


312.1 MILITARY PERSONNEL,
MISCELLANEOUS - SWNCC PART III

Part III of II parts
Military Personnel

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British Patent No. 224,787

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LIST OF PAPERS

DECIMAL FILE NO. 312.1 MILITARY PERSONNEL, MISCELLANEOUS

SWNCC _____ Series. Part _____ From SWNCC _____ thru SWNCC _____.

(title)

| Serial No. | From | Date | To | SYNOPSIS |
|------------|------------------|-----------|---------------------------|--|
| 409 | Adj. Gen | 24 Mar 48 | SANACC | POR Qualified EM by Length of Oversea Service (REports Control Symbol CSGPA-112 |
| 410 | | 15 Jan 47 | | MILITARY PERSONNEL POLICY AND PROCEDURES |
| 411 | Col. Field | 5 Apr 48 | Capt. Turner | Leave of Absence - 5 days. |
| 412 | Col. Field | 8 Apr 48 | Exec. U.S. Army | Leave of absence eighteen days -12 Apr. |
| 413 | Maj. Brokaw | 12 Apr 48 | Savings Officer | Report of Savings Bond Purchases |
| 414 | Col. Aubrey | 12 Apr 48 | SANACC | Form to be filled out giving ours office is open etc. |
| 415 | Maj. Kyle | 13 Apr 48 | Co. Schulgen | Transmittal of special orders. #66 |
| 416 | Adj. Gen | 19 Apr 48 | SANACC | Enlisted Personnel Requisitions and Report of Surplus Enlisted Personnel. |
| 417 | Maj. Brokaw | 22 Apr 48 | COM. OFC. Ft. Myer, Va. | Training of Enlisted Personnel Serving in Dept of the Army Offices. (Excuse fm drill on 4xMax 22 Apr. 48) |
| 418 | Maj. Brokaw | 30 Apr 48 | Capt. Turner | Leave of Absence. |
| 419 | Col. Schulgen | 6 May 48 | Exec. Asst. Sec of the AF | 7 days leave of absence. |
| 420 | Col. Field | 10 May 48 | Maj. Brokaw | Leave of Absence (32) days effective on or about 17 May 1948. |
| 421 | Comdr. Lowrance | 30 Jan 48 | Asst. Chief Nav. Oper | Requirements for U.S. Naval officer personnel in SANACC Secretariat. |
| 422 | Adj. Gen | 1 Apr 48 | | AGAS-M - Arm or Service. |
| 423 | Gen. Witsell | 12 Apr 48 | COMGENS | Re: Separation of officers. |
| 424 | Capt. Shea | 14 May 48 | SANACC | Transmitting WD AGO Form 67-1, Col. Schulgen |
| 425 | Col. R. F. Field | 17 May 48 | SANACC | Maj. Brokaw - Regular army warrant officer integration. |
| 426 | Col. Field | 18 May 48 | MIL. DIS. WASH | Same subject as above - requesting integration for 21 Jun 48. |
| 427 | Mr. Saltzman | 25 May 48 | COMDR. LOWRANCE | COMMENDATION FOR SERVICE RENDERED IN SANACC. |

LIST OF PAPERS

DECIMAL FILE NO. 312.1 MILITARY PERSONNEL, MISCELLANEOUS

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| Serial No. | From | Date | To | SYNOPSIS |
|----------------|-----------------------|------------------------|-------------------|---|
| 390 | G Gen. Collins | 4 Dec. 47 | | Adm. Area Cir. No. 11-25.2 Separation of Non-Regular Army Officer Personnel. |
| 391 | " | 4 Dec. 47 | | Adm. Cir. 11-33 - Determination of Departmental Status. |
| 392 | Col. R. F. Field | 5 Dec. 47 | SANACC | Re: Influenza Vaccinations. |
| 393 | Gen. Collins | 2 Sept 47 | | Cir No. 25-1 Re: Efficiency Reports on Officers (Army) |
| 394 | Col. Field | 9 Jan 48 | Capt. Turner | Leave of Absence for five days about 12 January 1948. |
| 395 | Mr. Yingling | 15 Jan 1948 | | Administration of, Authorizations for, and Personnel Actions on Military Personnel. |
| 396 | Maj. Witsell | 21 Jan 1948 | | Uniform for reception at White House |
| 397 | Sec. Draper | 3 Feb 1948 | Col. Schulgen | COMMENDATION for service rendered as Senior Army Member of SANACC. |
| 398 | Admin, AGO | 12 Feb 1948 | SANACC | Loyalty investigation on Sgt. Keeler |
| 399 | Col. Field | 16 Feb 1948 | ADJ. GEN. | RE: Reenlistment in Grade I - Maj. Brokaw |
| 400 | Capt. Turner | 3 Feb 1948 | CIRCULAR 27 | EXTENDED ACTIVE DUTY |
| | Lt. Col. Field | 17 Feb 1948 | Adj. Gen. | Req. category statement be changed from old category I to new category III. |
| | Maj. Brokaw | 17 Feb 1948 | Adj. Gen. | Change of category Statement. (Cir. 27) |
| | | | Adj. Gen. | Change of Category Statement. |
| 401 | Mr. Yingling | 19 Feb 48 | OPc Memo | Cancellation of Leave Report |
| 402 | Adj. Gen | 13 Feb 48 | AGPA-A | Extended Active Duty (Ref. Cir. 27) |
| 403 | Col. Field | 18 Feb 48 | Adj. Gen | Acknowledging receipt of AGPA-A |
| 404 | Col. Jones | 12 Feb 48 | | Change in Schedule of Local Official Army Bus Service |
| 405 | Col. R. F. Field | 9 Mar 48 | SANACC | Annual Physical Examination of Officers |
| 406 | Col. V. F. Field | 10 Mar 48 | Gen. Dispensary | " 2 " " |
| 407 | Col. Bowen | 11 Mar 48 | 7025th ASU | Training of Enlisted Personnel Serving in Department of the Army Offices |
| | Col. Field | 4 Mar 48 | COMGEN MD | |
| 408 | Col. Field | 17 Mar 48 | Capt. Turner | Leave of Absence - two days - 20 Mar 48 |

TRANSF To EM-201 File 20 June 49

File No. _____

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SANACC 312.1 MILITARY PERSONNEL, MISCELLANEOUS

| Serial No. | From | Date | To | Subject |
|------------|-------------------|------------|---------------|---|
| 372 | Gen. Collins | 3 Oct 47 | | Admin. Cir. No. 25-7.2 Re: Promotion of officers on Relief from Active Duty. |
| 373 | Adj. Gen. | 24 Sept 47 | | AGAS-M re: Special Roster, Air Force Officers Assigned to Non-AAF Organizations (Report Control Symbol AFW-SC-SP11) |
| 374 | Maj. Brokaw | 29 Oct 47 | ComGen AAF | Re: inclosure of AGO Forms 66-1 & 66-2 pertaining to Col. Schulgen. |
| 375 | Col. Schulgen | 23 Oct 47 | Col. Field | Leave granted Col. Field effective on 27 October 1947. |
| 376 | Maj. Brokaw | 29 Oct 47 | Adj. Gen. | AGO Forms 66-1 and 66-2 (enclosed obsolete ones) |
| 377 | Gen. Collins | 23 Oct 47 | | Adm. Cir. No. 25-16 Stabilization of Enlisted Personnel. |
| 378 | Col. Field | 19 Sep 47 | | Issuance of Medals - Victory -Am. Defense |
| 379 | | 23 Oct 47 | | Admin. Cir. 25-29 - Erroneous Promotion 88 officers in the Army of the U.S. and/or Officers' Reserve Corps. |
| 380 | | 29 Oct 47 | | Cir. No. 25-30 - Appointment of Officers to Regular Army other than through the Regular Army Integration Program. |
| 381 | | 29 Oct 47 | | SANACC Personnel Authorization. |
| 382 | | 30 Oct 47 | | Discharge of Enlisted Personnel Prior to Expiration of Term of Service. |
| 383 | Col. Schulgen | 7 Nov. 47 | Capt. Turner. | Leave of absence five days - 10 Nov. 47 |
| 384 | Gen. Collins | 4 Nov 47 | | Adm. Cir 11-26.1 - Promotion of Officers to Permanent Grades |
| 385 | " " | 6 Nov 47 | | Adm. Cir. 11-31 - Reporting of Primary Military Occupational Specialities for Enlisted Personnel. |
| 386 | Adj. Gen. Holcomb | 10 Oct 47 | Sec. Sanacc | Re: Efficiency Rating - Col. Schulgen |
| 387 | Col. Schulgen | 6 Nov 47 | CO Hdqs Co | Re: Recommendation for Promotion of Sgt. Kesler to Master Sergeant. |
| 388 | | 20 Nov 47 | | Adm. Cir 11-32 - Discharge - Enlisted Pers. |
| 389 | Mr. Yingling | 28 Nov 47 | SANACC | Re: Current Military Authorization |

File No. _____

(Title) _____

| Serial No. | From | Date | To | Subject |
|------------|---------------|------------------------|---------------------|---|
| 351 | Gen. Hodes | 5 May 47 | Cir. 25-4 | Re: Recall to Active Duty |
| 352 | " | 13 Jun 47 | Cir. 25-7 | Re: Promotion of Officers on Relief from Active Duty. |
| 353 | Maj. Junker | 13 Jun 47 | Cir. | Re: Nomination of Officers to Attend French Schools. |
| 354 | Maj. Doe | 16 Jun 47 | Cir. 25-17 | Re: Officers' Leave. |
| 355 | Col. Schulgen | 12 Jun 47 | Adj. Gen. | Re: Availability of Col. Field for overseas service. |
| 356 | Adj. Gen. | 23 Jun 47 | Col. Field | Re: Appointment under Section 37 National Defense Act, as amended. |
| 357 | Gen. Hodes | 3 Jul 47 | No. 25-20 | Re: Assignment of Officers |
| 358 | " | 2 Jul 47 | No. 25-7.1 | Re: Promotion of Officers on Relief from Active Duty |
| 359 | Adj. Gen. | 10 Jul 47 | SWNCC Col. Field | Re: Oath of office. |
| 360 | | May 1947 | | MOVEMENT REGULATIONS FOR OVERSEA MOVEMENT OF UNITS, CASUALS, REPLACEMENTS, AND INDIVIDUALS. |
| 361 | Gen. Hodes | 2 Jul 47 | Civ. 25-19 | Regular Army Enlistment Policy |
| 362 | " | 17 Jul 47 | 25-21 | Re: Overseas Assignment of Officer Personnel |
| 363 | | 30 Jun 47 30 Jul 47 | | WD AGO Form 305 - ROSTER OF MILITARY (OFFICERS) Personnel. |
| 364 | Col. Baetcke | 11 Aug 47 | SWNCC | RE: Personnel Authorization-Mil. Personnel. |
| 365 | Col. Schulgen | 13 Aug 47 | Capt. Turner | Re: Leave of absence.(20 Aug 47) |
| 366 | Gen. Hodes | 6 Aug 47 | | Re: Regular Army Enlistment Policy. |
| 367 | Mr. Brewer | 28 Aug 47 | OSW OFC MEMO | RE: Temporary Information and Instructions Officer Personnel Act. of 1947. |
| 368 | | 31 Aug 47 | | WD AGO FROM 305 - Roster of Military (officers) Personnel. |
| 369 | Col. Bowen | 21 Aug 47 | | Retired Regular Army Officers on Active Duty. |
| 370 | Col. Field | 16 Sep 47 | Mg. Br.OSW | RE: OSW office Memo no. 10-1 attached are Table of Distribution, Summary and Recapitulation of SSNOS for the SWNCC Secretariat. |
| 371 | Col. Field | 19 Sep 47 | MIL. DIS. | RE: Issuance of Medals. |

File No. 312/1 MILITARY PERSONNEL, MISCELLANEOUS

| No. | FROM | DATE | TO | SYNOPSIS |
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| 329 | Lt. Col. Mapes | 27 May 47 | WD | ANWGC Re: War Department Motor Center Transportation |
| 330 | Mr. Brewer | 27 May 47 | WD | Re: Electrically Transmitted Messages |
| 331 | Mr. Brewer | 27 May 47 | WD | Re: Long Distance Telephone Usage |
| 332 | Gen. Hodes | 26 May 47 | WD | Re: Enlisted Personnel Requisitions |
| 333 | Gen. Hodes | 27 May 47 | WD | Re: Report of Surplus Enlisted Personnel |
| 3334 | Gen. Hodes | 28 May 47 | WD | Re: Monthly Personnel Roster |
| 335 | Gen. Hodes | 26 May 47 | WD | Re: Promotion of Officers on Relief from Active Duty. |
| 336 | Lt. Col. Field | 4 Jun 47 | Chief, Management Branch OSW | Re: Replacement of Officer |
| 337 | Maj. White | 6 Jun 47 | | DEPOT INFORMATION BULLETIN NO. 22 |
| 338 | Maj. Shimkus | 6 Jun 47 | Central Officers Assignment Group | Officer Replacement |
| 339 | Adj. General | 9 Jun 47 | Each Officer named (Col. Field listed) | Leave of Absence |
| 340 | Gen. Hodes | 9 Jun 47 | WD | Stabilization of Enlisted Personnel |
| 341 | Col. Field | 12 Jun 47 | Adj. Gen. | Appointment in the Officers' Reserve Corps |
| 341 | Gen. Schulgen | 12 Jun 47 | Adj. Gen. | 1st Ind. approval re Col. Fields appt. |
| 342 | Adj. Gen. Capt. Turner | 13 Jun 47 " " " | SWNCC Adj. Gen. | Correction on morning Reports. |
| 343 | Adj. Gen. | 6 Jun 47 | SWNCC | Special Officers Roster. |
| 344 | Col. Field | 20 Jan 47 | Co Hq | Re: Monetary allowance in lieu of rations. |
| 345 | Mr. Brewer | 27 Jan 47 | Ofc Memo 14-9 | Re: Promotion of Officers. |
| 346 | Mr. Brewer | 27 Jan 47 | " 14-7 | Re: Surplus Officers |
| 347 | Adj. Gen. | 21 Feb 47 | AGAS-M | Re: Officers Appointed in Regular Army |
| 348 | Mr. Brewer | 28 Feb 47 | No. 14-16 | Re: Suspension of Officer Temporary Promotions. |
| 349 | " | 2 May 47 | No. 10-0 | Re: Military Personnel Policy and Procedure |
| 350 | Gen. Hodes | 5 May 47 | W.D. Cir. No. 25-3 | Re: Officer Demotions. |

File No. 312.1 MILITARY PERSONNEL, MISCELLANEOUS

| No. | FROM | DATE | TO | SYNOPSIS |
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| 310 | Adj. Gen. | 8 May 47 | | AGAS-M Instructions for Correction of Monthly Personnel Rosters of Officers. |
| 311 | Gen. Hodes | 12 May 47 | | Personnel Receiving additional pay (other than AAF) (Reports Control Symbol WDGPA-98) |
| 312 | ED AGO 305 | 1 May 47 | | Miscellaneous Report form. Roster for SWNCC OFFICERS. |
| 313 | Gen. Hodes | 12 May 47 | | Promotion of Officers on Relief from Active duty. |
| 314 | Gen. Hodes | 13 May 47 | | Promotion of Officers (Military Pers. Authorization) |
| 315 | Col. F field | 16 May 47 | Mach. Rcds Sect. | Re: Special Officers Rosters, Reports Control Symbol, WDGPA-OF-99. |
| 316 | Gen. Hodes | 16 May 47 | | Re: Mil. Pers. Admin. changes to Tech. Manual 12-425, Personnel Classification. |
| 317 | Gen. Hodes | 16 May 47 | | Re: General Staff Corps Status |
| 318 | " | 19 May 47 | | Re: Promotion of Enlisted Personnel |
| 319 | Col. Culton | 16 May 47 | | Re: Flying Proficiency |
| 320 | Gen. Hodes | 12 May 47 | | Re: Status Cards. |
| 321 | Mr. Brewer | 21 May 47 | Col. Field | Re: Loyalty Investigations - Stuart Hupp. <i>Transferred 312.1 Civ. Pers.</i> |
| 322 | Col. Schulgen | 22 May 47 | Adjutant General | Re: Leave of Absence. |
| 323 | Col. Field | 2 Jun 47 | Commanding General Detachment of Patients | Re: Transmittal of Records |
| 324 | H. O. Palmer Asst CO Det of Patients | 26 May 47 | SWNCC | Re: Transfer Order (Major H. Karbel) |
| 325 | V.F. Field | 22 May 47 | ADJUTANT GENERAL | Re: Leave of Absence |
| 326 | Adj. General | 27 May 47 | Each Officer named (Col. Schulgen listed) | Re: Leave of Absence |
| 327 | Maj. White | 29 May 47 | Depot Information Bulletin No. 21 | Operating Information |
| 328 | Mr. Brewer | 27 May 47 | War Department and Projected Requirements | MOS Inventory and Projected Requirements |

File No. 312/1 MILITARY PERSONNEL, MISCELLANEOUS

| No. | FROM | DATE | TO | SYNOPSIS |
|-----|------------------------------|------------|------------------------|--|
| 291 | Adj. Gen. | 6 Jan 47 | COL. Reid | Re: Movement Orderx Shipment QM-CARACAS-FF (n). |
| 292 | Col. Rumsey | 20 Jan 47 | SWNCC | Re: Annual Physical examination of army Officers. |
| 293 | Mr. Connell | 7 Feb. 47 | | Re: Advice and Assistance on Preparation Of Income Tax Returns. |
| 294 | Adj. Gen. | 7 Feb. 47 | Comdrs of all agencies | Re: Instructions for Audit of Monthly Personnel Roster. |
| 295 | Mr. Connell | 13 Feb. 47 | | Re: Efficiency Ratings. |
| 296 | Col. Rumsey | 11 Feb. 47 | | Re: Immunization - Inoculation for Influenza |
| 297 | OSW OFFICE MEMO | 27 Feb 47 | | Re: Rescission of Authority for Category Changes. |
| 298 | Capt. Lowrance | 10 Mar 47 | Army Medical Cntr. | Re: Commissary Privileges, Request for. |
| 299 | Walter Reed Hosp. | 24 Feb 47 | SWNCC | Re: Major Karbel's admittance for oper. |
| 300 | Office Memo | 5 Mar. 47 | Mil. Pers | Re: Military Personnel Policy and Procedures. Determination of Arm or Service for AUS Officers. |
| 301 | " | 5 Mar. 47 | | Re: ADMINISTRATIVE POLICY AND PROCEDURES. |
| 302 | Mr. Yingling | 4 Mar. 47 | | Re: Morning Report School for Agencies of the War Dept. Groups Located in the Military District of Washington. |
| 303 | OSW | 17 Mar 47 | OSW OFFICE MEMO | Re: Military Personnel Policy and Procedure |
| 304 | Adj. General | 7 Mar 47 | | Re: Instructions for Audit of Monthly Personnel Roster. |
| 305 | Adj. Gen. | 28 Jan 47 | | Leave of Absence Col. Reid Travel orders Col. Reid. |
| 306 | Mr. Yingling | 25 Mar. 47 | SWNCC | Re: Dispositon Form on Sg. Ouellette |
| | Col. Schulgen | 19 Mar. 47 | Maj. Shimkus | |
| 307 | Mr. Clough | 25 Apr. 47 | SWNCC | Re: Personnel Authorization. |
| 308 | WD AGO FORM 305 Adj. Gen. | 31 Mar. 47 | | Re: Personnel Roster |
| 309 | Mr. Brewer | 2 May 47 | | Re: Military Personnel Policy and Procedures OSW OFC MEMO NO. 10.0 |

