Declassified E.O. 12065 Section 3-402/NNDG NO. 775009

GHQ/SCAP Records (RG 331, National Archives and Records Service)

Description of contents

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Declassified E.O. 12065 Section 3-402/NNDG NO. 775009

Received from Mr Kurata

May 22, 1950

To: Prison Branch,

This copy is the one of New forms concerning the Regulations of Handling Finger Impression Cards which were handed to P.B. on May 13, 1950.

C. & R. Bureau is wishing to get approves from Prison Branch about this Amended Regulations for Handling Finger Impressing Cards as soon as possible?

T. Kurata
C. & R. Bureau, Attorney General's Office.

Declassified E.O. 12065 Section 3-402/NNDG NO. 775009

Delivered to P.B on May 22, 1950
by G. Tsurata, C & R.B.

Form No. 1

Full-name	Nationality	Occupation	Nick-name and other names by which the convict was called	Sex	Classification number	

Permanent domicile		Place of birth	
Present residence		Date of birth	

"Fold" The left hand

The index finger	The middle finger	The ring finger	The little finger	The thumb

"Fold"

The right hand

The index finger	The middle finger	The ring finger	The little finger	The thumb

"Fold"

The left hand, plain		The right hand, plain	
	The thumb	The thumb	

Prepared at on 19 .		Remarks
(Fold) Classified at on 19 .		
Examined at on 19 .		

Declassified E.O. 12065 Section 3-402/NNDG NO. 775009

Back side of Form No. 1

Full name of the convict indicated in the judgment									
Name of crime									
Name and term of penalty (amount of fine)									
Date of sentence delivered									
Date of commencement of period of penalty									
Court delivering the sentence									
Prison of execution of penalty									
Cause of the prisoner's leaving the prison and the date thereof									

Index finger of the left hand	Signed by the prisoner in person	Characteristics	Remarks

Form No. 2

Additional Card of Particulars of Penalty,
Annex of Finger Impression Card

Card No. Entry in the impression card Prepared at (Prison or its branch)

" by (seal affixed)

Full name		Full name of the convict indicated in the judgment	
The latest previous crime		Name of offence	
Name and term of penalty		Name and term of penalty	
Prison of execution of penalty	Prison (or branch)	Date of sentence delivered	
Date of leaving the prison			
Classification number		Date of commencement of period 1 of penalty	
		Court delivering the sentence	
Index finger of the left hand		Prison of execution of penalty	Prison (Branch Prison)
		Date of the prisoner's leaving prison	

(1) The consecutive number of the additional card shall be started anew at the beginning of a new calender year.

(2) Space for the "entry in the impression card" is meant for an entry to be made in the impression card in custody of the Correction and Rehabilitation Bureau, AttorneyGeneral's Office.

(3) In case the full-name of the prisoner is different from that given at the time of the latest previous offence, the entry shall be "So and So, represented as So and So in previous offence."

(4) In the "classification number "column, all classification members of the finger prints shall be entered.

(5) In the "index finger of the left hand" column, finger prints of the index finger of the left hand shall be taken in the rolling motion.

Declassified E.O. 12065 Section 3-402/NNDG NO. 775009

(6) When, in case a convict re-entered prison on account of rescission of parole or of suspension of execution of penalty a new penalty is to be executed either before or after the execution of the original penalty on the cause of which the convict re-entered, entry shall be made of both the original and new penalties, with the mention of their relation to each other on the back side of the additional card.

(7) When two or more penalties are executed in succession, marks such as (1), (2), etc. shall be given in the respective column of the additional card. Other entries in the additional ~~annex~~ card shall follow the example prescribed for the finger impression card.

(8) Other matters that might serve as reference, if any, shall be entered on the back side of the additional card, making a red ink entry in the margin of the face side "Refer back side."

(9) On dispatching additional cards covers of the same size as the cards, whereon to be indicated the number of the additional cards contained and the name of the relevant month as well as that of the Prison who made out the cards, shall be affixed to the additional cards, binding with a thread through the small hole provided for the purpose at a corner of the additional cards.

Declassified E.O. 12065 Section 3-402/NNDG NO. 775009

Form No. 3

Items marked * shall be entered in red ink

Report on the discovery of previous crime of a convict whose fingerprints had been taken

Date (day, month and year)

Name of Prison (House of Detention; or branches thereof)

Made out during the month of

Classification number Left Right	The last penalty	Previous crime discovered		
Full name of the convict indicated in the judgment.				
Name of crime				
Name and term of penalty				
Date of sentence delivered				
Date of commencement of the period of penalty				
Court delivering judgment				
Prison of execution of penalty				
Cause and date of the convict's leaving the prison				

(1) In case there is a previous crime already reported committed during the interval between the discovered Previous crime and the last one, the name of crime, name and term of penalty shall be entered in a separate sheet to be made out after the present Form and it shall be attached to this report.

(2) Regarding the previous crime discovered as a result of notification by the Attorney-General's Office, no report after the present Form need be made.

Declassified E.O. 12065 Section 3-402/NNDG NO. 775009

Form No. 4

Report on changes in particulars relating to penalty imposed upon a convict whose fingerprints were taken

Date (day, month and year)

Name of Prison (House of Detention) (or its branch)

For (month, year)

Finger impression cards			Name of crime	Date of the original judgment delivered	Penalty		Date of the release according to the altered punishment	Remarks
No.	The full-name	Prison where the cards were made out			Original penalty	Cause of alteration and the altered period		
Left Right								

(1) Entries shall be made in accordance with the order of each class of cause of alterations.

(2) In case any change has occurred in the date of release of the convict from prison after the commencement of execution on account of a change in the detention term pending judgment which is to be taken into the calculation of the term of the penalty, etc., entry shall also be made to that effect.

(3) When there has occurred any change in the order of execution of two or more penalties which are to be executed consecutively, each penalty shall be entered in the order of execution, and the entry of "order of execution changed" shall be made in the column of cause of alteration, with further entries of the date of commencement of the term of penalty and the period already served in the "Remarks" column.

Declassified E.O. 12065 Section 3-402/NNDC NO. 775009

Form No. 5

Report on the leaving of prisoners prior to the completion of the term of penalty whose fingerprints have been taken

Date (day, month, and year)

Name of Prison (House of Detention) (branches)

For the month of

Finger prints impression card			Name of crime	Name and term of penalty	Date of sentence delivered	Date of expected release on the completion of the term of penalty	Cause of leaving prison	Date of leaving prison
No.	Full-name	Prison preparing the card						
Left Right								
Left Right								
Left Right								
Left Right								
Left Right								

The entry shall be in the order of the cause of leaving prison.

