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中央信託局業務內規目錄

第七編 國外匯兌

一 通則.....	一
(一) 國外匯兌之意義.....	一
(二) 外匯之意義.....	一
(三) 我國辦理外匯之主要機關及法規.....	一
(四) 本局承做外匯業務之一般規定.....	一
二 外匯買賣.....	三
(一) 匯價之說明.....	三
(二) 匯價之表示.....	三
(三) 套價之運銷.....	三
(四) 外匯之交易.....	四
(五) 外匯之掉期.....	五
(六) 外匯之成交.....	五
(七) 外匯之交割.....	六

第七編 國外匯兌



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三 進口押匯.....六

(一) 進口押匯之意義.....六

(二) 信用證.....七

1 信用證之意義

2 信用證之種類

3 信用證之條款

(三) 委託購買證.....九

(四) 信用證與委託購買證之相異點.....九

(五) 信用證與委託購買證之相同點.....〇

(六) 進口押匯之申請與審核.....〇

1 第一類貨物進口押匯之申請與審核

2 第二類貨物進口押匯之申請與審核

3 第三類貨物進口押匯之申請與審核

4 政府機關採購貨品之申請手續

(七) 押匯之洽做.....二

(八) 外匯之結售.....三

(九) 委託購買證之簽發.....三

(十) 押匯之付款.....	一四
(十一) 匯票之簽見.....	一四
(十二) 貨物之報關與保險.....	一五
(十三) 押匯之收回.....	一七
(十四) 信用提貨收據之應用.....	一七
出口押匯.....	一八
(一) 出口押匯之意義.....	一八
(二) 出口押匯之種類.....	一八
(三) 出口貿易結匯之期限及有關事項.....	一九
(四) 貨物報運之簽證.....	一九
(五) 押匯之申請與審核.....	二〇
(六) 單證之核驗.....	二一
(七) 押匯款項之支付(結購外匯).....	二三
(八) 押匯之託收.....	二四
打包貸款.....	二七
(一) 打包貸款之申請.....	二七
(二) 打包貸款之基本條件.....	二八

(三) 打包貸款之承做	二八
(四) 質押品之估有	二九
(五) 打包貸款之收回	三〇
六 代收款項	三〇
(一) 代收款項之申請	三〇
(二) 代收款項之託收	三一
(三) 代收款項之查詢與兌付	三一
七 其他外匯之售出	三二
(一) 非進口貨外匯	三四
(二) 其它外匯	三六
八 其他外匯之買入	四一
(一) 匯款之買入	四一
(二) 匯款之託收	四一
九 代理凍結資金之收付	四三
(一) 支用凍結資金之申請	四三
(二) 凍結資金之抵押(外匯)與收購	四三
(三) 凍結資金之託收	四四

(四) 匯結資金之兌付	四四
1 美金儲蓄券	四五
2 美金公債	四五
十 分局辦理外匯業務辦法	四六
(一) 分局辦理外匯業務之原則	四六
(二) 分局(當地有外匯市場)外匯業務之代理	四七
(三) 分局(當地無外匯市場)外匯業務之委託	四九
十一 附錄一表式	四九
十二 附錄二法規	五二

中央信託局業務內規

第七編 國外匯兌

一 通則

(一) 國外匯兌之意義

國外匯兌者乃以本國支付工具與外國支付工具之交換代替現金之運送藉以消算國際間債權與債務關係之方法也國外匯票即為對
外債務之支付憑證買賣經營此項支付憑證者為外匯業務

(二) 外匯之意義

本內規所稱之外匯依據政府公布修正中央銀行管理外匯暫行辦法之規定以下列各項無論其封存未封存與自由若以外匯支付或在
國外支付者均為外匯

1 存於銀行公司商號及其他組織與個人之一切款項

2 電匯即期匯票見票匯票定期匯票支票旅行支票一年以內到期付款之期票貸款單據及其他一切付款憑證信用狀銀行及商業承兌

匯票

3 一年以內到期之政府公債期票庫券儲蓄券及其他債券

4 凡一年以內到期之一切票據債券銀行所通常經營者均包括在內

(三) 吾國辦理外匯之主要稅務及法規

第七編 國外匯兌

中央信託局業務內規

吾國國際貿易向居入超地位故政府供求不能平衡故政府對於外匯採管理政策授權中央銀行執行頗有「修正中央銀行管理外匯暫行辦法」對於國際貿易則採取限額分配制度設有輸出入管理委員會管理輸入及推廣輸出之任務並頗有「修正進出口貿易暫行辦法及附表」以上兩項辦法為辦理外匯業務之基本法規此外中央銀行頗有關於外匯業務之通函則係規定辦理外匯業務之手續及程序。

(四) 本局承做外匯業務之一般規定

1 本局為指定銀行之一經營國外匯兌業務應遵照

(1) 修正中央銀行管理外匯暫行辦法(以後簡稱管理外匯辦法)

(2) 修正進出口貿易暫行辦法及

(3) 中央銀行通函規定辦理

2 本局買賣外匯應以中央銀行規定之各種匯率為標準

3 根據外匯管理辦法之規定本局應於每日下午五時前將本日所做各項外匯交易以規定表格報告中央銀行又每週一下午二時前將上週內逐日所做各項外匯交易以規定表格填報中央銀行其週報表之內容如左

(1) 每週購買外匯(外幣鈔票除外)應填報「購買外匯週報」(Weekly Report of Foreign Exchange Bought for all Purposes)「格式見附錄」

(2) 每週出售外匯(外幣鈔票除外)應填報「出售外匯週報」(Weekly Report of Foreign Exchange Sold for all Purposes)「格式見附錄」

每週末外匯頭寸應填報「外匯頭寸週報」(Weekly Report of Foreign Exchange Position)「格式見附錄」

二 外匯買賣

(一) 匯價 (Rate of Exchange) 之說明

國外匯兌業務為本國貨幣與外國貨幣之相互兌換業務已如上述兩國間不同貨幣之兌換率即以若干本國貨幣折合若干外國貨幣之換算價格則謂之外匯匯價匯價分為下列各種：

- 1 銀行賣價 (Bank's Selling Rate) 為銀行賣出外匯之價格通常係專指電匯 (T.T.) 之賣價
- 2 銀行買價 (Bank's Buying Rate) 為銀行買進外匯之價格通常係指即期匯票 (D.D.) 及遠期匯票 (Long Term Credit) 之買價
- 3 即期匯價與遠期匯價 (Spot Rate and Forward Rate) 凡即期交割之外匯為即期外匯其匯價為即期匯價非即期交割者為遠期外匯其匯價為遠期匯價
- 4 法定匯價與市價 (Official Rate and Market Rate) 現法定匯價與市價均由中央銀行掛牌規定之

(二) 匯價之表示

匯價係以美金一元為標準所折合之國幣數通常稱為應付匯價 (Giving Quotation) 匯價上漲即本國貨幣價值低落匯價下跌即本國貨幣價值增高又此項匯價係中央銀行買賣美匯之價格各指定銀行買賣外匯即以此項匯價為標準然後審察外匯市場供求情形及自身外匯頭寸多缺狀況酌定其實買實賣外匯之匯價通常指定銀行之電匯買價恆高於中央銀行規定之匯價買價則恆低於中央銀行規定之匯價買實賣實之差即為利潤

(三) 套價 (Cross Rate) 之聯鎖

套價係指以三國間已知之二國間匯價求出第三國之匯價換言之即根據甲乙兩國實際匯價與乙丙兩國實際匯價用聯鎖比例算出之

中央信託局業務內規

四

甲丙兩國之匯價根據修正中央銀行管理外匯辦法第十一條之規定指定銀行不得為「套匯」之外匯買賣故實際上在米另有新辦法頒佈以前已無爭匯交易發生茲為示例起見特舉根據美匯匯價間接推算英匯匯價之計算實例如次：

$$\$ X = *1$$

$$*1 = U. S. \$4$$

$$\therefore X = 1 \times 4 \times 12,000 = 48,000$$

$$U. S. \$1 = \$12,000$$

$$\therefore *1 = \$48,000$$

根據上例國幣對於英磅匯價計為四萬八千元亦即英金一磅等於國幣四萬八千元

(四) 外匯之交易

1 根據管理外匯辦法第五條規定指定銀行出售之外匯以供給下列各項之用途為限：

(1) 償付依照該項辦法及其章程所規定之程序申請而合法之進口物品貨價

(2) 供給依照該項辦法及其章程所規定之程序申請而合法之非進口需要

(3) 經中央銀行核准之其他合法用途

2 根據管理外匯辦法第七條規定指定銀行得購入下列各項外匯：

(1) 中國出口或轉出口外匯

(2) 國外匯入匯款

(3) 在華出售之外匯

(4) 其他一切外匯

3 根據管理外匯辦法第八第九第十一各條規定指定銀行不得經營下列各項業務：

(1) 外匯存款

(2) 以外匯作押之國幣放款

(3) 代客或自身經營有關資金逃避及套匯或有投機行為之外匯買賣

4 根據管理外匯辦法第十四條規定指定銀行得經營下列掉期及遠期買賣：

(1) 不超過三個月以上之掉期

(2) 不超過三個月以上之遠期買賣

此項遠期買賣之外匯須在該辦法規定之用途內中央銀行常有新辦法公佈應以其通函所規定者為準

(五) 外匯之掉期 (Change Over)

掉期亦稱套利為利用近遠期匯價之不同而買賣近遠期之外匯以圖盈利之方式亦為目前經營外匯避免匯價變動風險之重要手段例如三月一日現期美匯買價為一萬二千元四日期買價為一萬二千七百二十元此時買進現期美匯一萬元須付國幣為一億二千萬元賣出四日期美匯一萬元應得國幣一億二千七百二十萬元一進一出之間兩者相差國幣七百二十萬元即為套利(此無異以一億七千二百萬元投資一個月獲利七百二十萬元約合月息六分)故近遠期匯價相差愈大時套利利率亦愈大反之近遠期匯價差額趨小時套利利率亦趨小

(六) 外匯之成交

1 成單及成單證實書

銀行買賣外匯無論近期遠期於成交之後均須簽訂外匯成單 (Exchange Contract) 「格式見附錄」買賣兩方各執一紙為憑若由外匯經紀人 (Exchange Broker) 居間成交者除由經紀人將兩紙成單代簽分交買賣兩方外尚須填製成單證實書 (Contract

Confirmation) 送請對方簽證以昭信實

外匯成單印紅色者為本局賣出成單藍色者為本局買入成單

印紅色之賣出外匯證實書為本局交與買方之證實書其第一頁由本局簽章後交買方收執保存第一頁由買方簽證後交還本局附於成單之後俾供查攷

至藍色之買入外匯證實書為本局交與賣方之證實書其簽證手續亦與賣出外匯無異至於此項格式之內容因與成單同故從略

(七) 外匯之交割

本局買入即期外匯及買入逾期外匯到期時例須根據成單繕具電匯交割申請書 (T. T. Application) 經主管人員簽蓋後連同應付款項送交賣方銀行請求交割一面即電託國外代理銀行收款「電匯交割申請書格式見附錄」

本局如為賣方則於接到買方銀行之申請書及款項時應即與成單核對視其應收金額是否相符一面繕製「電匯交割證實書」(T. T. Confirmation) 經主管人員簽蓋後送交買方銀行一面即電知國外代理銀行付款「電匯交割證實書格式見附錄」

三 進口押匯

(一) 進口押匯之意義

押匯為進出口商向銀行融通資金並由銀行代理收付貨款之制度具有促進貿易及調劑金融之效能銀行為進出口商承兌匯票或發付貨款而以進出口商所購之貨物為抵押品者謂之進口押匯

進口押匯之種類大別之可分為憑銀行信用證辦理及憑商業信用證辦理者二種至於遠東銀行界以適應遠東之特殊需要而採用之委託購買證乃係信用證之另一種格式而已除商業信用證以實用較少始從略外茲分述如次

(一) 信用證 (Letter of Credit)

1 信用證之意義

信用證者乃由銀行代表商業行爲之一方（進口商）對於第三者所簽發之信用工具此項信用工具授權第三者根據既定條款憑以向保證付款之銀行開出匯票到期則由銀行付款清償故信用證不啻發證銀行對於匯票支付之事前保證銀行代表進口商簽發是項信用工具旨在適應出口商之需要使出口商於貨物裝出後即可獲得貸款因根據信用良好之銀行信用證所開出之匯票在金融市場上極易貼現或脫售同時信用證亦適應進口商之需要因銀行對於進口商申請開發信用證時普通均無須繳存保證金之全部進口商藉此可以節省應用之資金再則進口商於一定時期內雖終須繳付貨價之全部但在出口商未將貨物裝運並未將貨物權利移轉於第三者（付款銀行）以前出口商無法獲得貸款是亦足以減少進口商之顧慮由於上述優點信用證在國際貿易上使用極廣

2 信用證之種類

- (1) 國內信用證與國外信用證 信用證之用以調劑國內貿易金融者謂之國內信用證 (Domestic Letter of Credit) 其用以調劑國外貿易金融者謂之國外信用證 (Foreign Letter of Credit)
- (2) 純信用證與押匯信用證 信用證之規定受益人在一定金額及時期內得無須附具關於貨物交易之一切單據作爲保證而逕行簽發匯票憑向銀行取款者謂之純信用證 (Clean or Open Letter of Credit) 其規定應附具貨物交易運轉及保險等各項證件作爲保證者謂之押匯信用證 (Documentary Letter of Credit)
- (3) 普通信用證與特別信用證 信用證由簽證銀行直接開給受益人而由執票人提出匯票銀行即予支付者謂之普通信用證 (General or Circular Letter of Credit) 反之信用證經由通知銀行轉交受益人者謂之特別信用證 (Specialty advised Letter of Credit)

- (4) 不可取消信用證與可取消信用證 信用證在時效未消滅以前不得廢止者謂之不可取消信用證 (Irrevocable Letter of Credit) 如載明「經註銷後不得付款」字樣者謂之可取消信用證 (Revocable Letter of Credit)
- (5) 確認信用證與非確認信用證 信用證附有保證在時效未消滅前不得拒付者謂之確認信用證 (Confirmed Letter of Credit) 反之未附有上述保證者謂之非確認信用證 (Unconfirmed Letter of Credit) 故可取消信用證自無確認之可言而不可取消信用證確證之有無均可根據美國對「確認」之意義倘通知銀行對信用證之通知底根據事實即「發證銀行開出某一信用證並未確證此項信用證」用英國銀行對「確認」與「不可取消」則不加分別認為兩字同義因此對於「非確認」及「不可取消」之信用證視為自身之矛盾
- (6) 可追索信用證與不可追索信用證 信用證規定匯票付款人不履行其義務時發票人應對執票人負責者謂之可追索信用證 (With Recourse) 反之規定匯票一經付款人承兌後發票人即解除責任者謂之不可追索信用證 (Without Recourse) 惟是項劃分就理論言不甚正確因按英美法律規定匯票發票人向第三者發出匯票時發票人應受下列規定之約束「匯票一經提示應予承兌或支付倘匯票被拒付時發票人應採取必要之手續付與執票人或其他可能被追為付款之背書人以匯票所載之金額」故縱係不可追索之匯票發票人對於善意執票人及背書人仍負有「或有債務」之責任
- (7) 非循環信用證與循環信用證 信用證之規定出口商一經開出一定金額之匯票即不得轉期者謂之非循環信用證 (Non-revolving Letter of Credit) 反之規定第一次匯票到期支付後得自動轉期出口商並得繼續開出第二次匯票以支付第二次輸出貨物者謂之循環信用證 (Revolving Letter of Credit) 由於循環信用證不易控制與核對故銀行除對於信用特別良好之顧客外鮮開是項匯票

3 信用證之條款

信用證之條款爲出口商所應依據者約有下列各項：

- (1) 關於匯票者信用證應訂明付款人之姓名貨幣種類數額及匯票之種類
- (2) 關於匯票附屬單據者信用證須訂明提單抬頭人其他證件種類及正確之裝貨情形
- (3) 關於貨物者信用證須訂明商品之質量及價格必須與附屬單據所列者相符合
- (4) 關於保險者信用證須訂明保險種類及保險金額如由進口商自行保險者不在此限

(iii) 委託購買證 (Authority to Purchase)

委託購買證亦係信用工具之一種極類似於信用證事實上可視爲信用證之特種方式專爲適應遠東特殊情形及需要者在昔日遠東各銀行詳爲國外所悉知歐美金融市場對於出口商根據遠東銀行信用證所開匯票之流通不免表示疑慮爲克服是項困難遠東銀行乃設法以信函或電報委託並授權國外代理行代表承購國外出口商對本國進口商所開之匯票逕付委託行賬是即委託購買證之由來是項辦法受託銀行處理匯票不負任何責任蓋一切均以委託銀行代理人之資格辦理

(四) 信用證與委託購買證之相異點

信用證與委託購買證相異之點可撮要如下：

- 1 出口商根據信用證所開之匯票係以發證銀行爲付款人由此所發生者爲銀行承兌匯票出口商根據委託購買證所開之匯票係以進口商爲付款人由此所發生者爲商業票據
- 2 簽發信用證之銀行乃匯票之付款人承允出口商及匯票執票人背書人於匯票到期日付款而在採用委託購買證辦法下簽發委託購買證之銀行並不居於票據關係人之地位僅承允出口商設依照委託購買證所載條件開出之匯票得由其代理行承購
- 3 採用信用證方式時出口商憑信用證之信用力量得向簽發信用證銀行之代理行或任何其他銀行提出匯票請求承受採用委託購買

中央信託局業務內規

一〇

證方式時出口商僅限於向簽發委託購買證銀行之代理行提出匯票請求承受因僅有該代理行乃為簽證銀行之授權代表可以承受該項匯票故也

4 採用信用證方式時其匯票為無附息之匯票採委託購買證時其匯票通常均規定於付款時須按照約定利率收取相當之利息

(五) 信用證與委託購買證之相同點

至信用證與委託購買證相同之點委託購買證應具備之條件與信用證應具備者相同又委託購買證亦可如信用證同樣分為次列各種

1 純委託購買證與押匯委託購買證

2 確認證與非確認證

3 可取消證與不可取消證

4 循環證與非循環證

5 可追索證與不可追索證

(六) 進口押匯之申請與審核

1 第一類貨物進口押匯之申請與審核

(1) 申請第一類貨物輸入所需之外匯申請人應先填具第一類貨品輸入許可申請書(格式見附錄)一式八份連同有關證件送

由本局核轉輸出管理委員會審核

(2) 本局接到前項申請書後須根據下列各點審核

A 進口商或申請人須經登記並經輸出管理委員會核准

B 進口貨品種類必須與附表(一)類規定相符

C 進口貨物價格必須為到達輸入口岸之起岸價格

D 申請書所附之有關證件是否與申請書所填者相符

E 經審核無誤後由本局轉送輸出管理委員會核奪

(3) 本局接到輸入管理委員會核准之輸入許可證後即通知申請人辦理請購外匯事宜

2 第二類貨物進口押匯之申請與審核

(1) 第二類貨品之輸入係適用限額制度其限額由輸出管理委員會訂定交由限額分配處分配之申請本類貨物輸入所需外匯時申請人應先填具第二類貨品輸入許可申請書(格式見附錄)一式八份連同有關證件送由本局核轉輸入限額分配處核奪

(2) 本類申請書審核事項與1(2)第一類申請書同

(3) 申請書經輸入限額分配處核准後本局即通知申請人依據申請書上核定各點辦理請購外匯事宜

3 第三類貨物進品押匯之申請與審核

(1) 申請第三類貨品輸入所需之外匯申請人應先填具第三類貨品輸入許可申請書(格式見附錄)一式八份連同有關證件送由本局核轉輸出管理委員會核奪

(2) 本類申請書審核事項與1(2)第一類同

(3) 申請書經輸出管理委員會核准後本局即通知申請人依據申請書上核定各點辦理請購外匯事宜

4 政府機關採購貨品之申請手續

(1) 政府經營或管理之工商機關或公司輸入貨品其申請輸入許可手續與民營事業申請手續相同

第七編 國外匯兌

中央信託局業務內規

二

(2) 政府各部會及其所屬機關為公共需要或機關自身需要輸入貨品之申請須先得行政院外匯審核委員會之核准經行政院批准之申請書或指令得交由本局依據修正進出口貿易暫行辦法第十三條乙項之規定轉送輸出入管理委員會核辦

(七) 押匯之洽做

1 進口所需外匯經審核可予結售後本局為明瞭押匯風險起見應即調查申請人與保證人之信用分別填具商業調查表「外匯式一四」

2 經調查認為合格後應即與申請人根據輸入許可證所核定之付款辦法洽定進口所需外匯之條件

(1) 金額——洽定總額並規定一次或分次支用

(2) 期限——最長不得超過三個月

(3) 利率——參酌當時利率標準洽定

(4) 手續費——按押匯金額千分之若干計算

(5) 匯票期限——洽定即期抑見票後若干日

(6) 匯票附帶單據——提單保險單發票領便館簽證書及其他單據

(7) 保險——規定應行投保之保險種類

(8) 貨物裝運——規定裝運日期不得遲於某月某日並規定可否分批裝運

(9) 定銀——以現金為限其成數之多寡視申請人與保證人之信用貨物之性質及其價格之變動性而定

(10) 其他

3 押匯條件該妥後申請人應遵同保證人填具「委託購買證申請及保證書」(Application and Guarantee for Authority to

purchase)「外匯式一五」交予本局存儲該項申請書中包括押匯契約其要點如左：

- (1) 根據委託購買證所開匯票申請人應負承兌及付款之責任
- (2) 匯票及其所跟單據如有錯誤或偽造或不完全時本局及本局之代理行不負任何責任
- (3) 貨物之內容及其因意外而遭遇之損失本局不負任何責任
- (4) 匯票及其所跟單據及該項單據所代表之貨物及申請人存於本局之存款及其他財產均應認作抵押品
- (5) 申請人如不能履行押匯契約時本局得將貨物變賣或作其他任何之處置以償墊付之款項及一切費用
- (6) 本局接到委託購買證申請及保證書後應即對保

(八) 外匯之結售

- 1 接到申請人之「委託購買證申請及保證書」經主管人員核准後應將押匯所需之外匯結價售與申請人其定銀部份結售現期外匯其餘部份結售遠期外匯(遠期外匯不得超過三個月)(如押匯金額為美金一萬元定銀核定為四成則現期外匯應結美金四千元遠期外匯應結美金六千元)

- 2 前條定銀部份折合之國幣金額應即向申請人收取製給定銀收據
- 3 外匯結售後應以輸入許可證一份附於「出售外匯週報」後送中央銀行備核存案
- 4 每週所收定銀外匯應於下星期一填具「定銀收據」表式七「連同」定銀清單「表式八」轉存中央銀行俟實際付款時向該行提回

(九) 委託購買證之簽發

- 1 委託購買證(Authority to purchase A/P)「業已三」分可取消(Revocable)及不可取消(Irrevocable)兩種本局現採用不可取消俟定銀收妥後根據申請書填製編列號碼並在申請書註明委託購買證號碼及簽證日期一併送交主管人員核發該項格式計有

中央信託局業務內規

一四

下列各頁：

- (1) 委託購買證正本
- (2) 委託購買證副本
- (3) (借) 應收保證款項(貨) 保證款項轉帳傳票
- (4) 委託購買證回單
- (5) 號碼簿
- (6) 應收保證款項簿(即顧客負債簿)

2 前條格式填妥核發後應作下列之處理：

- (1) 委託購買證正本由本局逕寄國外代理行憑以轉知出口商洽辦
- (2) 委託購買證副本由本局於正本寄出後之次一班郵程寄交國外代理行
- (3) (借) 應收保證款項(貨) 保證款項轉帳傳票於委託購買證開發後應以記帳
- (4) 委託購買證回單由本局於發證後送交申請人存洽
- (5) 號碼簿應順號排列歸檔
- (6) 應收保證款項簿應按申請人戶名排列歸檔其正面與委託購買證同其背面印有表格即作帳頁之用

3 申請人託開委託購買證如要求以電報通知時應根據開妥之委託購買證譯成電碼加編密押拍發並在該證正副本上加註「本證已
電報 J Please Note that this A/P has been advised to you by cable today」字樣再在正本上另蓋「電抄」(Cable
confirmation Only) 戳記後寄交代理行以資證實副本則可註銷不必再寄電報費應向申請人收取

4 委託購買證開出後非經中央銀行核准不得展期其到期未用之金額亦不得重予簽證

(十) 押匯之付款

國外代理行於接到本局開發委託購買證時應即通知出口商出口商按照條款備齊運貨單據於規定期限內開具匯票持向代理行領取票款代理行於驗對各項單據無誤後即憑付款登帳並解付款報單連同匯票及其有關單據(即匯單)用最迅方法郵寄本局

(十一) 匯票之簽見

1 本局於接到代理行付款報單及匯票單據後應即驗對各項單據是否完備是否符合規定一面編列進口押匯號碼填製於各單據上以便查對一面填製進口押匯套寫格式「業式四」計有下列各頁：

(1) 進口押匯通知書

(2) 進口押匯(顧客負債)簿

(3) 匯票到期日簿

(4) (借)保證款項(貸)應收保證款項轉帳傳票

(5) 號碼簿

2 上列格式填妥後應即作下列之處理：

(1) 進口押匯通知書應附同匯票送交申請人囑申請人於匯票正面作成承兌(即註明 年 月 日承兌)字樣並加簽

章後退回本局收存如係即期匯票則無需送還

(2) 進口押匯(顧客負債)簿(Customers' Liabilities under Inward Bill)應按申請人戶名排列分夾歸檔

(3) 匯票到期日簿(Maturity File)應按匯票到期日先後排列歸檔以便於到期之日取出代答(貸)進口押匯科目之傳票

第七編 國外匯兌

中央信託局業務內規

(4) (借)「保證款項」(貸)「應收保證款項」轉帳傳票用以沖銷委託購買證之已用金額並憑以記入委託購買證之顧客負債簿(即應收保證款項科目之明細分類帳)內

(5) 進口押匯票簿簿(Number File)應順號排列歸檔

3 進口押匯票經申請人承兌後應與其所跟之運貨單據妥為保管以便核取

(十二) 貨物之報關與保險

1 貨物如於匯票到期前運輪到埠時應通知申請人依限辦理報關手續惟貨物報關例須以提單為憑為避免押匯落空之危險起見應予提單上加蓋充列附圖章程主管人員簽蓋後交予申請人報關據換棧單繳存本局以謀補救

(1)

Under Lien
to the Central Trust of China

或用中文

本提單應列
於
中央信託局

(2)

Deliver to Wharf Company on payment of all
charges the goods to be held to our order
Shanghai
For the Central Trust of China
.....
Accountant Manager

或
用
中
文

本提單所列各代貨家業經本局驗收存用本局名義繳存貴公司棧棧
經理.....
中央信託局會計.....

