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AICHI PREFECTURAL GOVERNMENT

14 Nov. 1950

Subject: Report on organization.

To : Tokai-Hokuriku Civil Affairs Region.

In compliance with the stipulation of the prefectural Ordinance No. 38, I beg to submit an additional report on the establishment and dissolution of organizations which have taken place since our last report.

Hideo Aoyagi

Governor of Aichi Prefecture

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NAMES OF ORGANIZATIONS ORGANIZED
IN ACCORDANCE WITH PREFECTURAL ORDINANCE No.38.

CHIKUSA-KU, NAGOYA CITY.

117. Motofurui-cho, 7 and 8-chome Youths' Assn.

NISHI-KU, NAGOYA CITY.

179. Citizens' Assn., Bentendori, Nishi-ku.

KITA-KU, NAGOYA CITY.

177. Kamiichi-kai Assn.

178. Rokusan-kai Assn.

179. Hokusei-kai Assn.

180. Get-together Assn.

181. Kamishigome-kai Assn.

182. Koshin-kai Assn.

NAKAMURA-KU, NAGOYA CITY.

461. Western Youths' Assn., 5-chome, Matsubara-cho,

462. Kyochiko-Assn.

SHOWA-KU, NAGOYA CITY.

332. 3-chome, Youths' Assn., Shimanishi-cho.

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156. Northern Autonomous Assn., 2-chome, Funahara-cho.

157. Tako Fellowship Assn., Mizuho-ku.

158. Jinmei-ko Assn.

159. Sekitori School children's Assn.

160. Liaison Council Assn., Mitsurugi School District Automonous Assn.

MINATO-KU, NAGOYA CITY.

94. 20 Banwari Youth culture Assn.

95. Kuroshio-Za Assn.

OKAZAKI CITY.

114. Yakobu Church

115. Nakashi Youths' Assn.

ICHINOMIYA CITY.

175. Liaison council, Youths' Assns. of every city and Gun in Bisei District.

176. Ichinomiya shi Wrestling League.

SETO CITY.

75. Seto Social Science Research Assn.

TOYOKAWA CITY.

156. Parishoners' Assn., Toyokawa Shrine.

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HIGASHIURA-CHO, CHITA-GUN.

40. Sarushinden Cultivation Assn.

OTAKA-CHO, CHITA-GUN.

17. Aino club.

TOYOHAMA-CHO, CHITA-GUN.

24. Osa 4H club.

NISHIO-CHO, HAZU-GUN.

58. Nishio Art Study Assn.

59. Nishio-cho, Welfare Assn. of the Physically Handicapped.

TAWARA-CHO, ATSUMI-GUN.

99. Heiwa-gumi Assn.

FUKUE-CHO, ATSUMI-GUN.

32. Izumi Branch, Movie & Play Appreciation Assn.

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ORGANIZATION DISSOLVED.

MINAMI-KU, NAGOYA CITY.

117. Shoraku Club.

MINATO-KU, NAGOYA CITY.

39. Hosei Youths' Assn.

83. Kousu Chubu Youths' Assn., Minato-ku.

ICHINOMIYA CITY.

164. Shofu-kai Assn., Oyama-cho, Ichinomiya city.

TSUSHIMA CITY.

48. Living Raising Assn., of the Physically Handicapped, Tsushima, Ama-gun District.

OTAKA-CHO, CHITA-GUN.

16. Aino Club.

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LIST OF STAFF OFFICIALS OF PREFECTURAL GOVERNMENT IN TOKAI-HOKURIKU REGION
(As of 25 December 1949)

TOKAI-HOKURIKU LIAISON
AND COORDINATION OFFICE

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Aichi Prefectural Government

Governor	AOYAGI Hideo
Vice-governor	YAMANOUCHI Kurasaburo
	KIRITANI Katsusaburo
Director of General Affairs Department	MIZUNO Shoichi
Director of Economic Department	HIGASHI Sumio
Director of Agriculture and Forestry Department	SUZUKI Shigeo
Director of Agricultural Land Department	MIYASHITA Ichiro
Director of Labor Department	HASAGAWA Kanzo
Director of Civil Engineering Department	SASAKI Sen
Director of Construction Department	TAMAKI Toyojiro
Director of Welfare Department	IWASE Shigeichi
Director of Health Department	OSHIMA Kinko
Treasurer	USUI Chobei
Prefectural Education Board	
Chairman of Board Committee	JINNO Taro
Superintendent	SUZUKI Kentaro
Headquarters of National Rural Police	
Chairman of Public Safety Committee	MURAOKA Karoku
Chief	YAMADA Makoto
Prefectural Assembly	
Speaker	OMI Tameji

Gifu Prefectural Government

Governor	NUTO Kamon
Vice-governor	KIRIHARA Tominosuke

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Director of General Affairs Department	TATSUNO Nobumi
Director of Economic Department	GOTO Kiyoshi
Director of Agriculture and Forestry Department	KOJIMA Seiji
Director of Agricultural Land Department	KURIHARA Taminosuke (concurrently)
Director of Civil Engineering Department	SUZUKI Seiichi
Director of Welfare Department	USAGAWA Shu
Director of Health Department	MASEKAWA Fujiso
Treasurer	TSUCHIKAWA Shuso
Prefectural Education Board	
Chairman of Board Committee	NIWA Giichi
Superintendent	IWAMOTO Shinichi
Headquarters of National Rural Police	
Chairman of Public Safety Committee	YAMADA Haruichi
Chief	YAMADA Masao
Prefectural Assembly	
Speaker	UENO Bunichi
Mie Prefectural Government	
Governor	AOKI Osamu
Vice-governor	SUNAMI Kiyoshi
Director of General Affairs Department	SUNAMI Kiyoshi (concurrently)
Director of Economic Department	WATANABE Suteo
Director of Agricultural Land Department	YAMAGAMI Nobushige
Director of Labor Department	SUZUKI Shigeo
Director of Civil Engineering Department	OBAYASHI Yuji

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Director of Welfare Department	SUZUKI Shigeo
Director of Health Department	KOIKE Tetsuzo
Treasurer	BESSHO Takio
Prefectural Education Board	
Chairman of Board Committee	MORO Kentaro
Superintendent	UMEDA Ikutaro
Headquarters of National Rural Police	
Chairman of Public Safety Committee	URAGAMI Yoshio
Chief	TOUDA Chuta
Prefectural Assembly	
Speaker	ISHIHARA Nabeji
Ishikawa Prefectural Government	
Governor	SHIBANO Wakio
Vice-governor	DOI Noboru
Director of General Affairs Department	SUZUKI Yuichi
Director of Economic Department	SEKIMORI Yoshio
Director of Agricultural Land Department	DOI Noboru (concurrently)
Director of Civil Engineering Department	YAMAOKA Shigeru
Director of Welfare Department	MIZUKAMI Kyoichi
Director of Health Department	KUNISHIGE Masanori
Treasurer	OGURA Kenzo
Prefectural Education Board	
Chairman of Board Committee	KANAGUCHI Toshio
Superintendent	OHKAWA Ryoichi

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Headquarters of National Rural Police	
Chairman of Public Safety Committee	YAMADA Totaro
Chief	ABE Izumi
Prefectural Assembly	
Speaker	YAMAMOTO Toshiyuki
Toyama Prefectural Government	
Governor	TAKATSUJI Takekuni
Vice-governor	NARITA Masaji
Director of Economic Department	KONATA Kodai
Director of Agriculture and Forestry Department	KAWASAKI Masao
Director of Agricultural Land Department	UCHIO Chuji
Director of Civil Engineering Department	KABAYASHI Shohei
Director of Welfare Department	SATO Seigo
Director of Health Department	FUKUDA Hajime
Treasurer	ISHISAKA Keizaburo
Prefectural Education Board	
Chairman of Board Committee	KAWACHA Kozo
Headquarters of National Rural Police	
Chairman of Public Safety Committee	YONEDA Motokichiro
Chief	AKADA Masao
Prefectural Assembly	
Speaker	TAKAHARA Koso
Fukui Prefectural Government	
Governor	OBATA Marukazu

