EXTERNAL RECURRING REPORTS, GHQ

Economic & Scientific

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
WDSCA-10	Manufacture of Textiles in Occupied Areas Japan	Mo	R	30 days fol pd	Ltr WDSCA, 19 Dec 46; and WAR Rad 88261, 21 Dec 46	ESS, SCAP

EXTERNAL RECURRING REPORTS, GHQ

Natural Resources

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QNR-03	Report on Japanese Land Reform Program	Mo	U	30th	GHQ SCAP Ltrs AG 601.1 (8 Jan 47)NR, 8 Jan 47, AG 602 (17 Jun 48)NR/A, 17 Jun 48	Prefectural Military Gov Teams
QNR-04	Report on Japanese Food Collection Program	As req	U	As req	SCAP Ltr AG 433 (5 Mar 47)NR, 5 Mar 47, subj: Rice Collections	Prefectural Military Gov Teams
QNR-05	Quarterly Spot-Check on Status of Supplies for Japanese Fishing and Landings of Marine Products	Qtr	U	EOM	GHQ SCAP Ltr AG 825.91 (22 Aug 47)NR/Fi, 22 Aug 47	Eighth Army
QNR-08	Report of Japanese Agricultural Cooperative Program	Mo	U	30th fol mo	Ltr SCAP AG 080 (6 Dec 47)NR/A, 6 Dec 47	Eighth Army
QNR-13	Reports on the Allocation of 1949 Wheat-Barley Quotas	Every 10days	U	2nd day fol end of pd	GHQ SCAP Ltr AG 433 (19 Aug 48) NR/A, 26 Aug 48	Eighth Army

EXTERNAL RECURRING REPORTS, GHQ

General Accounting

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QOGA-02	Pay and Allowances Paid United States Military Personnel	Mo	R	5th	Radios GHQ C 64772, 29 Aug 46; C 63800, 5 Aug 46; C 63801, 5 Aug 46; C 63738, 2 Aug 46; C 65760, 2 Oct 46	Army Finance Center St. Louis, Mo. Bureau of Supplies & Accts. Washington
QOGA-03 (R 1)	Value of Subsistence, Materiel and Maintenance Supplies to be Included in the Cost of Occupation	Qtr	R	15th fol qtr	GHQ SCAP Ltr AG 121.6 (9 Sep 48) OGA, 9 Sep 48 to Eighth Army; GHQ FEC Ltr AG 121.6 (13 Sep 48) OGA, 13 Sep 48 to RYCOM	Eighth Army RYCOM
QOGA-06	Returned Captured Installations	Mo	R	5th	Par 3, Operational Directive No. 28/12 for 1945 Hq Eighth Army, 8 July 1946	Eighth Army
QOGA-07	Expenditures by Project for Japan, Korea and Ryukyus	Mo	R	15th	Radio C 67809, 3 Dec 46	Chief of Finance Washington
QOGA-08	Japanese Repatriation Costs	Mo	U	15th	GHQ SCAP Ltr AG 014.33 (26 Jul 47) OGA, 26 Jul 47	USAFIK
QOGA-10	Cost of War Crimes Trials	Mo	U	20th of mo fol rept pd	GHQ SCAP Ltr AG 121.6 (18 Oct 47)OGA, 18 Oct 47	Eighth Army
QOGA-11	Monthly Report of Procurement in Korea	Mo	R	10th	Ltr SCAP AG 400 subj: Report of Procurement, 7 Nov 45	USAFIK
QOGA-12	Construction Costs, Okinawa	Qtr	C	25th of mo fol qtr	GHQ SCAP Ltr AG 600.1 (24 Dec 47) OGA, 24 Dec 47	TAG, Washington, D. C.

EXTERNAL RECURRING REPORTS, GHQ

General Accounting

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QOGA-13	Cost of Occupation - Summary of Collections, Exclusive of Trust Funds and Special Deposits	Qtr	R	One mo fol close of qtr	Radio to Dept of Army, 12 Jan 48	Chief of Finance, Washington, D. C.
QOGA-16	Value of United States Improvements Incident to Release of Real Property in Korea	Qtr	U	20 days after close of qtr	GHQ FEC Ltr AG 602 (8 Mar 48) OGA, 8 Mar 48	USAFIK
QOGA-17	Diversion of United States Military Stocks to the Civilian Economy	Mo	U	20th	GHQ SCAP Ltr AG 091.31 (6 Mar 48)OGA, 6 Mar 48 to Eighth Army; GHQ FEC Ltr AG 400 (8 Mar 48) OGA, 8 Mar 48 to USAFIK and RYCOM	Eighth Army USAFIK RYCOM
QOGA-18	Transportation Costs Incident to the Occupation of Japan, Korea and the Ryukyus	Mo	U	20th	GHQ Ltrs AG 121.6 (16 Mar 48) OGA, 16 Mar 48; AG 121.6 (18 Mar 48)OGA, 18 Mar 48; GHQ SCAP Ltr AG 121.6 (31 Mar 48)OGA, 31 Mar 48	PHILCOM RYCOM FEAF ATS

EXTERNAL RECURRING REPORTS, GHQ

Public Health & Welfare

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QPH-01	Public Health and Welfare Activities	Mo	R	EOM	Ltr SCAP AG 350.05 (6 Jan 47)GA, 6 Jan 47, subj: Reports on Non-Military Activities	Eighth Army
QPH-03	Military Government Personnel Status	Mo	U	15th	SCAP Ltr AG 200.3 (19 Mar 47)PH, 19 Mar 47	Eighth Army
QPH-04	Military Government PHW Personnel Status in the Ryukyus	Mo	U	15th	GHQ FEC Ltr AG 200.3 (25 Mar 48) PH, 25 Mar 48	RYCOM

EXTERNAL RECURRING REPORTS, GHQ

Statistics and Reports

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QSRS-03	Monthly Report of Non-Military Activities in the Ryukyus	Mo	U	22nd	Ltr WD AGAO-C 461.01, 21 Aug 46; Ltr AG 319.9 (15 Jan 47)SRS, 15 Jan 47	RYCOM
QSRS-04	RYCOM Military Government Semi-Monthly Radio Report	S-Mo	U	5th & 20th	WD Radio WCL 23950, 22 Feb 47; GHQ Radio ZX 38126, 11 Mar 47	RYCOM
	DEPARTMENT OF THE ARMY REPORTS					
WDSCA-16	Semi-Monthly Operations Report - Ryukyus	S-Mo	U	5th & 20th	WCL 23950, 22 Feb 47	RYCOM

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GENERAL HEADQUARTERS
SUPREME COMMANDER FOR THE ALLIED POWERS
AND
FAR EAST COMMAND

AG 319.1 (15 Nov 48)GA

APO 500
15 November 1948

SUBJECT: Reports Control Procedures

TO : Commanding General, Eighth Army, APO 343
Commanding General, United States Army Forces in Korea, APO 235
Commanding General, Philippines Command, APO 707
Commanding General, Marianas-Bonins Command, APO 246
Commanding General, Ryukyus Command, APO 331
Commanding General, Far East Air Forces, APO 925
Commanding General, Headquarters and Service Group, General Headquarters, Far East Command, APO 500

1. References:

a. Army Regulations 305-15, 25 August 1947.

b. Far East Command Circular 101, 17 October 1947.

2. Attached hereto are changes to List of External Recurring Reports, General Headquarters Supreme Commander for the Allied Powers and Far East Command, 1 January 1948. These changes announce the reports control actions up to and including 31 October 1948. These pages should be substituted for the corresponding numbered pages of the 1 January 1948 list in order that your copy may be current.

3. Preparing agencies will submit reports only when such reports have been assigned approved titles and reports control symbols, or the reports are specifically exempt from control procedures under the provisions of paragraph 4, Army Regulations 305-15. Reports being rendered without approved titles and reports control symbols and all errors noted in this publication should be brought to the attention of the Reports Control Division, Office of the Assistant Chief of Staff, G-1, General Headquarters, Far East Command.

BY COMMAND OF GENERAL MacARTHUR:

R. M. LEVY,
Colonel, AGD,
Adjutant General.

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CHANGES No. 7

These changes announce the reports control actions as of 31 October 1948 which affected the 1 January 1948 List of External Recurring Reports. The attached pages should be substituted for the corresponding numbered pages in the 1 January 1948 List of External Recurring Reports in order to make it current as of 31 October 1948.

Page No.			
	NEW REPORTS	GHQ REPORTS	(8)
5	QGA-47	Weekly Report of Permanent Dependent Housing Vacancies in Tokyo Area	
5	QGA-49	RYCOM Military Government Monthly Comparative Statement	
11	QGD-57	Service Contract Summary	
11	QGD-58	Project CH-15 (Arms and Ammunition for China)	
23	QCE-30	Poundage of Refrigeration and Diesel Engine Spare Parts Shipped by SFPE and Received by MARBO and RYCOM	
47	QTO-24	Transportation Service Budgetary Control of Occupation Force Requirements for Indigenous Services	
47	QTO-25	Operating Cost and Utilization of Indigenous Harbor Boats	
47	QTO-28	Commercial Airlift Space Control	
	NEW REPORTS	DEPARTMENT OF THE ARMY	(12)
8	CSGPO-15	Report of International Incidents	
8	CSGPO-16	Semi-Monthly Progress Report	
21	CSGPA-108	Quarterly AWOL Statistical Report	
21	CSGPA-163	Advance Estimate of Enlisted Personnel Returning to the ZI for Reassignment	
21.5	TC-43	Passenger List	
21.5	WDGPA-110	Retired Military Personnel by Grade and Type of Personnel and Amount of Retired Pay	
24	ENG-45	Repairs and Utilities Quarterly Operating Report	
34&35	MED-45	Report of Treatment Furnished Pay Patients	
38	BUDGET-1002	Transcript of Operator's Report of Motor Vehicle Accident	
38.5	CSGPA-147	Report of U. S. Army Aircraft Flying Accident	
39.5	QMG-59	Installation Food Service Report	
45.5	CSTIE-9	Army-Air Force Education Program - Education Center Quarterly Report	
	DISCONTINUED REPORTS	GHQ REPORTS	
23	QCE-29	Report on Water Supply, Okinawa Cancelled by: GHQ FEC Rad Z 25467, 6 Oct 48	
49	QCIE-01 (R 1)	School Inspection Report Cancelled by: GHQ SCAP Ltr AG 000.8 (31 Oct 46)CIE, subj: "School Inspection Report (QCIE-01 (R 1))", dtd 27 Aug 48	

CHANGES No. 7 (Cont'd.)

Page No.		
	DISCONTINUED REPORTS (Cont'd.)	GHQ REPORTS
52	QESS-03	Shipment of Coal to Pusan, Korea Cancelled by: GHQ SCAP Ltr AG 463.3 (2 Dec 46)ESS/IND, 15 Nov 48
59	QOGA-16	Value of United States Improvements Incident to Release of Real Property in Korea Cancelled by: GHQ FEC Ltr AG 602 (8 Mar 48)OGA, 16 Oct 48
	DISCONTINUED REPORTS	DEPARTMENT OF THE ARMY
11	AF-MD-E4A	AF Overseas Replacement, Consumption and Inventory Report Cancelled by: Report no longer required
11	AF-SC-E2	Monthly Inventory and Status Report of Communications and Electronics Equipment in the AF Cancelled by: Report no longer required
12	AF-SC-E3	Report of Status and Location of Ground Communications Equipment and Electronics Equipment in the AF Cancelled by: Report no longer required
13	TREAS-1013	Report of Lend-Lease Transfers Cancelled by: Report has been completed
18	AG-61 (R 1)	Report of AGCT Standard Scores of Men Enlisted or Reenlisted in the Army Cancelled by: Dept of Army Memo 345-5-1, 27 July 1948
24	ENG-21	Repairs and Utilities Quarterly Operating Report Cancelled by: DA Memo 100-80-7, 8 Sep 48 (Replaced by Repairs & Utilities Quarterly Operating Report, ENG-45)
24 & 24.5	ENG-22 (R 1)	Part A-Repairs & Utilities Monthly Cost Report; Part B-Repairs & Utilities Monthly Operating Report Cancelled by: DA Memo 100-80-7, 8 Sep 48 (Replaced by Repairs & Utilities Quarterly Operating Report, ENG-45)
24.5	ENG-25 (R 1)	Part A-Repairs and Utilities Consolidated Report, Base Data Cancelled by: DA Memo 100-80-7, 8 Sep 48 (Replaced by Repairs & Utilities Quarterly Operating Report, ENG-45)
34	MED-33 (R 1)	Part A-Report of Hospitalization; Part B-Report of Outpatient Treatments; Part C-Hospitalization of Personnel of Other Government Services; Part D-Report of Hospitalization of Veterans Administration Beneficiaries Cancelled by: Replaced by Report of Treatment Furnished Pay Patients, MED-45
44	SSD-25	Oversea Exchange Forecast of Quarterly Requisitions and Requirements Cancelled by: Cir 219, 1948, Sec VII
45	WDSIE-4	Army Education Program Education Center Report Cancelled by: Replaced by Army-Air Force Education Program - Education Center Quarterly Report, CSTIE-9, as per DA Memo 350-110-2, 27 Aug 48

CHANGES No. 7 (Cont'd.)

Page No.	CHANGES IN REPORTS CONTROL SYMBOLS		GHQ REPORTS
9	From:	QGD-08 (R 1)	Bi-Monthly Bulk Petroleum Stock Report
	To :	QGD-08 (R 2)	Periodic Bulk Petroleum Stock Report
45	From:	QTIE-06	Monthly Educational Report
	To :	QTIE-06 (R 1)	Same Title

	CHANGES IN REPORTS CONTROL SYMBOLS		DEPARTMENT OF THE ARMY REPORTS
5	From:	CSGPA-89	VD Control Council Report
	To :	CSGPA-89 (R 1)	Character Guidance Council Report
12	From:	WDGSP-66	Report of Improper Shipment
	To :	CSGSP-66	Report of Damaged or Improper Shipment
13	From:	ANPB-1005	Bulk Petroleum Products Slate
	To :	NME-1005	Same Title
13	From:	ANPB-1006	Packaged Petroleum Products Slate
	To :	NME-1006	Same Title
19	From:	CSACS-6 (R 2)	Officer Strength by Component, Sex and Grade
	To :	CSACS-6 (R 3)	Strength by Component, Sex and Grade
20	From:	WDCSO-17	Radio Report of Changes in Strength and Organization
	To :	CSCSO-17 (R 1)	Report of Changes in Strength and Organization
20	From:	CSGPA-45	Inventory and Projection of Army Strength
	To :	CSGPA-45 (R 1)	Same Title
23	From:	ENG-11	Monthly Report of Insect and Rodent Control Activities
	To :	ENG-11 (R 1)	Report of Insect and Rodent Control Activities
38	From:	WDGPA-113	Supervisor's Report of Accident
	To :	BUDGET-1003	Same Title
38.5	From:	WDGPA-114	Letter Report of Fatal Injuries
	To :	CSGPA-114	Same Title
38.5	From:	WDGPA-115	Summary of Accident Experience
	To :	CSGPA-115	Same Title
41	From:	WDGAS-3	Cryptographed Traffic Volume Report
	To :	CSGAS-3	Encrypted Traffic Volume Report

CHANGES No. 7 (Cont'd.)

