

criticism and suggestion from readers.

I express my heart felt thanks to vice-governor Kaneko, lecturers, teachers and other persons who gave great assistance to the adult education course.

Note:

25 August (Thursday)

Meeting of a social education committee and a preliminary meeting for an adult education course.

31 August (Wednesday)

Meeting of an adult education cooperation committee and a preliminary meeting for an adult education course.

3 September (Saturday)

Adult education preliminary meeting.

Date	Subject	Lecturer	Chairman	Discussion Method	Attendance
Sept 6 (Thurs.) 1 p.m.-4 p.m.	Trial system and code of criminal procedure	Procurator Shihota	Okita, Torayoshi, teacher of Lower Secondary School	Mass Discussion	145
Sept 8 (Fri.) 1 p.m.-4 p.m.	Taxation	Kuoka, member of Kagawa Prefectural Taxation Section	Toyama, Yoshio, Principal of Lower Secondary School	Round table discussion	165
Sept 13 (Thurs.) 1 p.m.-4 p.m.	Public health	Chief of the Epidemic Prevention Section of Kotohira Health Centre	Hata, Mitsuaki, vice-president of P.T.A.	Round table discussion	180
Sept 16 (Fri.) 1 p.m.-4 p.m.	Constitution and civil law	Vice-governor, Kaneko	Hata, Mitsuaki, vice-president of P.T.A.	Panel table discussion	382
Sept 21 (Wed.) 1 p.m.-4 p.m.	Civil Education	Ujike, Assistant chief of Nakatado-gun Office	Yamaji, Hisao, Principal of Primary School	Panel discussion	123
Sept 24 (Sat.) 1 p.m.-4p.m.	Social security system in Japan	Kubo, member of Kagawa Prefectural Welfare Section	Kambara, Susumu, teacher of Primary School	Platform discussion	75
Sept 28 (Wed.) 1 p.m.-4 p.m.	Food problem	Engineer Takehi, member of Kagawa Prefectural Food Section	Toyama Yoshio, Principal of Lower Secondary School	Round table discussion	106

Date	Subject	Lecturer	Chairman	Discussion Method	Attendance
Oct 1 (Sat.) 1 p.m.-4 p.m.	Information problem	Tokunaga, member of Daimai Press. Aoyama, Chief of Kagawa Information Section		Lecture	248
Oct 4 (Tues.) 1 p.m.-4 p.m.	Electric motor in agricultural village	Nishiyama, Teacher of Yoshihara Lower Secondary School		Lecture	94
Oct 6 (Thurs.) 1 p.m.-4 p.m.	Reflection and making of a plan for the next adult education course.				

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Articles of the Superintendent Office of the Kagawa Prefectural School Board.

Article 1.

The Superintendent Office of Kagawa-ken School Board (hereafter simply called Superintendent Office) is composed of General Affairs Sect., Educational Affairs Sect., Guidance Sect., Research and Statistics Sect., Health, Physical Education Sect., and Social Education Sect.

Division of each section is as follows.

General Affairs Section.

1. Matters pertaining to the supervision and safe-keeping of the seal of Superintendent and Chief of School Board.
2. Matters pertaining to the delivery of documents.
3. Matters pertaining to the meeting of the School Board.
4. Matters pertaining to the abolition or enactment of regulations of the School Board.
5. Matters pertaining to the personal affairs for staffs of the School Board and the Educational organizations, such as appointment, dismissal etc.
6. Matters pertaining to the budget for the revenue and expenditure under the control of the School Board.
7. Matters pertaining to the supervision of basic property, reserve fund for educational purpose.
8. Matters pertaining to the contracts for educational affairs.