File No. 312.1 MILITARY PERSONNEL, MISCELLANEOUS

| No. | FROM | DATE | TO | SYNOPSIS |
|-----|---|------------------------------------|---|--|
| 271 | Mr. Brewer | 12/30/46 | | Re: Training Sessions on Preparation of Army Parchment Masters. |
| 272 | Col. Field | 1/2/47 | Management Br. OSW | Re: Military Personnel Administration. |
| 273 | Maj Karbel | 1/17/47 | Mach RecordsSec | Re: Monthly roster of Off. w/ltr Instrs for audit of monthly roster dtd 10 Jan 47. |
| 274 | Col. Schulgen Adj. Gen. | 1/10/47 1/13/47 | Adj. Gen. Col. Schulgen | Re: Leave of Absence. |
| 275 | Adj. Gen. | 12/30/46 | Maj. Karbel | Re: Granted Leave of Absence. |
| 276 | Col. Field | 1/20/47 | Chief, Central Officers Assign. Group | Re: Verification of Roster - Col. Schulgen |
| 277 | LETTERS AND MESSAGES RELATING TO SEARCH OF COL. SCHULGEN'S WD AGO Form 66-2 | | | |
| 278 | Adj. Gen. Col. Sears Adj. Gen. | 6 Jan 47 31 Jan 47 28 Jan 47 | Col/ Reid Col. Reid Col. Reid (Granted Leave of absence) | Re: Shipping instructions to new post as Chief of U.S. Mil. Mission to Venezuela. |
| 279 | Adj. Gen. | 27 Aug 46 | Maj. Karbel | Re: Italian Decoration (Military Valor Cross) |
| 280 | Mr. Brewer | 27 Dec 46 | OSW OFFICE MEMO | Re: Semi-annual Efficiency Reports on Officers. |
| 281 | OSW OFFICE MEMO | 30 Dec. 46 | | Re: Military Personnel Administration. |
| 282 | Mr. Clough | 23 Jan 47 | SWNCC | Re: Personnel Authorization. |
| 283 | Mr. Brewer | 3 Feb 47 | OSW ofc Memo | Re: Enlistment. |
| 284 | Maj. Karbel Col. Rumsey | 4 Feb 47 20 Dec 46 | Physical Exam. Sec. | Re: Annual Physical Examination of Army Officers. |
| 285 | Mr Petersen | 15 Jan 47 | Adj. Gen. | Re: Recommendation for Award of the Army Commendation Ribbon to Col. Reid. |
| 286 | OSW OFFICE MEMO | 27 Jan 47 | | Re: Surplus Officers. |
| 287 | OSW OFFICE MEMO | 27 Jan 47 | | Re: Surplus Enlisted Men. |
| 288 | OSW OFFICE MEMO | 27 Jan 47 | | Re: Promotion of Officers. |
| 289 | Adj. Gen. | 27 Jan 47 | AGAS-M | Re: Separation of Military Personnel. |
| 290 | " | 24 Jan 47 | " | Re: Personnel dropped from rolls as general Prisoner or restored to duty from general prisoner status. |

File No. 312.1-MILITARY PERSONNEL, MISCELLANEOUS

| No. | FROM | DATE | TO | SYNOPSIS |
|-----|-------------------|----------|------------------------------------|---|
| 251 | Col. Field | 11/15/46 | Adj's Office | Re: Personnel Inventory of the Army, 15 Nov. 46 (Reports Control Symbol G1-SP 53) |
| 252 | Col. Field | 11/15/46 | Comm. Officer Hqs. | Re: Release of Enlisted Man, PFC. Panno. |
| 253 | Capt. Shaw | 12/9/46 | Special Orders | Re: Sgt. Ursen F. Ouellette |
| 254 | Adj. Gen's Office | 11/29/46 | Movement Orders | Re: Col. Alexander D. Reid, 015234 |
| 255 | Mr. Barros | 11/14/46 | Col. Schulgen | Re: Temporary duty to Corpus Christie. |
| 256 | Col. Field | 11/29/46 | Maj. Folley | Re: Request fo executive dining room passes. |
| 257 | Col. Field | 11/29/46 | Chief of Officers Assignment Group | Re: Roster of Agencies in the Five WD Groups. |
| 258 | Gen. O'Hare | 11/13/46 | SWNCC | Re: Rosters of Agencies in the Five WD Groups. |
| 259 | Gen. Maj./Witsell | 4/4/46 | | Re: National War College requirements for entry. |
| 260 | Col. Field | 11/27/46 | Management Branch | Re: Overall Position Requirements by Grade for General Officers as of 1 Jul 47. |
| 261 | Mr. Yingling | 11/18/46 | SWNCC | Re: Overall Position Requirements by Grade for General Officers as of 1 Jul 47. |
| 262 | Adj. General | 11/15/46 | All Agencies W. D. | Re: Officer Qualifications. |
| 263 | Col. Field | 12/3/46 | Officer in Charge Machine Records | Re: Report of Limited Svc officers on Active dty as of 30 Nov 46 (Reports Control Symbol WDGPA-(OT)-69) |
| 264 | Col. Field | 12/1/46 | Chief of Staff, Ofc | Re: Report on Eligibility for Overseas Svc of Oper and Non-oper Personnel. |
| 265 | Col. Field | 12/1/46 | Maj. Shimkus | Re: Personnel |
| 266 | Col. Rumsey | 12/17/46 | All Male Officers | Re: Pentagon Athletic Association. |
| 267 | Adj. Gen's Ofc | 12/17/46 | SWNCC | Re: Instructions for Audit of Monthly Personnel Rosters (rpt inclosed) |
| 268 | Col. Rumsey | 12/17/46 | Male Officers | Re: Pentagon Athletic Association |
| 269 | Mr. Brewer | 12/27/46 | OSW OFFICE MEMO | RE: Military Personnel Policy and Procedures. |
| 270 | Gen. Witsell | 12/26/46 | | Re: WAC requirement in peacetime Mil. establishment (rpts control symbol WDGPA-(OT)-78) |

THE STATE-ARMY-NAVY-AIR FORCE COORDINATING COMMITTEE
WASHINGTON, D. C.

Paul Lee

25 May 1948

To: Commander V. L. Lowrance, U. S. Navy,
U. S. Naval Submarine Base, New London, Connecticut

Via: The Under Secretary of the Navy

Upon your departure from the Secretariat of the State-Army-Navy-Air Force Coordinating Committee, I wish to take this opportunity, on behalf of the Committee, to express our appreciation for the outstandingly efficient and constructive work performed by you during your term of service with the BANACC Secretariat from 24 April 1946 to 24 May 1948. As Deputy Secretary of the Committee and Senior Naval Member of the Secretariat, you rendered valuable assistance to the Committee in the coordination of politico-military matters of common interest to the State, Army, Navy and Air Force Departments. Your unflinching loyalty and untiring interest above and beyond the normal responsibilities of your assignment resulted in an effective contribution toward the formulation of United States policies on politico-military matters.

For the State-Army-Navy-Air Force Coordinating
Committee:

16 Jan 45

CHARLES E. SALTZMAN,
Chairman

(1127)

THE STATE-ARMY-NAVY-AIR FORCE COORDINATING COMMITTEE
WASHINGTON, D. C.

*File
EJ*

18 May 1948

SUBJECT: Regular Army Warrant Officer Integration

**TO: Commanding General
Military District of Washington
(Attention: ANWAG-SC)**

1. Reference is made to your letter dated 17 May 1948 on the above subject. Major Max V. Brokaw (O-347639) is at present on leave and will not return until about 21 June 1948.

2. It is therefore requested that the screening scheduled for the period 24 - 26 May 1948 be rescheduled for a period subsequent to 21 June 1948.

**V. F. FIELD
Lt. Col., GSC
Senior Army Member
SANACC Secretariat**

(26)

HEADQUARTERS
MILITARY DISTRICT OF WASHINGTON
WASHINGTON 25, D. C.

17 May 1948

SUBJECT: Regular Army Warrant Officer Integration.

TO: Chief, State-Army-Navy-Air Force Coordinating Committee
Room 2225, New State Dept. Bldg.
Washington 25, D. C.

1. The following named members of your command, applicants for Regular Army Warrant Screening, are scheduled to be processed by Military District of Washington Screening Center, South Post, Fort Myer, Virginia during the period **24 May 1948 thru 26 May 1948, reporting at 0800 hours:**

Major Max V Brokaw, O-347639

2. The applicants will be made available for processing and will report to Building 514, South Post, Fort Myer, Virginia, at 0800 hours on each succeeding day of processing. Applicants will be released on or about 1700 hours daily for return to home stations. The noon meal only will be provided applicants at the Consolidated Mess, South Post, Fort Myer, Virginia.

3. If any of the above applicants will not be available for screening, for any reason, a letter or memorandum setting forth attendant circumstances will be promptly forwarded this headquarters marked attention: ANWAG-SC

4. Government motor transportation is authorized.

THIS IS A DIRECTIVE TO COMMANDERS OF CLASS I INSTALLATIONS AND TO COMMANDERS OF CLASS II INSTALLATIONS INsofar AS IT IS APPLICABLE IN CONNECTION WITH THE RESPONSIBILITY OF THE ARMY (MDW) COMMANDER AS PRESCRIBED IN WD CIRCULAR NUMBER 64, 1948.

BY COMMAND OF MAJOR GENERAL GAY:

Raymond F. Field
RAYMOND F. FIELD
Lt. Colonel, AGD
Adjutant General

925

HEADQUARTERS
MILITARY DISTRICT OF WASHINGTON
WASHINGTON 25, D. C.

17 May 1948

SUBJECT: Regular Army Warrant Officer Integration.

TO: **Chief, State-Army-Navy-Air Force Coordinating Committee**
Room 2225, New State Dept. Bldg.
Washington 25, D. C.

1. The following named members of your command, applicants for Regular Army Warrant Screening, are scheduled to be processed by Military District of Washington Screening Center, South Post, Fort Myer, Virginia during the period **24 May 1948 thru 26 May 1948, reporting at 0800 hours:**

Major Max V Brokaw, O-347639

2. The applicants will be made available for processing and will report to Building 514, South Post, Fort Myer, Virginia, at 0800 hours on each succeeding day of processing. Applicants will be released on or about 1700 hours daily for return to home stations. The noon meal only will be provided applicants at the Consolidated Mess, South Post, Fort Myer, Virginia.

3. If any of the above applicants will not be available for screening, for any reason, a letter or memorandum setting forth attendant circumstances will be promptly forwarded this headquarters marked attention: ANWAG-SC

4. Government motor transportation is authorized.

THIS IS A DIRECTIVE TO COMMANDERS OF CLASS I INSTALLATIONS AND TO COMMANDERS OF CLASS II INSTALLATIONS INsofar AS IT IS APPLICABLE IN CONNECTION WITH THE RESPONSIBILITY OF THE ARMY (MDW) COMMANDER AS PRESCRIBED IN WD CIRCULAR NUMBER 64, 1948.

BY COMMAND OF MAJOR GENERAL GAY:

Raymond F. Field
RAYMOND F. FIELD
Lt Colonel, AGD
Adjutant General

425

14 May 1948

SUBJECT: Efficiency Report

TO: Commanding Officer, State Army, Navy Air Coordinating
Committee, 23rd and G Streets N.W., New State Building
Room # 2225, Washington, DC.

1. Transmitted herewith WD AGO Form 67-1 pertaining to Colonel William A. Schulgen, AO 17 923, USAF.
2. Request subject report be completed and forwarded to The Adjutant General, Department of the Army, Washington 25, DC, thru this Headquarters.

FOR THE COMMANDING OFFICER:

MADGE R. SHEA
Captain, WAC
Adjutant

1st Ind

SANACC Secretariat, Room 2225, New State Department
Building, Washington 25, D.C.

TO: Executive Officer for the Assistant Secretary of the
Air Force, Room 4E978, The Pentagon, Washington, D.C.

1. Forwarded for necessary action by your office.
2. Enclosed is a letter of commendation for attachment to the enclosed efficiency report.

2 Encls
1 added

Filbert

W. A. SCHULGEN
Colonel, USAF
Senior Air Force Member
SANACC Secretariat

DEPARTMENT OF THE ARMY
Office of The Adjutant General
Washington 25, D. C.

Immediate

12 April 1948

AGAM-PM 210.8 (9 Apr 48)
AGPO-S-C

SUBJECT: Separation of officers

TO: Commanding Generals:
All Armies, ZI
Military District of Washington
Air University
Strategic Air Command
Tactical Air Command
Air Materiel Command
Air Defense Command
Air Training Command
Pacific Air Command
Trieste United States Troops
Commanding Officers:
India-Burma Zone, American Graves Registration Service
Mediterranean Zone, American Graves Registration Service
Africa-Middle East Zone, American Graves Registration Service
Military Liquidating Agency
Chiefs:
Army Field Forces
Administrative and Technical Services
U. S. Army Group, American Mission for Aid to Turkey
U. S. Air Force Group for Aid to Turkey
U. S. Army Group, American Mission for Aid to Greece
U. S. Military Mission to the Imperial Iranian Gendarmerie
Counsel for War Crimes
Commanders:
Oversea Commands directly under the Department of the Army
Base Commands
Office of Military Government, US Zone, Berlin, Germany

1. This letter supersedes WCL 39742, 22 March 1948, and WCL 42950, 2 April 1948, and is the authority to retain certain officers on active duty.

2. As a result of the President's recommendations to Congress on 17 March 1948, and pending action by Congress, certain separation provisions of Circular 79, Department of the Army, 1947, as amended, Circular 27, Department of the Army, 1948, as amended, and WCL 28034, 4 March 1948, are temporarily suspended. All other provisions of Circular 27 remain in effect.

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When Congress has taken final action on the President's recommendation, a firm policy on officers separation will be announced.

3. It is the intent of the Department of the Army to suspend separation of any officer, except those over 60 and colonels not qualified to sign a category I, II, or III, who desires to remain on duty and whose retention is desired.

4. Under existing regulations certain officers, such as over-age-in-grade, those who do not hold an ORC or NGUS commission, those whose category statements have expired or will expire in the near future and who have or will indicate they do not desire to sign a new category I, II, or III statement, would have been released from active duty before 30 June 1948. However, these officers for the time being may be retained if the officer so desires and his retention is approved. Officers who are thus retained will be placed in category V with an indefinite separation date.

5. Commanders of major commands, heads of administrative and technical services of the Department of the Army, and general officers in command of missions may approve retention of officers under their assignment jurisdiction or under their command jurisdiction who desire to remain on active duty. This authority may be further delegated to headquarters normally commanded by a general officer. However, if it is not desired to retain such officers, normal separation procedures under provisions of Circular 27 and RR 1-1 will be accomplished without referral to The Adjutant General.

6. Officers in the grade of colonel who cannot sign a category statement because of age will be separated under provisions of Circular 27. All other officers will continue to be separated upon reaching age 60 as prescribed in section V, Circular 72, War Department, 1947, as amended by section VIII, Circular 37, Department of the Army, 1948.

7. No officers, including WAC officers, who are eligible for separation under existing regulations will be retained on active duty against their desire except in cases of those who are considered to be holding key positions for whom there is no replacement immediately available. These officers may be retained for a period not to exceed 30 days from their normal separation date. Under authority of section III, Circular 6, Department of the Army, 1948, as amended, emergency requisitions may be submitted for officers who are denied separation because they are held in key positions.

8. Members of the Army Nurse Corps and Women's Medical Specialist Corps who do not hold an ORC commission must be separated not later than 31 May 1948.

9. Those officers who would have been separated had these provisions not been suspended, who desire to remain on duty and whose retention has been approved will be held on active duty at present station and will be eligible for reassignment when requested by the commanders of major commands or when directed by The Adjutant General.

10. Officers who have commenced travel for separation in connection with Circular 27 will be separated unless they volunteer for retention. In the latter case they will be held at place of separation and reported

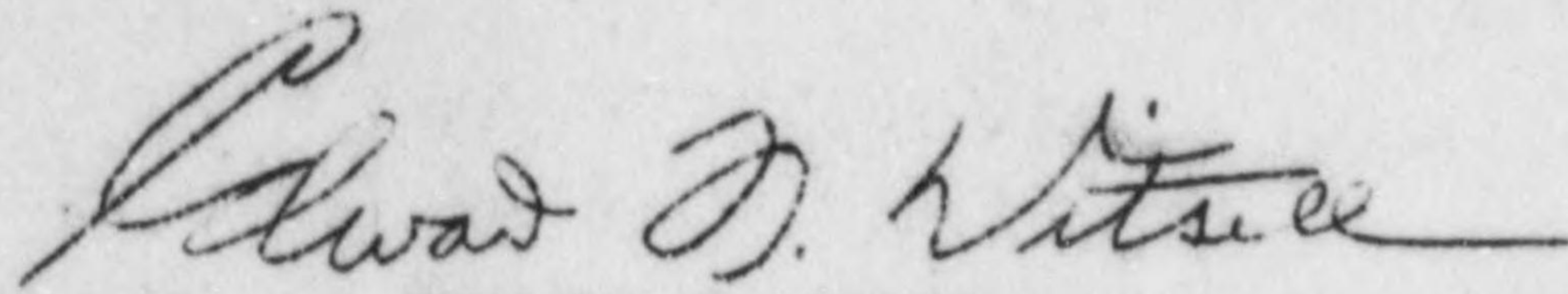
to The Adjutant General for approval of retention and reassignment under current directives. Normal rotation from oversea stations will continue in effect.

11. It is desired that officers be encouraged to sign a new category statement if they are eligible under the provisions of Circular 27. Also officers who do not hold an ORC or NGUS commission will be encouraged to apply for such commission. Category V officers who are eligible to sign a new category statement under provisions of paragraph 6, Circular 27, may sign a new statement up to 30 April 1948.

12. The provisions of paragraph 2, WCL 28034, 4 March 1948, which required separation and enlistment prior to 30 September 1948 for officers who do not hold a certificate of eligibility for enlistment in grade one are suspended. All officers will be notified of any future cut-off date for enlistment in grade one. Officers and warrant officers who were on extended active duty on 22 March 1948 are guaranteed the opportunity of enlisting in grade one prior to any future cut-off date.

13. It is emphasized that the separation provisions described above are suspended only. It is contemplated that by 30 June 1948, or as soon thereafter as practicable, an announcement will be made concerning separation policies, and an over-age-in-grade policy will be reestablished.

BY ORDER OF THE SECRETARY OF THE ARMY:



EDWARD F. WITSELL
Major General
The Adjutant General

Copies furnished:

- Office, Secretary of Defense
- Office, Secretary of the Army
- Office, Assistant Secretary of the Army
- Office, Under Secretary of the Army
- Chief of Staff, United States Army
- Directors, General Staff Divisions, United States Army
- Chiefs, Special Staff Divisions, United States Army
- Secretary, General Staff, United States Army
- Combined Chiefs of Staff
- Joint Chiefs of Staff
- Chief of Staff, United States Air Force
- Office of the Army Comptroller
- Commanding Generals:
 - Air Force Weather Service
 - Air Transport Command
- Director, Civilian Personnel Division, Office of the Secretary of the Army
- Executive Officer, Finance Office, United States Army
- Office, Chief of Information

Chiefs:

- Army Security Agency
- Special Weapons Project
- Central Intelligence Agency
- Joint Army Navy Petroleum Purchasing Agency
- Army Member, Joint-Brazil-United States, Military Commission
- Air Member, Joint-Brazil-United States, Military Commission
- Joint Mexican-United States Defense Commission
- Joint Intelligence Objective Agency

Chairman:

- Army Navy Petroleum Board
- American Battle Monuments Commission
- Combined Civil Affairs Committee
- Frequency Allocations Commission
- Food Administrator for Occupied Areas
- Foreign Liquidation Commission
- Munitions Board
- Permanent Joint Board of Defense, Canada-United States
- State Army Navy Air Force Coordinating Committee
- United States Commercial Company
- Finance Officer, United States Army

DEPARTMENT OF THE ARMY
Office of The Adjutant General
Washington 25, D. C.

