DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

ENCLOSURE (C)

SALARIES, OFFICE OF SECRETARY OF THE NAVY

Office State-Army-Navy-Air Force Coordinating Committee

Title No.		Actual 1948 No.	Actual 1948 Salary	Est. 1949 No	Est. 1949 Salary	Est. 1950 No	Est. 1950 Salary
	Sub-professional service, continued--						
-	Grade 3, Range $1,954 to $2,394.....						
-	Grade 2, Range $1,822 to $2,244.....						
-	Grade 1, Range $1,690 to $2,093.....						
	Crafts, Protective and Custodial Service						
-	Grade 10, Range $3,648 to $4,400.....						
-	Grade 9, Range $3,272 to $4,024.....						
-	Grade 8, Range $2,896 to $3,648.....						
-	Grade 7, Range $2,695 to $3,272.....						
-	Grade 6, Range $2,469 to $2,921.....						
-	Grade 5, Range $2,244 to $2,695.....						
-	Grade 4, Range $2,020 to $2,469.....						
-	Grade 3, Range $1,822 to $2,168.....						
-	Grade 2, Range $1,690 to $2,020.....						
-	Grade 1, Range $1,080 to $1,402.....						
A	Number of Positions & Total Salaries	3	8009	2	5816	2	6017
B	Deduct savings resulting from turnover, LWOP, etc (See instructions)						
C	Net Estimate						
D	W.A.E. employment						
E	TOTAL		8009		5816		6017

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

ENCLOSURE (D)

SALARIES, OFFICE OF SECRETARY OF THE NAVY

Office State-Army-Navy-Air Force Coordinating Committee

(Supplemental Information)

Title No.	Name	Fiscal Year 1948		Title No.	Name	Fiscal Year 1948	
		No	Salary			No.	Salary
	Jacobson, Alma	1	3146				
	Coates, Edna S.	1	2394				
	Naslik, Agnes	1	2469				
		3	8009				

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

ENCLOSURE (C)

SALARIES, OFFICE OF SECRETARY OF THE NAVY

Office **State-Army-Navy-Air Force Coordinating Committee**

Title No.		Actual 1948		Est. 1949		Est. 1950	
		No.	Salary	No.	Salary	No.	Salary
	Clerical, administrative, fiscal service						
	Grade 16, $10,000 and over:						
1601	Secretary of the Navy.....						
1602	Under Secretary of the Navy.....						
	Grade 15, Range $9,975 to $10,000:						
1503	Assistant Secretary of the Navy.....						
1504	Assistant Secretary of the Navy for Air.						
1508	Administrative Ass't. to the Secretary..						
1510	Administrative Officer, Navy.....						
1511	Administrative Officer, Navy, deputy....						
1533	Fiscal Director, Navy.....						
1534	Fiscal Director, Navy, deputy.....						
1541	Management engineer.....						
1542	Material Div., deputy chief, assistant..						
1565	Special Assistant to the Secretary.....						
1566	Special Assistant to Chief, OIR.....						
1567	Special consultant.....						
	Grade 14, Range $8,180 to $9,377:						
1411	Administrative officer, Navy, deputy....						
1412	Administrative officer, Navy, assistant.						
1415	Branch Director.....						
1424	Contract analyst.....						
1425	Division chief.....						
1442	Material Div., deputy chief, assistant..						
1443	Member, Navy Price Adjustment Board.....						
1446	Organization and Methods Analyst.....						
1448	Packaging and preservation specialist...						
1454	Placement specialist.....						
1455	Position classifier.....						
	Grade 13, Range $7,102 to $8,060:						
1305	Accountant.....						
1306	Administrative analyst.....						
1307	Administrative assistant.....						
1309	Administrative officer.....						
1316	Branch director, assistant.....						
1317	Budget analyst.....						
1320	Catalog development officer.....						
1324	Contract analyst.....						
1325	Division chief.....						
1328	Employee relations officer.....						
1330	Executive officer, Navy.....						
1331	Fiscal accountant.....						
1332	Fiscal analyst.....						
1335	Fiscal officer.....						
1344	Methods and procedure officer.....						
1346	Organization and methods analyst.....						
1354	Placement specialist.....						
1355	Position classifier.....						
1363	Section chief.....						
1364	Section chief, assistant.....						
1370	Training specialist.....						
	Grade 12, Range $5,905 to $6,863:						
1205	Accountant.....						
1207	Administrative assistant.....						
1209	Administrative officer.....						
1217	Budget analyst.....						
1221	Chief clerk.....						
1222	Claims examiner.....						
1224	Contract analyst.....						
1225	Division chief.....						
1228	Employee relations officer.....						
1231	Fiscal accountant.....						
1238	Industrial specialist.....						
1251	Personnel officer.....						

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

ENCLOSURE (C)

SALARIES, OFFICE OF SECRETARY OF THE NAVY

Office **State-Army-Navy-Air Force Coordinating Committee**

Title No.		Actual 1948		Est. 1949		Est. 1950	
		No.	Salary	No.	Salary	No.	Salary
1253	Placement officer						
1255	Position classifier						
1263	Section chief						
1270	Training specialist						
	Grade 11, Range $4,902 to $5,905:						
1106	Administrative analyst						
1107	Administrative assistant						
1109	Administrative officer						
1117	Budget analyst						
1119	Budget examiner						
1122	Claims examiner						
1125	Division chief						
1136	Graphic analyst						
1137	Illustrator						
1138	Industrial specialist						
1139	Information specialist						
1140	Management analyst						
1145	Methods examiner						
1146	Organization and methods analyst						
1150	Personnel manual editor						
1155	Position classifier						
1156	Printing specialist						
1163	Section chief						
1164	Section chief, assistant						
	Grade 10, Range $4,526 to $5,278:						
1007	Administrative assistant						
1009	Administrative officer						
1063	Section chief						
	Grade 9, Range $4,150 to $4,902:						
0905	Accountant						
0907	Administrative assistant						
0909	Administrative officer						
0913	Associate menagement analyst						
0914	Auditor						
0917	Budget analyst						
0918	Budget consultant, assistant						
0923	Conference reporter						
0926	Editor						
0927	Employee relations counselor						
0929	Employment officer						
0932	Fiscal analyst						
0939	Information specialist						
0945	Methods examiner						
0947	Organization and methods examiner						
0949	Personnel assistant						
0952	Placement assistant						
0954	Placement specialist						
0955	Position classifier						
0956	Printing specialist						
0957	Procurement specialist						
0958	Property and surplus officer						
0959	Recorder, Board of Contract Appeals						
0960	Records officer						
0961	Reference officer						
0962	Recruitment and placement officer						
0963	Section chief						
0968	Training assistant						
0969	Training and development officer						
-	Grade 8, Range $3,773 to $4,526						
-	Grade 7, Range $3,397 to $4,150						
-	Grade 6, Range $3,021 to $3,773	1	3146	1	3272	1	3397
-	Grade 5, Range $2,645 to $3,397						
-	Grade 4, Range $2,394 to $2,845	1	2394	1	2544	1	2620
-	Grade 3, Range $2,168 to $2,620	1	2469				

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

ENCLOSURE (C)

SALARIES, OFFICE OF SECRETARY OF THE NAVY

Office **State-Army-Navy-Air Force Coordinating Committee**

Title No.		Actual 1948		Est. 1949		Est. 1950	
		No.	Salary	No.	Salary	No.	Salary
-	Grade 2, Range $1,954 to $2,394.....						
-	Grade 1, Range $1,756 to $2,168.....						
	Professional service:						
	Grade 9, $10,000 and over:						
902	Attorney.....						
927	Special consultant.....						
	Grade 8, Range $9,975 to $10,000:						
818	General counsel.....						
820	Legal consultant.....						
	Grade 7, Range $8,180 to $9,377:						
705	Counsel.....						
713	Engineer, Industrial.....						
716	Engineer, safety.....						
717	Fiscal analyst.....						
719	General counsel, assistant.....						
722	Physician.....						
726	Special assistant to the Under Secretary						
728	Statistician.....						
	Grade 6, Range $7,102 to $8,060:						
601	Archivist.....						
602	Attorney.....						
604	Chief, space and maintenance division...						
607	Counsel, first assistant.....						
609	Engineer.....						
611	Engineer, consultant.....						
613	Engineer, industrial.....						
615	Engineer, materials.....						
617	Fiscal analyst.....						
628	Statistician						
	Grade 5, Range $5,902 to $6,863:						
501	Archivist.....						
506	Counsel, assistant.....						
516	Engineer, safety.....						
523	Physician, assistant.....						
528	Statistician.....						
529	Statistical analyst.....						
	Grade 4, Range $4,902 to $5,905:						
403	Chief nurse.....						
406	Counsel, assistant.....						
408	Economist.....						
412	Engineer, electrical.....						
415	Engineer, materials.....						
416	Engineer, safety.....						
425	Records analyst.....						
428	Statistician.....						
429	Statistical analyst.....						
	Grade 3, Range $4,150 to $4,902:						
306	Counsel, assistant.....						
308	Economist.....						
310	Engineer, architectural.....						
314	Engineer, maintenance.....						
321	Personnel technician.....						
324	Public relations officer.....						
329	Statistical analyst.....						
-	Grade 2, Range $3,397 to $4,150.....						
-	Grade 1, Range $2,645 to $3,397.....						
	Subprofessional service:						
-	Grade 8, Range $3,397 to $4,150.....						
-	Grade 7, Range $3,021 to $3,773.....						
-	Grade 6, Range $2,645 to $3,397.....						
-	Grade 5, Range $2,394 to $2,845.....						
-	Grade 4, Range $2,168 to $2,620.....						

