

775013

GPA Form 1
(4-46)

PROCUREMENT DEMAND
On Imperial Japanese Government

Page 2 of 2 Pages

Account Code (If Applicable to all Items): _____ Demand No. **JPNR-**
(Read Instructions on Back of this Form)

Item No.	Specific Description of Items Desired	Unit	Quantity
2.	<p>OPERATION AND MAINTENANCE SERVICE to consist of normal maintenance required for a private dwelling including repair of furniture and furnishings, but not to include replacement of these items. No operation service to be furnished.</p> <p>TOTAL FLOOR AREA 3,475 sq. ft.</p> <p>REMARKS AND INSTRUCTIONS: a. The Japanese Government will acquire all land and obtain any necessary legal rights and/or easements for the use of this facility.</p>		

(Detach Along this Line for Additional Pages)

Suggested Source: Mr. Tomitaro Aoshima, No. 34, 3 Chome, Ando-cho, Shizuoka, Shizuoka
Name Address City Prefecture

(Japanese Delivery) (Occ Force Pick Up) Authority for Restricted Item: _____
Delete One Letter Reference or Signature

Delivery Required: _____ Ship By: (Air) (Water) (Rail) (Road)
Delete Three
Calendar Date or Period

Deliver To: Commanding Officer, ~~CIC Area No. 21~~, Shizuoka, Shizuoka
Name of Receiving Officer Organization Location Prefecture Phone
SMGT 210 1007

Requested By: Commanding Officer, ~~CIC Area No. 21~~, Shizuoka, Shizuoka
Name of Requesting Officer Organization Location Prefecture Phone
SMGT

Approved By: _____
Name of Approving Officer Staff Section Headquarters Prefecture Phone

Remarks and Instructions:

(Space for Mil. Govt. Unit Preparing and Forwarding Demand to Another Mil. Govt. Unit)

Unit Mil. Govt. Hq. & Hq. Co. Prefecture Typed: Mil. Govt. Officer Rank Branch

(Space for Mil. Govt. Unit Processing Demand to Japanese)

Unit Mil. Govt. Hq. & Hq. Co. Prefecture Signed: Mil. Govt. Officer Rank Branch

Dated: _____ Typed: _____

(Space for Japanese Only)

P. D. Received By: _____
Signature City Prefecture Date

Sub #4

INSTRUCTIONS FOR USE OF GPA FORM 1
(Local reproduction of this form is not authorized)

1. This form will be used for the procurement of all Japanese supplies and facilities except labor, enemy surrendered facilities, equipment held for reparations, and facilities of United States. Allied, and Neutral nationals.
 2. The procurement demand number assigned this demand will be used for subsequent receipts and releases of the supplies and facilities hereon and will consist of a three group letter and number combination as follows: First group—A four letter code to indicate the prefectural area and administrative region wherein the demand is prepared (not necessarily where processed to the Japanese), see Incl 4**. Second group—A single consecutive numerical sequence starting with one, covering all procurement demands irrespective of approving or using agency, for a particular prefectural area. Third group—A consecutive letter sequence for amendments to a particular procurement demand starting with the letter A for the first amendment. Illustration: KYTE-5 or KYTE-5-A.
 3. Limit a particular procurement demand to a single approving staff section, to a single prefecture, and to supplies and facilities of either a total (outright) or monthly (rental) relative value.
 4. Describe as completely as possible including, if known, Japanese name, type, quality, grade, model, rated capacity, and other descriptive nomenclature of the item. Include complete address in case of real estate or construction work. Construction demands will be cross-referenced to real estate demands which procured the site.
 5. In describing items desired, use nomenclature equivalent to that listed in Incls 7 to 10**.
 6. Indicate, when appropriate, materials, equipment, labor, and supervision furnished by the occupation forces to the Japanese in the fulfillment of the demand.
 7. If a single account code is not applicable to all items on the demand, enter after each item described, the proper account code given in Incl 5**.
 8. Detach the lower half of all except the last page, if more than one page is required.
 9. Under "Suggested Source", indicate names and addresses of possible Japanese suppliers, contractors, or service companies.
 10. Under "Deliver To", indicate the name of the officer who will have direct contact with the Japanese property owner or contractor in the case of real estate, construction work, or services.
 11. Under "Remarks and Instructions", include the following, if appropriate:
 - a. Packing and shipping instructions.
 - b. "Delivery already made", and reason for necessity of issuing such confirmation demand.
 - c. Reference to any attached statements, sketches, plot plans, maps, overlays, drawings and specifications.
 12. All copies of the procurement demand will be signed.
 13. If the military government unit preparing and processing the demand is the same, only the second of the two "Military Government Unit" blocks will be completed.
 14. List of papers in connection with procurement, number of copies and by whom prepared:

