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401

GENERAL HEADQUARTERS
SUPREME COMMANDER FOR THE ALLIED POWERS
Civil Affairs Section
APO 500

4 May 1950

OPERATIONAL DIRECTIVE)
NUMBER 2/1)

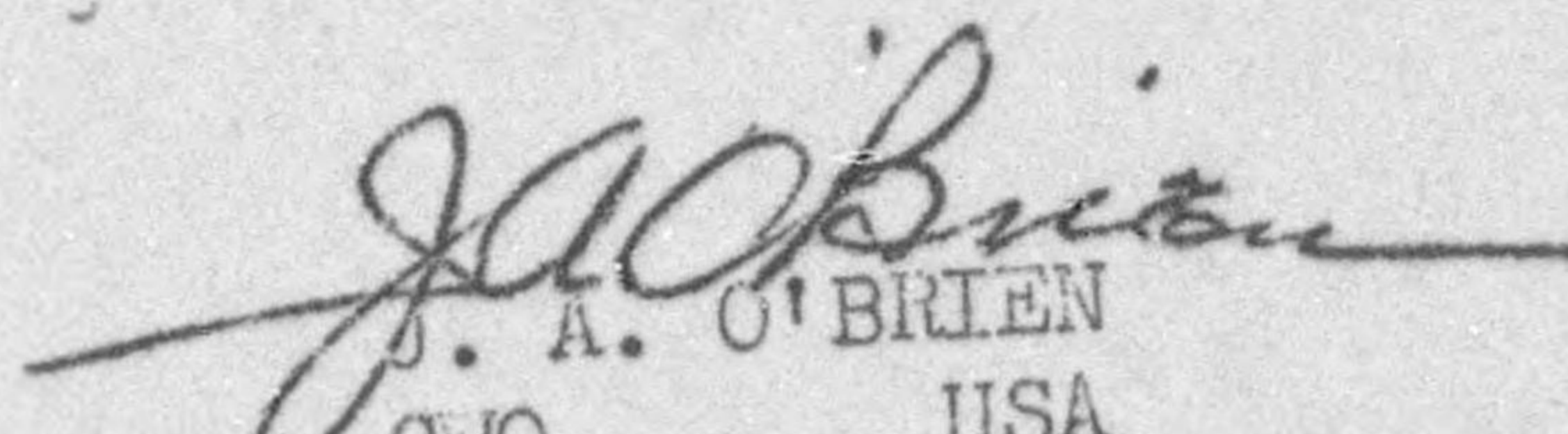
CIVIL EDUCATION ACTIVITIES

Operational Directive Number 2, this headquarters, 10 March 1950,
is amended as follows:

- a. Paragraph 2a(7) is changed to read "Supervising social education activities, including Citizens Public Halls."
- b. Paragraph 2i(2) is deleted, substituting therefor the following: "Securing widespread community participation in Citizens Public Hall activities, according to the interests of the individuals."

AG 000.8 (4 May 50)CAS-CE

FOR THE CHIEF, CIVIL AFFAIRS SECTION:


J. A. O'BRIEN
CWO USA
Adm Off

-3-
GENERAL HEAD QUARTERS
SUPREME COMMANDER FOR THE ALLIED POWERS
Civil Affairs Section
APO 500

OPERATIONAL DIRECTIVE)

10 March 1950

NUMBER

(7)

(2)

(3) CIVIL EDUCATION PROGRAM

1. Reference to Memorandum for the Japanese Government, AG 350 (22 Oct 45) CIE, SCAPIN 178, 22 October 1945, subject: Administration of the Educational System of Japan.

2. To continue the implementation of the Civil Education Program, chiefs of the Civil Affairs Regions will take necessary action to furnish advice and assistance to individuals, organizations, or groups listed below in connection with, but not necessarily limited to, matters indicated.

a. Boards of Education.

(1) Conducting meetings.

(2) Making rules and regulations.

(3) Organizing the secretariat.

(4) Preparing, presenting, and administering the budget.

(5) Regulating political activities in schools.

(6) Planning for future school districts and local school boards.

(7) Supervising adult education activities conducted in

Citizens Public Halls.

(8) Reorganizing and consolidating schools to provide buildings and teachers for lower secondary schools.

