## GHQ/SCAP Records(RG 331)
## Description of contents

THE NATIONAL ARCHIVES OF THE UNITED STATES

(1) Box no. 2415

(2) Folder title/number: (18)
ON-THE-JOB Training with U.S. Army Unit

(3) Date: Dec. 1951

(4) Subject:

| Classification | Type of record |
|---|---|
| 460 | e |

(5) Item description and comment:
Secret

(6) Reproduction: (Yes) No

(7) Film no. Sheet no.

HEADQUARTERS
FAR EAST COMMAND
SAFETY ADVISORY SECTION-JAPAN
Personnel Division

28 November 1952

SUBJECT: Return of Classified Documents for Storage

TO : Administration Division

In compliance with your IORS, Subject: Classified Documents, dated 24 November 1952, the following classified documents are returned to your Division for storage.

| | Subject | Document No. |
|---|---|---|
| ~~1.~~ | ~~Staff Study. (Appointment of NPR Officers) Annex A, B, C, D, E, F, G, H, I, J.~~ | ~~Burt E Leavy Capt, USN~~ |
| 2. | Training Memo No. 13, dated 13 Dec 52. (On the Job Training of Tech Spec NPRJ) | S 6757 |
| 3. | Inclosure 2, to Tng Memo 13. | S 6799 |
| 4. | Memo (Report on the NPRJ (Oct-Dec 51)) | S 6746 |

Charles H. Campbell

CHARLES H. CAMPBELL
Lt Col AGC
Senior Advisor

HEADQUARTERS
FAR EAST COMMAND
SAFETY ADVISORY SECTION-JAPAN
Personnel Division

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| ~~1. Staff Study. (Appointment of NPR Officers) Annex A, B, C, D, E, F, G, H, I, J~~ | Lost & Cancelled |
| 2. Training Memo No. 13, dated 13 Dec 52. (On the Job Training of Tech Spec NPRJ) | S 6757 |
| 3. Inclosure 2, to Tng Memo 13. | S 6799 |
| 4. Memo (Report on the NPRJ (Oct-Dec 51)) | S 6746 |

CHARLES H. CAMPBELL
Lt Col AGC
Senior Advisor

CERTIFICATE OF RECEIPT

Date: 15 December 1951

The undersigned has received this date Document, Title Report on the Police Officials Program for the period October - December 1951

Classified Secret from Personnel Division

Inclosures --

Document No.

H. Webb

(Signature)

Lt Col CE

(Title)

SECRET

(Not to Leave the Section)
CIVIL AFFAIRS SECTION
Intra-Office Routing Slip

FROM: Personnel Division

DATE: 20 December 19 51

SUSPENSE DATE:

TO:

| | | |
|---|---|---|
| CHIEF | ADJ GEN | MEDICAL |
| EXECUTIVE | COMPTROLLER (1) | ORDNANCE |
| ASST EXECUTIVE | ENGINEER | P M |
| PERSONNEL | FINANCE | Q M |
| INFORMATION | INSP GEN | SIGNAL |
| OPERATIONS | JUDGE ADV | GG SCH CTR |
| LOGISTICS | | MTC |

ADMINISTRATION
Mil Personnel
Supply
Civ Personnel

FOR:

| | |
|---|---|
| Approval | Information |
| Action 1 | Return |
| Comment | Sign & Dispatch |
| Concurrence | File |

Remarks:

Reference Memo from Executive, subject "Quarterly Report on the JNPR (Oct - Dec 1951), dated 15 Dec 1951, attached hereto are:

Three (3) copies of the Police Officials Program.
" " " " " Civilian Personnel Program.
" " " " " Welfare and Recreation Program.
" " " " " Administrative Service Program.
One Chart of the Disciplinary Cases, 1 Oct to _____.
" " " " Strength of NPR 1 Oct to _____.
" " " " NPR Personnel Losses, 21 Sept to _____.
" " " " Appointment of Former Field Grade Career Officers by Branch of Service.
" " " " NPR Appointment of Former Field Grade Career Officers by Rank.
" " " " NPR Appointment of Former Company Grade Career Officers by Rank.

C.F.K

SECRET

CIVIL AFFAIRS SECTION
Personnel Division

From Ex O Date 17 Dec 51

To:

Director
Col Knowlton _____
Deputy
Lt Col Mott _____
Pers. Mgmt. Br.
Lt Col Stevens _____
Adm. Plan. Br.
Lt Col Meador _____
Capt Hazen _____
C.O Casey XX
Adjutant General
Lt Col Campbell _____
Maj Gruits _____
Inspector General
Col Shurtleff _____
Sr Advisor
Cp McKnight
Lt Col Boster _____
Assistant
Capt Cox _____

For:

Approval _____
Action XX
Comment _____
Concurrence _____
Information _____
Return _____
Sign & Dispatch _____
File _____

REMARKS: Please coordinate with other Branches within Personnel Div. and Special and Technical Staff Sections as necessary, to include draft already prepared on Police Officials Program and attached hereto.

Suspense 19 Dec 51

RWM

SECRET

SECURITY INFORMATION

GENERAL HEADQUARTERS
SUPREME COMMANDER FOR THE ALLIED POWERS
CIVIL AFFAIRS SECTION
APO 500

CAS - X

15 December 1951

MEMORANDUM FOR: Comptroller Division
Personnel Division ✓
Information Division
Operations Division
Logistics Division

SUBJECT: Quarterly Report on the Japanese National Police Reserve (Oct - Dec 1951)

1. Primary responsibility for the preparation of the CAS Quarterly Report on the Japanese National Police Reserve for the Quarter - October - December 1951 has been assigned to the Comptroller Division.

