Declassified E.O. 12065 Section 3-402/NNDG NO. 775009

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Description of contents

(1) Box no. 212

(2) Folder title/number: (27)
300.6

(3) Date: Nov. 1949 - Feb. 1950

(4) Subject:

Classification	Type of record
032, 150	e, m

(5) Item description and comment:

(6) Reproduction: (Yes) No

(7) Film no. Sheet no.

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300.6

Declassified E.O. 12065 Section 3-402/NNDG NO. 775009

GENERAL HEADQUARTERS
SUPREME COMMANDER FOR THE ALLIED POWERS

6596

C H E C K S H E E T

F. Gooch 26-8058

(Do not remove from attached sheets)

WTM/KDM/FG/at

File No. 461.01(4 Jan 50) ESS/PS Subject: Requests for Information

Note No.	From:	To:	Date:
	ESS	G-1 Attn: Management, Organization & Manning Level Division	9 JAN 1950

1 1. Forwarded for such action as G-1 deems proper is attached letter from The Adjutant General, Department of the Army, Washington, D. C., which states that the AG will handle requests for specific publications, etc., and that inquiries for data and/or analysis of data will be handled by the Far Eastern Affairs Group.

2. In the past, ESS has referred all such inquiries to the Adjutant General, as was believed proper under WCL 25724, and it is possible that the same procedure has been followed by PHW, NRS, and other staff sections who also receive numerous requests for data.

3 Incls
As attached

for W. J. M.

From: ~~G-1~~ To: ~~Chief of Staff~~ Date: 30 March 1950

~~Miss Rodekuhr~~/ek 26-7915

No reply necessary.

See attched C/S, G-1 to C/S
dtd 30 Mar 50.

E'lk

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Declassified E.O. 12065 Section 3-402/NNDG NO. 775009

DRAFT

GENERAL HEADQUARTERS
SUPREME COMMANDER FOR THE ALLIED POWERS
AND
FAR EAST COMMAND

AG 461 (21 May 49)GA

APO 500
April 1950

STAFF MEMORANDUM)
:
NO.....22)
:
AMENDMENT NO.. 1) (SCAP & FEC)

DISTRIBUTION OF SCAP REPORTS

Paragraphs 3b, c, and 4, Staff Memorandum 22, Supreme Commander for the Allied Powers and Far East Command, 1949, are rescinded and the following substituted:

3b. Inquiries or requests initiated in the United States by individuals or organizations and addressed to this headquarters, to staff sections, or to individuals, will be answered by the chief of the staff section having primary interest. Information will be furnished as follows:

(1) If the request is for a specific publication or can be answered by supplying a publication or a reference to a publication, the addressee will be advised that such information can be furnished by The Adjutant General, Department of the Army, Washington 25, D. C.

(2) If the request is for specific data, analysis of data, or information on policy matters, it will be referred to the Far Eastern Affairs Group, Office of the Under Secretary of the Army, Washington 25, D. C.

(3) If the request is for reports containing industrial and scientific information pertaining to the United States and its possessions it will be processed under the provisions of reference b.

DRAFT

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Declassified E.O. 12065 Section 3-402/NNDG NO. 775009

(SM)

(4) If the inquiry or request is of a routine nature, not falling within the categories of paragraph 3b(1), (2), and (3), and can be readily answered, especially where the area of inquiry concerns a matter of particular local knowledge, the chief of the staff section having primary interest will furnish the information.

4. If, in any case, special conditions should warrant direct issuance of reports of nonmilitary activities containing information of potential strategic intelligence value pertaining to Japan or the Ryukyus, the contemplated action together with any reports thereon will, prior to release, be brought to the attention of and cleared by the Assistant Chief of Staff, G-2, under the provisions of reference c.

BY COMMAND OF GENERAL MacARTHUR:

EDWARD M. ALMOND,
Major General, General Staff Corps,
Chief of Staff.

OFFICIAL:

K. B. BUSH,
Brigadier General, USA,
Adjutant General.

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Declassified E.O. 12065 Section 3-402/NNDG NO. 775009

GHQ
SCAP & FEC
Office of the Asst Chief of Staff, G-1

300.b

file

8 March 1950

MEMORANDUM FOR: C/S
DC/S SCAP
DC/S FEC
Visitors Bureau
SGS
General & Special Staff Sections, GHQ
ARC
C-1, FEAF
G-1, Eighth Army
Personnel, COMNAVFE

SUBJECT: Clearance for Entry into and Exit from Japan

1. Reference is made to Staff Memorandum No. 12, subject: Clearances - Entry and Exit, 6 March 1950.

2. Forwarded for your information is a chart compiled by G-1, GHQ, indicating clearance agencies for personnel entering into and departing from Japan.