Declassified E.O. 12065 Section 3-402/NNDC NO. 775009

Form No. 6

Report on the re-internment of prisoners whose fingerprints habe been taken

Date (day, month and year)

Name of Prison (House of Detention)(branches)

For the month of

Finger impression card			Name of crime	Name and term of penalty	Cause and date of leaving prison	Period of term of penalty already served	Penalty after the re-entrance				
No.	Full-name	Name of prison preparing the card					Cause of re-entrance	Date of re-entrance	Coummencement of the remainder of the term of penalty	Prison of execution	Date of expected release
Left Right											
Left Right											
Left Right											
Left Right											
Left Right											
Left Right											
Left Right											

Declassified E.O. 12065 Section 3-402/NNDC NO. 775009

Form No. 7

Report on death of convict whose fingerprints have been taken

Date

Name of Prison (House of Detention)(branches)

For the month of

Fingerprints impression card			Name of crime	Name and term of penalty	Date of sentence delivered	Date of death	Death or fact establishing death
No.	Full-name	Prison preparing the card					
Left Right							
Left Right							
Left Right							
Left Right							
Left Right							
Left Right							

Entry shall be made of death or the fact, when ascertained, that establishes death, irrespective of whether the death occurred during imprisonment or not.

Declassified E.O. 12065 Section 3-402/NNDC NO. 775009

Form No. 8

Report on conrrections about the full name, permanent domicile, etc. in the finger impression cards.

Date
Name of Prison (House of Detention)(branches)
For the month of 19 .

Finger impression cards			Name of crime	Name and term of penalty	Date of sentence delivered	Real full-name	Cause of correction
No.	Full-name	Prison preparing the cards					
Left Right							
Left Right							
Left Right							
Left Right							
Left Right							

If any change is caused in the permanent domicile or date of birth as a result of the discovery of false name, etc., entry shall also be made of the permanent domicile and date of birth in the real full-name column.

Declassified E.O. 12065 Section 3-402/NNDG NO. 775009

Form No. 9

Report on the change of the official in charge of fingerprints affairs

Date

Prison (House of Detention)(Branches)

Predecessor	Period of service in charge of fingerprints		Career in respect of fingerprints	Affairs in charge	Name of official position	Salary class, distinguished service allowance and monthly allowance	Full name	Date of birth	Name of prison or its branch.
	From (month, year) to (month, year)	Number of years and months							

(1) In the "career in respect of fingerprints" column, record of study, such as "studied under, or directed by, So and ØSo. in, dactylography or dactylographical affairs", or other career in respect of fingerprint affairs shall be entered.

(2) In the "Affairs in charge" column, there shall be entered "impression", "classification", "examination" or other detailed specification, and, if other matters were taken charge of concurrently, such duties be entered in addition.

(3) In the "official position" column, there shall be entered Chief guard, Guard-sergeant, Guard, or junior clerk.

(4) With regard to the distinguished service allowance, entry shall be made in such wordings as well as " yen for distinguished service monthly", and, as for the monthly allowance, the amount to be given for the special ability concerning fingerprints in such wordings as " yen for fingerprints allowance monthly."

(5) In Remarks column, there shall be entered education, character, service record, term of service, as the name and monthly amount of other special allowance, if such is given.

Declassified E.O. 12065 Section 3-402/NNDG NO. 775009

Form No. 10

Fingerprint Affairs Adjustment Book

Inspection seal			Officer in charge	Date of the convict's internment	Number of crimes	Finger impression card or additional card finished or unfinished	Date of preparation of finger impression card or additional card	Cause of the incompletion of finger impression or the preparation of additional card	Name of crime	Name and term of penalty	No. of the prisoner in prison. Full name.	Remarks
Warden	Section-Chief	Unit-Chief										

(1) The name of a convict entered in this Book shall always be identical with that in the Convict Internment Book (exeepting the prisoners subject to detention (Koryu)).

(2) In the "number of crime" column, number of frequency of internment shall be entered.

(3) In the "finger impression card or additional card finished or unfinished" column, there shall be entered, in case finger impression card or additional card had already been prepared by the former prison when the case was transperred from another Prison, to the effect that the finger impression card or additional card prepared at Prison.

(4) The serial number of the additinal card shall be entered in the "Remarks" column.

Declassified E.O. 12065 Section 3-402/NNDG NO. 775009

Form No. 11

Report on the preparation of finger impression cards and additional card of particulars relating to penalty

Items marked * shall be entered in red ink

Date (day, month and year)

Prison (House of Detention)(Branches)

For the month of 19 .

Number of convicts interned during this month	Number of convicts newly committed for the first crime	Number of convicts for the first crime who were transferred from other Prison	Total	Number of convicts newly committed for repeated crime by transfer	Number of prisoners convicted of repeated crime transferred from other Prison	Total	Grand total

Number of prisoners whose fingerprints were newly taken during this month	Out of convict newly committed during this month		Out of the prisoners whose fingerprints were not yet completed at the end of preceding month:		Out of the transferred convicts whose F.P. had not been taken:		Number of released convicts the taking of whose FP. was not finished:		Total		Despatched			
											Despatched this time:		Already sent, in respect of the convict subject to short-term penalty:	
	Finger impression card	Additional card	Finger impression card	Additional card	Finger impression card	Addk-tional card	Finger impression card	Additional card	Finger impression card	Additional card	Finger impression card	Additional card	Finger impression card	Additional card

Declassified E.O. 12065 Section 3-402/NNDG NO. 775009

Number of persons whose fingerprints have not been taken	Number of those at the end of the previous month		Out of the convicts the taking of whose fingerprints has been unfinished at the end of the previous month								Total		Out of the convicts newly subject to penalty and the transferred convicts the taking of whose fingerprints had been unfinished:		As of the end of this month:	
			Fingerprints taken this month		Transferred:		Leaving from Prison:		Died:							
	Fingerprint card	Additional card	Fingerprint card	Additional card	Fingerprint card	Additional card	Fingerprint card	Additional card	Fingerprint card	Additional card	Fingerprint card	Additional card	Fingerprint card	Additional card	Fingerprint card	Additional card

Number received during this month of convicts newly subject to penalty and of the transferred convicts the taking of whose fingerprints had been unfinished	Total number of those referred to in the left hand	Out of the convicts newly subject to penalty and the transferred convict the taking of whose finger prints had been unfinished:							Total
		Convicts whose fingerprints were newly taken	Convicts whose fingerprints were taken for the second time	Number of convicts whose additional card of particulars relating to penalty were additionally prepared	Number of convicts the taking of whosed fingerprints was unfinished	Out of the convits the taking of whose fingerprints was unfinished:			
						Transferred to another Prison	Left the Prison	Died	