9. - Matters pertaining to the establishment, conversion, of the sites of schools and other educational organizations, guidance of planning for the maintaining and repairing of the school and other buildings and its execution.
10. Matters pertaining to the planning for the adjustment of educational instruments and other equipment.
11. Matters pertaining to the original bills in accordance with the Article No. 61 of School Board Law.
12. Matters pertaining to the public works by the educational agency.
13. Matters pertaining to the pension, retiring allowance, death grant for teachers under the jurisdiction of the School Board.
14. Matters pertaining to the Mutual Aid Association in Public Schools.
15. Matters pertaining to the producing materials designated by school.
16. Matters pertaining to the educational work and relief of student.
17. Matters pertaining to the training and study of the staffs of the Superintendent Office.
18. Matters pertaining to the liaison conference with the Local School Board.
19. Matters pertaining to the Labour Union organized by the staffs of the Superintendent Office.
20. Matters pertaining to the affairs belonging to no other section.

Educational Affairs Section.

1. Matters pertaining to the establishment, abolition of school and other educational organization.
2. Matters pertaining to the educational juridical person.
3. Matters pertaining to the establishment or change of the area for school attendance to the Higher School.
4. Matters pertaining to the enactment or the abolition of the detailed regulations for the enforcement of the School Education Law.
5. Matters pertaining to the organization or the conversion of a class.
6. Matters pertaining to the extention or exemption from entering school.
7. Matters pertaining to the school holidays.
8. Matters pertaining to the establishment or operation of school library.
9. Matters pertaining to the correspondence course.
10. Matters pertaining to the calling or holding of school head.
11. Matters pertaining to the authorization for the excursion of students and teachers or staffs' official trip to other prefecture.
12. Matters pertaining to the adjustment of the functions concerning schools.
13. Matters pertaining to the personal affairs such as appointment, discharge, allowance and others.
14. Matters pertaining to the reward and punishment.
15. Matters pertaining to the labour union organized by teachers or staffs of schools.

16. Matters pertaining to the liaison with each Teacher Training Schools and training of teachers of others.
17. Matters pertaining to the examination for school teacher certificate and licence.
18. Matters pertaining to the adoption, selection of teachers.
19. Matters pertaining to the competitive examination for entering high grade school.
20. Matters pertaining to the School Education Conference or other organizations aiming at encouraging school education.
21. Others concerning supervision and operation of schools.

Guidance Section.

1. Matters pertaining to the training and study of school masters and teachers.
2. Matters pertaining to the substance of lesson and its handling.
3. Matters pertaining to the guidance system.
4. Matters pertaining to the outside of school guidance of student and children.
5. Matters pertaining to the occupational guidance of students and children.
6. Matters pertaining to the living guidance and children's consultation.
7. Matters pertaining to the health guidance of children and student.
8. Matters pertaining to the estimation of education.
9. Matters pertaining to the mental test.
10. Matters pertaining to the society for study of educational lesson.
11. Matters pertaining to the organizations for study of education and educational lessons.
12. Matters pertaining to the utility of school broadcasting.
13. Matters pertaining to the autonomous activities by student and children.
14. Matters pertaining to the selection of books for text.
15. Matters pertaining to the official approval of books for text.
16. Matters pertaining to the short-course of superintendent and guiding secretary.

17. Matters pertaining to the educational institute.
18. Matters pertaining to the guidance by guidance secretary.
19. Matters pertaining to the re-education of teachers.
20. Other educational guidance.

Research and statistics section.

1. Matters pertaining to the annual reports and other investigation or statistical reports to the Education Ministry.
2. Matters pertaining to the practice of survey or statistics regarding the important matters for education.
3. Matters pertaining to the survey or statistics to be carried out by the government.
4. Matters pertaining to the collection, tabulation or perusal of educational data.
5. Matters pertaining to the editing or publication of educational data such as survey, statistics, materials for instructions.
6. Matters pertaining to the organs for study of investigation, statistics on education and liaison affairs with the Investigation Section of Prefecture.
7. Matters pertaining to the adjustment and liaison as to the internal affairs for survey, statistics on the side of the prefectural School Board.

8. Matters pertaining to the contact and cooperation with each Local School Board concerning the investigation or statistics.
9. Matters pertaining to the spreading of education for survey and statistics or its guidance.
10. Other necessary survey and statistics on education.

