DECLASSIFIED E.O. 12065 SECTION 3-402/NNDG NO. 115013



5. Charges for laundering of bed linens in bachelor type quarters for transients, officers and civilians will be announced at a later date.

BY ORDER OF COLONEL SNYDER:

JERRY W. TOM
1st Lt, USAF
Adjutant

OFFICIAL:

JERRY W. TOM
1st Lt, USAF
Adjutant

DISTRIBUTION:
50 - CMGR
50 - HMGT
2 - ABCC
2 - 3d TMRS
10 - Det files

DECLASSIFIED E.O. 12065 SECTION 3-402/NNDG NO. 115013

L & G

HEADQUARTERS
CHUGOKU MILITARY GOVERNMENT REGION
HEADQUARTERS AND HEADQUARTERS DETACHMENT
APO 248

MEMORANDUM )
:
UNNUMBERED )

Kure, Honshu

24 March 1949

CANTEEN SALES STORE #68 - NIJIMURA

1. This Headquarters has been advised by Hq BCOF that the Canteens Sales Store #68 at Nijimura will be closed for quarterly stock count on Friday and Saturday, 1 and 2 April 1949. It will be open, however, on Monday, 28 March and Monday, 4 April.

2. American families have been requested to place their orders early for those items to be picked up on Thursday 31 March.

BY ORDER OF COLONEL SNYDER:

JERRY W. TOM
1st Lt, USAF
Adjutant

OFFICIAL:

Jerry W. Tom

JERRY W. TOM
1st Lt, USAF
Adjutant

DISTRIBUTION:
5 - ABCC
6 - CIC
1 - BB, North Camp
1 - BB, CMGR
5 - 3rd MRS
5 - HMGT
1 - BB, Hq Det
1 - File
35 - CMGR

2383

DECLASSIFIED E.O. 12065 SECTION 3-402/NNDG NO. 175613

L & D

COPY

HEADQUARTERS
CHUGOKU MILITARY GOVERNMENT REGION
HEADQUARTERS AND HEADQUARTERS DETACHMENT
APO 317

Kure, Honshu

CMGR 210.30 (A-Sh) 23 December 1948

SUBJECT: Preparation for Inspection, Commanding General, I Corps

TO : Commanding Officer, Hiroshima Military Government Team, APO 317
Commanding Officer, Yamaguchi Military Government Team, APO 317
Commanding Officer, Okayama Military Government Team, APO 317
Commanding Officer, Tottori Military Government Team, APO 317
Commanding Officer, Shimane Military Government Team, APO 317

1. During the second week in January, approximately 10 January on, although no definite time has been given, the Military Government units of this Region will be inspected by the Commanding General, I Corps. Further information and instructions relative to this inspection will be issued. General Swing, on his inspections, is generally accompanied by eight (8) or ten (10) other staff officers, and the inspection is thorough and in detail.

2. A schedule of inspection, taking all available time that the inspecting officers are at the installation, will be prepared by you. This will be typed and handed to the inspecting officers, and they will, in general, follow that.

3. The following items will be given primary attention, and there will be additional data furnished:

a. Chiefs of Sections:

(1) These will be assembled, and each in turn will speak of the work he is doing and be prepared to answer questions.

(2) All must know the Corps' priority programs.

(3) All must be working on Corps' priority programs.

(4) All must have spent some time on the tax collection program and must be familiar with it.

(5) The Tax Collection Section must be fully organized and operating.

(6) All must be working on Eighth Army priorities.

NOTE: As soon as the Corps' priority programs can be typed, they will be forwarded to your headquarters.

DECLASSIFIED E.O. 12065 SECTION 3-402/NNDG NO. 115013

23 December 1948

CMGR 210.30 (A-Sn)
Subj: Preparation for Inspection, Commanding General
I Corps

b. Inspection of Offices:

(1) Clean-up, police-up and get rid of all junk. Get office desks cleaned out.

(2) Policy files: This must be maintained and up-to-date.

(3) Journal: This must be up-to-date.

(4) Corps' policy letters pertaining to the sections.

NOTE: These will be furnished.

c. Barracks and Quarters:

(1) Obviously to be clean and neat.

(2) Fire extinguishers to be filled and tagged.

(3) Fire escapes marked.

(4) Full field equipment to be displayed, and to be marked, clean and in excellent shape.

d. Fire Arms: These must be scrupulously cleaned.

e. Amm unition: To be under lock and key and accounted for.

f. Army Control Facilities: Must be marked and cleaned as they will be inspected.

g. Infirmary: Narcotics, etc., under lock and prescribed records kept. Inn oculation cards up-to-date.

h. Mail: Under lock.

i. Classified Documents: Records kept of these, handling, etc.

NOTE: General Swing is insistant that men maintain and clean equipment themselves not relying on Japanese to do this. Men must work on their equipment themselves, and obviously know that they have cleaned it and not the Japanese.

DECLASSIFIED E.O. 12065 SECTION 3-402/NNDG NO. 115013



j. Inspection in Ranks:

(1) All men and officers will stand inspection.

(2) All must have OD shade 33 uniforms, clean, pressed and with Eighth Army insignia.

(3) Hair cuts - all hair must be cut short. This is always checked and looked for.

(4) Identification tags must be worn.

NOTE: Again men must do the work themselves and not depend on Japanese.

k. Funds: Be sure these are audited and uptodate.

l. Motor Pool:

(1) Dispatch slips and records up-to-date.

(2) Prescribed records in vehicles.

(3) Fire protection - no washing of parts in gasoline.

(4) Motors and shop clean.

(5) Recreation vehicles properly marked.

(6) Do not have American Flag on cars. This is prohibited. There are a number of American Flags on sedans. These are to be removed. At present there is no objection on the part of this headquarters to marking military government vehicles with shields similar to the Adjutant General's shield. This has been discussed with Colonel Burns, Military Government Officer, I Corps, and he said he had no objection but what the Commanding General's reaction to this will be, I do not know but we will use this shield until told not to.

(7) All vehicles to be clean and painted if possible. If no paint, or no parts are available, substantiating requisitions must be on hand.

DECLASSIFIED E.O. 12065 SECTION 3-402/NNDG NO. 11501 3



(8) The following lack of motor maintenance will not be tolerated:

(a) The lack of oil.

(b) Grease

(c) Brakes

(d) Lights

(e) Horns

(f) Air pressure

(g) Cleanliness of vehicles inside and out

(9) No private vehicles to be in motor pool.

m. General:

(1) Every enlisted man and officer must understand how to report in - Sir, Sgt Jones, Assistant Chief, Fish and Vegetable Section, reporting - and do so.

(2) Fish and Vegetable Section must be on the job.

(3) Tax Collection Section must be, as indicated above, operating and spending 100% of their time on this job. The Commanding General, I Corps, knows military government and will ask and expect proper answers. He will not tolerate excuses. He does not believe that the lack of taxes is due to late rice collections. Do not give excuses.

