THE
NATIONAL ARCHIVES
OF THE
UNITED STATES

RG 331 (Allied Operational & Occupation
Headquarters, World War II)

SUPREME COMMANDER FOR THE ALLIED POWERS
Government Section
Central Files Branch
Miscellaneous File
1946-51

Reports Control Procedure to Recurring
Reports

Box No. 2179

THE
NATIONAL ARCHIVES
OF THE
UNITED STATES

GHQ/SCAP Records(RG 331)
Description of contents

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(2) Folder title/number: (1)
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(3) Date: May 1948 - Nov. 1948

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GENERAL HEADQUARTERS
SUPREME COMMANDER FOR THE ALLIED POWERS
AND
FAR EAST COMMAND

AG 319.1 (1 May 48)GA

APO 500
1 May 1948

SUBJECT: Reports Control Procedures

TO : Commanding General, Eighth Army, APO 343
Commanding General, United States Army Forces in Korea, APO 235
Commanding General, Philippines-Ryukyus Command, APO 707
Commanding General, Marianas-Bonins Command, APO 246
Commanding General, Far East Air Forces, United States Air Force, APO 925
Commanding General, Headquarters and Service Group, General Headquarters, Far East Command, APO 500

1. References:

a. Army Regulations 305-15, 25 August 1947.

b. Far East Command Circular 101, 17 October 1947.

c. Supreme Commander for the Allied Powers and Far East Command Staff Memorandum 83, 17 October 1947.

2. Attached hereto are changes to List of External Recurring Reports General Headquarters Supreme Commander for the Allied Powers and Far East Command, 1 January 1948. These changes announce the reports control actions up to and including 30 April 1948. These pages should be substituted for the corresponding numbered pages of the 1 January 1948 list in order that your copy may be current.

3. All errors noted in this publication should be brought to the attention of the Reports Control Division, Office of the Assistant Chief of Staff, G-1, General Headquarters, Far East Command.

BY COMMAND OF GENERAL MacARTHUR:

R. M. LEVY,
Colonel, AGD,
Adjutant General.

Incls:
44 pages

Copies furnished:
Central Statistical Office,
O C/S, Dept. of the Army
COMNAVFE
All Staff Sections GHQ SCAP & FEC

CHANGES No. 3

These changes announce the reports control actions as of 30 April 1948 which affected the 1 January 1948 List of External Recurring Reports. The attached pages should be substituted for corresponding numbered pages in 1 January 1948 List of External Recurring Reports in order to make it current as of 30 April 1948.

Summary of New and Old Department of the Army Reports Control Symbol Prefixes Relating to Existing Reports Far East Command

Headquarters, Department of the Army

Symbol Prefix Old	New	
		Office, Secretary of the Army
WDOBA	SAOBA	Civilian Awards Board - Department of the Army
WDOCP	SACPS	Civilian Personnel Division
		Office, Chief of Staff, US Army
WDCSA	CSUSA	Chief of Staff, US Army
WDCSO	CSCSO	Central Statistical Office
	CSACS	
		General Staff, US Army
WDGPA	CSGPA	Personnel and Administration Division
WDGID	CSGID	Intelligence Division
WDGAS	CSGAS	Army Security Agency
WDGSP	CSGSP	Service, Supply and Procurement Division
WDGPO	CSGPO	Plans and Operations Division
		Special Staff, US Army
WDSIE	CSTIE	Troop Information and Education Division
WDSIG	CSCIG	Office of the Inspector General
WDSHD	CSHIS	Historical Division
WDSMB	CSMAN	Manpower Board
WDSBU	CSBUD	Budget Division
WDSCA	CSCAD	Civil Affairs Division
		Administrative Services
	AG	The Adjutant General's Office
	CH	Corps of Chaplains
	JAG	Judge Advocate General's Department
	PMG	Office of Provost Marshal General
SSD	SS	Special Services
		Technical Services
	ENG	Corps of Engineers
	FIN	Finance Department
	MED	Medical Department
	ORD	Ordnance Department
	QMG	Quartermaster Corps
	SIG	Signal Corps
	TC	Transportation Corps
		Federal Agencies Outside the Department of the Army
	PO	Post Office Department
	JCS	Joint Chiefs of Staff

CHANGES No. 3 (Cont'd.)

Page No.	NEW REPORTS	GHQ REPORTS
23	QCE-21	Engineer Base Depot Stock Tonnage Report
38	QPM-09	Injury Check Sheet
53	QESS-18	Mine Timber Expediting Report
53	QESS-19	Report of Coal Mine Having Less than Thirty Days' Supply of Mine Timber
57	QNR-10	Report on the Allocation of 1948 Crop Quotas
60	QPH-04	Military Government PHW Personnel Status in the Ryukyus

	DISCONTINUED REPORTS	GHQ REPORTS
52	QESS-01	Troop and Dependent Housing Textile Report Cancelled by: 1st Indorsement to Eighth Army Letter AG 400-312 (PDA) dated 23 April 1948

	CHANGE IN REPORTS CONTROL SYMBOLS		DEPT OF ARMY REPORTS
12	From:	AFO-MD-E4 A	AF Overseas Replacement, Consumption and Inventory Report
	To :	AF-MD-E4 A	Same Title
12	From:	AFO-SC-A19	Status of Aircraft in the Army Ground Forces in Overseas Theaters
	To :	AF-SC-A19	Same Title
12	From:	AFW-MD-H2	Air Force Installations Activity and Status Report
	To :	AF-MD-H2	Same Title
12	From:	AFW-SC-E2	Monthly Inventory and Status Report of Communications and Electronics Equipment in the AF
	To :	AF-SC-E2	Same Title
12	From:	AFW-SC-E3	Report of Status and Location of Ground Communications Equipment and Electronics Equipment in the AF
	To :	AF-SC-E3	Same Title
12	From:	WDGSP-105	Oversea Command Forecast of Requirements
	To :	CSGSP-105 (R 1)	Same Title
12	From:	WDGSP-109	Return of Military Property from Overseas
	To :	CSGSP-109 (R 1)	Forecast of Return of Excess Military Property from Overseas
17	From:	WDCSO-11	Weekly Strength of the Army
	To :	CSACS-11 (R 1)	Same Title
18	From:	WDCSO-6 (R 1)	Officer Strength by Component, Sex and Grade
	To :	CSCSO-6 (R 2)	Same Title

CHANGES No. 3 (Cont'd.)

Page No.	CHANGE IN REPORTS CONTROL SYMBOLS	DEPT OF ARMY REPORTS (Cont'd.)
18	From: WDCSO-13	Strength in Troop Program Sequence by Organization and Type of Personnel
	To : CSCSO-13 (R 1)	Same Title
18	From: WDCSO-14	Strength in Troop Program Sequence by Type of Personnel
	To : CSCSO-14 (R 1)	Same Title
18	From: WDCSO-25	Strength by Branch and Grade
	To : CSCSO-25 (R 1)	Same Title
18	From: WDCSO-26	Strength by Base and Type of Personnel
	To : CSCSO-26 (R 1)	Same Title
41	From: WDGAS-5	Consolidated Report of Possession of Registered Cryptomaterial
	To : CSGAS-5	Report of Registered Cryptographic Material
53	From: WDSCA-11	Financial Statements - Export-Import Program
	To : CSCAD-11	Same Title

	CHANGE IN REPORTS CONTROL SYMBOLS	GHQ REPORTS
22	From: QCE-03 (R 1)	Engineer Unit Technical Report
	To : QCE-03 (R 2)	Same Title
22	From: QCE-04	Monthly Report on Engineer Officers
	To : QCE-04 (R 1)	Same Title
32	From: QMD-01 (R 1)	Consolidated Weekly Bed Status and Evacuation Report
	To : QMD-01 (R 2)	Patients Evacuation Report

	CHANGE IN TITLE		DEPT OF ARMY REPORTS
12	CSGSP-109 (R 1) (Formerly: WDGSP-109)	From:	Return of Military Property from Overseas
		To :	Forecast of Return of Excess Military Property from Overseas
24.5	ENG-35	From:	Logistic Support of AGRS
		To :	Engineer Supplies Transferred to American Graves Registration Service
33	MED-15 (R 1)	From:	Part A-Hospital Fund Statement of Assets, Liabilities and Net Working Capital Part B-Hospital Fund Statement of Income and Expense
		To :	Monthly Hospital Fund Report

CHANGES No. 3 (Cont'd.)

Page No.			
	CHANGE IN TITLE		DEPT OF ARMY REPORTS (Cont'd.)
41	CSGAS-5 (Formerly: WDGAS-5)	From:	Consolidated Report of Possession of Registered Cryptomaterial
		To :	Report of Registered Cryptographic Material
	CHANGE IN TITLE		GHQ REPORTS
10	QGD-27	From:	Forecast of Miscellaneous Indigenous Procurement Requirement (other than operation & management services)
		To :	Indigenous Procurement in Japan for Occupation Forces
32	QMD-01 (R 2) (Formerly: QMD-01 (R 1))	From:	Consolidated Weekly Bed Status and Evacuation Report
		To :	Patients Evacuation Report
	CHANGE IN FREQUENCY		DEPT OF ARMY REPORTS
45	CSTIE-3 (R 1)		Branch Report, United States Armed Forces Institute
		From:	Monthly & Quarterly
		To :	Monthly
	CHANGE IN FREQUENCY		GHQ REPORTS
10	QGD-27		Indigenous Procurement in Japan for Occupation Forces (Formerly: Forecast of Miscellaneous Indigenous Procurement Requirement (other than operation & management services))
		From:	Quarterly
		To :	Semi-Annually
	CHANGE IN CLASSIFICATION		DEPT OF ARMY REPORTS
13	WDGSP-46		Property Disposition in Overseas Commands (Other than Real Property)
		From:	Confidential
		To :	Unclassified
12	CSGSP-105 (R 1) (Formerly: WDGSP-105)		Oversea Command Forecast of Requirements
		From:	Varies
		To :	Confidential
	CHANGE IN CLASSIFICATION		GHQ REPORTS
10	QGD-27		Indigenous Procurement in Japan for Occupation Forces (Formerly: Forecast of Miscellaneous Indigenous Procurement Requirement (other than operation & management services))
		From:	Restricted
		To :	Unclassified
22	QCE-03 (R 2) (Formerly: QCE-03 (R 1))		Engineer Unit Technical Report
		From:	Restricted
		To :	Unclassified

CHANGES No. 3 (Cont'd.)

Page No.		
	CHANGE IN CLASSIFICATION	GHQ REPORTS (Cont'd.)
22	QCE-04 (R 1) (Formerly: QCE-04)	Monthly Report on Engineer Officers From: Restricted To : Unclassified
	CHANGE IN DUE DATE	DEPT OF ARMY REPORTS
13	WDGSP-52	Report of Materiel Consumed From: 20th To : 15 May, 15 Aug, 15 Nov, 15 Feb
12	CSGSP-105 (R 1) (Formerly: WDGSP-105)	Oversea Command Forecast of Requirements From: 15 May, 15 Nov To : 15 Apr, 15 Oct
18	CSGPA-35	Personnel Survey of the Army From: Apr, Jul To : April, July, October, January
27	FIN-1	Report of Actual Cost of Care and Handling Surplus Personal and/or Real Property From: 30 days after month reported To : 20 days after month reported
29.5	WDSBU-16	Report of Obligations to Show Breakdown of Amounts Chargeable Against Regular Funding Program and Cost of Care and Handling of Surplus Property From: 45 days after month To : 30th day of month following report period
	CHANGE IN DUE DATE	GHQ REPORTS
22	QCE-03 (R 2) (Formerly: QCE-03 (R 1))	Engineer Unit Technical Report From: 3rd To : 5th
	CHANGE IN REQUIRING DIRECTIVE	DEPT OF ARMY REPORTS
13	WDGSP-52	Report of Materiel Consumed Now reads as follows: WD Cir 315, 1946, Sec IV; FEC Ltr AG 400 (12 Nov 46)GD, 12 Nov 46; WD Ltr AGAO-S 400 (27 Feb 47)D-M, 13 Mar 47; ZX 42021, 9 Apr 47; ZX 42875, 14 Apr 47
12	CSGSP-105 (R 1) (Formerly: WDGSP-105)	Oversea Command Forecast of Requirements Now reads as follows: Dept of Army Memo 700-10-18 Mar 48; GHQ FEC Radio ZX 45411, 15 Apr 48

Page No.	CHANGE IN REQUIRING DIRECTIVE	DEPT OF ARMY REPORTS (Cont'd.)
12	CSGSP-109 (R 1) (Formerly: WDGSP-109)	Forecast of Return of Excess Military Property from Overseas (Formerly: Return of Military Property from Overseas) Now reads as follows: Dept of Army Memo 700-50-22, 17 Mar 48; GHQ FEC Radio ZX 45055, 12 Apr 48
13	WDGSP-134	Monthly Report of Petroleum Issues Now reads as follows: WD Memo 700-5-7, 11 Aug 47, Sec IV
16	AG-41 (R 1)	Strength Gain and Loss Cards Now reads as follows: TM 12-305, 1 Nov 47 and C1, 10 Nov 47, Chap 11, Secs III & IV, (pars 134-145); WARX 93737, 13 Jan 48
16	AG-53	Monthly Roster of Officers Now reads as follows: TM 12-305, 1 Nov 47, C1, 10 Nov 47, Chap 7, Sec I, (pars 82-91); WCL 93937, 13 Jan 48
17	AG-54 (R 1)	Recruiting Progress Report Now reads as follows: WD Memo 600-750-6, 20 Dec 46, WD Cir 6, Par 9a, 47; WD Memo 600-750-14, 8 May 47; WD Memo 600-750-16, 28 May 47; WCL Rad 31174, 2 Jul 47; Ltr AGSP-S, 8 Jul 47 to CG, AAF; Memo 600-750-27, 6 Jan 48; Memo 600-750-29, 18 Feb 48; FEC Cir 98, 1947
17	AG-61 (R 1)	Report of AGCT Standard Scores of Men Enlisted or Reenlisted in the Army Now reads as follows: Dept of Army Memo 345-5-1, 29 Dec 47
17	AG-77	Complete File of Status Cards for all Officer Personnel Now reads as follows: TM 12-305, C1, 10 Nov 47, Chap 10, Sec V, (Pars 146-152); WARX 93937, 13 Jan 48
17	AG-85	Army Nurse Corps and Women's Medical Specialist Corps Regular Army Integration Status Report Now reads as follows: WD Cir 113, par 11a, 1947 (as amended by Dept of Army Cir 22, 1947, Sec I); SOP for Screening Centers for processing applicants in the ANC and WMSC, RA
17	CSACS-11 (R 1) (Formerly: WDCSO-11)	Weekly Strength of the Army Now reads as follows: Memo 345-50-13, 20 Feb 48
18	CSCSO-6 (R 2) (Formerly: WDCSO-6 (R 1))	Officer Strength by Component, Sex and Grade Now reads as follows: Dept of Army Memo 345-50-6, 8 Jan 48; WARX 87226, 26 Sep 47
18	CSCSO-13 (R 1) (Formerly: WDCSO-13)	Strength in Troop Program Sequence by Organization and Type of Personnel Now reads as follows: Dept of Army Memo 345-50-2, 8 Jan 48; DF, WDCSO, 29 May 47 to TAG; WARX 87226, 26 Sep 47

CHANGES No. 3 (Cont'd.)

Page No.	CHANGE IN REQUIRING DIRECTIVE	DEPT OF ARMY REPORTS (Cont'd.)
18	CSCSO-14 (R 1) (Formerly: WDCSO-14)	Strength in Troop Program Sequence by Type of Personnel Now reads as follows: Dept of Army Memo 345-50-4, 8 Jan 48; WARX 87226, 26 Sep 47
18	CSCSO-25 (R 1) (Formerly: WDCSO-25)	Strength by Branch and Grade Now reads as follows: Dept of Army Memo 345-50-3, 8 Jan 48; WARX 87226, 26 Sep 47; 94623, 23 Jan 48 and 95933, 13 Feb 48
18	CSCSO-26 (R 1) (Formerly: WDCSO-26)	Strength by Base and Type of Personnel Now reads as follows: Dept of Army Memo 345-50-5, 8 Jan 48; WARX 87226, 26 Sep 47
18	CSGPA-100 (R 1)	Report for Officer Career Planning and Reassignment Now reads as follows: DA Memo No. 345-50-16, 18 Nov 47; Com No. 2, CSGPA 330.32 (30 Jul 47) 31 Oct 47 to TAG; WARX 95344, 3 Feb 48; WCL 31387, 16 Feb 48
18	PMG-6 (R 1)	Accessions and Separations of Absentees and General Prisoners Now reads as follows: WD Cir 352, 1946, Sec I, par 8a as amended by Dept of Army Cir 62, 1947, Sec II
20	WDGPA-45	Inventory and Projection of Army Strength Now reads as follows: WD Memo 345-5-10, 15 May 47 (as amended by WCL 25401, 26 Sep 47); WD Memo 345-50-8, 2 Sep 47, C1, 3 Dec 47 and C2, 13 Jan 48 (as amended by WARX 95344, 3 Feb 48); WARX 87226, 26 Sep 47; WARX 95531, 5 Feb 48
23	ENG-7	Individual Damage Report Now reads as follows: AR 210-10, 6 May 47, Sec II, par 18, and TM 5-600, Nov 45, par 1.73 (both as amended by WD Cir 234, 1947, par 10); WD Cir 360, 1946, Sec V; WD Cir 227, 1947, Sec III; Cir 26, 1948, Sec IV; FEC Cir 104, 30 Oct 47
24	ENG-22 (R 1)	Part A-Repairs & Utilities Monthly Cost Report Now reads as follows: TM-5-602, Par 46, 29 Sep 45; WD Cir 214, Sec VIII, 1946, WD Cir 360, Sec V, 1946; WD Cir 73, Sec IV, 1947; WD Memo 100-80-3, 9 Jan 47 & C1, 22 Apr 47; GHQ FEC Ltrs AG 600.3 (8 Feb 47)CE, 12 Feb 47; AG 600.3 (24 Jul 47)CE, 24 Jul 47; WD Cir 227, 1947, Sec III
28	FIN-13	Report of Savings Bond Purchases Now reads as follows: Dept of Army Cir 59, Sec IV, 1947
28	FIN-20 (R 1)	Monthly Report of Operations Now reads as follows: TM 14-500, Jul 47, par 47

Page No.	CHANGE IN REQUIRING DIRECITVE	DEPT OF ARMY REPORTS (Cont'd.)
28	FIN-29	Special Monthly Report of Disbursements by Oversea Disbursing Officers Now reads as follows: TB FIN 7, 27 Feb 47 as amended by Cir 44, 1948, Sec IV
29	FIN-30	Quarterly Report of Cash on Hand Now reads as follows: TM 14-500, Jul 47, par 19e
29	WDSBU-2	Report on Status of Funds - Prior Fiscal Years Now reads as follows: TM 14-701, 1 Jul 45, Chap 9 & App XI (as amended by WD Cir 199, 1946, Sec III and Dept of Army Cir 76, 1947, Sec VIII); WD Cir 237, 1946, Sec I and WD Cir 326, 1946, Sec I
29	WDSBU-3	Report on Status of Allocations Current Fiscal Year Now reads as follows: Chap 9 & App X, TM 14-701, 1 Jul 45 (as amended by WD Cir 199, 1946, Sec III and Dept of Army Cir 76, 1947, Sec VIII); WD Cir 237, 1946, Sec I; WD Cir 326, 1946, Sec I; and App IX (as amended by WCL 43078, 9 Jan 47); WD Cir 145, 1947, par 15, as amended by Cir 5, 1948, Sec III
29.5	WDSBU-7 (R 1)	Part B-Report on Status of Allotments (Consolidated) Now reads as follows: TM 14-702, Oct 46; Chap 11 and App XVI; WD Cir 145, 1947, par 15, as amended by Cir 5, 1948, Sec III
32	MED-6	Autopsy Protocol Now reads as follows: AR 40-590, 21 Jan 46, par 19d; AR 40-410, 7 Jun 46, Sec II
33	MED-18	Report Sheet of Sick and Wounded Now reads as follows: AR 40-1025, 12 Dec 44, pars 95-110 and C2, 14 Jan 46; FEC Cir 64, 3 Jun 47
33	MED-19	Medical Report Card Now reads as follows: AR 40-1025, 12 Dec 44, pars 36-75, 120 and 144 and C2, 14 Jan 46; Dept of Army Cir 76, 1947, Sec I
38	AG-8 (R 1)	Roster and Changes in Status of General Prisoners Now reads as follows: AR 600-375, 6 Jan 48, par 18c(1); WD Cir 248, 1947, Sec IX
39	WDCSA-7	Personnel on Foreign Assignment under Jurisdiction of Continental Commands Now reads as follows: WD Memo 345-60-1, 12 Sep 46; WD Cir 277, 1946; GHQ FEC Rad ZX 42116, 15 Mar 48
41	CSGAS-5 (Formerly: WDGAS-5)	Report of Registered Cryptographic Material (Formerly: Consolidated Report of Possession of Registered Cryptomaterial) Now reads as follows: AR 380-5, 15 Aug 46, par 43 and C4, 9 Oct 47 as amended by Cir 22, 1948, Sec VI

CHANGES No. 3 (Cont'd.)