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Vice-governor	KITA Riso
Director of General Affairs Department	KONO Korotoshi
Director of Economic Department	NUMAMOTO Kenji
Director of Agriculture and Forestry Department	KADOBA Hajime
Director of Agricultural Land Department	ARAKI Eikichi
Director of Civil Engineering Department	TAKABAYASHI Yasuichiro
Director of Welfare Department	MATSUDA Seiji
Director of Health Department	YOSHIDA Seiichi
Treasurer	ADACHI Shinitsu
<u>Prefectural Education Board</u>	
Chairman of Board Committee	KINOSHITA Hajime
Superintendent	SENDA Senpei
<u>Headquarters of National Rural Police</u>	
Chairman of Public Safety Committee	KUBO Saburo
Chief	TATENO Kakuji
<u>Prefectural Assembly</u>	
Speaker	KATSUKI Atsushi

(END)

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愛知縣

1950. 8. 11.

愛知縣知事 青柳秀夫

民生部長 岩瀬繁一

社会課長 村上茂

- 庶務係長 鈴木末造
- 保護 〃 笹崎佐一
- 福利 〃 松永信夫
- 物資施設 〃 深谷徳之助 大島信義
- 生活 〃 松原定治

児童課長 大須賀忠夫

- 庶務係長 安田一雄
- 文化 〃 本多孫一
- 母子 〃 安藤清二
- 養護 〃 加藤年雄
- 保育 〃 奥河道通

保険課長 中里喜一

- 庶務係長 水野英
- 監理 〃 梶田一正
- 船員 〃 本田佐一郎
- 国保 〃 吉田銀次郎

庶務係長 横井茂雄

企劃資料 〃 岩田忠治

本籍 〃 竹内正雄

[illegible]

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保險課長 中里喜一
- 庶務係長 水野英
- 監理 〃 梶田一正
- 船員 〃 本田佐一郎
- 国保 〃 吉田銀次郎

庶務係長 横井茂雄

世話課長 岩本清
- 企劃資料 〃 岩田忠治
- 本籍 〃 竹内正雄
- ソ領地域 〃 永田秀次郎
- 中共地域 〃 鬼頭清右衛門
- 整理 〃 高木栄一
- 給与 〃 岩瀬俊一
- 出納 〃 加藤博
- 未世話 〃 遠藤新治

名古屋市長 塚本三 — 保健福祉局長 山口静夫
- 庶務課長 野呂八束
- 機護課長 青山大作
- 社会課長 林二郎

豊橋市長 大竹藤知 —— 民生課長 朝倉茂春
岡崎市長 竹内栄治 —— 〃 近田政雄
一宮市長 伊藤一 —— 〃 後藤一春

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厚生部長	澤田志津雄	鈴木義男	佐藤一男
〃	石原一一	谷澤幸郎	平野岬
厚生課長	平野岬	賀來勇三	
民生課長	半田市長	森信藏	
民生課長	春日井	足立聰	
〃	豊川	福山政一	
〃	碧南	中村庄太郎	
〃	刈谷	岡本謹平	
〃	津島	平野幸右工門	
〃	瀬戸	加藤章	

愛日地方事務所長	林栄一郎	内政課長	鈴木丈市	(東春日井郡,西春日井郡,愛知郡)
丹葉 〃	伊藤辰次郎	〃	木村復一	(丹羽郡,葉栗郡)
中島 〃	高田一郎	〃	浅井滝	(中島郡)
海部 〃	浅野登	〃	奥位東洋	(海部郡)
知多 〃	森山貞之丞	〃		(知多郡)
碧海 〃	蜷川啓	〃	井上敬一	(碧海郡)
幡豆 〃	三宅威房	〃	斉藤俊之助	(幡豆郡)
額田 〃	伊藤行雄	〃	佐藤一	(額田郡)
西加茂 〃	杉浦勝男	〃	鶴見了	(西加茂郡)
東加茂 〃	木本正文	〃	水野貞明	(東加茂郡)

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瀬戸 〃 加藤 章 民生課長 貿来男三

愛日地方事務所長	林栄一郎	内政課長	鈴木丈市	(東春日井郡,西春日井郡,愛知郡)
丹葉 〃	伊藤辰次郎	〃	木村復一	(丹羽郡,葉栗郡)
中島 〃	高田一郎	〃	浅井滝	(中島郡)
海部 〃	浅野登	〃	貝住東洋	(海部郡)
知多 〃	森山貞之丞	〃		(知多郡)
碧海 〃	蜷川啓	〃	井上敬一	(碧海郡)
幡豆 〃	三宅威房	〃	斉藤俊之助	(幡豆郡)
額田 〃	伊藤行雄	〃	佐藤一	(額田郡)
西加茂 〃	杉浦勝男	〃	鶴見了	(西加茂郡)
東加茂 〃	木本正文	〃	水野勇明	(東加茂郡)
北設楽 〃	三澤傳皇	〃	松下治平	(北設楽郡)
八楽 〃	加藤岩文	〃	永井広次	(南設楽郡,八名郡)
宝飯 〃	伊藤武	〃	浅井東	(宝飯郡)
渥美 〃	野島徳治	〃	夏目正	(渥美郡)

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Duty and Responsibility of

Chief of Welfare Section

Full Time Information Official,

Field Official, and General Affair Clerks.

Social Relief Section,

Health and Welfare Bureau,

Nagoya City.

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Duty of general affair clerks.

Responsibility of general affair clerks.

Duty of field officials.

Responsibility of field officials.

Duty of information officials.

Responsibility of information officials.

Duty and responsibility of Chief of Welfare Section.

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Duty and Responsibility of Chief of Welfare Section

1. The Chief of Welfare Section (hereunder simply called the Chief) shall oversee, under administrative supervision of ward office heads and technical supervision of the mayor, works done by all officials of the Welfare Section such as full-time information officials field officials and general affairs clerks (now called relief clerks).

2. The Chief shall conduct supervision to works carried out by officials and shall use his attention for enhancement of efficiency, accurate survey and culture of social work spirit.

3. The Chief shall hold a regular meeting once a week and shall contemplate in a manner to conduce to development of social works by having discussions on operation thereof.

4. The chief must attend meetings of standing committees and welfare committees.

He must also make his officials attend them as necessity arises.

5. The chief must attend meeting convened by the mayor.

6. The chief must inform competent persons of social and administrative problems made clear for daily operation of the section or found by officials, in order to call attention of the latter.

7. The chief must be careful in directing full-time information officials in such a manner as the latter will see visiters (seeking information and consultation at any time.

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8. The chief must use his caution so that field officials may be able to do their duties smooth both at his office and field by being given time so arranged.

9. The chief, as the case may be, must discharge his duty as a full time information official.

10. The chief must direct his attention to welfare work plans and their execution and development.

11. The chief must be well barned and informed of laws related to social works method through which protection and benefit are given, etc., and at the same time, must be well versed in over-all picture of social relief work institutions.

12. The chief must peruse all date, such as laws given above, etc. and must be ready at all times to keep section officials well acquainted thereof.

13. The chief must give guidance and supervision to his section officials in such a manner as due reports and others will be turned in by each deadline without fail.

14. The chief must so perform supervision all the time that protection expense payment procedures are duly gone through quickly and squarely and that the payment is done in f#irness.

