

HEADQUARTERS EIGHTH ARMY  
United States Army  
Office of the Commanding General  
APO 343

OPERATIONAL DIRECTIVE)  
NUMBER 29/5 for 1946)

15 October 1947

ESTABLISHMENT OF MILITARY OCCUPATION PROVOST COURTS

1. Paragraph 7 b of Operational Directive 29, this headquarters, 11 March 1946, subject as above, is amended to read as follows:

"7. SENTENCES

b. Provost courts are authorized to impose alternative sentences of confinement at hard labor in lieu of unpaid fines at the rate of one day's confinement for each 50 yen of unpaid fine."

BY COMMAND OF MAJOR GENERAL RYDER:

OFFICIAL:

*Chazal*  
CHAZAL  
Actg G-1

CLOVIS E. BYERS  
Major General, GSC  
Chief of Staff

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All military Government Units  
Yokohama Liaison Office

29/5



HEADQUARTERS EIGHTH ARMY  
 United States Army  
 Office of the Commanding General  
 APO 343

OPERATIONAL DIRECTIVE)

NUMBER 29/6 for 1946)

ESTABLISHMENT OF MILITARY OCCUPATION PROVOST COURTS

1. Paragraph 3, Operational Directive 29, this headquarters, 11 March 1946, subject as above, is amended to read as follows:

"3. COMPOSITION. Special provost courts shall consist of at least one commissioned officer of field grade. General provost courts shall consist of at least three members, at least one of whom must be a commissioned officer of field grade. Provost courts may operate without detail of prosecutors and defense counsel, but the appointing authority may designate qualified military or civilian personnel as prosecutors and defense counsel when deemed necessary. When available, officers with legal training will be used in operation of provost courts. Accused may also be represented by non-military counsel at his own expense."

2. Paragraph 7a, Operational Directive 29, this headquarters, 11 March 1946, subject as above, is amended to read as follows:

"7. SENTENCE.

a. Special provost courts are authorized to impose sentences including: imprisonment at hard labor not to exceed six months; fines not to exceed ten thousand (10,000) yen; or specified alternative confinement in lieu of payment of fine not to exceed six months, except that, in the case of special provost courts, the total period of confinement may not exceed six months. General provost courts are authorized to impose sentences including: fines not to exceed seventy-five thousand (75,000) yen; imprisonment at hard labor not to exceed five years; or both; or specified alternative confinement in lieu of payment of fine; expulsion; confiscation and padlocking respecting properties not exceeding seventy-five thousand (75,000) yen in value. Any fine imposed upon a person authorized to use United States Military Payment Certificates, or similar scrips issued for use in the occupied area, will be paid in the scrip such person is authorized to use; fines will be expressed in terms of yen currency, but payment will be made by the accused in the appropriate scrip at the current official rate of exchange. The court, after collecting fines in other than yen currency, will exchange such currencies for yen at the appropriate finance office, claim a certificate for the sum so exchanged, and retain the certificate in file; the yen will then be deposited with the appropriate finance officer in accordance with procedures governing provost court fines."

BY COMMAND OF MAJOR GENERAL RYDER:

OFFICIAL:

SCHANZE

Asst. C/S; G-1

CLOVIS E. BYERS  
 Major General, GSC  
 Chief of Staff

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HEADQUARTERS EIGHTH ARMY  
United States Army  
Office of the Commanding General  
APO 343

OPERATIONAL DIRECTIVE)  
NUMBER 30)

*Sec Op 1, 2, 3*

14 March 1946

UNSATISFACTORY CONDITIONS ABOARD REPATRIATION SHIPS.

I. References.

a. SCAP memorandum to the Imperial Japanese Government, file AG 370.05 (18 Feb 46)GC, (SCAPIN-752) subject: "Unsatisfactory Conditions Aboard Repatriation Ships" attached herewith as inclosure 1.

b. SCAP memorandum to the Imperial Japanese Government, file AG 370.05 (1 Mar 46)GC, (SCAPIN-781) subject: "Unsatisfactory Conditions Aboard Repatriation Ships" attached herewith as inclosure 2.

*(e) Added by OD 30/1  
Rescinded & Subs. by OD 30/1*

2. It is desired that the Commanding General of each corps and the General Officer Commanding, British Commonwealth Occupation Forces, supervise execution of instructions in the memoranda cited above. Instances of non-compliance will be reported to this headquarters.

BY COMMAND OF LIEUTENANT GENERAL MICHELBERGER:

*Schanz*

CLOVIS E. BYERS  
Major General, GSC  
Chief of Staff

*Supplemented by OD 30/3*

OFFICIAL:

SCHANZ  
G-1

2 Incls:

- 1. SCAP Memo to IJG, Subj: Unsatisfactory Conditions Aboard Repatriation Ships, dtd 18 Feb 46.
- 2. SCAP Memo to IJG, Subj: Unsatisfactory Conditions Aboard Repatriation Ships, dtd 1 Mar 46.

DISTRIBUTION: "A" plus "Z"

R E S T R I C T E D



GENERAL HEADQUARTERS  
SUPREME COMMANDER FOR THE ALLIED POWERSAG 370.05 (1<sup>st</sup> Feb 46)GC.  
(SCAFIN-752)AGO 500  
13 February 1946

MEMORANDUM FOR: IMPERIAL JAPANESE GOVERNMENT.  
THROUGH : Central Liaison Office, Tokyo.  
SUBJECT : Unsatisfactory Conditions Aboard Repatriation Vessels.

1. Reference is made to memorandum this headquarters, file AG 370.05 (17 Nov 45)GC, dated 17 November 1945, subject: "Reception Centers in Japan for Processing Repatriates."

2. Undesirable conditions aboard Japanese repatriation vessel CHOUN MARU during voyage from Uraga to Kiiro and return, 17 December 1945 to 21 January 1946, are cited as follows:

- a. Fire-fighting equipment inadequate and unsatisfactory.
- b. Food for repatriates unsatisfactory.
- c. Insufficient number of life rafts.
- d. Sanitation unsatisfactory.
- e. Water supply questionable.
- f. Quarters of escort guard barely satisfactory.

3. The Imperial Japanese Government will take immediate steps to correct the deficiencies noted aboard the CHOUN MARU and insure that similar unsatisfactory conditions do not exist in the future on this or any other ship.

FOR THE SUPREME COMMANDER:

/s/ B. M. Fitch  
B. M. FITCH,  
Brigadier General, AGD,  
Adjutant General.

Incl. 1



GENERAL HEADQUARTERS  
SUPREME COMMANDER FOR THE ALLIED POWERS

ATO 500  
1 March 1946

AG 370.05 (1 Mar. 46)CC  
(CONTIN-781)

MEMORANDUM FOR: IMPERIAL JAPANESE GOVERNMENT.

THROUGH : Central Liaison Office, Tokyo.

SUBJECT : Unsatisfactory Conditions Aboard Repatriation Vessels.

1. Reference is made to memorandum this headquarters, file AG 370.05 (18 Feb 46)CC, (CONTIN-752), dated 18 February 1946, subject as above.

2. Undesirable conditions aboard the Japanese repatriation vessel Yoneyama Maru during voyage from Uraga to Kiiro, 30 January 1946 to 15 February 1946, are cited as follows:

- a. The ship itself was filthy.
- b. Sanitary conditions were indescribably unsatisfactory.
- c. Quarters provided for US escort guard barely adequate.

3. The Imperial Japanese Government will:

a. Take immediate steps to correct the deficiencies, paragraphs 2a and b above, noted aboard the Yoneyama Maru and insure that similar unsatisfactory conditions do not exist in the future on this or other ships manned by Japanese and engaged in repatriation.

b. Provide for US escort guard the best quarters available aboard Japanese manned repatriation vessels.

FOR THE SUPREME COMMANDER:

/s/ B. K. Fitch  
B. K. FITCH,  
Brigadier General, AGD,  
Adjutant General.

Incl. 2



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R E S T R I C T E D

HEADQUARTERS EIGHTH ARMY  
 United States Army  
 Office of the Commanding General  
 APO 343

OPERATIONAL DIRECTIVE)

29 March 1946

NUMBER

30/1)

1. Operational Directive Number 30, dated 14 March 1946, is hereby amended as follows:

a. Paragraph 2 is rescinded and the following is substituted:

"2. The Commanding General of each Corps and the General Officer Commanding, British Commonwealth Occupation Forces, will:

a. Supervise the execution of instructions in the memoranda cited above.

b. Perform special surveillance by having representatives actively supervise inspections made by the Japanese of all Japanese-manned repatriation vessels, and, if necessary, prevent the departure of such vessels until sanitary conditions aboard are satisfactory.

c. Report to this headquarters instances where repatriation ships are delayed because of unsatisfactory sanitary conditions."

BY COMMAND OF LIEUTENANT GENERAL EICHELBERGER:

CLOVIS E. BYERS  
 Major General, GSC  
 Chief of Staff

OFFICIAL:

Schanze  
 SCHANZE  
 G-1

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R E S T R I C T E D



R E S T R I C T E D

HEADQUARTERS EIGHTH ARMY  
United States Army  
Office of the Commanding General  
APO 343

OPERATIONAL DIRECTIVE }  
NUMBER 30/2)

13 April 1946

~~1. Operational Directive #30 this Headquarters,  
14 Mar 1946 is amended by adding to par. 1 thereof  
the following:~~

*Rescinded by O.D. 31, 18 Apr 47*  
~~"c. Memorandum for Imperial Japanese Government,  
AG 370.05 (24 Mar 46) GC, (SCAFIN-804A) subject: 'Plan  
for Improvement of Sanitary Conditions Aboard Repatriation  
Vessels' (inclosure 3).~~

~~BY COMMAND OF LIEUTENANT GENERAL EICHELBERGER:~~

1 Incl: SCAFIN-804A

CLOVIS E. BYERS  
Major General, GSC  
Chief of Staff

OFFICIAL:

*Schanze*

SCHANZE  
G-1

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R E S T R I C T E D

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R E S T R I C T E D  
GENERAL HEADQUARTERS  
SUPREME COMMANDER FOR THE ALLIED POWERS

AG 370.05 (24 Mar 46)GC.  
(SCAPIN-804A)

..PO 500  
24 March 1946

MEMORANDUM FOR: IMPERIAL JAPANESE GOVERNMENT.

THROUGH : Central Liaison Office, Tokyo.

SUBJECT : Plan for Improvement of Sanitary Conditions Aboard Repatriation Vessels.

1. Reference is made to:

a. Memorandum to Imperial Japanese Government, AG 370.05 (15 Mar 46)GC, (SCAPIN-817), dated 15 March 1946, subject: "Unsatisfactory Conditions Aboard Repatriation Vessels".

b. C.L.O. No. 1313 (CM), subject: "Unsatisfactory Conditions Aboard Repatriation Vessels", dated 20 March 1946.

2. The following deficiencies are noted in the plan for improvement of sanitary conditions aboard repatriation vessels.

a. No provision is made to avoid delay in cleaning and disinfection of ships. It is believed that additional personnel and equipment should be made available at each port to expedite this work. In all cases ships will be thoroughly cleaned prior to their departure from Japan and in the shortest practicable time.

b. Disinfection with DDT will be accomplished monthly on all vessels operating on shuttles where less than a month is required for a round trip. Vessels assigned to voyages requiring more than a month for a round trip will be disinfested with DDT prior to departure from Japan on each voyage.

c. Ships masters will be provided with the necessary means and equipment to maintain a high degree of sanitation while at sea. They will be required by the Imperial Japanese Government to enforce the desired high standard of cleanliness and sanitation.

3. Above noted deficiencies in plan submitted as C.L.O. No. 1313 (CM), subject: "Unsatisfactory Conditions Aboard Repatriation Vessels", dated 20 March 1946, will be rectified at once and the corrected plan put into effect without delay.

FOR THE SUPREME COMMANDER:

/s/ Harold Fair for  
B. M. FITCH  
Brigadier General, AGD,  
Adjutant General

Inclosure #1 to Operational Directive No. 30/2,  
Hq Eighth Army, 13 April 1946.

R E S T R I C T E D



R E S T R I C T E D  
GENERAL HEADQUARTERS  
SUPREME COMMANDER FOR THE ALLIED POWERS

AG 370.05 (24 Mar 46)GC.  
(SCAPIN-8041)

..PO 500  
24 March 1946

MEMORANDUM FOR: IMPERIAL JAPANESE GOVERNMENT.

THROUGH : Central Liaison Office, Tokyo.

SUBJECT : Plan for improvement of sanitary conditions aboard Repatriation vessels.

1. Reference is made to:

a. Memorandum to Imperial Japanese government, AG 370.05 (15 Mar 46)GC, (SCAPIN-817), dated 15 March 1946, subject: "unsatisfactory conditions aboard Repatriation vessels".

b. C.L.O. No. 1313 (CM), subject: "unsatisfactory conditions aboard Repatriation vessels", dated 20 March 1946.

2. The following deficiencies are noted in the plan for improvement of sanitary conditions aboard repatriation vessels.

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c. Ships masters will be provided with the necessary means and equipment to maintain a high degree of sanitation while at sea. They will be required by the Imperial Japanese government to enforce the desired high standard of cleanliness and sanitation.

3. Above noted deficiencies in plan submitted as C.L.O. No. 1313 (CM), subject: "unsatisfactory conditions aboard Repatriation Vessels", dated 20 March 1946, will be rectified at once and the corrected plan put into effect without delay.

FOR THE SUPREME COMMANDER:

/s/ Harold Fair for  
B. M. FITCH  
Brigadier General, AGD,  
Adjutant General

Inclosure #1 to Operational Directive No. 30/2,  
Hq Eighth Army, 13 April 1946.

R E S T R I C T E D



HEADQUARTERS EIGHTH ARMY  
United States Army  
Office of the Commanding General  
APO 245

OPERATIONAL DIRECTIVE)

6 May 1946

NUMBER 30/31

1. Reference is made to SCAP Memorandum to the Imperial Japanese Government, AG 370.05 (13 April 46)PH (SCAPIN 989-A) subject: "Non-compliance with Existing Directives, Resulting in Unsanitary Conditions Aboard Repatriation Ships," attached hereto.

2. In addition to the instructions contained in Operational Directive 30, dated 27 March 1946 as amended by Operational Directives 30/1 and 30/2, the Commanding General of each corps and the General Officer Commanding, British Commonwealth Occupation Forces, will cause inspections to be made of all repatriation ships entering or leaving Japan to insure compliance with paragraphs 2 and 3 of subject memorandum.

3. Instances of non-compliance will be reported to this headquarters without delay.

BY COMMAND OF LIEUTENANT GENERAL EICHELBERGER:

1 Incl:  
SCAPIN-989-A

CLOVIS E. BYERS  
Major General, GSC  
Chief of Staff

OFFICIAL:

*Bowen*  
BOWEN  
G-3 *etc*

DISTRIBUTION: "A" plus "Z"



GENERAL HEADQUARTERS  
SUPREME COMMANDER FOR THE ALLIED POWERSAG 370.05 (15 Apr 46)PH  
(SCAPIN 989-A)APO 500  
13 April 1946

MEMORANDUM FOR: IMPERIAL JAPANESE GOVERNMENT

THROUGH : Central Liaison Office, Tokyo

SUBJECT : Non-Compliance with Existing Directives, Resulting  
in Unsanitary Conditions Aboard Repatriation Ships.

1. Reference is made to paragraph 1d Annex IV and paragraph 2 Annex V to Memorandum for the Imperial Japanese Government, file AG 370.05 (16 Mar 46)GC (SCAPIN - 822) dated 16 March 1946, subject: "Repatriation."

2. General Headquarters, SCAP, has information of non-compliance with directives mentioned in paragraph 1 above. Specific defects are that on some repatriation ships:

a. Doctors are either unqualified, negligent or uninstructed in the proper performance of their duties aboard ship.

b. There are insufficient medical aid men to assist in maintaining an efficient medical service.

c. Sick bay is in an unsanitary condition.

d. Totally inadequate medical supplies are being furnished.

e. Families of patients are permitted to live in sick bay area.

f. There is insufficient supply of bedding to equip sick bay.

3. The Imperial Japanese Government will take immediate steps to correct these defects, institute a procedure which will prevent re-occurrence on all repatriation ships by assuring that assigned medical personnel are instructed in the proper conduct of standard recognized medical methods aboard ships and that sufficient supplies are aboard to accomplish this purpose.

4. A written report of the measures taken will be rendered to GHQ, SCAP, not later than 20 April 1946.

FOR THE SUPREME COMMANDER:

/s/ J. W. Mann  
for B. M. FITCH,  
Brigadier General, AGD,  
Adjutant General.

Incl 1 to OD 30/3, Hq 8A, 6 May 1946.



*Legal*

R-E-S-T-R-I-C-T-E-D

HEADQUARTERS EIGHTH ARMY  
United States Army  
Office of the Commanding General  
APO 343

OPERATIONAL DIRECTIVE )  
NUMBER.....31 )

21 March 1946

JURISDICTION OF JAPANESE COURTS IN CIVIL AFFAIRS

1. Reference is made to inclosed SCAP Memorandum to the Imperial Japanese Government, dated 26 February 1946 (SCAPIN-777), subject: "Exercise of Civil Jurisdiction"
2. Japanese courts have been divested of all jurisdiction in cases involving civil claims against United Nations nationals or organizations, including corporations, attached to or accompanying the Allied Armed Forces. All such claims will be presented to SCAP through the Imperial Japanese Government for reference to the Legal Section of SCAP.
3. Japanese courts retain jurisdiction in civil cases affecting all other United Nations nationals and organizations, including corporations, subject to right of review of such cases by the Legal Section of SCAP.
4. Corps commanders and the General Officer Commanding, British Commonwealth Occupation Forces, will supervise Japanese civil courts within their respective areas of responsibility in the exercise of jurisdiction over the persons described in paragraph 3.
5. Any person described in paragraph 3 who, in any capacity, is a party to, or has any interest effected by, any order, judgement, or proceeding, in any civil action in a Japanese court, and who considers himself aggrieved or prejudiced by any such order, judgment, or proceeding, may file with the nearest occupation force unit a written application to SCAP for a review thereof.
6. Such application will contain, (a) the name of the party or parties making it, (b) adequate proof that they fall within the category of persons described in paragraph 3, (c) a general description of the nature of the action, (d) a detailed statement of the action or actions of the Japanese court in respect of which they deem themselves aggrieved or prejudiced, (e) such other statements as they may desire to submit in support of their application. Such an application may be made at any stage of the proceedings, either before or after final judgment, and in either the trial or appellate courts.