2. The format to be followed in the preparation of the report will be that utilized in "A Report on the Japanese National Police Reserve" dated October 1951. Each Staff Division (CAS) will prepare the sections of this Report pertinent to their respective program responsibilities. Special Staff Divisions will be contacted as necessary to insure completeness of all information contained in the data submitted. Program areas and staff responsibilities will be as follows:

| | |
|---|---|
| 1 Police Officials Program ✓ | - Personnel Division OK |
| 2 Civilian Personnel Program ✓ | - Personnel Division OK |
| Financial Program | - Comptroller Division |
| 3 Welfare and Recreation Program ✓ | - Personnel Division OK |
| 4 Administrative Service Program ✓ | - Personnel Division |
| Information Program | - Information Division |
| Troop Program | - Operations Division |
| Legislative Program | - Comptroller Division |
| ✓ Training Program | - Operations Division |
| Tactical Operations Planning Program | - Operations Division |
| Supply Program | - Logistics Division |
| Technical Services Program | - Logistics Division |
| Research and Development Program | - Logistics Division |
| Procurement Program | - Logistics Division |
| Administrative Property Acquisition and Construction Program | - Logistics Division |
| Installations Program | - Logistics Division |
| Foreign Support Program | - Logistics Division |
| Management Program | - Comptroller Division |

3. This Report will cover the period from 1 October to 31 December 1951, and will include only so much of the past history of NPRJ as is necessary or essential to clarify the subject matter presented.

66746

15 DEC 1951

SECRET

SECURITY INFORMATION

Copy 2

CAS - X 12 Dec 51
Subj: Quarterly Report on the NPRJ
(Oct - Dec 51)

4. The Foreword of the October Report states the purpose of the quarterly Reports. Continuity of reporting from quarter to quarter is essential. Your attention is invited to the fact that these Reports are distributed to the Office, Chief of Staff, Washington, D.C. and to all key Staff Sections of GHQ. They represent an end product of the CAS effort and accomplishment.

5. All charts will be prepared on blank forms (in duplicate) in accordance with instructions contained thereon. (Sample form attached) Additional blank forms will be furnished by the Comptroller Division.

6. All material (charts, narratives, etc.) will be prepared in draft form. Narratives (3 copies) will be double spaced on legal sized paper and submitted with other material to Comptroller Division by 1700 hours, 20 December 1951, for editing and consolidation. A sample Report section is attached hereto for your information and guidance.

7. To permit additions or changes to any data possibly affected by events from 20 to 31 December, copies of the edited sections will be returned to appropriate Divisions on or before 28 December. Such corrections and/or additions as are necessary will be effected and the revised Report sections returned to Comptroller Division not later than 1700 hours on 31 December.

8. CAS Division Chiefs may be called upon in early January 1952 to staff the draft Report, once approved by Chief CAS, with the appropriate staff sections of GHQ with whom such Division Chiefs normally work. All staffing will necessarily be on a priority basis to assure timely publication of the Report in January 1952.

FOR THE CHIEF, CIVIL AFFAIRS SECTION:

J. A. O'BRIEN
CWO USA
Adm Off

2 Incls
1. Sample Chart form
2. Sample Report section

SECRET

POLICE OFFICIALS PROGRAM

a. Definition - Provides for the procurement, management, administration and separation of police officials as individuals.

b. Status

The total strength of the NPR on 31 December 1951, was _____. (See Figure) This included _____ officers and _____ enlisted police officials.

A recruiting drive conducted during the period 10 July - 10 August 1951, resulted in enrollment of 8,528 recruits on 1 October 1951. These enrollees are presently undergoing a course of basic training which will be completed on 18 January 1952. The enlistment period of these recruits was limited to one year by the Japanese authorities: the reason advanced being that the signing and subsequent ratification of the Peace Treaty and the trend of world events would probably dictate by 1 October 1952, the dissolution of the National Police Reserve or its integration into a Japanese defense force.

During the period October - December 1951, 812 former Japanese Army and Navy Officers were enrolled in the NPR (See Figure _____). Of this number 402 held field grade rank in the former Japanese Army or Navy and they completed a special course of instruction at the NPR School Center on 3 December 1951. These officers have been assigned to position vacancies throughout the NPR structure to insure utilization of the maximum benefit of their previous military experience and knowledge. The remaining 410 officers held company grade rank in the former Japanese Army or Navy and are now attending a special course of instruction at the NPR School Center. Upon graduation they will be given assignments in the NPR commensurate with their ability and previous military experience.

A campaign has been inaugurated to procure 150 Medical Officers by 25 March 1952. Widespread publicity will be given this campaign through the use of newspapers, medical publications, radio and other media. In addition the cooperation of the Japanese Welfare Ministry, the Chiefs of Japanese Prefectural Medical Divisions, Medical Hospitals and Universities and Colleges will be solicited.

Recruiting plans are being developed to care for the procurement of large numbers of individuals in the event of any emergency or expansion of the existing force. These plans are designed to produce maximum results with minimum additional expense to the Japanese Government.

A personnel classification system modeled after that used by the United States Army has been placed into effect. The 8,528 recruits now undergoing basic training have been classified to insure effective initial assignment. It is planned to complete the classification of the remaining police officials by early February 1952.

SECRET

Provision has been made for the payment of compensation to police officials who suffer injury, disease, disability or death while in the performance of duty. Policy was promulgated which provides police officials and their dependents certain benefits not otherwise provided for by the compensation regulation. These benefits are provided for under the NPR Mutual Aid Association which is authorized by the Japanese Mutual Aid Association Law.

Policy was promulgated which governs the promotion and demotion of police officials. Provision was made for periodical increase in pay to become effective 1 October 1951, for all police officials.

Provisions have been made for bulk personnel allotment to provide spaces for provisional units i.e., schools, special type units, etc., not provided for in existing T/O's but required for effective operations. This has been accomplished by reducing to zero strength certain T/O units which has provided a total of 2,475 spaces or 3 1/3% of the total force. This is considered inadequate and future plans must include provisions for adequate bulk personnel allotments.