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

ENCLOSURE (C)

SALARIES, OFFICE OF SECRETARY OF THE NAVY

Office **State-Army-Navy-Air Force Coordinating Committee**

Title No.		Actual 1948 No.	Actual 1948 Salary	Est. 1949 No	Est. 1949 Salary	Est. 1950 No	Est. 1950 Salary
	Sub-professional service, continued--						
-	Grade 3, Range $1,954 to $2,394.....						
-	Grade 2, Range $1,822 to $2,244.....						
-	Grade 1, Range $1,690 to $2,093.....						
	Crafts, Protective and Custodial Service						
-	Grade 10, Range $3,648 to $4,400.....						
-	Grade 9, Range $3,272 to $4,024.....						
-	Grade 8, Range $2,896 to $3,648.....						
-	Grade 7, Range $2,695 to $3,272.....						
-	Grade 6, Range $2,469 to $2,921.....						
-	Grade 5, Range $2,244 to $2,695.....						
-	Grade 4, Range $2,020 to $2,469.....						
-	Grade 3, Range $1,822 to $2,168.....						
-	Grade 2, Range $1,690 to $2,020.....						
-	Grade 1, Range $1,080 to $1,402.....						
A	Number of Positions & Total Salaries	3	8009	2	5816	2	6017
B	Deduct savings resulting from turnover, LWOP, etc (See instructions)						
C	Net Estimate						
D	W.A.E. employment						
E	TOTAL		8009		5816		6017

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

ENCLOSURE (D)

SALARIES, OFFICE OF SECRETARY OF THE NAVY

Office **State-Army-Navy-Air Force Coordinating Committee**

(Supplemental Information)

Title No.	Name	Fiscal Year 1948		Title No.	Name	Fiscal Year 194	
		No	Salary			No.	Salary
	Jacobson, Alma	**1**	**3146**				
	Coates, Edna S.	**1**	**2394**				
	Naslik, Agnes	**1**	**2469**				
		3	**8009**				

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

TO: S-A-N-A-C-C

BUREAU	BUILDING	ROOM NO.	DATE
	New Wax	2027	27 APR 1948

SUBJECT

	For appropriate action		For files
	For your comment & recommendation		Please EXPEDITE
✓	For your information		Please see me in regard to this
	Please prepare reply		Please prepare reply for signature of:
	Please initial and return		
	Please return with previous correspondence		Please consult with-
	Please return the attached material		
	Please return with information required for action or reply		
	Please circulate to: ☐ Employees ☐ Supervisors		
	24 Hour reply requested		

REMARKS

In order to expedite delivery of mail, reply should be sent as follows:

Fiscal & Administrative Control
Administrative Office, Room 1014
Navy Department
Washington 25, D. C.

FROM

BUREAU	BUILDING	ROOM NO.

REFERRAL SLIP NAVEXOS 142 REV. 10-43

C-77272

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

ALLOTMENT AUTHORIZATION
NAVEXOS-2674

SOSN 115

ALLOTMENT NO.
34803

TITLE OF APPROPRIATION
Salaries, Office of Secretary of the Navy

APPROPRIATION SYMBOL
1780100 SOSN

ALLOTMENT ISSUED TO (Station) (Place)
Coordinating Committee, State-War-Navy, Washington, D. C.

PURPOSE OF ALLOTMENT (Identified by name of program)
Pay of Civilian Personnel

COGNIZANT NCDO
Washington

REFERENCES

DESCRIPTION (Include expenditure account series to be used)

Personnel ceiling for the 6 pay periods from 4 April 1948 through 26 April 1948 of 3 must not be exceeded. Funds authorized herewith must provide for all within-grade promotions, overtime and night differential pay in addition to lump sum leave payments.

QUARTERLY AUTHORIZATION	AMOUNT OF ALLOTMENT
(1)	
(2)	
(3)	2
(4)	1,848
TOTAL	1,850
PREVIOUS TOTAL	6,086
NEW TOTAL	7,936

DECREASES ARE SHOWN BY *

APPROVED L. F. Walley DATE 26 April 1948
Fiscal Officer, Adm.Off., Navy Dept.

APPROVED Alex McCeelbergh DATE 26 April 1948
Asst.Adm.Officer, Adm.Off., Navy Dept.

A-19467

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

TO:

BUREAU	BUILDING	ROOM NO.	DATE
	New War	2027	28 APR 1948

SUBJECT

	For appropriate action		For files
	For your comment & recommendation		Please EXPEDITE
	For your information		Please see me in regard to this
	Please prepare reply		Please prepare reply for signature of:
	Please initial and return		
	Please return with previous correspondence		Please consult with-
	Please return the attached material		
	Please return with information required for action or reply		
	Please circulate to: ☐ Employees ☐ Supervisors		
	24 Hour reply requested		

REMARKS

In order to expedite delivery of mail, reply should be sent as follows:

Fiscal & Management Control
~~Administrative Office, Room 1014~~
Navy Department
Washington 25, D. C.

BUREAU	BUILDING	ROOM NO.

REFERRAL SLIP NAVEXOS 182 REV. 10-43

C-77272

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

STATUS OF ALLOTMENT REPORT
NAVEXOE-2675

REPORT FOR PERIOD ENDED
3 April 1948

ALLOTMENT NO.
34803

ACTIVITY
Coordinating Committee, State-War-Navy

APPROPRIATION NO.
1780100 SOSN

DESCRIPTION		ACTION BY	CURRENT MONTH	TOTAL TO DATE
FUNDS AVAILABLE				
1. UNEXPENDED BALANCE BROUGHT FORWARD			-1.22	
2. ALLOTMENT AUTHORIZATIONS DURING PERIOD			616.00	X X X
3. TOTAL AVAILABLE			614.78	6,086.00
EXPENDITURES				6,086.00
4. NSA MATERIAL				
5. CIVILIAN LABOR No. on roll - 3	3/7-3/20		308.05	
6. PUBLIC VOUCHERS Ceiling - 3	3/21-4/3		308.05	6,087.32
7.				
8.				
9. TOTAL EXPENDITURES			616.10	6,087.32
10. UNEXPENDED BALANCE OF ALLOTMENT			-1.32	-1.32
11. OBLIGATIONS OUTSTANDING				
12. UNOBLIGATED BALANCE OF ALLOTMENT			-1.32	-1.32

REMARKS:

16—52799-1 U. S. GOVERNMENT PRINTING OFFICE

Hugh McCullough
22 April 1948

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

400	34000	803	EDNA S COATES	3 04	2394
			ALMA J JACOBSON	3 06	3146
			AGNES M MASLIK	3 03	2469
					8009

FORM 103 THE STANDARD REGISTER CO., DAYTON 1, OHIO, U. S. A.

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

00 803	EDNA S COATES	3	04	2394	
	ALMA J JACOBSON	3	06	3146	
	AGNES M MASLIK	3	03	2469	
				8009	3*

4 APR 1948

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

TO: S-A-N-A-C-C

BUREAU	BUILDING	ROOM NO.	DATE
	New War Bldg	2027	29 MAR 1948

SUBJECT

	For appropriate action		For files
	For your comment & recommendation		Please **EXPEDITE**
✓	For your information		Please see me in regard to this
	Please prepare reply		Please prepare reply for signature of:
	Please initial and return		
	Please return with previous correspondence		Please consult with-
	Please return the attached material		
	Please return with information required for action or reply		
	Please circulate to: ☐ Employees ☐ Supervisors		
	24 Hour reply requested		

REMARKS

In order to expedite delivery of mail, reply should be sent as follows:

Fiscal & Management Control
Administrative Office, Room 1514
Navy Department
Washington 25, D. C.

FROM	BUREAU	BUILDING	ROOM NO.

REFERRAL SLIP NAVEXOS 182 REV. 10-43

C-77272

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

STATUS OF ALLOTMENT REPORT
NA. EXOS-2675

ALLOTMENT NO. 34803

APPROPRIATION NO. 1780100 SOSN

REPORT FOR PERIOD ENDED 6 March 1948

ACTIVITY Coordinating Committee, State-War-Navy

DESCRIPTION	ACTION BY	CURRENT MONTH	TOTAL TO DATE
FUNDS AVAILABLE			x x x
1. UNEXPENDED BALANCE BROUGHT FORWARD		- 1.12	
2. ALLOTMENT AUTHORIZATIONS DURING PERIOD		616.00	6,086.00
3. TOTAL AVAILABLE		614.88	6,086.00
EXPENDITURES			
4. NSA MATERIAL			
5. CIVILIAN LABOR No. on Roll - 3 2/8 - 2/21		308.05	
6. PUBLIC VOUCHERS Ceiling - 3 2/22 - 3/6		308.05	5,471.22
7.			
8.			
9. TOTAL EXPENDITURES		616.10	5,471.22
10. UNEXPENDED BALANCE OF ALLOTMENT		- 1.22	614.78
11. OBLIGATIONS OUTSTANDING			
12. UNOBLIGATED BALANCE OF ALLOTMENT		- 1.22	614.78

16—52799-1 U. S. GOVERNMENT PRINTING OFFICE

REMARKS:

Hugh McCullough

Hugh McCullough
26 MAR 1948

cw
cl

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

400	34000	803	EDNA S COATES	3 04	2394
			ALMA J JACOBSON	3 05	3146
			AGNES M MASLIK	3 03	2469
					8009

6 M

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

34000 803	EDNA S COATES	3	04	2394	
	ALMA J JACOBSON	3	05	3146	
	AGNES M MASLIK	3	03	2469	
				8009	3*

6 MAR 1948

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

TO: S-A-N-A Coordinating Comm.

BUREAU	BUILDING	ROOM NO.	DATE
	New Ware	2027	27 FEB 1948

SUBJECT

	For appropriate action		For files
	For your comment & recommendation		Please **EXPEDITE**
✓	For your information		Please see me in regard to this
	Please prepare reply		Please prepare reply for signature of:
	Please initial and return		
	Please return with previous correspondence		Please consult with-
	Please return the attached material		
	Please return with information required for action or reply		
	Please circulate to: ☐ Employees ☐ Supervisors		
	24 Hour reply requested		

REMARKS

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

STATUS OF ALLOTMENT REPORT
NAVEXOS-2675

ALLOTMENT NO. 34803

APPROPRIATION NO. 1780100 SOSN

REPORT FOR PERIOD ENDED 7 February 1948

ACTIVITY Coordinating Committee, State - War - Navy

DESCRIPTION	ACTION BY	CURRENT MONTH	TOTAL TO DATE
FUNDS AVAILABLE			x x x
1. UNEXPENDED BALANCE BROUGHT FORWARD		-1.02	
2. ALLOTMENT AUTHORIZATIONS DURING PERIOD		616.00	6,086.00
3. TOTAL AVAILABLE		614.98	6,086.00
EXPENDITURES			
4. NSA MATERIAL			
5. CIVILIAN LABOR No. on Roll - 3 1/11-1/24		308.05	
6. PUBLIC VOUCHERS Ceiling - 3 1/25-2/7		308.05	4,855.12
7.			
8.			
9. TOTAL EXPENDITURES		616.10	4,855.12
10. UNEXPENDED BALANCE OF ALLOTMENT		-1.12	1,230.88
11. OBLIGATIONS OUTSTANDING		-	-
12. UNOBLIGATED BALANCE OF ALLOTMENT		-1.12	1,230.88

