

Editing Checklist

Created an account & logged in.
Searched to see if the page already exists (& checked my topic is <u>notable</u> if not).
Located at least 3 secondary sources to give me information on the topic.
Opened my Sandbox to edit (new pages) or clicked "Edit" (existing pages).
Written/improved a <u>lead section</u> , making it clear:
who/what the page's subject is/was and
why they are notable.
Added more information (putting everything in my own words)
e.g. history/context, work/major events, relations/affiliations, legacy, etc.
Referenced where I learned that information using the Cite button.
Made wikilinks (chain link button) to connect my article up to other articles, and
gone to other articles and added links to my page where relevant.
Created an <u>infobox</u> (where needed) by clicking Insert and then Template.
Considered adding a picture by clicking on Insert and then choosing Media.
Added <u>categories</u> (by looking at similar pages for ideas on which ones to use!).
Added external links and/or <u>templates to wiki sister sites</u> (where needed).
Written an edit summary & pressed save (if the page existed already), or (for new
pages in your Sandbox) clicked the big blue submit button!