1 Incl
Chart of Agencies

W. A. B.

Declassified E.O. 12065 Section 3-402/NNDG NO. 775009

CLEARANCE FOR ENTRY INTO AND EXIT FROM JAPAN

CATEGORY	CLEARED BY	COORDINATED WITH
VIPs and Guests of FEC	CinC, C/S, SGS	Visitors Bureau, G-1 (occasionally) and PIO
General Officers	Asst C/S, G-1	C/S
Red Cross Personnel	G-1 (MPD)	ARC
Retired Armed Services Pers incl Deps	G-1 (CFAD)	Trans, G-4, G-2
Military Personnel		
On TDY in Japan	G-1 (MPD)	Interested staff section
On leave (Incl deps)	Area Commander	
DAC		
On TDY	G-1 (CPD)	
On leave (Incl deps)	Area Commander	
Visiting Experts	G-1 (CPD)	C/S, G-2, interested staff section
Repatriates		
Mass	G-3	COMNAVFE, 8th Army, G-2 Jap Gov't
Individual	G-1 (CFAD)	G-2, G-3, Jap Gov't
Cultural Entrants	G-1 (CFAD)	G-2, CIE, ESS/TS
Compassionate Entrants	G-1 (CFAD)	G-2
ECA-FSS		
Official business	DS	G-2, G-1, Hq Comdt (billets)
Leave	Hq Comdt	
Dependents	G-1 (Dep Hsng)	G-1 (CFAD)
News Correspondents		
Principals	PIO	C/S (by letter)
Dependents	Area Commander	G-1
Missionaries	CIE	G-2, Rep Missionaries
Allied Council for Japan incl Staff	DS	G-2
Foreign Mission Members (Accredited) Incl Deps and Staff	DS	CinC, G-1, G-2, (Heads of Missions only)

Declassified E.O. 12065 Section 3-402/NNDG NO. 775009

Clearance for Entry into and Exit from Japan, Cont'd

CATEGORY	CLEARED BY	COORDINATED WITH
Foreign Diplomats intransit incl deps and staff	DS	G-1, G-2
UN Pers on Official Business	DS	G-1, G-2
Coml Entrants (Incl deps)	AG	G-1, G-2, ESS, for business; CPC for restitution; CTS for shipping reps; G-4 for air lines pers
House Guests		
Deps of Occupation pers	G-1 (Dep Hsng)	Area Commander
Others	AG	G-1, G-2
60-Day visitors	AG	G-2, DA
Japanese Travel Abroad	AG	G-1, Jap Govt, ESS, G-2, CIE
Non-Combatant Aircraft (Incl crew)	G-4	G-2, FEAF
Comb and Non-Comb Naval Vessels sent to Japan for Repair (Incl crew)	G-4	COMNAVFE, G-2 (notified), ESS (notified)
Comb Aircraft & Vessels (Incl crew)	G-3	G-2, COMNAVFE, FEAF, 8th Army (Trans)
Surface Vessels (Incl crew) except comb naval vessels & naval vessels sent to Japan for repair	CTS	G-2, COMNAVFE, DS, 8th Army (Trans), ESS/FT, G-4 (Pet)

Declassified E.O. 12065 Section 3-402/NNDG NO. 775009

GHQ
SCAP & FEC
Office of the Asst Chief of Staff, G-1

8 March 1950

MEMORANDUM FOR: C/S ✓
DC/S SCAP ✓
DC/S FEC ✓
Visitors Bureau ✓
SGS ✓
General & Special Staff Sections, GHQ ✓
ARC ✓
G-1, FEAF ✓
G-1, Eighth Army ✓
Personnel, COMNAVFE ✓

.1295

SUBJECT: Clearance for Entry into and Exit from Japan

GHQ SCAP & FEC

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1 Incl
Chart of Agencies

W. A. B.

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Declassified E.O. 12065 Section 3-402/NNDG NO. 775009

300.6
9549-a

Major Rousseau, 26-5927

[redacted]

Revision of Staff Memorandum 4, 1949

G-1 DS 27 Feb 50

1 1. The Chief of Staff has approved revision of Staff Memorandum 4, 1949, which has been sent to the AG for publication. In addition, the Chief of Staff on 26 Feb 50 approved a proposed memorandum for Foreign Missions, advising them of the changes in procedures for handling requests for clearance into Japan.

2. Request DS take necessary action to dispatch the approved memorandum to Foreign Missions to all missions or similar agencies in Japan.

1 Incl
Ppsd Memo

W. A. B.

M/R:1.Inst action forwards a proposed memorandum to Foreign Missions approved by the Chief of Staff, 26 Feb 50, reference is C/N, G-1 to C/S, 7 Feb 50, subject: Revision of Staff Memorandum 4, 1949, for dispatch.
2.Staff Memorandum also approved by the C/S was forward to AG for publication, by separate C/N

G-1 WAB:THR:rsl

G-1 CFAD
Major Rousseau

DISPATCHED
27 FEB 1950
G-1
HQ
AFPAC

Declassified E.O. 12065 Section 3-402/NNDG NO. 775009

300.4
1949

Major Rousseau, 26-5927

Revision of Staff Memorandum 4, 1949

G-1 AG 27 Feb 50

2 1. Request publication of the attached Staff Memorandum approved by the Chief of Staff, 26 Feb 50.