(4) Each Team Commander will have at least one command inspection of the motor pool prior to January 8. He will hold this command inspection himself assisted by his motor officer.

(5) There must be a prescribed inspection of men in ranks by the Commanding Officer paying particular attention to uniforms and field equipment prior to 8 January 1949.

(6) Have all men fired.

DECLASSIFIED E.O. 12065 SECTION 3-402/NNDG NO. 115013

23 December 1948

CMGR 210.30 (A-Sn)
Subj: Preparation for Inspection, Commanding General, I Corps

(7) See new Corps Directive on training which will be issued shortly by this headquarters. TI&E lectures will be attended by all men and officers.

4. The exact rail schedule of General Swing's inspection is not known, however, prior to the time of the real inspection, I expect each Team Commander to cover the route that he would take by train, if necessary taking his Economics Officer, Education Officer or someone who knows the answers. The Team Commander would tentatively enter the inspection train and report to General Swing when the train enters his prefecture. He will be prepared to answer all questions; i.e. what factory is that and what do they manufacture, what is the name of that river or what is the name of that reparations plant or school.

5. Additional information on this coming inspection will be forwarded you. This is, in a sense, a warning letter. You will receive other instructions as well as the various Corps' policies and priorities of military government work.

BY ORDER OF COLONEL SNYDER:

/s/ Jerry W. Tom
/t/ JERRY W. TOM
1st Lt., USAF
Adjutant



COPY

DECLASSIFIED E.O. 12065 SECTION 3-402/NNDG NO. 11503

Keep.

## OBJECTIVES SET FORTH IN INTERIM DIRECTIVE OF THE U.S.

1. To achieve a true balance in the consolidated budget at the earliest possible date by stringent curtailing of expenditures and maximum expansion in total governmental revenues, including such new revenue as may be necessary and appropriate.

2. To accelerate and strengthen the program of tax collection and insure prompt, widespread, and vigorous criminal prosecution of tax evaders.

3. To ensure that credit extension is vigorously limited to those projects contributing to economic recovery of Japan.

4. To establish an effective program to achieve wage stability.

5. To strengthen and, if necessary, expand the coverage of existing price control programs.

6. To improve the operation of foreign trade controls and tighten existing foreign exchange controls to the extent that such measures can appropriately be delegated to Japanese agencies.

7. To improve the effectiveness of the present allocation and rationing system particularly to the end of maximizing exports.

8. To increase production of all essential indigenous raw materials and manufactured products.

9. To improve efficiency of the food collection program.

10. To develop the above plans in order to pave the way for the early establishment of a single general exchange yen rate.

DECLASSIFIED E.O. 12065 SECTION 3-402/NNDG NO. 11501S

2. C I C

a. Expenditures for reconstruction of office

| Amount of money | Works |
|---|---|
| ¥ 70,000 | Works for rearrangement of CIC room. |
| ¥ 49,350 | Works of new arrangement of W.C. |
| ¥ 13,849.53 | Equipment for electric camps for CIC room and its W.C. |

Total : ¥ 133,199.53

b. Equipment and other expenditures

| Name of equipment | Size | Number | Unit price | Total price |
|---|---|---|---|---|
| Arm-chair | Ko | 2 | ¥ 9,478 | ¥ 18,956 |
| Long-chair | Ko | 1 | ¥ 20,575 | ¥ 20,575 |
| Small-chair | | 4 | 1,000 | 4,000 |
| Hat hanger | Ko | 1 | 11,000 | 11,000 |
| Flower vase stand | | 1 | 1,500 | 1,500 |
| Mirror | | 1 | 500 | 500 |
| Table for conference | | 1 | 1,900 | 1,900 |
| Round table | | 1 | 3,850 | 3,850 |
| Desk (Ryosode) | Ko | 1 | 13,500 | 13,500 |
| Desk (Katasode) | | 1 | 1,300 | 1,300 |
| Electric stand | | 2 | 150 | 300 |
| Total | | | ¥ 77,381 | |

c. Maintenance expenditures ¥ 36,000

d. Total amount of expenditures for prefectural Branch of Hiroshima Military Government Team.
¥ 478,860

Total amount of expenditures for prefectural Branch of C I C ------ ¥ 246,580.53

Grand total ---------- ¥ 725,440.53

DECLASSIFIED E.O. 12065 SECTION 3-402/NNDG NO. 11501S

# Protocol of Various Expenditures of Hiroshima Military Govt. Team and CIC in the building of Prefectural Office

1. Military Government Team.

a. Expenditures for reconstruction of office

| Amount of money | Name of construction |
|---|---|
| ¥ 200,000 | Works of rearrangement of waiting room and the office of Military Government. |
| ¥ 9,400 | Works of installation of electric facilities of Military Government. |

Total ¥ 209,400

b. Equipment and other expenditures

| Name of equipment | Size | Number | Unit price | Total price |
|---|---|---|---|---|
| Soft chair | | 4 | ¥ 13,200 | ¥ 52,800 |
| Arm chair | Otsu | 2 | 12,000 | 24,000 |
| Revolving chair | Ko | 1 | 5,500 | 5,500 |
| Long chair | | 1 | 24,500 | 24,500 |
| Small chair | | 3 | 4,487 | 13,460 |
| Decision box | | 1 | 650 | 650 |
| Hat hanger | Ko | 1 | 13,000 | 13,000 |
| Book closet | | 2 | 25,700 | 51,400 |
| Mirror | | 1 | 500 | 500 |
| Round table | | 1 | 5,250 | 5,250 |
| Tea table | | 1 | 3,250 | 3,250 |
| Desk (Ryo-sode) | Ko | 1 | 11,000 | 11,000 |
| " " | Otsu | 2 | 5,400 | 10,800 |
| Desk (Waki) | Ko | 1 | 5,850 | 5,850 |
| Screen | | 1 | 11,500 | 11,500 |
| | Total | | | ¥ 233,460 |

c. Maintenance Expenditures ¥ 36,000

DECLASSIFIED E.O. 12065 SECTION 3-402/NNDG NO. 15015

Expenditures for O. F. for
the year of 1949.

¥. 1,500,640 ..... consumption expense {stationary (35,600)
Fuel (gasoline) (43,000)
Communication expense (856,960)
Advertisement expense (40,000)
Translation expense (15,000)
Repairs expense (94,000)
Equipment of office exp. (20,000)
Subsidy (212,240)
Entertainment & conference (80,000)

DECLASSIFIED E.O. 12065 SECTION 3-402/NNDG NO. 775013

LEGAL SECTION

DAILY JOURNAL

| DATE | NAME | BUSINESS | ACTION TAKEN |
|---|---|---|---|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

DECLASSIFIED E.O. 12065 SECTION 3-402/NNDG NO. 11501S

Legal

HEADQUARTERS
HIROSHIMA MILITARY GOVERNMENT TEAM
APO 248

A/BS/rt

10 March 1949

MEMORANDUM )
:
NUMBER 7 )

MILITARY CORRESPONDENCE

1. Memorandum Number 4, this headquarters, dated 15 January 1949 is rescinded.

2. In preparing reports and cover letters for reports, Memorandum No. 7, Headquarters Chugoku Military Government Region, dated 19 February 1949, will be used as a guide. You will note:

a. That Memo No. 7 gives you the exact number of reports and cover letters to forward,

b. That very few reports go direct, and

c. That there is a model cover letter in Memo No. 7.