Page No.	CHANGES IN TITLE	GHQ REPORTS
9	QGD-08 (R 2) (Formerly: QGD-08 (R 1))	From: Bi-Monthly Bulk Petroleum Stock Report To : Periodic Bulk Petroleum Stock Report
42	QSS-07	From: Assistant Managers and Cashiers Daily Report To : Managers and Cashiers Daily Report

	CHANGES IN TITLE	DEPARTMENT OF THE ARMY REPORTS
5	CSGPA-89 (R 1) (Formerly: CSGPA-89)	From: VD Control Council Report To : Character Guidance Council Report
12	CSGSP-66 (Formerly: WDGSP-66)	From: Report of Improper Shipment To : Report of Damaged or Improper Shipment
17	AF-SC-P6	From: Officers Classification File To : Status Cards for Department of Air Force Enlisted Personnel on Duty with Department of Army
18	AG-41 (R 1)	From: Strength Gain and Loss Cards To : Status Cards for Accessions and Losses to the Strength of the Army
18	AG-53	From: Monthly Roster of Officers To : Monthly Personnel Rosters
18	AG-77	From: Complete File of Status Cards for All Officer Personnel To : Status Cards for All Officer Personnel
19	CSACS-6 (R 3) (Formerly: CSACS-6 (R 2))	From: Officer Strength by Component, Sex and Grade To : Strength by Component, Sex and Grade
20	CSCSO-17 (R 1) (Formerly: WDCSO-17)	From: Radio Report of Changes in Strength and Organization To : Report of Changes in Strength and Organization
20	CSGPA-35	From: Personnel Survey of the Army To : Personnel Survey of the Army Cards
20	CSGPA-98 (R 1)	From: Report of Personnel Receiving Additional Pay To : Personnel Receiving Additional Pay
21.5	WDGPA-47	From: Morning Reports To : Morning Report Transmittals
23	ENG-11 (R 1) (Formerly: ENG-11)	From: Monthly Report of Insect and Rodent Control Activities To : Report of Insect and Rodent Control Activities
41	CSGAS-3 (Formerly: WDGAS-3)	From: Cryptographed Traffic Volume Report To : Encrypted Traffic Volume Report

CHANGES No. 7 (Cont'd.)

Page No.	CHANGES IN FREQUENCY	GHQ REPORTS
9	QGD-08 (R 2) (Formerly: QGD-08 (R 1))	Periodic Bulk Petroleum Stock Report (Formerly: Bi-Monthly Bulk Petroleum Stock Report) From: 10th & 20th each month To : 5th & 15th each month
10	QGD-27	Indigenous Procurement in Japan for Occupation Forces From: Semi-annually To : Annually

	CHANGES IN FREQUENCY	DEPARTMENT OF THE ARMY REPORTS
5	CSGPA-89 (R 1) (Formerly: CSGPA-89)	Character Guidance Council Report (Formerly: VD Control Council Report) From: Monthly, Bi-Monthly and Quarterly To : Monthly
17	AG-39	Organization Master Cards From: Daily To : Monthly
20	CSCSO-17 (R 1) (Formerly: WDCSO-17)	Report of Changes in Strength and Organization (Formerly: Radio Report of Changes in Strength and Organization) From: Bi-Monthly To : Tri-Monthly
21.5	WDGPA-47	Morning Report Transmittals (Formerly: Morning Reports) From: Daily To : Monthly
23	ENG-11 (R 1) (Formerly: ENG-11)	Report of Insect and Rodent Control Activities (Formerly: Monthly Report of Insect and Rodent Control Activities) From: Monthly To : Monthly & Quarterly
38.5	CSGPA-115 (Formerly: WDGPA-115)	Summary of Accident Experience From: Monthly & Quarterly To : Monthly

CHANGES No. 7 (Cont'd.)

Page No.	CHANGES IN CLASSIFICATION	DEPARTMENT OF THE ARMY REPORTS
19	CSACS-14 (R 1)	Strength in Troop Program Sequence by Type of Personnel From: Unclassified To : Restricted
20	CSACS-25 (R 1)	Strength by Branch and Grade From: Unclassified To : Restricted
20	CSACS-26 (R 1)	Strength by Base and Type of Personnel From: Unclassified To : Restricted
20	CSGPA-45 (R 1) (Formerly: CSGPA-45)	Inventory and Projection of Army Strength From: Restricted To : Secret
38	BUDGET-1003 (Formerly: WDGPA-113)	Supervisor's Report of Accident From: Unclassified To : Restricted
38.5	CSGPA-114 (Formerly: WDGPA-114)	Letter Report of Fatal Injuries From: Unclassified To : Restricted
38.5	CSGPA-115 (Formerly: WDGPA-115)	Summary of Accident Experience From: Unclassified To : Restricted
	CHANGES IN DUE DATE	GHQ REPORTS
3	QGA-03	Monthly Civilian Personnel Progress Report From: 8th, 10th To : 10th
9	QGD-08 (R 2) (Formerly: QGD-08 (R 1))	Periodic Bulk Petroleum Stock Report (Formerly: Bi-Monthly Bulk Petroleum Stock Report) From: 13th & 23rd each month To : 7th & 17th each month
10	QGD-27	Indigenous Procurement in Japan for Occupation Forces From: 1 Mar, 1 Sep To : 1 Sep

CHANGES No. 7 (Cont'd.)

Page No.	CHANGES IN DUE DATE	GHQ REPORTS (Cont'd.)
16	QSAB-13	Occupation Strength From: 20th To : 30th
45	QTIE-06 (R 1) (Formerly: QTIE-06)	Monthly Educational Report From: 25th To : 25th of following month

	CHANGES IN DUE DATE	DEPARTMENT OF THE ARMY REPORTS
5	CSGPA-89 (R 1) (Formerly: CSGPA-89)	Character Guidance Council Report (Formerly: VD Control Council Report) From: - To : 15th of following month
12	ANPB-1003	Petroleum Tankage Report From: 10th of month following quarter To : 20th of month following quarter
18	AG-77	Status Cards for All Officer Personnel (Formerly: Complete File of Status Cards for All Officer Personnel) From: 15th To : 11th work day plus 5 calendar days
19	CSACS-6 (R 3) (Formerly: CSACS-6 (R 2))	Strength by Component, Sex and Grade (Formerly: Officer Strength by Component, Sex and Grade) From: 16th To : 12th work day plus 5 calendar days
19	CSACS-13 (R 1)	Strength in Troop Program Sequence by Organization and Type of Personnel From: 15th To : 11th work day plus 5 calendar days
19	CSACS-14 (R 1)	Strength in Troop Program Sequence by Type of Personnel From: 15th To : 11th work day plus 5 calendar days
20	CSACS-25 (R 1)	Strength by Branch and Grade From: 16th To : 12th work day plus 5 calendar days
20	CSACS-26 (R 1)	Strength by Base and Type of Personnel From: 16th To : 12th work day plus 5 calendar days

CHANGES No. 7 (Cont'd.)

Page No.	CHANGES IN DUE DATE	DEPARTMENT OF THE ARMY REPORTS (Cont'd.)
20	CSCSO-17 (R 1) (Formerly: WDCSO-17)	Report of Changes in Strength and Organization (Formerly: Radio Report of Changes in Strength and Organization) From: - To : 10th, 20th, 30th
20	CSGPA-35	Personnel Survey of the Army Cards (Formerly: Personnel Survey of the Army) From: April, July, October, January To : 21st work day
20	CSGPA-45 (R 1) (Formerly: CSGPA-45)	Inventory and Projection of Army Strength From: 18th To : 23rd
20	CSGPA-98 (R 1)	Personnel Receiving Additional Pay (Formerly: Report of Personnel Receiving Additional Pay) From: 10th To : 12th work day
21	CSGPA-100 (R 2)	Officer Roster for Reassignment Planning From: 18th work day plus 5 calendar days To : 18th work day
21.5	WDGPA-45	Morning Report Transmittals (Formerly: Morning Reports) From: Daily To : Monthly
38	BUDGET-1003 (Formerly: WDGPA-113)	Supervisor's Report of Accident From: Immediately To : As expeditiously as practicable
38.5	CSGPA-114 (Formerly: WDGPA-114)	Letter Report of Fatal Injuries From: Immediately To : At the earliest practical moment
38.5	CSGPA-115 (Formerly: WDGPA-115)	Summary of Accident Experience From: 15th To : 10th of following month
44	SSD-26	Semi-Annual Library Report From: 30 June, 31 December To : 20 July, 20 January
45	CSTIE-3 (R 1)	Branch Report, United States Armed Forces Institute From: 15th To : 10th

CHANGES No. 7 (Cont'd.)

Page No.	CHANGES IN REQUIRING DIRECTIVE	GHQ REPORTS
3	QGA-03	Monthly Civilian Personnel Progress Report Now reads as follows: GHQ FEC Cir 31, 4 Sep 48
4	QGA-23	Monthly Report of Civilian Personnel by Source of Funds Now reads as follows: GHQ FEC Ltr AG 230 (12 Nov 47)GA, 14 Nov 47; GHQ FEC Cir 31, 4 Sep 48
9	QGD-08 (R 2) (Formerly: QGD-08 (R 1))	Periodic Bulk Petroleum Stock Report (Formerly: Bi-Monthly Bulk Petroleum Stock Report) Now reads as follows: GHQ FEC Rad ZX 28178, 30 Oct 48
10	QGD-27	Indigenous Procurement in Japan for Occupation Forces Now reads as follows: GHQ SCAP Ltr AG 400 (3 Feb 48)GD, 3 Feb 48; CX 60646, 14 May 48
15	QAG-20 (R 1)	Report of Enlisted Personnel for Readjustment Now reads as follows: GHQ FEC Ltr AG 220.45 (5 Mar 48) AG-PP, 5 Mar 48 (as amended by GHQ FEC Ltr AG 220.45 (11 May 40)AG-PP, 11 May 48); GHQ FEC Rad ZX 19379, 11 Aug 48
16	QSAB-12	Accounting for Air Arrivals and Departures Now reads as follows: TM 12-305, Supplement 5, C2, 26 Jul 48; CINCFE Radios CX 59717, 5 Apr 48, CX 63852, 17 Sep 48
16	QSAB-13	Occupation Strength Now reads as follows: GHQ FEC Ltrs AG 320.2 (12 Apr 48)AG-OA(s), 12 Apr 48; AG 320.2 (13 Apr 48)AG-OA(s), 13 Apr 48; AG 320.2 (14 Apr 48)AG-OA(s), 14 Apr 48; AG 320.2 (17 Aug 48)AG-OA(s), 17 Aug 48
39	QQM-10	Report of Fixed Laundries & Dry Cleaning Plants Now reads as follows: GHQ FEC Cir 34, 27 Sep 48
43	QSS-14	Monthly Statement of Operations and Net Working Capital Now reads as follows: Par 19f, FEC Cir 76, 1947, GHQ FEC Ltr AG 123 (30 Apr 48)SS, 30 Apr 48; GHQ FEC Rad ZX 30462, 20 Nov 48
45	QTIE-06 (R 1) (Formerly: QTIE-06)	Monthly Educational Report Now reads as follows: GHQ FEC Ltr AG 352 (23 Jul 48)TIE, 23 Jul 48
46	QTO-05 (R 1)	Daily Port Operations Report Now reads as follows: GHQ FEC Rad CX 62830, 5 Aug 48; GHQ FEC Rad ZX 24423, 27 Sep 48; GHQ FEC Rad Z 25252, 1 Oct 48 (to USAFIK)

	CHANGES IN REQUIRING DIRECTIVE	DEPARTMENT OF THE ARMY REPORTS
5	CSGPA-89 (R 1) (Formerly: CSGPA-89)	Character Guidance Council Report (Formerly: VD Control Council Report) Now reads as follows: Memo 600-900-1, 4 Aug 48; GHQ FEC Ltr AG 334 (8 Oct 48)GA, 8 Oct 48
5	WDCSO-15	Monthly Report of War Department Civilian Personnel Outside Continental United States (WD AGO Form R-5488) Now reads as follows: WD Memo 620-10-3, 14 Feb 47; Rad WCL 23350, 6 Jun 47; FEC Cir 31, 4 Sep 48; WCL 35757, 5 Mar 48
12	ANPB-1003	Petroleum Tankage Report Now reads as follows: ANPB Serial 440-71, 28 Jun 47 & GHQ FEC 1st Ind AG 463.7 (28 Jun 47)GD, 25 Aug 47, ANPB Serials 440-80, 12 Aug 47, and 440-91, 8 Sep 47; GHQ FEC Ltr AG 463.7 (25 Sep 48)GD, 25 Sep 48

Page No.	CHANGES IN REQUIRING DIRECTIVE	DEPARTMENT OF THE ARMY REPORTS (Cont'd.)
12	CSGSP-66 (Formerly: WDGSP-66)	Report of Damaged or Improper Shipment (Formerly: Report of Improper Shipment) Now reads as follows: AR 700-30, 30 Jun 48
12	CSGSP-105 (R 1)	Oversea Command Forecast of Requirements Now reads as follows: Dept of Army Memo 700-10-18, 11 Mar 48, and C3, 16 Aug 48; GHQ FEC Radios ZX 45411, 15 Apr 48, CX 63472, 1 Sep 48
12	CSGSP-109 (R 1)	Forecast of Return of Excess Military Property from Overseas Now reads as follows: Dept of Army Memo 700-50-22, 17 Mar 48 and C1, 13 Aug 48; GHQ FEC Radio ZX 45055, 12 Apr 48
13	NME-1005 (Formerly: ANPB-1005)	Bulk Petroleum Products Slate Now reads as follows: ASPPA Ltrs, Serial 30-18, 18 Jan 48, and 30-45, 27 Aug 48; GHQ FEC Ltrs AG 463.7 (8 Apr 47)GD, 8 Apr 47; AG 463.7 (6 Feb 48)GA, 6 Feb 48
13	NME-1006 (Formerly: ANPB-1006)	Packaged Petroleum Products Slate Now reads as follows: ASPPA Ltrs, Serial 30-18, 18 Jun 48, and 30-45, 27 Aug 48; GHQ FEC Ltr AG 463.7 (8 Apr 47)GD, as amended by Ltr AG 463.7 (2 Mar 48)GD, 2 Mar 48
13	TC-37	POL Issues to Z/I Army Transports at Oversea Ports Now reads as follows: DA Rad WCL 47571, 12 Aug 48; GHQ FEC Rads ZX 39013, 16 Feb 48, ZX 19842, 16 Aug 48
17	AF-SC-P6	Status Cards for Department of Air Force Enlisted Personnel on Duty with Department of Army (Formerly: Officers Classification File) Now reads as follows: TM 12-305, Chap X, Sec VI, C9, 15 Apr 48
17	AG-21 (R 1)	Annual Records Disposition Report Now reads as follows: Memo 15-15-11, 22 Apr 48; GHQ FEC Ltr AG 313.6 (8 Jun 48)AG-OX, 8 Jun 48; Check Sheet AG 313.6, 8 Jun 48 to all Staff Sections GHQ, SCAP and FEC; FEC Cir 29, 21 Aug 48
17	AG-24	Distribution of Composite Scores of Processed OCS Applicants Now reads as follows: Cir 136, 1948, Sec III, par 16d (5); Ltr AGAO-R 352 (23 Jun 48), 23 Jun 48; WCLs 33852, 22 Jun 48, and 34485, 24 Jun 48
17	AG-39	Organization Master Cards Now reads as follows: TM 12-305, Chap 6, C4, 4 Mar 48; C17, 2 Sep 48; C18, 9 Sep 48, C19, 6 Oct 48
18	AG-40	Morning Report Locator Cards Now reads as follows: TM 12-305, C4, 4 Mar 48, Chap 5, C9, 15 Apr 48; C17, 2 Sep 48
18	AG-41 (R 1)	Status Cards for Accessions and Losses to the Strength of the Army (Formerly: Strength Gain and Loss Cards) Now reads as follows: TM 12-305, Chap 10, Sec III, C9, 15 Apr 48; C14, 1 Jul 48; C17, 2 Sep 48; WCL 35163, 22 Oct 48

CHANGES No. 7 (Cont'd.)