2. The memorandum to foreign missions, approved by the Chief of Staff concurrently with the attached staff memorandum, has been sent to DS for dispatch.

2 Incls
5 Incls w/d
Incl 3 - Ppsd Staff Memo
Incl 4 - Ppsd Stamps

W. A. B.

M/R: Approved by the C/S, 26 Feb 50, reference is C/N 1, G-1 to C/S, 7 Feb 50, subject: Revision of Staff Memo 4, 1949.

G-1 CFAD
Major Rousseau

DISPATCHED
27 FEB 1950

G-1 FILES WAB:THR:rsl

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Declassified E.O. 12065 Section 3-402/NNDG NO. 775009

out 23 Feb 18 [illegible]

Major Rousseau 26-5927

Revision of Staff Memorandum 4, 1949.

G-1 C/S 7 Feb 50

1 1. Approval of SCAP Circular 3, 3 Feb 50, subject: "Control of Entry and Exit of Individuals, Cargo, Aircraft and Surface Vessels Into and From Japan" (not yet printed), together with the publication of Staff Memorandum 6, 31 Jan 50, subject: "Official Relations and Contacts with Foreign Missions" (Tab A), requires certain changes to Staff Memorandum 4, 10 January 1949, subject: "Clearances, Entry and Exit" (Tab B). Accordingly G-1 in conjunction with staff sections concerned has prepared a revision to Staff Memorandum 4, 1949, incorporating therein such changes as are indicated.

2. The following changes in the proposed Staff Memorandum (Tab C) together with reasons therefor are:

a. Clearance responsibilities previously assigned to G-2 have been reassigned to the Diplomatic Section. This change was indicated by the publication of Staff Memorandum 6 (Tab A), which assigned to G-2 the responsibilities for official relations with foreign missions relative to matters of a military nature only and assigned previous responsibilities of G-2 to the Diplomatic Section.

b. Diplomatic Section was assigned responsibility for clearance of dependents of foreign mission members assigned to Tokyo or intransit through Japan, since they are currently charged with staff responsibility for clearance of the principal. G-1 at present processes such applications. In this connection it is pointed out that DS will make the necessary checks for logistic support, housing, etc., now made by G-1 prior to clearance of diplomatic dependents.

c. Responsibility for the clearance of commercial entrants, when their entry is within current policy, is assigned to the Adjutant General, rather than G-1. Except for a very few exceptions, clearance for entry of commercial entrants has become routine in nature, requiring only a check with G-2 for security, ESS for business aspects, occasionally CPC and CTS for restitution and representatives of shipping firms. During the period November 1949 - January 1950, over 1400 individuals were authorized entry into Japan as private commercial entrants. Clearances within established policy are considered to be routine operational functionsand should be processed by the Adjutant General. Because of the proposed streamlining of administrative procedures connected with all routine requests for entry into Japan of non-occupation personnel, as proposed in paragraph d below, G-1 considers that clearances of commercial entrants falling within established policy can be processed by the Adjutant General in conjunction with his present operational functions, i.e. clearance of house guests, clearance of 60-day visitors, clearance for Japanese travel abroad (see Staff Memorandum No. 1, 1950), and the compilation of a consolidated clearance report for the Japanese

Declassified E.O. 12065 Section 3-402/NNDG NO. 775009

Major Rousseau, 26-5927

Revision of Staff Memorandum 4, 1949.

G-1 C/S 7 Feb 50

1 Cont'd Government (implementing SCAPIN 2019), without increase in personnel or undue hardship on the part of those individuals presently assigned clearance functions within AG. Manpower requirements for above AG activities are under study.

d. It is proposed that SCAP approval of all routine applications for clearance of individuals submitted by foreign missions in Japan for non-occupation personnel be indicated by means of an appropriate stamp rather than the present method of formal correspondence. The use of this stamp (suggestion for which is attached as Tab D) would obviate the necessity for excessive stenographic and administrative procedures, thereby resulting in a saving of man hours, as well as paper. It is considered desirable by DS and G-1 to use formal correspondence in denying applications and in approving applications for entry of diplomatic personnel.

e. The proposed changes pertaining to clearance of administrative aircraft and surface vessels are merely to clarify existing policy and are in consonance with referenced correspondence to ComNavFe (Tabs E and F).

3. Approval of par 3 b (1) of the proposed staff memorandum will necessitate a letter to foreign missions in Japan informing them of the new procedures. DS has prepared a proposed memorandum to the missions informing them of SCAP's action (Tab G).

