EXTERNAL RECURRING REPORTS, GHQ

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1 REPORTS CONTROL SYMBOLS	2 TITLE OF REPORT	3 FREQ.	4 CL'N.	5 DUE DATE	6 REQUIRING DIRECTIVE	7 PREPARING AGENCY
QGD-66 (R 1)	Report on Status of Allotment of Yen Credit	Mo	U	30 days fol end of mo	GHQ SCAP Ltrs AG 400.12 (13 Jun 49)GD, subj: Control of Occupation Force Requirements for Indigenous Services, Supplies & Materials in JFY 1949, 13 Jun 49; AG 400.12 (13 Jun 49)GD, same subj, 1 Aug 49; Messageform AG 121.6 (14 Jul 49)GD, 14 Jul 49; GHQ SCAP Ltrs AG 353.8 (28 Mar 49)SS-GD, subj: Entertainment Services Furnished by the Japanese Government, 28 Mar 49; AG 353.8 (28 Mar 49)SS-GD, same subj, 3 Aug 49; AG 004.26 (3 Aug 49)GD, subj: Operative and Productive Labor, 3 Aug 49.	Eighth Army COMNAVFE FEAF Hq & Sv Gp
QGD-67	Deficit Accounts in Payment for Indigenous Personnel	Mo	U	25th	Radios, GHQ SCAP, ZX 48741, 2 May 49; ZX 49257, 6 May 49, ZX 11365, 25 May 49	Eighth Army FEAF Hq & Sv Gp COMNAVFE
QGD-68	Report of Cultured Pearl Transactions	Semi-Mo	U	10th day fol rept pd	GHQ FEC Ltr AG 386.7 (30 Jun 49) GD, subj: Semi-Monthly Report of Cultured Pearl Transactions, 30 Jun 49	Eighth Army Hq & Sv Gp
QGD-71	Consolidated Report of Quarterly Collections and Deposits	Qtr	U	15 days after rept pd	GHQ FEC Radios ZX 22147, 3 Sep 49; ZX 22779, 11 Sep 49	Eighth Army RYCOM COMNAVFE Hq & Sv Gp PHILCOM MARBO FEAF

EXTERNAL RECURRING REPORTS, GHQ

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QGD-72	Report on Status of Extended Service Contract Procurement Demands	Wk	U	Wk	Par 5, GHQ SCAP Ltr AG 160, (10 Sep 49)GD, subj: Extended Service Contract Procurement Demand, 10 Sep 49	Eighth Army COMNAVFE FEAF Hq & Sv Gp
QGD-73	Monthly Report of Petroleum Products Issued Under the GARIOA-EROA Programs	Mo	U	20th of fol mo	Ltr, GHQ FEC AG 113(27 Sep 49)GD subj: Reimbursement for Petroleum Products Used in Transporting Military Cargoes by U. S. Owned Vessels in SCAJAP Fleet, 27 Sep 49	8th Army
	DEPARTMENT OF THE ARMY REPORTS					
ANPB-1003 (Replaced QGD-31)	Quarterly Petroleum Tankage Report	Qtr & Ann	S	20th of mo fol qtr & end of calendar year	ANPB Serial 440-71, subj: Quarterly Petroleum Tankage Report-Form ANPB-PD-04-1, 28 Jun 47 & GHQ FEC 1st Ind AG 463.7 (28 Jun 47) GD, 15 Aug 47; GHQ FEC Ltr AG 463.7 (25 Sep 48)GD, subj: Quarterly Petroleum Tankage Report, 25 Sep 48; GHQ FEC Rad CX 66094, 8 Dec 48; ASPPA Serial 30-148, 31 Jan 49; GHQ FEC Ltr AG 463.7 (11 Mar 49)GD, subj: Quarterly Petroleum Tankage Report, 11 Mar 49	Eighth Army PHILAIRCOM, Designate RYCOM COMNAVFE FEAF
CSGLD-105 (R 2)	Oversea Command Forecast of Requirements	SA	C	15 Apr 15 Oct	DA Special Regulations 730-20-5, 8 Apr 49; DA Rad WCL 30962, 2 Aug 49; GHQ FEC Radios ZX 45411, 15 Apr 48; CX 63472, 1 Sep 48	Eighth Army MARBO PHILCOM RYCOM

EXTERNAL RECURRING REPORTS, GHQ

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
CSGLD-190 (R 1)	Procurement Action Report	Mo	U	15th of fol mo	DA SR 715-45-1, 17 May 49; DA Ltr AGAO-S 400.12 (6 Jun 49) CSGLD/E1-M, subj: Procurement Action Report, Reports Control Symbol CSGLD-190 (R 1), 21 Jun 49; GHQ FEC Rad Z 15048, 28 Jun 49	All Procurement Officers Eighth Army MARBO PHILCOM RYCOM
CSGLD-238	Status of Overseas Supply Projects	Ann	As req	31 Aug	DA Special Regulations 730-5-1, 15 Jul 49	G-4, GHQ
CSGLD-240	Quarterly Report of Use of Official Transportation	Qtr	U	15 days fol qtr pd	DA Rad WCL 47493, 10 Jun 49; GHQ FEC Rad ZX 22147, 3 Sep 49	Eighth Army PHILCOM MARBO, RYCOM, COMNAVFE FEAF, Hq & Sv Gp
CSGSP-66	Report of Damaged or Improper Shipment	As req	U	As Req	AR 700-30, 30 Jun 48	Installation Receiving Shipment
CSGSP-109 (R 1)	Forecast of Return of Excess Military Property from Overseas	SA	R	15 Apr 15 Oct	DA Memo 700-50-22, 17 Mar 48 and C1, 13 Aug 48; GHQ FEC Rad ZX 45055, 12 Apr 48; DA Rad WCL 43557, 11 Feb 49	Eighth Army MARBO PHILCOM RYCOM
ECA-1002	ECA Oversea Procurement	As req	U	As req	DA Special Regulations 730-45-1, 26 Nov 48; DA Ltr AGAO-C 091.3 (22 Jun 49)CSGLD, subj: SR No. 730-45-1, Special Reports Required for Civilian Supply Program of Economic Cooperation Administration, 26 November 1948, 24 June 1949; Ltr, GHQ FEC AG 400 (24 Jun 49)GD, subj: SR 730-45-1 Special Reports Required for Civilian Supply Program of Economic Cooperation Administration, 27 Jul 49	Technical Services and ESS, GHQ Eighth Army

EXTERNAL RECURRING REPORTS, GHQ

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
JCS-1001	Enemy Equipment Released to Allied Governments	Qtr	C	31 Mar 30 Jun 30 Sep 31 Dec	Radio WCL 99009, 2 Mar 46, JCS to CINCAFPAC	G-4, GHQ
NME-1005	Bulk Petroleum Products Slate	Mo	U	10th	ASPPA Ltrs, Serial 30-18, 18 Jun 48 and 30-45, 27 Aug 48; 30-198, 22 Apr 49, GHQ FEC Ltr AG 463.7 (23 Aug 49)GD, subj: Slating Procedure for Petroleum Products, 23 Aug 49	Eighth Army RYCOM PHILAIRCOM, Designate
NME-1006	Part 1 - Quarterly Packaged POL Slate	Qtr	U	15 Jan 15 Apr 15 Jul 15 Oct	ASPPA Ltrs, Serial 30-18, 18 Jun 48, and 30-45, 27 Aug 48; ASPPA Ltr, Serial 30-198, 22 Apr 49; ASPPA Radios 201251Z, 21 May 48; 241801Z, 25 May 48; GHQ FEC Ltr AG 463.7 (23 Aug 49)GD, subj: Slating Procedure for Petroleum Products, 23 Aug 49	Eighth Army PHILAIRCOM, Designate RYCOM
	Part 2 - Semi-Annual Civil Affairs/Military Government Packaged Slate	SA	U	5 Apr 5 Oct	Same as above	Same as above
NME-MB-ECA-142	Procurement Authorization Completion Report	As req	U	As req	DA SR 730-45-1, 26 Nov 48; DA Ltr AGAO-C 091.3 (22 Jun 49)CSGLD, subj: SR 730-45-1, Special Reports Required for Civilian Supply Program of Economic Cooperation Administration, 26 Nov 1948, 24 June 1949; Ltr,GHQ,FEC AG 400 (24 Jun 49)GD,subj: SR 730-45-1, Special Reports Required for Civilian Supply Program of Economic Cooperation Administration, 27 Jul 49	Technical Services and ESS, GHQ, 8th Army

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QMG-80	Annual Report of Petroleum Requirements	Ann	U	1 Apr	DA Spec Reg 890-15, 7 Jul 49; GHQ FEC Ltr AG 463.7 (6 Aug 49) GD, subj: Justification of Fiscal Year 1951 Petroleum Requirements, 6 August 1949	Eighth Army RYCOM MARBO
WDGSP-46	Property Disposition in Overseas Commands (Other than Real Property)	Mo	U	25th	TM 38-320, May 47, Sec XI; WCL 25804, 30 Sep 47; WCL 35013, 7 Jan 49	Eighth Army PHILCOM MARBO
WDGSP-52	Report of Materiel Consumed	Qtr	R	15 May 15 Aug	WD Ltr AGAO-S 400 (27 Feb 47) D-M, 13 Mar 47; ZX 42021, 9 Apr 47; ZX 42875, 14 Apr 47; CX 63120, 19 Aug 48 (to RYCOM only); WCL 43557, 11 Feb 49	Eighth Army PHILCOM MARBO RYCOM
WDGSP-82	Status of Transfer in China and Philippine Bulk Sales	As req	R	As req	WARX 87123, 6 Dec 46; WARX 84595, 1 Nov 46; CX 67695, 27 Nov 46; WCL 34998, 16 Aug 49; ZX 20699, 20 Aug 49	PHILCOM MARBO
WDGSP-134	Monthly Report of Petroleum Issues	Mo	U	20th day of fol mo	WD Memo 700-5-7, 11 Aug 47, Sec IV; GHQ FEC Rad ZX 16178, 30 Jul 47, GHQ FEC Radios C 63536, 3 Sep 48 and C 63724, 13 Sep 48 (to PHILCOM)	Eighth Army MARBO PHILAIRCOM, Designate RYCOM

EXTERNAL RECURRING REPORTS, GHQ

Adjutant General

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QAG-29	Report of Quotas and Results of Reenlistment Drive	Mo	U	9th	GHQ FEC Ltr AG 341 (18 Jan 49)AG-PR, subj: Computation of Quota for Far East Command Reenlistment Drive, 24 Jan 49	Eighth Army PHILCOM MARBO RYCOM FEAF, Hq & Sv Gp
QAG-31	APO Personnel Report	Mo	U	1st day of each mo	Par 19 GHQ FEC Manual of Postal Operating Procedures, June 1949	Postal Officer of each APO and of each BPO
QAG-39	Results of Career Field Proficiency Examinations	As req	U	2 wks after each exam	GHQ, FEC Rad ZX 22620, 9 Sep 49	Eighth Army, PHILCOM RYCOM MARBO Hq & Sv Gp
QSAB-13	Occupation Strength	Mo	S	30th	GHQ FEC Ltrs AG 320.2 (8 Mar 49) AG-OA(S), subj: Occupation Strength (Reports Control Symbol QSAB-13), 8 Mar 49; AG 320.2 (8 Mar 49)AG-OA(S), same subj, 13 Jun 49; AG 320.2 (8 Mar 49) AG-OA(S), same subj, 5 Jul 49	PHILCOM MARBO
	DEPARTMENT OF THE ARMY REPORTS					
AF-SC-A74	Monthly Army Aircraft Inventory, Status and Flying Time Report	Mo	U	15th work day	DA Special Regulations 710-45-50 1 Mar 49; Rads GHQ FEC ZX 44723 26 Mar 49; (to Eighth Army, PHILCOM); ZX 47571, 21 Apr 49 (to RYCOM, Hq & Sv Gp); DA Special Regulations 330-40-2, 18 Mar 49	Eighth Army PHILCOM RYCOM Hq & Sv Gp

EXTERNAL RECURRING REPORTS, GHQ

Engineer

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QCE-01 (R 2)	Engineer Construction Status Report	Mo	R	1st	GHQ FEC Ltr AG 370.2(20 Sep 48) CE, subj: Engineer Construction Status Report (QCE-01 (R2)),20 Sep 48	PHILCOM MARBO RYCOM FEAF
QCE-03 (R 2)	Engineer Unit Technical Report	Mo	U	5th	GHQ FEC Ltr AG 370.2 (12 Apr 48) CE, subj: Engineer Unit Technical Report, 12 Apr 48	All Engineer Units Eighth Army RYCOM PHILCOM MARBO
QCE-04 (R 2)	Monthly Report on Engineer Officers	Mo	U	5th	GHQ FEC Ltr AG 210.31 (7 Jun 48) CE, subj: Monthly Report on Engineer Officers, 7 Jun 48	Staff Engineers Eighth Army MARBO PHILCOM RYCOM
QCE-07 (R 1)	Troop and Dependent Housing Status Report	Mo	C	5th of fol mo	Ltr GHQ FEC AG 620 (13 Sep 49)CE, Subj: Troop and Dependent Housing Status Report, 13 Sep 49	Eighth Army MARBO RYCOM COMNAVFE, Hq & Sv Gp FEAF
QCE-08 (R 3)	Engineer Activities Report	Mo	U	1st day of 2nd fol mo	Ltr GHQ FEC AG 121.6 (15 Sep 49) CE, subj: Engineer Activities Report for Japan, 15 Sep 49	Eighth Army FEAF COMNAVFE Hq & Sv Gp
QCE-39	Basic Information Maps for Army and Navy Installations in Japan	Ann	Var	30 Jun	GHQ FEC Ltr AG 061 (8 Feb 49)CE, subj: Basic Information Maps for Army and Navy Installations in Japan, Reports Control Symbol QCE-39, 8 Feb 49	Eighth Army COMNAVFE Hq & Sv Gp

EXTERNAL RECURRING REPORTS, GHQ

Engineer

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
ENG-11 (R 1)	Report of Insect and Rodent Control Activities	Mo & Qtr	U	25th	DA Special Regulations 420-45-7, 1 Aug 49; GHQ FEC Cir 39, 9 Oct 48	Post Engineers Eighth Army PHILCOM MARBO RYCOM FEAF
ENG-15	Real Property Record	See requiring directive	R	See requiring directive	TM-38-320, May 47, Sec V, Par 28, Sec VII, par 39 & Sec IX, par 49; DA Special Regulations 405-45-5, 13 Jun 49	As designated by Major Commands
ENG-43	Repairs and Utilities Cost Report	Mo & Qtr	U	25 days after rept pd	TM 5-602, 1 Jul 48, Chap 10, pars 53 and 54b; GHQ FEC Radio ZX 47259, 19 Apr 49 11 Aug 49	Post Engineers Eighth Army MARBO RYCOM Hq & Sv Gp
ENG-45	Repairs and Utilities Quarterly Operating Report	Qtr	U	25 days after qtr	DA Special Regulations 420-45-1,/ GHQ FEC Ltrs AG 600.18 (2 Nov 48) CE, subj: Repairs and Utilities Quarterly Operating Report (Reports Control Symbol ENG-45), 2 Nov 48 (to 8th Army & Hq & Sv Gp); AG 600.18 (10 Nov 48)CE, same subj, 10 Nov 48 (to MARBO & RYCOM), GHQ FEC Rad ZX 28169, 30 Oct 48 (to MARBO, RYCOM)	Post Engineers Eighth Army MARBO Hq & Sv Gp RYCOM
ENG-48	Repairs and Utilities Operating Logs	Mo	U	25th	DA Special Regulations 420-45-6, 23 Aug 49	Post Engineers Eighth Army MARBO RYCOM, Hq & Sv Gp
ENG-49	Report of Refuse and Salvage Collections	Da & Mo	U	Da & 1st	DA Special Regulations 420-45-8, 11 Aug 49	Each Post Engineer

EXTERNAL RECURRING REPORTS, GHQ

Engineer

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
ENG-50	Monthly Report of Individual Projects	Mo	U	25th	DA Special Regulations 420-45-4, 23 Aug 49	Post Engineers Eighth Army MARBO RYCOM Hq & Sv Gp
WDGSP-34	Periodic Report on Installation Construction Program	SA	Var	1 Apr 1 Oct	WD Memo 210-20-1, 10 Sep 46; C1, 23 Oct 46; C3, 25 Feb 47	PHILCOM MARBO RYCOM FEAF

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Fiscal

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QFD-01	Japanese Yen Report	Mo	R	10th	Fiscal Div Ltr 319.130, subj: Japanese Yen Report, 27 Oct 47; FD Ltrs 915, subj: Accounting Procedures for Yen Transactions and Dollar Collections for Indigenous Supplies and Services, 27 Jul 48 to 8th Army, 28 Jul 48 to FEAF, 29 Jul 48 to COMNAVFE; GHQ FEC Radio C 63587, 4 Sep 48 (to RYCOM)	Disbursing Officers Eighth Army RYCOM FEAF
QFD-10	Report of Amounts of Nonappropriated Funds on Deposit in Banks	Mo	U	25th	Par 15c, GHQ FEC Cir 1, 1 Jan 49	Eighth Army PHILCOM MARBO RYCOM FEAF Hq & Sv Gp
	DEPARTMENT OF THE ARMY REPORTS					
CSACB-2 (R 1)	Report on Status of Funds - Prior Fiscal Year	Mo	R	15th of fol mo	DA Special Regulations 35-235-15, 1 Jul 1949	Fiscal Director GHQ, FEC
CSACB-7 (R 1)	Report on Status of Allotments (Consolidated)	Mo	R	10th of fol mo	DA Special Regulations 35-225-15, 22 Jun 49	Eighth Army PHILCOM RYCOM MARBO FEAF KMAG
CSACB-19 (R 1)	Report on Status of Funds - Current Fiscal Year	Mo	R	18th	DA Special Regulations 35-235-15, 1 July 1949	Fiscal Director GHQ, FEC
CSACB-20	Funding Program Changes	As req	R	As req	DA Ltr CSACB 111 FY 1949(30 Sep 48), 30 Sep 48	Fiscal Director GHQ, FEC

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
CSACF-12	Monthly Report of Invoices	Mo	U	EOM	DA Special Regulations 35-3730-1, AFR 173-45, 3 Aug 49	Each Agency of the DA and the AF which normally receives invoices for the purpose of attaching thereto supporting papers or otherwise processing them for transmittal to disbursing officers for payment - Eighth Army FEAF MARBO RYCOM
CSACF-19 (R 1)	Disbursing Officers' List of Civilian Payroll Certifying Officers by Installation *time of deactivation of disbursing office & acct is balanced & closed out as result of inactivation of payroll offices or transfer of acct.	At the close of each calendar year,* & at time a certifying officer's comsolidation	U	See freq	DA Special Regulations 35-720-1, 18 Mar 49	Disbursing Officers Paying Civilians- Eighth Army PHILCOM MARBO RYCOM
CSACF-32	Reconciliation of Expenditures	Qtr	U	28th day of 2nd mo fol	TM 14-703, 12 Jul 45, as amended by Cir 135, 1948 and Cir 138, 1948, par 8b; DA Special Regulations 35-225-15, 22 Jun 49; 35-225-11, 15 Jul 49	Eighth Army PHILCOM MARBO RYCOM FEAF KMAG
FIN-1	Report of Actual Cost of Care and Handling Surplus Personal and/or Real Property	Mo	U	20 days after mo reported	WD Cir 354, 1946 and WD Cir 214, 1947, (both as extended by Cir 189, 1948, Sec II, par 9); WD Cir 195, 1947, Sec II	Eighth Army PHILCOM MARBO RYCOM

