This location is given in Appendix A; (ii) in relation to appeals of initial denials, the HUD Departmental Privacy Appeals Officer, Office of General Counsel, Department of Housing and Urban Development, 451 Seventh Street, S.W., Washington, D.C. 20410.

**Record source categories:** Parking Permit Applicants.


Authority: 5 U.S.C. 552a, 88 Stat. 1896; Sec. 7(d) Department of HUD Act (42 U.S.C. 3535 (d)).

Issued at Washington, D.C., November 21, 1977.

Patricia Roberts Harris,  
*Secretary of Housing and Urban Development.*

NOVEMBER 21, 1977.

[FR Doc. 77-34872 Filed 12-5-77; 8:45 am]



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