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UNITED STATES DEPARTMENT OF AGRICULTURE
 Director of Information
 Washington 25, D. C.

August 20, 1943

OFFICE OF INFORMATION MEMORANDUM NO. 61

Clearance of Field Information

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 AUG 25 1943

The following provisions replace those portions of Office of Information Memorandum No. 36 and supplements which are obsolete because of the discontinuance of the Field Service of the USDA Office of Information and the Office of War Information Regional Offices:

1. Primary responsibility for clearance rests with the issuing agency.
2. Information affecting another agency should be checked with that agency before release. Clearance of price and rationing and other information affecting OPA should be with the information representatives in the OPA District Offices, a list of which is attached.
3. Special provisions apply to radio clearance, as follows:
 - (a) Requests for time on local stations for special broadcasts or programs (live or transcribed) in addition to time already allocated by a station for Department or Extension Service programs should be made through the newly appointed regional officers of the OWI Stations Relations Division.
 - (b) All scripts that deal with primary information related to the war or that include reference to the work or services of another Government agency must be cleared with the regional officer of the OWI Stations Relations Division.
 - (c) Department of Agriculture announcements prepared in the field for use in the OWI Station Announcement Plan should be sent to OWI Station Relations Division regional representatives--except that the announcements prepared under plans previously set up with OWI field offices for handling such subjects as U. S. Crop Corps and Victory Food Selections will be supplied direct to stations in the areas where that direct dealing has been approved. However, our field information people who negotiated those plans should acquaint the field representatives of the Station Relations Division with the arrangements and keep them informed of what is being done under those arrangements.

The Station Relations Division of the OWI Domestic Radio Bureau has added twelve members to its staff. These people will service local stations and field offices of Government agencies as nearly as possible as it was done by the OWI field offices before these field offices were abolished.

In announcing the new arrangement OWI says:

"Obviously with a limited staff (approximately twelve people), it will

be impossible to furnish all of the services formerly offered. However, the new members of the Station Relations Division will be able (1) to clear all new programs supplied by the field offices of the Government agencies, (2) to be the central clearing point for announcements proposed by Government agencies to local stations, and (3) to service requests of local stations for information and guidance insofar as this operation can be carried on with limited personnel."

Here are the names and addresses of the new members of the Station Relations Division and the territories for which they will be responsible:

REGIONAL OFFICE	STATION RELATIONS REGIONAL CHIEF	TERRITORY
1722 Candler Bldg. Tel: Walnut 4121 ATLANTA, Georgia	Willet Kempton	Georgia, Florida, Alabama, Tennessee, Mississippi
17 Court Street Tel: Lafayette 7500 Ext. 204-205 Even.-Lafayette 7503 BOSTON, Massachusetts	Walter Hackett	Maine, New Hampshire, Vermont, Connecticut, Massachusetts, Rhode Island
102 National War Agencies Bldg. 226 W. Jackson Blvd. Tel: Andover 3600 - Ext. 386 Even: Andover 3604 CHICAGO, Illinois	Lavinia Schwartz	Illinois, Wisconsin, Iowa Indiana
472 Union Bank of Commerce Bldg. Tel: Cherry 7913 CLEVELAND, Ohio	Alfred H. Llewlyn	Ohio, Kentucky, West Vir- ginia, Michigan
1031 Mercantile Bank Bldg. Tel: Riverside 5711 Ext: M-100-1-2-3-4- DALLAS, Texas	David Russell	Texas, Oklahoma, Louisiana
717 Kittredge Bldg. Tel: Tabor 3173 DENVER, Colorado	William H. Welsh, Jr.	Colorado, Wyoming, New Mexico, Utah, Idaho, Montana
203 Mutual Bldg. Tel: Harrison 6464 KANSAS CITY, Missouri	Marvin McAllister	Missouri, Nebraska, Kansas Arkansas
205 Midland Bank Bldg. Tel: Main 3244 Nestor 4518 Even: 5032 MINNEAPOLIS, Minn.	Hayle S. Cavanor	Minnesota, North Dakota, South Dakota

REGIONAL OFFICE

STATION RELATIONS REGIONAL CHIEF

TERRITORY

c/o OWI Office
280 Madison Avenue
Tel: Murray Hill 3-6800
Ext. 284 - 285
Even: Murray Hill 3-6828
NEW YORK, N. Y.