Page No.	CHANGES IN REQUIRING DIRECTIVE	DEPARTMENT OF THE ARMY REPORTS (Cont'd.)
18	AG-53	Monthly Personnel Rosters (Formerly: Monthly Roster of Officers) Now reads as follows: TM 12-305, Chap 7, Sec I, C5, 11 Mar 48; C12, 26 May 48; C14, 1 Jul 48
18	AG-54 (R 1)	Recruiting Progress Report Now reads as follows: WD Memo 600-750-6, 20 Dec 46 (as amended by WCL 31174, 2 Jul 47 & TAGO AG SE-P 342 (16 Jan 48)); WD Cir 6, Par 9a, 1947; WD Memos 600-750-14, 8 May 47; 600-750-16, 28 May 47; Memos 600-750-27, 6 Jan 48; 600-750-29, 18 Feb 48, 600-750-31, 31 Mar 48, 600-750-7, 22 Apr 48, 600-750-4, 28 Apr 48, 600-750-33, 29 Jun 48; WCL 34922, 2 Mar 48; WCLs 37521, 7 Jul 48, 39533, 12 Jul 48; FEC Cirs 98, 1947; 20, 1948; 24, 1948
19	CSACS-6 (R 3) (Formerly: CSACS-6 (R 2))	Strength by Component, Sex and Grade (Formerly: Officer Strength by Component, Sex and Grade) Now reads as follows: TM 12-305, Chap 8, Sec IV, C15, 12 Aug 48
19	CSACS-11 (R 1)	Weekly Strength of the Army Now reads as follows: Memo 345-50-13, 20 Feb 48; WARX 98891, 1 Apr 48; WAR 84898, 29 Jun 48
19	CSACS-13 (R 1)	Strength in Troop Program Sequence by Organization and Type of Personnel Now reads as follows: TM 12-305, Chap 8, Sec VI; C11, 13 May 48; C16, 26 Aug 48
19	CSACS-14 (R 1)	Strength in Troop Program Sequence by Type of Personnel Now reads as follows: TM 12-305, Chap 8, Sec V, C11, 13 May 48; C16, 16 Aug 48; WX 91502, 27 Oct 48
20	CSACS-25 (R 1)	Strength by Branch and Grade Now reads as follows: TM 12-305, Chap 8, Sec II, C10, 29 Apr 48; C19, 6 Oct 48
20	CSACS-26 (R 1)	Strength by Base and Type of Personnel Now reads as follows: TM 12-305, Chap 8, Sec III, C10, 29 Apr 48
20	CSCSO-17 (R 1) (Formerly: WDCSO-17)	Report of Changes in Strength and Organization (Formerly: Radio Report of Changes in Strength and Organization) Now reads as follows: WD Ltr AGAS-F 320.2 (6 Nov 46), 6 Nov 46, Subj: Str Reports, WD Rad WX 80723, 23 Jun 47; TM 12-305, Chap 17, C11, 13 May 48; WARX 96712, 28 Feb 48
20	CSGPA-35	Personnel Survey of the Army Cards (Formerly: Personnel Survey of the Army) Now reads as follows: TM 12-305, Chap 14, C7, 25 Mar 48
20	CSGPA-45 (R 1) (Formerly: CSGPA-45)	Inventory and Projection of Army Strength Now reads as follows: TM 12-305, Chap 17, C11, 13 May 48; DA Memo 345-50-8, 25 Aug 48
20	CSGPA-98 (R 1)	Personnel Receiving Additional Pay (Formerly: Report of Personnel Receiving Additional Pay) Now reads as follows: TM 12-305, Chap 17, C10, 29 Apr 48; DA Memo 345-50-9, 28 Jul 48

CHANGES No. 7 (Cont'd.)

Page No.	CHANGES IN REQUIRING DIRECTIVE	DEPARTMENT OF THE ARMY REPORTS (Cont'd.)
21	CSGPA-100 (R 2)	Officer Roster for Reassignment Planning Now reads as follows: Memo 345-50-16, 4 Jun 48
21	PO-1006	Penalty Matter Now reads as follows: Rad WCL 46095, 6 Aug 48; GHQ FEC Rad Z 24338, 27 Sep 48 (to MARBO)
21	PO-1007	Annual Inventory of All Penalty Matter on Hand Now reads as follows: Rad WCL 46095, 6 Aug 48; GHQ FEC Rad Z 24338, 27 Sep 48 (to MARBO)
21.5	WDGPA-31	Report of Officers Returning to ZI for Reassignment Now reads as follows: DF, WDGPA 210.31, 25 Sep 46 to TAG; SCAP & FEC Memo 37, Oct 48; WCLs 48817, 31 Jan 47, and 35107, 3 Mar 48, 39742, 22 Mar 48; WD Cir 249, 1947; DA Cir 45, 1947; DA Cir 27, 1948; FEC Cir 22, 1948
23	ENG-7	Individual Damage Report Now reads as follows: AR 210-10, 6 May 47, Sec II, par 18; WD Cir 1947, Sec III; Cir 26, 1948, Sec IV; Cir 219, 1948, Sec VI; FEC Cir 104, 30 Oct 47
23	ENG-11 (R 1) (Formerly: ENG-11)	Report of Insect and Rodent Control Activities (Formerly: Monthly Report of Insect and Rodent Control Activities) Now reads as follows: TM 5-600, C7, 20 Jul 48, Chap 3, Sec VIII, par 3.60d; GHQ FEC Cir 39, 9 Oct 48
24	ENG-14 (R 1)	Part A-Daily Report of Truck Trips for Refuse and Salvage Collection and Daily Log of Refuse and Salvage Collection Now reads as follows: TM 5-634, Oct 46, par 15
28	FIN-20 (R 2)	Monthly Report of Operations Now reads as follows: TM 14-500, C2, 1 Mar 48, par 47; TB 14-500-17, 20 May 48; TB 14-500-19, 9 Jul 48
29	FIN-31	Estimate of Foreign Currency Requirements Now reads as follows: Memo 35-760-1, 4 Aug 48
32	MED-3	Monthly Sanitary Report Now reads as follows: AR 40-275, 13 Sep 45, par 3 and C1, 18 Sep 46; AR 40-2235, 27 Nov 42, par 10 and C2, 16 Nov 45; WD Memo 40-5-2, 25 Jun 47; GHQ FEC Cir 39, 9 Oct 48
38	BUDGET-1003 (Formerly: WDGPA-113)	Supervisor's Report of Accident Now reads as follows: Cir 218, 1948; Cir 250, 1948, Sec II
38.5	CSGPA-114 (Formerly: WDGPA-114)	Letter Report of Fatal Injuries Now reads as follows: Cir 218, 1948; Cir 250, 1948, Sec II
38.5	CSGPA-115 (Formerly: WDGPA-115)	Summary of Accident Experience Now reads as follows: Cir 218, 1948; Ltr AGAM-PM 200.5 (16 Jul 48)CSGPA, 29 Jul 48
39	QMG-2	Report of Laundry and Dry Cleaning Operations Now reads as follows: AR 30-2135, 25 Jul 47, par 5; FEC Rad ZX 34821, 8 Jan 48; GHQ FEC Cir 34, 27 Sep 48
41	WDGAS-1	Insecure Cryptographic Procedures Now reads as follows: "Reports of Compromise of Cryptographic Material and Violations of Cryptographic Security" (SIGMAP-2), pars 11 & 17

Page No.	CHANGES IN REQUIRING DIRECTIVE	DEPARTMENT OF THE ARMY REPORTS (Cont'd.)
44	SSD-26	Semi-Annual Library Report Now reads as follows: WD Memo 80-50-1, 12 Feb 47; GHQ FEC Ltr AG 331.1 (15 Nov 48) SS, 15 Nov 48
47.5	TC-3	Final Cost Report of Vessel Repairs Now reads as follows: WD Memo 55-305-2, 15 Jul 46, par 2; AR 55-505, 27 Oct 47, and C1, 29 Jul 48, par 9

	CHANGES IN PREPARING AGENCY	GHQ REPORTS
9	QGD-08 (R 2) (Formerly: QGD-08 (R 1))	Periodic Bulk Petroleum Stock Report (Formerly: Bi-Monthly Bulk Petroleum Stock Report) From: Eighth Army, USAFIK, PHILCOM, MARBO, RYCOM To : Eighth Army, USAFIK, PHILCOM, RYCOM
9	QGD-19	Report of Disposition of Captured or Surrendered Enemy Equipment & Supplies From: Eighth Army, USAFIK, COMNAVFE To : Eighth Army, COMNAVFE
10	QGD-27	Indigenous Procurement in Japan for Occupation Forces From: Eighth Army, USAFIK, FEAF, COMNAVFE, Hq & Sv Gp To : Eighth Army, FEAF, COMNAVFE, Hq & Sv Gp
14	QAG-09	Inspection of Army Post Office From: Inspection Officer of Eighth Army, USAFIK, PHILCOM, MARBO, RYCOM, FEAF To : Inspecting Officer of Eighth Army, USAFIK, PHILCOM, MARBO, RYCOM, FEAF, Hq & Sv Gp
14	QAG-16	Reports of Lost or Stolen Money Orders or Blank Forms From: Postal Officers of Eighth Army, XXIV Corps, PHILCOM, MARBO, RYCOM, FEAF To : Postal Officers of Eighth Army, XXIV Corps, PHILCOM, MARBO, RYCOM, FEAF, Hq & Sv Gp
42	QSS-11	Trust Fund Detailed Receipt and Distribution Statement From: Custodian of Trust Funds (Eighth Army, USAFIK, PHILCOM, MARBO) To : Custodian of Trust Funds (Eighth Army, USAFIK, PHILCOM, MARBO, RYCOM)
43	QSS-14	Monthly Statement of Operations and Net Working Capital From: Custodians of Sundry Funds (Eighth Army, USAFIK, PHILCOM, MARBO, FEAF, Hq & Sv Gp) To : Custodians of Sundry Funds in Far East Command (Thru channels)

CHANGES No. 7 (Cont'd.)

Page No.	CHANGES IN PREPARING AGENCY	DEPARTMENT OF THE ARMY REPORTS
18	AG-40	Morning Report Locator Cards From: SAB, GHQ; PHILCOM To : SAB, GHQ; USAFIK
18	AG-41 (R 1)	Status Cards for Accessions and Losses to the Strength of the Army (Formerly: Strength Gain and Loss Cards) From: SAB, GHQ; PHILCOM To : SAB, GHQ; USAFIK
18	AG-53	Monthly Personnel Rosters (Formerly: Monthly Roster of Officers) From: SAB, GHQ; USAFIK; PHILCOM To : SAB, GHQ; USAFIK
18	AG-77	Status Cards for All Officer Personnel (Formerly: Complete File of Status Cards for All Officer Personnel) From: XXIV Corps, MARBO To : SAB, GHQ
19	CSACS-6 (R 3) (Formerly: CSACS-6 (R 2))	Strength by Component, Sex and Grade (Formerly: Officer Strength by Component, Sex and Grade) From: SAB, GHQ; PHILCOM To : SAB, GHQ
19	CSACS-11 (R 1)	Weekly Strength of the Army From: SAB, GHQ; PHILCOM; RYCOM To : SAB, GHQ
19	CSACS-13 (R 1)	Strength in Troop Program Sequence by Organization and Type of Personnel From: SAB, GHQ; PHILCOM; RYCOM To : SAB, GHQ
19	CSACS-14 (R 1)	Strength in Troop Program Sequence by Type of Personnel From: SAB, GHQ; PHILCOM To : SAB, GHQ
20	CSACS-25 (R 1)	Strength by Branch and Grade From: SAB, GHQ; PHILCOM To : SAB, GHQ
20	CSACS-26 (R 1)	Strength by Base and Type of Personnel From: SAB, GHQ; PHILCOM To : SAB, GHQ

CHANGES No. 7 (Cont'd.)

Page No.	CHANGES IN PREPARING AGENCY	DEPARTMENT OF THE ARMY REPORTS (Cont'd.)
20	CSCSO-17 (R 1) (Formerly: WDCSO-17)	Report of Changes in Strength and Organization (Formerly: Radio Report of Changes in Strength and Organization) From: SAB, GHQ; PHILCOM To : SAB, GHQ
20	CSGPA-35	Personnel Survey of the Army Cards (Formerly: Personnel Survey of the Army) From: SAB, GHQ; PHILCOM; RYCOM To : SAB, GHQ
20	CSGPA-45 (R 1) (Formerly: CSGPA-45)	Inventory and Projection of Army Strength From: SAB, GHQ; PHILCOM; RYCOM To : SAB, GHQ
20	CSGPA-98 (R 1)	Personnel Receiving Additional Pay (Formerly: Report of Personnel Receiving Additional Pay) From: SAB, GHQ; Eighth Army; PHILCOM; RYCOM To : SAB, GHQ
21.5	WDGPA-47	Morning Report Transmittals (Formerly: Morning Reports) From: All MRU's and SCU's To : SAB, GHQ; USAFIK
38	BUDGET-1003 (Formerly: WDGPA-113)	Supervisor's Report of Accident From: Commander Concerned (less FEAF) To : Commanding Officer of Installation or Unit
38.5	CSGPA-114 (Formerly: WDGPA-114)	Letter Report of Fatal Injuries From: Commander Concerned (less FEAF) To : Commanding Officer of Installation or Unit
38.5	CSGPA-115 (Formerly: WDGPA-115)	Summary of Accident Experience From: Major Commands (less FEAF) To : Major Command Safety Directors
43	SS-23 (R 1)	Financial and Operating Report of Army and Air Force Exchanges From: Eighth Army, USAFIK, PHILCOM, MARBO, RYCOM, FEAF, Hq & Sv Gp To : Eighth Army, USAFIK, PHILCOM, MARBO, RYCOM

CHANGES No. 7 (Cont'd.)