Handwritten initials

AGAS-M

1 April 1948

*312.1
Mil. Pers.*

SUBJECT: Arm or Service.

TO: Commanders of all agencies and organizations serviced by
the Department of the Army, Machine Records Section, AGO.

Reference letter, this office, subject and file as above,
dated 26 March 1948. Paragraph 2 is deleted and the following sub-
stituted:

"2. It is desired that the correction of Arm or
Service on monthly personnel rosters be accomplished in
accordance with instructions contained in Arm or Service
Code Sheet."

BY ORDER OF THE SECRETARY OF THE ARMY:

CE Blount

Adjutant General

422

File

THE STATE-ARMY-NAVY-AIR FORCE COORDINATING COMMITTEE
WASHINGTON, D. C.

30 January 1948

From: Senior Navy Member, State-Army-Navy-Air Force Co-ordinating Committee Secretariat
To: Assistant Chief of Naval Operations (Politico-Military Affairs)
Via: Secretary, State-Army-Navy-Air Force Coordinating Committee.
Subject: Requirements for U.S. Naval Officer Personnel in the SANACC Secretariat.

1. At present two officers from the Navy Department are on duty in the Secretariat.
2. With the State Department assuming administration of the occupied areas in Germany in June 1948; the addition of the Air Force to the Committee; the somewhat decreasing trend of the number of papers considered by SANACC; and the formation of the National Security Council, it is believed that only one officer from the Navy Department will be required for full time duty in the Secretariat by May or June 1948.

Copy furnished:
Personnel Officer

V. L. LOWRANCE
Commander, USN

From: Secretary, State-Army-Navy-Air Force Coordinating Committee.
To: Assistant Chief of Naval Operations (Politico-Military Affairs)

1. I concur in the above remarks.

H. W. MOSELEY
Secretary, SANACC

421

THE STATE-ARMY-NAVY-AIR FORCE COORDINATING COMMITTEE
WASHINGTON, D. C.

File

10 May 1948

Subject: Leave of Absence

To: Major Max V. Brokaw
Army Section, SANACC

1. Leave of absence for (32) days is granted Major Max V. Brokaw, 0347639, AGD, effective on or about 17 May 1948.

2. Paragraph 20, AR 600-115, 20 August 1946, requires that a duplicate of WD AGO Form 481, Officer's Record of Leave Taken, be kept current by the individual officer.

Chief or Deputy Chief of Staff. No replacement for me will be required during the period of this leave.

My address on leave will be:

305 North Cherry Falls Church, VIRGIL F. FIELD
Lt. Col., GSC
Senior Army Member
Secretariat, SANACC

Copy furnished:
Personnel Officer

MEMO FOR RECORD: Leave as indicated in letter above is requested. I have 65 days accrued leave due me as of 1 May 1948. I am not engaged upon any special assignment of the Chief or Deputy Chief of Staff. My address while absent will be:

*2611 East C St
Tacoma, Washington*

Major Max V. Brokaw

420

THE STATE-ARMY-NAVY-AIR FORCE COORDINATING COMMITTEE
WASHINGTON, D. C.

Fill
312
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Ans

6 May 1948

Memorandum for the Executive to the Assistant Secretary
of the Air Force

Subject: Leave of Absence.

1. Request that I be granted leave of absence for a period of seven (7) days, effective on or about 10 May 1948.
2. I have sufficient leave to cover this request.
3. I am not engaged upon any special assignment of the Chief or Deputy Chief of Staff. No replacement for me will be required during the period of this leave.
4. My address on leave will be:

303 North Cherry Street,
Falls Church, Virginia.

WILLIAM A. SCHULGEN
Colonel, GSC, U.S.A.F.
Senior Air Force Member,
SANACC Secretariat

APPROVED:

(419)

THE STATE-WAR-NAVY COORDINATING COMMITTEE
WASHINGTON, D. C.

30 April 1948

Subject: Leave of Absence

To: Captain Emmett L. Turner
Army Section, SANACC Secretariat

1. Leave of absence for (8) days is granted Captain Emmett L. Turner, 0426229, AGD, effective on or about 3 May 1948.

2. Paragraph 20, AR 600-115, 20 August 1946, requires that a duplicate of WD AGO Form 481, Officer's Record of Leave Taken, be kept current by the individual officer.

MAX V. BROKAW
Major, AGD,
Senior Army Member
Secretariat, SANACC

Copy furnished:
Personnel Officer

MEMO FOR RECORD: Leave as indicated in letter above is requested. I have 60 days accrued leave due me as of 1 May 1948. I am not engaged upon any special assignment of the Chief or Deputy Chief of Staff. My address while absent will be: Route 3, Box 519, Alexandria, Virginia.

Emmett L. Turner
EMMETT L. TURNER
Captain, AGD

Copy for File

(418)

THE STATE-WAR-NAVY COORDINATING COMMITTEE
WASHINGTON, D. C.

22 April 1948

TO: Commanding Officer,
Headquarters Company, U. S. Army,
South Post, Ft. Myer, Virginia

SUBJECT: Training of Enlisted Personnel Serving in Department of
the Army Offices

1. Reference is made to paragraph 5, memorandum Department
of the Army, Office of the Chief of Staff dated 4 March 1948,
subject as above.

2. Due to the urgent business of this office on this date
it became necessary to excuse Master Sgt. Clyde E. Kesler from the
training period scheduled therefore.

MAX V. BROKAW
Major, AGD, Deputy Secretary

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DEPARTMENT OF THE ARMY
Office of the Adjutant General
Washington 25, D. C.



19 April 1948

AGPA-A 220.3
(19 Apr 48)

SUBJECT: Enlisted Personnel Requisitions and Report of Surplus Enlisted Personnel

3-12-3

TO: State-Army-Navy-Air Force Coordinating Committee
Room 2225, New State Department Building
21st & Virginia Ave, N. W., Washington, D. C.

Misc
ml

1. Enlisted Personnel Requisitions, Zone of Interior.

a. Reference Section II, Circular 237, War Department, 29 August 1947.

b. Requisitions for Enlisted Personnel (WDAGO Form R-5443) and Report of Surplus Enlisted Personnel (WDAGO Form R-5444) for zone of interior units assigned to the Department of The Army Administrative Area will be submitted in accordance with reference circular. The requisitions and reports of surplus enlisted personnel will be forwarded so as to reach The Adjutant General, ATTN: AGPA-A not later than the 10th day of each month.

c. Particular attention is invited to paragraph 3, cited circular.

d. Surplus enlisted personnel who have been awarded the Combat or Expert Infantryman Badge will be indicated by a footnote on the surplus report (WD AGO Form R-5444) provided the badge has not been withdrawn by competent authority. If the basic arm of the soldier who has been awarded the badge is Infantry, that fact will also be shown in the footnote. This information will also be included on individual applications for transfer submitted under the provisions of AR 615-200.

e. Local reproduction of the required forms is authorized.

2. Enlisted Personnel Requisitions, Overseas.

a. Reference Section III, Circular 12, Department of the Army, 15 January 1948.

b. Requisitions of Enlisted Personnel for overseas units assigned to the Department of the Army Administrative Area will be submitted in accordance with circular referred to in paragraph 2a, supra, and in sufficient time to reach The Adjutant General, ATTN: AGPA-A, not later than the 10th day of each month.

c. Negative reports for overseas units are required.

(416)

(Page two con't)

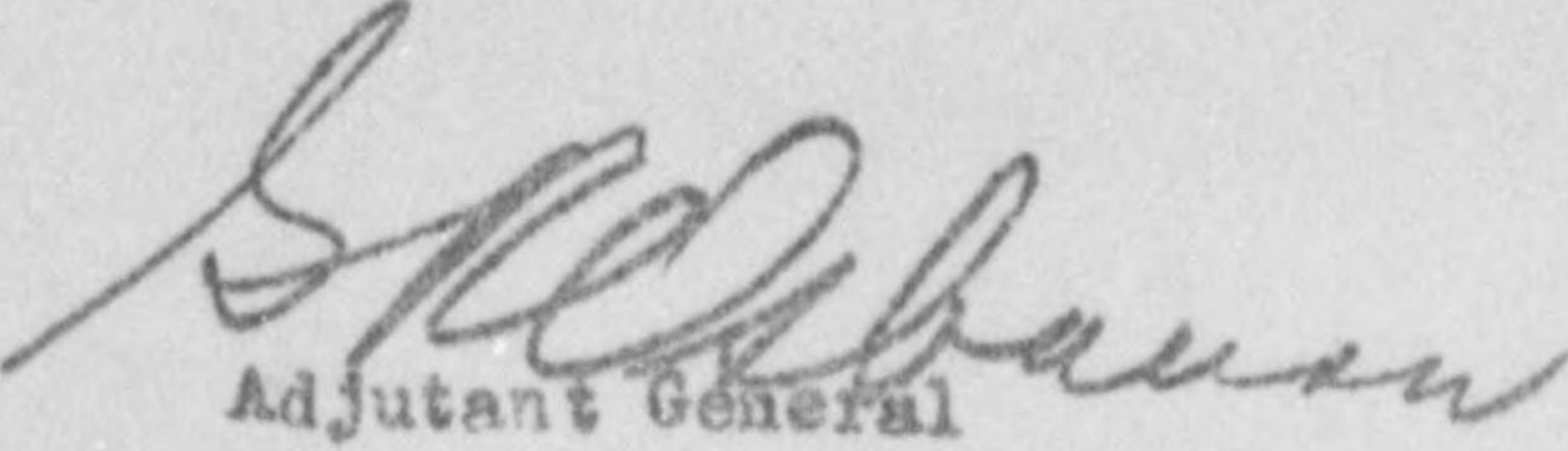
AGPA-A 220.3

19 April 1948

SUBJECT: Enlisted Personnel Requisitions and Report of Surplus Enlisted Personnel

3. War Department Groups Circulars No. 25-13, Enlisted Personnel Requisitions, 26 May 1947, and No. 25-14, Report of Surplus Enlisted Personnel, 31 July 1947 are rescinded.

BY ORDER OF THE SECRETARY OF THE ARMY:


Adjutant General

416

312.1
Muller

13 April 1948

SUBJECT: Transmittal of Special Orders

TO: Colonel William A. Schulgen, AO 17923
Room # 2225, New State Building
23 & C Streets N.W. Washington, DC.

1. Transmitted herewith Special Orders # 66 dated 2 April 48, pertaining to Colonel WILLIAM A. SCHULGEN, AO 17 923.

2. Request acknowledgment of receipt by indorsement hereon.

FOR THE COMMANDING OFFICER:

1 Incl:
1 SO # 66 (1Copy)

PAUL J. KYLE
Major, USAF
Deputy Commander

1st Ind.
Colonel William A. Schulgen, Rm 2225 New State Bldg, Washn, DC.
14 April 1948. To: Commanding Officer, 4th AFBU, Bolling Air
Force Base, Washington 20, DC.

Receipt of subject orders is acknowledged.

W. A. SCHULGEN,
Colonel, USAF

Inclosure:
w/drawn.

Filed

413

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DEPARTMENT OF THE ARMY
OFFICE OF THE CHIEF OF STAFF
Washington 25, D.C.

MEMORANDUM:

12 Apr 1948

TO : SANACC

- 1. Request the following form be completed and returned to Staff Communications Office, Office of the Chief of Staff, room 5A 936, Pentagon, with the least practicable delay.
- 2. a. Message Center Information.
 - Message Center Chief N/Sgt. Clyde E. Kesler
New
 - Message Center Room No. 2225 State Tel Code 191 Ext. 5796
 - Message Center Hrs Mon Thru Fri. 0830 to 1700
 - Message Center Hrs Saturday Closed to _____
 - Message Center Hrs Sun & Holidays Closed to _____
- b. TOP SECRET messages to be delivered to Room 2225 NS Tel Ext. 5796 Code 191 during duty hours, ~~XX~~
- 3. a. Duty Officer Information:
 - Duty Officer is in Room 2225-NS Tel Same Monday thru Friday.
 - Duty Officer is in Room Closed Tel _____ Sat. Sun. & Holidays.
- b. Duty Officer is (~~XXXXX~~) authorized to sign for TOP SECRET messages.
- 4. Any Changes are to be reported by memorandum to Staff Communications Office.

George A Aubrey
GEORGE A AUBREY
Lt Col GSC
Chief, Staff Comm Off.

414

Copy for SANACC file

REPORT OF SAVINGS BOND PURCHASES

REPORTS CONTROL
SYMBOL
FIN-18

NAME AND ADDRESS OF ORGANIZATION TO WHICH REPORT IS SUBMITTED
**Savings Officer, Office, Secretary of the Army
Room 3C-856, The Pentagon**

MONTH COVERED BY
REPORT
March

NAME AND ADDRESS OF ORGANIZATION SUBMITTING REPORT
**Secretariat, State-Army-Navy-Air Force
Coordinating Committee
Room 2225, New State Department Building**

DATE SUBMITTED
**12 April
1948**

| ITEM (1) | CIVILIAN | | MILITARY | |
|--|--|--|---------------------------|--|
| | CLASS "A" PAY RESERVATION PLAN (2) | ARMY EXCHANGE SERVICE PAY RESERVATION PLAN (3) | CLASS "B" ALLOTMENT PLAN | |
| | | | ENLISTED PERSONNEL (4) | OFFICER PERSONNEL* (5) |
| 1. NUMBER ELIGIBLE | | | | 3 |
| 2. NUMBER PARTICIPATING IN PLAN | | | | 2 |
| 3. PERCENTAGE PARTICIPATING <i>(Item 2 divided by item 1)</i> | | | | 67 |
| 4. PAY ROLL OF ELIGIBLE EMPLOYEES <i>(Include base pay and regular overtime only)</i> | | | | |
| 5. AMOUNT RESERVED OR ALLOTTED | | | | 93.75 |
| 6. PERCENTAGE RESERVED <i>(Item 5 divided by item 4)</i> | | | | |
| 7. NUMBER OF INELIGIBLE EMPLOYEES <i>(Employees excluded from item 1)</i> | | | | |
| 8. PAY ROLL FOR EMPLOYEES SHOWN IN ITEM 7 | | | | |
| 9. TOTAL CASH PURCHASES <i>(At cost price)</i> | CIVILIAN | | ENLISTED PERSONNEL | OFFICER PERSONNEL* 22.75 |

REMARKS:

for SANACC File
ET

*INCLUDE ALL PERSONNEL WHO CERTIFY THEIR OWN VOUCHERS

SIGNATURE OF SAVINGS OFFICER
E. L. Turner
E. L. Turner, Capt., AGD

SIGNATURE OF COMMANDING OFFICER OR OTHER AUTHORIZED OFFICER
Max V. Brokaw
Max V. Brokaw, Major, AGD

413

THE STATE-ARMY-NAVY-AIR FORCE COORDINATING COMMITTEE
WASHINGTON, D. C.

8 April 1948

Subject: Leave of Absence
**Memorandum for the Executive to the Under Secretary
of Army**

Subject: Leave of Absence.

1. Leave of absence for (31) days is granted Captain
Dwight S. Tower, 212607, AGC, effective on or about
12 April 1948.

1. Request that I be granted leave of absence
for eighteen (18) days, effective on or about 12 April 1948.

2. I have sufficient leave to cover this request.

3. My address while on leave will be:

3069 S. Buchanan, Fairlington
Arlington, Virginia.

V. F. FIELD
Senior Army Member
Secretariat, SANACC

V. F. FIELD
Lt. Col., GSC.
Senior Army Member
SANACC Secretariat

Copy furnished:
Personnel Officer

MEMO FOR RECORD:
APPROVED: I have 67 days accrued

MEMO FOR RECORD:

I have 77 1/2 days accrued leave
due me as of 1 April 1948. I
am not engaged upon any special
assignment of the Chief or Deputy
Chief of Staff.

F. P. Munson
Colonel, General Staff Corps

[Signature]
V.F.F.

412

THE STATE-ARMY-NAVY-AIR FORCE COORDINATING COMMITTEE
WASHINGTON, D. C.

312.1
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5 April 1948

Subject: Leave of Absence

To: Captain Emmett L. Turner
Army Section, SANACC Secretariat

1. Leave of absence for (5) days is granted Captain Emmett L. Turner, 0426229, AGD, effective on or about 5 April 1948.

2. Paragraph 20, AR 600-115, 20 August 1946, requires that a duplicate of WD AGO Form 481, Officer's Record of Leave Taken, be kept current by the individual officer.

V. F. FIELD
Senior Army Member
Secretariat, SANACC

Copy furnished:
Personnel Officer

Memo for Record: Leave as indicated in letter above is requested. I have 65 days accrued leave due me as of 1 April 1948. I am not engaged upon any special assignment of the Chief or Deputy, Chief of Staff. My address while absent will be: Route 3, Box 519, Alexandria, Virginia.

Emmett L. Turner
EMMETT L. TURNER
Captain, AGD

411

OFFICIAL MEMORANDUM
No. 10-6

DEPARTMENT OF THE ARMY
Office, Secretary of the Army
Washington, D. C., 15 January 1947

MILITARY PERSONNEL POLICY AND PROCEDURES

Administration of, Authorizations for, and Personnel
Actions on Military Personnel

1. Reference is made to Radio WCL 44041 dated 10 December 1947 and Department of the Army Memorandum 3-15-1, dated 29 December 1947, which transfer the responsibility for administration of military personnel in the Administrative Area from the Office, Chief of Staff to the Adjutant General's Office.
2. As a result of this transfer the following procedures will be followed by all components of the Office, Secretary of the Army with respect to military personnel.
 - a. Requests for permanent change of station and surplus reports relative to officer personnel will be forwarded to General Staff, USA, Personnel and Administration Division, Career Management Branch.
 - b. All personnel actions and surplus reports relative to enlisted personnel will be forwarded to the Adjutant General's Office, Assignment Branch, Administrative Area Section.
 - c. All morning reports will be forwarded to the Adjutant General's Office, Assignment Branch, Administrative Area Section.
 - d. All personnel actions, except permanent change of station, relative to officer personnel will be forwarded to the Adjutant General's Office, Assignment Branch, Administrative Area Section.
 - e. Requests for changes in military personnel authorizations will continue to be forwarded to the Management Office, Office, Secretary of the Army.
 - f. All reports pertaining to military personnel (except surplus reports), which were previously forwarded to the Management Office, Office, Chief of Staff, or on which instructions to forward elsewhere are contained in the publications listed in paragraph 3 below, will be forwarded to the Management Office, Office, Secretary of the Army.
3. Inasmuch as Administrative Area Circulars have been suspended temporarily activities having military personnel in the Office, Secretary of the Army will have an increased responsibility for reviewing and determining currentness and applicability of policy and procedures relative to the administration of military personnel. Such information will be disseminated in three ways:

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a. By the issuance of official Department of the Army publications such as DA Circulars, DA Memoranda, Army Regulations, Joint Army-Air Force Adjustments Regulations, etc. Each activity should make certain that it receives these publications on regular distribution from the Adjutant General's Office.

b. By the distribution to each activity of the appropriate electrically transmitted messages or AG Letters which will be stamped in numerical order and in such a way as to indicate that they have cleared the Management Office, Office, Secretary of the Army. These messages should be filed in Subject Series No. 10 of the OSA Office Memorandum Series.

c. By the issuance of an OSA Office Memorandum in Subject Series No. 10 when such action is deemed necessary.