a. Procurement demand, GPA Form 1	6 copies	Military government unit
b. Unit requisition	3 copies	Requesting unit
c. Plot and building plans	5 copies	Requesting unit
d. Specifications as to rehabilitation and operation desired	5 copies	Requesting unit
e. Construction drawings	2 copies	Appropriate staff section
f. Construction specifications	2 copies	Appropriate staff section
 15. Distribution of papers and number of copies:

a. Central Records	1 copy	of 14a above
b.* Military government unit	1 copy	of a, b, c and d
c. Appropriate staff section	1 copy	of a, b, c, d, e and f
d. Requesting Unit	1 copy	of a, b, c and d
e. Japanese Liaison Office	1 copy	of a, c and d
f. Japanese supplier	1 copy	of a
g. or Japanese property owner	1 copy	of a, c and d
h. or Japanese contractor	1 copy	of a, e and f
 16. Amended demands will be prepared and distributed in the same manner.
 17. Military Government will forward Central Records copy directly to Military Government Section. Headquarters Eighth Army, APO 343, attention Procurement Division.
 18. Japanese Liaison Office will enter name and address of Japanese supplier, contractor, or service company under "Suggested Source", if none is indicated.
 19. Changes in the source (delivery point) and date and method of delivery will be coordinated with the military Government unit and will be corrected on the form by the Japanese Liaison Office before signature and return.
- * When demand is prepared by one military government unit and forwarded to another military government unit for processing on the Japanese, extra copies of each paper must be made for the files of the processing unit.
- ** Inclosure references are to Eighth Army Operational Directive.

HEADQUARTERS
SHIZUOKA MILITARY GOVERNMENT TEAM
APO 1007

DEPENDENTS

Dependents assigned quarters:

- (1) Myron D. Cook, Lt Col, FA, O-1166035
Mrs. Lillian L. Cook, Wife, age 46 years
- (2) Harold J. Krauter, Major, Inf, O-214677
Mrs. Lucille Krauter, wife, age 32 years
Juell J. Krauter, daughter, age 11 years
David J. Krauter, son, age 9 years
Lucille F. Krauter, daughter, age 4 years
- (3) Marvin A. Ross, Major, FA, O-1170541
Mrs. Pansy F. Ross, wife, age 29 years
Marvin A. Ross Jr., son, age 10 years
Barbara A. Ross, daughter, age 4 years
- (4) Carl C. Gullison, Capt. GAG, O-262738
Mrs. Elizabeth C. Gullison, wife, age 38 years
Carolyn P. Gullison, daughter, age 10 years
- (5) James P. Clark, 1st Lt, Sig C, O-1643782
Mrs. Katherine M. Clark, wife, age 25 years
- (6) Harold Whorton, 1st Lt. GAG, O-1060683
Mrs. Ethel M. Whorton, wife, age 29 years
- (7) Jesse S. Johnson, M/Sgt, RA-20407866
Mrs. Grace M. Johnson, wife, age 33 years
Jesse S. Johnson, Jr. son, age 15 years
Riley E. Johnson, son, age 9 years
Robert S. Johnson, son, age 6 years
- (8) Wynan W. Graf, S/Sgt, RA-6541027
Mrs. Georgina Graf, Wife, age 35 years
Richard L. Graf, son, age 1 year
- (9) Layton Horner, CAF-8, DAG
Mrs. Marian C. Horner, Wife, age 24 years
- (10) Mark K. Hanson, Capt, Inf., O426815
Mrs. Hazel Hanson, wife, age 27 years
Marcia Hanson, daughter, age 4 years
Kelly Hanson, son, age 1 year
- (11) Lavern E. Ledbetter, 1st Lt., Inf, O-1330327
Mrs. Virginia Ledbetter, wife, age 26 years
Vicky Lynn Ledbetter, daughter, age 5 years
Robert L. Ledbetter, son, age 4 years

