况概司公限有局書華中

A DESCRIPTION

OF

CHUNG HWA BOOK CO., LTD

SHANGHAI, CHINA

上海門立意書



况概、司公限有局書華中

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OF

CHUNG HWA BOOK CO., LTD

SHANGHAI, CHINA



中華書局有限公司概况

成立 中華民國元年 資本 國幣四百萬元 房屋

- 一 總公司與總廠 上海澳門路四六九號
- 二 分廠 香港九龍馬頭角北帝街四十號
- 三 中華教育用具製造廠 上海昆明路七二一號
- 四 發行所 上海福州路
- 五 分局 南京杭州廣州太原天津北平青島重慶梧州等處房屋均係自建

組織

- 一 董事會 董事十一人
- 二 監察二人

三 總經理一人 其下分設一處三所

- (一) 總辦事處 設五部 1. 總務部 2. 造貨部 3. 帳務部 4. 會計部 5. 承印部
- (二)編輯所分五部 1. 總編輯部 2. 教科圖書部 3. 普通圖書部 4. 辭典部 5. 雜誌部
- (三) 印刷 所 分四部 1 事務部 2. 營業部 3. 工務部 4. 印鈔部
- (四) 發 行 所 分四部 1·上海發行部 2·分局發行部 3·事務部 4. 供應部
- (五) 分局及支局 全國各省會及商埠均設分局凡四十餘處分銷處凡千餘

營業項目

- 一 出 版 出版圖書共計五千餘種一萬餘冊略述如左
 - 1. 教科用書 大中小學師範學校之教科與教師用書計六百餘種.

- 2. 兒童讀物
- 叢書文庫及單行本共一千餘冊
- 3. 編輯新書
- 叢書文庫及單行本共二千餘種
- 4. 精印古書
 - 甲 四部備要 凡三百五十一種都一萬一千餘卷中裝二千五百冊 洋裝布面一百冊紙面二百八十冊
 - 乙 古今圖書集成 為彙編者大為典三十二為部太千有零共一萬卷三開大本分訂八百冊
- 5. 雜 誌 中華教育界 新中華 少年週報 出版月刊 小朋友週刊 小朋友畫報 中華英文週報
- 6. 字典辭典 普通中西字典二十餘種專科辭典十餘種其中八百萬字之辭海 新舊辭搜羅詳備解釋正確並用新式標點
- 7. 外國文書籍 英法德日文讀本文法會話字典等共一百餘種

- 8. 碑帖書畫
- 9. 函授學校
- 歷代碑帖名人墨蹟畫冊共三百餘種
- 已開科者國文英文日文算學商業五科學員六千餘人 總廠有大小印機二百餘架職工二千餘人各種印刷設備完全不 但為國內第一即國外亦鮮有如此完備者香港分廠有印機數十 架職工數百人印鈔部有世界最新最大之凹凸版機專印凹版凸
- 版如證券債券鈔票郵票及印花稅票等

三 儀器文具

本局創設中華教育用具製造廠裝置新式機器延聘專家設計研究製造理化儀器標本模型風琴樂器運動器械測繪儀器電表及各種文具復先後發明三用複印器兩用蠟紙月日星期時辰鐘八 用鐘及仿宋華文打字機

CHUNG HWA BOOK COMPANY, LIMITED

A DESCRIPTION

ESTABLISHED: In the year of 1911. PAID-UP CAPITAL: \$4,000,000.00.

LAND AND BUILDING:

Head Office and Main Works at 469 Macao Road, Shanghai.

Branch Works at 40 Pak Tai Street, Ma-Tau-Kok, Kowloon, Hongkong.

Educational Instruments Manufacturing Factory at 721 Quenming Road, Shanghai.

Sales Office at the corner of Foochow and Honan Roads, Shanghai.

Branch Sales Offices at Nanking, Hangchow, Canton, Taiyuen, Tientsin, Peiping, Tsingtau, Lanchow, Hankow, Chungking, Hongkong, Singapore, etc., over 40 places, most of them having own buildings.

ORGANIZATION:

Board of Directors-Eleven directors.

Two supervisors.

General Manager in charge of four main departments, viz.

 General Affairs Department with five divisions, (A) General Office (B) Production (C) Bookkeeping (D) Accounting (E) Job Printing.

2. Editorial Department with five divisions, (A) Main Editorial (B) Textbooks (C) Common

Books (D) Dictionaries (E) Magazines.

3. Printing Department of four divisions, (A) General Affairs (B) Business (C) Works (D) Security Printing.

. Sales Department of four divisions, (A) Shanghai Sales (B) Branch Sales (C) General Affairs

(D) Supply.