4. Recommend approval of:

a. Proposed Staff Memorandum, (Tab C).

b. Proposed Memorandum to Foreign Missions (Tab G).

5. Concurrences: G-2 _____
G-3 _____
G-4 _____
DS _____
CTS _____
AG _____
CIE _____

7 Incls
Tab A - Staff Memo 6, '50
Tab B - Staff Memo 4, '49
Tab C - Ppsd Staff Memo
Tab D - Ppsd Stamps
Tab E - 1st Ind, GHQ, SCAP, 2 Sep 47
Tab F - Ltr, GHQ, SCAP, 22 Jul 48

Tab G - Ppsd Memo to Foreign Missions

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W. A. B.

Declassified E.O. 12065 Section 3-402/NNDG NO. 775009

9549

Major Rousseau 26 5927
24 February 1950

MEMORANDUM FOR: The Chief of Staff

SUBJECT: Revision of Staff Memorandum 4, 1949

1. Since clearance of dependents of members of foreign missions into Japan is contingent upon the ability of the mission concerned to accommodate such individuals within the housing presently allocated to the mission concerned, and since all clearances for dependents of mission members contain a statement to the effect that: "this clearance is granted with the understanding that it will not become the basis of a request for additional housing", it was felt that expeditious treatment of requests for clearance of dependents of mission members could be obtained by granting DS the staff responsibility for such clearances.

2. It was contemplated and proposed by DS that prior to final action on each request for clearance, this matter would be referred to G-1 for concurrence. Thus DS would authorize entry of dependents of mission members only after DS had determined that housing was available from sources currently available to the mission initiating the request, a security check by G-2 revealed no derogatory information, and G-1 concurrence was received. The main advantage to this is in the expeditious handling of requests for entry.

3. Under the present system DS receives the request and forwards the request by C/N to G-1 for necessary action. G-1 considers the application as outlined above and returns the application to DS by C/N indicating approval or disapproval.

4. If it is desired that G-1 continue to have staff responsibility for clearance of dependents of mission members into Japan, the proposed Staff Memorandum may be amended by changing paragraph 3a(1)(a) to read as follows:

"Members of the Allied Council for Japan and accredited members of Foreign Missions in Japan, together with clerical and secretarial assistants assigned to their staff. Clearance of dependents of such personnel is the responsibility of the Assistant Chief of Staff, G-1."

1 Incl
Memo fm SGS, 24 Feb 50
w/attached Staff Study, subj:
Revision of Staff Memorandum 4, 1949.

WAB
W. A. B.

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F-9549
out 18 to C/S

Major Rousseau 26-5927

Revision of Staff Memorandum 4, 1949.

G-1 C/S 7 Feb 50

1 1. Approval of SCAP Circular 3, 3 Feb 50, subject: "Control of Entry and Exit of Individuals, Cargo, Aircraft and Surface Vessels Into and From Japan" (not yet printed), together with the publication of Staff Memorandum 6, 31 Jan 50, subject: "Official Relations and Contacts with Foreign Missions" (Tab A), requires certain changes to Staff Memorandum 4, 10 January 1949, subject: "Clearances, Entry and Exit" (Tab B). Accordingly G-1 in conjunction with staff sections concerned has prepared a revision to Staff Memorandum 4, 1949, incorporating therein such changes as are indicated.

2. The following changes in the proposed Staff Memorandum (Tab C) together with reasons therefor are:

a. Clearance responsibilities previously assigned to G-2 have been reassigned to the Diplomatic Section. This change was indicated by the publication of Staff Memorandum 6 (Tab A), which assigned to G-2 the responsibilities for official relations with foreign missions relative to matters of a military nature only and assigned previous responsibilities of G-2 to the Diplomatic Section.

b. Diplomatic Section was assigned responsibility for clearance of dependents of foreign mission members assigned to Tokyo or intransit through Japan, since they are currently charged with staff responsibility for clearance of the principal. G-1 at present processes such applications. In this connection it is pointed out that DS will make the necessary checks for logistic support, housing, etc., now made by G-1 prior to clearance of diplomatic dependents.

c. Responsibility for the clearance of commercial entrants, when their entry is within current policy, is assigned to the Adjutant General, rather than G-1. Except for a very few exceptions, clearance for entry of commercial entrants has become routine in nature, requiring only a check with G-2 for security, ESS for business aspects, occasionally CPC and CTS for restitution and representatives of shipping firms. During the period November 1949 - January 1950, over 1400 individuals were authorized entry into Japan as private commercial entrants. Clearances within established policy are considered to be routine operational functions and should be processed by the Adjutant General. Because of the proposed streamlining of administrative procedures connected with all routine requests for entry into Japan of non-occupation personnel, as proposed in paragraph d below, G-1 considers that clearances of commercial entrants falling within established policy can be processed by the Adjutant General in conjunction with his present operational functions, i.e. clearance of house guests, clearance of 60-day visitors, clearance for Japanese travel abroad (see Staff Memorandum No. 1, 1950), and the compilation of a consolidated clearance report for the Japanese

G-1 FILES WAB:THR:rsl

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Revision of Staff Memorandum 4, 1949.

