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DEF. DOC. #1951-A

Rejected
R. 26452

Naval Regulations Vol. 11. (PP. 235 - 252)

Excerpts from Regulations on Naval Fitness Reports.

Naval Ministerial Instruction No. 71, May 25, 1928.



Gist

Article 1. The naval fitness report shall be prepared to make clear in detail the fitness of an officer of the SONIN and HANNIN rank and their equivalents and a chief seaman.

Article 2. Inasmuch as the fitness report constitutes important data for deciding the dismissal, promotion, appointment, etc. of a person in question, the officer in charge of preparing fitness reports of his subordinates shall endeavor to obtain precise and accurate data for the reports through always observing cautiously and weighing carefully their words and deeds and to depict their fitness in the true light on the reports.

Article 3. The fitness report shall be filled out terse and fit, avoiding such expressions as are apt to be misunderstood or such phraseologies ^{or} sentences as are roundabout or ambiguously embellished, in order to present a true picture straight way and simple.

(Remainder deleted).

Forms of the Reports

Periodical Report of Fitness.

Article 4. The fitness reports shall be prepared and submitted in accordance with the following form and dates:

Date or time Limit Rank	Form	Date when prepared	Time limit to reach Navy Minister
Officer	Annexed table No.3	21 July	15 August
(Remainder deleted)			

Reports Specially Designated.

Article 5. The Navy Minister may designate, whenever necessary, fitness reports of some or all officers and/or midshipmen to be prepared and submitted irrespective of the date set in the preceding article. (Remainder deleted.)

Articles 6 - 11 (deleted).

Reporting officer and Allocation thereof.

Article 12. Officers to prepare the report and the allocation thereof are specified as set forth in annexed tables No. 1 and 2.

Articles 13 - 28. (Deleted).

Annexed Table No. 1. Allocation in preparing reports of fitness of Naval officers.

Where at service	Who prepares	Who to be reported
Navy Ministry	Vice-Minister of Navy	Secretary to the Minister of the Navy, Chief of Investigation Section, Chief of Telegraph Section, officers under direct control of the Minister, (remainder deleted).
	Chief of Military Affairs Bureau	Chiefs of Sections, Senior Aide-Camp to H.I.M. the Emperor, (remainder deleted).
	Chief of Personnel Bureau	Chiefs of Sections, Senior Aide-Camp to H.I.M. the Emperor, (remainder deleted).
	Chief of Sections	Members of Bureaus, Members of Sections, Special Service officers, Warrant officers.
	(Remainder deleted)	
Naval Craft	Commanding officer	officers; Special Service officers, Midshipmen
	(Remainder deleted)	
Fleet	Commander-in-Chief of a Fleet	Chief of Staff, Chief Engineer of Fleet, Commanding officers of directly subordinated vessels, Commanders of directly subordinated flotillas and corps, (remainder deleted).

Fleet	Commandant of a Squadron	Chief of Staff, Staff Officers, Flag Lieutenants, Commanding officers of directly subordinated vessels, Commander of directly subordinated flotillas and corps. (remainder deleted).
Other than the foregoing	(Remainder deleted)	
Other than the foregoing	(Deleted)	

Annexed Table No. 2. Allocation in preparing reports of fitness of Naval Civil Officers.

(Deleted).

Annexed Table No. 3.

(Front Page)

Date of preparation	No.	
Post	Rank	Name
(Rating mark)	Duration when the reporting officer is acquaintance with the officer in question.	

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personality of the officer to be reported shall be presented summarily with his general characteristics including particularly his merits deserving to be specially recommended or bad faux pas reprimanded, etc.

Reporting Officer: Post, Name (Private seal).

Opinion on the adequacy of the above entry, together with other opinion shall be stated here.

Officer by whom the report is reviewed on passing:
Post, Name (private seal).

(In case the reviewing officer has no opinion or no contrary opinion he may simply affix his private seal only dispensing with the entry of his post, rank and name.