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## R-E-S-T-R-I-C-T-E-D

Oprl Dir # 31, Hq Eighth Army, dtd 21 March 1946 (Cont'd)

7. Such an application together with recommendation thereon will be forwarded through channels to Headquarters Eighth Army. Upon the filing of such an application, and notice thereof to the Japanese court, or courts, all proceedings in such case in such Japanese courts will be suspended until the application for review has been acted upon, and the court advised thereof.

8. Commanders named in paragraph 4 above will inform Japanese civil courts within their areas of responsibility of the provisions of this directive. They will effect such surveillance of civil court proceedings as necessary to determine compliance with this directive, and to ensure that the rights of United Nations nationals and organizations parties to such civil proceedings, are adequately protected.

BY COMMAND OF LIEUTENANT GENERAL EICHELBERGER:

CLOVIS E. BYERS  
Major General, GSC  
Chief of Staff

OFFICIAL:

*Schanze*

SCHANZE  
Asst C/S, G-1

1 Incl:  
SCAPIN Memorandum - 777

2

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R-E-S-T-R-I-C-T-E-D



GENERAL HEADQUARTERS  
SUPREME COMMANDER FOR THE ALLIED POWERSAPO 500  
26 February 1946AG 015 (26 Feb 46)LS  
(SCAPIN - 777)

MEMORANDUM FOR: IMPERIAL JAPANESE GOVERNMENT.  
THROUGH : Central Liaison Office, Tokyo.  
SUBJECT : Exercise of Civil Jurisdiction.

1. a. Japanese tribunals will henceforth exercise no civil jurisdiction with respect to United Nations nationals or organizations (including corporations) attached to or accompanying the Allied Armed Forces.

b. Civil Claims against such persons or organizations will be presented to the Imperial Japanese Government, which, if it believes the claims to be meritorious and supported by good and sufficient evidence, will forward them to the Supreme Commander for the Allied Powers.

2. a. Decisions in all civil cases affecting other United Nations nationals or organizations, or in which such nationals or organizations are or may become parties, shall be subject to review, including revision or such other action as may be considered necessary, by the Supreme Commander for the Allied Powers or his authorized representatives.

b. The Supreme Commander for the Allied Powers or his authorized representatives will take such steps as are deemed necessary, including suspension of proceedings, to ensure that in the conduct of such civil cases the rights of the United Nations nationals or organizations parties thereto are adequately protected.

3. The Imperial Japanese Government will immediately report to the Supreme Commander for the Allied Powers, all civil cases hereafter instituted or now pending in Japanese tribunals affecting United Nations nationals or organizations (including corporations). Such reports will include names and nationalities of the parties, nature of the case, the relief sought and the status of the proceedings.

4. The Japanese people and all other persons in Japan will be informed of this directive.

FOR THE SUPREME COMMANDER:

/s/ E. M. Fitch  
E. M. FITCH  
Brigadier General, AGD,  
Adjutant General.

Incl 1 to OD 31, Hq 8A, 21 March 1946



HEADQUARTERS EIGHTH ARMY  
 United States Army  
 Office of the Commanding General  
 APO 343

OPERATIONAL DIRECTIVE)

22 March 1946

NUMBER

32)

QUARANTINE AND SCREENING OF REPATRIATES

## 1. References:

a. Memorandum to the Imperial Japanese Government, file AG 720 (20 Oct 45)PH (SCAPIN-167), subject: "Medical and Sanitary Procedures for Debarkation and Port Sanitation in Repatriation" (inclosure 1).

b. Memorandum to the Imperial Japanese Government, file AG 720.4 (9 Mar 46)PH SCAPIN-306), subject: "Quarantine and Screening of Formosan Repatriates" (inclosure 2).

2. Numerous cases of smallpox have occurred among Formosan repatriates aboard ships bound for Formosa. As a result, a number of ships have been placed in quarantine for periods of ten to fourteen days. This loss of operational shipping seriously delays and hampers the repatriation program.

3. The Commanding Generals of each Corps and the General Officer Commanding, British Commonwealth Occupation Forces, will:

a. Exercise strict supervision over immunization and screening of repatriates at reception centers within their areas of responsibility (reference 1a).

b. Take necessary action to insure that Formosans are repatriated only through ports in the Kure-Otake-Ujina area.

4. The General Officer Commanding, British Commonwealth Occupation Forces, will supervise the execution of the instructions contained in reference 1b, above.

BY COMMAND OF LIEUTENANT GENERAL EICHELBERGER:

CLOVIS B. BYERS  
 Major General, GSC  
 Chief of Staff

OFFICIAL

Schanze  
 SCHANZE  
 G-1



HEADQUARTERS EIGHTH ARMY  
United States Army  
Office of the Commanding General  
APO 343

OPERATIONAL DIRECTIVE)  
NUMBER 32)

22 March 1946

QUARANTINE AND SCREENING OF REPATRIATES

1. References:

a. Memorandum to the Imperial Japanese Government, file AG 720 (20 Oct 45)PH (SCAPIN-167), subject: "Medical and Sanitary Procedures for Debarkation and Port Sanitation in Repatriation" (inclosure 1).

b. Memorandum to the Imperial Japanese Government, file AG 720.4 (9 Mar 46)PH SCAPIN-306), subject: "Quarantine and Screening of Formosan Repatriates" (inclosure 2).

2. Numerous cases of smallpox have occurred among Formosan repatriates aboard ships bound for Formosa. As a result, a number of ships have been placed in quarantine for periods of ten to fourteen days. This loss of operational shipping seriously delays and hampers the repatriation program.

3. The Commanding Generals of each Corps and the General Officer Commanding, British Commonwealth Occupation Forces, will:

a. Exercise strict supervision over immunization and screening of repatriates at reception centers within their areas of responsibility (reference 1a).

b. Take necessary action to insure that Formosans are repatriated only through ports in the Kure-Otake-Ujina area.

4. The General Officer Commanding, British Commonwealth Occupation Forces, will supervise the execution of the instructions contained in reference 1b, above.

BY COMMAND OF LIEUTENANT GENERAL EICHELBERGER:

CLOVIS B. BYERS  
Major General, GSC  
Chief of Staff

OFFICIAL

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SCHANZE  
G-1



OPERATIONAL DIRECTIVE. subject: "Quarantine and Screening of Repatriates"

2 Incls:

1. SCAP Memo to IJG, Subj: Medical and Sanitary Procedures for Debarkation and Port Sanitation in Repatriation, dtd 20 Oct 45.
2. SCAP Memo to IJG, Subj: Quarantine and Screening of Formosan repatriates, dtd 9 Mar 46.

DISTRIBUTION: B and Z plus 2 copies to each Military Government Co. and each Military Government Group.



BASIC: Memorandum for: THE IMPERIAL JAPANESE GOVERNMENT, file AG 720 (20 Oct 45)PW, dtd 20 October 1945.  
Subject: Medical and sanitary procedures for Debarkation and Port Sanitation in Repatriation.

- (2) Fumigation, by cyanide, sulphur dioxide, or other method submitted to and approved in advance by this headquarters of those Japanese vessels indicated in par. 1-b (1) in which there is an excessive rodent colony as determined by international quarantine standards or which have had contact with shore likely to permit access of rodents in ports in which plague is known to be occurring, also of vessels in which rodent plague has occurred since last previous fumigation.
- (3) Rat-trapping in all vessels in which the rodent colony is excessive in accordance with international quarantine standards and in which fumigation is not carried out.
- (4) Appropriate examination for infection with plague of all rodents recovered after fumigation or by trapping aboard vessels.
- (5) Those additional measures which are applicable to prevent spread of plague, including anchorage in stream with debarkation by lighter, fending off from wharves, application of effective rat-guards to lines, policing of gang-planks and cargo nets, necessary precautions with respect to cargo which have harbor rats or fleas from areas infected with plague, and appropriate disinfection or disinfestation of personal effects, linen, or other articles which may be infected or infested through contact with persons or rodents infected with quarantinable disease, and of parts of vessels or aircraft which may be similarly affected.
- (6) Other sanitary measures approved by this headquarters as appropriate for control of disease aboard conveyance, including assurance of safe drinking water and proper disposal of wastes.
- (7) Maintenance of records required to comply with international quarantine procedure.



BASIC: Memorandum for: THE IMPERIAL JAPANESE GOVERNMENT, File  
AG 720 (20 Oct 45)PH, dtd 20 Oct 45.  
Subject: Medical and Sanitary Procedures  
for Debarkation and Port Sanitation in  
Repatriation.

c. Procedures with respect to ports:

- (1) A continuing program of rodent control and sampling autopsies of rodents for detection of rodent plague in harbors used in repatriation movements, especially in traffic from areas specified in par. 1-b (1), with maintenance of appropriate records.
- (2) Additional measures of port sanitary control, including in particular, investigation of enteric infections not including cholera, or of malaria, venereal disease, etc., may be carried out by the Imperial Japanese Government as desired and feasible, providing at all times the flow of repatriation is not thereby impeded.

FOR THE SUPREME COMMANDER:

/s/ H. W. Allen  
H. W. ALLEN  
Colonel, A.G.D.  
Asst. Adjutant General.



GENERAL HEADQUARTERS  
SUPREME COMMANDER FOR THE ALLIED POWERSATO 500  
20 October 1945

AG 720 (20 Oct 45) TH

MEMORANDUM FOR: THE IMPERIAL JAPANESE GOVERNMENT.

THROUGH : Central Liaison Office, Tokyo.

SUBJECT : Medical and Sanitary Procedures for Debarkation  
and Port Sanitation in Repatriation.

1. The Supreme Commander for the Allied powers directs the Imperial Japanese Government to carry out the following medical and sanitary procedures as a minimum upon the arrival in Japan from abroad of any Japanese repatriate.

a. Procedures with respect to all repatriates will provide for:

- (1) Physical inspection for detection of louse infestation and of cases and suspects of quarantinable disease (cholera, plague, smallpox, louse-borne typhus, yellow fever) or of communicable disease which might prejudice the health of subsequent contacts.
- (2) Hospitalization or other effective segregation of persons known or suspected to be infected with quarantinable or significant communicable disease, until communicability has passed.
- (3) Appropriate measures for continued observation of persons known to have had contact with quarantinable disease of a type liable to convey infection. Observation will continue during the incubation period of the disease concerned, calculated from the day of last possible contact. For purposes of this requirement the following incubation periods will be observed: smallpox, 14 days; louse-borne typhus, 12 days; plague, 6 days; yellow fever, 6 days; cholera, 5 days. In accordance with risk involved the appropriate measures may vary from detention under observation to notification to and surveillance by responsible public health officials in areas to which repatriates will travel during the possible incubation periods.

Incl 1 to OD No. 32, 22 Mar 46, HQ 8A



BASIC: Memorandum for: THE IMPERIAL JAPANESE GOVERNMENT. File  
AG 720 (20 Oct 45)PM, dtd 20 October 1945.  
Subject: Medical and Sanitary Procedures  
for Debarkation and Port Sanitation in  
Repatriation.

Notification should include cases of significant communicable disease, the institutionalization of which is not immediately practicable (i.e., leprosy, tuberculosis, etc).

- (4) Disinfestation, by methods approved by this headquarters of all persons arriving from Sakhalin (Karafuto), Kurile Islands (Chishima Retto), Russia, Manchuria, Korea, China, and other areas in which louse-borne typhus is known to be occurring; also of all persons found infected with lice upon arrival from other areas or who have been in contact enroute with persons from the above designated areas. Disinfestation will include the clothing of such persons, and other articles susceptible to infestation.
  - (5) Such additional protective measures with respect to contacts with quarantinable disease, as for instance immunization against smallpox, as are applicable and feasible to diminish likelihood of transmission of disease.
  - (6) Appropriate modification of the above requirements, when approved by this headquarters, in consideration of administration of approved immunogens, or of disinfestation by approved methods, before departure from abroad or enroute, providing these procedures are acceptably certified. Immunizations will be considered valid for this purpose not to exceed the following periods: smallpox, 1 year; louse-borne typhus, 6 months; cholera, 4 months; yellow fever, 5 years.
  - (7) Maintenance of records required to comply with international quarantine procedure.
- b. Procedures with respect to Japanese vessels only will provide for:

- (1) Inspection for rodent infestation aboard vessels arriving from areas in which plague is known to be occurring or is considered endemic, including the Asiatic mainland (including Korea), Formosa, Dutch East Indies, Burma, India, Thailand, Malay States, Singapore, French Indo-China.



GENERAL HEADQUARTERS  
SUPREME COMMANDER FOR THE ALLIED POWERS

AG 720.4 (9 Mar 46)PH  
(SCAFIN-806)

9 March 1946

MEMORANDUM FOR: IMPERIAL JAPANESE GOVERNMENT.  
THROUGH : Central Liaison Office, Tokyo.  
SUBJECT : Quarantine and Screening of Formosan Repatriates.

1. Reference is made to the following memorandums from the Supreme Commander for the Allied Powers:

a. File AG 720 (20 Oct 45)PH, (SCAFIN-167), dated 20 October 1945, subject: "Medical and Sanitary Procedures for Embarkation and Port Sanitation in Repatriation".

b. File AG 370.05 (17 Nov 45)GC, (SCAFIN-293), dated 17 November 1945, subject: "Reception Centers in Japan for Processing Repatriates".

2. There have been numerous recent cases of smallpox appearing aboard ships sailing to Formosa loaded with Formosan repatriates.

3. The Imperial Japanese Government upon receipt of this Memorandum will:

a. Process all Formosan repatriates through reception centers in the Kure-Ujina-Utake area.

b. Vaccinate for smallpox all Formosan repatriates immediately upon arrival at the Reception center.

c. Hold all Formosan repatriates in quarantine at the Kure Reception Center for a period of 14 days.

d. Hold Formosan repatriates who have completed the 14-day quarantine prescribed in paragraph 3b above until a capacity shipload is assembled.

e. When a capacity shipload of Formosans is assembled request a ship for their transport from SCAJAT through Civilian Merchant Marine Committee.

FOR THE SUPREME COMMANDER:

/s/ Harold Fair, for  
B. M. FITCH,  
Brigadier General, AGD,  
Adjutant General.

Incl 2 to OD No. 32, Hq 8A, 22 Mar 46



HEADQUARTERS EIGHTH ARMY  
 United States Army  
 Office of the Commanding General  
 APO 343

OPERATIONAL DIRECTIVE)

11 August 1947

NUMBER

32/1)

32/1

CONTROL OF ENTRY AND EXIT OF INDIVIDUALS INTO AND FROM JAPAN

## 1. References

- a. Circular 8, GHQ, SCAP, 30 August 1946, subject: "Control of Entry and Exit of Individuals, Aircraft and Surface Vessels Into and From Japan".
- b. Circular 10, GHQ, SCAP, 28 October 1946, subject: "Foreign Quarantine Regulations for Japan".
- c. Circular 159, this headquarters, 25 May 1946, subject: "Procedure for Water Shipment of Unaccompanied Baggage to the United States".
- d. Operational Directive 32, this headquarters, 10 April 1947, subject: "Control of Entry and Exit of Individuals Into and From Japan".

2. In order to clarify the responsibility and effectively implement the referenced directives, the Commanding Officer, Tokyo-Kanagawa Military Government District will insure compliance with the regulations concerning entry and exit of individuals (Circular 8, GHQ, SCAP) by all individuals entering or departing from Japan at Haneda airfield.

3. The baggage of individuals who have diplomatic immunity, and other individuals approved by the Supreme Commander for the Allied Powers, and individuals whose baggage is properly tagged by the unit baggage officer for customs clearance into the United States, as provided for in Circular 159, this headquarters, 25 May 1946, will not be examined.

BY COMMAND OF LIEUTENANT GENERAL EICHELBERGER:

OFFICIAL:

SCHANZE

G-1

CLOVIS E. BYERS  
 Major General, GSC  
 Chief of Staff

## DISTRIBUTION:

SCAP	20	8th Army MG	10
FEAF	5	T-KMG District	10
5th Air Force	10		



HEADQUARTERS EIGHTH ARMY  
 United States Army  
 Office of the Commanding General  
 APO 343

OPERATIONAL DIRECTIVE )  
 NUMBER.....33 )

26 March 1946

*Amended by O.D. 33/1 Par. 11 dated 11 Oct. 46*

33

PROCUREMENT OF JAPANESE SUPPLIES, FACILITIES AND SERVICES

1. General

a. Operational Directive Number 19, Headquarters Eighth Army, dated 9 October 1945, with attached Annexes 1 to 4 inclusive, is hereby rescinded. All written or verbal instructions concerning procurement, previously issued by this or subordinate commands or headquarters, not incorporated herein, including Inclosure 5 to Adm O 19, Headquarters Sixth Army, dated 7 September 1945, and Sixth Army Procurement Manual, dated 1 December 1945, are rescinded.

b. This directive implements and reflects the policy of the Supreme Commander for the Allied Powers that Japan will be expected to provide supplies, facilities, and services to meet the needs of the occupation forces to the extent that this can be effected without causing starvation, widespread disease, or acute physical distress.

c. Instructions contained herein govern all procurement of supplies and facilities (except labor) from the Japanese by occupation forces within the area of responsibility of this command. (Facilities include real estate, construction, building maintenance and other services). In order to insure complete uniformity of procedure, procurement instructions will be issued only by this headquarters.

2. Authority to Procure

a. Commanding Generals of the I and IX Corps, the General Officer Commanding the British Commonwealth Occupation Forces, senior commanders of United States Air and Naval Forces and United States Base Commanders are authorized to procure through military government units, supplies and facilities to meet the operational requirements of their respective commands, in accordance with this directive.

With the exception of the senior commanders of the United States Air and Naval Forces, authority to approve requisitions will not be delegated below divisions; the excepted commanders will designate subordinate headquarters of their commands which are authorized to approve requisitions.

b. The military government unit having procurement responsibility



- 2 -

in Tokyo-to will procure for GHQ (SCAP and AFPAC).

c. No agreements will be made by any representative of the occupation forces with any agency or representative of the Japanese Government or with civilian suppliers as to the value or price of supplies and facilities obtained.

*Amended*  
d. Preemption or the taking possession of Japanese property without regard to prescribed procedures is prohibited except in cases of tactical necessity. Violations of this regulation will be reported to appropriate commanders for corrective action.