2 本局為確保權益起見前條報關進棧手續亦可代為辦理所有費用代辦後向申請人收取

3 查明原保險單註明之到期後有效期限囑申請人(或由本局代辦保費向申請人收取)依限另保火險以本局為拾頭入將保單送存

本局

4 棧單及保險單應附於匯票後一同保管

5 如遇貨物已到而提單未到申請人爲辦理關手續應填申請担保提貨書連同其致承運公司之担保信一併送局由本局於担保信上加蓋担保戳記並註明「棧單須用本局抬頭否則担保無效」字樣經簽證後交申請人憑向承運公司換取提單辦理關手續掉換棧單繳送本局俟正式提單寄到由主管人員背書加蓋「掉換担保信」戳記以憑向承運公司換回担保信

(十二) 押匯之收回

1 經辦人員應每日檢閱匯票到期日簿一次遇有即將到期之匯票應於數日前通知申請人促其注意並告以票款利息手續費及其他一切票款之金額俾其屆期備款取贖

2 申請人於匯票到期日向本局償款贖貨時本局應收取逾期外匯部份應收之國幣並應按照約定利率收取自出票日起至償款日止之利息至於手續費及一切票款亦應一併收取其定銀外匯應憑定銀收據准予轉帳抵用(定銀外匯應於接得國外代理行付款通知時即向中央銀行申請提回)

3 前條利息手續費及票款(如係外幣)應照現期外匯賣價計算國幣收取之

4 票款利息手續費及票款等由申請人償清後即將匯票及其所跟運貨單據取出送請主管人員核簽背書後交與申請人收執

5 申請人如商得本局同意於匯票到期前分批交款贖貨時應將其提貨數量比例收取應收之押匯款項收款時應製給臨時收據俟末次貨款交清後憑以換取匯票其所繳定銀應於末次清償押匯款項時轉帳抵用

6 如匯票外幣金額與申請外匯數目額不符有外匯管理辦法第十四條之規定情事時其不需要之外匯應照買價向申請人購回

(十四) 信用提貨收據之應用

第七編 國外匯兌

- 1 申請人經商得本局同意在匯票到期前先行提取貨物時應囑其適向保證人簽具信用提貨收據 (Trust Receipt)「表式五」憑以換取運貨單據該項信用提貨收據應與匯票一併妥為保管並在進口押匯（顧客負債）簿上登記之
- 2 憑信用提貨收據允許申請人提取貨物風險頗大應囑申請人另覓妥保或繳存其他担保品經主管人員核定辦理之

四 出口押匯

(一) 出口押匯之意義

押匯為國際貿易之進出口商向銀行融通資金並由銀行代理收付貨款之制度其效能已述於進口押匯章出口商以裝貨單據連同匯票向銀行貼現是為出口押匯

國際出口貿易金融除出口押匯外為適應國家經濟情形尚有「出口押匯貸款」、「打包貸款」及「代收貨款」等制度例如以農礦產品為主要出口商品之國家其出口商品自收集至裝運間之整個過程往往需時甚久故以出口押匯貸款或打包貸款之方式於貨物裝運前予以資金之通融又因進口商不願將貨款逕交出口商而交與銀行代收之情形乃有「代收貨款」之辦法茲於本章及以次各章分別述之

(二) 出口押匯之種類

出口押匯大別之有普通出口押匯及信用證出口押匯二種前者風險甚大採用殊鮮後者比較安全為普通採用之辦法吾國出口商品之國外市場除極少數商品如桐油豬鬃等外大多均受國際競爭之影響為鼓勵輸出貿易適應需要起見於信用證出口押匯外復有委託銷售出口押匯辦法

1 信用證出口押匯 信用證出口押匯為出口商根據國外進口商所在地銀行所發之信用證輸出商品並向本國銀行發出匯票請求押

匯其匯票付款人爲發行信用證銀行此項出口押匯以信用證爲要件故其處理手續應依照本國法規及信用證所列之條件爲根據是項出口或轉出口所售得之外匯應依法於一定期間售與政府並應取得本國銀行結匯證明書後其貨物方得報關出口

2 委託銷售出口押匯 委託銷售出口押匯係屬本國出口商爲開闢海外市場將商品委託國外商人推銷之辦法而非根據信用證輸出之出口貿易是項出口或轉出口貿易售得之外匯依法亦應於一定期限內售與政府並應取得本國銀行結匯證明書後方得報關出口由粵漢路南運者須取得結匯證明書方得裝運

(三) 出口貿易結匯之期限及有關事項

1 結匯期限按二地域之不同規定如次：

(1) 運往香港澳門非列濱等地之貨物三十日以內

(2) 運往印度馬來荷屬東印度暹羅越南及東南亞洲等地之貨物六十日以內

(3) 運往非上列各地之貨物九十日以內

2 申請人應提保證人保證出口貨物所得之外匯應於上述期限內售與本局倘保證人不履行保證責任時本局得選中央銀行授權將貨物出售入申請人之帳

3 凡委託銷售出口貨物所得之外匯本局須如期交付中央銀行

4 凡第一項出口押匯及第二項委託銷售所結匯出口所獲得之外匯須每日報告中央銀行並分別提附下列附件：

(1) 出口押匯 應附與匯票有關之所有文件副本

(2) 委託銷售 應附申請人所繳之保證書副本

(四) 貨物報運之簽證

第七編 國外匯兌

1 凡顧客（後稱申請人）輸出貨物應將物品數量單位外幣價格及匯票數額等項填具「指定銀行結購出口或轉出口外匯證明書」(Endorsement by Appointed Bank)「格式見附錄」兩式四份持向本局申請簽證

2 申請人如與本局素有往來經審核認可後即可於前條證明書上簽蓋證明該出口貨物應得之外匯已由本局結購除留存一份外其餘三份交申請人送呈海關核驗以便將貨物報關出口如申請人與本局素無往來則應囑其另選保證人保證於該項貨物報關裝運後將其應得外匯在規定期限內結售本局經審核認可後方可代為簽證

(五) 押匯之申請與核定

1 貨物報運後申請人開出匯票連同全部運貨單據持向本局鈹做押匯時應填具「出口押匯申請書」「格式見附錄」並附具銀行信用證一併送交本局審核

如出口貨物係以「委託銷售」性質者應於申請書上註明「委託銷售」字樣

2 申請人第一次向本局鈹做押匯時本局為明瞭押匯風險起見當承做前應作下列各點之調查：

- (1) 付款地之政治經濟情形
- (2) 付款地之有關法令
- (3) 押匯貨物在付款地及其附近地區之銷售情形及市價
- (4) 銷貨季節
- (5) 出票人之信譽資力及經營能力
- (6) 付款人之信譽及資力
- (7) 保證人之信譽及資力

(8) 運輸機關及運輸方法

(9) 保險機關及保險種類

3 根據上項調查所得分析風險擬定押匯額度陳請主管人員核定

4 俟陳率核准後即囑申請人選同保證人向本局簽具「押匯契約」(Letter of Hypothecation)「格式見附錄」交由本局存執

5 申請人如已簽有押匯契約在其限度內照本節第一條之手續申請鈔做押匯時仍須逐筆陳請主管人員核定

(六) 單證之核驗

1 對於押匯申請書應注意之點：

(1) 押匯申請書內所開立之匯票摘要及運貨單據張數等是否無誤

(2) 如有附開有關收款之指示者須與本局之權益不相抵觸

2 對於信用證 (Letter of Credit) 應注意之點：

(1) 發證銀行 (Issuing Bank) 或保證銀行 (Confirming Bank) 必須為本局認為合格之銀行

(2) 驗對發證銀行或通知銀行 (Notifying Bank) 之簽章如無從驗對時則視申請人之信譽及申請押匯數目由主管人員核定之

(3) 信用證之有效期限如係不可取消者可以信用證之截止日期為準如係可取消者必須詢經通知銀行證實尚未取消時方可承

做但經本局通知或規定本局承做者可毋庸臨時徵詢

(4) 驗對信用證餘額是否尚敷匯票金額時應注意減除信用證已貼現之金額 (即信用證背記數字)

3 對於匯票 (Bill of Exchange) 應注意之點：

(1) 匯票之單件是否具備無誤

第七編 國外匯兌

(2) 匯票是否以本局為抬頭人或經申請人作成空白背書

(3) 申請人之簽章與留存之印鑑是否符合

(4) 如係有信用證之出口押匯發證銀行及其信用證號數已否按照信用證之規定在匯票上註明

4 對於運貨單據 (Shipping Documents) 應注意之點：

(1) 提單 (Bill of Lading)

A 必須係正式簽章全套之提單 (Full set Negotiable Bill of Lading) 關於運輸機關所出全套提單張數應詳載於「張

提單上故全套提單共有若干張極易辨明

B 提單內所載貨物種類件數噸頭號數等須與發票及打包清單所載者完全相符

C 除信用證另有規定或經主管人員核准者外提單須以本局為抬頭人或由申請人作成空白背書

D 如係有信用證出口押匯應注意裝運日期全套提單張數提單性質 (如 Shipped on Board Rec'd for Shipment) 等須

與信用證所規定者相符

E 提單內如有重要修改之處須由運輸機關簽字 (或簽押) 為證

F 提單上如註明貨物有缺點者應先請示主管人員俟核准後方可簽做

G 除信用證另有規定或經主管人員核准者外提單上應註明「運費已付」 (Freight Prepaid) 字樣

(2) 保險單 (Insurance Policy or Certificate)

A 須係經本局認可之保險公司所出之全套保險單並經申請人作成空白背書而可轉讓者

B 保險單內所載貨物必須與發票所載者完全相同並應列明提單所載之船名如係 Rec'd for Shipment 提單則保險單上

船名之後應加列 and/or the following steamer

C 保險金額至少應不低於 C.I.F. 價格通常約較 C.I.F. 價格高出一成之譜

D 所保之險應保括水漬險平安水險岸上火險如因貨物性質特殊或因時局特殊應分別加保破碎險滲漏險銹蝕險偷盜險或兵險等如保險單聲明包括一切險者最佳

E 保險單所載之貨幣單位應與匯票所載之貨幣單位同

F 如信用證規定毋庸附保險單或規定保險歸買主自理或經主管人員核准者得不必附列保險單

(3) 商業發票 (Commercial Invoice)

A 發票之金額應不少於匯票金額

B 出口押匯發票上所載之貨物種類數量價格等應與信用證所規定者相符

(4) 其他單據

前述提單保險單及商業發票為主要運貨單據此外由進口國及貨物種類之不同或需 A 領事簽證 (Consular Invoice) B 貨物原產地證明書 (Certificate of origin) C 貨品檢驗證 (Certificate of Inspection) D 重量證明書 (Weight Certificate) 及 E 打包清單 (Packing List) 等單據關於此類單據之核驗應注意是否屬於該批貨物簽章是否完全所證明者是否符合需要

(七) 押匯款項之支付 (結購外匯)

1 單證核驗無誤後應即在信用證之背面填明承做日期及金額並加蓋本局簽章如信用證金額已全部用罄應在其正面加蓋 *Balance* 戳記以示註銷除信用證規定應將已用罄之信用證附同匯票寄回發證銀行外應即將其歸還申請人

第七編 國外匯兌

2 本局發做出口押匯應將利息手續費外國之印花稅及代理行之代理手續費等預為扣收惟此等應扣之款通常已於外匯買價中扣除故毋庸另行預扣（如申請人在出口押匯申請書中聲明此等款項應向付款人收取者亦可照辦）外匯買價洽妥後即將折合應付之國幣收申請人帳戶或掣給申請人抬頭之本票

3 出口外匯結購後應將結購日期及外幣金額在該申請人留存本局之一指定銀行結購出口或轉出口外匯證明書上註明以便查核
銷案

(八) 押匯之託收

1 匯票背面應以代收行為抬頭人作成記名背書及提單保險單等以本局為抬頭人者可作成空白背書如已由申請人作成空白背書者可毋庸再加背書

2 本局應具備出口押匯編號簿及附有英文局名與 L.P. (即 Latin Parcelnet 代表出口押匯) 字樣之戳記凡準備付郵之押匯單證均應加蓋此項戳記並連續編號（將號碼填寫於 B.C. 之後）以每一匯票編一號碼為原則所有附於該匯票之單證應編與匯票相同之號碼

3 出口押匯套寫格式一見附錄一計有六張根據押匯單證之摘要及託收有關之指示依式逐項一次套寫該項格式如下

(1) 出口押匯委託書

(2) 副張委託書

(3) 匯寄簿

(4) 號碼簿

(5) (借) 出口押匯傳票

(6) 出口押匯便笺卡

4 如匯票係根據不可取消信用證規定不得退票者應於填製套寫格式時在出票人名之後註明 "Without Recourse" 字樣

5 填寫各種單據張數時應將隨同正副張委託書寄出之張數分別填明如該批押匯提單一套共有三張隨同正張委託書寄發者兩張隨同副張委託書寄發者一張應 B/L 欄之上方填寫 2/3 字樣下方填寫 1/3 字樣其他單據之填寫相同若某種單據僅有一張者可於

上格填寫字 1/1 樣即附於正張委託書寄發

6 如信用證規定應將一部份單據逕寄發證銀行者除另行備函附寄外應在套寫格式之附註欄內註明如信用證規定由押匯行書面證明已將一部份單據另行寄發者應另備證明函正副各一份隨同委託書寄發

7 申請人如經本局同意而出具保證書 (Letter of Guarantee) 「格式見附錄」時應將其一份附正張委託書寄發並在套寫格式之上註明委託代收行作同樣保證之字樣以便匯票承兌不致稽遲

8 所有運貨單據除信用證另有規定者外應將其均分為正副二份 (如有餘剩者併入正份) 連同正副匯票分別附於正副委託書之後 (分兩批先後掛號郵寄國外代收銀行至寄發正副二份所間隔之時間應以郵班之間隔為準如不得確知郵班時間應俟正份寄出間隔稍久後再行寄發副份俾使正副二份不致由同一郵班遞寄而同遭遺失

9 出口押匯套寫格式第三張為匯寄簿 (Remittance File) 應先匡計郵程填製大約驗免日期或付款日期 (郵程加寬限三日) 將申請書保證書等附於其後歸入匯寄簿卷夾該項卷夾按代收行名分戶每戶名下再分五夾

(1) 放置郵遞中匯票之匯寄簿頁

(2) 放置銀行承兌匯票之匯寄簿頁

(3) 放置商業承兌匯票之匯寄簿頁

第七編 國外匯兌

(4) 放置轉貼現銀行承兌匯票之匯寄簿頁

(5) 放置轉貼現商業承兌匯票之匯寄簿頁

凡新做押匯之匯寄簿頁應順序放置於郵選中紙夾中一俟到達預計驗兌之日期（如係即期匯票為大約付款之日）而尙未接到代收行關於該匯票被拒之電知時即可認為業經承兌或已收訖將此匯寄簿頁自郵選中卷夾內取出如匯票係見票即付者即以匯寄簿作爲（貸）出口押匯傳票另製（借）「存放同業」傳票（不附起息日期）對轉而將原附之申請書及有關函電等歸入普通往來卷夾內如匯票係見票後若干日付款者則匡計大約付款日期（到期後三日）填入匯寄簿頁相當空格內并依匯票之性質將其簿頁分別放置於銀行承兌匯票卷夾內或商業承兌匯票卷夾內按到期之先後排列當收到代收行通知匯票已承兌時即將收到通知日期及匯票到期日期填入於相當空格內嗣後即以該項到期日期為準於到期日後之第三日不待代收行收款報單之到達即將匯寄簿頁取出按上述辦法轉帳

如因外匯頭寸不裕會囑代收行將承兌匯票貼現者於收到代收行函電業經貼現之通知時應即以貼現後淨得之金額（借）「存放同業」科目因貼現而支付之利息（借）「利息支出」科目再按所轉貼現匯票之面額（貸）「轉貼現」科目然後再將該項匯票簿頁分別歸入（4）轉貼現銀行承兌匯票及（5）轉貼現商業承兌匯票卷夾內各按到期之先後排列至付款日即將匯寄簿頁取出代替貸出口押匯傳票同時另製（借）轉貼現傳票轉帳共（4）（5）兩夾中之紀錄可以計得本局因轉貼現出口押匯匯票而發生之對外負債如遇轉貼現匯票之付款人不證時亦可立即查得本局所担之風險
英金或美金之銀行承兌匯票 (Banker's Acceptance) 或商業承兌匯票 (Trade Acceptance) 大都可由國際金融市場貼現如頭寸不裕時本局可囑代收行於帳面透支時即將該項承兌匯票在市場貼現以免耗損較貼現為高之透支利息故匯寄簿之第（2）（3）兩卷夾並可供作匡計外匯頭寸之用

匯寄簿爲匯票在託收中最完整之紀錄所有有關往來函電均附置匯寄簿頁之後俟票款收訖或案情結束時方將函電取出移歸普通卷宗內如係其筆押匯有關之卷旗特繁者可另設專卷處理之

10 出口押匯套寫格式第四頁爲號碼簿 (Number File) 爲本局發做出口押匯之永久紀錄按號順序排列一切有關匯票之託收情形均應記載於相當空格內當接到代收行之貼現承兌及付款通知書時或遇匯票拒付展期退票售貨等情事均須一一照錄以備查考

11 出口押匯套寫格式第五頁爲(借)「出口押匯」傳票憑以記帳

12 當接到代理行關於出口押匯之付款通知書時除登載於號碼簿外並應於存放同業該代理行戶內登記起息日期

13 出口押匯套寫格式第六頁出口押匯便查卡 (Customer's Liability File) 係補助紀錄其效用專供隨時查考出口押匯項下每一申請人對本局負債之總額性質及期限等之用應與匯寄簿同時註計郵程填註大約驗兌日期或付款日期並根據承兌通知填註到期日期按申請人戶名分戶並按到期先後排列至預計驗兌之日再行取出移置於參攷簿內此項出口押匯參攷簿即係格式第六頁之舊卷 (Dead File) 應按申請人戶名英文字母排列以供本局承做出口押匯查攷之用

五 打包貸款

(一) 打包貸款 (Packing Loan) 之申請

1 凡經營出口貿易之顧客(後稱申請人)接受國外定貨並收到銀行信用證時得以該項信用證及在收購加工打包待運中之原料或成品作質向本局申請打包貸款

2 申請人申請貸款時應備函詳開擬押貨物種類數量價值用款額度及期限等並檢附銀行信用證連同售貨有關之函電契約及押匯清單等送交本局俾憑審核

第七編 國外匯兌

(二) 打包貸款之基本條件

- 1 有確實交易之行爲——擬押貨物確係申請人之買主所訂購者
- 2 有自動潛價之保證——由買主提供合格之銀行信用證爲自動潛價之保證（除經主管人員特准外打包貸款應以信用證爲必要證件）
- 3 有可靠之質押品——質押品必須爲定貨單或信用證所規定之貨物

(三) 打包貸款之承做

- 1 打包貸款既以申請人提供合格之信用證爲必要證件故承做打包貸款首應審查信用證是否具有下列之合格條件
 - (1) 出證銀行信用可靠
 - (2) 信用證有效期間不得取銷
 - (3) 信用證有效期間足敷辦理採購加工包裝以至報運等手續之時間
- 2 承做打包貸款應先調查下列各項以供審核貸款之參攷
 - (1) 調查申請人之信用填具商業調查表
 - (2) 調查保證人之信用填具商業調查表
 - (3) 調查質押品在國外之市價與銷路
 - (4) 調查國外之政治經濟情形及有關法令
- 3 承做打包貸款應洽訂下列條件
 - (1) 總額 貸款總額應以不超過信用證所列之金額爲度

(2) 期限 貸款期限應以信用證有效期限為限申會之即貸款到期日須在信用證有效期限以內

(3) 利率 此項貸款利率應以四聯總處規定之放款利率為標準惟為扶助出口貿易起見此項利率可酌為減低

(4) 折扣 質押品作押折扣之高低應以質押品銷路之廣狹及市價上落幅度之大小暨申請人與保證人之信用情形定之

(5) 質權 打包貸款項下之質押品應儘可能按質押放款方式設定質權

(6) 保險 質押品應由申請人向本局同意之保險公司保足火險其保險單應以本局為抬頭人或由抬頭人作成空白背書交存本局

局

(7) 附屬條件 應與申請人洽定一俟貨物啓運後即將出口匯票連同全部運貨單據送交本局簽做出口押匯此項附屬條件可囑

申請人於打包貸款申請書內載明之

4 打包貸款審核合格條件洽妥經主管人員核准後應通知申請人邀同保證人訂立「打包貸款合約」(格式見附錄)於提供質押品附繳保險單後支用款項

(四) 質押品之估有

1 打包貸款項下之質押品應儘可能按質押放款方式設定質權已如前述所謂質權之設定以移轉估有為其要素此項估有手續普通以申請人將質押品交存本局倉庫或經本局認可之倉庫取具以本局為抬頭人或經申請人作成空白背書之倉單交與本局存執為合格

2 打包貸款項下之質押品每因加工打包等關係不便送存倉庫為補救計上述質押品估有手續可依下列各種方式採擇辦理之

(1) 質押品原存申請人之倉庫者得由本局租用其倉庫懸掛本局倉庫牌示並由本局派員管理之

(2) 質押品交存本局認可之打包公司或運輸公司者應由各該公司出具本局抬頭之提單或收據交由本局收執

(3) 質押品因須加工製造或辦理其他必要手續經商得本局同意得由申請人簽立信託收據 (Trust Receipt) (格式見附錄)

作為本局委託申請人代為保管該項質押品之所有權仍屬於本局惟此種方式風險頗大非申請人信用卓著實力雄厚不可慮尤為策安全減輕風險起見並應採取下列步驟

A 囑申請人逐日或定期提供質押品清單詳開原料半製品製成品數量價值及存放處所等如打包完整其內容花色繁多者應

另行開附打包清單 (Packing List) 以憑查核

B 本局應隨時派員檢查質押品情形如有問題並應撤回託委隨時提取質押品

(五) 打包貸款之收回

1 經辦人員應經常注意質押品市價之上下落如遇市價跌落應囑申請人提供現金或其他本局認可之質押品補足之

2 經辦人員應注意信用證之有效期限及其他條件如遇不能適合實際情形時應囑申請人以最迅方法與國外買主洽商修正信用證條件以免失效所有修正信用證之通知函電均應交由本局收執信用證如經展期其有關之打包貸款亦得商請本局予以展期

3 凡以倉單押作之打包貸款屆報運之時得由本局委託報關行代為報運或經本局同意由申請人簽具信託收據自行辦理報運手續

4 貨物裝船後申請人將提單發票保險單等全部運貨單據連同匯票送請本局購買時應按出口押匯手續辦理所有票款應以之儘先償

還打包貸款本息暨代墊各款

六 代收款項

(一) 代收款項之申請

1 凡顧客(後稱委託人)以國外付款之票據委託本局代收者按代收款項手續代為辦理

2 委託人委託代收款項時應囑其詳填本局規定之「委託代收申請書」(格式見附錄)連同票據交入本局俾憑洽辦

3 委託代收申請書內容包括下列各頁

- (1) 委託日期
- (2) 匯票摘要
- (3) 所跟各項運貨單據之名稱及張數
- (4) 承兌交單 (D/A) 或付款交單 (D/P)
- (5) 如遇付款人拒絕承兌或付款時應行處理之辦法
- (6) 手續及其他各項費用係歸付款人負擔或委託人負擔
- (7) 附息匯票 (Interest Clause) 票據之利率
- (8) 收款遇有困難時在付款人之所在地如有委託人之代理人或代表者應就近諮詢對於是項困難之解決辦法
- (9) 匯票拒付時對有關貨物之處理辦法
- (10) 委託人聲明本局辦理代收款項除因自身過失而使委託人遭受損失時應由本局負責外其餘一切意外致有損失時概與本局無涉
- (11) 其他特殊規定

(二) 代收款項之託收

1 審閱委託人交來之匯票單據與申請書所列者是否符合所舉手續辦法是否詳盡然後在各票據上加蓋附有局名之代收編號戳記備註代收號碼隨即填製代收款項套寫格式「見附錄」該格式計有下列各頁