EXTERNAL RECURRING REPORTS, GHQ

Fiscal

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
FIN-20 (R 2)	Monthly Report of Operations	Mo	R	20th	TM 14-500, C2, 1 Mar 48, par 47; C5, 24 Jun 49, par 47; TB 14-500-17, 20 May 48; TB 14-500-19, 9 Jul 48	Disbursing Officers - Eighth Army RYCOM PHILCOM MARBO FEAF
FIN-24	Report of Uncollected Inter-Departmental Accounts	Qtr	U	6 mos fol the initiation of SF 1080 if acct has not been settled	TM 14-702, Oct 46, par 65b and AR 35-6665, 8 Oct 47, par 8	Billing Office- Eighth Army PHILCOM RYCOM MARBO
FIN-27	Report of Foreign Currencies	Mo	U	10th	Department of Army Cir 178, 1948	Disbursing Officers - Eighth Army PHILCOM MARBO RYCOM FEAF
FIN-29 (R 1)	Special Monthly Report of Disbursements by Oversea Disbursing Officers	Mo	U	7th	TB FIN 7, 17 Nov 48	Disbursing Officers - Eighth Army PHILCOM MARBO RYCOM FEAF
FIN-30	Quarterly Report of Cash on Hand	Qtr	U	30 days after qtr	TM 14-500, Jul 47, par 19e and C1, 1 Jan 48	Disbursing Officers - Eighth Army PHILCOM MARBO RYCOM
FIN-31	Estimate of Foreign Currency Requirements	Qtr	U	1 Feb 1 May 1 Aug 1 Nov	DA Cir 376, 1948	Disbursing Officers - Eighth Army PHILCOM MARBO RYCOM FEAF

EXTERNAL RECURRING REPORTS, GHQ

Judge Advocate

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QJA-01 (R 2)	Monthly Report of Courts-Martial Activities	Mo	R	15th	GHQ FEC Ltr AG 250.4 (15 Oct 48) JA, subj: Monthly Report of Court-Martial Activities (RCS QJA-01 (R 2)), 15 Oct 48	All GCM Jurisdictions - Eighth Army MARBO PHILCOM RYCOM Hq & Sv Gp
QJA-04	Military Occupation Courts Statistics	Mo	U	21st	Par 50b, GHQ SCAP Cir 8, 31 Mar 49; GHQ SCAP Ltr AG 015 (12 Aug 49)COM, subj: Military Occupation Courts Statistics, 25 Aug 49	Each GCM Jurisdiction in Japan- Eighth Army COMNAVFE, Hq & Sv Gp
	DEPARTMENT OF THE ARMY REPORTS					
JAG-2	Annual or Final Report of Judge Advocate	Ann	R	30 Jun	AR 25-5, Par 3c, 13 Feb 47	SJA of each GCM Jurisdiction, Eighth Army RYCOM MARBO PHILCOM Hq & Sv Gp
JAG-3	Weekly Report of Trial Judge Advocate	Wk	U	Wk	Manual for Courts-Martial, USA, 1949, par 41b	TJA of each GCM or Sp CM - Eighth Army PHILCOM MARBO RYCOM Hq & Sv Gp
JAG-5	Administrative Report of Foreign Claims	Mo	U	5th	AR 25-90, par 27; Ltr AGAM-PM 319.1 (10 Dec 46)JAGD/D, 25 Feb 47; GHQ FEC Cir 50, par 6, 27 Nov 48	Each Foreign Claims Commission Eighth Army PHILCOM
JAG-6	Monthly Report of Cases (Claims)	Mo	U	5th	AR 25-90, par 27; Ltr AGAM-PM 319.1 (10 Dec 46)JAGD/D, 25 Feb 47; GHQ FEC Cir 50, par 6, 27 Nov 48	Each Foreign Claims Commission Eighth Army PHILCOM

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Medical

1 REPORTS CONTROL SYMBOLS	2 TITLE OF REPORT	3 FREQ.	4 CL'N.	5 DUE DATE	6 REQUIRING DIRECTIVE	7 PREPARING AGENCY
QMD-09 (R 1)	Report of Medical Department Personnel	Mo	U	3rd	GHQ FEC Cir 19, 24 May 48; GHQ FEC Rad ZX 22897, 12 Sep 49 (to PHILAIRCOM Designate)	All Med Dept Units & Installations of FEC other than those assigned FEAF
QMD-16	Medical Treatments and Hospitalization for DAC and DAFC in Occupied Areas	Qtr	U	10th of mo fol rept pd	GHQ FEC Radio ZX 34464, 27 Dec 48	Eighth Army RYCOM FEAF Hq & Sv Gp
QMD-18	Report of Patients Evacuated to the Zone of Interior	Mo	U	96 hrs fol rept period	GHQ FEC Ltr AG 705 (20 May 49)MD-PO, subj: Report of Patients Evacuated to the Zone of Interior Reports Control Symbol QMD-18, 20 May 49	Eighth Army PHILCOM MARBO RYCOM

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Medical

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
MED-22 (R 1)	Report of Sick and Wounded Animals (WD AGO Form 8-129 accompanied by Emergency Veterinary Tags, WD AGO Form 8-137)	Mo	U	Last day of each month	DA Special Regulations 40-985-5, 19 Apr 49	All Units & Detachments with military animals assigned or attached
MED-23	Report of Dental Service	Mo	U	20th	AR 40-1010, C3, 2 Oct 47, par 2a	Major Commands
MED-25	Report of Veterinary Meat and Dairy Hygiene Inspection	Mo	U	EOM	AR 40-950, 29 Apr 49	Each Station that has Veterinary Office
MED-28	Patients Enroute by Water (Embarkation Report)	As req	U	Immed	Ltr AG 704.11 (3 Jun 44)OB-S-E-SPMOT-M, 8 Jun 44, Par 19	Overseas Port of Embarkation
MED-35	Essential Technical Medical Data Report	Mo	Var	20th	WD Memo 40-1005-1, 18 Dec 46 and C1, 15 Aug 47; GHQ FEC Cir 19, 24 May 48; GHQ FEC Cir 39, 9 Oct 48	Eighth Army PHILCOM MARBO RYCOM FEAF Hq & Sv Gp
MED-38	Telegraphic Statistical Health Report (Note: This report need not be submitted provided MED-11 "Consolidated Report for Major Commands" is forwarded via airmail within time limit specified).	As req	R	Part 1 7 days fol rept period- Part 2 10 days fol rept period	AR 40-1080, 28 Aug 45, par 10 b, FEC Cir 64, 3 Jun 47; GHQ FEC Rads ZX 10246, 16 May 49; ZX 14444, 22 Jun 49	Eighth Army PHILCOM MARBO RYCOM
MED-39	Adverse Reactions of Parenteral Solutions	As req	U	As req	WD Memo 40-1005-2, 18 Apr 47	All Med Installations
MED-41	Annual Report of Medical Department Activities	Ann	Varies	1 Feb	AR 40-1005, 17 Nov 47, par 4; AR 40-5, C1, 9 Jun 38, par 3j	All Med units and Installations

EXTERNAL RECURRING REPORTS, GHQ

Ordnance

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
	DEPARTMENT OF THE ARMY REPORTS					
CSGLD-248	Report of Accidental Explosion of Ammunition or other Explosives	As req	Var	As req	DA Special Regulations 385-10-46, 26 Aug 49; FEC Cir 11, 21 Feb 1949	Installations where Accidental Explosions or Fires Occur
ORD-1	Ammunition Lot Number Report	Ann	R		SB-9-AMM-1, Ci, 20 Apr 49	Eighth Army MARBO PHILCOM RYCOM
ORD-3	Report of Malfunctions and Accidents (During Training)	As req	Var	As req	SR 385-310-1, 4 Mar 49, Sec VII	Unit Ordnance Officer
ORD-6	Monthly Report of Surveillance Activities	Mo	Var	15th fol rept pd	SB 9 AMM 8, 23 Nov 45, pars 2a, 3a, 4a and 5a; OFSB 3-20, Part 1, 4 Nov 43, pars 13a (1), 16 and 17; GHQ FEC Rad CX 57811, 7 Jan 48	Senior Ammunition Inspectors

EXTERNAL RECURRING REPORTS, GHQ

Provost Marshal

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
BUDGET-1002	Transcript of Operator's Report of Motor Vehicle Accident	As req	U	As expeditiously as practicable	DA SR 385-10-42, 13 May 49	Commanding Officer of Installation or Unit
BUDGET-1003	Supervisor's Report of Accident	As req	U	As expeditiously as practicable	DA SR 385-10-41, 13 May 49	Commanding Officer of Installation or Unit
CSGPA-114	Letter Report of Fatal Injuries	As req	U	At the earliest practical moment	DA SR 385-10-41, 385-10-42, 385-10-43, 13 May 49	Commanding Officer of Installation or Unit
CSGPA-115	Summary of Accident Experience	Mo	R	10th of fol mo	Ltr AGAM-PM 200.5 (16 Jul 48) CSGPA, 29 Jul 48	Major Command Safety Directors
CSGPA-147	Report of U. S. Army Aircraft Flying Accident	As req	R	As expeditiously as practicable	DA SR 385-10-43, 13 May 49	Commanding Officer of Installation or Unit
PMG-2 (R 1)	Provost Marshal Statistical Report	Mo	R	22nd of fol mo	DA Special Regulations 192-45-5, 18 May 49	Provost Marshal Section GHQ

EXTERNAL RECURRING REPORTS, GHQ

Quartermaster

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QMG-34	Overseas Exhumation and Disposition Operations	Wk	R	Tues	WD Memo 30-1825-3, 9 Sep 47; GHQ FEC Ltr AG 293 (19 Mar 48)QMM, subj: Overseas Exhumation and Disposition Operations Report (Report Control Symbol QMG-34), 19 Mar 48	Eighth Army PHILCOM MARBO
QMG-40	Annual Nutriculture Gardening Report	Ann	Varies	15 Jan	AR 30-2500, 18 Nov 47, par 8; GHQ FEC Ltr AG 403 (18 Dec 47) QMS, subj: Annual Nutriculture Gardening Report, 18 Dec 47	Eighth Army
QMG-59	Installation Food Service Report	Mo	R	15th of fol mo	DA Memo 30-2205-1, 23 Aug 48; GHQ FEC Radios ZX 26885, 19 Oct 48; ZX 24462, 28 Sep 48	Eighth Army MARBO Hq & Sv Gp PHILCOM RYCOM
QMG-69	Report of Oversea Perishable Subsistence Losses	Mo	U	25th of fol mo	DA Special Regulations 30-45-20, 10 Feb 49; GHQ FEC Rad ZX 44733, 26 Mar 49	Eighth Army MARBO PHILCOM RYCOM
QMG-82	Monthly Report of Value of Subsistence Supplied to Air Force	Mo	U	15th	DA Special Regulations 30-95-10, 30 Aug 49	Eighth Army MARBO RYCOM
WDCSO-28	Strength Reports for Rations	Mo	S	20th	WD Memo 345-50-1, 24 Jan 47(as amended by WCL 26981, 3 Oct 47); Memo 700-5-19, 16 Jul 48; WCL 24650, 23 Jan 48; WAR 81403, 17 Dec 48; WARX 85769, 17 Mar 49	Eighth Army MARBO PHILCOM RYCOM
WDGSP-124	Inventory of IBM Equipment Overseas	Mo	U	20th	WD Memo 30-2720-1, 4 Jun 47; and C1, 10 Oct 47; FEC Rad ZX 16603, 29 Jul 47	Eighth Army MARBO FEAF PHILCOM RYCOM

EXTERNAL RECURRING REPORTS, GHQ

1	2	3	4	5	6	7 Signal
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QSC-01 (R 1)	Signal Supply Report	Mo	R	4th of fol mo	GHQ FEC Ltr AG 475 (6 Jun 49)SC-SS, subj: Signal Supply Report (Reports Control Symbol QSC-01 (R 1)), 6 Jun 49	Eighth Army MARBO RYCOM
QSC-03	Communication System Facilities (Radio)	As req	R	As req	GHQ FEC Ltr AG 676 (17 Oct 47) SC-MC, subj: Communication System Records (Radio), 17 Oct 47	PHILCOM MARBO
QSC-04	Progress Reports on Signal Corps Development Projects	Mo	R & C	15th	GHQ FEC Ltr AG 676 (13 Nov 47) SC-MC, 13 Nov 47, subj: Progress Reports on Signal Corps Development Projects	Eighth Army PHILCOM RYCOM
QSC-06 (R 1)	Monthly Report of Traffic Operations	Mo	U	10th	GHQ FEC Ltr AG 311.23 (19 Jun 48) SC-MC, subj: Monthly Report of Traffic Operations (Reports Control Symbol QSC-06 (R 1)), 19 Jun 48	Eighth Army PHILCOM MARBO RYCOM FEAF, GHQ FEC Comcenter Div., O, Sig O
QSC-07	Distribution List, JANAP	As req	U	As req	GHQ FEC Rad ZX 40634, 2 Mar 48	Eighth Army PHILCOM MARBO RYCOM FEAF ASAPAC 7th AACS Wing
QSC-08	Requirements of Photographic Expendables	SA	R	25 Apr 25 Oct	GHQ FEC Ltr AG 413.53 (4 Mar 48) SC-SS, subj: Credit System for Photographic Expendables, 6 Mar 48	Eighth Army MARBO RYCOM

EXTERNAL RECURRING REPORTS, GHQ

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QSC-10	Control of Occupation Force Indigenous Signal Communication Requirements	Mo	R	20th	GHQ FEC Ltr AG 400.12 (2 Aug 48) SC-PL, subj: Control of Occupation Force Indigenous Signal Communication Requirements, Reports Control Symbol QSC-10, 4 Aug 48	Eighth Army
QSC-11	Review of Communications Orders	Qtr	U	1 Jan 1 Apr 1 Jul 1 Oct	GHQ FEC Ltr AG 400.12 (17 May 49) SC-MC, subj: Preparation, Submission and Processing of Communications Orders (Reports Control Symbol QSC-11), 17 May 49	Eighth Army FEAF COMNAVFE Hq & Sv Gp
	DEPARTMENT OF THE ARMY REPORTS					
CSGAS-3	Encrypted Traffic Volume Report	Mo	S	EOM	Ltr AGAM-PM 311.5 (5 Sep 45) WDGID, 12 Sep 46	Eighth Army PHILCOM MARBO RYCOM FEAF 71st Sig Sv Bn
CSGAS-5	Report of Registered Cryptographic Material	Qtr	R	31 Mar 30 Jun 30 Sep 31 Dec	AR 380-5, 15 Aug 46, par 43 and C5, 3 Mar 48; TM 32-225	Custodians of Cryptographic Equipment
SIG-12	Film Library Report	Qtr	R	20 Jan 20 Apr 20 Jul 20 Oct	AR 105-260, C1, 8 Sep 47	Each Film Library
WDGAS-1	Insecure Cryptographic Procedures	As req	Varies	As req	"Reports of Compromise of Cryptographic Material and Violations of Cryptographic Security" (SIGMAP-2), pars 11 & 17	Hq Cryptographic Security Officer

EXTERNAL RECURRING REPORTS, GHQ

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	Transportation PREPARING AGENCY
QTO-35	Space Available Personnel Lift	As req	R	24 hrs after departure of vessel	GHQ FEC Radios CX 67581, 4 Feb 49; ZX 41045, 23 Feb 49	Eighth Army PHILCOM MARBO RYCOM
QTO-37 (R 1)	Inter and Intratheater Space Requirement Report	As req	R	As req	GHQ FEC Ltr AG 510 (22 Jul 49) TO-C, subj: Inter and Intratheater Space Requirement Report, Reports Control Symbol QTO-37, (R 1), 22 Jul 49; GHQ, FEC Rad ZX 22148, 3 Sep 49	Eighth Army PHILCOM MARBO RYCOM
QTO-42	Navy Logistical Floating Equipment	Mo	R	15th	Ltr, GHQ FEC AG 560 (6 May 49) TO-P, subj: Navy Logistical Floating Equipment, 19 May 49	COMNAVFE
QTO-44	Status of Transportation Corps Operated Motor Vehicles	Mo	U	10th of fol mo	Ltr GHQ FEC AG 451 (2 Jun 49)TO-O, subj: Report, "Status of Transportation Corps Operated Motor Vehicles," 2 Jun 49	Eighth Army MARBO RYCOM Hq & Sv Gp
QTO-45	Lost, Unclaimed and Undeliverable Baggage	Semi-Mo	U	1st 15th	GHQ FEC Ltr AG 524 (10 May 49) TO-P, subj: Processing of Lost, Abandoned, and Unclaimed Baggage, 15 Jul 49	USARPAC SFPE SEPE Eighth Army PHILCOM MARBO RYCOM FEAF Hq & Sv Gp
	DEPARTMENT OF THE ARMY REPORTS					
CSGSP-29 (R 2)	Space Requirements for Overseas Movement of Personnel	Mo	R	18th	DA Memo 290-130-1, 9 Jan 48; DA Rad 34321, 20 Oct 48; GHQ FEC Ltr AG 510 (4 Nov 48)GA, subj: Surface Requirements Report, Reports Control Symbol CSGSP-29 (R 2), 4 Nov 48	Eighth Army PHILCOM MARBO RYCOM FEAF

EXTERNAL RECURRING REPORTS, GHQ

Transportation

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
TC-1 (R 1)	Harbor Boat Data Sheet	As req	U	As req	Dept of Army Special Regulations 55-510-2, 27 Jul 49	Eighth Army PHILCOM MARBO RYCOM
TC-2	Operating Cost and Utilization of Harbor Boats	Qtr	R	Within 20 days fol qtr	Dept of Army Special Regulations 55-510-3, 27 July 49	Eighth Army PHILCOM MARBO RYCOM
TC-3	Final Cost Report of Vessel Repairs	As req	U	As req	WD Memo 55-305-2, 15 Jul 46, par 2; AR 55-505, 27 Oct 47 and C1, 29 Jul 48, par 9	Home Port of Vessel
TC-4	Army Transport Voyage Report	As req	U	As req	WD Memo 55-305-2, 15 Jul 46, par 1	Home Port of Vessel
TC-5	Army Transport Data Sheet	As req	U	As req	WD Memo 55-305-1, 2 Jul 46	Home Port of Vessel
TC-7	Railway Equipment Report	SA & As req	U	As req	WD Memo 55-675-1, 13 Jan 47	Eighth Army
TC-12	Report of Boiler Condition	As req	U	As req	AR 55-505, 27 Oct 47, par 7	Eighth Army PHILCOM MARBO RYCOM
TC-20 (R 2)	Ship Activity Report	As req	U	As req	Dept of Army Special Regulations 550-305-10, 30 Dec 48; GHQ FEC Radios ZX 36715, 17 Jan 49; ZX 39809, 11 Feb 49; DA Rad WCL 35565, 10 Jan 49	Eighth Army PHILCOM MARBO RYCOM

EXTERNAL RECURRING REPORTS, GHQ

Troop Information & Education

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QTIE-03	AEP Evaluation of Civilian Instructors	S-Ann	U	1 Apr 1 Oct	Sec VI, FEC Cir 3, 24 Jan 49; Ltr GHQ FEC AG 353.01 (19 Jul 49) TIE, subj: Changes to Circular 3, General Headquarters, Far East Command, 24 January 1949; 19 Jul 49	Eighth Army PHILCOM MARBO RYCOM FEAF Hq & Sv Gp
QTIE-04 (R 3)	Armed Forces Radio Service Weekly Report	Wk	U	3rd Mon fol rept period	GHQ FEC Ltr AG 000.77 (13 Apr 49) TIE, subj: Revised Armed Forces Radio Service, Weekly Report QTIE-04 (R 3), 13 Apr 49, Secs III & IV, FEC Cir 3, 24 Jan 49	Eighth Army PHILCOM MARBO RYCOM FEAF
QTIE-05 (R 1)	Budget Control Report	Mo	U	15th	GHQ FEC Ltr AG 121 (19 Jul 48) TI&E, subj: Budget Control Report, 19 Jul 48; Sec VI, FEC Cir 3, 24 Jan 49	Eighth Army PHILCOM MARBO RYCOM FEAF
QTIE-08	Depot Stock Status Report	Qtr	U	15 Jan 15 Apr 15 Jul 15 Oct	Sec VI, FEC Cir 3, 24 Jan 49	Major Commands having TIE Supply Depots
QTIE-13	Monthly Report, USAFI Regional Testing Centers	Mo	U	10th of fol mo	GHQ FEC Ltr AG 352 (2 Dec 48) TIE, subj: Monthly Report, USAFI Regional Testing Centers (Reports Control Symbol QTIE-13) 2 Dec 48, Sec VI, FEC Cir 3, 24 Jan 49	Eighth Army PHILCOM MARBO RYCOM FEAF Hq & Sv Gp JUSMAG