### 3. Limitations on Procurement

a. Procurement under these regulations will be limited to those supplies and facilities which would normally be procurable from appropriated and non-appropriated funds by organizations on a garrison status in the Zone of the Interior. Supplies and services for which the individual is normally required to pay from personal funds in the United States will not be procured from the Japanese without cost, but will be procured through the medium of contract or individual payment. ~~Items such as laundry, dry cleaning, tailoring, beverages, and sundries come under this category.~~ *Amended by OP 33/1 dated 11 Oct 46. Paragraph 1b.* Supplies and facilities will not be obtained on procurement demands in amounts which exceed normal peace time authorizations and allowances for units on a garrison status.

b. Attention is invited to the list of controlled and critical items (Inclosure 1). The purchase of or procurement demand for any of these items will not be effected without the prior approval of the headquarters indicated.

*Rescinded by Operational Directive 33/1 Dtd 11 Oct. 1946 (Para 1)*  
c. ~~The obtaining of supplies and facilities of United States, Allied, and Neutral nationals does not fall within the provisions of this directive.~~

4. Areas of Procurement Responsibility. Military government units will be the sole procuring agencies in their respective assigned areas of military government responsibility and will exercise for all commands the authority to procure all Japanese supplies and facilities for occupation force needs from these areas.

### 5. Procurement Functions

a. Military Government Section, Headquarters Eighth Army, will:

- (1) Recommend policies and procedures governing the procurement of Japanese supplies and facilities for all occupation forces in Japan.
- (2) Maintain a complete central records file of all procurement



demands, receipts and releases originating in the Eighth Army area.

- (3) Process requirements for depot stocks or large scale procurement demands originating in the staff sections of the Eighth Army.
- (4) Prepare and forward to higher headquarters monthly reports indicating the dollar value of all supplies and facilities procured from the Japanese.

b. Military Government Units will:

- (1) Receive requisitions approved by the headquarters indicated in paragraph 2 a above, prepare procurement demands and submit the demands to the local Japanese Liaison Office or in the absence of such office, to representatives of the local Japanese Government for fulfillment.
- (2) Receive properly processed procurement demands for Japanese supplies and facilities from other military government units and from military government staff sections of Army and Corps and process them for procurement as indicated in 5 b (1) above.
- (3) Process the procurement receipts and releases for Japanese supplies and facilities procured from and returned to Japanese agencies.
- (4) Follow up demands, receipts and releases to insure that supplies and facilities are furnished promptly and that records are complete.
- (5) Estimate the relative value of all supplies and facilities procured from the Japanese in accordance with instructions contained in Inclosure 6.
- (6) Maintain a complete file of all requisitions, procurement demands, receipts, releases, and other records of transactions pertaining to procurement.
- (7) Forward direct to the Military Government Section, Headquarters Eighth Army, attention Procurement Division, one signed copy of all demands, receipts and releases.

6. Procurement Procedure

- a. Organizations having requirements for supplies, equipment,



- 4 -

real estate, construction and services will initiate requests on locally prescribed forms in accordance with locally prescribed instructions to the appropriate staff section or designated representative agency of the command to which they are currently assigned or attached for supplies and service.

b. If approved requisitions cannot be filled from local army stocks or from surrendered enemy supplies or real estate, the appropriate staff section will determine, based on time and quantity requirements, whether the requisition will be filled by local Japanese procurement or by requisition on higher headquarters as prescribed in Incl 1 to Administrative Order 19, Headquarters Eighth Army, dated 20 March 1946.

c. Approved requisitions for Japanese supplies and facilities will be forwarded for procurement to the military government unit within whose area of procurement responsibility the approving headquarters is located.

d. Supplies and facilities will be obtained by means of procurement demands which are formal instruments (GPA Form 1) prepared by military government units from data contained in approved requisitions and served upon the appropriate Japanese Liaison Offices responsible for providing supplies and facilities.

*Note*  
e. Surrendered enemy equipment, supplies, and real estate and equipment held for reparations will not be made the subject of procurement demands. Requests for such equipment, supplies, and real estate which cannot be readily identified as belonging to one of the above categories will be submitted to the G-4 section of the command for decision.

f. Commanders authorized to approve requisitions for obtaining supplies and facilities on procurement demands are delegated the authority to act on requisitions from units or agencies (including American Red Cross, U. S. State Department and similar agencies) located in their area but not under their operational control. Such requisitions will not be disapproved without reference by the most expeditious means available to the headquarters exercising operational control over such units or agencies.

g. Commanders will anticipate recurrent requirements not available through normal supply channels in order to maintain adequate stock levels of commonly requested items and to reduce the number of procurement transactions with the Japanese.

h. Detailed procedure regarding the procurement, evaluation, and release of supplies and facilities will be found in the attached inclosures.

#### 7. Responsibility and Accountability

a. Attention is invited to paragraph 10 a, AR 35-6520, which reads in part as follows:



"All property acquired by the Army by purchase, transfer, or any other means, and whether paid for or not, must be accounted for on an appropriate property account....."

b. Accordingly, supplies, real estate, equipment, and other facilities procured from the Japanese, when possessed or received by the armed forces become, in effect, United States government property and as such are subject to all regulations concerning responsibility and accountability for government property.

c. As far as practicable and in order to eliminate questions arising at a later date, inventories of removable property in buildings which are now occupied and those which are procured in the future will be made by designated officers and Japanese representatives. Inventories will be signed at the time by both representatives. The description of the property as entered on the procurement demand, receipt, release, property record, and stock record card will be complete and all property account records will cite the procurement demand number, in order that the property may be readily identified and evaluated.

d. Procured buildings which are to be managed or supervised by responsible resident Japanese personnel and which contain large amounts of miscellaneous removable property, as in the case of hotels, restaurants, hospitals and the like, will be deemed to be under the control and in the possession of the resident Japanese manager. As such they will not be inventoried for removable property, nor will the officer in charge assume responsibility or accountability for such removable property. No removable property will be taken from any procured building for use elsewhere except by authority of this headquarters in each instance.

e. The instructions contained in this directive and attached inclosures pertain solely to procurement functions and do not in any way relieve responsible and accountable officers from steps required by Army regulations in connection with their property responsibility and accountability.

8. Channels of Communication. Communications regarding the procurement and release of supplies and facilities will be sent through normal command channels except:

a. A signed copy of each procurement demand, receipt, and release will be forwarded directly to the Military Government Section, Headquarters Eighth Army, attention Procurement Division.

b. Direct communication among military government units and staff sections relative to technical matters (availability of supplies and facilities, information, valuation, the transmission of procurement demands, receipts and releases, and the like) is authorized.

C. Added - OD #33/2 - 6 Mar. '47  
-5-



9. Transition Instructions

*Amended by OD 33/1 dtd 11 Oct. 46 (Para. 1g)*

a. This directive becomes effective 0001 1 April 1946. All procurement thereafter will conform to its provisions.

b. All military government units will submit a report not later than 10 April direct to the Military Government Section, Headquarters Eighth Army, attention Procurement Division, listing all procurement demands, receipts, and releases on hand as of 1 April 1946. The report will show procurement demand numbers, including arm or service and area designation.

c. Prior to 30 April 1946, military government units will revalue in accordance with Inclosure 6 all supplies and facilities procured prior to 1 April 1946, except:

- (1) ~~Items related to the Japanese prior to 1 April.~~ *Amended by OD 33/1 dtd 11 Oct. 46 (Para. 1d)*
- (2) Items the original valuation of which is less than one hundred dollars.
- (3) Items the original valuation of which is within twenty five percent of the recalculated valuation.
- (4) ~~Items related to the Japanese prior to 1 April 1946.~~ *Amended by OD 33/1 dtd 11 Oct. 46 (Para. 1e) dtd 11*

*Rescinded by OD 33/1 dtd 11 Oct. 46*

d. Revaluations will be coordinated with the establishment of property account records and will be reported in the case of all supplies and facilities except real estate by means of revaluation receipts (GFA Form 2). Revaluation of real estate will be accomplished by rewritten procurement demands and receipts using the new numbering system and account codes. Rewritten demands except those embodying additional requirements on the Japanese, will be distributed only to Central Records, the military government unit and the appropriate staff section.

BY COMMAND OF *added - OD 33/1* ASSISTANT GENERAL EICHELBERGER:

*Rescinded (Para. 1f)*

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*added - OD 33/2*

CLOVIS E. BYERS  
Major General, GSC  
Chief of Staff

OFFICIAL:

*Shute*  
SHUTE  
Acting G-4



11 Incls:

- Incl. 1. Controlled and Critical Items
- 2. Detailed Procurement Procedure
- 3. Procurement Forms
- 4. Areas of Procurement Responsibility
- 5. Procurement Account Codes (Limited distribution)
- 6. Evaluation Procedure (Limited distribution)
- 7. Relative Value -- Supplies (Limited distribution)
- 8. Relative Value -- Real Estate (Limited distribution)
- 9. Relative Value -- Labor (Limited distribution)
- 10. Relative Value -- Services (Limited distribution)
- 11. Measurement Tables (Limited distribution)

DISTRIBUTION:

Opnl Dir and Inclosures 1, 2, 3, and 4

"Z" plus "A" plus

SCAP.....	(15)
SCAP, GPA.....	(5)
SCAP, General Accounting Sec.....	(5)
GHQ, Hq Commandant.....	(10)
CINCAFPAC.....	(15)
CINCPAC.....	(3)
COMNAVJAP.....	(25)
CG PACUSA (Tokyo).....	(3)
CG Fifth Air Force.....	(30)
CG Seventh Air Sv Area Command.....	(5)
CO 68th AACS Gp.....	(3)
CG XXIV Corps.....	(3)
GOC BCOF (Kure).....	(5)
Red Cross.....	(25)
US State Department.....	(3)
War Shipping Administration.....	(3)
Foreign Economic Administration.....	(3)
Each Mil Govt Group.....	(3)
Each Prefectural Procurement Officer.....	(3)

Inclosures 5, 6, 7, 8, 9, 10, and 11

"X" plus "B", "C" plus

SCAP.....	(10)
SCAP, GPA.....	(5)
SCAP, General Accounting Sec.....	(5)
CINCAFPAC.....	(10)
CINCPAC.....	(3)



COMNAVJAP..... ( 5 )  
 CG PACUSA (Tokyo)..... ( 3 )  
 CG Fifth Air Force..... (10 )  
 CG Seventh Air Service Area Command..... ( 5 )  
 CG 68th AACS Group..... ( 3 )  
 CG XXIV Corps..... ( 3 )  
 GOC BCOT (Kure)..... ( 3 )  
 Red Cross..... ( 5 )  
 US State Department..... ( 3 )  
 War Shipping Administration..... ( 3 )  
 Foreign Economic Administration..... ( 3 )  
 Each Mil Govt Group..... ( 3 )  
 Each Prefectural Procurement Officer..... ( 3 )



HEADQUARTERS EIGHTH ARMY  
APO 343

Inclosure 1 to Operational Directive 33

CONTROLLED AND CRITICAL ITEMS

1. The following items will not be purchased or obtained on procurement demand without prior authorization of the headquarters indicated:

a. SCAP

- (1) Religious institutions, national shrines, temples, buildings and areas of worship.
- (2) Property occupied by member of the royal family.
- (3) Educational institutions such as schools, colleges, and universities, but not including commercial, trade, military and naval schools.
- (4) All foodstuffs.
- (5) Medical, dental and veterinary supplies and equipment.
- (6) Salt and salt products including chlorine.
- (7) Charcoal.
- (8) Petroleum products, lubrication oils and greases.
- (9) Motor vehicles, also vehicle accessories, tools, spare parts, tires and tubes.
- (10) Communication equipment and component parts.
- (11) Clothing, or textiles commonly used in manufacture of clothing.
- (12) Silk and silk products.
- (13) Household type furniture other than that provided with a facility, on a rental basis. Furniture from manufacturer's or dealer's stock is excepted.

*Rescinded by OD 33/11/11  
Para. 2 Oct 1946*



- 2 -

- (14) Real and personal property of colonial and foreign banks and special wartime institutions, being liquidated pursuant to SCAP Memorandum JG 091.3 dated 30 September 1945 (SCAPIN # 73) and related directives.

b. Eighth Army

- (1) Property, real or personal, either owned or occupied by U.S., allied, or neutral national individuals or corporations.
- (2) Objects of art, museum pieces, heirlooms, or similar pieces.
- (3) Linen and lace textiles and products, except where already in use in buildings being procured.
- (4) Blankets, quilts, and other bedding except where already in use in buildings being procured.
- (5) Scientific, laboratory, and technical equipment in use.
- (6) Chemical fertilizer.
- (7) Items, the value of which is greater than that normally expended by the Government for similar type items, such as high grade china for messes, expensive carpeting for quarters, etc.
- (8) Hotels, western or Japanese style.
- (9) Chlorine compounds.
- (10) Removable property in procured buildings.
- (11) Until 1 June 1946 all engineer construction materials listed in Inclosures 1 and 2 to SCAPIN 799 (Bills of Materials for Dependent and Troop Housing) except those needed for immediate requirements to meet present construction commitments, but in no case to exceed amounts required for a thirty-day period. Subsequent to 1 June 1946, such materials except those required for emergency repairs, rehabilitation, and maintenance of buildings and utilities.
- (12) Construction in the Tokyo-Yokohama Area (Eighth Army area of construction responsibility as outlined in Inclosure 1 to Annex 4 to Administrative Order 19, Hq. Eighth Army, dated 20 March 1946).



- (13) Household type furniture and furnishings including linens, tableware, utensils, appliances, etc. except where already in use in buildings being procured and normal replacements therefore.

c. Corps

- (1) Hospitals, except strictly military or naval hospitals.
- (2) Dispensaries, clinics, and medical laboratories.
- (3) Government installations in use, such as office buildings, factories, shops, etc.
- (4) Factories, plants and other facilities producing foodstuffs, clothing, medical supplies, and other essential commodities for civilian needs.
- (5) Supply and distribution facilities for food, shelter, clothing and medical supplies required by the civilian population.

2. Requests to higher headquarters for approval to procure controlled items will contain complete information substantiating military necessity therefor, and will be forwarded through command channels.



HEADQUARTERS EIGHTH ARMY  
APO 343Inclosure 2 to  
Operational Directive 33DETAILED PROCUREMENT PROCEDURE

1. General. The procedure outlined herein will be followed in the procurement of all Japanese civilian facilities.

2. Locations. Geographical locations referred to on procurement forms and in communications will include, whenever possible, the names of the ken or fu, shi or gun, machi or mura, street, and house number. Military grid coordinates will be used for additional clarity. Reference map will be, "Central Japan", 1:250,000, Sheets 1 to 65. Local Japanese police can assist in furnishing the correct address.

3. Unit Requests. A unit request for supplies and facilities will include the following information:

a. Location or suggested source of supplies or facilities if known.

b. Detailed description.

c. For real estate, plot and building plans indicating buildings and areas desired, a detailed specification sheet of alterations, rehabilitation, and repair work to be performed, the kind and quantity of utility services to be furnished, and the specific type and amount of maintenance, building, and ground service and building operating personnel to be supplied.

4. Controlled and Critical Items.

a. Upon request of a staff section, the military government unit will prepare a procurement demand for the desired items and assign a demand number.

b. The appropriate staff section will initiate a letter request containing complete information to substantiate the military necessity for the desired items. The letter request with attached demand will be submitted through command channels to the headquarters having approving jurisdiction.

c. Upon receipt of approval the letter request and attached demand will be forwarded to the military government unit for usual processing.

Inclosure 2

- 1 -

*Amended by OD 33/1  
Para. 3a dtd 11 Oct. 1946*



5. Staff Section Requests.

*Amended by O.P. 33/1  
Para. 3d, dtd 11 Oct. 46*

a. Appropriate staff sections will initiate and forward to military government units, requests for harbor services, communication system facilities, and transportation system facilities, except those procured on an area wide basis by higher headquarters.

b. Engineer sections will initiate and forward to military government units, a single indefinite quantity request for all public utility services involving potable water, industrial water, electricity for light and power, coal gas, sewage disposal, and garbage and trash removal, for each prefecture within which troops are located who require or might require such services. Definite specifications for each type service will be included.

c. Engineer sections will initiate and forward requests for road, bridge, railroad, and harbor construction, and other public works, effected primarily for the benefit of occupation forces. Maintenance and repair of such facilities may be handled by the issue of a single indefinite quantity request for each prefecture.

d. *Amended by OD 33/1 Para. 3f, dtd 11 Oct. 1946*  
Construction, repair, and maintenance which are of major and long range benefit to the Japanese, such as highways, streets, electric transmission lines and towers, water supply systems, etc. will not be made the subject of a procurement demand, since such facilities would be required to be maintained regardless of the presence of the occupation force.

*Rescinded by OD 33/1 Para. 3c, dtd 11 Oct. 46*  
e. Maintenance of plants, buildings, and structures, which is generally considered to be part of the operation of such a facility as a hotel, office building, theater, etc. will not be made the subject of a separate procurement demand, but will be stated in and be performed under the initial procurement demand by which the facility was obtained.

f. Wherever possible, staff sections will avoid requisitioning incomplete facilities such as materials and manpower, but will requisition completed facilities, such as finished construction projects.

g. The employment of labor is not a function of procurement activities and will not be effected by procurement demand. Conversely additional labor will not normally be employed to assist in work on a project which has been requisitioned as a completed project by means of a procurement demand. In the event that such action becomes necessary, the procurement demand will be amended so as to prevent duplicate wage payments by the Japanese government.

*Amended*  
*Rescinded*



h. Construction staff sections (Engineer and Signal) will provide follow-up and inspection service of Japanese construction projects including rehabilitation, maintenance, and repair work in connection with real estate. Military government units will be advised of unreasonable delays in order that corrective action may be taken by recommendation through command channels to Japanese Central Liaison Office.

6. Demands.

a. Upon receipt of an approved requisition, the military government unit will prepare a procurement demand on GPA Form 1 and forward to the Japanese Liaison Office, which will attempt to procure from any source in Japan.

b. If the suggested source of the facility is in the area of responsibility of another military government unit, the military government unit receiving the approved requisition will prepare and forward a demand directly to such other unit for processing to the Japanese Liaison Office in that area.

7. Non-Compliance. Upon notification from the Japanese that a demand cannot be fulfilled, the military government unit will verify the reasons given and act as follows:

a. Evasive or non-cooperative attitude. For repeated cases, make report to higher authority through command channels.

b. Inability to deliver due to interference with essential civilian economy.