Page No.	CHANGE IN REQUIRING DIRECTIVE	DEPT OF ARMY REPORTS (Cont'd.)
44	SSD-23 (R 1)	Part A-Balance Sheet Part B-Profit & Loss Statement
		Now reads as follows: FEC Cir 83, par 6(c), 1947; WD Memos 210-65-3, 16 Jan 47 and 210-65-5, 17 Apr 47; GHQ FEC Radios ZX 43492, 27 Mar 48; ZX 44274, 2 Apr 48
47	CSGSP-29 (R 2)	Space Requirements for Overseas Movement of Personnel
		Now reads as follows: Dept of Army Memo 290-130-1, 9 Jan 48; GHQ FEC Rad CX 59068, 6 Mar 48
47.5	TC-26 (R 1)	Report of Painting and Condition of Bottom
		Now reads as follows: AR 55-505, 27 Oct 47, par 5; Dept of Army Cir 54, 1947, Sec II
53	CSCAD-11 (Formerly: WDSCA-11)	Financial Statements - Export-Import Program
		Now reads as follows: WARX 96361, 21 Feb 48

	CHANGE IN REQUIRING DIRECTIVE	GHQ REPORTS
10	QGD-27	Indigenous Procurement in Japan for Occupation Forces (Formerly: Forecast of Miscellaneous Indigenous Procurement Requirement (other than operation & management services))
		Now reads as follows: GHQ SCAP Ltr AG 400 (3 Feb 48)GD, 3 Feb 48
22	QCE-03 (R 2) (Formerly: QCE-03 (R 1))	Engineer Unit Technical Report
		Now reads as follows: GHQ FEC Ltr AG 370.2 (12 Apr 48)CE, 12 Apr 48
22	QCE-04 (R 1) (Formerly: QCE-04)	Monthly Report on Engineer Officers
		Now reads as follows: GHQ FEC Ltr AG 210.31 (12 Apr 48)CE, 12 Apr 48
32	QMD-01 (R 2) (Formerly: QMD-01 (R 1))	Patients Evacuation Report (Formerly: Consolidated Weekly Bed Status and Evacuation Report)
		Now reads as follows: GHQ FEC Radio ZX 43077, 23 Mar 48
43	QSS-12	Consolidated Monthly Statement of Operations and Net Working Capital of Headquarters Funds
		Now reads as follows: Par 19c, FEC Cir 76, 1947; GHQ FEC Ltr AG 123 (19 Apr 48)SS, 19 Apr 48
59	QOGA-18	Transportation Costs Incident to the Occupation of Japan, Korea and the Ryukyus
		Now reads as follows: GHQ Ltrs AG 121.6 (16 Mar 48)OGA, 16 Mar 48; AG 121.6 (18 Mar 48)OGA, 18 Mar 48; GHQ SCAP Ltr AG 121.6 (31 Mar 48)OGA, 31 Mar 48

CHANGES No. 3 (Cont'd.)

Page No.	CHANGE IN PREPARING AGENCY	DEPT OF ARMY REPORTS
13	WDGSP-46	Property Disposition in Overseas Commands (Other than Real Property) From: Major Commands less Hq & Sv Gp, USAFIK reports to Eighth Army To : Eighth Army, XXIV Corps, PHILRYCOM, MARBO, FEAF
13	WDGSP-52	Report of Materiel Consumed From: Eighth Army, PHILRYCOM, MARBO To : Eighth Army, XXIV Corps, PHILRYCOM, MARBO
12	CSGSP-105 (R 1) (Formerly: WDGSP-105)	Oversea Command Forecast of Requirements From: Eighth Army, FEAF, PHILRYCOM, MARBO To : Eighth Army, USAFIK, PHILRYCOM, MARBO
12	CSGSP-109 (R 1) (Formerly: WDGSP-109)	Forecast of Return of Excess Military Property from Overseas (Formerly: Return of Military Property from Overseas) From: Major Commands, FEAF To : Eighth Army, XXIV Corps, PHILRYCOM, MARBO

Page No.	CHANGE IN PREPARING AGENCY	GHQ REPORTS
22	QCE-03 (R 2) (Formerly: QCE-03 (R 1))	Engineer Unit Technical Report From: All Engineer Units Far East Command To : All Engineer Units Far East Command except Aviation Engineer Units assigned to FEAF
22	QCE-04 (R 1) (Formerly: QCE-04)	Monthly Report on Engineer Officers From: Major Commands To : Staff Engineers, Eighth Army, XXIV Corps, PHILRYCOM MARBO
32	QMD-01 (R 2) (Formerly: QMD-01 (R 1))	Patients Evacuation Report (Formerly: Consolidated Weekly Bed Status and Evacuation Report) From: Major Commands less Hq & Sv Gp To : Eighth Army, USAFIK, PHILRYCOM, MARBO
59	QOGA-18	Transportation Costs Incident to the Occupation of Japan, Korea and the Ryukyus From: PHILRYCOM, FEAF To : PHILRYCOM, FEAF, ATS

EXTERNAL RECURRING REPORTS, GHQ

G-4

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CI/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QGD-25	Passenger, Mail & Cargo Backlog at Haneda Airport	Da	U	Da	GHQ FEC Ltr AG 580, AIR (15 Jan 47)GD, 15 Jan 47	Traffic Section 22nd Air Trans GP (PROV) ATS
QGD-26	Status of Domestic Servants for Dependent Housing	Mo	R	EOM	Par 3, GHQ SCAP Ltr AG 230.14 (10 Apr 47)GD, 10 Apr 47	Eighth Army FEAF COMNAVFE Hq & Sv Gp
QGD-27	Indigenous Procurement in Japan for Occupation Forces	SA	U	1 Mar 1 Sep	CHQ SCAP Ltr AG 400 (3 Feb 48)GD, 3 Feb 48	Eighth Army USAFIK FEAF COMNAVFE Hq & Sv Gp
QGD-28	Estimated Consumption of Aviation Petroleum Products of FEAF Units	Mo	U	5th	GHQ Radio Z 44499, 26 Apr 47	FEAF
QGD-29	Estimate of Petroleum Product Requirements for Occupation Forces	Mo	R	5th of 2nd prec mo	GHQ FEC Ltr AG 463.7 (29 Oct 46) GD, 29 Oct 46; GHQ FEC Ltr AG 463.7 (3 Jul 47)GD, 3 Jul 47	Eighth Army
QGD-30	Inventory of Favilities Obtained from the Japanese Government	Ann	R	1 Jul	GHQ FEC Ltr AG 142.1 (23 May 47) GD, 23 May 47	Eighth Army FEAF Hq & Sv Gp
QGD-31	Quarterly Petroleum Tankage Report	Qtr	C	10th	Ltr ANPB Ser 440-71, 28 Jun 47 & 1st Ind AG 463.7 (28 Jun 47)GD, 25 Aug 47	Major Commands
QGD-34	Report of Entertainment Services Furnished by the Japanese Government	Mo	R	EOM	Par 6, Ltr GHQ SCAP AG 353.8 (14 Feb 47)SS-GD, 14 Feb 47	Eighth Army FEAF COMNAVFE Hq & Sv Gp

EXTERNAL RECURRING REPORTS, GHQ

G-4

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QGD-35	Quarterly Forecast of Entertainment Services to be Furnished by the Japanese Government	Qtr	R	31 Mar 30 Jun 30 Sep 31 Dec	Par 6, Ltr GHQ SCAP AG 353.8 (14 Feb 47)SS-GD, 14 Feb 47	Eighth Army FEAF COMNAVFE Hq & Sv Gp
QGD-36	Issues of Petroleum Products for Civilian Consumption	Mo	U	15th of 2nd fol mo	GHQ FEC Ltr AG 463.7 (2 Dec 47) GD, 2 Dec 47	USAMGIK PHILRYCOM
QGD-37	Allocation of Petroleum Products to Civilian Agencies	Mo	U	20th of mo prior to mo of allocation	GHQ FEC Ltr AG 463.7 (2 Dec 47) GD, 2 Dec 47	USAMGIK PHILRYCOM
QGD-39	Bulk Petroleum Products Slate	Mo	U	10th	GHQ FEC Ltrs AG 463.7 (8 Apr 47) GD, 8 Apr 47; AG 463.7 (6 Feb 48)GA, 6 Feb 48	Eighth Army XXIV Corps PHILRYCOM RYKOM
QGD-40 (R 1)	Packaged Petroleum Products Slate	Qtr	U	15 Jan 15 Apr 15 Jul 15 Oct	GHQ FEC Ltr AG 463.7 (8 Apr 47) GD, as amended by Ltr AG 463.7 (2 Mar 48)GD, 2 Mar 48	Eighth Army XXIV Corps PHILRYCOM RYKOM
QGD-42	Packaged Petroleum Monthly Shipment Request	Mo	U	10th	GHQ FEC Ltr AG 463.7 (8 Apr 47) GD as amended by Ltr AG 463.7 (2 Mar 48)GD, 2 Mar 48	Eighth Army XXIV Corps PHILRYCOM RYKOM

EXTERNAL RECURRING REPORTS, GHQ

1 REPORTS CONTROL SYMBOLS	2 TITLE OF REPORT	3 FREQ.	4 CL/N.	5 DUE DATE	6 REQUIRING DIRECTIVE	7 PREPARING AGENCY
	DEPARTMENT OF THE ARMY REPORTS					
AF-MD-E4A	AF Overseas Replacement, Consumption and Inventory Report	Qtr	R		WD Ltr AG 400 (26 Oct 44)OB-S-D 30 Oct 44; WD Ltr AGAO-S 400 (21 Jul 47) AFDBS, 23 Jul 47	FEAF
AF-MD-H2	Air Force Installations Activity and Status Report	Mo		31st	AF Reg 85-9, 14 May 47; WD Memo 95-205-1, 4 Dec 46; Ltr GHQ AG 319.1 (20 Dec 46)GC, 20 Dec 46	FEAF
AF-SC-A19	Status of Aircraft in the Army Ground Forces in Overseas Theaters	Mo	R	15th	WD Ltr AG 452.03 (18 Jan 46)OB-S-AFMSC-M, 22 Jan 46 and 1st Ind AFPAC AG 452.03 (18 Jan 46)GD, 28 Feb 46	Major Commands less FEAF and Hq & Sv Gp
AF-SC-E2	Monthly Inventory and Status Report of Communications and Electronics Equipment in the AF	Mo	R	15th	Ltr AGAM-PM 400 (16 Sep 46), AFBSC-2B; Ltr Hq AF, 31 Dec 46 to AMC	FEAF
AF-SC-E3	Report of Status and Location of Ground Communications Equipment and Electronics Equipment in the AF	Mo	S	15th	Ltr AGAM-PM 452.03 (16 Sep 46) AFBSC-2B; Ltr Hq AF, 31 Dec 46 to AMC	FEAF
CSGSR-105 (R 1)	Oversea Command Forecast of Requirements	SA	C	15 Apr 15 Oct	Dept of Army Memo 700-10-18, 11 Mar 48; GHQ FEC Radio ZX 45411, 15 Apr 48	Eighth Army USAFIK PHILRYCOM MARBO
CSGSR-109 (R 1)	Forecast of Return of Excess Military Property from Overseas	Qtr	R	15 Feb 15 May 15 Aug 15 Nov	Dept of Army Memo 700-50-22, 17 Mar 48; GHQ FEC Radio ZX 45055, 12 Apr 48	Eighth Army XXIV Corps PHILRYCOM MARBO

EXTERNAL RECURRING REPORTS, GHQ

G-4

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
JCS-1001	Enemy Equipment Released to Allied Governments	Qtr	C	31 Mar 30 Jun 30 Sep 31 Dec	Radio WCL 99009, 2 Mar 46, JCS to CINCAFPAC	G-4, GHQ
TREAS-1013	Report of Lend-Lease Transfers	Bi-Mo	U		Lend Lease Act of 11 Mar 41, TM 14-705, Jul 45, Chap 10, WD Memo 35-45, 21 Aug 45 & 11 Dec 45	Major Commands less Hq & Sv Gp
WDGSP-46	Property Disposition in Overseas Commands (Other than Real Property)	Mo	U	25th	TM 38-320, May 47; Sec XI; WCL 25804, 30 Sep 47	Eighth Army XXIV Corps PHILRYCOM MARBO FEAF
WDGSP-52	Report of Materiel Consumed	Qtr	R	15 May 15 Aug 15 Nov 15 Feb	WD Cir 315, 1946, Sec IV; FEC Ltr AG 400 (12 Nov 46)GD, 12 Nov 46; WD Ltr AGAO-S 400 (27 Feb 47) D-M, 13 Mar 47; ZX 42021, 9 Apr 47; ZX 42875, 14 Apr 47	Eighth Army XXIV Corps PHILRYCOM MARBO
WDGSP-66	Report of Improper Shipment	As req	U	As req	WD Cir 305, 1945, Sec XII, par 3 as amended by WD Cir 295, 1946 and extended by WD Cir 84, 1947, Sec V	Installation Receiving Shipment
WDGSP-82	Status of Transfer in China & Philippine Bulk Sales	Mo	S	15th	WARX 87123, 6 Dec 46; WARX 84595, 1 Nov 46	FEAF PHILRYCOM MARBO
WDGSP-134	Monthly Report of Petroleum Issues	Mo	U	Last day of fol mo	WD Memo 700-5-7, 11 Aug 47, Sec IV	GHQ, FEC

EXTERNAL RECURRING REPORTS, GHQ

Adjutant General

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
	DEPARTMENT OF THE ARMY REPORTS					
AG-13	Report of Oversea Records Depot Operations	Qtr	Varies	10th fol qtr	Dept of Army Memo 15-15-7, 29 Sep 47	Eighth Army
AG-24	Distribution of Composite Scores of Processed OCS Applicants	Mo	U		WD Cir 101, 1947, Par 33; Ltr AGAM-PM 352 (29 Apr 47)AO-R, 6 May 47	AG-PO GHQ
AG-38	Initial-Final Rosters	As req	Varies	As req	AR 345-900, 22 Oct 47	Organization Hqs and Establishments
AG-40	Morning Report Locator Cards	Da	U	Da	TM 12-305, 1 Nov 47 and C1, 10 Nov 47, Chap 5, (pars 58-71); WD Memo 330-20-1, 25 Sep 47	SAB GHQ PHILRYCOM
AG-41 (R 1)	Strength Gain and Loss Cards	Da	U	Da	TM 12-305, 1 Nov 47 and C1, 10 Nov 47, Chap 11, Secs III & IV, (pars 134-145); WARX 93737, 13 Jan 48	SAB GHQ PHILRYCOM
AG-53	Monthly Roster of Officers	Mo	U	On or before 10th work day of month	TM 12-305, 1 Nov 47 and C1, 10 Nov 47, Chap 7, Sec I, (pars 82-91); WCL 93937, 13 Jan 48	SAB GHQ USAFIK PHILRYCOM

EXTERNAL RECURRING REPORTS, GHQ

Adjutant General

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
AG-54 (R 1)	Recruiting Progress Report	4 T Mo	U	7th 14th 21st Last	WD Memo 600-750-6, 20 Dec 46, WD Cir 6, Par 9a, 47; WD Memo 600-750-14, 8 May 47; WD Memo 600-750-16, 28 May 47; WCL Rad 31174, 2 Jul 47; Ltr AGSP-S, 8 Jul 47 to CG, AAF; Memo 600-750-27, 6 Jan 48; Memo 600-750-29, 18 Feb 48; FEC Cir 98, 1947	Major Commands less FEAF
AG-61 (R 1)	Report of AGCT Standard Scores of Men Enlisted or Reenlisted in the Army	Mo	U	10th	Dept of Army Memo 345-5-1, 29 Dec 47	Major Commands less FEAF
AG-77	Complete File of Status Cards for All Officer Personnel	Mo	U	15th	TM 12-305, C1, 10 Nov 47, Chap 10, Sec V, (Pars 146-152); WARX 93937, 13 Jan 48	XXIV Corps MARBO
AG-85	Army Nurse Corps and Women's Medical Specialist Corps Regular Army Integration Status Report	Wk	U	Wk	WD Cir 113, Par 11a, 1947, (as amended by Dept of Army Cir 22, 1947, Sec I); SOP for Screening Centers for processing applicants in the ANC and WMSC, RA	Screening Centers
AG-90	Quarterly Penalty Mail Statement under Public Law 364 as Amended	Qtr	U	20th fol qtr	WD Cir 254, 1947, Sec I; WD Gps Cir 30-1, 11 Sep 47; WCLs 44022, 17 Aug 47 and 25925, 30 Sep 47; GHQ FEC Ltr AG 311.1 (21 Oct 47) AG-OL, 21 Oct 47	USAFIK PHILRYCOM MARBO FEAF Hq & Sv Gp
CSACS-11 (R 1)	Weekly Strength of the Army	Wk	U	Thurs	Memo 345-50-13, 20 Feb 48	SAB GHQ PHILRYCOM

EXTERNAL RECURRING REPORTS, GHQ

Adjutant General

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
CSCSO-6 (R 2)	Officer Strength by Component, Sex and Grade	Mo	U	16th	Dept of Army Memo 345-50-6, 8 Jan 48; WARX 87226, 26 Sep 47	SAB GHQ PHILRYCOM
CSCSO-13 (R 1)	Strength in Troop Program Sequence by Organization and Type of Personnel	Mo	R	15th	Dept of Army Memo 345-50-2, 8 Jan 48; DF, WDCSO, 29 May 47 to TAG; WARX 87226, 26 Sep 47	SAB GHQ PHILRYCOM
CSCSO-14 (R 1)	Strength in Troop Program Sequence by Type of Personnel	Mo	U	15th	Dept of Army Memo 345-50-4, 8 Jan 48; WARX 87226, 26 Sep 47	SAB GHQ PHILRYCOM
CSCSO-25 (R 1)	Strength by Branch and Grade	Mo	U	16th	Dept of Army Memo 345-50-3, 8 Jan 48; WARX 87226, 26 Sep 47; 94623, 23 Jan 48 and 95933, 13 Feb 48	SAB GHQ PHILRYCOM
CSCSO-26 (R 1)	Strength by Base and Type of Personnel	Mo	U	16th	Dept of Army Memo 345-50-5, 8 Jan 48; WARX 87226, 26 Sep 47	SAB GHQ PHILRYCOM
CSGPA-35	Personnel Survey of the Army	Qtr	U	Apr Jul Oct Jan	DF, WDGPA 320.2 (30 Jul 46).9 Aug 46 to TAG; TM 12-305, 1 Nov 47; Chap 14 (par 172-176); Ltr AGAM-PM 320.2 (1 Dec 47) 3 Dec 47	SAB GHQ PHILRYCOM
CSGPA-100 (R 1)	Report for Officer Career Planning and Reassignment	Mo	U	18th work day plus 5 calendar days	DA Memo No. 345-50-16, 18 Nov 47; Com No. 2, CSGPA 330.32 (30 Jul 47) 31 Oct 47 to TAG; WARX 95344, 3 Feb 48; WCL 31387, 16 Feb 48	SAB GHQ
PMG-6 (R 1)	Accessions and Separations of Absentees and General Prisoners	Mo	U	24th	WD Cir 352, 1946, Sec I, par 8a as amended by Dept of Army Cir 62, 1947, Sec II	SAB GHQ PHILRYCOM

EXTERNAL RECURRING REPORTS, GHQ

Adjutant General

1 REPORTS CONTROL SYMBOLS	2 TITLE OF REPORT	3 FREQ.	4 CL/N.	5 DUE DATE	6 REQUIRING DIRECTIVE	7 PREPARING AGENCY
PO-1001	Montnly Statistical Report on APO Financial Operations	Mo	U	1st	Ltr AGAO-P 311.1 (21 Nov 45), 21 Nov 45	All Army Post Offices
PO-1002	Weight of Mail Report	As req	U	As req	Postal Laws & Regs of 1940, Ltrs AG 311.1 (10-20-42) and (1-18-43)	Base Post Offices
PO-1005	Daily Report of Money Order Business	Da	U	Da	Postal Laws and Regulations 1940 and WD Adm Memo W 340-13-43, 12 Oct 43	All APO's
WDCSO-17	Radio Report of Changes in Strength and Organization	Bi-Mo	U		Incl 1 to Ltr AGAS-F 320.2 (6 Nov 46) 6 Nov 46, as amended by WARX 80723, 23 Jun 47	SAB GHQ PHILRYCOM
WDCSO-18	War Department Decorations and Awards	Mo	U	20th	Ltr AGOM-F-F 200.6, 14 Oct 44; Memo WDGPA to TAG, 25 Sep 46; Memo WDCSO to TAG, 11 Oct 46; Ltr AGAS-F, 11 Oct 46 and Memo WDCSO, 7 Aug 47, par 7	AG GHQ
WDGAS-4	Semi-Annual Report of Registered Documents or Devices	S-Ann	Varies	30 Jun 31 Dec	AR 380-5, 15 Aug 46, par 43 and 45d and C4, 9 Oct 47	All Army Officers Who Possess Registered Documents
WDGPA-31	Report of Officers Returning to ZI for Reassignment	Mo	R	25th	DF, WDGPA 210.31, 25 Sep 46 to TAG; WCL 47569, 7 Jun 46 and WCL 21409, 21 Jun 46; FEC Cir 21, 3 Mar 47; SCAP & FEC Memo 26, 3 Mar 47; FEC Cir 40, 12 Apr 47	Major Commands

EXTERNAL RECURRING REPORTS, GHQ

Adjutant General

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
WDGPA-45	Inventory and Projection of Army Strength	Mo	R	18th	WD Memo 345-5-10, 15 May 47 (as amended by WCL 25401, 26 Sep 47); WD Memo 345-50-8, 2 Sep 47, C1, 3 Dec 47 and C2, 13 Jan 48 (as amended by WARX 95344, 3 Feb 48); WARX 87226, 26 Sep 47; WARX 95531, 5 Feb 48	SAB GHQ PHILRYCOM
WDGPA-47	Morning Reports	Da	U	Da	AR 345-400, 18 Apr 47 as amended by WD Cir 149, 1947, Sec I; WD Memo 345-400-1, 17 Jul 47	All MHU's and SCU's
WDGPA-98	Personnel Receiving Additional Pay (Other than AF)	Qtr	R	10th	DF, WDGPA/240, 12 Mar 47, to TAG; WD Gp Cir No. 25-6, 12 May 47 to all WD Gp Agencies; WD Memo 345-50-9, 23 Jun 47	SAB GHQ Eighth Army PHILRYCOM
WDGPA-108	Quarterly AWOL Statistical Report	Qtr	U	19th work day after rept pd	DF, WDGPA/210.712, 5 May 47 to TAG; WD Memo 345-50-12, 8 Jul 47	All MHU's and SCU's

