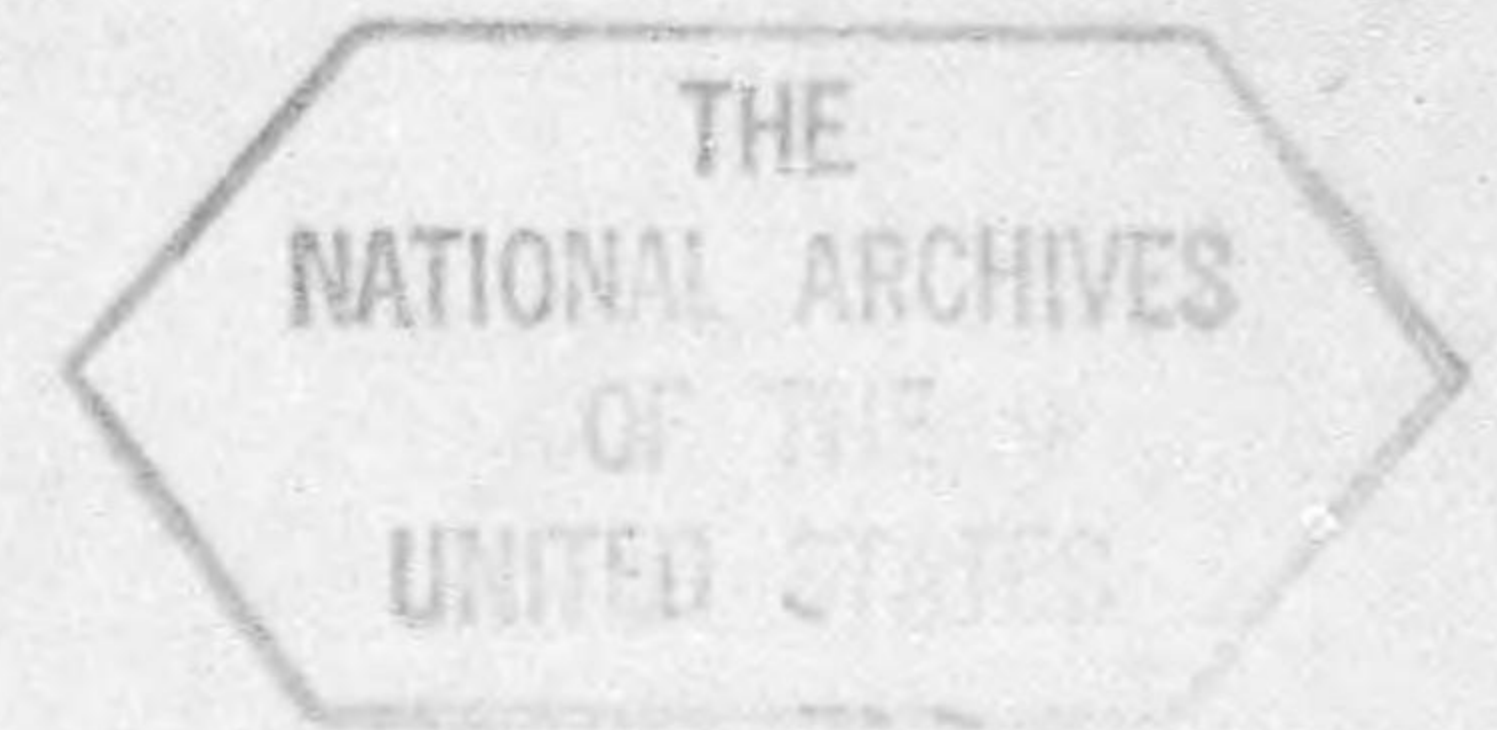


GHQ/SCAP Records(RG 331)
Description of contents



- (1) Box no. 3280
- (2) Folder title/number: (4)
Conversion of Military Payment Certificates
- (3) Date: Mar. 1948
- (4) Subject:

Classification	Type of record
032	e
- (5) Item description and comment:

(6) Reproduction: Yes No

(7) Film no. _____ Sheet no. _____

LIST OF PAPERS

File under No. 123.3

CONVERSION OF MILITARY PAYMENT CERTIFICATES

Serial Number	From	Date	To	Synopsis
1	SRS	3 Mar 48		Plan for Conversion of Military Payment Certificates & Memo for Record plus S/Memo #7, dtd 12 Feb

24 March 1948

MEMORANDUM FOR RECORD

SUBJECT: Conversion of Series 471 Military Payment Certificates

1.a. At 1200, Chief of Section informed all personnel present in SRS of the program of conversion as indicated in the attached plan. Conversion stubs were issued to each individual, with instructions for preparation of the stubs provided. Section dismissed at 1215 to go to lunch and return at 1330 with all Series 471 MPC for conversion. Enlisted personnel instructed to report to their organizations for instructions.

b. Absent at the above orientation were:

Capt Hicks	Sick in quarters
Miss Kesler	On annual leave
Miss Linzel	On annual leave
Mr. D. C. Johnson	Adm lv
Miss Lucas	Sick in quarters
Mrs. Seaver	Sick in Hospital
Miss Weins	Sick in quarters
Mr. Esmond	Departed for lunch prior to 1200.
Miss Seyler	On leave in US.

c. All personnel listed above, except those noted in paragraph 3 below were contacted and informed of the procedures to be followed on Conversion Day.

2. Conversion began at 1330. By 1700, all personnel assigned to SRS, except enlisted personnel and those noted in paragraph 3 below, had either made conversions personally or arranged for conversions through members of SRS, or stated that they had no Series 471 MPC to convert. In addition, Mr. Paul H. Skuse, P-5, Liaison representative from RYKOM, converted currency amounting to \$250.80.

a. No individual presented an excess amount for conversion.

b. No counterfeit currency was detected.

3. Miss Margaret D. Linzel, Miss Donna B. Kesler, and Miss Gisela K. Seyler were not able to make conversions with SRS during the conversion period. Mr. George M. Saito was unable to contact his wife, residing at Yono Machi, Saitama Prefecture, to obtain the Series 471 MPC for conversion and therefore made only a partial conversion on 22 March. *in her possession*

4. At 1700, stubs, currency collected and receipt rosters were balanced, and \$3290.60, total collected, was exchanged at the finance office for the same amount in Series 472 MPC.

5. On 23 March 1948, Miss Linzel's Series 471 MPC and the remainder of Mr. Saito's Series 471 MPC was collected (\$39.35) and exchanged at the Finance Office.

6. On 23 March 1948, Series 472 MPC was issued to all personnel in the same amounts as collected in Series 471 MPC and hand receipts collected.

except for the following:

Miss Geraldine Yenor
Mr. Alfred Evanitsky
Mr. Donald G. Thompson

Sick in quarters
Administrative leave
Sick in quarters

On 24 March, Series 472 MPC was issued to these three individuals in exchange for hand receipts issued for the 471 MPC.

7. Summary:

a. Total persons making conversion	57	
b. Total persons given opportunity to convert who stated they had none to convert or who accomplished conversion through other authorized means		
c. Total persons making no conversion	5	
d. Total Series 471 MPC collected		\$3329.95
e. Total Series 472 MPC issued		\$3329.95

8. Recommend that the plan of conversion (Incl 1), rosters for turn-in of Series 471 MPC (Incl 2) and rosters of receipt of Series 472 MPC (Incl 3), together with this Memorandum for Record, be filed in Administrative Division in a special folder marked "Conversion of Military Payment Certificates," for reference use.

J. A. Pruett
J. A. PRUETT
Asst Exec

*Approved
coll*

GENERAL HEADQUARTERS
SUPREME COMMANDER FOR THE ALLIED POWERS
Statistics and Reports Section

3 March 1948

MEMORANDUM: Plan for Conversion of Military Payment Certificates

TO: Chief, SRS

THRU: Executive Officer *B*

1. Designate conversion day and hour as "C" Day and "H" Hour.
2. Successive action starting at "C" Day, "H" Hour. 1200

a. Chief of Section notifies key personnel of conversion and briefs them on operation plan. Key personnel:

Section Executive
 Conversion Officer (Administrative Officer) *Bratt*
 Assistant Conversion Officers
 (Assistant Executive)
 (Personnel Assistant) *Dougherty*

b. Chief Clerk and typist, Administrative Division, move to Room 408 and begin preparation of:

- (1) Roster of personnel present in Section.
- (2) Roster of personnel absent from Section.
- (3) Hand-receipt forms, ~~in duplicate~~, to include date, name and typed signature of conversion officer.

c. Administrative Officer notify by telephone dependents of personnel absent from Section to convert currency at Section this date, bringing with them all military payment certificates in their possession. Detailed instructions will be given to dependents by Section Executive when they report to the Section. *Call 1200*

- d. (1) Notify enlisted personnel to report to their organizations in accordance with instructions yet to be received. *new check up Section*
- (2) Assemble all officer and DAC personnel of Section, to include U.S. Armed Forces officer personnel and Department of Defense civilians temporarily on duty in Section, in Room 404-A. 1200
- (3) Give each individual present a Conversion Stub form and check off name against roster of personnel present in Section. Check on roster indicates individual present and issued conversion stub. ✓
- (4) Read special instructions contained in notice of "C" Day. Emphasize following:
 - (a) Only one conversion will be allowed. *Foot locker, Vasso, rocks, etc*

Incl 1

Col Unger:

Recommend Par 2d(4)(g) and (g) be amended to read

"... Application will have attached written evidence
which may be used to prove legitimate acquisition."