3. Correspondence going forward for indorsing through channels will be prepared in four copies.

FOR THE COMMANDING OFFICER:

WILLIAM BAKER
Major, Inf
Executive-Adjutant

2054

DECLASSIFIED E.O. 12065 SECTION 3-402/NNDG NO. 115015

HEADQUARTERS
HIROSHIMA MILITARY GOVERNMENT TEAM
APO 248

17 March 1949

GENERAL ORDER )
:
NUMBER 2 )

Under the provisions of paragraph 4, AR 600-20 and changes thereto, the undersigned hereby assumes command of the Hiroshima Military Government Team.

T. M. CLOWARD
Lt Col USAF
Commanding

DISTRIBUTION:

5 - 8A
3 - CMGR
1 - Ea MG Team
2 - Cent File
1 - O 201 File

DECLASSIFIED E.O. 12065 SECTION 3-402/NNDG NO. 175015

HEADQUARTERS
CHUGOKU MILITARY GOVERNMENT REGION
HEADQUARTERS AND HEADQUARTERS DETACHMENT
APO 248

Kure, Honshu

19 February 1949

Memorandum )

Number 7 )

1. Transmitted herewith, "List of Recurring Reports," that are required, to be submitted by each Team within this command.

2. Particular attention will be given to the, "Date Due Column," to insure that reports arrive at higher headquarters on dates specified.

3. If a report is classified, the classification will be stamped or marked, (NOT TYPED), top and bottom of each page.

4. The provisions of this publication will be strictly adhered to by all concerned, thereby, decreasing the numerous long distant phone calls regarding reports.

5. Changes to this list will be published in the "Weekly Bulletin" from this headquarters and it is desired that the lists in Team Headquarters be kept current.

6. The section shown on each page is the action section of this headquarters and not necessarily the action section of teams.

7. Attached Inclosure Number 2 is a sample of a letter of transmittal. The following items are desired completed on all letters of transmittal.

a. The Reports Control Symbol will be shown on all recurring reports in the top right hand corner and not in the subject. (If none so state).

b. The subject will always be the title of the report and not "Letter of Transmital."

c. Only one letter of transmittal will be prepared and information copies furnished will be shown as indicated in the sample.

8. Inclosures will be marked as prescribed by TM12-253.

DECLASSIFIED E.O. 12065 SECTION 3-402/NNDG NO. 11501S



9. Errors noted in this publication should be brought to the attention of this headquarters.

BY ORDER OF COLONEL SNYDER:

JERRY W. TOM
1st Lt, USAF
Adjutant

OFFICIAL:

A T Hughes

A. T. HUGHES
WOJG, USA
Asst Adjutant

DISTRIBUTION:
10 Ea MG Team
20 CMGR

DECLASSIFIED E.O. 12065 SECTION 3-402/NNDG NO. 173013

EXTERNAL RECURRING REPORTS
PREPARED BY CMGR

Administrative & Command

| TITLE OF REPORT | REPORT CONTROL SYMBOL | FRE-QUENCY | CL'N | DUE DATE | REQUIRING DIRECTIVE AND/OR REFERENCES | DISTRIBUTION - COPIES |
|---|---|---|---|---|---|---|
| Military Government Activities report | MG-4 | Mo | R | 10th (Today office 1st or 2nd) | OD 53, Hq 8th Army, 1948 | 8th Army 6<br>I Corps 3<br>BCOF (HMGT only) 10<br>BCOF (YMGT only) 2<br>CMGR 3<br>Local CIC 1<br>Ea other team CMGR 1<br>Team preparing report 7<br>Extra copies of annexes to 8th army as follows<br>Annex D 10<br>Annex E-1 1<br>Annex E-2 1<br>Annex F 4 |
| Employment of Japanese Nationals | None | Mo | U | 10th | Ltr CMGR 230.145 (A-Sn), 5 Nov 1948 Subject: Employment of Japanese Nationals | CMGR 2 |
| Quarters occupied by civilian employees of ABCC | U-07 | Mo | U | 1st | Ltr 8th Army, AGOM 113, 4 1948 and Ltr CMGR 113, 13 Nov 1948 | CMGR 3<br>Submitted by ABCC only |
| Penalty Mail Matter Statement Annual | P-1006 | Quarterly | U | 5th day after Qtr | Special Regulations 340-10-1 | CMGR 2 |
| Penalty Mail Matter Statement Annual | P-1007 | Annual | U | 5 July | Special Regulations 340-10-1 | CMGR 2 |

Incl 1

DECLASSIFIED E.O. 12065 SECTION 3-402/NNDG NO. 1 5 0 1 3

EXTERNAL RECURRING REPORTS
PREPARED BY CMGR

Administrative & Command

| TITLE OF REPORT | REPORT CONTROL SYMBOL | FRE-QUENCY | CL'N | DUE DATE | REQUIRING DIRECTIVE AND/OR REFERENCES | DISTRIBUTION - COPIES | |
|---|---|---|---|---|---|---|---|
| Statement of Operations and Net Working Capital | OSS-14 | Month-ly | U | 5th | Par 19f, Cir 76, GHQ FEC, 1947; ltr FEC, AG123, 19 Apr 1948, Message Form 8th A AG 123 (HF), 7 July 1948. WD #12, 8th Army 1948. I Corps memo 28, 8 Oct 1948, WD #15 8th Army. | CMGR | 4 |
| Unit Fund - Monthly Financial Statement | OSS-10 | Month-ly | U | 10th | Par 19a, Cir 76, FEC, 1947 I Corps memo, 28, 8 Oct 1948 | 8 Army<br>I Corps<br>CMGR | 2<br>1<br>1 |
| Civilian Employee Time Reports | CP-01 | Every Two Weeks | U | Immediat-ely | Cirs 174 & 202, 8th Army 46 | 8th Army | 2 |

DECLASSIFIED E.O. 12065 SECTION 3-402/NNDG NO. 175015

EXTERNAL RECURRING REPORTS
PREPARED BY CMGR

Administrative & Command - Personnel

| TITLE OF REPORT | REPORT CONTROL SYMBOL | FRE-QUENCY | CL'N | DUE DATE | REQUIRING DIRECTIVE AND/OR REFERENCES | DISTRIBUTION - COPIES | |
|---|---|---|---|---|---|---|---|
| Re-adjustment of Enlisted Personnel | QAG-20 (R-1) | Mo | U | 5th | Ltr GHQ FEC AG 220.45 (5 Mar 48) AGPP, 5 Mar 48 w/ 1st Ind 8th A mag form file AG 220.2-LP I Corps, 17 Sept 48 | CMGR | 2 |
| Officers Returning to ZI for Reassignment | WDGPA-31 | Mo | R | 5th | Cir 22, FEC, 1948 | CMGR | 2 |
| Monthly Report of Courts Martial Activities | OJA-01 (R-2) | Mo | R | 5th | Ltr Hq 24th Inf Div APO 24 AG 250.1, 10 Nov 48 and telephone conversation with Hq 25th Inf Div. | TMGT to 25th Div<br>CMGT to 25th Div<br>YMGT to 24th Div<br>SMGT to 24th Div<br>All info copy to CMGR | 2<br>2<br>2<br>2<br>1 |