(1) For facilities which are obtainable only in one area, such as real property, submit report with recommendations to local commanding general for decision.

(2) For facilities which might be obtainable in other areas, proceed as in c below.

c. Facility non-existent in area, or source unknown.

(1) Obtain advice as to source by telephonic communication with other military government units and staff sections.

(2) Forward demand direct to Military Government Section Headquarters Eighth Army, Attention Procurement Division for processing to Japanese Central Liaison Office, if no source can be located.



h. Construction staff sections (Engineer and Signal) will provide follow-up and inspection service of Japanese construction projects including rehabilitation, maintenance, and repair work in connection with real estate. Military government units will be advised of unreasonable delays in order that corrective action may be taken by recommendation through command channels to Japanese Central Liaison Office.

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(2) For facilities which might be obtainable in other areas, proceed as in c below.

c. Facility non-existent in area, or source unknown.

(1) Obtain advice as to source by telephonic communication with other military government units and staff sections.

(2) Forward demand direct to Military Government Section Headquarters Eighth Army, Attention Procurement Division for processing to Japanese Central Liaison Office, if no source can be located.



*Amended by OP 33/1  
Para. 3 of, dtd 11 Oct. 46*

- 4 -

8. Receipts.

*Amended by OP 33/1, Para. 3e dtd 11 Oct. 46*  
The appropriate staff section will be responsible for the preparation and submission of the procurement receipt on GPA Form 2 at the time of delivery of the supplies and facilities. Wherever possible the Japanese Liaison Office or its designated agent will prepare the receipt in advance of delivery. After the delivered items have been verified, one signed copy will be given to the Japanese supplier, property owner, or contractor and the balance of the copies forward to the military government unit through the appropriate staff section.

b. In the case of real estate, a joint inventory will be made by a representative of the occupation force and the Japanese. The inventory will make special reference to articles of great value and will indicate all property that is not in serviceable condition. All copies of the inventory will be signed by both representatives.

c. In order for the Japanese Government to effect payment to Japanese suppliers, property owners, and contractors, it will be necessary, in some cases, that the Japanese obtain supplementary hand receipts from representatives of the occupation forces for supplies and services used from time to time in fulfilling a procurement demand; for example, coal delivered to a hotel which has been procured complete with all services. Responsible officers are authorized to sign such hand receipts subject to the following conditions:

- (1) Receipts shall contain the English translation.
- (2) Officer will prepare the certification and will include therein only statements the accuracy of which he is reasonably certain.
- (3) Specific quantities of supplies and facilities furnished or work performed will not be certified unless the officer has made a reasonably accurate verification of such quantities.
- (4) Certification will not include any reference as to value or payment of supplies and facilities furnished.
- (5) Official title and position of officer will be shown.
- (6) Dated copy with the related procurement demand number entered thereon will be forwarded by the signatory officer to the appropriate staff section for forwarding to the military government unit which will file the receipt with the demand.



d. Monthly the Japanese will submit a procurement receipt with attached statement of utility services rendered for each indefinite quantity procurement demand in effect. The statement of services rendered will be itemized to show the type and quantity of each service and the receiving or using organization. Similar receipts and statements will be submitted for maintenance and repair for facilities as indicated in paragraph 5c above. The appropriate staff sections will make such verification as deems necessary, sign the receipt, and transmit to the proper military government unit.

e. Real estate or construction work accepted before completion of all the work stipulated, will be treated as a partial delivery. The partial receipt will indicate the work completed. Subsequent receipts will indicate the additional items of work completed and the dates of completion.

9. Valuation. a. The relative value of the supplies and facilities procured will be calculated by the military government unit as stated in Inclosure 6 and entered on all copies of the procurement receipt except those given the Japanese.

b. Receipts for the Procurement of harbor services, communication system facilities and transportation system facilities will not be evaluated but will have marked across the value columns, the notation, "GPF Form 4" (or 5 and 6).

c. The military government unit will prepare and attach to each receipt a report of procurement data of Form MGP 2.

d. The appropriate staff sections will prepare statistical reports on GPA Forms 4, 5, and 6 and forward to the appropriate military government unit for processing.

10. Possession. a. While in possession of real property, the using unit will enforce the conditions of the procurement demand as to services to be rendered, building maintenance to be performed, etc. Unsatisfactory compliance by the Japanese will be reported to the appropriate military government unit.

b. The using unit will not request supplies or facilities from Japanese building superintendents or resident managers which are not enumerated on the procurement demand nor will it accept such supplies or facilities. If additional facilities are desired, a request for another demand should be made.

11. Removals. a. Demands, receipts, and related papers of supplies and facilities removed to another area of responsibility will remain in the files of the initiating and processing military government units through which the procurement was effected. Releases of such supplies and facilities will carry the original procurement demand number.



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b. Removable property in procured buildings will not be removed without prior authorization of this headquarters. When authority is granted, the movement will be effected by a partial release of the real estate and by a procurement demand for the removable property. The demand and release will be processed in the usual manner.

12. Release. a. Staff sections desiring to release Japanese procured supplies and facilities will prepare procurement releases on Form MGP 7 with attached data as follows:

- (1) Joint inventory signed by representatives of the occupation force and the Japanese.
- (2) Statement of discrepancies, if any, between original and final inventories, with explanation thereof.
- (3) Statement of alterations or changes to the property which changed the value.
- (4) In cases of partial releases of real property, a plot plan showing buildings and areas to be released and those to be retained.

b. When it is the opinion of the appropriate staff section that the loss of or damage to property, beyond a reasonable amount for fair wear and tear, was the responsibility of the occupation force, the staff section concerned will initiate a request for a confirming demand and receipt to cover such loss or damage.

c. When it is the opinion of the appropriate staff section that the loss of or damage to property was the responsibility of the Japanese property owner, no further procurement action will be taken in connection with the statement of discrepancies.

d. All supplies and facilities which were procured from the Japanese by means of procurement demands will be returned through the same channels to the nearest Japanese Liaison Office.

e. The military government unit will recalculate the value of the property in accordance with Inclosure 6 and enter the revaluation on all copies except those given to the Japanese.

13. Reports. Military government units will prepare as of 2400 hours of last day of the month and submit on the first day of succeeding month, a report listing all procurement demand, receipt, and release numbers assigned during the month. The numbers reported will be complete with branch of supply and area designations and will indicate the date each demand, receipt, release, and amendment thereto was dispatched to the Military Government Section, Headquarters Eighth Army, Procurement Division. Voided numbers will be included so as to complete the number sequence and enable the Pro-

*Rescinded*

*Rescinded by OP 33/1 Par. 3h dtd 11 Oct. 46*



Procurement Division to ascertain whether forms were lost in transit. Negative reports are required.

*Amended*

14. *Amended by OP 33/1 Para. 3 i dtd 11 Oct. 46*  
forms. All procurement forms will be prepared and distributed in accordance with the instructions contained on the reverse side of each form. (See Enclosure 3).

15. Miscellaneous. In the procurement of construction and services which will require close technical liaison or control, as for example telephone, power, and water supply services, the military government unit will arrange through the Japanese Liaison Agency for direct contact between designated representatives of the appropriate staff section and the Japanese contractor, utility company, or similar agency.

*Additional Paragraph  
see Operational Directive  
33/1 Para. 3 j dtd 11 Oct. 46*



HEADQUARTERS EIGHTH ARMY  
A.P.O. 343

Inclosure 3 to Opnl Dir

I N D E X

<u>FORM NO.</u>	<u>TITLE</u>	<u>PAGE</u>
GPA Form 1	Procurement Demand	3
GPA Form 2	Procurement Receipt	5
MGP 2	Procurement Data	7
MGP 7	Procurement Release	9
GPA Form 4	Shipping	11
GPA Form 5	Communications	15
GPA Form 6	Transportation	21

Amended by O.P. 33/1 Para. 5  
add 11 Oct. 1946

Inclosure 3



GPA Form 1  
(4-46)

PROCUREMENT DEMAND  
On Imperial Japanese Government

Page \_\_\_\_\_ of \_\_\_\_\_ Pages

Account Code (If Applicable to all Items): \_\_\_\_\_ Demand No. \_\_\_\_\_  
(Read Instructions on Back of this Form)

Item No.	Specific Description of Items Desired	Unit	Quantity

(Detach Along this Line for Additional Pages)

Suggested Source: \_\_\_\_\_  
Name Address City Prefecture

(Japanese Delivery) (Occ Force Pick Up) Authority for Restricted Item: \_\_\_\_\_  
Delete One Letter Reference or Signature

Delivery Required: \_\_\_\_\_ Calendar Date or Period Ship By: (Air) (Water) (Rail) (Road) Delete Three

Deliver To: \_\_\_\_\_  
Name of Receiving Officer Organization Location Prefecture Phone

Requested By: \_\_\_\_\_  
Name of Requesting Officer Organization Location Prefecture Phone

Approved By: \_\_\_\_\_  
Name of Approving Officer Staff Section Headquarters Prefecture Phone

Remarks and Instructions: \_\_\_\_\_

(Space for Mil. Govt. Unit Preparing and Forwarding Demand to Another Mil. Govt. Unit)

Mil. Govt. Hq. & Hq. Co. \_\_\_\_\_ Typed: \_\_\_\_\_  
Unit Prefecture Mil. Govt. Officer Rank Branch

(Space for Mil. Govt. Unit Processing Demand to Japanese)

Mil. Govt. Hq. & Hq. Co. \_\_\_\_\_ Signed: \_\_\_\_\_  
Unit Prefecture Mil. Govt. Officer Rank Branch

Dated: \_\_\_\_\_ Typed: \_\_\_\_\_

(Space for Japanese Only)

P. D. Received By: \_\_\_\_\_  
Signature City Prefecture Date



INSTRUCTIONS FOR USE OF GPA FORM 1  
(Local reproduction of this form is not authorized)

1. This form will be used for the procurement of all Japanese supplies and facilities except labor, enemy surrendered facilities, equipment held for reparations, and facilities of United States, Allied, and Neutral nationals.
2. The procurement demand number assigned this demand will be used for subsequent receipts and releases of the supplies and facilities hereon and will consist of a three group letter and number combination as follows: First group—A four letter code to indicate the prefectural area and administrative region wherein the demand is prepared (not necessarily where processed to the Japanese), see Incl 4\*\*. Second group—A single consecutive numerical sequence starting with one, covering all procurement demands irrespective of approving or using agency, for a particular prefectural area. Third group—A consecutive letter sequence for amendments to a particular procurement demand starting with the letter A for the first amendment. Illustration: KYTE-5 or KYTE-5-A.
3. Limit a particular procurement demand to a single approving staff section, to a single prefecture, and to supplies and facilities of either a total (outright) or monthly (rental) relative value.
4. Describe as completely as possible including, if known, Japanese name, type, quality, grade, model, rated capacity, and other descriptive nomenclature of the item. Include complete address in case of real estate or construction work. Construction demands will be cross-referenced to real estate demands which procured the site.
5. In describing items desired, use nomenclature equivalent to that listed in Incls 7 to 10\*\*.
6. Indicate, when appropriate, materials, equipment, labor, and supervision furnished by the occupation forces to the Japanese in the fulfillment of the demand.
7. If a single account code is not applicable to all items on the demand, enter after each item described, the proper account code given in Incl 5\*\*.
8. Detach the lower half of all except the last page, if more than one page is required.
9. Under "Suggested Source", indicate names and addresses of possible Japanese suppliers, contractors, or service companies.
10. Under "Deliver To", indicate the name of the officer who will have direct contact with the Japanese property owner or contractor in the case of real estate, construction work, or services.
11. Under "Remarks and Instructions", include the following, if appropriate:
  - a. Packing and shipping instructions.
  - b. "Delivery already made", and reason for necessity of issuing such confirmation demand.
  - c. Reference to any attached statements, sketches, plot plans, maps, overlays, drawings and specifications.
12. All copies of the procurement demand will be signed.
13. If the military government unit preparing and processing the demand is the same, only the second of the two "Military Government Unit" blocks will be completed.
14. List of papers in connection with procurement, number of copies and by whom prepared:
 

a. Procurement demand, GPA Form 1	6 copies	Military government unit
b. Unit requisition	3 copies	Requesting unit
c. Plot and building plans	5 copies	Requesting unit
d. Specifications as to rehabilitation and operation desired	5 copies	Requesting unit
e. Construction drawings	2 copies	Appropriate staff section
f. Construction specifications	2 copies	Appropriate staff section
15. Distribution of papers and number of copies:
 

a. Central Records	1 copy	of 14a above
b.* Military government unit	1 copy	of a, b, c and d
c. Appropriate staff section	1 copy	of a, b, c, d, e and f
d. Requesting Unit	1 copy	of a, b, c and d
e. Japanese Liaison Office	1 copy	of a, c and d
f. Japanese supplier	1 copy	of a
g. or Japanese property owner	1 copy	of a, c and d
h. or Japanese contractor	1 copy	of a, e and f
16. Amended demands will be prepared and distributed in the same manner.
17. Military Government will forward Central Records copy directly to Military Government Section, Headquarters Eighth Army, APO 343, attention Procurement Division.
18. Japanese Liaison Office will enter name and address of Japanese supplier, contractor, or service company under "Suggested Source", if none is indicated.
19. Changes in the source (delivery point) and date and method of delivery will be coordinated with the military Government unit and will be corrected on the form by the Japanese Liaison Office before signature and return.

\* When demand is prepared by one military government unit and forwarded to another military government unit for processing on the Japanese, extra copies of each paper must be made for the files of the processing unit.

\*\* Inclosure references are to Eighth Army Operational Directive.







## INSTRUCTIONS FOR USE OF GPA FORM 2

(Local reproduction of this form is not authorized)

1. This form will be used to receipt for all Japanese supplies and facilities procured by procurement demand and will be the basis to support the suppliers', property owners', and contractors' claim for payment by the Japanese government. It will also serve to furnish information to higher headquarters of the value of supplies and facilities procured from Japanese civilian sources.
2. A receipt will be issued for every procurement demand prepared, unless such demand is voided.
3. The procurement receipt number assigned this receipt will be the same as was used on the demand for the supplies and facilities hereon with the following changes: Third group — A consecutive letter sequence for partial receipts starting with the letter A for the first delivery (partial receipt). Revaluations will be indicated by adding a letter sequence in inverse order starting with the letter Z for the first revaluation receipt. Illustration: KYTE-5 or KYTE-5-A or KYTE-5-Z or KYTE-5-AZ.
4. Item numbers will correspond to those used on the procurement demand. Items not delivered will be lined out.
5. The specific description of the supplies and facilities received will be as stated on the demand; verified, corrected, and amplified by inspection at time of delivery.
6. If a single account code is not applicable to all items on the receipt, enter after each item described, the proper account code given in Incl 5\*\*.
7. Detach the lower half of all except the last page, if more than one page is required.
8. Relative value, calculated as given in Incls 6 to 10\*\* will be entered on all copies *except those given to the Japanese.*
9. In reporting revaluations, the original or previously reported value, the correct or recalculated value, and the net change in value will be given, as explained in Incl 6\*\*.
10. Under "Remarks", include the following, if appropriate:
- Statement as to the materials, equipment, labor and supervision furnished by occupation forces in filling demand.
  - Reference to any attached statements, invoices, hand receipts, and inventories.
11. Alterations in the nomenclature and quantity of items will be initialed by both the receiving officer and the Japanese representative.
12. Both representatives will sign all copies of the receipt and inventory.
13. List of papers in connection with receipt, number of copies, and by whom prepared:
- |  |          |                          |
|--|----------|--------------------------|
| a. Procurement receipt, GPA Form 2         | 6 copies | Japanese Liaison Office  |
| b. Procurement data, Form MGP 2            | 2 copies | Military government unit |
| c. Inventory                               | 4 copies | Requesting unit          |
| d. Utilities statement of service rendered | 3 copies | Japanese Liaison Office  |
| e. Japanese hand receipts                  | 2 copies | Japanese supplier, etc.  |
14. Distribution of papers and number of copies:
- |                               |          |                      |
|-------------------------------|----------|----------------------|
| a. Central Records            | 1 copy   | of 13a and b above   |
| b.* Military government unit  | 1 copy   | of a, b, c, d, and e |
| c. Appropriate staff section  | 1 copy   | of a, c and d        |
| d. Japanese Liaison Office    | 2 copies | of a,                |
|                               | 1 copy   | of c and d           |
| e. Japanese supplier,         | 1 copy   | of a and e           |
| f. or Japanese property owner | 1 copy   | of a, c and e        |
| g. or Japanese contractor     | 1 copy   | of a and e           |
14. Partial receipts will be prepared and distributed in the same manner.
15. Receipts issued to record revaluations will be prepared by the military government unit in duplicate. One copy will be forwarded to Central Records and one copy retained in file. A procurement data form will be prepared and attached to each copy of a revaluation receipt.
16. Military government unit will forward Central Records copy directly to Military Government Section, Headquarters Eighth Army, APO 343, attention Procurement Division.

\* When receipt is received by a military government unit which did not prepare the demand, extra copies of each paper must be made for the files of the unit which prepared the demand.

\*\* Inclosure references are to Eighth Army Operational Directive.