G-1 C/S 7 Feb 50

1 Cont'd Government (implementing SCAPIN 2019), without increase in personnel or undue hardship on the part of those individuals presently assigned clearance functions within AG. Manpower requirements for above AG activities are under study.

d. It is proposed that SCAP approval of all routine applications for clearance of individuals submitted by foreign missions in Japan for non-occupation personnel be indicated by means of an appropriate stamp rather than the present method of formal correspondence. The use of this stamp (suggestion for which is attached as Tab D) would obviate the necessity for excessive stenographic and administrative procedures, thereby resulting in a saving of man hours, as well as paper. It is considered desirable by DS and G-1 to use formal correspondence in denying applications and in approving applications for entry of diplomatic personnel.

e. The proposed changes pertaining to clearance of administrative aircraft and surface vessels are merely to clarify existing policy and are in consonance with referenced correspondence to ComNavFe (Tabs E and F).

3. Approval of par 3 b (1) of the proposed staff memorandum will necessitate a letter to foreign missions in Japan informing them of the new procedures. DS has prepared a proposed memorandum to the missions informing them of SCAP's action (Tab G).

4. Recommend approval of:

a. Proposed Staff Memorandum, (Tab C).

b. Proposed Memorandum to Foreign Missions (Tab G).

5. Concurrences: G-2_____
G-3_____
G-4_____
DS_____
CIS_____
AG_____
CIE_____

7 Incls
Tab A - Staff Memo 6, '50
Tab B - Staff Memo 4, '49
Tab C - Ppsd Staff Memo
Tab D - Ppsd Stamps
Tab E - 1st Ind, GHQ, SCAP, 2 Sep 47
Tab F - Ltr, GHQ, SCAP, 22 Jul 48

Tab G - Ppsd Memo to Foreign Missions

W. A. B.

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GENERAL HEADQUARTERS
SUPREME COMMANDER FOR THE ALLIED POWERS
AND
FAR EAST COMMAND

AG 680.2 ( )GA APO 500

STAFF MEMORANDUM)
:
NO.....___)

(SCAP & FEC)

CLEARANCES - ENTRY AND EXIT

1. a. Rescission.

(1) Staff Memorandum 23, General Headquarters, Supreme Commander for the Allied Powers and Far East Command, 2 July 1948.

(2) Staff Memorandum 4, General Headquarters, Supreme Commander for the Allied Powers and Far East Command, 10 January 1949.

b. References.

(1) Circular 3, General Headquarters, Supreme Commander for the Allied Powers, 3 February 1950.

(2) First Indorsement, General Headquarters, Supreme Commander for the Allied Powers, 2 September 1947, to letter, United States Naval Forces, Far East, CNFE/A4-5/(11), Serial: 1868, subject: Entry of Warships into Japan, 20 August 1947.

(3) Letter, General Headquarters, Supreme Commander for the Allied Powers to Commander, United States Naval Forces Far East, AG 680.2 (22 July 1949)GC-O, subject: Entry of United States Navy Aircraft into Japan, 22 July 1949.

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GENERAL HEADQUARTERS
SUPREME COMMANDER FOR THE ALLIED POWERS
AND
FAR EAST COMMAND

AG 680.2 ( )GA APO 500

STAFF MEMORANDUM)
:
NO.....___)

(SCAP & FEC)

CLEARANCES - ENTRY AND EXIT

1. a. Rescission.

(1) Staff Memorandum 23, General Headquarters, Supreme Commander for the Allied Powers and Far East Command, 2 July 1948.

(2) Staff Memorandum 4, General Headquarters, Supreme Commander for the Allied Powers and Far East Command, 10 January 1949.

b. References.

(1) Circular 3, General Headquarters, Supreme Commander for the Allied Powers, 3 February 1950.

(2) First Indorsement, General Headquarters, Supreme Commander for the Allied Powers, 2 September 1947, to letter, United States Naval Forces, Far East, CNFE/A4-5/(11), Serial: 1868, subject: Entry of Warships into Japan, 20 August 1947.

(3) Letter, General Headquarters, Supreme Commander for the Allied Powers to Commander, United States Naval Forces Far East, AG 680.2 (22 July 1949)GC-O, subject: Entry of United States Navy Aircraft into Japan, 22 July 1949.

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2. General. a. This staff memorandum establishes responsibilities of staff sections of General Headquarters in processing applications for clearance of individuals, aircraft and surface vessels entering or leaving the (Japan) FAR EAST Command

b. Staff sections initiating requests for the entry or exit of any individual, aircraft or surface vessel will submit such clearance requests to the responsible general or special staff section (see paragraphs 3 and 4) at least ten days prior to the date on which clearances are desired.