EXTERNAL RECURRING REPORTS
PREPARED BY CMGR — Administrative & Command - Personnel

| TITLE OF REPORT | REPORT CONTROL SYMBOL | FREQUENCY | CL'N | DUE DATE | REQUIRING DIRECTIVE AND/OR REFERENCES | DISTRIBUTION - COPIES |
|---|---|---|---|---|---|---|
| First Three Grades | ICL-2 | Mo | U | 15th | Ltr file AGLP 210.1, I Corps, 29 Dec 48 | CMGR by phone Phone # 22558 |
| Unit Occupational History | [illegible]-2 | Mo | U | 15th | Cir 64, 8th [illegible], 1948 | CMGR 5 |
| 4 month forecast roster of USAF Officers returning to ZI for reassignment | AF SC F 28 / | Mo | U | 20th | Cir 22, HQC 48 and section IV, weekly directive, 8th [illegible], 11 Sep 48 | CMGR 2 |
| Personnel requirements | None | Mo | U | 20th | Cir 83, 8th [illegible], 1948 | CMGR 2 |
| Monthly strength report | None | Mo | R | 26th | Ltr file AG 319.1 - LF, I Corps 6 Jan 49 | CMGR by phone Phone #22558 |
| Dependent Status Report | None | As changes occur | U | as changes occur | Ltr file CMGR 230 (A-Lu) CMGR 21 Dec 48 | CMGR 2 |
| Recruiting Progress Report | AG-54 (R-1) | Weekly ea Sat | U | Mon of ea week | Cir 20, HQC 1948 | CMGR by phone Phone # 22558 |
| Personnel receiving additional pay | WD GPA 98 (R-1) | Quarterly | R | 1st ea mo following report period | Cir 120, 8th [illegible], 1948 | CMGR 2 |
| G-1 Periodic Report | D-6 | 15th & last day of each mo | R | 1st day after reporting period | Annex 1 to Admn Order No 26, I Corps, 24 Jul 48 | CMGR 2 |



DECLASSIFIED E.O. 12065 SECTION 3-402/NNDG NO. 1[illegible]

DECLASSIFIED E.O. 12065 SECTION 3-402/NNDG NO. 13013

EXTERNAL RECURRING REPORTS
PREPARED BY CMGR

Administrative & Command - Personnel

| TITLE OF REPORT | REPORT CONTROL SYMBOL | FREQUENCY | CLASS | DUE DATE | REQUIRING DIRECTIVE AND/OR REFERENCES | DISTRIBUTION - COPIES |
|---|---|---|---|---|---|---|
| Strength Status Report | CGA-11 | Mo | R | 4th | Cir 100, 8th A, 1947, Ltr GHQ FEC AG 320.2 (12 Dec 47) 12 Dec 1947 | Submitted by teams direct as follows:<br>2 copies to CinC FEC ATTN-G-1<br>2 copies CG 8 A ATTN G-1<br>1 copy CG I Corps ATTN G-1<br>1 copy CMGR |
| Breakdown report on Officer need | ICB-2 | Mo | R | 1st | Msg form file AG 200.3-B I Corps, 25 May 48 | CMGR 2 |
| Theoretical departure date roster of EM | None | Mo | U | 5th | Ltr file CMGR 330.32 (A-Lu) CMGR 16 Dec 48 | CMGR 2 |
| Military Govt Personnel Roster | MG-3 (R-D) | Mo | U | 5th | Ltr 8th A file AG 330.3 (MG-A) 18 Feb 47 | CG 8A ATTN: Mil Govt Section 1<br>CG I Corps ATTN: Mil Govt Section 2<br>CMGR 1 |
| Linguist Report | CGB-01 | Mo | U | 1st | Cir 62, GHQ FEC 47, msg form file AGLP 211, 8th A 14 Oct 48 Cir 89, 8A 47. | CMGR 2 |
| Report of Enlisted Personnel returning to ZI for Reassignment | CSGPA-163 | Mo | U | 3d | Cir 8, 8th A 1949 | CMGR 2 |
| Space requirements for oversees of personnel by surface transportation | CSGPA 29 (R-2) | Mo | R | 3d | Cir 8 8th A, 1949 | CMGR 2 |

EXTERNAL RECURRING REPORTS
PREPARED BY CMGR

Supply Section

| TITLE OF REPORT | REPORT CONTROL SYMBOL | FREQUENCY | CLASSIFICATION | DUE DATE | REQUIRING DIRECTIVE AND/OR REFERENCES | DISTRIBUTION - COPIES |
|---|---|---|---|---|---|---|
| Ammunition and Weapons Situation Report | O-4 | Monthly | R | 1st | 8th Army Cir 106-47 & 1st Corps memo 17, 1948 | CMGR 1 |
| Dependent Status Report | None | Monthly | U | 1st | Ltr CMGR 620 (B-A1) dtd 28 Sept 48 | CMGR 3 |
| Status of Troop and Dep Housing Report | CE-07 | Monthly | R | 15th | 8th Army Cir 4, dated 10 Jan 49. Ltr 1st Corps AG-620-H, dtd 3 Feb 49 | CMGR 5 |
| Monthly Report of Projection equipment and Theaters | C-3 | Monthly | U | 3rd | 8th Army Cir 170, dtd 7 June 46 | Film & Equipment Exchange Kobe Base 1<br>CMGR 1 |
| Report of 16 mm Projectors Used | None | Monthly | U | 1st | Section 3, 8th Army Cir 179 dated 28 Oct 47 | MTC Motion Picture Service Regional Office 3 |
| Status of Equipment Report | G-4 | Quarterly | R | 5th Apr<br>5th Jul<br>5th Oct<br>5th Jan | 8th Army Cir 49, dated 27 July 48 as amended by Cir 59, 8th Army 26 Aug 48 | CMGR 4 |
| Inventory of U.S. Property | None | Semi-Annually | U | 10 Jan<br>10 Jul | 1st Corp memo 25, 1948 | CMGR 3 |
| Inventory of Facilities Obtained from the Japanese Government | QGD-30 | Annual | R | 15 Jun | 8th Army Cir 119-1947 | CMGR 5 |
| Laundry and Dry Cleaning Operations | QMG-2 | Quarterly | U | 15th of | 8th Army Cir 7, 19 Jan 49 | OQMG, Washington 1 (Orig)<br>GHQ FEC 1 (Dup)<br>CMGR 1 |