- (1) 代收委託書正本

第七編 國外匯兌

中央信託局業務內規

三一

- (2) 代收委託書副本
- (3) 致委託人回單
- (4) (借)「未收代收款項」(貸)「代收款項」傳票
- (5) 號碼簿
- (6) 未收代收款項簿
- (7) (借)「代收款項」(貸)「未收代收款項」傳票
- (8) 致委託人收妥票款通知書
- (9) 致委託人承兌通知書

2 上項格式填妥後應易人覆核尤須注意申請書中所列有關收款之指示辦法勿使錯誤或遺漏然後送請主管人員簽章並作下列之處
理

- (1) 代收委託書正本 (Advice of Output Collections) 應附同各項託收票據之正本當日郵寄代理行
- (2) 代收委託書副本 (Advice of Output Collection-Duplicate) 應附同各項託收票據之副本於次日郵程寄交代理行如
託收票據係單張之匯票 (Sole Bill) 本委託書副本仍應寄出如遇正本遺失時代理行接到副本後有所根據應以追查
- (3) 致委託人之回單經主管人員核簽後隨即交與委託人
- (4) (借)「未收代收款項」(貸)「代收款項」轉帳傳票應以記帳
- (5) 號碼簿 (Number File) 按號碼排列為永久之記錄本頁設有「款項處理辦法」(Disposal of Proceeds) 一欄用以記
載委託人要求本局於款項收妥後之應置辦法(除依法定手續抵付所需合法外匯外應售與本局兌付國幣)

(6) 未收代收款項簿 (Follow up register for Outport Collection) 本簿同時用作到期日簿應按照預計接到代理行寄來票據承兌或收妥票款通知之日期辦理該項日期係按往返郵程日數加代理行辦理所需日數從寬估計 (委託人申請書及其有關附件應附同本簿一併放置以便查閱)

(7) (借) 「代收款項」(貸) 「未收貨收款」傳票附於第八頁通知書暫為保存

(8) 致委託人收妥票款通知書

(9) 致委託人承兌通知書

以上三頁連接為代收款項簿按委託戶名排列

(三) 代收款項之查詢與兌付

1 經辦人員應隨時檢閱未收代收款項簿遇有已屆預計日期而尚未接到代理行通知時應即填製查詢書寄向代理行查詢並在該簿上批註預計查詢書到達日期再按該日期重行排列其他有關記錄亦應隨時登載以便委託人查詢時憑以答覆

2 凡屆逾期票據應於接到代理行寄來之承兌通知時將第(9)頁取出填註承兌後付款日期送請主管人員核簽後寄交委託人同時將該項付款日期批註於號碼簿及未收代收款項簿上並推算可能接到代理行收款報單或通知之日期加註於未收代收款項簿上

3 接到代理行寄來收款報單或通知時應即辦理下列各項手續

(1) 將第(6)頁未收代收款項簿連同所附各件取出歸入代收款項舊卷 (Date File) 內按申請人英文字母排列以供查攷

(2) 經辦人員計算委託人應付之費用如手續費郵費等一併在收妥款項內扣除並將所扣各費及扣餘淨額逐項填明於第(5)頁號碼簿第(6)頁未收代收款項簿第(8)頁致委託人收妥票款通知書上

(3) 代收款項如委託人曾於本局預先約定匯率者 (否則應照當時外匯買價) 應將匯率及計算折合之國幣數額詳列於第(5)

() 頁號碼簿第(8)頁收受票據通知書上

(4) 如委託人預先指定收受款項處理辦法者經辦人員應切實遵照辦理並在第(8)頁通知書上予以註明

(5) 以第(7)頁(借)「代收款項」(貸)「未收代收款項」轉帳傳票沖銷原來記錄

(6) 以代理行收款報單或通知用作(借)「存放同業」傳票而將扣除淨額(按委託人預定處理款項辦法)及所扣各費分別填製適當之貸方科目傳票以憑轉帳

(7) 將第(8)頁致委託人收受款項通知書連同各項傳票一律送請主管人員覈核蓋章後分別寄發或轉帳

七 其他外匯之售出

(一) 非進口貨外匯

1. 非進口貨外匯包括左列項目

(1) 自費留學生生活費(包括學費)

(2) 自費留學生旅費

(3) 自費留學生醫藥費

(4) 出口貨水險保險

(5) 出口貨運費

(6) 出口貨代理人佣金

(7) 其它

2. 申請非進口貨外匯者須具有左列之條件

(1) 自費留學生生活費 (包括學費)

1. 教育部自費留學生證書 (須附原證書)

2. 國外學校准許入學證書

3. 護照

4. 如受益人已在國外并應述明以前已申請外匯數額請准日期銀行名稱及離國日期等同時應繳驗領事館及肄業學校最近上課證明書

(2) 自費留學生旅費

輪船公司或代售客票機關所出之訂票證明書

(3) 自費留學生醫藥費

學校及醫院所出之證明書

(4) 出口貨水險保費及

(5) 出口貨運貨

1. 向指定銀行結售出口外匯之證件 (出口結匯證書)

2. 承運輪船公司之證件

3. 承保保險公司之證件

(6) 出口代理人佣金

第七編 國外匯兌

1. 向指定銀行結售出口外匯之證件（出口結匯證書）

2. 出口起岸價格及其有關證件

3. 辦理手續

(1) 申請人應填「非進口貨外匯申請書」（格式見附錄）一式四份如有同時申請兩種以上之非進口貨外匯者須分別各填寫

格式四分

(2) 本局審查所填各項如係屬實即在申請書簽章證明所開各節無訛

(3) 第(4)及第(5)項申請出口貨水險保費及運費者如該項出口貨原係由本局結匯可即送請主管人批定匯率結售外匯並於

日報及週報中報告中央銀行

(4) 其餘各項之申請均須先將申請書送中央銀行非進口貨外匯審核委員會核奪俟核准後再依上項手續辦理

(二) 其之外匯

其它外匯之售出在現行法令下均暫不能經營今仍將電匯票匯信匯三種辦理手續列述如后以茲參考

1 電匯

(1) 匯款人申請電匯時應囑其填具本局規定之「電匯請求書」(Application for Telegraphic Transfers)「格式見附錄

」詳填匯款金額收款人及匯款人姓名住址等項並加蓋簽章

(2) 根據匯款人所填「電匯請求書」擬製電匯發電稿 (Text of cable)「格式見附錄」經覆核送請主管人員編列電稿後即

以電報拍發國外代理行解款

(3) 除擬發匯款電報外並根據電匯請求書填製電匯套寫格式「格式見附錄」計有下列各頁

A 電匯證明書 (Cable Confirmation)

B 電匯回單 (Confirmation of Telegraphic Transfer)

C (貸) 存放同業傳票 (Voucher)

D 電匯便查卡 (Office Copy)

(4) 上項套寫格式填妥後應作下列之處理：

A 電匯證明書由主管人員簽章後郵寄解款代理行俾該行如遇電報未到應以驗付

B 電匯回單經加註電費送請主管人員簽章後交與匯款人收執以備日後憑以查詢之用

C (貸) 存放同業傳票憑以記帳

D 電匯便查卡留存備查

5 票匯

(1) 匯款人申請票匯時應囑其填具本局規定之「國外票匯請求書」(Application for Demand Draft)「格式見附錄」詳填匯款金額收款人及匯款人姓名住址等項

(2) 票匯有單張與複本之別單張者僅有匯票一紙複本者有正副匯票兩張本局現用單張者一種於接到匯款人所填國外票匯請求書時應即據以填製票匯套寫格式「格式見附錄」其各頁如下：

A 匯票 (Sale Draft)

B 票匯通知書 (Advice of Drafting)

C 票匯號碼簿 (Number File)

第七編 國外匯兌

中央信託局業務內規

三八

D (貨) 匯出匯款傳票 (Voucher)

E 匯款簿 (Register of Remittances and Draft Issued)

(3) 上項格式填妥後應作下列之處理：

A 匯票經覆核簽章後交與匯款人自行寄遞

B 票匯通知書經覆核簽章後寄交解款代理行備查憑以驗對付款

C 票匯號碼簿按號順序排列作為永久之記錄以備查考

D (貨) 匯出匯款傳票憑以記帳

E 匯款簿按解款代理行分戶順號排列俟大約驗完日期 (即票匯通知書寄遞解款代理行郵程最少日數) 到期時即取出代
卷 (貨) 存放同業傳票憑以記帳

6 信匯

(1) 匯款人申請信匯時應囑其填具本局規定之「國外信匯請求書」(Application for mail Transfer)「與票匯同一格式」
詳填匯款金額收款人及匯款人姓名住址等項

(2) 根據匯款人所填國外信匯請求書隨時填製信匯委為格式「格式見附錄」計有下列各頁：

A 正張信匯委託書 (Original Advice of Mail Transfer)

B 副張信匯委託書 (Duplicate Advice of Mail Transfer)

C 信匯回單 (Receipt of Mail Transfer)

D 信匯號碼簿 (Number File)

E (貸) 匯出匯款傳票 (Voucher)

F 匯款簿 (Register of Remittances and Drafts Issued)

G (借) 匯出匯款傳票 (Voucher)

(3) 上項格式填妥後應作下列之處理：

A 正副張信匯委託書經覆核送請主管人員簽章後分次寄交解款代理行憑以付款

B 信匯回單交匯款人收執備日後憑以查詢之用

C 信匯號碼簿 (與票匯處理手續同)

D (貸) 匯出匯款傳票 (與票匯處理手續同)

E 匯款簿 (與票匯處理手續同)

F (借) 匯出匯款傳票備與匯款簿 (代替 (貸) 存放同業傳票) 進帳

(三) 匯款之銷帳

1 本局接到解款代理行付款報單或結單時應在號碼簿 (電匯便查卡) 上註明解款行付款日期及銷帳日期並在解款行帳內註明起

息日期 (即付款日期)

2 接到解款行解款收條時應附入號碼簿 (電匯便查卡) 內以便匯款人憑原匯款回單前來掉換 (如係解入收款人帳者則多此項收據)

(四) 匯款之查詢

1 匯款人在詢電匯或信匯已否解訖時經辦人員應根據匯款人之原匯款回單先查閱號碼簿已否銷帳如已逾銷帳日期而原匯款電

確已發出時隨即繕製匯款查詢書經主管人員簽章後寄交解款行諮詢如匯款人請以電報查詢者應向其收取來往電報費

(2) 每屆月終經辦人員應檢查電匯便查卡及信匯號碼簿一次如發現已逾銷帳日期而未銷帳者應即填製匯款查詢書寄交解款行查詢

(五) 匯款之退讓

1 信匯或電匯

(1) 匯款人持原匯款回單申請退匯時經辦人員應先查閱信匯號碼簿或電匯便查卡經查明匯款確未解訖時即在原簿卡上註明申請退匯日期再於匯款回單上加蓋「此款已申請退匯如查明款未解訖再憑本回單領款」戳記交還匯款人

(2) 根據匯款簿卡繕製退匯申請書寄交解款代理行如匯款人請求用電報退匯時亦可照辦惟須向其收取來往電報費

(3) 退匯之外匯(即原申請之外匯不需支用)應照退匯日銀行實價由本局買回之而以折合應計之國幣退交匯款人

(4) 前條退款手續須俟解款行復電或函通知退匯後方可辦理

(5) 匯款人退匯時應於原匯款回單上簽章(與申請匯款之簽章相同)憑以領款必要時得囑其覓具妥保方能領款

(6) 匯款如因故經解款行退匯時其退匯辦法與前述由匯款人申請退匯者相同

(7) 匯款退匯時已收之匯費及郵電費概不退還如本局另有墊付之費用或解匯行徵收之退匯費用應予退交匯款時扣回

2 票匯

(1) 凡本局開出之匯票未經原收款人背書由匯款人持憑該匯票向本局退取票款者應囑其在匯票上背書(與申請匯款之印簽相同)交還本局如遇背書無從核對時應囑匯款人提供相當之證明或覓具妥保再憑辦理

(2) 凡本局開出之匯票經原收款人背書後由持票人持憑該匯票向本局兌取票款者除照前條辦理外並應注意匯票之背書是否

連續

(3) 退匯之匯票經註銷後應作為付款傳票之附件（如未轉帳應（借）匯出匯款如已辦帳應（借）存放同業）

八 買入匯款

(一) 匯款之買入

1 本局買入匯款有電匯票匯（包括銀行匯票本票及其他匯票支票等）兩種買入電匯時係憑電匯證明書直接填製（借）存放同業傳票憑以記帳不經過買入匯款科目故買入匯款僅票匯一種

2 買入銀行匯票本票（其出票行之簽字往往無從驗對）及其他匯票支票等均應以申請人之信譽為購買之標準如認為申請人之信譽不可靠者應以代收方式辦理之

3 買入匯款應由主管人員核定之

4 凡由本局同意購入之票據由申請人簽章後即與洽定匯價予以收購並囑申請人開留地址以便洽詢

5 所有買入票據均應於其票面加蓋附有局名及 C. B. (Cash Bill) 之簡寫字樣之戳記並逐一順序編號以每一票據編一號碼為原則同時應以國外代理行為抬頭作成記名背書

(二) 匯款之託收

1 票據買入後經辦人員隨即填製買入匯款套寫格式「格式見附錄」計有下列各頁：

(1) 買入匯款委託書正本

(2) 買入匯款委託書副本

第七編 國外匯兌

中央信託局業務內規

四二

- (3) (借) 買入匯款傳票
- (4) 買入匯款匯寄簿
- (5) (貸) 買入匯款傳票
- (6) 號碼簿

2 上列格式填妥後應作下列之處理：

- (1) 買入匯款委託書正本應附同買入之票據郵寄代理行代收
- (2) 買入匯款委託書副本於次一班郵程寄出俾正本遺失時代理行得據以追查
- (3) (借) 買入匯款傳票應以記帳
- (4) 買入匯款匯寄簿為買入匯款分類明細帳應加填大約驗免日期按代收行名分戶並按大約驗免日期順序排列
- (5) (貸) 買入匯款傳票附同匯寄簿保存
- (6) 號碼簿為買入匯款之永久記錄順序歸檔備查

3 買入匯款委託書內印有「凡匯款金額在美金五百元以上或其他貨品等值在美金五百元以上者一經拒付即請電告」(In the event of dishonor of items of the equivalent of U. S. \$ 500 or over telegraph us giving reasons) 字樣故如屆大約驗免日期而尚未接到代理行電告者可一律視為業已收妥即將匯寄簿抽出作為(借)存放同業與所附之(貸)買入匯款傳票轉帳

4 買入匯款每筆金額在美金五百元以下而被拒付時於接到代理行來函通知應即沖回「買入匯款」科目俟申請人備款贖回或再向原付款人收妥後再行沖銷

5 接到代理行票款報單時應在號簿簿及存放同業帳上加註收款日期及收到報單日期

九 封鎖資金

(一) 支用封鎖資金之申請

1 持有封鎖資金者（後稱申請人）得按外匯管理辦法第廿八條之規定申請支用

2 申請人申請支用封鎖資金時應填具「支用封鎖資金申請書」(Withdrawal of Blocked Funds)「格式見附錄」正副兩份送局洽辦

3 填寫前條申請書時應詳細填明(1)支用金額(2)支用目的(3)從何種封鎖資金內支用(4)封鎖資金總額及(5)付給何人並聲明兩點：(1)該項資金無敵偽利益關係(2)申請人自三十五年三月四日以後從未向指定銀行申請購用外匯而不以此次封鎖資金儘先抵用

4 申請人支用封鎖資金以抵付外匯管理辦法第六條規定之合法用途時除照填「支用封鎖資金申請書」外並應填具「進口商人向指定銀行申請書」或「非進口貨外匯申請書」一併送交本局洽辦

(二) 封鎖資金之抵付(外匯)與收購

1 本局接到申請人之「支用封鎖資金申請書」應即審核所填是否詳盡確實為慎重起見並應囑申請人覓具妥保保證「支用封鎖資金申請書」所填各點確實實在

2 凡申請人支用封鎖資金以抵付外匯管理辦法第六條規定之合法用途時在任何情形下均須轉向中央銀行申請審核俟核准後辦理

3 申請人申請購用外匯時本局應告知申請人如存有封鎖資金應儘先申請抵用否則以後申請人即不能再行申請購用外匯

第七編 國外匯兌

中央信託局業務內規

四四

4 凡申請人支用封鎖資金兌換國幣時除封鎖資金之單據係指定抬頭亦須事先申請中央銀行核准外其單據係來人抬頭者本局得逕行收購兌付國幣（卅一年同盟勝利美金公債之中籤債票及到期息票當屬來人性質得逕行收購其支用手續仍照公債還本付息辦法辦理）

5 凡與敵僞有關之封鎖資金不得承購亦不得予以抵付任何合法需用之外匯

6 本局對於申請人之「支用封鎖資金申請書」（無論事先呈准中央銀行辦理抑逕行辦理）均須加以簽證

7 每遇收購之封鎖資金應填報於「購買外匯日報及週報」內（於該週報來源及性質欄內註明封鎖 Blocked 字樣）附同申請書報

告中央銀行

（三）封鎖資金之託收

1 封鎖電匯——本局應將該項封鎖電匯款項電匯紐約大通銀行收中央銀行帳該行接到電匯收款通知後收本局帳

2 封鎖匯票——本局簽證匯票上所有之背書後送請中央銀行代收俟收妥後收本局帳

3 美金儲蓄券匯票——手續與前條封鎖匯票同

4 美金儲蓄券——本局發行之美金儲蓄券應由儲蓄處核驗後簽立「中央銀行收中央信託局帳」(Central Bank of China for

Account of the Central Trust of China) 抬頭匯票他行發行者應送請發券行簽給同樣抬頭之匯票送請中央銀行代收俟收

妥後收各局帳

5 中央銀行代收手續費為百分之 $\frac{1}{8}$ 本局亦照數向申請人徵收之

6 卅一年同盟勝利美金公債之中籤債票及到期息票可逕送中央銀行收帳

（四）凍結資金之兌付

1 美金儲蓄券

(1) 持券(票)人申請兌付美金儲蓄券(票)時必須覓具殷實商號先行填送保單一式兩份連同儲蓄券担保該項儲蓄券確無
欺偽關係並經對保後再行核辦

(2) 本局負有審核該券有無欺偽嫌疑之責任前項儲蓄券經審核對確無欺偽關係後須在券上加蓋「憑某某銀行轉帳別人拾
得作廢」字樣戳記並開給持券人以臨時收據不得再以簽蓋後之儲蓄券交回持券人以免仍在市上流通

(3) 持券人願兌換國幣者不拘金額得毋須申請中央銀行核准予以兌付開給「中央銀行收中央信託局帳」之抬頭匯票倘不由
本局逕予開給匯票應在券背簽蓋「證明真券並無掛失及已轉收中央信託局帳等情事」字樣戳記

(4) 美金儲蓄券匯票得由本局收購背書後送中央銀行代收俟收到後再收本局帳

(5) 持券人如須本局申請外匯以所持儲蓄券抵值外匯頭寸或充作合乎規定之用途者仍照填請購外匯申請書(CBCCa OR CBC

Ca)送中央銀行核准辦理

(6) 本局承兌之美金儲蓄券須逐筆連同原保單及簽證後之券票按期將地名行名及收兌儲蓄號碼詳為列表送中央銀行核備

(7) 本局代中央銀行向持券人收取手續百分之1/8

2 美金公債

(1) 三十一年同盟勝利美金公債持有人得向本局申請兌付國幣或抵付本局根據中央銀行管理外匯暫行辦法所規定之用途核
准出售外匯之全部或一部份

(2) 美金公債之本息祇限在本國國內支付不得直接在美國支付美金

(3) 經本局兌付之美金公債本息票應繳送中央銀行收本局帳

第七編 國外匯兌

十 分局辦理外匯業務辦法

(一) 分局辦理外匯業務之原則

1 分局辦理外匯業務應按照(1)中央銀行管理外匯暫行辦法(2)進出口貿易暫行辦法(3)中央銀行頒發之通函暨(4)

本辦法之規定辦理

2 分局所在地外匯市場已開放者得逕行經營外匯作為代理總局信託處之業務

3 分局所在地外匯市場尚未開放者其外匯業務應委託總局信託處辦理

4 總局信託處對於代理外匯業務之分局給予較高之手續費對於委託辦理外匯業務之分局給予較低之手續費

5 前條手續費由總局信託處視外匯市場情形分別擬訂呈准後通函規定之增減時亦同

(二) 分局(當地有外匯市場)外匯業務之代理

1 當地有外匯市場之分局(後稱代理局)對於中央銀行管理外匯暫行辦法規定之外匯交易均得逕行辦理

2 代理局買進外匯所付之國幣均劃付信託處償還出外匯所收之國幣均劃收信託處核

3 代理局買賣外匯除買賣相抵外其多買(Over bought)或賣缺(Over sold)應於當日電請總局信託處代向中央銀行買進或賣

出以補平之

4 代理局向顧客徵收之手續郵電等費統歸代理局入帳所有付出之手續郵電等費亦由代理局負擔

5 代理局售出外匯應將日期申請人名稱外幣種類性質及用途交割日期實價國幣數額列表連同申請書及證件等按週詳報信託處

6 代理局購進外匯應將日期出售人名稱外幣種類性質及來源交割日期實價國幣數額列表按週詳報信託處

(三)分局(當地無外匯市場)外匯業務之委託

1 當地無外匯市場之分局(後稱委託局)辦理進口外匯之手續：

(1) 委託局囑進口外匯申請人依式填具「進口商人向指定銀行申請書」八份及「委託購買證申請及保證書」二份並檢同訂貨合約暨有關之往來函電等證件提請審核

(2) 委託局接到前項書表單證後即調查申請人及保證人信用情形分別填具「商業調查表」兩份除申請書保證書及調查表各留一份存查外其餘書表證件一併寄請總局信託處審核洽辦

(3) 委託局根據申請人與保證人之信用表力情形按照申請外匯數額洽定定銀(Deposit)成數函知信託處核辦

(4) 前條定銀成數自百分之三十至百分之一百

(5) 信託處審核合格後根據當日外匯率先約計定銀部份兌換應付之國幣數目(以後根據兌換單多退少補)隨時電告委託局向申請人收款俟接委託局復電收妥後再結外匯開立委託購買證逕寄國外代理行並將兌換單及委託購買證回單寄交委託局收轉同時分別將兌換應付國幣數額及手續費等報付委託局候設有二個月以內之逾期部份者其逾期部份同時由信託處結定逾期外匯並繕就逾期外匯合約正副一式三份簽署後逕寄委託局洽申請人簽署後第一副本即交申請人存查正本由委託局背簽後退回信託處洽辦第二副本期由分局抽存備查

(6) 委託局接到信託處報單兌換單後應分別向申請人結算兌換外匯應付國幣數額並補收手續費及匯費(定銀部份應付國幣由委託局所在地至匯之匯費)其有逾期部份者並洽簽合約後將兌換單及委託購買證回單交申請人存查

(7) 信託處接到國外之匯票提單保險單發票等單據後即轉寄委託局其有逾期外匯部份者並將逾期外匯應付國幣數額押匯利息等報付委託局候

第七編 國外匯兌

中央信託局業務內規

四八

- (8) 委託局根據報單向申請人分別收取各款並補收由委託局所在地至滬之匯費及延期利息(自信託處報付日起至申請人繳款日止)後將匯票註銷連同提單發票保險單等交申請人憑以提貨並將委託購買證回單及合約副本收回註銷
- (9) 前項提單保險單發票匯票等單據得應申請人之請求在滬洽辦應先取具經辦分局之證明函件並檢同原委託購買證回單覓保辦理

2 委託局辦理個人及其他所需外匯之手續：

- (1) 委託局囑申請人依式填具「非進口貨外匯申請書」五份其需電匯者應另填「電匯請求書」正副各一份其需匯票或信匯者應另填「國外匯票信匯請求書」一份
- (2) 委託局審核後除「非進口貨外匯申請書」抽存一份外其餘各件逕寄信託處洽辦
- (3) 信託處審核合格後即根據當日外匯率估計兌換外匯應付國幣約數先行電知委託局向申請人收款俟分局回電收妥後再行結定外匯辦理匯款手續分別將兌換應付國幣數額匯款手續費及郵電費等款報付委託局轉所有兌換單電匯或信匯回單或匯票等郵寄委託局
- (4) 委託局根據報單兌換單分別結算兌換外匯應付國幣數額並補收手續郵電等費及由分局所在地至滬之匯費後將兌換單匯款回單或匯票等交申請人
- (5) 個人及其他所需外匯經總局核准後申請人如須在滬辦理結匯手續得取其分局證明函件在滬辦理必要時應覓具妥保

3 委託局辦理出口外匯之手續

- (1) 委託局辦理出口外匯以代收為限出口商應將匯票提單發票保險單等交由委託局轉寄信託處
- (2) 信託處收到前項單據後即逕寄國外代理行歸收俟收妥後隨市結購其外匯所有兌換應得之國幣除去代收手續費及由滬至

委託局所在地之匯費等款後即逕匯交委託局收轉出口商

4 委託局兌付美金儲蓄券之手續：

- (1) 委託局對於本局發售之美金儲蓄券以兌付國幣或開給指定銀行抬頭匯票為限持券人以美金儲蓄券申請抵付進口或個人及其他所需外匯委託局不予承接辦理
- (2) 委託局對於持券人以該委託局發售之到期美金儲券申請兌付國幣時應囑持券人覓具妥保印章填具支用封鎖資金申請書一式四份持券人於該申請書支用目的項下必須註明兌付國幣字樣以憑辦理
- (3) 委託局接到前條美金儲券及申請書時應製給持券人臨時收據並辦理對保手續
- (4) 委託局應填具「換開匯票通知書」格式見附錄一（匯票抬頭為 Central Bank of China for Account of 華比銀行 Bank）連同美金儲券及申請書（抽存一份）彙寄總局儲蓄處核辦
- (5) 儲蓄處覆核後即照「換開匯票通知書」所註明之匯票抬頭人開具抬頭匯票如係售與本局者（本局抬頭）則將匯票逕信託處照外匯買價收購之所有折合應付之國幣即報收委託局核如係售與其他指定銀行者（其他指定銀行抬頭）則將匯票郵寄委託局
- (6) 委託局收到劃款報單或匯票時應通知持券人憑臨時收據領取款項或匯票
- (7) 委託局如收到其他分局發售之美金儲券時除囑持券人加填支用封鎖資金申請書一份連同原券逕寄原發售局核對外其他手續依前述各條辦理之

5 委託局對於中籤美金債票及到期息票不予收購兌付

附錄一 表式

第七編 國外匯兌

中央信託局業務內規

1 一般應用之表式

- 一、購買外匯週報
 - 二、出售外匯週報
 - 三、外匯頭寸週報
 - 四、外匯買入成單
 - 五、外匯賣出成單
 - 六、外匯成交申請書
 - 七、外匯成交證實書
- 2 進口押匯應用之表式
- 八、第一類貨品輸入外匯申請書
 - 九、第二類貨品輸入外匯申請書
 - 十、第三類貨品輸入外匯申請書
 - 十一、商業信用調查表
 - 十二、委託購買證申請及保證書
 - 十三、定銀收據
 - 十四、定銀清單
 - 十五、委託購買證

- 十六、進口押匯委託格式
- 十七、信用提貨收據
- 3 出口押證應用之表式
- 十八、指定銀行結購出口或轉出口外匯證明書
- 十九、出口押匯申請書
- 二〇、押匯契約
- 二一、出口押匯委託格式
- 二二、保證書
- 4 打包貸款應用之表式
- 二三、打包貸款合約
- 二四、信託收據
- 5 代收款項應用之表式
- 二五、委託代收申請書
- 二六、代收款項委託格式
- 6 其他外匯售出應用之表式
- 二七、非進口貨外匯申請書
- 二八、電匯請求書

第七編 國外匯兌

二九、電匯發電稿

三〇、電匯套寫格式

三一、國外匯票信匯請求書

三二、匯票套寫格式

三三、信匯套寫格式

7 其他外匯買入應用之格式

三四、買入匯款卡寫格式

三五、支用凍結資金申請書

三六、換開匯票通知書

附錄二 法規

一、修正中央銀行管理外匯辦法

二、修正進出口貿易辦法

三、指定銀行表

四、外匯經紀人表

五、世界主要國家現行幣制表

外匯式(1)一

Form CBC 22b and 24

To the Central Bank of China

From:

Date of report:

Week ending:

Weekly Report of Foreign Exchange (other than foreign currency notes) BOUGHT for all purposes.

