



REPUBLIC OF THE PHILIPPINES
Province of La Union
Municipality of Agoo
OFFICE OF THE MUNICIPAL MAYOR



EXECUTIVE ORDER NO. 22

Series of 2020

**IDENTIFICATION OF LGU OFFICES TO UNDERGO ALTERNATIVE WORK
ARRANGEMENT FOR THE ENTIRE DURATION OF ENHANCED COMMUNITY
QUARANTINE.**

WHEREAS, the World Health Organization (WHO) declared Coronavirus Disease 2019 (COVID-19) outbreak as Public Health Emergency of International Concern due to alarming cases tallied worldwide and later declared as PANDEMIC due to series of widespread community transmission cases among nations of the world;

WHEREAS, the Department of Health (DOH) declared COVID-19 as Code Red Sublevel II alert level of said virus due to recorded local transmission in the country;

WHEREAS, Proclamation No. 922 of President RODRIGO ROA DUTERTE declared the entire nation under Public Health Emergency and Proclamation No. 929 under State of Calamity due COVID-19;

WHEREAS, Memorandum Order dated March 16, 2020 from the Office of the Executive Secretary ordered an Enhanced Community Quarantine for Luzon that was effective on March 17, 2020;

WHEREAS, the above-mentioned proclamations and directives capacitated all LGUs to immediately act and institute preventive measures to contain the spread of COVID-19;

WHEREAS, in public service, the Civil Service Commission (CSC) issued Announcement No. 13 dated March 17, 2020 enjoining alternative work arrangement and allowing municipal officials and employees to work from home in light of the Enhanced Community Quarantine, with the exemption of some offices/agencies who are directly involved in prevention and control of COVID-19;

NOW THEREFORE, in view of the foregoing, **I, STEFANIE ANN Y. ERIGUEL, M.D.**, Municipal Mayor of the Municipality of Agoo, La Union, by virtue of the powers vested in me by law, do hereby order:

Section 1. GUIDELINES:

1. The following offices will operate 24/7:
 - a. Municipal Health Office;
 - b. Municipal Disaster and Risk Reduction Management Office;
 - c. Agoo Police Station; and
 - d. Agoo Fire Station
2. The following offices shall be in full operation (regular duty):
 - a. Office of the Municipal Mayor;
 - b. Municipal Social Welfare and Development Office;
 - c. Market Administration Office;
 - d. Agoo Traffic Management Office;



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- e. Human Resource Management Office;
- f. Slaughterhouse/Waste Management; and
- g. Municipal Information and Tourism Office
3. The following offices shall maintain skeletal work force:
 - a. Municipal Budget Office;
 - b. Municipal Accounting Office;
 - c. Municipal Treasurer's Office;
 - d. Municipal Engineering Office;
 - e. Municipal Assessor's Office;
 - f. Sangguniang Bayan Office
 - g. Municipal Planning and Development Coordinator's Office;
 - h. Municipal Agriculture Office;
 - i. Municipal Civil Registrar's Office; and
 - j. Public Employment Services Office
4. The Municipal Local Government Operations Office (MLGOO) shall have a work from home arrangement.
5. All LGU-Agoo employees (including *Contract of Service* and Casuals) will be paid full salaries.

Section 2. REPEALING CLAUSE. Previous issuance or any portion thereof, which are inconsistent with the provision of this Executive Order are hereby amended, modified, superseded or repealed accordingly.

Section 3. SEPARABILITY CLAUSE. If any section or provision of this Executive Order is declared void, ineffective or invalid by a court of competent jurisdiction, the holding of such section or provision to be void or invalid for any cause whatsoever shall in no way affect the validity of the remaining sections and provisions, which shall remain in full force and effect.

Section 4. EFFECTIVITY CLAUSE. This Executive Order shall take effect immediately upon the date hereof and shall remain in effect until rescinded, repealed or amended.

SO ORDERED.

March 18, 2020, Agoo, La Union.


STEFANIE ANN Y. ERIGUEL, M.D.
Municipal Mayor