4. It is realized that this method for disseminating instructions is by no means the most practical; therefore, this office is attempting to revive a publication similar to the former Administrative Area Circulars as soon as possible. If necessary, OSA Office Memorandum Subject Series No. 10 will be enlarged and made to include the majority of information and instructions required in the administration of military personnel.

FOR THE ADMINISTRATIVE ASSISTANT:

R. H. England
 R. H. ENGLAND
 Chief, Management Office
 Office, Secretary of the Army

11 Incls.

WARX 91374 dtd 1 Dec 47
 MCOUT 41899 dtd 2 Dec 47
 MCOUT 43520 dtd 8 Dec 47
 MCOUT 44041 dtd 10 Dec 47
 MCOUT 44976 dtd 12 Dec 47
 MCOUT 47380 dtd 23 Dec 47
 MCOUT 47391 dtd 23 Dec 47
 MCOUT 47815 dtd 26 Dec 47
 MCOUT 48250 dtd 29 Dec 47
 DA Memo No. 3-15-1 dtd 29 Dec 47
 AG Letter dtd 2 Jan 48

DISTRIBUTION

"X"
 (All Activities Having
 Military Personnel)

*No reply required, per
LTC G.R. OSBOURN - 3/29/48*

DEPARTMENT OF THE ARMY
Office of The Adjutant General
Washington 25, D. C.

*WWD
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AGPA-A 220.3
(20 Feb 48)

24 March 1948

SUBJECT: POR QUALIFIED EM BY LENGTH OF OVERSEA SERVICE (REPORTS CONTROL SYMBOL
CSGPA-112)

TO: State-Army-Navy-Air Force Coordinating Committee
Room 2225, New State Department Building
21st & Virginia Avenue, N. W.
Washington, D. C.

1. References:

a. Section II, Circular 108, WD, 1947, subject as above, as amended by Section V, Circular 204, WD, 1947, Section II, Circular 212, WD, 1947, and Section VI, Circular 15, DA, 1947.

b. Section V, Circular 188, WD, 1947, as amended by Section V, Circular 250, WD, 1947; Section V, Circular 52, DA, 1947; and Section V, Circular 55, DA, 1948.

2. In order to insure equitable selection of personnel for foreign service, a report "POR Qualified EM by Length of Oversea Service," Reports Control Symbol CSGPA-112, will be prepared by all activities of the Department of the Army Administrative Area in the Zone of the Interior having enlisted men assigned to the activity, except those activities with enlisted personnel on duty and who are assigned to Headquarters Company, Department of the Army, South Post, Fort Myer, Virginia for administration.

a. Frequency, due date, and routing. As of the end of each calendar month each activity will prepare the report and forward it to reach The Adjutant General, Washington 25, D.C., Attention: AGPA-A, not later than the 10th day of the following month.

b. Form. The report will be prepared on DA AGO Form R-5529 (Incl 1). Additional copies may be obtained from The Adjutant General, Attn: AGPA-A.

c. Data to be reported. The report will cover all enlisted men assigned to each activity who will be POR qualified on the last day of the third month subsequent to as of date of the report. In order to effect the foregoing, the first such report submitted in May 1948, as of 30 April 1948, will indicate enlisted men eligible for oversea service as of 31 July 1948. Thereafter the report will reflect POR qualified enlisted men on the last day of the third subsequent month.

(409)



(Page one con't)

AGPA-A 220.3

SUBJECT: POR QUALIFIED EM BY LENGTH OF OVERSEA SERVICE (REPORTS CONTROL SYMBOL CSGPA-112)

The following personnel will be excluded from the report:

- (1) Personnel under orders to leave the activity and pipeline personnel.
- (2) Personnel who have been deferred from overseas shipment by the Department of the Army.
- (3) Personnel who will have less than 15 months effective service remaining prior to their expected date of separation from the service.
- (4) Personnel who will have served less than 12 months in the Zone of the Interior since their last return from foreign service unless they are volunteers for overseas duty.
- (5) Personnel who enlist, reenlist, or who have enlisted for direct initial assignment to units and/or installations within the Zone of the Interior until one year after the date of enlistment or reenlistment unless they are volunteers for overseas duty.

d. Instructions for preparation

- (1) Line 1 will be the sum of corresponding entries on lines 2 through 5 which will show the breakdown by length of service overseas since 7 December 1941. The length of service will be the total service regardless of the number of tours.
- (2) Column B will be on the sum of corresponding entries in columns C and F. Column C will be the total of columns D and E which will show data on the number of white (to include all races except Negro) enlisted men in grades 1-3 and 4-7, respectively. Column F will be the total of Columns G and H which will show data on Negro enlisted men in grades 1-3 and 4-7, respectively.

3. This letter supersedes Administrative Area Circular No. 25-16, Stabilization of Enlisted Personnel, 23 October 1947.

BY ORDER OF THE SECRETARY OF THE ARMY:

1 Incl
DA AGO Form R-5529



L. W. Hansen
Adjutant General

(409)

DEPARTMENT OF THE ARMY
Office of The Adjutant General
Washington 25, D. C.

AGPA-A 220.3
(20 Feb 48)

24 March 1948

SUBJECT: POR QUALIFIED EM BY LENGTH OF OVERSEA SERVICE (REPORTS CONTROL SYMBOL
CSGPA-112)

TO: **State-Army-Navy-Air Force Coordinating Committee
Room 2225, New State Department Building
21st & Virginia Avenue, N. W.
Washington, D. C.**

1. References:

a. Section II, Circular 108, WD, 1947, subject as above, as amended by Section V, Circular 204, WD, 1947, Section II, Circular 212, WD, 1947, and Section VI, Circular 15, DA, 1947.

b. Section V, Circular 188, WD, 1947, as amended by Section V, Circular 250, WD, 1947; Section V, Circular 52, DA, 1947; and Section V, Circular 55, DA, 1948.

2. In order to insure equitable selection of personnel for foreign service, a report "POR Qualified EM by Length of Oversea Service," Reports Control Symbol CSGPA-112, will be prepared by all activities of the Department of the Army Administrative Area in the Zone of the Interior having enlisted men assigned to the activity, except those activities with enlisted personnel on duty and who are assigned to Headquarters Company, Department of the Army, South Post, Fort Myer, Virginia for administration.

a. Frequency, due date, and routing. As of the end of each calendar month each activity will prepare the report and forward it to reach The Adjutant General, Washington 25, D.C., Attention: AGPA-A, not later than the 10th day of the following month.

b. Form. The report will be prepared on DA AGO Form R-5529 (Incl 1). Additional copies may be obtained from The Adjutant General, Attn: AGPA-A.

c. Data to be reported. The report will cover all enlisted men assigned to each activity who will be POR qualified on the last day of the third month subsequent to as of date of the report. In order to effect the foregoing, the first such report submitted in May 1948, as of 30 April 1948, will indicate enlisted men eligible for oversea service as of 31 July 1948. Thereafter the report will reflect POR qualified enlisted men on the last day of the third subsequent month.

409

(Page one con't)

AGPA-A 220.3

SUBJECT: POR QUALIFIED EM BY LENGTH OF OVERSEA SERVICE (REPORTS CONTROL SYMBOL CSGPA-112)

The following personnel will be excluded from the report:

- (1) Personnel under orders to leave the activity and pipeline personnel.
- (2) Personnel who have been deferred from overseas shipment by the Department of the Army.
- (3) Personnel who will have less than 15 months effective service remaining prior to their expected date of separation from the service.
- (4) Personnel who will have served less than 12 months in the Zone of the Interior since their last return from foreign service unless they are volunteers for oversea duty.
- (5) Personnel who enlist, reenlist, or who have enlisted for direct initial assignment to units and/or installations within the Zone of the Interior until one year after the date of enlistment or reenlistment unless they are volunteers for oversea duty.

d. Instructions for preparation

- (1) Line 1 will be the sum of corresponding entries on lines 2 through 5 which will show the breakdown by length of service overseas since 7 December 1941. The length of service will be the total service regardless of the number of tours.
- (2) Column B will be on the sum of corresponding entries in columns C and F. Column C will be the total of columns D and E which will show data on the number of white (to include all races except Negro) enlisted men in grades 1-3 and 4-7, respectively. Column F will be the total of Columns G and H which will show data on Negro enlisted men in grades 1-3 and 4-7, respectively.

3. This letter supersedes Administrative Area Circular No. 25-16, Stabilization of Enlisted Personnel, 23 October 1947.

BY ORDER OF THE SECRETARY OF THE ARMY:

1 Incl
DA AGO Form R-5529



[Handwritten Signature]
Adjutant General

(409)

| OVERSEAS SERVICE SINCE 7 DEC 41 A | TOTAL B | WHITE | | | NEGRO | | |
|---|------------|--------------------|-------------------------|--------------------|--------------------|-------------------------|--------------------|
| | | All Grades C | Grades 1, 2 & 3 D | Grades 4-7 E | All Grades F | Grades 1, 2 & 3 G | Grades 4-7 H |
| | | 1. Total | | | | | |
| 2. No Service | | | | | | | |
| 3. Less Than 1 Year | | | | | | | |
| 4. 1-2 Years | | | | | | | |
| 5. Over 2 Years | | | | | | | |

| | | |
|------------------|-------------------------------------|------|
| TO: ATTN: | Headquarters | Date |
| | Signature | |
| | Typed Name, Grade and Title | |
| | Reports Control Symbol CSGPA-112 | |

THE STATE-ARMY-NAVY-AIR FORCE COORDINATING COMMITTEE
WASHINGTON, D. C.

312-1
mt on

5 April 1948
17 March 1948

Subject: Leave of Absence

To: Captain Emmett L. Turner
Army Section, SANACC Secretariat

1. Leave of absence for ^{5 fine} (2) two days is granted
Captain Emmett L. Turner, 0126229, AGD, effective on or
about 18 March 1948.
5 April 1948

2. Paragraph 20, AR 600-115, 20 August 1946, requires
that a duplicate of WD AGO Form 481, Officer's Record of
Leave Taken, be kept current by the individual officer.

V. F. FIELD
Senior Army Member
Secretariat, SANACC

Copy furnished:
Personnel Officer

Memo for Record: Leave as indicated in letter above is
requested. I have ~~65~~ ⁶⁵ days accrued leave due me as of
1 ~~March~~ ^{April} 1948. I am not engaged upon any special assignment
of the Chief or Deputy, Chief of Staff. My address while
absent will be: Route 3, Box 519, Alexandria, Virginia.

Emmett L. Turner
EMMETT L. TURNER
Captain, AGD

Copy for File

(408)

Basic: Ltr Hq, 7025th ASU, Sta Complement, So Post, Ft Meyer, Va (9 Mar 48). *EB*

1st Ind. *312.1*

Army Section, Secretariat, SANACC, Washington, 25, DC. 11 March 1948. *Thil Pms*
To: Commanding Officer, 7025th ASU, Station Complement, South Post, Ft. Meyer, Virginia.

1. Receipt of basic communication is acknowledged.

V. F. FIELD,
Lt. Col., GSC,
Senior Army Mbr, Secretariat,
SANACC.

Inclosure:
W/drawn.

DEPARTMENT OF THE ARMY
OFFICE OF THE CHIEF OF STAFF UNITED STATES ARMY
Washington 25, D. C.

4 March 1948

MEMORANDUM FOR COMMANDING GENERAL, MILITARY DISTRICT OF WASHINGTON:

SUBJECT: Training of Enlisted Personnel Serving in Department of
the Army Offices

1. War Department Memorandum, Office of the Chief of Staff, to Com-
manding General, Military District of Washington, subject: "Training of
Enlisted Personnel Serving in War Department Offices", dated 13 September
1948, is rescinded and the following substituted therefor:

2. In order to achieve and maintain Army-wide standards of training
and military appearance among enlisted personnel employed by agencies of
the Department of the Army in the Washington area, the following weekly
training periods are prescribed for all enlisted personnel assigned to
South Post, Fort Myer, Virginia, including personnel of Headquarters Com-
pany, United States Army, and the 9423rd TSU (17th Signal Service Company):

Tuesdays 0745-0845 hours
Thursdays 1600-1700 hours

Married enlisted personnel authorized to live off the post will not be
required to attend the morning training period on Tuesdays.

3. Scope of training: selected subjects, inspections, mass athletics,
troop information program and one parade or review each month.

4. All training will be conducted at South Post, Fort Myer, Virginia,
under supervision of the Post Commander.

5. Heads of Department of the Army agencies are responsible that nec-
essary arrangements are made for attendance at this training by personnel
assigned to their agency. [Authority to excuse individuals from specific
training periods is delegated to heads of agencies.] Absences will be kept
to a minimum. Agencies such as the Motor Center and Signal Center with
particular personnel problems will coordinate attendance requirements with
Commanding General, Military District of Washington in accordance with the
intent of this directive.

6. Attendance records will be compiled by the Commanding Officer, South
Post, Fort Myer, Virginia and submitted monthly to Commanding General, Mil-
itary District of Washington as a check on the effectiveness of this program.

7. Copies of this directive will be furnished all Department of the
Army agencies employing subject personnel.

BY DIRECTION OF THE DEPUTY CHIEF OF STAFF:

s/J. W. Bowen
t/ J. J. BOJEN
Lt Colonel, GSC
Secretary, General Staff

A TRUE COPY:

C. A. Boykin
C. A. BOYKIN,
Captain, AGD

107

THE STATE-ARMY-NAVY-AIR FORCE COORDINATING COMMITTEE
WASHINGTON, D. C.

312-1
mil pers
10 March 1948

Subject: Annual Physical Examination of Officers.

To : Commanding Officer,
General Dispensary,
Room 2-D-201, The Pentagon

1. In compliance with ltr. Headquarters, Military District of Washington, ANWMC 201.5, 9 Mar 48, subject, as above, the following information is submitted:

- a. Number of general officers: None.
- b. Number of other male officers: (3) three.
- c. Number of female officers: None.

2. The undersigned, Room 2202, New State Department Building, Code 191, Ext. 2163, is responsible for the above compilation.

V. F. FIELD
Lt. Col. GSC,
Senior Army Member,
Secretariat, SANACC

Copy for SANACC file
508

(406)

HEADQUARTERS
MILITARY DISTRICT OF WASHINGTON
ROOM 5-B-518, THE PENTAGON
WASHINGTON 25, D.C.

505

ANVMC 201.5

9 March 1948

SUBJECT: Annual Physical Examination of Officers.

TO: **State-Army-Navy-Air Force-Coordinating Comm.**
Room 2225 New State Bldg.
Washington, D.C.

1. It is requested that prior to 16 March 1948 The Commanding Officer, General Dispensary, Room 2-D-201, The Pentagon be furnished:

- a. Number of general officers,
- b. Number of other male officers,
- c. Number of female officers,

exclusive of Air Force officers, in your organization who are required to be given an annual physical examination during the period 1 April to 15 June 1948 as directed in Circular 75, Department of the Army, 1947. In the preparation of this report it is desired that officers specifically exempted from examination under the provisions of paragraph 1 a of Circular 75 not be included.

2. It is further requested that the General Dispensary be furnished the name, office room number, and office telephone number of the person in charge of compiling the above requested information.

3. Upon receipt of the information requested above a schedule will be furnished your office indicating dates and hours that have been reserved for examination of officers in your section. Insofar as practicable schedules will be staggered to avoid calling all officers reported at the same time.

4. Examination of Air Force officers who are on duty in your section may be arranged for through the Flight Surgeon's Office, Bolling Field, by calling Code 82, Extension 324.

FOR THE COMMANDING GENERAL:

Raymond F. Field
RAYMOND F. FIELD
Maj. Colonel, AGD
Adjutant General

MAR 10 1948

DISTRIBUTION: Special



STATE WAR RELIEF & RECREATION AUTHORITY

403

HEADQUARTERS
MILITARY DISTRICT OF WASHINGTON
ROOM 5-B-518, THE PENTAGON
WASHINGTON 25, D.C.

ANWMC-201.5

9 March 1948

SUBJECT: Annual Physical Examination of Officers.

TO: **State-Army-Navy-Air Force-Coordinating Comm.**
Room 2225 New State Bldg.
Washington, D.C.

1. It is requested that prior to **16** March 1948 The Commanding Officer, General Dispensary, Room 2-D-201, The Pentagon be furnished:

- a. Number of general officers,
- b. Number of other male officers,
- c. Number of female officers,


exclusive of Air Force officers, in your organization who are required to be given an annual physical examination during the period 1 April to 15 June 1948 as directed in Circular 75, Department of the Army, 1947. In the preparation of this report it is desired that officers specifically exempted from examination under the provisions of paragraph 1 a of Circular 75 not be included.

2. It is further requested that the General Dispensary be furnished the name, office room number, and office telephone number of the person in charge of compiling the above requested information.

3. Upon receipt of the information requested above a schedule will be furnished your office indicating dates and hours that have been reserved for examination of officers in your section. Insofar as practicable schedules will be staggered to avoid calling all officers reported at the same time.

4. Examination of Air Force officers who are on duty in your section may be arranged for through the Flight Surgeon's Office, Bolling Field, by calling Code 82, Extension 324.

FOR THE COMMANDING GENERAL:


RAYMOND F. FIELD
Jr. Colonel, AGD
Adjutant General

DISTRIBUTION: Special

HEADQUARTERS MILITARY DISTRICT OF WASHINGTON
Office of Army Headquarters Commandant
Transportation Branch (Ext. 3866)

7121
M. P.

ANTGC 537 (Regs)
(27 May 47)

12 February 1948

SUBJECT: Change in Schedule of Local Official Army Bus Service

TO: All Concerned

1. Reference is made to memorandum, this Headquarters, subject, "War Department Motor Center Transportation," dated 27 May 1947, in which is published information regarding, and instructions governing, "War Department Motor Center bus . . . transportation provided for official use . . .," and on page 4 of which appears the, "Schedule of War Department Motor Center Official Bus Service," revised 16 June 1947.

2. One of the bus routes operated by the U. S. Army Motor Center is Route WD-1, which connects Building T-7, at Gravelly Point, Virginia, and The Pentagon with buildings in the Potomac Park area of Washington, D. C., with service being provided every fifteen (15) minutes. In order to minimize delays to southbound passengers using this route and to facilitate transfer connections with other routes, the schedule for Route WD-1 is being changed, effective 18 February 1948. The present 15-minute service will be continued.

3. The revised schedule for Route WD-1 appears on the reverse side of this memorandum. No changes are being made at this time in the schedules for Routes WD-2 and WD-3.

4. Information regarding official bus service provided by other installations was shown in reference memorandum. Certain changes have taken place in this service, and current information is shown on the reverse side of this memorandum.