Recorded by DD 33/1  
Page 46, dtd 11 Oct 46



MGP 2  
(4-46)

PROCUREMENT DATA

Page \_\_\_\_\_ of \_\_\_\_\_ Pages

Receipt No. \_\_\_\_\_

(Read instructions on back of this form)

SUPPLIES AND EQUIPMENT

					Total Value	Account Code
1. Supplies and Equipment (As itemized on GPA Form 2)						
2. Delivery By Japanese	Truck, Rail, Etc.	Quantity	Tons	Unit Rate		
3. Other (Specify)		Quantity	Unit	Unit Rate		
4. _____						
5. Grand Total						

REAL ESTATE

6.	Use of Property	Class of Property	Class and Item No.	Quantity	Sq. Ft.	Unit Rate		
7.				Quantity	Unit	Unit Rate		
8.	Use of Property	Class of Property	Class and Item No.	Quantity	Sq. Ft.	Unit Rate		
9.	Other (Specify)			Quantity	Unit	Unit Rate		
10.	Other (Specify)			Quantity	Unit	Unit Rate		
11. _____								
12. Grand Total								

CONSTRUCTION

13. Supplies (As itemized on reverse)						
14. Labor (As itemized on reverse)						
15.	Labor (Weighted average craft rate)	Quantity	Man-Days	Unit Rate		
16.	Other (Specify)	Quantity	Unit	Unit Rate		
17.	Other (Specify)	Quantity	Unit	Unit Rate		
18. _____						
19. Grand Total						

SERVICES

20.	Class of Service	Class and Item No.	Quantity	Unit	Unit Rate	
21.	Class of Service	Class and Item No.	Quantity	Unit	Unit Rate	
22.	Other (Specify)		Quantity	Unit	Unit Rate	
23. _____						
24. Grand Total						

25. Remarks \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_



INSTRUCTIONS FOR USE OF FORM MGP 2  
(Local reproduction of this form is not authorized)

1. This form will be prepared and attached to each procurement receipt issued, including partial and revaluation receipts.
2. The entire amount of the Grand Total relative value on the receipt will be accounted for on this form.
3. Account codes as given in Incl 5\* will be entered for each value reported.
4. Line 2—the value of transportation will be reported only if deliveries are effected by the Japanese.
5. Line 6, "Use of Property"—indicate use by one of following terms: "Officers Billets", "Enlisted Men's Billets", "Office Space", "Storage Space", "Operational Space" (shops, airfields, motor pools, etc.), "Recreation Space", "Miscellaneous Use", or "Combination Use" (more than one of other types of use).
6. Lines 6 and 8, "Sq ft." or unit—indicate the number of square feet for each class of property. In the case of those classes of property, the relative value of which is based on some other unit such as beds, cu. ft., or seats, indicate the square feet and such other unit.
7. Line 9 and 10—indicate services, if any, that are included in the demand.
8. Lines 13 and 14—itemize only major supplies, equipment and crafts.
9. Line 14 and 15—enter labor value on one line or the other but not both.
10. In reporting revaluations, values shown will be the recalculated values.
11. To determine relative values, see Incls 6 to 10\*.
12. Military government unit will forward Central Records copy, attached to GPA Form 2, directly to Military Government Section, Headquarters Eighth Army, APO 343, attention Procurement Division.

\* Inclosure references are to Eighth Army Operational Directive.

*Amended by AR  
33/1, Para 41e  
11 Oct. 47*



MGP 7  
(4-46)

PROCUREMENT RELEASE

Page \_\_\_\_\_ of \_\_\_\_\_ Pages

Received From: \_\_\_\_\_  
Name of Officer Organization Location Prefecture

Date Received: \_\_\_\_\_ (Partial) (Final) Release  
Delete One

Account Code (If Applicable to all Items): \_\_\_\_\_ Release No. \_\_\_\_\_  
(Read Instructions on Back of this Form)

Item No.	Specific Description of Items Released	Unit	Quantity

(Space for Mil Govt Unit Only)

Previously Reported Value: \_\_\_\_\_ Revaluation: \_\_\_\_\_

Net Change—(Increase) (Decrease) Total Record By: \_\_\_\_\_  
Delete One

Net Change—(Increase) (Decrease) Monthly Record By: \_\_\_\_\_  
Delete One

_____ Unit Mil. Govt. Hq. & Hq. Co. Prefecture (Mil Govt Unit Which Prepared Demand)	_____ Unit Mil. Govt. Hq. & Hq. Co. Prefecture (Mil Govt Unit Which Processed Release)
--	--

Dropped From Property Records of: \_\_\_\_\_ Organization By: \_\_\_\_\_ Accountable Officer Rank Date

Remarks: \_\_\_\_\_  
Certified Correct as to Quantity and Items Except as Noted and Initialed:

By: \_\_\_\_\_ Releasing Officer Organization Date

By: \_\_\_\_\_ Japanese Representative Agency Date



INSTRUCTIONS FOR USE OF FORM MGP 7  
(Local reproduction of this form is not authorized)

1. This form will be used to release to the Japanese supplies and facilities procured by procurement demand.
  2. The procurement release number assigned this release will be the same as was used on the demand for the supplies and facilities hereon with the following changes: Third group—A consecutive letter sequence for partial releases starting with the letter A for the first return (partial release). Illustration: KYTE-5 or KYTE-5-A.
  3. Item numbers will correspond to those used on the procurement demand, whenever possible.
  4. Specific description of supplies and facilities released will be as stated on the receipt.
  5. If a single account code is not applicable to all items on the release, enter after each item described, the proper account code given in Incl 5\*\*.
  6. Detach the lower half of all except the last page, if more than one page is required.
  7. A revaluation will be made of the supplies and facilities being released, calculated as given in Incl 6\*\*. The original or previously reported value, the corrected or recalculated value, and the net change in value will be entered on all copies *except those given to the Japanese*.
  8. Under "Remarks", include the following, if appropriate:
    - a. Whether delivery of the released supplies and facilities is made by the Japanese or occupation force.
    - b. Reference to attached statements, sketches, plot plans, maps, overlays and inventories.
  9. Both representatives will sign all copies of the release and inventory.
  10. List of papers in connection with release, number of copies and by whom prepared:
 

a. Procurement release, Form MGP 7	5 copies	Appropriate staff section
b. Plot and building plans	4 copies	Using unit
c. Inventory	4 copies	Using unit
d. Statement of discrepancies between inventories	4 copies	Using unit
e. Statement of alterations changing value	2 copies	Appropriate staff section
  11. Distribution of papers and number of copies:
 

a. Central Records	1 copy	of 10a above
b.* Military government unit	1 copy	of a, b, c, d and e
c. Appropriate staff section	1 copy	of a, b, c, d and e
d. Japanese Liaison Office	1 copy	of a, b, c and d
e. Japanese supplier	1 copy	of a
f. or Japanese property owner	1 copy	of a, b, c and d
g. or Japanese contractor	1 copy	of a
  12. Partial releases will be prepared and distributed in the same manner.
  13. Military Government unit will forward Central Records copy directly to Military Government Section, Headquarters Eighth Army, APO 343, attention Procurement Division.
- \* When release is received by a military government unit which did not prepare the demand, extra copies of each paper must be made for the files of the unit which prepared the demand. The location of the unit which prepared the demand can be ascertained from the prefix letters of the demand number.
- \*\* Inclosure references are to Eighth Army Operational Directive.

*Additional Paragraph  
See O.D. 33/1 Para 4d 11 Oct 46*



Report of Services  
Received by  
Allied Shipping - in Japan Ports  
(Read instructions on back of this sheet)

Prepared by Staff Section Headquarters  
Forwarded by Wil. Govt Hq & Hq Co.

1		2		3		4		5		6		7		8		9		10		11		12	
Date		Name of Port		Name of Ship		Displacement Tonnage		Overall Length Ship		Use of Pilot		Use of Wharf		Docking Service		Tugs other than for docking		Fire-boat Service					
Arr	Dep					Rated	Actual																



INSTRUCTIONS FOR USE OF GPA FORM 4  
(This form will be reproduced locally)

1. This form will be used to report certain statistical data which will serve as a basis for evaluating supplies and facilities not evaluated in the field.
2. These reports should not be confined to supplies and facilities obtained on procurement demands but will include all items having substantial value irrespective of how originally obtained.
3. There will be excluded from this form enemy surrendered supplies and facilities, equipment held for reparations, and supplies and facilities (including real estate) of United States, Allied, and neutral nationals.
4. Generally items entered on this form will be preceded by a procurement demand and receipt or by a labor requisition. In most cases the procurement receipts will not have had a monetary or relative value placed thereon, but will have been endorsed "GPA Form 4" (or 5 or 6).
5. In order to prevent the value of any item being recorded twice, enter after each item the letters "VR" (value reported) if the monetary or relative value was reported on a procurement receipt (GPA Form 2) or on a labor requisition (Labor Form No 1.).
6. Distribution and number of copies:
  - a. Central Records 3 copies
  - b. Military government unit 1 copy
  - c. Appropriate staff section 1 copy
7. Forms will be prepared quarterly by appropriate staff sections and will be submitted to the military government unit on the first day of the new quarterly period.
8. Each military government unit having a prefectural area of responsibility will forward the forms received directly to Military Government Section, Headquarters Eighth Army, attention Procurement Division. Negative reports are required.



Report of Services  
Received by  
Allied Shipping - in Japan Ports  
(Read instructions on back of sheet A)

13	14	15	16	17	18	19	20	21	22
Stevedores and Misc - Jap Labor - in Man days	DOCK FACILITIES								
	Use of Crane	Fresh Water in gals.	Electricity in K.W.H.	Auxiliary Steam	Garbage Removal Service	Tresh-Sludge Removal Service	Lighterage Service	Telephone Commercial Service	Misc. not other- wise reported







INSTRUCTIONS FOR USE OF GPA FORM 5  
(This form will be reproduced locally)

1. This form will be used to report certain statistical data which will serve as a basis for evaluating supplies and facilities not evaluated in the field.
2. These reports should not be confined to supplies and facilities obtained on procurement demands but will include all items having substantial value irrespective of how originally obtained.
3. There will be excluded from this form enemy surrendered supplies and facilities, equipment held for reparations, and supplies and facilities (including real estate) of United States, Allied, and neutral nationals.
4. Generally items entered on this form will be preceded by a procurement demand and receipt or by a labor requisition. In most cases the procurement receipts will not have had a monetary or relative value placed thereon, but will have been endorsed "GPA Form 4" (or 5 or 6).
5. In order to prevent the value of any item being recorded twice, enter after each item the letters "VR" (value reported) if the monetary or relative value was reported on a procurement receipt (GPA Form 2) or on a labor requisition (Labor Form No 1).
6. Distribution and number of copies:

a. Central Records	3 copies
b. Military government unit	1 copy
c. Appropriate staff section	1 copy
7. Forms will be prepared quarterly by appropriate staff sections and will be submitted to the military government unit on the first day of the new quarterly period.
8. Each military government unit having a prefectural area of responsibility will forward the forms received directly to Military Government Section, Headquarters Eighth Army, attention Procurement Division. Negative reports are required.











GPA Form 6 (Transportation)

Report of  
 Japanese Rail Transportation  
 Used by Occupational Forces  
 (Read instructions on back of this sheet)

Page \_\_\_ of \_\_\_ pages

Prepared by \_\_\_\_\_  
 Staff Section Headquarters  
 Forwarded by \_\_\_\_\_ Mil. Govt Hq & Hq Co.

Period Covered \_\_\_\_\_ Date Faxed \_\_\_\_\_ Prefecture \_\_\_\_\_

FREIGHT LOADS (Tons)	FREIGHT (Tons Miles)	*	PASSENGER CAR (Miles)	SLEEPING CAR (Miles)

Note: Use asterisk (\*) to report transportation provided by Japanese Gov't owned railroad transportation systems.



INSTRUCTIONS FOR USE OF GPA FORM 6  
(This form will be reproduced locally)

1. This form will be used to report certain statistical data which will serve as a basis for evaluating supplies and facilities not evaluated in the field.
2. These reports should not be confined to supplies and facilities obtained on procurement demands but will include all items having substantial value irrespective of how originally obtained.
3. There will be excluded from this form enemy surrendered supplies and facilities, equipment held for reparations, and supplies and facilities (including real estate) of United States, Allied, and neutral nationals.
4. Generally items entered on this form will be preceded by a procurement demand and receipt or by a labor requisition. In most cases the procurement receipts will not have had a monetary or relative value placed thereon, but will have been endorsed "GPA Form 4" (or 5 or 6).
5. In order to prevent the value of any item being recorded twice, enter after each item the letters "VR" (value reported) if the monetary or relative value was reported on a procurement receipt (GPA Form 2) or on a labor requisition (Labor Form No 1).
6. Distribution and number of copies:
  - a. Central Records 3 copies
  - b. Military government unit 1 copy
  - c. Appropriate staff section 1 copy
7. Forms will be prepared quarterly by appropriate staff sections and will be submitted to the military government unit on the first day of the new quarterly period.
8. Each military government unit having a prefectural area of responsibility will forward the forms received directly to Military Government Section, Headquarters Eighth Army, attention Procurement Division. Negative reports are required.



HEADQUARTERS EIGHTH ARMY  
A.P.O. 343

Inclosure 4 to Opnl Dir 33

## AREAS OF PROCUREMENT RESPONSIBILITY

*Revised by OP 33/1, Para 6 add 11 Oct. 46*

Prefecture	Adm Region	Area Code	Unit	Aspd oratched	Address APO	City
Aichi	IV	ACHD	30	I Corps	25	Nagoya
Akita	II	AKTB	84	IX Corps	547	Akita
Aomori	II	AMRB	75	IX Corps	248	Aomori
Chiba	III	CHBC	82	IX Corps	181	Chiba
Ehime	VI	EHMF	91	8 Army	24	Matsuyama
Fukui	V	FKUE	103	I Corps	301	Tsuruga
Fukuoka	VIII	FKKH	37	I Corps	929	Fukuoka
Fukushima	II	FKSB	88	IX Corps	547	Fukushima
Gifu	IV	GFUD	107	I Corps	25	Gifu
Gunma	III	GMAC	77	IX Corps	445	Maebashi
Hiroshima	VII	HLGG	76	8 Army	24	Kure
Hokkaido	I	HKDA	74	IX Corps	928	Sapporo
Hyogo	V	HYGE	31	I Corps	660	Kobe
Ibaraki	III	IBRO	82	IX Corps	181	Mito
Ishikawa	IV	ISKD	90	I Corps	301	Kanazawa
Iwate	II	IWTB	85	IX Corps	547	Morioka
Kagawa	VI	KGWF	91	8 Army	24	Takamatsu
Kagoshima	VIII	KGSH	93	I Corps	929	Kagoshima
Kanagawa	III	KNGC	*KMGD	8 Army	404	Yokohama
Kochi	VI	KONF	81	8 Army	24	Kochi
Kumamoto	VIII	KMTH	93	I Corps	929	Kumamoto
Kyoto	V	KYTE	103	I Corps	301	Kyoto
Mie	IV	MIED	83	I Corps	660	Tsu
Miyagi	II	MYCB	85	IX Corps	547	Sendai
Miyazaki	VIII	MYZH	92	I Corps	929	Miyazaki
Nagano	III	NGNG	78	IX Corps	445	Nagano
Nagasaki	VIII	NGSH	29	I Corps	929	Sasebo
Nara	V	NRAE	83	I Corps	660	Nara
Niigata	III	NCTC	87	IX Corps	453	Niigata
Oita	VIII	OTAH	92	I Corps	929	Oita
Okayama	VII	OKYG	36	I Corps	24	Okayama
Osaka	V	OSKE	109	I Corps	660	Osaka
Saitama	III	STMC	79	IX Corps	445	Urawa
Saga	V	SGAE	29	I Corps	929	Saga
Shiga	VIII	SHGH	107	I Corps	301	Otsu
Shimane	VII	SHMG	76	8 Army	24	Shimane
Shizuoka	IV	SHZD	30	I Corps	25	Shizuoka
Techigi	III	TCGC	80	IX Corps	445	Utsunomiya
Tokushima	VI	TKBF	81	8 Army	24	Tokushima

Inclosure 4

- 1 -



Prefecture	Adm Region	Area Code	MG Unit	Asgd or atchd	Address	
					APO	City
Tokyo	III	TKYC	*KMGD	8 Army	404	Tokyo
Tottori	VII	TTRG	36	I Corps	24	Tottori
Toyama	IV	TYMD	90	I Corps	301	Toyama
Yamagata	II	YGTB	86	IX Corps	547	Yamagata
Yamaguchi	VII	YGCG	76	8 Army	24	Yamaguchi
Yamanashi	III	YMNC	*KMGD	8 Army	404	Tokyo
Wakayama	V	WKYE	109	I Corps	660	Wakayama
All Japan	---	JENZ	8A	-----	343	Yokohama

Changes will be reported directly to the Military Government Section,  
Headquarters Eighth Army, attention Procurement Division.

\* Kanagawa Military Government District



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HEADQUARTERS EIGHTH ARMY  
United States Army  
Office of the Commanding General  
APO 343

AG 386.3 (MG)

*Illegal preemption of Jap Equip.* 17 August 1946

SUBJECT: Preemption of Japanese Supplies and Facilities.

TO: All Occupation Force Commanders.

1. Paragraph 2, Operational Directive No. 33, Headquarters Eighth Army, dated 26 March 1946, is quoted for the information of all concerned:

"Preemption or the taking possession of Japanese property without regard to prescribed procedure is prohibited except in cases of tactical necessity. Violations of this regulation will be reported to appropriate commanders for corrective action."

Violations of this provision continue to be so constant and widespread as to require the immediate personal attention of all commanders. While many types of items are involved, it is desired to specify here the preemption of machinery or parts of machinery being held for reparations, thus sometimes rendering the remainder of the item useless and difficult to rehabilitate.

2. In this connection the following policy is established:

a. Preemptive actions prior to 1 April 1946. - Such actions taken during the early occupation are in general believed to have been within the scope of tactical necessity. Accordingly, validation in such instances will be accomplished immediately by issuance and processing of procurement demands.

b. Preemptive actions after 1 April 1946. - Violations in this category will be investigated by the senior headquarters concerned (those having approval authority under Operational Directive No. 33, this headquarters, dated 26 March 1946) to determine the circumstances and justification for the preemptive action. Parties to preemptive actions which cannot be justified by tactical necessity will be made the subject of appropriate disciplinary action, and requests for authority to cover such preemptive actions by procurement demands will be forwarded to this headquarters for approval, accompanied by the report of investigation.

3. This letter will be given the personal attention of senior commanders, will be brought to the attention of all officers and men and will be posted conspicuously for a period of thirty days.

*R. L. Eichelberger*  
R. L. EICHELBERGER  
Lieutenant General, U. S. Army  
Commanding

DISTRIBUTION: "A" plus "Z"

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HEADQUARTERS EIGHTH ARMY  
United States Army  
Office of the Commanding General  
APO 343

OPERATIONAL DIRECTIVE )

11 October 1946

NUMBER 33/1 )

1. Operational Directive No. 33, 26 March 1946, is hereby amended as follows:

a. Paragraph 2d is amended by adding the following sentence:

"Confirming procurement demands for supplies and facilities received subsequent to 1 April 1946 will not be issued without the prior approval of this headquarters."

b. The third sentence of paragraph 3a is amended to read:

"Items such as laundry, dry cleaning, tailoring, haircuts, shoeshines, souvenirs, beverages, and sundries come under this category."

c. Paragraph 3c is rescinded and the following substituted therefor:

"c. The provisions of this directive apply to the obtaining of supplies and facilities to meet dependent housing, troop housing, and operational requirements, but do not apply to the following categories:

- (1) Property of U.S., allied, and neutral nationals.
- (2) Enemy surrendered supplies and facilities.
- (3) Equipment held for reparations.
- (4) Supplies and facilities for the personal benefit of Japanese nationals employed by the occupation forces.