Incl # 5

DEPENDENTS (Cont)

Dependents in theater waiting assignment of quarters:

- (1) Nathaniel T. Ono, T/Sgt, RA-30114771
Mrs. Ikuo Ono, wife, age 25 years
- (2) James L. Snyder, CAF-7, DAC
Mrs. Kuniyo Snyder, wife, age 27 years
- (3) Stuart L. Callihan, CAPT, AG, AG-581480
Mrs. Lucile E. Callihan, wife, age 24
Linda Callihan, daughter, age 4
Phyllis Callihan, daughter, age 2

Dependents due to arrive before 1 Sept 1948 on applications for dependent travel now in Eighth Army Headquarters for action:

- (1) William K. Vaughan, 1st Lt. OAV, O-27333
Mrs. Laura S. Vaughan, wife, age 22
Ollie W. Reed, stepson, age 4
- (2) Jack Miller, M/Sgt, RA-32228407
Mrs. Francis M. Miller, wife, age 42
- (3) Robert W. Hodge, T/Sgt, RA-36256098
Mrs. Vivian H. Hodge, wife, age 25

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J.K.

Jan
MAR

HEADQUARTERS
SHIZUOKA MILITARY GOVERNMENT TEAM
APO 1007

11 June 1948

SUBJECT: "Procurement Receipts"

TO: Commanding General
Headquarters Eighth Army
APO 343
ATTN: Procurement Section

Transmitted herewith Procurement Receipts, as listed in inclosures, for the month of May 1948.

FOR THE COMMANDING OFFICER:

- 7 Incls
- 1. Procurement Receipt
JPNZ 9625-E (6)
- 2. Procurement Receipt
JPNY 1428-A (6)
- 3. Procurement Receipt
JPNY 1428-B (6)
- 4. Procurement Receipt
JPNY 1428-C (6)
- 5. Procurement Receipt
JPNY 1428-D (6)
- 6. Procurement Receipt
JPNY 1428-E (6)
- 7. Procurement Receipt
JPNO 2568-J (6)

MARVIN A. ROSS
Major, FA
Adjutant

#35

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C-File
cyk
jm
MAR

HEADQUARTERS
SHIZUOKA MILITARY GOVERNMENT TEAM
APO 1007

10 June 1948

SUBJECT: "Procurement Receipts"

TO: Commanding Officer
Headquarters Eighth Army
APO 343
ATTN: Procurement Section

Transmitted herewith Procurement Receipts, as listed in inclosures, for the month of May 1948.

FOR THE COMMANDING OFFICER

- 4 Incls
1. Procurement Receipt
JPNO 40-F (6)
 2. Procurement Receipt
JPNO 566-M (6)
 3. Procurement Receipt
JPNO 1402-L (6)
 4. Procurement Receipt
JPNO 2279-L (6)

MARVIN A. ROSS
Major, FA
Adjutant

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JK
jm
MAR

HEADQUARTERS
SHIZUOKA MILITARY GOVERNMENT TEAM
APO 1007

10 June 1948

SUBJECT: "Procurement Receipt JPNZ 10335-D"

TO: Commanding General
Headquarters Eighth Army
APO 343
ATTN: Office of the Quartermaster

Transmitted herewith Procurement Receipt JPNZ 100335-D for the month of May 1948.

FOR THE COMMANDING OFFICER:

1 Incl
Procurement Receipt
JPNZ 10335-D (6)

MARVIN A. ROSS
Major, FA
Adjutant

33

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C-File

BASIC: Ltr, Shizuoka Mil Govt Team, APO 1007, subj: "Request for Services of Procured Passenger Automobile", dtd 7 June 1948.

AGMGX-400.12

1st Ind.

Headquarters, Eighth Army, APO 343


24 JUN 1948

TO: CO, Shizuoka MG Team, APO 1007

The request contained in basic communication is approved for the retention of the services of one procured sedan under JPRO 566B through 31 March 1949.