(back page)

No.	Name
<u>Statement by subject person</u>	
<u>Reporting Officer's Opinion Concerning the field where the subject person be best employed</u>	
1. Desire concerning duty.	Fittest field he be well employed, necessary care to be taken in assigning him, comment on his personal statement in the left column, etc.
2. Science and/or art under study or intended to study.	

<p>3. Matters concerning physical ability.</p> <p>4. Family situation and other matters.</p>								
<p style="writing-mode: vertical-rl; transform: rotate(180deg);">Personality</p>	<p>(Rating Mark).</p> <p>Salient points concerning character, temperament, desire, taste, sentiment, demeanor, bearing, action, speech, subordination, cooperation, etc. shall be entered.</p>							
<p style="writing-mode: vertical-rl; transform: rotate(180deg);">Attainments</p>	<p>(Rating Mark).</p> <p>The fields where the subject person is recognized to be specially gifted with concerning science, foreign languages, arts, military sports, athletic sports, memory, imagination, judgment, efficiency in work, etc. shall be entered; the degree of each attainment shall also be indicated.</p>							
<p style="writing-mode: vertical-rl; transform: rotate(180deg);">Service</p>	<p>(Rating Mark).</p> <p>If salient points are recognized, their status shall also be entered.</p>							
<p style="writing-mode: vertical-rl; transform: rotate(180deg);">Physical Ability</p>	<p>Summary opinion and items upon which attention should be paid in allocating duty.</p>							
	<p>Rating mark shall be entered; if the rating mark is either B or below B his physical condition shall be briefly explained.</p> <p>The result of Fontgenet test and the opinion thereof. (medical officer's seal).</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; text-align: center;">Sight</td> <td style="width: 25%; text-align: center;"><u>Right eye</u></td> <td style="width: 25%; text-align: center;">Audition</td> <td style="width: 25%; text-align: center;"><u>Right ear</u></td> </tr> <tr> <td></td> <td style="text-align: center;">Left eye</td> <td></td> <td style="text-align: center;">Left ear</td> </tr> </table>	Sight	<u>Right eye</u>	Audition	<u>Right ear</u>		Left eye	
Sight	<u>Right eye</u>	Audition	<u>Right ear</u>					
	Left eye		Left ear					

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CERTIFICATE OF SOURCE AND AUTHENTICITY

I, YOSHI, Michinori, who occupy the post of the Chief of the Archives of 2nd Demobilization Section of Demobilization Bureau, hereby certify that the document hereto attached, written in Japanese, consisting of 6 pages and entitled "Excerpt from Regulations on Naval Fitness Reports" is an exact and authorized excerpt from an official document in the custody of Japanese Government (2nd demobilization section of Demobilization Bureau).

certified at Tokyo,

on this 2 day of June, 1947

/s/ YOSHI, Michinori
(seal)

I hereby certify that the above signature and seal were affixed hereto in the presence of the witness.

at the same place,

on this same date

Witness: /s/ TAKIGAWA, Masajiro
(seal)

Def Doc 1951-11

文書ノ出所竝ニ成立ニ關スル證明書 (三號)

自分吉井道致ハ復員廳第二復員局文書課長ノ職ニ居ル者ナル處、茲ニ添附セラレタル日本語ニ依ツテ書カレ六頁ヨリ成ル海軍考課表規則拔萃ト題スル書類ハ日本政府(復員廳第二復員局)ノ保管ニ係ル公文書ノ拔萃ノ正確ニシテ眞實ナル寫シナルコトヲ證明ス