(9) Providing educational opportunities for out-of-school youths and adults.

(10) Establishing desirable relationships with the general public, superintendents, secretariats, teachers and principals, local school boards, and the government.

*Amended by
O.D. 2/1, 4 May 50*

Operational Directive No. 2, Civil Affairs Section, 10 March 1950 Cont'd

b. Superintendents.

- (1) Establishing desirable relationships with school boards, secretariats, teachers and principals, and the general public.
- (2) Organizing and presenting programs to boards of education.
- (3) Directing preparation of the budget.
- (4) Selecting teachers and principals, teacher consultants, and other education personnel for recommendation to boards of education.
- (5) Assuming educational leadership of the prefecture or local district.

c. Teacher Consultants.

- (1) Conducting supervisory visits to schools.
- (2) Initiating and supervising in-service training programs (under the general direction of the superintendent), to include experimental schools, demonstration classes, workshops, conferences, local study groups, and research committees.
- (3) Advising the superintendent on professional matters.
- (4) Improving their professional status.

d. Principals.

- (1) Revising curriculums to meet new standards of education.
- (2) Providing for home-rooms and scheduling.
- (3) Regulating student participation in school activities.
- (4) Providing for teacher and community participation in school planning and administration.

Operational Directive No. 2, Civil Affairs Section, 10 March 1950 Cont'd

- e. Leaders of Teachers' Unions and other Organizations of Teachers.
 - (1) Establishing desirable relationships with boards of education, and with other units of the school systems.
 - (2) Developing professional programs.
 - (3) Reorganizing unions on a democratic basis.
 - (4) Freeing unions from the domination of bureaucratic and subversive influences.

- f. Youth Associations. (Seinen Dan).
 - (1) Developing positive programs of democratic education specifically designed to combat communistic influences among youth groups.
 - (2) Developing programs in political ideologies designed to lead to an understanding of the principles and techniques of communism.
 - (3) Organizing small, democratic interest groups in education, recreation, and civic activities.
 - (4) Drawing up democratic constitutions and practicing democratic procedures.
 - (5) Planning and conducting training courses for youth leaders.
 - (6) Providing for local autonomy of youth groups.
 - (7) Maintaining freedom from government control.
 - (8) Establishing liaison with other youth groups.
 - (9) Setting up recreation projects, such as games, sports, parties, dances, hikes, camping trips, etc.
 - (10) Encouraging participation of young men and women in youth activities on an equal basis.
 - (11) Encouraging cooperation of youth groups with other community agencies in the attainment of common objectives.

Operational Directive No. 2, Civil Affairs Section, 10 March 1950 Cont'd

g. Student Organizations.

- (1) Maintaining proper relations with the school administration.
- (2) Freeing themselves from subversive influences.
- (3) Developing student programs designed to foster the welfare of the student body and institution.

h. Boy Scout and Girl Scout Councils.

- (1) Practicing accepted principles of scouting.

i. Adult Organizations.

- (1) Developing educational, recreational, and civic programs.
- ~~(2) Planning programs and promoting use of informational materials supporting various programs of the regions as they relate to women.~~
- (3) Developing programs to encourage men and women to work together as a group.

deleted and another par. inserted, O.D. 2/1, 4 May 50

j. Women's and Minors' Bureau Field Representatives.

- (1) Coordinating activities with other agencies and organizations concerned with women and minor workers' problems.
- (2) Encouraging participation of women unionists in union affairs.
- (3) Cooperating with Labor Standards offices.
- (4) Conducting conferences and discussion meetings.
- (5) Utilizing all media of publicity and properly using materials prepared by the Women's and Minors' Bureau, and other agencies.
- (6) Maintaining good public relations.
- (7) Carrying out research programs as directed by the national office of the Women's and Minors' Bureau.

Operational Directive No. 2, Civil Affairs Section, 10 March 1950 Cont'd

k. Appropriate School Officials,

- (1) Encouraging coeducation at all levels.
- (2) Planning educational and vocational guidance for girl students.
- (3) Planning health programs including sex education.
- (4) Increasing educational opportunities for women teachers.

l. Officials of Private Schools.

Correlating efforts of private schools to the whole educational program.