Otherwise, the plan appears very good.

P
Pruett

Admin off
add
x file for future ref
Ch

(b) Certificate on roster form: "I hereby certify that I understand that I will be permitted only this one opportunity to redeem my Series 471 Military Payment Certificates, that the amount set opposite my name represents my entire holdings of Series 471 Military Payment Certificates and that none of the currency hereby presented for redemption was obtained from unauthorized sources."

(c) All \$5 and \$10 certificates will be legibly signed by owners (1) in LOWER LEFT HAND CORNER ON REVERSE SIDE (2) NAME, RANK (for officers), or RATING (for DAC), SERIAL NUMBER (for officers), SRS GHQ SCAP, APO 500.

(d) All certificates will be assembled (1) by denominations (2) all face up and turned same way.

(e) Each individual will verify own currency, initial Conversion Stub and place on top.

(f) Individuals who present holdings in excess of \$500 will be instructed to prepare a written application for conversion of the declared ~~excess~~ ^{entire} amount to be submitted to a Board of Officers. Application will have attached written evidence which may be used to prove legitimate acquisition. ~~Currency up to amount regarded as legitimate by the Chief of Section will be accepted, but currency in excess of that amount will not be accepted until instructions reference individual's application for conversion are received by Chief of Section.~~

Wait until others have completed.

(g) Individuals who present holdings of less than \$500 under questionable circumstances or who by reason of rank, grade or civilian status, normally would not be in possession of the declared amount, will be instructed to prepare a written application for conversion of the declared excess amount to be submitted to a Board of Officers. Application will have attached written evidence which may be used to prove legitimate acquisition. Currency up to the amount regarded as legitimate by Chief of Section will be accepted, but currency in excess of that amount will not be accepted until instructions reference individual's application for conversion are received by Chief of Section.

(h) Written applications for conversion of certificates received after termination of conversion period from persons who were present at home station on "C" Day, will be referred to Board of Officers. Only most unusual mitigating circumstances will justify recommendation for approval of second conversion.

(i) Display chart showing routing of conversion line into Room 408.

(j) Each Division chief and Executive will be responsible to:

1. Check all personnel of Division at entrance to Room 408 for:
 - a. Proper signature and data on lower left hand corner on reverse side of \$5 and \$10 certificates.

b. Currency assembled by denominations all face up and turned same way.

c. Amount of currency.

2. Initial Conversion Stub.

(k) All personnel except female Duty Officer will be excused at _____ hours to collect certificates and return to office by _____ hours.

Davis
now
1:15
1:30

(l) Duty Officer will be relieved at _____ hours by _____ to obtain currency and return to office by _____ hours.

1:30
Exc
1:40

(m) Division personnel will assemble, in roster order, in two columns at Room 408 according to the following order of Divisions for conversion:

Unnecessary.
Suggest delete

- Editorial Division
- Statistics Division
- Historical Division
- Library Division
- Administrative Division

(n) Administrative Officer is notifying dependents of personnel absent from Section that they are required to bring all military payment certificates in their possession to Section for conversion this date. Dependents will be given detailed instructions by Section Executive when they report to Section.

Exc.

(o) Personnel are cautioned not to deal with unauthorized persons in order to effect illegal conversion.

(p) Custodians of non-appropriated funds (club funds, etc.) report directly to Finance Officer, 240th Finance Disbursing Section, to convert military payment certificates possessed by the funds. Non-appropriated funds will not be converted by Section.

(q) No individual exchanges of personal funds will be made by Finance Officer.

(r) Request that all personnel who believe they will present amounts in excess of \$500 or personnel in ratings up to and including P-2, CAF-8 or equivalent military grade who believe they will present amounts in excess of \$250 personally notify the Conversion Officer before leaving Room 404-A at the end of the meeting. Special action must be taken in these cases.

?

e. Administrative Division clerks finish preparation of Hand-receipt forms. Prepare Roster forms, in quadruplicate, by Divisions according to announced order of conversion, with names listed alphabetically within Divisions from checked roster of personnel present at Section meeting. Date and typed signature of Conversion Officer will also be entered.

f. Begin conversion at _____ hours.

1:30

3. Operation, conversion of certificates (See Chart).
 - a. Executive Officer at door:
 - (1) Exercise general supervision.
 - (2) Control flow of personnel to all desks.
 - (3) Repeat conversion instructions in detail to dependents of absent personnel as they report.
 - b. Division Chief and Executive at desks (1):
 - (1) Each check one column of personnel for:
 - (a) Proper signature and data on lower left hand corner on reverse side of \$5 and \$10 certificates.
 - (b) Currency assembled by denominations, all face up and turned same way.
 - (c) Amounts of currency.
 - (2) Initial stub on top of currency.
 - c. Assistant Conversion Officers (Assistant Executive and Personnel Assistant) at desks (2): Repeat above check for one column of personnel.
 - d. Conversion Officer (3):
 - (1) Receive and verify currency.
 - (2) Inform clerk, roster and clerk, receipt of amounts to be entered on forms.
 - (3) Check Roster form for correct amount, signature and line.
 - (4) Check Hand-receipt form for correct amount and data, sign and give one copy to individual. Clerk, receipt file duplicate.
 - (5) Check for counterfeit currency.
 - (6) Hand currency and stub to clerk, currency.
 - e. Clerk, roster (Chief Clerk, Administrative Division): Enter amount on Roster form and obtain signature. Verify correct amount, signature and line.
 - f. Clerk, receipt (Secretary, Chief of Section):
 - (1) Enter amount on Hand-receipt form.
 - (2) ~~File duplicate of form.~~

g. Clerk, currency (Typist, Administrative Division):

- (1) Receive currency and stubs from conversion officer.
- (2) Check data on reverse of \$5 and \$10 certificates.
- (3) ~~Place slip on each denomination, number of bills and value~~
(Example: Ten \$10 = \$100).
- (4) Place currency in separate boxes according to denomination.
- (5) File Conversion Stub.

h. (1) In the case of an individual who presents an amount in excess of \$500 or amount less than \$500, presented under questionable circumstances or when individual by reason of rank, grade or civilian status, normally would not be in possession of the declared amount, the individual will be instructed to prepare a written application for conversion of the ~~declared excess~~ ^{entire} amount to be submitted to Board of Officers, appointed by G-1, for investigation and recommendation. Application will have attached written ~~proof as to~~ ^{evidence which} legitimate acquisition. may be used to prove

wait until last

(2) Recommend the following amounts be considered as maximum amounts normally in possession of personnel:

Up to and including P-2, CAF-8 or equivalent military grade	\$250
All others	\$500

(3) Amounts up to \$500 or lower limits established by Chief of Section will be accepted. The individual will be listed on a specially amended Roster form as shown in following example:

See memo for record

"I hereby certify that I understand that I will be permitted only this one opportunity to redeem my Series 471 Military Payment Certificates, that the amount set opposite my name represents my entire holdings of Series 471 Military Payment Certificates except for excess amount shown underneath my name for which application to redeem has been submitted to Board of Officers and that none of the currency hereby presented for redemption was obtained from unauthorized sources."

<u>NAME</u>	<u>AMOUNT</u>	<u>SIGNATURE</u>
JOHN Q. PUBLIC	\$500	_____
(Excess amount)	(\$ 30)	_____
(covered by)		_____
(application to)		
(Board of Officers)		

(4) Counterfeit certificates presented will be impounded by the Conversion Officer, who will give the individual a receipt for the certificates listed by serial number and specified "believed to be counterfeit;" and will submit certificates to Tokyo Provost Marshal, accompanied by letter of transmittal, prior to close of "C" Day.

i. Dependents.