EXTERNAL RECURRING REPORTS, GHQ

Engineer

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QCE-01 (R 1)	Construction Progress Report	Mo	R	18th	Ltr AFPAC AG 370.2 (22 Mar 46)CE, 22 Mar 46; Ltr AFPAC AG 370.2 (1 Nov 46); GHQ FEC Ltr AG 600.1 (14 Nov 47)CE, subj: Construction Progress Reports, 14 Nov 47	PHILRYCOM MARBO
QCE-03 (R 2)	Engineer Unit Technical Report	Mo	U	5th	GHQ FEC Ltr AG 370.2 (12 Apr 48) CE, 12 Apr 48	All Engineer Units Far East Command except Aviation Engineer Units assigned to FEAF
QCE-04 (R 1)	Monthly Report on Engineer Officers	Mo	U	5th	GHQ FEC Ltr AG 210.31 (12 Apr 48) CE, 12 Apr 48	Staff Engineers, Eighth Army, XXIV Corps, PHILRYCOM, MARBO
QCE-07	Monthly Status Report, Troop and Dependent Housing	Mo	R	5th of fol mo	Ltr FEC AG 620 (26 Feb 47)CE, 26 Feb 47	Major Commands
QCE-08 (R 1)	Construction and Rehabilitation Undertaken by Procurement Demand	Mo	U	15th	Par 6f of ltr GHQ AG 600, 11 Dec 46; Ltr AG 121 (12 Jan 48)CE, 12 Jan 48; Ltr AG 600.3 (31 Jan 48) GA, 31 Jan 48	Eighth Army FEAF COMNAVFE Hq & Sv Gp
QCE-09	Construction Procurement Demand Status Report	Mo	U	15th	Ltr FEC AG 370.02 (16 Jan 47), 16 Jan 47; GHQ FEC Ltr 600.1 (14 Nov 47)CE, subj: Construction Progress Reports, 14 Nov 47	Receiving Officers for Const. Procurement Demands in Japan
QCE-10	Construction Summary Report	Mo	U	15th	Ltr FEC AG 600.1 (18 Mar 47)CE, 18 Mar 47	Eighth Army Hq & Sv Gp I Corps IX Corps Kobe Base BCOF

EXTERNAL RECURRING REPORTS, GHQ

Engineer

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QCE-11	Construction Progress Report-Korea	Mo	U	EOM	Ltr GHQ AG 600.1 (5 Jun 47)CE, 5 Jun 47, subj: Engineer Technical Reports; Ltr AG 600.1 (14 Nov 47) CE, subj: Construction Progress Reports, 14 Nov 47	USAFIK
QCE-12	Construction Summary Report-Korea	Mo	U	EOM	Same as above	USAFIK
QCE-15	Report on Expired Construction Directives	Mo	U	31 Jan 29 Feb 30 Apr	GHQ FEC Ltr AG 600.1 (17 Nov 47) CE, 17 Nov 47	Eighth Army COMNAVFE FEAF Hq & Sv Gp
QCE-21	Engineer Base Depot Stock Tonnage Report	Qtr	U	15th fol rept pd	GHQ FEC Radio ZX 44403, 1 Apr 48	Eighth Army XXIV Corps PHILRYCOM MARBO
	DEPARTMENT OF THE ARMY REPORTS					
ENG-7	Individual Damage Report	As req	Varies	Within 48 hrs of the incident	AR 210-10, 6 May 47, Sec II, par 18, and TM 5-600, Nov 45, par 1.73 (both as amended by WD Cir 234, 1947, par 10); WD Cir 360, 1946, Sec V; WD Cir 227, 1947, Sec III; Cir 26, 1948, Sec IV; FEC Cir 104, 30 Oct 47	Post & Unit Commanders
ENG-11	Monthly Report of Insect and Rodent Control Activities	Mo	U	25th	WD Cir 14, 1947, Sec II, as amended by WD Cir 161, 1947, Sec V; FEC Cir 80, 30 Jul 47	Post and Unit Engineers

EXTERNAL RECURRING REPORTS, GHQ

Engineer

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CI/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
ENG-14 (R 1)	Part A-Daily Report of Truck Trips for Refuse and Salvage Collection and Daily Log of Refuse and Salvage Collection	Da & Mo	U	Da & 1st	WD Cir 320, 1946, Sec VI; TM 5-634, Oct 46, par 15	Each Post Engineer
ENG-15	Real Property Record	See Requiring Directive	R	See Requiring Directive	WD Memo 35-6520-3, 2 Oct 46, C1, 22 Aug 47 & C2, 17 Nov 47; TM 38-320, May 47, Sec V, par 28, Sec VII, par 39 & Sec IX, par 49	As designated by Major Commands
ENG-21	Repairs and Utilities Quarterly Operating Report	Qtr	U	25th	TM 5-600, Par 1.72, Nov 45; WD Cir 360, 1946, Sec V; WD Memo 100-80-3, 9 Jan 47; WD Cir 203, 1947, Sec IV; WD Cir 227, 1947, Sec III; GHQ FEC Ltrs AG 600.3 (8 Feb 47)CE, 12 Feb 47; AG 600.3 (24 Jul 47)CE, 24 Jul 47; AG 600.3 (6 Jan 48)CE, 6 Jan 48	Eighth Army PHILRYCOM MARBO FEAF Hq & Sv Gp
ENG-22 (R 1)	Part A-Repairs & Utilities Monthly Cost Report	Qtr	U	25th of mo fol rept pd	TM 5-602, Par 46, 29 Sep 45; WD Cir 214, Sec VIII, 1946, WD Cir 360, Sec V, 1946; WD Cir 73, Sec IV, 1947; WD Memo 100-80-3, 9 Jan 47 & C1, 22 Apr 47; GHQ FEC Ltrs AG 600.3 (8 Feb 47)CE, 12 Feb 47; AG 600.3 (24 Jul 47)CE, 24 Jul 47; WD Cir 227, 1947, Sec III	PHILRYCOM MARBO FEAF

EXTERNAL RECURRING REPORTS, GHQ

Engineer

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
ENG-22 (R 1) (Cont'd.)	Part B-Repairs & Utilities Monthly Operating Report	Mo	U	25th	TM 5-600, Par 1.72, Nov 45, WD Cir 360, Sec V, 1946; WD Memo 100-80-3, 9 Jan 47; WD Cir 203, 1947, Sec IV; WD Cir 227, 1947, Sec III; GHQ FEC Ltrs AG 600.3 (8 Feb 47)CE, 12 Feb 47; AG 600.3 (24 Jul 47)CE, 24 Jul 47; AG 600.3 (6 Jan 48)CE, 6 Jan 48	Eighth Army PHILRYCOM MARBO FEAF Hq & Sv Gp
ENG-25 (R 1)	Part A-Repairs and Utilities Consolidated Report, Base Data	S-Ann	U	25 Aug 25 Feb	TM 5-600, Par 1.72, Nov 45; WD Cir 360, 1946, Sec V; WD Memo 100-80-3, 9 Jan 47; WD Cir 203, 1947, Sec IV; WD Cir 227, 1947, Sec III; GHQ FEC Ltrs AG 600.3 (8 Feb 47)CE, 12 Feb 47; AG 600.3 (24 Jul 47)CE, 24 Jul 47; AG 600.3 (6 Jan 48)CE, 6 Jan 48	Eighth Army PHILRYCOM MARBO FEAF Hq & Sv Gp
ENG-35	Engineer Supplies Transferred to American Graves Registration Service	As req	U	As req	WCL 20606, 9 Jan 48 and ZX 35150, 13 Jan 48	PHILRYCOM MARBO
WDGID-1	Mapping Progress Report (Photo Coverage Summary)	Mo	R	15th	Revised Post Hostilities Mapping Directive, Pacific & Asiatic Areas, 15 May 46, File AGAO-S-B 061 (13 May 46) 15 May 46, Par 8a	29th Engr Base Topo Bn 64th Engr Topo Bn, Army
WDGID-2	Mapping Progress Report (Letter Form Ground Control Summary)	Bi-Mo	R	25th	Revised Post Hostilities Mapping Directive, Pacific & Asiatic Areas, 15 May 46, File AGAO-S-B 061 (13 May 46) 15 May 46, Par 8b	MID Map and Photo Detachment

EXTERNAL RECURRING REPORTS, GHQ

Engineer

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
WDGSP-34	Periodic Report on Installation Construction Program	S-Ann	Varies	1 Apr 1 Oct	WD Memo 210-20-1, 10 Sep 46; C1, 23 Oct 46; C3, 25 Feb 47 as amended by Ltr AGAM-PM 600.12 (17 Sep 47)CSGSP/C2, 30 Sep 47, DA Cir 17, 1947, Sec V	Major Commands
WDGSP-47	Supplies Issued to District Engineers by Overseas Commands	Mo	U	30th	WCL 45633, 20 Sep 46, WCL 20402, 9 Oct 46; Ltr AGAM-PM 600.12 (27 Mar 47)WDGSP/D3, 1 Apr 47 as amended by Ltr AGAM-PM 600.12 (18 Jul 47)22 Jul 47	PHILRYCOM MARBO

EXTERNAL RECURRING REPORTS, GHQ

Fiscal

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QFD-01	Japanese Yen Report	Mo	C	3rd	Fiscal Div Ltr 319.130, subj: Japanese Yen Report, 27 Oct 47	Disbursing Officers Eighth Army, RYKOM, COMNAVFE
QFD-05	Weekly Report of Yen Sales	Wk	R	Sat	GHQ FEC Ltr AG 123.7 (17 Nov 47) FD 915, subj: Report of Yen Sales, 17 Nov 47	Disbursing Officers Eighth Army, RYKOM, COMNAVFE
QFD-06	Report of Yen Currency Holdings	Mo	C	4th	GHQ FEC Radios CX 55037, C 55072, and CX 55038	Eighth Army, RYKOM, COMNAVFE
QFD-07	Utilization of Yen Currency	Mo	C	8th	GHQ FEC Radios CX 55037, C 55072, and CX 55038	Eighth Army, RYKOM, COMNAVFE
QFD-08	Reconciliation of Expenditures	Qtr	R	28th day of 2nd mo fol as of date	GHQ Radio CX 67758, 3 Dec 46; TM 14-703, Sec III, Par 18	Headquarters receiving allotments of appropriated funds from Fiscal Director, GHQ, FEC
QFD-10	Collections to Reimbursement Account 91-C-172	Mo	R	20th	GHQ FEC Rad CX 59431, 23 Mar 48	Eighth Army XXIV Corps PHILRYCOM MARBO FEAF
	DEPARTMENT OF THE ARMY REPORTS					
FIN-1	Report of Actual Cost of Care and Handling Surplus Personal and/or Real Property	Mo	U	20 days aft mo reported	WD Cir 354, 1946; WD Cir 195, 1947, Sec II; WD Cir 214, 1947	Major Commands

EXTERNAL RECURRING REPORTS, GHQ

Fiscal

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
FIN-12	Monthly Report of Invoices	Mo	U	EOM	WD Memo 35-1040-1, 20 Dec 46 and C1, 16 Jul 47	Disbursing Officers
FIN-13	Report of Savings Bond Purchases	Mo	U	10th	Dept of Army Cir 59, Sec IV, 1947	Eighth Army, USAFIK PHILRYCOM MARBO
FIN-19	Disbursing Officers' List of Civilian Payroll Certifying Officers by Installations	Ann & Closing of Acct	U	15th & Time of Closing	TB FIN 1, 9 Dec 46 and C1, 8 Apr 47	Disbursing Officers Paying Civilians at Install. Operating under prov CP Reg 120
FIN-20 (R 1)	Monthly Report of Operations	Mo	R	3rd	TM 14-500, Jul 47, par 47	Disbursing Officers
FIN-24	Report of Uncollected Inter-Departmental Accounts	Qtr	U	6 mos fol the initiation of SF 1080 if acct has not been settled	TM 14-702, Oct 46, Par 65b and AR 35-6665, C3, 6 Dec 46	Billing Office
FIN-27	Report of Foreign Currencies	Mo	U	10th	WD Cir 374, 1946 as amended by WD Cir 121, 1947, Sec VI	Disbursing Officers
FIN-29	Special Monthly Report of Disbursements by Oversea Disbursing Officers	Mo	U	10th	TB FIN 7, 27 Feb 47 as amended by Cir 44, 1948, Sec IV	Disbursing Officers

EXTERNAL RECURRING REPORTS, GHQ

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
FIN-30	Quarterly Report of Cash on Hand	Qtr	U	30 days aft qtr	TM 14-500, Jul 47, par 19e	Disbursing Officers
FIN-31	Estimate of Foreign Currency Requirements	Qtr	U	5th day of 2nd mo preceding rpt pd	WD Memo 35-760-1, 11 Aug 47	Major Commands
TREAS-1024	Actual Pay Disbursed to Commissioned Personnel	A	U	15 Feb	Ltr Treas Dept, 6 Nov 46 to S/W and DA Cir 3, 1947, Sec III	Disbursing Officers
WDSBU-2	Report on Status of Funds - Prior Fiscal Years	Mo	C	30th of fol mo	TM 14-701, 1 Jul 45, Chap 9 & App XI (as amended by WD Cir 199, 1946, Sec III and Dept of Army Cir 76, 1947, Sec VIII); WD Cir 237, 1946, Sec I and WD Cir 326, 1946, Sec I	Fiscal Director
WDSBU-3	Report on Status of Allocations Current Fiscal Year	Mo	C	15th	Chap 9 & App X, TM 14-701, 1 Jul 45 (as amended by WD Cir 199, 1946, Sec III and Dept of Army Cir 76, 1947, Sec VIII); WD Cir 237, 1946, Sec I; WD Cir 326, 1946, Sec I; and App IX (as amended by WCL 43078, 9 Jan 47); WD Cir 145, 1947, par 15, as amended by Cir 5, 1948, Sec III	Fiscal Director

EXTERNAL RECURRING REPORTS, GHQ

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
WDSBU-7 (R 1)	Part B-Report on Status of Allotments (Consolidated)	Mo	C	15th	TM 14-702, Oct 46; Chap 11, and App XVI; WD Cir 145, 1947, par 15, as amended by Cir 5, 1948, Sec III	Major Commands
WDSBU-16	Report of Obligations to Show Breakdown of Amounts Chargeable Against Regular Funding Program and Cost of Care and Handling of Surplus Property	Mo	U	30th day of mo fol rept pd	WCL 42334 and WCL 42335, 7 Sep 46; WCL 41717, 25 Apr 47	Office of Fiscal Director, Budget & Accounts
WDSCA-4	Report of: Bank of Chosen Notes, Supplemental Mil Yen Currency Type "B", Bank of Japan Notes and Imperial Jap State Notes (Fractional Currency)	Mo	U	15th	WARX 55338, 25 Aug 45	Funding Officer GHQ FEC

EXTERNAL RECURRING REPORTS, GHQ

Judge Advocate

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QJA-01 (R 1)	Persons Held in Confinement Awaiting Trial or the Result of Trial	Mo	R	15th	GHQ FEC Radio CX 56146, 15 Oct 47	Eighth Army USAFIK PHILRYCOM MARBO FEAF
	DEPARTMENT OF THE ARMY REPORTS					
JAG-2	Annual Report of Staff Judge Advocate	Ann	R	30 Jun	AR 25-5, par 3c, 13 Feb 47	JA of Div and above
JAG-3	Weekly Report of Trial Judge Advocate	Wkly	U	Wkly	Manual for Courts-Martial, USA, 1928, Par 41b; TM 27-255, Feb 45, Par 72 and App 17	Major Commands
JAG-5	Monthly Report of Foreign Claims	Mo	U		Ltr AGAM-PM 319.1 (10 Dec 46) JAGD/D, 25 Feb 47	Major Commands
JAG-6	Monthly Report of Cases	Mo	U		Same as above	Major Commands
JAG-7	Report of Legal Assistance Officer	S-Ann	U	10 Jan 10 Jul	AR 25-250, 14 May 46, Par 8e(2)	All Legal Assistance Officers

EXTERNAL RECURRING REPORTS, GHQ

Medical

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QMD-01 (R 2)	Patients Evacuation Report	Wk	U	2400 Fri	GHQ FEC Radio ZX 43077, 23 Mar 48	Eighth Army USAFIK PHILRYCOM MARBO
QMD-08	Report of Surplus Medical Department Officers	Mo	U	15th	AFPAC Rad CX 67089, 8 Nov 46	Major Commands Chief Surgeon GHQ
QMD-09	Monthly Roster of Medical Department Officers	Mo	U	10th	FEC Cir 66, 7 Jun 47	Med Units & Install assigned to FEC
QMD-12	Medical Installation Information Report	Whenever change in status occurs	U	As req	Ltr 319.1 (17 Nov 47)MD-PO, 17 Nov 47	Each Dispensary, Clearing Station & other similar type installations in which beds are established
	DEPARTMENT OF THE ARMY REPORTS					
MED-3	Monthly Sanitary Report ·	Mo	U	20th	AR 40-275, 13 Sep 45, Par 3 and C1, 18 Sep 46; AR 40-2235, 27 Nov 42, Par 10 and C2, 16 Nov 45; WD Memo 40-5-2, 25 Jun 47	Major Commands
MED-6	Autopsy Protocol	As req	U	Immed	AR 40-590, 21 Jan 46, par 19d; AR 40-410, 7 Jun 46, Sec II	Each Hospital

EXTERNAL RECURRING REPORTS, GHQ

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
MED-8	Report of Medical Department Professional Consultants	As req	Varies	As req	AR 40-10, C5, 21 Oct 47	Professional Consultant Appointed by the SG and Overseas Commands
MED-11	Statistical Health Report	Wk	Varies	36 hrs after report period	AR 40-1080, 28 Aug 45, Sec II and C1, 8 Feb 46; FEC Cir 64, 3 Jun 47	Hospitals and Separate Dispensaries
MED-15 (R 1)	Monthly Hospital Fund Report	Mo	U	10th	AR 40-590, 21 Jan 46, par 18; TM 8-262, 1 Oct 45, Chap VII, Par 3, as amended by Dept of Army Cir 47 1947, Sec IV; FEC Cir 60, 29 May 47	Custodian
MED-16	Special Telegraphic Report of Epidemic Diseases	As req	U	Immed	AR 40-1080, 28 Aug 45, pars 39 and 40; FEC Cir 64, 3 Jun 47; DA Cir 4, 22 Sep 47	Major Commands less Hq & Sv Gp
MED-18	Report Sheet of Sick and Wounded	Mo	Varies	5 days after rept pd	AR 40-1025, 12 Dec 44, pars 95-110 and C2, 14 Jan 46; FEC Cir 64, 3 Jun 47	Medical Installations
MED-19	Medical Report Card	As req	Varies	As req	AR 40-1025, 12 Dec 44, Pars 36-75, 120 and 144, and C2, 14 Jan 46; Dept of Army Cir 76, 1947, Sec I	Medical Installations

EXTERNAL RECURRING REPORTS, GHQ

Provost Marshal

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QPM-01 (R 1)	Provost Marshal's Report	Mo	C	15th	FEC Cir 51, 14 May 47	Major Commands less Hq & Sv Gp
QPM-04	Report of Crimes (By Prefecture in Japan)	Mo	C	EOM	Ltr AG 250.1 (26 Jun 46)PM	Eighth Army Provost Marshal
QPM-05	Report of United States Prisoners	Mo	R	15th	Par 14c(2) AR 600-375; FEC Cir 51, 14 May 47	Major Commands
QPM-09	Injury Check Sheet	Mo	U	15th	GHQ FEC Ltr AG 729.3 (19 Apr 48) PM, 19 Apr 48	Eighth Army XXIV Corps PHILRYCOM MARBO Hq & Sv Gp
	DEPARTMENT OF THE ARMY REPORTS					
AG-8 (R 1)	Roster and Changes in Status of General Prisoners	Mo	R	EOM	AR 600-375, 6 Jan 48, par 18c (1); WD Cir 248, 1947, Sec IX	Each Confinement Facility w/General Prisoners
PMG-2	Criminal Investigation Statistical Report	Qtr	R	15th	WD Memo 190-15-1, 27 Jun 47 and C1, 13 Nov 47	Provost Marshal Section, GHQ
WDGPA-113	Supervisor's Report of Accident	As req	U	Immed	WD Cir 234, 1947, par 14b, as supplemented by Ltr AGAM-PM 729.3 (18 Sep 47)CSGPA, 25 Sep 47	Commander concerned (Less FEAF)
WDGPA-114	Letter Report of Fatal Injuries	As req	U	Immed	WD Cir 234, 1947, par 14a, as supplemented by Ltr AGAM-PM 729.3 (18 Sep 47)CSGPA, 25 Sep 47	Commander concerned (Less FEAF)

EXTERNAL RECURRING REPORTS, GHQ

Quartermaster

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CI/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QQM-10	Report of Fixed Laundries & Dry Cleaning Plants	As req	U	As req	Ltr GHQ AG 331.5 (14 Jan 47)QMS, 14 Jan 47; FEC Cir 93, 1947	Major Commands
QQM-12	Sale of Gasoline	Mo	U	15th	Ltr AG 463.7 (21 Mar 47)QMS-GD	Eighth Army
QQM-14	Report on Army Garrison Bakeries	As req	U	As req	GHQ FEC Ltrs AG 331.4 (8 Jan 48) QMS, 8 Jan 48; AG 331.4 (5 Feb 48)QMS, 5 Feb 48	Eighth Army USAFIK PHILRYCOM MARBO
	DEPARTMENT OF THE ARMY REPORTS					
QMG-2	Report of Laundry and Dry Cleaning Operations	Qtr	U	15th of mo fol end of qtr	AR 30-2135, 25 Jul 47, par 5; FEC Cir 93, 1947; FEC Rad ZX 34821, 8 Jan 48	Each fixed laundry or dry cleaning plant
QMG-7	Report of Graves Registration and Disposition of Remains Activities	Mo	R	15th	Ltr AGAM-PM 293 (13 Nov 46)QMGMI, 19 Nov 46; Ltr AGAM-PM 293 (13 Jan 47)QMGMI, 24 Jan 47	Eighth Army, PHILRYCOM and MARBO furnish to GHQ FEC with info copy to AGRS-FEZ on or before 15th
WDCSA-7	Personnel on Foreign Assignment under Jurisdiction of Continental Commands	Mo	U	10th	WD Memo 345-60-1, 12 Sep 46; WD Cir 277, 1946; GHQ FEC Rad ZX 42116, 15 Mar 48	MARBO
WDCSO-28	Strength Reports for Rations	Mo	S	20th	WD Memo 345-50-1, 24 Jan 47; Ltr AGAO-S-D-M 400.312 (22 Oct 46), 24 Oct 46	Eighth Army PHILRYCOM MARBO