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Duty and Responsibility of Full Time Information Officials

1. The full-time information official (hereunder called the information official) must, under supervision of the Chief of Welfare Section, receive and see people visiting his office for protection or consultation, and must exert efforts to help them for application.

2. The information-officials must all the time use his attention for execution and development of welfare work plans.

3. The information official must be well informed of over-all picture of laws related to social works and social relief institutions let alone the Daily Life Security Law and the Child Welfare Law.

4. The information-official must well acquaint himself with matters ranging from those laws mentioned above to methods through which protection and benefit are given.

5. The information official must be careful in receiving applicants (visitors seeking consultation and information) with politeness and gentle behavior, and must handle them in such a manner as will make them feel easy to tell the truth.

6. The information official must be fair to any person whoever in hindling the affairs and must never resort to any act of favoritism.

7. The information official must serve what information and record he has obtained to the field official and must ask the latter for cooperation.

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8. The information official must attend meetings instructed by the Chief of Welfare Section for attendance.

9. The information official must pass judgement for necessity of all protection.

10. The information official must never devulge secret with regard to a applicant to any other person than concerned.

Duty:-

1. To look into past protection career of an applicant by means of "a.b.c." cards.

2. To enter items necessary to "Application Acceptance Cards".

3. To judge what the reason of the applicant is.

4. To give account at length on imports, details, etc. of laws concerned according to reasons given for application.

5. In case an applicant has intention for application and is inferred as necessary for protection, to make him sign and stamt his seal.

6. In case an applicant is without intention for application for protection and is made known clear that he is disqualified, to let him go back by encouraging him and to dispose of the case with "Application Acceptance Card" remarked with "Consultation only".

7. In the event, an application form is turned in, to give number of protection (case) of the person according to the Index List and, at the same time, to enter its number on "An Application Acceptance Card".

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8. Then, next, to prepare 2 copies of "A.B.C. Cards (in case they are already ready, no need to re-prepare) and to fill in necessary matters.

9. To send around one of 2 copies of Applications, Application Acceptance Cards and "A.B.C." Card to field officials concerned for investigation.

10. In case there is an applicant who is unable to show up at the Welfare Section of the Ward Office, to pay visit to his house as occasion calls, to hear his besetting circumstances and to handle the case in compliance with preceding provisions.

11. After disposal to keep "Application Acceptance Card" returned by field officials, by areas in a safe-keeping box therefor.

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Written Job Description of Case Worker

務任と任責の

厚生地区担当課長係員

名古屋市

保健福祉局

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厚生課長の責任と任務

1. 厚生課長（以下課長と称す）は区長の行政上の監督及び市長の技術上の監督の下に專任面接員，地区担当員及び庶務係（現援護係）の職員等すべての厚生課職員の仕事を監督しなければならない。
2. 課長は常に職員の仕事遂行に対する監査を行い，事務能率の増進正確なる調査及び社会事業精神の涵養に意を用いなければならない。
3. 課長は毎週一回週例会議を開き，あらゆる，社会事業の運営の問題につき討議を行いその進展に寄與する様意を用いなければならない。
4. 課長は常務委員，民生委員協議会に出席しなければならない。又必要によつては職員を出席せしめなければならない。
5. 課長は市長区長の招集による会議に出席しなければならない。
6. 課の日々の運営上明らかにされ，又は職員により発見された社会的，行政的諸問題を適当な権限者に知らせその注意を喚起しなければならない。
7. 課長は申請者（相談者）が何時にても面会出來得る様專任面接員に対し意を用いなければならない。
8. 課長は地区担当員が現場における仕事と課内に於ける執務とが円滑に行く様外出の便宜と時間とを與える様意を用いなければならない。
9. 課長は必要によつては專任面接員としての職務を代行しなければならない。
10. 課長は厚生事業計画に対し常にその実施，進展に対し意を用いなければならない。
11. 課長は全ての社会事業関係法律及びこれらの法律から保護給付を受

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ける方法等を熟知すると共に社会救護事業施設の全般に通じておらなければならない。

12. 課長は，前項諸法律等あらゆる資料を熟読し，絶えず課員にこれを知らしめる様意を用いなければならない。

13. 課長は所定の報告其の他の報告が必ずその期日までになされるよう課員の指導監督をしなければならない。

14. 課長は保護費の支拂手続が必ず迅速，正確にとられ且つ金銭の支拂が公正になされるよう常に監督をしなければならない。

專任面接員の責任と任務

—責 任—

1. 專任面接員（以下面接員と称す）は厚生課長の監督の下に，厚生課に公的保護を求め又は相談に來所する人々を應待し申請に助力する様心掛けねばならない。

2. 面接員は厚生事業計画に対し常にその実施，進展に意を用いなければならない。

3. 面接員は生活保護法，兒童福祉法は勿論のこと全ゆる社会事業関係法律並びに社会救護事業施設の全般に通じておらなければならない。

4. 面接員は前項諸法律から保護給付を受ける方法等を熟知しなければならない。

5. 面接員は應待の際は礼儀正しく且つ温和なる言動を以てし申請者が氣軽にしかも眞実を打ち明けしめる様心掛けねばならない。

6. 面接員は何人に対しても公平にこれを処理しいやしくもえこひいき

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のない様にしなければならない。

7. 面接員は自分の得た資料及び記録を地区担当員に提供し協力しなければならない。

8. 面接員は厚生課長より指示された諸会議には必ず出席しなければならない。

9. 面接員はすべての保護に関しその要否の決定をしてはならない。

10. 面接員は申請者のことに関しては関係者以外には，絶対秘密を厳守しなければならない。

—任 務—

1. 「イロハ」カードにより申請者の過去における保護の経緯を調査する。

2. 「申請受付カード」に所要事項を記入する。

3. 申請者の申請理由が何んであるかを判断する。

4. 申請理由によりその関係法律の趣旨内容等を詳細に説明する。

5. 申請者が保護の申請をする意志があり且つ一應保護を要するものと推定せられたときは，申請書を與え署名捺印させる。

6. 申請者が保護の申請をする意志がなく且つ一應保護をする資格がないことが判然としているときは本人を激励して帰し申請受付カードは「相談のみ」として処理する。

7. 前記五項により申請書が提出されたときは索引名簿により本人の保護（ケース）番号を設定し，同時に申請受付カードにもその番号を記入する。

8. 次に「イロハ」カード二通を作成し（既に作成してある場合はその必要がない）所要事項を記入する。

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9. 申請書，申請受付カード及び「イロハ」カードの中の一通を関係の地区担当員に廻送し調査を依頼する。
10. 区役所厚生課え出頭出來ない申請者がある場合は必要に應じ直接その家庭を訪問し，事情を聽取し，前項に準じて処理する。
11. 申請受作カード（相談のもののみ）を地区別に保管箱に保管する。

地区担当員の責任と任務

—責任—

1. 地区担当員（以下担当員と称す）は厚生課長の監督の下に指定された地区における厚生事業計画の実施について常にその責任を有する。
2. 担当員は常に生活保護法，兒童福祉法等あらゆる社会事業関係法律を熟読しこれに通ずる様に心掛けねばならない。
   又これらの諸法律から，保護給付を受ける方法等も熟知していなければならない。
3. 担当員は社会救護事業施設の全般に通じていなければならない。
4. 担当員は地区民生委員協議会は勿論厚生課長より指示された会議に出席しなければならない。
5. 担当員は常に被保護者の生活指導に意を用い生活の向上を図らなければならない。
6. 担当員は保護の要否決定に係る実地調査等に充分意を用い公平に保護の決定が出來得る様資料の蒐集を図らなければならない。
7. 担当員は担当民生委員とのめん密なる連けいにたえず意を用いなければならない。