Note: This form is to be used by appointed banks and licensed dealers, class B.

Date bought	Name of seller	Origin or nature of purchase	Delivery	Amount in US\$	Amount in UK\$	Amount in other Currencies		Rate
						Kind of Currency	Amount	
Totals:								

We hereby certify that, to the best of our knowledge, all of the transactions listed in this report are not contrary to the provisions of the Temporary Regulations with regard to Foreign Exchange Transactions.

Name and address:

(Authorized signature and title)

外匯式(1)三

Form CBC 12

Place

To the Central Bank of China

Date of report

Week ending

第七編
國
外
匯
兌

Weekly Report of Foreign Exchange Position

Over bought		Currency	Over sold	
Close of Previous week	Close of This week		Close of Previous week	Close of This week

五五

Name and address

(Authorized signature and title)

長32.5×寬21.5公分

中央信託局業務內規

五六

No. P.

NO MARGIN ALLOWED

Shanghai

194

Seller

Sold to The Central Trust of China

Authenticated by	FIGURED	CHECKED
------------------	---------	---------

On	Amount	Usance	Rate	Delivery & Remarks

This Contract is subject to the provice (Appearing on the reverse)

\$

15分電21分
Broker

Date	Amount Taken up		Balance Outstanding	
	Foreign Amount	Dollar Amount	Foreign Amount	Dollar Amount

No. 1. In the event of your failing to meet your engagements arising out of this or any other Exchange Contract between us whether by failing to provide on the due date money or "articles" on this or another approved bank as may be requisite or otherwise or of your failing to supply or maintain such margin (if any) as agreed upon between us, or in the event of your suspending payment or becoming bankrupt or committing any act of bankruptcy or (being a Company) in the event of your going into liquidation, whether voluntary or otherwise, we reserve the right of immediately selling out or buying in against you all contracts and positions which we have entered into with you and the interest thereon and all other claims which may be due to us from you and which may not have accrued.

No. 2. In the event of the Principal failing to implement this Contract for any reason whatsoever, the Broker guaranteeing this Contract shall be considered to have accepted the Principal and shall assume all the rights and responsibilities of the dealing Principal without prejudice in any way to the Bank's claim on the defaulter for any loss which may be caused to us by such acceptance.

4.15.4 21.2公分

台照

Shanghai.....

Dear Sirs,
 We beg to advise that we closed the undernoted exchange contract in your name today.
 Kindly confirm by signing below and return this statement to us at your earliest convenience.

SOLD to The Central Trust of China, 賣給中央信託局

成平號狀 Contract No.	經紀人 Broker	金額 Amount	匯期 Uance	行市 Rate	交割期 Delivery	國幣數目 National Currency Equivalent
P						

第一頁正面

承買人

Confirmed by.....
(Authorized Signatures 負責人簽字)

日期.....
Date.....

Unless we receive word from you to the contrary within seven days we shall consider the above statement correct.

For The Central Trust of China

中央信託局 啓

This Contract is subject to the proviso (appearing on the reverse):--

外匯式(四)

No. 1 In the event of your failing to meet your engagements arising out of this or any other Exchange Contract between us whether by failing to provide on the due date money or 'Particulars' on this or another approved Bank as may be requisite or otherwise or of your failing to supply or maintain such margin (if any) as agreed upon between us or in the event of your suspending payment or becoming bankrupt or committing any act of bankruptcy or (being a Company) in the event of your going into liquidation, whether voluntary or otherwise, we reserve the right to close this contract by selling out or buying in against you (as the case may be) and any differences arising therefrom shall be payable forthwith notwithstanding that the prompt day or other day originally stipulated for settlement may not have arrived.

No. 2 In the event of the Principal failing to implement this Contract for any reason whatsoever, the Broker guaranteeing this Contract shall be considered to have succeeded the Principal and shall assume all the rights and responsibilities of the defaulting Principal without prejudicing in any way this Bank's claim on the defaulter for any loss which may be caused to us by such suspension.

中央信託局業務內規

7.50x50x.35-3

六〇

長13×寬20.3公分

台照

Shanghai.....

Dear Sirs,
 We beg to advise that we closed the undernoted exchange contract in your name today.
 Kindly confirm by signing below and return this statement to us at your earliest convenience.

SOLD to The Central Trust of China 賣給中央信託局

合同號數 Contract No.	經紀人 , Broker	金額 Amount	匯率 Rate	交割期 Delivery	國幣 National Currency Equivalent
P					

THIS IS A COPY

For The Central Trust of China

證 券 人
 Confirmed by.....
 (Authorized Signature 負責人簽字)
 日期
 Date.....

Unless we receive word from you to the contrary within seven days we shall consider the above statement correct.

This Contract is subject to the proviso (appearing on the reverse):--

中 央 信 託 局 啓

No. 1 In the event of your failing to meet your engagements arising out of this or any other Exchange Contract between us whether by failing to provide on the due date money or 'Particulars' on this or another approved Bank as may be requisite or otherwise or of your failing to supply or maintain such margin (if any) as agreed upon between us, or in the event of your suspending payment on becoming bankrupt or committing any act of bankruptcy or (being a Company) in the event of your going into liquidation, whether voluntary or otherwise, we reserve the right to close this contract by selling out or buying in against you (as the case may be) and any differences arising therefrom shall be payable forthwith notwithstanding that the prompt day or other pay originally stipulated for settlement may not have arrived.

No. 2 In the event of the Principal failing to implement this Contract for any reason whatsoever, the Broker guaranteeing this Contract shall be considered to have succeeded the Principal and shall assume all the rights and responsibilities of the defaulting Principal without prejudicing in any way this Bank's claim on the defaulter for any loss which may be caused to us by such suspension.

中央信託局業務內規

六一

No. 5

NO MARGIN ALLOWED

Shanghai

194

Purchaser

Shanghai from The Central Trust of China

Printed in China

On	Amount	Usance	Rate	Delivery & Remarks

This Contract is subject to the proviso ("starting on the reverse")

\$

Broker

長15×寬20公分

外匯式(1)五 一第三頁 第一頁正面

外匯式(1)五

Date	Amount Taken up		Balance Outstanding	
	Foreign Amount	Dollar Amount	Foreign Amount	Dollar Amount

No. 1 In the event of your failing to meet your engagements arising out of this or any other Exchange Contract between us whether by failing to provide on the due date money or "Particulars" on this or another approved bank as may be requisite or otherwise or of your failing to supply or maintain such margin (if any) as agreed upon between us, or in the event of your suspending payment or becoming bankrupt or committing any act of bankruptcy or (being a Company) in the event of your going into liquidation, whether voluntary or otherwise, we reserve the right to close this contract by selling or charging by contract or otherwise any property which may be held in connection with this contract and we shall be entitled to recover from you the amount of any loss which may be caused to us by such suspension.

No. 2 In the event of the Principal failing to implement this Contract for any reason whatsoever, the Broker representing this Counter shall be considered to have accepted the Principal and shall assume all the rights and responsibilities of the defaulting Principal without prejudice to any way this Broker's claim on the Principal for any loss which may be caused to us by such suspension.

第七編 國外匯兌

中央信託局營業部

大圖

台照

Shanghai,

1

TO

Dear Sirs,

We beg to advise that we closed the undernoted exchange contract in your name today.

Kindly confirm by signing below and return this statement to us at your earliest convenience.

BOUGHT from The Central Trust of China, 買自中央信託局

合同號 Contract No.	經紀人 Broker	金額 Amount	匯期 Maturity	行市 Rate	交割期 Delivery	國幣數目 National Currency Equivalent
S						

For The Central Trust of China

證 實 人
Confirmed by

日期
Date

(Authorized Signature 負責人簽字)

Unless we receive word from you to the contrary within seven days we shall consider the above statement correct.

本13公分第20公分

This Contract is subject to the proviso (appearing on the reverse):—

中央信託局 啓

No. 1 In the event of your failing to meet your engagements arising out of this or any other Exchange Contract between us whether by failing to provide on the due date money or "Particulars" on this or another approved Bank as may be requisite or otherwise or of your failing to supply or maintain such margin (if any) as agreed upon between us, or in the event of your suspending payment or becoming bankrupt or committing any act of bankruptcy or (being a Company) in the event of your going into liquidation, whether voluntary or otherwise, we reserve the right to close this contract by selling out or buying in against you (as the case may be) and any differences arising therefrom shall be payable forthwith notwithstanding that the prompt day or other day originally stipulated for settlement may not have arrived.

No. 2 In the event of the Principal failing to implement this Contract for any reason whatsoever, the Broker guaranteeing this Contract shall be considered to have superseded the Principal and shall assume all the rights and responsibilities of the defaulting Principal without prejudicing in any way the Bank's claim on the defaulter for any loss which may be caused to us by such supersession.

中央信託局業務內規

7.50x50x.35-3

六六

TO

照

Shanghai,

Dear Sirs,
We beg to advise that we closed the undernoted exchange contract in your name today.
Kindly confirm by signing below and return this statement to us at your earliest convenience.

BOUGHT from The Central Trust of China

合同號 Contract No.	經紀人 Broker	金額 Amount	匯率 Rate	交割期 Delivery	國幣 National Currency Evaluation
S					

THIS IS A COPY

For The Central Trust of China

證 券 人
Confirmed by

日期
Date

(Authorized Signature 負責人簽字)

Unless we receive word from you to the contrary within seven days we shall consider the above statement correct.

外匯式(1)五 一第頁 第三頁正面

★13公分寬21.8公分

This Contract is subject to the provision (appearing on the reverse):—

中 央 信 託 局 啓

- No. 1 In the event of your failing to meet your engagements arising out of this or any other Exchange Contract between us whether by failing to provide on the due date money or "Particulars" on this or another approved Bank as may be requisite or otherwise or of your failing to supply or maintain such margin (if any) as agreed upon between us, or in the event of your suspending payment or becoming bankrupt or committing any act of bankruptcy or (being a Company) in the event of your going into liquidation, whether voluntary or otherwise, we reserve the right to close this contract by selling out or buying in against you (as the case may be) and any differences arising therefrom shall be payable forthwith notwithstanding that the prompt day or other day originally stipulated for settlement may not have arrived.
- No. 2 In the event of the Principal failing to implement this Contract for any reason whatsoever, the Broker guaranteeing this Contract shall be considered to have succeeded the Principal and shall assume all the rights and responsibilities of the defaulting Principal without prejudicing in any way this Bank's claim on the defaulter for any loss which may be caused to us by such suspension.

外匯式(1)六

CABLE ADDRESS
"CHINATRUST"

中 央 信 託 局
THE CENTRAL TRUST OF CHINA
8 YUEN MING YUEN ROAD SHANGHAI

電 報 掛 號
五 六 六 五

中
央
信
託
局
業
務
內
規

Shanghai, _____ 19

T/T APPLICATION

Shanghai

CONT. NO. _____

Dear Sirs,

PLEASE TELEGRAPH the following telegram to your corres-
pondent

Advise and pay _____

For account of OURSELVES

the sum of U. S. DOLLARS _____
(U.S.\$)

We enclose our C/order for \$ _____ being the equivalent

of above @ _____ exchange settled by Mr. _____

on _____ Contract in name of _____

for which we enclose herewith L/A.

Yours faithfully,

Manager

六
八

長27.5×寬19.5公分

THE CENTRAL TRUST OF CHINA
TT CONFIRMATION

Shanghai, 194

Dear Sirs,

We beg to confirm that we have to-day despatched telegraphic instructions to our

Correspondents

to pay the sum of

for account of

Yours faithfully,

外匯式(1)七

第七編 國外匯兌

長18公分 寬21公分
六九

外匯式(2)八 正面

申請許可證—
IMPORT FORM 1

申請號碼
APPLICANT'S Ref. No.

輸入臨時管理委員會
TO: "THE BOARD FOR THE TEMPORARY REGULATION OF IMPORTS
非限制進口商稅處
NON-RESTRICTED IMPORT EXAMINATION DEPARTMENT
總稅務司
COMMISSIONER
稅務處 (稅務司)
(To be filled up in quadruplicate)

輸入日期
Date of Entry
申請許可證號碼
APPLICATION FOR LICENSE TO IMPORT NO.
輸入商姓名及地址
Name and Address of Importer

數量及價值表
Quantity and Value Schedule for:

稅則號 Tariff Rate	貨品名稱 Specific Description	單位 Unit	數量 Quantity	價值 價值 Value Value	價值 價值 Value Value
				每單位 Per Unit	總計 Total

貨品進口商姓名及地址
Import for use of & for use of
貨品名稱
Name and Address of Shipper

貨品日期
Date of Shipment
貨品日期及地址
Name and Address of Buyer

付款條件
Terms of Payment
白銀銀行名稱
Name of Appointed Bank

附屬文件
Supporting Documents
(由申請人簽名及蓋印)

輸入許可證號碼
IMPORT LICENSE NO.

貨品進口商姓名
Name of Applicant
貨品進口商姓名
Name of Applicant
貨品進口商姓名
Name of Applicant

數量及價值表
Quantity and Value Schedule for:

稅則號 Tariff Rate	貨品名稱 Specific Description	單位 Unit	數量 Quantity	價值 價值 Value Value	價值 價值 Value Value
				每單位 Per Unit	總計 Total

貨品進口商姓名及地址
Import for use of & for use of
貨品名稱
Name and Address of Shipper

貨品日期
Date of Shipment
貨品日期及地址
Name and Address of Buyer

付款條件
Terms of Payment
白銀銀行名稱
Name of Appointed Bank

附屬文件
Supporting Documents
非限制進口商稅處
Non-Restricted Import Examination Department

日期
Date of Approval
日期
Date of Issue

此表可在稅務處內各辦事處填妥
No unauthorised alterations may be made on the license part of this form.

中央信託局業務內規

七〇

30.5 X 19.5 公分

輸入及付款詳細情形

PARTICULARS OF IMPORTATION AND PAYMENT.

(一) 輸入情形 (由輸入口岸之海關標註并簽章)

(1) IMPORTATION (to be entered and signed by the Customs at Port of Entry)

日期 Date	單位 Unit	數量 Quantity	簽章 Signature

(二) 結匯情形 (由指定銀行標註并簽章)

(2) EXCHANGE SETTLEMENTS (to be entered and signed by the Appointed Bank)

日期 Date	信用狀號數 L/C No. or A/P No.	金額 Amount	簽章 Signature

(三) 付款情形 (由指定銀行標註并簽章)

(3) PAYMENTS (to be entered and signed by the Appointed Bank)

日期 Date	金額 Amount	付款方式 Manner of Payment	簽章 Signature

附註：本許可證內全部貨物輸入手續完畢時應將本證正本繳還輸入臨時管理委員會備查
N. B. As soon as this transaction has been completed, the "Original" copy shall be deposited with the Board for the Temporary Regulation of Imports.

申請許可證二
IMPORT FORM II

申請號碼印號
Approved Entry Ref. No.
進口用單號碼
Importer's Application No.

輸入臨時管理委員會
THE BOARD FOR THE TEMPORARY REGULATION OF IMPORTS
輸入限制分配處
IMPORT QUOTA ALLOCATION DEPARTMENT
財政部
(署設及行)
(To be filled out in quadruplicate)

輸入許可證號碼
APPLICATION FOR LICENSES TO IMPORT NO.
進口商姓名與地址
Name and Address of Importer.

申請數量詳情
Quantity and Value applied for

類別號 Serial	貨品名稱 Specific Description	單位 Unit	數量 Quantity	價值 Value in Gold	價值 Value in Silver

生產國別
Country of Origin
輸入人姓名與地址
Name and Address of Shipper

船單日期
Date of Bill of Lading
輸入人姓名與地址
Name and Address of Payee

付款形式
Terms of Payment

指定銀行名稱
Name of Appointed Bank
附屬文件
Supporting Documents

(申請人簽名及職銜)
(Signature and Position of Authorized Representative)

輸入許可證號碼
IMPORT LICENSE NO.

進口商姓名與地址
Name and Address of Importer

許可證詳情
License is hereby granted to

類別號 Serial	貨品名稱 Specific Description	單位 Unit	數量 Quantity	價值 Value in Gold	價值 Value in Silver

生產國別
Country of Origin
輸入人姓名與地址
Name and Address of Shipper

船單日期
Date of Bill of Lading
輸入人姓名與地址
Name and Address of Payee

付款形式
Terms of Payment

指定銀行名稱
Name of Appointed Bank
附屬文件
Supporting Documents

日期
Date of Approval

署長
(Director)
輸入限制管理處
Import Licensing Department

日期
Date of Issue
(Director)
本表每份均有附屬文件
No counterpart or duplicate may be made in the reverse part of this form.

中央信託局業務內規

輸入及付款詳細情形

PARTICULARS OF IMPORTATION AND PAYMENT

(一) 輸入情形 (由輸入口岸之海關填註并簽署)

(1) IMPORTATION (to be entered and signed by the Customs at Port of Entry)

日期 Date	單位 Unit	數量 Quantity	簽署 Signature

(二) 結算情形 (由指定銀行填註并簽署)

(2) EXCHANGE SETTLEMENTS (to be entered and signed by the Appointed Bank)

日期 Date	信用證號數 L/C No. or A/P No.	金額 Amount	簽署 Signature

(三) 付款方式 (由指定銀行填註并簽署)

(3) PAYMENTS (to be entered and signed by the Appointed Bank)

日期 Date	金額 Amount	付款方式 Manner of Payment	簽署 Signature

附註 本許可證內全部貨物輸入手續完畢時應將本證正本繳還輸入臨時管理委員會備查
 N. B. As soon as this transaction has been completed, the "Original" copy shall be deposited with the Board for the Temporary Regulation of Imports.

外匯式(2)十 正面

申請許可證三(一) 附定額清單
 IMPORT FORM 111(A) Appraisal Book No. _____

輸入許可證管理委員會
 THE BOARD FOR THE TEMPORARY REGULATION OF IMPORTS
 非限制進口審核處
 NON-QUOTA IMPORT EXAMINATION DEPARTMENT
 匯豐銀行
 SCHEDULE 111(A)
 (To be filled in quadruplicate)

輸入商或代理人
 APPLICANT FOR LICENSE TO IMPORT NO. _____ 輸入口岸
 地址及代理人地址 (Address) Port of Entry

Quantity and Value applied for: _____

品名	品名	單位	數量	價值	價值
Name	Specific Description	Unit	Quantity	UNIT OF COM.	UNIT OF COM.

進口商或代理人
 Import for use of & for use of
 國家或地區
 Country of Origin
 船主或代理人
 Name and Address of Shipper
 日期
 Date of Shipment
 船主或代理人
 Name and Address of Party

付款條件
 Terms of Payment

匯豐銀行
 Name of Appointed Bank
 附帶文件
 Supporting Documents

(由受權人簽名及蓋章)
 Signature and Position of Authorized Representative

中央信託局業務內規

輸入許可證
 IMPORT LICENSE NO. _____

匯豐銀行
 SCHEDULE 111(A) Port of Entry

此項許可證係根據
 License is hereby granted to _____ 進口下列貨物
 (Article 11, Items of the Statute) to Import the Goods described below: _____

品名	品名	單位	數量	價值	價值
Name	Specific Description	Unit	Quantity	UNIT OF COM.	UNIT OF COM.

進口商或代理人
 Import for use of & for use of
 國家或地區
 Country of Origin
 船主或代理人
 Name and Address of Shipper

日期
 Date of Shipment
 船主或代理人
 Name and Address of Party

付款條件
 Terms of Payment

匯豐銀行
 Name of Appointed Bank
 附帶文件
 Supporting Documents

非限制進口審核處
 Non-Quota Import Examination Department

日期
 Date of Issue

匯豐銀行
 Import Licensing Department

日期
 Date of Issue

非限制進口審核處
 No encircled corrections may be made in the blank part of this form.

七四

輸入及付款詳細情形
PARTICULARS OF IMPORTATION AND PAYMENT.

(一) 輸入情形 (由輸入口岸之海關填註并簽署)
(1) IMPORTATION (to be entered and signed by the Customs at Port of Entry)

日期 Date	單位 Unit	數量 Quantity	簽署 Signature

(二) 結匯情形 (由指定銀行填註并簽署)
(2) EXCHANGE SETTLEMENTS (to be entered and signed by the Appointed Bank)

日期 Date	信用證號數 L/C No. or A/P No.	金額 Amount	簽署 Signature

(三) 付款情形 (由指定銀行填註并簽署)
(3) PAYMENTS (to be entered and signed by the Appointed Bank)

日期 Date	金額 Amount	付款方式 Manner of Payment	簽署 Signature

用註：本行所經內全部貨物輸入手續完畢時應將本報正本或遞輸入臨時管理委員會備表
N. B. As soon as this transaction has been completed, the "Original" copy shall be deposited with the Board for the Temporary Regulation of Imports.

外匯式(2)十一 共四頁 第一頁

中央信託局商業調查表

中央信託局

THE CENTRAL TRUST OF CHINA

File No. _____

中央信託局業務內規

商號名稱
Name of Firm:

中文 Chinese _____ 何時創設 When Established?

英文 English _____

地址
Address:

總行 Head Office. _____

分行 Branch Offices. _____

營業地點 (名稱及地址) Agents (Names and Addresses) _____

電報號碼及密碼
Cable address and codes used:

註冊地點
Where and when registered:

經營性質
Nature of business:

如進口、出口、運輸、倉庫、代理、保險、信託、銀行、等。 Such as Importers, Exporters, Engineers, Commission Agents, etc. _____

代理主要貨物
Principal commodities handled:

貨源
Sources of supply:

國內 (省、市、縣) 或國外 (國名、州、縣) In China or Abroad (name, City and State) _____

主要買入方法
Active buying methods:

經銷地點
Distributing centers:

國內 (省、市、縣) In China (name, City and Province) _____

國外 (國名、州、縣) Abroad (name, City and Country) _____

最佳銷售月份
Best sales months:

銷售方法
Selling methods:

批發、零售、委託、等 Wholesale, Retail, Consignment, etc. _____

資本
Capital:

實收 Authorized _____ 實收 Paid up _____

組織
Organization:

個人獨資? 合夥 Partnership? 有限公司 Corporation? 其他 Other forms? _____

有限 Limited? 無限 Unlimited? 聯合 Joint Stock? _____

七六

第七編
國外匯兌

此種外匯式係由本行代客辦理
 The information requested hereunder is entirely for our own use, and will be regarded by the Bank as
PRIVATE AND CONFIDENTIAL

去年營業總額
 Value of business:

去年 Last year 最近三年平均 Average last 3 years

去年 overhead 費用
 Overhead expenses:

去年 Last year 最近三年平均 Average last 3 years

去年盈餘或虧損
 Profit or loss:

去年 Last year 最近三年 Last 3 years

匯款總額
 Remittances made:

去年 (今年) Increasing (last year) 最近三年 Last 3 years

匯出款 (今年) Outgoing (last year) 最近三年 Last 3 years

董事姓名
 Directors:

請將姓名、地址、所持有股份數目、個人及家庭財務狀況、信用等
 Give names, address, number of shares owned, personal and family financial standing, credit etc.