A personnel survey was conducted to determine the number of police officials who possess particular qualifications for attendance at special school courses and/or participation in on-the-job technical training with U.S. Army units.

Policy was established which prescribed the categories and branches of services within the National Police Reserve and provided for the initial assignment of each police official to an appropriate branch of service.

Substantial advances have been made in the police officials program during this period. Most obstacles encountered during the preceding period have been overcome and the lessons learned have provided valuable experience for future accomplishments. Policies, directives and instructions are now readily formulated within the NPR for this program. This within itself forecasts substantial progress in the Police Officials Program Area for the Japanese for the coming periods.

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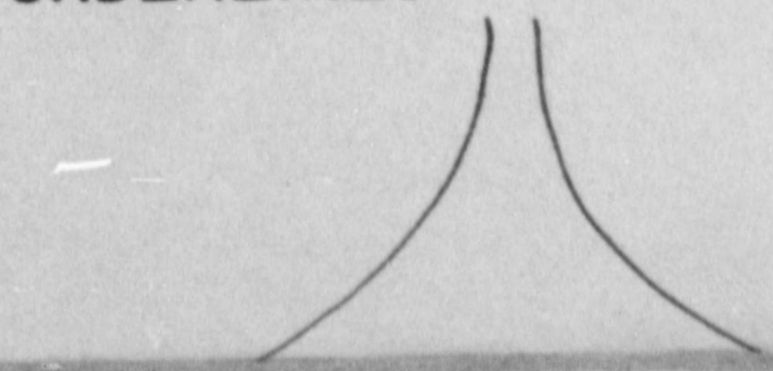

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Chart #1 ?
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Chart 2
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CHART 3
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BY RANK

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✓ CHART 5
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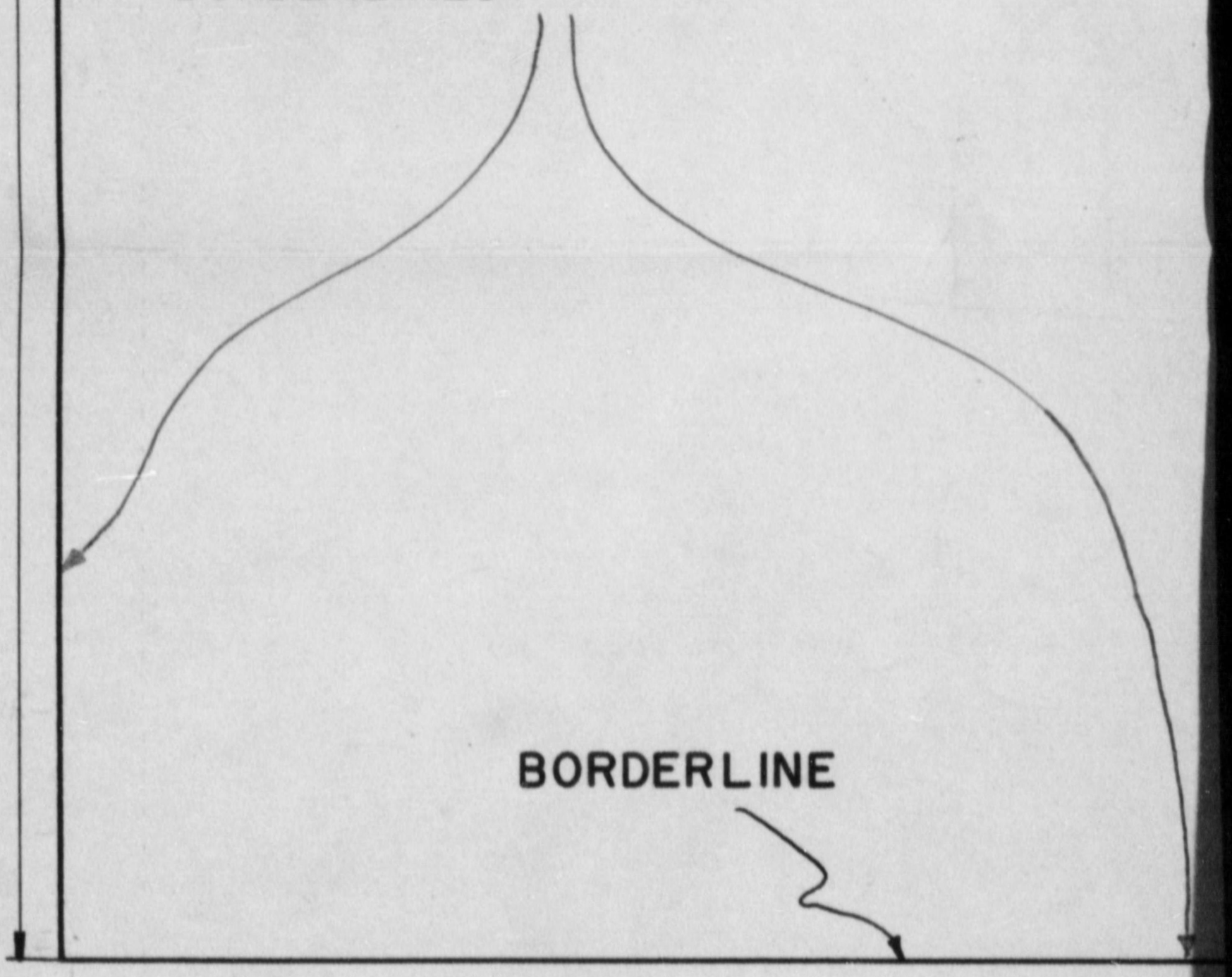