Page No.	CHANGES IN PREPARING AGENCY	DEPARTMENT OF THE ARMY REPORTS (Cont'd.)
44	SSD-24	Projected Cash Requirements and Remittances for Army Exchanges Overseas From: Eighth Army, USAFIK, PHILCOM, MARBO, RYCOM, FEAF, Hq & Sv Gp To : Eighth Army, USAFIK, PHILCOM, MARBO, RYCOM
44	SSD-26	Semi-Annual Library Report From: Eighth Army, USAFIK, PHILCOM, MARBO, RYCOM, FEAF, Hq & Sv Gp To : Eighth Army, USAFIK, PHILCOM, MARBO, RYCOM
47.5	TC-12	Report of Boiler Condition From: Major Commands To : Eighth Army, PHILCOM, MARBO, RYCOM
47.5	TC-25	Small Craft Crew Report From: Major Commands To : Eighth Army, USAFIK, PHILCOM, MARBO, RYCOM, FEAF, Hq & Sv Gp

EXTERNAL RECURRING REPORTS, GHQ

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QGA-02 (R 1)	Report of Personnel Losses	S-Mo	U	5th 20th	GHQ FEC Ltr AG 200.3 (2 Jul 48) GA, 2 Jul 48	Eighth Army XXIV Corps PHILCOM MARBO RYCOM
QGA-03	Monthly Civilian Personnel Progress Report	Mo	U	10th	GHQ FEC Cir 31, 4 Sep 48	Eighth Army USAFIK PHILCOM MARBO RYCOM
QGA-08	Authorized Strength Report by Arm or Service, Type of Personnel, MOS and Grade	Mo	R	EOM	Instruction on FEC AGO Form No. 81 (11 Feb 47)	G-1 & Special Staff Sections, GHQ, FEC
QGA-09	Regularly Scheduled Overtime	As req	U	As req	Civilian Personnel Reg 80, Radio ZX 36645, 26 Feb 47	Eighth Army XXIV Corps PHILCOM MARBO RYCOM Hq & Sv Gp
QGA-10	Dependents Residing in Tokyo Area Returning to Zone of Interior During Month of _____	Mo	U	25th of 4th prec mo	GHQ FEC Ltr AG 510 (2 Apr 47)GA, 2 Apr 47	AG, Hq Comdt, CPS, PIO, GHQ, FEC; Eighth Army, FEAF, AACS, ATC
QGA-11	Strength Status Report	Mo	R	4th	GHQ FEC Ltrs AG 320.2 (19 May 47) GA, 19 May 47, AG 320.2 (12 Dec 47)GA, 12 Dec 47	Eighth Army USAFIK PHILCOM MARBO RYCOM Hq & Sv Gp
QGA-14	Special Status Report of Enlisted Personnel by Major Command	Mo	R	23rd	C/N AG to G-1, AG 320.2 (30 Oct 46) AG-AA(R), 30 Oct 46; C/N G-1 to AG, 5 Nov 46	SAB GHQ

EXTERNAL RECURRING REPORTS, GHQ

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QGA-15	Special Status Report of Officers by Major Commands	Mo	R	23rd	C/N AG to G-1, AG 320.2 (30 Oct 46) AG-AA(R), 30 Oct 46; C/N G-1 to AG, 5 Nov 46	SAB GHQ
QGA-16	Strength Reports: a. Distribution of Grades by Area b. Forecast of Gains & Losses by Area c. Strength by Station	Mo	R	25th	GHQ FEC Ltr AG 320.2 (21 May 47) GA, 21 May 47; 1st Ind AG 230 (19 Jul 48)GA, 26 Jul 48 to Messageform Hq FEAF, STAT-Comp, FWO/mf, 19 Jul 48	FEAF
QGA-20	Report on Special Services Hotels	Bi-Mo	U	1st & 15th	GHQ FEC Ltr AG 620 (23 Jul 47)GA, 23 Jul 47	Eighth Army
QGA-21	Monthly Report on Foreign Nationals	Mo	U	10th	SCAP Ltr AG 230 (13 Aug 47)GA, 13 Aug 47	Eighth Army FEAF COMNAVFE Hq & Sv Gp
QGA-23	Monthly Report of Civilian Personnel by Source of Funds	Mo	U	20th	GHQ FEC Ltr AG 230 (12 Nov 47)GA, 14 Nov 47; GHQ FEC Cir 31, 4 Sep 48	Eighth Army XXIV Corps PHILCOM MARBO RYCOM
QGA-28	Status of War Crimes Trials	Wk	U	Tues of fol wk	GHQ FEC Ltr AG 00.5 (31 Dec 47) GA, 31 Dec 47	Eighth Army
QGA-30	Report of Sub-Standard Officers Being Released as Surplus	Mo	R	5th of fol mo	GHQ FEC Radio CX 57938, 13 Jan 48	Eighth Army USAFIK PHILCOM MARBO RYCOM Hq & Sv Gp
QGA-37	Personnel Desiring Early Movement of Dependents to Far East Command upon Assignment after Departure from Korea	As req	C	90 days in adv of arrival date	Par 4a, Annex #2, Operations Instruction #7, GHQ, FEC, 11 Aug 48	USAFIK

EXTERNAL RECURRING REPORTS, GHQ

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QGA-38	Personnel for Reassignment	Mo	C	10th	Par 4b, Annex #2, Operations Instruction #7, GHQ, FEC, 11 Aug 48	USAFIK
QGA-47	Weekly Report of Permanent Dependent Housing Vacancies in Tokyo Area	Wk	U	1200 Thurs	GHQ FEC Ltr AG 620 (23 Oct 48)GA, 23 Oct 48	Hq & Sv Gp
QGA-49	RYCOM Military Government Monthly Comparative Statement	Mo	U	10th	GHQ FEC Ltr AG 320.2 (30 Oct 48) GA, 30 Oct 48	RYCOM
	DEPARTMENT OF THE ARMY REPORTS					
CSCAD-3 (R 1)	Strength Report of Personnel Engaged in Civil Affairs and Military Government	Qtr	U	20th of mo fol rept pd	Dept of Army Memo No. 345-50-17, 2 Dec 47	CPS, GHQ Eighth Army USAFIK PHILCOM RYCOM
CSGPA-89 (R 1)	Character Guidance Council Report	Mo	U	15th of fol mo	Memo 600-900-1, 4 Aug 48; GHQ FEC Ltr AG 334 (8 Oct 48)GA, 8 Oct 48	Eighth Army USAFIK PHILCOM MARBO RYCOM FEAF Hq & Sv Gp
WDCSO-15	Monthly Report of War Department Civilian Personnel Outside Continental United States (WD AGO Form R-5488)	Mo	U	10th	WD Memo 620-10-3, 14 Feb 47; Rad WCL 23350, 6 Jun 47; FEC Cir 31, 4 Sep 48; WCL 35757, 5 Mar 48	CPS, GHQ Eighth Army USAFIK PHILCOM MARBO RYCOM
WDOCP-16	Preliminary Selections for WD School of Civilian Personnel Administration	Qtr	U	As req	Memo CPD, OSW, 2 Dec 46	G-1, GHQ

EXTERNAL RECURRING REPORTS, GHQ

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1 REPORTS CONTROL SYMBOLS	2 TITLE OF REPORT	3 FREQ.	4 CL'N.	5 DUE DATE	6 REQUIRING DIRECTIVE	7 PREPARING AGENCY
WDOCP-37	Report to U. S. Civil Service Commission of Liquidation of Competitive Area	As req	U	As req	USCSC Federal Personnel Manual, pg R3-43; CPP Manual 61, pg 50; CPR 61, C4, 18 Sep 47; Par 5-5; GHQ FEC Cir 55, 15 May 47	Civilian PO of Eighth Army, USAFIK, PHILCOM, MARBO, RYCOM, Hq & Sv Gp
WDOCP-38	Report to U. S. Civil Service Commission of a Reduction in Force	As req	U	As req	USCSC Federal Personnel Manual pg R3-43; CPP Manual 61, pg 50; CPR 61, C4, 18 Sep 47, par 5-5; FEC Cir 55, 15 May 47	Civilian PO of Eighth Army, USAFIK, PHILCOM, MARBO, RYCOM, Hq & Sv Gp
WDSMB-4	Quarterly Estimates of Civilian Personnel Requirements in Territories & Possessions of the U. S.	Qtr	U	15 Mar 15 Jun 15 Sep 15 Dec	AG Ltr AGAM-PM 230 (22 Aug 46) AO-C-WDSMB, 29 Aug 46	MARBO

EXTERNAL RECURRING REPORTS, GHQ

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1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
	DEPARTMENT OF THE ARMY REPORTS					
CSGOT-38	Oversea Personnel and Workloads, Actual and Estimated, by Activity	SA	S	25 Jul 25 Jan	Ltr AGAM-PM 230 (30 Jan 48)CSGOT, 11 Feb 48; Memo 345-50-18, 11 Feb 48; GHQ FEC Ltrs AG 230 (9 Apr 48)GC-TC, 9 Apr 48 (to 8th Army, PHILRYCOM & MARBO); AG 230 (19 Apr 48)GC-TC, 19 Apr 48 (to JUSMAG); AG 230 (29 Apr 48)GC-TC, 29 Apr 48 (to Hq & Sv Gp); GHQ FEC Radio ZX 45921, 19 Apr 48; GHQ FEC Ltr AG 230 (3 May 48)GC-TC, 3 May 48	Eighth Army PHILCOM MARBO RYCOM Hq & Sv Gp JUSMAG
CSGPO-15	Report of International Incidents	As req	C	As req	Dept of Army Memo 850-500-1, 24 Aug 48	Eighth Army USAFIK PHILCOM MARBO RYCOM
CSGPO-16	Semi-Monthly Progress Report	S-Mo	S	29th & 14th	Dept of Army Rads WX 89574, 22 Sep 48; CX 64087, 25 Sep 48	USAFIK
WDGPO-6	Report on Disposition, Strength and Combat Capabilities of Major Army Forces in Oversea Commands	Qtr	S	15th fol qtr	Radio WARX 89734, 13 Jan 47; WAR 89560, 31 Oct 47	G-3, GHQ

EXTERNAL RECURRING REPORTS, GHQ

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1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QGD-02 (R 1)	Daily Transpac Air Report	Da	U	Da	AFPAC Radio ZX 21008, 28 Feb 46; GHQ FEC Rad Z 20828, 25 Aug 48	MARBO RYCOM
QGD-08 (R 2)	Periodic Bulk Petroleum Stock Report	5th & 15th of each mo	U	7th & 17th of each mo	GHQ FEC Rad ZX 28178, 30 Oct 48	Eighth Army USAFIK PHILCOM RYCOM
QGD-09 (R 1)	Bulk Petroleum Products Dispatch	Mo	U	3rd	GHQ FEC Ltrs AG 463.7 (8 Apr 47) GD, 8 Apr 47; AG 463.7 (6 Feb 48)GA, 6 Feb 48	Eighth Army USAFIK PHILCOM RYCOM
QGD-19	Report of Disposition of Captured or Surrendered Enemy Equipment & Supplies	Mo	R	EOM	Occupation Instructions 4, Annex 2, Par 12-20, September 1946	Eighth Army COMNAVFE
QGD-22	Monthly Status of Service Personnel	Mo	R	EOM	GHQ SCAP Ltr AG 230.14 (14 Feb 47)GD, 14 Feb 47	Eighth Army FEAF COMNAVFE Hq & Sv Gp
QGD-23	Monthly Report of Labor Requisitioned from the Japanese Government	Mo	R	EOM	GHQ SCAP Ltr AG 230.14 (14 Feb 47)GD, 14 Feb 47	Eighth Army FEAF COMNAVFE Hq & Sv Gp
QGD-24	Quarterly Forecast of Labor to be Requisitioned from the Japanese Government	Qtr	R	1 Mar 1 Jun 1 Sep 1 Dec	GHQ SCAP Ltr AG 230.14 (14 Feb 47)GD, 14 Feb 47	Eighth Army FEAF COMNAVFE Hq & Sv Gp
QGD-25	Passenger, Mail & Cargo Backlog at Haneda Airport	Da	U	Da	GHQ FEC Ltr AG 580, AIR (15 Jan 47)GD, 15 Jan 47	Traffic Section 22nd Air Trans Gp (PROV)ATS
QGD-26	Status of Domestic Servants for Dependent Housing	Mo	R	EOM	Par 3, GHQ SCAP Ltr AG 230.14 (10 Apr 47)GD, 10 Apr 47	Eighth Army FEAF COMNAVFE Hq & Sv Gp

EXTERNAL RECURRING REPORTS, GHQ

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1 REPORTS CONTROL SYMBOLS	2 TITLE OF REPORT	3 FREQ.	4 CL'N.	5 DUE DATE	6 REQUIRING DIRECTIVE	7 PREPARING AGENCY
QGD-27	Indigenous Procurement in Japan for Occupation Forces	Ann	U	1 Sep	GHQ SCAP Ltr AG 400 (3 Feb 48)GD, 3 Feb 48; CX 60646, 14 May 48	Eighth Army FEAF COMNAVFE Hq & Sv Gp
QGD-28	Estimated Consumption of Aviation Petroleum Products of FEAF Units	Mo	U	5th	GHQ Radio Z 44499, 26 Apr 47	FEAF
QGD-29	Estimate of Petroleum Product Requirements for Occupation Forces	Mo	R	5th of 2nd prec mo	GHQ FEC Ltr AG 463.7 (29 Oct 46) GD, 29 Oct 46; GHQ FEC Ltr AG 463.7 (3 Jul 47)GD, 3 Jul 47	Eighth Army
QGD-31	Quarterly Petroleum Tankage Report (Replaced by Department of the Army Report ANPB-1003, see page 12)					
QGD-34	Report of Entertainment Services Furnished by the Japanese Government	Mo	R	EOM	Par 6, Ltr GHQ SCAP AG 353.8 (14 Feb 47)SS-GD, 14 Feb 47	Eighth Army FEAF COMNAVFE Hq & Sv Gp
QGD-35	Quarterly Forecast of Entertainment Services to be Furnished by the Japanese Government	Qtr	R	31 Mar 30 Jun 30 Sep 31 Dec	Par 6, Ltr GHQ SCAP AG 353.8 (14 Feb 47)SS-GD, 14 Feb 47	Eighth Army FEAF COMNAVFE Hq & Sv Gp
QGD-36	Issues of Petroleum Products for Civilian Consumption	Mo	U	15th of 2nd fol mo	GHQ FEC Ltr AG 463.7 (2 Dec 47) GD, 2 Dec 47	PHILCOM RYCOM
QGD-37	Allocation of Petroleum Products to Civilian Agencies	Mo	U	20th of mo prior to mo of allocation	GHQ FEC Ltr AG 463.7 (2 Dec 47) GD, 2 Dec 47	PHILCOM RYCOM

EXTERNAL RECURRING REPORTS, GHQ

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1 REPORTS CONTROL SYMBOLS	2 TITLE OF REPORT	3 FREQ.	4 CL'N.	5 DUE DATE	6 REQUIRING DIRECTIVE	7 PREPARING AGENCY
QGD-39	Bulk Petroleum Products Slate (Replaced by Department of the Army Report NME-1005, see page 13)					
QGD-40 (R 1)	Packaged Petroleum Products Slate (Replaced by Department of the Army Report NME-1006, see page 13)					
QGD-42	Packaged Petroleum Monthly Shipment Request	Mo	U	10th	GHQ FEC Ltr AG 463.7 (8 Apr 47) GD as amended by Ltr AG 463.7 (2 Mar 48)GD, 2 Mar 48	Eighth Army XXIV Corps PHILCOM RYCOM
QGD-52	Consolidated Report of Number of Indigenous Personnel Employed by Allied Personnel and Payments Made for Same	Mo	U	25th of fol mo	GHQ SCAP Ltr AG 248 (8 Jul 48)GD, 8 Jul 48	Eighth Army COMNAVFE FEAF Hq & Sv Gp
QGD-57	Service Contract Summary	Mo	U	10 Dec & 25th of mo there-after	GHQ FEC Ltr AG 160 (23 Oct 48)GD, 23 Oct 48	Eighth Army COMNAVFE FEAF Hq & Sv Gp
QGD-58	Project CH-15 (Arms and Ammunition for China)	Every 5 days eff 1 Nov 48	S	Every 5 days eff 1 Nov 48	GHQ FEC Radios CX 64912 and 64913, 28 Oct 48	Eighth Army MARBO