Declassified E.O. 12065 Section 3-402/NNDC NO. 775009

Supplementary Table

(1) Dispositions of the unfinished fingerprints remaining at the end of previous month	Fingerprints taken during this month					Left the prison the taking of fingerprints unfinished		Died, the taking of fingerprints unfinished		Number of convicts the taking of whose fingerprints is unfinished at the end of this month	
	Finger-impression card or Additional card	Full-name	Finger impression card or Additional card	Full-name	Prison to which transferred	Finger-impression card or Additional card	Full-name	Finger impression card or Additional card	Full-name	Finger impression card or Additional card	Full-name
	Finger impression card		Finger impression card			Finger impression card		Finger impression card			
	Additional card		Additional card			Additional card		Additional card			

(2) Number of convicts the taking of whose fingerprints is unfinished at the end of this month, out of those interned during this month	Finger impression card or Additional card	Full-name	Date of internment	Cause of incompletion of fingerprints	Remarks
	Finger impression card				
	Additional card				

Declassified E.O. 12065 Section 3-402/NNDG NO. 775009

(3) Number of convicts interned this month who were transferred to other Prison, with the taking of fingerprints unfinished	Finger impression card or Additional card	Full-name	Date of internment	Date of transfer to other Prison	Prison sent to	Cause of incompletion of fingerprints	Remarks
	Finger impression card						
	Additional card						

(1) The convicts newly committed to prison included in this Table shall be limited to those subject to penal servitude or imprisonment.

(2) The number of convicts to be entered in this Table shall coincide with the entry in the Fingerprint Affairs Adjustment Book.

(3) Convicts whose fingerprints were taken for the second time mean those whose finger impression card marked "Again" in circle are prepared and do not include those whose finger impression card which were to replace the old ones were taken

(4) In case where there are convicts whose fingerprints were taken for the second time, the number of such instances shall be entered in red ink on the left side of the corresponding part of the column "Despatched".

(5) In case additional cards were prepared for prisoners on whom panalty was irrevocably sentenced on another crime after the despatch of finger impression card or additional card, the number thus made shall be entered in red ink ✗ on the left side of the columns "Number of convicts whose additional cards were additionally prepared" and on the left side of the corresponding part of the column "Despatched".

(6) As regards the transferred convicts falling under the principal provisions of Article 16 of the present Rules, whose fingerprints were unfinished, no entry needs be made in column "(3)" of Supplementary Table.

Declassified E.O. 12065 Section 3-402/NNDG NO. 775009

Form No. 12

List of full-names classified according to the classification number of making-up finger impression card

(For the month of 19)

Prison

Left Right	Classification No.	No. in Prison Full-name	Remarks	Left Right	Classification No.	No. in Prison Full-name	Remarks

Declassified E.O. 12065 Section 3-402/NNDG NO. 775009

Form No. 13

List of names classified according to the Classification number of making-up of Additional Card of Particulars relating to Penalty.
(For the month of 19)

Prison

Left Right	Classification No.	No. in Prison Full-name	Remarks	Left Right	Classification No.	No. in Prison Full-name	Remarks

Declassified E.O. 12065 Section 3-402/NNDC NO. 775009

Form No. 14

List of Numbers of various records relating to fingerprints

Date (day, month and year)
Prison (House of Detention, branch)
For the month of 19 .

Kinds of reports	Number of report
Report on the discovery of previous crime of convict whose fingerprints had been taken	
Reports on changes in particulars relating to penalty imposed upon a convict whose fingerprints were taken	
Reports on the leaving of prisoners prior to the completion of the term of penalty whose fingerprints have been taken	
Report on the re-internment of prisoners whose fingerprints have been taken	
Report on the death of prisoners ~~convict~~ whose fingerprints have been taken	
Report on correction about the full names, permanent domicile etc. in the finger impression cards	

Declassified E.O. 12065 Section 3-402/NNDC NO. 775009

Form No. 15

Application for the allotment of Forms relating to fingerprints to be used in the fiscal year

Date (day, month and year)

Prison (House of Detention, branches)

Classification	Finger impression card			Additional card of particulars relating to penalty	Covers	Report on the making-up of the finger impression card and additional card	List of names classified according to the classification number of the making-up of finger impression card	List of full names classified according to the classification number of the makign-up of the additional card
	To be compiled in the Personal Status Book	For submission to Attorney-General's Office	Total					
Expected quantity required for the								
Expected quantity to be left as of the end of March of								
Quantity demanded in this application								
Remarks								

(1) As for the expected quantity required for finger impression cards and additional cards, the basis of calculation shall be entered in the "remarks" column.

(2) In this application, the demand for main prisons, branch prisons, and branches shall be aggregated.

Declassified E.O. 12065 Section 3-402/NNDC NO. 775009

Declassified E.O. 12065 Section 3-402/NNDG NO. 775009

File

Delivered to P.B on
April 17, 1950 by
G. Kuata

Attorney-General's Office Ordinance No. 32

April 15, 1950

The Regulations for the Enforcement of the Prison Law (Ministry of Justice Ordinance No. 18 of 1908) shall be partially amended as follows:

Attorney-General
UEDA Shunkichi

In Article 1 paragraph 3, "Juvenile Detention Homes" shall be amended as "Juvenile Detention and Classification Homes".

Supplementary Provision:

This Office Ordinance shall come into force as from the day of its promulgation.

Declassified E.O. 12065 Section 3-402/NNDG NO. 775009

Attorney-General's Office Ordinance No. 33

April 15, 1950.

The Regulations for the Organization of the Reformatory, Juvenile Detention Home and Juvenile Classification Office (Attorney-General's Office Ordinance No. 5 of 1949) shall be partially amended as follows:

Attorney-General
UEDA Shunkichi

The title shall be amended as follows:

The Regulations for the Organization of the Reformatory and Juvenile Detention and Classification Home.

In Article 1, ", Juvenile Detention Home and Juvenile Classification Office" shall be amended as "and Juvenile Detention and Classification Home".

In Article 2 paragraph 1, "and both of the Juvenile Detention Home and Juvenile Classification Office shall have a chief respectively' shall be amended as "each Juvenile Detention and Classification Home shall have a chief".

Article 4 shall be amended as follows:

Article 4. The Juvenile Detention and Classification Home shall have a General Affairs Section, Detention Section and Classification Section.

2. The General Affairs Section shall take charge of the following affairs:

(1) Matters concerning the receipt, despatch and preservation of official documents;

Declassified E.O. 12065 Section 3-402/NNDG NO. 775009

(2) Matters concerning personnel affairs;

(3) Matters concerning accounting;

(4) Matters concerning statistical reports;

(5) Matters concerning feeding;

(6) Matters concerning money and articles in custody;

(7) Matters which do not come under the charge of other Sections.

3. The Detention Section shall take charge of the following affairs:

(1) Matters concerning commitment and release;

(2) Matters concerning personal retention and escort;

(3) Matters concerning treatment;

(4) Matters concerning observation of behaviours;

(5) Matters concerning interview and correspondence.