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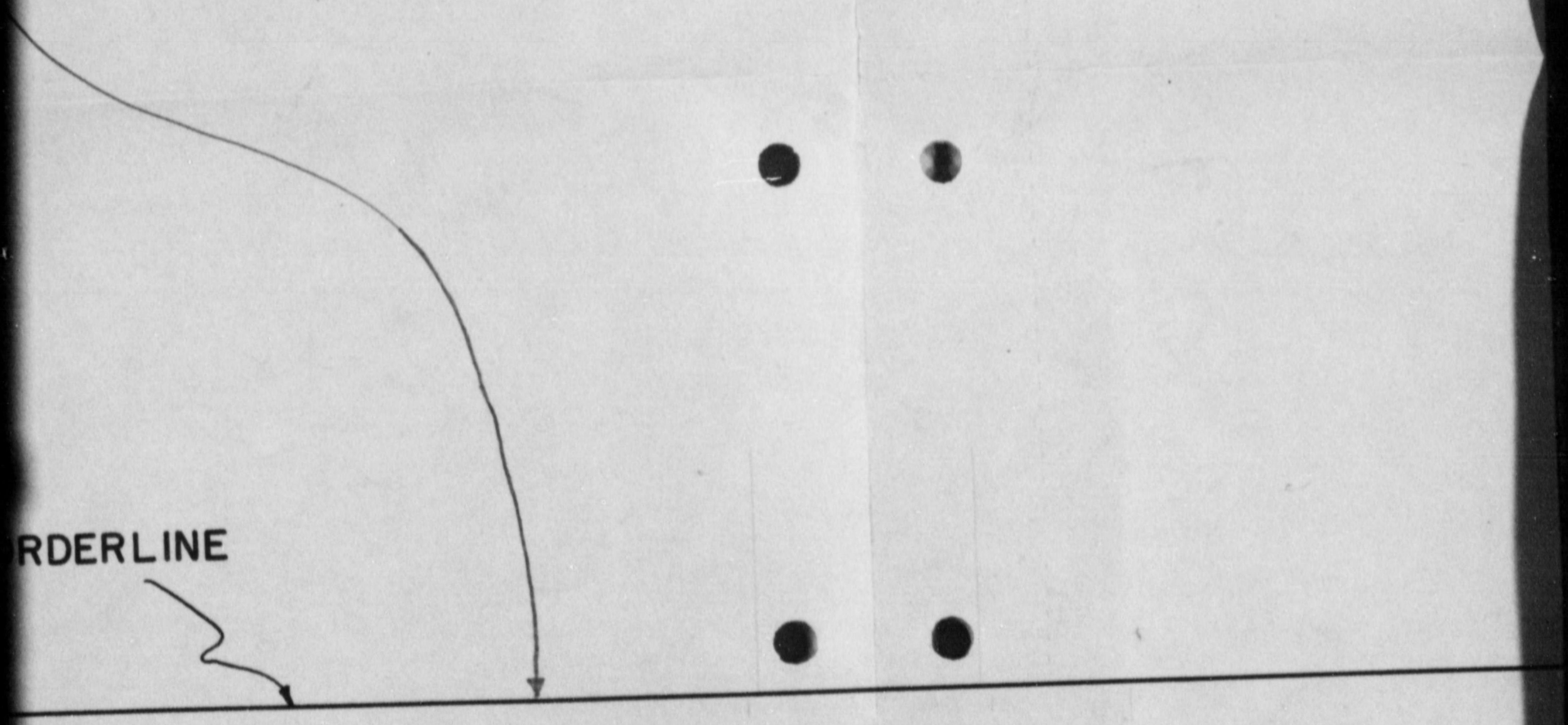


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(DO NOT TYPE OUTSIDE MARKS)

SOURCE:

CLASSIFICATION

EN MARKS

The reorganization of the Japanese Government Cabinet on 26 December 1951 was of importance to the NPRJ. Prime Minister Yoshida released Mr. Takeo Ohashi as Attorney General and appointed him as State Minister without portfolio with direct supervision over The National Police Reserve and other security agencies. Although not conclusive at this time, it appears that Mr. Ohashi may ultimately be designated the First Security or Defense Minister.

Mention strength & losses

POLICE OFFICIALS PROGRAM

a. Definition - Provides for the procurement, management, administration and separation of police officials as individuals.

b. Status -

(1) The total strength of the NPR on 31 December 1951, was _____. (See figures_). This included _____ officers and _____ enlisted police officials.

(2) A recruiting drive conducted during the period 10 July - 10 August 1951, resulted in enrollment of 8,528 recruits on 1 October 1951. These enrollees are presently undergoing a course of basic training which will be completed on 18 January 1952. The enlistment period of these recruits was limited to one year by the Japanese authorities; the reason advanced being that the signing and subsequent ratification of the Peace Treaty and the trend of world events would probably dictate by 1 October 1952, the dissolution of the National Police Reserve or its integration into a Japanese defense force.

(3) During the period October - December 1951, 812 former Japanese Army and Navy Officers were enrolled in the NPR (See figure _____). Of this number 402 held field grade rank in the former Japanese Army or Navy and they completed a special course of instruction at the NPR School Center on 3 December 1951. These officers have been assigned to position vacancies throughout the NPR structure to insure utilization of the maximum benefit of their previous military experience and knowledge. The remaining 410 officers held company grade rank in the former Japanese Army or Navy and are now attending a special course of instruction at the NPR School Center. Upon graduation they will be given assignments in the NPR commensurate with their ability and previous military experience.

(4) A campaign has been inaugurated to procure 150 Medical Officers by 25 March 1952. Widespread publicity will be given this campaign through the use of newspapers, medical publications, radio and other media. In addition the cooperation of the Japanese Welfare Ministry, the Chiefs of Japanese Prefectural Medical Divisions, Medical Hospitals and Universities and Colleges will be solicited.