- (1) Executive Officer repeat conversion instructions in detail to dependents of absent personnel as they report, ensuring they understand and are prepared to exercise a one-time only conversion. Give dependents Conversion Stubs and request them to prepare stubs and military payment certificates in Room 406, remaining there until called. Notify Conversion Officer of names of dependents who report to Section.
- (2) Clerk, roster add names of dependents at end of Roster form in one group. Clerk, receipt prepare Receipt forms in duplicate.
- (3) Start conversion for dependents after Section personnel have completed conversion.

j. In the case of United States Armed Forces officer personnel and Department of Defense civilians temporarily present with the Section during the conversion period:

- (1) Conversion Officer prepare special Roster form in quintuplicate. Amend certificate of Roster to indicate the amount and specific location of other military payment certificates owned by individual, which were left at home stations.
- (2) Conversion Officer indorse one copy of the Roster, return to individual and provide him with Hand-receipt form.
- (3) Conversion Officer include this amount of currency with his other receipts and turn in Roster in triplicate to Finance Officer.

4. Conclusion of operation:

a. Conversion Officer make positive check against rosters of personnel that all Section personnel present for duty have had opportunity to execute conversion and that dependents of absent personnel have had like opportunity. This will include telephone check of dependents of absent personnel who have not appeared for conversion. ✓

b. Close out conversion only when the Chief of Section is satisfied that all personnel concerned have been given adequate opportunity to convert currency. Collections will be completed prior to termination of "C" Day. ✓

c. Conversion Officer complete Roster form and verify currency. Use adding machine to balance total amounts on Roster form and currency collected. Present to Finance Officer, 240th Finance Disbursing Section: ✓

- (1) Roster form completed in triplicate. ✓
- (2) Currency separated by denominations in bundles of 100 notes, all face up and turned the same way. ✓

d. Conversion Officer prepare for signature of Chief of Section written performance report at close of "C" Day turn-in:

(1) Report will include:

- (a) Summary of action taken in discharging responsibility.
- (b) Roster of names and amounts turned in by each individual. (Triplicate copy of Roster form acknowledged by Finance Officer).
- (c) Roster of all personnel of Section who were unable to affect turn-in during prescribed hours of "C" Day, and detailed reason therefor.

(2) Report and copy of this memorandum will be filed with records of Staff Section for future reference.

5. Conversions after "C" Day.

a. Personnel necessarily away from home station during conversion period:

- (1) Convert amounts of military payment certificates in their immediate possession through the commander of the unit or chief of staff section where they are present in a military payment certificate area on "C" Day.
- (2) Execute certificate prescribed by Roster form, amended to indicate amount and specific location of other MPC owned by them which were left at their home stations.
- (3) Collecting Officer indorses one copy of certificate and returns to person.
- (4) Personnel, immediately upon return to home station, make written application to Section Chief for conversion of remaining funds, and attach indorsed certificate.
- (5) Section Chief directs Conversion Officer to present application and currency to Finance Officer, 240th Finance Disbursing Section, for conversion. Required: Application, supporting written evidence of applicant's indorsed declaration of MPC at home and certificate by Section Chief that steps were taken to insure against illegal currency transactions.

b. Other written applications for conversion of MPC after termination of conversion period from persons who were present at home station on "C" Day will be referred to Board of Officers, appointed by G-1, for investigation and recommendation. Only the most unusual mitigating circumstances will justify a recommendation for approval of a second conversion.

c. In every case of conversion accomplished after "C" Day, triplicate copy of roster and application for conversion acknowledged by Finance Officer, together with supplemental written performance report will be filed with records of Section for future reference.

6. Distribution of new military payment certificates:

a. In advance, Conversion Officer will have receipt in roster form prepared from fourth copy of Conversion Roster form.

b. Upon notification, Conversion Officer will draw new military payment certificates from Finance Officer and issue to each individual the amount originally received, obtaining signature on roster.

c. Clerk, roster assist Conversion Officer in verifying roster for correct signature, amount and line.

d. Distribution takes place in Room 406.

7. Class A Agent, Finance Office (Administrative Officer) will convert all old series MPC for which he is accountable to Disbursing Officer during "C" Day. He will execute his conversion prior to _____, if practicable, in order not to impede operation of conversion for Section personnel.

T. M. B. HICKS
Capt. Inf.
Adm. Off.

Inclosures:

1. Chart of Operation
2. Conversion Stub
3. Roster form
4. Hand-receipt form
5. Receipt of new MPC

GENERAL HEADQUARTERS
 SUPREME COMMANDER FOR THE ALLIED POWERS
 Statistics and Reports Section

3 March 1948

MEMORANDUM FOR RECORD:

Conferences Capt. Hicks with Mr. G. D. Osborn, Executive Officer, FD (by telephone) and Maj. L. A. Leger, Deputy Finance Officer, 240th FDS (in person) reached agreements on following situations not fully covered by Staff Memorandum No. 7, GHQ SCAP and FEC, 12 February 1948:

a. Custodians of non-appropriated funds (club funds, etc.) should report directly to Finance Officer, 240th Finance Disbursing Section, to convert military payment certificates possessed by the funds.

b. (1) When amounts are presented in excess of \$500 or limits established by Chief of Section, the individuals should be listed on a specially amended Roster Form as shown in following example:

"I hereby certify that I understand that I will be permitted only this one opportunity to redeem my Series 471 Military Payment Certificates, that the amount set opposite my name represents my entire holdings of Series 471 Military Payment Certificates, ~~except for excess amount shown underneath my name for which application to redeem has been submitted to Board of Officers~~ and that none of the currency hereby presented for redemption was obtained from unauthorized sources."

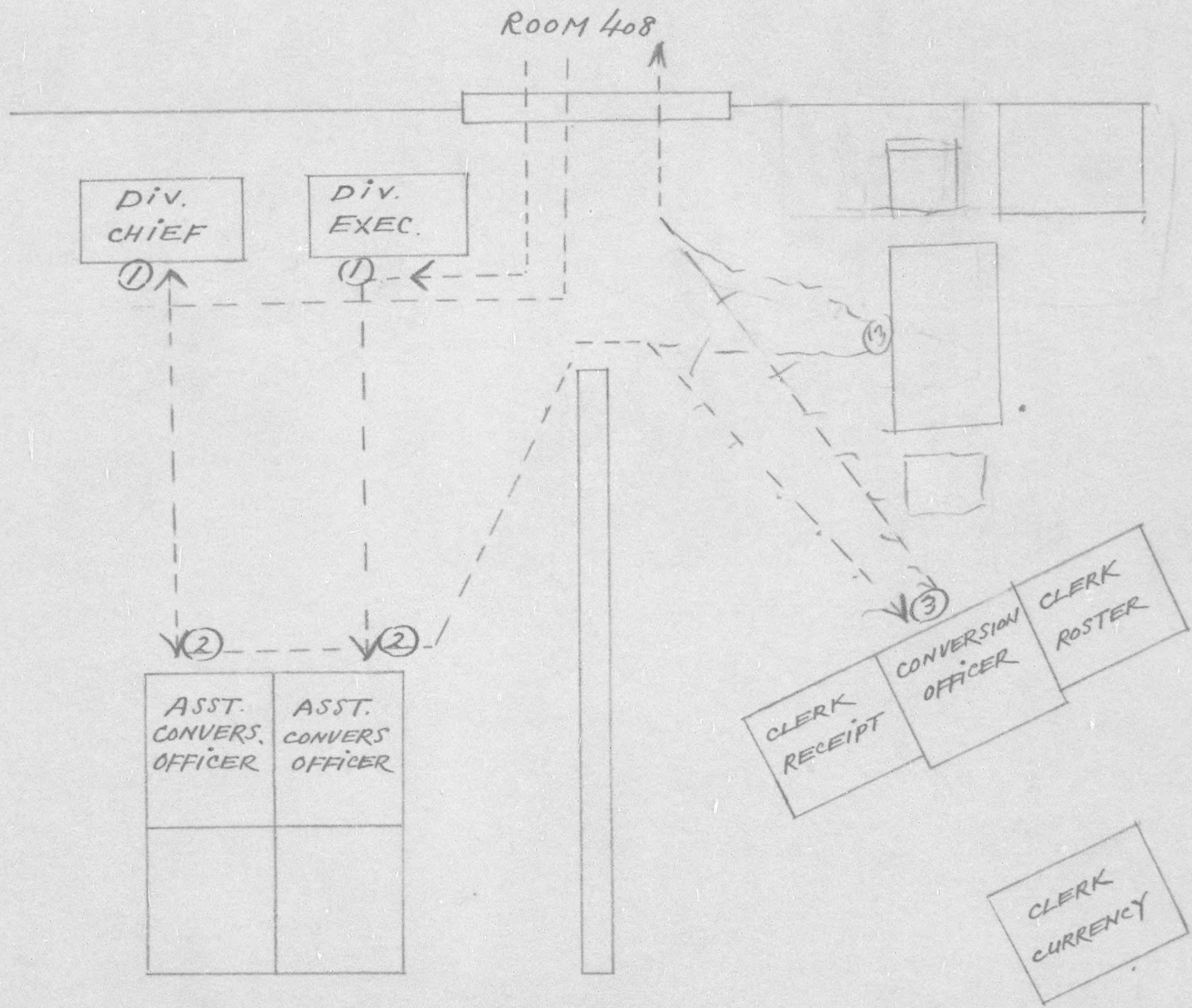
<u>NAME</u>	<u>AMOUNT</u>	<u>SIGNATURE</u>
JOHN Q. PUBLIC	\$500	_____
(Excess amount)	(\$ 30)	_____
(covered by)		
(application to)		
(Board of Officers)		

(2) In these cases, amounts up to \$500 or limit established by Chief of Section should be accepted for conversion.