FOR THE COMMANDING GENERAL:

Malcolm D. Jones

MALCOLM D. JONES
Colonel, GSC
Army Headquarters Commandant

404

(Revised 12 Feb 64)

REVISION IN SCHEDULE OF U. S. ARMY MOTOR CENTER OFFICIAL BUS SERVICE

ROUTE W D - 1

Southbound

(From New State Bldg., via 22d St., Constitution Ave., Memorial Bridge, The Pentagon, Bldg. T-7, Munitions Bldg., north on 18th St., west on G St., south on 22d St., to New State Bldg.)

| | | | | | | | | | | |
|--------------------|------|------|------|------|------|-------|-------|---------|-------|------|
| New State Bldg. | Lv. | ---- | ---- | ---- | ---- | 0850 | 0905 | | 1650 | 1705 |
| The Pentagon (C-3) | Arr. | ---- | ---- | ---- | ---- | 0900* | 0915* | Every | 1700* | 1715 |
| The Pentagon (C-3) | Lv. | ---- | 0830 | 0845 | 0900 | 0915 | 0930 | 15 | ---- | ---- |
| Bldg. T-7 (Rear) | Arr. | ---- | 0835 | 0850 | 0905 | 0920 | 0935 | minutes | ---- | ---- |
| ATC Terminal | Arr. | ---- | 0837 | 0852 | 0907 | 0922 | 0937 | | ---- | ---- |

Northbound

(From ATC Terminal, via Bldg. T-7, The Pentagon, Memorial Bridge, Bacon Dr., Constitution Ave., Munitions Bldg., north on 18th St., west on G St., south on 22d St., to New State Bldg.)

| | | | | | | | | | | |
|--------------------|------|------|------|------|------|------|------|---------|------|------|
| ATC Terminal | Lv. | ---- | 0837 | 0852 | 0907 | 0922 | 0937 | | 1622 | 1637 |
| Bldg. T-7 (Front) | Lv. | ---- | 0839 | 0854 | 0909 | 0924 | 0939 | Every | 1624 | 1639 |
| The Pentagon (C-4) | Lv. | 0830 | 0845 | 0900 | 0915 | 0930 | 0945 | 15 | 1630 | 1645 |
| Munitions Bldg. | Lv. | 0840 | 0855 | 0910 | 0925 | 0940 | 0955 | minutes | 1640 | 1655 |
| 18th & G St., NW | Lv. | 0845 | 0900 | 0915 | 0930 | 0945 | 1000 | | 1645 | 1700 |
| New State Bldg. | Arr. | 0850 | 0905 | 0920 | 0935 | 0950 | 1005 | | 1650 | 1705 |

OFFICIAL BUS SERVICE PROVIDED BY OTHER INSTALLATIONS FROM THE PENTAGON
(For additional information call indicated telephone numbers)

- TO ANDREWS FIELD - From Lane C-4, at 0915, 1045, 1400, and 1600 (Code 83, Ext. 5187)
- TO ARLINGTON HALL - From Lane C-4, every hour, from 0900 to 1600 (Code 147, Ext. 412)
- TO ARMY MAP SERVICE - (By reservation only) From Lane C-1, at 1005, 1105, 1305, 1405, 1505 (Code 85, Ext. 323)
- TO BOLLING FIELD - From Lane C-4, at 0800, 0830, 0900, 1100, 1400, 1600, 1640, 1700, & 1730 (Code 82, Ext. 301, -2)
- TO THE ENGINEER CENTER - From The Pentagon via Gravelly Point, Lv. The Pentagon at 0815, 1450. Last bus to Engr. Center leaves Gravelly Point, via The Pentagon, Lv. The Pentagon at 1710 (Operator, Ext. 3269)

* Change at The Pentagon for immediate connection to Gravelly Point

(Revised 12 February 1948)

REVISION IN SCHEDULE OF U. S. ARMY MOTOR CENTER OFFICIAL BUS SERVICE

ROUTE W D - 1

Southbound

New State Bldg., via 22d St., Constitution Ave., Memorial Bridge, The Pentagon, Bldg. T-7, ATC)

| | | | | | | | | | | | | |
|-----------------|------|------|------|------|------|-------|-------|---------|-------|------|------|------|
| New State Bldg. | Lv. | ---- | ---- | ---- | ---- | 0850 | 0905 | | 1650 | 1705 | ---- | ---- |
| Pentagon (C-3) | Arr. | ---- | ---- | ---- | ---- | 0900* | 0915* | Every | 1700* | 1715 | ---- | ---- |
| Pentagon (C-3) | Lv. | ---- | 0830 | 0845 | 0900 | 0915 | 0930 | 15 | ---- | ---- | ---- | ---- |
| Terminal (Rear) | Arr. | ---- | 0835 | 0850 | 0905 | 0920 | 0935 | minutes | ---- | ---- | ---- | ---- |
| Terminal | Arr. | ---- | 0837 | 0852 | 0907 | 0922 | 0937 | | ---- | ---- | ---- | ---- |

Northbound

Terminal, via Bldg. T-7, The Pentagon, Memorial Bridge, Bacon Dr., Constitution Ave., New State Bldg., north on 18th St., west on G St., south on 22d St., to New State Bldg.)

| | | | | | | | | | | | | |
|--------------------------|------|------|------|------|------|------|------|---------|------|------|------|------|
| Terminal | Lv. | ---- | 0837 | 0852 | 0907 | 0922 | 0937 | | 1622 | 1637 | 1652 | 1707 |
| Terminal (Front) | Lv. | ---- | 0839 | 0854 | 0909 | 0924 | 0939 | Every | 1624 | 1639 | 1654 | 1709 |
| Pentagon (C-4) | Lv. | 0830 | 0845 | 0900 | 0915 | 0930 | 0945 | 15 | 1630 | 1645 | 1700 | 1715 |
| New State Bldg. | Lv. | 0840 | 0855 | 0910 | 0925 | 0940 | 0955 | minutes | 1640 | 1655 | ---- | ---- |
| Terminal (Front) St., NW | Lv. | 0845 | 0900 | 0915 | 0930 | 0945 | 1000 | | 1645 | 1700 | ---- | ---- |
| New State Bldg. | Arr. | 0850 | 0905 | 0920 | 0935 | 0950 | 1005 | | 1650 | 1705 | ---- | ---- |

OFFICIAL BUS SERVICE PROVIDED BY OTHER INSTALLATIONS FROM THE PENTAGON
(For additional information call indicated telephone numbers)

- ARMY FIELD - From Lane C-4, at 0915, 1045, 1400, and 1600 (Code 83, Ext. 5187)
- ARMY HALL - From Lane C-4, every hour, from 0900 to 1600 (Code 147, Ext. 412)
- MAP SERVICE - (By reservation only) From Lane C-1, at 1005, 1105, 1305, 1405, 1505, & 1605 (Code 85, Ext. 323)
- ARMY FIELD - From Lane C-4, at 0800, 0830, 0900, 1100, 1400, 1600, 1640, 1700, & 1710 (Code 82, Ext. 301, -2)
- ENGINEER CENTER - From The Pentagon via Gravelly Point, Lv. The Pentagon at 0815, 1050, & 1710. Last bus to Engr. Center leaves Gravelly Point, via The Pentagon, Lv. The Pentagon 1710 (Operator, Ext. 3269)

at The Pentagon for immediate connection to Gravelly Point

THE STATE-ARMY-NAVY-AIR FORCE COORDINATING COMMITTEE
WASHINGTON, D. C.

312
mul bar

18 February 1948

SUBJECT: Extended Active Duty
TO: The Adjutant General, U.S. Army
Washington 25, D. C.
(Attention: AGPA-A(13 Feb 48))

Receipt of letter DA AGO, AGPA-A (13 Feb 48), Subject:
Extended Active Duty, is hereby acknowledged.

V. F. FIELD
Senior Army Member
Secretariat, SANACC

File - Military Personnel

403

DEPARTMENT OF THE ARMY
The Adjutant General's Office
Washington 25, D.C.

AGPA-A (13 Feb 48)

13 February 1948

SUBJECT: Extended Active Duty

TO : State-Army-Navy-Air Force Coordinating Committee
Room 2225, New State Dept. Bldg.
21st & Virginia Ave, N.W., Washington, D.C.

1. Reference Circular 27, Department of the Army, 1948.

2. It is desired that necessary action be taken to insure that all officers concerned are advised of the provisions of cited reference with particular attention invited to the following paragraphs:

a. Paragraph 1, Section II, in which the effective date of 1 March 1948 is announced.

b. Paragraph 7a, Section II, in which the deadline of 30 April 1948 for submission of applications for conversion of category commitments is established.

c. Paragraph 8, Section II, in which it is announced that all officers who elect separation or are ineligible to sign a new category commitment will be separated from the service under the provisions of RR 1-1 as amended, by 30 June 1948.

4. Request acknowledgment of receipt of this correspondence.

BY ORDER OF THE SECRETARY OF THE ARMY:

G. O. Shaver
Adjutant General

402

OSA OFFICE MEMORANDUM
No. 14-40

DEPARTMENT OF THE ARMY
Office, Secretary of the Army
Washington, 19 February 1948

WJW
WMD

TEMPORARY INSTRUCTIONS AND INFORMATION

Cancellation of Leave Report

312.1

Sub Per. WJW
CSK.

1. The submission of a quarterly report on OSA Form No. 105, "Report of Accumulated Leave," to the Management Office, OSA, will be discontinued. OSA Office Memorandum No. 2-4, dated 21 March 1947, is rescinded.
2. The information contained in the report is still of value; however, due to the pressure of other work, the report will be called for only when time permits its full evaluation and utilization.

FOR THE ADMINISTRATIVE ASSISTANT:

R. M. Yingling
 R. M. Yingling
 Chief, Management Office
 Office, Secretary of the Army

DISTRIBUTION
"A"
(Division Chiefs, OSA)

401

Silo

17 February 1948

Subject: Change of Category Statement.

To: The Adjutant General,
Washington 25, D.C.
(Thru Channels)

1. Under the provisions of Circular No. 27, Department of the Army, dated 3 February 1948, request my category statement be changed from old category I to new category III.

2. The following information is provided to establish justification for change of category:

- a. Date of Birth: 15 December 1908.
- b. Appointed: Lt. Col. AGD Res 2 May 1947.

MAX V. BROKAW,
Major, A.G.D.

1st Ind.

ARMY SECTION, SANAGO SECRETARIAT, New State Department Building, Washington, D.C., 17 February 1948. To: Office of the Under Secretary, Department of Army, National Defense Building, Washington, D.C.

1. Recommend approval.

2. Officer is qualified under the provisions of paragraph 6, Circular No. 27, Department of the Army, dated 3 February 1948.

VIRGIL F. FIELD,
Lt. Col., G.S.C.,
Senior Army Member.

400

2nd Ind.
OFFICE OF THE UNDER SECRETARY, DEPARTMENT OF THE ARMY,
National Defense Building, Washington, D.C., 17 February 1948.
To: The Adjutant General, Department of the Army, Washington,
D.C.

Approved.

For the Under Secretary of the Army:

FREDERICK P. MUNSON,
Colonel, G.S.C.,
Executive.

Slk

17 February 1948

Subject: Change of Category Statement.

To: The Adjutant General,
Washington 25, D. C.
(Thru Channels)

1. Under the provisions of Circular No. 27, Department of the Army, dated 3 February 1948, request my category statement be changed from old category I to new category III.

2. The following information is provided to establish justification for change of category:

a. Date of Birth: 20 April 1902.

b. Appointed Lt. Col., A.G.D. Res 23 June 1947.

VIRGIL F. FIELD
Lt. Col., G.S.C.

1st Ind.

OFFICE OF THE UNDER SECRETARY, DEPARTMENT OF THE ARMY,
National Defense Building, Washington, D.C., 17 February
1948. To: The Adjutant General, Department of the Army,
Washington, D.C.

1. Approved.

2. Officer is qualified under the provisions of paragraph 6, Circular No. 27, Department of the Army, dated 3 February 1948.

For the Under Secretary of the Army:

FREDERICK P. MUNSON,
Colonel, G.S.C.,
Executive

400

File

17 February 1948

*312.1
mil Pers -*

Subject: Change of Category Statement.

To: The Adjutant General,
Washington, D. C.
(Thru Channels)

1. Under the provisions of Circular No. 27, Department of the Army, dated 3 February 1948, request my category statement be changed from old category I to new category III.

2. The following information is provided to establish justification for change of category:

- a. Date of Birth: 21 November 1916.
- b. Appointed Captain S & A Res. 8 July 1947.

EMMETT L. TURNER,
Captain, S&A Res.

1st Ind.
ARMY SECTION, SANACC SECRETARIAT, New State Department Building,
Washington, D.C., 17 February 1948. TO: Office of the Under
Secretary, Department of the Army, National Defense Building,
Washington, D.C.

- 1. Recommend approval.
- 2. Officer is qualified under the provisions of paragraph 6, Circular No. 27, Department of the Army, dated 3 February 1948.

VIRGIL F. FIELD,
Lt. Col., G.S.C.,
Senior Army Member.

400

2nd Ind.
OFFICE OF THE UNDER SECRETARY, DEPARTMENT OF THE ARMY, National
Defense Building, Washington, D.C., 17 February 1948. To: The
Adjutant General, Department of the Army, Washington, D.C.

Approved.

For the Under Secretary of the Army:

FREDERICK P. MUNSON,
Colonel, G.S.C.,
Executive.

File **Cir 27**

CIRCULAR }
No. 27 }

DEPARTMENT OF THE ARMY
WASHINGTON 25, D. C., 3 February 1948

Effective until 3 August 1949 unless sooner rescinded or superseded

EXTENDED ACTIVE DUTY

| | |
|--|-----------|
| GENERAL..... | Section I |
| OFFICER VOLUNTEER CATEGORY STATEMENTS..... | II |
| CALL TO EXTENDED ACTIVE DUTY..... | III |

I. GENERAL.—1. Effective date.—The provisions of this circular are concerned with the related subjects, "Officer Volunteer Category Statements" and "Call to Extended Active Duty" and will become *effective 1 March 1948*.

II. OFFICER VOLUNTEER CATEGORY STATEMENTS.—2. General policy.—The officers of the civilian components on extended active duty continue to be an essential part of the officer corps of the Army of the United States. In fairness to these officers, the Department of the Army recognizes that a frank statement of its policy and position should be made. As long as present commitments exist, there will be a need for a large number of civilian component officers on active duty. The Department of the Army is redefining its tours of extended active duty in order that the Army and the individual officer will have a better understanding of their commitments to each other. However, it must always be recognized that progressive retrenchment, reduction in force, and possible readjustments in grade may be required. When such reduction becomes necessary, the best qualified officers will be retained. A civilian component officer of appropriate age in grade may, therefore, plan to remain on extended active duty for some years if he maintains a high standard of efficiency, and personal requirements, budgetary limitations, and ceiling permit his retention.

3. Women's Army Corps.—Officers of the Women's Army Corps cannot be assured of continued active duty until proposed legislation authorizes their pointment in the Organized Reserve Corps. This circular, therefore, is not applicable to Women's Army Corps personnel.

4. To whom applicable.—*a.* Except as noted above, the provisions of this section apply to—

- (1) Department of the Army commissioned and warrant officer personnel, including chaplains and officers of the Medical Department serving with the Department of the Air Force. (NOTE.—These provisions do not apply to Department of the Army personnel serving with the Department of the Air Force other than those specified above.)
- (2) Department of the Air Force commissioned and warrant officer personnel serving with the Department of the Army.

b. Applications for volunteer category statements of officers serving with other than their basic department, except as above, will be processed under the directives of and by the Department with which they are serving. In such cases, if an officer is not desired for retention, the application will be submitted through appropriate channels to the officer's basic department for final action.

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Cir 27

5. Categories.—a. Categories as outlined will be effective on and after 1 March 1948. Necessary conversions from present categories will be as outlined below:

| Category | Period | Eligibility |
|----------|--------------|--|
| I----- | 1 year----- | <ol style="list-style-type: none"> 1. Medical Department officers other than Medical Service Corps (1-year volunteers). 2. Officers otherwise qualified who reach maximum age in grade (par. 6c) in less than 2 years. |
| II----- | 2 years----- | <ol style="list-style-type: none"> 1. OCS graduates commissioned subsequent to the effective date of this circular. 2. Officers on competitive tours. 3. Officers otherwise qualified who reach maximum age in grade (par. 6c) in less than 3 years. 4. Medical Department officers other than Medical Service Corps (ASTP graduates on initial tour of duty and 2-year volunteers). |
| II----- | 3 years----- | <ol style="list-style-type: none"> 1. All present Category I officers who qualify and desire retention on active duty. 2. Any officer in any other category who is qualified and desires to upgrade his category for retention on active duty. <p>Officers desiring relief from active duty at the earliest opportunity.</p> |
| ----- | ----- | |

6. Qualifications.—a. Commissioned officers (except male officers of the Medical Department other than Medical Service Corps and certain essential linguists being so utilized) must hold an ORC commission dated subsequent to 28 June 1945 or hold a NGUS commission as directed in Circular 79, Department of the Army, 1947.

b. Officers must be found qualified for active duty after screening in accordance with WARX 92063, 10 December 1947, clarifying the meaning and intent of "surplus" as set forth in section II, Circular 72, War Department, 1947, and authority in WARX 83443 (overseas) and WARX 83266 (ZI), as amended, to declare certain officers as surplus, which is quoted below:

1. Officers who are surplus to the needs of the Army on the basis of their present qualifications and/or

2. Whose retraining in a skill needed by the Army would be uneconomical within the time they could reasonably be expected to serve before becoming otherwise eligible for separation. The phrase "who have become surplus" has been misconstrued by many commanders to mean that an officer must be in excess of the auth strength. Chiefs of services have authority to separate officers and warrant officers belonging to their respective services under provisions of WARX 83266 as amended. Comdrs of Class 2 instls are not auth to take final action on

relief from active duty of warrant and commissioned officers without referral to the Adjutant General attn AGPO-S-C. The question of whether an officer is in excess of auth str is secondary to the question of fitness. It is neither necessary nor desirable that an officer be in excess of auth str if that officer is unable to absorb further mil tng, demonstrates inaptness or inefficiency, is guilty of repeated disciplinary infractions, is inattentive to duty, is currently guilty of personal misconduct, or lacks initiative and sobriety in gen. WARX 83443 (overseas) and WARX 83266 (ZI) were intended to auth the sep of officers of questionable character and ability without any ref to auth versus asgnd str. Officers will be sep as surplus for the convn of the govt for reasons stated in WARX 83266 (ZI) or WARX 83443 (overseas). These messages will be used as auth for processing subj pers to sep points. Sec 2 Cir 72 War Dept 47 will be cited as the reason and auth for sep on the individual final orders and AGO Sep Forms.

c. No officer except chaplains and Medical Department officers, other than Medical Service Corps, will be permitted to sign a category statement which will expire on or after the date he reaches the age in grade indicated below:

| | |
|-------------------------|----------|
| Warrant officer..... | 55 years |
| Second lieutenant..... | 35 years |
| First lieutenant..... | 40 years |
| Captain..... | 45 years |
| Major..... | 50 years |
| Lieutenant colonel..... | 55 years |
| Colonel..... | 60 years |

d. Officers meeting the requirements of *a* and *b* above, who are denied Category III by virtue of age, may apply for the next highest category which can be completed before exceeding ages in grade listed in *c* above.

e. Officers serving in other than Category I, as defined prior to 1 March 1948, who meet the requirements of *a* and *b* above, but do not desire to apply for a new category will continue on active duty under their old category (without change of records) until tour is completed, unless sooner relieved for convenience of the Government.

7. Applications.—*a.* All qualified officers now on duty who wish to sign Category III statements must submit their applications by 30 April 1948, to the approving authority listed in paragraph *d* or *e* below.

b. Commanders will disapprove such requests if the officer does not qualify (par. 6) or is considered undesirable for further retention on continued active duty by reason of relatively low efficiency, demonstration of inaptness, misconduct, lack of attention to duty, or lack of initiative.

c. Commanders will obtain from officers currently serving under Category I, who are qualified in Category III but who do not desire to sign a new Category III statement, a certificate to that effect which will be forwarded to The Adjutant General, Attn: AGPO-S-C, to reach that office not later than 30 April 1948. Such officers will be placed in Category V and will be separated from the service in accordance with paragraph 8.

d. In the zone of interior, authority to approve applications is delegated to commands normally commanded by a general officer. Applications will be processed to such commanders with approval or disapproval indicated by each intermediate commander. Reasons for disapproval will be stated. If disapproved by the approving authority, applications will be forwarded immediately, with reasons therefor, to The Adjutant General, Attn: AGPO-S-C, for final decision or, in case of Air Force officer serving with the Department of the Army, for coordination with the Department of the Air Force.