EXTERNAL RECURRING REPORTS, GHQ

Troop Information & Education

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QTIE-14	Education Center Term Report	End of School Term	U	20th day fol end of term	GHQ FEC Ltr AG 352(30 Sep 49) TIE, subj: Education Center Term Report, Reports Control Symbol QTIE-14, 30 Sep 49	Eighth Army PHILCOM MARBO RYCOM FEAF Hq & Sv Gp
	DEPARTMENT OF THE ARMY REPORTS					
CSTIE-3 (R 1)	Branch Report, United States Armed Forces Institute	Mo	U	10th	DA Memo 350-3100-1, 10 Oct 47; Sec VI, FEC Cir 3, 24 Jan 49	Commandants, USAFI Branches
CSTIE-9	Army-Air Force Education Program-Education Center Quarterly Report	Qtr	U	20 Jan 20 Apr 20 Jul 20 Oct	DA Memo 350-110-2, 27 Aug 48; Sec VI, FEC Cir 3, 24 Jan 49; Ltrs, GHQ FEC AG 352 (19 Oct 48) TIE, subj: Education Center Quarterly Reports, CSTIE-9, 19 Oct 48; AG 352 (19 Oct 48)TIE, same subj, 26 Aug 49	Eighth Army PHILCOM MARBO RYCOM FEAF Hq & Sv Gp

EXTERNAL RECURRING REPORTS, GHQ

Civil Communications

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QCCS-02	Statement of Services Rendered Communications Services	Mo	U	10th	Memo AG 400.12 (29 Oct 46)CCS (SCAPIN 1299); Memo AG 400.12 (4 Dec 46)CCS (SCAPIN 1299/1)	Civil Comm Sec Tel & Tel Div

EXTERNAL RECURRING REPORTS, GHQ

Civil Property Custodian

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
	DEPARTMENT OF THE ARMY REPORTS					
CSCAD-19	Progress of Japanese Reparations	Mo	U	Cable Summary due 15th Written report due 30th	WAR 96362, 21 Feb 48	SCAP, CPC
WDSCA-5	Precious Metals in Japan	Qtr	U	31 Dec 31 Mar 30 Jun 30 Sep	Radio WCL 37391, 29 Apr 46; Ltr AGAO-C 410.2 (28 Aug 47)WDSCA, 5 Sep 47	SCAP, CPC

EXTERNAL RECURRING REPORTS, GHQ

Natural Resources

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QNR-05 (R 1)	Quarterly Spot-Check on Status of Supplies for Japanese Fishing and Landings of Marine Products	Qtr	U	Last day of mo succeeding qtr	GHQ SCAP Ltr AG 825.91 (22 Aug 47)NR/FI, subj: Periodic Spot-Checking on Status of Supplies for Japanese Fisheries and Landings of Marine Products, 26 Feb 49	Eighth Army

EXTERNAL RECURRING REPORTS, GHQ

Comptroller

1 REPORTS CONTROL SYMBOLS	2 TITLE OF REPORT	3 FREQ.	4 CL'N.	5 DUE DATE	6 REQUIRING DIRECTIVE	7 PREPARING AGENCY
QCOM-21	Occupation Cost Report	Qtr	U	10th of 2nd mo fol qtr	GHQ FEC Ltr AG 121.6 (4 Dec 48) CE, subj: Occupation Cost Report 2 Feb 49	Eighth Army RYCOM
	DEPARTMENT OF THE ARMY REPORTS					
CSACB-21	Occupation Cost Accounting Procedure for Occupied Areas	Qtr	S	60 days fol qtr	Dept of Army Special Regulations 35-890-1, 4 Jan 49	Comptroller, GHQ
CSACB-23 (R 1)	Economy Program and Management Improvement Report	Qtr	U	15th day of mo fol qtr pd cov.	DA SR 1-30-1, 24 Aug 49, GHQ FEC Rad ZX 23275, 16 Sep 49, GHQ SCAP and FEC Staff Memo 43, 3 Oct 49; GHQ FEC Ltr AG 091.3 (4 Oct 49) COM, subj: Economy Program, 4 Oct 49	8th Army, MARBO PHILCOM, RYCOM PHILAIRCOM, Designate All Staff Sections, GHQ, SCAP & FEC

8700—FEC Printing Plant—10/49—175

RESTRICTED

GENERAL HEADQUARTERS
SUPREME COMMANDER FOR THE ALLIED POWERS
AND
FAR EAST COMMAND
APO 500

AG 319.1 (6 Nov 49)COM

6 November 1949

SUBJECT: Reports Control Procedures

TO: Commanding General, Eighth Army, APO 343
Commanding General, Marianas-Bonins Command, APO 246
Commanding General, Ryukyus Command, APO 331
Commanding General, Headquarters and Service Group, General Headquarters, Far East Command, APO 500
Commander, United States Naval Forces, Far East, Navy No. 1165
Commanding General, Far East Air Forces, APO 925
Commanding General, Philippines Air Command, APO 74

1. References.

a. AR 305-15, 25 August 1947.

b. Circular 53, General Headquarters, Far East Command, 4 October 1949.

c. Letter, General Headquarters, Supreme Commander for the Allied Powers and Far East Command, AG 319.1 (15 Jan 49)GA, subject: Reports Control Procedures, 15 January 1949.

d. Letter, General Headquarters, Supreme Commander for the Allied Powers and Far East Command, AG 319.1 (15 Feb 49)GA, subject: Reports Control Procedures, 15 February 1949.

e. Letter, General Headquarters, Supreme Commander for the Allied Powers and Far East Command, AG 319.1 (15 Mar 49)GA, subject: Reports Control Procedures, 15 March 1949.

f. Letter, General Headquarters, Supreme Commander for the Allied Powers and Far East Command, AG 319.1 (15 May 49)GA, subject: Reports Control Procedures, 15 May 1949.

g. Letter, General Headquarters, Supreme Commander for the Allied Powers and Far East Command, AG 319.1 (15 Jun 49)COM, subject: Reports Control Procedures, 15 June 1949.

h. Letter, General Headquarters, Supreme Commander for the Allied Powers and Far East Command, AG 319.1 (5 Jul 49)COM, subject: Reports Control Procedures, 5 July 1949.

i. Letter, General Headquarters, Supreme Commander for the Allied Powers and Far East Command, AG 319.1 (1 Aug 49)COM, subject: Reports Control Procedures, 1 August 1949.

j. Letter, General Headquarters, Supreme Commander for the Allied Powers and Far East Command, AG 319.1 (15 Sep 49)COM, subject: Reports Control Procedures, 15 September 1949.

k. Letter, General Headquarters, Supreme Commander for the Allied Powers and Far East Command, AG 319.1 (15 Oct 49)COM, subject: Reports Control Procedures, 15 October 1949.

AG 319.1 (6 Nov 49)CGM, 6 Nov 49
Subj: Reports Control Procedures

2. Attached hereto are changes to List of External Recurring Reports, General Headquarters, Supreme Commander for the Allied Powers and Far East Command, 15 January 1949, and a consolidated summary of actions affecting reports which have occurred since the last published changes. These changes announce the reports control actions for the month of October 1949. The numbered pages, by staff sections, should be substituted for the corresponding numbered pages of the 15 January 1949 list in order that your copy may be current. It is suggested that each month's summary be retained intact for future reference.

3. Preparing agencies will submit reports only when such reports have been assigned approved titles and reports control symbols, or the reports are specifically exempt from control procedures under the provisions of paragraph 4, AR 305-15. Reports being rendered without approved titles and reports control symbols and all errors noted in this publication should be brought to the attention of the Commander-in-Chief, Far East, Attention: Comptroller.

BY COMMAND OF GENERAL MacARTHUR:

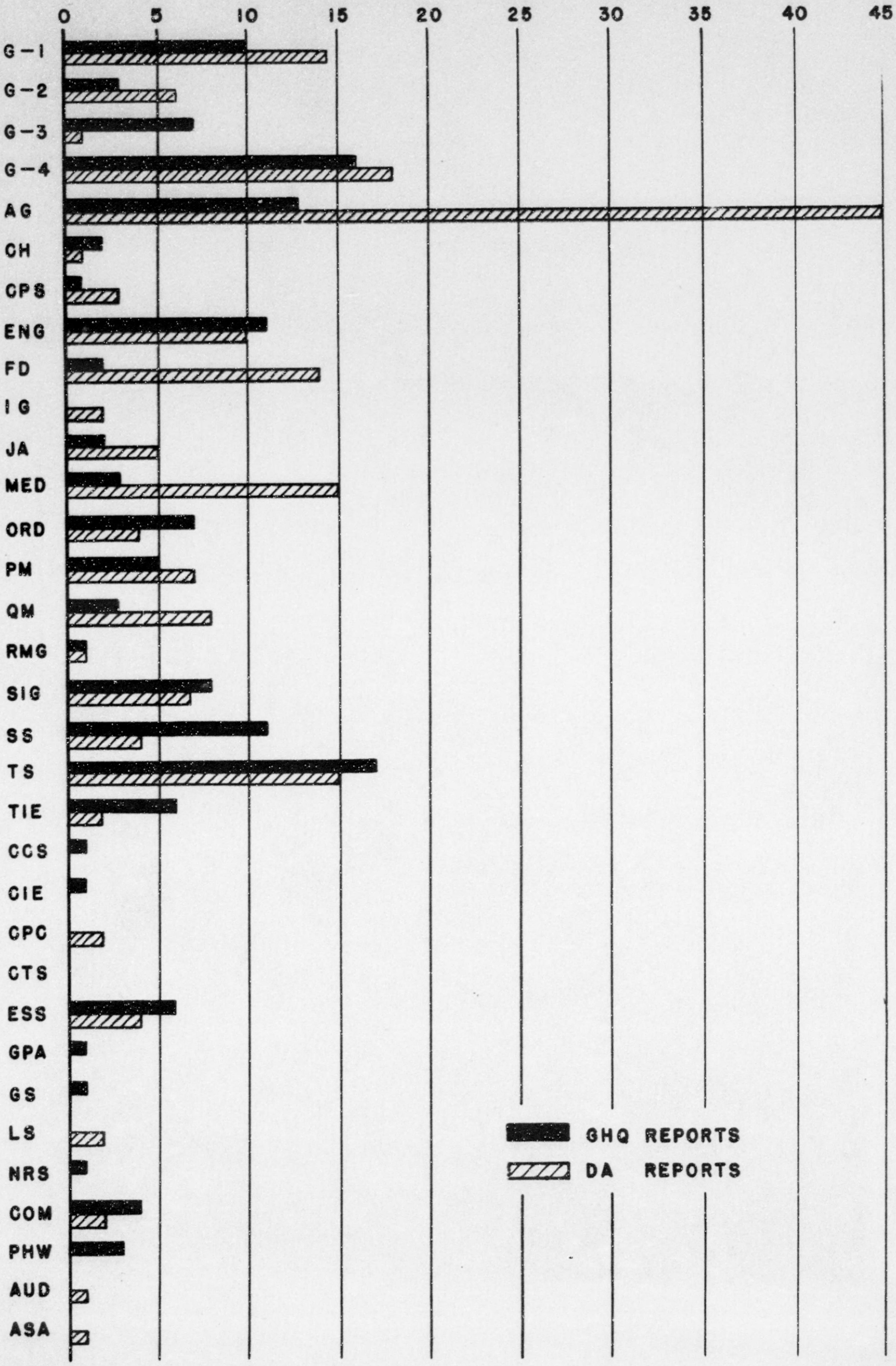
K. B. BUSH,
Brigadier General, AGD,
Adjutant General.

2 Incls
1. Changes to List of External Recurring Reports
2. Summary

Copies furnished:
Chief, Statistical Div,
OAC, OCS, DA, Wash
25, D. C.
All Staff Sections, GHQ,
SCAP and FEC

GHQ AND DEPARTMENT OF ARMY RECURRING REPORTS

31 OCTOBER 1949



CHANGES NO. 9

CONSOLIDATED SUMMARY OF CHANGES

These changes announce the reports control actions for the period 1 October to 31 October 1949 which affected the 15 January 1949 List of External Recurring Reports. The attached numbered pages by Staff Sections should be substituted for the corresponding numbered pages in the 15 January 1949 List of External Recurring Reports in order to make it current as of 31 October 1949. The following summary of changes are not to be substituted for previous summaries. Each month's consolidation of changes, which make up the summary, should be retained, intact, for future reference.

NEW REPORTS (GHQ)

Page		
20	QGA-67	Report on Personnel Employed in Army Operated Dependent Schools
43	QCE-51	Cost of Indigenous Repair of Engineer Equipment
43	QCE-52	Koshiba POL Terminal, Construction Progress Report
60	QOR-22	Report on Progress on Clearing Saipan Ammunition Area
72	QTO-48	Shipment of Household Goods

NEW REPORTS (DEPARTMENT OF THE ARMY)

31	CSGLD-247	Unsatisfactory Equipment Report
37	ATTNG-41	Monthly Report - Reserve Duty Pay
38	CSACS-42	Organized Reserve Corps Strength by Grade, Section, and Residence
38	CSACS-51	ORC Strength in Troop Program Sequence by Organization and Type of Personnel
39a	CSGPA-189	Enlisted Reserve Corps Enlistment and Reenlistment Report
39a	CSGPA-206	Separation of Non-RA Officers
67	SIG-17	Still Photographic Laboratories Production Report-Army Pictorial Service (WD AGO Form 11-18)
67a	SIG-59	Analysis of Radio Circuit Operation for Station WTA, Manila
73a	TC-48	Estimate of Monthly Requirements for Surface Shipments of Cargo to United States

CANCELLED REPORTS (GHQ)

20	QGA-49	Rycom Military Government Monthly Comparative Statement. Cancelled by: GHQ, FEC Ltr AG 014.1 (7 Oct 49) RMG, subj: Discontinuance of Military Government Monthly Comparative Statement, RCS QGA-49, 7 Oct 49

CHANGES NO. 9

CONSOLIDATED SUMMARY OF CHANGES, Cont'd

Page		
	CANCELLED REPORTS	(GHQ)
80	QESS-17	Monthly Report on Surveillance of Efforts on Japanese Prefectural Governor to Eliminate Control Association Operating in Their Prefectures. Cancelled by: Ltr GHQ SCAP, AG 004.06 (16 Feb 48)ESS/AC, subj: Interpretation and Implementation of Policy Concerning the Elimination of Control Associations, 23 Jul 49
81	QESS-21	Import Cargo Clearance Report Cancelled by: Verbal Instructions
	CANCELLED REPORTS	(DEPARTMENT OF THE ARMY)
39a	NME-MB-108	Report of Home Address at Time of Last Entry Into Service. Cancelled by: Report prepared one-time only.
64	QMG-69	Report of Oversea Perishable Subsistence Losses Cancelled by: Report period expired
	CHANGES IN REPORTS CONTROL SYMBOL	(GHQ)
20	From: QGA-64	Monthly Forecast of Command Strength
	To : QGA-64 (R 1)	Same Title
51	From: QJA-01(R 2)	Monthly Report of Courts-Martial Activities
	To : QJA-01(R 3)	Same Title
69	From: QSS-14	Monthly Statement of Operations and Net Working Capital
	To : QSS-14 (R 1)	Same Title
	CHANGES IN REPORTS CONTROL SYMBOL	(DEPARTMENT OF THE ARMY)
37	From: CSACS-11 (R 2)	Weekly Strength of the Army
	To : CSACS-11 (R 3)	Weekly Report of Army Strength
	CHANGES IN TITLE	(DEPARTMENT OF THE ARMY)
37	CSACS-11 (R 3) (Formerly: CSACS-11 (R 2))	From: Weekly Strength of the Army To : Weekly Report of Army Strength
	CHANGES IN CLASSIFICATION	(DEPARTMENT OF THE ARMY)
60	CSGLD-248	Report of Accidental Explosion of Ammunition or Other Explosives From: Varies To : Restricted

CHANGES NO. 9

CONSOLIDATED SUMMARY OF CHANGES, Cont'd.

Page

CHANGES IN DUE DATE (GHQ)

69 QSS-14 (R 1) (Formerly: QSS-14)

Monthly Statement of Operations and Net Working Capital

From: 15th

To : 25th

CHANGES IN DUE DATE (DEPARTMENT OF THE ARMY)

60 CSGLD-248

Report of Accidental Explosion of Ammunition or other Explosives

From: As required

To : 30 days after the accident

67 SIG-12

Film Library Report

From: 20 Jan, 20 Apr, 20 Jul, 20 Oct

To : 5 days following quarter period

CHANGES IN REQUIRING DIRECTIVE (GHQ)

20 QGA-64 (R 1) (Formerly: QGA-64)

Monthly Forecast of Command Strength

From: GHQ FEC Ltr AG 320.2 (8 Jun 49)GA, subj: Report of Monthly Forecast of Command Strength, Reports Control Symbol QGA-64, 8 Jun 49

To : GHQ FEC Ltr AG 320.2 (21 Oct 49)GA, subj: Report of Monthly Forecast of Command Strength, Reports Control Symbol QGA-64 (R 1), 21 Oct 49

51 QJA-01 (R 3) (Formerly: QJA-01 (R 2))

Monthly Report of Courts-Martial Activities

From: GHQ FEC Ltr AG 250.4 (15 Oct 48)JA, subj: Monthly Report of Courts-Martial Activities (RCS QJA-01 (R 2)), 15 Oct 48

To : GHQ FEC Ltr AG 250.4 (8 Oct 49)JA, subj: Monthly Report of Courts-Martial Activities (RCS QJA-01 (R 3)), 8 Oct 49

66 QSC-04

Progress Reports on Signal Corps Development Projects

From: GHQ FEC Ltr AG 676 (13 Nov 47)SC-MC, 13 Nov 47, subj: Progress Reports on Signal Corps Development Projects

To : GHQ FEC Ltr AG 676 (13 Nov 47)SC-MC, subj: Progress Reports on Signal Corps Development Projects (Reports Control Symbol QSC-04), 27 Oct 49

CHANGES NO. 9

CONSOLIDATED SUMMARY OF CHANGES, Cont'd.

Page		
	CHANGES IN REQUIRING DIRECTIVE	(GHQ)
69	QSS-14 (R 1) (Formerly: QSS-14)	Monthly Statement of Operations and Net Working Capital
	From:	Par 20g, GHQ FEC Cir 1, 1 Jan 49; GHQ FEC Ltr AG 123 (30 Apr 48)SS, subj: Monthly Statement of Operations and Net Working Capital, Reports Control Symbol, QSS-14, 30 Apr 48; GHQ FEC Rads ZX 30462, 20 Nov 48; ZX 31494, 30 Nov 48; GHQ FEC Ltr AG 123 (4 Feb 49)SS, same subject as above, 4 Feb 49
	To :	GHQ FEC Ltr AG 123 (30 Apr 48)SS, subj: Monthly Statement of Operations and Net Working Capital, Reports Control Symbol, QSS-14 (R 1), 5 Oct 49
69	QSS-32	Central Exchange Stock Status of Officer Uniform Items
	From:	GHQ FEC Radios ZX 43708, 17 Mar 49; ZX 12993, 6 Jun 49
	To :	GHQ FEC Radios ZX 43708, 17 Mar 49; ZX 12993, 6 Jun 49; ZX 26350, 15 Oct 49; Z 26891, 22 Oct 49 (to PHILAIRCOM)
	CHANGES IN REQUIRING DIRECTIVE	(DEPARTMENT OF THE ARMY)
30	ANPB-1003	Quarterly Petroleum Tankage Report
	From:	ANPB Serial 440-71, subj: Quarterly Petroleum Tankage Report-Form ANPB-PD-04-1, 28 Jun 47 and GHQ FEC 1st Ind AG 463.7 (28 Jun 47)GD, 15 Aug 47; GHQ FEC Ltr AG 463.7 (25 Sep 48)GD, subj: Quarterly Petroleum Tankage Report, 25 Sep 48; GHQ FEC rad CX 66094, 8 Dec 48; ASPPA Serial 30-148, 31 Jan 49; GHQ FEC Ltr AG 463.7 (11 Mar 49)GD, subj: Quarterly Petroleum Tankage Report, 11 Mar 49
	To :	ANPB Serial 440-71, subj: Quarterly Petroleum Tankage Report-Form ANPB-PD-04-1, 28 Jun 47 and GHQ FEC 1st Ind AG 463.7 (28 Jun 47)GD, 15 Aug 47; GHQ FEC Ltr AG 463.7 (25 Sep 48)GD, subj: Quarterly Petroleum Tankage Report, 25 Sep 48; GHQ FEC Rad CX 66094, 8 Dec 48; ASPPA Serial 30-148, 31 Jan 49; GHQ FEC Ltr AG 463.7 (11 Mar 49) GD, subj: Quarterly Petroleum Tankage Report, 11 Mar 49; GHQ FEC Ltr AG 463.7 (27 Oct 49) GD, subj: Quarterly Petroleum Tankage Report, 27 Oct 1949

CHANGES NO. 9

CONSOLIDATED SUMMARY OF CHANGES, Cont'd.