EXTERNAL RECURRING REPORTS, GHQ

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
	DEPARTMENT OF THE ARMY REPORTS					
AF-MD-H2	Air Force Installations Activity and Status Report	Mo		31st	AF Reg 85-9, 14 May 47; WD Memo 95-205-1, 4 Dec 46; Ltr GHQ AG 319.1 (20 Dec 46)GC, 20 Dec 46	FEAF
ANPB-1003 (Replaced QGD-31)	Petroleum Tankage Report	Qtr & SA	S	20th of mo fol qtr	ANPB Serial 440-71, 28 Jun 47 & GHQ FEC 1st Ind AG 463.7 (28 Jun 47)GD, 25 Aug 47; ANPB Serials 440-80, 12 Aug 47, and 440-91, 8 Sep 47; GHQ FEC Ltr AG 463.7 (25 Sep 48)GD, 25 Sep 48	Eighth Army XXIV Corps PHILCOM RYCOM COMNAVFE FEAF
ANPB-1005	See NME-1005					
ANPB-1006	See NME-1006					
CSGSP-66	Report of Damaged or Improper Shipment	As req	U	As req	AR 700-30, 30 Jun 48	Installation Receiving Shipment
CSGSP-105 (R 1)	Oversea Command Forecast of Requirements	SA	C	15 Apr 15 Oct	Dept of Army Memo 700-10-18, 11 Mar 48, and C3, 16 Aug 48; GHQ FEC Radios ZX 45411, 15 Apr 48, CX 63472, 1 Sep 48	Eighth Army PHILCOM MARBO RYCOM
CSGSP-109 (R 1)	Forecast of Return of Excess Military Property from Overseas	Qtr	R	15 Feb 15 May 15 Aug 15 Nov	Dept of Army Memo 700-50-22, 17 Mar 48 and C1, 13 Aug 48; GHQ FEC Radio ZX 45055, 12 Apr 48	Eighth Army XXIV Corps PHILCOM MARBO RYCOM

EXTERNAL RECURRING REPORTS, GHQ

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
CSGSP-183	Report of Petroleum Requirements	Ann	U	15 May	WCL 46755, 19 Apr 48	Eighth Army USAFIK PHILCOM MARBO RYCOM
JCS-1001	Enemy Equipment Released to Allied Governments	Qtr	C	31 Mar 30 Jun 30 Sep 31 Dec	Radio WCL 99009, 2 Mar 46, JCS to CINCAFPAC	G-4, GHQ
NME-1005 (Replaced QGD-39)	Bulk Petroleum Products Slate	Mo	U	10th	ASPPA Ltrs, Serial 30-18, 18 Jun 48, and 30-45, 27 Aug 48; GHQ FEC Ltrs AG 463.7 (8 Apr 47)GD, 8 Apr 47; AG 463.7 (6 Feb 48)GA, 6 Feb 48	Eighth Army XXIV Corps PHILCOM RYCOM
NME-1006 (Replaced QGD-40 (R 1))	Packaged Petroleum Products Slate	Qtr	U	15 Jan 15 Apr 15 Jul 15 Oct	ASPPA Ltrs, Serial 30-18, 18 Jun 48, and 30-45, 27 Aug 48; GHQ FEC Ltr AG 463.7 (8 Apr 47)GD, as amended by Ltr AG 463.7 (2 Mar 48) GD, 2 Mar 48	Eighth Army XXIV Corps PHILCOM RYCOM
TC-37	POL Issues to Z/I Army Transports at Oversea Ports	As req	U	Within 1 wk of time of issue	DA Rad WCL 47571, 12 Aug 48; GHQ FEC Rads ZX 39013, 16 Feb 48, ZX 19842, 16 Aug 48	Port Commander at Port where issue is made
WDGSP-46	Property Disposition in Overseas Commands (Other than Real Property)	Mo	U	25th	TM 38-320, May 47; Sec XI; WCL 25804, 30 Sep 47	Eighth Army XXIV Corps PHILCOM MARBO RYCOM FEAF

EXTERNAL RECURRING REPORTS, GHQ

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
WDGSP-52	Report of Materiel Consumed	Qtr	R	15 May 15 Aug 15 Nov 15 Feb	WD Ltr AGAO-S 400 (27 Feb 47)D-M, 13 Mar 47; ZX 42021, 9 Apr 47; ZX 42875, 14 Apr 47; WD Ltr AGAO-S 400 (7 Nov 47)CSGSP/DI-M, 12 Nov 47; CX 63120, 19 Aug 48 (to RYCOM only)	Eighth Army PHILCOM MARBO RYCOM
WDGSP-82	Status of Transfer in China & Philippine Bulk Sales	Mo	R	15th	WARX 87123, 6 Dec 46; WARX 84595, 1 Nov 46	PHILCOM MARBO RYCOM FEAF
WDGSP-134	Monthly Report of Petroleum Issues	Mo	U	Last day of fol mo	WD Memo 700-5-7, 11 Aug 47, Sec IV	Eighth Army XXIV Corps PHILCOM MARBO RYCOM

EXTERNAL RECURRING REPORTS, GHQ

Adjutant General

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QAG-07	Personnel Arrival Reports (Air & Water)	As req	U	Immed	Ltr AG 210.31 (27 Feb 47)AG-PO, subj: Assignment of Personnel, 27 Feb 47	Eighth Army USAFIK PHILCOM MARBO RYCOM
QAG-09	Inspection of Army Post Office	Qtr	U	Varies	FEC Cir 28, 12 Mar 47	Inspecting Officer of Eighth Army USAFIK PHILCOM MARBO RYCOM FEAF Hq & Sv Gp
QAG-10	Monthly Report of Money Order Business	Mo	U	EOM	FEC Cir 28, 12 Mar 47	Postal Officer of Eighth Army USAFIK PHILCOM MARBO RYCOM FEAF
QAG-11	Semi-Monthly Report of Volume of Mail Received and Dispatched	S-Mo	U	1st 16th	Ltr AG 311.1 (8 May 46)AG-SD, subj: Mail Status, 8 May 46	Postal Officers of Eighth Army USAFIK PHILCOM MARBO RYCOM
QAG-15	Change in Status of Courier Transfer Officers and Courier Station	Varies	U	Varies	WD Memo 15-46, 14 Jun 46; Ltr AG 311.4 (20 Dec 46)AG-AM, subj: Security Courier Service,20 Dec 46	Eighth Army USAFIK RYCOM PHILCOM MARBO
QAG-16	Reports of Lost or Stolen Money Orders or Blank Forms	As req	U	Varies	Ltr WD TAG AGAA-OP 122.1 (28 May 47), 13 Jun 47; FEC Ltr AG 122.1 (14 Jul 47)AG-AM, 14 Jul 47; FEC Ltr AG 122.1 (22 Jul 47)AG-AM, 22 Jul 47	Postal Officers of Eighth Army, XXIV Corps, PHILCOM, MARBO, RYCOM, FEAF, Hq & Sv Gp

EXTERNAL RECURRING REPORTS, GHQ

Adjutant General

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QAG-17	Delay in Receipt of Second Class Matter	As req	U	As req	GHQ FEC Ltrs AG 311.13 (29 Sep 47)AG-OL, 29 Sep 47; AG 311.13 (29 Sep 47)AG-OL, 10 Oct 47; AG 311.13 (29 Sep 47)AG-OL, 16 Oct 47	Eighth Army XXIV Corps PHILCOM MARBO RYCOM FEAF Hq & Sv Gp
QAG-20 (R 1)	Report of Enlisted Personnel for Readjustment	Mo	U	20th	GHQ FEC Ltr AG 220.45 (5 Mar 48) AG-PP, 5 Mar 48 (as amended by GHQ FEC Ltr AG 220.45 (11 May 48)AG-PP, 11 May 48); GHQ FEC Rad ZX 19379, 11 Aug 48	Eighth Army PHILCOM MARBO RYCOM Hq & Sv Gp
QAG-23	SSN Recapitulation for Manning Level and Authorized Strength	Each time a unit authorization changes	S	As req	GHQ FEC Ltr AG 320.2 (17 Apr 48) AG-OA (A), 17 Apr 48	Eighth Army USAFIK PHILCOM MARBO RYCOM
QSAB-02	Daily Changes to Parent Unit Master Organization File	Da	U	Da	TM 12-305, Supplement 5, C2, 26 Jul 48	SAB GHQ FEC 107th MRU, XXIV Corps
QSAB-03	Cards and Passenger Lists for All Enroute Military Personnel Departing Korea for the Zone of the Interior	Da	U	Da	TM 12-305, Supplement 5, C2, 26 Jul 48	107th MRU, XXIV Corps
QSAB-05	Weekly Report of Strength by Command	Wk	U	Wed	TM 12-305, Supplement 5, C2, 26 Jul 48	SAB GHQ FEC 107th MRU, XXIV Corps
QSAB-06	Weekly Informal Survey of MRU Activities	Wk	U	Wed	TM 12-305, Supplement 5, C2, 26 Jul 48	107th MRU, XXIV Corps

EXTERNAL RECURRING REPORTS, GHQ

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QSAB-12	Accounting for Air Arrivals and Departures	Wk	U	Tues	TM 12-305, Supplement 5, C2, 26 Jul 48; CINCFE Radios CX 59717, 5 Apr 48, CX 63852, 17 Sep 48	All Replacement Depots in Japan, Korea, PHILCOM, MARBO, RYCOM
QSAB-13	Occupation Strength	Mo	S	30th	GHQ FEC Ltrs AG 320.2 (12 Apr 48) AG-OA(s), 12 Apr 48; AG 320.2 (13 Apr 48)AG-OA(s), 13 Apr 48; AG 320.2 (14 Apr 48)AG-OA(s), 14 Apr 48; AG 320.2 (17 Aug 48)AG-OA(s), 17 Aug 48	CPS, GHQ Eighth Army XXIV Corps RYCOM COMNAVFE FEAF
QSAB-40	Month End Status Card File	Mo	U	12th	TM 12-305, Supplement 5, C2, 26 Jul 48	SAB, GHQ, FEC 107th MRU, XXIV Corps
QSAB-41	Monthly Status Report	Mo	U	12th	TM 12-305, Supplement 5, C2, 26 Jul 48	SAB, GHQ, FEC 107th MRU, XXIV Corps
QSAB-43	Correspondence Control	Mo	U	8th	TM 12-305, Supplement 5, C2, 26 Jul 48	SAB, GHQ, FEC 107th MRU, XXIV Corps
QSAB-47	Monthly Strength Balance Control	Mo	U	11th	TM 12-305, Chapter V	107th MRU, XXIV Corps
QSAB-48	Monthly Process of Status for Locator File	Mo	U	Last Day of Month	TM 12-305, Chapter X	SAB, GHQ, FEC
QSAB-49	Personnel in Dropped from Rolls Status	Mo	U	25th	TM 12-305, Supplement 5, C2, 26 Jul 48; CINCFE Radio ZX 45278, 13 Apr 48	107th MRU, XXIV Corps

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Adjutant General

1 REPORTS CONTROL SYMBOLS	2 TITLE OF REPORT	3 FREQ.	4 CL'N.	5 DUE DATE	6 REQUIRING DIRECTIVE	7 PREPARING AGENCY
	DEPARTMENT OF THE ARMY REPORTS					
AF-SC-P6	Status Cards for Department of Air Force Enlisted Personnel on Duty with Department of Army	Mo	U	11th Work Day	TM 12-305, Chapter X, Sec VI, C9, 15 Apr 48	AG, SAB, GHQ
AG-13	Report of Oversea Records Depot Operations	Qtr	Varies	10th fol qtr	Dept of Army Memo 15-15-7, 29 Sep 47	Eighth Army
AG-21 (R 1)	Annual Records Disposition Report	Ann	U	Major Commands 10 Aug Staff Sections 15 Jul	Memo 15-15-11, 22 Apr 48; GHQ FEC Ltr AG 313.6 (8 Jun 48)AG-OX, 8 Jun 48; Check Sheet AG 313.6, 8 Jun 48 to all Staff Sections GHQ, SCAP and FEC; FEC Cir 29, 21 Aug 48	Eighth Army USAFIK PHILCOM MARBO RYCOM Hq & Sv Gp All Staff Sections GHQ, SCAP & FEC
AG-24	Distribution of Composite Scores of Processed OCS Applicants	Mo	U	As req	Cir 136, 1948, Sec III, par 16d (5); Ltr AGAO-R 352 (23 Jun 48), 23 Jun 48; WCLs 33852, 22 Jun 48, and 34485, 24 Jun 48	AG-PO, GHQ
AG-38	Initial-Final Rosters	As req	Varies	As req	AR 345-900, 22 Oct 47 and C1, 4 Feb 48 as amended by Cir 62, 1948, Sec I	Organization Hqs and Establishments
AG-39	Organization Master Cards	Mo	U	11th Work Day	TM 12-305, Chap 6, C4, 4 Mar 48, C17, 2 Sep 48; C18, 9 Sep 48; C19, 6 Oct 48	AG, SAB, GHQ

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Adjutant General

1 REPORTS CONTROL SYMBOLS	2 TITLE OF REPORT	3 FREQ.	4 CL'N.	5 DUE DATE	6 REQUIRING DIRECTIVE	7 PREPARING AGENCY
AG-40	Morning Report Locator Cards	Da	U	Da	TM 12-305, C4, 4 Mar 48, Chap 5, C9, 15 Apr 48; C17, 2 Sep 48	SAB, GHQ USAFIK
AG-41 (R 1)	Status Cards for Accessions and Losses to the Strength of the Army	Da	U	Da	TM 12-305, Chap 10, Sec III, C9, 15 Apr 48; C14, 1 Jul 48; C17, 2 Sep 48; WCL 35163, 22 Oct 48	SAB, GHQ USAFIK
AG-53	Monthly Personnel Rosters	Mo	U	On or before 10th work day of month	TM 12-305, Chap 7, Sec I, C5, 11 Mar 48; C12, 26 May 48; C14, 1 Jul 48	SAB, GHQ USAFIK
AG-54 (R 1)	Recruiting Progress Report	4 T Mo	U	7th 14th 21st Last	WD Memo 600-750-6, 20 Dec 46 (as amended by WCL 31174, 2 Jul 47 & TAGO AG SE-P 342 (16 Jan 48)); WD Cir 6, Par 9a, 1947; WD Memos 600-750-14, 8 May 47; 600-750-16, 28 May 47; Memos 600-750-27, 6 Jan 48; 600-750-29, 18 Feb 48, 600-750-31, 31 Mar 48, 600-750-7, 22 Apr 48, 600-750-4, 28 Apr 48, 600-750-33, 29 Jun 48; WCL 34922, 2 Mar 48; WCLs 37521, 7 Jul 48, 39533, 12 Jul 48; FEC Cirs 98, 1947; 20, 1948; 24, 1948	Eighth Army USAFIK PHILCOM MARBO RYCOM
AG-77	Status Cards for All Officer Personnel	Mo	U	11th Work Day plus 5 calendar days	TM 12-305, C9, 15 Apr 48, Chap 10, Sec V, (pars 146-152); WAR 84898, 29 Jun 48	SAB, GHQ