(5) Recruiting plans are being developed to care for the procurement of large numbers of individuals in the event of any emergency or expansion of the existing force. These plans are designed to produce maximum results with minimum additional expense to the Japanese Government.

(6) A personnel classification system modeled after that used by the United States Army has been placed into effect. The 8,528 recruits now undergoing basic training have been classified to insure effective initial assignment. It is planned to complete the classification of the remaining police officials by early February 1952.

(7) Provision has been made for the payment of compensation to police officials who suffer injury, disease, disability or death while in the performance of duty. Policy was promulgated which provides police officials and their dependents certain benefits not otherwise provided for by the compensation regulation. These benefits are provided for under the NPR Mutual Aid Association which is authorized by the Japanese Mutual Aid Association Law.

(8) Policy was promulgated which governs the promotion and demotion of police officials. Provision was made for periodical increase in pay to become effective 1 October 1951, for all police officials.

(9) Provisions have been made for bulk personnel allotment to provide spaces for provisional units i.e., schools, special type units, etc., not provided for in existing T/O's but required for effective operations. This has been accomplished by reducing to zero strength certain T/O units which has provided a total of 2,475 spaces or 3 1/3% of the total force. This is considered inadequate and future plans must include provisions for adequate bulk personnel allotments.

(10) A personnel survey was conducted to determine the number of police officials who possess particular qualifications for attendance at special school courses and/or participation in on-the-job technical training with U.S. Army units. The survey indicated that there is a sufficient number of qualified specialists in all fields to participate in the present program of on-the-job training to be conducted beginning in January, 1952. Further, the survey has assisted interested staff divisions and sections in preparing future specialist school courses to be conducted by General Group Headquarters or for on-the-job training with U.S. Army units.

(11) Policy was established which prescribed the categories and branches of services within the National Police Reserve and provided for the initial assignment of each police official to an appropriate branch of service.

(12) Policy was promulgated governing the authority, duties and responsibilities of commanders of units and installations, including special provisions pertaining to the relationship between line, technical and service unit commanders.

(13) Means of establishing seniority among the various ranks of police officials has been established and plans have been made for the preparation of an Officer's Register in the near future.

(14) Policy has been promulgated concerning the Efficient Utilization of Personnel in order that the NPR may conduct continuous and proper training for the accomplishment of its priority missions.

(15) During this period emphasis was placed on the procurement of qualified officer personnel with previous military experience, their subsequent assignment to duties and the reassignment of certain other officers to duties more appropriate to their qualifications.

WELFARE AND RECREATION PROGRAM

a. Definition - Provides for measures to promote the welfare and recreation of National Police Reserve personnel, including athletic activities, theatres, libraries, camp stores, and Mutual Aid Association benefits.

b. Status - Limited welfare and recreation activities have continued during the period. Each camp has been furnished a 16-MM movie projector and a public address system. Fifteen (15) 35-MM movie projectors have been purchased for overall use in NPR camps. Three (3) NPR members have been selected for participation in the pre-Olympic ski trials in Japan.

A Mutual Aid Association has been established in the NPR as an organ of the Prime Minister's Office. The association will grant benefits to NPR personnel in the event of a calamity or their absence from duty for certain reasons and benefits to their dependents in the event of a calamity, the dependent's illness, injury, death, childbirth, etc. Necessary regulations have been promulgated for the management of the Mutual Aid Program.

Welfare officers have been assigned to the Personnel (G-1) Divisions and General Affairs (AG) Sections of all organizations of separate battalion or higher level.

A study is being made to provide for the establishment of a special service section to be added to the present special staff sections of General Group and Region Headquarters and the establishment of special service units in each camp. Personnel assigned to special service duties will be charged with the responsibility for implementing recreational and athletic program. This study will include the preparation of appropriate organizational and functional charts.

ADMINISTRATIVE SERVICES PROGRAM

a. Definition - Provides for operational administration of routine personnel actions; authentication, publication and distribution of official documents other than these pertaining to tactical field operations; preservation and administration of general records of the command; legal and justice services; inspection activities (other than technical and training inspections) and maintenance of order and discipline.

b. Status -

(1) Adjutant General.- (a) Plans are being made for the use of courier personnel to operate a courier service.

(b) There are no reproduction facilities available, except direct process duplicators, for the reproduction of required NPR blank forms and publications. However, NPR personnel have visited local U.S. Army and Japanese printing plants and are making plans for the establishment of a small printing plant at General Group Headquarters.

(c) Policies have been announced and regulations will soon be issued on administrative procedures pertaining to correspondence and publications files, official documents, NPR postal service and mail clerks, accounting procedures for instruction books, and personnel locator cards.

(d) Immediately following the inception of the NPR two Personnel Courses, each of 10 days duration, were conducted at Camp McKnight. In these courses potential personnel officers were instructed in the procedures involved in initiation and maintenance of basic personnel records. These courses, while elementary in scope, have proved of considerable value in the initiation of basic administration in the NPR. With the development of the organization of the NPR, the lack of uniformity in carrying out personnel and administrative policies, and the increasing number of administrative problems in connection with investigations, personnel accounting, pay procedures, discipline, promotion and assignment, it is clearly indicated that operating personnel concerned must have additional instruction if the NPR is to develop into a well administered organization. Therefore, plans have been completed for the conduct of courses of instruction during 1953 on personnel management and administrative duties.

Separate schools for officers and enlisted men will be operated at the General Group School Center, beginning in January, 1952. The program of instruction for the first officers course has been completed.

(e) Plans are being instituted to establish an NPR postal system to be operated on the same general principals as the U.S. Army Postal Service. A detailed training program for postal personnel has been drafted and is ready to put into operation upon the procurement of qualified postal personnel as instructors.

(2) Provost Marshal. - Plans have been made for the use of personnel detailed from all type units on town patrol duties. Under the present law NPR officials lack apprehension authority for even military type offenses. Therefore, this program must be of a limited nature. However, it is felt that town patrols are necessary at this time in order that unit commanders may maintain good order and discipline among NPR personnel while on leave or pass.