16—52799-1 U. S. GOVERNMENT PRINTING OFFICE

REMARKS:

Hugh McCullough

Hugh McCullough
26 FEB 1948

CW CR

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

400 34000 803	EDNA S COATES	3 04	8394
	ALMA J JACOBSON	3 05	3146
	AGNES M NASLIK	3 03	2469
			8009

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

190609

000 803	EDNA S COATES	3 04	8394	
	ALMA J JACOBSON	3 05	3146	
	AGNES H HASLIK	3 03	2469	
			8009	3*

7 FEB 1948

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

STATUS OF ALLOTMENT REPORT
NAVEXOS-2675

ALLOTMENT NO. 34803

REPORT FOR PERIOD ENDED 10 Jan., 1948

APPROPRIATION NO. 1780100 SOSN

ACTIVITY Coordinating Committee State-War-Navy

DESCRIPTION	ACTION BY	CURRENT MONTH	TOTAL TO DATE
FUNDS AVAILABLE			
1. UNEXPENDED BALANCE BROUGHT FORWARD		-10.92	X X X
2. ALLOTMENT AUTHORIZATIONS DURING PERIOD		626.00	6,086.00
3. TOTAL AVAILABLE		615.08	6,086.00
EXPENDITURES			
4. NSA MATERIAL			
5. CIVILIAN LABOR			
6. ~~PUBLIC VOUCHERS~~ No.on Roll -3 12/14-12/27		308.05	
7. Ceiling - 3 12/28-1/10		308.05	4,239.02
8.			
9. TOTAL EXPENDITURES		616.10	4,239.02
10. UNEXPENDED BALANCE OF ALLOTMENT		-1.02	1,846.98
11. OBLIGATIONS OUTSTANDING		0	0
12. UNOBLIGATED BALANCE OF ALLOTMENT		-1.02	1,846.98

REMARKS:

16—52799-1 U. S. GOVERNMENT PRINTING OFFICE

-.05

Hugh McCullough

for Hugh McCullough

2 FEB 1948

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

400	34000	803	EDNA S COATES	3 04	2394	
			ALMA J JACOBSON	3 05	3146	
			AGNES M MASLIK	3 03	2469	
					8009	3

10JA

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

00 803	EDNA S COATES	3	04	2394	
	ALMA J JACOBSON	3	05	3146	
	AGNES M MASLIK	3	03	2469	
				8009	3*

FORM 108 THE STANDARD REGISTER CO., DAYTON 1, OHIO, U. S. A.

10 JAN 1948

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

ALLOTMENT AUTHORIZATION
NAVEXOS-2674

SoSn 30 . 30

ALLOTMENT NO. 34803

TITLE OF APPROPRIATION: Salaries, Office of Secretary of the Navy

APPROPRIATION SYMBOL: 1780100 SOSN

ALLOTMENT ISSUED TO (Station): Coordinating Committee, State-War-Navy (Place): Washington, D. C.

PURPOSE OF ALLOTMENT (Identified by name of program): Pay of Civilian Personnel

COGNIZANT NCDO: Washington

REFERENCES:

DESCRIPTION (Include expenditure account series to be used):

Personnel ceiling for the 7 pay periods from 28 December 1947 through 3 April 1948 of 3 must not be exceeded. Funds authorized herewith must provide for all within-grade promotions, overtime, and night differential pay in addition to lump sum leave payments.

QUARTERLY AUTHORIZATION	AMOUNT OF ALLOTMENT
(1)	
(2)	14
(3)	2,156
(4)	
TOTAL	2,170
PREVIOUS TOTAL	3,916
NEW TOTAL	6,086

DECREASES ARE SHOWN BY •

cc: Mr. Kuhl

APPROVED: L. F. Waller — DATE: 23 Jan 1948 — Fiscal Officer, Adm.Off., Navy Dept.

APPROVED: Hugh McCullough — DATE: 23 Jan 1948 — Asst.Adm.Officer, Adm.Off., Navy Dept.

STATUS OF ALLOTMENT REPORT
NAVEXOS-2675

ALLOTMENT NO. 34803

REPORT FOR PERIOD ENDED: 13 Dec., 1947

APPROPRIATION NO. 1780100 SOSN

ACTIVITY: Coordinating Committee, State-War-Navy

DESCRIPTION	ACTION BY	CURRENT MONTH	TOTAL TO DATE
FUNDS AVAILABLE			
1. UNEXPENDED BALANCE BROUGHT FORWARD		-2.82	X X X
2. ALLOTMENT AUTHORIZATIONS DURING PERIOD		608.00	3,916.00
3. TOTAL AVAILABLE		605.18	3,916.00
EXPENDITURES			
4. NSA MATERIAL			
5. CIVILIAN LABOR			
6. [redacted] No. on Roll - 3			
7. Ceiling -3			
8.		616.10	3,622.92
9. TOTAL EXPENDITURES		616.10	3,622.92
10. UNEXPENDED BALANCE OF ALLOTMENT		-10.92	293.08
11. OBLIGATIONS OUTSTANDING		0	0
12. UNOBLIGATED BALANCE OF ALLOTMENT		-10.92	293.08

REMARKS:

16—52799-1 U. S. GOVERNMENT PRINTING OFFICE

Hugh McCullough

Hugh McCullough
6 JAN 1948

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

400 34000 803	EDNA S COATES	3	04	2394
	ALMA J JACOBSON	3	05	3146
	AGNES M MASLIK	3	03	2469
				8009

13D

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

000 803	EDNA S COATES	3 04	2394	
	ALMA J JACOBSON	3 05	3146	
	AGNES M MASLIK	3 03	2469	
			8009	3*

13 DEC 1947

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

STATUS OF ALLOTMENT REPORT
NAVEXOS-2675

ALLOTMENT NO. 34803

REPORT FOR PERIOD ENDED 15 November 1947

APPROPRIATION NO. 1780100 SOSN

ACTIVITY Coordinating Committee, State-War-Navy

DESCRIPTION	ACTION BY	CURRENT MONTH	TOTAL TO DATE
FUNDS AVAILABLE			
1. UNEXPENDED BALANCE BROUGHT FORWARD		.46	X X X
2. ALLOTMENT AUTHORIZATIONS DURING PERIOD		608.00	3,916.00
3. TOTAL AVAILABLE		608.46	3,916.00
EXPENDITURES			
4. NSA MATERIAL			
5. CIVILIAN LABOR			
6. [redacted] No. on Roll - 3			
7. Ceiling - 3		611.28	3,006.82
8.			
9. TOTAL EXPENDITURES		611.28	3,006.82
10. UNEXPENDED BALANCE OF ALLOTMENT		-2.82	909.18
11. OBLIGATIONS OUTSTANDING		0	0
12. UNOBLIGATED BALANCE OF ALLOTMENT		-2.82	909.18

REMARKS:

16—52799-1 U. S. GOVERNMENT PRINTING OFFICE

Hugh M. Cullough
for Hugh McCullough

3 DEC 1947

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

400 34000 803	EDNA S COATES	3 04	2394
	ALMA J JACOBSON	3 05	3146
	AGNES M MASLIK	3 03	2469
			8009

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

000 803	EDNA S COATES	3 04	2394	
	ALMA J JACOBSON	3 05	3146	
	AGNES M MASLIK	3 03	2469	
			8009	3*

THE STANDARD REGISTER CO., DAYTON 1, OHIO, U. S. A.
FORM 1.08 REG4

173225

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

STATUS OF ALLOTMENT REPORT
NAVEXOS-2675

ALLOTMENT NO. 34803

REPORT FOR PERIOD ENDED 18 October 1947

APPROPRIATION NO. 1780100 - SOSN

ACTIVITY Coordinating Committee, State-War-Navy

DESCRIPTION	ACTION BY	CURRENT MONTH	TOTAL TO DATE
FUNDS AVAILABLE			
1. UNEXPENDED BALANCE BROUGHT FORWARD		35.92	2,129.00 x x x
2. ALLOTMENT AUTHORIZATIONS DURING PERIOD		571.00	1,787.00
3. TOTAL AVAILABLE		606.92	3,916.00
EXPENDITURES			
4. NSA MATERIAL			
5. CIVILIAN LABOR			
6. No. on roll - 3		606.46	2,395.54
7. Ceiling -3			
8.			
9. TOTAL EXPENDITURES		606.46	2,395.54
10. UNEXPENDED BALANCE OF ALLOTMENT		.46	1,520.46
11. OBLIGATIONS OUTSTANDING			
12. UNOBLIGATED BALANCE OF ALLOTMENT		.46	1,520.46

REMARKS:

16—52799-1 U. S. GOVERNMENT PRINTING OFFICE

Hugh McCullough
Hugh McCullough

14 NOV 1947

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

400 34000 803	EDNA S COATES	3 04	2394
	ALMA J JACOBSON	3 05	3021
	AGNES M MASLIK	3 04	2469
			7884

18 OCT 1947

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

000 803	EDNA S COATES	3	04	2394	
	ALMA J JACOBSON	3	05	3021	
	AGNES M MASLIK	3	04	2469	
				7884	3*

18 OCT 1947

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

ALLOTMENT AUTHORIZATION
NAVEXOS-2674

SOSN-46

ALLOTMENT NO. 34803

TITLE OF APPROPRIATION: Salaries, Office of Secretary of the Navy

APPROPRIATION SYMBOL: 1780100 SOSN

ALLOTMENT ISSUED TO (Station): Coordinating Committee, State-War-Navy (Place): Washington, D. C.

PURPOSE OF ALLOTMENT (Identified by name of program): Pay of Civilian Personnel

COGNIZANT NCDO: Washington

REFERENCES:

DESCRIPTION (Include expenditure account series to be used):

Personnel ceilings for the 6 pay periods from 5 October through 27 December of 3 must not be exceeded. Funds authorized herewith must provide for all within-grade promotions, overtime, and night differential pay in addition to lump sum leave payments.

	QUARTERLY AUTHORIZATION	AMOUNT OF ALLOTMENT
	(1)	37*
	(2)	1,824
	(3)	
	(4)	
	TOTAL	1,787
	PREVIOUS TOTAL	2,129
	NEW TOTAL	3,916

DECREASES ARE SHOWN BY •

APPROVED: L. F. Waller DATE: 28 Oct 1947
Fiscal Officer, Adm.Off., Navy Dept.