昭和二十二年六月二日 於東京

吉井道致

右署名捺印ハ自分ノ面前ニ於テ爲サレタリ

同日於同所

立會人

瀧川政次郎

Def Doc

海軍諸例則 卷二（自第二三五頁 至第二五二頁）

海軍考課表規則 昭和三年五月二十三日達第七一號拔萃

要旨第一條海軍考課表ハ奏任官判任官及同待遇者並ニ兵長ノ考課ヲ詳悉スル爲調整スルモノトス

第二條考課表ハ本人ノ進退任免補職等決定ノ重要要素ト爲ルモノナルヲ以テ考課表調整ノ任ニ在ル諸官ハ常ニ克ク部下ノ言行ヲ觀察シ慎重考察ノ上精確ナル考課資料ヲ獲スルト共ニ其ノ調整ニ當リテハ忌憚ナリ的確精細ニ記載シ本人ノ眞價ヲ表顯スルニ努ムベシ

第三條考課表ノ記註ハ適切簡明ヲ旨トシ誤解ヲ招キ易キ若ハ婉曲ニシテ眞意ノ捕捉困難ナル文辭又ハ文章ノ修飾等ハ之ヲ避ケ直截ニ眞相ノ發顯ヲ期スベキモノトス（以下略）

様式區分

定期考課表

第四條考課表調製ノ様式區分並ニ定期考課表ノ調製進達及移席ノ期日期限等左ノ如シ

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官/期 別/日期 限	調製様式區分	調製期日	海軍大臣ニ進達期限
士官	別表第三號	七月二十一日	八月十五日

(以下略)

指令考課表第五條海軍大臣ハ前條ノ期日ニ拘ラズ必要ニ
 應ジ士官又ハ候補生ノ一部若ハ全部ノ考課表
 ヲ徴スルコトアルベシ (以下略)
 第六條乃至第十一條省略

調製官及
 調製區分等 第十二條考課表ヲ調製スベキ諸官及其ノ調製
 區分ヲ別表第一號及第二號ノ通定ム
 第十三條乃至第二十八條 省略

別表第一號 海軍武官考課表調製區分表

所屬	考課表調製官	被考課官	記事
海軍省	次官	副官、調査課長、電信課長、大臣直屬士官 (以下略)	
	軍務局長	課長	
	人事局長	課長、首席侍從武官 (以下略)	
	課長	局員、課員、特務士官、准士官	
(以下略)			

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(表 面)

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番 號	調製年月	年 月
〔閱歴官ニシテ所見ナキ(同意モ合ム)向ハ 職氏名ヲ記入セズ捺印ノミトスルコトヲ得〕	考課ノ當否 其ノ他所見記註	調製官 職氏名 (私印)
	〔閱歴官ニシテ所見ナキ(同意モ合ム)向ハ 職氏名ヲ記入セズ捺印ノミトスルコトヲ得〕	閱歴官 職氏名 (私印)

別表第三號

省 略

海軍文官考課表調製區分表

別表第二號

右以外	艦 船
省 略	艦 長 士官、特務士官、候補生 (以下 略)
省 略	艦隊司令長官 參謀長、機關長 直屬艦船長、直屬司令 (以下略) 隊隊司令官 參謀長、參謀、副官 直屬艦船長、直屬司令 (以下略)

番号	氏名	勤務	技能	性行	本人申告	配員上ノ調製官所見
身体	一般所見及配員上ノ 注意事項	其ノ特ニ顯著ナルモノニ對シテハ狀況附記	學術、外國語、技藝、武技、体技、記憶力、想像力 判斷力、作業力等ニシテ特ニ長ズモノニ付其ノ力量 ノ程度ヲ記註	(評語) 人格、氣質、欲望、趣味、感情、操行、態度、動作 言語、服従、調和等ニ付色彩ノ明ナルモノヲ記註	一職務上ノ希望 二研究中又ハ研究セシム トスル學術、技藝 三体力ニ關スル事項 四家庭其ノ他ノ事情	配員上最適スル方面、注意 スル點又ハ本人申告ニ 對スル所見等ヲ記註
評語ヲ首記シ乙以下ノ者 ニ對シテハ簡單ニ其ノ狀 態ヲ附記 エソクス健檢表所見	視力	聽力				
左右	左右					

私印