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e. In oversea commands, authority for approval of applications is delegated to the major oversea commanders who are authorized to redelegate to commands normally commanded by a general officer. Applications will be processed in the same manner as prescribed above, except that final decision will rest with the major oversea commands. However, disapproved applications for Air Force officers serving with the Department of the Army will be forwarded to The Adjutant General, Attn: AGPO-S-C, for coordination with the Department of the Air Force.

f. After final approval, all new categories will be entered in item 22 of WD AGO Form 66 (Officer's, Warrant Officer's and Flight Officer's Qualification Record). For example, the entry will show new tour in Category III as expiring on a date three years from the last day of the month in which officer's next birthday occurs (EXAMPLE: Birthday—15 July 1948 EXPIRATION DATE: 31 July 1951), except that for officers having a birthday between 31 December 1947 and 1 March 1948, the expiration date will be three years from the last day of the month in which the officer's current birthday occurred. (EXAMPLE: Birthday—21 January 1948. EXPIRATION DATE: 31 January 1951.) The old Category will be lined out and initialed by the officer concerned and the new entry made on the next line as prescribed by paragraph 65, TM 12-425A. A Report of Change (WD AGO Form 66A), will be submitted on the above changes on the qualification record.

8. Separation.—Officers who do not qualify for continued active duty under the provisions of paragraph 6; officers whose requests for extension of active duty are disapproved; and officers currently serving under Category I statement who have not indicated a desire to sign an appropriate category statement, or who have indicated their intention not to sign a new Category III statement by 30 April 1948, will be placed in Category V and will be separated from the service before 30 June 1948 under the provisions of RR-1, as amended.

9. Extensions.—a. After 1 July 1948, requests for extensions of active duty will be submitted not later than 6 months prior to expiration of current tour. Such requests will be expedited in order to complete action before the officer begins processing for separation. Processing of applications will follow procedure outlined above and will be disapproved for reasons stated in paragraph 7b. Effective date of the new tour, if approved, will be the first day of the month following expiration of the old tour.

b. The provisions of c, e, and g, below, do not apply to Medical Department officers other than Medical Service Corps.

c. Officers with less than 1 year to serve in their current category will not be given an oversea assignment. When rotation policy requires that such individuals be selected for overseas assignment, they will be given an opportunity to apply for a new category statement, or be separated.

d. Officers serving in an oversea command whose current category will expire prior to the completion of prescribed oversea tour, will be given an opportunity to apply for a new Category statement or be returned to the zone of interior for separation prior to expiration of their category statements. Qualified officers with dependents will be retained until completion of service required subsequent to arrival of dependents even if a new statement is not signed.

e. Officers with less than 1 year to serve in their current category will not be reassigned upon return from oversea. Such officers may, if they desire, apply for a new Category statement, 6 months prior to completion of their oversea tour.

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Such applications will be forwarded, with appropriate recommendations by oversea commanders, to The Adjutant General, Attn: AGPO-S-C, for decision.

f. Officers with less than 6 months to serve in their current category, upon completion of oversea tour, who do not desire to apply for a new Category statement, may elect return upon completion of their oversea tour or extension of oversea tour under the provisions of paragraph 3*h* (1) Circular 249, WD, 1947, as amended by paragraph 5, section V, Circular 45, Department of the Army, 1947.

g. Officers with less than 1 year to serve in their current category will not be reassigned within the zone of interior. When rotation policy requires that such individuals be selected for reassignment, they will be given an opportunity to apply for a new Category statement or be separated.

10. Ineligible for recall.—Officers who choose relief from active duty under any of the provisions of this circular will not be accepted for recall to extended active duty for a period of 2 years from date of separation, provided other qualified officers are available.

11. Officers electing separation.—Officers (including oversea returnees) who have been afforded an opportunity for continued active duty under the provisions of this circular and who have elected separation, will not be permitted to request extension of active duty. However, the time factors involved in implementing the provisions of this section, must be taken into account and care will be taken to prevent injustice.

12. Hospitalized officers.—Request for new category statement or for extension of tour of duty by hospitalized officers who are members of detachments of patients will not be submitted during hospitalization but will be submitted with recommendations together with the hospital report of their availability for reassignment.

13. Eligibility for relief.—Signing a category statement of any type does not affect an officer's eligibility for relief from active duty for the convenience of the Government under the provisions of section II, Circular 72, War Department, 1947, section IV, Circular 54, Department of the Army, 1947, or for personal reasons under the provisions of section III, IV, or V of Circular 72, War Department, 1947.

14. Officers attending schools.—In the event that the provisions of this section would result in separation of officers attending schools where attendance requires a definite period of active duty subsequent to graduation, such facts will be forwarded to The Adjutant General Attn: AGPO-S-C, for decision.

15. Rescissions.—The following WD publications pertaining to the foregoing subject are rescinded:

- a.* Section IV, Circular 366, War Department, 1945.
- b.* Section IV, Circular 381, War Department, 1945.
- c.* Section IV, Circular 220, War Department, 1946.
- d.* Section VI, Circular 104, War Department, 1947.
- e.* Paragraph 1, section III, Circular 81, Department of the Army, 1947.
- f.* Paragraph IV, WCL 46177, 23 September 1947.

III. CALL TO EXTENDED ACTIVE DUTY.—**16. Policy.**—The purpose of this section is to prescribe procedures for call to extended active duty of officers of the civilian components. Calls or recalls to extended active duty will be utilized by the Department of the Army to maintain the officer strength necessary to accomplish its assigned mission. Tours of duty will normally be of 3 years duration and on a voluntary basis. However, tours of 1 and 2 years duration are

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authorized for certain specialists (reference par. 5). The duration of a normal tour of extended active duty shall be computed as commencing on the 1st day of the month following the date of reporting on active duty and shall be completed when the officer has served the prescribed tour which will not be shortened by considering the officer's accrued leave.

17. Limitations on recall.—In general, officers will not be recalled to active duty when it is indicated that prior relief from active duty was obtained in order to avoid or shorten oversea tours or to avoid difficult or undesirable assignments. In any event, the provisions of paragraph 10 will be observed.

18. Eligibility.—To be eligible for extended active duty in categories as set forth in section II, the applicant must:

a. Hold a commission in the Officers' Reserve Corps or the National Guard of the United States. (Not applicable to warrant officers desiring extended active duty in the grade of their existing appointments.)

b. Not have reached the age in grade indicated below upon entering extended active duty. (Not applicable to officers of the Medical Department other than Medical Service Corps and Chaplains.)

| WO | 2d Lt | 1st Lt | Capt | Maj | Lt Col | Col |
|----|-------|--------|------|-----|--------|-----|
| 45 | 30 | 35 | 40 | 45 | 50 | 52 |

c. Agree to accept active duty in a grade not higher than that in which the applicant served in the Army of the United States immediately prior to processing for relief from active duty.

d. Agree to accept any general downgrade readjustments in the same manner as all officers on extended active duty.

19. Officers not subject to recall.—Officers will not normally be called to extended active duty for the purpose of:

a. Reclassification under provisions of AR 605-230.

b. Trial by courts-martial.

c. Appearance as a witness in a military trial.

d. Completion of a project left unfinished at the time of relief from active duty or assignment to a project or activity of a temporary nature.

e. Accomplishment of corrective measures required to rectify errors, omissions, or incompleteness occurring during a previous assignment on active duty.

20. Procedures.—All applications for extended active duty will be submitted on WD AGO Form 160 (Application for Extended Active Duty) to The Adjutant General, Attention: AGPR-D, as follows:

a. From officers on inactive status, direct, except that National Guard of the United States officers will forward their applications through their States' (territory or possession) Adjutants General who will indicate approval or disapproval in their forwarding indorsement.

b. From individuals on active duty in a warrant officer or enlisted status, through the headquarters having custody of their personnel records. Commanders will indorse applications indicating approval or disapproval (if disapproved, reasons will be stated) and will indicate whether an appropriate vacancy exists for assignment. In addition, individuals whose applications have been approved by their commanding officers will not be transferred until final action upon their applications has been taken. Any changes of status, which might have an effect on the recall of an applicant to active duty, will be reported to The Adjutant General, Attention: AGPR-D, by the most expeditious means.

21. Notification to major commands.—The Department of the Army, upon selecting an officer for extended active duty, will notify major commanders of—

- a.* Assignment and adjusted grade, if appropriate.
- b.* Arm or service in which detail is desired, if ordered for duty with a branch other than that in which commissioned or in the case of officers holding commissions in the Armor, Army Security, Military Intelligence, and Staff and Administrative section of the Reserve.
- c.* MOS, or "recommended" or "directed" MOS, when considered appropriate in accordance with the provisions of section I, Circular 7, Department of the Army, 1948.
- d.* Forward original of WD AGO Form 66, 66-1, 66-2, or 66-3 if available.

22. Action by major commands.—Commanding generals of major commands will—

a. Notify the applicant that he has been selected for extended active duty and instruct him to report to a military installation (one which has facilities for conducting final type physical examinations) nearest his location for a final type physical examination. Except in the case of personnel currently serving in an enlisted or warrant officer status, physical examinations (prior to reporting for active duty) will be accomplished without expense to the Government for travel or pay of the applicant.

b. Require that officers be physically examined prior to being ordered to extended active duty. Only a final type examination as prescribed by AR 40-100 is authorized and will be reported on WD AGO Form 63 (Report of Physical Examination) with the word "extended" entered in paragraph 5, thereon. Physical Standards outlined in AR 40-105 will govern. However, in exceptional cases, The Adjutant General may direct that an officer be called to extended active duty without prior physical examination and immediately upon reporting for active duty the final type physical examination will be accomplished.

c. The final determination relative to an officer's physical disqualification will, in each case, be made by the Department of the Army. Recommendations for waivers will be forwarded to The Adjutant General, Attention: AGPR-D.

d. Issue orders calling the officer to extended active duty, if he has been found physically qualified, or if The Adjutant General directs he be ordered without prior physical examination (see fig. 1).

e. Revoke orders where officers decline extended active duty and amend orders where officers request extension or change of reporting date. Distribution of these orders will be made to all headquarters to which initial active duty orders were furnished.

f. Furnish 10 copies of orders to the officers.

g. Furnish to the commanding officer of the station to which assigned:

- (1) Two copies of orders.
- (2) WD AGO Form 66, 66-1, 66-2, or 66-3, if available.
- (3) Form for report of entry on active duty (WD AGO Form 0177 (Report of Entry) or WD AGO Form 71 (Oath of Office—Military Personnel)).
- (4) Original and duplicate of report of physical examination (WD AGO Form 63) when accomplished.

h. In the zone of interior, where the applicant is ordered to duty at a station within the area of another major command, furnish a copy of orders to the commanding general of the major command in whose area the officer is initially assigned.

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i. Furnish 2 copies of orders to the State Senior Instructor, Organized Reserves, for Reserve Officers; or for National Guard of the United States officers to the Adjutant General of the State, in whose area the officer maintains his permanent home address.

23. **Action by organization commander.**—The commanding officer of the organization or station to which the officer is initially assigned for extended active duty will:

a. Have the officer, immediately upon reporting for duty, undergo the appropriate type physical examination (see pars. 22 and 25). Upon completion of the interval physical examination or final type physical examination (if appropriate), forward the original and duplicate of report of physical examination (if appropriate) and the report of entry on active duty to the headquarters which ordered the officer to duty. Where the officer is found physically disqualified, The Adjutant General will issue instructions relative to disposition of officer.

b. Complete report of entry on active duty on WD AGO Form 0177 or WD AGO Form 71.

c. *Prepare and forward initially.*—Appropriate number of copies of WD AGO Form 66 according to procedures prescribed in TM 12-425A in all cases where WD AGO Forms 66-1, 66-2 or 66-3, are received or where no officer's qualification card is available for the officer concerned. Upon initiation of WD AGO Form 66, the old qualification cards, WD AGO Forms 66-1, 66-2 or 66-3, will be forwarded to The Adjutant General, Attention: AGPI-O.

d. Complete report of entry on active duty on organization morning report (WD AGO Form 1). For example:

Michaels, Richard G. (FA) O-348971 Captain 2120

Asgd and jd FR ORC (Maj SA Res) For EAD (Cat III)

RACE W Comp ORC par 31 SO 138 Hq 4th Army

24. **Records.**—Commanding generals of major commands will forward to The Adjutant General, Attention: AGPR-D, as one set of correspondence, the following records for—

a. Those who have reported for active duty (includes those officers who have been found physically disqualified as a result of final type physical examination or interval physical examination taken upon reporting for duty):

(1) Three copies of active duty orders and any amendments thereto.

(2) Original report of physical examination and interval examination (if appropriate).

(3) Report of entry on active duty (WD AGO Form 0177 or WD AGO Form 71).

b. Those who were not ordered to active duty because of physical disqualification or other reason,

(1) Original report of physical examination, if any.

(2) Communication with inclosures furnished by The Adjutant General (par. 22).

c. Those who were ordered to active duty but declined such duty or failed to report in accordance with orders:

(1) As indicated in b above.

(2) Three copies of active duty orders and revocation.

25. **Interval physical examination.**—An interval type physical examination will be conducted when the officer reports to his assigned duty station. (See par. 23a.) The Medical examiners conducting such interval examinations will—

- a. Use the initial Report of Physical Examinations as the basis for accomplishing such interval examination.
- b. Record the results of this interval physical examination in the form of a supplemental report (in duplicate) which will be attached to the initial report of physical examination. This supplemental report will include the following:
 - (1) A history of any illnesses, injuries, etc., which may have occurred since the initial examination.
 - (2) Any physical findings of deviations from the initial report of physical examinations. This supplemental report of physical examination will *not* include reports of serology, chest x-ray, electrocardiogram, audiometer determination, microscopic urinalysis or lens correction, unless indicated. If there are no deviations from the initial report of physical examination a statement to that effect will be included.
 - (3) Signatures of three medical corps officers, if available.
 - (4) Date and place of interval examination.
 - (5) Recommendations relative to physical qualifications for active duty.
- c. Forward report of initial physical examination plus report of interval physical examination (if appropriate) to the officers' organization.

26. Patterns for orders to extended active duty.

Paragraph —, DP following officers are ordered to EAD in temporary AUS grade (1) and WD from home sta on date indicated. TDN. PCS. TPA (6)

| Name (2) (3) (4) | Eff Date of Duty (EDCMR) (5) | Branch detailed station assigned and category (7) | Date of Rank (8) |
|---|------------------------------|---|------------------|
| CAPT GEORGE MOORE 000000, MOS 2120, D-MOS 2110 222 Main Street, Atlanta, Ga (Maj, SA Res) | 15 July 1948 | AGD, Ft Belvoir, Va (Cat III) | 1 Jan 1948 |
| CAPT JOHN JOSEPH DOE 000000, Inf NGUS MOS 4100, R-MOS 4400 111 Atlanta St, Macon, Ga (now at Ft McPherson, Ga) | 15 July 1948 | FA, Ft Sill, Okla (Cat III) | 1 Jan 1948 |

INSTRUCTIONS: Numbers in parentheses in the above pattern pertain to instructions below and are not a part of the order.

- (1) The words "in temporary AUS grade" will be deleted when officers are ordered to extended active duty in their permanent grade held in the ORC or NGUS.
- (2) If ordered as ORC or NGUS the grade, name, ASN, section of the ORC or Branch of the NGUS, permanent home address and mailing address, if different, will be entered.
- (3) If ordered in a temporary AUS grade the temporary grade, name, ASN, permanent home address and mailing address if different, followed by the grade, section of the ORC or branch of the NGUS, will be entered.

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(4) The primary MOS or "recommended" or "directed" MOS will be included when considered appropriate under the provisions of Sec. I, DA Circular 7, 1948.

(5) Effective date of duty is the date officer is to depart from his home in compliance with orders. This date will be fourteen (14) days subsequent to issuance of orders unless otherwise prescribed. NGUS officers will be ordered to active duty only after they have obtained clearance of Federal property or State funds for which they are responsible.

(6) TPA is authorized *only* for enlisted men and warrant officers on active duty in such status at time of issuance of orders to extended active duty as warrant or commissioned officers. Such personnel are to be discharged on date preceding effective date of orders.

(7) If orders for duty with an arm or service other than in which commissioned in the ORC or NGUS, the arm or service in which detailed will be shown. Category will also be entered.

(8) The headquarters issuing the order will compute the date of rank in accordance with the instructions contained in paragraph 26, Circular 356, WD 1946.

27. Rescissions.—*a.* Section VI, Circular 227, War Department, 1946.

b. Section V, Circular 300, War Department, 1946.

c. Section IV, Circular 305, War Department, 1946.

d. Letter, War Department (AG 201.6 ORC (9-6-40)RA), 28 December 1940
Physical Standards and Physical Examination, and amendments thereto.
[AG 310.31 (12 Jan 48)]

BY ORDER OF THE SECRETARY OF THE ARMY:

OFFICIAL:

EDWARD F. WITSELL
Major General
The Adjutant General

DWIGHT D. EISENHOWER
Chief of Staff, United States Army

AGO 1308B

U. S. GOVERNMENT PRINTING OFFICE: 1944

1st Ind. 16 February 1948

312.1

*File Misc -
mud mil-*

Subject: Reenlistment in Grade I.

To: The Adjutant General,
Washington 25, D. C.
(Thru Channels)

1. Under the provisions of par 4, WOL28034, dated 4 February 1948, as amended, application is hereby made for certificate of eligibility for enlistment in Grade I.

2. I was on active duty as a Staff Sergeant in the Regular Army on 1 January 1941 and was appointed a Master Sergeant on 14 January 1942. On 22 April 1942 I was discharged from enlisted status for the convenience of the Government and ordered to active duty 23 April 1942 as a 2d Lt AGD Res. My enlisted Serial Number was 6543480.

MAX V. BROKAW,
Major, AGD.

1st Ind.
ARMY SECTION, SANACC SECRETARIAT, New State Department Building,
Washington, D.C., 16 February, 1948. To: Office of the Under
Secretary, Department of the Army, National Defense Building,
Washington, D. C.

Recommend approval.

VIRGIL F. FIELD,
Lt. Col., G.S.C.,
Senior Army Member

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2nd Ind.
OFFICE OF THE UNDER SECRETARY, DEPARTMENT OF THE ARMY,
National Defense Building, Washington, D.C., 16 February
1948. To: The Adjutant General, Department of the Army,
Washington, D.C.

Approved.

For the Under Secretary of the Army:

FREDERICK P. MUNSON
Colonel, G.S.C.,
Executive.

312-1
Mil Br.
FEB 3 1948**Subject: Commendation****To: Colonel William A. Schulgen, AO-17923 US Air Force**

Based upon your relief as Senior Army Member of the Secretariat, State-Army-Navy-Air Force Coordinating Committee (formerly State-War-Navy Coordinating Committee) I wish to take this opportunity to commend you for the outstandingly efficient and constructive work performed during your term of service with the Department of the Army on the Secretariat of the State-Army-Navy-Air Force Coordinating Committee from about 1 November 1945 to 1 January 1948. In your position as Deputy Secretary and Acting Secretary of the State-Army-Navy-Air Force Coordinating Committee and as Deputy Secretary and Acting Secretary for the Committee of Three, you rendered valuable assistance to the Army Members of these Committees in the coordination of politico-military matters of common interest to the State, Army, Navy and Air Force Departments. Your unfailing loyalty and untiring interest, above and beyond the normal responsibilities of your assignment, resulted in an effective contribution towards the formulation of United States policies on politico-military matters.