EXTERNAL RECURRING REPORTS, GHQ

Signal

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
	DEPARTMENT OF THE ARMY REPORTS					
CSGAS-5	Report of Registered Cryptographic Material	Qtr	U	31 Mar 30 Jun 30 Sep 31 Dec	AR 380-5, 15 Aug 46, par 43 and C4, 9 Oct 47 as amended by Cir 22, 1948, Sec VI	Custodians of Cryptographic Equipment
SIG-12	Film Library Report	Qtr	R		AR 105-260, C1, 8 Sep 47	Each Film Library
WDGAS-1	Insecure Cryptographic Procedures	As req	Varies	As req	"Reports of Compromise of Cryptographic Material and Violations of Cryptographic Security" (SIGMAP-1), July 1945, pars 11 & 17	Hq Cryptographic Security Officer
WDGAS-3	Cryptographed Traffic Volume Report	Mo	S	EOM	Ltr AGAM-PM 311.5 (5 Sep 45) WDGID, 12 Sep 46	Major Commands less Hq & Sv Gp 71st Sig Sv Bn

EXTERNAL RECURRING REPORTS, GHQ

Special Services

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CI/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QSS-12	Consolidated Monthly Statement of Operations and Net Working Capital of Headquarters Funds	Mo	U	15th	Par 19c, FEC Cir 76, 1947; GHQ FEC Ltr AG 123 (19 Apr 48)SS, 19 Apr 48	Custodian Headquarters Funds of Highest Echelon
QSS-13	Special Welfare Funds-Monthly Statement of Operations and Net Working Capital	Mo	U	15th	Par 19e, FEC Cir 76, 1947	Custodians of Special Welfare Funds
QSS-14	Sundry Funds-Monthly Statement of Operations and Net Working Capital	As req	U	As req	Par 19f, FEC Cir 76, 1947	Custodians of Sundry Funds
QSS-15	Service Clubs Report	Mo	U	15th of fol mo	GHQ FEC Ltr AG 331.2 (20 Sep 47) SS, 20 Sep 47; ZX 34085, 3 Jan 48	Major Commands
QSS-18	Monthly Library Report	Mo	U	15th	GHQ FEC Ltr AG 331.1 (3 Feb 48) SS, 3 Feb 48	Eighth Army USAFIK PHILRYCOM MARBO
	DEPARTMENT OF THE ARMY REPORTS					
SSD-4 (R 1)	Monthly Report-Entertainment Motion Picture Service	Mo	U	1st	WD Cir 264, 1946, Sec I, par 5e as amended by WD Cir 183, 1947, Sec I	Special Services GHQ
SSD-12	Report on Overseas Entertainment Units	Mo	U	15th	FEC Cir 71, 19 Jun 47, par 4i, WD Cir 359, 1946, Sec III, par 15; GHQ FEC Ltr AG 353.8 (4 Feb 48)SS, 4 Feb 48	Eighth Army USAFIK PHILRYCOM MARBO

EXTERNAL RECURRING REPORTS, GHQ

Special Services

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CI/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
SSD-23 (R 1)	Part A-Balance Sheet	Mo	U	20th	FEC Cir 83, par 6(c), 1947; WD Memos 210-65-3, 16 Jan 47 and 210-65-5, 17 Apr 47; GHQ FEC Radios ZX 43492, 27 Mar 48; ZX 44274, 2 Apr 48	Major Commands
	Part B-Profit & Loss Statement	Mo	U	20th	Same as above	Major Commands
	Part C-Departmental Sales and Inventory	Mo	U	23rd	WD Memo 210-65-3, 16 Jan 47	All PX Officers
	Part D-Statement of Availability of Funds	Mo	U	20th	FEC Cir 83, par 6(c), 1947; WD Memo 210-65-3, 16 Jan 47; WD Memo 210-65-5, 17 Apr 47	Major Commands
	Part E-Sales Accountability	Mo	U	20th	Same as above	Major Commands
	Part G-Operating Statistics	Mo	U	23rd	WD Memo 210-65-5, 17 Apr 47	Major Commands
SSD-24	Projected Cash Requirements and Remittances for Army Exchanges Overseas	Qtr	U	30 Sep 31 Dec 31 Mar 30 Jun	WD Memo 210-45, 27 Aug 45	Major Commands
SSD-25	Oversea Exchange Forecast of Quarterly Requisitions and Requirements	Qtr	U	90 days prior to qtr	WD Memo 210-65-8, 7 Feb 47	Major Commands
SSD-26	Semi-Annual Library Report	S-Ann	U	30 Jun 31 Dec	WD Memo 80-50-1, 12 Feb 47	Major Commands

EXTERNAL RECURRING REPORTS, GHQ

Troop Information & Education

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QTIE-03	AEP Evaluation of Civilian Instructors	S-Ann	U	1 Apr 1 Oct	WD Ltr WDSIE-E 200 (5 Feb 47), 5 Feb 47; Ltr GHQ AG 230.3 (15 Sep 47)TIE, 15 Sep 47	TIE, Major Commands and Tokyo Branch USAFI
QTIE-04 (R 1)	Armed Forces Radio Service Weekly Report	Wk	U	Fol Monday	FEC Cir 49, Par 11b, 3 May 47; Sec IV, FEC Cir 67, 11 Jun 47	TIE, Major Commands
QTIE-05	Budget Control Report	Mo	U	1st	FEC Ltr AG 121 (11 Jul 47)TIE, 11 Jul 47	Major Commands less Hq & Sv Gp
QTIE-06	Monthly Educational Report	Mo	U	25th	FEC Ltr AG 352 (9 Aug 47)TIE, 9 Aug 47	Major Commands
QTIE-08	Quarterly Stock Status Report	Qtr	U	15 Jan 15 Apr 15 Jul 15 Oct	Par 23c, FEC Cir 67, 11 Jun 47	Major Commands having TIE Supply Depots
	DEPARTMENT OF THE ARMY REPORTS					
CSTIE-3 (R 1)	Branch Report, United States Armed Forces Institute	Mo	U	15th	DA Memo 350-3100-1, 10 Oct 47	Commandants, USAFI Branches
CSTIE-4	Army Education Program Education Center Report	Qtr	U	20 Jan 20 Apr 20 Jul 20 Oct	WD Memo 350-110-2, 23 Jun 47; WCL 48988, 4 Sep 47; Sec IV, FEC Cir 67, 11 Jun 47; FEC Ltr AG 352 (9 Aug 47)TIE, 9 Aug 47; FEC Ltr AG 352 (18 Jul 47)TIE, 18 Jul 47	Major Commands

EXTERNAL RECURRING REPORTS, GHQ

Troop Information & Education

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QTIE-03	AEP Evaluation of Civilian Instructors	S-Ann	U	1 Apr 1 Oct	WD Ltr WDSIE-E 200 (5 Feb 47), 5 Feb 47; Ltr GHQ AG 230.3 (15 Sep 47)TIE, 15 Sep 47	TIE, Major Commands and Tokyo Branch USAFI
QTIE-04 (R 1)	Armed Forces Radio Service Weekly Report	Wk	U	Fol Monday	FEC Cir 49, Par 11b, 3 May 47; Sec IV, FEC Cir 67, 11 Jun 47	TIE, Major Commands
QTIE-05	Budget Control Report	Mo	U	1st	FEC Ltr AG 121 (11 Jul 47)TIE, 11 Jul 47	Major Commands less Hq & Sv Gp
QTIE-06	Monthly Educational Report	Mo	U	25th	FEC Ltr AG 352 (9 Aug 47)TIE, 9 Aug 47	Major Commands
QTIE-08	Quarterly Stock Status Report	Qtr	U	15 Jan 15 Apr 15 Jul 15 Oct	Par 23c, FEC Cir 67, 11 Jun 47	Major Commands having TIE Supply Depots
	DEPARTMENT OF THE ARMY REPORTS					
CSTIE-3 (R 1)	Branch Report, United States Armed Forces Institute	Mo	U	15th	DA Memo 350-3100-1, 10 Oct 47	Commandants, USAFI Branches
CSTIE-4	Army Education Program Education Center Report	Qtr	U	20 Jan 20 Apr 20 Jul 20 Oct	WD Memo 350-110-2, 23 Jun 47; WCL 48988, 4 Sep 47; Sec IV, FEC Cir 67, 11 Jun 47; FEC Ltr AG 352 (9 Aug 47)TIE, 9 Aug 47; FEC Ltr AG 352 (18 Jul 47)TIE, 18 Jul 47	Major Commands

EXTERNAL RECURRING REPORTS, GHQ

Transportation

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
	DEPARTMENT OF THE ARMY REPORTS					
CSGSP-29 (R 2)	Space Requirements for Overseas Movement of Personnel	Mo	R	18th	Dept of Army Memo 290-130-1, 9 Jan 48; GHQ FEC Rad CX 59068, 6 Mar 48	Eighth Army XXIV Corps PHILRYCOM MARBO
TC-1	Harbor Boat Data Sheet	When Boat is Rec'd.	U	As req	AR 55-510, C6, 17 Jul 46, par 25, as amended by Dept of Army Cir 49, 1947, Sec I	Home Port of Vessel
TC-2	Report of Operating Cost and Utilization of Harbor Boats	Qtr	U		AR 55-510, C6, 17 Jul 46, par 24; GHQ FEC Ltr AG 400.12 (23 Sep 47) TO-O, 23 Sep 47	Major Commands
TC-3	Final Cost Report of Vessel Repairs	As req	U	As req	WD Memo 55-305-2, 15 Jul 46, par 2; AR 55-505, 27 Oct 47, par 9	Home Port of Vessel
TC-4	Army Transport Voyage Report	As req	U	As req	WD Memo 55-305-2, 15 Jul 46, par 1	Home Port of Vessel
TC-5	Army Transport Data Sheet	As req	U	As req	WD Memo 55-305-1, 2 Jul 46	Home Port of Vessel
TC-7	Railway Equipment Report	SA & As req	U	SA	WD Memo 55-675-1, 13 Jan 47	Eighth Army
TC-12	Report of Boiler Condition	As req	U	As req	AR 55-505, 27 Oct 47, par 7	Major Commands
TC-20 (R 1)	Ship Activity Report	Every 6 days	U		WD Memo 55-305-3, 2 Oct 47	Eighth Army USAFIK PHILRYCOM MARBO

EXTERNAL RECURRING REPORTS, GHQ

Transportation

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
TC-24	Inspection Report of Boiler or Pressure Vessels	Ann	U	As req	AR 850-300, 5 Aug 44; AR 55-505, 27 Oct 47, par 8	Using Agencies
TC-25	Small Craft Crew Report	Mo	U	Varies	Marine Personnel Regulations (MPRTC) 3.2, C24, 21 Mar 47, par 32.7G	Major Commands
TC-26 (R 1)	Report of Painting and Condition of Bottom	As req	U	As req	AR 55-505, 27 Oct 47, par 5; Dept of Army Cir 54, 1947, Sec II	Using Agencies
TC-29	Report of Marine Casualties	As req	Varies	As req	AR 55-500, Secs II & IV, 3 Jul 43, C1, Pars 3 and 4, 4 Sep 44 as amended by WD Cir 123, Sec I, 1947	Master Senior Survivor or Responsible Officer

EXTERNAL RECURRING REPORTS, GHQ

Economic & Scientific

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QESS-02 (R 1)	Labor Surveillance Report	S-Mo	U	16th	Ltr GHQ AG 350.05 (19 Nov 46)GA, 19 Nov 46, subj: Report on Non-Military Activities	Eighth Army
QESS-03	Shipment of Coal to Pusan, Korea	Da	U	Da	Ltr AFPAC AG 463.3, 7 Mar 46	Eighth Army
QESS-04	Coal Unloaded at Pusan, Ex-Japanese Sources	Mo	U	5th	Ltr AFPAC AG 463.3 (7 Dec 45)GD, 7 Dec 45	USAFIK
QESS-08	Military Government Report on Designated Plants and Expediters	Mo	U	12th	Ltr GHQ SCAP AG 004.03 (5 May 47) ESS/IN, 5 May 47	Eighth Army Mil Gov Units
QESS-09	Quantitative Report of Imports and Exports - Japan	Mo	U	20th	Ltr GHQ SCAP AG 091.31 (23 May 47)ESS/FT, 23 May 47	Eighth Army
QESS-11	Monthly Report of Receipts of USAMGIK Purchase from Foreign Liquidation Commission	Mo	U	15th	Ltr GHQ FEC AG 091.31 (12 Mar 47)ESS/FT, 14 Mar 47; Rad GHQ SCAP ZX 13202, 7 Jun 47	USAMGIK
QESS-12	Transportation Control of Critical Materials	Mo	U	25th of fol mo	GHQ SCAP Ltr AG 383.8 (4 Oct 47) ESS/CCC, 4 Oct 47	Eighth Army
QESS-13	Record of Property Confiscation	As req	U	As req	GHQ SCAP Cir 12, 15 Oct 47	Eighth Army
QESS-14	Report of Property Disposal	As req	U	As req	GHQ SCAP Cir 12, 15 Oct 47	Eighth Army

EXTERNAL RECURRING REPORTS, GHQ

Economic & Scientific

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QESS-16	Coal Production and Shipment	Varies	U	Varies	GHQ SCAP Ltr AG 463.3 (10 Feb 48) ESS/IN, 10 Feb 48	Eighth Army
QESS-17	Monthly Report on Surveillance of Efforts on Japanese Prefectural Governor to Eliminate Control Association Operating in their Prefectures	Mo	U	30th	GHQ SCAP Ltr AG 004 (16 Feb 48) ESS/AC, 16 Feb 48	Eighth Army
QESS-18	Mine Timber Expediting Report	Mo	U	25th of fol mo	GHQ SCAP Ltr AG 004.03 (9 Apr 48) ESS/IN, 9 Apr 48	Eighth Army
QESS-19	Report of Coal Mine Having Less Than Thirty Days' Supply of Mine Timber	As req	U	As req	GHQ SCAP Ltr AG 004.03 (9 Apr 48) ESS/IN, 9 Apr 48	Eighth Army
	DEPARTMENT OF THE ARMY REPORTS					
CSCAD-11	Financial Statements - Export-Import Program	Mo	R	EOM	WARX 96361, 21 Feb 48	ESS, SCAP
FIN-34	Reconciliation of Civilian Supply Quantitative Records	Mo	U	3 days after receipt of shipping reports	Dept of Army Memo 35-6520-8, 22 Oct 47	ESS/RS
WDSCA-10	Manufacture of Textiles in Occupied Areas Japan	Mo	R	30 days fol pd	Ltr WDSCA, 19 Dec 46; and WAR Rad 88261, 21 Dec 46	ESS, SCAP

EXTERNAL RECURRING REPORTS, GHQ

Natural Resources

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QNR-03	Report on Japanese Land Reform Program	Mo	U	30th	Ltr SCAP AG 601.1 (8 Jan 47)NR, 8 Jan 47	Prefectural Military Gov Teams
QNR-04	Report on Japanese Food Collection Program	As req	U	As req	SCAP Ltr AG 433 (5 Mar 47)NR, 5 Mar 47, subj: Rice Collections	Prefectural Military Gov Teams
QNR-05	Quarterly Spot-Check on Status of Supplies for Japanese Fishing and Landings of Marine Products	Qtr	U	EOM	GHQ SCAP Ltr AG 825.91 (22 Aug 47)NR/Fi, 22 Aug 47	Eighth Army
QNR-08	Report of Japanese Agricultural Cooperative Program	Mo	U	30th fol mo	Ltr SCAP AG 080 (6 Dec 47)NR/A, 6 Dec 47	Eighth Army
QNR-10	Report on the Allocation of 1948 Crop Quotas	Wk	U	2nd day fol end of pd	GHQ SCAP Ltr AG 403 (29 Mar 48) NR/A, 29 Mar 48	Eighth Army

EXTERNAL RECURRING REPORTS, GHQ

General Accounting

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CI/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QOGA-12	Construction Costs, Okinawa	Qtr	C	25th of mo fol qtr	SCAP Ltr AG 600.1 (24 Dec 47)OGA, 24 Dec 1947	TAG, Washington, D. C.
QOGA-13	Cost of Occupation - Summary of Collections, Exclusive of Trust Funds and Special Deposits	Qtr	R	One mo fol close of qtr	Radio to Dept of Army, 12 Jan 48	Chief of Finance, Washington, D. C.
QOGA-15	Cost of Petroleum Product Issues to Civil Affairs/Military Government Agencies	Mo	U	20th of mo fol rept pd	GHQ SCAP Ltr AG 463.7 (4 Feb 48) OGA, 4 Feb 48; GHQ SCAP Ltr AG 463.7 (6 Feb 48)OGA, 6 Feb 48	Eighth Army USAFIK RYKOM
QOGA-16	Value of United States Improvements Incident to Release of Real Property in Korea	Qtr	U	20 days after close of qtr	GHQ FEC Ltr AG 602 (8 Mar 48)OGA, 8 Mar 48	USAFIK
QOGA-17	Diversion of United States Military Stocks to the Civilian Economy	Mo	U	20th	GHQ SCAP Ltr AG 091.31 (6 Mar 48) OGA, 6 Mar 48 to Eighth Army; GHQ FEC Ltr AG 400 (8 Mar 48)OGA, 8 Mar 48 to USAFIK and RYKOM	Eighth Army USAFIK RYKOM
QOGA-18	Transportation Costs Incident to the Occupation of Japan, Korea and the Ryukyus	Mo	U	20th	GHQ Ltrs AG 121.6 (16 Mar 48)OGA, 16 Mar 48; AG 121.6 (18 Mar 48) OGA, 18 Mar 48; GHQ SCAP Ltr AG 121.6 (31 Mar 48)OGA, 31 Mar 48	PHILRYCOM FEAF ATS

EXTERNAL RECURRING REPORTS, GHQ

Public Health & Welfare

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QPH-01	Public Health and Welfare Activities	Bi-Mo	U	EOM	Ltr SCAP AG 350.05 (6 Jan 47)GA, 6 Jan 47, subj: Reports on Non-Military Activities	Mil Gov Eighth Army
QPH-03	Military Government Personnel Status	Mo	U	15th	SCAP Ltr AG 200.3 (19 Mar 47)PH, 19 Mar 47	Mil Gov Eighth Army
QPH-04	Military Government PHW Personnel Status in the Ryukyus	Mo	U	15th	GHQ FEC Ltr AG 200.3 (25 Mar 48) PH, 25 Mar 48	PHILRYCOM

GENERAL HEADQUARTERS
SUPREME COMMANDER FOR THE ALLIED POWERS
AND
FAR EAST COMMAND

AG 319.1 (15 Jun 48)GA

APO 500
15 June 1948

SUBJECT: Reports Control Procedures

TO : Commanding General, Eighth Army, APO 343
Commanding General, United States Army Forces in Korea, APO 235
Commanding General, Philippines-Ryukyus Command, APO 707
Commanding General, Marianas-Bonins Command, APO 246
Commanding General, Far East Air Forces, United States Air Force, APO 925
Commanding General, Headquarters and Service Group, General Headquarters, Far East Command, APO 500

1. References:

a. Army Regulations 305-15, 25 August 1947.

b. Far East Command Circular 101, 17 October 1947.

c. Supreme Commander for the Allied Powers and Far East Command Staff Memorandum 83, 17 October 1947.

2. Attached hereto are changes to List of External Recurring Reports General Headquarters Supreme Commander for the Allied Powers and Far East Command, 1 January 1948. These changes announce the reports control actions up to and including 31 May 1948. These pages should be substituted for the corresponding numbered pages of the 1 January 1948 list in order that your copy may be current.

3. All errors noted in this publication should be brought to the attention of the Reports Control Division, Office of the Assistant Chief of Staff, G-1, General Headquarters, Far East Command.

BY COMMAND OF GENERAL MacARTHUR:

R. M. LEVY,
Colonel, AGD,
Adjutant General.

Incls:
50 pages

Copies furnished:
Central Statistical Office,
O C/S, Dept. of the Army
COMNAVFE
All Staff Sections GHQ SCAP & FEC

CHANGES No. 4

These changes announce the reports control actions as of 31 May 1948 which affected the 1 January 1948 List of External Recurring Reports. The attached pages should be substituted for corresponding numbered pages in 1 January 1948 List of External Recurring Reports in order to make it current as of 31 May 1948.