HEALTH AND PHYSICAL EDUCATION SECTION

1. Matters pertaining to School Physical culture movement, Social Physical recreation, sports.
2. Matters pertaining to the physical examination in school.
3. Matters pertaining to the school doctor and dentist.
4. Matters pertaining to the equipment or materials for sport and Physical culture.
5. Matters Pertaining to school sanitation, and nurture.
6. Matters pertaining to school lunch ration.
7. Matters pertaining to the equipment and materials for school lunch ration.
8. Matters pertaining to the organizations of Physical culture, sport, school sanitation, school lunch ration concerned.
9. Matters pertaining to health and physical education other than the above.

SOCIAL EDUCATION SECTION

1. Matters pertaining to Adult Education, civil education.

2. Matters pertaining to the right of publication and copy right.
3. Matters pertaining to the activities of Komin-kan. (Public Citizen's Hall).
4. Matters pertaining to the development of culture and cultural organization.
5. Matters pertaining to art, cinema, theatrical-play.
6. Matters Pertaining to the guidance of Sound amusement.
7. Matters Pertaining to labourer's education.
8. Matters Pertaining to the organization of social education and juridical Person.
9. Matters pertaining to the members of the Social Education Committee.
10. Matters Pertaining to the P.T.A., associations of boys, children, and women's association.
11. Matters pertaining to the library.
12. Matters pertaining to visual and auditory education.
13. Matters Pertaining to the safe-keeping of visual education instruments.
14. Matters pertaining to the moving Picture, valuable important art objects.
15. Matters pertaining to the national treasures, valuable important art objects.
16. Matters pertaining to the historical spot, Place of interest, natural remembrance.
17. Matters pertaining to religion.
18. Matters pertaining to the Procurement and supply of materials to the cultural or religious facilities.

19. Matters pertaining to the educational information.
20. Matters pertaining to other social education.

Article 2.

In the district under the jurisdiction of Local Office and in each city, Branch Superintendent Office shall be established and the division of duty as follows.

1. Matters pertaining to the payment order withing the limit entrusted by the School Board.

2. Matters pertaining to the affairs belonging to the duty and authorization of School Board and designated by the superintendent.

Branch-chief and Vice-branch chief shall be established in the Branch Office but it shall be admitted to miss vice-chief in the Branch Office of Takamatsu, Marugame, and Sakaide.

Branch-chief shall engage in the business under the control and guidance of the superintendent.

Vice-chief shall be responsible for assisting the branch-chief and able to carry out the affairs as proxy in case of absence of branch-chief.

Article 3.

Superintendent shall, if necessary, be admitted to aliot office duties or to manage temporarily regardless of the regulations of the preceding two articles.

Article 4.

Except this regulations mentioned above, any other detailed regulations of general affairs shall be decided by superintendent.

Supplementary rule

This shall become effective from the date of 1st November 1948.

From "Monthly Report of Board of Education" published by Kagawa Board of Education, October 1949

Investigation on Children Staying Away from School for a Long Period or in the Habit of Being Away from School

As of 31 May 1949

(210)
F
(M.I.C.)