5. Branch Sales Offices, over 40 places and 1,000 sub-agents.

SCOPE OF BUSINESS:

- 1. Publications, already published books of over 5,000 kinds in over 10,000 volumes classified as follows:
 - (A) Text books and manuals for elementary, middle, normal schools and universities in 13 series of over 600 kinds.
 - (B) Children books in series and single copies of 1,000 volumes.

(C) New books in series and single copies of 2,000 kinds.

(D) Old Classics re-printed-"Condensed Series of Four Libraries" in 351 kinds of over 11,000 volumes, "The Chinese Encyclopedia" of 10,000 volumes, bound into 800 copies.

(E) Magazines: "Educational World Monthly," "New China Semi-Monthly," "Youth Weekly," "Publication Monthly," "Little Friend Weekly," "Little Friend Pictorial" and "English Weekly".

(F) Dictionaries and encyclopediaes in many kinds, the latest issue being "The Sea of Terms" in two huge volumes of over eight million characters.

(G) Foreign language books in English, German, French, and Japanese for readers, grammars, conversations and dictionaries of over one hundred kinds.

(H) Stone rubbings, calligraphic and painting works of masterpieces for many generations in over 300 kinds.

(I) Correspondence school of five courses: Chinese, English, Japanese, Mathematics and Business with over 6,000 students.

- 2. Printing: Main Works has over 200 machines and the number of workers exceeds two thousand. It is fully equipped to undertake all kinds of printing with great efficiency. Hongkong Branch Works has also many high speed presses and several hundred of staff and workers. The Security Printing Division is specially organized with the most up-to-date and largest intaglio and relief printing machines in the world for printing of banknotes, postage stamps, revenue stamps and government bonds.
- 3. Educational Instruments and Stationaries: We have established a special factory to manufacture modern educational instruments, that is, The Chung Hwa Educational Instruments Manufacturing Factory. Its products consist of physical and chemical instruments, models, specimens, organs, musical instruments, gymnastic instruments, surveying instruments and electric meters. The factory is also known for its new inventions, especially the "Triplicate Mimeograph", "Two-use Duplicating Paper", "Calendar Clock" and "Fancy Sung Type Chinese Typewriter".

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舒新城 Milton S. C. Hsu

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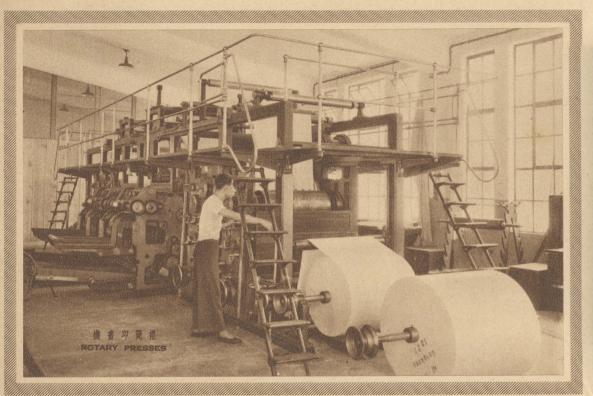
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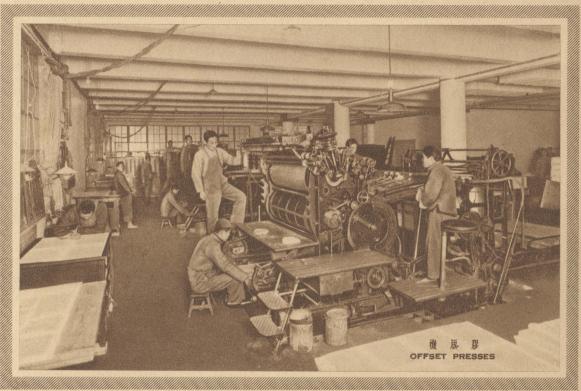


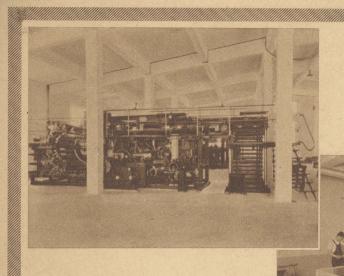


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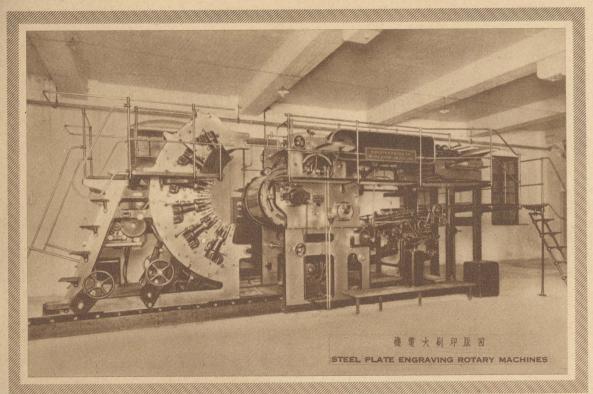
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