Page No.		
	NEW REPORTS	GHQ REPORTS (5)
15	QAG-23	SSN Recapitulation for Manning Level and Authorized Strength
15	QAG-24	Weekly Roster of Applicants Whose Applications for the U. S. Military Academy Have Been Forwarded to TAG
36	QOR-09	Ammunition Status of Stocks Report
46	QTO-15	Civilian Marine Personnel Strength Report
53	QESS-20	Scrapping Program and Material Processed by Re-Rolling Mill
	NEW REPORTS	DEPARTMENT OF THE ARMY (20)
6	CSGID-7	Counter Intelligence Corps Monthly Change and Strength Report
6	CSGID-8	Monthly Report of Counter Intelligence Corps Activities
6	WDGID-9	Monthly Change Report of Counter Intelligence Corps Credentials and Military Intelligence Division (C) Badges
8	CSGOT-38	Oversea Personnel and Workloads Actual and Estimated, by Activity
12	ANPB-1003	Petroleum Tankage Report (Replaced QGD-31 Quarterly Petroleum Tankage Report, see page 10)
13	ANPB-1005	Bulk Petroleum Products Slate (Replaced QGD-39, same title, see page 11)
13	ANPB-1006	Packaged Petroleum Products Slate (Replaced QGD-40 (R 1), same title, see page 11)
13	CSGSP-183	Report of Petroleum Requirements
13.5	TC-37	POL Issues to Z/I Army Transports at Oversea Ports
16	AF-SC-P6	Status Cards for Department of AF Enlisted Personnel on Duty with Department of the Army
17	AG-39	Organization Master Cards (Service Units)
18	AG-113	Weekly Status Report, Regular Warrant Officer Program
19	CSCSO-53	Monthly Strength Balance Control
27	AG-95	Report and Request for Funds for Dependent Schools
35	MED-41	Annual Report of Medical Department Activities
39	QMG-34	Overseas Exhumation and Disposition Operations
39.5	QMG-35	Summary of Deceased Passenger List
39.5	QMG-40	Annual Nutriculture Gardening Report
62	CSCAD-19	Progress of Japanese Reparations
63	EIN-36	Report of Operations, Oversea Audit Agencies

CHANGES No. 4 (Cont'd.)

Page No.			
	DISCONTINUED REPORTS	GHQ REPORTS	(3)
10	QGD31	Quarterly Petroleum Tankage Report (Replaced by Dept. of the Army Report ANPB-1003 Petroleum Tankage Report, see page 12)	
10	QGD-39	Bulk Petroleum Products Slate (Replaced by Dept. of the Army Report ANPB-1005, same title, see page 13)	
10	QGD-40 (R 1)	Packaged Petroleum Products Slate (Replaced by Dept. of the Army Report ANPB-1006, same title, see page 13)	
	DISCONTINUED REPORTS	DEPARTMENT OF THE ARMY REPORTS	(1)
17	AG-85	Army Nurse Corps and Women's Medical Specialist Corps Regular Army Integration Status Report Cancelled by: All final reports completed in accordance with par 4b, SOP for Screening Centers for Processing Applicants in the ANC and WMSC, RA (as set forth in DA Memo 305-15-10, 15 Apr 48)	
	CHANGES IN REPORTS CONTROL SYMBOLS	GHQ REPORTS	
22	From: QCE-04 (R 1)	Monthly Report on Engineer Officers	
	To : QCE-04 (R 2)	Same Title	
	CHANGES IN REPORTS CONTROL SYMBOLS	DEPARTMENT OF THE ARMY REPORTS	
19	From: WDGPA-45	Inventory and Projection of Army Strength	
	To : CSGPA-45	Same Title	
20	From: WDGPA-98	Personnel Receiving Additional Pay (Other than AF)	
	To : CSGPA-98 (R 1)	Report of Personnel Receiving Additional Pay	
20	From: WDGPA-108	Quarterly AWOL Statistical Report	
	To : CSGPA-108	Same Title	
28	From: WDSBU-2	Report on Status of Funds - Prior Fiscal Year	
	To : CSBUD-2	Same Title	
28	From: WDSBU-3	Report on Status of Allocations Current Fiscal Year	
	To : CSBUD-3	Same Title	
	CHANGES IN TITLE	GHQ REPORTS	
32	QMD-09 (R 1) (Formerly QMD-09)	From: Monthly Roster of Medical Department Officers To : Report of Medical Department Personnel	
43	QSS-14	From: Sundry Funds-Monthly Statement of Operations and Net Working Capital	
		To : Monthly Statement of Operations and Net Working Capital	
	CHANGES IN TITLE	DEPARTMENT OF THE ARMY REPORTS	
8	WDGPO-6	From: Report on Disposition, Strength and Combat Capabilities of Major Air and Ground Forces in Oversea Commands	
		To : Report on Disposition, Strength and Combat Capabilities of Major Army Forces in Oversea Commands	

CHANGES No. 4 (Cont'd.)

Page No.		
	CHANGES IN TITLE	DEPARTMENT OF THE ARMY REPORTS
20	CSGPA-98 (R 1) (Formerly WDGPA-98)	From: Personnel Receiving Additional Pay (Other than AF) To : Report of Personnel Receiving Additional Pay
	CHANGES IN FREQUENCY	GHQ REPORTS
43	QSS-14	Monthly Statement of Operations and Net Working Capital (Formerly: Sundry Funds-Monthly Statement of Operations and Net Working Capital) From: As required To : Monthly
60	QPH-01	Public Health and Welfare Activities From: Bi-Monthly To : Monthly
	CHANGES IN CLASSIFICATION	GHQ REPORTS
60	QPH-01	Public Health and Welfare Activities From: Unclassified To : Restricted
	CHANGES IN CLASSIFICATION	DEPARTMENT OF THE ARMY REPORTS
20	CSGPA-98 (R 1) (Formerly WDGPA-98)	Report of Personnel Receiving Additional Pay (Formerly: Personnel Receiving Additional Pay (Other than AF)) From: Restricted To : Unclassified
28	CSBUD-2 (Formerly WDSBU-2)	Report on Status of Funds - Prior Fiscal Year From: Confidential To : Restricted
28	CSBUD-3 (Formerly WDSBU-3)	Report on Status of Allocations Current Fiscal Year From: Confidential To : Restricted
	CHANGES IN DUE DATE	GHQ REPORTS
32	QMD-09 (R 1) (Formerly QMD-09)	Report of Medical Department Personnel (Formerly: Monthly Roster of Medical Department Officers) From: 10th To : 3rd
43	QSS-14	Monthly Statement of Operations and Net Working Capital (Formerly: Sundry Funds-Monthly Statement of Operations and Net Working Capital) From: As required To : 15th

CHANGES No. 4 (Cont'd.)

Page No.		
	CHANGES IN DUE DATE	DEPARTMENT OF THE ARMY REPORTS
28	CSBUD-2 (Formerly WDSBU-2)	Report on Status of Funds - Prior Fiscal Year From: 30th of following month To : 18th of following month
28	CSBUD-3 (Formerly WDSBU-3)	Report on Status of Allocations Current Fiscal Year From: 15th To : 18th
29	FIN-20 (R 2) (Formerly FIN-20 (R 1))	Monthly Report of Operations From: 3rd To : 20th
	CHANGES IN REQUIRING DIRECTIVE	GHQ REPORTS
7	QGC-06 (R 1)	Far East Command Troop List Unit Program Now reads as follows: GHQ FEC Ltr AG 320.2 (7 Feb 48) GC-TC, 7 Feb 48; GHQ FEC Radio ZX 49642, 18 May 48
22	QCE-04 (R 2) (Formerly QCE-04 (R 1))	Monthly Report on Engineer Officers Now reads as follows: GHQ FEC Ltr AG 210.31 (7 Jun 48) CE, 7 Jun 48
22	QCE-08 (R 1)	Construction and Rehabilitation Undertaken by Procurement Demand Now reads as follows: Par 6f of Ltr GHQ AG 600, 11 Dec 46; Ltr AG 121 (12 Jan 48)CE, 12 Jan 48; Ltr AG 600.3 (31 Jan 48)GA, 31 Jan 48; Ltr AG 319.1 (11 May 48)CE, 11 May 48
32	QMD-09 (R 1) (Formerly QMD-09)	Report of Medical Department Personnel (Formerly: Monthly Roster of Medical Department Officers) Now reads as follows: GHQ FEC Cir 19, 24 May 48
38	QPM-09	Injury Check Sheet Now reads as follows: GHQ FEC Ltr AG 729.3 (1 May 48)PM, 1 May 48
43	QSS-14	Monthly Statement of Operations and Net Working Capital (Formerly: Sundry Funds-Monthly Statement of Operations and Net Working Capital) Now reads as follows: Par 19f, FEC Cir 76, 1947; GHQ FEC Ltr AG 123 (30 Apr 48)SS, 30 Apr 48
52	QESS-02 (R 2) (Formerly QESS-02 (R 1))	Labor Surveillance Report Now reads as follows: GHQ SCAP Ltr AG 004.06 (31 Mar 48) ESS/RS, 31 Mar 48

CHANGES No. 4 (Cont'd.)

Page No.	CHANGES IN REQUIRING DIRECTIVE	DEPARTMENT OF THE ARMY REPORTS
5	CSGPA-89	VD Control Council Report
		Now reads as follows: Memo 600-900-2, 16 Apr 48; GHQ FEC Ltr AG 726.1 (20 Mar 48)GA, 20 Mar 48
5	WDCSO-15	Monthly Report of War Department Civilian Personnel Outside Continental United States
		Now reads as follows: WD Memo 620-10-3, 14 Feb 47; Rad WCL 23350, 6 Jun 47; FEC Cir 74, 26 Jun 47; WCL 35757, 5 Mar 48
16	AG-38	Initial-Final Rosters
		Now reads as follows: AR 345-900, 22 Oct 47 and C1, 4 Feb 48, as amended by Cir 62, 1948, Sec I
17	AG-40	Morning Report Locator Cards
		Now reads as follows: TM 12-305, C4, 4 Mar 48; Chap 5, (pars 58-71); Memo 330-20-1, 3 Mar 48
17	AG-41 (R 1)	Strength Gain and Loss Cards
		Now reads as follows: TM 12-305, C9, 15 Apr 48, Chap 10, Sec III (Pars 134-143)
17	AG-54 (R 1)	Recruiting Progress Report
		Now reads as follows: WD Memo 600-750-6, 20 Dec 46 (as amended by WCL 31174, 2 Jul 47); WD Cir 6, par 9a, 1947; WD Memos 600-750-14, 8 May 47; 600-750-16, 28 May 47; Memos 600-750-26, 17 Dec 47, 600-750-27, 6 Jan 48, 600-750-29, 18 Feb 48, 600-750-31, 31 Mar 48, 600-750-7, 22 Apr 48; WCL 40607, 24 Mar 48; WCL 34922, 2 Mar 48; FEC Cir 98, 1947
18	AG-77	Complete File of Status Cards for All Officer Personnel
		Now reads as follows: TM 12-305, C9, 15 Apr 48, Chap 10, Sec V, (Pars 146-152)
18	CSACS-11 (R 1)	Weekly Strength of the Army
		Now reads as follows: Memo 345-50-13, 20 Feb 48; WARX 98891, 1 Apr 48
18	CSCSO-6 (R 2)	Officer Strength by Component, Sex and Grade
		Now reads as follows: Dept of Army Memo 345-50-6, 8 Jan 48; WARX 87226, 26 Sep 47; WCL 44264, 7 Apr 48; WARX 80548, 27 Apr 48
18	CSCSO-13 (R 1)	Strength in Troop Program Sequence by Organization and Type of Personnel
		Now reads as follows: Dept of Army Memo 345-50-2, 8 Jan 48; DF, WDCSO, 29 May 47 to TAG; WARX 87226, 26 Sep 47; WARX 97666, 12 Mar 48; WCLs 35975, 6 Mar 48 and 44264, 7 Apr 48; WARX 80548, 27 Apr 48

CHANGES No. 4 (Cont'd.)

Page No.	CHANGES IN REQUIRING DIRECTIVE	DEPARTMENT OF THE ARMY REPORTS
19	CSCSO-14 (R 1)	Strength in Troop Program Sequence by Type of Personnel
		Now reads as follows: Dept of Army Memo 345-50-4, 8 Jan 48; WARX 87226, 26 Sep 47; WARX 97666, 12 Mar 48; WCLs 35975, 6 Mar 48 and 44264, 7 Apr 48; WARX 80548, 27 Apr 48
19	CSCSO-25 (R 1)	Strength by Branch and Grade
		Now reads as follows: Dept of Army Memo 345-50-3, 8 Jan 48; WARXs 87226, 26 Sep 47; 94623, 23 Jan 48 and 95933, 13 Feb 48; WARX 97666, 12 Mar 48; WCL 38213, 15 Mar 48; WCLs 35975, 6 Mar 48, and 44264, 7 Apr 48; WARX 80548, 27 Apr 48
19	CSGPA-35	Personnel Survey of the Army
		Now reads as follows: DF, WDGPA 320.2 (30 Jul 46) 9 Aug 46 to TAG; TM 12-305, 1 Nov 47; Chap 14 (pars 172-176); Ltr AGAM-PM 320.2 (1 Mar 48)AGAS-F, 8 Mar 48; TM 12-305, C7, 25 Mar 48; Chap 14 (pars 172-176)
19	CSGPA-45 (Formerly WDGPA-45)	Inventory and Projection of Army Strength
		Now reads as follows: WD Memo 345-5-10, 15 May 47 (as amended by WCL 25401, 26 Sep 47); Memo 345-50-8, 3 Mar 48; WARX 87226, 26 Sep 47; WARX 98651, 30 Mar 48; WARX 99025, 5 Apr 48
20	CSGPA-98 (R 1) (Formerly WDGPA-98)	Report of Personnel Receiving Additional Pay (Formerly: Personnel Receiving Additional Pay (Other than AF))
		Now reads as follows: DF, WDGPA/240, 12 Mar 47, to TAG; WD Gp Cir 25-6, 12 May 47 (to all WD Gp Agencies); Memo 345-50-9, 19 May 48
20	CSGPA-100 (R 1)	Report for Officer Career Planning and Reassignment
		Now reads as follows: DA Memo No. 345-50-16, 18 Nov 47; Com No. 2, CSGPA 330.32 (30 Jul 47) 31 Oct 47 to TAG; WARX 95344, 3 Feb 48; WCL 31387, 16 Feb 48; WCL 36059, 5 Mar 48; WCL 39541, 19 Mar 48
20	CSGPA-108 (Formerly WDGPA-108)	Quarterly AWOL Statistical Report
		Now reads as follows: DF, WDGPA/210.712, 5 May 47 to TAG; TM 12-305, C9, 15 Apr 48, Chap 10, Sec II (par 133.1)
21	WDGPA-31	Report of Officers Returning to ZI for Reassignment
		Now reads as follows: DF, WDGPA 210.31, 25 Sep 46 to TAG; WCLs 48817, 31 Jan 47 and 35107, 3 Mar 48; FEC Cir 21, 3 Mar 47; SCAP & FEC Memo 26, 3 Mar 47; FEC Cir 40, 12 Apr 47
21	WDGPA-47	Morning Reports
		Now reads as follows: AR 345-400, 18 Apr 47 (as amended by WD Cir 149, 1947, Sec I and Cir 25, 1948, Sec I); WD Memo 345-400-1, 17 Jul 47

CHANGES No. 4 (Cont'd.)

Page No.	CHANGES IN REQUIRING DIRECTIVE	DEPARTMENT OF THE ARMY REPORTS
24	ENG-21	Repairs and Utilities Quarterly Operating Report
		Now reads as follows: TM 5-600, par 1.72, Nov 45; WD Cir 360, 1946, Sec V; WD Memo 100-80-3, 9 Jan 47; WD Cir 203, 1947, Sec IV; WD Cir 227, 1947, Sec III; Cir 52, 1948, Sec V; GHQ FEC Ltrs AG 600.3 (24 Jul 47)CE, 24 Jul 47; AG 600.3 (6 Jan 48)CE, 6 Jan 48
24	ENG-22 (R 1)	Part A-Repairs & Utilities Monthly Cost Report
		Now reads as follows: TM 5-602, par 46, 29 Sep 45; WD Cir 360, Sec V, 1946; WD Cir 73, Sec IV, 1947; WD Memo 100-80-3, 9 Jan 47 & C1, 22 Apr 47; GHQ FEC Ltrs AG 600.3 (8 Feb 47)CE, 12 Feb 47; AG 600.3 (24 Jul 47)CE, 24 Jul 47; WD Cir 227, 1947, Sec III; Cir 52, 1948, Sec II
24.5	ENG-25 (R 1)	Part A-Repairs and Utilities Consolidated Report, Base Data
		Now reads as follows: TM 5-600, par 1.72, Nov 45; WD Cir 360, 1946, Sec V; WD Memo 100-80-3, 9 Jan 47; WD Cir 203, 1947, Sec IV; WD Cir227, 1947, Sec III; Cir 52, 1948, Sec V; GHQ FEC Ltrs AG 600.3 (8 Feb 47)CE, 12 Feb 47; AG 600.3 (24 Jul 47)CE, 24 Jul 47; AG 600.3 (6 Jan 48)CE, 6 Jan 48
28	CSBUD-2 (Formerly WDSBU-2)	Report on Status of Funds - Prior Fiscal Year
		Now reads as follows: TM 14-701, 1 Jul 45, Chap 9 & App XI as amended by WD Cir 199, 1946, Sec III; WD Cir 237, 1946, Sec I and WD Cir 326, 1946, Sec I; DA Cir 138, 1948
28	CSBUD-3 (Formerly WDSBU-3)	Report on Status of Allocations Current Fiscal Year
		Now reads as follows: Chap 9 & App X, TM 14-701, 1 Jul 45 as amended by WD Cir 199, 1946, Sec III; WD Cir 237, 1946, Sec I; WD Cir 326, 1946, Sec I; and App IX (as amended by WCL 43078, 9 Jan 47); WD Cir 145, 1947, par 15, as amended by Cir 5, 1948, Sec III; DA Cir 138, 1948
28	FIN-13	Report of Savings Bond Purchases
		Now reads as follows: Dept of Army Cir 125, Sec IV, 1948
29	FIN-20 (R 2) (Formerly FIN-20 (R 1))	Monthly Report of Operations
		Now reads as follows: TM 14-500, C2, 1 Mar 48, par 47
29	FIN-24	Report of Uncollected Inter-Departmental Accounts
		Now reads as follows: TM 14-702, Oct 46, par 65b and AR 35-6665, 8 Oct 47, par 8
29	FIN-30	Quarterly Report of Cash on Hand
		Now reads as follows: TM 14-500, Jul 47, par 19e and C1, 1 Jan 48
34	MED-35	Essential Technical Medical Data Report
		Now reads as follows: WD Memo 40-1005-1, 18 Dec 46 and C1, 15 Aug 47; GHQ FEC Cir 19, 24 May 48

CHANGES No. 4 (Cont'd.)

Page No.	CHANGES IN REQUIRING DIRECTIVE	DEPARTMENT OF THE ARMY REPORTS
38.5	WDGPA-115	Summary of Accident Experience

Now reads as follows: WD Cir 234, 1947, par 14d, as amended by WD Cir 248, 1947, Sec IV and supplemented by Ltr AGAM-PM 729.3 (18 Sep 47)CSGPA, 25 Sep 47; Ltr AGAM-PM 729.3 (19 Feb 48)CSGPA, 20 Feb 48

39.5	WDCSA-7	Personnel on Foreign Assignment under Jurisdiction of Continental Commands

Now reads as follows: WD Memo 345-60-1, 12 Sep 46; WD Cir 277, 1947, as extended by Cir 57, 1948, Sec I; GHQ FEC Rad ZX 42116, 15 Mar 48

39.5	WDCSO-28	Strength Reports for Rations

Now reads as follows: WD Memo 345-50-1, 24 Jan 47 (as amended by WCL 26981, 3 Oct 47); Ltr AGAO-S-D-M 400. 312 (22 Oct 46), 24 Oct 46; WCL 24650, 23 Jan 48; WARX 99958, 20 Apr 48

41	CSGAS-5	Report of Registered Cryptographic Material

Now reads as follows: AR 380-5, 15 Aug 46, par 43 and C5, 3 Mar 48, as amended by Cir 22, 1948, Sec VI

43	SSD-4 (R 1)	Monthly Report-Entertainment Motion Picture Service

Now reads as follows: WD Cir 264, 1946, Sec I, par 5e as amended by WD Cir 183, 1947, Sec I, and extended by Cir 30, 1948, Sec I, par 2

47	TC-20 (R 1)	Ship Activity Report

Now reads as follows: Memo 55-305-3, 22 Mar 48

53	CSCAD-11	Financial Statements - Export-Import Program

Now reads as follows: WARX 96361, 21 Feb 48, as amended by C 58948 (CM IN 430), 2 Mar 48 and WAR 98109, 23 Mar 48

CHANGES IN PREPARING AGENCY		GHQ REPORTS
22	QCE-07	Monthly Status Report, Troop and Dependent Housing

From: Major Commands

To : Major Commands less USAFIK

32	QMD-09 (R 1) (Formerly QMD-09)	Report of Medical Department Personnel (Formerly: Monthly Roster of Medical Department Officers)

From: Med Units & Install assigned to FEC

To : All Med Dept Units & Install of FEC other than those assigned FEAF

43	QSS-14	Monthly Statement of Operations and Net Working Capital (Formerly: Sundry Funds-Monthly Statement of Operations and Net Working Capital)

From: Custodians of Sundry Funds

To : Custodians of Sundry Funds (Eighth Army, USAFIK, PHILRYCOM, MARBO, FEAF, Hq & Sv Gp)

CHANGES No. 4 (Cont'd.)