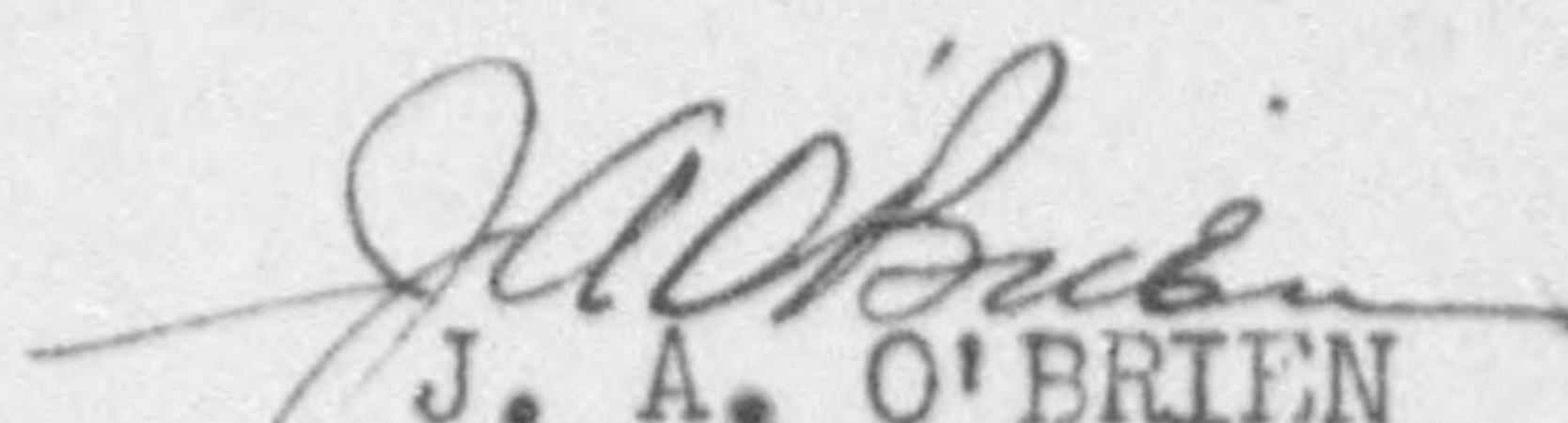
m. Officials of Institutions of Higher Learning (Colleges, Universities, and Teacher-training Institutions). At the invitation of the institutions concerned:

- (1) Encouraging desirable types of student organizations.
- (2) Democratizing school administration.
- (3) Modernizing curriculums with particular attention to programs of teacher training both pre-service and in-service.

3. Many activities herein directed are closely related to, and must be integrated with, other programs for which responsibility has been given to the chiefs of Civil Affairs Regions. Such programs include public health, public welfare, labor relations, civil information, economic affairs, and agricultural activities. The necessity for close coordination and cooperation in these programs at all levels is emphasized.

AG 000.8 (10 Mar 50)CAS-CE

FOR THE CHIEF, CIVIL AFFAIRS SECTION:


J. A. O'BRIEN
CWO USA
Adm Off

This Operational Directive supersedes Eighth Army Operational Directive No. 52, same subject, dated 4 October 1949, and any other operational instructions at variance hereto.

401

GENERAL HEADQUARTERS
SUPREME COMMANDER FOR THE ALLIED POWERS
Civil Affairs Section
APO 500

10 March 1950

OPERATIONAL DIRECTIVE)

NUMBER 1)

MONTHLY ACTIVITIES REPORT

1. Each Civil Affairs Region will submit an activities report for each calendar month. This report will be classified "Restricted." It will consist of a basic letter report and titled annexes and will contain all information available to and including the last day of the month.

2. a. Reports and additional copies of annexes, as indicated below, will be dispatched so as to reach this headquarters by the 15th of the following month:

Complete Reports (including all annexes)	18	
Annex A	Legal and Government Activities	2
Annex B-1	Public Health Activities	2
Annex B-2	Public Welfare Activities	4
Annex D	Economics Summary	34
Annex E-1	Civil Education Activities	2
Annex E-2	Civil Information Activities	12

b. In addition, each Civil Affairs Region will mail one complete report to each of the other Civil Affairs Regions.