EXTERNAL RECURRING REPORTS, GHQ

Adjutant General

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
CSACS-25 (R 1)	Strength by Branch and Grade	Mo	R	12th work day plus 5 calendar days	TM 12-305, Chap 8, Sec II, C10, 29 Apr 48; C19, 6 Oct 48	SAB, GHQ
CSACS-26 (R 1)	Strength by Base and Type of Personnel	Mo	R	12th work day plus 5 calendar days	TM 12-305, Chap 8, Sec III, C10, 29 Apr 48	SAB, GHQ
CSCSO-17 (R 1)	Report of Changes in Strength and Organization	Tri-Mo	U	10th 20th 30th	WD Ltr AGAS-F 320.2 (6 Nov 46), 6 Nov 46, Subj: Str Reports, WD Rad WX 80723, 23 Jun 47; TM 12-305, Chap 17, C11, 13 May 48; WARX 96712, 28 Feb 48	SAB, GHQ
CSCSO-53	Monthly Strength Balance Control	Mo	U	11th work day	TM 12-305, C2, 19 Feb 48, Chap 4, par 56; WAR 84898, 29 Jun 48	AG, SAB, GHQ
CSGPA-35	Personnel Survey of the Army Cards	Qtr	U	21st work day	TM 12-305, Chap 14, C7, 25 Mar 48	SAB, GHQ
CSGPA-45 (R 1)	Inventory and Projection of Army Strength	Mo	S	23rd	TM 12-305, Chap 17, C11, 13 May 48; DA Memo 345-50-8, 25 Aug 48	SAB, GHQ
CSGPA-98 (R 1)	Personnel Receiving Additional Pay	Qtr	U	12th work day	TM 12-305, Chap 17, C10, 29 Apr 48; DA Memo 345-50-9, 28 Jul 48	SAB, GHQ

EXTERNAL RECURRING REPORTS, GHQ

Adjutant General

1 REPORTS CONTROL SYMBOLS	2 TITLE OF REPORT	3 FREQ.	4 CL'N.	5 DUE DATE	6 REQUIRING DIRECTIVE	7 PREPARING AGENCY
AG-113	Weekly Status Report, Regular Warrant Officer Program	Wk	U	Mon for pd ending 2nd preceding Sun	Cir 38, 1948, par 10a; Memo 610-10-1, 23 Apr 48	Eighth Army XXIV Corps PHILCOM MARBO
CSACS-6 (R 3)	Strength by Component, Sex and Grade	Mo	U	12th work day plus 5 calendar days	TM 12-305, Chap 8, Sec IV, C15, 12 Aug 48	SAB, GHQ
CSACS-11 (R 1)	Weekly Strength of the Army	Wk	U	Thurs	Memo 345-50-13, 20 Feb 48; WARX 98891, 1 Apr 48; WAR 84898, 29 Jun 48	SAB, GHQ
CSACS-13 (R 1)	Strength in Troop Program Sequence by Organization and Type of Personnel	Mo	R	11th work day plus 5 calendar days	TM 12-305, Chap 8, Sec VI; C11, 13 May 48; C16, 26 Aug 48	SAB, GHQ
CSACS-14 (R 1)	Strength in Troop Program Sequence by Type of Personnel	Mo	R	11th work day plus 5 calendar days	TM 12-305, Chap 8, Sec V, C11, 13 May 48; C16, 16 Aug 48; WX 91502, 27 Oct 48	SAB, GHQ

EXTERNAL RECURRING REPORTS, GHQ

Adjutant General

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
CSACS-25 (R 1)	Strength by Branch and Grade	Mo	R	12th work day plus 5 calendar days	TM 12-305, Chap 8, Sec II, C10, 29 Apr 48; C19, 6 Oct 48	SAB, GHQ
CSACS-26 (R 1)	Strength by Base and Type of Personnel	Mo	R	12th work day plus 5 calendar days	TM 12-305, Chap 8, Sec III, C10, 29 Apr 48	SAB, GHQ
CSCSO-17 (R 1)	Report of Changes in Strength and Organization	Tri-Mo	U	10th 20th 30th	WD Ltr AGAS-F 320.2 (6 Nov 46), 6 Nov 46, Subj: Str Reports, WD Rad WX 80723, 23 Jun 47; TM 12-305, Chap 17, C11, 13 May 48; WARX 96712, 28 Feb 48	SAB, GHQ
CSCSO-53	Monthly Strength Balance Control	Mo	U	11th work day	TM 12-305, C2, 19 Feb 48, Chap 4, par 56; WAR 84898, 29 Jun 48	AG, SAB, GHQ
CSGPA-35	Personnel Survey of the Army Cards	Qtr	U	21st work day	TM 12-305, Chap 14, C7, 25 Mar 48	SAB, GHQ
CSGPA-45 (R 1)	Inventory and Projection of Army Strength	Mo	S	23rd	TM 12-305, Chap 17, C11, 13 May 48; DA Memo 345-50-8, 25 Aug 48	SAB, GHQ
CSGPA-98 (R 1)	Personnel Receiving Additional Pay	Qtr	U	12th work day	TM 12-305, Chap 17, C10, 29 Apr 48; DA Memo 345-50-9, 28 Jul 48	SAB, GHQ

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Adjutant General

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
CSGPA-100 (R 2)	Officer Roster for Reassignment Planning	Mo	U	18th work day	Memo 345-50-16, 4 Jun 48	SAB, GHQ
CSGPA-108	Quarterly AWOL Statistical Report	Mo	U	19th work day	TM 12-305, Chap 10, C9, 15 Apr 48; C14, 1 Jul 48	SAB, GHQ USAFIK
CSGPA-163	Advance Estimate of Enlisted Personnel Returning to the ZI for Reassignment	Mo	U	1st	Dept of Army Ltr AGPA-UP 220.3 (3 Jun 48)CSGPA, 11 Oct 48; GHQ FEC Ltr AG 220.3 (31 Mar 48)AG-PP, 22 Oct 48	Eighth Army USAFIK PHILCOM MARBO RYCOM
PO-1001	Monthly Statistical Report on APO Financial Operations	Mo	U	1st	Ltr AGAO-P 311.1 (21 Nov 45), 21 Nov 45	All Army Post Offices
PO-1002	Weight of Mail Reports	As req	U	As req	Postal Laws & Regs of 1940, Ltrs AG 311.1 (10-20-42) and (1-18-43)	Base Post Offices
PO-1005	Daily Report of Money Order Business	Da	U	Da	Postal Laws and Regulations of 1940 and WD Adm Memo W 340-13-43, 12 Oct 43	All APO's
PO-1006	Penalty Matter	Qtr	U	20th day fol qtr	Rad WCL 46095, 6 Aug 48; GHQ FEC Rad Z 24338, 27 Sep 48 (to MARBO)	Eighth Army USAFIK PHILCOM RYCOM MARBO
PO-1007	Annual Inventory of All Penalty Matter on Hand	Ann	U	20 Jul	Rad WCL 46095, 6 Aug 48; GHQ FEC Rad Z 24338, 27 Sep 48 (to MARBO)	Eighth Army USAFIK PHILCOM MARBO RYCOM

EXTERNAL RECURRING REPORTS, GHQ

Adjutant General

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
TC-43	Passenger List	As req	U	As req	Dept of Army Ltr AGPA-UP 220.3 (3 Jun 48)CSGPA, 11 Oct 48; GHQ FEC Ltr AG 220.3 (31 Mar 48)AG-PP, 22 Oct 48	Eighth Army USAFIK PHILCOM MARBO RYCOM
WDGAS-4	Semi-Annual Report of Registered Documents or Devices	S-Ann	Varies	30 Jun 31 Dec	AR 380-5, 15 Aug 46, pars 43 and 45d and C5, 3 Mar 48	All Army Officers Who Possess Registered Documents-Eighth Army, USAFIK, PHILCOM, MARBO RYCOM
WDGPA-31	Report of Officers Returning to ZI for Reassignment	Mo	R	25th	DF, WDGPA 210.31, 25 Sep 46 to TAG; SCAP & FEC Memo 37, Oct 48; WCLs 48817, 31 Jan 47, and 35107 3 Mar 48, 39742, 22 Mar 48; WD Cir 249, 1947; DA Cir 45, 1947; DA Cir 27, 1948; FEC Cir 22, 1948	Eighth Army USAFIK PHILCOM MARBO RYCOM Hq & Sv Gp
WDGPA-47	Morning Report Transmittals	Mo	U	Mo	AR 345-400, 18 Apr 47 (as amended by WD Cir 149, 1947, Sec I and Cir 25, 1948, Sec I); WD Memo 345-400-1, 17 Jul 47	SAB, GHQ USAFIK
WDGPA-110	Retired Military Personnel by Grade and Type of Personnel and Amount of Retired Pay	Mo	U	5th work day	WD Memo 345-50-11, 7 Jul 47	PHILCOM

EXTERNAL RECURRING REPORTS, GHQ

Engineer

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QCE-11	Construction Progress Report-Korea	Mo	U	EOM	Ltr GHQ AG 600.1 (5 Jun 47)CE, 5 Jun 47, subj: Engineer Technical Reports; Ltr AG 600.1 (14 Nov 47) CE, subj: Construction Progress Reports, 14 Nov 47	USAFIK
QCE-12	Construction Summary Report-Korea	Mo	U	EOM	Same as above	USAFIK
QCE-21	Engineer Base Depot Stock Tonnage Report	Qtr	U	15th fol rept pd	GHQ FEC Radio ZX 44403, 1 Apr 48	Eighth Army XXIV Corps MARBO PHILCOM RYCOM
QCE-30	Poundage of Refrigeration and Diesel Engine Spare Parts Shipped by SFPE and Received by MARBO and RYCOM	Wk	U	Monday	GHQ FEC Radio ZX 25299, 5 Oct 48	MARBO SFPE RYCOM
	DEPARTMENT OF THE ARMY REPORTS					
ENG-7	Individual Damage Report	As req	Varies	Within 48 hrs of the incident	AR 210-10, 6 May 47, Sec II, par 18; WD Cir 360, 1946, Sec V (as extended by Cir 145, 1948, Sec I); WD Cir 227, 1947, Sec III; Cir 26, 1948, Sec IV; Cir 219, 1948, Sec VI; FEC Cir 104, 30 Oct 47	Post & Unit Commanders- Eighth Army PHILCOM RYCOM Hq & Sv Gp USAFIK MARBO FEAF
ENG-11 (R 1)	Report of Insect and Rodent Control Activities	Mo & Qtr	U	25th	TM 5-600, C7, 20 Jul 48, Chap 3, Sec VIII, par 3.60d; GHQ FEC Cir 39, 9 Oct 48	Post & Unit Engineers- Eighth Army, USAFIK, PHILCOM, MARBO, RYCOM, FEAF

EXTERNAL RECURRING REPORTS, GHQ

Engineer

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
ENG-14 (R 1)	Part A-Daily Report of Truck Trips for Refuse and Salvage Collection and Daily Log of Refuse and Salvage Collection	Da & Mo	U	Da & 1st	TM 5-634, Oct 46, par 15	Each Post Engineer
ENG-15	Real Property Record	See Requiring Directive	R	See Requiring Directive	WD Memo 35-6520-3, 2 Oct 46, C1, 22 Aug 47 & C2, 17 Nov 47; TM 38-320, May 47, Sec V, par 28, Sec VII, par 39 & Sec IX, par 49	As designated by Major Commands
ENG-35	Engineer Supplies Transferred to American Graves Registration Service	As req	U	As req	WCL 20606, 9 Jan 48 and ZX 35150, 13 Jan 48	PHILCOM MARBO RYCOM
ENG-45	Repairs and Utilities Quarterly Operating Report	Qtr	U	25 days after qtr	DA Memo 100-80-7, 8 Sep 48; GHQ FEC Ltrs AG 600.18 (2 Nov 48)CE, 2 Nov 48 (to 8th Army & Hq & Sv Gp); AG 600.18 (10 Nov 48)CE, 10 Nov 48 (to PHILCOM, MARBO & RYCOM); GHQ FEC Rad ZX 28169, 30 Oct 48 (to PHILCOM, MARBO & RYCOM)	Eighth Army PHILCOM MARBO RYCOM Hq & Sv Gp
WDGID-1	Mapping Progress Report (Photo Coverage Report)	Mo	Varies	1st	Revised Post Hostilities Mapping Directive, Pacific & Asiatic Areas, 15 May 46, File AGAO-S-B 061 (13 May 46) 15 May 46, Par 8a	64th Engr Base Topo Bn

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Engineer

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
WDGSP-34	Periodic Report on Installation Construction Program	S-Ann	Varies	1 Apr 1 Oct	WD Memo 210-20-1, 10 Sep 46; C1, 23 Oct 46; C3, 25 Feb 47 as amended by Ltr AGAM-PM 600.12 (17 Sep 47)CSGSP/C2, 30 Sep 47, DA Cir 17, 1947, Sec V	Eighth Army USAFIK PHILCOM MARBO RYCOM FEAF
WDGSP-47	Supplies Issued to District Engineers by Overseas Commands	Mo	U	30th	WCL 45633, 20 Sep 46, WCL 20402, 9 Oct 46; Ltr AGAM-PM 600.12 (27 Mar 47)WDGSP/D3, 1 Apr 47 as amended by Ltr AGAM-PM 600.12 (18 Jul 47)22 Jul 47	PHILCOM MARBO RYCOM

EXTERNAL RECURRING REPORTS, GHQ

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
FIN-1	Report of Actual Cost of Care and Handling Surplus Personal and/or Real Property	Mo	U	20 days after mo reported	WD Cir 354, 1946 and WD Cir 214, 1947 (both as extended by Cir 189, 1948, Sec II, par 9); WD Cir 195, 1947, Sec II	Eighth Army USAFIK PHILCOM MARBO RYCOM
FIN-12	Monthly Report of Invoices	Mo	U	EOM	WD Memo 35-1040-1, 20 Dec 46 and C1, 16 Jul 47	Disbursing Officers-Eighth Army USAFIK PHILCOM MARBO RYCOM
FIN-19	Disbursing Officers' List of Civilian Payroll Certifying Officers by Installations	Ann & Closing of Acct	U	15th & time of closing	TB FIN 1, 9 Dec 46 and C1, 8 Apr 47	Disbursing Officers Paying Civilians at Install. Operating under prov CP Reg 120-Eighth Army USAFIK PHILCOM MARBO RYCOM
FIN-20 (R 2)	Monthly Report of Operations	Mo	R	20th	TM 14-500, C2, 1 Mar 48, par 47; TB 14-500-17, 20 May 48; TB 14-500-19, 9 Jul 48	Disbursing Officers-Eighth Army USAFIK PHILCOM MARBO RYCOM FEAF
FIN-24	Report of Uncollected Inter-Departmental Accounts	Qtr	U	6 mos fol the initiation of SF 1080 if acct has not been settled	TM 14-702, Oct 46, par 65b and AR 35-6665, 8 Oct 47, par 8	Billing Office-Eighth Army USAFIK PHILCOM MARBO RYCOM