T. M. B. H. T.M.B.H.

and that in view of the excess amount set opposite to my name, this application for conversion, with attached supporting evidence, must be submitted to a board of officers for approval.

Sheet 1 to Sheet 1



775015

NNDG NO.

SECTION 3-402 /

E.O. 12065

DECLASSIFIED

11x 3'
(Brown paper)

ROOM 408 ↑

DIV. CHIEF

DIV. EXEC.

①

①

②

②

ASST. CONVERS. OFFICER

ASST. CONVERS. OFFICER

③
CONVERSION OFFICER

CLERK, RECEIPT

CLERK ROSTER

CLERK, CURRENCY

Handwritten notes and signatures

CONVERSION STUB

(Date)
SRS, GHQ SCAP, APO 500

(Full Name) (Rating or Rank) (Serial Number)

1. Data on above line has been entered on lower left hand corner on reverse side of all \$5 and \$10 certificates.
2. All certificates are assembled face up and turned the same way BY DENOMINATIONS.

3. <u>Certificates</u>	Number	Value
\$10.00	_____	_____
5.00	_____	_____
1.00	_____	_____
.50	_____	_____
.25	_____	_____
.10	_____	_____
.05	_____	_____
Total	_____	_____

 (Initials of Individual)

 (Initials of Div. Chief or Exec.)

 (Initials of Asst. Convers. Off.)

CONVERSION STUB

(Date)
SRS GHQ SCAP, APO 500

(Full name) (Rating or Rank) (Serial Number)

1. Data on above line has been entered on lower left hand corner on reverse side of all \$5 and \$10 certificates.
2. All certificates are assembled face up and turned the same way BY DENOMINATIONS.

<u>Certificates</u>	<u>Number</u>	<u>Value</u>
\$10.00	_____	_____
5.00	_____	_____
1.00	_____	_____
.50	_____	_____
.25	_____	_____
.10	_____	_____
.05	_____	_____
Total	_____	_____

 (Initials of Individual)

 (Initials of Div. Chief or Exec.)

 (Initials of Asst. Convers. Off.)

Incl 2 to Incl 1

~~Incl 1~~

SCAPIN

1500 CONTROL OF RADIO COMMUNICATIONS, dated 30 January 1947.
(CCS)

Fifth amendment to the Master List of Frequencies
assigned for use by the Japanese Government.

RECEIPT

Date _____

Received from _____

the sum of _____ dollars

(\$ _____) in Series 471 Military Payment Certificates presented for conversion to new Series Military Payment Certificates.

0525—FEC Printing Plant—2/48—12M

Incl 4. to Incl 1

**GENERAL HEADQUARTERS
SUPREME COMMANDER FOR THE ALLIED POWERS
AND
FAR EAST COMMAND**

Date 22 March 1948

SECTION Statistics & Reports

I hereby certify that I understand that I will be permitted only this one opportunity to redeem my Series 471 Military Payment Certificates, that the amount set opposite my name represents my entire holdings of Series 471 Military Payment Certificates and that none of the currency hereby presented for redemption was obtained from unauthorized sources.

<u>NAME</u>	<u>AMOUNT</u>	<u>SIGNATURE</u>
ACOMB, KENT M.	\$ 4.50	Kent M. Acomb
AKAMINE, KISEI	77.15	Kisei Akamine
AUSTEN, JOHN M.	124.85	John M Austen
BACHOFER, ESTHER E.	7.80	Esther E. Bachofer
BATTISTINI, LAWRENCE H.	65.55	Lawrence H. Battistini
BROWN, GERALDINE W.	2.45	Geraldine W. Brown
BYERS, CARL F., MAJOR	56.95	Carl F. Byers Major
CARPENTER, DAVID B.	60.40	David Carpenter
COHN, CLARENCE A.	193.40	Clarence A. Cohn
COOK, IRENE	21.65	Irene Cook
CRAWFORD, ROBERT P.	15.55	Robert Crawford
DANIELS, BESSIE P.	56.85	Bessie P. Daniels
DAUGHERTY, MARTIN M.	7.15	Martin M. Daugherty
ERICKSON, CURTIS L.	169.35	Curtis L. Erickson
ESMOND, FRANCIS J.	57.55	Francis J. Esmond
EVENITSKY, ALFRED	16.00	Alfred Evenitsky
FLORES, CHARLES	205.40	Charles Flores
GENISHI, ISAO	86.90	Isao Genishi
GONZALES, RUTH	94.10	Ruth Gonzales
GRAY, GEORGE J.	1.20	George J. Gray
TOTAL \$ <u>1324.75</u>		

I certify that the above listed Military Payment Certificates were received for conversion by or before the end of the conversion period and that all persons listed hereon are known by me to be authorized to possess Military Payment Certificates.

C. H. Unger
C. H. UNGER
Col., Cav.

To be signed by officer responsible for conversion of currency presented on "C" day.

Incl 2

**GENERAL HEADQUARTERS
SUPREME COMMANDER FOR THE ALLIED POWERS
AND
FAR EAST COMMAND**

Date 22 March 1948

SECTION Statistics & Reports

I hereby certify that I understand that I will be permitted only this one opportunity to redeem my Series 471 Military Payment Certificates, that the amount set opposite my name represents my entire holdings of Series 471 Military Payment Certificates and that none of the currency hereby presented for redemption was obtained from unauthorized sources.

<u>NAME</u>	<u>AMOUNT</u>	<u>SIGNATURE</u>
GREEN, DOYNE ^M	\$ 6.00	Doyme Green
GREENBERG, SOPHIA	21.65	Sophia Greenberg
GUILL, GRACE L.	8.95	Grace L. Guill
HABEL, MARVIN E.	27.25	Marvin E. Habel
HASHISAKI, JOSEPH	260.40	Joseph Hashisaki
HOSHINO, JESSICA F.	.65	Jessica F. Hoshino
HUTCHINSON, WILLIAM E., JR.	32.40	William E. Hutchinson
JAWOREK, MARY C.	.80	Mary C. Jaworek
JOHNSON, AUDREY I.	25.95	Audrey I. Johnson
JOHNSON, DWIGHT C.	24.60	Dwight C. Johnson
KUYAMA, YOSHIKO	11.10	Yoshiko Kuyama
LUCAS, EUNICE M.	None	CMU
McDONALD, KIRK P.	38.55	Kirk P. McDonald
McGOCHAN, MARGARET R.	8.95	Margaret R. McGochan
McCREW, ANITA E.	113.45	Anita E. McCrew
METHERED, FRED R.	7.85	Fred R. Methered
MILLIGAN, WILMA W.	5.45	Wilma W. Milligan
NAKAI, SUZUKO S.	None	CMU
ONO, YOSHIICHI	81.10	Yoshiichi Ono
PICKETT, DORIS M.	10.00	Doris M. Pickett
TOTAL \$ <u>685.10</u>		

I certify that the above listed Military Payment Certificates were received for conversion by or before the end of the conversion period and that all persons listed hereon are known by me to be authorized to possess Military Payment Certificates.

C. H. Unger
C. H. UNGER
Col., Cav.

To be signed by officer responsible for conversion of currency presented on "C" day.

**GENERAL HEADQUARTERS
SUPREME COMMANDER FOR THE ALLIED POWERS
AND
FAR EAST COMMAND**

Date 22 March 1948

SECTION Statistics & Reports

I hereby certify that I understand that I will be permitted only this one opportunity to redeem my Series 471 Military Payment Certificates, that the amount set opposite my name represents my entire holdings of Series 471 Military Payment Certificates and that none of the currency hereby presented for redemption was obtained from unauthorized sources.