Harry Levin

New York, New Jersey

748 Pennsylvania R. R.
Suburban Bldg.
Tel: Locust 3416
PHILADELPHIA, Pa.

Broughton Tall

Pennsylvania, Delaware,
Maryland

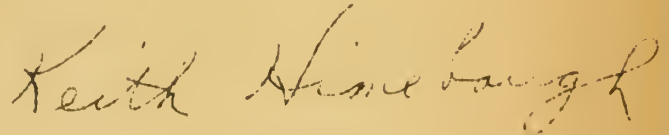
19 North 7th Street
Tel: 7-1841
RICHMOND, Virginia

Benjamin W. Huffington Virginia, North Carolina,
South Carolina

Western Merchandise Mart
1355 Market Street
Tel: Klondike 2-2300
SAN FRANCISCO, California

Luther Keplinger

California, Oregon, Nevada,
Arizona, Washington



Keith Himebaugh
Acting Director of Information

REGIONAL, STATE AND DISTRICT INFORMATION OFFICERS - OPA

REGION I

(Connecticut, Maine, Massachusetts, New
Hampshire, Rhode Island, Vermont)

Regional Office:

Mr. Thomas V. O'Sullivan
Regional Information Executive
17 Court Street
Boston, Massachusetts

Kenneth B. Backman
Regional Administrator

District Offices:

Mr. Douglas J. Bennett
District Information Officer
55 Allyn Street
Hartford, Connecticut

Mr. Reginald E. Anderson
District Information Officer
9 Walnut Street
Worcester, Massachusetts

Mr. Howard A. Keyo
District Information Officer
151 Water Street
Augusta, Maine

Mr. William B. Rotch
District Information Officer
15 Capitol Street
Concord, New Hampshire

Mr. Frederick Knight
District Information Officer
10 Post Office Building
Boston, Massachusetts

Mr. Carmine J. Maisano
District Information Officer
938 Hospital Trust Building
Providence, Rhode Island

Mr. H. M. Fein
District Information Officer
1597 Maine Street
Springfield, Massachusetts

Mr. M. Darwin Greene
District Information Officer
Pavilion Hotel
Montpelier, Vermont

REGION II

(Delaware, Maryland, New Jersey, New York,
Pennsylvania, Washington, D. C.)

Regional Office:

Mr. Allan Reagan
Regional Information Executive
Empire State Building
New York, New York

Sylvan L. Joseph
Regional Administrator

District Offices:

District Information Officer
102 Penna. R. R. Building
Wilmington, Delaware

Mr. Alex Rose
District Information Officer
Empire State Bldg.
New York, New York

REGION II - CONTD.

District Offices - Contd.

Mrs. Mary Vaughan King
District Information Officer
2000 O'Sullivan Bldg.
Baltimore, Maryland

Mr. Elmer Bertman
District Information Officer
Broadway-Stevens Building
300 Broadway
Camden, New Jersey

Mr. Henry Soskin
District Information Officer
20 Washington Place
Newark, New Jersey

Mr. William H. Boynton
District Information Officer
Broad St. Nat'l Bank Bldg.
Trenton, New Jersey

District Information Officer
112 State Street
Albany, New York

Miss Alice T. Scanlan
District Information Officer
190 Delaware Avenue
Buffalo, New York

Mr. Donald H. Smith
District Information Officer
Telephone Company Building
Binghamton, New York

Mr. John Francis Kane
District Information Officer
Lincoln Trust Building
Scranton, Pennsylvania

Mrs. Ned Harris
District Information Officer
5601 Connecticut Avenue, N. W.
Washington, D. C.

Mr. Eugene Bolles
District Information Officer
1203 Temple Building
Rochester, New York

Mr. Mario Rossi
District Information Officer
Syracuse Kemper Building
Syracuse, New York

District Information Officer
Rothert Building
12th Avenue & 12th Street
Altoona, Pennsylvania

Mr. Joseph S. Crawford
District Information Officer
Commerce Building
Erie, Pennsylvania

Mr. Samuel C. Price
District Information Officer
Blackstone Bldg., Market Street
Harrisburg, Pennsylvania

Mr. Duke Kaminsky
District Information Officer
813 New Broad St. Station Bldg.
Philadelphia, Pennsylvania

Mr. Clifford J. Ryan
District Information Officer
205 Fulton Building
Pittsburgh, Pennsylvania

Mr. Cornelius C. McCarthy
District Information Officer
2nd. & 3d Fls., 330 Government Place
Williamsport, Pennsylvania

REGION III

(Indiana, Kentucky, Michigan, Ohio, West Virginia)

Regional Office:

Birkett L. Williams
Regional Administrator

Mr. Wilson G. Stapleton
Regional Information Executive
225 Union Commerce Building
Cleveland, Ohio