- (a) _____
- (b) _____
- (c) _____
- (d) _____
- (e) _____
- (f) _____

主要股東姓名
 Principal shareholders:

請將姓名、地址、所持有股份數目、個人及家庭財務狀況、信用等
 Give names, address, number of shares owned, personal and family financial standing, credit, etc.

- (a) _____
- (b) _____
- (c) _____
- (d) _____
- (e) _____
- (f) _____

(Continued)

無限責任股東
Partners of unlimited liability:

請將姓名地址等
Give names, addresses and nationalities, etc.

(a)

(b)

(c)

經理
Manager:

請將姓名地址等及經驗
Give name, nationality, credit standing and experience.
Does he own any share in this firm? Is he interested in any other business?

其他重要官員
Other important officers:

請將姓名地址等及經驗
Give names, nationalities, experience and number of shares owned.

(a)

(b)

(c)

銀行參考
Bank references:

現代銀行
Modern banks

本地銀行
Native banks

貿易參考
Trade references:

代理
Agents for:

請將姓名地址等及業務
Give names, addresses and character of business of firm or firms represented.

中央匯兌
The Central Trust of China services:

請將曾與中央匯兌往來之賬目
Have you ever made use of this Trust services?
If so, please give nature of accounts handled, when and with which branch or branches.

中央匯兌是否曾於去年內向中央匯兌
Would financial assistance be required and, if so, at which period of the year.

中央匯兌 在一年中你通常存錢於中央匯兌嗎?
In which months of the year do you generally have money for deposit?

保險
Insurances:

請將保險公司名稱及保險種類
Do you carry life insurance? If so, how much?

中央
信託
局業
務內
規

七
八

外匯式(2)十一 共四頁 第四頁

註 釋 GENERAL REMARKS:

第七編
國外匯兌

匯 票 日 期
Date of report:

七
九

持 票 人 Signed By _____

(若按本欄填寫之空間不足請換用此表 If space is insufficient, please use above of this form.)

長21½公分寬21½公分

外匯式(十二) 正面

Application and Guarantee for Authority to Purchase

No. _____

To The Central Trust of China Date: Shanghai, _____ 194
Trust Department,
SHANGHAI



中央信託局業務內規

Dear Sirs:

We request you to instruct your correspondent at _____
by ^{mail} cable to purchase for ^{our} account draft or drafts drawn
without recourse by _____

on _____ at _____ sight
for any sum or sums not exceeding a total of _____

the drafts to be accompanied by invoice, consular invoice,
insurance policy (or certificate) covering ^{marine risks} war risks

and full set of Bills of Lading made out to order ^{of The Central Trust of China} and endorsed in blank purporting
to evidence shipment of: _____

from _____ to _____
shipment to be made not later than _____

partial shipments ^{to be allowed} _____
insurance to be effected by ^{shippers} _____
freight to be ^{paid by shippers} _____

This authority to purchase is to remain in force until _____
and is irrevocable unless agreed to by the beneficiary.

Interest is payable at the rate of _____ per cent per annum from date of
draft to the approximate date of arrival of the remittance in _____
plus your commission of _____ per cent.

SPECIAL INSTRUCTIONS:

IN CONSIDERATION of your granting above request we hereby bind ^{ourselves} ~~ourselves~~ duly to
accept upon presentation and pay at your offices at maturity the drafts drawn under this Authority
to purchase if the drafts and/or accompanying documents appear in the discretion of yourselves
or your agents to be correct on their face AND we agree to duly accept and pay such drafts,
even if such drafts and/or documents should in fact prove to be incorrect, forged or otherwise

(OVER)

長27.4×寬21.1公分

IRREVOCABLE

八〇

【五】外匯式(2)十二 背面

defective, in which case no responsibility shall rest with you, and your agent AND $\frac{I}{we}$ further agree that you or your agents are not responsible for any errors or delays in transmission or interpretation of said Authority to Purchase or for the loss or late or non-arrival of part or of all the aforesaid documents, or for the quality quantity or value of the merchandise represented by same, or for any loss or damage which may happen to said merchandise, whether during its transit by sea or land, or after its arrival or by reason of the non-insurance or insufficient insurance thereof or by whatever cause, or for the stoppage, or detention thereof by the shipper, or any party whomsoever, engaging $\frac{myself}{ourselves}$ duly to accept and pay such drafts in all like instances. AND $\frac{I}{we}$ further agree that the title to all property which shall be purchased and/or shipped under this Authority to Purchase, the documents relating thereto and the whole of the proceeds thereof, shall be and remain in your until the payment of the drafts or of all sums that may be due on said drafts or otherwise and until the payment of any and "all other indebtedness and liability, now existing or now or hereafter created or incurred by $\frac{me}{us}$ to you due or not due, it being understood that the said documents and the merchandise represented thereby and all $\frac{my}{our}$ other property including securities and deposit balances which may now or hereafter be in your or your branches' possession or otherwise subject to your control shall be deemed to be collateral security for the payment of the said drafts AND \frac{we} hereby authorize you to dispose of the aforesaid property by public or private sale at your discretion without notice to $\frac{me}{us}$ whenever $\frac{I}{we}$ shall fail to accept or pay the said drafts on due dates or whenever in your discretion it is deemed necessary for the protection of yourselves, and after deducting all your expenses to reimburse yourselves out of the proceeds.

AND in case of extension or renewal of this Authority to Purchase, or modification of any kind in its terms, $\frac{I}{we}$ agree to be bound for the full term of such extension or renewal, and notwithstanding any such modification.

AND in case this request is signed by two or more, all promises or agreements made hereunder shall be joint and several. $\frac{I}{we}$ herewith bind $\frac{myself}{ourselves}$ to settle exchange on drafts drawn under this Authority to Purchase with your good offices.

Yours faithfully,

(Authorized Signature Required)

GUARANTEE

$\frac{I}{we}$ hereby guarantee jointly and severally the fulfilment of the promises and agreements, contained herein, including extensions, renewals and modifications and in the event of default promise to make good and pay on demand any loss or damage suffered by the CENTRAL TRUST OF CHINA, waiving hereby expressly any defence that may be interposed to any claim or action thereon or hereon, especially also as to the order in which the CENTRAL TRUST OF CHINA shall choose to reimburse itself.

Form CEC 11 revised

(To be submitted to the Central Bank of China in duplicate)

Place _____

Date _____

MARGIN RECEIPT

The Central Bank of China

Sirs:

We hereby inform you that the persons listed in the attached schedule have paid to us foreign exchange in the total amount of _____

We send you herewith ^{draft} ~~T/T confirmation~~ covering payment to you of this amount. Please sign and return to us the duplicate hereof as your confirmation that you are crediting us with the said amount, and that you will pay us in the form indicated below in whole or in a proportionate part at the time we notify you of the transfer of that amount or a part thereof to or for the account of the party or parties entitled thereto.

Very truly yours,

(Name of bank) _____

By _____

Deposits of US\$20,000 or £5,000 or larger are to be effected by T/T, and the Central Bank of China will pay them by T/T. Smaller deposits are to be effected and paid by demand draft. Provided however that the Central Bank of China will be prepared to effect smaller payments by T/T with telegraphic expenses for account of an Appointed Bank.

Place _____

Date _____

We confirm receipt from the bank whose name appears above of

(figure) _____ (written amount)

which sum we credit to the account of the said bank as of _____

and which we shall pay as hereinbefore stated. (date)

THE CENTRAL BANK OF CHINA

長27.5×寬21.4公分

中央信託局業務內規

八一

第七編 國外匯兌
Form CBC 11 revised

(To be submitted to the Central Bank of China in duplicate)

Place _____

Date _____

MARGIN RECEIPT

The Central Bank of China

Sirs:

We hereby inform you that the persons listed in the attached schedules have paid to us foreign exchange in the total amount of _____

We send you herewith draft ^{T/T confirmation} covering payment to you of this amount.* Please sign and return to us the duplicate hereof as your confirmation that you are crediting us with the said amount, and that you will pay us in the form indicated below in whole or in a proportionate part at the time we notify you of the transfer of that amount or a part thereof to or for the account of the party or parties entitled thereto.

Very truly yours,

(Name of bank) _____

By _____

Deposits of US\$20,000 or £5,000 or larger are to be effected by T/T, and the Central Bank of China will pay them by T/T. Smaller deposits are to be effected and paid by demand draft. Provided however that the Central Bank of China will be prepared to effect smaller payments by T/T with telegraphic expenses for account of an Appointed Bank.

Place _____

Date _____

We confirm receipt from the bank whose name appears above of

(figure) _____ (written amount)

which sum we credit to the account of the said bank as of _____ (date)

and which we shall pay as hereinbefore stated.

THE CENTRAL BANK OF CHINA

長27.5×寬21.5公分

中央信託局業務內規

Marginal Deposits on Letters of Credit Established

八四

From _____ 1916 In _____ (Amount)

Credit No.	Name of Firm	Amount of Draft	Maturity	Comments	Remarks
Total for Credit (Amount)					
(Place of Issue)					

No. B. 1. This is a preliminary list to be checked to day.
 2. Before a letter for draft is prepared.
 3. The check of number 4 for the purpose of the Credit.
 4. This is the end of the list.

By _____
 (Initials)

外匯式(2)十四

長31.7×寬80公分

外匯式(2)十五 一壹六份 第一份正面

The Central Trust of China

TRUST DEPARTMENT

第七編
國外匯兌

~~NON-CONFIRMED~~ ~~CONFIRMED~~ IRREVOCABLE
AUTHORITY TO PURCHASE NO. _____ Shanghai, _____
To _____ Amount _____

Dear Sirs.

You are hereby authorized to negotiate draft(s) drawn _____ recourse
by _____
on _____
at _____ sight for any sum or sums not exceeding a total
of _____

The drafts must be accompanied by invoice, consular invoice, insurance
certificate
and full set of Bills of Lading
made out to order
evidencing shipment of _____

Shipment to be made not later than _____ allowed
Partial shipments _____
Insurance to be effected by _____
Freight to be _____

These drafts are to be negotiated on or before _____
and to bear the clauses:
"Drawn under The Central Trust of China A/P No. _____ Dated _____
payable with interest at the rate of _____ % per annum added thereto from
the date hereof to the approximate due date of the arrival of the remittance
in _____ together with all collection charges and expenses."

八五

Please ~~do not confirm but only advise~~ ~~confirm this A/P to~~ the beneficiary in accordance with the above
and reimburse yourself by _____
at the time of purchase for the face amount of the bill(s) plus commission under advice
to us.

Yours faithfully,

For The Central Trust of China
TRUST DEPARTMENT

長28×寬21.4公分

The Central Trust of China

TRUST DEPARTMENT

第
七
編
國
外
匯
兌

CONFIRMED
~~NON-CONFIRMED~~ IRREVOCABLE
AUTHORITY TO PURCHASE NO. _____ Shanghai, _____
To _____ Amount _____

Dear Sirs,

You are hereby authorized to negotiate draft(s) drawn _____ recourse
by _____
on _____
at _____ sight for any sum or sums not exceeding a total
of _____

The drafts must be accompanied by invoice, consular invoice, insurance
certificate
and full set of Bills of Lading
made out to order
evidencing shipment of _____

Shipment to be made not later than _____
Partial shipments _____ allowed
Insurance to be effected by _____
Freight to be _____

These drafts are to be negotiated on or before _____
and to bear the clauses:
"Drawn under The Central Trust of China A/P No. _____ Dated _____
payable with interest at the rate of _____ % per annum added thereto from
the date hereof to the approximate due date of the arrival of the remittance
in _____ together with all collection charges and expenses."

Please ~~do not confirm but only advise~~ ^{confirm this A/P to} the beneficiary in accordance with the above
and reimburse yourself by _____
at the time of purchase for the face amount of the bill(s) plus commission under advice
to us.

Yours faithfully,

For The Central Trust of China
TRUST DEPARTMENT

八
七

中央信託局業務內規

八八

中央信託局 特種傳單
VOUCHER

DEBIT: Escrower's Liability Under Com. 1/6) 3
(借)

CREDIT: ESCROWER'S ACCOUNT
COM. 1/6) 3
(貸)

總制規

← ISSUED BY
← ORDER OF

CONFIRMED IRREVOCABLE
NONCONFIRMED
AUTHORITY TO PURCHASE NO.

Shanghai,

Amount

會計

← A/P OPENED
← THROUGH

營業

by Draft to be drawn

recourse

on

at

記帳員

of sight for any sum or sums not exceeding a total

¥13,421.40

外匯式(2)十五 一壹六份 第四份

Telegraphic Address
"CHINATRUST"

The Central Trust of China
TRUST DEPARTMENT

第七編
國外匯兌

To

Dear Sirs,
According to your instructions we have to-day issued the following Authority to Purchase:

CONFIRMED
NON-CONFIRMED IRREVOCABLE
AUTHORITY TO PURCHASE NO. _____

Shanghai, _____

To

Amount _____

Dear Sirs,

You are hereby authorized to negotiate draft(s) drawn _____ recourse
by _____
or _____
at _____ sight for any sum or sums not exceeding a total
of _____

The drafts must be accompanied by invoice, consular invoice, insurance certificate and full set of Bills of Lading made out to order evidencing shipment of _____

Shipment to be made not later than _____ allowed
Partial shipments _____
Insurance to be effected by _____
Freight to be _____

These drafts are to be negotiated on or before _____ and to bear the clauses:

"Drawn under The Central Trust of China A/P No. _____ Dated _____ payable with interest at the rate of _____ % per annum added thereto from the date hereof to the approximate due date of the arrival of the remittance in _____ together with all collection charges and expenses."

Please ~~do not confirm but only advise~~ ^{confirm this A/P to} the beneficiary in accordance with the above and reimburse yourself by _____

八 九 at the time of purchase for the face amount of the bill(s) plus commission under advice to us.

Yours faithfully,

For The Central Trust of China
TRUST DEPARTMENT

外匯式(2)十五 一壹六份 第五份

NUMBER FILE

A/P OPENED FOR A/C OP.

[Empty rectangular box for stamp or signature]

CONFIRMED IRREVOCABLE
NON-CONFIRMED AUTHORITY TO PURCHASE NO. _____

Shanghai, _____

Amount _____

To

中央信託局業務內規

Dear Sirs,

You are hereby authorized to negotiate draft(s) drawn recourse
by _____
on _____
at _____, sight for any sum or sums not exceeding a total
of _____

The drafts must be accompanied by invoice, consular invoice, insurance certificate and full set of Bills of Lading made out to order evidencing shipment of

Shipment to be made not later than _____
Partial shipments _____ allowed
Insurance to be effected by _____
Freight to be _____

These drafts are to be negotiated on or before _____ A/P
and to bear the clauses: _____ EXPIRES
"Drawn under The Central Trust of China A/P No. _____ Dated _____
payable with interest at the rate of _____ per annum added thereto from
the date hereof to the approximate due date of the arrival of the remittance
in _____ together with all collection charges and expenses."

Please ^{do not confirm but only advise} confirm the A/P to _____ the beneficiary in accordance with the above and reimburse yourself by _____

九〇

at the time of purchase for the face amount of the bill (s) plus commission under advice to us.

Yours faithfully,

For The Central Trust of China
TRUST DEPARTMENT

長28×寬21.4公分

CUSTOMER'S LIABILITY FILE

第七編
→
國外匯兌

NAME OF CUSTOMER

CONFIRMED
~~NONCONFIRMED~~ IRREVOCABLE
AUTHORITY TO PURCHASE NO. _____
To

Shanghai, _____
Amount _____

Dear Sirs,

You are hereby authorized to negotiate draft(s) drawn _____ recourse
by _____
on _____
at _____ sight for any sum or sums not exceeding a total
of _____

The drafts must be accompanied by invoice, consular invoice, insurance certificate and full set of Bills of Lading made out to order evidencing shipment of _____

Shipment to be made not later than _____
Partial shipments _____ allowed
Insurance to be effected by _____
Freight to be _____

These drafts are to be negotiated on or before _____ A/P EXPIRES
and to bear the clauses:
"Drawn under The Central Trust of China A/P No. _____ Dated _____
payable with interest at the rate of _____ % per annum added thereto from
the date hereof to the approximate due date of the arrival of the remittance
in _____ together with all collection charges and expenses."

九 Please do not confirm but only advise the beneficiary in accordance with the above
and reimburse yourself by _____
confirm this A/P to

at the time of purchase for the face amount of the bill(s) plus commission under advice to us.

Yours faithfully,

For The Central Trust of China
TRUST DEPARTMENT

長×28寬21,5公分

CUSTOMERS LIABILITY UNDER AUTHORITY TO PURCHASE

OPENED FOR a/c OF: IRREVOCABLE A/P NO:
 NAME OF NEGOTIATION BANK: CONFIRMED, IRREVOCABLE AMOUNT:
 COMMISSION: % DATED:
 INTEREST: % DATE OF EXPIRATION:

COLLATERAL:

GUARANTEE:

Date	Our No.	Negotia Bank's No.	Date of Bill	Steamer	DESCRIPTION	Date of Maturity	Amount Negotiated	Unused Balance	REMARKS

外匯式(2)十五 一零六倍 第六份背面

第七編
國外匯兌

外匯式(2)十六 一套五份 第一份

THE CENTRAL TRUST OF CHINA
TRUST DEPARTMENT
SHANGHAI

DRAFT NUMBER No.

To

Shanghai

Drawn Under T/O No.	Amount of Draft	Due Date

Drawn

Receivable

Negotiated by

Date:

Drawer	Drawer's No.	Date of Entry	Tenor	Interest %	Commission %

Bill	Invoice	Spec. Inv.	Cont. of Goods	Ins. Cert.

Shipped per S.S. :
Covering Shipment of

Documents Against

Dear Sirs,

Please note that the draft of which particulars are given above has been negotiated. Kindly return the same duly accepted at your earliest convenience and oblige

Yours faithfully,

THE CENTRAL TRUST OF CHINA
TRUST DEPARTMENT

九三

長20,5×寬21,4公分

CUSTOMERS LIABILITIES
UNDER INWARD BILLS

FILE ↓

OUR No.

Bill Received: _____

Drawn Under L/C No.	Amount of Draft	Due Date

Drawn Recourse

Negotiated by _____ Date: _____

Drawer	Drawer's No.	Date of Draft	Term	Interest %	Commission %

B/E	Invoice	Coal. Exp.	Cost of Draft	Gas. Cost					

Exchange Sett'd.

Shipped per S.S.:
Covering Shipment of

Documents Against

BILLS OF LADING SENT OUT					FIRE INSURANCE		
Date	Transit Recd.	L/A No.	L/A No.	Wharf	Name of Company	Policy No. and Amount	Amount

Date of Payment: _____ Date of Acceptance: _____

PARTICULARS OF GOODS				PARTIAL DELIVERIES			PARTIAL RETIREMENTS		
Mark & No.	No. of Pkts.	Value	Date	Pkts.	Payment	Date	Date	Amount	Balance

長23,1×寬21,5公分

第七編
國外匯兌

外匯式(2)十六 一零五份 第三份

MATURITY FILE

3

NAME OF CUSTOMER

Invoice No.

Bill Received:

Draws Under No.	Amount of Draft	Due Date

FILE ←

own

Recourse

Negotiated by

Date:

Drawer	Drawer's No.	Date of Draft	Term	Amount \$	Committed \$

Bill	Invoice	Comm. Inv.	Comm. of Draft	Int. Comm.

Shipped per S.S.:

Covering Shipment of

Documents Against

PARTIAL RETIREMENTS		
Date	Amount	Balance

九五

長23.1×寬21.5公分

中央信託局轉帳傳票
VOUCHER CREDIT: (32) CUSTOMER'S GUARANTEE

4

DEBIT: (16) LETTER OF CREDITS & GUARANTEES
(借) 保證款項

CREDIT: (32) CUSTOMER'S GUARANTEE
(貸) 應收保證款項

押匯戶名
CUSTOMER'S NAME

[Empty box for Customer Name]

匯單號碼
Inward Bill No.

[Empty box for Inward Bill No.]

收到票據日期
Bill Received:

應付保證款 Drawn Under L/C No.	票面金額 Amount of Draft	到期 Due Date
[Empty]	[Empty]	[Empty]

Drawn

Recourse

經付款行
Negotiated by:

日期
Date:

出票人 Drawer	匯票號碼 Drawer's No.	匯票日期 Date of Draft	期限 Tenor	利率 Interest %	手續費 Commission %	
[Empty]	[Empty]	[Empty]	[Empty]	[Empty]	[Empty]	[Empty]

總副處理

會計

營業

記帳員

外匯券(2)十六 一至五份 第四份

備註: 10.7x寬21.4公分

NUMBER FILE
INWARD DOC. BILLS, PURCHASED

5

NAME OF CUSTOMER

Issued Bill No. ←

Bill Received:

Draws Under L/C No.	Amount of Draft	Due Date

Drawn

Recourse

Negotiated by

Date:

Drawer	Drawer's No.	Dated Draft	Type	Amount \$	Commission %

B/L	Invoice	Com. Inv.	Cart. of Draft	Ins. Cert. #

Date of Payment:

Shipped per S.S.:
Covering Shipment of

Documents Against

長23寬×21公分

TRUST RECEIPT
(Hypothecated Shipping Documents)

To the Manager, Shanghai 194

THE CENTRAL TRUST OF CHINA
TRUST DEPARTMENT
SHANGHAI.

Dear Sir,

In consideration of your handing to me Shipping Documents for goods, as per particulars at foot, hypothecated to the Bank as collateral security for the due payment of the undermentioned draft drawn upon me by me and accepted by me I hereby engage to lend, store and hold the said goods as Trustee for and on behalf of the Bank, and in the event of the goods or any portion thereof being sold and delivered before full payment of the said draft, the proceeds of such sales shall be received by me as Trustee for the Bank, and paid to the Bank, when and as received, me at the same time specially advising the Bank of the account on which such payment is made.

me undertake not to sell any part of the goods on credit unless with your previous consent in writing.

me also undertake to keep the goods fully insured against fire as against marine risks, and to hand over to the Bank all amounts received from the Insurers, the Policies of Insurance being in the meantime, held by me as Trustee for and on behalf of the Bank.

Yours faithfully,

中央信託局業務內規

PARTICULARS OF DRAFTS AND GOODS.

Bank No.	Amount of Bill	Due	Description of Goods	Vessel

GUARANTEE

Shanghai 194

Dear Sirs,

me me me unconditionally guarantee to the CENTRAL TRUST OF CHINA, the due and punctual fulfilment of all the conditions and obligations, stated above, including the payment of interest and repayment of principal on the aforesaid overdraft, by the maker of the Trust Receipt, waiving hereby expressly the right to demand previous proceedings against the principal debtor/s.

Yours faithfully,

Guarantor

Guarantor

九八

Form CEC 24 (revised)

外匯式(一)十八
第七編
國外匯兌

送交指定銀行四份經指定銀行蓋章後隨同出口申請書一併送交海關另一份由
銀行保存
(To be submitted to an appointed Bank in quadruplicate. Three copies, after
endorsement by the bank, are to be attached to the export application and
handed to the Customs. The fourth copy is for the bank's record.)

地點
Place
銀行地址
Bank's ref. No.
日期
Date
銀行名稱
Name of bank

Dear Sirs,
逕啟者本人擬運輸出口或轉出口下列貨物并值
I/We beg to inform you that we are preparing to export or re-export the following

goods valued at _____
(in foreign currency) (外匯款項)
運往
to _____

(name and address of foreign importer) (國外進口商名稱及地址)

物 品 COMMODITY	數 量 QUANTITY	單 位 幣 值 Unit Price in Foreign Currency	匯 票 款 額 Amount of the Draft

茲請貴行於上項出口之貨物已由貴行結匯外匯後向海關請求許可放行
You are hereby requested to endorse hereon that you have bought
foreign exchange derived from this shipment in order that we may obtain permission
contracted to buy the
for these goods to pass Customs.

出口商之姓名地址
Name and address of exporter _____

Authorized signature and title (負責人簽名)

指定銀行結匯出口或轉出口外匯證明書
ENDORSEMENT BY APPOINTED BANK

上列出口或轉出口運往國外匯外幣總銀行如數結匯并此證明
We hereby certify that we have bought
contracted to buy the foreign exchange in
the amount of _____
derived from the exports or re-exports herein described.

指定銀行名稱
(Name of bank) _____

By _____
負責人簽名
(Title)

註 意：凡出口價值等或美金二十五元或外幣等值者均須向本行辦理
Note: This endorsement is not required if the value is less than US\$25 or
equivalent and not for commercial purposes.

九九

本行×××××分行

外匯式(3)十九

出口押匯申請書

No. _____

中央信託局業務內規

.....19.....

To The Central Trust of China,.....

Dear Sirs,

We enclose herewith for NEGOTIATION the undermentioned draft(s), with documents, as described hereon:

Number	Tenor	Drawn on	Amount	Documents Attached					
				Bl.	Inv.	Doc. Rec.	Doc. Inv.	Doc. C/P	Doc. R/P
.....									
.....									
.....									
.....									
.....									
.....									
.....									
.....									

Please observe instructions marked "X":

- Deliver documents to drawee against acceptance.
 - Deliver documents to drawee against payment.
 - Please negotiate at your best rate.
 - Please negotiate at fixed rate as per contract No.....
- For the proceeds, please credit our account send check to us.
- In case of need, refer to.....
who is empowered by us to.....