3. a. This report will be carefully edited, giving special attention to the elimination of inconsequential and irrelevant material. It will present a summary of regional trends and matters significant on a regional basis. Successive reports will reflect the progress made in the execution of the general mission and will be clear and concise. Since this is an informational report, it should not repeat those things well known or covered by previous reports, but should contain only current significant trends and facts.

b. The basic letter will be a brief narrative not to exceed one sheet typed on both sides. It will contain brief resumes of activities, observations and trends of special significance only, i.e., those of national or prime regional importance which are covered in the annexes. It is not mandatory that the basic letter contain comment pertinent to each of the annexes.

c. Annexes will be in narrative form. The subject matter for each annex is outlined in paragraphs 4 through 9. Annexes will contain pertinent detail concerning the indicated topics only when action has been

Operational Directive No. 1, Civil Affairs Section, 10 March 1950 Cont'd

taken thereon, or important new information is available. Matters not covered in the outlines should be included in the annex most closely associated with the subject. Recommendations or complaints will not be included, but will be made the subject of special reports. In such cases, brief notations will be made in the appropriate annexes. Each annex will begin on a separate page and will contain in its heading the name of the reporting headquarters and the author. Both sides of the paper will be used in such a manner that the reverse may be read when the sheet is turned from the bottom. Each page of an annex will be identified with a notation in the lower right corner, i.e., Annex "A" on each page of that annex.

4. Annex A, Legal and Government Activities, will include important matters relating to:

a. Japanese government administration, including, but not restricted to:

(1) Local Japanese government administration, activities of governors, mayors, and local assemblies.

(2) Activities of local branches of national government and their relations to local governmental agencies.

(3) Matters pertaining to Japanese courts and the administration of justice.

b. Activities of national, regional, or local political parties in prefectures, cities, towns and villages.

c. Activities of local governmental groups, branches of national political administration headquarters, local youth, or other groups, in connection with sponsoring political education.

d. Instances of noncompliance by judges, procurators, and police with code of criminal procedure and other laws.

e. Instances of violations of the injunctions contained in the purge directives.

f. Instances of noncompliance by the Japanese Government with the requirements of directives of the Supreme Commander for the Allied Powers.

g. Other important political, government, or legal matters and comments.

h. Elections. The following information concerning elections within the Civil Affairs Region will be submitted to include:

(1) Filing and progress of any court action which contests the election or the right of the elected person to hold office.

Operational Directive No. 1, Civil Affairs Section, 10 March 1950 Cont'd

- (2) Filing and progress of any court action concerning serious violation of election laws and court actions involving election violations where the elected candidate or an elected public official is directly involved.
- (3) Additional important information relative to any elections within the regional area to include an evaluation of important political trends as indicated by the election results.

5. Annex B-1, Public Health Activities, will contain appropriate numbered paragraphs with specific titles as shown below; both paragraph number and title will be omitted if there is nothing significant to report. Disease incidence data under "period" will conform to Japanese reporting practices.

a. General Administration.

- (1) Resume of Civil Affairs Field trips.

<u>Activity</u>	<u>No. Conf. or visits</u>	<u>Prefs.</u>	<u>Did Pref P.H.D. Repr. Accompany?</u>	<u>Purpose</u>
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- (2) General administration of public health activities, plans, programs and progress measurement.

b. Preventive medicine.

- (1) Status of immunizations under the National Immunization Law. (Use census data population factors)

<u>Disease</u>	<u>Date Season Program Begun</u>	<u>No. Imm. This Pd</u>	<u>Cumulative Number</u>	<u>Est. Balance Yet to do</u>
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- (2) Significant local or general outbreak of disease.

<u>Disease</u>	<u>No. Cases</u>	<u>Principal Areas</u>	<u>Incidence Increasing / Decreasing</u>
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- (3) General remarks about control measures, incidence, reporting, and problems.

c. Tuberculosis.

<u>Prefecture</u>	<u>New Cases This Pd</u>	<u>Total Cases Remaining</u>	<u>Hospitalization In Hosp:</u>	<u># PHN Await Adm</u>	<u>Home Visits</u>
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d. Venereal Disease for Region.

<u>G.C.</u>	<u>New Cases Early SYPH</u>	<u>Other</u>	<u>Contacts Traced</u>	<u>Lab Adequate?</u>	<u>Drugs Adequate?</u>
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Operational Directive No. 1, Civil Affairs Section, 10 March 1950 Cont'd

e. Specific disease (seasonal) prevention campaign.