3. Clearance of Individuals. a. Staff action on all requests for clearance for entry or exit of individuals into and from (Japan) the FAR EAST Command is the responsibility of the Assistant Chief of Staff, G-1, except as follows:

(1) The Chief, Diplomatic Section is responsible for:

(a) Members of the Allied Council for Japan and accredited members of foreign missions in Japan together with dependents and personnel assigned to their staffs.

(b) Foreign diplomatic officials intransit Japan.

(c) Personnel of the United Nations or agencies thereof entering Japan on official United Nations business.

(d) Personnel of the United States State Department, the Economic Cooperation Administration and the Federal Supply Services entering Japan on official business.

(2) The Public Information Officer is responsible for all news correspondents including those departing the Far East Command who desire to enter the United States or another command.

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(3) When clearance is within established policy:

(a) The Chief, Civil Information and Education Section is responsible for missionaries.

(b) The Adjutant General is responsible for:

1. Commercial entrants and their dependents.

2. House guests.

3. Tourists and/or individuals entering Japan for 60 days to visit relatives or friends for compassionate reasons.

4. Travel of Japanese

(c) The Headquarters Commandant is responsible for employees of the United States Government agencies in Korea entering Japan for leave purposes.

(4) Requests for clearance not within established policy and denials of entry will be forwarded to the Assistant Chief of Staff, G-1, together with recommended action.

b. Requests for clearance of individuals, except military and civilian personnel traveling on official orders, will be processed by the staff section charged with clearance responsibility as follows:

(1) Applications for clearance of individuals submitted by foreign missions in Japan on the form prescribed in ~~by the a~~ reference, 1 b (1) ~~above,~~ will be forwarded in triplicate to the Adjutant General by Check Note, indicating approval or disapproval of application, together with the classification, viz: Occupation Force, Non-Occupation Force, or Resident of Japan (for definition see reference 1 b (1) ~~above~~) and the type of visa authorized (see paragraph 11 c, reference 1 b (1) ~~above~~). Upon receipt of three copies of the application, the Adjutant General will

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Declassified E.O. 12065 Section 3-402/NNDG NO. 775009

affix an appropriate stamp on the original copy of the approved application for entry and return that copy without a covering letter to the mission concerned, one copy of each approved application will be forwarded to the Assistant Chief of Staff, G-2, ~~(one copy will be retained by the staff section having staff responsibility for clearance)~~ and one copy will be filed in the Adjutant General's files.

(2) Applications received by radio will be processed and answered by the staff section charged with clearance responsibility ~~will prepare the clearance~~ (who A copy of the clearance instrument showing the name, nationality, status and type of visa will be furnished to the Assistant Chief of Staff, G-2 and the Adjutant General, Miscellaneous ~~Division~~ Branch, marked AG-OM.

4. Clearance of Aircraft and Surface Vessels. a. All requests for entry into or exit from the Far East Command of aircraft or surface vessels, including crew members, except as provided in references 1 b (2) and 1 b (3), will be cleared as follows:

(1) The Assistant Chief of Staff, G-3, is responsible for:

(a) Combatant naval vessels, except those being sent to Japan for repair.

(b) Combat aircraft, other than Military Air Transport Service and ~~Troop Carrier Aircraft~~ on administrative missions.

(2) The Assistant Chief of Staff, G-4, is responsible for:

(a) Aircraft other than combat aircraft, including Military Air Transport Service and ~~Troop Carrier~~

Declassified E.O. 12065 Section 3-402/NNDG NO. 775009

aircraft on administrative missions.

(b) Combatant and noncombatant naval vessels being sent to Japan for repair.

(3) The Chief, Civil Transportation Section, is responsible for all surface vessels, except combatant naval vessels and naval vessels being sent to Japan for repair.

b. Responsibility for clearance for entry or exit of individuals other than crew members, aboard aircraft and surface vessels, is prescribed in paragraph 3.

5. Concurrences. General and special staff sections ~~charged with~~ responsible for staff action under the provisions of this memorandum (see paragraphs 3 and 4) will obtain necessary concurrences of interested staff sections prior to final action on the entry or exit clearance of any individual, aircraft or surface vessel.