Operational Directive #33/1, Hq Eighth Army, 11 Oct 46, (Con't)

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- (5) Railroad equipment and facilities, government or privately owned, including stations, platforms, sheds and other structures, railroad yards and rights-of-way, trolley lines and trams."
- d. Paragraph 9c(1) is amended to read:
- "(1) Items released to the Japanese or expended prior to 1 April 1946."
- e. Paragraph 9c(4) is amended to read:
- "(4) Real estate released prior to 1 April 1946. (All real estate retained after 1 April 1946 will be revalued regardless of amount of original evaluation and recalculated valuation)."
- f. Paragraph 9d is rescinded and the following substituted therefor:
- "d. Revaluations will be coordinated with the establishment of property account records and will be reported in the case of all supplies and facilities except real estate by means of revaluation receipts (GPA Form 2) using the new forms and account codes and the old numbering system. Revaluations of real estate will be accomplished by rewritten procurement demands and receipts using the new numbering system and account codes and will contain a cross reference to the old procurement demand or allocation number. Rewritten demands except those embodying additional requirements on the Japanese, will be distributed only to Central Records, the military government unit and the appropriate staff section."
- g. Paragraph 9 is further amended by adding the following:
- "e. Indefinite quantity procurement demands and those for services of a recurring nature written under the old numbering system will be terminated by means of a final procurement receipt and if still desired, a new indefinite quantity procurement demand will be issued using the new numbering system and account codes."



Operational Directive #33/1, Hq Eighth Army, 11 Oct 46, (Con't)

~~"f. In rewriting procurement demands for real estate, special attention will be given that demands are not rewritten for the following:~~

- ~~(1) Real estate vacated and not subsequently reoccupied.~~
- ~~(2) U.S., Allied, and neutral national property.~~
- ~~(3) Enemy surrendered real estate.~~
- ~~(4) Railroad facilities as stated in paragraph 3c(5) above."~~

"g. Disposition of the original procurement demands for the classes of property stated in 9f above, will be respectively as follows:

- (1) Execute & release on Form MGP 7.
- ~~(2) Hold original demand for further instructions.~~
- (3) Execute an amendment to the original demand on GFA Form 1 cancelling the original demand. Make distribution of the amendment only to Central Records, the military government unit, and the appropriate staff section.
- (4) Same as 9g(3) above."

"h. Procurement demands, receipts, releases and associated papers of deactivated procurement sections or boards will be forwarded to military government units within whose area of responsibility the real property is located or the supplies were procured. The transfer of records will be effective as of 31 March 1946, and will be reflected in the reports required by 9b above or in supplementary reports thereto."

"i. Effective upon receipt of this amendment, procurement demands will be used to accomplish the rehabilitation of existing buildings and the construction of new facilities for dependent housing including the occupation, furnishing, operation, and maintenance of these facilities. The integration of the work accomplished by dependent memoranda with the procurement demand system will be as follows.



Operational Directive #33.1, Hq Eighth Army, 11 Oct 46, (Con't)

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- (1) New buildings which were ordered constructed by memoranda will be covered by procurement demand for the use of a completed facility rather than as a construction project. Special attention will be given to the following details:
  - (a) Demands will be written in the usual manner for the use of a specifically described building including maintenance (upkeep) but not operational personnel (servants) or furnishings.
  - (b) Buildings which are a part of a large housing development will be consolidated on a single procurement demand providing all buildings included are situated in a single plot of land.
  - (c) Demands will be cross-referenced to corresponding memoranda.
  - (d) Account code used will be the appropriate R account.
  - (e) Construction materials acquired by memoranda and used in the construction of the building will not be covered by procurement demand.
  - (f) Construction materials obtained on procurement demand and used in the construction of the building will be dropped from accountable records and occupation costs by initiating procurement releases on Forms MGP-7 as prescribed by paragraph 12, Inclosure 2.
  - (g) Procurement receipts will be issued in the usual manner upon completion of the construction and after transfer of the property to occupation force control.
  - (h) Receipts will be evaluated as for real estate in the manner prescribed by paragraph 2b of Inclosure 6 and Inclosure 3 except that appropriate reductions in the basic rate will be made based on an unfurnished building.
  - (i) An itemized estimate of the materials, equipment, labor and supervision used in the construction of the building and furnished by the occupation forces from Zone of the Interior stocks will be appended to the receipt for use in the readjustment of valuation at time of release as prescribed in paragraph 4b of Inclosure 6.



Operational Directive #33/1, Hq Eighth Army, 11 Oct 46, (Con't)

- (j) Furniture and furnishings including refrigerators, ranges, stoves, fans, etc. acquired by memorandum and placed in the building will be covered by separate procurement demand as outlined in i(1)(m) below. Receipts for these items will be evaluated as for supplies in the manner prescribed by paragraph 2a of Inclosure 6 and Inclosure 7. Account code used will be the appropriate S account.
  - (k) In listing the 'Use of Property' on the procurement data form, the term 'Dependent Housing', will be used.
  - (l) The various staff sections and military government procurement officers will exercise the same responsibilities (initiation of requests, preparation and processing of demands, preparation and processing of receipts, etc.) in the integration of the memoranda system with the demand system as prescribed in the basic directive for troop housing and operational procurement demands.
  - (m) In order to avoid issuing duplicate demands when covering memoranda already issued, requests for demands will be initiated by the same staff sections which issued the memoranda. Notification of the procurement demand numbers assigned will be forwarded by the staff section requesting the demand to the responsible and accountable individuals and units for the particular property involved.
- (2) Existing buildings which were acquired by memoranda will be covered by procurement demand. Special attention will be given to the following details:
- (a) Same as paragraph 9i (1)(a), (b), (c), (d), (e), (i), (j), (l), and (m) above.
  - (b) Construction materials acquired by memoranda and used in the rehabilitation, restoration or repair of the building will not be covered by procurement demand. If such materials and fixtures were obtained by procurement demand, procurement releases on Forms MGP-7 will be initiated as prescribed by paragraph 12, Inclosure 2.



Operational Directive #33/1, Hq Eighth Army, 11 Oct 46, (Con't)

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- (c) Construction work and construction materials ordered by memoranda in order to enlarge the building or to increase its facilities, for example, construction of an additional kitchen or bedroom, etc. or division of a building so as to permit joint occupation force and Japanese use, will be considered to be (for the case of dependent housing only) part of the rehabilitation of the facility and covered by the original procurement demand.
  - (d) Care will be taken to see that removable property, left in the building which is the property of the owner or former tenant of the building, is not placed on separate procurement demand but is covered by the demand which procures the building.
  - (e) Inventories will be made of furniture and furnishings located in buildings acquired by memoranda and will be reconciled with procurement demands issued to cover memoranda for furniture and furnishings, in order to insure that all property furnished by the Japanese government, except that which is the property of the owner or former tenant, is properly covered by demand and accounted for in occupation costs.
  - (f) Receipts will be evaluated as for real estate in the manner prescribed by paragraph 2b of Inclosure 6 and Inclosure 3 except that appropriate adjustments will be made in the basic rate in accordance with the amount of furniture and furnishings and the method by which acquired.
- (3) Existing buildings which were obtained on procurement demand will be continued on procurement demand. Special attention will be given to the following details:
- (a) Same as paragraph 9i (1)(a), (b), (d), (g), (i), (j), (k), (l) and (m) above.
  - (b) Same as paragraph 9i (2)(b), (c), (d), and (f) above.
- (4) All commanders who have previously issued dependent housing memoranda will render a status report through command channels to this headquarters on the 1st and 15th day of each month to reflect the progress of the integration of the dependent housing memoranda system with the procurement demand system. The report will include the following:



Operational Directive #33/1, Hq Eighth Army, 11 Oct 46. (Cont)

- (a) Number of memoranda outstanding.
- (b) Number of memoranda for which procurement demands have been issued.
- (c) Number of procurement demands issued to cover memoranda."

2. Inclosure 1 to Operational Directive No. 33 is rescinded and revised Inclosure 1 is substituted and attached herewith.

3. Inclosure 2 to Operational Directive No. 33 is hereby amended as follows:

a. Paragraph 4 is amended by adding the following:

"d. In those cases where the procurement demand has already been issued (see Paragraph 2b, Inclosure 1) or where the request for the controlled and critical item is covered by an existing procurement demand (see Paragraph 2c, Inclosure 1) the appropriate staff section will initiate a letter request citing the procurement demand number and containing complete information to substantiate the military necessity for the desired items. The letter request will be submitted through command channels of the headquarters having approving jurisdiction."

"e. Upon receipt of approval the letter request will be forwarded to the military government unit for file with the procurement demand. The military government unit will advise the Liaison Office to proceed with the acquisition of the controlled and critical items."

b. Paragraph 5d is amended by adding the following sentence:

"Chlorination of municipal water supply systems to U.S. Army standards is included in this category."

c. Paragraph 5e is rescinded and the following substituted:

"e. Operation and maintenance service of facilities will include, where applicable, the necessary personnel, supplies, equipment, furnishings, repairs and replacements which are generally considered to be part of the normal operation and maintenance of the facility. Such service will not be made the subject of a separate procurement demand but will be stated in and be performed under the initial procurement demand by which the facility was obtained. The work necessary to rehabilitate (restore) the facility to a liveable standard will be itemized in detail and attached to the initial procurement demand. Construction work necessary to enlarge the facility or to increase its capital cost, for example, construction of a tennis court, additional rooms, partitions, etc. will be placed on a separate procurement demand."



Operational Directive #33/1, Hq Eighth Army, 11 Oct 46, (Con't)

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d. Paragraph 5 is further amended by adding the following:

"i. Requests for the procurement of uniforms for waitresses, cooks, bus boys, bell boys, elevator operators and other similar type employees only will be authorized, subject to approval by SCAP as a critical item and subject to the limitations of paragraph 5e above. Uniforms for janitors, electricians, interpreters, technicians and other similar type employees will not be authorized."

e. Paragraph 8e is amended by adding the following sentence:

"Temporary or hand receipts will not be used in lieu of procurement receipts (GPA Form 2) except as specifically authorized in paragraph 8e."

f. Paragraph 8 is further amended by adding the following:

"f. Procurement receipts will be prepared and submitted each month by the appropriate staff section for all services of a recurring nature whose relative value as given in Inclosure 10 is quoted on a monthly basis, for example, electricity, passenger car service, vehicle maintenance, etc."

"g. Military government procurement officers are authorized to execute procurement receipts, GPA Form 2, as agents for receiving staff sections where representatives of staff sections are not available. In such cases the procurement officer will reconcile procurement receipts with warehouse receipts, waybills or consists of rail shipments, bills of lading or cargo manifests of water shipments, dry tickets and other shipping documents. All documents will be cross referenced by entering procurement demand number thereon and copies transmitted to the appropriate staff section as directed."

g. Paragraph 10 is amended by adding the following:

"o. It will be the responsibility of the appropriate staff section to notify the military government unit when changes occur in the occupancy of real estate which change the account code or when supplies, construction and services procured for one account are shipped or transferred to another account. Upon such notification, the military government unit will amend the original procurement receipt in whole or in part so as to reflect the new account code. Amended receipts will be distributed only to Central Records, the military government unit and the appropriate staff section."



Operational Directive #33/1, Hq Eighth Army, 11 Oct 46, (Con't)

h. Paragraph 13 is rescinded and the following substituted therefor:

"13. Reports. Military government units will prepare reports of 2400 hours of the last day of the month and submit on the first day of the succeeding month a report of procurement transactions for each prefectural area of responsibility on Form LGP 21, listing all procurement demand, receipt and release numbers assigned during the month. Voided numbers will be included so as to complete the number sequence and enable the Central Records Office to ascertain whether or not forms were lost in transit. Negative reports are required."

i. Paragraph 14 is amended by adding the following:

"b. A procurement demand, receipt or release once distributed will be changed or cancelled only by issuing an amended demand, receipt or release on GPA Form 1, 2 or Form LGP 7 respectively, including thereon appropriate notations as to the deletions, changes or cancellation. The amended demand, receipt or release will be distributed through the same channels and to the same agencies as the original."

j. The following additional paragraphs are added:

"16. Air Forces.

a. Pursuant to the provisions of paragraph 2c of the basic directive, the senior commander of the U. S. Air Forces has delegated authority to approve requisitions to the following commanders:

- (1) CG, Hq 5th Air Force, APO 710
- (2) CO, 314th Composite Wing, APO 994
- (3) CO, 315th Composite Wing, APO 929
- (4) CO, Chitose Air Base, APO 919
- (5) CO, Itami Air Base, APO 660
- (6) CO, VII ASAC, APO 611
- (7) CC, Showa Army Air base, APO 704
- (8) CO, Haneda Air Base, APO 226
- (9) CO, Yokota Air Base, APO 704
- (10) CO, Kanoya Air Base, APO 929
- (11) CO, Misawa Air Base

b. Approved Air Force requisitions will be processed through Eighth Army supply channels in accordance with paragraph 6f of the basic directive to military government units for local procurement of all supplies and facilities, except air corps technical supplies. Approved requisitions for air corps technical supplies will be submitted directly to military government units."



Operational Directive #33/1, Hq Eighth Army, 11 Oct 46, (Con't)

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"17. Naval Forces.

a. Pursuant to the provisions of paragraph 2a of the basic directive, the senior commander of the U.S. Naval Forces in Japan has delegated authority to approve requisitions to the following commanders:

- (1) Commander Service Division 32
- (2) Commanding Officer of Fleet Activities, Yokosuka
- (3) Commanding Officer of Fleet Activities, Sasebo

b. Approved Naval Force requisitions will be submitted directly to military government units for local procurement of all supplies and facilities. It will be the responsibility of the Naval commanders to coordinate with this headquarters for the purpose of utilizing enemy surrendered stocks and centrally procured items."

4. Forms which are included as Inclosure 3 to Operational Directive No. 33 are hereby amended as follows:

a. Paragraph 3 of the instructions for use of GPA Form 2 (reverse side of form) is rescinded and the following substituted therefor:

"3. The procurement receipt number assigned this receipt will be the same as was used on the demand for the supplies and facilities hereon with the following changes: Third group - a consecutive letter sequence for partial receipts starting with the letter A for the first delivery (partial receipt). The letters, X, Y and Z will not be used for partial receipt numbers. Sequence will be A to W, AA to AW, BA to BW, ... WA to WW, AA to AW, ABA to ABW, etc. Revaluations will be indicated by adding a letter sequence in the order Z, Y, X, ZZ, etc. Illustration: KYTE-5 or KYTE-5-Z or KYTE-5-AZ."

b. Paragraph 17 is added to the instructions for use of GPA Form 2 (reverse side of form) as follows:

"17. When items received are taken up on property records of responsible officer the word 'accountable' will be deleted and the word 'responsible' will be inserted in the adjacent space on the face of the form."



Operational Directive #33/1, Hq Eighth Army, 11 Oct 46. (Con't)

- c. Paragraph 5 of the instructions for use of Form MGP 2 (reverse side of form) is amended to add the following term "Dependent Housing".
- d. Paragraph 14 and 15 is added to the instructions for use of Form MGP 7 (reverse side of form) as follows:
  - "14. When items released are dropped from property records of a responsible officer the word 'accountable' will be deleted and the word 'responsible' will be inserted in the adjacent space on the face of the form."
  - "15. The value of improvements, calculated as given in paragraph 4b of Inclosure # 6, made to the property by the occupation forces, not including the value of materials, services or labor procured from the Japanese, will be entered as a single item 'Occupation force improvements' on the face of the form directly below the word 'Revaluation'. If no improvements were made, the words 'No occupation force improvements' will be entered in lieu of the value."
5. Inclosure 3 to Operational Directive No. 33 is further amended by adding Form MGP 21 attached herewith as Inclosure 13.
6. Inclosure 4 to Operational Directive No. 33 is rescinded and revised Inclosure 4 is substituted and attached herewith.
7. Operational Directive No. 33 is further amended by adding Inclosure 12, Centrally Procured Items, attached herewith.

BY COMMAND OF LIEUTENANT GENERAL EICHELSBERGER:

CLOVIS E. FYERS  
Major General, GSC  
Chief of Staff

OFFICIAL:

*Burgess*  
F. BURGESS

G-4

4 Incls:

- Revised Inclosure 1 - Controlled and Critical Items.
- Revised Inclosure 4 - Areas of Procurement Responsibility.
- Inclosure 12 - Centrally Procured Items.
- Inclosure 13 - Form MGP 21.

DISTRIBUTION:

Same as Opnl Dir No. 33, this Hq.  
dated 26 Mar 46.



HEADQUARTERS EIGHTH ARMY  
APO 343Inclosure 1 to Operational Directive 33  
(Rev 3-46)CONTROLLED AND CRITICAL ITEMS

1. The following items will not be obtained on procurement demand without prior authorization of the headquarters indicated:

## a. SC&amp;P

- (1) Agricultural tools and farm implements.
- (2) Coal and charcoal.
- (3) Chlorine and chlorine compounds, including salt and salt products.
- (4) Clothing or textiles commonly used in the manufacture thereof.
- (5) Communication commodities, supplies, equipment and component parts.
- (6) Fertilizer (chemical) and principal ingredients thereof.
- (7) Foodstuffs, including fats and oils.
- (8) Furniture, household type, other than that provided with a facility on a rental basis; manufacturer's or dealer's stocks excepted.
- (9) Insect and rodent control supplies and equipment.
- (10) Leather and leather products.
- (11) Livestock.
- (12) Medical, dental and veterinary supplies and equipment.
- (13) Motor vehicles, accessories, tools, spare parts, tires and tubes.
- (14) Paper, in excess of one hundred (100) pounds.
- (15) Petroleum products; lubrication oils and greases.