BY COMMAND OF LIEUTENANT GENERAL NICHENBERGER:

24 JUN 1948


R. SCHAFER
 Lt Col AGC
 Asst Adj Gen

775013

400.12

HEADQUARTERS
SHIZUOKA MILITARY GOVERNMENT TEAM
APO 1007

File
MAR

7 June 1948

SUBJECT: "Request for Services of Procured Passenger Automobile"

TO: Commanding General
Headquarters Eighth Army
APO 343
ATTN: Military Government Section

1. Reference is made to the following:
 - a. TWX, Eighth Army, Cite D9954.
 - b. Forecast of Miscellaneous Indigenous Procurement Requirements for Operation and Maintenance Services Ordnance Section, this headquarters for period 1 July 1948 to 31 Dec 1948.
 - c. Procurement Demand, JFNO 5653, covering services of one (1) passenger automobile for period 1 May 1947 to 31 Dec 1948.
2. Information available indicates that forecast referred to in Par 1b above has become lost after forwarding through proper channels. This forecast included the services of an additional procured sedan for this unit to supplement the sedan procured under reference 1c above.
3. This unit has been issued one (1) Army sedan under authority of reference 1a above.
4. The organic transportation of this organization is not adequate to provide transportation for inspectors, and official visitors of higher headquarters in addition to the requirements of regularly assigned personnel in performance of normal duties.
5. It is requested that Procurement Demand JFNO 5653 remain in effect, that it be extended to cover the period 1 Jan 1949 to 1 April 1949 and that this unit be authorized to retain the sedan thus procured for use as outlined above. Request for such service for the period 1 April 1949 to 31 March 1950 is being submitted on the next forecast.

FOR THE COMMANDING OFFICER:

MARVIN A. ROSS
Major, FA
Adjutant

#32

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C-File
EK.
MARHEADQUARTERS
SHIZUOKA MILITARY GOVERNMENT TEAM
APO 1007

5 June 1948

SUBJECT: "Forecast of Miscellaneous Indigenous Procurement Requirements"

TO: Commanding Officer
Kanagawa Military Government Team
APO 503

1. Reference is made to:
 - a. Section II, Circular 25, Headquarters Eighth Army, dated 12 April 1948.
 - b. Message Form, Headquarters Eighth Army, AG 400.12 60, Subject: "Forecasting of Miscellaneous Indigenous Procurement for Occupation Forces Requirements", dated 20 May 1948.
2. In compliance with instructions contained in reference 1a and b above, transmitted herewith "Forecast of Miscellaneous Indigenous Procurement Requirements for Operation and Management Services" for the period 1 April 1949 to 31 March 1950.

FOR THE COMMANDING OFFICER:

3 Incls

1. Forecast of Misc Indigenous Procurement Requirements for Operation and Management Services (5) (Engineer)
2. Forecast of Misc Indigenous Procurement Requirements for Operation and Management Services (5) (Ordnance)
3. Forecast of Misc Indigenous Procurement Requirements for Operation and Management Services (10) (Quartermaster)

MARVIN A. ROSS
Major, FA
Adjutant

31

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HEADQUARTERS
SHIZUOKA MILITARY GOVERNMENT TEAM
APO 1007C-File
J.P.
MAR

4 June 1948

SUBJECT: "Delinquent Procurement Receipts"

TO: Commanding General
Headquarters Eighth Army
APO 343
ATTN: Procurement Section

1. Reference is made to Paragraph 2c, Section I, Circular 22, Hq. 8th Army, dated 24 March 1948.
2. During the month of May 1948, Procurement Receipt JPNZ 9625 is reported as delinquent.
3. One of the items on this demand has been rescinded by Procurement Demand JPNZ 9625-A. The other items were unobtainable from their source, the Shizuoka Liaison Office.
4. All other demands now in effect have been complied with.