Fiscal

EXTERNAL RECURRING REPORTS, GHQ

Fiscal

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
FIN-27	Report of Foreign Currencies	Mo	U	10th	Dept of Army Cir 178, 1948	Disbursing Officers- Eighth Army USAFIK PHILCOM MARBO RYCOM FEAF
FIN-29	Special Monthly Report of Disbursements by Oversea Disbursing Officers	Mo	U	10th	TB FIN 7, 27 Feb 47 as amended by Cir 44, 1948, Sec IV	Disbursing Officers- Eighth Army USAFIK PHILCOM MARBO RYCOM
FIN-30	Quarterly Report of Cash on Hand	Qtr	U	30 days aft qtr	TM 14-500, Jul 47, par 19e and C1, 1 Jan 48	Disbursing Officers- Eighth Army USAFIK PHILCOM MARBO RYCOM
FIN-31	Estimate of Foreign Currency Requirements	Qtr	U	5th day of 2nd mo preceding rept pd	Memo 35-760-1, 4 Aug 48	Eighth Army USAFIK PHILCOM MARBO RYCOM FEAF Hq & Sv Gp
FIN-32	Reconciliation of Expenditures	Qtr	R	28th day of 2nd mo fol	TM 14-703, 12 Jul 45, as amended by Cir 135, 1948 and Cir 138, 1948, par 8b	Eighth Army USAFIK PHILCOM MARBO RYCOM FEAF
TREAS-1024	Actual Pay Disbursed to Commissioned Personnel	Ann	U	15 Feb	Ltr Treas Dept, 6 Nov 46 to S/W and DA Cir 3, 1947, Sec III	Disbursing Officers- Eighth Army USAFIK PHILCOM MARBO RYCOM
WDSBU-7 (R 1)	Part B-Report on Status of Allotments (Consolidated)	Mo	C	15th	TM 14-702, Oct 46; Chap 11 & App XVI; WD Cir 145, 1947, par 15, as amended by Cir 5, 1948, Sec III; Cir 135, 1948; GHQ FEC Rad ZX 17378, 28 Jul 48	Eighth Army USAFIK PHILCOM MARBO RYCOM FEAF

EXTERNAL RECURRING REPORTS, GHQ

Medical

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QMD-01	Patients Evacuation Report	Wk	U	2400 Fri	GHQ FEC Radio ZX 43077, 23 Mar 48	Eighth Army USAFIK PHILCOM MARBO RYCOM
QMD-09 (R 1)	Report of Medical Department Personnel	Mo	U	3rd	GHQ FEC Cir 19, 24 May 48	All Med Dept Units & Install of FEC other than those assigned FEAF
QMD-12	Medical Installation Information Report	Whenever change in status occurs	U	As req	Ltr 319.1 (17 Nov 47)MD-PO, 17 Nov 47	Each Dispensary, Clearing Station & other similar type installation in which beds are established
	DEPARTMENT OF THE ARMY REPORTS					
MED-3	Monthly Sanitary Report	Mo	U	20th	AR 40-275, 13 Sep 45, par 3 and C1, 18 Sep 46; AR 40-2235, 27 Nov 42, par 10 and C2, 16 Nov 45; WD Memo 40-5-2, 25 Jun 47; GHQ FEC Cir 39, 9 Oct 48	Eighth Army USAFIK PHILCOM MARBO RYCOM FEAF Hq & Sv Gp
MED-6	Autopsy Protocol	As req	U	Immed	AR 40-590, 21 Jan 46, par 19d; AR 40-410, 7 Jun 46, Sec II	Each Hospital- Eighth Army USAFIK PHILCOM MARBO RYCOM FEAF

EXTERNAL RECURRING REPORTS, GHQ

Medical

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
MED-23	Report of Dental Service	Mo	Varies	20th	AR 40-1010, C3, 2 Oct 47, par 2a	Major Commands
MED-25	Report of Veterinary Meat and Dairy Hygiene Inspection	Mo	U	EOM	AR 40-2150, 9 Oct 42, Sec V	Each Station that has Veterinary Office
MED-28	Patients Enroute by Water (Embarkation Report)	As req	Varies	Immed	Ltr AG 704.11 (3 Jun 44)OB-S-E-SPMOT-M, 8 Jun 44, par 19	Overseas Port of Embarkation
MED-35	Essential Technical Medical Data Report	Mo	Varies	20th	WD Memo 40-1005-1, 18 Dec 46 and C1, 15 Aug 47; GHQ FEC Cir 19, 24 May 48	Eighth Army USAFIK PHILCOM MARBO RYCOM FEAF Hq & Sv Gp
MED-38	Telegraphic Statistical Health Report	Wk	U	Fri 2400	AR 40-1080, 28 Aug 45, par 10b; FEC Cir 64, 3 Jun 47	Eighth Army USAFIK PHILCOM MARBO RYCOM
MED-39	Adverse Reactions of Parenteral Solutions	As req	U	As req	WD Memo 40-1005-2, 18 Apr 47	All Medical Installations
MED-41	Annual Report of Medical Department Activities	Ann	U	1 Feb	AR 40-1005, 17 Nov 47, par 4; AR 40-5, C1, 9 Jun 38, par 3j	All Medical Units and Installations
MED-45	Report of Treatment Furnished Pay Patients:				DA Memo 40-590-15 (AFL 160-155), 10 June 1948	
	1. Beneficiaries of Federal Security Agency, Bureau of Employees' Compensation: Part A: Hospitalization Furnished Part B: Out-Patient Treatment Furnished	Mo	U	20th	AR 40-560, 21 Mar 47; Sec III, WD Cir 173, 1947; DA Cir 175 (AFL 160-159), 10 Jun 48	Each Med Installation furnishing med care during the mo to pers indicated in colm 2 (fwd direct to SGO)

EXTERNAL RECURRING REPORTS, GHQ

Medical

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
MED-45 (Contd)	2. Personnel of Other Federal Agencies Authorized Medical Care at Public Expense: Part A: Hospitalization Furnished	Mo	U	20th	Pars 1 & 2, Sec IV, WD Cir 370, 1946; DA Cir 176 (AFL 160-160), 1948	Each Med Installation furnishing medical care during the mo to pers indicated in colm 2 (fwd direct to SGO)
	3. Beneficiaries of the Veterans Adm: Part A: Hospitalization Furnished Part B: Out-Patient Treatment Furnished	Mo	U	20th	DA Memo 40-590-5 (AFL 160-158), 10 Jun 48	Same as above
	4. Employees of Cost-Plus-A-Fixed-Fee Contractors of the Army and Air Force: Part A: Hospitalization Furnished Part B: Out-Patient Treatment Furnished	Mo	U	20th	DA Memo 40-590-16 (AFL 160-156), 10 Jun 48	Same as above except that reports will be forwarded through medical channels
	5. Miscellaneous Pay Patients: (All other pay-patients for whom collections are made in FEC) Part A: Hospitalization Furnished Part B: Out-Patient Treatment Furnished	Mo	U	20th	DA Memo 40-590-17 (AFL 160-157), 10 Jun 48; FEC Cir 85, 1947; FEC Rad 24629, 10 Oct 47	Same as above

EXTERNAL RECURRING REPORTS, GHQ

Provost Marshal

1 REPORTS CONTROL SYMBOLS	2 TITLE OF REPORT	3 FREQ.	4 CL'N.	5 DUE DATE	6 REQUIRING DIRECTIVE	7 PREPARING AGENCY
QPM-01 (R 1)	Provost Marshal's Report	Mo	C	15th	GHQ FEC Cir 51, 14 May 47	Eighth Army USAFIK PHILCOM MARBO RYCOM
QPM-04	Report of Crimes (By Prefecture in Japan)	Mo	C	EOM	GHQ FEC Ltr AG 250.1 (26 Jun 46) PM	Eighth Army Provost Marshal
QPM-05	Report of United States Prisoners	Mo	R	15th	Par 14c(2) AR 600-375; GHQ FEC Cir 51, 14 May 47	Major Commands
QPM-09	Injury Check Sheet	Mo	U	15th	GHQ FEC Ltr AG 729.3 (1 May 48) PM, 1 May 48	Eighth Army XXIV Corps PHILCOM MARBO RYCOM Hq & Sv Gp
	DEPARTMENT OF THE ARMY REPORTS					
AG-8 (R 1)	Roster and Changes in Status of General Prisoners	Mo	R	EOM	AR 600-375, 6 Jan 48, par 18c (1); WD Cir 248, 1947, Sec IX	Each Confinement Facility w/General Prisoners
BUDGET-1002	Transcript of Operator's Report of Motor Vehicle Accident	As req	R	As expeditiously as practicable	Cir 218, 1948	Commanding Officer of Installation or Unit
BUDGET-1003	Supervisor's Report of Accident	As req	R	As expeditiously as practicable	Cir 218, 1948; Cir 250, 1948, Sec II	Commanding Officer of Installation or Unit

EXTERNAL RECURRING REPORTS, GHQ

Provost Marshal

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
CSGPA-114	Letter Report of Fatal Injuries	As req	R	At the earliest practical moment	Cir 218, 1948; Cir 250, 1948, Sec II	Commanding Officer of Installation or Unit
CSGPA-115	Summary of Accident Experience	Mo	R	10th of fol mo	Cir 218, 1948; Ltr AGAM-PM 200.5, (16 Jul 48)CSGPA, 29 Jul 48	Major Command Safety Directors
CSGPA-147	Report of U. S. Army Aircraft Flying Accident	As req	R	As expeditiously as practicable	Cir 218, 1948	Commanding Officer of Installation or Unit
PMG-2	Criminal Investigation Statistical Report	Qtr	R	15th	WD Memo 190-15-1, 27 Jun 47 and C1, 13 Nov 47	Provost Marshal Section, GHQ

EXTERNAL RECURRING REPORTS, GHQ

Quartermaster

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QQM-10	Report of Fixed Laundries & Dry Cleaning Plants	As req	U	As req	GHQ FEC Cir 34, 27 Sep 48	Eighth Army USAFIK PHILCOM MARBO RYCOM
QQM-12	Sale of Gasoline	Mo	U	15th	Ltr AG 463.7 (21 Mar 47)QMS-GD	Eighth Army
QQM-14	Report on Army Garrison Bakeries	As req	U	As req	GHQ FEC Ltrs AG 331.4 (8 Jan 48) QMS, 8 Jan 48; AG 331.4 (5 Feb 48)QMS, 5 Feb 48	Eighth Army USAFIK PHILCOM MARBO RYCOM
QQM-17	Report of Preserving, Packing & Crating Materials Procured from Indigenous Sources	Wk	U	Sat noon	GHQ FEC Ltr AG 457 (25 Jun 48) QM-S, 25 Jun 48	Eighth Army
	DEPARTMENT OF THE ARMY REPORTS					
QMG-2	Report of Laundry and Dry Cleaning Operations	Qtr	U	15th of mo fol qtr	AR 30-2135, 25 Jul 47, par 5; FEC Rad ZX 34821, 8 Jan 48; GHQ FEC Cir 34, 27 Sep 48	Each Fixed Laundry or Dry Cleaning Plant-Eighth Army, USAFIK, PHILCOM, MARBO, RYCOM, FEAF, Hq & Sv Gp
QMG-7	Report of Graves Registration and Disposition of Remains Activities	Mo	R	15th	Ltr AGAM-PM 293 (13 Nov 46)QMGMI, 19 Nov 46; Ltr AGAM-PM 293 (13 Jan 47)QMGMI, 24 Jan 47; Dept of Army Gen Order 26, 16 Apr 48; GHQ FEC Ltr AG 293 (27 Mar 48)QM-M, 27 Mar 48	Eighth Army, PHILCOM and MARBO furnish to GHQ FEC on or before 15th

EXTERNAL RECURRING REPORTS, GHQ

Quartermaster

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QMG-34	Overseas Exhumation and Disposition Operations	Wk	R	Tues	WD Memo 30-1825-3, 9 Sep 47; GHQ FEC Ltr AG 293 (19 Mar 48)QMM, 19 Mar 48	Eighth Army PHILCOM MARBO
QMG-35	Summary of Deceased Passenger List	As req	R	On completion of loading vessel	WD Memo 30-1825-4, 10 Sep 47	Last Port of Call where remains are loaded for shipment to U. S.
QMG-40	Annual Nutriculture Gardening Report	Ann	Varies	15 Jan	AR 30-2500, 18 Nov 47, par 8; GHQ FEC Ltr AG 403 (18 Dec 47) QMS, 18 Dec 47	Eighth Army MARBO
QMG-59	Installation Food Service Report	Mo	R	15th of fol mo	DA Memo 30-2205-1, 23 Aug 48; GHQ FEC Rad ZX 26885, 19 Oct 48	Eighth Army USAFIK PHILCOM MARBO RYCOM Hq & Sv Gp
WDCSA-7	Personnel on Foreign Assignment under Jurisdiction of Continental Commands	Mo	U	10th	WD Memo 345-60-1, 12 Sep 46; WD Cir 277, 1946 as extended by Cir 57, 1948, Sec I; GHQ FEC Rad ZX 42116, 15 Mar 48	MARBO
WDCSO-28	Strength Reports for Rations	Mo	S	20th	WD Memo 345-50-1, 24 Jan 47 (as amended by WCL 26981, 3 Oct 47); Memo 700-5-19, 14 Apr 48; WCL 24650, 23 Jan 48; WARX 99958, 20 Apr 48	Eighth Army PHILCOM MARBO RYCOM
WDGSP-124	Inventory of IBM Equipment Overseas	Mo	U	20th	WD Memo 30-2720-1, 4 Jun 47; and C1, 10 Oct 47; FEC Rad ZX 16603, 29 Jul 47	Eighth Army PHILCOM MARBO RYCOM FEAF

EXTERNAL RECURRING REPORTS, GHQ

Signal

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QSC-11	Review of Communications Orders	Qtr	U	1 Jan 1 Apr 1 Jul 1 Oct	GHQ FEC Ltr AG 400.12 (10 Sep 48) SC MC, 10 Sep 48	Eighth Army
	DEPARTMENT OF THE ARMY REPORTS					
CSGAS-3	Encrypted Traffic Volume Report	Mo	S	EOM	Ltr AGAM-PM 311.5 (5 Sep 45) WDGID, 12 Sep 46	Eighth Army USAFIK PHILCOM MARBO RYCOM FEAF 71st Sig Sv Bn
CSGAS-5	Report of Registered Cryptographic Material	Qtr	U	31 Mar 30 Jun 30 Sep 31 Dec	AR 380-5, 15 Aug 46, par 43 and C5, 3 Mar 48, as amended by Cir 22, 1948, Sec VI	Custodians of Cryptographic Equipment
SIG-12	Film Library Report	Qtr	R		AR 105-260, C1, 8 Sep 47	Each Film Library
WDGAS-1	Insecure Cryptographic Procedures	As req	Varies	As req	"Reports of Compromise of Cryptographic Material and Violations of Cryptographic Security" (SIG-MAP-2), pars 11 & 17	Hq Cryptographic Security Officer

EXTERNAL RECURRING REPORTS, GHQ

Special Services

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QSS-01 (R 1)	Quarterly Stock Status Report	Qtr	U	15th of mo fol qtr	Par 5, FEC Cir 78, 10 Jul 47; GHQ FEC Ltr AG 400.291 (28 Jul 48)SS, 28 Jul 48	Eighth Army USAFIK PHILCOM MARBO RYCOM
QSS-05	Weekly Financial Statement	Wk	U	Sat	Manual for Operation of Army Theaters AFPAC Motion Picture Service, WD July 1946; Ltr GHQ AFPAC AG 062.2 (24 Oct 46)SS, 24 Oct 46	Eighth Army USAFIK PHILCOM MARBO RYCOM
QSS-06	Station Notification	Da	U	Da	Same as above	Eighth Army USAFIK PHILCOM MARBO
QSS-07	Managers and Cashiers Daily Report	Da	U	Da	Same as above	Eighth Army USAFIK PHILCOM MARBO
QSS-10	Unit Fund-Monthly Financial Statement	Mo	U	10th	Par 19a, FEC Cir 76, 1947	Custodians of Unit Funds
QSS-11	Trust Fund Detailed Receipt and Distribution Statement	Mo	U	25th	Par 19b, FEC Cir 76, 1947	Custodian of Trust Funds (Eighth Army, USAFIK, PHILCOM, MARBO, RYCOM)
QSS-12 (R 1)	Monthly Statement of Receipts, Disbursements and Net Working Capital	Mo	U	15th	Par 19c, FEC Cir 76, 1947; GHQ FEC Ltr AG 123 (19 Apr 48)SS, 3 Sep 48	Eighth Army USAFIK PHILCOM MARBO RYCOM FEAF Hq & Sv Gp
QSS-13	Special Welfare Funds-Monthly Statement of Operations and Net Working Capital	Mo	U	15th	Par 19e, FEC Cir 76, 1947	Custodians of Special Welfare Funds

