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Assistant Public Printer (Superintendent of Documents)

U.S. Government Printing Office

## *Samuel L. Saylor Assumes Position of Acting Public Printer*

Public Printer John J. Boyle has announced his retirement, effective February 29, following more than 28 years of service to the Government Printing Office.

In a letter to President Carter, Boyle cited "personal reasons" for his decision to retire as 17th Public Printer of the United States, the position he has held since November 1, 1977.

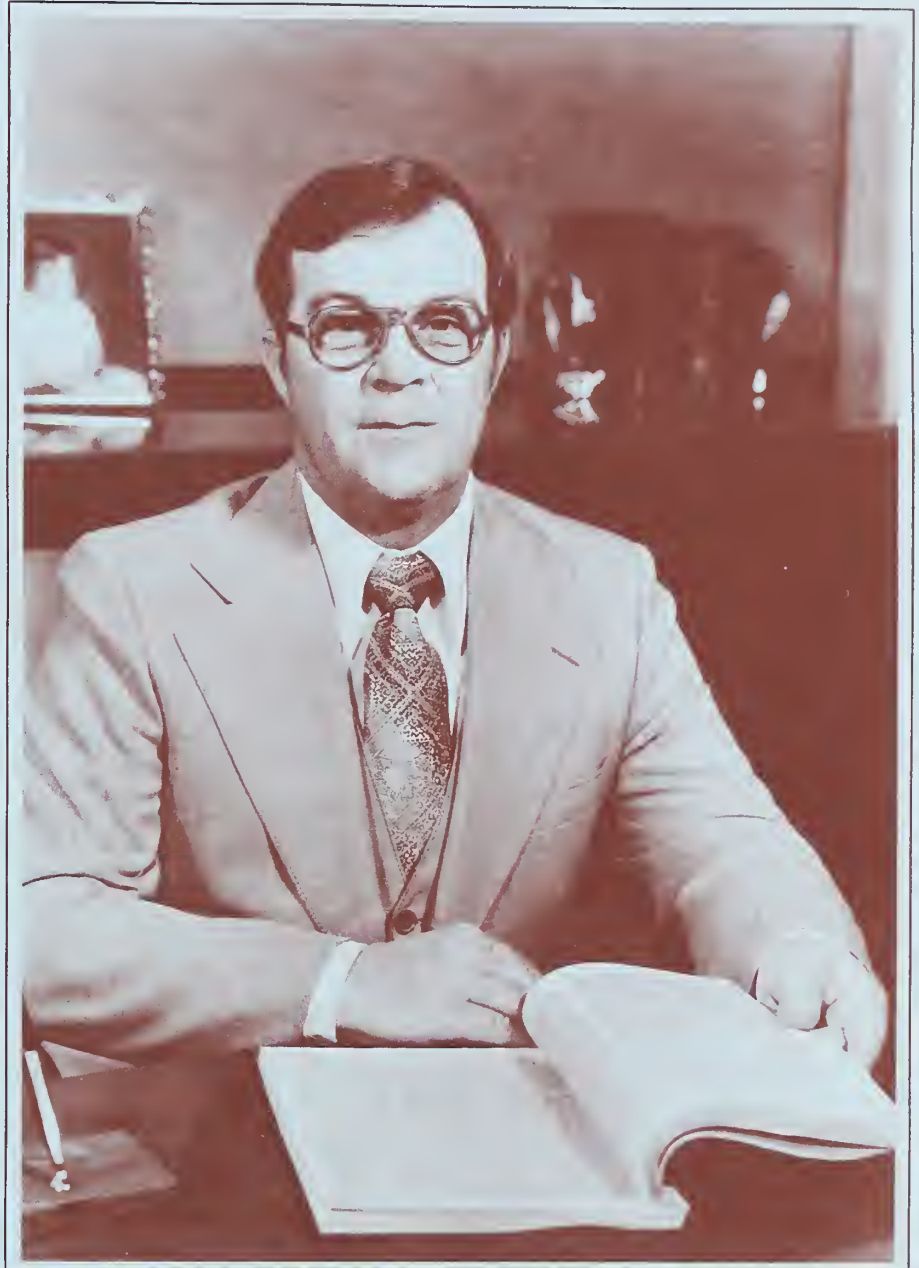
Boyle and his wife, Jeanne plan to remain in the Washington area following his retirement.

By law, Deputy Public Printer Samuel L. Saylor will serve as Acting Public Printer until a permanent successor is nominated by the President and confirmed by the Senate.

With over 30 years of service to the Government Printing Office, Samuel L. Saylor brings to his role as Acting Public Printer broad graphic arts experience.