Page	CHANGES IN REQUIRING DIRECTIVE	(DEPARTMENT OF THE ARMY)
30	CSGLD-105 (R 2)	Oversea Command Forecast of Requirements From: DA Special Regulations 730-20-5, 8 Apr 49; DA Rad WCL 30962, 2 Aug 49; GHQ FEC Radios ZX 45411, 15 Apr 48; CX 63472, 1 Sep 48 To : DA Special Regulations 730-20-5, 8 Apr 49; DA Rad WCL 30962, 2 Aug 49
31a	NME-1005	Bulk Petroleum Products Slate From: ASPPA Ltrs, Serial 30-18, 18 Jun 48 and 30-45, 27 Aug 48; 30-198, 22 Apr 49, GHQ FEC Ltr AG 463.7 (23 Aug 49)GD, subj: Slating Procedure for Petroleum Products, 23 Aug 49 To : ASPPA Ltr, Serial 30-198, 22 Apr 49, GHQ FEC Ltr AG 463.7 (23 Aug 49)GD, subj: Slating Procedure for Petroleum Products, 23 Aug 49
31a	NME-1006	Part 1 - Quarterly Packaged POL Slate From: ASPPA Ltrs, Serial 30-18, 18 Jun 48, and 30-45, 27 Aug 48; ASPPA Ltr, Serial 30-198, 22 Apr 49; ASPPA Radios 201251Z, 21 May 48; 241801Z, 25 May 48; GHQ FEC Ltr AG 463.7 (23 Aug 49)GD, subj: Slating Procedure for Petroleum Products, 23 Aug 49 To : ASPPA Ltr, Serial 30-198, 22 Apr 49; GHQ FEC Ltr AG 463.7 (23 Aug 49)GD, subj: Slating Procedure for Petroleum Products, 23 Aug 49 Part 2 - Semi-Annual Civil Affairs/Military Government Packaged Slate From: Same as above To : Same as above
36	AG-54 (R 2)	Recruiting Progress Report From: DA Memo 600-750-11, 14 Jul 48 and C2, 23 Nov 48, DA Special Regulations 615-105-3, 9 Jun 49; FEC Cir 20, 27 May 48, GHQ FEC Ltrs AG 342 (10 Jun 49)AG-PR, subj: Recruiting Progress Report, Reports Control Symbol AG-54 (R 2), 10 Jun 49; AG 342 (27 Jun 49) AG-PR, same subj; 27 Jun 49 To : DA Memo 600-750-11, 14 Jul 48 and C2, 23 Nov 48; DA Special Regulations 615-105-3, 9 Jun 49; GHQ FEC Ltrs AG 342 (10 Jun 49)AG-PR, subj: Recruiting Progress Report, Reports Control Symbol AG-54 (R 2), 10 Jun 49; AG 342 (27 Jun 49)AG-PR, same subj, 27 Jun 49; GHQ FEC Cir 50, 22 Sep 49

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37	CSACS-11 (R 3) (Formerly: CSACS-11 (R 2))	Weekly Report of Army Strength (Formerly: Weekly Strength of the Army) From: DA Memo 345-50-13, 18 Oct 48; DA Special Regulations 330-10-1, Chap 17, 1 Feb 49; W 89224, 27 May 49 To : DA Special Regulations 345-50-9, 18 Aug 49; DA Special Regulations 330-10-1, Chap 17, 1 Feb 49
39b	PO 1006	Penalty Matter From: Rad WCL 46095, 5 Aug 48; GHQ FEC Rad Z 24338, 27 Sep 48 (to MARBO); SR 340-10-1, 23 Nov 48; GHQ FEC Ltr AG 311.1 (22 Dec 48)AG-OB, subj: Penalty Matter Report, 22 Dec 48 To : GHQ FEC Rad Z 24338, 27 Sep 48 (to MARBO); Depts of Army & Air Force SR 340-10-1 & AFR 182-7, 23 Nov 48; GHQ FEC Ltr AG 311.1 (22 Dec 48)AG-OB, subj: Penalty Matter Report, 22 Dec 48
39c	PO 1007	Annual Inventory of All Penalty Matter on Hand From: Rad WCL 46095, 5 Aug 48; GHQ FEC Rad Z 24338, 27 Sep 48 (to MARBO); SR 340-10-1, 23 Nov 48; GHQ FEC Ltr AG 311.1 (22 Dec 48)AG-OB, subj: Penalty Matter Reports, 22 Dec 48 To : GHQ FEC Rad Z 24338, 27 Sep 48 (to MARBO); Depts of Army & Air Force SR 340-10-1 and AFR 182-7, 23 Nov 48; GHQ FEC Ltr AG 311.1 (22 Dec 48)AG-OB, subj: Penalty Matter Reports, 22 Dec 48
44	ENG-7 (R 1)	Fire Report From: AR 210-10, C4, 9 Nov 48; TM 5-600, Nov 45, par 1.73 (as amended by Cir 351, 5 Nov 48, Sec III); GHQ FEC Cir 54, 1948 To : DA Special Regulations 385-45-20, 1 Aug 1949, GHQ FEC Cir 54, 1948
67	SIG-12	Film Library Report From: AR 105-260, C 1, 8 Sep 47 To : DA Special Regulations 110-345-1, 19 May 49; 110-5-1, 23 May 49

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20	QGA-59	Semi-Annual Educational Report - American Dependent Schools From: Eighth Army, MARBO, PHILCOM, FEAF, RYCOM, Hq & Sv Gp, COMNAVFE To : Eighth Army, MARBO, FEAF, RYCOM, Hq & Sv Gp, COMNAVFE, PHILAIRCOM
20	QGA-60	Service Information Requests -VA Manila Branch From: PHILCOM To : PHILAIRCOM
20	QGA-64 (R 1) (Formerly: QGA-64)	Monthly Forecast of Command Strength From: Eighth Army, MARBO, PHILCOM, RYCOM To : Eighth Army, FEAF, PHILAIRCOM, MARBO, RYCOM
23	QGB-01	Monthly Status Report, Linguist Personnel a. Roster of Department of Army Civilian Linguists b. Roster of Military Linguists From: Eighth Army, MARBO, RYCOM, FEAF, Hq & Sv Gp, SCAP and FEC Sections, GHQ, PHILCOM To : Eighth Army, MARBO, RYCOM, FEAF, Hq & Sv Gp, SCAP and FEC Sections, GHQ
23	QGB-02	Report of Military Linguists From: Receiving Replacement Installations at Eighth Army, PHILCOM, MARBO, RYCOM, FEAF, Hq & Sv Gp To : Receiving Replacement Installations at Eighth Army, MARBO, RYCOM, FEAF, Hq & Sv Gp
23	QGB-04	Monthly Strength and Personnel Procurement and Loss Report of CIC Detachments From: MARBO, FEAF, RYCOM, PHILCOM To : MARBO, FEAF, RYCOM

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25	QGC-06 (R 2)	Far East Command Quarterly Troop Unit Change Request From: Eighth Army, PHILCOM, MARBO, RYCOM, Hq & Sv Gp To : Eighth Army, MARBO, RYCOM, Hq & Sv Gp, PHILAIRCOM
25	QGC-09	Summary of Combat Effectiveness (Ground Forces) From: Eighth Army, PHILCOM, MARBO, RYCOM To : Eighth Army, MARBO, RYCOM
26	QGC-16	Report of Disaster From: Eighth Army, PHILCOM, MARBO, RYCOM, COMNAVFE, FEAF, Hq & Sv Gp To : Eighth Army, MARBO, RYCOM, COMNAVFE, FEAF, Hq & Sv Gp, PHILAIRCOM
27	QGD-02 (R 1)	Air Transpac Statistical Report From: MARBO, RYCOM, PHILCOM To : MARBO, RYCOM, PHILAIRCOM
29	QGD-71	Consolidated Report of Quarterly Collections and Deposits From: Eighth Army, RYCOM, COMNAVFE, MARBO, FEAF, Hq & Sv Gp, PHILCOM To : Eighth Army, RYCOM, MARBO, COMNAVFE, FEAF, Hq & Sv Gp
32	QAG-07 (R 1)	Personnel Arrival Reports (Air & Water) From: Eighth Army, PHILCOM, MARBO, RYCOM To : Eighth Army, MARBO, RYCOM, PHILAIRCOM
32	QAG-09	Inspection of Army Post Office From: Inspecting Officer of Eighth Army, PHILCOM, MARBO, RYCOM, FEAF, Hq & Sv Gp To : Inspecting Officer of Eighth Army, MARBO, RYCOM, FEAF, Hq & Sv Gp, PHILAIRCOM

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32	QAG-15	Change in Status of Courier Transfer Officers and Courier Stations From: Eighth Army, PHILCOM, MARBO, RYCOM To : Eighth Army, MARBO, RYCOM, PHILAIRCOM
33	QAG-16	Reports of Lost or Stolen Money Orders or Blank Forms From: Postal Officers of Eighth Army, PHILCOM, MARBO, RYCOM, FEAF, Hq & Sv Gp To : Postal Officers of Eighth Army, MARBO, RYCOM, FEAF, Hq & Sv Gp, PHILAIRCOM
33	QAG-20 (R 1)	Report of Enlisted Personnel for Readjustment From: Eighth Army, PHILCOM, MARBO, RYCOM, Hq & Sv Gp To : Eighth Army, MARBO, RYCOM, Hq & Sv Gp, PHILAIRCOM
33	QAG-23	SSN Recapitulation for Authorized Strength for Table of Organization and Equipment Units From: Eighth Army, PHILCOM, MARBO, RYCOM, Hq & Sv Gp To : Eighth Army, MARBO, RYCOM, Hq & Sv Gp, PHILAIRCOM
34	QAG-29	Report of Quotas and Results of Reenlistment Drive From: Eighth Army, PHILCOM, MARBO, RYCOM, FEAF, Hq & Sv Gp To : Eighth Army, MARBO, RYCOM, FEAF, Hq & Sv Gp, PHILAIRCOM
34	QAG-39	Results of Career Field Proficiency Examinations From: Eighth Army, PHILCOM, RYCOM, MARBO, Hq & Sv Gp To : Eighth Army, RYCOM, MARBO, Hq & Sv Gp
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42	QCE-04 (R 2)	Monthly Report on Engineer Officers From: Staff Engineers, Eighth Army, PHILCOM, MARBO, RYCOM To : Staff Engineers, Eighth Army, MARBO, RYCOM
43	QCE-49	Quarterly Fire and Disciplinary Action Report From: Eighth Army, PHILCOM, MARBO, RYCOM, FEAF, Hq & Sv Gp To : Eighth Army, MARBO, RYCOM, FEAF, Hq & Sv Gp
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53	QMD-18	Report of Patients Evacuated to the Zone of Interior From: Eighth Army, PHILCOM, MARBO, RYCOM To : Eighth Army, MARBO, RYCOM, PHILAIRCOM
59	QOR-01	Ordnance Technical Report From: Eighth Army, PHILCOM, MARBO, RYCOM To : Eighth Army, MARBO, RYCOM, PHILAIRCOM
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66	QSC-04	Progress Reports on Signal Corps Development Projects From: Eighth Army, PHILCOM, RYCOM To : Eighth Army, MARBO, RYCOM, FEAF, PHILAIRCOM
66	QSC-06 (R 1)	Monthly Report of Traffic Operations From: Eighth Army, PHILCOM, MARBO, RYCOM, FEAF, GHQ FEC Comcenter Div., O Sig O To : Eighth Army, MARBO, RYCOM, FEAF, GHQ FEC Comcenter Div., O Sig O., PHILARICOM
66	QSC-07	Distribution List, JANAP From: Eighth Army, PHILCOM, MARBO, RYCOM, FEAF, ASA, Pacific, 7TH AACS Wing To : Eighth Army, MARBO, RYCOM, FEAF, ASA, Pacific, 7th AACS Wing
68	QSS-01 (R 1)	Quarterly Stock Status Report From: Eighth Army, PHILCOM, MARBO, RYCOM To : Eighth Army, MARBO, RYCOM, PHILAIRCOM
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68	QSS-06	Station Notification From: Eighth Army, PHILCOM, MARBO, RYCOM To : Eighth Army, MARBO, RYCOM
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72	QTO-45	Lost, Unclaimed and Undeliverable Baggage From: USARPAC, SFPE, SEPE, Eighth Army, PHILCOM, MARBO, RYCOM, FEAF, Hq & Sv Gp To : USARPAC, SFPE, SEPE, Eighth Army, MARBO, RYCOM, FEAF, Hq & Sv Gp, PHILAIRCOM
74	QTIE-03	AEP Evaluation of Civilian Instructors From: Eighth Army, PHILCOM, MARBO, RYCOM, FEAF, Hq & Sv Gp To : Eighth Army, MARBO, RYCOM, FEAF, Hq & Sv Gp
74	QTIE-04 (R 3)	Armed Forces Radio Service Weekly Report From: Eighth Army, PHILCOM, MARBO, RYCOM, FEAF To : Eighth Army, MARBO, RYCOM, FEAF, PHILAIRCOM
74	QTIE-05 (R 1)	Budget Control Report From: Eighth Army, PHILCOM, MARBO, RYCOM, FEAF To : Eighth Army, MARBO, RYCOM, FEAF

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69 QSS-13 (R 1)	Special Welfare Funds-Monthly Statement of Operations and Net Working Capital	From: Custodian of Special Welfare Funds: Eighth Army, PHILCOM, MARBO, RYCOM, FEAF, Hq & Sv Gp To : Custodian of Special Welfare Funds: Eighth Army, MARBO, RYCOM, FEAF, Hq & Sv Gp, PHILAIRCOM
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69 QSS-13 (R 1) — Special Welfare Funds-Monthly Statement of Operations and Net Working Capital

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69 QSS-27 — Consolidated Monthly Financial Statement of Headquarters Funds

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69 QSS-32 — Central Exchange Stock Status of Officer Uniform Items

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70 QTO-02 (R 1) — Status of Vessels under 1,000 Tons and Floating Equipment

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70 QTO-05 (R 1) — Daily Port Operations Report

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70 QTO-08 (R 3) — Theater Tonnage Projections

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70 QTO-14 (R 1) — Transportation Corps Depot Summary

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75	QTIE-14	Education Center Term Report From: Eighth Army, PHILCOM, MARBO, RYCOM, FEAF, Hq & Sv Gp To : Eighth Army, MARBO, RYCOM, FEAF, Hq & Sv Gp
86	QCOM-18 (R 1)	Transportation Costs Incident to the Occupation of Japan and the Ryukyus From: PHILCOM, MARBO To : PHILAIRCOM, MARBO
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21	CSACS-70	Fair Employment Progress Report From: Eighth Army, MARBO, RYCOM, PHILCOM To : Eighth Army, MARBO, RYCOM
21	CSACS-72	Report of Civilian Personnel by Basic Pay Rate From: CPS, GHQ, Eighth Army, PHILCOM, MARBO, RYCOM To : CPS, GHQ, Eighth Army, MARBO, RYCOM, PHILAIRCOM
21	CSCAD-3 (R 1)	Strength Report of Personnel Engaged in Civil Affairs and Military Government From: CPS, GHQ, Eighth Army, PHILCOM, RYCOM To : CPS, GHQ, Eighth Army, RYCOM, PHILAIRCOM

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22	SACPD-48	Quarterly Estimate of Oversea Civilian Personnel Requirements From: Eighth Army, MARBO, RYCOM, PHILCOM To : Eighth Army, MARBO, RYCOM, PHILAIRCOM
22	WDCSO-15	Monthly Report of War Department Civilian Personnel Outside Continental United States (WD AGO Form R 5488) From: CPS, GHQ, Eighth Army, MARBO, RYCOM, PHILCOM To : CPS, GHQ, Eighth Army, MARBO, RYCOM, PHILAIRCOM
22	WDOBA-4	Report on Suggestion Program From: Eighth Army, MARBO, PHILCOM, RYCOM, CPS, GHQ FEC To : Eighth Army, MARBO, RYCOM, PHILAIRCOM, CPS, GHQ FEC
22	WDOCP-37	Report to U. S. Civil Service Commission of Liquidation of Competitive Area From: Civilian PO of Eighth Army, PHILCOM, MARBO, RYCOM, Hq & Sv Gp To : Civilian PO of Eighth Army, MARBO, RYCOM, Hq & Sv Gp
23	CSGPO-15	Report of International Incidents From: Eighth Army, PHILCOM, MARBO, RYCOM, Hq & Sv Gp, JUSMAG, Philippine Republic To : Eighth Army, MARBO, RYCOM, Hq & Sv Gp, JUSMAG Philippine Republic, PHILAIRCOM
24	CSHIS-1 (R 1)	Historical Program Progress and Personnel Report From: Eighth Army, PHILCOM, MARBO, RYCOM To : Eighth Army, MARBO, RYCOM
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31	CSGLD-240	Quarterly Report of Use of Official Transportation From: Eighth Army, PHILCOM, MARBO, RYCOM, COMNAVFE, FEAF, Hq & Sv Gp To : Eighth Army, MARBO, RYCOM, COMNAVFE, FEAF, Hq & Sv Gp, PHILAIRCOM
31	CSGSP-109 (R 1)	Forecast of Return of Excess Military Property From Overseas From: Eighth Army, MARBO, PHILCOM, RYCOM To : Eighth Army, MARBO, RYCOM
31b-	WDGSP-46	Property Disposition in Overseas Commands (Other than Real Property) From: Eighth Army, PHILCOM, MARBO To : Eighth Army, MARBO, PHILAIRCOM, FEAF
31b	WDGSP-52	Report of Materiel Consumed From: Eighth Army, MARBO, PHILCOM, RYCOM To : Eighth Army, MARBO, RYCOM
31b	WDGSP-82	Status of Transfer in China and Philippine Bulk Sales From: PHILCOM, MARBO, To : PHILAIRCOM, MARBO
34	AF-SC-A74	Monthly Army Aircraft Inventory, Status and Flying Time Report From: Eighth Army, PHILCOM, RYCOM, Hq & Sv Gp To : Eighth Army, RYCOM, Hq & Sv Gp

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CONSOLIDATED SUMMARY OF CHANGES, Cont'd.