Inclosure 1 to Operational -1-  
Directive #33, 26 Mar 46



-2-

- (16) Photographic supplies and equipment.
- (17) Rubber and rubber products.
- (18) Silk and silk products.
- (19) Air conditioning equipment and chemical refrigerants pertaining thereto.
- (20) Religious institutions, national shrines, temples, buildings and areas of worship.
- (21) Bank premises.
- (22) Hospitals and hospital facilities.
- (23) Property, real and personal, of colonial and foreign banks and special wartime institutions being liquidated pursuant to memorandum to the Imperial Japanese Government from General Headquarters, Supreme Commander for the Allied Powers, IG 091.3 (30 Sep 45)ESS, dated 30 September 1945, (SC/PIN - 74) and related directives.
- (24) Property occupied by a member of the royal family.
- (25) Educational institutions such as schools, colleges and universities, but not including commercial, trade, military and naval schools.
- (26) Real estate in the city of Tokyo.
- (27) Uniforms for civilian employees of all nationalities, employed by the occupation forces.
- (28) Construction, real estate and services for the establishment of branch offices of foreign missions (900 - Series account codes).
- (29) Supplies and facilities for representatives of neutral governments.

b. Eighth Army

- (1) Property, real or personal, either owned or occupied by U.S., allied or neutral national individuals or corporations.
- (2) Objects of art, museum pieces, heirlooms or similar pieces.
- (3) Scientific, laboratory and technical equipment in use.

Inclosure 1 to Operational  
Directive #33, 26 Mar 46 -2-



- (4) Items, the value of which is greater than that normally expended by the Government for similar type items, such as high grade china for messes, expensive carpeting for quarters, etc.
- (5) Hotels, western or Japanese style.
- (6) Removable property in procured buildings.
- (7) All engineer construction materials listed in Inclosure 1 and 2 to SCAPIN 799 (Bills of Materials for Dependent and Troop Housing) except those needed for immediate requirements but in no case to exceed amounts required for a thirty-day period and except those required for emergency repairs, rehabilitation and maintenance of buildings and utilities.
- (8) Construction in the Tokyo-Yokohama Area (Eighth Army area of construction responsibility as outlined in Inclosure 1 to Annex 4 to Administrative Order 19, Hq. Eighth Army, 20 March 1946).
- (9) Household type furniture and furnishings including linens, tableware, utensils, appliances, etc. except normal replacements therefore.
- (10) Water craft, all sizes, tonnages and types of power, including accessories, tools, spare parts and shipyard repair facilities.

c. Corps

- (1) Dispensaries, clinics and medical laboratories.
- (2) Government installations in use, such as office buildings, factories, shops, etc.
- (3) Factories, plants and other facilities producing foodstuffs, clothing, medical supplies and other essential commodities for civilian needs.
- (4) Supply and distribution facilities for food, shelter, clothing and medical supplies required by the civilian population.

2. The above items are controlled and critical under all circumstances and regardless of the method by which they are to be acquired. The following examples illustrate the method of requisitioning for controlled and critical items under the three different conditions which will be encountered.

Inclosure 1 to Operational  
Directive #33, 26 Mar 46 -3-



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- a. Request for a controlled and critical item as such. For example: procurement demand for charcoal. Follow procedure prescribed in paragraph 4a,b,c, Inclosure 2.
- b. Request for manufactured articles not controlled and critical in themselves but requiring controlled and critical materials in their fabrication. For example: procurement demand for waxed paper containers which require use of a petroleum wax in their manufacture. When it is known at time of issue of procurement demand that a controlled and critical item is required, follow procedure described in paragraph 4a,b,c of Inclosure 2. If the need for a controlled and critical item in the manufacture is discovered subsequent to the issuance of the procurement demand, follow procedure prescribed in paragraph 4d, e of Inclosure 2.
- c. Request for items used in the operation, maintenance and rehabilitation of a facility where the facility is covered by an existing procurement demand. For example: coal required for the heating of a hotel, where the hotel is covered by a procurement demand which includes operation, maintenance and heating services. Follow the procedure prescribed in paragraph 4d,e of Inclosure 2.

3. The above list of items will not be considered controlled and critical where already in use in buildings being procured.

Inclosure 1 to Operational  
Directive #33, 26 Mar 46 -4-



HEADQUARTERS EIGHTH ARMY  
APO 343Inclosure 4 to Operational Directive 33  
(Rev 2-46)AREAS OF PROCUREMENT RESPONSIBILITY

Prefecture	Ldr Region	Area Code	Asgd or stcd	APO	Address City
Aichi	IV	ACHD	I Corps	710	Nagoya
Akita	II	AKTB	IX Corps	547	Akita
Aomori	II	AMRB	IX Corps	243	Aomori
Chiba	III	CHBC	IX Corps	181	Chiba
Ehime	VI	EHMF	3 Army	317	Matsuyama
Fukui	V	FKUE	I Corps	301	Tsuruga
Fukuoka	VIII	FKKH	I Corps	929	Fukuoka
Fukushima	II	FKSB	IX Corps	547	Fukushima
Gifu	IV	GFUD	I Corps	25	Gifu
Gunma	III	GNJC	IX Corps	201	Maebashi
Hiroshima	VIII	HRSC	3 Army	317	Kure
Hokkaido	I	HKDA	IX Corps	928	Sapporo
Hyogo	V	HYGE	I Corps	660	Kobe
Ibaraki	III	IBRC	IX Corps	201	Mito
Ishikawa	IV	ISKD	I Corps	301	Kanazawa
Iwate	II	IWTB	IX Corps	547	Morioka
Kagawa	VI	KGWF	2 Army	317	Takamatsu
Kagoshima	VIII	KGSH	I Corps	929	Kagoshima
Kanagawa	III	KNCC	3 Army	503	Yokohama
Kochi	VI	KCHF	3 Army	317	Kochi
Kumamoto	VIII	KMTH	I Corps	929	Kumamoto
Kyoto	V	KYTE	I Corps	713	Kyoto
Mie	IV	MIED	I Corps	25	Tsu
Miyagi	II	MIOB	IX Corps	547	Sendai
Miyazaki	VIII	MYZH	I Corps	929	Miyazaki
Nagano	III	NGNC	IX Corps	201	Nagano
Nagasaki	VIII	NSSH	I Corps	929	Nagasaki
Nara	V	NRAL	I Corps	25	Nara
Niigata	III	NGTC	IX Corps	453	Niigata
Oita	VIII	OTAH	I Corps	929	Oita
Okayama	VII	OKYC	I Corps	317	Okayama
Osaka	V	OSKE	I Corps	660	Osaka
Saitama	III	STMC	IX Corps	201	Urawa
Saga	VIII	SGAH	I Corps	929	Saga
Shiga	V	SHGE	I Corps	25	Otsu
Shinane	VII	SHMG	3 Army	317	Matsue
Shizuoka	IV	SHZD	I Corps	710	Shizuoka
Tochigi	III	TOGC	IX Corps	201	Utsunomiya
Tokushima	VI	TKSF	3 Army	317	Tokushima

Inclosure 4 to Operational  
Directive #33, 26 Mar 46



-2-

Prefecture	Adm Region	Area Code	Asgd or Atchd	Address APO	City
Tokyo	III	TKYC	3 Army	181	Tokyo
Tottori	VII	TTRG	I Corps	317	Tottori
Toyama	IV	TYMD	I Corps	713	Toyama
Wakayama	V	WKYE	I Corps	660	Wakayama
Yamagata	II	YGTE	IX Corps	547	Yamagata
Yamaguchi	VII	YGCC	3 Army	317	Yamaguchi
Yamanashi	III	YMC	IX Corps	201	Kofu
All Japan	---	JPNZ	-----	343	Yokohama

Changes will be reported directly to the Military Government Section, Headquarters Eighth Army, attention Procurement Division.

Areas of responsibility are for the prefectural military government team except that Tokyo-Kanagawa Military Government District has responsibility for Tokyo-to and Kanagawa-ken.

The name of all military government teams includes the name of the prefecture.

Inclosure 4 to Operational  
Directive #33, 26 Mar 46



HEADQUARTERS EIGHTH ARMY  
LPO 343

Inclosure 12 to Operational Directive 33

CENTRALLY PROCURED ITEMS

1. The following items have been centrally procured by this headquarters and will be issued on approved requisitions by the appropriate depots:

## a. Adjutant General Department:

(1) None

## b. Ordnance Department:

(1) Curtains, top and side, truck, 1/4, 3/4, 2 1/2 ton.

## c. Signal Corps:

(1) None

## d. Air Force Technical:

(1) None

## e. Corps of Engineers:

- (1) Asphalt
- (2) Fans, electric
- (3) Felt, roofing
- (4) Flooring, hardwood
- (5) Gases, refrigerant
- (6) Heaters, space, gas and electric
- (7) Heaters, water, gas and electric
- (8) Lavatories (bathroom sinks)
- (9) Linoleum
- (10) Ranges, gas and electric
- (11) Refrigerators, gas and electric
- (12) Screen, insect, wire and cloth
- (13) Sinks, kitchen and laundry
- (14) Steel, sheet, corrugated and galvanized
- (15) Tubs, bath
- (16) Urinals
- (17) Wallboard and insulation material
- (18) Water closets

Inclosure 12 to Operational  
Directive #33, 26 Mar 46



-2-

## f. Medical Department:

- (1) Cardholders, plastic
- (2) Containers, refrigerated, portable (for shipment of vaccines)
- (3) Cribs, baby, hospital type
- (4) Dishes, china
- (5) Tables, bedside, wood
- (6) Trays, bed
- (7) Uniforms, white, hospital attendants, male and female
- (8) Venom, anti-snake bite, (manuski)
- (9) Vitamin E tablets

## g. Quartermaster Corps:

- (1) Baskets, desk, wood or wire
- (2) Baskets, waste paper
- (3) Basins, wash, enamel
- (4) Bedding including mattresses and covers, pillows, pillowcases, comforters, blankets, quilts, bedspreads, sheets
- (5) Bowls, aluminum
- (6) Boxes, cash
- (7) Brooms, corn
- (8) Brooms, push, rattan
- (9) Buckets, galvanized, 14 quart
- (10) Buckets, wringer type
- (11) Cabinets, file, legal size, metal or wood
- (12) Cases, brief, leather
- (13) Clipboard, aluminum
- (14) Clubs, policeman M-41
- (15) Coal
- (16) Cups, coffee, unhandled, aluminum
- (17) Cups, water, paper
- (18) Cuspidors
- (19) Cutters, paper
- (20) Floor covering, rugs and carpets
- (21) Footlockers, aluminum
- (22) Hand carts or trucks
- (23) Holders, twine, round
- (24) Hooks, meat
- (25) Irons, hand, electric
- (26) Ladders, step, 8 feet
- (27) Lamps, floor and table
- (28) Lockers, wall, aluminum
- (29) Openers, can, mechanical type
- (30) Padlocks

Inclosure 12, to Operational  
Directive #33, 26 Mar 46



- (31) Pens, dust
- (32) Paper, wrapping
- (33) Pipe, stove
- (34) Pitchers, water
- (35) Plates, dinner
- (36) Platters, meat, metal
- (37) Rods and clamps, mosquito bar
- (38) Rulers, 12" or 18", any material
- (39) Saucers
- (40) Steel, strapping and baling
- (41) Trays, ash, any material
- (42) Trays, mess, 6 compartment
- (43) Trays, serving
- (44) Tumblers, glass
- (45) Uniforms, cooks and bakers, white including aprons, caps, trousers, jackets

h. Chemical Warfare Service:

- (1) None

i. Transportation Corps:

- (1) None

j. Special Service:

- (1) Accessories, pool and billiards (cue stick, tips, clamps, chalk, racks, counters, and felt table covers)
- (2) Tables, pool and billiards

2. Items listed in paragraph 1 above or similar type items for which the above items could be used as substitutes will not be procured by other than this headquarters.

3. Items which are on the centrally procured list and which are required by Japanese property owners or contractors in performing rehabilitation, operation and maintenance work under real estate procurement demands will not be obtained from depots by requisition but will be obtained independently by such Japanese property owners and contractors from other sources.

4. Items which are on the centrally procured list and which are required by Japanese contractors in performing construction work under construction procurement demands will be issued from depot stocks to such Japanese contractors. Items so issued are occupation force property and will be considered as such in evaluating the construction procurement receipt.

Inclosure 12 to Operational  
Directive #33, 26 Mar 46



MGP 21

PROCUREMENT TRANSACTIONS Page \_\_\_\_ of \_\_\_\_ pages  
(Read Instructions on Back of this Form)

Report of \_\_\_\_\_ Mil Govt Team

Prepared as of 2400 hours, last day of \_\_\_\_\_ in accordance with Par. 13.

Inclosure 2, Oper. Dir. No. 33, dated 26 March 1946.

Demand, Receipt or Release Number	Date Forwarded to Central Records		
	GP4 Form 1	GP4 Form 2	Form MGP 7

Inclosure 13 to Operational  
Directive #33, 26 Mar 46

\_\_\_\_\_  
Procurement Officer



## INSTRUCTIONS FOR USE OF FORM MGP 21

(This form will be reproduced locally)

1. This form will be used to report all procurement demand, receipt and release numbers assigned during the current month.
2. A separate form will be submitted for each prefecture.
3. Amendments, revocations and partials will be listed with their appropriate letter suffixes.
4. Voided numbers will be entered and so noted.
5. Demand, receipt and release forms returned by Central Records Office to military government unit for correction will upon resubmission of such demand, receipt and release form to Central Records be reentered on this form with the new date of submission.
6. Only demands, receipts and releases prepared by the military government unit, not those prepared by other units and forwarded to the reporting unit for processing, will be entered on this form.
7. Negative reports are required.
8. Each military government unit will forward one copy of this form directly to Headquarters Eighth Army, APO 343, Attention Military Government Section, Procurement Division.



C O P Y

HEADQUARTERS EIGHTH ARMY  
United States Army  
Office of the Commanding General  
APO 343

OPERATIONAL DIRECTIVE )

NUMBER 33/2 for 1946 )

6 March 1946

PROCUREMENT OF JAPANESE SUPPLIES, FACILITIES AND SERVICES

1. Operational Directive No. 33, 26 March 1946, and 33/1, 11 October 1946 are amended as follows:

33/2

a. Paragraph 2d is rescinded and the following substituted therefor:

"d. The preemption or the taking possession of Japanese property without regard to prescribed procedures, or until all procurement procedures have been executed, is prohibited. In cases involving violations of this regulation the next higher headquarters having investigating authority will investigate to determine the circumstances and justification for the preemptive action. Parties to preemptive actions which cannot be justified by tactical, necessity will be made the subject of appropriate disciplinary action. Report of investigation, statement of disciplinary action taken and request to cover the preemptive action by procurement demand will be submitted to this headquarters for approval and necessary action"

b. Paragraph 3c is rescinded and the following substituted therefor:

"c. The provisions of this directive apply to the obtaining of supplies and facilities to meet dependent housing, troop housing, special Service requirements and operational requirements, but do not apply to the following categories:

- (1) Enemy surrendered supplies and facilities which have not been released to the Home Ministry,
- (2) Reparations plants in their entirety except those portions which have been released to the Home Ministry.
- (3) Supplies and facilities for the personal benefit of Japanese nationals employed by the occupation forces.
- (4) Railroad equipment and facilities, government or privately owned, including stations, platforms, sheds and other structures, railroad yards and rights of way, trolley lines and trams.



Operational Directive No. 33/2, Hq Eighth Army, 6 March 1947, contd.

- (5) Signal communication equipment and facilities, telephone, telegraph and radio, government or privately owned, including buildings, central offices, outside plant, switchboards, private branch exchanges (PBX), private automatic exchanges (PBX), instruments and inside plant, and further including similar equipment, which is an integral part of buildings procured for occupation force use".
- c. Paragraph 6a is amended by adding the following sentences:
- "Requisitions will be carefully screened for proper basis to insure that authorized allowances where established are not exceeded without the prior approval of this headquarters".
- d. Paragraph 6 is further amended by adding the following sub-paragraph
- "i. Procurement officers and all other personnel concerned will take action as indicated in the Expediting Bulletin published periodically through technical channels by Headquarters Eighth Army, Military Government Section, Procurement Division. The lettered cover sheets of the Bulletin contain general instructions and explanation regarding the use of the Bulletin. The numbered sheets contain the specific action to be taken on those procurement demand items requiring expediting and inspecting".
- e. Paragraph 9f is amended by rescinding sub-paragraph (2)
- g. Paragraph 9g is amended by rescinding sub-paragraph (2).
- H. Paragraph 9 is further amended by adding the following sub-paragraph
- "j. Effective 1 January 1947 all items formerly reported on GPA Form 4 will be placed on procurement demand, GPA Form 1, and receipted and evaluated on GPA Form 2. A final GPA FORM 4 will be rendered for the period 1 October to 31 December 1946.



Operational Directive No. 33/2, Hq Eighth Army, 6 March 1947, contd.

"k. Effective 2400 hours, 30 November 1946, the procurement by means of procurement demands, GPA Form 1, of communication equipment, services and facilities including private branch exchanges and associated telephone equipment which are integral parts of a building procured for occupation force use, by military government procurement officers was discontinued. Thereafter procurement of such items by means of Communication Orders, GPA Form 8, will be a function of Signal Corps personnel under independent procurement authority. All personnel will be guided by the following:

- (1) For communication equipment or service which was procured on a total (outright) basis on GPA Form 1 and for which a receipt was issued on GPA Form 2, Signal Corps personnel will initiate a procurement release on Form MGP 7.
- (2) For communication equipment or service which is being or was procured on a total (outright) basis and for which no receipt has been issued, Signal Corps personnel will initiate a request to cancel and procurement officers will cancel by amending the procurement demand. Claims for payment by individual suppliers for work done under cancelled procurement demands will be referred to the local liaison office for payment by the local Japanese Board of Communications.
- (3) For communication equipment or service which was procured on a monthly basis and for which monthly receipts were required, Signal Corps personnel will terminate the procurement demand by issuing a final receipt for the month of November.
- (4) Signal Corps personnel and procurement officers will make a thorough search of their files including files in their possession of inactivated procurement sections or boards (that is, procurement demands issued prior to 1 April 1946) in order to insure that the necessary releases, cancellations and terminations for communication equipment and service have been effected.
- (5) The notation "Superseded by Communications Order No. \_\_\_\_\_ SCAPIN 1299" will be entered in the remarks space of GPA Form 1 and 2 Form MGP 7 issued to effect the action described above.
- (6) Each signal staff section will prepare a final GPA Form 5 for the period 1 October to 30 November 1946 and will forward it in accordance with existing instructions on reverse side of form.
- (7) Japanese communication facilities which are integral parts of a building, even when such facilities are privately owned, will be procured by means of GPA Form 8 by Signal Corps personnel and will not be



Operational Directive No. 33/2, H2 Eighth Army, 6 March 1947, contd.

included in or evaluated on GPA Forms 1 and 2, Buildings owners will be reimbursed for such equipment by the Japanese Ministry of Communications rather than by inclusion in the rental of the building.