He was named to the Office's second highest position February 19, 1978, by Public Printer Boyle. In that capacity he has overseen the Production, Printing Procurement, Customer Service and Quality Control and Technical Departments, an area directly involving more than 60 percent of the GPO workforce.

A native of Washington, D.C., Saylor began his printing career in 1942. After serving a 3-year tour of combat duty with the Navy during World War II, he returned to the commercial sector. In 1949, he came to GPO as a cylinder pressman. Within a year, he was recalled to Navy duty during the Korean



Conflict, returning to GPO in 1952.

During the next 21 years, Saylor worked on the night shift in the Offset Division, receiving a steady series of promotions. He became Deputy Night Production Manager in June 1971 and was named Deputy Production Manager in September 1973. In 1975, he was promoted to Production Manager, the position he held until his appointment as Deputy Public Printer.

As a part of the Printing Industries of

America Executive Development Program, Saylor attended Wayne State University in 1971. The following year he completed his work at Airlie House in Warrenton, Virginia.

He was selected by GPO to attend the Federal Executive Institute at Charlottesville, Virginia in 1975, and serves as class representative to the FEI Alumni Association.

Saylor and his wife LaVerne reside in Silver Spring, Maryland.

**Highlights  
on the  
Move!**

We know many of you are pleased with the new format of HIGHLIGHTS, because you took the time to write on receipt of the February issue. Until the last moment, we expected to have enough copy for eight pages, and planned to use staples. But, such was not the case; and our very creative people at GPO's Typography & Design

Division solved the problem of six pages as you witnessed. The promised page numbers slipped through a crack to boot. However, this time we shall tighten the screws and produce page numbers. You may even see staples when enough librarians send mountains of material to your Editor. Please bear with us as we lope into the 1980's!

**Monthly Catalog  
Corner**



What are documents librarians saying these days about the *Monthly Catalog*? Fortunately, each time a depository library inspector goes into the field, your written comments on the *Monthly Catalog* are brought back to us. We thought you might like to sample a cross section for 1980, so here they are. Do keep making comments and suggestions to the inspectors. We are listening and want *Monthly Catalog* to serve you even better.

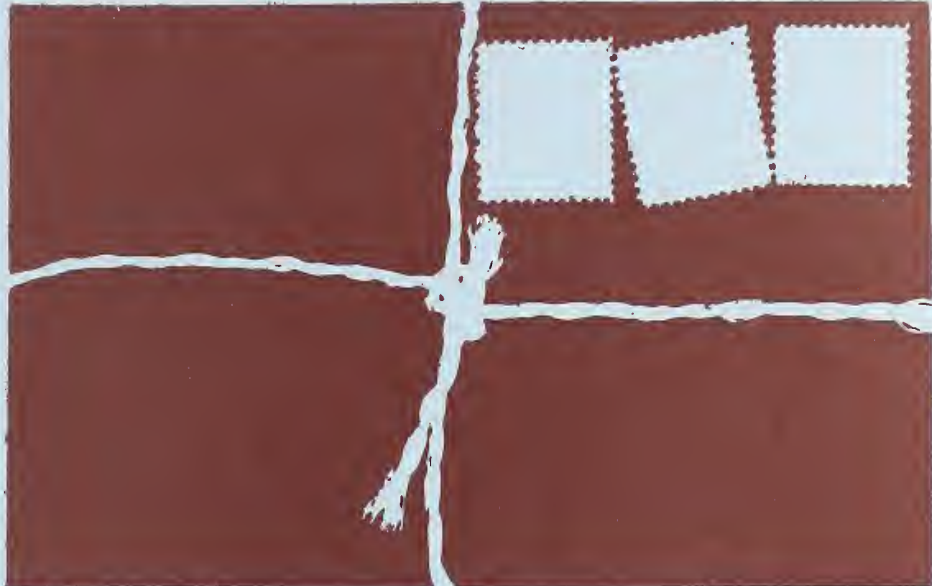
- "We don't see how you can improve Monthly Catalog!"
- "Erratic receipt of MC in Oklahoma."
- "Want to see all fiche in MC."
- "New changes are liked."
- "A genuine index is needed for MC."
- "Better exposition of use of MC should be included."
- "Vastly improved! Marvelous!"
- "January issue is late in coming."
- "Please include list of depositories in September issue."
- "We like the new format!"

- "MC is cumbersome to use."
- "Cite all bibliographies in one place."
- "Index makes MC better for public to use."
- "It still can be hard to find documents in the index."
- "Key-word index would be invaluable."
- "Like SuDocs number at top of entry."
- "Time-lag is a problem."
- "Cross references would be helpful."
- "Great improvement in MC over the last two years."
- "Don't use it."
- "Would like to find LC numbers all the time."