APPROVED: Hugh McCullough DATE: 28 Oct 1947
ASST.Adm.Officer, Adm.Off., Navy Dept.

STATUS OF ALLOTMENT REPORT
NAVEXOS-2675

ALLOTMENT NUMBER: 34803

REPORT FOR PERIOD ENDED: 20 Sept., 1947

APPROPRIATION NUMBER: 1780100 SOSN

ACTIVITY: Coordinating Committee, State-War-Navy

DESCRIPTION	ACTION BY	CURRENT MONTH	TOTAL TO DATE
FUNDS AVAILABLE			
1. UNEXPENDED BALANCE BROUGHT FORWARD		34.38	2,129.00
2. ALLOTMENT AUTHORIZATIONS DURING PERIOD		608.00 1/	0
3. TOTAL AVAILABLE		642.38	2,129.00
EXPENDITURES			
4. NSA MATERIAL			
5. CIVILIAN LABOR (No. on Roll - 3)		606.46	1,789.08
6. [redacted] (Ceiling - 3)			
7.			
8.			
9. TOTAL EXPENDITURES		606.46	1,789.08
10. UNEXPENDED BALANCE OF ALLOTMENT		35.92	339.92
11. OBLIGATIONS OUTSTANDING			
12. UNOBLIGATED BALANCE OF ALLOTMENT		35.92	339.92

REMARKS: Forwarded in accordance with Adm. CB [illegible] Winslo dated 30 July 1947

1/ 2/7 of quarterly allotment

for Hugh McCullough
8 OCT 1947

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

400 34000 803	EDNA S COATES	3	04	2394
	ALMA J JACOBSON	3	05	3021
	AGNES M MASLIK	3	04	2469
				7884

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

D

000 803	EDNA S COATES	3 04	2394	
	ALMA J JACOBSON	3 05	3021	
	AGNES M MASLIK	3 04	2469	
			7884	3*

SEP 1947

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

STATUS OF ALLOTMENT REPORT

NAVEXOS-2675

ALLOTMENT NUMBER: 34803

REPORT FOR PERIOD ENDED: 23 August 1947

APPROPRIATION NUMBER: 1780100 SOSN

ACTIVITY: Coordinating Committee, State-War-Navy

DESCRIPTION	ACTION BY	CURRENT MONTH	TOTAL TO DATE
FUNDS AVAILABLE			
1. UNEXPENDED BALANCE BROUGHT FORWARD		32.84	2,129.00
2. ALLOTMENT AUTHORIZATIONS DURING PERIOD		608.00 1/	
3. TOTAL AVAILABLE		640.84	2,129.00
EXPENDITURES			
4. NSA MATERIAL			
5. CIVILIAN LABOR (No. on roll - 3)		606.46	1,182.62
6. [redacted] (Ceiling -3)			
7.			
8.			
9. TOTAL EXPENDITURES		606.46	1,182.62
10. UNEXPENDED BALANCE OF ALLOTMENT		34.38	946.38
11. OBLIGATIONS OUTSTANDING			
12. UNOBLIGATED BALANCE OF ALLOTMENT		34.38	946.38

REMARKS

Forwarded in accordance with AdmOff ltr EXOSBAO:LFW:mlb dtd 30 July 1947

1/ 2/7 of quarterly allotment

Hugh McCullough

Hugh McCullough

9 Sept 1947

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

400	34000	803	EDNA S COATES	3 04	2394
			ALMA J JACOBSON	3 05	3021
			AGNES M MASLIK	3 04	2469
					7884

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

000 803	EDNA S COATES	3 04	2394	
	ALMA J JACOBSON	3 05	3021	
	AGNES M MASLIK	3 04	2469	
			7884	3*

23 AUG 1947

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

STATUS OF ALLOTMENT REPORT
NAVEXOS - 2675

REPORT FOR PERIOD ENDED
26 July 1947

ALLOTMENT NUMBER
34803 (formerly 10803)

APPROPRIATION NUMBER
1780100 SOSN

ACTIVITY
Coordinating Committee, State-War-Navy

DESCRIPTION	ACTION BY	CURRENT MONTH	TOTAL TO DATE
FUNDS AVAILABLE			
1. UNEXPENDED BALANCE BROUGHT FORWARD			
2. ALLOTMENT AUTHORIZATIONS DURING PERIOD		609.00 1/	2,129.00
3. TOTAL AVAILABLE		609.00	2,129.00
EXPENDITURES			
4. NSA MATERIAL			
5. CIVILIAN LABOR (No. on roll - 3)		576.16	576.16
6. ~~XXXXXXXXXX~~ (Ceiling - 3)			
7.			
8.			
9. TOTAL EXPENDITURES		576.16	576.16
10. UNEXPENDED BALANCE OF ALLOTMENT		32.84	1,552.84
11. OBLIGATIONS OUTSTANDING			
12. UNOBLIGATED BALANCE OF ALLOTMENT		32.84	1,552.84

REMARKS
Forwarded in accordance with Adm.Off.ltr EXOS:AO:LFW:mlb dtd 30 July 1947.

1/ 2/7 of quarterly allotment

Hugh McCullough

14 AUG 1947

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

803	EDNA S COATES	3	04	2394
	ALMA J JACOBSON	3	05	3021
	AGNES M MASLIK	3	04	2469
				7884

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

26 JUL 1947

803	EDNA S COATES	3	04	2394	
	ALMA J JACOBSON	3	05	3021	
	AGNES M MASLIK	3	04	2469	
				7884	3*

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

NAVY DEPARTMENT
Administrative Office
Washington 25, D.C.

EXOS:AO:LFW:mlb

30 July 1947

SOSN - 12

To: Navy Member, Coordinating Committee, State-War-Navy

Subject: Allotment for personal services from the appropriation "1780100, Salaries, Office of the Secretary of the Navy, 1948"

Enclosure: (A) Allotment authorization card, NAVEXOS 2674
(B) Sample Status of Allotment Report, NAVEXOS 2675

1. In determining the quarterly allotment authorized herewith, consideration has been given to:

(a) The action of the Congress on the Navy Appropriation Bill which reduced the total of subject appropriation from $4,851,100 to $3,946,300.

(b) Estimated requirements of the individual offices, submitted and justified before the Bureau of the Budget and the Congress.

(c) Re-evaluated personnel requirements for 1948 as submitted in June 1947.

(d) The number of civilians on board and rate of pay as of 1 July 1947.

2. Enclosure (A) establishes an allotment of funds and the ceiling for civilian employees in your office during the period from 1 July through 4 October 1947. Allocations have been established on the total funds available and action on all requests for personnel actions will be suspended and reduction in force procedures will have to be initiated immediately, if necessary, to stay within the established ceilings.

3. Any authorized overtime and night differential pay, plus lump-sum annual leave payments and within-grade promotions, must be absorbed, as the current allotment of funds represents the maximum presently available for all pay of personal services.

4. Enclosure (B) is a sample of the form prescribed for use in reporting the status of allotments. It will be noted that line 2 of the form, under "Current Month", has been computed on the basis of an equal distribution of the total allotment by pay period. If other than level employment is contemplated, a redistribution by pay period will be made upon request. In the event line 12, under "Current Month", of the report indicates a deficit, it will be necessary to invoke the restrictions outlined in paragraph 2 above. At regular four-week intervals, commencing with the period ending 26 July, the addressee will be furnished a list of the employees who are currently being charged against this allotment. The tabulation is furnished for your convenience, and it is incumbent on the

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

addressee to correct any errors by reporting them to Civil Personnel Division, Operating Services Branch, Administrative Office.

5. Second quarter allocation of money and ceiling will be made on 15 September, when a re-estimate of the situation is made to determine the program that might be financed with remaining available funds.

John H. Dillon

JOHN H. DILLON
Deputy Administrative Officer
Navy Department

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

ALLOTMENT AUTHORIZATION
NAVEXOS-2674

SOSN-12

ALLOTMENT NO.
0803

TITLE OF APPROPRIATION
Salaries, Office of Secretary of the Navy

APPROPRIATION SYMBOL
1780100, SOS, N

ALLOTMENT ISSUED TO *(Station)* *(Place)*
Coordinating Committee, State-War-Navy Washington, D. C.

PURPOSE OF ALLOTMENT *(Identified by name of program)*
Pay of Civilian Personnel

COGNIZANT NCDO
Washington

REFERENCES
AdmOff ltr EXOS:AO:LFW:mlb dtd 30 July 1947

DESCRIPTION *(Include expenditure account series to be used)*

Personnel ceilings for the 7 pay periods from 1 July through 4 October of 3 must not be exceeded. Funds authorized herewith must provide for all within-grade promotions, overtime, and night differential pay in addition to lump sum leave payments.

QUARTERLY AUTHORIZATION	AMOUNT OF ALLOTMENT
(1)	$ 2,129
(2)	
(3)	
(4)	
TOTAL PREVIOUS TOTAL	$ 2,129
NEW TOTAL	

DECREASES ARE SHOWN BY *

APPROVED Hugh McCullough DATE 30 July 1947
Hugh McCullough, Asst. Adm. Officer, Navy Dept.

APPROVED John H. Dillon DATE 30 July 1947
John H. Dillon, Deputy Adm. Officer, Navy Dept.

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

STATUS OF ALLOTMENT REPORT

NAVEXOS - 2676

S[illegible]PLE

ALLOTMENT NUMBER 10901

REPORT FOR PERIOD ENDED 26 July 1947

APPROPRIATION NUMBER 1780100 SOSN

ACTIVITY Office of _____, Navy Department

DESCRIPTION	ACTION BY	CURRENT MONTH	TOTAL TO DATE
FUNDS AVAILABLE			
1. UNEXPENDED BALANCE BROUGHT FORWARD		XXX	XXX
2. ALLOTMENT AUTHORIZATIONS DURING PERIOD		135,714 1/	475,000
3. TOTAL AVAILABLE		135,714	475,000
EXPENDITURES			
4. NSA MATERIAL		XXX	XXX
5. CIVILIAN LABOR		134,607	134,607
6. PUBLIC VOUCHERS		XXX	XXX
7.			
8.			
9. TOTAL EXPENDITURES		134,607	134,607
10. UNEXPENDED BALANCE OF ALLOTMENT		1,107	340,393
11. OBLIGATIONS OUTSTANDING		XXX	XXX
12. UNOBLIGATED BALANCE OF ALLOTMENT		1,107	340,393

REMARKS

1/ 2/7 of current apportionment

This report will be prepared by the Administrative Office and forwarded every 4-week period beginning 26 July 1947.