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—任 務—

1. 担当員は専任面接員から関係書類の廻送を受け調査を依頼されたときは次のことをする。

（イ） 事前に判明している範囲内において実地調査書，最低生活費認定表，收入認定表を作成する。
Determination Sheet

（ロ） 家族中に通勤者のある場合は在職給與証明依頼書を作成する

（ハ） 索引名簿に申請受付カード記入の保護番号等を記入する。

（ニ） 「イロハ」カードを保管箱に保管する。

（ホ） 担当民生委員に協力を求め実地調査を行う。

A. 実地調査は保護の要否を決定する唯一の資料ともなるので，細心の注意を拂い最も正確に眞実を打ち明けしめる様に意を用いる。

B. 近隣の風評も又眞実を物語る場合があるのでこの方面の調査にも特に意を用いる。

（ヘ） 生業扶助にあつては，使途計画書等，参考書類を，葬祭扶助にあつては，死亡証明書及び葬具屋の見積書等，証憑書類を整える。

（ト） 一應所定の調査が終り調書が整つたならば伺書により保護の要否につき決裁を仰ぐ。

（チ） 医療，助産扶助に限り必要に應じ初診券を発行する。

2. 保護の決定されたときは次のことをする。

（イ） ケースファイルを作成する。

（ロ） 保護台帳正一通写二通を作成する。
Face Sheet

（ハ） 本人には許可通知書を，民生常務委員，民生委員には前記保

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護台帳の写を夫々送付する。

（ニ） 一件書類はケースファイルに挟み同保管箱に保管する。

（ホ） 「イロハ」カードに所要事項を記入し保管する。

（ヘ） 庶務係に保護の種類，程度，方法，開始年月日等必要事項を念のため連絡する。

（ト） 医療，助産扶助にあつては同券を許可通知とともに発行する。

（チ） 又保護台帳附票を作成する（単給の場合のみ）

3. 保護が却下されたときは次のことをする。

（イ） ケースファイルを作成する。

（ロ） 本人に保護申請却下通知書を，民生常務委員，民生委員には同写を夫々送付する。

（ハ） 保護申請却下処理調書を作成し，一件書類とともにケースファイルに挟み同保管箱に保管する。

（ニ） 「イロハ」カードに所要事項を記入し同保管箱に保管する。

（ホ） 庶務係には却下の旨念のため連絡する。

4. 併給保護申請があつたときは次の事をする。

（イ） 医療，助産扶助にあつては伺書により決裁を仰ぎ同券を発行する。

（ロ） 必要に應じ初診券を発行する。

（ハ） 生業扶助にあつては使途計画書等参考書類の提出を求め伺書により決裁を仰ぐ。

（ニ） 葬祭扶助にあつては葬具屋の見積書等証憑書類の提出を求め伺書により決裁を仰ぐ。

（ホ） すべて本人には許可通知書を民生常務委員，民生委員には，

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併給保護連絡票を送付する。

（ヘ） 庶務係に必要事項を連絡する。

（ト） 保護台帳に所要事項を記入し整備する。

4. 変更（廃止，停止）の措置を要するときは次のことをする。

（イ） 詳細な調査をなし，事由を明らかにし伺書により決裁を仰ぐ。

（ロ） 決裁後は直ちに本人には変更（廃止，停止）通知書を，民生常務委員，民生委員には同通知連絡票を送付する。

（ハ） 変更のときは保護台帳に必要事項を記入整備する。

（ニ） 廃止停止のときは，保護台帳に必要事項を記入し，保護実施中のケースファイルと区別しこれを保管する。

5. 事 後 の 指 導

（イ） 毎月一回被保護家庭を訪問し，（必要によつては担当民生委員と連絡の上）必要なる生活指導調査を実施し併せて生活の向上を図る。

（ロ） 保護の変更廃止停止の措置を要する場合は，前項によりこれを処理する。

（ハ） 勤労その他生計の維持に必要なことに関して指導を要するときは指示書により本人に通知するとゝもに民生常務委員，民生委員へもその写を送付し連絡する。

（ニ） 報務日誌は家庭訪問実施の都度これを記録し供覧する。

6. 民生委員協議会に対する諮問。

（イ） 保護の決定却下何れの場合においても地区の民生委員協議会に諮問する。

（ロ） 同諮問の結果意見の相違したときは更に詳細なる調査を実施

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し，その正否を正す。

7. 不服の申立に対する処理

（イ） 不服の申立があつたときは，その不服事項に関し，詳細なる調査を実施し，区長の決裁を得て却下か否かの通知を14日以内に本人にするとともに，民生常務委員，民生委員に対してもその写を送付し連絡をする。

（ロ） 却下の場合は同処理調書を作成しケースファイルにファイルしてする。

（ハ） 縣知事に対する不服の申立のあつたときは施行規則に定められた関係書類を整備し，知事に進達する。

8. 基準額超過支給認可申請の処理

基準額を超えて扶助費の支給を必要とするときは，夫々詳細なる調査を実施するとともに調書を作成し縣知事或は厚生大臣宛進達をする。

9. 日計票を毎日必ず庶務係に提出する。

庶務係の責任と任務

—責任—

1. 庶務係は生活扶助費にあつては同交付カードを其の他の扶助費にあつては，同交付台帳を綴えず地区担当員とのよろしき連絡を保ち整備しておかなければならない。
2. 保護費の支拂は迅速に，且つ公正に期日あるものはその期日までに支拂いいやしくも支拂の遅延により被保護者をして生活に支障を來すことのないよう意を用いなければならない。

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3. 所定の統計報告には正確且つ提出期日を厳守しなければならない。

—任 務—

1. 生活扶助費にあつては毎月十日迄にその月分を支拂うことが出來得る樣同交付カードにより支拂調書を作成及びその手続並びに本人宛の支拂通知をする。
2. 生業扶助，葬祭扶助費にあつては，出來得る限り迅速に支拂が出來る樣これが手続並びに本人宛通知をする。
3. 医療助産費等にあつては市より審査済の同券の送付を受けたときは迅速にこれが支拂手続並に支拂通知をする。
   尙，振替送金により同費を支拂う場合は区役所会計係にその手続を前以て依頼する。
4. 事務費の支拂手続
5. 所定の統計報告が正確且つ迅速に出來得る樣地区担当員より提出された日計票により常に区を単位とした統計資料を整備して置く。

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HOME VISITOR

Duty and Responsibility of Field official

Responsibility

1. The field official (hereunder called the official) shall have, under supervision of the Chief of Welfare Section, responsibility concerning performance of welfare work plan at the area designated.

2. The official must peruse all laws related to social works such as the Daily Life Security Law and the Child Welfare Law and must endeavor to be well versed in them.

At the same time he must be well acquainted with methods of receiving protection and benefit from these laws.

3. The official must have full knowledge about over-all picture of social relief intitutions.

4. The official must attend meetings instructed for attendance by the chief of Welfare Section, not to speak of meeting of area welfare committees.

5. The official must use his attention for life guidance to protectees to uplift their lives.

The official must be careful in on-the-spot investigation, etc. concerned with decision on necessity of protection and must strive to garner data so that he may be able to pass decision on protection fairly.

6. The official must always keep close touch with welfare committee in charge.

Duty:

1. The official, when served with related letters sent in information official and asked for further by

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investigation, shall carry out the followings.

(a) To provide Actual Investigation Note and lists of Minimum Living Expense and Income Recognition within the limit previously made known.

(b) In case there is a commuting worker in the family, to prepare a letter of request for certification of wages given and of fact of his working there.

(c) To enter protection numbe: written in the application Acceptance card to the Index List.

(d) To keep "A.B.C." cards in a safe-keeping box.

(e) To ask welfare committee men in charge for their help and to do on-the-spot check.