DECLASSIFIED E.O. 12065 SECTION 3-402/NNDG NO. 11013

EXTERNAL RECURRING REPORTS
PREPARED BY CMGR

Supply Section

| TITLE OF REPORT | REPORT CONTROL SYMBOL | FREQUENCY | CL'N | DUE DATE | REQUIRING DIRECTIVE AND/OR REFERENCES | DISTRIBUTION - COPIES | |
|---|---|---|---|---|---|---|---|
| Annual Estimates of Coal Required for the Ensuing Japanese Fiscal Year | P-22 (R-1) | Annually | U | 1 Jan | 8th Army Cir 93, dated 30 Dec 1948 | CMGR | 4 |
| Changes to Annual Estimates of Coal Required for the Ensuing Fiscal Year | P-23 (R-1) | Quarterly | U | 20 Apr for qtr beginning 1 Jul<br>20 Jul for qtr beginning 1 Oct<br>20 Oct for qtr beginning 1 Jan | 8th Army Cir 93 dtd 30 Dec 1948 | CMGR | 4 |
| Quarterly Report of Dependents | ES-2 | Quarterly | U | 10 Feb<br>May<br>Aug<br>Nov | 8th Army Cir 185, 1947 | CMGR | 1 |
| Forecast of Entertainment from Japanese Sources | QGD-35 | Quarterly | R | 65 day prior to beginning of quarter forecasted | 8th Army Cir 41, 1947 & ltr GHQ SCAP AG 353,8 14 Feb 47 SS-GD | CMGR | 5 |
| Report of Service Contract | QGD-57 | Monthly | U | 10th | Sec 8, weekly directive #8 Hq 8th Army dtd 30 Oct 48 | CMGR | 5 |



DECLASSIFIED E.O. 12065 SECTION 3-402/NNDG NO. 1[illegible]

EXTERNAL RECURRING REPORTS
PREPARED BY CMGR

Supply Section

| TITLE OF REPORT | REPORT CONTROL SYMBOL | FREQUENCY | CL'N | DUE DATE | REQUIRING DIRECTIVE AND/OR REFERENCES | DISTRIBUTION - COPIES |
|---|---|---|---|---|---|---|
| Weekly Financial Statement | SS-05 | Weekly | U | Sat after close of week. | AFPAC Manual for operation of Motion Picture Installation, date 24 October 1946, as amended by ltr FEC Motion Picture Division | Japan Regional office, FEC Motion Picture Division, Hq 8th Army Special Service Section 3 |
| Station Notification | SS-06 | Weekly | U | Sat after close of week | Japan Regional Office Hq 8th Army, Special Service Section APO 343 dtd 15 Sept 48 | Same as above 2 |



DECLASSIFIED E.O. 12065 SECTION 3-402/NNDG NO. 1313

DECLASSIFIED E.O. 12065 SECTION 3-402/NNDG NO. 15013

EXTERNAL RECURRING REPORTS
PREPARED BY CMGR

Legal and Government

| TITLE OF REPORT | REPORT CONTROL SYMBOL | FRE-QUENCY | CL'N | DUE DATE | REQUIRING DIRECTIVE AND/OR REFERENCES | DISTRIBUTION - COPIES |
|---|---|---|---|---|---|---|
| Monthly Occupation Court Statistics | QLS-01 | Mo 21st to 20th of fol mo | U | 27th | 8th Army OD 33/1 1948 ltr I Corps AG 014-BA dated 4 December 1948 | Direct to appropriate Division cc: I Corps 1 CMGR 1 |
| CCLO Cases Tried Under Imperial Ordnance Number 311 | ICO-2 | Mo | U | 5 ~~7th~~ | SCAPIN 1740 27 Jun 47 I Corps Memo 100 1947 ltr I Corps 4 Dec 48 | CMGR 7 |
| Hyphone Crime Figures | None | Mo | U | 10th | Ltr BCOF 3 Aug 46 | *BCOF (HMGT only) 3 |
| Control of Entrance of Individuals into Japan | None | Varies | U | Varies | 8th Army OD 32 10 Apr 47 | 8th Army 2 |
| Goto hyphone Foreign National Report | None | Mo | U | 10th | Ltr BCOF 7 Aug 46 | *BCOF (HMGT only) 3 |
| Hiroshima RP Firearms report Goto | None | Mo | U | 25th | Ltr BCOF GS 158.9 INT dtd 9 Aug 46 | *BCOF (HMGT only) 3 |
| Election Reports, Special | None | Varies | U | Varies 30 | 8th Army OD 1 1949 | 8th Army 2 |

Prison report.

* Information copies to go to CCAR

Copy furnished CCAR

DECLASSIFIED E.O. 12065 SECTION 3-402/NNDG NO. 1/5 0 1 3

EXTERNAL RECURRING REPORTS
PREPARED BY CMGR

Economics

| TITLE OF REPORT | REPORT CONTROL SYMBOL | FREQUENCY | CL'N | DUE DATE | REQUIRING DIRECTIVE AND/OR REFERENCES | DISTRIBUTION - COPIES |
|---|---|---|---|---|---|---|
| Coal Mine having less than 30 days supply of mine timbers | QESS-19 | Varies | U | Varies | OD 35 8A 1948 | CMGR 4 |
| Fish and vegetable 10 day report | None | Thrice mo | U | 1st 11th 21st | OD 12 (1948) CMGR 430 22 Jul 1948 | 2 copies |
| Japanese land reform program | QNR-05 | Mo | U | 15th | OD 10 8A 47 | CMGR 5 |
| Japanese agricultural cooperative program | QNR-08 | Mo | U | 20th | OD 3 8A 9 Jan 48 | CMGR 7 |
| Mine timber expediting report | QESS-18 | Mo | U | 15th | OD 35 8A 1948 | CMGR 4 |
| Surveillance of efforts on Japanese Prefectural Governor to eliminate control associations operating in their prefectures. | QESS-17 | Mo | U | 15th | OD 31 8A 48 | CMGR 6 |
| Crop collection 10 day Report | None | Thrice mo | U | 3rd 13th 23rd | CMGR 430 22 Jul 48 OD 28 (1947) | Telephone AM - CMGR |
| Preplanting Quotas 10 day report | None | Thrice mo | U | 2nd, 12th 22nd | CMGR 430 of 29 Apr 48 CMGR 430 of 17 Jan 49 | Telephone AM - CMGR |
| Coal production 10 day report (YMGT) | None | Thrice mo | U | 2nd, 12th 22nd | | Telephone AM - CMGR |

DECLASSIFIED E.O. 12065 SECTION 3-402/NNDG NO. 175013

Legal

Copy

To be added to Memo #7 this H., 15 Feb 1949

EXTERNAL RECURRING REPORTS
PREPARED BY CMGR

Economics Section

| TITLE OF REPORT | REPORT CONTROL SYMBOL | FREQUENCY | CL'N | DUE DATE | REQUIRING DIRECTIVE AND/OR REFERENCES | DISTRIBUTION - COPIES | |
|---|---|---|---|---|---|---|---|
| Estimate of Petroleum Product Requirements For Occupation Forces | CGD-29 | M | R | 5th | SA Circular No 154 dtd 23 Sept 1947 | CMGR | 4 |
| Spot-check on Status of Supplies for Japanese Fishing and Landing of Marine Products. | CMR05 | Quarterly | U | 14th Mar Jun Sep Dec | To be submitted by Teams listed in OD 63, 1947 | CMGR | 6 |