(Signed) William H. Draper, Jr.

**William H. Draper, Jr.
Under Secretary of the Army
Army Member, SANACC**

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DEPARTMENT OF THE ARMY
Office of The Adjutant General
Washington 25, D. C.

SUSPENSE
DATE 27 January 1948

AGAM-PM 421 (21 Jan 48)
CSGPA

21 January 1948

SUBJECT: Uniform for reception at White House

3121
Misc. Mail Ser

TO: All agencies in Washington and vicinity

1. The following uniforms are authorized for wear at the reception at the White House on 27 January 1948:
 - a. Service uniform, service coat (green) and drab trousers (pinks).
 - b. Blue dress uniform.
 - c. Special evening dress uniform.
2. The jacket and trousers, olive-drab, shade 33, is not authorized for wear at this reception.
3.
 - a. Service ribbons will be worn on the service and blue dress uniforms.
 - b. Neither service ribbons nor actual medals will be worn on the special evening dress uniform. Miniature medals may be worn on the special evening dress uniform.
4. White gloves will be worn with the special evening dress uniform only.
5. The contents of this letter will be brought to the attention of all officers who will attend this reception.

BY ORDER OF THE SECRETARY OF THE ARMY:

Edward F. Witsell

EDWARD F. WITSELL
Major General
The Adjutant General

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OSA OFFICIAL MEMORANDUM
No. 10-6

DEPARTMENT OF THE ARMY
Office, Secretary of the Army
Washington, D. C., 15 January 1947

The WMA
L
[Signature]
7/
[Signature]

MILITARY PERSONNEL POLICY AND PROCEDURES

Administration of, Authorizations for, and Personnel
Actions on Military Personnel

1. Reference is made to Radio WOL 44041 dated 10 December 1947 and Department of the Army Memorandum 3-15-1, dated 29 December 1947, which transfer the responsibility for administration of military personnel in the Administrative Area from the Office, Chief of Staff to the Adjutant General's Office.
2. As a result of this transfer the following procedures will be followed by all components of the Office, Secretary of the Army with respect to military personnel.
 - a. Requests for permanent change of station and surplus reports relative to officer personnel will be forwarded to General Staff, USA, Personnel and Administration Division, Career Management Branch.
 - b. All personnel actions and surplus reports relative to enlisted personnel will be forwarded to the Adjutant General's Office, Assignment Branch, Administrative Area Section.
 - c. All morning reports will be forwarded to the Adjutant General's Office, Assignment Branch, Administrative Area Section.
 - d. All personnel actions, except permanent change of station, relative to officer personnel will be forwarded to the Adjutant General's Office, Assignment Branch, Administrative Area Section.
 - e. Requests for changes in military personnel authorizations will continue to be forwarded to the Management Office, Office, Secretary of the Army.
 - f. All reports pertaining to military personnel (except surplus reports), which were previously forwarded to the Management Office, Office, Chief of Staff, or on which instructions to forward elsewhere are contained in the publications listed in paragraph 3 below, will be forwarded to the Management Office, Office, Secretary of the Army.
3. Inasmuch as Administrative Area Circulars have been suspended temporarily activities having military personnel in the Office, Secretary of the Army will have an increased responsibility for reviewing and determining currentness and applicability of policy and procedures relative to the administration of military personnel. Such information will be disseminated in three ways:

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a. By the issuance of official Department of the Army publications such as DA Circulars, DA Memoranda, Army Regulations, Joint Army-Air Force Adjustments Regulations, etc. Each activity should make certain that it receives these publications on regular distribution from the Adjutant General's Office.

b. By the distribution to each activity of the appropriate electrically transmitted messages or AG Letters which will be stamped in numerical order and in such a way as to indicate that they have cleared the Management Office, Office, Secretary of the Army. These messages should be filed in Subject Series No. 10 of the OSA Office Memorandum Series.

c. By the issuance of an OSA Office Memorandum in Subject Series No. 10 when such action is deemed necessary.

4. It is realized that this method for disseminating instructions is by no means the most practical; therefore, this office is attempting to revive a publication similar to the former Administrative Area Circulars as soon as possible. If necessary, OSA Office Memorandum Subject Series No. 10 will be enlarged and made to include the majority of information and instructions required in the administration of military personnel.

FOR THE ADMINISTRATIVE ASSISTANT:

R. M. Yingling
 R. M. YINGLING
 Chief, Management Office
 Office, Secretary of the Army

11 Incls.

- WALX 91374 dtd 1 Dec 47
- MCOUT 41899 dtd 2 Dec 47
- MCOUT 43520 dtd 8 Dec 47
- MCOUT 44041 dtd 10 Dec 47
- MCOUT 44976 dtd 12 Dec 47
- MCOUT 47380 dtd 23 Dec 47
- MCOUT 47391 dtd 23 Dec 47
- MCOUT 47815 dtd 26 Dec 47
- MCOUT 48250 dtd 29 Dec 47
- DA Memo No. 3-15-1 dtd 29 Dec 47
- AG Letter dtd 2 Jan 48

DISTRIBUTION

"X"
 (all Activities Having
 Military Personnel)

STATE-ARMY-NAVY-AIR FORCE COORDINATING COMMITTEE
WASHINGTON, D. C.

9 January 1948

312.1

ML Ben

Subject: Leave of Absence

To: Captain Emmett L. Turner
Army Section, SANACC Secretariat

1. Leave of absence for (5) five days is granted Captain Emmett L. Turner, 0426229, AGD, effective on or about 12 January 1948.

2. Paragraph 20, AR 600-115, 20 August 1946, requires that a duplicate of WD AGO Form 481, Officer's Record of Leave Taken, be kept current by the individual officer.

V. F. FIELD
Senior Army Member
Secretariat, SANACC

Copy furnished:
Personnel Officer

Memo for Record: Leave as indicated in letter above is requested. I have 60 days accrued leave due me as of 1 January 1948. I am not engaged upon any special assignment of the Chief of Deputy, Chief of Staff. My address while absent will be: Route 3, Box 519, Alexandria, Virginia.

Emmett L. Turner
EMMETT L. TURNER
Captain, AGD

Copy for file

394

File
312.1 Mil. Pers

HEADQUARTERS
MILITARY DISTRICT OF WASHINGTON
Room 5 B 518, The Pentagon
Washington 25, D.C.

ANWMC 720.3

5 December 1947

SUBJECT: Influenza Vaccinations.

TO: ST A N AF COCOM

Wash DC

1. Attention is invited to Section I, Circular 4, Department of the Army, 1947, which directs that all military personnel be vaccinated against influenza during the fall of 1947.

2. Facilities of the General Dispensary, Room 2D-201, The Pentagon, will be available to members of your command in accordance with the schedule below. All personnel are requested to report with WD AGO Form 8-117 (Immunization Register) in their possession and to present same to their Personnel Officer upon completion of vaccination. Individuals sensitive to eggs will not be vaccinated.

| | | | | |
|----------------|---|---|------|-----------|
| Officers: | 2 | - | 1130 | 12 Dec 47 |
| | 2 | - | 1330 | 12 Dec 47 |
| Enlisted Men | 1 | - | 1530 | 16 Dec 47 |
| Enlisted Women | 1 | - | 1530 | 17 Dec 47 |

FOR THE COMMANDING GENERAL:

1771
RAYMOND F. FIELD
Lt. Col., AGD
Adjutant General

DISTRIBUTION "B"
Information copy to: The Surgeon General

*Recd 301088
0930 15 Dec
JMM*

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OSW Office Memorandum
Subject Series No. 10

SEP 11 1947

25-1
1 Page
Page 1

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ml
per

WAR DEPARTMENT GROUPS CIRCULAR
No. 25-1



WAR DEPARTMENT
Office, Chief of Staff
Washington 25, D. C.
2 September 1947

MILITARY PERSONNEL ADMINISTRATION

Efficiency Reports on Officers

(This circular supersedes War Department Groups Circular No 25-1, 1 May 1947)

1. Efficiency reports on officer personnel will be prepared in accordance with the instructions contained in AR 600-185, Efficiency Reports, 27 May 1947. This regulation provides for use of Parts 1 and 2 of WD AGO Form 67-1, Efficiency Report.

a. The efficiency report will be prepared by the immediate superior of the officer being rated.

b. Efficiency reports will be forwarded direct to The Adjutant General by the indorsing officer

c. In those cases where an officer is on duty with other agencies of the Government, and has no military superior, special arrangements will be made in each case upon written request to the Management Office, Office of the Chief of Staff by the officer concerned.

2. Specific attention is invited to paragraph 2 a of AR 600-185.

3. Efficiency reports covering the period 1 July through 31 December and the period 1 January through 30 June of each year will be prepared and forwarded to The Adjutant General not later than 10 days after the close of each reporting period. No rating will be entered on WDAGO Form 67-1. However, appropriate entries will be made in Item 28 of the WDAGO Form 66, Officer's Warrant Officer's, and Flight Officer's Qualification Record, by the custodian of the organizational copy.

4. WD AGO Form 67-1 may be secured through regular supply channels.

BY ORDER OF THE SECRETARY OF WAR:

J. LAWTON COLLINS
Lieutenant General. GSC
~~Deputy Chief of Staff~~

DISTRIBUTION
"A"
(All agencies of the War
Department Groups)

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OSW Office Memorandum
Subject Series No. 10

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ADMINISTRATIVE AREA CIRCULAR
NO. 11-33

DEPARTMENT OF THE ARMY
OFFICE OF THE CHIEF OF STAFF,
UNITED STATES ARMY
Washington, 4 December 1947

MILITARY PERSONNEL

Determination of Departmental Status

1. The attached Joint Army and Air Force Adjustment Regulations 1-1-1, published as a joint regulation by the Departments of the Army and the Air Force, contains policies and procedures representing mutual agreements between the Chief of Staff, United States Army and the Chief of Staff, United States Air Force, and are applicable to both Departments.
2. Activities of the Department of the Army Administrative Area will comply with the policies and procedures outlined in the attached adjustment regulations.

BY ORDER OF THE SECRETARY OF THE ARMY:

1. Attachment
Joint Army and Air
Force Adjustment
Regulations 1-1-1

J. LAWTON COLLINS
Lieutenant General, GSC
Deputy Chief of Staff, United States Army

DISTRIBUTION

- "A"
- "B"
- "C"
- "D"
- "E"

We are complying

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OSW Office Memorandum
Subject Series No. 10

11-25.2
1 Page
Page 1

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*312.1
MIL Pers*

ADMINISTRATIVE AREA CIRCULAR
NO. 11-25.2

DEPARTMENT OF THE ARMY
OFFICE OF THE CHIEF OF STAFF,
UNITED STATES ARMY
Washington, 4 December 1947

MILITARY PERSONNEL ADMINISTRATION

Separation of Non-Regular Army Officer Personnel

(This circular supplements War Department Groups Circular 11-25, 4 September 1947,
Compensation for Unused Leave Credit Upon Separation.)

The following instructions as contained in Department of the Army WCL 41027,
26 November 1947 are furnished for the information and guidance of all concerned.

"Authgr overseas commanders, maj forces, maj commands, and chiefs of services
to retain officer personnel within auth ceilings, so as to complete their full
category commitment, is rescinded. (Par 8 WCL 47656 dated 29 Aug 47 is rescinded;
and where WCL 24079 dated 23 Sep 47 is in conflict the provisions of this message
will govern) effective immediately non-regular officer personnel will upon re-
quest be separated in advance of the expiration of their category commitment by
the number of days unused accrued leave standing to their credit. Exception to
this policy, that is retention of an officer so as to complete his full category
commitment, may be made with the consent of the officer and commander concerned.
Exception to this policy without consent of the officer may be made by the Dept
of the Army and Air Force only. Officers requesting early separation will do so
in sufficient time prior to the normal separation processing date so as to permit
appropriate commanders to requisition replacements."

BY ORDER OF THE SECRETARY OF THE ARMY:

DISTRIBUTION

- "A"
- "B"
- "C"
- "D"
- "E"

J. LAWTON COLLINS
Lieutenant General, GSC
Deputy Chief of Staff, United States Army

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WAR DEPARTMENT

DISPOSITION FORM

SECURITY CLASSIFICATION (If any)

312.1
misc. mil

FILE No.

SUBJECT

Tables of Distribution

TO State-Army-Navy-Air Force Coordinating Committee FROM OSA, Management Branch DATE 28 Nov. 1947 COMMENT No. 1

1. Forwarded herewith in accordance with OSW Office Memorandum No. 10-1, dated 2 September 1947, subject "Tables of Distribution", is the approved Table of Distribution for your activity. This T/D reflects your current military personnel authorization; in the near future it is planned that OCS Form 59 will be replaced.

2. Attention is invited to paragraph 4 of OSW Office Memorandum No. 10-1, dated 2 September 1947, in which the procedures relative to securing changes in personnel authorizations or revised Tables of Distribution are indicated.

R. M. Singling
R. M. Singling
Chief, Management Branch
Office, Secretary of the Army

1 Incl
T/D

was

DEC 1 1947



STATE-ARMY-NAVY-AIR FORCE COORDINATING COMMITTEE

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SWNCC, SECRETARIAT
OFFICE, SECRETARY OF WAR

16 September 1947

T/D 400 - 1480

Page 1 of 3

| Line | 1 | 2 | 3 | 4 |
|------|----------------------|------------------------------------|----------------------|-------|
| | SWNCC Secretariat | Specification Serial Numbers | SWNCC Secretariat | Total |
| 2 | Colonel | | 2 | 2 |
| 3 | Deputy Secretary | 2165 | (1) | |
| 4 | Ass't Secretary | 2165 | (1) | |
| 5 | Lt. Colonel | | 1 | 1 |
| 6 | Ass't Secretary | 2165 | (1) | |
| 7 | Major | | 1 | 1 |
| 8 | Ass't Secretary | 2120 | (1) | |
| 9 | Captain | | 1 | 1 |
| 10 | Ass't Secretary | 2600 | (1) | |
| 11 | 1st. Sergeant | | 1 | 1 |
| 12 | Chief Clerk | 502 | (1) | |

**SWNCC, SECRETARIAT
OFFICE, SECRETARY OF WAR**

16 September 1947

y/D 400 - 1480

Page 2 of 3

SUMMARY

| Line | 1 | 2 | 3 | 4 |
|------|-----------------------|------------------|--------------|-------|
| | SWNCC Secretariat | Washington, D.C. | Field Office | Total |
| 2 | Colonel | 2 | 0 | 2 |
| 3 | Lt. Colonel | 1 | 0 | 1 |
| 4 | Major | 1 | 0 | 1 |
| 5 | Captain | 1 | 0 | 1 |
| 6 | Total Commissioned | 5 | 0 | 5 |
| 7 | 1st Sgt. | 1 | 0 | 1 |
| 8 | Total Enlisted | 1 | 0 | 1 |
| 9 | Aggregate | 6 | 0 | 6 |

OSW
Subject
ce Memorandum
Series No. 10312
11-32
2 Pages
Page 1ADMINISTRATIVE AREA CIRCULAR
No. 11-32DEPARTMENT OF THE ARMY
OFFICE OF THE CHIEF OF STAFF,
UNITED STATES ARMY
Washington, 20 November 1947

MILITARY PERSONNEL ADMINISTRATION

Discharge - Enlisted Personnel

The following instructions as contained in Department of the Army WOL 38526 dated 17 November 1947, are furnished for the information and guidance of all concerned.

"1. Information received by the Department of the Army indicates that the application of paragraph 1 C, AR 615-360 has resulted in flagrant inconsistencies and numerous injustices as regards the type of discharge certificate given to enlisted personnel upon discharge. It is apparent that some officers responsible for giving character and efficiency ratings are not giving due consideration to the importance of the ratings or realize what effect such ratings will have in the determination whether an individual be given an Honorable or General Discharge upon discharge.

"2. It has been noted that enlisted personnel (including noncommissioned officers of the first three grades) have been furnished a General Discharge by reason of a single "satisfactory" or "very satisfactory" efficiency rating given for a short period subsequent to 1 July 1947. Examination of the Service Records of many of these individuals reveals that character and efficiency ratings over much longer periods prior to 1 July 1947 were "excellent" or "superior". On the other hand, it has been noted that Honorable Discharges have been furnished enlisted personnel in instances:

"A. Where personnel have been boarded under AR 615-368 and AR 615-369, but whose character and efficiency rating for the period are shown as "excellent".

"B. Where Service Records show character and efficiency ratings of "excellent" although indicating a Special Courts-Martial just prior to transfer for separation.

"C. Where Service Records show character and efficiency ratings of "excellent" for a period during which a reduction in grade for causes under Section 2, AR 615-5 has been made. In this connection it has also been noted that noncommissioned officers are arriving at separation activities for discharge under AR 615-368 and 369, but whose Service Record indicate no reduction in grade prior to board action.

"3. Information also indicates that in many instances a General Discharge is being recommended on WDAGO Form 37 (Report of Proceedings of Board of Officers) in cases of discharge under AR 615-368. In this connection attention is invited to

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Page 2

the provisions of paragraph 1 D, AR 615-368 which prescribes when a General Discharge may be recommended. Likewise, an Honorable Discharge is being recommended in a high percentage of discharges under AR 615-369. In this connection it is believed that only in exceptional cases will an individual being discharged under AR 615-369 be entitled to an Honorable Discharge and the criteria established in paragraph 1 C, AR 615-360 should be used as a guide in recommending an Honorable or General Discharge in such cases. The provisions of AR 615-368 and 369 will be closely adhered to in effecting discharges under these regulations and it is necessary that board proceedings be complete in all cases.

"4. In those instances where it is apparent from inconsistent entries in the Service Record that furnishing a General Discharge would cause an injustice to an individual who has rendered honest and faithful service over the greater period of his enlistment, discharge authorities specified in paragraph 7, AR 615-360 are authorized to deviate from the criteria established in paragraph 1 C, AR 615-360 and furnish such individual an Honorable Discharge. Likewise, where it is definitely indicated by the records that an individual is not entitled to an Honorable Discharge but should be furnished a General Discharge, such authorities are authorized to deviate from the criteria and furnish such individual a General Discharge. Doubt in any case should be resolved in favor of the individual and an Honorable Discharge furnished. In cases where a change in the type of discharge is made, it is desired that appropriate entry be made under "Remarks-Administrative" of the Service Record, indicating pertinent reasons for making the change.

"5. It is desired that the contents of this message be brought to the immediate attention of all officers concerned in giving character and efficiency ratings to enlisted personnel and of all officers dealing with the discharge of enlisted personnel. The provisions of paragraph 1, AR 615-360 and paragraph 56 C and D, TM 12-230 A, will also be brought to the attention of all officers concerned. Company and similar unit commanders will explain the provisions of paragraph 1, AR 615-360 to all enlisted personnel of their command."

BY ORDER OF THE SECRETARY OF THE ARMY:

DISTRIBUTION:

"A"
"B"
"C"
"D"
"E"

J. LAWTON COLLINS
Lieutenant General, GSC
Deputy Chief of Staff, United States Army

*Full
OK*

STATE-ARMY-NAVY-AIR FORCE COORDINATING COMMITTEE
Washington, D. C.

*312.1
Mil. Pers.*

6 November 1947

→

TO: Commanding Officer, Headquarters Company,
U.S. Army

THRU: Office of the Under Secretary of the Army

SUBJECT: Recommendation for Promotion

1. Under the provisions of Army Regulations 615-5, recommend that Technical Sergeant Clyde E. Kesler, RA-13121460 (MOS 502) be promoted to the grade of Master Sergeant (MOS 502).