15821

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

File

NAVY DEPARTMENT
Administrative Office
Washington 25, D.C.

EXOS:AO:AY:mmg 17 June 1947

To: Navy Member, Coordinating Committee, State-War-Navy
Attention:

Subject: Expenditures for personal services.

Reference: (a) AO ltr. EXOS:AO:LFW:seb dated 20 December 1946.

Enclosure: (A) List of employees whose salaries are being charged to the apportionment of funds established by reference (a)

1. Enclosure (A) indicates the number of employees on the payroll currently charged against the apportionment established by reference (a).

2. (a) Expenditure limit through 31 May $ 8,338.00

(b) Expenditures for personal services through 31 May $8,059.44

(c) The per annum salary rates of the 3 employees presently on the payroll total $ 7,884 as indicated by enclosure (A). This compares with the revised expenditure limit established by reference (a) of $8,970.00

3. In the event established expenditure limitations are exceeded, all pending personnel actions will be suspended and, if necessary, reduction in force procedures will be accomplished to reduce the excess obligated funds.

4. Errors in enclosure (A) should be reported to the Civilian Personnel Division, EXOS.

8,338
8,059
279

L. F. Waller
L. F. Waller
Fiscal Officer
Administrative Office

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

803	BETTY J HUNTER	3	04	2469
	ALMA J JACOBSON	3	05	3021
	DOROTHY E OLDFIELD	3	04	2394
				7884

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

3	BETTY J HUNTER	3	04	2469	
	ALMA J JACOBSON	3	05	3021	
	DOROTHY E OLDFIELD	3	04	2394	
				7884	3*

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

Cert. Insurance
Num. 8027
Dept State DNW. BNW

NAVY DEPARTMENT
Administrative Office
Washington 25, D.C.

EXOS:AO:AY:gc

20 May 1947

To: Navy Member, Coordinating Committee, State-War-Navy
Attention:

Subject: Expenditures for personal services.

Reference: (a) AO ltr EXOS:AO:LFW:seb dtd 20 Dec 1946.

Enclosure: (A) List of employees whose salaries are being charged to the apportionment of funds established by reference (a)

1. Enclosure (A) indicates the number of employees on the payroll currently charged against the apportionment established by reference (a).

2. (a) Expenditure limit through 3 May 1947 $7,706.00

(b) Expenditures for personal services through 3 May 1947 $7,452.98.

(c) The per annum salary rates of the 3 employees presently on the payroll total $7,884 as indicated by enclosure (A). This compares with the revised expenditure limit established by reference (a) of $ 8,970.00.

3. In the event established expenditure limitations are exceeded, all pending personnel actions will be suspended and, if necessary, reduction in force procedures will be accomplished to reduce the excess obligated funds.

4. Errors in enclosure (A) should be reported to the Civilian Personnel Division, EXOS.

8970
7884
$ 1,086

L. F. Waller
L. F. Waller
Fiscal Officer
Administrative Office

Expl 3002

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

Salaries, Office of Sec. Nav. (Per Annum

803	BETTY J HUNTER	3	04	2469
	ALMA J JACOBSON	3	05	3021
	DOROTHY E OLDFIELD	3	04	2394
				7884

3

3 M

4

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

Salaries, Office of Sec. Nav. (Per Annum)

03	BETTY J HUNTER	3	04	2469	
	ALMA J JACOBSON	3	05	3021	
	DOROTHY E OLDFIELD	3	04	2394	
				7884	3*

3 MAY 1947

N

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

file

NAVY DEPARTMENT
Administrative Office
Washington 25, D.C.

EXOS:AO:RTC: jml

22 April 1947

To:
Attention: Navy Member, Coordinating Committee, State-War-Navy

Subject: Expenditures for personal services.

Reference: (a) AO ltr EXOS:AO:LFW:seb dtd 20 Dec. 1946.

Enclosure: (A) List of employees whose salaries are being charged to the apportionment of funds estimated by reference (a)

1. Enclosure (A) indicates the number of employees on the payroll currently charged against the apportionment established by reference (a).

2. (a) Expenditure limit through 5 April , $ 7,074.00

(b) Expenditures for personal services through 5 April $ 6,892.56.

(c) The per annum salary rates of the 3 employees presently on the payroll total $7,884 as indicated by enclosure (A). This compares with the revised expenditure limit established by reference (a) of $ 8,970.

3. In the event established expenditure limitations are exceeded, all pending personnel actions will be suspended and, if necessary, reduction in force procedures will be accomplished to reduce the excess obligated funds.

4. Errors in enclosure (A) should be reported to the Civilian Personnel Division, EXOS.

L. F. Waller
L. F. Waller
Fiscal Officer
Administrative Office

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

803	BETTY J HUNTER	3	04	2469
	ALMA J JACOBSON	3	05	3021
	DOROTHY E OLDFIELD	3	04	2394
				7884

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

BETTY J HUNTER	3	04	2469	
ALMA J JACOBSON	3	05	3021	
DOROTHY E OLDFIELD	3	04	2394	
			7884	3*

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

NAVY DEPARTMENT
Administrative Office
Washington 25, D.C.

EXOS:AO:RTC:njm

25 March 1947

To: Navy Member, Coordinating Committee, State-War-Navy
Attention:

Subject: Expenditures for personal services.

Reference: (a) AO ltr file EXOS:AO:LFW:seb dtd 20 Dec 1946

Enclosure: (A) List of employees whose salaries are being charged to the apportionment of funds estimated by reference (a)

1. Enclosure (A) indicates the number of employees on the payroll currently charged against the apportionment established by reference (a).

2. (a) Expenditure limit through 8 March 1947 , $6,442.00

(b) Expenditures for personal services through 8 March 1947 $ 6,362.66

(c) The per annum salary rates of the 3 employees presently on the payroll total $7,809 as indicated by enclosure (A). This compares with the revised expenditure limit established by reference (a) of $ 8,970

3. In the event established expenditure limitations are exceeded, all pending personnel actions will be suspended and, if necessary, reduction in force procedures will be accomplished to reduce the excess obligated funds.

4. Errors in enclosure (A) should be reported to the Civilian Personnel Division, EXOS.

L. F. Waller
L. F. Waller
Fiscal Officer
Administrative Office

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

803	BETTY J HUNTER	3	04	2394
	ALMA J JACOBSON	3	05	3021
	DOROTHY E OLDFIELD	3	04	2394
				7809

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

8 MAR 1947

03	BETTY J HUNTER	3	04	2394	
	ALMA J JACOBSON	3	05	3021	
	DOROTHY E OLDFIELD	3	04	2394	
				7809	3*

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

Rec 2047

5

NAVY DEPARTMENT
Administrative Office
Washington 25, D. C.

EXOS:AO:LFW:

26 February 1947

To: Navy Member, Coordinating Committee, State-War-Navy
Attention:

Subject: Expenditures for personal services.

Reference: (a) AO ltr file EXOS:AO:LFW:seb dtd 20 Dec 1946

Enclosure: (A) List of employees whose salaries are being charged to the apportionment of funds est'd by ref (a)

1. Enclosure (A) indicates the number of employees on the payroll currently charged against the apportionment established by reference (a).

2.(a) Expenditure limit through 8 February , $ 5,810

(b) Expenditures for personal services through 8 February $5,762.

(c) The per annum salary rates of the 3 employees presently on the payroll total $7,809 as indicated by enclosure (A). This compares with the revised expenditure limit established by reference (a) of $ 8,970.

3. In the event established expenditure limitations are exceeded, all pending personnel actions will be suspended and, if necessary, reduction in force procedures will be accomplished to reduce the excess obligated funds.

4. Errors in enclosure (A) should be reported to the Civilian Personnel Division, EXOS.

L. F. Waller
L. F. Waller
Fiscal Officer
Administrative Office

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

803	BETTY J HUNTER	3	04	2394
	ALMA J JACOBSON	3	05	3021
	DOROTHY E OLDFIELD	3	04	2394
				7809

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

8 FEB 1947

3 BETTY J HUNTER	3	04	2394	
ALMA J JACOBSON	3	05	3021	
DOROTHY E OLDFIELD	3	04	2394	
			7809	3

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

NAVY DEPARTMENT
ADMINISTRATIVE OFFICE
WASHINGTON 25, D.C.

EXOS:AO:EC:(jbf)
L20/00
Serial: 30

29 January 1947.

From: Administrative Officer, Navy Department.
To: **State-War-Navy Coordinating Committee.,**

Subject: Quarterly allotments for temporary additional duty travel of naval officers chargeable to the appropriation "Transportation and Recruiting of Naval Personnel".

Reference: (a) EXOS:AO:LFW:mlb ltr. dated 28 January 1947.

Enclosure: (A) Bureau of Naval Personnel Travel Instructions.

1. The Fiscal and Management Control Office has advised us by reference (a) that BuPers has been able to allocate for officer travel during the last two quarters of the current fiscal year only 35% of the amounts requested. Under the circumstances each activity's requested allotment must be reduced by 65% of its estimate. The allotment for your activity is: Third Quarter - $ -0- .
Fourth Quarter - $ -0- .

2. In order to control the reduced allocation all requests for officer travel must be sent to BuPers via EXOS Military Personnel Office, Room 1110 Main Navy Building in conformity with BuPers instructions set forth in enclosure (A). In addition, before further travel is undertaken under repeat travel orders, a letter should be submitted to the EXOS Military Personnel Office indicating the travel to be performed by the officer holding the repeat travel orders and the approximate cost involved. Travel, even under repeat orders, can be authorized only where there are sufficient funds remaining to cover the costs of contemplated travel.

3. The EXOS Military Personnel Office is required to make a monthly report to the Fiscal and Management Control Office of officer travel expenditures incurred. Since no data will be available to the Military Personnel Office covering travel originating during January 1947, it is requested that each addressee submit to the Military Personnel Office, not later than 3 February 1947, a complete report of all officer travel expenditure incurred during that month.

By direction of the Administrative Officer.

Eric Collins
ERIC COLLINS.

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

Bureau Of Naval Personnel Travel Instructions

The travel appropriation for the fiscal year 1947 has been greatly reduced below the amounts appropriated during the war years. A large part of this appropriation has already been obligated due to demobilization. In order to make remaining funds suffice until 30 June 1947, the Bureau has found it necessary to place various commands, bureaus, and certain activities on an allotment basis. The allotment granted below, since it is only thirty-five per cent of the estimate recently submitted by you for the third and fourth quarters of fiscal year 1947, will require even greater reductions in temporary additional duty travel than you have already accomplished. It is regretted that a larger amount can not be granted, but this is impossible since the estimated needs of the service greatly exceeds the amount now available for temporary additional duty travel.