EDWARD M. ALMOND
Major General, General Staff Corps,
Chief of Staff

OFFICIAL:

K. B. BUSH
Brig Gen, ~~AGD~~ USA
Adjutant General

Declassified E.O. 12065 Section 3-402/NNDG NO. 775009

Conversation on 4 NOV draft memo - the implementation the following suggestion

GENERAL HEADQUARTERS
FAR EAST COMMAND

3914

CHECK SHEET

(Do not remove from attached sheets) Mr. Adams 26-5553

File No: 210.9 Subject: Proposed Simplification of Entry Clearances

Note No.	From: DS To: G-1 Date: 22 Nov 49
1.	1. Reference is made to conversations between Major Rousseau, G-1, and Mr. Adams, DS, on the possibility of initiating a procedure to inform foreign Diplomatic Missions in Tokyo of Hqs action on individual requests for clearance into Japan by means of an appropriate stamp on the application rather than by use of formal notes or memoranda as at present. 2. It is believed that the use of a rubber stamp (suggestion for which is attached) would obviate the necessity of written memoranda, notes and form letters approving individual and routine clearance requests. Headquarters should, however, continue to notify the Missions in writing of clearance refusals. 3. It is further suggested that Headquarters continue to inform the foreign Missions by written memoranda of clearances for government officials and for official technical representatives and other individuals whose clearances are not strictly within established regulations or which are granted subject to certain provisions or restrictions. 4. It is understood that DS will continue to clear diplomatic personnel and United Nations officials, informing the Missions thereof in writing. Since foreign Mission members assigned to Tokyo, or in transit through Japan, are normally accompanied by their dependents, it is suggested that in the future DS also clear such dependents (now processed by G-1). In this connection, it is understood that DS will undertake to make the necessary checks on logistic support, housing, et cetera, that are now made by G-1 for the clearance of diplomatic dependents. 5. There is inclosed a draft DS note to the Diplomatic Missions informing them of the proposed method of processing routine clearances, requesting that future applications be submitted in quadruplicate on a form prescribed by Circular 19. 6. Request comments and/or concurrence, and, if appropriate, return of inclosure no. 2 (draft note) for dispatch to the Diplomatic Mission. 2 Incls: #1 Suggested stamp #2 Draft note to Missions - - - -

Declassified E.O. 12065 Section 3-402/NNDG NO. 775009

GENERAL HEADQUARTERS
SUPREME COMMANDER FOR THE
ALLIED POWERS

Cleared for entry into Japan in status indicated on application for a period of

_____

Valid for entry within six months of date of issuance.

Approved: _____
Date

By: _____

Enclosure #1

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GENERAL HEADQUARTERS
SUPREME COMMANDER FOR THE ALLIED POWERS
AND
FAR EAST COMMAND

AG 095 (2 Jun 48)GA

APO 500
2 July 1948

STAFF MEMORANDUM)
:
NO.....23) (SCAP & FEC)

PERSONNEL CLEARANCES FOR NONOCCUPATION PERSONNEL

1. References. a. Circular 19, General Headquarters, Supreme Commander for the Allied Powers, 23 June 1948.

b. Staff Memorandum 11, General Headquarters, Supreme Commander for the Allied Powers and Far East Command, 10 March 1948.

2. Purpose. To establish uniform procedures for the granting of permits for exit from Japan, and for exit from and reentry into Japan for personnel who, under the provisions of paragraph 6c, reference 1a, are required to submit individual applications to the Supreme Commander for the Allied Powers for permission to enter or leave Japan.

3. Provisions of this directive will not apply to personnel being repatriated to and from Japan under current repatriation directives.

4. Passport indorsement. a. Diplomatic Section, including its Yokohama and Kobe divisions, has been designated to indorse passports for exit from and reentry into Japan.

b. Effective immediately, personnel will be permitted to depart from Japan only upon presentation of one of the following documents:

(1) Passport properly indorsed for departure.

(2) Official orders authorizing departure from Japan.

5. Procedure. a. Each request for exit permit (or exit and reentry permit) will include a statement indicating where the individual will present his passport for indorsement (Tokyo, Yokohama or Kobe).

b. Upon receipt of a request for clearance, the staff section charged with responsibility for the clearance of the individual concerned will process the request according to established procedure.

c. If the request is disapproved, the individual concerned will be so notified and no further action taken.

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(SM 23)

d. If the request is approved:

(1) The individual will be notified and requested to present his passport to the appropriate division of Diplomatic Section for indorsement.

(2) A copy of the application, with a statement that it has been approved will be forwarded to the appropriate division of Diplomatic Section for guidance in indorsement of the individual's passport.

6. Action by Diplomatic Section. a. Upon receipt of approved application, Diplomatic Section will make an appropriate entry in the individual's passport, to show the type of clearance (single exit only, single exit and reentry, or repeated exit and reentry), length of time clearance will be valid, date and information as to the status of the individual (government official, missionary, etc.).

b. Sample indorsement stamps to be used by Diplomatic Section are shown in inclosure 1.

c. Diplomatic Section will retain approved applications after indorsement of passport.

BY COMMAND OF GENERAL MacARTHUR:

PAUL J. MUELLER,
Major General, General Staff Corps,
Chief of Staff.