FOR THE COMMANDING OFFICER:

MARVIN A. ROSS
Major, FA
Adjutant

#30

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HEADQUARTERS
SHIZUOKA MILITARY GOVERNMENT TEAM
APO 1007

19 May 1948

SUBJECT: "Procurement Receipts and Removable Property Inventories"

TO: Fourth Procurement District
Nagoya Branch
APO 710

1. As per telephone conversation with your headquarters on or about 6 May 1948, the following is submitted:

- a. Procurement Receipts JPNR 248a, JPNR 1335, and JPNR 1351b.
- b. Removable Property Inventories concerning Procurement Receipts JPNR 1335, JPNR 96a, JPNR 1553, JPNR 1536 and JPNR 1487.

FOR THE COMMANDING OFFICER:

8 Incls
As listed above

MARVIN A. ROSS
Major, FA
Adjutant

1st. Ind.

AIO/dh

Headquarters Eighth Army, Procurement Section, Nagoya Branch, APO 710
25 May 1948

TO: Commanding Officer, Shizuoka Mil. Govt. Tm., APO 1007.

1. Inclosures mentioned in basic have been received and are being processed.

2. Since JPNR-248-A increases the number of rooms procured by JPNR 248 an additional inventory is required showing additional furniture furnishings received.

ARLEY L. OUTLAND
Major, FA
Branch Chief

29

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C-File
aff.

HEADQUARTERS
SHIZUOKA MILITARY GOVERNMENT TEAM
APO 1007

29 May 1948

SUBJECT: "Procurement Transaction Report"

TO: Commanding General
Headquarters Eighth Army
APO 343
ATTN: Procurement Section

Transmitted herewith Procurement Transaction Report for the
month of May 1948.

FOR THE COMMANDING OFFICER

1 Incl
MGP Form 21

MARVIN A. ROSS
Major, FA
Adjutant

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BASIC: Ltr, Reg Post Eng Off, Subj: Request for inventory, dtd 15 May 48.

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1st Ind

4/BWW

6
file
MAR

Headquarters 1st Cavalry Brigade, APO 201 Unit 1, Camp McGill, Japan,
17 May 1948.

TO: Commanding Officer, Shizuoka Military Government Team, APO 1007,

Attention is invited to basic letter.

FOR THE COMMANDING GENERAL:

/s/ Alex B Mac Nabb
/t/ ALEX B MAC NABB
Colonel Cavalry
Executive Officer.

2 Incls:
n/c

2nd Ind

400.12

Hqs Shizuoka Mil Govt Team, APO 1007, 27 May 1948

TO: Commanding General, 1st Cav Brig., APO 201, Unit 1
ATTN: Regional Post Engineer

1. Basic communication complied with.

2. Transmitted herewith Removable Property Inventories pertaining to Real Estate procured by this headquarters and 441st CIC, Area 14, as follows:

Inventory pertaining to Procurement Demand					JPNR-1354
"	"	"	"	"	JPNR-5
"	"	"	"	"	JPNR-1598
"	"	"	"	"	JPNR-248A
"	"	"	"	"	JPNR-568
"	"	"	"	"	JPNR-1153
"	"	"	"	"	JPNR-1154
"	"	"	"	"	JPNR-1487
"	"	"	"	"	JPNR-192
"	"	"	"	"	JPNR-224
"	"	"	"	"	JPNR-547
"	"	"	"	"	JPNR-1335
"	"	"	"	"	JPNR-1251
"	"	"	"	"	JPNR-1536
"	"	"	"	"	JPNR-1553
"	"	"	"	"	JPNR-369
"	"	"	"	"	JPNR-2161
"	"	"	"	"	JPNR-2251
"	"	"	"	"	JPNR-370

FOR THE COMMANDING OFFICER:

19 Incls
As Stated Above

MARVIN A. ROSS
Major, FA
Adjutant

27

775013

REGIONAL POST ENGINEER'S OFFICE
1ST CAVALRY BRIGADE 1ST CAVALRY DIVISION
APO 201 UNIT 1

Camp McGill, Japan

15 May 1948

SUBJECT: Request for Inventory
THRU: Commanding General, 1st Cavalry Brigade, Camp McGill,
Japan, APO 201 Unit
TO: Commanding Officer, Shizuoka Military Government
Team, Shizuoka, APO 1007

1. Request that Inventories of removable furniture obtained by Real Estate Procurement Demand of all installations attached to your command including CIC Detachment be furnished to this office.