## Our Best Effort!

[Dealing with the 1977 *Monthly Catalog* Errata sheet was a problem for many depository libraries. One of the very best solutions was devised by librarians with the University of Nevada/Reno Library.]

"When we received the Errata sheet, our 1977 *Monthly Catalog* was already bound: two volumes of indexes, two volumes of entries. Although the following explanation may sound complicated because of the necessity of explaining the actual physical steps, our student assistant accomplished them in a very reasonable amount of time, once we had the procedure worked out. We now have permanent 'corrections made,' and do not have to worry about the June entries or consulting a separate 'reference guide' when using the 1977 *Monthly Catalog*.



"Basically, we 'corrected' the 93 entry numbers by 'tipping in,' between each of the affected facing pages, the corresponding sets of numbers on the

Errata, and included the Errata explanation. There are seven sets of numbers affecting fourteen consecutive pages in the June entries."

### Procedure

A. Made two photocopies of the Errata: one as a guide, one for cutting and taping.

B. Determined which numbers fell on each two facing pages, and marked them off on the guide sheet. The seven resulting sets of numbers are as follows, using the Errata "Index Number" column:

1. 77-8356 through 8359 affects pp. 144-45 in the June entry issue.
2. 8360-8374/pp. 146-47.
3. 8375-8389/pp. 148-49.
4. 8390-8405/pp. 150-51.
5. 8406-8420/pp. 152-53.
6. 8421-8434/pp. 154-55.
7. 8435-8448/pp. 156-57.

C. Made a "master working copy" on plain paper, retyped Errata explanation paragraph so that it was approximately the size of one column (each column containing two sets of numbers) and our paragraph having 7+ lines. We left a generous left-hand margin to allow for tipping in.

D. Under the new paragraph, typed the headings "Index Number" and "Catalog Number" with the same spacing as on the Errata.

E. On the second copy of Errata, student assistant cut out each block of numbers (block No. 4 has to be taped carefully together), so that we had seven number-blocks.

F. With a small cylinder of tape attached to the back of a

number-block, press the block onto the "master," lining up the numbers under the two typed headings. To make removal of each block easier, apply a strip or strips of tape to area to be covered by the block of numbers; the tape on the back of each block will then easily peel off these strips.

G. Photocopy the "master" with each number block in turn.

H. We now had seven pages, each with the same explanation but each with a separate set of numbers.

I. We trimmed each page to less than *Monthly Catalog* size and "tipped in" each copy between its corresponding facing pages in the June issue.

## New Depository Decal Sent to Libraries

The long awaited new edition of the depository decal was sent out on April 8th. Now included is wording which stresses the right of public access to depository documents, under Title 44 of the *United States Code*. "Access" means that patrons will be helped, if necessary, to locate and use U.S. Government documents in a depository library.

### DEPOSITORY LIBRARY

THIS LIBRARY IS A CONGRESSIONALLY DESIGNATED DEPOSITORY FOR U.S. GOVERNMENT DOCUMENTS. PUBLIC ACCESS TO THE GOVERNMENT DOCUMENTS COLLECTION IS GUARANTEED BY PUBLIC LAW. (TITLE 44 UNITED STATES CODE)



## Can You Help?

[The following call for assistance has come to HIGHLIGHTS. Perhaps some of our good documents folk can provide aid for this worthy undertaking.]

"During the 1980 ALA mid-Winter conference, interest was expressed for investigating collection development and evaluation policies for U.S. Government depositories. Given the present growth rate of depository collections, and the much slower growth rate of library budgets, it is important for many depositories to have policies which may facilitate better allocation of the limited resources available.