Special Instructions:

Yours faithfully,

.....
[Authorized Signatures]

100

GENERAL LETTER OF HYPOTHECATION

To the
CENTRAL TRUST OF CHINA
TRUST DEPARTMENT
SHANGHAI

第
七
編
國
外
匯
兌

1.—As you may from time to time purchase from or negotiate for us Bill or Bills of Exchange (Inland or Foreign) drawn or endorsed by us with collateral securities, it is hereby agreed between us that the stipulations contained in this Memorandum shall be deemed to be continuing and ambulatory, and shall apply to all cases in which such Bills of Exchange may at any time, either directly or through other persons, be negotiated with or sold to you by us as if this Memorandum were signed by us on each occasion of such purchase or negotiation.

2.—We authorize you, or any of your Managers, or Agents, or the Holders for the time being of any such Bill or Bills as aforesaid (but not so as to make it imperative) to insure any goods forming the collateral security for any such Bill or Bills of Exchange against sea risk, including loss by capture, and also against loss by fire on shore, and to add the premiums and expense of such insurances to the amount chargeable to us in respect of such Bill or Bills, and to take recourse upon such goods in priority to any other claims thereon, or against us, without prejudice to any claim against any endorser or endorsers of the said Bills, for the purpose of reimbursing yourselves, or other person or persons paying the same, the amount of such premiums and expenses, and generally to take such measures and make such charges for commission, and to be accountable in such manner, but not further or otherwise than as in ordinary cases between a merchant and his correspondent. And we consent to the goods being warehoused at any public or private wharf or warehouse selected by the Drawee or Acceptors of the Bills, unless you offer any objection to such wharf or warehouse.

3.—We hereby also authorize you, or any of your Managers, or Agents, or the Holders for the time being of any Bill or Bills of Exchange as aforesaid, to take conditional acceptances to all or any of such Bills, to the effect that, on payment thereof at maturity, the Documents handed to you as collateral security for the due payment of any such Bill or Bills shall be delivered to the drawees or Acceptors thereof, and such authorisation shall be taken to extend to cases of acceptance for honour, subject nevertheless to the power next hereinafter given, in case the Drawee shall suspend payment, become bankrupt, or go into liquidation during the currency of any such Bill or Bills.

4.—We further authorize you, but not so as to make it imperative, at any time or times before the maturity of any Bill or Bills of Exchange as aforesaid, to grant a partial delivery or partial deliveries of such goods, in such manner as you or the Acceptors of such Bill or Bills of Exchange or their representatives may think desirable, to any person or persons on payment of a proportionate amount of the invoice cost of such goods, or of the Bill or Bills of Exchange drawn against same.

5.—We further authorize you, or any of your Managers, or Agents, or the Holders for the time being of any Bill or Bills of Exchange as aforesaid, on default being made in acceptance or presentation or in payment at maturity, of any of such Bill or Bills, or in case of the Drawee or Acceptors suspending payment, becoming bankrupt, or taking any steps whatever towards entering into liquidation during the currency of any such Bill or Bills, and whether accepted conditionally or absolutely, to sell all or any part of the goods forming the collateral security for the payment thereof at such times and in such manner as you or such Holders may deem fit, and, after deducting usual commission and charges, to apply the net proceeds in payment of such Bill or Bills with re-exchange and charges; the balance, if any, to be placed at your or their option against any other of our Bills, secured or otherwise, which may be in your or their hands, or any other debt or liability of ours to you, or them, and subject thereto, to be accounted for to the proper parties. In case of loss at any time of goods insured we authorize you, or the Holders thereof, to realise the policy or policies and charge the same commission on the proceeds as upon a sale of goods, and to apply the net proceeds, after such deductions as aforesaid, in the manner hereinbefore lastly provided.

6.—In case the net proceeds of such goods shall be insufficient to pay the amount of any such Bill or Bills, with re-exchanges and charges, we authorize you, or any of your Managers, or Agents, or the Holders for the time being of such Bill or Bills as the case may be, to draw on us for the deficiency, without prejudice nevertheless to any claim against any endorser or endorsers of the said Bills for recovery of some or any deficiency on the same; and we engage to honour such Drafts on presentation, it being understood that the Account Current rendered by you or by such Holders shall be sufficient proof of sale and loss.

7.—We further authorize you, or any of your Managers, or Agents, or the Holders for the time being of any such Bill or Bills as aforesaid, whether the aforesaid Power of Sale shall or shall not have arisen, at any time before the maturity of any such Bill or Bills, to accept payment from the Drawees or Acceptors thereof, if requested so to do, and on payment to deliver the Bills of Lading and Shipping Documents to such Drawees or Acceptors; and, in that event, you or the Holders of any such Bill or Bills are to allow a discount thereon, at the customary rate of rebate in the place where such Bill or Bills are payable, but not exceeding five per cent per annum.

8.—In case of D/A bills we authorize you to deliver the documents to the acceptors against their acceptance of the Bill or Bills drawn on them. In such a case we undertake to hold you harmless from any consequence that may arise by your so doing and to pay you the amount or any balance of the bill with re-exchange and charges if the acceptors should make any default in payment at maturity.

9.—Lastly, it is mutually agreed that the delivery of such collateral securities to you shall not prejudice your rights on any of such Bills in case of dishonour, nor shall any recourse taken thereon affect your title to such securities to the extent of our liability to you as above, and that, notwithstanding any alteration by death, retirement, introduction of new partners or otherwise in the persons from time to time constituting our firm or the style of our firm under which the business at present carried on by us may be from time to time continued, this Letter and the powers and authorities hereby given are to hold good as the Agreement with you on the part of the firm as aforesaid, and that each negotiation of a Bill or Bills hereunder is to be treated as a renewal by or on behalf of the firm as then existing of the terms of this Agreement. It is also agreed that you are not to be responsible for the default of any Broker or Auctioneer employed by you for any purpose.

Dated this day of

One Thousand Nine Hundred and

1011

We hereby guarantee the fulfilment of the above, expressly waiving our right to require you to take previous action in Court against the principal debtor.

外匯式(3)二十一 一套六份 第一份

第
七
編
國
外
匯
兌

TELEGRAPHIC ADDRESS:
"CHINATRUST"

THE CENTRAL TRUST OF CHINA
TRUST DEPARTMENT

1

PLEASE QUOTE THIS NO.

Shanghai, _____

Dear Sirs,
We beg to hand you herewith for collection

Drawer's No.	Amount	Date of Draft	Due Date/Tenor	Drawee

Drawn by: _____ Under L/C No. _____ Issued by: _____ Dated _____
For A/c of: _____

Accompanied by the following documents:

R/L	Invoice	Cons. Ev.	Cert. Orig.	Ins. Cert.		
To follow by airt mail						

Shipped per S.S. _____ Amount insured: _____
Covering shipment of _____
Remarks: _____

Deliver documents against _____ Cable in case of non-acceptance or non-payment
In case of dishonor, or if goods arrive before payment of relative draft, please warehouse goods, covering fire insurance, under advice to drawer and to us.
In the event of refusal of any draft on account of incomplete documents, please guarantee, on our behalf, delivery of remaining documents when received by a following mail.
Special instructions: _____

For The Central Trust of China
TRUST DEPARTMENT

103

長23,1×寬21,8公分

外匯式(3)二十一 一套六份 第二份

TELEGRAPHIC ADDRESS:
"CENTRUST"

THE CENTRAL TRUST OF CHINA
TRUST DEPARTMENT

中央信託局業務內規
2

PLEASE QUOTE THIS No.

Shanghai, _____

Dear Sirs,
We beg to hand you herewith for collection

Drawer's No.	Amount	Date of Draft	Due Date/Tenor	Drawee

Drawn by:
Under L/C No _____ Issued by _____ Dated _____
For A/c of: _____

Accompanied by the following documents:

B/L	Invoice	Cons. Inv.	Ret. Orig.	Ins. Cert.
To follow by next mail				

Shipped per S.S. _____ Amount insured: _____
Covering shipment of _____
Remarks: _____

Deliver documents against _____ Cable in case of non-acceptance or non-payment
In case of dishonor, or if goods arrive before payment of relative draft, please warehouse goods, covering the liabilities, under advice to drawee and to us.
In the event of refusal of any draft on account of incomplete documents, please guarantee, on our behalf, delivery of remaining documents when received by a following mail.

Special instructions: _____

For The Central Trust of China
TRUST DEPARTMENT

長23,5×寬21,7公分

一〇四

第七編
國外匯兌

外匯式(3)二十一 一套六份 第三份

REMITTANCE FILE

3

ON DATE OF PAYMENT OR DISCOUNT
CREDIT OUTFW. DOC. BILLS

Shanghai

OUTWARD BILL No. BP

SENT TO

Original Doc. sent by:

Duplicate Doc. sent by:

Drawer's No.	Amount	Date of Draft	Due Date/Tenor	Drawee

Drawn by:

Under L/C No.

Issued by:

Dated

For A/c of:

Accompanied by the following documents:

R/L	Invoice	Cons. Inv.	Cart. Orig.	Ins. Cert.			

To follow by next mail

Shipped per S.S.

Amount insured:

Covering shipment of

Remarks:

Deliver documents against

Approx. Date of Acpt.	Discount Outdend	Approx. Date of Disc./Accept. A/C/Visa Rec.	Due Date	Approp. Date of Pymt.	Interest Forwrd

Special instructions:

〇五

長23,3×寬21,7公分

外匯式(3)二十一 一壹六份 第四份

中央信託局業務內規

NUMBER FILE

Shanghai

OUTWARD BILL No.

BP

SENT TO

Original Doc. sent by:

Duplicate Doc. sent by:

Drawer's No.	Amount	Date of Draft	Due Date Term	Drawee

Drawn by:

Under L/C No.

Issued by:

Dated

For A/c of:

Accompanied by the following documents:

R/L	Invoice	Cons. Inv.	Gen. Orig.	Ins. Cert.				
To follow by next mail								

Shipped per S.S.

Amount insured:

Covering shipment of

Remarks:

Deliver documents against

Discount Ordered	Discounted	Rate	Disc. Note Recd.	Date of Acpt.	Advice Recd.	Due Date	Date of Paym.	Advice Recd.

Special instructions:

長23,3×寬21,7公分

一〇六

中央信託局特設付出發票

VOUCHER

5

(借) 出口押匯

DEBIT: OUTWARD DOC. BILLS

日期
SHANGHAI,

請將號碼
PLEASE QUOTE THIS No.

BP

收銀行
SENT TO

Original Doc. sent by :

Duplicate Doc. sent by :

借單號碼 Drawee's No.	金額 Amount	出票日期 Date of Draft	到期 Due Date/Tenor	出票人 Drawee

出票人
Drawn by:
憑存用號碼
Under L/C No.
外國進口商
For A/c of:

開出者
Issued by:

日期
Dated

經理兼理

營業

會計

出納

記帳員

外國幣(元) 卅十一 一零柒份 柒五份

長,IX,壹21分

第七編 國外匯兌

104

外匯式(3)二十一 一套六份 第六份

中央信託局業務內規

CUSTOMERS' LIABILITY FILE

6

OUTWARD BILL NO. BP SENT TO Shanghai

Original Doc. sent by:
Duplicate Doc. sent by:

Drawer's No.	Amount	Date of Draft	Due Date/Tenor	Drawer

→ Drawn by:

Under L/C No. Issued by: Dated

For A/c of:

Accompanied by the following documents:

B/L	Invoice	Cons. Lev.	Cert. Orig.	Ins. Cert.		

To follow by next mail

Shipped per S.S. Amount insured:

Covering shipment of
Remarks:

Deliver documents against

Approx. Date of Arri.	Due Date	App. Date of Paym.	To be removed upon approximate Date of: <input type="checkbox"/> Acceptance <input type="checkbox"/> Payment

Special instructions:

長8.5×寬9.1/2公分

一〇八

第七編
國外匯兌

外匯式(3)二十二

LETTER OF GUARANTEE

To The Central Trust of China
.....

Dear Sirs,

LETTER OF INDEMNITY RE OUR DRAFT.....

In consideration of your negotiating our Draft No.....
drawn on.....
for.....under Letter of Credit No.....
issued by.....
which calls for... (Shipped on Board Bills of Lading)

whereas... (Received for Shipment Bills of Lading only are being
attached to the draft)

we hereby undertake to indemnify you for whatever loss(s) and/or damage(s) that you may sustain due to the above-mentioned discrepancy.

Yours faithfully,

.....
{Authorized Signatures}

打
包
貸
款
合
約

字
第

號

打包貸款合約

立打包借款合同 中央信託局 (以下簡稱甲) 方並包括法定代理人及繼承人(繼承人而言) 茲因
甲方辦理出口貨物包裝整理需款願以自有之包裝整理出口貨物之一部份原料及成品提供
作質並邀同 為保證人(依習慣稱承還保證人) 向乙方商借款項經雙方同意
議定條件如左

第一條 借款總額以國幣 元整為限於本合約簽訂後由甲方按照實物數量并提供國外所開信用證連同棧單

向乙方支用

第二條 借款利率定為月息 分 厘另加調查稽核手續費月息 分 厘每月底結算一次倘遇市面情形變

動得由乙方隨時通知增加之

第三條 甲方以自有包裝整理出口貨物(以下簡稱質物)按 折向乙方押借款項所有質物單價及數量另詳附表

如遇市價跌落甲方應立即增加貨物或交納相當現款至少以補足低落之價值為準

第四條 甲方提供之質物需符乙方認可之倉庫堆存並於門首懸掛「中央信託局質物倉庫」字樣之木牌以示識別

第五條 甲方應將全部質物以乙方名義向乙方同意之保險公司保足火險並將保險單及保費收據交由乙方存執其費

第七編 國外匯兌

用統由甲方負擔如遇不測無論保險公司是否照賠或賠不足額時概由甲方另籌現款歸還

第六條

所有貨物甲方得派工作人員在倉庫內包裝整理並須依照國外所開信用證限期以前包裝完畢起輸出不得延遲但包裝整理中之貨物仍為乙方貨物之一部裝輪出口時須由甲方按照貨物數量比例還清實款方得提購

第七條

甲方對本合約規定有不履行乙方認為必要時有權將貨物代甲方辦理一切手續裝輪出口所需費用概由甲方負擔但此項裝輪情事乙方並無當代辦之義務

第八條

乙方得派稽核員一人前往甲方廠內審核帳目監管貨物棧內銷鑰用不同式者兩把由雙方各執一把會同啓閉管理貨物進出以昭慎重但一切善良管理責任仍由甲方負擔如貨物數量短少品質不符及天災人禍以及任何情事發生致貨物受有損失時應由甲方立即補償

第九條

乙方如認為必須將貨物之一部或全部移轉其他處所堆存時甲方應即照辦所有一切費用均由甲方負擔如一遷移而發生損失仍由甲方負責

第十條

甲方提取貨物時應先將實款按提取貨物數量比例還清由乙方開給發貨通知書交由甲方持向貨物倉庫經乙方稽核員驗明照發

第十一條

甲方應填具貨物存倉明細表每屆月終由負責人員蓋章經乙方所派稽核員核對加簽後送乙方存查

第十二條

甲方如到期不將本息如數清償或不履行本合約所訂各條辦理時乙方得不通知甲方逕將貨物變賣抵還借款本息及變賣貨物所需之一切費用如有不足應由甲方立即如數補償如有餘剩乙方得儘先移償甲方所欠乙方便之他項債務

第十三條

甲方及承運保證人茲切實聲明一切質物均為甲方所有如日後發生與第三者糾葛而使乙方受損失時應由甲方及承運保證人連帶負責立即將貸款本息如數償還

第十四條

甲方之承運保證人應保證甲方須將借款本息及依據本合約所應負擔之數完全清償非至甲方之責任完全消滅時保證責任不歸消滅如甲方有不履行本合約或履行延誤時保證人應負責立即代為履行決不以質物變賣或對甲方所有財產未為強制執行或其他任何口實延緩保證責任之履行並自願拋棄先訴抗辯及檢索權保證人依前條約定履行保證責任後乙方得不必徵求甲方同意將質品交與保證人甲方決無異議至乙方以前發給甲方之質品收據同時即行作廢

第十五條

借款到期乙方如准許甲方延期還款或在借款未還清以前掉換全部或一部份之質品或因乙方之同意取贖質品之一部份時均不必通知保證人保證人仍負照數賠償借款本息之責不決因此而提出異議

第十六條

本合約有效期間為 個月自 年 月 日起至 年 月 日滿期滿應由甲方清償全部本息

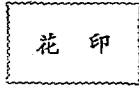
第十七條

本合約乙式正本 份副本 份

甲 方

住 址

中央信託局業務內規



(質品清單列後)

中華民國
年
月
日

乙 方
住 址
承 還 保 證 人
住 址

一四

長27公分寬67公分

質 品 清 單

編 號	品 名	說 明	數 量	單 位	入			市			質										
					購	總	價	平	總	價	平	總	價								

第七編 國外匯兌

The Manager,
THE CENTRAL TRUST OF CHINA,
SHANGHAI.

中央
信託
局
彙
務
內
規

Dear Sir,

We acknowledge having received from you the sum of Chinese Standard Dollars _____

(Ch. Std. \$ _____) for the purchase of the goods noted at foot of this letter on your behalf. We confirm that all property rights and title to said goods rest with you, undertake to keep them apart from all other goods, hold them in trust solely for you, upon shipment surrender the shipping documents immediately to you and negotiate the Bills against said goods through your Bank not later than _____

We also undertake to keep the said goods insured against fire to their full value until such time as they shall be covered by the Marine Policy or Policies, and to hand over to you on receipt of all monies recoverable from the underwriters under the fire Policy or Policies thus effected by us, such last mentioned Policy or Policies, being in the meantime held by us as the Trustees for your Bank shall be transferred and/or handed over to the Bank together with the relative premium receipts at any time on demand.

Yours faithfully,

PARTICULARS OF GOODS ABOVE REFERRED TO

Marks and Numbers	Descriptions	Stored at	Value	Shipment

一
一
六

第
七
編
國
外
匯
兌

For your reference, we beg to state hereunder the particulars of the Insurance Policy or Policies and Letters of Credit under which the goods will be shipped.

INSURANCE :

Policy No.

Name of Insurance Co.

Amount Insured

Date of Expiration

LETTER OF CREDIT :

Letter of Credit No.

Issued by

Advised by

Amount or Balance

Date of Expiration

Exchange settled at

一
二
七

(Signature)

DATE . . .

TO THE CENTRAL TRUST OF CHINA TRUST DEPARTMENT SHANGHAI.

DEAR SIR: WE ENCLOSE FOR COLLECTION THE UNDERMENTIONED DRAFT.

DRAWER NO.	AMOUNT	DATE OF DRAFT	DUE DATE TERM	DRAWEE

THE FOLLOWING DOCUMENTS ARE ATTACHED TO THE DRAFT.

INVOICE	COMM. INV.	CERT. OF CRED.	INS. CERT.

DELIVER DOCUMENTS TO DRAWEE AGAINST ACCEPTANCE PAYMENT

IF PAID BEFORE MATURITY ALLOW DEBIT OF \$ PER ANNUM	PROPER FOR NON PAYMENT OR NOT PROPER FOR NON PAYMENT	CABLE ADVANCE OF NON PAYMENT OR NOT CABLE ADVANCE OF NON PAYMENT
PROFIT FOR NON ACCEPTANCE	CABLE ADVANCE OF NON ACCEPTANCE OR NOT CABLE ADVANCE OF NON ACCEPTANCE	CABLE ADVANCE OF PAYMENT OR NOT CABLE ADVANCE OF PAYMENT
DO NOT PROFIT FOR NON ACCEPTANCE		INCLUDE NO CASES EXPENSES ON THE BILL

ALL CHARGES INCLUDING YOUR COLLECTION COMMISSION ARE TO BE BORNE BY THE DRAWEE OURSELVES

INTEREST IS TO BE COLLECTED FROM THE DRAWEE AT PER ANNUM FROM DATE OF DRAFT TO THE APPROXIMATE DATE OF THE ARRIVAL OF THE REMITTANCE IN IN CASE OF NEED OR OTHERWISE COMMUNICATE WITH ADDRESS

WHILE THE INSTRUCTIONS WITH RESPECT TO THIS DRAFT (AND THE DOCUMENTS IF ANY) YOU SEE ALTHOUGH TO FOLLOW WE MAY ALSO CHANGE ANY OF OUR REGULATIONS	WHO WILL OPERATE TO OBTAIN THE REMITTANCE OF THIS DRAFT.
WHO IS AUTHORIZED TO GRANT DELAYS OR EXTENSIONS MAY EXCEEDING DATE OR DELAY NOT EXCEEDING PERCENT OF THE VALUE OF THE REMITTANCE.	

WE HAVE PLACED AN "X" IN THE SPACES PRECEDING THE INSTRUCTIONS WHICH WE DESIRE YOU TO FOLLOW UNLESS OTHERWISE INSTRUCTED INTEREST BILL STAMP AND/OR COLLECTION EXPENSES ARE TO BE BORNE BY US INSTEAD OF CASHING THE GOODS MAY IN THE OPTION OF YOUR CORRESPONDENT OR AGENT BE PLACED CLEARLY ON THE CUSTOMS WAREHOUSE AND INSURED AT OUR EXPENSE WHERE THE CURRENCY OF THE BILL IS OTHER THAN THAT OF THE DRAWEE'S LOCALITY IT IS UNDERSTOOD THAT THE DRAWEE MAY BE ALLOWED TO SETTLE EXCHANGE AFTER HE HAS ACCEPTED THE BILL. IF BE LIBERTY AND AGREE THAT, HAVING SPECIFIED OUR CARE IN THE SELECTION OF ANY CORRESPONDENT TO WHOM THE ABOVE MENTIONED ITEMS MAY BE SENT FOR COLLECTION, YOU SHALL NOT BE RESPONSIBLE FOR ANY FAILURE, OMISSION, DELAY, SLEW OR NON-INSOLENCE OR BANKRUPTCY OF ANY SUCH CORRESPONDENT OR SUB-AGENT THEREOF, OR FOR ANY DELAY OR RESISTANCE, LOSS IN TRANSMISSION OR LOSS OF TITLE ON THEIR PARTS IN THE TRANSMISSION OR IN THE COURSE OF COLLECTION, BUT YOUR RESPONSIBILITY SHALL BE THAT OF A PERSON ONLY ACTING SPECIAL INSTRUCTIONS.

長27.6×寬21.2公分

YOURS FAITHFULLY,

第七編 國外匯兌

外匯式(5)二十六 一壹九份 第一份

TELEGRAPHIC ADDRESS
"CHINA TRUST"

THE CENTRAL TRUST OF CHINA
TRUST DEPARTMENT

Shanghai,

PLEASE QUOTE THIS NO. C

RECEIVED FROM

Dear Sirs,

We beg to hand you herewith for **COLLECTION**

THEIR REFERENCE NO.

Drawer	Drawer's No.	Date of Draft	Due Date/Tenor	Amount

Drawn on

Accompanied by the following documents:

Draft	Invoice	Prog. List	Cons. sh.	Certs. Orig.	B/L	Int. Cert.

To follow by next mail

Shipped per S.S.

Covering shipment of

Deliver documents against

In case of cashonor or if goods arrive before payment of relative draft, please warehouse goods, covering fire insurances, under advice to drawee and to us.

In the event of refusal of any draft or return of documents, please guarantee on our behalf delivery of remaining documents when received by a following mail.

Special instructions:

Please follow instructions marked X

Cable (Using code word)

Non acceptance

Non payment

Payment

Protest in case of

Non acceptance

Non payment

Account for proceeds by

Crediting our account (Actualize us to debit your account)

Remitting check on

Remitting by cable

Crediting our Export a/c Shanghai

To

For THE CENTRAL TRUST OF CHINA
TRUST DEPARTMENT
SHANGHAI

一一九

長26.2X寬21.2公分

外匯式(5)二十六 一零九份 第二份

TELEGRAPHIC ADDRESS
"CHINA TRUST"

THE CENTRAL TRUST OF CHINA
TRUST DEPARTMENT

2

Shanghai,

PLEASE QUOTE THIS NO. C RECEIVED FROM:

Dear Sirs,
We beg to hand you herewith for **COLLECTION** THEIR REFERENCE NO.

Drawer	Drawer's No.	Date of Draft	Due Date/Tenor	Amount

Drawn on

Accompanied by the following documents:

Draft	Invoice	Pkg. List	Cover Inv.	Cert. Origin	B/L	Ins. Cert.	Other

Shipped per S.S.
Covering shipment of
Deliver documents against

In case of dishonor, or if goods arrive before maturity of draft, please warehouse goods covering the invoice, unless advice is drawn and to us.
In the event of refusal of any draft, or other of incomplete documents, please guarantee, on our behalf, delivery of retaining documents when retained by a following mail.

Special instructions:

DUPLICATE

Please follow instructions marked ✓

Cable (Using code word)

- Non acceptance
- Non payment
- Payment

Protest in case of

- Non acceptance
- Non payment

Account for proceeds by

- Crediting our account (Advise us to debit Your Account)
- Remitting check on
- Remitting by cable
- Crediting our Export a/c Shanghai

To

For THE CENTRAL TRUST OF CHINA
TRUST DEPARTMENT
SHANGHAI

中央信託局業務內規

二一〇

長26.3×寬21.3公分

第七編
國外匯兌

外匯式(5)二十六 一零九份 第三份

TELEGRAPHIC ADDRESS
"CHINA TRUST"

THE CENTRAL TRUST OF CHINA
TRUST DEPARTMENT

3

Shanghai,

PLEASE QUOTE THIS NO.