Reasons	Sex	Elementary School						Total	L.S.S.			Total	U.S.S.			Total	Grand-Total	
		1	2	3	4	5	6		1	2	3		1	2	3			
1	Home Poverty	M	2	2	4	1	4	5	18	42	96	88	226					244
		F		2	2	6	5	5	20	54	109	107	270	1			1	291
	Lack of understanding	M	1	1	13	2	3	9	29	18	46	63	127			4	4	160
		F	3	2	10	3	3	12	33	26	39	61	126					159
	Idleness	M	3	3	3	5	3	17	34	16	33	55	104					138
		F	2	5	5	2	1	7	22	13	10	6	29					51
	Illness	M	16	15	20	14	9	22	96	19	18	11	48	5	5	5	15	159
		F	7	11	19	7	10	13	67	13	20	15	48	1			1	116
	Total	M	22	21	40	22	19	53	177	95	193	217	505	5	5	9	19	701
		F	12	20	36	18	19	37	142	106	178	189	473	2			2	617
Total			34	41	76	40	38	90	319	201	371	406	978	7	5	9	21	1,318
2	Home Poverty	M	5	5	7	11	10	12	50	13	21	20	54					104
		F	1	10	16	12	11	21	71	18	16	19	53					124
	Lack of understanding	M	3	6	5	10	6	16	64	9	24	34	67					113
		F	3	8	12	11	8	12	54	13	21	34	68					122
	Idleness	M	6	14	28	29	30	33	140	12	25	32	69	5	3		8	217
		F	5	8	12	24	10	25	84	6	8	14	28					112
	Illness	M	6	8	12	3	3	6	38	7	11	7	25	3	1		4	67
		F	9	11	11	4	1	15	51	13	9	9	31	1			1	83
	Total	M	20	33	52	53	49	67	274	41	81	93	215	8	4		12	501
		F	18	37	51	51	30	73	260	50	54	76	180	1			1	441
Total			38	70	103	104	79	534	91	135	169	395	9	4		13	942	
Total of 1 & 2			72	111	179	144	117	230	853	292	506	575	1373	16	9	9	34	2,260
% of those pupils to all pupils			0.32	9.47	0.84	0.74	0.68	1.05	0.38	1.45	2.44	3.09	2.31	0.24	0.17	0.35	0.23	1.13

Note: Number in the above list is the total of this prefecture in May 1949

- 1 - Pupils standing away from school more than 1 month
- 2 - Pupils attending school irregularly

REPORT

The Educational Budget of Kagawa-Ken

27 July, 1949

(210)
F
(13- Budget)

Classification	At the beginning of <i>1. April</i> 1949	At present <i>July 27 1949</i>	Remarks
1. Expenses for School	724,405,140	682,625,592	
a. Salary include allowance and trip expenses	720,638,140	676,149,584	
b. Expenses for school	3,767,000	6,477,008	
2. Other Expenses for School	10,871,000	16,022,000	
a. Land Purchasing	6,000	150,000	
b. Construction and repair	10,865,000	15,872,000	
3. Equipments of School	4,216,000	4,651,550	
a. Facilities and equipments	3,133,000	4,162,550	
b. Repair	1,083,000	489,000	
4. Expenses for School Administration	1,996,000	545,500	
a. Travel expenses	0	0	
b. Utilities	1,996,000	545,500	
5. Educational Administration and Management	<i>¥3700 Base</i> 32,220,340	<i>¥6300 Base</i> 46,610,269	<i>Reorganized, 455.</i>
a. Expense for employment	13,153,160	11,124,600	
b. Other expense	19,067,180	35,485,669	
6. Expenses for Social Education	12,415,200	11,036,400	<i>Compressed under the rule of Economics</i>
a. Expense for employment	2,398,180	3,773,160	
b. Expense for the activities	10,017,020	7,263,240	
Total	786,123,680	761,492,311	

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香川縣教育委員會 昭和三十四年度													
香川縣教育委員會 委員報酬、費用年俸調 (昭和三十四年度)													
項目	四月	五月	六月	七月	八月	九月	十月	十一月	十二月	一月	二月	三月	合計
唐澤忠憲	報酬 3,000	3,000	3,000	3,000	4,000	4,500	4,500	4,500	4,500	4,500	4,500	4,500	42,000
大西義衛	計 4,300	1,900	5,500	5,000	1,900	9,700	11,000	10,100	11,000	11,000	11,000	11,000	111,000
森延夫	報酬 3,000	3,000	3,000	3,000	4,000	4,500	4,500	4,500	4,500	4,500	4,500	4,500	42,000
計	3,900	1,100	4,400	5,300	7,000	14,200	10,100	10,100	10,100	10,100	10,100	10,100	101,000
旅費	3,000	3,000	3,000	3,000	4,000	4,500	4,500	4,500	4,500	4,500	4,500	4,500	42,000
その他	900	5,100	1,400	2,300	3,000	1,000	5,600	5,600	5,600	5,600	5,600	5,600	56,000
計	3,900	8,100	4,400	5,300	7,000	14,200	10,100	10,100	10,100	10,100	10,100	10,100	101,000
旅費	3,000	3,000	3,000	3,000	4,000	4,500	4,500	4,500	4,500	4,500	4,500	4,500	42,000
その他	900	5,100	1,400	2,300	3,000	1,000	5,600	5,600	5,600	5,600	5,600	5,600	56,000
計	3,900	8,100	4,400	5,300	7,000	14,200	10,100	10,100	10,100	10,100	10,100	10,100	101,000