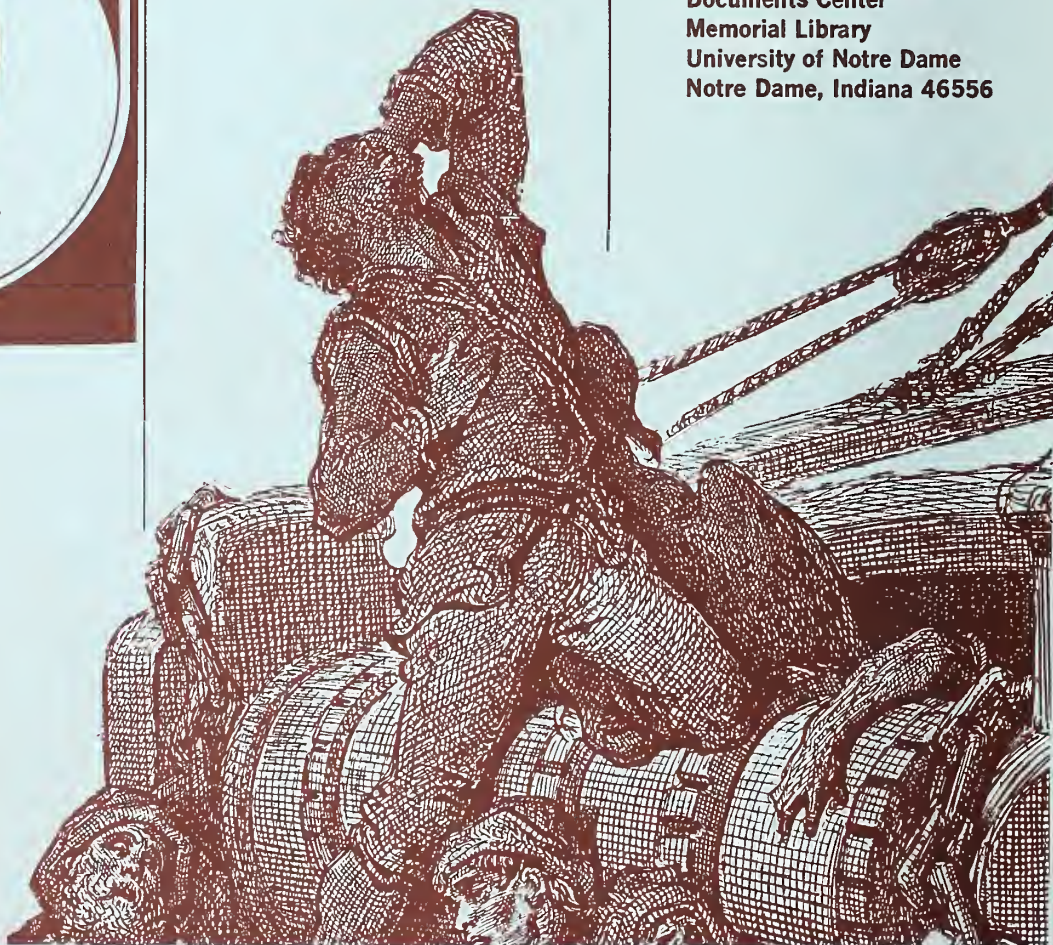
"A group of depository librarians is presently investigating the current situation among depositories concerning development and evaluation policies. The literature in the field is being

reviewed. But in order to come to a reasonable understanding of the situation, we are requesting some information from the depositories.

"Do you presently have a written selection or evaluation policy? If you do not, what are you using for collection development or evaluation? What criteria are you presently using to evaluate documents which will be retained and those which will be eliminated from the collection?

The results of this investigation will be made available to the depository library community to assist in policy writing. Therefore, if you have a collection development and evaluation policy, are currently writing a policy, or have any opinions concerning collection development and evaluation, take some time to send your policy and comments to me."

Mr. Stephen M. Hayes  
Documents Center  
Memorial Library  
University of Notre Dame  
Notre Dame, Indiana 46556





## Document Review

[HIGHLIGHTS welcomes short reviews by depository librarians of significant recent documents. Just send them typed double-spaced to the Editor. Our fourth such contribution is by Mr. Tom Reynolds, Government Publications Librarian/Bibliographer, University of Rhode Island Library.]

*Soviet Diplomatic and Negotiating Behavior: Emerging New Context for U.S. Diplomacy.* By Dr. Joseph G. Whelan. (Washington, D.C.: House Committee on Foreign Affairs, 1979.) Pp. lxxv, 573. \$7.50. X96-1:H.doc.238. (Available through GPO Bookstore, Stock Number 052-071-00607-9.)

This study, volume one of the House Committee on Foreign Relations' special studies series on foreign affairs, reviews the tactics and motivations behind Soviet diplomatic behavior.

Viewing his subject from the historical perspective, Dr. Joseph G. Whelan examines briefly the role of pre-Bolshevik Russia in the evolution of European diplomacy. He then discusses in detail the evolution of Soviet diplomacy and negotiating behavior from the revolution to the present. Each chapter examines the important diplomatic figures and incidents of a particular period and their impact on Soviet diplomatic thought. After outlining what he sees as the important determinants and permanent aspects of Soviet diplomacy, Whelan concludes by suggesting the implications of Soviet behavior for U.S. foreign policy. A selective bibliography of important related sources is included, as are the comments of several additional Soviet specialists. A CIA report on approaches utilized by the Soviets in economic and commercial negotiations with the United States is included as an appendix.

This timely, exhaustive study is a must for scholars and for basic academic library collections in Soviet foreign policy and diplomatic history.





## Highlights Goes "Fishing"



SEPARATING the pages.



FILMING the document.



COLLATING and packaging fiche.

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