4. The Classification Section shall take charge of the following affairs:

(1) Matters concerning scientific examination necessary for classification;

(2) Matters concerning collection of data necessary for classification;

(3) Matters concerning designation of treatment necessary for classification and charge thereof;

(4) Matters concerning judgment, notification and advice basing on the result of classification;

(5) Matters concerning medical treatment, and health and sanitation;

(6) Matters concerning medicines;

(7) Matters concerning medical affairs otherwise.

Declassified E.O. 12065 Section 3-402/NNDG NO. 775009

The following one Article shall be added next to Article 4:

Article 4-(2). There shall be a Medical Affairs Section besides the three Sections mentioned in the preceding Article in the Tokyo Juvenile Detention and Classification Home, Yokohama Juvenile Detention and Classification Home, Osaka Juvenile Detention and Classification Home, Kyoto Juvenile Detention and Classification Home, Kobe Juvenile Detention and Classification Home, Nagoya Juvenile Detention and Classification Home, Hiroshima Juvenile Detention and Classification Home, Fukuoka Juvenile Detention and Classification Home, Sendai Juvenile Detention and Classification Home, Sapporo Juvenile Detention and Classification Home and Takamatsu Juvenile Detention and Classification Home.

2. The Classification Section of the Juvenile Detention and Classification Home mentioned in the preceding paragraph shall take charge of the affairs prescribed in paragraph 4 items (1) to (4) of the preceding Article, and the Medical Affairs Section thereof the affairs prescribed in items (5) to (7) of the same paragraph.

Articles 5 and 6 shall be amended as follows:

Articles 5 and 6. Deleted.

In Article 8 paragraph 1, "the Juvenile Detention Home" shall be amended as "the Juvenile Detention and Classification Home".

In the Annexed List No. 2, "Competent Juvenile Detention Home" and "Tokyo Juvenile Detention Home" shall be amended as "Competent Juvenile Detention and Classification Home" and "Tokyo Juvenile Detention and Classification Home" respectively.

Declassified E.O. 12065 Section 3-402/NNDG NO. 775009

Supplementary Provision:

This Ordinance shall come into force as from the day of its promulgation.

Declassified E.O. 12065 Section 3-402/NNDG NO. 775009

Attorney-General's Office Ordinance No. 34

April 15, 1950

The Regulations for the Organization of Correction and Rehabilitation District Headquarters (Attorney-General's Office Ordinance No. 6 of 1949) shall be partially amended as follows:

Attorney-General
UEDA Shunkichi

In Article 2 paragraph 2, "Juvenile Detention Homes and Juvenile Classification Offices" shall be amended as "and Juvenile Detention and Classification Homes".

Supplementary Provision:

This Office Ordinance shall come into force as from the day of its promulgation.

Declassified E.O. 12065 Section 3-402/NNDG NO. 775009

Attorney-General's Office Ordinance No. 35

April 15, 1950.

The Regulations for Treatment in Reformatory (Attorney-General's Office Ordinance No. 60 of 1949) shall be partially amended as follows.

Attorney-General
UEDA Shunkichi

In Article 5 paragraph 2, "Juvenile Detention Homes, Juvenile Classification Offices" shall be amended as "Juvenile Detention and Classification Homes".

In Article 12 paragraph 3, "Juvenile Detention Home and of Juvenile Classification Office" shall be amend as "and Juvenile Detention and Classification Home".

In Articles 63 and 73, "Juvenile Detention Home" shall be amended as "Juvenile Detention and Classification Home".

Article 70 shall be amended as follows:

Article 70. The providing of travelling expenses and clothing under Article 17-(2) of the Reformatory Law shall be decided after the previous assurance of whether the subject is capable of procuring them by money and articles in custody or any other means.

2. The travelling expenses shall represent actual expenses necessary for fare in railway, boat, and car transit back to the place of residence. However, railway and car tickets or boat tickets supplied may be given instead of money.

Declassified E.O. 12065 Section 3-402/NNDG NO. 775009

3. The clothing shall be an ordinary one suitable to the season.

Article 72 shall be amended as follows:

Article 72. The Superintendent, in case of applying for the approval of the transfer of an inmate in accordance with Article 10 paragraph 1 of the Reformatory Law, shall present a clear statement of items explaining the reason for the necessity of transfer and giving other referential matters. However, in case of unavoidable circumstances due to emergency, means other than writing may be made use of.

2. When an approval of transfer has been received, escort shall commence within forty-eight hours of the receipt of the written approval by the Reformatory.

In Chapter 10, the following three articles shall be added next to Article 74:

Article 74-(2). In case of notifying the transfer of an inmate under Article 10 paragraphs 2 and 3 of the Reformatory Law, the Superintendent shall notify the reason for the necessity of transfer, accompanied by the record of behavior of the juvenile after his entry into the Reformatory and other referential matters.

2. Such notification shall be made as promptly as possible after the transfer of an inmate.

Article 74-(3). The notification concerning the revocation of a protective disposition under Article 27-(2) paragraph 2 of the Juvenile Law, shall be made after the assurance of the reliability of the relevant materials.

Declassified E.O. 12065 Section 3-402/NNDG NO. 775009

2. In case of making the notification mentioned in the preceding paragraph, the opinion of the Superintendent shall be appended.

Article 74-(4). The continuance of the detention of an inmate in accordance with Article 27-(2) paragraph 4 of the Juvenile Law shall be based on a certified copy of a written ruling of detention of the Family Court.

2. In continuing the detention, care shall be taken so that there may be no oversight in the treatment of the subject keeping close contact with the public procurator concerned.

Article 78 shall be amended as follows:

Article 78. With respect to money and articles left, provided for in Article 17-(3) paragraph 1 of the Reformatory Law, efforts shall be made in promptly notifying the persons concerned, and in case of an application having been made for their delivery, attention shall be taken so as to deliver them to the due successor by investigation of the deceased person's relationship of succession.

Supplementary Provision:

This Office Ordinance shall come into force as from the day of its promulgation.

Declassified E.O. 12065 Section 3-402/NNDG NO. 775009

Attorney-General's Office Ordinance No. 36

April 15, 1950.

The Regulations for the Treatment of Inmates in Juvenile Detention Homes and Juvenile Classification Offices (Attorney-General's Office Ordinance No. 58, 1949) shall be partially amended as follows:

Attorney-General
UEDA Shunkichi

The title of the Regulations shall be amended as follows:

The Regulations for the Treatment of Inmates in Juvenile Detention and Classification Homes.

In Article 1, "the juveniles who have been sent to the Juvenile Detention Home" shall be amended as "the juveniles who have been sent to the Juvenile Detention and Classification Home", and "common to the Juvenile Detention Homes and Juvenile Classification Offices" shall be deleted.