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	CHANGES IN PREPARING AGENCY	(DEPARTMENT OF THE ARMY)
35	AF-SC-P28A	Four Month Forecast Roster Report of USAF Officers Scheduled for Return to the United States for Reassignment From: AG-PO, GHQ, Eighth Army, PHILCOM, MARBO, RYCOM, Hq & Sv Gp To : AG-PO, GHQ, Eighth Army, MARBO, RYCOM, Hq & Sv Gp
35	AG-21 (R 1)	Annual Records Disposition Report From: Eighth Army, PHILCOM, MARBO, RYCOM, Hq & Sv Gp, All Staff Sections, GHQ, SCAP and FEC To : Eighth Army, MARBO, RYCOM, Hq & Sv Gp, PHILAIRCOM, All Staff Sections, GHQ, SCAP and FEC
36	AG-54 (R 2)	Recruiting Progress Report From: Eighth Army, PHILCOM, MARBO, RYCOM, FEAF, Hq & Sv Gp To : Eighth Army, MARBO, RYCOM, FEAF, Hq & Sv Gp, PHILAIRCOM
38	CSGPA-31	Report of Officers Returning to ZI for Reassignment From: Eighth Army, MARBO, RYCOM, PHILCOM, Hq & Sv Gp, ASA, Pacific, JUSMAG, Phil. To : Eighth Army, MARBO, RYCOM, Hq & Sv Gp, ASA, Pacific, JUSMAG, Phil
38	CSGPA-98 (R 2)	Personnel Receiving Additional Pay From: AG, SAB, GHQ, Eighth Army, PHILCOM, MARBO, RYCOM To : AG, SAB, GHQ, Eighth Army, MARBO, RYCOM, PHILAIRCOM
39	CSGPA-110 (R 1)	Roster of Retired Army Personnel by Grade, Type of Personnel, and Amount of Retired Pay From: PHILCOM To : PHILAIRCOM
39	CSGPA-140 (R 1)	Language Fluency Questionnaire From: Eighth Army, PHILCOM, MARBO, RYCOM To : Eighth Army, MARBO, RYCOM, PHILAIRCOM

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Page	CHANGES IN PREPARING AGENCY (DEPARTMENT OF THE ARMY)	
39a	CSGPA-161	Report of Composite Score Distribution, Career Guidance Program From: Eighth Army, PHILCOM, MARBO, RYCOM, Hq & Sv Gp To : Eighth Army, MARBO, RYCOM, Hq & Sv Gp
39a	CSGPA-163	Advance Estimate of Enlisted Personnel Returning to the ZI for Reassignment From: Eighth Army, PHILCOM, MARBO, RYCOM To : Eighth Army, MARBO, RYCOM
39a	CSGPA-184	Officers Returning Without Orders to Zone of Interior for Reassignment From: Eighth Army, PHILCOM, MARBO, RYCOM, Hq & Sv Gp, ASA, Pacific, To : Eighth Army, MARBO, RYCOM, Hq & Sv Gp, ASA, Pacific
39b	PO-1006	Penalty Matter From: Eighth Army, PHILCOM, MARBO, RYCOM, FEAF, Hq & Sv Gp To : Eighth Army, MARBO, RYCOM, FEAF, Hq & Sv Gp, PHILAIRCOM, (Submit consolidated reports to FEAF)
39c	PO-1007	Annual Inventory of All Penalty Matter on Hand From: Eighth Army, PHILCOM, MARBO, RYCOM, FEAF, Hq & Sv Gp To : Eighth Army, MARBO, RYCOM, FEAF, Hq & Sv Gp, PHILAIRCOM, (Submit consolidated reports to FEAF)
39c	WDGAS-4	Semi-Annual Report of Registered Documents or Devices From: All Army Officers Who Possess Registered Documents, Eighth Army, PHILCOM, MARBO, RYCOM To : All Army Officers Who Possess Registered Documents, Eighth Army, MARBO, RYCOM, PHILAIRCOM
40	CH-2	Monthly Report of Chaplains From: Eighth Army, PHILCOM, MARBO, RYCOM, FEAF To : Eighth Army, MARBO, RYCOM, FEAF

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41	WDOCP-38	Report to US Civil Service Commission of a Reduction in Force From: Civilian PO of GHQ FEC, Eighth Army, MARBO, PHILCOM, RYCOM, Hq & Sv Gp To : Civilian PO of GHQ FEC, Eighth Army, MARBO, RYCOM, Hq & Sv Gp
44	ENG-7 (R 1)	Fire Report From: Post & Unit Commanders, Eighth Army, PHILCOM, MARBO, RYCOM, FEAF, Hq & Sv Gp To : Post & Unit Commanders, Eighth Army, MARBO, RYCOM, FEAF, Hq & Sv Gp
44	ENG-11(R 1)	Report of Insect and Rodent Control Activities From: Post Engineers, Eighth Army, PHILCOM, MARBO, RYCOM, FEAF To : Post Engineers, Eighth Army, MARBO, RYCOM, FEAF
45	WDGSP-34	Periodic Report on Installation Construction Program From: PHILCOM, MARBO, RYCOM, FEAF To : MARBO, RYCOM, FEAF
46	MED-38	Telegraphic Statistical Health Report (Note: This report need not be submitted provided MED-11 "Consolidated Report for Major Commands" is forwarded via airmail within time limit specified). From: Eighth Army, PHILCOM, MARBO, RYCOM To : Eighth Army, MARBO, RYCOM, PHILAIRCOM
46	CSACB-7 (R 1)	Report on Status of Allotments (Consolidated) From: Eighth Army, PHILCOM, RYCOM, MARBO, FEAF, KMAG To : Eighth Army, RYCOM, MARBO, FEAF, KMAG, PHILAIRCOM
47	CSACF-12	Monthly Report of Invoices From: Each Agency of the DA and the AF which normally receives invoices for the purpose of attaching thereto supporting papers or otherwise processing them for transmittal to disbursing officers for payment - Eighth Army, FEAF, MARBO, RYCOM

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CONSOLIDATED SUMMARY OF CHANGES, Cont'd.

Page	CHANGES IN PREPARING AGENCY	(DEPARTMENT OF THE ARMY)
47	CSACF-12 (cont'd)	Monthly Report of Invoices To : Each Agency of the DA and the AF which normally receives invoices for the purpose of attaching thereto supporting papers or otherwise processing them for transmittal to disbursing officers for payment - Eighth Army, FEAF, MARBO, RYCOM, PHILAIRCOM
47	CSACF-19 (R 1)	Disbursing Officers' List of Civilian Payroll Certifying Officers by Installation From: Disbursing Officers Paying Civilians, Eighth Army, MARBO, PHILCOM, RYCOM To : Disbursing Officers Paying Civilians, Eighth Army, MARBO, RYCOM, PHILAIRCOM
47	CSACF-32	Reconciliation of Expenditures From: Eighth Army, PHILCOM, MARBO, RYCOM, FEAF, KMAG To : Eighth Army, MARBO, RYCOM, FEAF, KMAG, PHILAIRCOM
47	FIN-1	Report of Actual Cost of Care and Handling Surplus Personal and/or Real Property From: Eighth Army, PHILCOM, MARBO, RYCOM To : Eighth Army, MARBO, RYCOM, PHILAIRCOM
48	FIN-20 (R 2)	Monthly Report of Operations From: Disbursing Officers - Eighth Army, RYCOM, PHILCOM, MARBO, FEAF To : Disbursing Officers - Eighth Army, RYCOM, MARBO, FEAF, PHILAIRCOM
48	FIN-24	Report of Uncollected Inter-Departmental Accounts From: Billing Office - Eighth Army, PHILCOM, RYCOM, MARBO To : Billing Office - Eighth Army, RYCOM, MARBO, PHILAIRCOM
48	FIN-27	Report of Foreign Currencies From: Disbursing Officers - Eighth Army, PHILCOM, MARBO, RYCOM, FEAF To : Disbursing Officers - Eighth Army, PHILAIRCOM, MARBO, RYCOM, FEAF

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CONSOLIDATED SUMMARY OF CHANGES, Cont'd.

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	CHANGES IN PREPARING AGENCY	(DEPARTMENT OF THE ARMY)
48	FIN-29 (R 1)	Special Monthly Report of Disbursements by Overseas Disbursing Officers From: Disbursing Officers - Eighth Army, PHILCOM, MARBO, RYCOM, FEAF To : Disbursing Officers - Eighth Army, MARBO, RYCOM, FEAF, PHILAIRCOM
48	FIN-30	Quarterly Report of Cash on Hand From: Disbursing Officers - Eighth Army, PHILCOM, MARBO, RYCOM To : Disbursing Officers - Eighth Army, MARBO, RYCOM, PHILAIRCOM
48	FIN-31	Estimate of Foreign Currency Requirements From: Disbursing Officers - Eighth Army, PHILCOM, MARBO, RYCOM, FEAF To : Disbursing Officers - Eighth Army, MARBO, RYCOM, FEAF, PHILAIRCOM
50	WDSIG-3	Statement of the Money Accountability From: All Accountable Disbursing Officers of the Army, Eighth Army, PHILCOM, MARBO, RYCOM, Hq & Sv Gp To : All Accountable Disbursing Officers of the Army, Eighth Army, MARBO, RYCOM, Hq & Sv Gp
51	JAG-2	Annual or Final Report of Judge Advocate From: SJA of each GCM Jurisdiction, Eighth Army, RYCOM, MARBO, PHILCOM, Hq & Sv Gp To : SJA of each GCM Jurisdiction, Eighth Army, RYCOM, MARBO, Hq & Sv Gp
51	JAG-3	Weekly Report of Trial Judge Advocate From: TJA of each GCM or Sp CM, Eighth Army, PHILCOM, MARBO, RYCOM, Hq & Sv Gp To : TJA of each GCM or Sp CM, Eighth Army, MARBO, RYCOM, Hq & Sv Gp
51	JAG-5	Administrative Report of Foreign Claims From: Each Foreign Claims Commission, Eighth Army, PHILCOM To : Each Foreign Claims Commission, Eighth Army, PHILAIRCOM

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Page	CHANGES IN PREPARING AGENCY	(DEPARTMENT OF THE ARMY)
51	JAG-6	Monthly Report of Cases (Claims) From: Each Foreign Claims Commission, Eighth Army, PHILCOM To : Each Foreign Claims Commission, Eighth Army, PHILAIRCOM
52	JAG-7	Report of Legal Assistance Officer From: All Legal Assistance Officers, Eighth Army, MARBO, RYCOM, Hq & Sv Gp, PHILCOM To : All Legal Assistance Officers, Eighth Army, MARBO, RYCOM, Hq & Sv Gp, PHILAIRCOM
54	MED-3	Monthly Sanitary Report From: Eighth Army, PHILCOM, MARBO, RYCOM, FEAF, Hq & Sv Gp To : Eighth Army, MARBO, RYCOM, FEAF, Hq & Sv Gp
55	MED-11	4. Consolidated Reports for Major Commands From: Hq & Sv Gp fwd w/in 36 hrs after report pd; MARBO, PHILCOM & RYCOM fwd w/in 6 days; Eighth Army fwd w/in 7 days, FEAF fwd w/in 10 days To : Hq & Sv Gp fwd w/in 36 hrs after report pd; MARBO, PHILAIRCOM & RYCOM fwd w/in 6 days; Eighth Army fwd w/in 7 days; FEAF fwd w/in 10 days
55	MED-15 (R 1)	Monthly Hospital Fund Report, Central Hospital Fund, Unit Hospital Fund From: Custodian Hospital Fund, Eighth Army, PHILCOM, MARBO, RYCOM To : Custodian Hospital Fund, Eighth Army, MARBO, RYCOM
56	MED-35	Essential Technical Medical Data Report From: Eighth Army, PHILCOM, MARBO, RYCOM, FEAF, Hq & Sv Gp To : Eighth Army, MARBO, RYCOM, FEAF, Hq & Sv Gp

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60	CSGLD-248	Report of Accidental Explosion of Ammunition or other Explosives From: Installations where Accidental Explosions or Fires Occur To : Commanders Exercising Physicel Control of Such Ammunition or Explosives at the Time of the Accident
60	ORD-1	Ammunition Lot Number Report From: Eighth Army, MARBO, PHILCOM, RYCOM To : Eighth Army, MARBO, PHILAIRCOM, RYCOM
63	QMG-2	Report of Laundry and Dry Cleaning Operations From: Each Fixed Laundry or Dry Cleaning Plant, Eighth Army, PHILCOM, MARBO, RYCOM, FEAF, Hq & Sv Gp To : Each Fixed Laundry or Dry Cleaning Plant, Eighth Army, MARBO, RYCOM, FEAF, Hq & Sv Gp
63	QMG-7	Report of Graves Registration and Disposition of Remains Activities From: Eighth Army and PHILCOM furnish to GHQ FEC on or before the 15th To : Eighth Army and 8131st Service Unit (AGRS) furnish to GHQ FEC on or before the 15th
64	QMG-34	Overseas Exhumation and Disposition Operations From: Eighth Army, PHILCOM, MARBO To : Eighth Army, MARBO, 8131st Service Unit (AGRS)
64	QMG-59	Installation Food Service Report From: Eighth Army, PHILCOM, MARBO, RYCOM, Hq & Sv Gp To : Eighth Army, MARBO, RYCOM, Hq & Sv Gp, PHILAIRCOM
64	WDCSO-28	Strength Reports for Rations From: Eighth Army, PHILCOM, MARBO, RYCOM To : Eighth Army, MARBO, RYCOM, PHILAIRCOM

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Page	CHANGES IN PREPARING AGENCY	(DEPARTMENT OF THE ARMY)
64	WDGSP-124	Inventory of IBM Equipment Overseas From: Eighth Army, PHILCOM, MARBO, RYCOM FFAF To : Eighth Army, MARBO, RYCOM, FEAF, PHILAIRCOM
67	CSGAS-3	Encrypted Traffic Volume Report From: Eighth Army, PHILCOM, MARBO, RYCOM, FEAF, 71st Sig Sv Bn To : Eighth Army, MARBO, RYCOM, FEAF, 71st Sig Sv Bn, PHILAIRCOM
67	SIG-12	Film Library Report From: Each Film Library To : Eighth Army, PHILAIRCOM, MARBO, RYCOM
69a	SS-23 (R 1)	Financial and Operating Report of Army and Air Force Exchanges From: Eighth Army, PHILCOM, MARBO, RYCOM To : Eighth Army, MARBO, RYCOM, PHILAIRCOM
69a	SSD-24	Projected Cash Requirements and Remittances for Army Exchanges Overseas From: Eighth Army, PHILCOM, MARBO, RYCOM To : Eighth Army, MARBO, RYCOM
69a	SS-35	Quarterly Report of Army Recreational Service Activities From: Eighth Army, PHILCOM, MARBO, RYCOM, Hq & Sv Gp To : Eighth Army, MARBO, RYCOM, Hq & Sv Gp, PHILAIRCOM
72	CSGSP-29(R 2)	Space Requirements for Overseas Movement of Personnel From: Eighth Army, PHILCOM, MARBO, RYCOM, FEAF To : Eighth Army, MARBO, RYCOM, FEAF, PHILAIRCOM
73	TC-1 (R 1)	Harbor Boat Data Sheet From: Eighth Army, MARBO, PHILCOM, RYCOM To : Eighth Army, MARBO, RYCOM, PHILAIRCOM

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Page	CHANGES IN PREPARING AGENCY (DEPARTMENT OF THE ARMY)
73 TC-2	Operating Cost and Utilization of Harbor Boats From: Eighth Army, MARBO, PHILCOM, RYCOM To : Eighth Army, MARBO, RYCOM, PHILAIRCOM
73 TC-12	Report of Boiler Condition From: Eighth Army, PHILCOM, MARBO, RYCOM To : Eighth Army, MARBO, RYCOM, PHILAIRCOM
73 TC-20 (R 2)	Ship Activity Report From: Eighth Army, PHILCOM, MARBO, RYCOM To : Eighth Army, MARBO, RYCOM, PHILAIRCOM
73a TC-25	Small Craft Crew Report From: Eighth Army, PHILCOM, MARBO, RYCOM, FEAF, Hq & Sv Gp To : Eighth Army, MARBO, RYCOM, FEAF, Hq & Sv Gp, PHILAIRCOM
73a TC-43	Passenger List From: Eighth Army, PHILCOM, MARBO, RYCOM To : Eighth Army, MARBO, RYCOM, PHILAIRCOM
75 CSTIE-9	Army-Air Force Education Program-Education Center Quarterly Report From: Eighth Army, PHILCOM, MARBO, RYCOM, FEAF, Hq & Sv Gp To : Eighth Army, MARBO, RYCOM, FEAF, Hq & Sv Gp
87 CSACB-23 (R 1)	Economy Program and Management Improvement Report From: Eighth Army, MARBO, PHILCOM, RYCOM, PHILAIRCOM, Designate, All Staff Sections, GHQ, SCAP and FEC To : Eighth Army, MARBO, RYCOM, PHILAIRCOM, All Staff Sections, GHQ, SCAP and FEC

EXTERNAL RECURRING REPORTS, GHQ

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QGA-03 (R 1)	Monthly Civilian Personnel Progress Report	Mo	U	10th	GHQ FEC Cir 31, 4 Sep 48; GHQ FEC Ltr AG 230 (25 Jan 49)GA, subj: Personnel Evaluation Report, 25 Jan 49	Eighth Army MARBO RYCOM
QGA-10	Dependents Residing in Tokyo Area Returning to Zone of Interior During Month of _____	Mo	U	25th of 4th prec mo	GHQ FEC Ltr AG 510 (2 Apr 47)GA, subj: Return of Dependents Residing in Tokyo Area to the Zone of Interior, 2 Apr 47	AG, Hq Comdt CPS, PIO, GHQ FEC Eighth Army FEAF AACS ATC
QGA-16	Strength Reports: a. Distribution of Grades by Area b. Strength by Station c. Forecast of Gains & Losses by Area	Mo	R	25th	GHQ FEC Ltr AG 320.2 (21 May 47) GA, subj: Strength Reports (Reports Control Symbol QGA-16), 21 May 47; 1st Ind AG 230 (19 Jul 48)GA, 26 Jul 48 to Messageform Hq FEAF, STAT-Comp, FWO/mf, 19 Jul 48, subj: Extension of Due Date, RCS QGA-16	FEAF
QGA-20	Report on Special Services Hotels	Bi-Mo	U	1st and 15th	GHQ FEC Ltr AG 620 (23 Jul 47)GA subj: Report on Special Services Hotels, 23 Jul 47	Eighth Army
QGA-21	Monthly Report on Foreign Nationals	Mo	U	10th	GHQ SCAP Ltr AG 230 (13 Aug 47) GA, subj: Administration of Foreign Nationals, 13 Aug 47	Eighth Army FEAF COMNAVFE Hq & Sv Gp
QGA-47	Weekly Report of Permanent Dependent Housing Vacancies in Tokyo Area	Wk	U	1200 Thurs	GHQ FEC Ltr AG 620 (23 Oct 48) GA, subj: Weekly Report of Permanent Dependent Housing Vacancies, Tokyo Area, Reports Control Symbol QGA-47, 23 Oct 48	Hq & Sv Gp

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QGA-59	Semi-Annual Educational Report-American Dependent Schools	SA	U	Within 10 days of opening 1st & 2nd Semesters	GHQ FEC Cir 18, 11 Mar 49; GHQ FEC Rad ZX 20280, 16 Aug 49	Eighth Army MARBO FEAF RYCOM Hq & Sv Gp COMNAVFE PHILAIRCOM
QGA-60	Service Information Requests- VA Manila Branch	Wk	U	Fol Mon	GHQ FEC Ltr AG 080 (14 Mar 49)GA subj: Furnishing Information to Veterans Administration, Manila Branch, 14 Mar 49	PHILAIRCOM
QGA-64 (R 1)	Monthly Forecast of Command Strength	Mo	R	5th	GHQ FEC Ltr AG 320.2 (21 Oct 49) GA, subj: Report of Monthly Forecast of Command Strength, Reports Control Symbol QGA-64, (R 1), 21 Oct 49	Eighth Army FEAF PHILAIRCOM MARBO RYCOM
QGA-67	Report on Personnel Employed in Army Operated Dependent Schools	As req	U	As req	GHQ FEC Rad ZX 27123, 25 Oct 49	Eighth Army RYCOM Hq & Sv Gp 5th Air Force 13th Air Force
	DEPARTMENT OF THE ARMY REPORTS					
AG-95	Semi-Annual Fund Justification-Education of Dependents Program	SA	U	Within 20 days after opening of 1st & 2nd sem-esters	DA Cir 95, 1948, par 7; DA Rad WCL 25007, 8 Jul 49	G-1, GHQ

FEC AGO Form No. 221 (7 Oct 49)

EXTERNAL RECURRING REPORTS, GHQ

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
CSACS-65	Civilian Personnel Report of Strength and Obligations for Personal Services by Appropriation	Mo	U	20th	DA Memo 620-10-7, 6 Oct 48; GHQ FEC Ltr AG 230 (29 Oct 48)GA, subj: Civilian Personnel Report of Strength and Obligations for Personal Services by Appropriation (Reports Control Symbol CSACS-65), 29 Oct 48; GHQ FEC Rad Z 19024, 5 Aug 49 (to RYCOM)	CPS, GHQ Eighth Army MARBO RYCOM PHILAIRCOM
CSACS-70	Fair Employment Progress Report	Mo	U	10th of fol mo	Dept of Army Rad WCL 27400, 3 Apr 49; GHQ FEC Rad ZX 46244, 9 Apr 49	Eighth Army MARBO RYCOM
CSACS-72	Report of Civilian Personnel by Basic Pay Rate	Ann	U	15th of mo fol rpt pd	DA Rad WCL 22528, 29 Jun 49; GHQ FEC Rad ZX 16576, 14 Jul 49; DA Special Regulations 620-45-2, 29 Jun 49; GHQ FEC Rad ZX 17792, 25 Jul 49	CPS, GHQ Eighth Army RYCOM MARBO PHILAIRCOM
CSCAD-3 (R 1)	Strength Report of Personnel Engaged in Civil Affairs and Military Government	Qtr	U	20th of mo fol rpt pd	Dept of Army Memo No. 345-50-17, 2 Dec 47	CPS, GHQ Eighth Army PHILAIRCOM RYCOM
CSGPA-89 (R 1)	Character Guidance Council Report	Mo	U	15th of fol mo	Memo 600-900-1, 7 Oct 48; GHQ FEC Ltr AG 334 (8 Oct 48)GA, subj: Appointment of Character Guidance Councils, 8 Oct 48	Eighth Army MARBO FEAF RYCOM Hq & Sv Gp
CSGPA-155	Forecast of Delay in Overseas Movement of Families	Mo	U	10th	Dept of Army Rad WCL 46420, 6 Aug 48	G-1, GHQ MARBO RYCOM PHILAIRCOM