Page No.	CHANGES IN PREPARING AGENCY	DEPARTMENT OF THE ARMY REPORTS
20	CSGPA-108 (Formerly WDGPA-108)	Quarterly AWOL Statistical Report From: All MRU's and SCU's To : SAB GHQ, PHILRYCOM

1557—FEC Printing Plant—6 48—175

EXTERNAL RECURRING REPORTS, GHQ

G-1

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
	DEPARTMENT OF THE ARMY REPORTS					
CSCAD-3 (R 1)	Strength Report of Personnel Engaged in Civil Affairs and Military Government	Qtr	U	20th of mo fol rept pd	Dept of Army Memo No. 345-50-17, 2 Dec 47	CPS, GHQ Eighth Army USAFIK PHILRYCOM
CSGPA-89	VD Control Council Report	Mo, Bi-Mo & Qtr	U	-	Memo 600-900-2, 16 Apr 48; GHQ FEC Ltr AG 726.1 (20 Mar 48)GA, 20 Mar 48	Eighth Army USAFIK PHILRYCOM MARBO FEAF Hq & Sv Gp
WDCSO-15	Monthly Report of War Department Civilian Personnel Outside Continental United States (WD AGO Form R-5488)	Mo	U	10th	WD Memo 620-10-3, 14 Feb 47; Rad WCL 23350, 6 Jun 47; FEC Cir 74, 20 Jun 47; WCL 35757, 5 Mar 48	CPS, GHQ Eighth Army USAFIK PHILRYCOM MARBO FEAF
WDOCP-16	Preliminary Selections for WD School of Civilian Personnel Administration	Qtr	U	As req	Memo CPD, OSW, 2 Dec 46	G-1, GHQ
WDOCP-38	Report to US Civil Service Commission of a Reduction in Force	As req	U	As req	USCSC Federal Personnel Manual pg R3-43; WD Civilian Personnel Procedures Manual 61, pg 50; CPR 61, C1, 12 May 47, par 5-5; FEC Cir 55, 15 May 47	Civilian PO of Major Commands
WDSMB-4	Quarterly Estimates of Civilian Personnel Requirements in Territories & Possessions of the U. S.	Qtr	U	15 Mar 15 Jun 15 Sep 15 Dec	AG Ltr AGAM-PM 230 (22 Aug 46) AO-C-WDSMB, 29 Aug 46	MARBO

EXTERNAL RECURRING REPORTS, GHQ

G-2

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QGB-01	Monthly Status Report, Linguist Personnel a. Roster of War Department Civilian Linguists b. Roster of Military Linguists	Mo	U	15th	GHQ FEC Cir No. 62, 2 Jun 47	Major Commands SCAP and FEC Sections GHQ
QGB-02	Report of Military Linguists	As req	U	As req	FEC Cir 62, par 6, 2 Jun 47	Receiving Replacement Installations
QGB-04	Monthly Strength and Personnel Procurement and Loss Report of CIC Detachments	Mo	C	3rd	GHQ FEC Rad CX 58259, 29 Jan 48; CX 58803, 23 Feb 48; Messageform AG 320.2 (1 Mar 48)GB/CIC, 1 Mar 48	USAFIK PHILRYCOM RYKOM MARBO FEAF
	DEPARTMENT OF THE ARMY REPORTS					
CSGID-7	Counter Intelligence Corps Monthly Change and Strength Report	Mo	C	15th	TM 30-215, Sep 47, par 69	441st CIC Detachment
CSGID-8	Monthly Report of Counter Intelligence Corps Activities	Mo	S	10th	TM 30-215, Sep 47, par 69	441st CIC Detachment
WDGID-9	Monthly Change Report of Counter Intelligence Corps Credentials and Military Intelligence Division (C) Badges	Mo	C	15th	TM 30-215, Sep 47, par 69	441st CIC Detachment

EXTERNAL RECURRING REPORTS, GHQ

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
WDSHD-1	Progress and Personnel Report, War Department Historical Program	Qtr	U	5th	WD Memo 345-105-2, 2 Aug 46	Major Commands less Hq & Sv Gp
WDSHD-2	Histories of Organizations	Ann	R		WD Cir 38, 1947, Sec III; AR 345-105, 18 Nov 29 and C5, 1 May 46	Major Commands less Hq & Sv Gp

EXTERNAL RECURRING REPORTS, GHQ

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CI/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QGC-04	Weekly Operations Report	Wk	Varies	As of 1800 Fri, Due Sat	AFPAC Radio CAX 58032, 19 Feb 48; GHQ FEC Ltr AG 370.2 (28 Jan 48) GC, subj: Weekly Operations Reports, 28 Jan 48	Major Commands (less Hq & Sv Gp) FEAF COMNAVFE
QGC-06 (R 1)	Far East Command Troop List Unit Program	Qtr	S	20 Mar 20 Jun 20 Sep 20 Dec	GHQ FEC Ltr AG 320.2 (7 Feb 48) GC-TC, 7 Feb 48; GHQ FEC Radio ZX 49042, 18 May 48	Eighth Army USAFIK PhILRYCOM MARBO RYKOM
QGC-08	Repatriation Shipping	Da	U	1500	SCAP Radio ZAX 8138, Nov 1945	U.S. Military Authorities charged with supervision of repatriation ports
QGC-09	Summary of Combat Effectiveness (Ground Forces)	Qtr	S	20 Jan 20 Apr	Ltr GHQ FEC AG 381 (5 Feb 47)GC, 5 Feb 47	Major Commands less FEAF
QGC-12	Weekly Summary of Activities	Wk	S	Within 10 days of pd covered	GHQ FEC Rad CX 55182, 30 Aug 47	USMAG (Manila)
QGC-13	Changes in Manning Status and Deployment of Air Force Units within the Far East Command	Qtr	As Appropriate	1st day of mo preceding qtr	Ltr GHQ, FEC AG 320 (14 Nov 47) GC-P, 23 Nov 47	FEAF

EXTERNAL RECURRING REPORTS, GHQ

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
	DEPARTMENT OF THE ARMY REPORTS					
CSGOT-38	Oversea Personnel and Workloads Actual and Estimated, by Activity	SA	S	25 Jul 25 Jan	Ltr AGAM-PM 230 (30 Jan 48)CSGOT, 11 Feb 48; Memo 345-50-18, 11 Feb 48; GHQ FEC Ltrs AG 230 (9 Apr 48)GC-TC, 9 Apr 48 (to 8th Army, PHILRYCOM & MARBO); AG 230 (19 Apr 48)GC-TC, 19 Apr 48 (to JUSMAG); AG 230 (29 Apr 48)GC-TC, 29 Apr 48 (to Hq & Sv Gp); GHQ FEC Radio ZX 45921, 19 Apr 48; GHQ FEC Ltr AG 230 (3 May 48)GC-TC, 3 May 48	Eighth Army PHILRYCOM MARBO Hq & Sv Gp JUSMAG
WDGPO-6	Report on Disposition, Strength and Combat Capabilities of Major Army Forces in Oversea Commands	Qtr	S	15th fol qtr	Radio WARX 89734, 13 Jan 47; WAR 89500, 31 Oct 47	G-3, GHQ

EXTERNAL RECURRING REPORTS, GHQ

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QGD-25	Passenger, Mail & Cargo Backlog at Haneda Airport	Da	U	Da	GHQ FEC Ltr AG 580, AIR (15 Jan 47)GD, 15 Jan 47	Traffic Section 22nd Air Trans Gp (PROV) ATS
QGD-26	Status of Domestic Servants for Dependent Housing	Mo	R	EOM	Par 3, GHQ SCAP Ltr AG 230.14 (10 Apr 47)GD, 10 Apr 47	Eightn Army FEAF COMNAVFE Hq & Sv Gp
QGD-27	Indigenous Procurement in Japan for Occupation Forces	SA	U	1 Mar 1 Sep	GHQ SCAP Ltr AG 400 (3 Feb 48)GD, 3 Feb 48	Eigntn Army USAFIK FEAF COMNAVFE Hq & Sv Gp
QGD-28	Estimated Consumption of Aviation Petroleum Products of FEAF Units	Mo	U	5th	GHQ Radio Z 44499, 26 Apr 47	FEAF
QGD-29	Estimate of Petroleum Product Requirements for Occupation Forces	Mo	R	5th of 2nd prec mo	GHQ FEC Ltr AG 403.7 (29 Oct 46) GD, 29 Oct 46; GHQ FEC Ltr AG 463.7 (3 Jul 47)GD, 3 Jul 47	Eigntn Army
QGD-30	Inventory of Facilities Obtained from the Japanese Government	Ann	R	1 Jul	GHQ FEC Ltr AG 142.1 (23 May 47) GD, 23 May 47	Eighth Army FEAF Hq & Sv Gp
QGD-31	Quarterly Petroleum Tankage Report (Replaced by Department of the Army Report ANPB-1003, see page 12)					
QGD-34	Report of Entertainment Services Furnished by the Japanese Government	Mo	R	EOM	Par 6, Ltr GHQ SCAP AG 353.8 (14 Feb 47)SS-GD, 14 Feb 47	Eighth Army FEAF COMNAVFE Hq & Sv Gp

EXTERNAL RECURRING REPORTS, GHQ

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CI/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QGD-35	Quarterly Forecast of Entertainment Services to be Furnished by the Japanese Government	Qtr	R	31 Mar 30 Jun 30 Sep 31 Dec	Par 6, Ltr GHQ SCAP AG 353.8 (14 Feb 47)SS-GD, 14 Feb 47	Eighth Army FEAF COMNAVFE Hq & Sv Gp
QGD-36	Issues of Petroleum Products for Civilian Consumption	Mo	U	15th of 2nd fol mo	GHQ FEC Ltr AG 463.7 (2 Dec 47) GD, 2 Dec 47	USAMGIK PHILRYCOM
QGD-37	Allocation of Petroleum Products to Civilian Agencies	Mo	U	20th of mo prior to mo of allocation	GHQ FEC Ltr AG 463.7 (2 Dec 47) GD, 2 Dec 47	USAMGIK PHILRYCOM
QGD-39	Bulk Petroleum Products Slate (Replaced by Department of the Army Report ANPB-1005, see page 13)					
QGD-40 (R 1)	Packaged Petroleum Products Slate (Replaced by Department of the Army Report ANPB-1006, see page 13)					
QGD-42	Packaged Petroleum Monthly Shipment Request	Mo	U	10th	GHQ FEC Ltr AG 463.7 (8 Apr 47) GD as amended by Ltr AG 463.7 (2 Mar 48)GD, 2 Mar 48	Eighth Army XXIV Corps PHILRYCOM RYKOM

EXTERNAL RECURRING REPORTS, GHQ

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
	DEPARTMENT OF THE ARMY REPORTS					
AF-MD-E4A	AF Overseas Replacement, Consumption and Inventory Report	Qtr	R		WD Ltr AG 400 (26 Oct 44)OB-S-D 30 Oct 44; WD Ltr AGAO-S 400 (21 Jul 47)AFDBS, 23 Jul 47	FEAF
AF-MD-H2	Air Force Installations Activity and Status Report	Mo		31st	AF Reg 85-9, 14 May 47; WD Memo 95-205-1, 4 Dec 46; Ltr GHQ AG 319.1 (20 Dec 46)GC, 20 Dec 46	FEAF
AF-SC-A19	Status of Aircraft in the Army Ground Forces in Overseas Theaters	Mo	R	15th	WD Ltr AG 452.03 (18 Jan 46)OB-S-AFMSC-M, 22 Jan 46 and 1st Ind AFPAC AG 452.03 (18 Jan 46)GD, 28 Feb 46	Major Commands less FEAF and Hq and Sv Gp
AF-SC-E2	Montnly Inventory and Status Report of Communications and Electronics Equipment in the AF	Mo	R	15th	Ltr AGAM-PM 400 (16 Sep 46), AFBSC-2B; Ltr Hq AF, 31 Dec 46 to AMC	FEAF
AF-SC-E3	Report of Status and Location of Ground Communications Equipment and Electronics Equipment in the AF	Mo	S	15th	Ltr AGAM-PM 452.03 (16 Sep 46) AFBSC-2B; Ltr Hq AF, 31 Dec 46 to AMC	FEAF
ANPB-1003 (Replaced QGD-31)	Petroleum Tankage Report	Qtr & SA	S	10th of mo fol qtr	ANPB Serial 440-71, 28 Jun 47 & GHQ FEC 1st Ind AG 463.7 (28 Jun 47)GD, 25 Aug 47; ANPB Serials 440-80, 12 Aug 47, and 440-91, 8 Sep 47	Major Commands

EXTERNAL RECURRING REPORTS, GHQ

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
ANPB-1005 (Replaced QGD-39)	Bulk Petroleum Products Slate	Mo	U	10th	ANPB Serial 500-3, 3 Feb 47; GHQ FEC Ltrs AG 463.7 (8 Apr 47)GD, 8 Apr 47; AG 463.7 (6 Feb 48)GA, 6 Feb 48	Eighth Army XXIV Corps PHILRYCOM RYKOM
ANPB-1006 (Replaced QGD-40 (R 1))	Packaged Petroleum Products Slate	Qtr	U	15 Jan 15 Apr 15 Jul 15 Oct	ANPB Serial 500-3, 3 Feb 47; GHQ FEC Ltr AG 463.7 (8 Apr 47)GD, as amended by Ltr AG 463.7 (2 Mar 48)GD, 2 Mar 48	Eighth Army XXIV Corps PHILRYCOM RYKOM
CSGSP-105 (R 1)	Oversea Command Forecast of Requirements	SA	C	15 Apr 15 Oct	Dept of Army Memo 700-10-18, 11 Mar 48; GHQ FEC Radio ZX 45411, 15 Apr 48	Eighth Army USAFIK PHILRYCOM MARBO
CSGSP-109 (R 1)	Forecast of Return of Excess Military Property from Overseas	Qtr	R	15 Feb 15 May 15 Aug 15 Nov	Dept of Army Memo 700-50-22, 17 Mar 48; GHQ FEC Radio ZX 45055, 12 Apr 48	Eighth Army XXIV Corps PHILRYCOM MARBO
CSGSP-183	Report of Petroleum Requirements	Ann	U	15 May	WCL 46755, 19 Apr 48	Eighth Army USAFIK PHILRYCOM RYKOM MARBO
JCS-1001	Enemy Equipment Released to Allied Governments	Qtr	C	31 Mar 30 Jun 30 Sep 31 Dec	Radio WCL 99009, 2 Mar 46, JCS to CINCAFPAC	G-4, GHQ

EXTERNAL RECURRING REPORTS, GHQ

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
TC-37	POL Issues to Z/I Army Transports at Oversea Ports	As req	U	Within 1 wk of time of issue	WCLs 30486 and 30487, 13 Feb 48 as amended by WCLs 31155 and 31157, 17 Feb 48; GHQ FEC Rad ZX 39013, 16 Feb 48	Port Commander at Port where issue is made
TREAS-1013	Report of Lend-Lease Transfers	Bi-Mo	U		Lend Lease Act of 11 Mar 41, TM 14-705, Jul 45, Chap 10, WD Memo 35-45, 21 Aug 45 & 11 Dec 45	Major Commands less Hq & Sv Gp
WDGSR-46	Property Disposition in Overseas Commands (Other than Real Property)	Mo	U	25th	TM 38-320, May 47; Sec XI; WCL 25804, 30 Sep 47	Eighth Army XXIV Corps PHILRYCOM MARBO FEAF
WDGSR-52	Report of Materiel Consumed	Qtr	R	15 May 15 Aug 15 Nov 15 Feb	WD Cir 315, 1946, Sec IV; FEC Ltr AG 400 (12 Nov 46)GD, 12 Nov 46; WD Ltr AGAO-S 400 (27 Feb 47) D-M, 13 Mar 47; ZX 42021, 9 Apr 47; ZX 42875, 14 Apr 47	Eighth Army XXIV Corps PHILRYCOM MARBO
WDGSR-66	Report of Improper Shipment	As req	U	As req	WD Cir 305, 1945, Sec XII, par 3 as amended by WD Cir 295, 1946 and extended by WD Cir 84, 1947, Sec V	Installation Receiving Shipment
WDGSR-82	Status of Transfer in China & Philippine Bulk Sales	Mo	S	15th	WARX 87123, 6 Dec 46; WARX 84595, 1 Nov 46	FEAF PHILRYCOM MARBO
WDGSR-134	Monthly Report of Petroleum Issues	Mo	U	Last day of fol mo	WD Memo 700-5-7, 11 Aug 47, Sec IV	GHQ, FEC

EXTERNAL RECURRING REPORTS, GHQ

Adjutant General

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QAG-23	SSN Recapitulation for Manning Level and Authorized Strength	Each time a unit authorization changes	S	As req	GHQ FEC Ltr AG 320.2 (17 Apr 48) AG-OA (A), 17 Apr 48	Eighth Army USAFIK PHILRYCOM MARBO
QAG-24	Weekly Roster of Applicants Whose Applications for the U. S. Military Academy Have Been Forwarded to TAG	Wk	U	Wk	GHQ FEC Radio ZX 10602, 28 May 48	Eighth Army USAFIK PHILRYCOM MARBO FEAF Hq & Sv Gp
QSAB-02	Daily Changes to Parent Unit Master Organization File	Da	U	Da	OPMRU Part D, Par 6	SAB GHQ FEC FEAF PHILRYCOM USAFIK
QSAB-05	Weekly Report of Strength by Command	Wk	U	Wed	OPMRU Part L, Par 4	SAB GHQ FEC FEAF PHILRYCOM USAFIK
QSAB-06	Weekly Informal Survey of MRU Activities	Wk	U	Wed	OPMRU Part A, Par 13e	XXIV Corps PHILRYCOM
QSAB-12	Arrivals and Departures by Air	4 T Mo	U	7th 14th 21st Last	Ltr AFPAC AG 565.2 (23 Sep 45) AC-MF, 23 Sep 45	Replacement Depots
QSAB-13	Occupation Strength	Mo	U	10th	GHQ Rad CX 69440, 24 Jan 47; C 51219, 26 Mar 47; Z 40321, 26 Mar 47; GHQ Ltr AG 320.2 AG-AA, 5 Feb 47	Major Commands

EXTERNAL RECURRING REPORTS, GHQ

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QSAB-40	Montn End Status Card File	Mo	U	7th	OPMRU, Part C, Par 4	SAB GHQ FEC PHILRYCOM USAFIK FEAF
QSAB-41	Monthly Status Report	Mo	U	12th	OPMRU, Part L, Par 2	SAB GHQ FEC PHILRYCOM USAFIK
QSAB-43	Correspondence Control	Mo	U	8th	OPMRU, Part L, Par 7	SAB GHQ FEC PHILRYCOM USAFIK FEAF
QSAB-44	Parent Unit Organization Master Cards	Mo	U	5th	OPMRU, Part T, Par 26	PHILRYCOM
	DEPARTMENT OF THE ARMY REPORTS					
AF-SC-Po	Status Cards for Department of AF Enlisted Personnel on Duty with Department of the Army	Mo	U	11th Word day	DF, CSACS, 1 Mar 48 to SAB, AGO; TM 12-305, C9, 15 Apr 48, Chap 10, Sec VI (pars 153-154)	AG, SAB GHQ
AG-13	Report of Oversea Records Depot Operations	Qtr	Varies	10th fol qtr	Dept of Army Memo 15-15-7, 29 Sep 47	Eighth Army
AG-24	Distribution of Composite Scores of Processed OCS Applicants	Mo	U		WD Cir 101, 1947, Par 33; Ltr AGAM-PM 352 (29 Apr 47)AO-R, 6 May 47	AG-PO GHQ
AG-38	Initial-Final Rosters	As req	Varies	As req	AR 345-900, 22 Oct 47 and C1, 4 Feb 48, as amended by Cir 62, 1948, Sec I	Organization Hqs and Establishments

EXTERNAL RECURRING REPORTS, GHQ

Adjutant General

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
AG-39	Organization Master Cards (Service Units)	Da	U	11th Work Day	TM 12-305, C4, 4 Mar 48, C8, 1 Apr 48 and C9, 15 Apr 48, Chap 6 (pars 72-81)	AG, SAB GHQ
AG-40	Morning Report Locator Cards	Da	U	Da	TM 12-305, C4, 4 Mar 48, Chap 5, (pars 58-71); Memo 330-20-1, 3 Mar 48	SAB GHQ PHILRYCOM
AG-41 (R 1)	Strength Gain and Loss Cards	Da	U	Da	TM 12-305, C9, 15 Apr 48, Chap 10, Sec III (pars 134-143)	SAB GHQ PHILRYCOM
AG-53	Monthly Roster of Officers	Mo	U	On or before 10th work day of month	TM 12-305, 1 Nov 47 and C1, 10 Nov 47, Chap 7, Sec I, (pars 82-91); WCL 93937, 13 Jan 48	SAB GHQ USAFIK PHILRYCOM
AG-54 (R 1)	Recruiting Progress Report	4 T Mo	U	7th 14th 21st Last	WD Memo 600-750-6, 20 Dec 46 (as amended by WCL 31174, 2 Jul 47); WD Cir 6, Par 9a, 1947; WD Memos 600-750-14, 8 May 47; 600-750-16, 28 May 47; Memos 600-750-26, 17 Dec 47, 600-750-27, 6 Jan 48, 600-750-29, 18 Feb 48, 600-750-31, 31 Mar 48, 600-750-7, 22 Apr 48; WCL 40607, 24 Mar 48; WCL 34922, 2 Mar 48; FEC Cir 98, 1947	Major Commands less FEAF
AG-61 (R 1)	Report of AGCT Standard Scores of Men Enlisted or Reenlisted in the Army	Mo	U	10th	Dept of Army Memo 345-5-1, 29 Dec 47	Major Commands less FEAF

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
AG-77	Complete File of Status Cards for All Officer Personnel	Mo	U	15th	TM 12-305, C9, 15 Apr 48, Chap 10, Sec V, (pars 146-152)	XXIV Corps MARBO
AG-90	Quarterly Penalty Mail Statement under Public Law 364 as Amended	Qtr	U	20th fol qtr	WD Cir 254, 1947, Sec I; WD Gps Cir 30-1, 11 Sep 47; WCLs 44022, 17 Aug 47 and 25925, 30 Sep 47; GHQ FEC Ltr AG 311.1 (21 Oct 47) AG-OL, 21 Oct 47	USAFIK PHILRYCOM MARBO FEAT Hq & Sv Gp
AG-113	Weekly Status Report, Regular Warrant Officer Program	Wk	U	Mon for pd ending 2nd preceding Sun	Cir 38, 1948, par 10a; Memo 610-10-1, 23 Apr 48	Eighth Army XXIV Corps PHILRYCOM MARBO
CSACS-11 (R 1)	Weekly Strength of the Army	Wk	U	Thurs	Memo 345-50-13, 20 Feb 48; WARX 98891, 1 Apr 48	SAB GHQ PHILRYCOM
CSCSO-6 (R 2)	Officer Strength by Component, Sex and Grade	Mo	U	16th	Dept of Army Memo 345-50-6, 8 Jan 48; WARX 87226, 26 Sep 47; WCL 44264, 7 Apr 48; WARX 80548, 27 Apr 48	SAB GHQ PHILRYCOM
CSCSO-13 (R 1)	Strength in Troop Program Sequence by Organization and Type of Personnel	Mo	R	15th	Dept of Army Memo 345-50-2, 8 Jan 48; DF, WDCSO, 29 May 47 to TAG; WARX 87226, 23 Sep 47; WARX 97666, 12 Mar 48; WCLs 35975, 6 Mar 48 and 44264, 7 Apr 48; WARX 80548, 27 Apr 48	SAB GHQ PHILRYCOM