(A) On-the-spot survey makes the only material to decide necessity of protection, and so, to use utmost caution in order to make people feel easy to tell the truth.

(B) Rumor by the neighbors often tells truth, and so, to be careful for survey in this aspect, too.

(f) In case survey is over even tentatively and protocols ready, to ask the superior official with a letter of inquiry for decision on necessity of protection.

(g) To issue "Initial Medical Examination Ticket" as necesity arises, only in case of medical treatment and/or midwifery aids.

2. When protection is decided, the followings shall be done:

(a) To prepare "Case Files".

(b) To prepare "Protection List", in original and 2 copies.

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(c) To send "Permit Notice" to the man and copies of above "Permit List" to standing welfare committee man and welfare committee man.

3. In case of rejection of application for protection, the following shall be done.

(a) Preparation of "casefile".

(b) Original copy of notification of rejection of application and copies of the notification shall be sent to the applicant and welfare standing committee-man and welfare committee-man respectively.

(c) Disposition record of rejection of application for protection shall be prepared and shall be "casefiled" and kept in casefile box.

(d) Enter necessary matters in "A.B.C." card and keep it in card box.

(e) General affairs clerk shall be informed of the rejection for confirmation.

(f) Application acceptance card shall be returned to information clerk upon fillingout necessary matters.

4. In case of application forprotection in two ways or more, the following shall be done.

(a) In case of application for medical treatment and child birth assistances, card for payment shall be issued after getting approval of higher officers upon referring the case.

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(b) In case of necessity "initial medical examination card" shall be issued.

(c) In case of vocational assistance, submission of plan for use of the aid and other reference data shall be required, which shall be referred to higher officers for approval.

(d) In case of funeral assistance, submission of funeral parlor's estimation of the necessary amount s shall be required, which shall be referred to higher officers for approval.

(e) Notification of approval shall be sent to each applicant and "Liaison Card for Paralleled payment for Protection" shall be sent to welfare standing Committee-man and welfare committee-man.

(f) General Affairs clerk shall be furnished with data necessary for the work.

(g) Necessary matters shall be entered in Protection Ledger and it shall be kept in good shape.

4. Any measures of alteration (abolition and/or suspension) is needed, the followings shall be done:

(a) To do minute survey, to make clear reasons and to ask for decision by a letter of inquiry.

(b) On decision, to send a alteration (abolition and/or suspension) notice to the person and a contact bill thereof to standing welfare committee and welfare committee-man.

(c) In case of alteration, to fill in necessary matters on "Protection List" and put then in order.

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(d) In case of abolition and/or suspension, to enter necessary items on "Protection List" and keep it separate from case files under execution of protection.

5. Guidance thereafter:-

(a) To pay visit to protectees' houses once every month (on contacting welfare committee in charge in case of necessity), to make necessary living guidance survey, and, in parallel, to try to enhance living standard.

(b) In case such measures as change, abolition and/or suspension is necessary, to deal with the case according to the preceeding provisions.

(c) In case guidance is necessary in regard to matters concerning works and/or other matters requisite for maintenance of life, to inform the person of it and at the same time, to send copies thereof to welfare standing committee-men and welfare committee-men.

(d) To enter "Service Record" everytime a visit is paid to household, and throw this open to public review.

6. To make inquiries to Welfare Committee's Council.

(a) In case of either decision or rejection of protection, to make inquiries to the Welfare Committee's Council of the area.

(b) In case opinions differed as a result of inquiry, to make more minuite survey and to see if it is right.

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7. Disposal in regard to complaints raising.

(a) In case a complaint is raised, to do a minuite survey, to obtain ruling of the ward office and, then, to notify the person on whether it was rejected within 14 days time, and at the same time, to send copies thereof to standing welfare committee-man and welfare committee-man for laison purpose.

(b) In case of rejection, to prepare a protocol thereof and to keep it in a file.

(c) In case a complaint is raised against the Prefectural Governor, to prepare related letters stipulated in the Enforcement Regulations all right, and to notify it to the Governor.

8. Handling of application for permission of payment exceeding standard amount.

In case payment of aid fund excess in amount to the standard is necessary, to conduct detailed survey, to prepare protocol and to turn it in either to the Prefectural Governor or to the Minister of Welfare.

9. To turn in "Day-to-day statistics" to the General Affairs Clerk.

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Responsibility and Duty of General Affairs Clerk

Responsibility

1. General affairs clerk shall keep in good shape in close liaison with field officials the Living Aid Payment Cards and Living Aid Payment Ledger for living aid expenses and other aid expenses respectively.

2. Payment of aid expenses shall be quick and fair and for those cases which have deadline of payment shall be fulfilled within the date keeping always in mind the troubles which might create suffer on the living of the protected from the delayed payment.

3. Fixed statistical forms shall be submitted regularly within the deadline without fail.

Duty

1. As to the living aid expenses, payment record sheet shall be prepared in accordance with Living Aid Payment Cards and procedures shall be taken and notices of payment shall be given to recipients to the effect that the payment for the month can be made by tenth of the month.

2. As to the expenses for vocational assistance and funeral assistance, the procedures for the payment and notices to recipients shall be made so that the payment can be made as quick as possible.

3. As to the expenses for medical treatment and child birth, when cards for the payment were sent from city office, procedures (processed) for the payment and notices to recipients shall be done quickly.

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In case of payment of the expenses by transfer, request in advance for the procedure shall be made to Accounting Section of Ward Office.

4. Procedures for payment of office expenses.

5. In expectation of the accuracy and speediness in the submission of fixed statistical forms, statistical data based on the daily reports from field officials for the ward shall all the time be kept in good shape.

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THE NAGOYA CITY HALL

NAGOYA, JAPAN

Summary of The Handling of Procedural Affairs Regarding Public Protection Works in Accordance with The Daily Life Security Law

1. Introduction
2. Application for Protection
   a. Duty of consultation official
   b. Duty of official in charge of a district
3. Decision on Living Protection
   a. Approval of Living Protection
   b. Rejection of Living Protection
4. Minsei Iin Council
5. Payment of expenses for Living Protection
6. Application for combined protection
7. Measures for change, abolishment and suspension
8. Statement of protest
9. Payment of subsidies exceeding standard amount
10. Home-visit
11. Statistical business

Relief Section,
Health and Welfare Bureau,
Nagoya City Office

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THE NAGOYA CITY HALL

NAGOYA, JAPAN

It is about three years since the Daily Life Security Law was established, and the handling of the law has recently been started along the right lines. However, Minsei Iin (Welfare Committeemen) are obliged to work harder to engage in various investigations as well as the procedural affairs regarding public protection works in addition to their original service with the succesive enactment of welfare laws such as the Child Welfare Law, Eugenic Protection Law, etc..

Thus, they are going astray from the right course as volunteers. Such being the case, the Welfare Ministry has issued Hatsu Sha Notification No.72 to put Minsei Iin on the right course as volunteers, which stipulates that the procedural affairs regarding protection works so far conducted by Minsei Iin will be taken over by paid officials of each ward office, and as the first step new measures have been taken in the six big cities and special municipalities in accordance with the notification.

To meet the situation every preparation is being made in the city of Nagoya for the smooth operation of the Daily Life Security Law with the improvement in the way of handling the procedural affairs regarding protection works. However, better results cannot be produced without close connections with and cooperation of Minsei Iin who are most reliable and familiar with the actual conditions of their districts.

In this sense, with the enforcement of the Daily Life Security Law and the resultant adoption of the new measures Minsei Iin will take a more important role in carrying out living guidance works together with the officials concerned. Thus, the responsibility of Minsei Iin will become far heavier than at present. Under the present circumstances, the authorities concerned are required to shoulder a great mission, realizing that the close connections and cooperation between Minsei Iin and paid officials are requisite to the smooth operation of the Daily Life Security Law.