(1) Started this month.

Disease	Area of Application	Campaign appraised	
		as adequate (yes/no)	

(2) Scheduled to begin next month.

Disease	Area	Are Plans Adequate?	(yes/no)

f. Health centers.

(1) Opened this month. No. _____ Class _____ Location _____

(2) Number of health centers now in operation.

Prefecture	No. by Class			Number Serving More than 100,000
	A	C	NS	

(3) General remarks about the health center program.

g. Hospitals.

Prefecture	No. of Hospitals	Minimum Standards		No. Beds	No. Beds Empty
		# Meeting	# Fail to		
	(1) General				
	(2) C. D.				
	(3) T. B.				
	(4) Other				

h. Medical Care.

i. Maternal and Child Health.

j. Public health employee training:

(1) No. attending school full time _____.

(2) No. participating in "in-service" training _____.

k. Personnel.

State general adequacy of number of professional people engaged in:

(1) Prefectural public health department.

(2) Health centers.

(3) Prefectural laboratory.

(4) National Hospitals.

(5) Other.

Operational Directive No. 1, Civil Affairs Section, 10 March 1950 Cont'd

1. Budget for public health (expenditure under direction of prefectural public health department).

<u>Prefecture</u>	<u>Period</u>	<u>¥</u>	<u>¥/capita</u>	<u>% Pref Budget</u>	<u>% Source</u>		
					<u>Pref</u>	<u>Nat'l</u>	<u>Cities</u>

m. Veterinary Affairs.

(1) Food

<u>Prefecture</u>	<u>Tonnage Inspected</u>	<u>Tonnage Rejected</u>
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(2) Food inspection and facilities for distribution.
(Animal protein foods, seafood, canneries, etc.)

(3) Rabies control.

(4) Animal disease control (animal health centers).

(5) Summary of reportable animal diseases.

(6) Other (Veterinary Med Ass'n activities, etc.).

n. Sanitary Engineering.

(1) Environmental sanitation.

(2) Insect and rodent control.

(3) Water supplies.

(4) Waste disposal.

(5) Other.

o. Nursing affairs.

(1) Nursing schools.

a Schools receiving new classification during month.

Class _____ . Location _____ .

<u>Prefecture</u>	<u>Schools</u>		<u>Current Enrollment</u>	
	<u>A</u>	<u>B</u>	<u>A</u>	<u>B</u>

(2) "In-service" training.

(3) Health center nursing.

(4) Hospital nursing.

(5) Other.

Operational Directive No 1, Civil Affairs Section, 10 March 1950 Cont'd

- p. Public Health information and education programs.
 - (1) Information directed at the general public. Resume of media, items and estimated results.
 - (2) Education.
 - a School health programs.
 - b Adult health and welfare education.
 - c Health programs for special groups: PTA, Clubs, Organizations, etc.
- q. Items most needed to further the public health program.
 - (1) From Japanese sources.
 - (2) From GHQ, SCAP.
- r. "Major problems encountered, with solution."
- s. Other.

6. Annex B-2, Public Welfare Activities, will contain a discussion of activities during the month in terms of observed trends and developments, and will include the more significant content of the technical assistance which was given. The order of items given below will be followed. Content for any item need not include, nor be limited to, the subtopics suggested, except that paragraph 6a(1) is mandatory.

- a. Public Assistance.
 - (1) Discuss trends in public assistance grants in the last calendar month for which final data have been compiled. When significant changes occur in the number of assistance recipients or costs, comment on the factors influencing the changes.
 - (2) Comment on adequacy of assistance allowances, eligibility decisions in cases of employable persons, living situations of depressed groups such as the unemployed and casual laborers. Include available information on the treatment of particular national, social or racial groups. Comment on the effects of action by pressure groups on assistance policies.
- b. Child Welfare. Comment on child welfare activities observed, including the referral system and care provided for homeless children, development of the foster home program, functioning of Child Welfare Councils.