District Offices:

Mr. Russell E. Campbell
District Information Officer
510 N. New Jersey St.
Indianapolis, Indiana

Mr. George E. Barnetson
District Information Officer
Union Commerce Bldg.
Cleveland, Ohio

Mr. Paul Shanahan
District Information Officer
Pythian Building
224 West Jefferson Blvd.
South Bend, Indiana

Mr. Earl W. Baird
District Information Officer
68 East Gay Street
Columbus, Ohio

Mr. Forrest C. Hindsley
District Information Officer
700 Kenyon Building
Louisville, Kentucky

Mr. Larry C. Bloss
District Information Officer
American Bldg., 3d & Main Sts.
Dayton, Ohio

Mr. Paul M. Conrad
District Information Officer
600 Griswold Avenue
Detroit, Michigan

Mr. Joseph Ries
District Information Officer
605 Union Trust Building
Cincinnati, Ohio

Mr. Jack C. Zarembo
District Information Officer
706 Keeler Furniture Bldg.
Fountain Street
Grand Rapids, Michigan

Mr. John O. Munn
District Information Officer
Home Bank Building
Toledo, Ohio

Mr. Fred M. Loomis
District Information Officer
101 East Ludington St.
Iron Mountain, Michigan

Mr. Eugene Brown
District Information Officer
523 Peoples Building
Charleston, West Virginia

Mr. Mel A. Laliberte
District Information Officer
135 North Water Street
Saginaw, Michigan

REGION IV

(Alabama, Florida, Georgia, Mississippi, North
Carolina, Tennessee, Virginia)

Regional Office:

James C. Derieux
Regional Administrator

Mr. John W. Bondurant, Jr.
Regional Information Executive
Candler Building
Peachtree Street
Atlanta, Georgia

District Offices:

Mr. Andrew W. Smith
District Information Officer
Phoenix Building
Birmingham, Alabama

Mrs. Ruth Vick Everett
District Information Officer
227 East Edenton Street
Raleigh, North Carolina

Mr. T. Kermit Hearn
District Information Officer
Old P. O. Bldg.
Montgomery, Alabama

Mr. Ray A. Furr
District Information Officer
Liberty Life Building
Columbia, South Carolina

Mr. Robert C. Marshall
District Information Officer
9th Fl., Barnett Nat'l Bank Bldg.
Jacksonville, Florida

Mrs. Louise R. Johnston
District Information Officer
212 Sterrick Building
Memphis, Tennessee

Mr. A. P. Cooke
District Information Officer
Wallace S. Building
Tampa, Florida

District Information Officer
Stahlman Building
Nashville, Tennessee

Miss Rufie Lee Williams
District Information Officer
44 Pryor Street
Atlanta, Georgia

Mr. Maurice Bennett
District Information Officer
Portlock Building
Granby & Tazewell Street
Norfolk, 10, Virginia

State Information Officer
Tower Building
Jackson, Mississippi

Mr. Edgar Hedderly
District Information Officer
Frigidaire Bldg., 29 W. Franklin
Roanoke, Virginia

Mr. Charles Sutlive
District Information Officer
Blum Bldg., 35 Bull Street
Savannah, Georgia

Mrs. Emma Gray Trigg
District Information Officer
Schmidt Building
7th & Franklin Sts.
Richmond, Virginia

Mr. Lee Elda Hague
District Information Officer
Law Bldg., 730 E. Trade St.
Charlotte, North Carolina

Mr. Glenn E. McNeil
District Information Officer
Daylight Building
Knoxville, Tennessee

REGION V

(Arkansas, Kansas, Louisiana, Missouri, Oklahoma, Texas)

Regional Office:

Maxwell McCullough
Regional Administrator

Mr. James H. Blundell
Acting Regional Information Executive
Fidelity Building
1000 Main Street
Dallas, Texas

District Offices:

Miss Ehrline Rowden
District Information Officer
Commercial National Bank Bldg.
Little Rock, Arkansas

Mr. Joseph Foth
District Information Officer
York-Rite Building
Wichita, Kansas

Mr. Jules J. Paglin
District Information Officer
Canal Building
New Orleans, Louisiana

Mr. L. W. Ferguson
District Information Officer
720 Ardis Bldg.
Shreveport, Louisiana

Mr. Roy Godsey
District Information Officer
Mutual Interstate Building
Kansas City, 6, Missouri

Mrs. Loretta Vrooman
District Information Officer
640 Paul Brown Building
St. Louis, Missouri