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
SACPD-44	Semi-Annual Report of Consultants and Experts	SA	U	15th Jun 15th Dec	CPR 35, C10, 24 Feb 48, par 9-8	G-1, GHQ
SACPD-48	Quarterly Estimate of Oversea Civilian Personnel Requirements	Qtr	U	1 Mar 1 Jun 1 Sep 1 Dec	Memo 620-10-6, 16 Aug 48	Eighth Army MARBO PHILAIRCOM RYCOM
WDCSO-15	Monthly Report of War Department Civilian Personnel Outside Continental United States (WD AGO Form R 5488)	Mo	U	10th	WD Memo 620-10-3, 14 Feb 47; Rad WCL 23350, 6 Jun 47; FEC Cir 31, 4 Sep 48; WCL 35757, 5 Mar 48; WCL 29661, 30 Sep 48; WCL 44346, 8 Apr 48; GHQ FEC Rads Z 19024, 5 Aug 49; Z 22177, 3 Sep 49 (to RYCOM); Z 23314, 15 Sep 49 (to Eighth Army & RYCOM)	CPS, GHQ Eighth Army MARBO PHILAIRCOM RYCOM
WDOBA-3 (R 1)	Report on Meritorious Civilian Service Awards and Certificate of Appreciation	Qtr	U	1 Jan 1 Apr 1 Jul 1 Oct	PL 600, Sec 14, 79th Cong; WD Memo 620-65-1, 21 Aug 47	G-1, GHQ
WDOBA-4	Report on Suggestion Program	Mo	U	10th	Cir 43, GHQ, FEC, 19 Aug 49	Eighth Army MARBO RYCOM PHILAIRCOM CPS, GHQ FEC
WDOCP-32	Semi-Annual Report on Civilians Trained Through Contracts for Training	SA	U	31 May 30 Nov	CP Cir 137, 1946, pars 8 and 10	G-1, GHQ
WDOCP-37	Report to U. S. Civil Service Commission of Liquidation of Competitive Area	As req	U	As req	USCSC Federal Personnel Manual, pg R3-43; CPP Manual 61, pg 50; CPR 61, C4, 18 Sep 47; Par 5-5; GHQ FEC Cir 51, 4 Dec 48	Civilian PO of Eighth Army MARBO RYCOM Hq & Sv Gp

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QGB-01	Monthly Status Report, Linguist Personnel a. Roster of Department of Army Civilian Linguists b. Roster of Military Linguists	Mo	U	15th	GHQ FEC Cir 62, 2 Jun 47	Eighth Army, MARBO RYCOM FEAF Hq & Sv Gp SCAP and FEC SECTIONS GHQ
QGB-02	Report of Military Linguists	As req	U	As req	FEC Cir 62, par 6, 2 Jun 47	Receiving Replacement Installations at Eighth Army, MARBO, RYCOM, FEAF Hq & Sv Gp
QGB-04	Monthly Strength and Personnel Procurement and Loss Report of CIC Detachments	Mo	C	3rd	GHQ FEC Rad CX 58259, 29 Jan 48; CX 58803, 23 Feb 48; Messageform AG 320.2 (1 Mar 48)GB/CIC, 1 Mar 48	MARBO RYCOM FEAF
	DEPARTMENT OF THE ARMY REPORTS					
CSGID-7	Counter Intelligence Corps Monthly Change and Strength Report	Mo	C	15th	TM 30-215, Sep 47, par 69	441st CIC Detachment
CSGID-8	Monthly Report of Counter Intelligence Corps Activities	Mo	S	10th	TM 30-215, Sep 47, par 69	441st CIC Detachment
CSGPO-15	Report of International Incidents	As req	Conf. or higher as determined by originating agency	As req	Dept of Army Memo 850-500-1, 24 Aug 48; GHQ FEC Ltr AG 319.1 (24 Aug 48)GB, subj: Report of International Incidents (Reports Control Symbol CSGPO-15), 24 Dec 48	Eighth Army MARBO RYCOM Hq & Sv Gp JUSMAG Philippine Republic PHILAIRCOM

EXTERNAL RECURRING REPORTS, GHQ

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
CSHIS-1 (R 1)	Historical Program Progress and Personnel Report	SA	R	20 Jan 20 Jul	Special Regulations 345-105-2, 10 Dec 48	Eighth Army MARBO RYCOM
WDGID-9	Monthly Change Report of Counter Intelligence Corps Credentials and Military Intelligence Division (C) Badges	Mo	C	15th	TM 30-215, Sep 47, par 69	441st CIC Detachment
WDSHD-2	Histories of Organizations	Ann	R		WD Cir 38, 1947, Sec III; as extended by Cir 235, 1948, Sec II, AR 345-105, 18 Nov 29 and C5, 1 May 46	Eighth Army MARBO RYCOM

EXTERNAL RECURRING REPORTS, GHQ

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QGC-04	Weekly Operations Report	Wk	Varies	As of 1800 Fri, due Sat	AFPAC Radio CAX 58032, 19 Feb 46; GHQ FEC Ltr AG 370.2 (28 Jan 48) GC, subj: Weekly Operations Reports, 28 Jan 48	Eighth Army MARBO RYCOM COMNAVFE FEAF PHILAIRCOM
QGC-06 (R 2)	Far East Command Quarterly Troop Unit Change Request	Qtr	S	20 Mar 20 Jun 20 Sep 20 Dec	GHQ FEC Ltr AG 320.2 (2 Dec 48) GC-TC, subj: Preparation of Quarterly Troop Unit Change Requests, Reports Control Symbol QGC-06 (R 2), 2 Dec 48; GHQ FEC Rad ZX 20395, 18 Aug 49	Eighth Army PHILAIRCOM MARBO RYCOM Hq & Sv Gp
QGC-08	Repatriation Shipping	DA	U	1500 daily	GHQ SCAP Rad ZX 14321, 21 Jun 49	U. S. Military Authorities charged with supervision of repatriation ports
QGC-09	Summary of Combat Effectiveness (Ground Forces)	Qtr	S	20 Jan 20 Apr 20 Jul 20 Oct	Ltr GHQ FEC AG 381 (5 Feb 47)GC, subj: Report of Combat Effectiveness (Ground Forces), Far East Command, 5 Feb 47	Eighth Army MARBO RYCOM
QGC-12	Weekly Summary of Activities	Wk	S	Within 10 days of pd covered	GHQ FEC Rad CX 55182, 30 Aug 47	USMAG (Manila)

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QGC-13	Changes in Manning Status and Deployment of Air Force Units within the Far East Command	Qtr	As appropriate	1st day of mo preceding qtr	Ltr GHQ FEC AG 320 (14 Nov 47) GC-P, subj: Changes in Manning Status and Deployment of Air Force Units within the Far East Command, 23 Nov 47	FEAF
QGC-16	Report of Disaster	As req	U	As req	GHQ FEC Ltr AG 000.92 (1 Feb 49) GC-O, subj: Report of Disaster (Reports Control Symbol QGC-16), 8 Mar 49	Eighth Army COMNAVFE MARBO FEAF RYCOM PHILAIRCOM Fq & Sv Gp
	DEPARTMENT OF THE ARMY REPORTS					
WDGPO-6	Report on Disposition, Strength and Combat Capabilities of Major Army Forces in Oversea Commands	Qtr	S	5th day of 2nd mo fol qtr reported on	Radio WARX 89734, 13 Jan 47; WAR 89560, 31 Oct 47, WAR (WDGPO) 90485, 25 Jan 47	G-3, GHQ

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1 REPORTS CONTROL SYMBOLS	2 TITLE OF REPORT	3 FREQ.	4 CL'N.	5 DUE DATE	6 REQUIRING DIRECTIVE	7 PREPARING AGENCY
QGD-02 (R 1)	Air Transpac Statistical Report	Da	U	Da	GHQ FEC Rad ZX 20543, 19 Aug 49	MARBO RYCOM PHILAIRCOM
QGD-08 (R 2)	Periodic Bulk POL Stock Position and Ullage Report	5th & 15th of ea mo	U	7th & 17th of ea mo	Ltr, GHQ FEC AG 463.7 (23 Aug 49) GD, subj: Slating Procedure for Petroleum Products, 23 Aug 49	Eighth Army, RYCOM PHILAIRCOM
QGD-09 (R 1)	Bulk Petroleum Products Dispatch	Mo	U	2nd of fol mo	Ltr, GHQ FEC AG 463.7 (23 Aug 49) GD, subj: Slating Procedure for Petroleum Products, 23 Aug 49	Eighth Army RYCOM PHILAIRCOM
QGD-19	Report of Captured or Surrendered Supplies and Equipment	Mo	R	EOM	Par 14, Appendix 1 to Annex 3 (Logistics) to Occupation Instructions No. 5, 1 Jan 48	Eighth Army COMNAVFE
QGD-25	Passenger, Mail & Cargo Backlog at Haneda Airport	Da	U	Da	GHQ FEC Ltr AG 580, AIR (25 Feb 47)GD, subj: Traffic Reports to Agencies Outside Air Transport Command, 25 Feb 47	Traffic Section 1503rd Air Traffic Sqdn MATS
QGD-36	Issues of Petroleum Products for Civilian Consumption	Mo	U	15th of 2nd fol mo	GHQ SCAP Ltr AG 463.7 (2 Dec 47) GD, subj: Petroleum Products Allocated to and Consumed by Civilian Agencies, 2 Dec 47	RYCOM
QGD-37	Allocation of Petroleum Products to Civilian Agencies	Mo	U	20th of mo prior to mo of allocation	GHQ SCAP Ltr AG 463.7 (2 Dec 47) GD, subj: Petroleum Products Allocated to and Consumed by Civilian Agencies, 2 Dec 47	RYCOM

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QGD-42	Monthly Packaged POL Shipment Request	Mo	U	10th	GHQ FEC Ltr AG 463.7 (23 Aug 49) GD, subj: Slating Procedure for Petroleum Products, 23 Aug 49	Eighth Army RYCOM PHILAIRCOM
QGD-52	Consolidated Report of Number of Indigenous Personnel Employed by Allied Personnel and payments made for same	Mo	U	25th of fol mo	GHQ SCAP Ltr AG 248 (8 Jul 48) GD, subj: Payment for Services Provided by Indigenous Personnel in Japan, 8 Jul 48; GHQ SCAP Cir 5, 10 Feb 49	Eighth Army FEAF COMNAVFE BCOF Hq & Sv Gp
QGD-61	Serviceable Stocks Report (SERV PROJECT)	Qtr	C	15 Apr 10 Jul 10 Oct 10 Jan	GHQ FEC Ltrs AG 400 (17 Jan 49) GD, subj: Reconditioning and Balancing of Critical Items of Far East Command Stocks (SERV PROJECT), 17 Jan 49; AG 400 (17 Jan 49)OR, same subj, 29 Jan 49; AG 400 (17 Jan 49)GD, same subj, 13 Jul 49; GHQ FEC Rad CX 67418, 28 Jan 49	Eighth Army RYCOM

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QGD-66 (R 1)	Report on Status of Allotment of Yen Credit	Mo	U	30 days fol end of mo	GHQ SCAP Ltrs AG 400.12 (13 Jun 49)GD, subj: Control of Occupation Force Requirements for Indigenous Services, Supplies & Materials in JFY 1949, 13 Jun 49; AG 400.12 (13 Jun 49)GD, same subj, 1 Aug 49; Messageform AG 121.6 (14 Jul 49)GD, 14 Jul 49; GHQ SCAP Ltrs AG 353.8 (28 Mar 49)SS-GD, subj: Entertainment Services Furnished by the Japanese Government, 28 Mar 49; AG 353.8 (28 Mar 49)SS-GD, same subj, 3 Aug 49; AG 004.26 (3 Aug 49)GD, subj: Operative and Productive Labor, 3 Aug 49.	Eighth Army COMNAVFE FEAF Hq & Sv Gp
QGD-67	Deficit Accounts in Payment for Indigenous Personnel	Mo	U	25th	Radios, GHQ SCAP, ZX 48741, 2 May 49; ZX 49257, 6 May 49, ZX 11385, 25 May 49	Eighth Army FEAF COMNAVFE Hq & Sv Gp
QGD-68	Report of Cultured Pearl Transactions	Semi-Mo	U	10th day fol rept pd	GHQ FEC Ltr AG 386.7 (30 Jun 49) GD, subj: Semi-Monthly Report of Cultured Pearl Transactions, 30 Jun 49	Eighth Army Hq & Sv Gp
QGD-71	Consolidated Report of Quarterly Collections and Deposits	Qtr	U	15 days after rept pd	GHQ FEC Radios ZX 22147, 3 Sep 49; ZX 22779, 11 Sep 49	Eighth Army MARBO RYCOM FEAF COMNAVFE Hq & Sv Gp

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QGD-72	Report on Status of Extended Service Contract Procurement Demands	Weekly	U	Weekly	Par 5, GHQ SCAP Ltr AG 160, (10 Sep 49)GD, subj: Extended Service Contract Procurement Demand, 10 Sep 49	Eighth Army COMNAVFE FEAF Hq & Sv Gp
QGD-73	Monthly Report of Petroleum Products Issued Under the GARIOA-EROA Programs	Mo	U	20th of fol mo	Ltr, GHQ FEC AG 113 (27 Sep 49) GD, subj: Reimbursement for Petroleum Products Used in Transporting Military Cargoes by U. S. Owned Vessels in SCAJAP Fleet, 27 Sep 49	Eighth Army
	DEPARTMENT OF THE ARMY REPORTS					
ANPB-1003	Quarterly Petroleum Tankage Report	Qtr & Ann	S	20th of mo fol qtr & end of calendar year	ANPB Serial 440-71, subj: Quarterly Petroleum Tankage Report Form ANPB-FD-04-1, 28 Jun 47 and GHQ FEC 1st Ind AG 463.7 (28 Jun 47)GD, 15 Aug 47; GHQ FEC Ltr AG 463.7 (25 Sep 48)GD, subj: Quarterly Petroleum Tankage Report, 25 Sep 48; GHQ FEC Rad CX 66094, 8 Dec 48; ASPPA Serial 30-148, 31 Jan 49; GHQ FEC Ltr AG 463.7 (11 Mar 49)GD, subj: Quarterly Petroleum Tankage Report, 11 Mar 49; GHQ FEC Ltr AG 463.7 (27 Oct 49)GD, subj: Quarterly Petroleum Tankage Report, 27 Oct 49	Eighth Army PHILAIRCOM RYCOM COMNAVFE FEAF
CSGLD-105 (R 2)	Oversea Command Forecast of Requirements	SA	C	15 Apr 15 Oct	DA Special Regulations 730-20-5, 8 Apr 49; DA rad WCL 30962, 2 Aug 49	Eighth Army MARBO RYCOM PHILAIRCOM

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
CSGLD-190 (R 1)	Procurement Action Report	Mo	U	15th of fol mo	DA SR 715-45-1, 17 May 49; DA Ltr AGAO-S 400.12 (6 Jun 49) CSGLD/E1-M, subj: Procurement Action Report, Reports Control Symbol CSGLD-190 (R 1), 21 Jun 49; GHQ FEC Rad Z 15048, 28 Jun 49	All Procurement Officers Eighth Army MARBO PHILAIRCOM RYCOM
CSGLD-238	Status of Overseas Supply Projects	Ann	As req	31 Aug	DA Special Regulations 730-5-1, 15 Jul 49	G-4, GHQ
CSGLD-240	Quarterly Report of Use of Official Transportation	Qtr	U	15 days fol qtr pd	DA Rad WCL 47493, 10 Jun 49; GHQ FEC Rad ZX 22147, 3 Sep 49	Eighth Army MARBO RYCOM COMNAVFE FEAF PHILAIRCOM Hq & Sv Gp
CSGLD-247	Unsatisfactory Equipment Report	As req	As req	As req	DA Special Regulations 700-45-5, 19 Sep 49	Eighth Army MARBO PHILAIRCOM RYCOM Hq & Sv Gp
CSGSP-66	Report of Damaged or Improper Shipment	As req	U	As req	AR 700-30, 30 Jun 48	Installation Receiving Shipment
CSGSP-109 (R 1)	Forecast of Return of Excess Military Property from Overseas	SA	R	15 Apr 15 Oct	DA Memo 700-50-22, 17 Mar 48 and C1, 13 Aug 48; GHQ FEC Rad ZX 45055, 12 Apr 48; DA Rad WCL 43557, 11 Feb 49	Eighth Army MARBO RYCOM

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
ECA-1002	ECA Oversea Procurement	As req	U	As req	DA Special Regulations 730-45-1, 26 Nov 48; DA Ltr AGAO-C 091.3 (22 Jun 49)CSGLD, subj: SR No. 730-45-1, Special Reports Required for Civilian Supply Program of Economic Cooperation Administration, 26 November 1948, 24 June 1949; Ltr, GHQ FEC AG 400 (24 Jun 49)GD, subj: SR 730-45-1 Special Reports Required for Civilian Supply Program of Economic Cooperation Administration, 27 Jul 49	Technical Services and ESS, GHQ Eighth Army
JCS-1001	Enemy Equipment Released to Allied Governments	Qtr	C	31 Mar 30 Jun 30 Sep 31 Dec	Radio WCL 99009, 2 Mar 46, JCS to CINCAFPAC	G-4, GHQ
NME-1005	Bulk Petroleum Products Slate	Mo	U	10th	ASPPA Ltr, Serial 30-198, 22 Apr 49, GHQ FEC Ltr AG 463.7 (23 Aug 49)GD, subj: Slating Procedure for Petroleum Products, 23 Aug 49	Eighth Army RYCOM PHILAIRCOM
NME-1006	Part 1 - Quarterly Packaged POL Slate	Qtr	U	15 Jan 15 Apr 15 Jul 15 Oct	ASPPA Ltr, Serial 30-198, 22 Apr 49; GHQ FEC Ltr AG 463.7 (23 Aug 49)GD, subj: Slating Procedure for Petroleum Products, 23 Aug 49	Eighth Army PHILAIRCOM RYCOM

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
NME-1006	Part 2 - Semi-Annual Civil Affairs/ Military Government Packaged Slate	SA	U	5 Apr 5 Oct	Same as NME-1006, Part 1	Same as NME-1006, Part 1
NME-MB-ECA-142	Procurement Authorization Completion Report	As req	U	As req	DA SR 730-45-1, 26 Nov 48; DA Ltr AGAO-C 091.3 (22 Jun 49)CSGLD, subj: SR 730-45-1, Special Reports Required for Civilian Supply Program of Economic Cooperation Administration, 26 Nov 1948, 24 June 1949; Ltr GHQ FEC AG 400 (24 Jun 49)GD, subj: SR 730-45-1, Special Reports Required for Civilian Supply Program of Economic Cooperation Administration, 27 Jul 49	Technical Services and ESS, GHQ Eighth Army
QMG-80	Annual Report of Petroleum Requirements	Ann	U	1 Apr	DA Spec Reg 890-15, 7 Jul 49; GHQ FEC Ltr AG 463.7 (6 Aug 49) GD, subj: Justification of Fiscal Year 1951 Petroleum Requirements, 6 August 1949	Eighth Army RYCOM MARBO
WDGSP-46	Property Disposition in Overseas Commands (Other than Real Property)	Mo	U	25th	TM 38-320, May 47, Sec XI; WCL 25804, 30 Sep 47; WCL 35013, 7 Jan 49	Eighth Army MARBO PHILAIRCOM FEAF
WDGSP-52	Report of Materiel Consumed	Qtr	R	15 May 15 Aug	WD Ltr AGAO-S 400 (27 Feb 47) D-M, 13 Mar 47; ZX 42021, 9 Apr 47; ZX 42875, 14 Apr 47; CX 63120, 19 Aug 48 (to RYCOM only); WCL 43557, 11 Feb 49	Eighth Army MARBO RYCOM