2. This promotion, if made, will not exceed the allotment of grades for this office.

W. A. SCHULGEN,
Colonel, GSC
Senior Army Member
SANACC Secretariat

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WAR DEPARTMENT
THE ADJUTANT GENERAL'S OFFICE
WASHINGTON 25, D. C.

IN REPLY
REFER TO:

AGPI-OF Schulgen, William
(10 Oct 47)
Subject: Efficiency Rating

10 October 1947

3121
mlb

To: Executive Secretary
State-War and Navy Coordinating Committee
War Department Building, Room 2225
21st and Virginia Avenue, Northwest
Washington, D. C.

Jill
mlb

1. It is directed that the WD AGO Form 66-2 of Colonel William Schulgen, O-17923, for the period 1 December 1946 to 31 December 1946 be changed to read 4.80.

2. Cite this letter under "remarks" section of qualification card as authority for making the above change.

BY ORDER OF THE SECRETARY OF THE ARMY:

J. W. Stolcomb

Adjutant General

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OSW Office Memorandum
Subject Series No. 10

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ADMINISTRATIVE AREA CIRCULAR
No. 11-31

DEPARTMENT OF THE ARMY
OFFICE OF THE CHIEF OF STAFF,
UNITED STATES ARMY
WASHINGTON, 6 November 1947

MILITARY PERSONNEL ADMINISTRATION

Reporting of Primary Military Occupational Specialities for
Enlisted Personnel

1. Reference is made to Circular 211, War Department, 1947, as amended by Section I, Circular 27, Department of the Army, 1947, and AR 345-500, 18 April 1947.

2. In accordance with the provisions of the above Circular, all activities of the Department of the Army Administrative Area are now in the process of ascertaining and recording designation of primary military occupational specialities for enlisted personnel. Remarks entered in Morning Reports in compliance with Circular 211, will be made in accordance with paragraphs 10a, b and c and paragraph 30, Section II, AR 345-500, 18 April 1947.

BY ORDER OF THE SECRETARY OF THE ARMY:

DISTRIBUTION:

"A"
"B"
"C"
"D"
"E"

J. LAWTON COLLINS
Lieutenant General, GSC
Deputy Chief of Staff, United States Army

385

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U.S. NAVY

23

OSW Office Memorandum
Subject Series No. 10

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1 Page
Page 1

ADMINISTRATIVE AREA CIRCULAR
NO. 11-26.1

DEPARTMENT OF THE ARMY
OFFICE OF THE CHIEF OF STAFF,
UNITED STATES ARMY
WASHINGTON, 4 November 1947

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MILITARY PERSONNEL ADMINISTRATION

Promotion of Officers to Permanent Grades

(This circular amends War Department Groups Circular No. 25-26, 12 September 1947, of the same title.)

The following instructions as contained in Department of the Army WCL 34183, 30 October 1947, are furnished for the information and guidance of all concerned.

"1. Reference WCL 49871, 9 Sept 47, subject: "Eligibility of Officers for Consideration for Selection for Promotion to General Officer and Colonel, Regular Army" delete paragraph 2C and substitute the following therefor:

"C. For permanent grade for colonel, Regular Army:

"1. All permanent lieutenant colonels of Army promotion list who will complete 24 years commissioned service for promotion purposes on or before 31 Dec 47. This will include Lieutenant Colonel Harold T Lentz, 028766 and all lieutenant colonels senior to him.

"2. All officers of Army promotion list below the permanent grade of colonel who served as temporary general officers prior to V-J Day (2 Sept 45).

"2. Desire this message be brought to attention of all interested officers immediately."

BY ORDER OF THE SECRETARY OF THE ARMY:

DISTRIBUTION:

"A"
"B"
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"D"
"E"

J. LAWTON COLLINS
Lieutenant General, GSC
Deputy Chief of Staff, United States Army

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OFFICE OF THE
COMMISSIONER

(13)

STATE-ARMY-NAVY-AIR FORCE COORDINATING COMMITTEE
Washington, D. C.

312.1

7 November 1947

SUBJECT: Leave of Absence.

TO : Captain Emmett L. Turner,
Army Section, Secretariat, SANACC.

1. Leave of absence for five (5) days is granted Captain Emmett L. Turner, O-426229, AGD, effective on or about 10 November 1947.

2. Paragraph 20 AR, 600-115, 20 Aug 1946 requires that a duplicate of WD AGO Form 481, Officer's Record of Leave Taken, be kept current by the individual officer.

W. A. SCHULGEN,
Colonel, GSC,
Senior Army Member,
Secretariat, SANACC.

Copy furnished:
Lt. Col. Field, Pers. O.

MEMO FOR RECORD: Leave as indicated in letter above is requested. I have ~~65~~ ^{4 Nov 1947} days accrued leave due me as of ~~this date~~. I am not engaged upon any special assignment of the Chief or Deputy Chief of Staff. My address while absent will be: Route 3, Box 519, Alexandria, Va.

Emmett L. Turner
EMMETT L. TURNER,
Captain, AGD.

Approved: _____ Ex. Sec., SA NACC.

Sgt Kusler _____

File

(383)

OSW Office Memorandum
Subject Series No. 10

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ADMINISTRATIVE AREA CIRCULAR
No. 25-25.1

DEPARTMENT OF THE ARMY
OFFICE OF THE CHIEF OF STAFF,
UNITED STATES ARMY
WASHINGTON 25, D. C.
30 October 1947

MILITARY PERSONNEL ADMINISTRATION

Discharge of Enlisted Personnel Prior to Expiration of Term of Service

(This circular supplements War Department Groups Circular 25-25, 4 September 1947, Compensation for Unused Leave Credit Upon Separation.)

The following instructions as contained in Department of the Army WCL 30995, 17 October 1947 are furnished for the information and guidance of all concerned.

"1. The purpose of these instructions is to provide for the early discharge of enlisted personnel as a result of the discontinuance of terminal leave as such effective 1 Oct 47 pursuant to the provisions of Public Law 350, 80 congress, approved 4 Aug 47 (amendment to the Armed Forces Leave Act of 1946; Bul 19, 1947).

"2. Effective immediately enlisted personnel who enlisted prior to 1 Oct 47 will be discharged upon request at such time when the number of days remaining in their enlistment does not exceed the amount of unused accrued leave standing to their credit, except when such personnel are--

"A. Awaiting trial or result of trial.

"B. Awaiting discharge on certificate of disability.

"C. Being retained in the service with own consent to undergo further medical care or hospitalization.

"D. Being retained in the service in accordance with provisions of Paragraph 2 E, WD Letter (WDAO-C 726.1) 24 Jan 47, 31 Jan 47, Subject: "Discipline and Venereal Disease". Personnel falling within exceptions indicated above will be discharged after appropriate disposition of their cases.

"3. Item 40 (Reason and Authority for Separation) on Enlisted Record and Report of Separation (WDAGO Form 53 series), will indicate "Paragraph 1, AR 615-365 (CG-PETS) and WCL number and date of this radio" as reason and authority for discharge. Personnel will be compensated for the unused accrued leave standing to their credit at time of discharge in accordance with the provisions of Paragraph 15, AR 600-115, 25 Aug 47. Radio WCL 47656, 29 Aug 47 is amended accordingly.

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2 Pages
Page 2

"4. Overseas personnel will be returned to the zone of the interior in sufficient time, insofar as shipping spaces permit, so as to be processed for separation and discharge as provided herein. Personnel within the zone of interior will be reported for separation promptly so as to be processed and discharged as provided herein. Overseas commanders will submit by radio revised monthly shipping requirements based on revised estimates of shipping spaces required to return personnel in accordance with these instructions."

BY ORDER OF THE SECRETARY OF THE ARMY:

DISTRIBUTION
"A"

(All activities of the
Department of the Army
Administrative Area)

J. LAWTON COLLINS
Lieutenant General, GSC
Deputy Chief of Staff, United States Army



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U.S. WAR & NAVY DEPARTMENT
COMMITTEE

| | | |
|----------------------------------|--|---------------------|
| OCS FORM 59 REV. 10 JUNE 1947 | WAR DEPARTMENT GROUPS PERSONNEL AUTHORIZATION | SERIAL NO. 5 |
|----------------------------------|--|---------------------|

| | | |
|--|--------------------------------------|--------------------------------|
| (AGENCY) TO: State-Army-Navy-Air Force Coordinating Committee Activities | (GROUP) Secretary of the Army | DATE 29 October 1947 |
|--|--------------------------------------|--------------------------------|

PURSUANT TO THE PROVISIONS OF WAR DEPARTMENT MEMORANDUM NO 3-15-1, 14 FEBRUARY 1947, "WAR DEPARTMENT GROUPS", THE FOLLOWING PERSONNEL AUTHORIZATIONS ARE APPROVED.

(FOR FURTHER INFORMATION CALL EXT. 2271)

NOTED
MANAGEMENT BRANCH
OSM

Bernd G. Baetcke
BERND G. BAETCKE, 1c Col, GSC
Chief, Management Office, OCS

| LINE NO. | CATEGORY | TOTAL AUTHORIZATION Z1 | SPECIAL LIMITATIONS ON PERSONNEL AUTHORIZED IN COLUMN 1 | | NO. FOR FOREIGN ASSIGNMENT |
|----------|------------------------------|------------------------|---|---|----------------------------|
| | | | (2A) NO WHICH MAY BE IN D.C. & ARL CO. VA. | (2B) NO FOR ASSIGNMENT WITHIN Z1 OUTSIDE D.C. & ARL CO. VA. | |
| 1 | ALL TYPES - TOTAL | * | * | | |
| 2 | MILITARY PERSONNEL - TOTAL | 6 | 6 | | |
| 3 | OFFICER - TOTAL | 5 | 5 | | |
| 4 | GENERAL OR COLONEL | 2 | 2 | | |
| 5 | LIEUTENANT COLONEL | 1 | 1 | | |
| 6 | MAJOR | 1 | 1 | | |
| 7 | CAPTAIN | 1 | 1 | | |
| 8 | FIRST LIEUTENANT | | | | |
| 9 | SECOND LIEUTENANT | | | | |
| 10 | WARRANT OFFICER - TOTAL | | | | |
| 11 | CHIEF | | | | |
| 12 | JUNIOR GRADE | | | | |
| 13 | ENLISTED - TOTAL | 1 | 1 | | |
| 14 | GRADE 1 | 1 | 1 | | |
| 15 | GRADE 2 | | | | |
| 16 | GRADE 3 | | | | |
| 17 | GRADE 4 | | | | |
| 18 | GRADE 5 | | | | |
| 19 | GRADE 6 | | | | |
| 20 | GRADE 7 | | | | |
| 21 | CIVILIAN PERSONNEL - TOTAL | * | * | | |
| 22 | DEP'L - GRADED (SEE REVERSE) | | | | |
| 23 | FIELD - GRADED (SEE REVERSE) | | | | |
| 24 | UNGRADED | | | | |

REMARKS: This authorization supersedes War Department Groups personnel authorization No. 4, 11 August 1947 and is issued to establish personnel ceilings approved by the Deputy Chief of Staff for 31 December 1947. This activity formerly known as State-War-Navy Coordinating Committee - Change in name is effected by provisions of JCS Info Memo 556, 8 October 1947.

*Civilian personnel will be sub-authorized by Management Office, OSA

COPIES FURNISHED:
Addressee
Pres-WDMB
Dir-O & T Div
Dir-P & A Div
CMB-Mgt Off
TAG-SAB
TAG-MRU

OSA (Mr. Yingling)
Col Wilson, 2E 612
C/Mil Pers Sect

Jill (38)

GRADE CEILINGS ESTABLISHED WITHIN TOTAL CIVILIAN GRADED AUTHORIZATION ARE AS FOLLOWS:

| GEOGRAPHICAL LOCATION | TOTAL GRADED | GROUP A CAF-13-14-15 | GROUP B CAF 11-12 P-6-7-8 | GROUP C CAF 9-10 P 3-4-5 | GROUP D ALL OTHER |
|--|--------------|-------------------------|---------------------------------|--------------------------------|-------------------------|
| TOTAL GRADED CIVILIAN AUTHORIZATION (LINE 22&23) | | | | | |
| DEPARTMENTAL | | | | | |
| FIELD IN DC-AC AREA | | | | | |
| FIELD OUT DC-AC AREA | | | | | |



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ADMINISTRATIVE AREA CIRCULAR
No. 25-30

DEPARTMENT OF THE ARMY
OFFICE OF THE CHIEF OF STAFF,
UNITED STATES ARMY
WASHINGTON 25, D. C.
29 October 1947

MILITARY PERSONNEL ADMINISTRATION

Appointment of Officers to Regular Army Other Than Through the Regular
Army Integration Program

The following instructions as contained in Department of the Army WCL 32908 dated 24 October 1947, are furnished for the information and guidance of all concerned.

"1. Reference Part 4 WD Circular 101, 1947; WD Circular 210, 1947 and Section 506 (C) Public Law 381, 80 Congress, 7 August 1947.

"2. The following changes in existing policies governing the January 1948 competitive tour of active duty are announced (changes regarding age for entrance on competitive tour and satisfactory completion of test in lieu of two years of college as outlined below will also be effective for subsequent competitive tours).

"A. Effective immediately the period of time between the date of birth of any applicant for the competitive tour and the date on which the particular tour for which he applied begins shall not exceed those listed herein: Air Force 27 years; Army (except Medical Dept Corps of Chaplains and Judge Advocate Generals Dept) 27 years; Medical Corps 32 years; Dental Corps 32 years; Veterinary Corps 32 years; Medical Service Corps 30 years; Corps of Chaplains 34 years; Judge Advocate Generals Dept 32 years.

"B. Effective immediately, the minimum period of time between date of an applicant's birth and the date upon which the particular tour for which he applied begins shall be no less than 20 years.

"C. Until 1 January 1950 the requirement that each applicant for a competitive tour of active duty must have successfully completed two years of college at an accredited institution is hereby broadened to provide that in cases where the applicant does not possess the two years formal college requirement but is a graduate of an approved high school, he will be considered to be eligible provided he attains a passing score on the USAFI tests of general educational development, college level. This test covers the following four general educational fields:

- "(1). Correctness and effectiveness of expression
- "(2). Interpretation of reading materials in the social studies
- "(3). Interpretation of reading materials in the natural sciences
- "(4). Interpretation of literary materials

"3. Overseas commanders will obtain the necessary GED test forms from the USAFI Branch located within their jurisdiction. The test will be administered

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2 Pages
Page 2

by the appropriate TI&E officer under existing procedures which govern the test. Upon notification by TAG of individuals requiring the test, commanders will take action to have the test administered. Answer sheets will be plainly marked "January 1948 Competitive Tour" and forwarded for scoring by the most expeditious means to the nearest USAFI Branch. Scores obtained on each part, repeat each part, of the test will be cabled by the USAFI Branch to TAG, attn: AGPR-D with the least practicable delay. If the applicant is found to be educationally and otherwise qualified for the competitive tour TAG will then notify the major command to issue orders placing the applicant on the competitive tour. Notification will also be given of those failing to qualify. All officers accepted for a competitive tour will receive additional testing and selective processing prior to final selection for appointment in the regular establishments.

"4. The existing closing date on which applications for the January 1948 competitive tour must reach TAG is extended from 31 October 1947 to 30 November 1947. GED tests will not be given unless the applicant has been selected tentatively for the competitive tour by the Dept of the Army.

"5. The date on which the January 1948 competitive tour will begin is established as 15 January 1948. Every effort will be made to insure that officers selected for the competition beginning 15 January are in the proper duty assignments on that date. However, in view of the foregoing changes in policies an extension of 16 days, to 31 January, is authorized in cases where compliance with this time limitation is impracticable.

"6. The Secretary of the Army does not contemplate at this time to make use of his discretionary power to waive the above mentioned maximum age limitations as authorized in Section 506 (C), Public Law 381."

BY ORDER OF THE SECRETARY OF THE ARMY:

DISTRIBUTION
"A"
(All Activities of the
Department of the Army
Administrative Area)

J. LAWTON COLLINS
Lieutenant General, GSC
Deputy Chief of Staff, United States Army



NOV 7 1947

WAR & NAVY COMMISSION

OSW Office Memorandum
Subject Series No. 10

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ADMINISTRATIVE AREA CIRCULAR
No. 25-29

DEPARTMENT OF THE ARMY
OFFICE OF THE CHIEF OF STAFF,
UNITED STATES ARMY
WASHINGTON 25, D. C.
23 October 1947

MILITARY PERSONNEL ADMINISTRATION

Erroneous Promotion of Officers in the Army of
the United States and/or Officers'
Reserve Corps

1. It has come to the attention of the Department of the Army that under the authority contained in WD Radio TWX AGO, 31 October or 13 December 1945, WD Circular 10, 1946, and WD Circular 140, 1946, officers have been promoted in the Army of the United States and promoted or appointed in the Officers' Reserve Corps to grades for which they were not eligible.
2. These erroneous appointments and promotions are attributable to one of the following:
 - a. Erroneous computation of officer's efficiency index or time in grade.
 - b. Determination subsequent to promotion and appointment in Officers' Reserve Corps that certificate as to efficiency index executed by officer was erroneous when checked against complete Army efficiency files; and recomputation based on complete records discloses officer did not meet the prescribed requirements for promotion.
3. Directives which have been in effect since June 1945 authorize appointment in the Officers' Reserve Corps in the highest grade held in the Army of the United States at the time of relief from active duty. Therefore, erroneous promotion in the Army of the United States of officers who were not eligible for such promotions has resulted in appointment or promotion in the Officers' Reserve Corps, to grades for which the officers were not eligible.
4. When instances in which erroneous appointments appear to have been made come to the attention of heads of activities of the Department of the Army Administrative Area, they will immediately report such cases to The Adjutant General, Attention: AGPR-A, through the Management Office, Office of the Chief of Staff, United States Army, Attention: Military Personnel Section, requesting review and final determination.

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5. Upon determination that officer was erroneously appointed or promoted in the Officers' Reserve Corps or the Army of the United States (temporary) to a grade for which he was not eligible, The Adjutant General will tender a new appointment in both the Army of the United States and the Officers' Reserve Corps in the correct grade. In the event the officer declines appointment or does not accept it within 60 days, he will be discharged from the Officers' Reserve Corps and the Army of the United States (temporary).

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Lieutenant General, GSC
Deputy Chief of Staff, United States Army



NAVY COOPERATION
WAR & NAVY COOPERATION

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THE STATE-WAR-NAVY COORDINATING COMMITTEE
WASHINGTON, D. C.

File
3/21/47
Thil
19 September 1947

Subject: Issuance of Medals.
Thru: Commanding General,
Military District of Washington,
Washington, D. C.
To: Commanding Officer,
Fort Myer, Virginia

1. Under the provisions of paragraph 2 b, Memorandum No. 600 - 65 - 1, War Department dated 28 July 1947 request the following medals be issued for Officer personnel on duty with this office:

| <u>Medal</u> | <u>No. Required</u> |
|------------------------|---------------------|
| Victory Medal | 3 |
| American Defense Medal | 3 |

2. When the above medals are ready for distribution request they be forwarded to:

State-War-Navy Coordinating Committee,
Room 2225, New State Department Building,
21st and Virginia, N. W.,
Washington 25, D. C.

V. F. FIELD
Lt. Colonel, GSC
Assistant Secretary, SWNCC

ANWGS 200.6

1st Ind.

Headquarters Military District of Washington, Room 5-B-518, The Pentagon,
Washington 25, D. C., 24 September 1947

TO: Commanding Officer, Fort Myer, Virginia

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