Article 2 shall be amended as follows:

Article 2. In a Juvenile Detention and Classification Home, care shall be taken to place a juvenile in a bright and quiet environment, so that he may be put to trial at ease and his temperament be classified by understanding him as he is.

In Article 7 and 48, "the chief of a Juvenile Detention Home" shall be amended as "the chief of a Juvenile Detention and Classification Home".

In Article 9, "a juvenile who is newly admitted" shall be amended as "a juvenile who is newly admitted and a juvenile who has been classified for the purpose of trial".

Declassified E.O. 12065 Section 3-402/NNDG NO. 775009

In Chapter III, the following one Article shall be added next to Article 16:

Article 16-(2). The continuance of detention of a juvenile in the Juvenile Detention and Classification Home in accordance with the provision of Article 26-(2) of the Juvenile Law, shall be conducted on the basis of the certified copy of the ruling of detention by the Family Court.

In Article 23, "The same shall apply to juveniles who are not in Juvenile Detention Homes ." shall be deleted.

In Article 34, "in the Juvenile Detention Home" shall be amended as "in the Juvenile Detention and Classification Home".

In Chapter IX, the following one Article shall be added next to Article 48:

Article 48-(2). The providing of travelling expenses or clothing under Article 17-(2) of the Reformatory Law shall be decided after the previous assurance of whether the subject is capable of procuring them by money or articles in custody or any other means.

2. The travelling expenses shall represent actual amount necessary for fare in railway, boat, car transit back to the place of residence. However, railway and car tickets or boat tickets may be given instead of money.

3. The clothing shall be an ordinary one suitable to the season.

The following one Chapter shall be added next to Article 50.

Declassified E.O. 12065 Section 3-402/NNDG NO. 775009

Chapter X. Miscellaneous Provisions.

Article 51. With respect to money and articles left, provided for in Article 17-(3) paragraph 1 of the Reformatory Law, efforts shall be made in promptly notifying the persons concerned, and in case of an application having been made for their delivery, attention shall be paid so as to deliver them to the due successor, by investigation of the deceased person's relationship of succession.

Supplementary Provisions

This Office Ordinance shall come into force as from the day of its promulgation.

Declassified E.O. 12065 Section 3-402/NNDG NO. 775009

Delivered to P.B on May 13, 1950
by Y. Kurata, S+R Bureau.

File

March 1, 1950

Grounds for Amendment to the Regulations
for Handing Finger Impression Cards.

The Regulations for Handling Finger Impression Cards now in force were established in July 1917 as "Kan-Ko" No. 360 of the Ministry of Justice Instruction, and have been operated to the present time by complementing their defects through the amendments of May 1926 ("Gyo-Ko" No. 810) and of February 1934. But inconveniencies have often been experienced in the disposal of the affairs concerned with fingerprints under the circumstances of complication of regulations which are but on accumulation of Instructions and notices and desires have been expressed for their amendment. Especially, in order to assure the correct disposal of such affairs which have remarkably increased in their volumn since the termination of hostility the need of the thoroughgoing amendment of the basic Regulations for such affairs is keenly felt. Thus an amendment is attempted as the draft appended hereto and the instruction as the draft herewith enclosed is proposed.

Declassified E.O. 12065 Section 3-402/NNDG NO. 775009

Draft of the Attorney-Generl's Office Instruction

April 1, 1950

To: Correction and Rehabilitation District Headquarters;

Houses of Detention;

Prisons;

Juvenile Prisons.

The Regulations for Handling Finger Impression Cards shall be amended as the text annexed hereto.

Attorney-General

UEDA Shunkichi

Declassified E.O. 12065 Section 3-402/NNDG NO. 775009

Rules for Handling Finger

Impression Cards

Article 1. For the purpose of identification of offenders, finger impression cards shall be prepared for each convict who is newly interned after the delivery of sentence to penal-servitude or imprisonment.

The form of the finger impression card shall be in accordance with Form No. 1 appended herewith.

Article 2. Fingerprints shall be taken without delay within 24 hours of, or, at the latest, within the day following the convict's internment in prison. The same shall apply to a person whose fingerprints have not been taken on account of the convict's illness or other cause, on the cessation of such impediment.

In case fingerprints have not been taken within the period of time provided for in the preceding paragraph, the cause thereof shall be entered in the "Remarks" column of the face side of the impression cards.

Article 3. In case a convict whose fingerprints are to be taken has been released from prison without having his (her) fingerprints taken, because of his (her) inability to undergo the procedure on account of illness or other impediment, respective entry shall be made in each column of the finger impression cards, making also a statement in red ink in the "Remarks" column of the face side thereof of the reason for the failure to take the fingerprints.

Article 4. Finger impression cards shall be made out in duplicate for each convict, one of which shall be filed, as the original, in the Personal Status Book, the other be sent, as the exemplification copy, to the Correction and Rehabilitation

Declassified E.O. 12065 Section 3-402/NNDG NO. 775009

Bureau, Attorney-General's Office.

Article 5. Finger impression cards shall be made out in accordance with the following procedures:

1. The taking of fingerprints shall begin at the left hand column of the upper range of the face side, and shall end, after filling in the right hand columns of the middle range, left and right hand columns of the lower range, at the index-finger column of the left hand on the back side of the card.
2. In order to take each finger impression at the place designated respectively in the left hand column of the upper range and right hand column of the middle range on the face side of the finger impression cards, the first knuckle of each finger shall be placed over the black line marked "fold" of the finger impression cards with one side of the nail at right angles to the card, and roll the finger on the card until the other side of the nail is at right angles with the card. If the impression obtained is not clear enough, another impression shall be taken on the marginal space above, and in devoid of marginal space, an impression taken on another piece of paper shall be affixed on the card.
3. In the thumb column, the thumb impression, and in the other columns of the left and right hand columns of the lower range of the face side, the plain impressions of the other fingers shall be taken simultaneously.
4. On the back side of the card, the rolled impressions of the index finger of the left hand shall be entered in the

Declassified E.O. 12065 Section 3-402/NNDG NO. 775009

"Index-finger of left hand" column.

Article 6. When fingerprints have been taken, the subject shall be caused to sign in the "convict's sign" column on the back of the impression card. In case the convict is unable to sign himself, the official who prepares the card shall make entry on the card to that effect.