All temporary additional duty orders issued during the Third Quarter and any trip on Repeated Travel Orders commenced during the Third Quarter shall be charged to that quarter regardless of its duration, and even though the temporary additional duty "proceed date" may be in the Fourth Quarter.

Temporary additional duty orders issued during the Fourth Quarter and any trip on Repeated Travel Orders commenced during the Fourth Quarter shall be charged to that Quarter unless the duration of the temporary duty is such that it extends into the First Quarter Fiscal Year 1948, in which case the cost of per diem and transportation shall be charged in accordance with paragraph 4156-3h U. S. NAVY TRAVEL INSTRUCTIONS. Temporary Additional Duty Orders issued in the Fourth Quarter 1947, but which are not effective until 1 July 1947, or thereafter shall be charged to the First Quarter Fiscal Year 1948, and should contain the following clause in the Subject: "Temporary Additional Duty - Travel chargeable Fiscal Year 1948".

Requests for orders in the future should be submitted on TEMPORARY TRAVEL ORDER REQUEST (Form NavPers - 1863(Rev7-45) in triplicate and should contain the following information under "Remarks" column:

Estimated Cost Transportation -------- $
Estimated Cost Per Diem ----------

Total - $ _____

Contemplated method of travel (rail, government air, commercial air, private auto, etc.). The order should indicate clearly "EXOS Allotment".

Where a Reserve Officer is paid from the appropriation "Naval Reserve", it is important to note this fact on the Travel Order Request in order that cost of travel not be charged against the above allotments.

ENCLOSURE (A)

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

accomplished

EXOS:AO:NND:dp

28 January 1947

To: Divisions, Boards and Offices, Executive Office of the Secretary

Subj: Personnel and budget information for submission to Congress, request for.

1. The House Appropriations Committee has requested certain data concerning the transition from military to civilian billets during the fiscal years 1946, 1947 and 1948. Offices included in the appropriation "Salaries, Office of the Secretary of the Navy" for the fiscal year 1948 are requested to supply the following information:

(a) The number of billets which during any part of the fiscal year 1946 were filled with military personnel, and which during any part of the fiscal year 1948 will be filled with civilian personnel.

(b) The distribution of these billets between military and civilian in the fiscal year 1947.

(c) The average salary involved in these billets.

2. Billets which disappear prior to 1 July 1947 are to be excluded. In computing average salaries, annual rates should be used and longevity and allowances included.

3. The information requested should be submitted on the attached form by Monday morning, 3 February 1947, to the Administrative Office, Room 1005, Main Navy Building. Assistance in compiling this data may be obtained by calling Extension 2449.

/s/ J. S. DAVITT
Administrative Officer
Navy Department

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

TABLE II

TRANSITION -- MILITARY TO CIVILIAN

		Fiscal 1946		Fiscal 1947		Fiscal 1948	
		(A) Number	Avg. Salary	(B) Number	Avg. Salary	(C) Number	Avg. Salary
Military	Officer					--	--
	Enlisted					--	--
Civilian	IVb	--	--				
	Per Diem	--	--				

NOTE 1: These are only for billets (both field and department) once held by military and now or in 1948 to be held by civilians.

NOTE 2: Under "Avg. Salaries" use annual rates including longevity and allowances.

(A) Include all billets which during any part of F.Y. 1946 were filled with military personnel and which during any part of 1948 will be filled with civilian personnel. Do not include any billet which disappears prior to 1 July 1947. Total numbers in (A) must equal total numbers in (B) and (C).

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

NAVY DEPARTMENT
Administrative Office
Washington 25, D.C.

EXOS:AO:LFW:mlb

28 January 1947

To:
Attention: Navy Member, Coordinating Committee, State-War-Navy

Subject: Expenditures for personal services from the appropriation "Salaries, Office of the Secretary of the Navy, 1947"

Reference: (a) AdmOff ltr, file EXOS:AO:LFW:seb dtd 20 Dec. 1946.

Enclosure: (A) List of employees whose salaries are being charged to the apportionment of funds from subject appropriation.

1. Enclosure (A) indicates the number of employees on the payroll currently charged against the apportionment established by reference (a).

2(a) Personnel allowance: 3
Expenditure limit through 11 Jan. 1947 , $5,178.

(b) Number of employees on the rolls: 3
Expenditures for personal services through 11 Jan. 1947, $5,162.

(c) The per annum salary rates of the 3 employees presently on the payroll total $ 7,809 as indicated by enclosure (A). This compares with the revised expenditure limit established by reference (a) of $ 8,970.

3. The present condition of subject appropriation will make it necessary to suspend all pending personnel actions which will result in an excess of either the current personnel allowance or the expenditure limitation established from subject appropriation.

4. Errors in enclosure (A) should be reported to the Civil Personnel Division, EXOS.

L. F. Waller

L. F. Waller
Fiscal Officer
Administrative Office

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

803	BETTY J HUNTER					11 J
	ALMA J JACOBSON	3	04	2394		
	DOROTHY E OLDFIELD	3	05	3021		
		3	04	2394		
				7809	3	

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

11 JAN 1947

ETTY J HUNTER	3	04	2394	
LMA J JACOBSON	3	05	3021	
DROTHY E OLDFIELD	3	04	2394	
			7809	3

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

NAVY DEPARTMENT
Administrative Office
Washington 25, D.C.

EXOS:AO:LFW: seb

2 January 1947

To: Navy Member, Coordinating Committee, State-War-Navy

Subject: Expenditures for personal services from the appropriation "Salaries, Office of the Secretary of the Navy, 1947"

Reference: AdmOff ltr EXOS:AO:LFW:seb dtd 20 December 1946

Enclosure: (A) List of employees whose salaries are being charged to the apportionment of funds from subject appropriation.

1. Enclosure (A) indicates the number of employees on the payroll currently charged against the apportionment established by reference (a).

2(a) Personnel allowance: 3
Expenditure limit through December 14, $4,634

(b) Number of employees on the rolls 3
Expenditures for personal services through December 14 $4,562.

(c) The per annum salary rates of the 3 employees presently on the payroll total $7,583 as indicated by Enclosure (A). This compares with the revised expenditure limit established by reference (a) of $9,100.

3. The present condition of subject appropriation will make it necessary to suspend all pending personnel actions which will result in an excess of either the current personnel allowance or the expenditure limitation established from subject appropriation.

4. Errors in Enclosure (A) should be reported to the Civil Personnel Division, EXOS.

Room 1004

Miss Oldfield's promotion to CAF 4 effective 12/15/46

L. F. Waller
L. F. Waller
Fiscal Officer
Administrative Office

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

803	BETTY J HUNTER	3	04	2394
	ALMA J JACOBSON	3	05	3021
	DOROTHY E OLDFIELD	3	03	2168
				7583

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

14 DEC 1946

14 DEC 1946

03	BETTY J HUNTER	3	04	2394	
	ALMA J JACOBSON	3	05	3021	
	DOROTHY E OLDFIELD	3	03	2168	
				7583	3*

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

ADDRESS REPLY TO
ADMINISTRATIVE OFFICE
EXECUTIVE OFFICE OF THE SECRETARY
AND REFER TO

EXOS:AO:LFW:mlb

NAVY DEPARTMENT
ADMINISTRATIVE OFFICE
WASHINGTON 25, D. C.
23 December 1946

file

To: State-War-Navy Coordinating Committee

Subject: Personnel allowances by the Bureau of the Budget, fiscal year 1948

Reference: (a) OBR ltr, file EXOS(OFD)L1-1(3) dtd 19 December 1946 to Administrative Officer, Navy Department

1. Reference (a) indicates that the Bureau of the Budget approved an allocation of 3 man-years for the State-War-Navy Coordinating Committee for transmission to the Congress as part of the estimate for personal services under the appropriation "Salaries, Office of Secretary of the Navy".

2. The funds to be requested of the Congress for financing the 3 man-years allowance have been projected on the basis of the average salary reflected for the State-War-Navy Coordinating Committee in the budget submission to the Bureau of the Budget. With an adjustment forced by a slightly larger reduction in funds than in man-years, the cost of the authorized personnel will be limited to approximately $7,700.

J S Davitt

J. S. DAVITT
Administrative Officer
Navy Department

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

ADDRESS REPLY TO
ADMINISTRATIVE OFFICE
EXECUTIVE OFFICE OF THE SECRETARY
AND REFER TO

EXOS:AO:LFW:seb

NAVY DEPARTMENT
ADMINISTRATIVE OFFICE
WASHINGTON 25, D. C.

20 December 1946

To: Navy Member, Coordinating Committee, State-War-Navy

Subject: Expenditures for personal services from the appropriation, "Salaries, Office of the Secretary of the Navy, 1947".

Reference: (a) Under SecNav ltr EXOS:AO:RHD dtd 12 July 1946.

Enclosure: (A) List of employees whose salaries are being charged to the apportionment of funds from subject appropriation.

1. Superseding all previous instructions, the following allocation of funds are established for your activity based on personnel allowances indicated by reference (a):

Period	Personnel Allowance	Expenditures Limit
(1) 30 June - 5 October	2	$2,778
(2) 6 October - 11 January	3	2,488
(3) 12 January - 5 April	3	1,917
(4) 6 April - 28 June	3	1,917
Total		$9,100

Enclosure (A) indicates the number of employees on the payroll currently charged against the above apportionment. At no time during a pay period may the number of compensated employees exceed the allowance indicated above, and expenditures must be kept within the revised expenditure limitation.

2. For your information and guidance, the following data has been compiled from payroll records through 16 November 1946:

(a) Total annual salaries and number of employees on the rolls 16 Nov. 1946:

No. of Employees	Total Salaries
3	$7,583

(b) Total expenditures for personal services through 16 Nov. 1946: $3,978.

3. The present condition of subject appropriation will make it necessary to suspend all pending personnel actions which will result in an excess of either the current personnel allowance or the expenditure limitation established from subject appropriation.