<u>NAME</u>	<u>AMOUNT</u>	<u>SIGNATURE</u>
POWELL, JOYCE A.	: \$ <u>None</u>	: <u>CMH</u>
PRUETT, JOHN A.	: <u>48.50</u>	: <u>John A. Pruett</u>
REESE, NELLE M.	: <u>475.00</u>	: <u>Nelle M. Reese</u>
SAITO, GEORGE M.	: <u>2.75</u>	: <u>George M. Saito</u>
SHIMASAKI, MARY C.	: <u>1.90</u>	: <u>May C. Shimasaki</u>
SIMPSON, MADGE M.	: <u>14.00</u>	: <u>Madge M. Simpson</u>
SPEER, WILLIAM R.	: <u>61.60</u>	: <u>William R. Speer</u>
SYDES, LOUISE A.	: <u>53.75</u>	: <u>Louise A. Sydes</u>
THOMPSON, DONALD G.	: <u>11.35</u>	: <u>Donald G. Thompson</u>
UNGER, CHARLES H., COLONEL	: <u>118.85</u>	: <u>Charles H. Unger</u>
VATSHAUG, TORDIS O.	: <u>103.95</u>	: <u>Tordis O. Vatshaug</u>
WEBB, GUY P.	: <u>50.20</u>	: <u>Guy P. Webb</u>
WEBBER, WINSTON W.	: <u>30.00</u>	: <u>Winston W. Webber</u>
WEINS, MURIEL C.	: <u>None</u>	: <u>CMH</u>
WILLIAMS, BETTY G.	: <u>.15</u>	: <u>Betty G. Williams</u>
YENOR, GERALDINE A.	: <u>14.20</u>	: <u>Geraldine A. Yenora</u>
ZINK, JANE E.	: <u>18.05</u>	: <u>Jane E. Zink</u>
<u>Hicks, Thomas M. B., III</u>	: <u>25.70</u>	: <u>Thomas M. B. Hicks III</u>
_____	: _____	: _____
_____	: _____	: _____

TOTAL \$ _____

I certify that the above listed Military Payment Certificates were received for conversion by or before the end of the conversion period and that all persons listed hereon are known by me to be authorized to possess Military Payment Certificates.

MAR 22 1948
Logt M Carlson
Castro

C. H. Unger
C. H. UNGER
Col. Cav.

To be signed by officer responsible for conversion of currency presented on "C" day.

GENERAL HEADQUARTERS
SUPREME COMMANDER FOR THE ALLIED POWERS
AND
FAR EAST COMMAND

I hereby certify that I understand that I will be permitted only this one opportunity to
down my Series 471 Military Payment Certificates, that the amount set opposite my name
means my entire holdings of Series 471 Military Payment Certificates and that none of the currency
herely presented for redemption was obtained from unauthorized sources.

SIGNATURE	AMOUNT	NAME

I hereby certify that an unknown amount (believed to be less than \$25.00) of Series 471 Military Payment Certificates were in possession of my wife at the time of conversion. An unsuccessful attempt to contact my wife to obtain the above amount of currency was made.

George M. Saito
GEORGE M. SAITO

Hicks, Thomas M. B., II

I certify that the above listed Military Payment Certificates were received for conversion by
me and that the amount set opposite my name means my entire holdings of Series 471 Military Payment Certificates
and that none of the currency herely presented for redemption was obtained from unauthorized sources.

To be signed by other responsible for conversion
of currency presented on "C" form

GENERAL HEADQUARTERS
SUPREME COMMANDER FOR THE ALLIED POWERS
AND
FAR EAST COMMAND

Date 22 March 1948

SECTION STATISTICS & REPORTS

I hereby certify that I understand that I will be permitted only this one opportunity to redeem my Series 471 Military Payment Certificates, that the amount set opposite my name represents my entire holdings of Series 471 Military Payment Certificates and that none of the currency hereby presented for redemption was obtained from unauthorized sources.

NAME	AMOUNT	SIGNATURE
<u>SKUSE, PAUL HOWARD</u>	<u>250.80</u>	<u>Paul Howard Skuse</u>

Nothing follows.

TOTAL 250.80 CMH

I certify that the above listed Military Payment Certificates were received for conversion by or before the end of the conversion period and that all persons listed hereon are known by me to be authorized to possess Military Payment Certificates.

C. H. Unger
C. H. UNGER
Col., Cav.

signed by officer responsible for
"g" mission of currency presented in

GENERAL HEADQUARTERS
 SUPREME COMMANDER FOR THE ALLIED POWERS
 AND
 FAR EAST COMMAND

Date 23 March 1948

SECTION Statistics and Reports

Sapporo C.M.V.
 I hereby certify that from 2130, 21 March 1948, to 0630, 23 March 1948, I was travelling from Ameri to Tokyo and arrived at my home station, APO 500, at 0630, 23 March 1948; that during the period 1200 - 2000, 22 March 1948, I was aboard an Allied Military Train, was not notified of "Conversion Day," and was afforded no opportunity to redeem my Series 471 Military Payment Certificates, nor have I made any conversion of Series 471 Military Payment Certificates. I further certify that I understand that I will be permitted only this one opportunity to redeem my Series 471 Military Payment Certificates, that the amount set opposite my name represents my entire holdings of Series 471 Military Payment Certificates and that none of the currency hereby presented for redemption was obtained from unauthorized sources.

<u>NAME</u>	<u>AMOUNT</u>	<u>SIGNATURE</u>
<u>LINZEL, Margaret D.</u>	<u>\$ 26.95</u>	<u>Margaret D. Linzel</u>

I certify that I have personally interrogated the above-named individual and believe her statement to be correct, that the above-named individual was not present for conversion of Series 471 Military Payment Certificates on 22 March 1948, that the above-listed Military Payment certificates were received for conversion by me at 0630, 23 March 1948, that the above-named individual is known by me to be authorized to possess Military Payment Certificates and that no other conversion for the above-named individual has been made by the undersigned.

C. H. Unger
 C. H. UNGER
 Colonel, Cav.

To be signed by officer responsible for conversion of currency presented on "C" day.

G. Stewart - Cashier

GENERAL HEADQUARTERS
 SUPREME COMMANDER FOR THE ALLIED POWERS
 AND
 FAR EAST COMMAND

Date 23 March 1948

SECTION Statistics and Reports

I hereby certify that on 22 March 1948, I presented \$2.75 in Series 471 Military Payment Certificates to Col C. H. Unger, Chief, Statistics and Reports Section, for conversion, at which time I informed Col Unger that an unknown amount (believed to be less than \$25.00) of Series 471 Military Payment Certificates were in possession of my wife, Kinuko Saito, residing at Yono Machi, Saitama Prefecture, at the time of conversion. I further certify that I made several unsuccessful attempts to contact my wife to arrange for her to present this amount for conversion on 22 March 1948.

I further certify that I understand that I will be permitted only this one additional opportunity to redeem my Series 471 Military Payment Certificates, that the amounts set opposite my name represent my entire holdings of Series 471 Military Payment Certificates and that none of the currency presented for redemption hereby and on 22 March 1948 was obtained from unauthorized sources.

<u>NAME</u>		<u>AMOUNT</u>	<u>SIGNATURE</u>
SAITO, George M.	(Total)	<u>\$ 15.15</u>	<u>George M. Saito</u>
	(Converted 22 March 1948)	<u>2.75</u>	<u>George M. Saito</u>
	(This conversion)	<u><u>12.40</u></u>	<u>George M. Saito</u>

I certify that the above circumstances were known to me during the conversion period 1200 - 2000 22 March 1948, that the above individual made unsuccessful attempts during the conversion period to obtain the above listed \$12.40 Series 471 Military Payment Certificates which were received by me at 0830, 23 March 1948, that the above-named individual is known by me to be authorized to possess Military Payment Certificates, and that the above listed \$15.15 represents the total received by me from the above-named individual for conversion.

C. H. Unger
 C. H. UNGER
 Colonel, Cav.

To be signed by officer responsible for conversion of currency presented on "C" day.

Stewart - cashier

GENERAL HEADQUARTERS
 SUPREME COMMANDER FOR THE ALLIED POWERS
 Statistics and Reports Section

Date 23 March 1948

Mr J. A. Pruett

I hereby acknowledge to have received from Captain T. M. B. Hicks, the amount set opposite my name in exchange for my holdings of Series 471 Military Payment Certificates.