And as a practical and concrete measure to attain the aim full-time consultation officials and officials in charge of district have been newly appointed so that the law can be operated in an effective way. The duty of consultation officials is to give counsel to citizens while that of officials in charge of district is to give guidance to needy persons under protection.

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To sum up the way of handling the procedural affairs regarding protection works.

A. Application for Protection:

Thus far, an applicant has called on Minsei Iin to tell him about his living conditions. Then, the Minsei Iin, after making necessary investigations, sent documents relative to the case to the chief of ward concerned. But, hereafter an applicant must go directly to the Welfare Section of a ward office and submit an application to a full-time consultation official, after explaining the reason for the application. Then, the consultation official

(1) makes investigations about the past record of the applicant regarding livelihood protection in accordance with the alphabetical card (2).

(2) fills up the application reception card (1) with necessary items.

In handling the above matters the consultation official

1. Must treat the applicant in an adequate way so that the applicant can tell without any reserve about his actual living conditions or his pending troubles.

2. Must have a keen insight into human nature with calm and mild attitudes as well as right judgement so as to lead the applicant to speak the truth open-heartedly.

3. Must have a good knowledge of social works as well as of the Daily Life Security Law and the Child Welfare Law.
In fact, the duty of a full-time consultation official is heavy in that he is the man to give counsel and relief to those persons deadly suffering from the living difficulties.

Thus, in the course of interview with an applicant the consultation official may reach the following two conclusions.

(1) That the applicant is disqualified for livelihood protection

(2) That the applicant is qualified for livelihood protection

In the former case the consultation official will send back the applicant, giving encouragement words to him.
(In this case the application reception card with remakrs "only consultation" will be held in a safe-keeping box.)

In the latter case the consultation official will deliver an application form (4) to the applicant and the applicant must fill up the blank, affixing his signature and seal to it.

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In case an application is submitted.

1. Protection number (case number) of the applicant will be created in accordance with the index name list (3).

2. Two copies of an alphabetical card will be made.

After then, the consultation official will send back the applicant, telling him that an official concerned will go to his home afterwards to make investigations about his actual living conditions.

Mentioned above is the summary of works to be done by the consultation official. Then, such papers as the application reception card, the application form and a copy of the alphabetical card will be forwarded to an official in charge of the district concerned for further investigations.

Receiving them, the official in charge of the district

(1) transfers the protection (cast) number of the application reception card to the index name list.

(2) makes preparations for giving an account of minimum living cost (5) acknowledgement of income (6) and on-the-spot investigation report

(3) makes preparations for written request for issue of a certificate of employment and income (incase there is a living-out worker among the members of the applicant's family)

(4) The alphabetical card will be held in a safe-keeping box.

When the above preparations are made the official in charge of the district will establish connection with the Minsei Iin concerned and go to the applicant's home to make on-the-spot investigations through the cooperation of Minsei Iin.

In carrying out on-the-spot investigations attention must be paid to the following points.

1. The official in charge of the district must lead the applicant in an affectionate and mild way so that the latter may speak the truth.

2. The official must observe with cautious attention the conditions of the applicant's house.

In the concrete

(a) Whether mats and fixtures are new or old - extent of damage.

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(b) Whether the furniture is suitable for the applicant's house or not

(c) dresses of the family members

(d) physical and nourishment conditions of the family members

(e) sanitary conditions of the family members

Through the observation of above matters the official must grasp accurately the actual living conditions of the applicant.

3. Especially, the official must try to lead the applicant to tell about his real income. In case any of the applicant's family members is a living-out worker it is necessary to inquire of his employer about the income of the worker.

4. Importance must be attached to the suggestions of the neighbors of the applicant about

(a) Are the family members of the applicant engaging in side jobs?

(b) Is the applicant receiving financial aids from others?

(c) Whether the applicant is spending unnecessary expenses or not?

5. The opinion of Minsei Iin must be taken into consideration to a great extent.

6. What are the family members having ability to work doing every day?

(In this case a certificate issued by the Employment Stabilization Agency will be required of them. In case of need health examination will be made to them.)

As on-the-spot investigations mentioned above will offer very important data in deciding approval or rejection of the application for living aids the officials concerned are required to collect fair and correct data.

In deciding aids to medical treatment, childbirth, business fund and funeral service investigations similar to the above-mentioned will be conducted and thereby a report will be made.

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In case of medical treatment and childbirth an initial consultation ticket (8) will be issued to the applicant to make rough estimate necessary for medical treatment, and thereby the share of the applicant will be decided.

Aids to business fund:

Funds necessary to conduct business - investigations will be made about contents of business as well as the possibility of sustaining the living of the applicant through operation of the business. On the otherhand a plan for use of subsidies to the business (9) will be submitted by the applicant together with other reference data.

Expenses necessary to acquire special technical ability: It is necessary to make deliberation on the contents of technique to be acquired and its future availability.

Aids to funeral service:

An estimate, receipt or a bill of a mortician and a death certificate must be submitted by the applicant.

B. Decision on living protection

When the investigations and the necessary documents mentioned above are completed an application asking for final decision on the protection (10) will be drawn up and forwarded to the official in charge of relief works, the full-time consultation official, the chief of welfare section and the Chief of Ward by turns.

Thus, final decision will be made.

(1) In case of approval of living protection

(a) Case-file (11) will be prepared

(b) Three copies of Living Protection Original Book will be made

(1) One copy will be held in the case-file

(2) One copy will be sent to the standing Minsei Iin

(3) One copy will be sent to the Minsei Iin in charge

(c) Approval notice (13) will be sent to the applicant.

(d) In case of medical treatment and childbirth aids a medical treatment ticket (14) will be sent.

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(e) In case of medical treatment and childbirth aids a bill (15) attached to the Living Protection Original Book will be prepared.

(f) The alphabetical card will be filled up with necessary items and kept in a safe-keeping box.

(g) ◎ - Marked column of the application reception card will be filled up with necessary items and the card will be sent back to the full-time consultation official.

(h) Necessary matters regarding date of commencement of living protection, grade and payment will be reported to the official in charge of relief work.

(i) Required documents will be put in the case-file and held in a safe-keeping box.

2. In case of rejection of living protection

(a) A case-file will be prepared

(b) A notice of rejection of application for living protection (16) will be forwarded to the applicant, the standing Minsei Iin and Minsei Iin in charge.

(c) A report on rejection of application (17) will be prepared

(d) The alphabetical card will be filled up with necessary items and kept in a safe-keeping box.

(e) Necessary items will be put in the ◎ column of an application reception card and reported to the full-time consultation official.

(f) A report on rejection will be sent to the official in charge of relief work.

(g) Documents relative to the case will be put in the case-file and held in good order in a safe-keeping box together with the case-file regarding approval of living protection.

C. Minsei Iin Council

Formerly matters were referred to the Minsei Iin Council previous to decision but with the recent revision they are to be referred to the Council after decision - approval or refection - is made. But in case opinions are different on the final decision and some wrong points are found in the judgement of the chief of ward the decision will be corrected.

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D. Payment of expenses for living aids:

The affairs regarding payment of various relief expenses will be handled by the official in charge of general affairs (at present the official in charge of relief work)

The matters to be done for payment of relief expenses

(1) Living aids delivery card will be prepared

(2) Ledger for delivery of subsidies other than living aids (19) will be prepared

(3) Payment report (20) will be made and forwarded to the accounting official

(4) Notices of payment of living aids, business subsidy (21, 22) will be sent to the applicant through the Minsei Iin

(5) A notice of payment of other subsidies will be sent to the payee by post mail or other means.

