

# Types of Personal licence in United Kingdom

## What is SCPLH Personal licence?

A SCPLH Personal licence, also known as a Scottish personal licence, is a document that allows an individual to sell or supply alcohol in Scotland. The holder of a SCPLH Personal licence must be 18 years of age or older and must have completed an accredited training course.

A [SCPLH Personal licence](#) is valid for 10 years, after which it must be renewed. The renewal process involves completing a refresher training course and submitting a new application form to the local authority.

There are a number of benefits of a SCPLH Personal licence, including:

- Allows you to sell or supply alcohol in Scotland
- Allows you to work in any licensed premises in Scotland
- Gives you greater flexibility and choice in terms of employment
- Allows you to apply for a personal licence in another jurisdiction

## Why I need this licence?

If you want to work in the alcohol industry in Scotland, then you will need to obtain a SCPLH Personal licence. This is because all individuals who sell or supply alcohol in Scotland must be licensed.

## Types of Personal licence in United Kingdom?

There are two types of personal licence in the United Kingdom:

- SCPLH Personal licence: Allows an individual to sell or supply alcohol in Scotland.

- [APLH Personal licence](#): Allows an individual to sell or supply alcohol in England and Wales.

You can only apply for a SCPLH Personal licence if you live in Scotland. If you live in England or Wales, then you will need to apply for an APLH Personal licence.

## How to get SCPLH Personal Licence?

In order to obtain a SCPLH Personal licence, you must complete an accredited training course. Once you have completed the training, you will need to submit an application form to the local authority.

The application form must be accompanied by the following documents:

- A completed refresher training certificate
- A passport-style photograph
- Proof of identity, such as a passport or driving licence
- A criminal record check from the Disclosure Scotland
- The SCPLH Personal licence application fee

Once your application has been received, it will be processed by the local authority and you will be issued with your SCPLH Personal licence.

## How to renew SCPLH Personal Licence ?

After 10 years, a SCPLH Personal licence must be renewed. The renewal process involves completing a refresher training course and submitting a new application form to the local authority.

The following documents must be submitted along with the application form:

- A completed refresher training certificate
- A passport-size photograph
- Proof of identity, such as a passport or driving licence
- A criminal record check from the Disclosure Scotland

- The SCPLH Personal licence renewal fee

Once your application has been received, it will be processed by the local authority and you will be issued with a new SCPLH Personal licence.

## **SCPLH Personal Licence Holder Responsibilities ?**

As the holder of a SCPLH Personal licence, you have a number of responsibilities, including:

- Ensure that all sales of alcohol are made to individuals who are aged 18 years or older
- Ensure that all sales of alcohol are made in accordance with the terms and conditions of the licence
- Ensure that all sales of alcohol are made in a responsible manner
- Ensure that you do not sell or supply alcohol to any individual who is intoxicated
- Keep a record of all sales of alcohol, including the date, time and quantity sold
- Regular stock taking and recording the results
- Report any incidents of disorderly behaviour or violence to the police

Failure to comply with these responsibilities could result in your SCPLH Personal licence being revoked.

## **SCPLH Personal Licence Conditions ?**

There are a number of conditions that must be met in order to hold a SCPLH Personal licence, including:

- You must be aged 18 years or older
- You must not have been convicted of any relevant offences
- You must not have been convicted of any offences relating to the supply of alcohol
- You must not have been previously been refused a SCPLH Personal licence or had a SCPLH Personal licence revoked
- You must complete an accredited training course

- You must provide evidence of your identity
- You must provide a criminal record check from Disclosure Scotland
- You must pay the SCPLH Personal licence application fee

If you do not meet these conditions, then you will be not eligible to apply for a SCPLH Personal licence.

## **Do I need a SCPLH Personal licence to work in a licensed premises?**

Yes, you need a SCPLH Personal licence to work in any licensed premises in Scotland, such as a bar, nightclub or restaurant.

## **I already have an APLH Personal licence, do I need to apply for a SCPLH Personal licence?**

Yes, if you want to work in the alcohol industry in Scotland, then you need to obtain a SCPLH Personal licence. All individuals who sell or supply alcohol in Scotland must be licensed through SCPLH.

## **How much does it cost to apply for a SCPLH Personal licence?**

There is no fee for applying for a SCPLH Personal licence. However, you will need to pay for the accredited training course, which typically costs around £150.

## **What happens if my SCPLH Personal licence expires?**

If your SCPLH Personal licence expires, then you will no longer be able to sell or supply alcohol in Scotland. You will also be unable to work in any licensed premises in Scotland.

If you are interested in obtaining a SCPLH Personal licence, we recommend that you get in touch with your local licencing authority to find out more about the application process.

## **Topics Covered in the SCPLH Course**

The SCPLH course covers a range of topics, including:

- Introduction to the Licensing Act
- The Role of the Licensing Board
- The Licensing Objectives
- The Types of Licence
- Premises Licences
- Club Premises Certificates
- Personal licences
- Temporary Event Notices (TENs)
- Licensable Activities
- Sale by retail of alcohol
- Supply of alcohol by or on behalf of a club to members and their guests
- Opening hours for licensed premises
- Age restrictions for the sale and supply of alcohol