(3) Judge Advocate. - (a) A proposed change to the Prime Minister's Office Ordinance governing the NPR disciplinary regulations has been submitted to the Japanese authorities to provide for the reduction in rank of personnel who violate the disciplinary regulations.

(b) Figure _____ reflects statistics compiled on disciplinary actions administered during the period from 1 October to _____ 1951.

(4) Inspector General. - (a) During the past three month period the second series of Annual General Inspections has been started of National Police Reserve Camps and units by the Inspector Section. These inspections are designed to point out administrative deficiencies and advice is given as to the means of eliminating incorrect practices and procedures. During these inspections all NPRJ administrative directives are considered. Major deficiencies are reported to higher authority with recommendations for corrective action. The conduct, discipline, efficiency, living conditions, morale of units and individuals is inquired into, as well as the economical, efficient and lawful expenditure of funds and property, including the purchase, receipt, storage and issue of property and the condition of accounts pertaining to funds and property.

(b) In addition, investigations are conducted as they arise and as ordered by higher authority.

(c) A regulation governing the "Functions of Inspectors of the National Police Reserve" has been promulgated; also policy letters have been published on the subject of "General Basis of Investigations Conducted at Camps" and "Common Deficiencies Found by Inspectors during the past year of Operations."

(e) A course of instruction has been prepared covering the subjects of Inspections and Investigations. This course will be given at the forthcoming Personnel Management and Administrative Schools to be conducted during 1952.

CIVILIAN PERSONNEL PROGRAM

a. Definition.-- Provides for the procurement, management, administration and discharge of civilian employees of the National Police Reserve units.

b. Status. - A survey has been made as to the number of civilians it is necessary to employ in order to replace NPR personnel now operating water filter plants, water or sewage pumping stations, fire departments, and some continuing repair or utility functions. The cost of this program has not yet been computed nor has a study been made as to the means of securing the necessary funds.

Authorization has been secured for the hire of fifteen (15) civilian female nurses at the NPR Tuberculosis Hospital at Kario, Japan. Five (5) of these nurses were hired during the month of December, 1951.

SECRET

To: Chief, Opns Div, CAS

Reference: JLC Trng Memo 13, dtd 13 Dec 51, subject: On-the-job Training of Technical Specialists, NPRJ, and your routing sheet dtd 29 Dec 51.

Request information, including a copy if available, of any directive to NPRJ on this subject. This information is desired so that continuing action may be taken by this section to follow up on NPR occupational specialty classification and reclassification upon completion of on-the-job training courses.

Campbell

SECRET

SECRET

SECURITY INFORMATION

OS-329

(Not to Leave the Section)
CIVIL AFFAIRS SECTION
Intra-Office Routing Slip

FROM: Operations Division

DATE: 29 December 19 51

SUSPENSE DATE:

TO:

| | | |
|---|---|---|
| CHIEF 1 | ADJ GEN | MEDICAL |
| EXECUTIVE | COMPTROLLER | ORDNANCE |
| ASST EXECUTIVE | ENGINEER | P M |
| PERSONNEL 1 | FINANCE | Q M |
| INFORMATION | INSP GEN | SIGNAL |
| OPERATIONS | JUDGE ADV | GG SCH CTR |
| LOGISTICS | | MTC |

ADMINISTRATION
Mil Personnel
Supply
Civ Personnel

FOR:

| | |
|---|---|
| Approval | Information 1 |
| Action | Return |
| Consent | Sign & Dispatch |
| Concurrence | File |

Remarks: SUBJECT: On the Job Training Program NPR

1. Attached hereto for information and necessary action is JLC memorandum #13 dated 13 Dec 51.

2. Each CAS Technical Service Division has been assigned the mission of planning, implementing, and following-up the subject training program. Reference par 3x JLC Training Memorandum No 13, the first courses for all technical services will begin on or about 16 Jan 1952.

3. In order that a record of progress of subject program can be initiated and maintained, request that the following information be submitted to Operations Division not later than (10) ten days after completion of a given course.

a. Title of course
b. Starting date
c. Termination date
d. Number of students enrolled
e. Number of students completing course

Webb

ROBERT L. WEBB
Lt Col Inf
Chief, Operations Division

1 Incl:
JLC Trng Memo #13 dtd 13 Dec 51

SECRET

SECURITY INFORMATION

Secret
Security Information

HEADQUARTERS
JAPAN LOGISTICAL COMMAND
Office of the Commanding General
APO 343

TRAINING MEMORANDUM
NUMBER 13

13 December 1951

ON-THE-JOB TRAINING OF TECHNICAL SPECIALISTS, NPRJ

1. General.

a. The purpose of this memorandum is to provide on-the-job specialist training for personnel of the National Police Reserve Japan in installations or units of Japan Logistical Command. This memorandum authorizes only the on-the-j b training of specialists in the MOS assignments specified in Inclosure 1, and does not constitute authority for training other components of the National Police Reserve Japan. Additional courses which may be required will be made the subject of additional directives.

b. NPRJ personnel are to be allocated to various installations of Japan Logistical Command, in numbers and M S's as listed in Inclosure 1. They will be attached to skilled personnel as apprentices, learn the necessary skills required by their M S by observation and practical work, then return to their units.

2. Mission of Japan Logistical Command.

a. Designate facilities, equipment, individual craftsmen and instructors to be utilized in the training of NPRJ personnel as specialists, in accordance with paragraph 1b.

b. In coordination with Civil Affairs Section, SCAP, supervise the on-the-job training of technical specialists of the NPRJ.

3. Tasks for Staff Sections and Installation Commanders:

a. Section chiefs will, in coordination with Civil Affairs Section:

(1) Determine installations to be utilized.