E. Application for combined protection. The application for combined protection will be approved unconditionally, and when the application is made:

(1) In case of combined Medical Relief and childbirth relief - a medical ticket will be issued together with a notice of approval when the decision is given to the inquiry (24).

However, when time presses, the above formalities can be omitted by a letter of request (26) issued from the Minsei Iin in charge on the condition that the necessary procedure will be taken afterwards by sending a report (27).

In case housing and protection is needed, a request (28) will be issued so that due procedures may be taken at the medical facilities concerned.

(2) In case of combined livelihood protection:-

A spending plan and other materials for reference will be prepared for examination (as in the case of single livelihood protection) and a notice of approval will be issued when the decision is made to the inquiry.

(3) In case of funeral allowances: a certificate of death, note of change and other necessary documents must be prepared and when the decision is given to the inquiry, a notice of approval and that of payment will be sent to the applicant. The allowances must be paid as early as possible.
In any case of the above, a notice of approval of combined protection (31) will be sent to standing Minsei Iin and Minsei Iin in charge, respectively.

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F. Change, discontinuance and suspension.

1. As the result of the home-visit made by officials in charge of district,

2. When a notice of change is sent from the protected,

3. When a written opinions is sent in from Minsei Iin in charge regarding change, discontinuance or suspension.

An investigation will be made on each case and when the decision is obtained a notice of change (32), that of discontinuance (33) or that of suspension (34) will be sent to the protected concerned, standing Minsei Iin and Minsei Iin in charge, respectively, in accordance with the change, discontinuance or suspension.

Officials in charge of general affairs are required to be well aquainted with the every change made in the conditions of the protected in order that they may carry out payment business properly, and case-files will also be kept in order to meet this purpose.

G. Statement of protest

To expect the proper application of the Law, the protected is capable of protesting against the decision made about the degree or method of protection as well as the discontinuance, suspension or change of protection since the regulations relative to the application of the Daily Life Security Law were partialy revised on May 1, 1948.

When a statement of protest (36) is sent in by the protected or his relatives, official in charge of district must investigate the contents of the statement within a certain period of time and will report the decision to the protected concerned, standing Minsei Iin and Minsei Iin in charge, respectively, by sending a notice of decision on pretest (37), and, at the same time, will make a report on treatment of statement of protest (38), which will be kept in the case-file.

A statement of protest to be made against the prefectural governor will be submitted through the municipal office with the necessary documents which are made in accordance with the regulations relative to the Daily Life Security Law, as stipulated in the exsisting regulations.

Payment of subsidies exceeding the standard amount:

In case the payment of subsidies exceeding the standard amount is considered as necessary in accordance with the result of on-the-spot investigations and the statement of protest filed by the applicant, the official in charge of a district must take proceedings to submit an application to the Mayor with the following documants relative to the case as stipulated in the existing regulations.

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1. As to payment of living subsidies to be authorized by the prefectural Governor - an application for payment of subsidies exceeding the standard amount (39)

2. As to payment of living subsidies to be authorized by the Welfare Minister - a report for acknowledgement of payment of subsidies exceeding the standard minimum living cost (40)

3. As to payment of other living subsidies - documents required.

(Remarks) The contents of referencial matters in the attached document will at least cover the following items:-

1. Expenses for nutrition ----- doctor's certificate (kinds, quantity, etc.)

2. Artificial legs and hands, gybs, corset, wheel-chair, crutches, glasses, artificial eyes, foot-gears ----- doctor's medical certificate (with an endorcement stating the necessity of those tools) and the estimate of maker.

3. In case of the two articles mentioned above, an application for livelihood protection, acknowledgement of the minimum living cost, acknowledgement of incomes, copy of livelihood protection book must be prepared and in case of combined protection, an application for combined protection and coppy of livelihood protection book.

I. Home-visit

Home-visit is necessary above all things in order to give a proper guidance to the protected.

Though Minsei-Iin are obliged to do this in view of the nature of their duty, official in charge of district must make a visit to the homes of the protected at least once a month, in order to give to them a proper guidance and encouragement for the betterment of their living condition and, at the same time, to make an investigation regarding the degree of their improvement.

In this case, a home-visit dairy (41) will be kept by Minsei Iin in charge and business diary by officials in charge of district.

Regarding the case which needs an instruction as the result of home-visit necessary instruction will be sent to the protected concerned as well as to standing Minsei Iin and Minsei Iin in charge. As regards the case which needs change, abolishment and suspension necessary procedure must be taken as mentioned above.

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The monthly protection report which was prepared hitherto will be discontimued.

Statistical Business.

Statistics are the most important means to grasp precisely the movement of the protected and also to take proper counter-measures.

Therefore,

(1) Officials in charge of district will make a daily report (43) on the movement of the protected and will submit it the day after to officials in charge of general affairs (the present officials in charge of relief work).

(2) Officials in charge of general affairs will make a district report by collecting the daily reports sent from officials in charge of district, and from which they will further prepare a monthly report (44).

Besides the above, a prescribed monthly report (livelihood protection monthly report (45) will be prepared by officials in charge of general affairs in cooperation with officials in charge of district.

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ORGANIZATION OF AICHI PREF WELFARE DEPT (Minsei Bu)

Director Mr. IWASE

Name of Sect	Name of Sub sect	Sub sect chief
** Sect chief		
SOCIAL AFFAIRS SECT ** MURAKAMI	General affairs	SUDZUKI
	Living & Disaster	MATSUBARA
	Institution	Vacaht
	Materials	FUKAYA
	Welfare	MATSUNAGA
	Protection sect	SASAZAKI
CHILD WELFARE SECT ** OSUGA	General affairs	YASUDA
	Planning	ANDO
	Mother & child	OKUKAWA
	Protection	KATOH
INSURANCE SECT ** NAKAZATO	General affairs	MIDZUNO
	Supervising	KAJITA
	National health Ins.	YOSHIDA
	Ins Auditor	**Ohashi
DEMOBILIZATION ** IWAMOTO	General affairs	INAGAKI
	Investigation	IWATA
	Relation	TAKAGI
	Compensation	IWASE
	Second dept	ENDO

Oct.27,1949
K.I.

DECLASSIFIED E.O. 12065 SECTION 3-402/NNDG NO. 775013

ORGANIZATION OF AICHI PREF WELFARE DEPT. (Minsei Bu)

Directer Mr. S. IWASE

SOCIAL AFFAIRS SECT. Sect Chief Mr. S. Murakami (Shakai ka)

Name of sub sect

General affairs sect Chief Mr. Sudzuki (Shomu ka)

1 Personnel and field trip, making budgets (Mr. Sudzuki)
2 Executing budgets, financing, commenting, subsidies and other matters than not belonging to other sub sects (Mr. Takagi)
3 Custody, mailing, filing, typewriting (Mr. Yoshida)
4 Public relation & liaisoning (Mr. Hayashi)
5 Statistics (Mr. Takeuchi)

Living sect Chief Mr. Matsubara (Seikatsu ka)

1 Consumers living cooperative union, public pawn shop, social business law (Mr. Matsubara)
2 Disaster relief law, the committees to protect the phisically handicapped (Mr. Chiba)

Institution sect chief Vacaht (Shisetsu ka)

1 Supervising protective and general inst, managing Washinkan (trade traini Shinsei ryo (Phisically handicapped inst), Kosei ryo (Vagrant home)(Mr.
2 Approvement and subsidy in regard to protective inst.(Mr.Watanabe) Okud
3 Imperial gifts and badges for the phisically handicapped(Mr.Shibata)

Material sect Chief Mr. Fukaya (Busshi ka)

1 Lara and purchasing reproduced materials (Mr. Fukaya)
2 Relief materials (Mr. Kozaki)
3 Emergency relief materials (Mr. Kawashima)