Article 7. In the impression cards, entries shall be made pursuant to the following specifications:

1. The classification number of each of fingerprints shall be entered in the left side below the respective fingerprints in the upper or middle range of the face side of the impression card. Should the impression be of Tented-Arch-b pattern, the number of ridge counting shall be entered on the right side (below the respective finger);
2. In the full-name column, the full name of the convict shall be entered. If the name is different from one entered in the convict's signing column, the reason therefor shall be annoted in the lower part of the full-name column in small letters written horizontally. Names shall always be accompanied by transcriptions in kana;
3. In the "Nationality" column, the nationality other than the Japanese nationality shall be entered;
4. In the "occupation" column, occupation of the convict at the time of his arrest shall be entered; in case he had more than one, the occupations shall be stated in the order of importance;
5. In the "nickname, etc." column, all the popularly-called names or nick#names other than the real name shall be

Declassified E.O. 12065 Section 3-402/NNDG NO. 775009

entered.

6. In the "sex" column, distinction as "male" or "female" shall be entered.

7. No entry shall be made in the "classification number" column.

8. In the "permanent domicile" column, the lot number, "O-Aza", name of the city, town or village, "gun", To, Do, Fu or Prefecture shall be entered.

9. In the "residence" column, the lot number, "O-Aza", name of the city, town or village, "gun", To, Do, Fu or Prefecture of the place of residence at the time of arrest shall be entered.

10. In the "place of birth" column, the lot number, "O-Aza", city, town or village, To, Do, Fu or Prefecture of the convict's birth place shall be entered.

In case the convict was born in the course of a voyage or a land journey, statement to that effect and the name of the place where the notification of birth was made to the competent authorities shall be entered.

11. In the "date of birth" column, the date of the convict's birth shall be entered.

12. In the "prepared" and "classified" columns, the date shall be entered in Arabic figures, and, after entering the name of the Office where the cards were made up, the seal of the officer taking the finger prints shall be affixed.

13. In the "Remarks" column on the face side, there shall be entered in small letters horizontally the following matters as well as other matters which will serve for

Declassified E.O. 12065 Section 3-402/NNDG NO. 775009

reference concerning the finger prints:

a) In case the taking of the fingerprints has been impossible owing to the deficit or deformity of finger characteristics, or the injury, sickness or other cause of the subject, or an unsatisfactory impression has been taken due to the same cause, the cause thereof shall be entered;

b) In case a clear impression has not been taken due to the peeling off of the finger skin, the scar,etc. the cause thereof shall be entered;

c) In case the outer corner of the impression has not been taken, the cause thereof shall be entered.

14. In the "Particulars relating to penalty" column, on the back side, penal servitude, imprisonment or other matters of similar nature shall be entered. The order of entry shall be in accordance with that of execution. In case of lack of space, an additional sheet of paper of the same size shall be affixed to the original card and the entry made therein.

15. In case, among particulars relating to penalties, there are two or more penalties to be executed in succession, each penalty shall be entered in a seperate range, in the order of the execution. Further, marks (1) and (2) shall be added in red ink on the side of the name of penalty and the term of penalty respectively. On the left side of the entry of the cause and the date of leaving the prison, marked (1), remarks "the execution of the penalty mentioned in the lower range to follow" shall be entered in red ink.

Declassified E.O. 12065 Section 3-402/NNDG NO. 775009

16. In the "full name of the convict indicated in the judgment" column, the full name mentioned in the writ of judgment shall be entered.

17. In the "name of crime" column, the name of, or, in case of crimes combined, each of the names of crimes combined shall be entered.

18. In the "name and term of penalty" column, the name and term of penalty as indicated in the judgment shall be entered. In case the number of days of detention pending judgment is included in the calculation of the regular penalty, or an alteration is made in the term of penalty on account of remission, etc. entry in red ink shall be made of the number of days of detention pending judgment included or of the altered term shall be entered on the left side of those entries.

In case of a fine or minor fine imposed concurrently, its amount shall be entered on the left side of the term of penalty.

19. In the "Court delivering the sentence" column, the name of the court which has pronounced the irrevocable judgment shall be entered.

20. In the "Prison of execution of penalty" column, the name of the prison in which the penalty was executed shall be entered, provided, however, that the name of the last prison shall be entered when one penalty was executed in two or more prisons.

Declassified E.O. 12065 Section 3-402/NNDG NO. 775009

21. In the column of the "cause of the prisoner's leaving the prison and the date thereof", there shall be entered in advance the scheduled date of the release on the expiration of the term in case the penalty is in course of execution, and in the case of release due to a general amnesty, special amnesty, parole or suspension of execution of penalty, or in the case of escape, etc., a red-ink entry shall be made of the cause of release or going out and the date thereof.

22. In "characteristics" column, there shall be entered deformity, small pox marks, tattoos, birth mark, scars, and other unusual physical characteristics other than those relating to fingerprints.

Article 8. Entries in the finger impression cards shall be made in square-style characters.

No other part of the cards than that marked "fold" shall be folded.

Article 9. In case any person whose fingerprints were taken and whose age is 70 years or over has entered the prison again, a new finger impression card shall be prepared containing particulars relating to penalty and all other items and sent to the prescribed place.

Article 10. In case a person whose finger impression has been taken has been again subjected to penal servitude or imprisonment and accordingly new particulars relating to penalty have been added, an additional card of particulars relating to penalty according to Form No. 2 as appended shall be prepared.

The same shall apply in case new particulars relating to penalty have been added as the result of revocation of the

Declassified E.O. 12065 Section 3-402/NNDG NO. 775009

suspension of execution of penalty or guiltiness of another crime (crimes) has been confirmed.

Article 11. In case the finger impression of the prisoners falling under the provisions of the preceding Article is found, when compared with that of the original compiled in the Previous Offence Record Book, to indicate any change in the pattern because of a subsequent loss of or injury to fingers, or in case of the loss of a finger tip or contour counting because of an injury, etc. in the course of the execution of punishment, a new set of two copies of finger impression cards shall be made and handled in accordance with the provisions of Article 4; mark "Again" in circle being affixed above the "full-name" column of the face side of the cards with an entry in red ink to that effect in the "Remarks" column of the face side.

Article 12. In case a person whose finger impression has been taken falls under any one of the following items, report thereon shall be made in accordance with the prescribed form:

1. When the previous offence kept in secret has been discovered (Form No. 3 annexed);
2. When alteration has been made in the particulars relating to penalty due to commutation or an alteration of the order of execution, etc. (Form No. 4 appended);
3. When the subject has left the prison prior to the expiration of the term of penalty due to general amnesty, special amnesty, parole, release of person whose prison term has been an indefinite one, suspension of execution of penalty, or escape, etc. (Form No. 5 annexed);

Declassified E.O. 12065 Section 3-402/NNDG NO. 775009

4. When the subject has been brought back again to prison because of the revocation of parole or of the suspension of execution of penalty, or arrest while at large, etc. (Form No. 6 annexed);

5. When the subject has died, (Form No. 7 annexed);

6. When full-name, permanent domicile, or date of birth, etc. have been corrected (Form No. 8 annexed).

Article 13. In the detention house, prison, juvenile prison and their branches, there shall be assigned an official in charge of fingerprints, who takes charge of the affairs connected with fingerprints.