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1 REPORTS CONTROL SYMBOLS	2 TITLE OF REPORT	3 FREQ.	4 CL'N.	5 DUE DATE	6 REQUIRING DIRECTIVE	7 PREPARING AGENCY
WDGSP-82	Status of Transfer in China and Philippine Bulk Sales	As req	R	As req	WARX 87123, 6 Dec 46; WARX 84595, 1 Nov 46; CX 67695, 27 Nov 46; WCL 34998, 16 Aug 49; ZX 20699, 20 Aug 49	MARBO PHILAIRCOM
WDGSP-134	Monthly Report of Petroleum Issues	Mo	U	20th day of fol mo	WD Memo 700-5-7, 11 Aug 47, Sec IV; GHQ FEC Rad ZX 16178, 30 Jul 47, GHQ FEC Radios C 63536, 3 Sep 48 and C 63724, 13 Sep 48 (to PHILCOM)	Eighth Army MARBO PHILAIRCOM RYCOM

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QAG-07 (R 1)	Personnel Arrival Reports (Air & Water)	Da	U	Da	GHQ FEC Ltr AG 319.1(13 May 49) AG-OA(S), subj: Personnel Arrival Report (Air and Water) (Reports Control Symbol QAG-07 (R 1)), 13 May 49	Eighth Army MARBO RYCOM PHILAIRCOM
QAG-09	Inspection of Army Post Office	Qtr	U	Varies	FEC Cir 10, 17 Feb 49; Par 77, GHQ FEC Manual of Postal Operating Procedures, June 1949	Inspecting Officer of Eighth Army FEAF MARBO PHILAIRCOM RYCOM Hq & Sv Gp
QAG-10	Monthly Report of Money Order Business	Mo	U	Beginning of each month	FEC Cir 10, 17 Feb 49; par 67, GHQ FEC Manual of Postal Operating Procedures, Jun 1949	Postal Officer of Eighth Army Hq & Sv Gp MARBO FEAF RYCOM PHILAIRCOM
QAG-11	Semi-Monthly Report of Volume of Mail Received and Dispatched	S-Mo	U	1st 16th	Par 98, GHQ FEC Manual of Postal Operating Procedures, June 1949	Each Base Post Office & each APO which dispatches mail to or receives mail from the ZI or inter-island without routing thru a BPO
QAG-15	Change in Status of Courier Transfer Officers and Courier Stations	Varies	U	Varies	WD Memo 15-46, 14 Jun 46; Ltr AG 311.4 (20 Dec 46)AG-AM, subj: Security Courier Service, 20 Dec 46; FEC Cir 10, 17 Feb 49	Eighth Army RYCOM MARBO PHILAIRCOM

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QAG-16	Reports of Lost or Stolen Money Orders or Blank Forms	As req	U	Varies	Ltr WD TAG AGAA-OP 122.1 (28 May 47), subj: Reports of Lost or Stolen Money Orders, 13 Jun 47; FEC Ltr AG 122.1 (14 Jul 47)AG-AM, subj: Reports of Lost or Stolen Money Orders or Blank Forms, 14 Jul 47; FEC Ltr AG 122.1 (22 Jul 47)AG-AM, same subj., 22 Jul 47; Par 65, GHQ FEC Manual of Postal Operating Procedures, June 1949	Postal Officers of Eighth Army MARBO RYCOM Hq & Sv Gp PHILAIRCOM FEAF
QAG-17	Delay in Receipt of Second Class Matter	As req	U	As req	GHQ FEC Ltrs AG 311.13 (29 Sep 47)AG-OL, subj: Second-class Mail Irregularities, 29 Sep 47; AG 311.13 (29 Sep 47)AG-OL, same subj, 10 Oct 47; AG 311.13 (29 Sep 47)AG-OL, same subj, 16 Oct 47; Par 54, GHQ FEC Manual of Postal Operating Procedures, June 1949	Postal Officers of APO's CO of each BPO
QAG-20 (R 1)	Report of Enlisted Personnel for Readjustment	Mo.	U	20th	GHQ FEC Ltr AG 220.45 (9 Jul 49) AG-PE, subj: Readjustment of Enlisted Personnel, 9 Jul 49	Eighth Army MARBO RYCOM Hq & Sv Gp PHILAIRCOM
QAG-23	SSN Recapitulation for Authorized Strength for Table of Organization and Equipment Units	Each time a unit authorization changes	S	As req	GHQ FEC Ltr AG 320.2(5 Feb 49) AG-OA(A), subj: Report of SSN Recapitulation for Authorized Strength for Table of Organization and Equipment Units (Reports Control Symbol QAG-23),10 Feb 49	Eighth Army MARBO RYCOM Hq & Sv Gp PHILAIRCOM

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QAG-29	Report of Quotas and Results of Reenlistment Drive	Mo	U	9th	GHQ FEC Ltr AG 341 (18 Jan 49) AG-PR, subj: Computation of Quota for Far East Command Reenlistment Drive, 24 Jan 49	Eighth Army FEAF MARBO Hq & Sv Gp RYCOM PHILAIRCOM
QAG-31	APO Personnel Report	Mo	U	1st day of each mo	Par 19 GHQ FEC Manual of Postal Operating Procedures, June 1949	Postal Officer of each APO and of each BPO
QAG-39	Results of Career Field Proficiency Examinations	As req	U	2 wks after each exam	GHQ, FEC Rad ZX 22620, 9 Sep 49	Eighth Army RYCOM MARBO Hq & Sv Gp
QSAB-13	Occupation Strength	Mo	S	30th	GHQ FEC Ltrs AG 320.2 (8 Mar 49) AG-OA(S), subj: Occupation Strength (Reports Control Symbol QSAB-13), 8 Mar 49; AG 320.2 (8 Mar 49)AG-OA(S), same subj, 13 Jun 49; AG 320.2 (8 Mar 49) AG-OA(S), same subj, 5 Jul 49	MARBO PHILAIRCOM
	DEPARTMENT OF THE ARMY REPORTS					
AF-SC-A74	Monthly Army Aircraft Inventory, Status and Flying Time Report	Mo	U	15th work	DA Special Regulations 710-45-50 1 Mar 49; Rads GHQ FEC ZX 44723 26 Mar 49; (to Eighth Army, PHILCOM); ZX 47571, 21 Apr 49 (to RYCOM, Hq & Sv Gp); DA Special Regulations 330-40-2, 18 Mar 49	Eighth Army RYCOM Hq & Sv Gp

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
AF-SC-P28A	Four Month Forecast Roster Report of USAF Officers Scheduled for Return to the United States for Reassignment	Mo	U	5th day of 4th preceding mo	GHQ FEC Cir 5, 4 Feb 49	AG-PO, GHQ Eighth Army RYCOM MARBO Hq & Sv Gp
AG-13	Report of Oversea Records Depot Operations	Qtr	Varies	10th fol Qtr	Dept of Army Memo 15-15-7, 29 Sep 47	Eighth Army
AG-21 (R 1)	Annual Records Disposition Report	Ann	U	Major Commands 10 Aug Staff Sections 15 Aug	SR 345-920-1, 15 Mar 49; Cir 39, GHQ, FEC, 4 Aug 49; Staff Memo 34, GHQ, SCAP & FEC, 5 Aug 49	Eighth Army Hq & Sv Gp MARBO PHILAIRCOM RYCOM All Staff Sections GHQ, SCAP & FEC
AG-24	Distribution of Composite Scores of Processed OCS Applicants	Mo	U	As req	CIR 136, 1948, Sec III, par 16d (5); Ltr AGAO-R 352 (23 Jun 48), 23 Jun 48 as amended by Ltr AGAO-R (30 Nov 48), 9 Dec 48; WCLs 33852, 22 Jun 48; and 34485, 24 Jun 48; 36559, 1 Jul 48, and 42969, 26 Jul 48	AG-PE, GHQ
AG-38	Initial-Final Rosters	As req	Varies	As req	AR 345-900, 22 Oct 47 and C1, 4 Feb 48 as amended by Cir 62, 1948, Sec I	Organization Hqs and Establishments
AG-39	Organization Master Cards	Mo	U	11th Work Day	DA Special Regulations 330-10-1, 1 Feb 49, Chap 6; C6, 14 Jul 49	AG, SAB, GHQ

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
AG-40	Morning Report Locator Cards	Da	U	Da	DA Special Regulations 330-10-1, 1 Feb 49, Chap 5; C4, 26 May 49; C7, 21 Jul 49	AG, SAG, GHQ
AG-41 (R 1)	Accession and Loss Cards	Da	U	Da	DA Special Regulations 330-10-1, 1 Feb 49, Chap 10, Sec III; C1, 24 Mar 49; C3, 12 May 49	AG, SAB, GHQ
AG-53	Monthly Personnel Rosters	Mo	U	On or before 10th work day of mo	DA Special Regulations 330-10-1, 1 Feb 49, Chap IV; C7, 21 Jul 49	AG, SAB, GHQ
AG-54 (R 2)	Recruiting Progress Report	4 T Mo	U	5th day after the end of each rept pd	DA Memo 600-750-11, 14 Jul 48 and C2, 23 Nov 48; DA Special Regulations 615-105-3, 9 Jun 49; GHQ FEC Ltrs AG 342 (10 Jun 49) AG-PR, subj: Recruiting Progress Report, Reports Control Symbol AG-54 (R 2) 10 Jun 49; AG 342 (27 Jun 49)AG-PR, same subj; 27 Jun 49; GHQ FEC Cir 50, 22 Sep 49	Eighth Army Hq & Sv Gp MARBO FEAF RYCOM PHILAIRCOM
AG-77	Officer Status Cards	Mo	U	11th Work Day plus 5 cal.days	DA Special Regulations 330-10-1, 1 Feb 49, Chap 10, Sec IV; C4, 26 May 49; C6, 14 Jul 49	AG, SAB, GHQ
AG-136	Monthly Initial Distribution Requirements for Miscellaneous Department of the Army Publications	Mo	U	15th	DA Special Regulations 310-90-1, 15 Mar 49, pars 3b (1), 8 and 28b; 140-405-10, 2 Mar 49, par 3	Eighth Army

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
ATTNG-41	Monthly Report - Reserve Duty Pay	Mo	U	8th day of fol mo	Ltr, Office, Chief, Army Field Forces, Fort Monroe, Va, ATTNG-18 240/12 (12 Jul 49), subj: Monthly Report of the Number of Reservists Qualifying for Reserve Duty Pay (Reports Control Symbol ATTNG-41), 12 Jul 1949 and 1st Ind GHQ, FEC AG 326 (12 Jul 49) AG-PD, 13 Oct 49	Eighth Army RYCOM MARBO Hq & Sv Gp
CSACS-6 (R 3)	Strength by Component, Sex and Grade	Mo	U	12th Work Day plus 5 cal.days	DA Special Regulations 330-10-1, 1 Feb 49, Chap 8, Sec IV; C6, 14 Jul 49	AG, SAB, GHQ
CSACS-11 (R 3)	Weekly Report of Army Strength	Wk	U	Thurs	DA SR 345-50-9, 18 Aug 49; DA Special Regulations 330-10-1, Chap 17, 1 Feb 49;	AG, SAB, GHQ
CSACS-13 (R 1)	Strength in Troop Program Sequence by Organization and Type of Personnel	Mo	R	11th Work Day plus 5 cal.days	DA Special Regulations 330-10-1, 1 Feb 49, Chap 8, Sec VI; C6, 14 Jul 49	AG, SAB, GHQ
CSACS-14 (R 1)	Strength in Troop Program Sequence by Type of Personnel	Mo	R	11th Work Day plus 5 cal.days	DA Special Regulations 330-10-1, 1 Feb 49, Chap 8, Sec V; C6, 14 Jul 49	AG, SAB, GHQ

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
CSACS-25 (R 1)	Strength by Branch and Grade	Mo	R	12th Work Day plus 5 cal.days	DA Special Regulations 330-10-1, 1 Feb 49, Chap 8, Sec II; C6, 14 Jul 49	AG, SAB, GHQ
CSACS-26 (R 1)	Strength by Base and Type of Personnel	Mo	R	12th Work Day plus 5 cal.days	DA Special Regulations 330-10-1, 1 Feb 49, Chap 8, Sec III	AG, SAB, GHQ
CSACS-42	Organized Reserve Corps Strength by Grade, Section, and Residence	Qtr	U	14th work day plus 5 cal.days	DA Special Regulations 330-10-1, 1 Feb 49; and DA Special Regulations 140-5-2, 21 Sep 49	AG, SAB, GHQ
CSACS-51	ORC Strength in Troop Program Sequence by Organization and Type of Personnel	Mo	U	14th work day plus 5 cal.days	DA Special Regulations 330-10-1, 1 Feb 49; DA Special Regulations 140-5-2, 21 Sep 49; DA Rad WCL 49593, 22 Oct 49	AG, SAB, GHQ
CSACS-53	Monthly Strength Balance Control Report	Mo	U	11th Work Day plus 3 cal.days	DA Special Regulations 330-10-1, 1 Feb 49, Chap 4; C4, 26 May 49; C7, 21 Jul 49	AG, SAB, GHQ

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
CSGPA-31	Report of Officers Returning to ZI for Reassignment	Mo	R	25th	WCLs 48817, 31 Jan 47 and 35107, 3 Mar 48, 39742, 22 Mar 48; 30410, 29 Jul 49; FEC Cir 22, 1948; WCL 20249, 8 Mar 49; FEC Rad ZX 42777, 10 Mar 49	Eighth Army Hq & Sv Gp MARBO RYCOM ASA, PACIFIC JUSMAG, PHIL
CSGPA-35	Personnel Survey of the Army	Qtr Yearly	U	21st Work Day	DA Special Regulations 330-10-1, 1 Feb 49, Chap 14	AG, SAB, GHQ
CSGPA-45 (R 1)	Inventory and Projection of Army Command Strength	Mo	S	23rd	DA Memo 345-50-8, 25 Aug 48; C2, 3 Feb 49; C4, 26 May 49; C5, 13 Jun 49, DA Special Regulations 330-10-1, 1 Feb 49, Chap 17; WX 87861, 29 Apr 49	AG, SAB, GHQ
CSGPA-98 (R 2)	Personnel Receiving Additional Pay	Qtr	U	12th Work Day	DA Special Regulations 330-10-1, 1 Feb 49, Chap 17, 600-625-35, 19 May 49	AG, SAB, GHQ Eighth Army RYCOM MARBO PHILAIRCOM
CSGPA-100 (R 3)	Officer Roster for Reassignment Planning	Mo	U	18th Work Day	DA Special Regulations 345-50-16, 9 Feb 49	AG, SAB, GHQ
CSGPA-108	Quarterly AWOL Statistical Report	Qtr Yearly	U	19th Work Day	DA Special Regulations 330-10-1, 1 Feb 49, Chap 9	AG, SAB, GHQ
CSGPA-110 (R 1)	Roster of Retired Army Personnel by Grade, Type of Personnel, and Amount of Retired Pay	Mo	U	5th Work Day	DA Special Regulations 345-50-60, 10 Jan 49; WCL 43320, 10 Feb 49	PHILAIRCOM
CSGPA-140 (R 1)	Language Fluency Questionnaire	Each Friday	U	Each Friday	DA Special Regulations 600-625-20, 28 Jun 49	Eighth Army RYCOM MARBO PHILAIRCOM

EXTERNAL RECURRING REPORTS, GHQ

Adjutant General

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
CSGPA-161	Report of Composite Score Distribution, Career Guidance Program	As req	U	As req	Ltr, AGAO-S 220.01 (21 Oct 48) CSGPA-M, 25 Oct 48 and Incl 1 (par 36); Cir 202, 1948, par 85	Eighth Army RYCOM MARBO Hq & Sv Gp
CSGPA-163	Advance Estimate of Enlisted Personnel Returning to the ZI for Reassignment	Mo	U	1st	DA Ltr AGPA-UP 220.3 (3 Jun 48) CSGPA, 11 Oct 48; GHQ FEC Ltr AG 220.3 (31 Mar 48)AG-PP, subj: Revision of Department of the Army Enlisted Oversea Returnee Reassignment Procedure, 22 Oct 48	Eighth Army MARBO RYCOM
CSGPA-172	Army Departmental Strength by Category of Enlistment or Services	Qtr Yearly	R	18th Work Day	DA Rad WCL 35377, 11 Jan 49; DA SR 330-10-1, Chap 8, Sec VII, C1, 24 Mar 49; C7, 21 Jul 49	AG, SAB, GHQ
CSGPA-184	Officers Returning Without Orders to Zone of Interior for Reassignment	Whenever a Ship Leaves a Port	U	Upon Sailing	Radios DA WCL 30751, 14 Apr 49; WCL 31627, 18 Apr 49; FEC ZX 46925, 16 Apr 49; ZX 47628, 22 Apr 49	Eighth Army RYCOM MARBO Hq & Sv Gp ASA PACIFIC
CSGPA-189	Enlisted Reserve Corps Enlistment and Reenlistment Report	Mo	R	15th Work Day plus 5 cal.days	DA Special Regulations 330-10-1, 1 Feb 49; DA Special Regulations 140-5-2, 21 Sep 49	AG, SAB, GHQ
CSGPA-206	Separation of Non-RA Officers	Wk	R	Saturday	DA Radio WX 95051, 4 Oct 49	AG-PO, GHQ FEC
MED-55	Report of Patients on Seriously Ill List	As req	U	As req	DA Special Regulations 40-590-20, 18 May 49; GHQ FEC Cir 34, 7 Jul 49	All Hospital Commanders in FEC

EXTERNAL RECURRING REPORTS, GHQ

Adjutant General

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
PO-1001	Monthly Statistical Report on APO Financial Operations	Mo	U	1st	Ltr AGAO-P 311.1 (21 Nov 45), 21 Nov 45	All Army Post Offices
PO-1002	Weight of Mail Report	As req	U	As req	Postal Laws & Regs of 1940, Ltrs, AG 311.1 (10-20-42) and (1-18-43); GHQ FEC Ltr AG 311.1 (8 Dec 47) AG-OL, subj: Weight of Mail Reports on POD Form 2963, 8 Dec 47; Par 41b, GHQ FEC Manual of Postal Operating Procedures, June 1949	Base Post Offices and Army Post Offices
PO-1005	Daily Report of Money Order Business	Da	U	Da	Postal Laws and Regulations of 1940 and WD Adm Memo W 340-13-43, 12 Oct 43; Par 60, GHQ FEC Manual of Postal Operating Procedures, June 1949	All APO's
PO-1006	Penalty Matter	Qtr	U	20th Day fol qtr	GHQ FEC Rad Z 24338, 27 Sep 48 (to MARBO); Depts of Army and Air Force SR 340-10-1 and AFR 182-7, 23 Nov 48; GHQ FEC Ltr AG 311.1 (22 Dec 48)AG-OB, subj: Penalty Matter Report, 22 Dec 48	Eighth Army FEAF MARBO Hq & Sv Gp RYCOM PHILAIRCOM (submit consolidated reports to FEAF)
PO-1007	Annual Inventory of All Penalty Matter on Hand	Ann	U	20 Jul	GHQ FEC Rad Z 24338, 27 Sep 48 (to MARBO); Depts of Army and Air Force SR 340-10-1 and AFR 182-7, 23 Nov 48; GHQ FEC Ltr AG 311.1 (22 Dec 48)AG-OB, subj: Penalty Matter Reports, 22 Dec 48	Eighth Army Hq & Sv Gp MARBO FEAF RYCOM PHILAIRCOM (submit consolidated reports to FEAF)

EXTERNAL RECURRING REPORTS, GHQ

Adjutant General

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
WDGAS-4	Semi-Annual Report of Registered Documents or Devices	S-Ann	Varies	30 Jun 31 Dec	AR 380-5, 15 Aug 46, pars 43 and 45d and C5, 3 Mar 48	All Army Officers Who Possess Registered Documents Eighth Army RYCOM MARBO PHILAIRCOM
WDGPA-47	Morning Report Transmittals	Mo	U	1st	AR 345-400, 18 Apr 47, Sec 1 par 6A; WD Memo 345-400-1, 17 Jul 47	AG, SAB, GHQ