L. F. Waller
L. F. Waller
Fiscal Officer
Administrative Office

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

803	BETTY J HUNTER	3	04	2394
803	ALMA J JACOBSON	3	05	3021
	DOROTHY E OLDFIELD	3	03	2168
				7583

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

16 NOV 1946

03	BETTY J HUNTER	3	04	2394	
03	ALMA J JACOBSON	3	05	3021	
	DOROTHY E OLDFIELD	3	03	2168	
				7583	3

3978
7 9

4 7583

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

EXOS:AO:LFW:seb

20 December 1946

To: Navy Member, Coordinating Committee, State-War-Navy

Subject: Expenditures for personal services from the appropriation, "Salaries, Office of the Secretary of the Navy, 1947".

Reference: (a) Under SecNav ltr EXOS:AO:RHD dtd 12 July 1946.

Enclosure: (A) List of employees whose salaries are being charged to the apportionment of funds from subject appropriation.

1. Superseding all previous instructions, the following allocation of funds are established for your activity based on personnel allowances indicated by reference (a):

Period	Personnel Allowance	Expenditures Limit
(1) 30 June - 5 October	2	$2,778
(2) 6 October - 11 January	3	2,188
(3) 12 January - 5 April	3	1,917
(4) 6 April - 28 June	3	1,917
Total		$9,100

Enclosure (A) indicates the number of employees on the payroll currently charged against the above apportionment. At no time during a pay period may the number of compensated employees exceed the allowance indicated above, and expenditures must be kept within the revised expenditure limitation.

2. For your information and guidance, the following data has been compiled from payroll records through 16 November 1946:

(a) Total annual salaries and number of employees on the rolls 16 Nov. 1946:

No. of Employees	Total Salaries
3	$7,583

(b) Total expenditures for personal services through 16 Nov. 1946: $3,978.

3. The present condition of subject appropriation will make it necessary to suspend all pending personnel actions which will result in an excess of either the current personnel allowance or the expenditure limitation established from subject appropriation.

L. F. Waller
Fiscal Officer
Administrative Office

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

NAVY DEPARTMENT
Administrative Office
Washington 25, D. C.

EXOS:AO:LFW:mlb

6 November 1946

To: **State-War-Navy Coordinating Committee**
Attention: Cdr. J. B. Cresap
Subject: Estimated cost of travel - officer personnel.

Reference: (a) BuPers-BuSandA joint ltr dtd 12 Sept. 1946, published as 46-1887 ND Bulletin, 15 Sept. 1946.
(b) BuPers ltr file Pers-3176-CM dtd 31 October 1946, to EXOS, AO.

1. Reference (a) states that quarterly travel allotments for temporary additional duty travel by naval officers will be assigned to all bureaus and certain other activities. This procedure, employed before the war to restrict travel expenditures to funds available, is again necessary since the 1947 appropriation for officers' travel has been drastically reduced.

2. To avoid the necessity of the assignment of an arbitrary allotment by the Bureau of Naval Personnel, reference (b) requests the Administrative Office to prepare an estimate of officer travel costs from 1 November through the remainder of the current fiscal year which should include both temporary additional duty and repeated travel performed by officers attached to the Executive Office of the Secretary (including the field activities sponsored by the Office), and travel of officers attached to other activities who are required to travel in accordance with the request of an EXOS activity.

3. To comply with reference (b) it will be necessary for the addressee to forward to Fiscal Branch, Administrative Office, Room 1125, TWO copies of the following data not later than 14 November 1946:

(1) For second quarter, fiscal year 1947 (two months only, from 1 November through 31 December 1946):
(a) Estimated cost of transportation . . . . .
(b) Estimated cost of per diem . . . . . .
(c) Total . . . . . **NONE**

(2) For third quarter, fiscal year 1947:
(a) Estimated cost of transportation . . . . .
(b) Estimated cost of per diem . . . . . .
(c) Total . . . . . **NONE**

J. B. Cresap

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

(3) For fourth quarter, fiscal year 1947:

(a) Estimated cost of transportation . . . . .

(b) Estimated cost of per diem . . . . . .

(c) Total . . . . . NONE

(A list of activities covered by the estimate should be submitted to support the data requested herewith.)

/s/ Hugh McCullough
Hugh McCullough
Director, Fiscal Branch

cc: Military Pers. Sec.
Oper. Serv. Branch,
Administrative Office.

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

ORDERS

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

NAVAL COMMUNICATION SYSTEM

DRAFTED BY	FILE NR.	ROOM NR.	EXT. NR.
PERS-31534-kb-2A			71339
RELEASED BY CAPT H CROMMELIN	CODE/SECT. NR.	DATE 21 JUNE 1946	1600

Please leave this space clear

FROM: BUPERS WASHN D. C. 211817 (date/time group) (GCT)

TO: COMTHIRTEEN

INFO:

PRECEDENCE

☐ PRIORITY

☐ ROUTINE

☒ DEFERRED

☐ NIGHT LETTER

UNLESS CLASSIFIED RESTRICTED

WILL BE CLASSIFIED PLAIN

Unless otherwise indicated, this dispatch will be transmitted with Deferred Precedence.

TEXT:

COMDR JAMES B CRESAP78681 HERDET TEM X PROREP NAVY MEMBER IN STATE WAR NAVY COORDINATING COMMITTEE WASHN DC DUTY AS RELIEF FOR COMDR ALVIN F RICHARDSON X GOVT AIR AUTHORIZED WHERE NECESSARY EXPEDITE COMPLETION DUTY

CC
EX COMTHIRTEEN (CONFIRMING)
NAVMEMBER IN STATE WAR NAVY COORDINATING
COMMITTEE WASHN DC

Pers-31
Pers-3121
Pers-3104

2230

101443

T-0146 P-0146

Jacket Copy Pers 82233 Pers 22134

OPNAV-19-7 (4-45)

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

Dms

In reply address not the signer of this letter, but Bureau of Naval Personnel, Navy Department, Washington 25, D. C.
Refer to No.

346282
Pers-31523-kb-2A

20 December 1945

NAVY DEPARTMENT

BUREAU OF NAVAL PERSONNEL

WASHINGTON 25, D. C.

From: The Chief of Naval Personnel.
To: Lt. (jg) Willie E. M A R T I N, (W), USNR, Secretariat, State War-Navy Coordinating Committee, Navy Department.

Via: Senior Naval Member.

Subject: Release from Active Duty.

1. When directed by your commanding officer, you will regard yourself detached from duty at your present station and from such other duty as may have been assigned you. You will proceed immediately and report to the command indicated below for temporary duty in connection with your separation processing:

Ofinc, Personnel Separation Unit (WR), U. S. Naval Barracks, Washington, D. C.

2. Upon the completion of your separation processing and when directed by the commanding officer of the separation activity designated above, you will regard yourself detached and proceed to your home for release from active duty in accordance with his instructions.

LOUIS DENFELD

Jacket copy.
Pers-32253
310
22134
OW

158203

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

FIRST ENDORSEMENT

7 January 1946

From: Senior Naval Member, State-War-Navy Coordinating Committee.
To: Lt. (jg) Willie E. M A R T I N, (W), USNR, Secretariat, State-War-Navy Coordinating Committee.

Subj: Release from Active Duty.

1. Delivered, and detached this date.

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

19 December 1945

From: Senior Naval Member, Secretariat, State-War-Navy Coordinating Committee.

To: The Chief of Naval Personnel (Office of Demobilization).

Subject: Lieut. (j.g.) WILLIE EVELINA MARTIN, USNR(W), 346282 - Request for orders for release to inactive duty.

1. On 4 December 1945, it was requested that orders be issued to Lieut. (j.g.) Willie Evelina Martin, USNR(W), 346282, to report to the Separation Center, Washington, D.C., for release to inactive duty when directed by the Senior Naval Member, Secretariat, State-War-Navy Coordinating Committee.

2. Lieut. (j.g.) Martin was eligible for release on 9 December 1945, having reported for active duty on 9 April 1943.

3. No relief is required.

4. It is requested that expeditious action be taken to effect the release of the above mentioned officer.

B. L. AUSTIN

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

COPY

File
Personnel

MEMORANDUM TO MR. GATES:

You will remember that when the State Department asked for the appointment of a Naval Advisor to the Secretary of State for his London meeting and suggested Commander Gary, it was concluded that Admiral Edwards' suggestion to designate Captain Elliott Strauss. Apparently Admiral Edwards and Admiral Hewitt have reconsidered this and wish to name Admiral Hewitt and they are sending you a memorandum to clear Admiral Hewitt with the State Department. No clearance is necessary. All that is needed is to advise Mr. Matthews of the State Department that the Navy will designate Admiral Hewitt in place of Captain Strauss.

(Signed) Francis X. Downey

APPROVED: /s/ A. L. Gates

9-14-45

COPY

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

Top

In reply address not the signer of this letter, but Bureau of Naval Personnel, Navy Department, Washington 25, D. C.
Refer to No.

346282
Pers-31534 MCD-6B

NAVY DEPARTMENT
BUREAU OF NAVAL PERSONNEL
WASHINGTON 25, D. C.

30 July 1945

From: The Chief of Naval Personnel.
To: Ensign Willie E. M A R T I N, (W), USNR,
Joint Chiefs of Staff Secretariat,
Washington, D.C.

Via: COMINCH.

Subject: Change of duty.

1. When directed by the Commander in Chief, United States Fleet, you will regard yourself detached from duty with the Joint Chiefs of Staff Secretariat, Washington, D.C., and from such other duty as may have been assigned you; will report to the Senior Naval Member, Secretariat State War Navy Coordinating Committee, Washington, D.C., for duty.

RANDALL JACOBS

CC:
Senior Naval Member, Secretariat
State War Navy Coordinating Committee,
Washington, D.C.

jacket copy
pers-82233
pers-310
pers-22134
pers-3W
pers-17
pers-3153

23002

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

In reply address not the signer of this letter, but Bureau of Naval Personnel, Navy Department, Washington 25, D. C.
Refer to No.

346282
Pers-31534-MCD-6B

NAVY DEPARTMENT
BUREAU OF NAVAL PERSONNEL
WASHINGTON 25, D. C.

30 July 1945

From: The Chief of Naval Personnel.
To: Ensign Willie E. M A R T I N, (W), USNR,
Joint Chiefs of Staff Secretariat,
Washington, D.C.

Via: COMINCH.

Subject: Change of duty.

1. When directed by the Commander in Chief, United States Fleet, you will regard yourself detached from duty with the Joint Chiefs of Staff Secretariat, Washington, D.C., and from such other duty as may have been assigned you; will report to the Senior Naval Member, Secretariat State War Navy Coordinating Committee, Washington, D.C., for duty.