Whenever an official in charge of finger prints has been appointed or any change made in respect of such official, report thereon shall be made in accordance with the Form No. 9 annexed.

Article 14. For the purpose of assuring correctness in the handling of affairs concerned with fingerprints, a Fingerprints Affairs Adjustment Book shall be kept pursuant to Form No. 10 annexed.

Article 15. For the purpose of assuring the preparation of the finger impression cards or of the additional card of particulars relating to penalty, the following procedure shall be followed:

1. When a finger impression card or an additional card of the particulars relating to penalty has been newly prepared, the following stamps shall be impressed, and the seal of the officer in charge of the affairs be affixed in the "Finger impression cards making-up" column or the "Additional card making-up" column on the back side of the cover of the

Declassified E.O. 12065 Section 3-402/NNDG NO. 775009

Personnel Status Book:

[Finger Impression Card Finished] in case the finger impression card has been prepared;

[Additional card finished] in case the additional card has been prepared;

2. When a subject is transferred without his finger impression card or additional card having been prepared, the stamp [Transferred, FP unfinished] on the left side of the cover of the Personal Status Book;

3. With regard to a convict who was sent from another prison, examination shall be made as to whether or not the finger impression card or an additional card of particulars relating to penalty has been made out (examination shall be made with the stamp mark referred to in the preceding item and with the finger impression card compiled in the Personal Status Book. If such examination has failed to make the issue clear, confirmation shall be obtained by referring to the prison which has sent the convict.), and in case of an affirmative answer, the affair shall be disposed of following the example of item 1.

Article 16. When a convict has been received from another prison of whom the finger impression card or additional card of particulars relating to penalty has not been prepared, the prison which has received the convict shall prepare and send out the finger impression card or the additional card of particulars relating to penalty.

Declassified E.O. 12065 Section 3-402/NNDG NO. 775009

Article 17. When, because of suspicion of a false representation of an inmate's name, concealment of his previous offence, etc., comparison of fingerprints is required, the finger impression card shall, with red-ink entry "comparison required" on the upper margin of the face side of the impression card, be sent to the Correction and Rehabilitation Bureau, Attorney-General's Office. In this case, only the name of the prison where the card was prepared, full name of the person in question, and the date of his birth may suffice for the entry in the impression card, and the entries of all other items are not required.

When the impression card has been sent back after comparison as referred to in the preceding paragraph has been made, it shall be compiled in the Personal Status Book of the subject.

Article 18. With regard to those prisoners whose periods of penalty extend to three months or more, the impression cards and additional cards of particulars relating to penalty which have been made out in the course of one month, shall be put together and, accompanied by the record of preparation of finger-impression cards and additional cards of particulars relating to penalty after Form No. 11 annexed herewith, as well as the List of full-names classified according to classification number of the making-up, of finger-impression, cards after Form No. 12 annexed herewith and the list of names classified according to the classification number of making-up of additional card of particulars relating penalty after Form No. 13 annexed herewith, be submitted to the Correction and Rehabilitation Bureau, Attorney-General's Office.

Those cards relatingto the convicts whose term of penalty is shorter than three months shall be submitted each time they

Declassified E.O. 12065 Section 3-402/NNDG NO. 775009

are prepared. In this case, the documents referred to in the preceding paragraph are not required to accompany them.

Article 19. When various records relating to fingerprints are submitted, they shall be accompanied by a "List of numbers of various records relating to fingerprints" after Form No. 14.

Article 20. Finger impression cards and all various records relating to fingerprints shall be submitted by the 20th of the month following that in which they were prepared without fail. The impression cards and the other documents to be submitted shall be packed in one lot, preferably unfolded, and with best attention.

Article 21. The quantity of the cards and forms relating to fingerprints likely to be required during the following fiscal year shall be estimated and the "application for the allotment of forms relating to fingerprints to be used in the fiscal year" after Form No. 15 appended herewith be submitted by March 1 each year.

Supplementary Provisions:

This instruction shall come into force as from 1950.

The instructions, notifications, etc. hithertofore in force which are contradictory to this instruction shall be abolished.

Declassified E.O. 12065 Section 3-402/NNDG NO. 775009

Attorney-General's office Order #948 Rec'd 21 May 49

Kyō-Hō-Kō 948

1-copy Pl. Bu
1-copy, File

May 18, 1949

From : T. Sato, Executive Assistant to the Attorney-General.

To : Correction and Rehabilitation Supervisors.

Subject: Preparation and Handling of Original Finger-print Cards.

Notwithstanding the stipulation in the "Regulation concerning Handling of Original Finger-print Card" requiring, under Arts. 1 and 3, that preparation of original finger-print card shall duly made immediately after the commitment of any convict concerned, some instances of so much delay are brought to our attention, to our great regret, in the handling of this matter that it is impeding smooth operation of finger-print bussiness.

Since the preparation of original finger-print card must, in conformity with the suggestions by the quarters concerned, henceforth be , with no excuse for delay, carried out as in the manner as under-mentioned, you are hereby advised to do every effort in so supervising officials in charge as to have them discharge their duties without failure in this connection:

(1) In case of new commitment of inmates , original finger-print cards of those new inmates shall be prepared either within 24 hours or within the day following the day of commitment.

In case, however, where the preparation thereof fails unavoidably to be completed within the time as above specified, the reason thereabout shall be stated in the cards.

(2) Cards for the use of the National Rural Police Headquarters shall, regardless of the prison term being less than 3 months, be prepared in duplicate and the same shall be directly sent to the Identification Section, Criminal Bureau of the N. Police

Declassified E.O. 12065 Section 3-402/NNDG NO. 775009

13 May 49

All Branch Members.

The NRP, advised by PSD, is in the process of installing a Central Fingerprint File similar to the FBI's files in Washington.

General thought has been in PSD to consolidate the files of the Atty. Genl's Office with those of the NRP.

The Atty. Genl's Office objects to this. The attached document is a justification of the Atty. Genl's position.

If there is any real reason why the Atty. Genl should not allow this consolidation please indicate hereon.

[illegible]

13 May '49

[illegible]

26 May 49

In New York the degree of cooperation between Police and Correction never became close enough to assure quick interchange of service. As a remedy as Commissioner of Correction, I advocated a central Anti-Crime laboratory to include all fingerprinting. I was unable

[illegible]

Declassified E.O. 12065 Section 3-402/NNDG NO. 775009

Outlines of Procedure in the Finger-print Service

1. Disposition and filing of new original finger-print cards.

(1) In case original finger-print cards made by a prison on first-offence inmates have been received, the cards are checked with the accompanying list of names showing the classification numbers of original finger-print cards, and, when found correct, entry is made in the acceptance register and the cards are delivered to the official in charge.