Welfare sect Chief Mr. Matsunaga (Fukuri ka)

1 protecting repatriates (Mr. Matsunaga)
2 Vagrants, Love campaign (Mr. Oshima)
3 Fund to reestablish the living, public pawn shop, medical service trip (Mr. Okada)
4 Wayfarers, financing with low interest, committing non-Japanese to their native land, accidents caused by allied armies (Mr. Kobayashi)

Protection sect Chief Mr. Sasazaki (Hogo ka)

1 Drafting & planning execution of Daily life security act and supervising city, town and village (Mr. Sasazaki)
2 Controlling and guiding Minsei in (Mr. Suduki)
3 Minsei in meeting (Mr. Hirato)
4 Fund under Daily life security act (Mr. Inagaki)

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CHILD WELFARE SECT. Sect chief Mr. T. Osuga (Jido ka)

Name of sub sect

General affairs sect Chief Mr. Yasuda (Shomuka)

1 Personnel and field trip, making budgets, other matters than not belonging to other sub sects (Mr. Yasuda)
2 Accounting (Mr. Ozaki)
3 Custody, filing (Mr. Kaneda)
4 Mailing (Mr. Ishiwata)
5 Typewriting (Mr. Yasuda)

Planning sect Chief Mr. Ando (His additional post child welfare off.)

1 Synthetic planning to execute Child welfare law, Child welfare inst, Child committees (Mr. Ando)
2 Publicity of child welfare law, Child welfare committee, Child culture (Mr. Itoh)
3 Juridical foundational person and agencies, Public relation, Statistics (Mr. Tanaka)
4 Materials to protect the child (Mr. Oga)
5 Day nursing lunch service programm (Mr. Morita)
6 Child welfare officials (Vacant)

Mother & Child sect Chief Mr. Okukawa (Boshika)

1 protecting mother & child, Mother & child inst, protecting prostitute Day -nursing and temporary day nursing (Mr. Okukawa)
2 Approvement of qualification of day-nurse and their examination Expenses to deal with child welfare (Article No.23 & 24) (Mr. Mitsui)

3 Protection sect Chief Mr. Katoh (Yogoka)

1 Treatment under child welfare law, child welfare protective inst. child delinquency (Mr. Katoh)
2 preventing maltreatment of child, managing child welfare centre and reformatories as Aichigakuen and Kanokoryo (Mr. Katoh)
3 Financing the expenses for the above (Mr. Katoh)

INSURANCE SECT Sect chief Mr. K. Nakazato (Hoken ka)

General affairs sect chief Mr. Midzuno (Shomu ka)

1 Personnel affairs, mailing, filing, supervising social ins ass'n and other matters than not belonging to other sub sect. (Mr. Itoh)
2 Welfare pension, seamen's ins and special financing and national & pref fund (Mr. Yoshida)

Supervising sect chief Mr. Kajita (Kanrika)

1 W lfare pension and health ins., supervising social ins branch offices, statistics (Mr. Takada)
2 Sea men's ins. (Mr. Sudzuki)
3 Supervising health ins ass'ns and agencies (Mr. Inagaki)

National health ins sect chief Mr. Yoshida (Kokuho ka)

1 Executing National health ins law (Mr. Hayashi)
2 Social ins auditing board (Mr. Ban)
3 Supervising National health ins ass'n Federation (Mr. Narita)

DECLASSIFIED E.O. 12065 SECTION 3-402/NNDG NO. 775013

DEMOBILIZATION SECT	Sect chief Mr. Iwamoto)	(Sewa ka)
	Vice chief Mr. Kidzuka	
General affairs sect	chief Mr. Inagaki	(Shomu ka)
Investigation sect	chief Mr. Iwata	(Chosa ka)
Relation sect	chief Mr. Takagi	(Seiri ka)
Compensation sect	chief Mr. Iwase	(Kyuyo ka)
Second dept	chief Mr. Endo	Dai ni ka)

Oct. 26, 1949
by K. Ishikawa

DECLASSIFIED E.O. 12065 SECTION 3-402/NNDG NO. 775013

PUBLIC WELFARE DEPARTMENT

CHIEF OF DEPARTMENT - IWASE

SOCIAL WELFARE SECTION
CHIEF OF SECTION - MURAKAMI

Assistance programs Daily life security law	-Sasazaki
Vagrants	-Sasazaki
Disaster plan	-Matsubara
Lara supplies	-Fukaya
General relief supplies	-Fukaya
Protective institutions	-Mizuno
Minsei-iin	-Matsunaga

CHILDREN'S SECTION
CHIEF OF SECTION - OSUGA

Enforcement of child welfare law	-Ando
Children's institutions	-Kato
Prevention of juvenile delinquency	-Kato
Mother and child homes	-Okugawa
Nurseries	-Okugawa
Relief supplies	-Oga
prostitute homes	

SOCIAL INSURANCE SECTION
CHIEF OF SECTION - NAKAZATO

Health insurance	-Uchida
National health insurance	-Yoshida
Seamen's insurance	-Uchida
Welfare pension insurance	-Uchida

DEMOBILIZATION SECTION NO.1
CHIEF OF SECTION - IWAMOTO

Identification of undemobilized soldiers and families	-Iwata
Pensions and special allowances for demobilized soldiers and families of war dead	-Takagi

DEMOBILIZATION SECTION NO.2
CHIEF OF SECTION - IWASE

Identification of undemobilized navy men and families	-Endo
Pensions and special allowance for demobilized navy men and families of war dead	-Endo

AICHI TEAM

DECLASSIFIED E.O. 12065 SECTION 3-402/NNDG NO. 775013

Submitted to executive officer ~~for~~ INCLUDED WITH inclusion ~~of~~ annex directives to teams.

20 Sept. 1949

TO: Team Welfare Officers

1. In order to facilitate future contacts between this office and the prefectural welfare officials the following information is requested.

a. The names of the Chiefs and sub-section heads as listed below.

b. Your personal estimate and evaluation of each official reported. This information will be considered confidential.

Prefectural Welfare Chief
Chief of subordinate sections and sub-sections as follows.

1. Section Chief of Public Assistance.
   - Sub-Section head of Daily Life Securety Law.
   - " " " In Service Institutations
   - " " " Welfare Plans
   - " " " Disaster Plans
   - " " " Lara Goods
   - " " " Minsei-Iin

2. Section Chief of Social Insurance
   - Sub-Section head of National Health Insurance
   - " " " Social Health Insurance
   - " " " Seamans Insurance
   - " " " Welfare Pensions

3. Section Chief of Child Welfare
   - Sub-Section head of Child Welfare Law
   - " " " Protective Institutions
   - " " " Mothers and Childrens Institutions
   - " " " Prostitute Rehabilitation Institutions

4. Section Chief of Private Welfare
   - Sub-Section head of Community Chest Director
   - " " " Red Cross Director.

5. Section Chief of Repatriation and Demobilization.

V J. Garbarino
Lt. Col. CAC

DECLASSIFIED E.O. 12065 SECTION 3-402/NNDG NO. 775013

AICHI PREF

Assembly members..... total Nos. 73

Women members.....total Nos. 2
Mrs. ITO TANAKA
Mrs. KATSUO HATTORI

Welfare sub committee in Aichi pref assembly
Chief Mr. Etsutaro Hattori
Vice Mr. Shigeyasu Sudzuki
Mr. Kurachi
Mr. Hatta
Mr. Asano
Mr. Yamada
Mr. Ban
Mr. Kuno
Mr. Yokoi
Mr. Mori
Mr. Takeuchi
Mr. Sudzuki
Mrs. Katsuo Hattori
Mr. Yamada

Standing on Nov. 10, 1949
K.I.