EXTERNAL RECURRING REPORTS, GHQ

Special Services

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QSS-14	Monthly Statement of Operations and Net Working Capital	Mo	U	15th	Par 19f, FEC Cir 76, 1947, GHQ FEC Ltr AG 123 (30 Apr 48)SS, 30 Apr 48; GHQ FEC Rad ZX 30462, 20 Nov 48	Custodians of Sundry Funds in Far East Command (thru channels)
QSS-15	Service Clubs Report	Mo	U	15th of fol mo	GHQ FEC Ltr AG 331.2 (20 Sep 47) SS, 20 Sep 47; ZX 34085, 3 Jan 48	Eighth Army USAFIK PHILCOM MARBO RYCOM
QSS-18	Monthly Library Report	Mo	U	15th	GHQ FEC Ltr AG 331.1 (3 Feb 48) SS, 3 Feb 48	Eighth Army USAFIK PHILCOM MARBO RYCOM
	DEPARTMENT OF THE ARMY REPORTS					
SSD-4 (R 1)	Monthly Report-Entertainment Motion Picture Service	Mo	U	1st	WD Cir 264, 1946, Sec I, par 5e as amended by WD Cir 183, 1947, Sec I, and extended by Cir 30, 1948, Sec I, par 2	Special Services, GHQ
SSD-12	Report on Overseas Entertainment Units	Mo	U	15th	FEC Cir 71, 19 Jun 47, par 4i, WD Cir 359, 1946, Sec III, par 15 as extended by Cir 165, 1948, Sec III GHQ FEC Ltr AG 353.8 (4 Feb 48)SS, 4 Feb 48	Eighth Army USAFIK PHILCOM MARBO RYCOM
SS-23 (R 1)	Financial and Operating Report of Army and Air Force Exchanges	Mo	U	23rd	Memo 210-65-3, 24 Jun 48	Eighth Army USAFIK PHILCOM MARBO RYCOM

EXTERNAL RECURRING REPORTS, GHQ

Special Services

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
SSD-24	Projected Cash Requirements and Remittances for Army Exchanges Overseas	Qtr	U	30 Sep 31 Dec 31 Mar 30 Jun	WD Memo 210-45, 27 Aug 45	Eighth Army USAFIK PHILCOM MARBO RYCOM
SSD-26	Semi-Annual Library Report	S-Ann	U	20 Jul 20 Jan	WD Memo 80-50-1, 12 Feb 47; GHQ FEC Ltr AG 331.1 (15 Nov 48)SS, 15 Nov 48	Eighth Army USAFIK PHILCOM MARBO RYCOM

EXTERNAL RECURRING REPORTS, GHQ

Troop Information & Education

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QTIE-03	AEP Evaluation of Civilian Instructors	S-Ann	U	1 Apr 1 Oct	WD Ltr WDSIE-E 200 (5 Feb 47), 5 Feb 47; Ltr GHQ AG 230.3 (15 Sep 47)TIE, 15 Sep 47	Eighth Army USAFIK PHILCOM MARBO RYCOM FEAF
QTIE-04 (R 2)	Armed Forces Radio Service Weekly Report	Wk	U	Fol Monday	FEC Cir 49, Par 11b, 3 May 47; Sec IV, FEC Cir 67, 11 Jun 47; GHQ FEC Ltr AG 000.77 (3 Aug 48) TIE, 3 Aug 48	Eighth Army USAFIK PHILCOM MARBO RYCOM FEAF
QTIE-05 (R 1)	Budget Control Report	Mo	U	15th	GHQ FEC Ltr AG 121 (19 Jul 48) TI&E, 19 Jul 48	Eighth Army USAFIK PHILCOM MARBO RYCOM FEAF
QTIE-06 (R 1)	Monthly Educational Report	Mo	U	25th of fol mo	GHQ FEC Ltr AG 352 (23 Jul 48) TIE, 23 Jul 48	Eighth Army USAFIK PHILCOM MARBO RYCOM FEAF Hq & Sv Gp
QTIE-08	Quarterly Stock Status Report	Qtr	U	15 Jan 15 Apr 15 Jul 15 Oct	Par 23c, FEC Cir 67, 11 Jun 47	Major Commands having TIE Supply Depots
	DEPARTMENT OF THE ARMY REPORTS					
CSTIE-3 (R 1)	Branch Report, United States Armed Forces Institute	Mo	U	10th	DA Memo 350-3100-1, 10 Oct 47	Commandants, USAFI Branches

EXTERNAL RECURRING REPORTS, GHQ

Troop Information & Education

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
CSTIE-9	Army-Air Force Education Program - Education Center Quarterly Report	Qtr	U	20 Jan 20 Apr 20 Jul 20 Oct	Memo 350-110-2, 27 Aug 48; GHQ FEC Ltr AG 352 (19 Oct 48)TIE, 19 Oct 48	Eighth Army USAFIK PHILCOM MARBO RYCOM FEAF Hq & Sv Gp

EXTERNAL RECURRING REPORTS, GHQ

1	2	3	4	5	6	Transportation 7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QTO-02 (R 1)	Status of Vessels under 1,000 Tons and Floating Equipment	Qtr	R	15 days after qtr	Ltr AG 560 (30 Apr 47)TO-0, 28 Apr 47, GHQ FEC Ltr AG 400.12 (23 Sep 47)TO-0, 23 Sep 47	Eighth Army PHILCOM XXIV Corps RYCOM MARBO Hq & Sv Gp FEAF
QTO-05 (R 1)	Daily Port Operations Report	Da	U	Immed	GHQ FEC Rad CX 62830, 5 Aug 48; GHQ FEC Rad ZX 24423, 27 Sep 48; GHQ FEC Rad Z 25252, 1 Oct 48 (to USAFIK)	Eighth Army USAFIK PHILCOM MARBO RYCOM
QTO-06	Daily Ships Position Schedule	Da	U	Immed	Ltr AG 504 (23 Apr 46)GD, 23 Apr 46; GHQ FEC Rad ZX 24423, 27 Sep 48	Eighth Army USAFIK PHILCOM MARBO RYCOM Hq & Sv Gp
QTO-08 (R 1)	Tonnage Projection	Mo	U	15th	GHQ FEC Ltr AG 563.5 (13 Jul 48) TO-P, 13 Jul 48	Eighth Army USAFIK PHILCOM MARBO RYCOM
QTO-10	SCAJAP Shipping Requirements	Mo	R	10th	Radio FEC CX 51546, 5 Apr 47	Eighth Army PHILCOM MARBO RYCOM
QTO-14	Transportation Corps Depot Summary	Mo	U	15th	GHQ FEC Ltr AG 567 (6 Feb 48)TO-S, 6 Feb 48	Eighth Army USAFIK PHILCOM MARBO RYCOM
QTO-15	Civilian Marine Personnel Strength Report	Mo	U	25th	GHQ FEC Ltr AG 231.8 (15 Mar 48) TO-0, 15 Mar 48	Eighth Army XXIV Corps PHILCOM MARBO
QTO-19	Vessel Disposition Report	Wk	U	Monday	GHQ FEC Radio Z 12704, 15 Jun 48	PHILCOM

EXTERNAL RECURRING REPORTS, GHQ

Transportation

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QTO-20	Weekly Cargo Booked and Shipped	Wk	U	Friday	GHQ FEC Radio CX 62830, 5 Aug 48	USAFIK PHILCOM
QTO-21	Weekly Port Clearance	Wk	U	Friday	GHQ FEC Radio CX 62830, 5 Aug 48	MARBO RYCOM
QTO-24	Transportation Service Budgetary Control of Occupation Force Requirements for Indigenous Services	Mo	R	15th	GHQ SCAP Ltr AG 400.12 (19 Oct 48)TO-C, 19 Oct 48	Eighth Army
QTO-25	Operating Cost and Utilization of Indigenous Harbor Boats	Qtr	U	30 days fol rept pd	GHQ FEC Ltr AG 560 (23 Sep 47) TO-P, 8 Oct 48	Eighth Army FEAF Hq & Sv Gp
QTO-28	Commercial Airlift Space Control	24 hrs prior to each sched-uled flight	U	24 hrs prior to each sched-uled flight	GHQ FEC Rad ZX 30056, 16 Nov 48	Eighth Army USAFIK RYCOM
	DEPARTMENT OF THE ARMY REPORTS					
CSGSP-29 (R 2)	Space Requirements for Overseas Move-ment of Personnel	Mo	R	18th	DA Memo 290-130-1, 9 Jan 48; GHQ FEC Rad CX 59068, 6 Mar 48	Eighth Army XXIV Corps PHILCOM MARBO
TC-1	Harbor Boat Data Sheet	When Boat is Rec'd	U	As req	AR 55-510, C6, 17 Jul 46, par 25, as amended by DA Cir 49, 1947, Sec I	Home Port of Vessel

EXTERNAL RECURRING REPORTS, GHQ

Transportation

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
TC-2	Report of Operating Cost and Utilization of Harbor Boats	Qtr	U		AR 55-510, C6, 17 Jul 46, par 24; GHQ FEC Ltr AG 400.12 (23 Sep 47) TO-0, 23 Sep 47	Eighth Army USAFIK PHILCOM MARBO RYCOM FEAF Hq & Sv Gp
TC-3	Final Cost Report of Vessel Repairs	As req	U	As req	WD Memo 55-305-2, 15 Jul 46, par 2; AR 55-505, 27 Oct 47 and C1, 29 Jul 48, par 9	Home Port of Vessel
TC-4	Army Transport Voyage Report	As req	U	As req	WD Memo 55-305-2, 15 Jul 46, par 1	Home Port of Vessel
TC-5	Army Transport Data Sheet	As req	U	As req	WD Memo 55-305-1, 2 Jul 46	Home Port of Vessel
TC-7	Railway Equipment Report	SA & As req	U	SA	WD Memo 55-675-1, 13 Jan 47	Eighth Army
TC-12	Report of Boiler Condition	As req	U	As req	AR 55-505, 27 Oct 47, par 7	Eighth Army PHILCOM MARBO RYCOM
TC-20 (R 1)	Ship Activity Report	Every 6 days	U		Memo 55-305-3, 22 Mar 48	Eighth Army USAFIK PHILCOM MARBO RYCOM
TC-24	Inspection Report of Boiler or Pressure Vessels	Ann	U	As req	AR 850-300, 5 Aug 44; AR 55-505, 27 Oct 47, par 8	Using Agencies
TC-25	Small Craft Crew Report	Mo	U	Varies	Marine Personnel Regulations (MPRTC) 3.2, C24, 21 Mar 47, par 32.7G	Eighth Army USAFIK PHILCOM MARBO RYCOM FEAF Hq & Sv Gp

EXTERNAL RECURRING REPORTS, GHQ

1	2	3	4	5	6	Transportation 7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
TC-26 (R 1)	Report of Painting and Condition of Bottom	As req	U	As req	AR 55-505, 27 Oct 47, par 5; Dept of Army Cir 54, 1947, Sec II	Using Agencies
TC-29	Report of Marine Casualties	As req	Varies	As req	AR 55-500, Secs II & IV, 3 Jul 43, C1, pars 3 and 4, 4 Sep 44 as amended by WD Cir 123, Sec I, 1947	Master Senior Survivor or Responsible Officer

EXTERNAL RECURRING REPORTS, GHQ

Civil Information & Education

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QCIE-02	Informational Media Guidance	Varies	U	Varies	GHQ SCAP Ltr AG 461 (16 Jul 47) CIE, 16 Jul 47	Eighth Army

EXTERNAL RECURRING REPORTS, GHQ

Economic & Scientific

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QESS-02 (R 2)	Labor Surveillance Report	S-Mo	U	16th	GHQ SCAP Ltr AG 004.06 (31 Mar 48)ESS/RS, 31 Mar 48	Eighth Army
QESS-04	Coal Unloaded at Pusan, Ex-Japanese Sources	Mo	U	5th	Ltr AFPAC AG 463.3 (7 Dec 45)GD, 7 Dec 45	USAFIK
QESS-08	Military Government Report on Designated Plants and Expediters	Mo	U	12th	Ltr GHQ SCAP AG 004.03 (5 May 47) ESS/IN, 5 May 47	Eighth Army Mil Gov Units
QESS-09	Quantitative Report of Imports and Exports - Japan	Mo	U	20th	Ltr GHQ SCAP AG 091.31 (23 May 47)ESS/FT, 23 May 47	Eighth Army
QESS-11	Monthly Report of Receipts of USAMGIK Purchase from Foreign Liquidation Commission	Mo	U	15th	Ltr GHQ FEC AG 091.31 (12 Mar 47) ESS/FT, 14 Mar 47; Rad GHQ SCAP ZX 13202, 7 Jun 47	USAMGIK
QESS-13	Record of Property Seized and Impounded	As req	U	As req	GHQ SCAP Cir 21, 26 Jun 48	Eighth Army
QESS-14	Report of Property Disposal	As req	U	As req	GHQ SCAP Cir 21, 26 Jun 48	Eighth Army
QESS-16	Coal Production and Shipment	Varies	U	Varies	GHQ SCAP Ltr AG 463.3 (10 Feb 48) ESS/IN, 10 Feb 48	Eighth Army
QESS-17	Monthly Report on Surveillance of Efforts on Japanese Prefectural Governor to Eliminate Control Association Operating in Their Prefectures	Mo	U	30th	GHQ SCAP Ltr AG 004 (16 Feb 48) ESS/AC, 16 Feb 48	Eighth Army

EXTERNAL RECURRING REPORTS, GHQ

General Accounting

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QOGA-13	Cost of Occupation - Summary of Collections, Exclusive of Trust Funds and Special Deposits	Qtr	R	One mo fol close of qtr	Radio to Dept of Army, 12 Jan 48	Chief of Finance, Washington, D. C.
QOGA-17	Diversion of United States Military Stocks to the Civilian Economy	Mo	U	20th	GHQ SCAP Ltr AG 091.31 (6 Mar 48)OGA, 6 Mar 48 to Eighth Army; GHQ FEC Ltr AG 400 (8 Mar 48) OGA, 8 Mar 48 to USAFIK and RYCOM	Eighth Army USAFIK RYCOM
QOGA-18	Transportation Costs Incident to the Occupation of Japan, Korea and the Ryukyus	Mo	U	20th	GHQ Ltrs AG 121.6 (16 Mar 48) OGA, 16 Mar 48; AG 121.6 (18 Mar 48)OGA, 18 Mar 48; GHQ SCAP Ltr AG 121.6 (31 Mar 48)OGA, 31 Mar 48	PHILCOM RYCOM FEAF ATS

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