

Cheat sheet Visual editing on Wikipedia - isiXHosa



1. Beka isikhombisi kulombhalo, ubese uqalisa ukubhalo.
2. Utolo olusexele: ukubuyisela okanye ukulungi ebesele kwensiwe. Utolo olungasekunene.
3. Faka isihloko: beka isikhombisi phezu komgca omtsha, khetha uhlubo lwestihloko ofuna ukusifaka (umzekelo, isihloko okanye isihlokwana 1), ubese ubhala igama lesihloko. Ncinezela ungena (enter ngesiNgesi) kwaye kumgca olandelayo ohlubo lombhalo luyantshintsha lubengumhlathi.

4. Umbhalo ongqindilili nowetaliki: qala ukhetha umbhalo, ubese ukhetha uhlubo ufunu ukulufaka. Ungakwazi ukukhetha uhlubo lwestayela osifunayo njengosuperscript okanye ungancima isitayela.
5. Faka unxibelelwano: khetha igama kumbhalo, nqakraza kuphawu ngokukhawuleza uzofumana iingcebiso. Khetha elungleyo. Ingaba inqaku olifunayo alikho kuluhlu? Bhala igama latento uyifunayo wakugqiba uyikhetha.

6. Khankanya iselo: beka isikhombisi apha ufunu umbhalo waphantsi uvele khona. Ngqakraza apha udibanise IURL, DOI okanye iISBN apha evela khona. Nqakraza 'uGenerate' ubese unqaza 'ulnsert'. Ngalendlela yokuzenzela ngokwakho (manual ngamanye amagama) uyakwazi ukuzifikela ezakho inkukacha, umzekelo xa iinkukacha zingenaURL, DOI okanye ISBN. Uyakwazi ukubuyela unjoneg kwintsusa okanye ireferences ngesiNgesi usebenzisa ukhetho 'uRe-use'.

The screenshot shows the Franz Kafka Wikipedia page. The top navigation bar includes 'Talk' (2), 'Edit this page' (11), 'View history' (13), and 'Search' (12). Below the toolbar, the page title 'Franz Kafka' (3) is displayed. The main content area contains a redirect notice: "'Kafka' redirects here. For other uses, see [Kafka \(disambiguation\)](#)'". A note about date formats ('Use dmy dates') is present. The edit summary (4) reads: 'Franz Kafka^[a] (3 July 1883 – 3 June 1924) was a German-speaking Bohemian Jewish novelist and short story writer, widely regarded as one of the major figures of 20th-century literature. His work, which fuses elements of realism and the fantastic [1] typically features isolated protagonists faced by bizarre or surrealistic predicaments and incomprehensible social bureaucratic power, and has been interpreted as exploring themes of alienation'. The edit summary is preceded by a link to 'Franz Kafka' (14). The bottom of the page shows the footer with links like 'Main page' (5), 'Contents' (6), 'Featured content' (7), 'Current events' (8), 'Random article' (9), 'Donate to Wikipedia' (10), and 'Wikipedia store' (12).

Source: "Franz Kafka", https://en.wikipedia.org/w/index.php?title=Franz_Kafka&oldid=847255964, CC BY-SA 3.0

7. Faka udweliso: beka isikhombisi kumgca omtsha, khetha udweliso lwengongoma okanye udweliso lwamanani ubese ufaka izinto. Ngqiba udweliso ngokuchofa ufaka ('enter' ngesiNgesi) kumgca ongenanto.
8. Faka umfanekiso: beka isikhombisi kwindawo eyiyo apha kumbhalo. Khetha 'uFaka' (insert) ubese ukhetha 'uMedia'. Bhala into ufunu ukuyikhangela ubese ukhetha umfanekiso owufunayo. Faka inkcazeloyeyintloko (yintoni le isimfanekisweni?). Nqakraza ufaka (insert).
9. Faka uphawu: sebenzisa eliqhotsha ukuza ukwazi ukufaka

uphawu nezinye izinto.
10. Unedo elikwi-intanethi, indlela ezimfutshane kunye nengxelo.
11. Inkcazeloyokuhlela ngaphandle kokungena kuWikipedia.
12. Ukhetho olunje ngokongeza iindidi.
13. Guqula uyekuhlo lwentsusa, enye indlela yokuhlela iWikipedia.
14. Uqgibile ukuhlela? Xa kunjalo nkqakraza 'upapasha inguqu' (eliqhotosha lizakubaluhlaza njengesibakabha).

Ngokufutshane bonakalisa izinto ozintshintshileyo kushwankathelo lohlelo (umzekelo 'ulungiso lempazamo zopelo'). Nqakraza 'uhlola untshintso lwakho' ukuze ubone kwakhona izinto uzintshintshileyo. Wanelisekile? Nqakraza kupapasha izinto ozintshintshileyo' ngoko ke uzakuba ungciniwe ngokusisingxina umsebenzi wakho. Siyavuyisana nawe! Uncedisile ukwenza uWikipedia abengcono