(2) Allocate appropriate numbers of trainees to each installation.

(3) Determine appropriate standards of performance for each type of specialty.

S6757

Encl. 1 (9)

Secret
Security Information

(4) Develop rating sheets for each type of specialty.

(5) Announce a specific time period for each course of instruction.

b. Installation Commanders will:

(1) Designate specific facilities and equipment to be utilized.

(2) Organize their skilled employees (Army, DAC and indigenous) to instruct personnel of the NPRJ as apprentices.

(3) Conduct on-the-job training of NPRJ personnel with a minimum interference with the operational mission.

(4) Where possible, conduct schools and formal instruction.

(5) Assign a variety of tasks to insure development of multiple skills.

(6) In coordination with representatives of Civil Affairs Section, SCAP, insure appropriate standards of performance by each trainee.

(7) Ensure completion of rating sheets for each trainee.

(8) Arrange for the relief and replacement of trainees who fail to demonstrate ability to profit by instruction

x. Starting date will be on or about 7 January 1952.

4. Administrative Matters.

a. Personnel. No additional personnel will be authorized for the accomplishment of this plan.

b. Quarters, Rations, Administration and Transportation. Furnished by NPRJ under supervision of Civil Affairs Section, SCAP.

Training Memorandum No. 13, Hq Japan Log Comd, 13 December 1951 (Cont)

c. Records and Reports. All training, attendance, personnel and similar records and reports will be maintained by NPRJ.

BY COMMAND OF MAJOR GENERAL WEIBLE:

JOSEPH P. DONNOVIN
Colonel, GS w/troops
Chief of Staff

2 Incl:
1. Tng Plan
2. Tng Rqmts and Capabilities

OFFICIAL:

KOCHEVAR

KOCHEVAR
G3

Secret
Security Information

INCLOSURE 1 to Training Memorandum No. 13, Hq, Japan Logistical Comd, 13 December 1951

TRAINING PLAN

1. Purpose.

The purpose of this inclosure is to establish the training requisites for the NPRJ trainees. The continued performance of the logistic and support mission is still the priority requirement of this command.

2. Training.

a. Training programs will include:

(1) Orientation as to required skills, safety instructions and conservation of supplies.

(2) Care and cleaning of tools and equipment.

(3) Use of tools and equipment.

(4) Observation of performance of tasks.

(5) Apprenticeship training.

(6) Performance of tasks without assistance.

b. Final ratings will be determined by:

(1) For specialists other than Medical, by the performance of tasks without assistance.

(2) For Medical specialists only, as mutually agreed upon by Medical Director, Civil Affairs Section, SCAP, and Surgeon, Japan Logistical Command.

c. Training Time.

Training time will coincide with installation hours. Personnel will be encouraged to progress as rapidly as possible.

3. General.

All personnel, Army and indigenous, will be instructed to render all possible cooperation in implementing this training program.

Secret Security Information

Incl 1 to Training Memorandum No. 13, Hq, Japan Logistical Comd,
13 December 1951 (Cont)

It is expected that every assistance will be given trainees so that they will receive every opportunity to learn. Questions will be encouraged and explanations freely given.

BY COMMAND OF MAJOR GENERAL WEIBLE:

JOSEPH P. DONNOVIN
Colonel, GS w/troops
Chief of Staff

OFFICIAL:

KOCHEVAR
G3



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INCLOSURE 2 to Training Memorandum No. 13, Hq, Japan Logistical Comd, 13 December 1951

TRAINING REQUIREMENTS AND CAPABILITIES

| MOS | Course | No. of Students Per Cycle | Length of Course | Total in One Year |
|---|---|---|---|---|
| ENGINEER | | | | |
| 3319 | Engineer Equipment Mechanic | 25 | 8 weeks | 150 |
| 3013 | Diesel Repairman | 3 | 8 weeks | 18 |
| 3050<br>3035 | General Carpenter | 8 | 6 weeks | 68 |
| 3064 | Crane Shovel Operator | 8 | 6 weeks | 68 |
| 4081 | Air Compressor Operator | 5 | 4 weeks | 65 |
| 3114 | Machinist | 4 | 8 weeks | 24 |
| 3256 | Welder | 4 | 6 weeks | 32 |
| 3107 | Plate and Layout | 1 | 4 weeks | 13 |
| 3945 | Photo Lab Technician | 1 | 4 weeks | 13 |
| 3167 | Pressman | 3 | 6 weeks | 25 |
| 3536 | Map Supplyman | 6 | 3 weeks | 104 |
| 3832 | Warehouseman | 24 | 3 weeks | 410 |
| 3583<br>3534 | Toolroom Keeper and Personnel Clerk | 4 | 3 weeks | 70 |
| MEDICAL | | | | |
| 3855 | Dental Technician | 30 | 17 weeks | 90 |
| 3067 | Dental Lab Technician | 10 | 17 weeks | 30 |
| 4123 | Medical Technician | 100 | 17 weeks | 300 |
| 3859 | Pharmacy Technician | 16 | 17 weeks | 48 |
| 3858 | Medical Lab Technician | 4 | 17 weeks | 12 |