香川縣教育委員會

4,500

I Contact Chart - KAGAWA

Educational General Affairs

Research Section, Teruo Matsui

I. Statistics

School Statistics

School Administration Section,
Motoichi Katayama

School Board Statistics (General Affairs)

General Affairs Section,
Yasutaka Obayashi
" " " Kazuo Mukai
" " " Seichi Fukuda(Meeting)
(Budget)

Home Demonstration Agents

Agricultural Extension Section
Shimeichi Takahashi

Girl Scouts & Boy Scouts

Social Education Section
Tadashi Ogata

II. Evaluation

Schools (Elementary)
(Lower Secondary)
(Upper Secondary)Guidance Section, Yoriyoshi Mori
" " Shigeo Watanabe
" " Masanobu Kagawa

Board of Education

General Affairs Section,
Yoshio Sakaguchi

Inservice Training

Guidance Section Masanobu Kagawa

Youth Organizations

Social Education Section,
Tadashi Ogata

Student Organizations

Guidance Section, Masanobu Kagawa

Teachers Unions

School Administration Section,
Midori Takikawa

Women's & Minors' Bureau

Kagawa Labour Standards Bureau,
Takeo Yamaguchi

Parent & Teacher Association

Social Education Section,
Satoshi Maeda

II Problems

1. Construction of Elementary & Secondary School Buildings
2. Stated Number and Shortage of Teacher
3. Problems of School Finance

III Japanese Requests

1. Concerning reorganization of upper secondary school.
2. Concerning encouragement of consolidation of lower secondary schools.
3. Concerning reorganization of Secretariat of Board of Education.

IV Adult Interest Clubs

Todo-Music Club	Japanese Music	Takamatsu, Minami shin-machi
Kazaguruma Short Witty Society	Short witty	Takamatsu, Nishi tori-cho
Agricultural and Fishery Village Cultural Ass'n	General Culture	Takamatsu, Kitahama-cho
All Artist Ass'n Kagawa Branch	Drawing	Takamatsu Commerce & Industry Encouragement Bureau in Ritsurin Park
Japanese Poet Ass'n	Poem	Takamatsu, Ichiban-cho
Kagawa-ken Poet Ass'n	Japanese Verse	Takamatsu First Upp Sec Schpol
Shikoku Harmonica Society	Play Harmonica	Takamatsu, Nishi uchi-machi
Kagawa Arts Ass'n	Arts	Arts Museum, Takamatsu, Ritsurin Park
Takamatsu Painting Studying Ass'n	Drawing	Takamatsu, Minami shin-machi
Takamatsu 1st Upp Sec School Cultural Consultation Ass'n	Culture	Takamatsu 1st Upp Sec School
Kagawa-ken Musical Education Federation	Music	Takamatsu, Kagawa Normal School attached Elementary School
Seikosha	Drawing	Maruyama-ehi, Kayamachi