Mr. Arthur O. Quinan (Acting)
District Information Officer
5th Fl., Key Building
Oklahoma City, Oklahoma

Mr. Charles N. McKinney
District Information Officer
5th Fl., Mayo Bldg.
Tulsa, Oklahoma

Mr. R. D. McCrumm
District Information Officer
5th Fl., Rio Grande Bldg.
Dallas, Texas

Mr. Robert Lawrence
District Information Officer
Fort Worth Club Building
Fort Worth, Texas

Mrs. Madonna T. Bartlett
District Information Officer
820 Electric Building
Houston, Texas

Miss Helen L. Montgomery
District Information Officer
Lubbock Nat'l Bank Building
Lubbock, Texas

Mr. W. A. Shofner
District Information Officer
Majestic Building
San Antonio, Texas

REGION VI

(Illinois, Iowa, Minnesota, Nebraska, North Dakota, South
Dakota, Wisconsin)

Regional Office:

Raymond S. McKeough
Regional Administrator

Mr. William F. Sullivan
Regional Information Executive
226 West Jackson Boulevard
Chicago, Illinois

District Offices:

Miss Frances Krimmel
State Information Officer
301 West Adams Street
Springfield, Illinois

Mr. A. M. Paulson
State Information Officer
510 Fourth Avenue
Fargo-Moorehead, North Dakota

Mr. James T. Nally
District Information Officer
Alliance Life Insurance Bldg.
410 S. Main Street
Peoria, Illinois

Mr. George W. Adams
State Information Officer
115 East Dakota Avenue
Pierre, South Dakota

Mr. Charles L. Sanders
State Information Officer
Liberty Building
Des Moines, Iowa

Mr. Harold T. I. Shannon
District Information Officer
115 So. Jefferson St.
Green Bay, Wisconsin

Mr. James K. Lawrence
State Information Officer
W-1281 First Nat'l Bank Bldg.
St. Paul, Minnesota

Mrs. Ethel M. Marsden
District Information Officer
Plankington Building
Milwaukee, Wisconsin

Mr. Eugene F. Hart
State Information Officer
3d Fl., Kresge Building
16th & Hanney Streets
Omaha, Nebraska

REGION VII.

(Colorado, Idaho, Montana, New Mexico, Utah, Wyoming)

Regional Office:

Clem E. Collins
Regional Administrator

Mr. Thomas C. Donnelly
Regional Information Executive
426 Kittredge Building
Denver, Colorado

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REGION VII - CONTD.

District Offices:

Mr. Walter T. Lockwood
District Information Officer
Capitol Securities Building
Boise, Idaho

Mr. John T. O'Brien
District Information Officer
Placer Hotel, Main and Grand Sts.
Helena, Montana

Mr. Paul Walter, Jr.
District Information Officer
P. O. Box 1694
Albuquerque, New Mexico

Mr. Justin C. Stewart
District Information Officer
Atlas Building
Salt Lake City, Utah

Mr. H. Melvin Rollins (Acting)
District Information Officer
State OPA Building
Cheyenne, Wyoming

Mrs. Mary O. Johnston
District Information Officer
719 Kittredge Building
Denver, Colorado

REGION VIII

(Arizona, California, Nevada, Oregon, Washington)

Regional Office:

Miss Bernice Woodward
Regional Information Executive
1355 Market Street
San Francisco, 3, California

Frank E. Marsh
Regional Administrator

District Offices:

Miss Marion L. Moore
State Information Officer
17 West Van Buren Street
Phoenix, Arizona

Mrs. Kathryn Mason
District Information Officer
430 Patterson Building
Fresno, California

Miss Elsie Jensen
District Information Officer
Western Pacific Bldg.
1031 South Broadway
Los Angeles, 5, California

Mr. Elliott Bogert
District Information Officer
1355 Market Street
San Francisco, 3, California

Mr. Rex Arlo Crider
State Information Officer
285 South Virginia Street
Reno, Nevada

Mrs. Marie B. Toeze
District Info. Officer
Bodell Building
520 S. W. 6th Ave.
Portland, 4, Oregon

Raymond H. Rhodes
District Info. Officer
California Fruit Bldg.
1330 Jay Street
Sacramento, 14, California

Mrs. Marion Badcon
District Information Officer
White-Henry-Stuart Bldg.
Seattle, Washington

Miss Emily Clayton
District Info. Officer
540 San Diego Trust &
Savings Bldg.
San Diego, California

Mrs. Zelma R. Morrison
District Info. Officer
Sun-Life Bldg.
1023 Riverside Street
Spokane, Washington