EXTERNAL RECURRING REPORTS, GHQ

Adjutant General

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
CSCSO-14 (R 1)	Strength in Troop Program Sequence by Type of Personnel	Mo	U	15th	Dept of Army Memo 345-50-4, 8 Jan 48; WARX 87226, 26 Sep 47; WARX 97666, 12 Mar 48; WCLs 35975, 6 Mar 48 and 44264, 7 Apr 48; WARX 80548, 27 Apr 48	SAB GHQ PHILRYCOM
CSCSO-25 (R 1)	Strength by Branch and Grade	Mo	U	16th	Dept of Army Memo 345-50-3, 8 Jan 48; WARXs 87226, 26 Sep 47; 94623, 23 Jan 48 and 95933, 13 Feb 48; WARX 97666, 12 Mar 48; WCL 38213, 15 Mar 48; WCLs 35975, 6 Mar 48, and 44264, 7 Apr 48; WARX 80548, 27 Apr 48	SAB GHQ PHILRYCOM
CSCSO-26 (R 1)	Strength by Base and Type of Personnel	Mo	U	16th	Dept of Army Memo 345-50-5, 8 Jan 48; WARX 87226, 26 Sep 47	SAB GHQ PHILRYCOM
CSCSO-53	Monthly Strength Balance Control	Mo	U	11th Work Day	TM 12-305, C2, 19 Feb 48, Chap 4, par 56	AG, SAB GHQ
CSGPA-35	Personnel Survey of the Army	Qtr	U	Apr Jul Oct Jan	DF, WDGPA 320.2 (30 Jul 46) 9 Aug 46 to TAG; TM 12-305, 1 Nov 47; Chap 14 (pars 172-176); Ltr AGAM-PM 320.2 (1 Mar 48)AGAS-F, 8 Mar 48; TM 12-305, C7, 25 Mar 48, Chap 14 (pars 172-176)	SAB GHQ PHILRYCOM
CSGPA-45	Inventory and Projection of Army Strength	Mo	R	18th	WD Memo 345-5-10, 15 May 47 (as amended by WCL 25401, 26 Sep 47); Memo 345-50-8, 3 Mar 48; WARX 87226, 26 Sep 47; WARX 98651, 30 Mar 48; WARX 99025, 5 Apr 48	SAB GHQ PHILRYCOM

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
CSGPA-98 (R 1)	Report of Personnel Receiving Additional Pay	Qtr	U	10th	DF, WDGPA/240, 12 Mar 47, to TAG; WD Gp Cir 25-6, 12 May 47 (to all WD Gp Agencies); Memo 345-50-9, 19 May 48	SAB GHQ Eighth Army PHILRYCOM
CSGPA-100 (R 1)	Report for Officer Career Planning and Reassignment	Mo	U	18th work day plus 5 calendar days	DA Memo No. 345-50-16, 18 Nov 47; Com No. 2, CSGPA 330.32 (30 Jul 47) 31 Oct 47 to TAG; WARX 95344, 3 Feb 48; WCL 31387, 16 Feb 48; WCL 36059, 5 Mar 48; WCL 39541, 19 Mar 48	SAB GHQ
CSGPA-108	Quarterly AWOL Statistical Report	Qtr	U	19th work day after rept pd	DF, WDGPA/210.712, 5 May 47 to TAG; TM 12-305, C9, 15 Apr 48 Chap 10, Sec II (par 133.1)	SAB, GHQ PHILRYCOM
PMG-6 (R 1)	Accessions and Separations of Absentees and General Prisoners	Mo	U	24th	WD Cir 352, 1946, Sec I, par 8a as amended by Dept of Army Cir 62, 1947, Sec II	SAB GHQ PHILRYCOM
PO-1001	Monthly Statistical Report on APO Financial Operations	Mo	U	1st	Ltr AGAO-P 311.1 (21 Nov 45), 21 Nov 45	All Army Post Offices
PO-1002	Weight of Mail Report	As req	U	As req	Postal Laws & Regs of 1940, Ltrs AG 311.1 (10-20-42) and (1-18-43)	Base Post Offices
PO-1005	Daily Report of Money Order Business	Da	U	Da	Postal Laws and Regulations 1940 and WD Adm Memo W 340-13-43, 12 Oct 43	All APO's

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
WDCSO-17	Radio Report of Changes in Strength and Organization	Bi-Mo	U		Incl 1 to Ltr AGAS-F 320.2 (6 Nov 46) 6 Nov 46, as amended by WARX 80723, 23 Jun 47; WARX 96712, 28 Feb 48	SAB GHQ PHILRYCOM
WDCSO-18	War Department Decorations and Awards	Mo	U	20th	Ltr AGOM-F-F 200.6, 14 Oct 44; Memo WDGPA to TAG, 25 Sep 46; Memo WDCSO to TAG, 11 Oct 46; Ltr AGAS-F, 11 Oct 46 and Memo WDCSO, 7 Aug 47, par 7, to TAG	AG GHQ
WDGAS-4	Semi-Annual Report of Registered Documents or Devices	S-Ann	Varies	30 Jun 31 Dec	AR 380-5, 15 Aug 46, pars 43 and 45d and C4, 9 Oct 47	All Army Officers Who Possess Registered Documents
WDGPA-31	Report of Officers Returning to ZI for Reassignment	Mo	R	25th	DF, WDGPA 210.31, 25 Sep 46 to TAG; FEC Cir 21, 3 Mar 47; SCAP & FEC Memo 26, 3 Mar 47; FEC Cir 40, 12 Apr 47; WCLs 48817, 31 Jan 47 and 35107, 3 Mar 48	Major Commands
WDGPA-47	Morning Reports	Da	U	Da	AR 345-400, 18 Apr 47 (as amended by WD Cir 149, 1947, Sec I and Cir 25, 1948, Sec I); WD Memo 345-400-1, 17 Jul 47	All MRU's and SCU's

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Engineer

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QCE-01 (R 1)	Construction Progress Report	Mo	R	18th	Ltr AFPAC AG 370.2 (22 Mar 46)CE, 22 Mar 46; Ltr AFPAC AG 370.2 (1 Nov 46); GHQ FEC Ltr AG 600.1 (14 Nov 47)CE, subj: Construction Progress Reports, 14 Nov 47	PHILRYCOM MARBO
QCE-03 (R 2)	Engineer Unit Technical Report	Mo	U	5th	GHQ FEC Ltr AG 370.2 (12 Apr 48) CE, 12 Apr 48	All Engineer Units Far East Command except Aviation Engineer Units assigned to FEAF
QCE-04 (R 2)	Monthly Report on Engineer Officers	Mo	U	5th	GHQ FEC Ltr AG 210.31 (7 Jun 48) CE, 7 Jun 48	Staff Engineers, Eighth Army, XXIV Corps, PHILRYCOM, MARBO
QCE-07	Monthly Status Report, Troop and Dependent Housing	Mo	R	5th of fol mo	Ltr FEC AG 620 (26 Feb 47)CE, 26 Feb 47	Major Commands less USAFIK
QCE-08 (R 1)	Construction and Rehabilitation Undertaken by Procurement Demand	Mo	U	15th	Par 6f of ltr GHQ AG 600, 11 Dec 46; Ltr AG 121 (12 Jan 48)CE, 12 Jan 48; Ltr AG 600.3 (31 Jan 48) GA, 31 Jan 48; Ltr AG 319.1 (11 May 48)CE, 11 May 48	Eighth Army FEAF COMNAVFE Hq & Sv Gp
QCE-09	Construction Procurement Demand Status Report	Mo	U	15th	Ltr FEC AG 370.02 (16 Jan 47), 16 Jan 47; GHQ FEC Ltr 600.1 (14 Nov 47)CE, subj: Construction Progress Reports, 14 Nov 47	Receiving Officers for Const. Procurement Demands in Japan
QCE-10	Construction Summary Report	Mo	U	15th	Ltr FEC AG 600.1 (18 Mar 47)CE, 18 Mar 47	Eighth Army Hq & SvGp I Corps IX Corps Kobe Base BCOF

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Engineer

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
ENG-14 (R 1)	Part A-Daily Report of Truck Trips for Refuse and Salvage Collection and Daily Log of Refuse and Salvage Collection	Da & Mo	U	Da & 1st	WD Cir 320, 1946, Sec VI; TM 5-634, Oct 46, par 15	Each Post Engineer
ENG-15	Real Property Record	See Requiring Directive	R	See Requiring Directive	WD Memo 35-6520-3, 2 Oct 46, C1, 22 Aug 47 & C2, 17 Nov 47; TM 38-320, May 47, Sec V, par 28, Sec VII, par 39 & Sec IX, par 49	As designated by Major Commands
ENG-21	Repairs and Utilities Quarterly Operating Report	Qtr	U	25th	TM 5-600, Par 1.72, Nov 45; WD Cir 360, 1946, Sec V; WD Memo 100-80-3, 9 Jan 47; WD Cir 203, 1947, Sec IV; WD Cir 227, 1947, Sec III; Cir 52, 1948, Sec V; GHQ FEC Ltrs AG 600.3 (8 Feb 47) CE, 12 Feb 47; AG 600.3 (24 Jul 47)CE, 24 Jul 47; AG 600.3 (6 Jan 48)CE, 6 Jan 48	Eighth Army PHILRYCOM MARBO FEAF Ho & Sv Gp
ENG-22 (R 1)	Part A-Repairs & Utilities Monthly Cost Report	Qtr	U	25th of mo fol rept pd	TM 5-602, Par 46, 29 Sep 45; WD Cir 360, Sec V, 1946; WD Cir 73, Sec IV, 1947; WD Memo 100-80-3, 9 Jan 47 & C1, 22 Apr 47; GHQ FEC Ltrs AG 600.3 (8 Feb 47)CE, 12 Feb 47; AG 600.3 (24 Jul 47) CE, 24 Jul 47; WD Cir 227, 1947, Sec III; Cir 52, 1948, Sec II	PHILRYCOM MARBO FEAF

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Engineer

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
ENG-22 (R 1) (Cont'd.)	Part B-Repairs & Utilities Monthly Operating Report	Mo	U	25th	TM 5-600, Par 1.72, Nov 45, WD Cir 360, Sec V, 1946; WD Memo 100-80-3, 9 Jan 47; WD Cir 203, 1947, Sec IV; WD Cir 227, 1947, Sec III; GHQ FEC Ltrs AG 600.3 (8 Feb 47)CE, 12 Feb 47; AG 600.3 (24 Jul 47)CE, 24 Jul 47; AG 600.3 (6 Jan 48)CE, 6 Jan 48	Eighth Army PHILRYCOM MARBO FEAF Hq & Sv Gp
ENG-25 (R 1)	Part A-Repairs and Utilities Consolidated Report, Base Data	S-Ann	U	25 Aug 25 Feb	TM 5-600, Par 1.72, Nov 45; WD Cir 360, 1946, Sec V; WD Memo 100-80-3, 9 Jan 47; WD Cir 203, 1947, Sec IV; WD Cir 227, 1947, Sec III; Cir 52, 1948, Sec V; GHQ FEC Ltrs AG 600.3 (8 Feb 47) CE, 12 Feb 47; AG 600.3 (24 Jul 47)CE, 24 Jul 47; AG 600.3 (6 Jan 48)CE, 6 Jan 48	Eighth Army PHILRYCOM MARBO FEAF Hq & Sv Gp
ENG-35	Engineer Supplies Transferred to American Graves Registration Service	As req	U	As req	WCL 20606, 9 Jan 48 and ZX 35150, 13 Jan 48	PHILRYCOM MARBO
WDGID-1	Mapping Progress Report (Photo Coverage Summary)	Mo	R	15th	Revised Post Hostilities Mapping Directive, Pacific & Asiatic Areas, 15 May 46, File AGAO-S-B 061 (13 May 46) 15 May 46, Par 8a	29th Engr Base Topo Bn 64th Engr Topo Bn, Army
WDGID-2	Mapping Progress Report (Letter Form Ground Control Summary)	Bi-Mo	R	25th	Revised Post Hostilities Mapping Directive, Pacific & Asiatic Areas, 15 May 46, File AGAO-S-B 061 (13 May 46) 15 May 46, Par 8b	MID Map and Photo Detachment

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CI/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QFD-01	Japanese Yen Report	Mo	C	3rd	Fiscal Div Ltr 319.130, subj: Japanese Yen Report, 27 Oct 47	Disbursing Officers Eighth Army, RYKOM, COMNAVFE
QFD-05	Weekly Report of Yen Sales	Wk	R	Sat	GHQ FEC Ltr AG 123.7 (17 Nov 47) FD 913, subj: Report of Yen Sales, 17 Nov 47	Disbursing Officers Eighth Army, RYKOM, COMNAVFE
QFD-06	Report of Yen Currency Holdings	Mo	C	4th	GHQ FEC Radios CX 55037, C 55072, and CX 55038	Eighth Army, RYKOM COMNAVFE
QFD-07	Utilization of Yen Currency	Mo	C	8th	GHQ FEC Radios CX 55037, C 55072, and CX 55038	Eighth Army, RYKOM, COMNAVFE
QFD-08	Reconciliation of Expenditures	Qtr	R	28th day of 2nd mo fol as of date	GHQ Radio CX 67758, 3 Dec 46; TM 14-703, Sec III, Par 18	Headquarters receiving allotments of appropriated funds from Fiscal Director, GHQ FEC
QFD-10	Collections to Reimbursement Account 91-C-172	Mo	R	20th	GHQ FEC Rad CX 59431, 23 Mar 48	Eighth Army XXIV Corps PHILRYCOM MARBO FEAF
	DEPARTMENT OF THE ARMY REPORTS					
AG-95	Report and Request for Funds for Dependent Schools	Qtr	R	45 days prior to quarter	Dept of Army Cir 95, 1948, par 7; GHQ FEC Cir 17, 1948	Eighth Army XXIV Corps PHILRYCOM MARBO Hq & Sv Gp

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
CSBUD-2	Report on Status of Funds - Prior Fiscal Year	Mo	R	18th of fol mo	TM 14-701, 1 Jul 45, Chap 9 & App XI as amended by WD Cir 199, 1946, Sec III; WD Cir 237, 1946, Sec I and WD Cir 326, 1946, Sec I; DA Cir 138, 1948	Fiscal Director
CSBUD-3	Report on Status of Allocations Current Fiscal Year	Mo	R	18th	Chap 9 & App X, TM 14-701, 1 Jul 45 as amended by WD Cir 199, 1946 Sec III; WD Cir 237, 1946, Sec I; WD Cir 326, 1946, Sec I; and App IX (as amended by WCL 43078, 9 Jan 47); WD Cir 145, 1947, par 15, as amended by Cir 5, 1948, Sec III; DA Cir 138, 1948	Fiscal Director
FIN-1	Report of Actual Cost of Care and Handling Surplus Personal and/or Real Property	Mo	U	20 days aft mo reported	WD Cir 354, 1946, WD Cir 195, 1947, Sec II; WD Cir 214, 1947	Major Commands
FIN-12	Monthly Report of Invoices	Mo	U	EOM	WD Memo 35-1040-1, 20 Dec 46 and C1, 16 Jul 47	Disbursing Officers
FIN-13	Report of Savings Bond Purchases	Mo	U	10th	Dept of Army Cir 125, Sec IV, 1948	Eighth Army USAFIK PHILRYCOM MARBO
FIN-19	Disbursing Officers' List of Civilian Payroll Certifying Officers by Installations	Ann & Closing of Acct	U	15th & time of closing	TB FIN 1, 9 Dec 46 and C1, 8 Apr 47	Disbursing Officers Paying Civilians at Install. Operating under prov CP Reg 120

EXTERNAL RECURRING REPORTS, GHQ

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
FIN-20 (R 2)	Monthly Report of Operations	Mo	R	20th	TM 14-500, C2, 1 Mar 48, par 47	Disbursing Officers
FIN-24	Report of Uncollected Inter-Departmental Accounts	Qtr	U	6 mos fol the initiation of SF 1080 is acct has not been settled	TM 14-702, Oct 46, par 65b and AR 35-6665, 8 Oct 47, par 8	Billing Office
FIN-27	Report of Foreign Currencies	Mo	U	10th	WD Cir 374, 1946 as amended by WD Cir 121, 1947, Sec VI	Disbursing Officers
FIN-29	Special Monthly Report of Disbursements by Oversea Disbursing Officers	Mo	U	10th	TB FIN 7, 27 Feb 47 as amended by Cir 44, 1948, Sec IV	Disbursing Officers
FIN-30	Quarterly Report of Cash on Hand	Qtr	U	30 days aft qtr	TM 14-500, Jul 47, par 19e and C1, 1 Jan 48	Disbursing Officers
FIN-31	Estimate of Foreign Currency Requirements	Qtr	U	5th day of 2nd mo preceding rept pd	WD Memo 35-760-1, 11 Aug 47	Major Commands
TREAS-1024	Actual Pay Disbursed to Commissioned Personnel	A	U	15 Feb	Ltr Treas Dept, 6 Nov 46 to S/W and DA Cir 3, 1947, Sec III	Disbursing Officers

EXTERNAL RECURRING REPORTS, GHQ

Fiscal

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CI/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
FIN-20 (R 2)	Monthly Report of Operations	Mo	R	20th	TM 14-500, C2, 1 Mar 48, par 47	Disbursing Officers
FIN-24	Report of Uncollected Inter-Departmental Accounts	Qtr	U	6 mos fol the initiation of SF 1080 is acct has not been settled	TM 14-702, Oct 46, par 65b and AR 35-6665, 8 Oct 47, par 8	Billing Office
FIN-27	Report of Foreign Currencies	Mo	U	10th	WD Cir 374, 1946 as amended by WD Cir 121, 1947, Sec VI	Disbursing Officers
FIN-29	Special Monthly Report of Disbursements by Oversea Disbursing Officers	Mo	U	10th	TB FIN 7, 27 Feb 47 as amended by Cir 44, 1948, Sec IV	Disbursing Officers
FIN-30	Quarterly Report of Cash on Hand	Qtr	U	30 days aft qtr	TM 14-500, Jul 47, par 19e and C1, 1 Jan 48	Disbursing Officers
FIN-31	Estimate of Foreign Currency Requirements	Qtr	U	5th day of 2nd mo preceding rept pd	WD Memo 35-760-1, 11 Aug 47	Major Commands
TREAS-1024	Actual Pay Disbursed to Commissioned Personnel	A	U	15 Feb	Ltr Treas Dept, 6 Nov 46 to S/W and DA Cir 3, 1947, Sec III	Disbursing Officers

EXTERNAL RECURRING REPORTS, GHQ

Medical

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CI/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QMD-01	Patients Evacuation Report	Wk	U	2400 Fri	GHQ FEC Radio ZX 43077, 23 Mar 48	Eighth Army USAFIK PHILRYCOM MARBO
QMD-08	Report of Surplus Medical Department Officers	Mo	U	15th	AFPAC Rad CX 67089, 8 Nov 46	Major Commands Chief Surgeon GHQ
QMD-09 (R 1)	Report of Medical Department Personnel	Mo	U	3rd	GHQ FEC Cir 19, 24 May 48	All Med Dept Units & Install of FEC other than those assigned FEAF
QMD-12	Medical Installation Information Report	When-ever change in sta-tus occurs	U	As req	Ltr 319.1 (17 Nov 47)MD-PO, 17 Nov 47	Each Dispensary, Clearing Station & other similar type installations in which beds are established
	DEPARTMENT OF THE ARMY REPORTS					
MED-3	Monthly Sanitary Report	Mo	U	20th	AR 40-275, 13 Sep 45, par 3 and C1, 18 Sep 46; AR 40-2235, 27 Nov 42, par 10 and C2, 16 Nov 45; WD Memo 40-5-2, 25 Jun 47	Major Commands
MED-6	Autopsy Protocol	As req	U	Immed	AR 40-590, 21 Jan 46, par 19d; AR 40-410, 7 Jun 46, Sec II	Each Hospital

EXTERNAL RECURRING REPORTS, GHQ

Medical

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
MED-23	Report of Dental Service	Mo	Varies	20th	AR 40-1010, C3, 2 Oct 47, par 2a	Major Commands
MED-25	Report of Veterinary Meat and Dairy Hygiene Inspection	Mo	U	EOM	AR 40-2150, 9 Oct 42, Sec V	Each Station that has Veterinary Office
MED-28	Patients Enroute by Water (Embarkation Report)	As req	Varies	Immed	Ltr AG 704.11 (3 Jun 44)OB-S-E-SPMOT-M, 8 Jun 44, par 19	Overseas Port of Embarkation
MED-33 (R 1)	Part A-Report of Hospitalization	Mo	U	10th	AR 40-560, 21 Mar 47; WD Cir 173, Sec III, 1947; WD Cir 178, Sec IV, 1947; WCL 31498, 5 Jul 47	All Hospitals and Dispensaries
	Part B-Report of Outpatient Treatments	Mo	U	10th	AR 40-560, 21 Mar 47; WD Cir 178, Sec IV, 1947; WCL 31498, 5 Jul 47	Same as above
	Part C-Hospitalization of Personnel of other Government Services	Mo	U	EOM	WD Cir 370, Sec IV, 1946; WCL 31498, 5 Jul 47; ZX 32877, FEC, 20 Dec 47	Each Hospital
	Part D-Report of Hospitalization of Veterans Administration Beneficiaries	Mo	U	10th	WD Memo 40-590-5, 20 Nov 46, pars 5 & 6; FEC Cir 64, 3 Jun 47; WCL 31498, 5 Jul 47	U. S. Army Hospitals
MED-35	Essential Technical Medical Data Report	Mo	Varies	20th	WD Memo 40-1005-1, 18 Dec 46 and C1, 15 Aug 47; GHQ FEC Cir 19, 24 May 48	Major Commands