<u>NAME</u>	<u>AMOUNT</u>	<u>SIGNATURE</u>
<u>ACOMB, KENT M.</u>	<u>\$ 4.50</u>	<u>Kent M. Acomb</u>
<u>AKAMINE, KISEI</u>	<u>77.15</u>	<u>K. Akamine</u>
<u>AUSTEN, JOHN M.</u>	<u>124.85</u>	<u>John M. Austen</u>
<u>BACHOFER, ESTHER E.</u>	<u>7.80</u>	<u>Esther E. Bachofer</u>
<u>BATTISTINI, LAWRENCE H.</u>	<u>65.55</u>	<u>Lawrence H. Battistini</u>
<u>BROWN, GERALDINE W.</u>	<u>2.45</u>	<u>Geraldine W. Brown</u>
<u>EYERS, CARL F., MAJOR</u>	<u>56.95</u>	<u>Carl F. Eyers</u>
<u>CARPENTER, DAVID B.</u>	<u>60.40</u>	<u>David B. Carpenter</u>
<u>COHN, CLARENCE A.</u>	<u>193.40</u>	<u>Clarence A. Cohn</u>
<u>COOK, IRENE J.</u>	<u>21.65</u>	<u>Irene J. Cook</u>
<u>CRAWFORD, ROBERT P.</u>	<u>15.55</u>	<u>Robert P. Crawford</u>
<u>DANIELS, BESSIE P.</u>	<u>56.85</u>	<u>Bessie P. Daniels</u>
<u>DAUGHERTY, MARTIN M.</u>	<u>7.15</u>	<u>Martin M. Daugherty</u>
<u>ERICKSON, CURTIS L.</u>	<u>169.35</u>	<u>Curtis L. Erickson</u>
<u>ESMOND, FRANCIS J.</u>	<u>57.55</u>	<u>Francis J. Esmond</u>
<u>EVENITSKY, ALFRED</u>	<u>16.00</u>	<u>Alfred Evenitsky</u>
<u>FLORES, CHARLES</u>	<u>205.40</u>	<u>Charles Flores</u>
<u>GENISHI, ISAO</u>	<u>86.90</u>	<u>Isao Genishi</u>
<u>GONZALES, RUTH</u>	<u>94.10</u>	<u>Ruth Gonzales</u>
<u>GRAY, GEORGE J.</u>	<u>1.20</u>	<u>George J. Gray</u>
TOTAL	<u>\$ 1324.75</u>	

Incl 3

GENERAL HEADQUARTERS
 SUPREME COMMANDER FOR THE ALLIED POWERS
 Statistics and Reports Section

Date 23 March 1948

Mr J. A. Pruett

I hereby acknowledge to have received from ~~Captain T. M. B. Hicks~~, the amount set opposite my name in exchange for my holdings of Series 471 Military Payment Certificates.

<u>NAME</u>	<u>AMOUNT</u>	<u>SIGNATURE</u>
GREEN, DOYNE M.	\$ 6.00	<u>Doyne M. Green</u>
GREENBERG, SOPHIA	21.65	<u>Sophia Greenberg</u>
GUILL, GRACE L.	8.95	<u>Grace L. Guill</u>
HABEL, MARVIN E.	27.25	<u>Marvin E. Habel</u>
HASHISAKI, JOSEPH	260.40	<u>Joseph Hashisaki</u>
HICKS, THOMAS M. B. III, CAPTAIN	25.70	<u>Thomas M. B. Hicks</u>
HOSHINO, JESSICA F.	.65	<u>Jessica F. Hoshino</u>
HUTCHINSON, WILLIAM E., JR.	32.40	<u>William E. Hutchinson</u>
JAWOREK, MARY C.	.80	<u>Mary C. Jaworek</u>
JOHNSON, AUDREY I.	25.95	<u>Audrey I. Johnson</u>
JOHNSON, DWIGHT C.	24.60	<u>Dwight C. Johnson</u>
KUYAMA, YOSHIKO	11.10	<u>Yoshiko Kuyama</u>
MCDONALD, KIRK P.	38.55	<u>Kirk P. McDonald</u>
MCGOCHAN, MARGARET R.	8.95	<u>Margaret R. McGochan</u>
MCGREW, ANITA E.	113.45	<u>Anita E. McGrew</u>
METHERED, FRED R.	7.85	<u>Fred R. Methered</u>
MILLIGAN, WILMA W.	5.45	<u>Wilma W. Milligan</u>
ONO, YOSHIICHI	81.10	<u>Yoshiichi Ono</u>
PICKETT, DORIS M.	10.00	<u>Doris M. Pickett</u>
TOTAL	\$ 710.80	

FILE

GENERAL HEADQUARTERS
 SUPREME COMMANDER FOR THE ALLIED POWERS
 Statistics and Reports Section

17 February 1948

C E R T I F I C A T E

I certify that on 16 February 1948, Staff Memorandum No. 7, (SCAP & FEC), Subject: "Conversion of Military Payment Certificates," was read to me and that I understand the conversion procedures stated therein:

<u>NAME</u>	<u>SIGNATURE</u>
Bachofer, E. E.	<u>E. E. Bachofer</u>
Battistini, L. H.	<u>L. H. Battistini</u>
Erickson, C. L.	<u>C. L. Erickson</u>
Evenitsky, A.	<u>A. Evenitsky</u>
Genishi, I.	<u>I. Genishi</u>
Habel, M. E.	<u>M. E. Habel</u>
McDonald, K. P.	<u>K. P. McDonald</u>
Thompson, D. C.	<u>D. C. Thompson</u>

I certify that I read Staff Memorandum No. 7, (SCAP & FEC) dated 12 February 1948 to above individuals on 16 February 1948.

Margaret D. Linzel
 LINZEL, M. D., P-5
 Chief, Historical Division

I certify that I witnessed reading of Staff Memorandum No. 7, (SCAP & FEC) dated 12 February 1948 to above individuals on 16 February 1948.

Carl F. Byers
 BYERS, CARL F.
 Maj., Exec, SRS

GENERAL HEADQUARTERS
 SUPREME COMMANDER FOR THE ALLIED POWERS
 Statistics and Reports Section

17 February 1948

C E R T I F I C A T E

I certify that on 16 February 1948, Staff Memorandum No. 7, (SCAP & FEC), Subject: "Conversion of Military Payment Certificates," was read to me and that I understand the conversion procedures stated therein:

<u>NAME</u>	<u>SIGNATURE</u>
Gonzales, R.	<u><i>Ruth Gonzales</i></u>
Kesler, D. B.	<u><i>Donna B. Kesler</i></u>
McGrew, A. E.	<u><i>A. E. McGrew</i></u>
Myer, E., Sgt.	<u><i>Emil Myer</i></u>
Ono, Y.	<u><i>Yoshiichi Ono</i></u>
Powell, J. A.	<u><i>Joyce A. Powell</i></u>
Saito, G.	<u><i>George Saito</i></u>
Vatshaug, T. O.	<u><i>Tordis O. Vatshaug</i></u>
Zink, J. E.	<u><i>Jane E. Zink</i></u>

I certify that I read Staff Memorandum No. 7, (SCAP & FEC) dated 12 February 1948 to above individuals on 16 February 1948.

M. C. Weins
 WEINS, M. C., P-4
 Chief, Library Division

I certify that I witnessed reading of Staff Memorandum No. 7, (SCAP & FEC) dated 12 February 1948 to above individuals on 16 February 1948.

C. F. Byers
 BYERS, CARL F.
 Maj., Exec, SRS

GENERAL HEADQUARTERS
 SUPREME COMMANDER FOR THE ALLIED POWERS
 Statistics and Reports Section

17 February 1948

C E R T I F I C A T E

I certify that on 16 February 1948, Staff Memorandum No. 7, (SCAP & FEC), Subject: "Conversion of Military Payment Certificates," was read to me and that I understand the conversion procedures stated therein:

<u>NAME</u>	<u>SIGNATURE</u>
Acomb, K. M.	<i>K. M. Acomb</i>
Austen, J. M.	<i>John M. Austen</i>
Carpenter, D. B.	<i>D. B. Carpenter</i>
Cohn, C. A.	<i>C. A. Cohn</i>
Cook, I.	<i>I. J. Cook</i>
Daniels, B. P.	<i>B. P. Daniels</i>
Daugherty, M. M.	<i>M. M. Daugherty</i>
Esmond, J. F.	<i>J. F. Esmond</i>
Gray, G.	<i>George Gray</i>
Green, D.	<i>Dwight Green</i>
Hashisaki, J.	<i>J. Hashisaki</i>
Johnson, A. I.	<i>A. I. Johnson</i>
Johnson, D. C.	<i>D. C. Johnson</i>
Shimasaki, M.	<i>M. Shimasaki</i>
Kuyama, Y.	<i>Y. Kuyama</i>
McGoohan, M.	<i>M. R. McGoohan</i>
Methered, F. R.	<i>F. R. Methered</i>
Pickett, D. M.	<i>D. M. Pickett</i>
Reese, N. M.	<i>N. M. Reese</i>
Simpson, M.	<i>M. Simpson</i>
Sydes, L. A.	<i>L. A. Sydes</i>
Webb, C. P.	<i>C. P. Webb</i>
Webber, W. W.	<i>W. W. Webber</i>
Yenor, G. A.	<i>G. A. Yenor</i>

I certify that I read Staff Memorandum No. 7, (SCAP & FEC) dated 12 February 1948 to above individuals on 16 February 1948.

