**PROJECT BUDGET**

| Expenses | All Years | | | |
|---|---|---|---|---|
| | Unit | # of units | Unit rate (in EUR) | Costs (in EUR) |
| **1. Human Resources** | | | | |
| 1.1 Salaries (gross amounts, staff in the EU)[3] | | | | |
| 1.1.1 Coordination | Per month | | | 0 |
| 1.1.2 Administrative/ support staff | Per month | | | 0 |
| **1.2 Salaries (gross amounts, other staff)** | | | | |
| expert | Per month | | | 0 |
| expert | Per month | | | 0 |
| expert | Per month | | | 0 |
| expert | Per month | | | 0 |
| officer | Per month | | | 0 |
| officer | Per month | | | 0 |
| officer | Per month | | | 0 |
| officer | Per month | | | 0 |
| officer | Per month | | | 0 |
| **1.3 Per diems for missions/travel[4]** | | | | |
| 1.3.1 Abroad (staff assigned to the Action) | Per diem | | | |
| Per project coordination | Per diem | | | 0 |
| Per task execution | Per diem | | | 0 |
| 1.3.2 Local (staff assigned to the Action) | Per diem | | | 0 |
| 1.3.3 Seminar/round table participants | Per diem | | | 0 |
| ***Subtotal Human Resources*** | | | | **0** |
| | | | | |
| **2. Travel[5]** | | | | |
| 2.1. International travel | | | | 0 |
| Round trip … …. | Per flight | | | 0 |
| Round trip … …. | Per flight | | | 0 |
| Round trip … …. | Per flight | | | 0 |
| Round trip … …. | Per flight | | | 0 |
| Round trip … …. | Per flight | | | 0 |
| 2.2 Local transportation | Per month | | | 0 |
| 2.3 Workshop participants, etc. (local travel) | Per travel | | | 0 |
| ***Subtotal Travel*** | | | | **0** |
| | | | | |
| **3. Equipment and supplies[6]** | | | | |
| 3.1 Rent of vehicles | Per vehicle | | | 0 |
| 3.2 Computer equipment, software (to be specified) | | | | 0 |
| Lap top | per item | | | 0 |
| 3.3 Purchase or rent of audiovisual equipments (to be specified) | | | | 0 |
| 3.4 Other (to be specified) e.g. exhibition stands, etc. | | | | 0 |
| ***Subtotal Equipment and supplies*** | | | | **0** |
| | | | | |
| **4. Office costs** | | | | |
| 4.1 Consumable - office supplies, phtocopying, etc. | Per month | | | 0 |
| Consumable and materials per workshop day | Per w.day | | | 0 |
| 4.2 Communications (telephone, fax, e-mail) | Per month | | | 0 |
| 4.3 Postal costs, costs of distributing materials | Per month | | | 0 |
| 4.4 Other costs (to be specified) | Per month | | | 0 |
| ***Subtotal Local office*** | | | | **0** |
| | | | | |
| **5. Other costs, services[7]** | | | | |
| 5.1 Publications (design, printing, etc.)[8] | | | | |
| Hard copies of … | Per manual | | | 0 |
| DVD with … | per DVD | | | 0 |
| | | | | 0 |
| 5.2 Studies, research[8] | | | | 0 |
| 5.3 Auditing costs | | | | 0 |
| 5.4 Evaluation costs | | | | 0 |
| 5.5 Translation, interpreters | | | | 0 |
| Translator into … (subcontracted) | contract | | | 0 |
| Translator into … (subcontracted) | contract | | | 0 |
| 5.6 Financial services (bank guarantee costs etc.) | | | | 0 |
| 5.7 Short-term inputs (lecturers, authors, etc.) | | | | 0 |
| 5.8 Costs of conferences/seminars (room hire, etc.)[8] | Per day | | | 0 |
| ***Subtotal Other costs, services*** | | | | **0** |

| Expenses | All Years | | | |
|---|---|---|---|---|
| | Unit | # of units | Unit rate (in | Costs (in EUR) |
| **6. Other (to be specified)** | | | | |
| | | | | 0 |
| ***Subtotal Other*** | | | | **0** |
| | | | | |
| **7. Subtotal direct eligible costs of the Action (1-6)** | | | | **0** |
| 8. Provision for contingency reserve ( | | | | 0 |
| **9. Total direct eligible costs of the Action (7+ 8)** | | | | **0** |
| 10. Administrative costs | | | | 0 |
| **11. Total costs (9+10)** | | | | **0** |