EXTERNAL RECURRING REPORTS, GHQ

Chaplain

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QCH-01	Roster of Chaplains	Mo	U	3rd	GHQ FEC Ltr AG 211 (5 Mar 48) CH, subj: Roster and Authorized Positions of Chaplains, 5 Mar 48	Eighth Army Hq & Sv Gp MARBO FEAF RYCOM
QCH-04	Religious Funds - Monthly Statements of Operations and Net Working Capital	Mo	U	10th	Par 20h, GHQ FEC Cir 1, 1 Jan 49; GHQ FEC Ltr AG 121 (15 Feb 49)CH, subj: Religious Funds - Monthly Statement of Operations and Net Working Capital, Reports Control Symbol QCH-04, 15 Feb 49	Custodians of Religious Funds - Eighth Army Hq & Sv Gp MARBO FEAF RYCOM
	DEPARTMENT OF THE ARMY REPORTS					
CH-2	Monthly Report of Chaplains	Mo	U	ECM	AR 60-5, 12 Dec 46	Eighth Army RYCOM MARBO FEAF

EXTERNAL RECURRING REPORTS, GHQ

Civilian Personnel

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QCP-01	Weekly Vacancy Report	Wk	U	Wk	Par 7, Cir 51, GHQ FEC, 4 Dec 48 as added by Cir 29, GHQ FEC, 24 May 49	Eighth Army RYCOM MARBO PHILAIRCOM
	DEPARTMENT OF THE ARMY REPORTS					
TREAS-1006	Return of Income Tax Withheld on Wages	Qtr	U	30 Apr 31 Jul 31 Oct 31 Jan	Sec 2702 (a) of Int Rev Code; Sec 404, 601 Bu Int Rev Reg 115, Sep 43; CPR P14-4, 22 Jun 48, par 1d	CPS, GHQ, FEC
TREAS-1007	Reconciliation of Quarterly Returns of Income Tax Withheld on Wages (Form W-1) with Income Tax Withholding Receipts (Form W-2a) (TREAS Form W-3)	A	U	31 Jan	Sec 2702 (a) of Int Rev Code; Sec 404. 601 Bu Int Rev Reg 115, Sep 43; CPR P14-4, 22 Jun 48, par 2a	CPS, GHQ, FEC
WDOCP-38	Report to US Civil Service Commission of a Reduction in Force	As req	U	As req	USCSC Federal Personnel Manual, pg R3-43; CPP Manual 61, pg 50; CPR 61, C4, 18 Sep 47, par 5-5; FEC Cir 51, 4 Dec 48	Civilian PO of GHQ FEC Eighth Army RYCOM MARBO Hq & Sv Gp

EXTERNAL RECURRING REPORTS, GHQ

Engineer

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QCE-01 (R 2)	Engineer Construction Status Report	Mo	R	1st	GHQ FEC Ltr AG 370.2(20 Sep 48) CE, subj: Engineer Construction Status Report (QCE-01 (R 2)), 20 Sep 48	MARBO FEAF RYCOM
QCE-03 (R 2)	Engineer Unit Technical Report	Mo	U	5th	GHQ FEC Ltr AG 370.2 (12 Apr 48) CE, subj: Engineer Unit Technical Report, 12 Apr 48	All Engineer Units Eighth Army RYCOM MARBO PHILAIRCOM
QCE-04 (R 2)	Monthly Report on Engineer Officers	Mo	U	5th	GHQ FEC Ltr AG 210.31 (7 Jun 48) CE, subj: Monthly Report on Engineer Officers, 7 Jun 48	Staff Engineers Eighth Army RYCOM MARBO
QCE-07 (R 1)	Troop and Dependent Housing Status Report	Mo	C	5th of fol mo	Ltr GHQ FEC AG 620 (13 Sep 49) CE, Subj: Troop and Dependent Housing Status Report, 13 Sep 49	Eighth Army Hq & Sv Gp MARBO COMNAVFE RYCOM FEAF
QCE-08 (R 3)	Engineer Activities Report	Mo	U	1st day of 2nd fol mo	Ltr GHQ FEC AG 121.6 (15 Sep 49) CE, subj: Engineer Activities Report for Japan, 15 Sep 49	Eighth Army COMNAVFE Hq & Sv Gp FEAF
QCE-39	Basic Information Maps for Army and Navy Installations in Japan	Ann	Var	30 Jun	GHQ FEC Ltr AG 061 (8 Feb 49)CE, subj: Basic Information Maps for Army and Navy Installations in Japan, Reports Control Symbol QCE-39, 8 Feb 49	Eighth Army Hq & Sv Gp COMNAVFE

EXTERNAL RECURRING REPORTS, GHQ

1	2	3	4	5	6	7 Engineer	
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY	
QCE-48	Status Report, Nonappropriated Funds Construction Projects	Mo	U	7 days after last Sat of mo reptd on	Ltrs GHQ FEC AG 319.1 (17 May 49) CE, subj: Weekly Report Non-appropriated Funds Contruction Projects, Reports Control Symbol QCE-48, 17 May 49 (to MARBO); AG 319.1 (9 May 49)CE, same subj, 9 May 49 (to RYCOM); GHQ FEC Radio ZX 48667, 2 May 49 (to RYCOM); GHQ FEC Rad ZX 21013, 24 Aug 49	MARBO	RYCOM
QCE-49	Quarterly Fire and Disciplinary Action Report	Qtr	U	25th day fol qtr	Par 7, GHQ FEC Cir 54, 24 Dec 48 as added by GHQ FEC Cir 36, 27 Jul 49	Eighth Army MARBO RYCOM	Hq & Sv Gp FEAF
QCE-50	Engineer Base Depot Operations and Maintenance Report	Mo	R	15th	Ltr, GHQ FEC, AG 400 (1 Aug 49) CE, subj: Engineer Base Depot Operations and Maintenance Report, Reports Control Symbol QCE-50, 1 Aug 49	Eighth Army MARBO	RYCOM PHILAIRCOM
QCE-51	Cost of Indigenous Repair of Engineer Equipment	Mo	U	15th fol mo	Par 3b, 1st Ind AG 600.1 (19 Aug 49) CE-GD 19 Oct 49 to Ltr, Eighth Army, AGLE 600.1 subj: Rehabilitation of Sagami Arsenal (Second Phase), 19 Aug 49	Eighth Army	
QCE-52	Koshiba POL Terminal, Construction Progress Report	Semi-Mo	U	5 days after end of rept pd	Ltr, GHQ, FEC, AG 600.1 (21 Oct 49) CE, subj: Construction Progress Report, Koshiba Oil Terminal, Yokohama, 21 Oct 49	Eighth Army	

EXTERNAL RECURRING REPORTS, GHQ

Engineer

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
	DEPARTMENT OF THE ARMY REPORTS					
CSGID-1	Mapping Progress Report (Photo Coverage Report)	Mo	Var	1st	Revised Post Hostilities Mapping Directive, Pacific & Asiatic Areas, 15 May 46, File AGAO-S-B 061 (13 May 46) 15 May 46, par 8a (as amended by Ltr, AGAO-S-061 19 Nov 48)CSGID, 29 Nov 48)	64th Engr Base Topo Bn
ENG-7 (R 1)	Fire Report	As req	Var	Within 48 hours of the incident	DA Special Regulations 385-45-20, 1 Aug 1949; GHQ FEC Cir 54, 1948	Post & Unit Commanders Eighth Army Hq & Sv Gp MARBO FEAF RYCOM
ENG-11 (R 1)	Report of Insect and Rodent Control Activities	Mo & Qtr	U	25th	DA Special Regulations 420-45-7, 1 Aug 49; GHQ FEC Cir 39, 9 Oct 48	Post Engineers Eighth Army RYCOM MARBO FEAF
ENG-15	Real Property Record	See requiring directive	R	See requiring directive	TM-38-320, May 47, Sec V, Par 28, Sec VII, par 39 & Sec IX, par 49; DA Special Regulations 405-45-5, 13 Jun 49	As designated by Major Commands
ENG-43	Repairs and Utilities Cost Report	Mo & Qtr	U	25 days after rept pd	TM 5-602, 1 Jul 48, Chap 10, pars 53 and 54b; GHQ FEC Radio ZX 47259, 19 Apr 49	Post Engineers Eighth Army RYCOM MARBO Hq & Sv Gp

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EXTERNAL RECURRING REPORTS, GHQ

Engineer

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
ENG-45	Repairs and Utilities Quarterly Operating Report	Qtr	U	25 days after qtr	DA Special Regulations 420-45-1, 11 Aug 49; GHQ FEC Ltrs AG 600.18 (2 Nov 48)CE, subj: Repairs and Utilities Quarterly Operating Report (Reports Control Symbol ENG-45), 2 Nov 48 (to 8th Army & Hq & Sv Gp); AG 600.18 (10 Nov 48)CE, same subj, 10 Nov 48 (to MARBO & RYCOM), GHQ FEC Rad ZX 28169, 30 Oct 48 (to MARBO, RYCOM)	Post Engineers Eighth Army MARBO RYCOM Hq & Sv Gp
ENG-48	Repairs and Utilities Operating Logs	Mo	U	25th	DA Special Regulations 420-45-6, 23 Aug 49	Post Engineers Eighth Army RYCOM MARBO Hq & Sv Gp
ENG-49	Report of Refuse and Salvage Collections	Da & Mo	U	Da & 1st	DA Special Regulations 420-45-8, 11 Aug 49	Each Post Engineer
ENG-50	Monthly Report of Individual Projects	Mo	U	25th	DA Special Regulations 420-45-4, 23 Aug 49	Post Engineers Eighth Army RYCOM MARBO Hq & Sv Gp
WDGSP-34	Periodic Report on Installation Construction Program	SA	Var	1 Apr 1 Oct	WD Memo 210-20-1, 10 Sep 46; C1, 23 Oct 46; C3, 25 Feb 47	MARBO FEAF RYCOM

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EXTERNAL RECURRING REPORTS, GHQ

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QFD-01	Japanese Yen Report	Mo	R	10th	Fiscal Div Ltr 319.130, subj: Japanese Yen Report, 27 Oct 47; FD Ltrs 915, subj: Accounting Procedures for Yen Transactions and Dollar Collections for Indigenous Supplies and Services, 27 Jul 48 to 8th Army, 28 Jul 48 to FEAF, 29 Jul 48 to COMNAVFE; GHQ FEC Radio C 63587, 4 Sep 48 (to RYCOM)	Disbursing Officers Eighth Army RYCOM FEAF
QFD-10	Report of Amounts of Nonappropriated Funds on Deposit in Banks	Mo	U	25th	Par 15c, GHQ FEC Cir 1, 1 Jan 49	Eighth Army Hq & Sv Gp MARBO FEAF RYCOM
	DEPARTMENT OF THE ARMY REPORTS					
CSACB-2 (R 1)	Report on Status of Funds - Prior Fiscal Year	Mo	R	15th of fol mo	DA Special Regulations 35-235-15, 1 Jul 1949	Fiscal Director GHQ, FEC
CSACB-7 (R 1)	Report on Status of Allotments (Consolidated)	Mo	R	10th of fol mo	DA Special Regulations 35-225-15, 22 Jun 49	Eighth Army FEAF MARBO PHILAIRCOM RYCOM KMAG
CSACB-19 (R 1)	Report on Status of Funds - Current Fiscal Year	Mo	R	18th	DA Special Regulations 35-235-15, 1 July 1949	Fiscal Director GHQ, FEC
CSACB-20	Funding Program Changes	As req	R	As req	DA Ltr CSACB 111 FY 1949(30 Sep 48), 30 Sep 48	Fiscal Director GHQ, FEC

EXTERNAL RECURRING REPORTS, GHQ

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
CSACF-12	Monthly Report of Invoices	Mo	U	EOM	DA Special Regulations 35-3730-1, AFR 173-45, 3 Aug 49	Each Agency of the DA and the AF which normally receives invoices for the purpose of attaching thereto supporting papers or otherwise processing them for transmittal to disbursing officers for payment - Eighth Army MARBO RYCOM FEAF PHILAIRCOM
CSACF-19 (R 1)	Disbursing Officers' List of Civilian Payroll Certifying Officers by Installation *time of deactivation of disbursing office & at time a certifying officer's acct is balanced & closed out as result of inactivation, consolidation of payroll offices or transfer of acct.	At the close of each calendar year,*	U	See freq	DA Special Regulations 35-720-1, 18 Mar 49	Disbursing Officers Paying Civilians - Eighth Army RYCOM MARBO PHILAIRCOM
CSACF-32	Reconciliation of Expenditures	Qtr	U	28th day of 2nd mo fol	TM 14-703, 12 Jul 45, as amended by Cir 135, 1948 and Cir 138, 1948, par 8b; DA Special Regulations 35-225-15, 22 Jun 49, 35-225-11, 15 Jul 49	Eighth Army FEAF MARBO PHILAIRCOM RYCOM KMAG
FIN-1	Report of Actual Cost of Care and Handling Surplus Personal and/or Real Property	Mo	U	20 days after mo reported	WD Cir 354, 1946 and WD Cir 214, 1947, (both as extended by Cir 189, 1948, Sec II, par 9); WD Cir 195, 1947, Sec II	Eighth Army RYCOM MARBO PHILAIRCOM

EXTERNAL RECURRING REPORTS, GHQ

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
FIN-20 (R 2)	Monthly Report of Operations	Mo	R	20th	TM 14-500, C2, 1 Mar 48, par 47; C5, 24 Jun 49, par 47; TB 14-500-17, 20 May 48; TB 14-500-19, 9 Jul 48	Disbursing Officers - Eighth Army FEAF MARBO PHILAIRCOM RYCOM
FIN-24	Report of Uncollected Inter-Departmental Accounts	Qtr	U	6 mos fol the initiation of SF 1080 if acct has not been settled	TM 14-702, Oct 46, par 65b and AR 35-6665, 8 Oct 47, par 8	Billing Office - Eighth Army RYCOM MARBO PHILAIRCOM
FIN-27	Report of Foreign Currencies	Mo	U	10th	Department of Army Cir 178, 1948	Disbursing Officers - Eighth Army FEAF MARBO PHILAIRCOM RYCOM
FIN-29 (R 1)	Special Monthly Report of Disbursements by Oversea Disbursing Officers	Mo	U	7th	TB FIN 7, 17 Nov 48	Disbursing Officers - Eighth Army FEAF MARBO PHILAIRCOM RYCOM
FIN-30	Quarterly Report of Cash on Hand	Qtr	U	30 days after qtr	TM 14-500, Jul 47, par 19e and C1, 1 Jan 48	Disbursing Officers - Eighth Army RYCOM MARBO PHILAIRCOM
FIN-31	Estimate of Foreign Currency Requirements	Qtr	U	1 Feb 1 May 1 Aug 1 Nov	DA Cir 376, 1948	Disbursing Officers - Eighth Army FEAF MARBO PHILAIRCOM RYCOM

EXTERNAL RECURRING REPORTS, GHQ

Inspector General

1 REPORTS CONTROL SYMBOLS	2 TITLE OF REPORT	3 FREQ.	4 CL'N.	5 DUE DATE	6 REQUIRING DIRECTIVE	7 PREPARING AGENCY
	DEPARTMENT OF THE ARMY REPORTS					
CSOIG-5	Quarterly Report of Inspector General Activities	Qtr	U	15 Jan 15 Apr 15 Jul 15 Sep	AR 20-10, 22 Apr 48, par 22; DA Special Regulations 20-45-1, 15 Mar 49	All Subordinate Commands having an Inspector General
WDSIG-3	Statement of the Money Accountability	Ann	U		AR 20-10, 22 Apr 48, par 11	All Accountable Disbursing Officers of the Army - Eighth Army MARBO RYCOM Hq & Sv Gp

EXTERNAL RECURRING REPORTS, GHQ

Judge Advocate

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QJA-01 (R 3)	Monthly Report of Courts-Martial Activities	Mo	R	15th	GHQ FEC Ltr AG 250.4 (8 Oct 49) JA, subj: Monthly Report of Courts-Martial Activities (RCS QJA-01(R 3)), 8 Oct 1949	All GCM Jurisdictions Eighth Army MARBO RYCOM Hq & Sv Gp
QJA-04	Military Occupation Courts Statistics	Mo	U	21st	Par 50b, GHQ SCAP Cir 8, 31 Mar 49; GHQ SCAP Ltr AG 015 (12 Aug 49)COM, subj: Military Occupation Courts Statistics, 25 Aug 49	Each GCM Jurisdiction in Japan- Eighth Army COMNAVFE Hq & Sv Gp
	DEPARTMENT OF THE ARMY REPORTS					
JAG-2	Annual or Final Report of Judge Advocate	Ann	R	30 Jun	AR 25-5, Par 3c, 13 Feb 47	SJA of each GCM Jurisdiction- Eighth Army RYCOM MARBO Hq & Sv Gp
JAG-3	Weekly Report of Trial Judge Advocate	Wk	U	Wk	Manual for Courts-Martial, USA, 1949, par 41b	TJA of each GCM or Sp CM - Eighth Army MARBO RYCOM Hq & Sv Gp
JAG-5	Administrative Report of Foreign Claims	Mo	U	5th	AR 25-90, par 27; Ltr AGAM-PM 319.1 (10 Dec 46)JAGD/D, 25 Feb 47; GHQ FEC Cir 50, par 6, 27 Nov 48	Each Foreign Claims Commission Eighth Army PHILAIRCOM
JAG-6	Monthly Report of Cases (Claims)	Mo	U	5th	AR 25-90, par 27; Ltr AGAM-PM 319.1 (10 Dec 46)JAGD/D, 25 Feb 47; GHQ FEC Cir 50, par 6, 27 Nov 48	Each Foreign Claims Commission Eighth Army PHILAIRCOM

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EXTERNAL RECURRING REPORTS, GHQ

Judge Advocate

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
JAG-7	Report of Legal Assistance Officer	S-Ann	U	10 Jan 10 Jul	AR 25-250, 14 May 46, par 8e(2)	All Legal Assistance Officers Eighth Army MARBO RYCOM Hq & Sv Gp PHILAIRCOM

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EXTERNAL RECURRING REPORTS, GHQ

Medical

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QMD-09 (R 1)	Report of Medical Department Personnel	Mo	U	3rd	GHQ FEC Cir 19, 24 May 48; GHQ FEC Rad ZX 22897, 12 Sep 49 (to PHILAIRCOM Designate)	All Med Dept Units & Installations of FEC other than those assigned FEAF
QMD-16	Medical Treatments and Hospitalization for DAC and DAFC in Occupied Areas	Qtr	U	10th of mo fol rept pd	GHQ FEC Radio ZX 34464, 27 Dec 48	Eighth Army Hq & Sv Gp RYCOM FEAF
QMD-18	Report of Patients Evacuated to the Zone of Interior	Mo	U	96 hrs fol rept period	GHQ FEC Ltr AG 705 (20 May 49) MD-PO, subj: Report of Patients Evacuated to the Zone of Interior Reports Control Symbol QMD-18, 20 May 49	EighthArmy RYCOM MARBO PHILAIRCOM

EXTERNAL RECURRING REPORTS, GHQ

Medical

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
	DEPARTMENT OF THE ARMY REPORTS					
MED-3	Monthly Sanitary Report	Mo	U	20th	AR 40-275, 13 Sep 45, par 3 and C1, 18 Sep 46; AR 40-2235, 27 Nov 42, par 10 and C2, 16 Nov 45; WD Memo 40-5-2, 25 Jun 47; GHQ FEC Cir 39, 9 Oct 48	Eighth Army Hq & Sv Gp MARBO FEAF RYCOM
MED-8	Report of Medical Department Professional Consultants	As req	Varies	As req	AR 40-10, C5, 21 Oct 47	Professional Consultant Appointed by the SG and Overseas Commands
MED-11	Statistical Health Report (WD AGO Form 8-122)	Wk	R	-	AR 40-1080, 28 Aug 45, Sec II & C1, 8 Feb 46; FEC Cir 64, 3 Jun 47; GHQ FEC Rad ZX 14444, 22 Jun 49	
	1. Unit Reports	Wk	R	Fwd within 36 hrs after report period	- Same as above	All Medical Installations providing medical care to personnel of Army and Air Force organizations

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