Seiko Japanese Verse Ass'n	Japanese Verse	Marugame-shi, Tera-machi
Marugame Music Ass'n	Music	Marugame 1st Upp Sec School
Sakaide Cultural Ass'n	General Culture	Kamada Social Education Hall
Theatre Romaine Dramatic Company	Drama	Sakaide-shi, Honmachi
"Crystal" Youth Drama Ass'n	Drama	Takamatsu, Nishihama-cho
Shikoku Press Drama Studying Society	Drama	Takamatsu, Sakura-machi
Nippon Life Insurance Company Drama Group	Drama	Takamatsu, Hyogo-machi
Hakunanpu Japanese Verse Ass'n	Japanese Verse	Kinrin Lower Secondary School, Tsuda-cho, Okawa-gun
Toyo Spinning Company Sambon-matsu factory Drama Studying Group	Drama	Sambon matsu Okawa-gun.
Fukue-mura Band	Music	Fukue-mura, Okawa-gun
Fukuda-mura Movie Lovers Society	Movie	Fukuda-mura Shozu-gun
Shinonome "Haiku" Society	Haiku (seventeen syllable verse)	Yasuhara-mura, Kagawa-gun
"Beans" Short Witty Recital Society	Short Witty	Onc-mura, Kagawa-gun
Toishi Youth Cultural Clubs	General Culture	Yasuhara-mura, Kagawa-gun
Kozai Poet Club	Poem	Kozai-cho, Kagawa-gun
Wakashiba "Haiku" Society	Haiku	Yamada-mura, Ayauta-gun
Myozyo Society Drama Study Department	Drama	Kokubu, Hashioka-mura, Ayauta-gun
Sanuki Historical Society	General Culture	Kotohira-cho, Nakatado-gun
Shikaku Culture Studying Co-operation	General Culture	" "
Kotohira "Kamishibai" Studying Society	Paper Drama	" "

"Chikuyukai" Group	Bamboo flute play	Zentsuji-cho, Nakatado-gun
Kagawa-ken Trio Society	Trio of Musical instruments	Zentsuji-cho, Nakatado-gun
Zentsuji Cultural Society	General Culture	Nakatado-gun, Zentsuji-cho
Kotohira New Drama Studying Ass'n	Drama	Kotohira-cho, Nakatado-gun
Tomimune Recital Society	Japanese Verse	Kuwayama-mura, Mitoyo-gun
Kii Cultural Society	General Culture	Kii-mura, Mitoyo-gun
Toyohama Cultural Society	" "	Toyohama-cho, Mitoyo-gun
Mitoyo Cultural Society	" "	Kanonji-cho, Mitoyo-gun
Nio-cho Cultural Society	" "	Nio-cho, Mitoyo-gun

Remarks: These have no relation with religious and political organizations

V Miscellaneous

None

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Kagawa Pref. School Board
Guidance Section

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Problems of the Principal

According to the sampling method of investigation, we picked up elementary schools, lower secondary schools, and upper secondary schools, as sampling, and asked the principals of those schools: ① What you consider the main duties of a principal under each of the following 8 topics.

② What your main problems are under each topic.

We gave no guidance nor suggestions to them at all.

The results are as follows. (the number order of items according to the importance)

I. Organizing for Effective Operation.

(A) General problems

(1) Organization of good faculty staff.

(a) The right staff in the right place

(b) Clearly define the responsibility and competence or authority

of each staff

- (c) Close connection and cooperation among all staff
 - (d) Democratic management of staff
- (2) Organization for carrying out effective educational program
- (a) Effective system of classification of boys and girls
 - (b) Effective and desirable organization of students' body
 - (c) Effective system of pupil guidance
 - (d) Effective use of schoolrooms and various equipments
- (3) Close cooperation with P.T.A. and other various outside organizations and associations
- (4) The chief aim is the promotion of the welfare of pupils and teachers.

②
(B) Special problems of almost all schools

(1) Organization of good faculty staff

(a) They want greater number of ~~po~~ teachers

(b) Desirable placement of teachers according to the school subjects in which the teachers are well informed.

(c) They want school-business clerk. (Almost all elementary and lower secondary schools have no clerk in them)

(2) Responsible Charge the part of each staff and close cooperation

(3) Democratic management of school

(4) Improvement of school-building and equipments.

Their utilization to the full extent (opening the school to the utilization by the community)

- (5) Get the assistance from the able members of the community, especially in vocational education.
- (6) Improvement of the organization for Pupil Guidance
- (7) Close connection with upper or lower grade schools.
- (8) They want the more active cooperation of the community.