OFFICIAL:

R. M. LEVY,
Colonel, AGD,
Adjutant General.

1 Incl
Sample stamp

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GENERAL HEADQUARTERS
SUPREME COMMANDER FOR THE ALLIED POWERS

Diplomatic Section
Tokyo

EXIT / REENTRY } PERMIT FOR JAPAN

No. ___

Valid until _____ for

(single) / (multiple) } exit.

Valid until _____ for

(single) / (multiple) reentry.

Status _____

Valid provided status remains unchanged.

_____ (Date)

_____ (Signature)

Inclosure 1

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Declassified E.O. 12065 Section 3-402/NNDG NO. 775009

STAFF MEMO
NO

CLEARANCES - ENTRY & EXIT

1. a. DECISSION

(1) Staff Memo #13, GHQ, SCAP & FEC, 23 June 48

(2) Staff Memo " 4, GHQ SCAP & FEC, 10 Jan 49

b. References:

(1) Circular ——, GHQ SCAP, 49.

2. General a. Copy SM #4

b. Copy SM #4

c. Copy SM #4

3. Clearance of individuals

a. Copy SM #4

b. Copy SM #4 & add.

(1) add together with dependents (4) Personnel of the U.S. State Dept and Economic Cooperation Administration on official business.

c. Copy SM #4

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d. When clearance is within established policy:

(1) The Chief CIE is responsible for missionaries.

(2) The Chief ESS is responsible for individuals entering Japan to take conducted tours.

(3) The Hq. Cmdt is responsible for:

(a) Military Personnel and DAC's entering Japan for or on leave purposes.

(b) U.S. Govt employees entering Japan for leave purposes.

(4) The Assistant General is responsible for:

(a) Military and Red Cross personnel and their dependents departing from FEL on leave.

(b) Housegeusts of occupation force personnel and commercial entrants

(c) Commercial entrants and their dependents

(d) Individuals entering Japan for 60 days to visit relatives or friends for compassionate reasons.

e. Requests for clearances not within established policy, and denials of entry, will be forwarded to the Asst C/S, G-1 with recommended action.

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4. Copy SM4
5. Copy SM4

6. Notification ~~Copy 6~~ To processing agencies. Staff sections charged with clearance responsibility under this memorandum will forward to the AG-OM copies of the clearance instrument

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6. D5 —

(3) including their dependents

(4) Personnel of the U.S. State Dept employees, including Economic Cooperation Administration, entering Japan. ~~on official business~~

c. OK

d. (1) When clearance is within established policy:

(2) OK

b. The Chief E55 is responsible for the entry of private commercial entrants, and together with their dependents to individuals entering Japan to take conducted tours operated by the Japan Travel Bureau.

c. The A.G is responsible for — — , house guests, (of military personnel) and CO duty visitors to Relatives and Friends in Japan.

(2) OK —

4 etc

5 6

6. — Staff section — — —

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Check note to C/S

1. Publication of a new SCAP circular concerning entry and exit of individuals into Japan together with the recent change in handling the functions of foreign liaison requires a change to staff memorandum No. 4, 1949. Accordingly G-1 has in conjunction with staff sections concerned prepared a revision to staff memorandum 4, incorporating therein changes necessitated by revisions of SCAP circular and policy concerning foreign liaisons.

2. Changes in the proposed staff memorandum are as follows:

a. Responsibility for the clearance of commercial entrants is assigned to the Adjutant General rather than G-1. This has been done in view of the fact that such requests have become routine in nature except for very few exceptions. Since there has been a total of _____ clearances granted during the last three months, G-1 feels that this operation should be transferred to the Adjutant General.

b. Functions formerly assigned to G-2 have been now reassigned to diplomatic section. This change was necessitated by the publication of letter to the foreign missions telling them that G-2 foreign liaison would only handle military matters.

Immediate Procedures in

c. It is also proposed that applications for clearances of individuals be handled by using a stamp to indicate SCAP approval rather than the present method of formal correspondence. The use of the stamp would eliminate many man-hours of stenographic help, in addition to the saving in paper which would accrue as a result of stamping application rather than using formal correspondence.

3. No change has been made concerning the processing of requests for aircraft _____.

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GENERAL HEADQUARTERS
FAR EAST COMMAND

CHECK SHEET

(Do not remove from Attached Sheets)

Subject: Clearance for Departure from and Reentry into Japan

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1 From: G-1 To: DS Date:

1. Attached request is approved for departure from Japan within six months of this date, and reentry into Japan within six months of the date of indorsement of passport.

2. Status:

3. Applicant has been directed to report to DS to have passport indorsed as shown in paragraph 1 above.

1 Incl
Application

A.B.

Declassified E.O. 12065 Section 3-402/NNDG NO. 775009

3914

Mr. Adams 26-5553

210.9

Proposed Simplification of Entry Clearances

DS G-1 22 Nov 49

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2 Incls:
#1 Suggested stamp
#2 Draft note to Missions

- W.J.S.- - - - - - - - - - -

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