2. Above information is urgently needed in order to complete the files of this office.

3. Sample form of Inventory is inclosed.

4. Negative reports are desired.

FOR THE REGIONAL POST ENGINEER:

2 Incls: Sample Form of
1. Inventory
2. Negative Inventory

LOUIE L FAULKNER
CWO USA
Adm Assistant

775013

C. file

BASIC: Ltr, Hqs Shizuoka Military Govt Team, APO 1007
dtd 13 May 48 subj: "Procurement Demands"

400.12

1st Ind

4/EWW

HEADQUARTERS 1ST CAVALRY BRIGADE, Camp McGill, Japan,
APO 201 Unit 1, 20 May 1948

TO: Commanding Officer
Shizuoka Military Government Team
APO 1007

1. The services as indicated on the inclosed Procurement Demands are not functions of the Regional Post Engineer, 1st Cavalry Brigade.

2. During the recent transfer of Repairs and Utilities Responsibilities from the 25th Infantry Division to the 1st Cavalry Division, the transfer of these services was not ordered.

FOR THE COMMANDING GENERAL:

Alex. B. MacNabb

ALEX B MAC NABB
Colonel, Cavalry
Executive Officer

Incls:
n/c

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775013

HEADQUARTERS
SHIZUOKA MILITARY GOVERNMENT TEAM
APO 1007

13 May 1948

SUBJECT: "Procurement Demands"

TO: Commanding General
1st Cavalry Brigade
APO 201, Unit 1
ATTN: Post Engineer

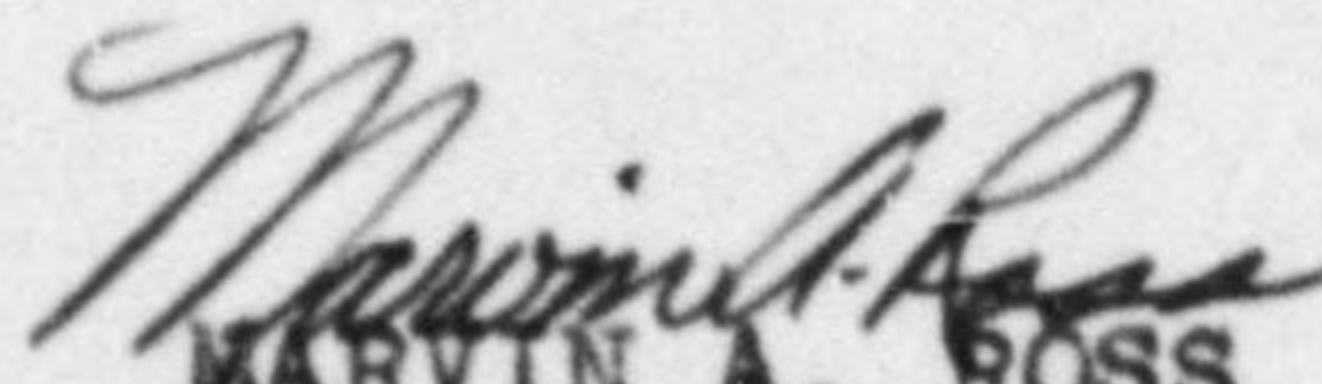
1. Reference is made to telephone conversation Maj. Ross, this headquarters and Capt. Shutt, your headquarters, on 11 May 1948.

2. Transmitted herewith one copy of Procurement Demands JPNO 1402-A and JPNO 2279-A with attached Bill of Particulars for operation of Port and Harbour Services at the port of SHIMIZU, together with copy of letter Hq 25th Inf Div file AG 400.12 (E) PROC, dated 4 May 1948, subject as above.

3. Telephone conversation with Engineer Officer, 25th Infantry Division revealed that office has not received instructions to forward these Procurement Demands to your headquarters.