II. Management of Pupils.

(A) General Problems

- (1) Know and understand individual pupil through various guidance methods.
- (2) Desirable guidance covering all spheres of guidance
- (3) Thorough individual counseling
- (4) Active part played by counselor or dean

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- (5) Early discovery of Problem Child
- (6) Take great care of the mental hygiene of pupils
- (7) Guidance through the personal examples of teachers themselves
- (8) Encourage pupils rather than scolding.
- (9) The Importance of Character Guidance or Behavior guidance. Acquiring desirable etiquette.
- (10) Pay much attention to the attendance record and health record.
- (11) Improvement and utilization of guidance records or data.
- (12) Follow-up guidance for graduates
- (13) Investigation of the general tendency (strong and weak points) of the community pupils, and

guidance depending upon that investigation

(14) Operate 'Case Study'

(15) Importance of Health and Safety Education

(16) Building up desirable school customs and morals

(17) Desirable coeducation

(B) Special problems

(1) Thorough individual guidance, suitable for the individual difference

(2) Cultivation of self-direction or control attitude of pupils

(3) Promotion of pupils' spontaneous or voluntary ^{activities} attitude

(4) The principal himself tries to have individual counseling opportunity, in order to know every pupil.

(5) Management and guidance of problem child.

- (6) Thorough educational guidance (Choice of occupation and schools)
- (7) Thorough school-lunch system
- (8) They wish the pupils were more serious and earnest and hard-working

III. The Program of Student Activities

(A) General problems

- (1) Effective daily, weekly, and monthly program
- (2) Importance of Home Room, Student Body, Club activity, — Special curricular activity
- (3) Clearly define the scope and authority of student activity
- (4) Give educational situation for student activity

and guide the students towards the goal of self-direction, growing up as desirable pupil, family member, community and national member.

- (5) Guide them as a whole individual.
 - (6) Guide them in their outside-school life
 - (7) Improvement of educational environment and equipment such as school-library
 - (8) Guide them towards the aspiration for community improvement
 - (9) Moderate guidance by teachers
 - (10) Guidance for the good use of leisure time
 - (11) Encouragement of "Children Bank".
- (B) Special Problems
- (1) Pupils are rather weak in self-direction or control.

They are also weak in perseverance, and their plan and activity do not last long.

- (2) Improvement and Promotion of 'Discussion Method'
- (3) Desirable budget of Student Body
- (4) Promotion of K H Club, Agricultural Club etc.

IV. The Organization and Administration of Instruction

(A) General Problems

- ① Building up the curriculum fitted for the real condition of the community.
- ② Close and functional connection and cooperation among each school-subject teacher staff
- ③ Daily, weekly, and monthly program.
- ④ Improvement of subject classroom and equipments such as library.

- ⑤ Thorough vocational education
- ⑥ Guidance of pupils of poor learning ability
- ⑦ Improvement of audio-visual education
- ⑧ Improvement of science education
- ⑨ Desirable elective course in connection with teacher staff
- ⑩ Assistance by teachers' consultants

⑪ Special Problems

- ① Subject curriculum having best consideration for the pupils' life and experience is desirable
- ② Classroom- or home-room teacher had better teach his or her pupils as many subjects as possible
- ③ Pay thorough attention to the blanks of the lessons

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of the teachers who are absent because of illness or official duty

- ④ The importance of guidance personal or individual
- ⑤ Promotion of pupils' voluntary learning
- ⑥ Desirable counter-measure for the poor condition of educational equipments or material
- ⑦ Put emphasis on educational and vocational guidance
- ⑧ Effective measure for special pupils
- ⑨ Close connection and cooperation among each school subject staff and teachers
- ⑩ Improvement of try-out course and home project in vocation and homemaking
- ⑪ Give pupils as many opportunities as possible to express themselves in various forms.