EXTERNAL RECURRING REPORTS, GHQ

Medical

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
MED-38	Telegraphic Statistical Health Report	Wk	U	Fri 2400	AR 40-1080, 28 Aug 45, par 10b; FEC Cir 64, 3 Jun 47	Major Commands
MED-39	Adverse Reactions of Parenteral Solutions	As req	U	As req	WD Memo 40-1005-2, 18 Apr 47	All Medical Installations
MED-41	Annual Report of Medical Department Activities	Ann	U	1 Feb	AR 40-1005, 17 Nov 47, par 4; AR 40-5, C1, 9 Jun 38, par 3j	All Medical Units and Installations

EXTERNAL RECURRING REPORTS, GHQ

Ordnance

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QOR-01	Ordnance Technical Report	Mo	Varies	End of 2nd Mo	GHQ AFPAC Ltr 350.05 (22 Mar 46) 22 Mar 46	Major Commands less Hq & Sv Gp
QOR-02	Report of Explosive Storage	Qtr	Varies	20th fol qtr	GHQ FEC Cir 32, 19 Mar 47	Ammunition Powder and Explosive Safety Engineer
QOR-04	Status of Base Automotive Maintenance (Fifth Echelon) Support of FEC	Mo	R	EOM	Ltr FEC AG 486 (10 Jun 47)OR, 10 Jun 47	Eighth Army
QOR-05	PHILRYCOM Ordnance Maintenance Progress Report	Qtr	U	10th	GHQ FEC Radio Z 20327, 3 Sep 47	PHILRYCOM
QOR-09	Ammunition Status of Stocks Report	Qtr	S	1 Mar 1 Jun 1 Sep 1 Dec	GHQ FEC Ltr AG 471 (8 Jun 48)OR, 8 Jun 48	Eighth Army USAFIK PHILRYCOM MARBO
	DEPARTMENT OF THE ARMY REPORTS					
ORD-1	Ammunition Lot Number Report	Ann	R		SB 9 AMM 4, 1 Jul 46, par 4c and C1, 10 Jun 47; SB 9-AMM 1, 27 Oct 47, pars 28 and 29	Eighth Army XXIV Corps PHILRYCOM MARBO
ORD-2	Report of Condition of Charges in Metal Containers	Ann	Varies	As req	SB 9 AMM 7, 26 Sep 44; par 8; SB 9 AMM 8, 23 Nov 45, pars 2c and 3b; OFSB 3-20, 4 Nov 43, Part I, pars 13a (3) and 16	Ordnance Installations Performing Inspections on Charges in Metal Containers

EXTERNAL RECURRING REPORTS, GHQ

Ordnance

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
ORD-3	Report of Malfunctions and Accidents (During Training)	As req	Varies	As req	AR 750-10, 22 Jan 44, Sec VII, and C6, 14 Nov 47	Unit Ordnance Officer
ORD-5	Report of Annual Surveillance Inspection	Ann	Varies	As req	SB 9 AMM 8, 23 Nov 45, pars 2d, 3c, 4b, 5b; OFSB 3-20, 4 Nov 43, Part I, Pars 13a(4) and 16	Ordnance Installations Performing Surveillance Inspections on Ammunition
ORD-6	Monthly Report of Surveillance Activities	Mo	Varies	15th fol rpt period	SB 9 AMM 8, 23 Nov 45, pars 2a, 3a, 4a and 5a; OFSB 3-20, Part I, 4 Nov 43, pars 13a(1), 16 and 17; GHQ FEC Rad CX 57811, 7 Jan 48	Senior Ammunition Inspectors
ORD-7	Report of Accidental Explosions of Ammunition or Other Explosives	As req	Varies	As req	WD Cir 76, 1947, Sec VI; FEC Cir 32, 1947; FEC Cir 95, Sec III, 1947	Installations where Accidental Explosions or Fires Occur

EXTERNAL RECURRING REPORTS, GHQ

Provost Marshal

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QPM-01 (R 1)	Provost Marshal's Report	Mo	C	15th	GHQ FEC Cir 51, 14 May 47	Major Commands less Hq & Sv Gp
QPM-04	Report of Crimes (By Prefecture in Japan)	Mo	C	EOM	GHQ FEC Ltr AG 250.1 (26 Jun 46) PM	Eighth Army Provost Marshal
QPM-05	Report of United States Prisoners	Mo	R	15th	Par 14c(2) AR 600-375; GHQ FEC Cir 51, 14 May 47	Major Commands
QPM-09	Injury Check Sheet	Mo	U	15th	GHQ FEC Ltr AG 729.3 (1 May 48) PM, 1 May 48	Eighth Army XXIV Corps PHILRYCOM MARBO Hq & Sv Gp
	DEPARTMENT OF THE ARMY REPORTS					
AG-8 (R 1)	Roster and Changes in Status of General Prisoners	Mo	R	EOM	AR 600-375, 6 Jan 48, par 18c (1); WD Cir 248, 1947, Sec IX	Each Confinement Facility w/General Prisoners
PMG-2	Criminal Investigation Statistical Report	Qtr	R	15th	WD Memo 190-15-1, 27 Jun 47 and C1, 13 Nov 47	Provost Marshal Section, GHQ
WDGPA-113	Supervisor's Report of Accident	As req	U	Immed	WD Cir 234, 1947, par 14b, as supplemented by Ltr AGAM-PM 729. 3 (18 Sep 47)CSGPA, 25 Sep 47	Commander concerned (Less FEAF)
WDGPA-114	Letter Report of Fatal Injuries	As req	U	Immed	WD Cir 234, 1947, par 14a, as supplemented by Ltr AGAM-PM 729. 3 (18 Sep 47)CSGPA, 25 Sep 47	Commander concerned (Less FEAF)

EXTERNAL RECURRING REPORTS, GHQ

Provost Marshal

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
WDGPA-115	Summary of Accident Experience	Mo & Qtr	U	15th	WD Cir 234, 1947, par 14d, as amended by WD Cir 248, 1947, Sec IV and supplemented by Ltr AGAM-PM 729.3 (18 Sep 47)CSGPA, 25 Sep 47; Ltr AGAM-PM 729.3 (19 Feb 48) CSGPA, 20 Feb 48	Major Commands (Less FEAF)

EXTERNAL RECURRING REPORTS, GHQ

Quartermaster

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QQM-10	Report of Fixed Laundries & Dry Cleaning Plants	As req	U	As req	Ltr GHQ AG 331.5 (14 Jan 47)QMS, 14 Jan 47; FEC Cir 93, 1947	Major Commands
QQM-12	Sale of Gasoline	Mo	U	15th	Ltr AG 463.7 (21 Mar 47)QMS-GD	Eighth Army
QQM-14	Report on Army Garrison Bakeries	As req	U	As req	GHQ FEC Ltrs AG 331.4 (8 Jan 48) QMS, 8 Jan 48; AG 331.4 (5 Feb 48)QMS, 5 Feb 48	Eighth Army USAFIK PHILRYCOM MARBO
	DEPARTMENT OF THE ARMY REPORTS					
QMG-2	Report of Laundry and Dry Cleaning Operations	Qtr	U	15th of mo fol end of qtr	AR 30-2135, 25 Jul 47, par 5; FEC Cir 93, 1947; FEC Rad ZX 34821, 8 Jan 48	Each fixed laundry or dry cleaning plant
QMG-7	Report of Graves Registration and Disposition of Remains Activities	Mo	R	15th	Ltr AGAM-PM 293 (13 Nov 46)QMGMI, 19 Nov 46; Ltr AGAM-PM 293 (13 Jan 47)QMGMI, 24 Jan 47	Eighth Army, PHILRYCOM and MARBO furnish to GHQ FEC with info copy to AGRS-FEZ on or before 15th
QMG-34	Overseas Exhumation and Disposition Operations	Wk	R	Tues	WD Memo 30-1825-3, 9 Sep 47; GHQ FEC Ltr AG 293 (19 Mar 48)QMM, 19 Mar 48	Eighth Army PHILRYCOM MARBO

EXTERNAL RECURRING REPORTS, GHQ

Quartermaster

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QMG-35	Summary of Deceased Passenger List	As req	R	On completion of loading vessel	WD Memo 30-1825-4, 10 Sep 47	Last Port of Call where remains are loaded for shipment to U. S.
QMG-40	Annual Nutriculture Gardening Report	Ann	Varies	15 Jan	AR 30-2500, 18 Nov 47, par 8; GHQ FEC Ltr AG 403 (18 Dec 47) QMS, 18 Dec 47	Eighth Army MARBO
WDCSA-7	Personnel on Foreign Assignment under Jurisdiction of Continental Commands	Mo	U	10th	WD Memo 345-60-1, 12 Sep 46; WD Cir 277, 1946, as extended by Cir 57, 1948, Sec I; GHQ FEC Rad ZX 42116, 15 Mar 48	MARBO
WDCSO-28	Strength Reports for Rations	Mo	S	20th	WD Memo 345-50-1, 24 Jan 47 (as amended by WCL 26981, 3 Oct 47); Ltr AGAO-S-D-M 400.312 (22 Oct 46), 24 Oct 46; WCL 24650, 23 Jan 48; WARX 99958, 20 Apr 48	Eighth Army PHILRYCOM MARBO
WDGSP-124	Inventory of IBM Equipment Overseas	Mo	U	20th	WD Memo 30-2720-1, 4 Jun 47; and C1, 10 Oct 47; FEC Rad ZX 16603, 29 Jul 47	Eighth Army PHILRYCOM MARBO FEAF

EXTERNAL RECURRING REPORTS, GHQ

1	2	3	4	5	6	Signal 7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
	DEPARTMENT OF THE ARMY REPORTS					
CSGAS-5	Report of Registered Cryptographic Material	Qtr	U	31 Mar 30 Jun 30 Sep 31 Dec	AR 380-5, 15 Aug 46, par 43 and C5, 3 Mar 48, as amended by Cir 22, 1948, Sec VI	Custodians of Cryptographic Equipment
SIG-12	Film Library Report	Qtr	R		AR 105-260, C1, 8 Sep 47	Each Film Library
WDGAS-1	Insecure Cryptographic Procedures	As req	Varies	As req	"Reports of Compromise of Cryptographic Material and Violations of Cryptographic Security" (SIGMAP-1), July 1945, pars 11 & 17	Hq Cryptographic Security Officer
WDGAS-3	Cryptographed Traffic Volume Report	Mo	S	EOM	Ltr AGAM-PM 311.5 (5 Sep 45) WDGID, 12 Sep 46	Major Commands less Hq & Sv Gp 71st Sig Sv Bn

EXTERNAL RECURRING REPORTS, GHQ

Special Services

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QSS-12	Consolidated Monthly Statement of Operations and Net Working Capital of Headquarters Funds	Mo	U	15th	Par 19c, FEC Cir 76, 1947; GHQ FEC Ltr AG 123 (19 Apr 48)SS, 19 Apr 48	Custodian Headquarters Funds of Highest Echelon
QSS-13	Special Welfare Funds-Monthly Statement of Operations and Net Working Capital	Mo	U	15th	Par 19e, FEC Cir 76, 1947	Custodians of Special Welfare Funds
QSS-14	Monthly Statement of Operations and Net Working Capital	Mo	U	15th	Par 19f, FEC Cir 76, 1947, GHQ FEC Ltr AG 123 (30 Apr 48)SS, 30 Apr 48	Custodians of Sundry Funds (Eighth Army, USAFIK, PHILRYCOM, MARBO, FEAF, Hq & Sv Gp)
QSS-15	Service Clubs Report	Mo	U	15th of fol mo	GHQ FEC Ltr AG 331.2 (20 Sep 47) SS, 20 Sep 47; ZX 34085, 3 Jan 48	Major Commands
QSS-18	Monthly Library Report	Mo	U	15th	GHQ FEC Ltr AG 331.1 (3 Feb 48) SS, 3 Feb 48	Eighth Army USAFIK PHILRYCOM MARBO
	DEPARTMENT OF THE ARMY REPORTS					
SSD-4 (R 1)	Monthly Report-Entertainment Motion Picture Service	Mo	U	1st	WD Cir 264, 1946, Sec I, par 5e as amended by WD Cir 183, 1947, Sec I, and extended by Cir 30, 1948, Sec I, par 2	Special Services GHQ
SSD-12	Report on Overseas Entertainment Units	Mo	U	15th	FEC Cir 71, 19 Jun 47, par 4i, WD Cir 359, 1946, Sec III, par 15; GHQ FEC Ltr AG 353.8 (4 Feb 48)SS, 4 Feb 48	Eighth Army USAFIK PHILRYCOM MARBO

EXTERNAL RECURRING REPORTS, GHQ

1	2	3	4	5	6	Transportation 7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QTO-02 (R 1)	Status of Vessels under 1,000 Tons and Floating Equipment	Qtr	R	15 days after qtr	Ltr AG 560 (30 Apr 47)TO-O, 28 Apr 47, GHQ FEC Ltr AG 400.12 (23 Sep 47)TO-O, 23 Sep 47	Major Commands
QTO-05	Daily Port Operations Report	Da	U	Immed	Ltr AG 540 (23 Apr 46)GD; Ltr AG 567 (8 Nov 46)TC; Ltr AG 567 (11 Jul 47)TO-O, 11 Jul 47	All FEC Ports
QTO-06	Daily Ships Position Schedule	Da	U	Immed	Ltr AG 540 (23 Apr 46)GD	Major Commands
QTO-08	Theater Dry Cargo Tonnage Projections	Mo	U	20th	Radio FEC 31064, 13 Jan 47	Major Commands
QTO-10	SCAJAP Shipping Requirements	Mo	R	10th	Radio FEC CX 51546, 5 Apr 47	Eighth Army PHILRYCOM MARBO
QTO-11	Transportation Work Load	Qtr	C	15 days prior to begin of next qtr	GHQ FEC Ltr AG 551 (22 Sep 47) TO-B, 22 Sep 47	Eighth Army USAFIK USAMGIK PHILRYCOM MARBO RYKOM
QTO-12	Cargo Status Report, Port of Pusan	Da	U	Da	GHQ FEC Rad ZX 26097, 20 Oct 47	XXIV Corps
QTO-14	Transportation Corps Depot Summary	Mo	U	15th	GHQ FEC Ltr AG 567 (6 Feb 48)TO-S, 6 Feb 48	Eighth Army USAFIK PHILRYCOM MARBO
QTO-15	Civilian Marine Personnel Strength Report	Mo	U	25th	GHQ FEC Ltr AG 231.8 (15 Mar 48) TO-O 15 Mar 48	Eighth Army XXIV Corps PHILRYCOM MARBO

EXTERNAL RECURRING REPORTS, GHQ

Transportation

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
	DEPARTMENT OF THE ARMY REPORTS					
CSGSP-29 (R 2)	Space Requirements for Overseas Movement of Personnel	Mo	R	18th	Dept of Army Memo 290-130-1, 9 Jan 48; GHQ FEC Rad CX 59068, 6 Mar 48	Eighth Army XXIV Corps PHILRYCOM MARBO
TC-1	Harbor Boat Data Sheet	When Boat is Rec'd.	U	As req	AR 55-510, C6, 17 Jul 46, par 25, as amended by Dept of Army Cir 49, 1947, Sec I	Home Port of Vessel
TC-2	Report of Operating Cost and Utilization of Harbor Boats	Qtr	U		AR 55-510, C6, 17 Jul 46, par 24; GHQ FEC Ltr AG 400.12 (23 Sep 47) TO-0, 23 Sep 47	Major Commands
TC-3	Final Cost Report of Vessel Repairs	As req	U	As req	WD Memo 55-305-2, 15 Jul 46, par 2; AR 55-505, 27 Oct 47, par 9	Home Port of Vessel
TC-4	Army Transport Voyage Report	As req	U	As req	WD Memo 55-305-2, 15 Jul 46, par 1	Home Port of Vessel
TC-5	Army Transport Data Sheet	As req	U	As req	WD Memo 55-305-1, 2 Jul 46	Home Port of Vessel
TC-7	Railway Equipment Report	SA & As req	U	SA	WD Memo 55-675-1, 13 Jan 47	Eighth Army
TC-12	Report of Boiler Condition	As req	U	As req	AR 55-505, 27 Oct 47, par 7	Major Commands
TC-20 (R 1)	Ship Activity Report	Every 6 days	U		Memo 55-305-3, 22 Mar 48	Eighth Army USAFIK PHILRYCOM MARBO

EXTERNAL RECURRING REPORTS, GHQ

Economic & Scientific

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QESS-02 (R 2)	Labor Surveillance Report	S-Mo	U	16th	GHQ SCAP Ltr AG 004.06 (31 Mar 48)ESS/RS, 31 Mar 48	Eighth Army
QESS-03	Shipment of Coal to Pusan, Korea	Da	U	Da	Ltr AFPAC AG 463.3, 7 Mar 46	Eighth Army
QESS-04	Coal Unloaded at Pusan, Ex-Japanese Sources	Mo	U	5th	Ltr AFPAC AG 463.3 (7 Dec 45)GD, 7 Dec 45	USAFIK
QESS-08	Military Government Report on Designated Plants and Expediters	Mo	U	12th	Ltr GHQ SCAP AG 004.03 (5 May 47) ESS/IN, 5 May 47	Eighth Army Mil Gov Units
QESS-09	Quantitative Report of Imports and Exports - Japan	Mo	U	20th	Ltr GHQ SCAP AG 091.31 (23 May 47)ESS/FT, 23 May 47	Eighth Army
QESS-11	Monthly Report of Receipts of USAMGIK Purchase from Foreign Liquidation Commission	Mo	U	15th	Ltr GHQ FEC AG 091.31 (12 Mar 47)ESS/FT, 14 Mar 47; Rad GHQ SCAP ZX 13202, 7 Jun 47	USAMGIK
QESS-12	Transportation Control of Critical Materials	Mo	U	25th of fol mo	GHQ SCAP Ltr AG 383.8 (4 Oct 47) ESS/CCC, 4 Oct 47	Eighth Army
QESS-13	Record of Property Confiscation	As req	U	As req	GHQ SCAP Cir 12, 15 Oct 47	Eighth Army
QESS-14	Report of Property Disposal	As req	U	As req	GHQ SCAP Cir 12, 15 Oct 47	Eighth Army
QESS-16	Coal Production and Shipment	Varies	U	Varies	GHQ SCAP Ltr AG 463.3 (10 Feb 48) ESS/IN, 10 Feb 48	Eighth Army
QESS-17	Monthly Report on Surveillance of Efforts on Japanese Prefectural Governor to Eliminate Control Association Operating in their Prefectures	Mo	U	30th	GHQ SCAP Ltr AG 004 (16 Feb 48) ESS/AC, 16 Feb 48	Eighth Army

EXTERNAL RECURRING REPORTS GHQ

Economic & Scientific

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QESS-18	Mine Timber Expediting Report	Mo	U	25th of fol mo	GHQ SCAP Ltr AG 004.03 (9 Apr 48) ESS/IN, 9 Apr 48	Eighth Army
QESS-19	Report of Coal Mine Having Less than Thirty Days' Supply of Mine Timber	As req	U	As req	GHQ SCAP Ltr AG 004.03 (9 Apr 48) ESS/IN, 9 Apr 48	Eighth Army
QESS-20	Scrapping Program and Material Processed by Re-Rolling Mill	Mo	U	On Starting Operation	3rd Ind AG 004.01 (8 Sep 47)ESS/IN, 22 Mar 48 to GHQ SCAP Ltr, Hiroshima Mil Govt Team, 8 Sep 47; 1st Ind AG 004 (8 Apr 48)ESS/IN, 29 Apr 48 to Ltr Hq 8th Army, AG 004 (MG-Em), 8 Apr 48	Eighth Army
	DEPARTMENT OF THE ARMY REPORTS					
CSCAD-11	Financial Statements - Export-Import Program	Mo	R	EOM	WARX 96361, 21 Feb 48, as amended by C 58948 (CM IN 430), 2 Mar 48, and WAR 98109, 23 Mar 48	ESS SCAP
FIN-34	Reconciliation of Civilian Supply Quantitative Records	Mo	U	3 days after receipt of shipping reports	Dept of Army Memo 35-6520-8, 22 Oct 47	ESS/RS
WDSCA-10	Manufacture of Textiles in Occupied Areas Japan	Mo	R	30 days fol pd	Ltr WDSCA, 19 Dec 46; and WAR Rad 88261, 21 Dec 46	ESS, SCAP

EXTERNAL RECURRING REPORTS, GHQ

Public Health & Welfare

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QPH-01	Public Health and Welfare Activities	Mo	R	EOM	Ltr SCAP AG 350.05 (6 Jan 47)GA, 6 Jan 47, subj: Reports on Non-Military Activities	Mil Gov Eighth Army
QPH-03	Military Government Personnel Status	Mo	U	15th	SCAP Ltr AG 200.3 (19 Mar 47)PH, 19 Mar 47	Mil Gov Eighth Army
QPH-04	Military Government PHW Personnel Status in the Ryukyus	Mo	U	15th	GHQ FEC Ltr AG 200.3 (25 Mar 48) PH, 25 Mar 48	PHILRYCOM

EXTERNAL RECURRING REPORTS, GHQ

Reparations Section

1 REPORTS CONTROL SYMBOLS	2 TITLE OF REPORT	3 FREQ.	4 CL'N.	5 DUE DATE	6 REQUIRING DIRECTIVE	7 PREPARING AGENCY
	DEPARTMENT OF THE ARMY REPORTS					
CSCAD-19	Progress of Japanese Reparations	Mo	U	Cable Summary-due 15th Written Report-due 30th	WAR 96362, 21 Feb 48	Reparations Section GHQ SCAP

EXTERNAL RECURRING REPORTS, GHQ

Audit Agency

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
	DEPARTMENT OF THE ARMY REPORTS					
FIN-36	Report of Operations, Oversea Audit Agencies	Qtr	U	Qtr	Memo 35-6920-2, 26 Mar 48	Audit Agency, Far East Command