DECLASSIFIED E.O. 12065 SECTION 3-402/NNDG NO. 1/3013

EXTERNAL RECURRING REPORTS
PREPARED BY CMGR

Civil Education

| TITLE OF REPORT | REPORT CONTROL SYMBOL | FREQUENCY | GL'N | DUE DATE | REQUIRING DIRECTIVE AND/OR REFERENCES | DISTRIBUTION - COPIES | |
|---|---|---|---|---|---|---|---|
| Teacher screening | None | Mo | U | 5th | Letter, CMGR 000.8 (E-Ro) dtd 28 June '48, subj: "Education Information." | CMGR | 2 |
| School Inspection report | None | Mo | U | 25th | Letter, CMGR 000.8 (E-Sh) dtd 20 Oct 48 & CMGR 000.8 (E-Ma) dtd 24 Jan 49, subj "School Inspection Forms", and OD ,51, 29 September 48, subj: "Inspection of Japanese Educational Institution." | CMGR | 1 |
| Number of Schools | None | Mo | U | 5th | Letter, CMGR 000.8 (E-Ro) dtd 28 June 48, subj: "Education Information." | CMGR | 2 |



DECLASSIFIED E.O. 12065 SECTION 3-402/NNDG NO. 150/3

EXTERNAL RECURRING REPORTS
PREPARED BY CMGR

Finance & Civil Property

| TITLE OF REPORT | REPORT CONTROL SYMBOL | FREQUENCY | CL'N | DUE DATE | REQUIRING DIRECTIVE AND/OR REFERENCES | DISTRIBUTION - COPIES |
|---|---|---|---|---|---|---|
| Progress of rehabilitation of postal savings branch | QCCS-01 | Mo | U | 20th | OD 88, 8/ 1946 | Preparedby EMGT, OMGT & SMGT only<br>GHQ, SCAP ATTN: Civil Communication Sec 1<br>CMGR 3 |
| Surveillance of Japanese Tax Administration | MG-13 | Mo | U | 20th | OD 48, 8/, 1948 | Eighth Army 3<br>I Corps 2<br>CMGR 1 |
| Unauthorized Transactions in Precious Metals | None | When required | U | When required | OD 60 | CMGR 4 |
| Surveillance of Preservation and Protection of property of United Nations Nationals | None | When required | U | When required | OD 48 | CMGR 4 |
| Restoration of United Nations Nationals Property Special report when restoration is not accomplished | None | When required | U | When required | OD 55 | CMGR 5<br>(when not included in MG-4 report) |
| Looted Property | None | When required | U | When required | OD 56 | CMGR 6 |



DECLASSIFIED E.O. 12065 SECTION 3-402/NNDG NO. 1750/3

EXTERNAL RECURRING REPORTS
PREPARED BY CMGR

Public Health

| TITLE OF REPORT | REPORT CONTROL SYMBOL | FREQUENCY | CL'N | DUE DATE | REQUIRING DIRECTIVE AND/OR REFERENCES | DISTRIBUTION - COPIES | |
|---|---|---|---|---|---|---|---|
| Insect and Rodent Control | None | Mo | U | 10th | Letter this HQs dated 4 May 48. CMGR 671.1 (H-Ma) | CMGR | 1 |
| Medical Department Personnel | QMD 09 (R-1) | Mo | U | 2nd | FEC Cir 19, 1948 | CinC FEC APO 500<br>CG 8th A<br>I Corps<br>CMGR | 1<br>1<br>1<br>1 |
| Quarantine Report (seaport) | MG-10 | Weekly | U | 2 days after rpt week. | OD 32, Par 9 8A 1947 | CMGR | 5 |
| Quarantine Report, Weekly (Air port) | MED-9 | Weekly | U | 2 days after rpt week. | OD 32, Par 9, 8th A, 1947 | CMGR | 5 |
| Statistical Health Report | MED-11 | Weekly | R | Last Fri of each week. (To be in disp case on Sat) | AR 40-1080 Cir 73 8A 1948 | 8A<br>I Corps<br>CMGR | 2<br>1<br>1 |
| Sanitary Report | MED-3 | Mo | U | 6th | AR 40-275, AR 40-2235, Cir 24 WD46, WD memo 40-5-2, 47; Cir 71, 8A, 48; AR 615-20; Cir 39 FEC 48 | CMGR | 5 |
| Sick and Wounded Report Sheet | MED-18 | Mo | R | Last Fri of each month | AR 40-1025 & Cir 64 GHQ FEC 1947 | I Corps<br>CMGR | 4<br>1 |



DECLASSIFIED E.O. 12065 SECTION 3-402/NNDC NO. 1/5013

EXTERNAL RECURRING REPORTS
PREPARED BY CMGR

Public Health

| TITLE OF REPORT | REPORT CONTROL SYMBOL | FREQUENCY | CL'N | DUE DATE | REQUIRING DIRECTIVE AND/OR REFERENCES | DISTRIBUTION - COPIES |
|---|---|---|---|---|---|---|
| Venereal Disease Statistical Report | N-7 | Mo | R | Last Friday of each mo. To be in disp case on Sat morn. | AR 40-210 & Cir 21, 8thA 1948 as amended. | 8th A 1<br>I Corps 1<br>CO of each org listed thereon 2 |
| Epidemic Disease (Animal & Man) | RCS MED 16 | As req | U | Immediate report | OD 40 Hq 8th A 1947 AR 40-1080 Sec III Par 5 sub par 1. Ltr Hq I Corps AG 720-BA 26 Jul 46. Subject: Reports of communicable disease among civilians animal disease and meat inspections reports | CMGR by phone P.H. Section Ph No #22635 |