W. E. Hutchenson
 HUTCHENSON, W. E., CAF-13
 Chief, Editorial Division

I certify that I witnessed reading of Staff Memorandum No. 7, (SCAP & FEC) dated 12 February 1948 to above individuals on 16 February 1948.

Carl F. Byers
 BYERS, CARL F.
 Maj., Exec, SRS

A list of personnel with dependents presently in Japan with their telephone numbers and addresses:

<u>NAME</u>	<u>ADDRESS</u>	<u>TELEPHONE NUMBER</u>
Akamine, K.	Yaesu Hotel	26-7271
Carpenter, D. B.	House 169 - Mabashi-2-Chome Suginami-Ku	38-0950 (Neighbor's Number)
Daugherty, M. M.	San Kaito - Apt 303	48-2740
Hutchinson, W. E.	U. S. 380	02-4193
Johnson, D. C.	U. S. 45	25-3443
Reese, N. M.	U. S. 255	38-0544
Seaver, M.	COMNAVFE	26-8495
Shimasaki, M.	Mejuro Hotel	95-2092
Speer, W. R.	Palace Heights XD - 2 (N)	33-4520
Webb, G. P.	Grant Heights House 155-A	87-0531 Ext. 7705
<i>Krich, T.M.B.</i>	<i>Washington Heights Hornal 191</i>	<i>46-3328</i>

Placed ON SECTION B.B
1700 FEB
Maj. Byers

GENERAL HEADQUARTERS
SUPREME COMMANDER FOR THE ALLIED POWERS
AND
FAR EAST COMMAND

AG 123.3 (10 Feb 48)FD

AGO 500
12 February 1948

STAFF MEMORANDUM)

NO.....7)

(SCAP & FEC)

CONVERSION OF MILITARY PAYMENT CERTIFICATES

1. References.

- a. War Department Circular 247, 6 September 1947.
- b. Circular 1, General Headquarters, Far East Command, 7 January 1948.

2. In the event of future military payment certificate conversions it is anticipated that the conversion period will be drastically curtailed. In order that all authorized General Headquarters, Supreme Commander for the Allied Powers and Far East Command personnel, agencies, funds, etc., who hold or may hereafter hold military payment certificate funds can protect their interests with a minimum of time lost from normal duties during a conversion period, chiefs of staff sections will take necessary action to insure that all persons concerned thoroughly familiarize themselves with their individual responsibilities.

3. Personnel who may utilize military payment certificates and thereby become eligible to present military payment certificates for conversion are defined in Circular 1, General Headquarters, Far East Command, 1948, as:

- a. Army, Navy, and Air Force personnel of the United States Government.
- b. Civilians who are citizens of the United States, employed directly, or indirectly through contractors, by Army, Navy, and Air Force establishments.
- c. Civilians who are citizens of the United States, employed directly by the United States Government, when authorized by the Commander-in-Chief, Far East, or the commanders of the major commands.
- d. Dependents of personnel included in paragraph 3a, b, and c.
- e. Civilians of Allied countries, employed directly by Army, Navy, and Air Force establishments, and paid from funds appropriated by the Congress of the United States, when authorized by the Commander-in-Chief, Far East, or the commanders of the major commands.

(SM 7)

f. Civilians who are citizens of the United States or of Allied countries, who are employed by quasi-official organizations in or under Army, Navy, and Air Force establishments, working for the benefit of the armed forces of the United States and whose pay is derived from United States dollars, when authorized by the Commander-in-Chief, Far East, or the commanders of the major commands. Examples are Army Exchange Service and its exchanges, American Red Cross facilities, unit clubs and messes, and the Central Welfare Fund. Foreign national employees, receiving pay from the Japanese Government, the United States Military Government in Korea, or the United States Military Government in the Ryukyus Islands in indigenous currencies, are specifically excluded from these provisions.

g. Personnel who, in the opinion of the Commander-in-Chief, Far East, can best perform their mission by having access to United States Army, Navy, or Air Force facilities when specifically authorized by the Commander-in-Chief, Far East.

4. Chiefs of staff sections and unit commanders will be personally notified by top secret communications in advance of the day of the conversion, hereinafter referred to as "C" day. The date and hours of the conversion period will remain "Top Secret" until the hour the conversion period is to begin. Violation of this security will not only jeopardize the success of the conversion in the Far East Command, but may have a similar effect in other commands throughout the world. All personnel authorized to possess military payment certificates will be notified at the beginning of the conversion period by chiefs of staff sections. No individual conversion of personal funds will be made at finance offices.

a. Chiefs of staff sections are responsible for the collection and conversion of military payment certificates in the possession of:

- (1) United States Armed Forces officer personnel and Department of Defense civilians of their organization.
- (2) Other United States Armed Forces officer personnel and Department of Defense civilians temporarily present with their organization during the conversion period.
- (3) Dependents of the above when the persons on whom they are dependent are away from their home stations.
- (4) Other United States civilians serving with organizations over which they have primary interest. In this respect the chiefs of staff sections listed below will effect conversion for the following categories of personnel in the Tokyo Area:

Assistant Chief of Staff, G-1:

Headquarters, American Red Cross
 Representatives of missionary groups
 American International Underwriters Corporation

(SM 7)

Northwest Airlines
Pan American Airlines
United Airlines
Any other licensed concerns not assigned to
another staff section.

Assistant Chief of Staff, G-4:

Petroleum advisory personnel
Foreign Liquidation Commission buyers

Civil Information and Education Section:

Central Motion Picture Exchange

Fiscal Director:

National City Bank of New York
Chase National Bank
Bank of America

Public Information Office:

Representatives of press, news wire service, and
publishers.

Special Services Section:

United Services Organization
Camp Shows
Army Motion Picture Service

b. Persons other than United States personnel who have been authorized to possess and use military payment certificates will convert their currency only through the fiscal or financial agent of the mission or delegation to which they are accredited. Only such amounts as can be established as having been legitimately acquired in accordance with pertinent directives will be accepted for conversion. This determination will be made by the Assistant Chief of Staff, G-2, in coordination with the Assistant Chief of Staff, G-4, and the Fiscal Director. Conversion for the fiscal representatives of Allied delegations and missions will be made by the 240th Finance Disbursing Section, after approval has been given by the Assistant Chief of Staff, G-2.

c. The chief of the Civil Communications Section is responsible for issuing necessary procedure instructions to effect the transition from old series military payment certificates to any new series in all Japanese communication facilities now authorized to accept military payment certificates.

d. Officers responsible for the collection and conversion of military payment certificates will effect the collection at the earliest practicable hour after the commencement of the conversion period. Military

(SM 7)

payment certificate holdings in amounts in excess of \$500 will not be accepted for conversion without submission of written proof as to their legitimate acquisition. Collections must be completed prior to the termination of the collection period. Every effort will be made to insure that personnel do not deal with unauthorized persons in order to effect illegal conversions. All \$5 and \$10 denominations military payment certificates will bear the signature, serial number, unit and Army Post Office of the owner to preclude loss to the United States in event counterfeit notes are discovered. The attention of each individual who is converting currency at his home station will be personally and emphatically called to the fact that only one conversion will be allowed. Collecting officers will furnish a signed hand receipt to each person from whom military payment certificates have been accepted for conversion.

e. Collecting officers will present old series of military payment certificates to the Finance Officer, 240th Finance Disbursing Section, accompanied by a roster, in triplicate, setting forth the names, amounts, and signatures (except for persons away from their home organizations) to a certificate stating that signers understand that only one conversion will be permitted, that this amount represents their entire holdings of military payment certificates, and that the entire amount represents their personal property or was entrusted to them by authorized personnel for conversion and that all currency was received prior to the termination of the conversion period, and that all persons listed are known by him to be personnel authorized to use military payment certificates. Currency will be separated by denominations in bundles of 100 notes, all face up and turned the same way, and presented to the finance officer. A change list showing the number of bills of each denomination will accompany the currency.

f. Upon publication of this staff memorandum, chiefs of staff sections of General Headquarters, Supreme Commander for the Allied Powers and Far East Command, will request the Adjutant General to furnish a supply of roster and hand receipt forms and will state the number of persons for whom conversion will be effected.