RANDALL JACOBS

CC:
Senior Naval Member, Secretariat
State War-Navy Coordinating Committee,
Washington, D.C.

jacket copy
pers-32233
pers-310
pers-22134
pers-3W
pers-17
pers-3153

23002

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

Personnel File

4 May 1945

Memorandum for Assistant Chief of Staff, Combat Intelligence, and Director of Naval Intelligence, from R. S. Edwards, Deputy Commander-in-Chief--Deputy CNO, re Lt. Comdr. Charles N. Spinks:

That he be directed to report to the Assistant Secretary of the Navy for Air for temporary additional duty with SWNCC.

Forwarded to Mr. R. Keith Kane

Approved 3/17 /s/ ALG

Mr. Gates wrote the following memorandum on 24 March to Lt. Comdr. Charles N. Spinks:

In connection with your assignment to work for me, I wish you would make yourself available to work with the State-War-Navy Coordinating Subcommittee for the Far East, of which Admiral Train is the Navy member and Captain Sabin is his alternate. Please report to them for this purpose.

/s/ A. L. Gates

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

- -

FF1/P16-4/oo
Serial: 5798

UNITED STATES FLEET
HEADQUARTERS OF THE COMMANDER IN CHIEF
NAVY DEPARTMENT, WASHINGTON, D. C.
31 July 1945.

FIRST ENDORSEMENT

From: Commander in Chief, United States Fleet.
To: Ensign Willie E. MARTIN, (W), USNR.

1. Delivered and detached this date.

NEIL K. DIETRICH,
By direction.

- -

STATE-WAR-NAVY COORDINATING COMMITTEE
STATE DEPARTMENT BUILDING
WASHINGTON, D. C.
31 July 1945.

SECOND ENDORSEMENT

From: Senior Naval Member, Secretariat, State-War-Navy Coordinating Committee.
To: Ensign Willie E. MARTIN, (W), USNR.

1. Reported this date. You are assigned to duty with the State-War-Navy Coordinating Subcommittee for the Far East.

ALVIN F. RICHARDSON.

- -

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

Navy Personnel File

In reply address not the signer of this letter, but Bureau of Naval Personnel, Navy Department, Washington 25, D. C.
Refer to No.

MSD

NAVY DEPARTMENT

BUREAU OF NAVAL PERSONNEL

WASHINGTON 25, D. C.

57170
Pers-3176-LEN-2C

5 February 1945

From: The Chief of Naval Personnel.
To: Captain Lorenzo S. S A B I N, Jr., USN,
Naval Operations,
Navy Department.

Via: The Chief of Naval Operations.

Subject: Additional duty.

1. When directed by the Chief of Naval Operations, you will report to the Navy Member of the State-War-Navy Coordinating Committee, Washington, D.C. for such additional duty as he may assign in connection with the work of that committee.

CC:
Secretariat State-War-Navy
Coordinating Committee,
Room 178 - State Dept. Bldg.,
Washington, D.C.
Jacket Copy
Pers-3101.
Pers-22134
Pers-3176.

RANDALL JACOBS

T-07566

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

1 February 1945

MEMORANDUM FOR THE CHIEF OF NAVAL PERSONNEL

Via: The Chief of Naval Operations

Subject: Commander Alvin F. RICHARDSON, USN, 70323, and Ensign Florence (n) WHITESIDE, (W), USNR, 417029; Request for orders for

1. It is requested that orders be issued to subject officers for a permanent change of duty from the Chief of Naval Operations, Navy Department, to this office.

2. The orders should read as follows:

Commander Alvin F. Richardson, USN - report to the Assistant Secretary of the Navy for Air for duty as senior Navy member of the Secretariat of the State-War-Navy Coordinating Committee.

Ensign Florence (n) Whiteside, USNR - report to the Assistant Secretary of the Navy for Air for duty with the Secretariat of the State-War-Navy Coordinating Committee.

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

1 February 1945

MEMORANDUM FOR DCNO (Air)

Subject: Lieutenant John C. GEILFUSS, A(L), USNR, 128847; Request for orders for

1. It is requested that orders be issued to subject officer for a permanent change of duty from Deputy Chief of Naval Operations (Air) to this office.

2. His orders should read as follows:

Lieutenant John C. Geilfuss, A(L), USNR - report to the Assistant Secretary of the Navy for Air for duty as a Navy member of the Secretariat of the State-War-Navy Coordinating Committee.

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

STATE-WAR-NAVY COORDINATING COMMITTEE
SECRETARIAT
Washington 25, D. C.

27 January 1945

Memorandum For: Commander George S. Bullen
Room 2736, Arlington Annex
Navy Department

1. It is requested that copies of orders for the following-named Admirals be forwarded to me in Room 178, State Department Building, Washington 25, D. C. It is desired to have copies of the orders for these officers either to the Secretary of the Navy or to the Navy member of the State-War-Navy Coordinating Committee.

Vice Admiral Russell Willson,
Rear Admiral Lyal A. Davidson,
Rear Admiral William O. Spears,
Rear Admiral Harold C. Train.

2. In the future I would appreciate it if you would forward a copy to me of all orders issued to Admirals when they are to report to the Secretary of the Navy or Navy member of the State-War-Navy Coordinating Committee.

Best regards.

KELVIN L. NUTTING
Comdr., USN

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

In reply address not the signer of this letter, but Bureau of Naval Personnel, Navy Department, Washington 25, D. C.
Refer to No.

File No. 7564
Pers-3176-MBW-2C

NAVY DEPARTMENT

BUREAU OF NAVAL PERSONNEL

WASHINGTON 25, D. C.

13 January 1945.

From: The Chief of Naval Personnel.
To: Rear Admiral Lyal A. D A V I D S O N, USN,
Naval Operations,
Navy Department.

Via: The Chief of Naval Operations.

Subj: Additional duty.

1. When directed by the Chief of Naval Operations, you will report to the Navy Member of the State-War-Navy Coordinating Committee, Washington, D. C., for such additional duty as he may assign in connection with the work of that committee.

CC:
Navy Member of the
State-War-Navy Coordinating
Committee,
Washington, D. C.

T-2007

Op-02E/amh
Pers-31
Jacket Copy
Pers-3101
22134
3176

1st Endorsement
Washington, D. C.
15 January 1945

From: Chief of Naval Operations.
To: Rear Admiral Lyal A. DAVIDSON, USN.

1. Delivered.

H. K. Leslie,
By Direction.

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

Asst Sec Nav Air
Wash D.C.

January 15, 1945

2nd Endorsement on
BuPers ltr File No. 7564 Pers-3176-
MBW-2C of 13 Jan.45 to Adm.L.A. Davidson.

From: Assistant Secretary of the Navy for Air
Navy Member of State-War-Navy Coordinating Committee

To: Rear Admiral Lyal A. DAVIDSON, USN,
Naval Operations, Navy Department.

Subj: Additional duty.

1. Reported.

S/
M. P. ALDRICH
By Direction.

Copy to:
Secretariat, SWNCC

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

Serial 41113
Op-13/mj
5 Jan. 1945

MEMORANDUM FOR: Captain Sabin

Subj: State-Military Coordinating Committee Ad Hoc Sub-Committee and Secretariat.

1. In order to promote the organization and functioning of the State-Military Coordinating Committee, it is requested that Lieutenant Commander John D. Rockefeller III be directed to report to Colonel Whitson to assist in the office of the Secretariat on a part-time basis, pending the arrival of the regularly appointed member, Commander Richardson.

2. It is my understanding that I am to be a member of an ad hoc sub-committee for German affairs. My present intentions are that I shall have a deputy and an assistant. It also seems probable that the same ad hoc sub-committee will be charged with Japanese affairs. It would seem logical then that other deputies and assistants should be appointed on the basis of regional considerations.

3. At present the Joint Logistics Committee has appointed Captain Cady of CominCh, Captain Ferris of Op-33, and Captain Ocker of Op-12 on a committee steered by Colonel Howe to consider the matter of German affairs. Please speak to Colonel Howe and request that Lieutenant Bancroft be permitted to sit in on the meetings as an observer in order that your section and my position on the ad hoc committee above may be informed of developments in German affairs.

L. A. DAVIDSON

cc: Keith Kane
Lt. Geilfuss
Lt. Comdr. Rockefeller
Lt. Bancroft

COMPLEMENT

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

TO: Comdr. J. B. Cresap USN

BUREAU	BUILDING	ROOM NO.	DATE
SANACC	State Bldg.	2225	4-6-49

SUBJECT

	For appropriate action		For files
	For your comment & recommendation		Please EXPEDITE
	For your information		Please see me in regard to this
	Please prepare reply		Please prepare reply for signature of:
	Please initial and return		
	Please return with previous correspondence		Please consult with-
	Please return the attached material		
	Please return with information required for action or reply		
	Please circulate to: ☐ Employees ☐ Supervisors		
	24 Hour reply requested		

REMARKS

Revised billet supplement for your files.

FROM	BUREAU	BUILDING	ROOM NO.
A. T. Dunnington	Ex OS Dept.		4-E592

REFERRAL SLIP NAVEXOS 182 REV. 10-43 C-77272

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

BILLET SUPPLEMENT

ACTIVITY NAME: STATE-ARMY-NAVY AIR FORCE COORDINATING COMMITTEE

ACTIVITY IDENTIFICATION NO.:

EFFECTIVE DATE: 31 MAR 1949 Para 2423 serial L-1976

ALLOWANCE IDENTIFICATION NO.:

BILLET DESCRIPTION	DESIGNATOR OR CORPS CODE	FL/G	CAPT	CDR	LCDR	LT	LTJG	ENS	WO	TOTAL
Secretariat	1100			1						1
TOTALS ⟶				1						1

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

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Secretariat	1100			1						1
TOTALS→				1						1

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

THE STATE-ARMY-NAVY-AIR FORCE COORDINATING COMMITTEE

WASHINGTON, D. C.

25 February 1948

From: Naval Member, SANACC Secretariat

To: Administrative Officer, EXOS,
Room 2028, Navy Department

Subject: Estimates of women officers desired in the Regular Navy.

References: (a) Pers 3W/cgd over QR8 of 13 Feb. 1948.
(b) Administrative Asst. to Secretary of the Navy letter of 19 Feb. 1948.

1. No women officers are desired within the present allowance of the State-Army-Navy-Air Force Coordinating Committee Secretariat.

V. L. LOWRANCE,
Commander, U.S.Navy