DECLASSIFIED E.O. 12065 SECTION 3-402/NNDG NO. 175013

EXTERNAL RECURRING REPORTS
PREPARED BY CMGR

Transportation

| TITLE oF REPORT | REPORT CONTROL SYMBOL | FRE-QUENCY | CL'N | DUE DATE | REQUIRING DIRECTIVE AND/OR REFERENCES | DISTRIBUTION - COPIES |
|---|---|---|---|---|---|---|
| Auto disability report | ICR-7 | Weekly | U | Mon ea week | I Corps recurring reports 10 Jan 1949 | CMGR 1 |
| Exposure and mileage report | None | Mo | U | 1st | TD Cir 234, 1947. Ltr file 729.3 8th A, 14 Apr 48 | CMGR 1 |
| Operating cost and utilization of harbor boats | TC-02 | Quarterly | U | 5th day of Apr, Jul, Oct & Jan | AR 55-510; ltr FEC AG 400.12 23 Sep 47 msg form 81 AG 400.12 14 Oct 47 | CMGR 1 |
| Reduction in consumption of petroleum products | P-28 | Mo | U | 4th | Cirs 87 & 128, 8th A 1947. Msg form file AG 463.7 (POS) 28 Feb 48. TWX Cite ICN-2, I Corps, 25 Jan 49 | CMGR 1 |
| Supervisor's Report of Accident | WD GPA 113 | As Occurs | U | Immediately following accident | Ltr Hq Eighth Army (AG 729.3) 14 Apr 48 | Forward in dupl to CG I Corps attn Safety O w/Ltr Transmittal; info cpy to C.O. Region. |
| Status report of sedans and busses | O-9(R-1) | Mo | R | 1st | Par 3, Cir 162, 8th A, 1947 | CMGR 1 |
| Status report of small craft and floating equipment | J-04 | Mo | R | 3d ea | Cir 81,8th A, 1946 | GMGR 1 |



DECLASSIFIED E.O. 12065 SECTION 3-402/NNDG NO. 175013

EXTERNAL RECURRING REPORTS
PREPARED BY CMGR

Indigenous Labor

| TITLE OF REPORT | REPORT CONTROL SYMBOL | FREQUENCY | CL'N | DUE DATE | REQUIRING DIRECTIVE AND/OR REFERENCES | DISTRIBUTION - COPIES |
|---|---|---|---|---|---|---|
| Forecast of labor to be requisitioned from the Japanese Government | CGD-24 | Quarterly | R | 1 Feb<br>1 May<br>1 Aug<br>1 Nov | Cirs 52 102, 8th A, 47. Ltr file AG 230.145, I Corps 24 Dec 48. | CMGR 2 |
| Indigenous personnel employed and payment made for same | CGD-52 | Mo | U | 5th | Cir 47 8/ 1948; ltr file AG 230.145, I Corps 24 Dec 48 | CMGR 1 |
| Labor requisitioned from the Japanese Government | CGD-23 | Mo | R | 15th | Cir 52, 8/ 1947; ltr file AG 230.145, I Corps, 24 Dec 48. | CMGR 2 |
| Status of Service Personnel | CGD-22 | Mo | R | 15th | Cir 52, 8/ 1947; ltr file AG 230.145, I Corps, 24 Dec 48 | CMGR 2 |
| Status of domestic Servants for Dependent Housing | CGD-26 | Mo | R | 15th | Cir 69, 8/ 1947; ltr file AG 230.145, I Corps, 24 Dec 48. | CMGR 2 |



DECLASSIFIED E.O. 12065 SECTION 3-402/NNDG NO. 175013

EXTERNAL RECURRING REPORTS
PREPARED BY CMGR

Detachment

| TITLE OF REPORT | REPORT CONTROL SYMBOL | FREQUENCY | CL'N | DUE DATE | REQUIRING DIRECTIVE AND/OR REFERENCES | DISTRIBUTION - COPIES |
|---|---|---|---|---|---|---|
| Troop Information Report | TIR-01 (R-1) | Mo | U | 23rd | Cir 178 8th A, 1947 | CMGR 2 |
| Training Schedule | None | Mo | U | 25th | CMGR Training Memorandum | CMGR 2 |



DECLASSIFIED E.O. 12065 SECTION 3-402/NNDG NO. 175013

DECLASSIFIED E.O. 12065 SECTION 3-402/NNDG NO. 17501 3

RCS MG-13

HEADQUARTERS
HIROSHIMA MILITARY GOVERNMENT TEAM
APO 248

Kure, Honshu

HMGT 012

15 February 1949

SUBJECT: Surveillance of Japanese Tax Administration

TO : Commanding General
Eighth Army
APO 343

In compliance with Operational Directive Number 48, Headquarters Eighth Army, 17 August 1948 the attached report is submitted for the month of January 1949.

1 Incl
MG-13 Report (in trip)

copies furnished:
CG I Corps, APO 301 - 2
CO CMGR, APO 248 - 1

T. M. CLOWARD
Lt Col, USAF
Commanding

1 Incl 2

SAMPLE ONLY

DECLASSIFIED E.O. 12065 SECTION 3-402/NNDG NO. 17501 3

LCGM

HEADQUARTERS
HEADQUARTERS AND HEADQUARTERS DETACHMENT
EIGHTH ARMY REPLACEMENT TRAINING CENTER
APO 354 US ARMY

7 February 1949

REVISION
NUMBER 1

ETA JIMA - KURE PASSENGER SCHEDULE

Effective 10 February 1949, the following schedule will govern the operation of Passenger Ferry Service between Koyo, Eta Jima and Kure.

| Depart Koyo (Eta Jima) | Depart Kure Terminal |
|---|---|
| 0630 | 0700 |
| 0800 | 0900 |
| 1000 | 1100 |
| 1100 | 1200 |
| 1200 | 1300 |
| 1300 | 1400 |
| 1400 | 1500 |
| 1500 | 1600 |
| 1600 | 1700 |
| 1700 | 1730 |
| 1730 | 1800 |
| 1800 | 1900 |
| 1900 | 2000 |
| 2200 | 2230 |
| 2230 | 2300 |

* Saturdays only

Ferries listed above will operate daily, including Sunday, except as indicated. Such additional services as may be required will be provided by S-4, Water Transportation Section.

BY ORDER OF COLONEL HIXBY

ROBERT P. LEON
Captain, FA
Adjutant

ANNEX "A"
DISTRIBUTION

DECLASSIFIED E.O. 12065 SECTION 3-402/NNDG NO. 17503

Legal

HEADQUARTERS
HIROSHIMA MILITARY GOVERNMENT TEAM
APO 248

Kure, Japan
14 March 1949

GENERAL ORDER

NUMBER 1

1. Under the provisions of paragraph 4, AR 600-20 and changes thereto, the undersigned hereby assumes command of the Hiroshima Military Government Team.

WILLIAM BAKER
Major, Inf
Commanding

DISTRIBUTION:
5 Hqs 8A
3 CMGR
1 ea MG Team
2 File
1 O 201 file

DECLASSIFIED E.O. 12065 SECTION 3-402/NNDG NO. 17503

HEADQUARTERS
HIROSHIMA MILITARY GOVERNMENT TEAM
APO 248

A/BS/rt

14 March 1949

MEMORANDUM FOR: All Sections

SUBJECT : Unit Occupational History

All are reminded that 15 March is the deadline for reports from sections.

WILLIAM BAKER
Major, Inf
Commanding

DECLASSIFIED E.O. 12065 SECTION 3-402/NNDG NO. 17503

Legal

HEADQUARTERS
HIROSHIMA MILITARY GOVERNMENT TEAM
APO 248

A/BS/rt

14 February 1949

MEMORANDUM FOR: ALL SECTIONS

SUBJECT : Daily Report

1. We are required to report by telephone to Chugoku Military Government Region by 0900 hours each day, any information that would be of interest to the Commanding General, Headquarters I Corps.