5. Personnel who are necessarily away from their home stations throughout the conversion period will convert those amounts of military payment certificates in their immediate possession through the commander of the unit or chief of staff sections where they are present in a military payment certificate area on "C" day. Such persons will execute the certificate described above, amended to indicate the amount and specific location of other military payment certificates owned by them which were left at their home stations. One copy of the certificate will be indorsed by the collecting officer and returned to the person presenting funds for conversion. Immediately upon return to their home stations, personnel will make written application to their staff sections chiefs for conversion of their remaining funds, and attach the indorsed certificate. The application, supported by written evidence of applicant's absence from home station on "C" day, indorsed declaration of military payment certificates at home, and a certificate by chief of staff section that steps were taken to insure against illegal currency transactions, will be presented to the local finance officers for conversion.

(SM 7)

6. a. Chiefs of staff sections receiving applications from any one individual for conversion of military payment certificates above the amount of \$500, or in amounts less than \$500, presented under questionable circumstances, or by individuals who by their rank, grade, or civilian status, normally would not be in possession of the declared amount, will cause such applications to be referred to a board of officers, to be appointed by the Assistant Chief of Staff, G-1, for investigation and recommendation. Similarly, chiefs of staff sections receiving applications for conversion of military payment certificates after the termination of the conversion period from persons who were present at their home stations on "C" day will cause such applications to be referred to a board of officers, to be appointed by the Assistant Chief of Staff, G-1, for investigation and recommendation. A board of officers appointed for this purpose will bear in mind the certificates previously signed by the applicant to the effect that applicant acknowledges that only one conversion will be permitted and that the sum originally presented for conversion constituted the applicant's entire holdings of military payment certificates. Only the most unusual mitigating circumstances will justify a recommendation for approval of a second conversion.

b. Board proceedings and recommendations will be forwarded through command channels to the Chief of Finance for the ultimate decision of the Secretary of the Army.

7. a. Mess and billeting officers will convert all official funds during the conversion period. Arrangements will be made for persons paying cash for meals to subsist on credit during the conversion period and until new series military payment certificates have been converted by the conversion officer.

b. Class A agent finance officers will convert all old series military payment certificates for which they are accountable to disbursing officers during the conversion period.

c. Disbursing officers will make no individual exchanges of personal funds but will make an administrative examination of all rosters and certificates submitted. One copy of each roster and application for conversion will be turned over by the finance officer to the local provost marshal, one copy will be acknowledged by the disbursing officer and returned to the conversion officer, and the third copy will be retained by the finance officer.

d. Counterfeits will be turned over immediately to the local provost marshal. Any unauthorized persons attempting to convert military payment certificates will be turned over to the provost marshal.

8. The provost marshal will instruct all enforcement agencies to be particularly diligent during this period in apprehending persons engaged in illegal currency transactions.

9. Each responsible officer will make a performance report in writing at the close of the "C" day turn-in. The report will include a summary of action taken in discharging the officer's responsibility as well as a roster

(SM 7)

of the names and amount turned in by each individual, together with the names (and amount) of all personnel of unit, organization, or section, who were unable to effect turn-in during the prescribed hours of "C" day, and detailed reason therefor. This report will be filed with the records of the staff section for future reference.

10. a. Effective immediately, authorized personnel departing on permanent change of station from a military payment certificate area to areas where military payment certificates are not in authorized use, will dispose of their holdings by converting all military payment certificates to dollars or dollar instruments. Personnel authorized to hold and use military payment certificates prior to departing on leave or temporary duty from a military payment certificate area to areas where military payment certificates are not in authorized use will dispose of their military payment certificate holdings prior to departure, by any of the following methods which the status of each individual permits him to use:

- (1) Deposit in a commercial bank in the military payment certificate area providing such bank is authorized to receive, hold, and negotiate military payment certificates, or purchase of travelers' checks of such banks.
- (2) Purchase of postal money orders.
- (3) Exchange for Military Disbursing Officers' Payment Orders or United States dollars.
- (4) Entrustment of military payment certificates, not to exceed \$300, at their own risk and on a hand receipt satisfactory to themselves, to company or unit commanders, member of family, friend, etc., with the understanding that trustees will attend to the conversion on behalf of the absentee if and when necessary. This subparagraph applies only to personal funds of individuals. Entrustment may be made only to persons who are recognized as authorized personnel within the interpretation of Circular 1, General Headquarters, Far East Command, 1948.
- (5) Soldiers deposits.
- (6) Exchange or deposit with the fiscal agent of an Allied or neutral diplomatic mission, delegation, or occupation force, provided such agent is authorized to receive and exchange military payment certificates.

b. Movement orders issued in military payment certificate areas requiring absence from such areas will be drafted to contain the clause: "Military payment certificate currency will be disposed of in accordance with existing instructions."

(SM 7)

c. Authorized personnel who lose their authorized status will be required to turn in their military payment certificate holdings at the time the authorized status is discontinued and before leaving the military payment certificate area. If outside such area on temporary duty or leave, at the time they lose their authorized status, they will take immediate steps to convert their military payment certificate funds.

d. Military payment certificate areas in the Far East Command are Japan and outlying islands; Korea, south of the 38th parallel; and the Ryukyus, south of the 30th parallel. Paragraph 6a, part II, War Department Circular 247, 1947, will be used for guidance in interpreting what is a military payment certificate area outside of the Far East Command.

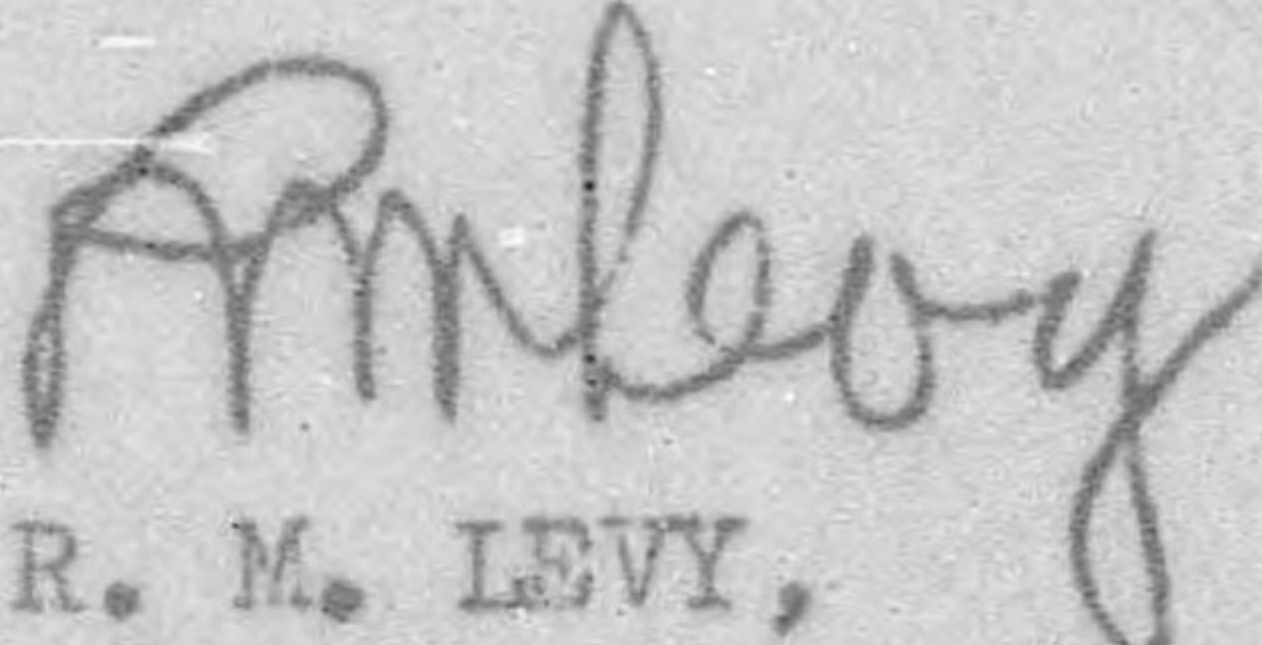
e. As provided in paragraph 5a(5), section II, Circular 1, General Headquarters, Far East Command, 1948, military payment certificates will not be transmitted through the mails by individuals to effect financial transactions. Individuals desiring to transmit funds will use any of the methods currently provided for such transmission.

11. Chiefs of staff sections and unit commanders will take immediate action necessary to insure that all persons for whom they are responsible for the conversion of military payment certificates, as outlined in paragraph 4, are familiar with conversion procedures stated herein.

BY COMMAND OF GENERAL MacARTHUR:

PAUL J. MUELLER,
Major General, General Staff Corps,
Chief of Staff.

OFFICIAL:


R. M. LEVY,
Colonel, AGD,
Adjutant General.