C

TO

Dear Sirs,

We beg to acknowledge receipt of the item mentioned below for **COLLECTION**

YOUR REFERENCE NO.

Drawer	Drawer's No.	Date of Draft	Due Date/Tenor	Amount

Drawn on

Accompanied by the following documents:

Draft	Invoice	P.P.S. Slip	Cons. Inv.	Cart. Ords.	B/L	Ins. Cert.	

To follow by next mail

Shipped per S.S.
Covering shipment of
Deliver documents against

In receiving this item it is understood, and agreed that, having exercised due care in the selection of any correspondent to whom the item may be sent for collection, the Bank of China shall not be responsible for any act, omission, default, suspension, delay, or non-acceptance of any such correspondent or sub-agent thereof, or for any delay in realization, that in exchange or loss of item, or in proceeds during transmission or in the course of collection, but the responsibility of the Central Trust of China shall be only for its own acts.

For THE CENTRAL TRUST OF CHINA
TRUST DEPARTMENT
SHANGHAI

長18×寬21公分

二
二
二

中央信託局業務規
 外匯式(五)二十六 一五九份 第四份

1111

中央信託局特帳傳票
VOUCHER

DEPT. (28) COLLECTIONS RECEIVABLE
 (借) 業收代收款
 CREDIT (12) COLLECTIONS FOR CUSTOMERS
 (貸) 代收款項

4

Item received for coll. on.....

代收款項號數
 COLLECTION No.

C

委託人
 RECEIVED FROM:

委託人號數
 THEIR REFERENCE No.

[]

出票人 Drawer	票據號碼 Drawer's No.	出票日期 Date of Draft	到期 Due Date/Tenor	金額 Amount

付款人
 Drawn on
 經副經理
 會計
 營業
 記帳員
 表10×寬21.2公分

第七編
國外匯兌

NUMBER FILE
FOR OUTPORT COLLECTIONS

Item retained for coll. on _____

COLLECTION NO. **C** RECEIVED FROM: _____

FOLLOW UP FILE.
 1.1 Advise of Acceptance EXPECTED USE HERE.
 2.1 Advise of Payment EXPECTED USE HERE.

THEIR REFERENCE NO. _____

Drawer	Drawer's No.	Date of Draft	Due Date/Tenor	Amount

Drawn on _____

Accompanied by the following documents:

Bill	Invoice	Ph. List	Cons. Inv.	Out. Crd.	W/L	Ins. Cert.	
							To follow by next mail

Shipped per S.S. _____
 Covering shipment of _____
 Deliver documents against _____

Ackn. of Rec.	Date of Acc.	Advice Rec.	Due Date	Date of Paym.	Adv. Rec.	Date Discharged

Special instructions: _____

PARTIAL RETIREMENTS			
Date	Amount	Balance	

Proceeds			
Charges:	Agents	Gross	Total
Commissions			
Postages			
Total charges			
Net Proceeds:		Ditto of Proceeds:	
Sales		Credit account	
Value		Remit check	

Please follow instructions marked X

Cable (Using code word.)

Non acceptance
 Non payment
 Payment

Protest to visa of

Non acceptance
 Non payment

Account for proceeds by

Crediting our account / Advise us to credit your account
 Remitting check on
 Remitting by cable
 Crediting our Export a/c Shanghai

SENT TO

Remarks:

三三三

FOLLOW UP REGISTER FOR OUTPORT COLLECTIONS

6

Item received for coll. on:

COLLECTION NO. **C** RECEIVED FROM: _____

THEIR REFERENCE No. _____

FOLLOW UP FILE.
 1) Advice of Assessment EXPECTED DUE HERE _____
 2) Advice of Payment EXPECTED DUE HERE _____

Drawn	Drawer's No.	Date of Draft	Due Date/Tenor	Amount

Drawn on _____

Accompanied by the following documents:

Drawt	Invoice	Plac. List	Cash Inv.	Cash Certif.	B/L	Ins. Cert.
To follow by next mail						

Shipped per S.S. _____

Covering shipment of _____

Deliver documents against _____

Due Date	Date of Payment	Date Discharged

Special instructions: _____

PARTIAL RETIREMENTS

Date	Amount	Balance

PARTIAL DELIVERIES

Date	Plac.	Balance

Please follow instructions marked X

Cable (Using code word)

Non acceptance Protest in case of

Non payment Non payment

Payment

Account for proceeds by

Crediting our account (advancing us to Debit Your Account)

Remitting check on _____

Remitting by cable

Crediting our Export a/c Shanghai

REMARKS: _____

SENT TO _____

DEBIT → _____

長26.4×寬21.2公分

外國式(5)二十六 一零九份 第七份

中央信託局轉帳傳票
VOUCHER

Date disch..... 7
Debit: (12) collections for customers
(借) 代收款項
CREDIT: (28) FOR CUSTOMERS
(貸) 業代收款

代收款項號數
COLLECTION NO. C

委託人
RECEIVED FROM:

Item rec. on

委託人號數
THEIR REFERENCE No.

出票人 DRAWER	票號 DRAWERS No.	出票日期 Date of Draft	到期 Due Date/Tenor	金額 Amount

存款人
DRAWN ON
經副經理
*10×*21.2公分

會計 營業 記帳員

第七編 國外匯兌

二二四

外匯式(5)二十六 一壹九份 第八份

中央信託局業務內規

8

TELEGRAPHIC ADDRESS
"CHINA TRUST"

THE CENTRAL TRUST OF CHINA
TRUST DEPARTMENT
Shanghai

PETERSON INTERNATIONAL BLD EDIFICE
Item received for coll. ons

PLEASE QUOTE THIS No. **C** TO

Dear Sirs, YOUR REFERENCE No.

Please note that the item mentioned below has been PAID

Drawer	Drawer's No.	Date of Draft	Due City/Tenor	Amount

Drawn on

Accompanied by the following documents:

Draft	Invoice	Proc. List	Cons. Inv.	Cons. Decl.	B/L	Ins. Cert.	
							To follow by next mail

Shipped per S.S.
Covering shipment of
Deliver documents against

FOR THE PROCEEDS

Proceeds	
Commission	
Postage	
Total Charges	
Net Proceeds	
Rate	
Value	

For THE CENTRAL TRUST OF CHINA
TRUST DEPARTMENT
SHANGHAI

長18.2X寬21公分

三二六

第七編
國
外
匯
兌

外匯式(5)二十六 一零九份 第九份

TELEGRAPH ADDRESS
"CHINA TRUST"

THE CENTRAL TRUST OF CHINA
TRUST DEPARTMENT

Shanghai,

Items received for coll. etc.

PLEASE QUOTE THIS No.

C

To

--

Dear Sirs,

Please note that the item mentioned below has been **ACCEPTED**

YOUR REFERENCE No.

--

Drawer	Drawer's No.	Date of Draft	Due Date/Tenor	Amount

Drawn on

Accompanied by the following documents:

Draft	Invoice	Pol. List	Gen. Inv.	Cont. Orig.	B/L	Ins. Cert.
to follow by next mail						

Accepted to Matures:

Shipped per S.S.
Covering shipment of
Deliver documents against

For THE CENTRAL TRUST OF CHINA
TRUST DEPARTMENT
SHANGHAI

長18.2寬21公分

一一七

外匯式(六)二十七
正面

非進口貨外匯申請書 Application of Foreign Exchange on Non-Import Requirements

匯兌銀行帳號 Bank's Ref. No.	地址 Place	匯兌銀行收到日期 Date
中央銀行帳號 Ref. No.		中央銀行收到日期 Date Received

中央銀行公鑒
To The Central Bank of China,
Dear Sir:

銀行轉

(一) 目的
I/We hereby apply for the purchase of foreign exchange through bank purchase of which we stated as follows:

申請的匯票類別及金額
Kind of Account
受出外匯票號碼
Drawn's Certificate of Beneficiary
受出外匯日期
Date of Beneficiary
受出外匯人與申請人之間關係
Relationship to Applicant

(二) 上述外匯價值下列用途
The above exchange are for the following purposes:

- A. 自費留學及自費回國(自費)
- B. 自費留學及自費回國
- C. 自費留學及自費回國
- D. 自費留學及自費回國
- E. 自費留學及自費回國
- F. 自費留學及自費回國
- G. 自費留學及自費回國
- H. 自費留學及自費回國
- I. 自費留學及自費回國
- J. 自費留學及自費回國
- K. 自費留學及自費回國
- L. 自費留學及自費回國
- M. 自費留學及自費回國
- N. 自費留學及自費回國
- O. 自費留學及自費回國
- P. 自費留學及自費回國
- Q. 自費留學及自費回國
- R. 自費留學及自費回國
- S. 自費留學及自費回國
- T. 自費留學及自費回國
- U. 自費留學及自費回國
- V. 自費留學及自費回國
- W. 自費留學及自費回國
- X. 自費留學及自費回國
- Y. 自費留學及自費回國
- Z. 自費留學及自費回國

其他
Other

I/We hereby certify that we have not received any other foreign exchange from any other source for the purpose of purchase of foreign exchange, as defined in the current Treasury Regulations with respect to Foreign Exchange Transactions, # of the currency applied for on this Form and amount over the currency applied for in this application.

I/We further certify that neither I/We nor any beneficiary hereunder is receiving any money or assistance of what kind in any currency except as stated herein.

Yours very truly,

(申請人簽字蓋章) Applicant's signature

姓名 職稱
Name, Position, Address & Business of Applicant

姓名
Name

日期
Date

號數
Number

中央銀行非進口貨外匯申請書委員會
The Central Bank of China
Committee for the Administration of Non-Import Foreign Exchange Applications

長83公×寬17公

中央信託局業務內規

二二八

申請外匯應說明事項及附件
Informations & Attachments Required for Application
of Foreign Exchange

外匯式(6)二十七 反面

第七編 國外匯兌

(*) 自費留學生證書(包括學費)自 年 月 日至 年 月 日止
 A. Self-paid Expenses (including tuition fees) for the period from _____ to _____

1. 教育費自費留學證書說明(須附清單)
 The fee of education issued by Ministry of Education (to attach to be attached below)

2. 政府學校名錄地址(并附國外學校寄件入學證書)
 Name and Address of school abroad (Certificates of admission issued by school abroad to be attached below)

3. 證明款額如由銀行存款單或匯票等目來證明
 The amount of payment to be examined and certified correct by Appointed Bank

4. 教育費及學費之名稱及來源
 The period of staying abroad permitted by the Ministry of Education

5. 如申請人已在外國學校註冊以前已將外匯款項存入口頭銀行名錄及外國日期等項時應檢附事
 實證明書及該項註冊證明書
 If the beneficiary is already attending school abroad, the date when he/she and amount of foreign exchange already received should be stated, the Certificate of admission and Certificate of attendance by school one to be attached

(乙) 自費留學生證書
 B. Self-paid Expenses

1. 目的地
 Destination

2. 預定居住日期
 Date of departure

3. 船務公司名稱及代理人名稱
 Name of steamship Co. or its agency

4. 有無前次出境或簽證紀錄
 No. of Visa granted by Foreign Consulate General

(丙) 自費留學生費與會
 C. Self-paid Expenses on student abroad

1. 國外學校姓名
 Name of school abroad

2. 費用狀況
 Name of school

3. 學校及醫務所證明書
 Certificate issued by school & hospital

(丁) 出口貨物保險費及
 D. Marine Insurance Premium and

(戊) 出口貨運費
 E. Freight for Export

1. 出口貨種類
 Kind of goods exported

2. 船務公司名稱及保險費
 Name and Date of steamship Company and name of Appointed Bank which bought the exchange

3. 承運船務公司名稱及證明
 Name of company Co. undertaking shipment of goods exported and their relative supporting documents

4. 承運保險公司名稱及證明
 Name of insurance Co. or its agent and their relative supporting documents

(己) 出口貨代理人姓名
 F. Agent Consulate on Export

1. 出口貨運日期及承運外匯之出口銀行名錄
 Date of shipment & name of Appointed Bank in which the export proceeds were sold

2. 出口貨代理人姓名
 Name of agent

3. 出口貨外匯總數及出口外匯證明書
 Amount of Foreign exchange of the export proceeds attached with a copy of Export Declaration

4. 出口貨稅單及稅務證明書
 Tax and other relative documents

(庚) 其他
 G. Other

附屬文件
 Attached documents

本行謹明上述各節確實無訛
 We hereby certify that the above stated particulars are true and correct.

指定銀行名錄及負責人簽字
 Name of Appointed Bank and Signature of authorized representative

注意事項 Notes

(一) 申請書須填一式四份送指定銀行轉達本行備核其時須附送
 Applications should be submitted in quadruplicate and submitted through an appointed bank.

(二) 附件須逐項填明本行備核其時須附送
 In case the applicant desires to have the original of the enclosures returned, separate copies of same should be submitted.

(三) 如申請人以前曾申請外匯並獲准上次由他人及受託人中文姓名申請日經銀行名錄申請者或該
 項申請書經核准以後
 In case the applicant has previously obtained any foreign exchange from the Consul, Bank, and consular in the previous application such as name of applicant, name of beneficiary, in both Chinese & English speaking date, name of appointed bank, No. of application & amount of foreign exchange granted, should be indicated.

中央信託局業務函報

1310

Application for Telegraphic Transfers (電匯請求書)

TO THE CENTRAL TRUST OF CHINA. Shanghai, 19.....
SHANGHAI.

Dear sirs,
Please instruct your ^{correspondent} agent by cable (using your telegraphic code) to make the following payment on the understanding that the message and payment are at my/our risk in every respect:—

Payee 收款人			
Address 住址			

Date of Contract	Foreign Amount 外幣數	Broker	Rate 行市	\$ Amount 國幣數
			Commission 手續費 Cable Charges 電匯費 Total 合計	

第一份 第二份 二十八(式)通外

Applicant 請求人 Address 住址

(Name and address of applicant not to be transmitted in cable unless otherwise specified)

(請求人姓名住址除特別申請外概不列入電文)

長16.5x寬23公分

Application for Telegraphic Transfers (電匯請求書)

TO THE CENTRAL TRUST OF CHINA,

SHANGHAI.

Shanghai,/9.....

Dear Sirs,
Please instruct your ^{CORRESPONDENT} office by cable (using your telegraphic code) to make the following payment on the understanding that the message and payment are at my/our risk in every respect:—

Payee 收款人			
Address 位址			
Date of Contract	Foreign Amount 外幣數	Bridge	Rate 行市
			Commission 手續費
			Cable Charges 電匯費
			Total 合計
			\$ Amount 國幣數

Applicant 請求人 Address 位址

(Name and address of applicant not to be transmitted in cable unless otherwise specified)
(請求人姓名住址除特別申請外概不列入電文)

第七編 國外匯兌

1311

中央信託局業務內規

一三三

THE CENTRAL TRUST OF CHINA

TRUST DEPARTMENT

COPY

SENT TO

OUTWARD TELEGRAM

DESPATCHED
CODE USED

CODE WORDS

TRANSLATION

外匯式(6)二十九

<p>Authenticated by</p> <p>Added by</p> <p>Checked by</p> <p>Change size of</p>

天16.5×寬21公分

Telegraphic Address
CHINATRUST

THE CENTRAL TRUST OF CHINA
TRUST DEPARTMENT

Shanghai,

To

We beg to confirm our cable

requesting you to make payment as below:

Remitter's cable/letter dated:

Date of Cable	To be Paid to	Value	Amount

For Account of

By order of

外匯式(6)三十 一發四份 第一份 白紙紅字

CABLE CONFIRMATION

For THE CENTRAL TRUST OF CHINA

第七編 國外匯兌

1 11111

長13.5×寬21公分

中央信託局業務內規

一三四

Telegraphic Address
CHINATRUST

THE CENTRAL TRUST OF CHINA
TRUST DEPARTMENT

2

Shanghai,
Paid by:

In accordance with your instructions we have
ordered payment by cable as below.

Please hand us _____ for cost of our cable.

Your cable/letter dated: _____

Date of Cable	To be Paid to	Value	Amount
For Account of _____	To _____		

Cable transfers are effected on the understanding that the
bank shall not be liable for the consequences of any delay,
omission or mistake in transmission or payment.

FOR THE CENTRAL TRUST OF CHINA

外匯式(6)三十一 壹四份圖第二份“白紙憑字”

長13.5×寬21公分

中央信託局特種收入傳單
VOUCHER

3

(貸)
CREDIT Deposit with Bankers

日期
Shanghai,

匯款人電匯日期 Remitter's cable/letter dated:

存款日期 Date of Credit	收 止 人 To be Paid to	此 票 日 值 Value	金 額 Amount

收帳戶名
For Account of

匯款人
By Order of

外匯式(6)三十 壹四份 第三份 白紙紅字

經理兼理 會計 營業 記帳員 製票員
第七編 國外匯兌 一三四

長13.5×寬21公分

中央信託局業務內規

1314

OFFICE COPY

CABLE TRANSFERS

4

NAME OF CORRESPONDENT:

Shanghai

Remitter's cable/letter dated:

Date of Cable	To be Paid to	Value	Amount

For Account of

By Order of

第一份 第四份 白紙紅字 外匯式(6)三十

SIGNED BY:

第13.5x電匯公券

國外匯票請書
APPLICATION FOR DEMAND DRAFT MAIL TRANSFER

TO THE CENTRAL TRUST OF CHINA
 TRUST DEPARTMENT
 SHANGHAI

日期 19

Please issue a demand draft on
 祈 開 票 票 乙 紙 如 下
 as follows:

收款人 In favor of →					
Address 住址					
Date of Contract	Currency 幣名	Foreign Amount 外幣金額	Rate 市價	Dollars Amount 國幣金額	
Applicant's Name & Address 匯款人姓名及地址					

請填寫清楚
 Please write PLAINLY

Signed.....

第七編 國外匯兌

二三九

外匯式(6)三十一

長13.5 x 寬21公分

中央信託局業務內規

一三六

No.

THE CENTRAL TRUST OF CHINA

Amount



SHANGHAI,

PAY AGAINST THIS CHECK FROM OUR BALANCE

TO THE ORDER OF

TO

THE CENTRAL TRUST OF CHINA

外匯式(三十二) 一張五份 第一份

表11公分 寬24公分

No.

THE CENTRAL TRUST OF CHINA

2

AMOUNT

[Empty rectangular box for amount]

SHANGHAI,

We have this day issued our check on you

to the order of

for

Kindly debit our (with)

THE CENTRAL TRUST OF CHINA

→ To :

ADVICE OF DRAWING

外匯式(第三十二) 一五五份 第二份

本11公分 寬24公分

第七編 國外匯兌

一三九

No. THE CENTRAL TRUST OF CHINA

3

NUMBER FILE

AMOUNT

Purchaser

to the order of

for
to our debit (with)

Date.....	Check Signed by	Check counter Signed by
-----------	-----------------	-------------------------

Contract No.@.....

Postage & Commission

外匯券(0)三十二 一毫五份 第三份

共11×124分

中央信託局收入傳票
VOUCHER

匯票號碼
C.K. No.

(發)
匯出匯款
Remittance & Drafts Issued
Credit

Amount

收款人或指定人
To the order of

金額
For

付款行
To



日期
Date

Figured	Checked
---------	---------

經劃表理

會計

營業

出納

記帳員

本匯式(6)三十二 一壹五份 第四份

長11×寬24公分

第七編 國外匯兌

一四一

中央信託局 匯款簿

1 冊 11

中央信託局 匯款簿

Register of Remittance & Drafts Issued

(借) 存款國外業
Debits Deposits with Banks

Date.....

Amount

收款人或指定人
To the order of

金額
For
付款行
To

Value	Figured	Checked
-------	---------	---------

大鈞 驗 完 日 期 Appr. Date of Paym.

Contract No. @

非

經副整理 會計

營業

出納

記帳員

外匯式(6)三十二 一零五份 每五份

411 x 電24公分

TELEGRAPHIC ADDRESS
CHINATRUST

THE CENTRAL TRUST OF CHINA
TRUST DEPARTMENT

Shanghai,

To _____

Please advise and effect the following
PAYMENT (or TRANSFER) (Duplicate
advice of this PAYMENT being unpaid)
to the debit of our account
Less all your commission and charges, if any.

Remitter's cable/letter dated: _____

No. of Money transfer	To be Paid or Credited to	Value	Amount
FOR ACCOUNT OF	BY ORDER OF	<p style="text-align: center; font-size: 2em; opacity: 0.5;">ORIGINAL</p>	
AMOUNT IN WORDS:			

IN CASE OF CASH PAYMENT KINDLY
SEND US THE BENEFICIARY'S RECEIPT

FOR THE CENTRAL TRUST OF CHINA

第七編 國外匯兌

一四三

中央信託局業務用紙

1 100

TELEGRAPHIC ADDRESS
CHINA TRUST

THE CENTRAL TRUST OF CHINA
TRUST DEPARTMENT

Shanghai,

To-

We have sent you ORIGINAL of this Advice of Mail Transfer. If same has not reached you and unpaid, please effect the Payment to the debit of our account
Less all your commission and charges, if any.

Remitter's cable/letter dated:

No of Mail Transfer	To be Paid or Credited to	Value	Amount
FOR ACCOUNT OF			

DUPLICATE
BY ORDER OF

AMOUNT
IN WORDS:

IN CASE OF CASH PAYMENT KINDLY
SEND US THE REMITTER'S RECEIPT

FOR THE CENTRAL TRUST OF CHINA

長14×寬21.3公分

THE CENTRAL TRUST OF CHINA

FOREIGN DEPARTMENT

RECEIPT OF MAIL TRANSFER

中央信託局 信匯 回條

Shanghai,

Payment will be effected by:

We confirm receipt of payment for the following mail transfer through us. The message has been sent on the understanding that the transfer is at applicant's risk in every respect and that we are not liable for the consequences of any delay, mistake or omission in transmission or payment:—

Remitter's cable/letter dated:

No. of Mail Transfer	To be Paid or Credited to	Value	Amount
FOR ACCOUNT OF			
TO: BY ORDER OF 匯票人			

AMOUNT IN WORDS:
 存 寄 Rate @ ... \$
 寄 費 Postage ... \$
 手續費 Commission ... \$
 TOTAL ... \$

第七編 國外匯兌

一四五

FOR THE CENTRAL TRUST OF CHINA
 FOREIGN DEPARTMENT

長14×寬21.3公分

中央信託局業務內規

一四六

NUMBER FILE

MAIL TRANSFERS

2

NAME OF CORRESPONDENT:

Shanghai,
To

Remitter's cable/letter dated:

No. of Mail Transfer	To be Paid or Credited to	Value	Amount

FOR ACCOUNT OF

BY ORDER OF

AMOUNT
IN WORDS.

SIGNED BY:

中央信託局匯款收入傳單
VOUCHER

3

CREDIT REMITTANCES & DRAFTS ISSUED

NAME OF CORRESPONDENT:

Shanghai,

ENTRIES PASSED	
Bookkeeper	Day Book

To

Remitter's cable/letter dated:

No. of Mail Transfer	To be Paid or Credited to	Value	Amount

FOR ACCOUNT OF

BY ORDER OF

AMOUNT
IN WORDS

SIGNED BY

第七編 國外匯兌

一四七

中央信託局業務內規

一四八

匯款
REGISTER OF REMITTANCES AND DRAFTS ISSUED

4

No.

UPON APPROX. DATE OF PAYMENT
USE AS VOUCHER
CREDIT

DATE OF ENTRY:
DATE OF TRANSFER:

NAME OF
CORRESPONDENT

(貸) Deposits with Bankers

匯款人電/信日期
Remitter's cable/letter dated:

號No. or Milliaris.	To be Paid or Credited to 收 款 人	規 定 日 期	金 額 Amount
FOR ACCOUNT OF 收 款 戶 名		BY ORDER OF 匯 款 人	

金額
AMOUNT
IN WORDS:

總副經理

會計

營業

柜帳員

製票員

Approx. Date of Payment

長14×寬21公分

中央信託局匯票付託券
VOUCHER

No.

5

UPON APPROX. DATE OF PAYMENT
ISSUE AS VOUCHER
Debit remittances & drafts issued

DATE OF ENTRY:
DATE OF TRANSFER:

付款人姓名
Remitter's Name

To be Paid or Credited to 收款人
Receiver

匯款人電/信日期
Remitter's cable/letter dated:

總金額
Total Amount

FOR ACCOUNT OF
收款人
Receiver

BY ORDER OF
匯款人
Remitter

第七頁 第七頁 一零七頁

金額
AMOUNT
IN WORDS:

經理 會計 營業 監察員 收票員

第七編 國外匯兌

Approx. Date of Payment

一四九

長14x寬21.5公分

中央信託局業務內規

150

Telegraphic Address:
"CHINATRUST"

THE CENTRAL TRUST OF CHINA
TRUST DEPARTMENT

Shanghai,

Dear Sirs,
We beg to hand you herewith

To

Our Number	Original Number	Amount	Term Due Date	Drawn on	Drawer

for the proceeds of which please credit our account under advice.
In the event of dishonor of items of like equivalent of U. S. \$500 or over, telegraph us giving reasons. Please quote our number in all communications. Do not protest items without specific instructions.