(2) The official in charge makes sure whether the entries in the cards are correct or not, and, moreover, after re-examination of the correctness or otherwise of the date of discharge from prison, taking into consideration the prison terms as well as their starting date which are recorded on the back of the card as items of execution of penalty, the classification is re-examined for securing correctness of the classification number of the impressed finger-print.

(3) When the above is finished, a name-index slip is prepared, and, after the name-list showing classification number of original finger-print cards is corrected, the card is immediately delivered to the finger-print checking official.

(4) By the checking of the newly prepared name-index slip with the name-index slips in custody, discovery of previous offence and erroneous duplication of card is made, and, when no corresponding person is found, the name-index slip is inserted in the custody-case.

(5) The finger-print checking official checks the finger-print in the new original finger-print card with those of the cards in custody, ascertains whether or not previous offence has been discovered, and, when no corresponding person is found, the card is immediately placed in the original card custody-case.

(6) In case a corresponding person has been found by reference to the index-name slips or the checking of the finger-prints, a notice

Declassified E.O. 12065 Section 3-402/NNDG NO. 775009

of discovery of previous offence is immediately drawn up to be presented to the chief warden of the prison concerned, and it is submitted to the director of the Correction and Rehabilitation General Affairs Bureau.

(7) In case discovery of a duplicate original card is made by reference to the index-name slip, appropriate arrangement is made for filing.

2. Disposition of concise finger-print cards.

(1) In case concise finger-print cards made by a prison on inmates committed on the charges of 2nd or more frequent crimes has been received, they are checked with the accompanying name-list showing classification number of concise finger-print cards, and, when found correct, they are delivered to the official in chage after entry in the acceptance register.

(2) The official in charge causes a subordinate official to find out the corresponding original card according to the concise card, and to make additional entry of newly obtained items of execution of penalty into the original card.

(3) After the official finished the entries into the original finger-print card, he re-examines as to correctness or otherwise of entries made additionally in the original card and entries written in the concise finger-print card. Moreover, re-examination is made as to the correctness or otherwise of the date of discharge from prison with reference to items of execution of penalty added, that is, the starting-point of the penalty and the period of penalty, and, when an error has been discovered, correctness of record is secured by asking for necessary information.

(4) When the above is finished, the name-list showing the classification numbers of the concise finger-print cards is corrected, and the original finger-print card is placed in the custody-case.

Declassified E.O. 12065 Section 3-402/NNDG NO. 775009

3. Disposition and filing of reports on provisional release and others.

(1) In case report has been received from a prison concerning those to whom provisional release has been granted or of whom alteration has been made in their items of execution of penalty, the number of sheets of such reports and the number of cases are entered in the acceptance register and they are delivered to the official in charge.

(2) The official in charge causes a staff member to find out the corresponding original finger-print card according to the reports and to make additional entry as to the alterations in items of execution of penalty.

(3) As to the original finger-print card in which entry has been made by a staff member, when an error has been found in the matters reported on, on checking the reports with the additional items of execution of penalty entered in the original finger-print card, accuracy is secured by asking for necessary information.

(4) In the case of report on alteration in item of execution of penalty due to cummutation of penalty, re-examination is made as to the appropriateness of qualification for commutation of penalty, and the accuracy in the method of calculating the prison term altered, and, when an error has been found, accuracy is secured by asking for necessary information.

(5) When the above is finished, the original finger-print card is placed in the custody-case.

4. Presentation to a court, etc. of accurate reference dare for the infliction of penalty to the offender.

(1) In case an application has been received from a court or a public procurator's office for checking of finger-print of a offender with the finger-print in custody for the purpose of detection of con-

Declassified E.O. 12065 Section 3-402/NNDG NO. 775009

cealed previous offence or investigation of previous offence matters, such is immediately delivered to the official in charge.

(2) The official in charge makes classification of the impressed finger-print after making entry in the finger-print check journal, and causes a staff member to check it with the original finger-print in custody. The case is described as "corresponding person found" with items of execution of penalty given in detail, when the corresponding person has been discovered, or as "corresponding person not found", when such is the case. This completes the procedure and the result is replied to the inquiring agency.

(3) In case an application has been received from a court or a public procurator's office for checking previous offence matters concerning a offender by referring to the name-index in custody, the fact is entered in the finger-print check journal and staff member is caused to make investigation on the index-name slip in custody based on the name indicated. When the corresponding person has been found, the case id described as "corresponding person found" with items of execution of penalty given in detail, and when the case is contrary, it is described as "corresponding person not found". This completes the procedure, and the result is replied to the inquiring agency.

Declassified E.O. 12065 Section 3-402/NNDG NO. 775009

Cases of Errors in Calculation of Prison Terms, Discovery of Previous Offence and Insufficiency of Entries, etc. found in the Disposition and Filing of New Original Finger-Print Cards, Concise Finger-Print Cards, and Reports on the Commutation Order, Provisional Release, etc.

Year & kind of document disposed of / No. of cases of acceptance & of discovery	No. of cases of acceptance	No. of cases of discovery: Of error in calculation of prison term	Of previous offence	Of insufficiency of entries
1947				
New original finger-print cards	53,956 (4,488)	1,617 (134)	897 (75)	1,403 (114)
Concise finger-print cards	22,290 (1,858)	133 (11)	-	757 (63)
Reports on commutation order, provisional release, etc.	69,940 (5,828)	325 (27)	-	1,414 (118)
1948				
New original finger-print cards	54,105 (5,828)	1,872 (156)	1,933 (169)	1,234 (103)
Concise finger-print cards	28,022 (2,335)	160 (13)	-	1,400 (117)
Reports on provisional release, etc.	55,724 (4,644)	195 (16)	-	1,782 (149)
1949				
New original finger-print cards	14,208 (3,552)	331 (83)	1,197 (299)	226 (57)
Concise finger-print cards	12,549 (3,137)	84 (21)	-	354 (88)
Report on provisional release, etc.	23,256 (5,814)	52 (13)	-	1,364 (341)

Declassified E.O. 12065 Section 3-402/NNDG NO. 775009

Remarks:

1. In the above table, figures enclosed in brackets show monthly averages.

2. The remarkable swelling in the number of reports for 1947 is due to the fact that it includes reports on commutation based on the Commutation Ordinance of November 1946 and Cabinet Order No. 232 of 1947.

3. The number of cases of discovery of error in the calculation of prison terms in the reports on the Commutation Order of 1947, provisional releases, etc. includes 85 cases of nullification of commutation as the result of discovery of the offenders' disqualification according to Art. 7 of the Commutation Ordinance.