V. The Supervision of Instruction

(A) General problems

- ① Go round the classrooms as often as possible and become the good consultant of teachers
- ② Encourage that every teacher sees the classroom lessons one another and discuss on it.
- ③ Advise the teachers to visit other schools and see the class lesson there
- ④ Ask the all teachers to present their daily instruction plan and give guidance on it.
- ⑤ Effective plan of teachers' in-service training program
- ⑥ Stimulate the teachers' voluntary activity
- ⑦ Guidance to the every individual teachers in view of their strong and weak points

⑦

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- ⑥ Carry out various achievement tests program.
Ask the teachers to evaluate themselves according to the evaluation plan
- ⑦ Improvement of educational environment and equipments

(B) Special Problems

- ① Thorough guidance especially to the younger teachers
- ② Adjustment of all school programs especially the sending out of teachers for official work.
- ③ Efficient use of time
- ④ Guidance to the teachers who are not well-informed in some school subjects (especially in lower secondary schools, particularly in small schools, the teachers are teaching four or five subjects)

- ⑤ Close connection and cooperation between each school subject
- ④ Promotion of fundamental learning ability (for example, three R's) and its evaluation
- ③ The principals are very busy and have much difficulty in finding the time to go round the classrooms
- ② Teachers are a little too much dependent upon reference books, workshops, and the visiting of other schools. They must be more self-reliant upon their own educational experience.
- ① The principals should be frank, sympathetic, and let teachers feel at home, in the guidance of teachers

(10) Small schools situated in remote villages or islands

(a) They have great difficulty in the instruction, as the several year grades pupils are studying in the same class.

They hope to have the workshop actively on this form of instruction.

(b) Almost all meetings are held in the mainland of this prefecture and it takes three days to go and come back from a meeting. So the teachers cannot attend the several meetings so often as the teachers of the mainland.

(c) The teachers are rather young or some of them have not regular certificates as teachers.

The principals have much difficulty in guiding them.

d) Some branch schools wish to become independent schools

VI. Non-Instructional Professional Duties

(A) General Problems

- ① Improvement of school-building and equipment
- ② Study and observation of laws and regulations about education
- ③ Administration and management of personnel and material and finance
- ④ Guide the community people, directly or indirectly, through social education and so on.
- ⑤ Promotion of the welfare of pupils and teachers
(for example, the residence of teachers)
- ⑥ Acquire the enough school finance

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- ⑦ Encouragement of pupil attendance
- ⑧ Selection of textbooks
- ⑨ Admission of Entrance and graduation
- ⑩ Guide and Enlighten the community people about modern education and what the school is doing for pupils.
- ⑪ Make the various regulations in the school.

(B) Special Problems

- (1) Improvement of school-buildings and equipments
(for example, school library)
- (2) Promotion of P. T. A. activities
- (3) Connection and negotiation with School Board Secretariat and town or village authorities.
- (4) Promotion of teachers' welfare (for example, their salary)

- (5) Efficient use of time
- (1) The educational interest and discernment of the community people are very low.

VII. Office practice and procedure.

(A) General Problems

- (1) Simplification and Efficiency of business
- (2) Define clearly and democratically the business of each staff
- (3) Define clearly what the principal himself does and what other members do.
- (4) Accurate management of official documents
- (5) Manage school finance accurately and efficiently
- (6) Buy and keep the educational materials and equipments

(B) Special Problems

- ① Simplification and Efficiency of business
- (2) Realize the connection and the right place of school business in school education
- (3) Employ ^{school business} official clerk. (Almost all elementary & lower secondary schools have no clerk and the teachers are very busy both in instruction and office business.)
- (4) Desirable allotment of school business to every staff.
Close cooperation of the whole staff.
- (5) In the schools situated in remote places, official documents often delays or ~~to~~ are not delivered.

VIII Professional development

(A) General problems

- (1) The necessity of general culture — to keep up

with the times.

(2) Necessity of professional culture

(a) Study of Reference books etc.

(b) Conference with other principals

(c) Visit other schools.

(d) Participation in Workshop

(e) In-service training program in his school

(3) Necessity of study of some special subject in which he is best informed.

(4) Continual self-evaluation

(B) Special Problems

(1) Principals are very busy and often must go out of school for official duty, so they have much difficulty in finding time for study.

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- (2) Study of life philosophy, educational philosophy, and religious philosophy.
 - (3) Recognition of the real condition of all affairs and setting up of clear educational aims.
 - (4) Publication of his study and ideas and receive criticism and guidance from others.