For THE CENTRAL TRUST OF CHINA
TRUST DEPARTMENT
外匯部(三十四)一零六頁 第一頁 自編號字 共13.5x寬2公分

Telegraphic Address: "CHINATRUST"

THE CENTRAL TRUST OF CHINA
TRUST DEPARTMENT

1A

Shanghai

To

Dear Sirs,

We beg to hand you herewith

Our Number	Original Number	Amount	Tenor Due Date	Drawn on	Drawer

DUPLICATE

for the proceeds of which please credit our account under advice. In the event of dishonor of items of the equivalent of U. S. \$500 or over, please do not cash them until you have our number in all communications. Do not protest items without specific instructions.

外匯式()三十四 一零六頁 第二頁 自紙紙字
第七號 國外匯兌

For THE CENTRAL TRUST OF CHINA
TRUST DEPARTMENT

141

表14 × 寬21.5公分

VOUCHER 2

DEBIT: Outport Bills Purchased

SENT TO

DATE OF REMITTANCE

Our Number	Original Number	Amount	Term Due Date	Drawn on	Drawer

外匯式(7)三十四 一壹六頁 第三頁 紅線標字

長14×寬21.5公分

DEBIT Deposits with Bankers

DATE OF REMITTANCE
SENT TO

Our Number	Original Number	Amount	Term Due Date	Drawn on	Drawer

Approx. Date of Paym.	Entries Paired

外國銀行三十四 一號六頁 第四頁 內無數字
第七編 國外匯兌

中央信託局業務內規

一五四

VOUCHER

4

NO APPROX. DATE OF PAYMENT

CREDIT Outport Bills Purchased

SENT TO DATE OF REMITTANCE

Our Number	Original Number	Amount	Tenor Due Date	Drawn on	Drawer

外匯式(一)三十四 一壹六頁 第五頁 和編號字

Approx. Date of Paym.	Entries Filled

長14×寬21.5公分

NUMBER FILE

5

Outport Bills Purchased

DATE OF REMITTANCE
SENT TO

Our Number	Original Number	Amount	Trade Date	Drawn on	Drawer	Our Customer

Date of Payment	Address Received

外匯式(7)三十四 一號六頁 第六頁 自編號字

英皇陛下郵政總局

第七編 國外匯兌

一五五

Form CEC 23

(To be submitted to the Appointed Bank in duplicate, both copies to be sent to the Central Bank of China which will return the original with the action endorsed thereon)

中央
信託
局
業務
內規

Bank ref. No. _____ Place _____
Date _____

WITHDRAWAL OF BLOCKED FUNDS

To _____
(Name of Bank)
_____ (place)

Dear Sirs:

I/We hereby apply of withdrawal of _____ (amount)
for the following purpose _____

from the following blocked funds _____
(description)

The total amount of these blocked funds is _____
The proceeds of this withdrawal are to be paid, in accordance with the Temporary Regulations with regard to Foreign Exchange Transactions and rulings thereunder, to the following beneficiary

I/We hereby certify as follows: (a) That no enemy national or person convicted or under indictment for collaboration with the enemy has any interest directly or indirectly in the funds above described; and (b) that I/we have not applied on or after March 2, 1946, and will not hereafter apply to an Appointed Bank for foreign exchange, without using thereagainst the funds above described.

Certified by Bank

Yours very truly,

(Authorized Signature)

(Name, nationality, address and business of applicant)

ACTION TAKEN BY BANK:

ACTION TAKEN BY CENTRAL
BANK OF CHINA:

一
五
六

Form CBG 28

第七編
國外匯兌

(To be submitted to the Appointed Bank in duplicate, both copies to be sent to the Central Bank of China which will return the original with the action endorsed thereon)

Bank ref. No. Place
Date

WITHDRAWAL OF BLOCKED FUNDS

To
(Name of bank)
.....
(Place)

Dear Sirs:

I/We hereby apply for withdrawal of
(amount)
for the following purpose
from the following blocked funds
(description)

The total amount of these blocked funds is
The proceeds of this withdrawal are to be paid, in accordance with the Temporary Regulations with regard to Foreign Exchange Transactions and rulings thereunder, to the following beneficiary

I/We hereby certify as follows: (a) That no enemy national or person convicted or under indictment for collaboration with the enemy has any interest directly or indirectly in the funds above described; and (b) that I/we have not applied on or after March 4, 1946, and will not hereafter apply to an Appointed Bank for foreign exchange, without using thereagainst the funds above described.

.....
Certified by Bank

Yours very truly,
.....

.....
(Authorized Signature)

.....
(Name, nationality, address and business of applicant)

一五七
ACTION TAKEN BY BANK:

ACTION TAKEN BY CENTRAL
BANK OF CHINA:

中央信託局業務內規

一五八

中央信託局

代理

中華民國二十八年

基金節約建國儲蓄券儲匯票通知書

核准下列各戶中央信託局儲蓄券共計金額若干特將開列同額各區匯票
如下以便轉存各戶此致
中央信託局儲蓄處

中央信託局

代理

中華民國二十八年 月 日

中指字號	券數	拾項人	到期			本金	利息	本息合計 (A+B)	備註
			年	月	日				

類別整理 合計 營業 裝單

長21公分寬27公分

中央信託局儲蓄處

第...號

發送美金匯票通知書回單

茲准... 貴處... 字第... 號通知書以准下列各戶申請開辦美金匯票存款項開辦
手續業經辦妥特此通知同美金匯票存款項開辦特此通知
特此通知同美金匯票存款項開辦特此通知

中央信託局

中央信託局儲蓄處

年 月 日

申請者姓名	券號	抬頭人	日期			本金	利息	本息合計 (元)	備註
			年	月	日				

第七編 國外匯兌

一五九

長21公分寬27½公分

附錄二 章則

- (一) 修正中央銀行管理外匯暫行辦法
- (二) 修正進出口貿易辦法
- (三) 指定銀行表
- (四) 外匯經濟人表
- (五) 世界主要國家現行幣制表

修正中央銀行管理外匯辦法

三十六年八月十七日財政部公佈

第一章 中央銀行之任務

第一條 國民政府為穩定貨幣，促進經濟復員，並為準備實施國際貨幣基金協定起見，特授權中央銀行辦理下列關於管理外匯之任務。

- 一，設置外匯平衡基金委員會調節外匯供需。
- 二，指定若干銀行為指定銀行，代理中央銀行買賣外匯。
- 三，核定若干外匯經紀人，經營外匯經紀業務。
- 四，規定指定銀行及外匯經紀人，一般應行遵守之各種章則並執行之。
- 五，管理外幣有價證券之買賣。
- 六，依照政府政策處理國外封存資產及其權益。

第二章 指定銀行 外匯經紀人

第二條 中央銀行得就財政部核准註冊之銀行中，選擇經營外匯業務，向著信譽具有成績，并能恪遵法令辦理者，指定其為代理中央銀行買賣外匯之銀行，簡稱指定銀行，發給准許證。

第三條 中央銀行就合格之外匯經紀人中，選擇其確有能力向著信譽，并能恪遵法令者，准許其為外匯經紀人，發給准許證。

第七編 國外匯兌

第四條 關於外匯之買賣，必須經由指定銀行辦理之，外匯經紀人，祇准在其准許經營範圍內，介紹顧客向指定銀行買賣外匯。

第五條 指定銀行及外匯經紀人，其他應行遵守之條款另定之。

第三章 外匯交易

第六條 官價外匯之結售及其適用範圍，遵照政府命令辦理。

第七條 外匯平衡基金委員會，應察酌市場供需情形，調節外匯市價。

第八條 指定銀行得按市價購入下列各項外匯：

一，出口或轉出口物資所得之外匯；指定銀行購買遠近期出口或轉出口外匯者，應於出口時，在出口商之出口證明書（其格式由中央銀行規定之），簽註證明該項近期或遠期外匯，業由該銀行購入，但其貨價總值在美金二十五元以下，或相等之其他幣值，而無商業行為者，不在此限。

二，由國外匯入之匯款；

三，在國內出售之外匯；

四，其他一切外匯。

第九條 指定銀行得按市價出售外匯，但以供給下列之用途為限：

- 一，值付依照本辦法及其章程所規定程序申請，經輸出入管理委員會核准之進口物品貨價；
- 二，供給依照本辦法，及其章程所規定程序申請而獲准之個人需要；
- 三，經行政院核准之其他合法用途。

第十條 指定銀行每日買賣外匯結存餘額，應結售予外匯平衡基金委員會。

第十一條 凡無第九條各款所規定之正式核准證件，不得向指定銀行購買外匯。

第十二條 凡向指定銀行申請購買外匯者，應簽具證明書，負責聲明申請人並未存有外匯，或另向他方重複申請。

第十三條 指定銀行為適應進出口商之需要，得在不違背本辦法所規定之用途內，為不超過三個月以上之遠期買賣，必要時并得

向外匯平衡基金委員會，申請為不超過三個月以上之外匯掉期。

第十四條 指定銀行在上海以外各埠之外匯買賣，均應依照本辦法之規定辦理，但遇有餘或不足時統須經由上海之指定銀行彙結

第十五條 各銀行原有外匯存戶，截止本辦法公布之日，尚有餘額者，應即將其所存金額依第十條之規定結售平衡基金委員會。

第十六條 非經中央銀行核准各指定銀行及外匯經紀人，不得承做以外匯作押之國幣放款。

第十七條 非經中央銀行之核准各指定銀行及外匯經紀人，不得經營外幣有價證券之買賣。

第十八條 指定銀行不得代客或自身經營有關資金逃避及套匯或有投機行為之外匯買賣，在解付外匯時，應負責查明匯款項外

匯之支付確屬符合本辦法規定之正當用途。

第十九條 指定銀行如遇所售出外匯之有關交易全部，或一部份取銷而不需要之外匯，應即令原購買人如數按照原價買回與指定

銀行。

第四章 外匯平衡基金委員會

第二十條 中央銀行設置外匯平衡基金委員會。

第二十一條 外匯平衡基金委員會設委員三人至五人，由國民政府指派并指定一人為主任委員。

第七編 國外匯兌

第廿二條 外匯平衡基金委員會，得在中央銀行設立外匯平衡基金戶。

第廿三條 外匯平衡基金委員會，得向中央銀行借用外匯及國幣款項，其辦法由外匯平衡基金委員會與中央銀行隨時商定之。

第廿四條 外匯平衡基金委員會，得通知任何指定銀行，代接市價購入或出售外匯。

第廿五條 外匯平衡基金委員會，應將每週調節外匯市場各項措施，及購入或售出外匯數額等項詳細報告行政院，對於外匯政策

及進出口貿易政策之簽訂及執行，并得建議於行政院。

第廿六條 外匯平衡基金委員會，得調開中央銀行輸出入管理委員會，及指定銀行有關外匯買賣之證件及文卷。

第廿七條 外匯平衡基金委員會，得會商中央銀行擬訂其處理外匯事項之章程及辦法。

第五章 報 告

第廿八條 指定銀行應於每日營業時間終了時，將當日所做下列各項外匯交易依規定表格填報中央銀行。

一，購買外匯者之姓名，金額匯價交割日期及其用途。

二，出售外匯者之姓名，金額，匯價，交割日期，及其性質或來源，但同一貨幣而其總值在美金五百元以下者，得從簡彙總報告指定銀行，并須在報告內切實聲明各購買人所購外匯，并無與本辦法規定相抵觸者。

第廿九條 外匯經紀人應將逐日經紀外匯買賣記載於規定格式之帳冊，并應逐日將經手買入買出外匯之各戶姓名數額，交割日期行市及用途，依照規定表格填報中央銀行。

第三十條 中央銀行得隨時派員查閱指定銀行，及外匯經紀人，有關外匯業務之帳冊文卷。

第六章 定 義

第卅一條 一，本辦法所稱外匯者，包括下列各種無論其封存與否，若以外幣支付，或在國外支付者均屬之。

(一) 存於銀行公司商號，及其他組織與個人之一切款項。

(二) 電匯即期匯票，見票匯票，遠期匯票，支票，旅行支票，一年以內到期付款之期票，貸款單據及其他一切付款憑證，信用狀，銀行及商業承兌匯票。

(三) 凡一年以內到期之一切票據債券，銀行所通常經營者均包括在內。

二，本辦法所謂「外幣有價證券」包括一切證券如股份股票公債，及其他債券其票面係外幣或在國外支付者均屬之。

第七章 罰 則

第卅二條 指定銀行或外匯經紀人，違反本辦法之規定者，中央銀行得停止或撤銷其准許經營憑證，其情節重大者，并得函請財政部處以成交總額以內之罰鍰，如涉及刑法并送請法院治罪。

第卅三條 非指定銀行經營外匯及外幣有價證券之業務者，除沒收其外匯外，并處經理人五年以下徒刑。

第八章 附 則

第卅四條 凡一切外幣鈔票之進口與出口非得財政部許可概行禁止，但每旅客得攜帶在美金一百元以內之數目，或其同等價值之外幣鈔票。

第卅五條 一切外幣有價證券之進口與出口，非得財政部之許可概行禁止。

第卅六條 國營專業機關之外匯，應依照本辦法規定辦理。

第卅七條 本辦法自公佈之日施行。

第七編 國外匯兌

修正進出口貿易辦法

三十六年八月十六日國務會議修正

民國三十五年十一月十七日公佈之修正進出口貿易暫行辦法，及三十六年二月七日公佈之輸出推廣委員會組織規程，於本辦法修正公佈時一併廢止之。

第一章 輸出

第一條 凡一切貨品除附表（五）所列者外，均得自由輸出。

第二條 出口商輸出貨品（包括出口及轉出口）應將其貨價外匯按照市價售結指定銀行，由指定銀行簽證洽予結購出口外匯證明書，並經輸出入管理委員會負責查明結購之外匯，確與出口之價值相符，加簽證明後，呈送海關驗訖，方准報關出口，其價值低於美金二十五元，或其他相等幣值，且非作商業上之用者，免驗上項證明書。

第三條 輸出入管理委員會，為配合政府經濟政策，得採取調節暨協助發展出口貿易之必要措施。

第二章 輸入

第四條 自本辦法公佈之日起，一切貨品之輸入，均應按照本辦法之規定，請領輸入許可證，但另有規定者不在此限。

第五條 輸入貨品，分為左列各類，其詳細品目，見附表之規定出口：

- 一，附表（一）機器及生產器材類；
 - 二，附表（二）工業原料類；
 - 三，附表（三）（甲）經常需要雜項貨品類；
 - 四，附表（三）（乙）暫行停止輸入貨品類；
 - 五，附表（四）禁止輸入貨品類。
- 第六條 輸出入管理委員會，對於前條各類附表所列貨品，得按情勢之需要，報經行政院核定，予以改列并隨時公告之。
- 第七條 進口商於輸入貨品前，應填具輸入許可申請書，送請輸出入管理委員會審核發給輸入許可證。
- 第八條 進口商領得輸入許可證後，得持向指定銀行申請結匯必須之外匯。
- 第九條 進口商未經領得輸入許可證以前，不得向國外洽辦訂購貨品手續。
- 第十條 附表（二）所列貨品之輸入適用限額分配制，其限額由輸出入管理委員會，按季擬定，報請行政院核定公告之。
- 輸出入管理委員會，得參酌情形，將某項限額，逕行分配予各該業之廠商，或配予進口商，轉行供給廠商。
- 第十一條 凡依法註冊之進口商，應按其業務種類，分別向輸出入管理委員會登記合格後，方得為輸入之聲請。
- 凡廠商直據申請輸入時，準用前項關於進口商登記之規定。
- 第十二條 國營專業輸入之貨品與民營專業申請手續相同。
- 第十三條 輸出入管理委員會，對於左列輸入品，得發給通用許可證。
- 一、聯合國善後救濟總署輸入之救濟物資；
 - 二、物資供應局依照協定輸入之英國剩餘物資租借貨品，及政府利用國外借款購買之貨品。

第七編 國外匯兌

第十四條 政府行政機關，為需用輸入之貨品，應向行政院聲請經行政院核准後，令知輸出入管理委員會發給輸入許可證。前項申請手續，及核定標準，由行政院另行規定之。

第十五條 各國駐華使館，及其外交人員，因公務或私人所需輸入貨品須經該國駐華大使（或公使）證明其用途後，送由輸出入管理委員會核發輸入許可證。

第十六條 慈善宗教團體，及教育機關接受國外捐贈之貨品，或為本身使用輸入之貨品，不需簽證者，得經由輸出入管理委員會核發輸入許可證，但各該團體機關內個人使用及附表（四）類貨品之輸入不在此限。

第十七條 不需外匯之輸入，如國外私人饋贈，商業禮品，及非賣品其價值不超過美金五十元者，（或相等幣值）得不須申請輸入許可證，但附表（四）所列貨品不適用之。

第三章 管理機構

第十八條 為統籌管理輸出輸入業務，由行政院設置輸出入管理委員會。

第十九條 輸出入管理委員會設委員九人至十一人，由左列人員組織之：

- 一、財政部部長；
- 二、經濟部部長；
- 三、資源委員會委員長；
- 四、中央銀行總裁；
- 五、其他經行政院指派之人員。

第二十條 輸出入管理委員會，設立主任委員一人，副主任委員二人，由行政院就委員中指派之。

第二十一條 輸出入管理委員會，得分處辦事其組織規程另訂之。

第二十二條 輸出入管理委員會，視業務需要，得設各種小組委員會。

第二十三條 輸出入管理委員會，得設顧問二人至三人，由委員會就富有經驗及聲譽之人士中聘任之。

第二十四條 輸出入管理委員會，設置評願委員會管理進出口商有關輸出入之訴願事項。

第二十五條 輸出入管理委員會，得在重要口岸設置辦事處，辦理當地輸出入管理事項，其組織規程另訂之。
未設有辦事處之口岸得委託中央銀行辦理之。

第四章 附則

第二十六條 輸出入管理委員會為便利本辦法之實施，得制定施行細則，及施行程序，暨各項表格并報行政院備案。

第二十七條 本辦法自公佈之日施行。

三 指定銀行表

中國銀行	Bank of China
交通銀行	Bank of Communications
中國農民銀行	The Farmers' Bank of China
中央信託局	The Central Trust of China
郵政儲金匯業局	Postal Remittances and Savings Bank
上海銀行	The Shanghai Commercial & Savings Bank, Ltd.
中南銀行	China & South Sea Bank, Ltd.
中國國貨銀行	Manufacturers Bank of China
中興銀行	China Banking Corporation
金城銀行	Kinchenf Banking Corporation
東亞銀行	The Bank of East Asia, Ltd.
浙江實業銀行	Chekiang Industrial Bank, Ltd.
浙江興業銀行	National Commercial Bank, Ltd.
華僑銀行	Overseas-Chinese Banking Corporation

廣東銀行	Bank of Canton, Ltd.
聚興誠銀行	Chu Hsin Chen Bank, Ltd. (Young Brothers' Banking Corporation)
花旗銀行	The National City Bank of New York
大通銀行	The Chase (National) Bank
友邦銀行	The Underwriters' Bank for the Far East, Incorporated
匯豐銀行	Hongkong & Shanghai Banking Corporation
麥加利銀行	The Chartered Bank of India, Australia & China
有利銀行	Merchants Bank of India, Ltd.
沙遜銀行	Sassoon Banking Company, Ltd., E. D.
莫斯科國民銀行	Moscow Narodny Bank
和蘭銀行	Nederlandsche Trading Society
安達銀行	Nederlandsche Indische Handels Bank, N. V.
東方匯理銀行	Banque de l' Indo Chine
中法工商銀行	Banque Franco-chinoise Pour Le Commerce L' Industrie
華比銀行	Banque Belge Pour L' Etranger

四 外匯經紀人表

准許經營憑證號碼	經紀人姓名	准許經營憑證號碼	經紀人姓名
四〇一	愛倫 E. C. Allan	四〇二	克拉克 A. F. Clark
四〇三	賈祿 R. Jarno	四〇四	恩闕 E. Kam
四〇五	郭寶樹 P. Kwok	四〇六	李觀森 K. S. Leo
四〇七	顧兆麟 Koo Zau Ling	四〇八	美倫 H. Matland
四〇九	施匪瑜 Sze Kan Yio	四一〇	童璇笙 C. S. Tung
四一一	章伯祥 J. P. Z. Wai	四一二	王一吾 T. Z. Wang
四一三	立華 G. M. Wentworth	四一四	老中康 H. O. White
四一五	威爾遜 L. R. Wilson	四一六	徐寶裕 Zoo Pau Yee

五 世界各國現行幣制表 (根據一九三六年倫敦瑞士銀行調查表)

(一) 亞洲各國

國名	本位幣	現行幣制
中國	圓	一元等於十角 一角等於十分
印度	盧比	1 Rupee = 16 Annas 1 Anna = 12 Pies
錫蘭	盧比	1 Rupee = 100 Cents
越南	越幣	1 Piastre = Francs
香港	港幣	HK\$1 = 100 Cents
日本	日圓	1 Yen = 100 Sen 1 Sen = 10 Rin
巴勒斯坦	鎊	1 £ (Palestine) = 100 mils
菲律賓	比沙	1 Peso = Centavos
暹羅	派	1 Tical = 100 Satang
馬來半島	星幣	Sr. \$1 = 100 Cents

(二) 美洲各國

國名	本位幣	現行幣制
加拿大 Canada	加幣 Canadian \$	Can. \$=100 Cents
美國 U. S. of America	美金 U. S. \$	U. S. \$1=100 Cents
古巴 Cuba	比索 Peso	1 Peso=100 Centavos
危地馬拉 Guatemala	quetzal	1 Quetzal=100 Centavos
海地 Haiti	Gourde	1 Gourde=100 Cents
洪都拉斯 Honduras	倫皮拉 Lempira	1 Lempira=100 Centavos
墨西哥 Mexico	比索 Peso	1 Peso=100 Centavos
尼加拉瓜 Nicaragua	科多巴 Cordoba	1 Cordoba=100 Centavos
巴拿馬 Panama	巴博亞 Balboa	1 Balboa=U. S. \$1
阿根廷 Argentina	比索 Peso	1 Peso=100 Centavos
巴西 Brazil	雷司 Reis	1000 Reis=Milreis 1000 Milreis=1 Conto
智利 Chilo	比索 Peso	1 Peso=100 Centavos
巴拉圭 Paraguay	比索 Peso	1 Peso=100 Centavos

秘魯	Peru	蘇	Sol	1 Sol = 100 Centavos
烏拉圭	Uruguay	比沙	Peso	1 Peso = 100 Centimos
威內瑞拉	Venezuela	波立伐	Bolivar	1 Bolivar = 100 Centimos

(三) 歐洲各國

國名	本位幣	現行幣制
英國 Great Britain	鎊 Pound Sterling	£ 1 = 20 Shillings 1 Shilling = 12 Pence
蘇俄 U. S. S. R.	盧布 Rouble	1 Rublevonets = 100 Rubles 1 Rouble = 100 Kopeks
保加利亞 Bulgaria	利華 Lava	1 Leva = 100 Stotinki
捷克斯拉夫 Czechoslovakia	克羅尼 Krone	1 Krone = 100 Heller
但澤 Danzig	古爾旦 Gulden	1 Gulden = 100 Pfennige
丹麥 Denmark	克羅尼 Krone	1 Krone = 100 Ore
芬蘭 Finland	馬克 Markka	1 Markka = 100 Penni
法國 France	法郎 Franc	1 Franc = 100 Centimes
德國 Germany	萊許馬克 Reichsmark	1 Reichsmark = 100 Pfennige
希臘 Greece	地拉馬 Drachma	1 Drachma = 100 Lepta

中央信託局業務內規

荷 蘭	Holland	基爾特	Guilder	1 Guilder = 100 Cents
匈 牙 利	Hungary	品 尼	Pengo	1 Pengo = 100 Filler
意 大 利	Italy	里 拉	Lira	1 Lira = 100 Centesimi
盧 森 堡	Luxemburg	盧森堡法郎	Luxemburg Franc	1 Luxemburg Franc = 100 Centimes
挪 威	Norway	克 羅 尼	Krone	1 Krone = 100 Ore
波 蘭	Poland	斯 羅 地	Zloty	1 Zloty = 100 Grosz
葡 萄 牙	Portugal	曼 斯 德 羅	Escudo	1 Escudo = 100 Centavos
羅 馬 尼 亞	Roumania	萊 伊	Leu	1 Leu = Bani
西 班 牙	Spain	披 司 得	Peseta	1 Peseta = 100 Centimos
瑞 典	Sweden	克 羅 尼	Krone	1 Krone = 100 Ore
瑞 士	Switzerland	瑞 士 法 郎	Franc	1 Franc = 100 Centimes
土 耳 其	Turkey	鎊 鎊	Lira	$\frac{1}{2}$ Lira = 100 Paras 1 Lira = 100 Paras
奧 地 利 亞	Austria	先 令	Schilling	1 Schilling = 100 Groschen
比 利 時	Belgium	比 爾 格	Belga	1 Belga = 5 Francs 1 Franc = 50 Centimes
南 斯 拉 夫	Yugoslavia	地 納 爾	Dinar	1 Dinar = 100 Paras

(四) 非洲各國

國名	本位幣	現行幣制
突尼斯 Tunis	法郎 Franc	1 Franc = 100 Centimes
阿爾及利 Algeria		
摩洛哥 Morocco	埃及鎊 £ Egyptian	½ 1 Egyptian = 100 Piastres 1 Piastre = 10 Millimes
埃及 Egypt		

(五) 澳洲各國

國名	本位幣	現行幣制
澳大利 Australia	鎊 £ Australian	½ 1 (Australian) = 20 Shillings 1 Shilling = 12 Pence
紐西蘭 New Zealand	鎊 £ New Zealand	½ 1 (New Zealand) = 20 Shillings 1 Shilling = 12 Pence