Secret
Security Information

Encl. 2

Secret Security Information



| MOS | Course | No. of Students Per Cycle | Length of Course | Total in One Year |
|---|---|---|---|---|
| **MEDICAL (Cont)** | | | | |
| 3264 | X-Ray Technician | 2 | 12 weeks | 20 |
| 3666 | Medical Aidman | 10 | 4 weeks | 130 |
| 1229 | Medical Equipment Maintenance Technician | 5 | 12 weeks | 20 |
| 3825 | Medical Supply Technician | 10 | 17 weeks | 30 |
| 3100 | Medical Officer | 20 | 17 weeks | 60 |
| 3171 | Dentist | 18 | 17 weeks | 54 |
| **QUARTERMASTER** | | | | |
| | Depot Operations | 12 | 3 weeks | 200 |
| | Classification and Reclamation | 6 | 4 weeks | 72 |
| | Laundry Operations | 36 | 6 weeks | 300 |
| | Clothing Repair | 12 | 4 weeks | 144 |
| | Shoe Repair | 17 | 8 weeks | 110 |
| | Canvas and Webbing Repair | 7 | 4 weeks | 84 |
| | Light Equipment Repair | 7 | 4 weeks | 84 |
| | Salvage Operations | 19 | 6 weeks | 160 |
| | Storage - Class I | 22 | 4 weeks | 260 |
| | Storage - Classes II & IV | 27 | 4 weeks | 320 |
| | Storage - Class III | 30 | 4 weeks | 360 |
| **SIGNAL** | | | | |
| 3648 | Radio Repairman | 16 | 13 weeks | 64 |
| 3097 | Telephone Repairman | 8 | 9 weeks | 45 |



Secret Security Information

Incl. 2

Secret
Security Information

Incl 2 to Training Memorandum No. 13, Hq, Japan Log Comd, 13 December 1951 (Cont)

| MOS | Course | No. of Students Per Cycle | Length of Course | Total in One Year |
|---|---|---|---|---|
| SIGNAL (Cont) | | | | |
| 2187 | Repeaterman (Carrier Technician) | 16 | 9 weeks | 90 |
| 1641 | Wire Chief (NCO) | 8 | 4 weeks | 96 |
| 3648 | VHF Operator | 16 | 13 weeks | 64 |
| CHEMICAL | | | | |
| | Chemical Supply Officer | 2 | 10 weeks | 10 |
| | Chemical Maintenance Officer | 1 | 10 weeks | 5 |
| 1870 | Chemical NCO | 6 | 6 weeks | 50 |
| 1142 | Gas Mask Repair | 4 | 4 weeks | 48 |
| 5832 | Chemical Warehouseman | 4 | 4 weeks | 48 |
| 3835 | Inventory Clerk | 1 | 6 weeks | 8 |
| 3835 | Stock Records Clerk | 2 | 10 weeks | 10 |
| 3815 | Parts and Supply Clerk | 1 | 10 weeks | 5 |
| ORDNANCE | | | | |
| Officers | | | | |
| | Maintenance Officer | | | 7 |
| | Supply Officer | | | 10 |
| | Armament Officer | | | 5 |
| | Automotive Officer | | | 7 |
| | Ammunition Officer | | | 13 |
| | Service (Recov.) Officer | | | 6 |
| | Track Vehicle Maintenance Officer | | | 1 |
| | Special Officer | | | 1 |
| | | 3 | | |

To be determined by mutual arrangement between Ordnance Advisor, Civil Affairs Section and Ordnance Officer, Japan Logistical Command. Anticipated duration of courses will vary from two (2) to six (6) months, dependent on abilities of students to absorb instruction.

27 DEC 1951
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Secret
Security Information

Incl. 2
Encl. 1

| MOS | Course | No. of Students Per Cycle | Length of Course | Total in One Year |
|---|---|---|---|---|
| ORDNANCE (Cont) | | | | |
| Enlisted | | | | |
| | Ammo NCO | | | 15 |
| | Master Mechanic | | | 6 |
| | Motor NCO | | | 3 |
| | Automotive Foreman | | | 2 |
| | Bomb Disposal Technician | | | 14 |
| | Motor Inspector | | | 5 |
| | Clerk, Ammo Supply | | | 10 |
| | Clerk, parts, Armament | | | 40 |
| | Clerk, parts, Automotive | | | 100 |
| | Clerk, Requisition | | | 4 |
| | Inspector, Armament | | | 2 |
| | Recovery Chief | | | 4 |
| | Machinist | | | 18 |
| | Welder, Combination | | | 10 |
| | Assistant Foreman, Automotive | | | 4 |
| | Automotive Electrician | | | 20 |
| | Automotive Mechanic | | | 40 |
| | Chassis Mechanic, Track Vehicle | | | 5 |
| | Chassis Mechanic, Wheel Vehicle | | | 5 |
| | Turret Mechanic | | | 10 |
| | Instrument Repairman | | | 20 |

To be determined by mutual arrangement between Ordnance Advisor, Civil Affairs Section and Ordnance Officer, Japan Logistical Command. Anticipated duration of courses will vary from two (2) to six (6) months, dependent on abilities of students to absorb instruction.

Secret
Security Information

Incl 2 to Training Memorandum No. 13, Hq, Japan Log Comd, 13 December 1951 (Cont)

| MOS | Course | No. of Students Per Cycle | Length of Course | Total in One Year |
|---|---|---|---|---|
| ORDNANCE (Cont) | | | | |
| | Small Arms Repairman | | | 20 |
| | Special Mechanic | | | 20 |
| | Engine Mechanic, Track Vehicle | | | 20 |
| | Heavy Equipment Operator | | | 10 |
| | Wrecker Operator | | | 20 |
| | Welder, Armor Plate | | | 9 |
| | Mechanic, Engine, Wheel Vehicle | | | 20 |
| | Mechanic, Fuel Induction | | | 15 |
| | Mechanic, Track Vehicle, General | | | 30 |
| | Inspector, Tire | | | 8 |
| | Mechanic, Special, 5th Bn. | | | 10 |
| | Clerk, Stock Control | | | 15 |
| | Clerk, Supply General | | | 20 |
| | Ammo Handlers | | | 50 |

To be determined by mutual arrangement between Ordnance Advisor, Civil Affairs Section and Ordnance Officer, Japan Logistical Command. Anticipated duration of courses will vary from two (2) to six (6) months, dependent on abilities of students to absorb instruction.



27 DEC 1951
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Incl. 1