"l. Effective 1 January 1947 all items formerly reported on GPA Form 6 will be reported through RTO channels to Headquarters 3rd MRS for consolidation, preparation of GPA Form 6 and submission through this headquarters to SCAP. A final GPA Form 6, negative report if applicable, will be rendered by subordinate commands for the period 1 October to 31 December 1946.

"m. Prior to 1 April 1947 action will be taken as follows on all open procurement demands for items which have been included on the latest controlled and critical list, Inclosure 1, or on the centrally procured list, Inclosure 12:

- (1) Supplies and equipment. Existing procurement demands will be terminated by issuing a final receipt. Requests for future items will be submitted in accordance with existing supply procedure.
- (2) Real estate. Existing procurement demands will remain in effect. Any change in status of property which requires rewriting or amending the procurement demand will be submitted to this headquarters for review and issue of a central procurement demand.
- (3) Construction. Existing procurement demands will be submitted to this headquarters for review and release as central procurement demands.
- (4) Request for central procurement demands will contain all data required by paragraph 3, Inclosure 2, and will have attached copy of any procurement demand being superseded."

2. Inclosure 1 (Rev 8-46) to Operational Directive No. 33 is rescinded and revised Inclosure 1 is substituted and attached herewith.

3. Inclosure 2 to Operational Directive No. 33 is rescinded and revised Inclosure 2 is substituted and attached herewith.

4. Forms which are included as Inclosure 3 to Operational Directive No. 33 are hereby amended as follows:

a. Paragraph 1 of the instructions for use of GPA Form 1 (reverse side of form) is rescinded and the following substituted therefor:

"1. This form will be used for the procurement of all Japanese supplies and facilities except labor and except those items specifically excluded by ~~para~~ paragraph 1 Eighth Army Operations Directive No. 33".



Operational Directive No. 33/2, H2 Eighth Army, 6 March 1947, cont.

b. Paragraph 9 of the instructions for use of GPA Form 1 (reverse side of form) as follows:

c. Paragraph 20 is added to the instructions for use of GPA Form 1 (reverse side of form) as follows:

"20. one legible carbon copy of each demand will be mailed direct to General Headquarters, Supreme Commander for the Allied Powers, APO 500, Attention General Procurement Agent."

d. GPA Forms 4, 5 and 6 are deleted.

5. Paragraph 1 of the instructions for use of Form MGP 21 (reverse side of form), Inclosure 13, is rescinded and the following substituted therefor:

"1. This form will be used to report the numbers of all procurement demands, receipts and releases assigned and forwarded to the Central Records Office during the current month".

6. Inclosure 3 to Operational Directive No. 33 is further amended by adding form letter, subject: "Expediting Procurement Receipts, with attached list of Procurement Demand Numbers, attached herewith as Inclosure 14.

7. Inclosure 4. (Rev 8-46) to Operational Directive No. 33 is rescinded and revised Inclosure 4 is substituted and attached herewith

8. Inclosure 12 to Operational Directive No. 33 is rescinded and revised Inclosure 12 is substituted and attached herewith.

BY COMMAND OF LIEUTENANT GENERAL EICHELBERGER:

OFFICIAL

CLOVIS E. BYERS,  
Major General, GSC,  
Chief of Staff

BURGESS

G-4

5 Incls:

- Revised Incl 1 - Controlled and Critical Items
- Revised Incl 2 - Detailed Procurement Procedure
- Revised Incl 3 - Areas of Procurement Responsibility
- Revised Incl 12 - Contrally Procured Items
- Inclosure 14 - Form letter, "Expediting Procurement Receipts"

DISTRIBUTION

Same as Onpl Dir No. 33 this Hq  
dated 26 March 1946



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HEADQUARTERS EIGHTH ARMY  
United States Army  
Office of the Commanding General  
APO 343

OPERATIONAL DIRECTIVE)  
NUMBER 33/4 for 1946)

30 March 1948

PROCUREMENT OF JAPANESE  
SUPPLIES, FACILITIES AND SERVICES

Instructions relating to preparation, submission and distribution of procurement receipts (GPA Form 2) embodied in paragraph 8, inclosure 2 (revised), Operational Directive 33, this headquarters, 26 March 1946, subject as above, are rescinded (see Section I, Circular 22, this headquarters, 24 March 1948, subject: "Procurement Receipts").

33/4

BY COMMAND OF LIEUTENANT GENERAL EICHELBERGER:

J. A. LESTER  
Major General, GSC  
Chief of Staff

OFFICIAL:

*Burgess*  
BURGESS  
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- CO 68th AACS Gp.....( 3)
- CG XXIV Corps.....( 3)
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C O P Y

HEADQUARTERS EIGHTH ARMY  
United States Army  
Office of Commanding General  
APO 343

OPERATIONAL DIRECTIVE)

26 March 1946

NUMBER . . . . . 34)

1. The following procedure will govern with respect to all applications of private companies for conversion of any military installations which are listed in inclosure 2, Operational Directive Number 5, this headquarters, dated 18 January 1946, and former military installations as defined in paragraph 17, Operational Directive Number 28/2, this headquarters, dated 8 December 1945. All military installations appearing on subsequent reparation lists will be subject to the same action as indicated herein.

a. Applications for the conversion of any installation which is listed in inclosure 2, Operational Directive 5, this headquarters, dated 18 January 1946, or similar lists subsequently issued, will be accompanied by a recommendation from the ministry of primary interest of the Imperial Japanese Government. The Imperial Japanese Government has been advised that this recommendation must establish positively that conversion of the plants is necessary; that other similar facilities are not available in plants not listed for reparations; and that the planned production is essential in order to meet the minimum national economy.

b. Applications for the conversion of military installations, not included in any list subject to reparations, will be processed as required in sub-paragraph a, above. In addition to the above procedure, consideration will be given to whether or not the installations should be added to the reparations list as required by paragraph 2i, Operational Directive Number 5.

c. Applications for use only of buildings and grounds, or applications for temporary use of machinery, as distinct from conversion of any former military installation, will be accompanied by a recommendation from the Prefectural Liaison Office in which the installation is located, indicating the necessity for such use.

2. The application accompanied by the recommendation of the appropriate Japanese Government agency as specified in paragraph 1 above will be forwarded with definite recommendation to this headquarters for final action.

3. It is not intended that an application for conversion, or use of private industries or installations, will be subject to the above procedure,



775013

Opnl Dir No. 34 dated 26 Mar 46. contd

even though the Imperial Japanese Government, Prefectural Government, or other Governmental agency has a financial investment in the industry.

BY COMMAND OF LIEUTENANT GENERAL EICHELBERGER:

CLOVIS E. BYERS  
Major General, GSC  
Chief of Staff

OFFICIAL:

SHUTE  
Acting G-4



775013

R-E-S-T-R-I-C-T-E-D

HEADQUARTERS EIGHTH ARMY  
United States Army  
Office of the Commanding General  
APO 343

OPERATIONAL DIRECTIVE } See Chg 1,  
NUMBER.....35 )

29 March 1946

Rescinded By O.D. 9 (14 Jan '47)

PUBLIC ASSISTANCE

1. References:

- a. Memorandum for the Imperial Japanese Government, AG 044 (8 December 1945) GD, subject: "Relief and Welfare Plans", SCAP dated 8 December 1945 (incl 1). 404
- b. Memorandum to SCAP, Subject: "Relief and Welfare Plans", Central Liaison Office, dated 31 December 1945 (incl 2).
- c. Memorandum for the Imperial Japanese Government, AG 091.4 (27 February 1946) PH/GS/GA/GD, (SCAPIN - 775), Subject: "Public Assistance", dated 27 February 1946 (incl 3).
- d. Memorandum, AG 091.4 (1 March 1946)PH, Subject: "Information of General Application Pertaining to Directive Number \_\_\_\_\_ (SCAPIN - 775), file AG 091.4 (27 February 1946) PH/GS/GA/GD, SCAP 27 February 1946, subject: "Public Assistance" (incl 4).

2. Reference 1b is a comprehensive plan for Public Assistance submitted to SCAP by the Imperial Japanese Government for the period January to June 1946 in compliance with reference 1a. Reference 1c is the SCAP approval of this plan with certain modifications.

3. Operational Directive 9, this headquarters, dated 31 January 1946, prescribes certain responsibilities of subordinate commanders in connection with public assistance activities. These responsibilities remain in effect and are in no way altered by this directive.

4. In addition to the responsibilities set forth in Operational Directive 9, corps commanders, the Commanding Officer, Kanagawa Military District and the commanders of military government units in the British Commonwealth Occupation Forces area will:

- a. Supervise and enforce instructions issued by SCAP to the Imperial Japanese Government pertaining to public assistance.

R-E-S-T-R-I-C-T-E-D

35



## R-E-S-T-R-I-C-T-E-D

Operational Directive, No. 35, 29 March 1946, contd.

b. Inspect local Japanese administrative machinery used for investigating and meeting relief needs and make recommendations to this headquarters concerning desirable changes (par 4a, incl 4).

c. Make sample spot checks of relief recipients to prevent discrimination and preferential treatment to any group of needy persons by local Japanese welfare officials (par 4b, incl 4).

d. Submit to this headquarters Japanese estimates of needy persons after they have been checked, together with an evaluation based upon close observation and investigation in local areas (par 4b, incl 4).

e. Receive from prefectural authorities commencing with the period March 1946 a monthly report delivered by the twenty-fifth day of the following month stating the number of families and individuals granted assistance and the amount of funds expended by prefecture. (par 2b, incl 3 and par 4d, incl 4).

BY COMMAND OF LIEUTENANT GENERAL EICHELBERGER:

CLOVIS E. BYERS  
Major General, GSC  
Chief of Staff

OFFICIAL:

*Schanze*

SCHANZE  
G-1

4 Incls:

1. SCAP Memo to IJG, AG 044 (8 Dec 45)GD (SCAPIN - 404)
2. CLO Memo No. 1484 (1.1) dtd 31 Dec 45.
3. SCAP Memo to IJG, AG 091.4 (27 Feb 46) PH/GS/GA/GD (SCAPIN - 775)
4. SCAP Memo, AG 091.4 (1 Mar 46)PH dtd 6 Mar 46.

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2

R-E-S-T-R-I-C-T-E-D



GENERAL HEADQUARTERS  
SUPREME COMMANDER FOR THE ALLIED POWERSAG 044 (8 Dec 45)GD  
(SCAFIN - 404)

8 December 1945

MEMORANDUM FOR: IMPERIAL JAPANESE GOVERNMENT

THROUGH : Central Liaison Office, Tokyo.

SUBJECT : Relief and Welfare Plans.

1. Imperial Japanese Government will submit to this headquarters, by 31 December 1945, a detailed and comprehensive plan for providing food, clothing, housing, medical care, financial assistance, and welfare services to unemployed and other needy persons in Japan during the period January-June 1946.

2. The plan will include:

- a. A statement of the basis used in calculating requirements;
- b. A list, by prefecture, of the estimated number of persons who will monthly require direct assistance because of unemployment, physical incapacity, or other cause of dependency;
- c. A description of the local administrative machinery to be used for investigating and meeting relief needs, including a statement of personnel policy;
- d. The method of securing supplies, materials, and shelter from the overall sources available to the economy of Japan;
- e. Estimated monthly cost of relief by prefecture.

3. It is the intention of this directive to require the development of adequate measures for the care of persons whose financial and/or other resources are inadequate to maintain minimum living standards during the period indicated. The Imperial Japanese Government will inaugurate immediately necessary measures to prevent any person or group of persons in Japan from being discriminated against in the distribution of available supplies because of inability to work, inability to obtain remunerative employment, or for political, religious or economic beliefs.

4. In the event that current relief legislation, appropriations and/or administrative facilities are believed to be inadequate to prevent discrimination against unemployed and other needy persons in the distribution of available supplies, the reply to this memorandum will set forth proposed new legislation, appropriations and/or improved relief administrative facilities which will be developed, with the anticipated date of their inauguration. If the Imperial Japanese Government considers current legislation, appropriations and relief administration adequate to meet probable relief needs during the period stated, the reply will make positive affirmation of this judgment and will cite appropriate references to current legislation, relief regulations and related material.

Incl 1



BASIC: Ltr, CHQ, SCAP, to Imperial Japanese Govt, file AG 044(8 Dec 45)GD,  
dtd 8 Dec 45, subj: "Relief and Welfare Plans".

5. Acknowledgement of the receipt of this memorandum is directed.

FOR THE SUPREME COMMANDER:

/s/ H. W. ALLEN,  
/t/ H. W. ALLEN,  
Colonel, A.G.D.,  
Asst Adjutant General.



TO: GENERAL HEADQUARTERS OF THE SUPREME COMMANDERS FOR THE ALLIED POWERS.  
THROUGH: Central Liaison Office, Tokyo.  
SUBJECT: Relief and Welfare Plans.

C.L.O. No. 1434 (1.1)

December 31, 1945

Receipt is acknowledged of the Memorandum AG 044 (3 Dec 45) GD., dated 8 December of the General Headquarters of the Supreme Commander for the Allied Powers on the above subject.

Pursuant to the above directive, the Japanese Government herewith submits the following plans of relief and welfare.

1. With a view to maintaining the minimum living standards of the people who need relief, irrespective of its cause, the people's living is to be firmly secured by enacting a new law, effecting an overall adjustment of the current laws and ordinance relating to relief such as Relief Law for the Poor and Disabled (Law No. 39, 1929), Law for the Protection of Mothers and Poor Children (Law No. 19, 1937), Law for the Medical Care of the Poor and Disabled (Law No. 36, 1941), War Casualties and Damages Protection Law (Law No. 71, 1942), Law for the Aids to Deceased Soldiers' Families (No. 1, 1917) etc.

Furthermore preparations are speedily made to set up a new non-governmental body of relief in order to enlarge the governmental activities of relief under the new law, with the understanding that the establishment of such organization will abolish or amalgamate existing various associations of relief such as Association of Relief for War Refugees, Association of Relief for the Nationals Abroad, Association of Relief for Veterans etc.

2. Pending the embodiment and execution of the preceding plan, emergency measures of relief and welfare based on the Cabinet decision on 15 December 1945, as shown in Enclosure No. 1, will be put into effect in the following manners:

(1) Relief is to be given to needy persons because of unemployment, mental or physical incapacity, or other cause of dependency. Their number is now being investigated but the maximum number is estimated approximately at 8,000,000, as shown in Enclosure No. 2. (The actual number will be available by the investigation to be completed at the end of January 1946.)

(2) Relief shall not exceed Yen 200 a month in the case of a standard household (consisting of five members). This amount will be increased or decreased according to the number of a household, (as shown in Enclosure No. 3).

(3) Relief will be given in one or more of the following ways as will fit the actual conditions of each household (Enclosure No. 4):

- a. Supplying the deficiency of food.
- b. Providing clothing and other necessities of life.

Incl 2



- c. Providing housing.
- d. Medical aid.
- e. Guidance and good offices in obtaining employment.
- f. Financial assistance.

Under the preceding Paragraph the relief will be made as far as possible in kind. Regarding foodstuff, other essential commodities and housing, it is impossible to provide for the whole nation in adequacy, as the present overall ability of this country to supply them is unfortunately extremely limited.

However, faithfully observing the principle to treat the whole nation in distress as fairly and equitably as possible, the Government proposes to adopt such special measures on behalf of the needy persons as shown in Enclosure No. 5.

(4) On behalf of the repatriates from abroad (including the veterans repatriated) following special measures will be taken, in addition to the relief based upon the preceding paragraph, in view of the special situation confronting them:

Temporary relief measures at debarkation points and during their travel to their home.

Providing of minimum household effects in order to enable them to settle down.

3. With a view to insuring the effectiveness of relief work, the following steps will be taken to meet the immediate needs of the situation in order to improve and enlarge relief institutions:

- (a) To enlarge the central and local administrative machinery concerned with relief work, and to install an increased staff of officials charged exclusively with the duty of giving guidance in connection therewith.
- (b) To form a Committee of experienced persons in each Prefecture, in order to ensure that relief work shall be properly carried into effect.
- (c) To enlarge and consolidate the system of "Homen Iin" (Social Welfare Commissioner), in order to ensure their full activity and to promote positive activity on the part of the social welfare machinery.

4. With regard to the expenditure necessary for relief the sum of Yen 300,000,000 will be appropriated provisionally in accordance with the provisions of the aforementioned apart from the current expenditure and the expenditure arising from the provisions of Paragraph 2, (4) of the present plan. The estimate of general expenditure for relief will be submitted for the approval of the Supreme Commander for the Allied Powers.



Data Submitted

1. An Outline of Urgent Relief Measures for Needy Persons.
2. The Estimated Number of Persons Requiring Relief.
3. Limits of Monetary Grants.
4. An Outline of Details of Relief and Welfare Plans.
5. Method of Securing Foodstuff, Other Essential Commodities, and Housing.

NOTE: 1. The estimated number of persons requiring monthly and direct relief by Prefecture because of unemployment, physical incapacity or other cause of dependency is now being concretely investigated and will be reported when the investigation is completed.

2. The estimated monthly cost of relief by Prefecture will also be reported after the completion of investigation.

ENCLOSURE L. Outline of the urgency measures for the relief of needy persons. (Decided on by the Cabinet Council, Dec. 15, 1945)

In view of the postwar conditions in the country, for those who are especially in needy circumstances, urgency relief measures will be taken as follows to meet the immediate needs of situation:

1. The present relief shall be extended to the needy persons in general and those who are included in the following categories and are in needy conditions.

1. Unemployed.
2. War sufferers.
3. Repatriates.
4. Families whose heads are abroad.
5. Wounded and disabled ex-servicemen and their families and bereaved families.

2. The relief will be administered in the following ways according to the actual living conditions of those in need of relief.

1. Expansion of facilities for lodging, food supply, and medical aids.
2. Supplying of clothing, bedding, and daily necessities.
3. Supplying of foodstuffs.
4. Vocational guidance.
5. Supply or loan of materials for the production of consumers goods for home consumption.

3. The relief shall be administered by the mayors of cities, the chiefs of towns, villages, or wards on the programme made by each prefectural government, with the cooperation of the chief of town council, the community council, social Welfare commissioners and social welfare organizations.

4. Relief expenditure.

The fund already in existence will be appropriated in accordance