2. Each section will be responsible for reporting this type of information.

BY ORDER OF LIEUTENANT COLONEL CLOWARD:

WILLIAM BAKER
Major, Inf
Executive-Adjutant

DECLASSIFIED E.O. 12065 SECTION 3-402/NNDG NO. 175013

Legal

HEADQUARTERS
HIROSHIMA MILITARY GOVERNMENT TEAM
APO 248

AJBS/rt

14 February 1949

MEMORANDUM FOR: ALL SECTIONS

SUBJECT : Assignment of Typewriters

1. To enable this headquarters to work out a feasible plan for typing, the following assignments of typewriters will be effective immediately:

a. Adjutant's Section

(1) Underwood, M5241701-11
(2) Royal (long carriage), KMM4-2620194

b. Public Welfare

(1) Royal (portable), B1124808

c. Economics

(1) Woodstock, M648312E 18

d. Public Health and Civil Education will use the same typewriter.

(1) Underwood, M-5657390-11

e. Legal and Government

(1) Remington, J-649824

f. Finance & Civil Property and Civil Information will use the same typewriter.

(1) Corona (portable), 3A-96001

2. The Adjutant's Section will have one typewriter for use by the other sections. This typewriter will not be removed from the Adjutant's Office.

BY ORDER OF LIEUTENANT COLONEL CLOWARD:

WILLIAM BAKER
Major, Inf
Executive-Adjutant

DECLASSIFIED E.O. 12065 SECTION 3-402/NNDG NO. 17503

HEADQUARTERS
CHUGOKU MILITARY GOVERNMENT REGION
HEADQUARTERS AND HEADQUARTERS DETACHMENT
APO 317

Kure, Honshu

Weekly Bulletin )
:
Number 2 )

21 January 1949

Section I - Addressing of Correspondence

1. When a headquarters higher than this region request that correspondence or reports be forwarded them direct it will be so addressed and dispatched and not forwarded thru this headquarters. For example, a letter written by Yamaguchi Military Government Team in compliance with a directive from I Corps, which called for a direct reply to I Corps will be addressed as follows:

To : Commanding General
I Corps
APO 301

and forwarded direct.

2. All Correspondence which is sent thru channels even though requested by a headquarters above the next higher in the chain of command or which will logically be forwarded by intermediate headquarters to a higher headquarters will be addressed to the next higher headquarters, not thru the next higher headquarters and to an even higher headquarters. For example:

a. A letter written by Okayama Military Government Team which in the opinion of the writer requires action by Eighth Army will be addressed as follows:

TO : Commanding Officer
Chugoku Military Government Region
APO 317

b. A letter written by Chugoku Military Government Region which in the opinion of the writer requires action by Eighth Army will be addressed as follows:

TO : Commanding General
I Corps
APO 301

CMGR 312.1 (A-To)

Section II - "Emergency Billet" Hotels

1. The attention of Military Government Team Commanders are directed to Section II, Memorandum No 40, Headquarters I Corps, 10 December 1948, and letter this headquarters, Serial #675, subject as above, 8 May 1947.

152

DECLASSIFIED E.O. 12065 SECTION 3-402/NNDG NO. 17503



2. Lists of "Emergency Billet" hotels in prefecture, will be brought up to date and submitted to this headquarters as soon as possible, giving the location by prefecture, city and coordinates (Map Central Japan 1:250000). CMGR 004 (A-Hu).

Section III - Electric Heaters

All electric heaters used in any facility in the Chugoku Military Government Region will be turned off when the immediate room in which the heater is installed is unoccupied. All Japanese servants will be notified of this requirement. CMGR 729.3 (A-To).

BY ORDER OF COLONEL SNYDER:

JERRY W. TOM
1st Lt, USAF
Adjutant

DISTRIBUTION:
25 - CMGR
5 - HMGT
5 - OMGT
5 - SMGT
5 - TMGT
5 - YMGT
2 - 441st CIC 2nd District, (information)
2 - ABCC (information)
1 - Sig Lno (information)
2 - Det

DECLASSIFIED E.O. 12065 SECTION 3-402/NNDG NO. 17503

HEADQUARTERS
CHUGOKU MILITARY GOVERNMENT REGION
HEADQUARTERS AND HEADQUARTERS DETACHMENT
APO 317

Kure, Honshu

14 January 1949

Weekly Bulletin )
:
Number 1 )

Section I - Publication of Weekly Bulletin

1. This headquarters beginning with this issue will publish a Weekly Bulletin which will carry information and directives previously disseminated in letters.

2. The Weekly Bulletin will be published each Friday and matter to be published therein must reach the adjutant office on or before Thursday noon the week of publication.

3. Requests for publication in the Weekly Bulletin will be proof read by the section concerned and will bear their section symbol. CMGR 461 (A-Hu).

Section II - Monthly Physical Inspection

1. Reference:

Radio from Headquarter Eighth Army, APO 343, DX 72919, 3 January 1949. Previously distributed to all teams.

2. A monthly physical inspection will continue to be made in all teams of this region provided there is a medical officer assigned.

Section III - Correspondence

All correspondence initiated by Military Government Teams which is destined for Headquarters I Corps, will be submitted in six (6) copies and have proper signature affixed in accordance with previous instructions. All correspondence initiated by Chugoku Military Government Region to Headquarters I Corps will leave this headquarters in four (4) copies. CMGR 312 (A-Ma).

Section IV - Civilian Personnel

1. Each Department of Army Civilian is requested to ask his emergency addressee in the Zone of Interior to immediately notify the local American Red Cross in case of an emergency at home. This will eliminate unnecessary delay in case a civilian must be processed for return home due to an emergency.

2. Effective 1 January 1949, civilians who signed a contract providing for a 25% overseas differential will no longer be bound by such contract but may return to the Zone of Interior, upon application, at the government's expense. This information has been telephoned from Hq I Corps as official. CMGR 230 (A-Ma).

DECLASSIFIED E.O. 12065 SECTION 3-402/NNDG NO. 17501 3



Section V - Foreign National Report

The Foreign National Report, previously submitted monthly by all teams are discontinued with December 1948 Reports for Okayama, Tottori and Shimane Military Government Teams. CMGR 014.31 (A-Hu).

Section VI - Classified Reports

1. Reports are arriving in this headquarters without the classification being stamped or printed as required by par 24, AR 380-5. In some cases the classification is omitted.

2. All classified reports and letters of tramsmittal should have the same classification as shown in Letter AG 319.1 (RC), Headquarters 8th Army, 1 March 1948 as amended. CMGR 319.1 (A-Hu).

BY ORDER OF COLONEL SNYDER:

JERRY W. TOM
1st Lt, USAF
Adjutant

DISTRIBUTION:
20 - CMGR
5 - HMGT
5 - OMGT
5 - SMGT
5 - TMGT
5 - YMGT
2 - 441st CIC 2nd District, (information)
2 - ABCC (information)
1 - Sig Lno (information)