Operational Directive No. 1, Civil Affairs Section, 10 March 1950 Cont'd

c. Private Agencies. Comment on the results of private agency activities and matters on which guidance has been afforded. Comment on the effectiveness of the agencies in the community.

d. Institutional Programs. Evaluate the supervision exercised by Japanese government agencies over welfare institutions. Indicate general conclusions regarding the effectiveness of institutional programs reviewed.

e. Administrative Organization. Discuss, generally, this phase of administrative review findings. Comment on developments in connection with demonstration projects.

f. Social Insurance. Comment on general aspects of activity regarding the social insurance program, such as operation of the Medical Fee Payment Fund, Japanese information programs, utilization of fair-hearing procedures, consolidation of inspection services.

g. Disaster Relief. Comment on organization of Regional Disaster Relief Planning Boards and planning for emergency feeding and housing.

h. Other Important Welfare Matters. Comment briefly on any significant developments and activities not included in preceding paragraphs.

7. a. Annex D, Economics Summary, will contain information listed under the following subject headings, as appropriate, to include only subjects on which specific surveillance action, as required by appropriate directives, has been taken.

b. Negative reports will not be made. Reports will concisely summarize the subjects to include:

- (1) Field trips, including prefecture(s), action taken, and time spent.
- (2) Gist and highlights of important conferences.
- (3) Observations and conclusions, with particular emphasis on trends and problems which indicate unsatisfactory progress in accomplishing occupation objectives or specific noncompliance with directives of the Supreme Commander for the Allied Powers.

Agriculture

Fertilizer Requirements
Agricultural Reform
Land Reform
Cooperatives
Extension Reorganization
Staple Food Crop Collection

Operational Directive No. 1, Civil Affairs Section, 10 March 1950 Cont'd

Fisheries

Supplies
Cooperatives

Forestry Conservation Program

Mining and Geology

Mine Safety Program
Mine Rehabilitation
Production of Precious Metals

Price and Distribution

Economics Investigation Board
Restaurant Control
Incentive Goods and Fertilizer Distribution
Staple Food Rationing
Perishable Foods

Industry

Production
Reparations
Restricted Industry
Explosives
Fertilizer
Petroleum Storage
Shipbuilding
Construction
Building
Roads
Public Works
Electric Power

Control Associations

Labor

Labor Relations
Labor Education
Labor Standards
Workmen's Compensation Insurance
Women's and Minors' Bureau
Employment

8. Annex E-1, Civil Education Activities, will contain pertinent factual information, on a region-wide basis, concerning work accomplished and the degree of success or failure in the activities listed below:

Operational Directive No. 1, Civil Affairs Section, 10 March 1950 Cont'd

a. School Education.

- (1) Boards of Education, superintendents, and secretaries.
- (2) School reorganization, especially with reference to such matters in secondary schools as consolidations, districting, and scheduling.
- (3) In-service teacher training.
- (4) Teacher training institutions and other institutions of higher learning.
- (5) Private schools.
- (6) Adult education.

b. Social Education.

- (1) Youth affairs (Seinen Dan), scouts, clubs, student organizations, and other youth organizations.
- (2) Parent-Teacher Associations.
- (3) Women's affairs.
- (4) Teachers' unions.
- (5) Other adult groups.

c. Other important civil education matters.

9. Annex E-2, Civil Information Activities, will contain in narrative form pertinent factual information concerning work accomplished and degree of success or failure in civil information activities. The headings listed below will be used as a guide in reporting, but information will not be limited to these headings. It is not contemplated that each report will include comments under all headings listed; the number of headings actually used will depend upon the information available. Trends, new techniques or those used successfully, problems solved, deterrents to accomplishing specific projects, are of real interest, whereas isolated, unexplained statistical data are undesirable. Headings are:

- a. Major programs (comment on each one).
- b. Operations of prefectural information sections (other than program activities).
- c. Successful techniques.
- d. Visual program.

Operational Directive No. 1, Civil Affairs Section, 10 March 1950 Cont'd

- e. Organizations utilized as media.
- f. Media development.
- g. Antitotalitarian activities.

AG 370.2 (10 Mar 50)CAS-X

FOR THE CHIEF, CIVIL AFFAIRS SECTION:

/s/t/ J. A. O'BRIEN
CWO, USA
Adm. Off

This Operational Directive supersedes Eighth Army Operational Directive No. 43, same subject, dated 13 September 1949, and any other operational instructions at variance hereto.