FOR THE COMMANDING OFFICER:

3 Incls
As stated above


MARVIN A. ROSS
Major, FA
Adjutant

HEADQUARTERS 25TH INFANTRY DIVISION
APO 25 (Osaka, Honshu)

AG 400.12 (E) PROC

4 MAY 1948

SUBJECT: Procurement Demands

TO: Commanding Officer
Shizuoka Military Government Team
APO 1007

1. Reference:
 - a. Circular 25, Headquarters Eighth Army, 12 April 1948.
2. Transmitted herewith are two (2) Procurement Demands ~~in two~~ (2) copies each pertaining to water transportation activities in your prefecture.
3. Procurement receipts will be forwarded to this headquarters for processing.
4. Headquarters Eighth Army Circular 25 provides for the semi-annual "Forecast of Miscellaneous Indigenous Procurement for Occupation Forces Requirements" of the services which enclosed procurement demands cover.
5. In the past, in regions and areas where there are no transportation sections, and water operations are performed by other units, many of the essential services have been omitted from this forecast.
6. It is desired that on future forecasts each prefecture will include these requirements and that they be forwarded to Headquarters I Corps for consolidation.

FOR THE COMMANDING GENERAL:

2 Incls: ~~CONFIDENTIAL~~
1-Proc. Demand JPNO 1402-A
2-Proc. Demand JPNO 2279-A
(2 copies each)JAMES P. MCBROOM
Major, ASD
ASST ADJ-Gen

Incl 3

775013

GPA Form 1 (4-46)

PROCUREMENT DEMAND
On Impulse Order, Government

Page 1 of 1 Pages
JPNO 2279 A

Account Code (If Applicable to all Items): _____ Demand No. _____
(Read Instructions on Back of this Form)

Item No.	Specific Description of Items Desired	Unit	Quantity
1.	<p>JPNO 2279 is amended as follows:</p> <p>Delivery Required: Delete: 30 June 48 Insert: 31 December 48</p> <p>This Demand is Confirming from 1 January 48 till the Japanese have signed.</p>		
	MP	(Selected by J.G.)	

(Detach Along this Line for Additional Pages)

Suggested Source: Shizuoka Prefectural Gov't. Shizuoka

Name: _____ Address: 5th Ind GHQ City SCAP AG 40012 (29 Apr 47)

Authority for: GPA dtd 1 Mar 48 SCAP REC 0-292

(Japanese Delivery) (Occ Force Pick Up) Restricted Item: _____
Delete One _____ Letter Reference or Signature _____

Delivery Required: 1 January 47 - 31 December 48 Ship ////////////////////
By: (Air) (Water) (Rail) (Road) Delete Three

Deliver To: Legal & Government Officer Shizuoka MG Team Shizuoka City, Shizuoka

Name of Receiving Officer: _____ Organization: _____ Location: _____ Prefecture: _____ Phone: _____

Requested By: Transportation Officer Trans. Sec. Hq. 8th Army Yokohama, Kanagawa

Name of Requesting Officer: _____ Organization: _____ Location: _____ Prefecture: _____ Phone: _____

Approved By: Transportation Officer TO 8th Army Kanagawa

Name of Approving Officer: _____ Staff Section: _____ Headquarters: _____ Prefecture: _____ Phone: _____

Remarks and Instructions: Per TO c/s #2972 dtd 3 Mar 48 and filed with JPNO 1157 F.

8th (Space for Mil. Govt. Unit Preparing and Forwarding Demand to Another Mil. Govt. Unit)
 Army Mil. Govt. Hq. & Hq. Co. Japan Typed: ALBERT FREGOSI, Lt. Col., C. E.
 Unit _____ Prefecture _____ Mil. Govt. Officer _____ Rank _____ Branch _____

(Space for Mil. Govt. Unit Processing Demand to Japanese)
 IV Procurement District
 Mil. Govt. Hq. & Hq. Co. Nagoya Br. Signed: _____
 Unit _____ Prefecture _____ Mil. Govt. Officer _____ Rank _____ Branch _____

Dated: _____ Typed: _____

(Space for Japanese Only)

P. D. Received By: _____ Signature _____ City _____ Prefecture _____ Date _____

APPROPRIATE STAFF SECTION

Incl. 21

INSTRUCTIONS FOR USE OF GPA FORM 1
(Local reproduction of this form is not authorized)

1. This form will be used for the procurement of all Japanese supplies and facilities except labor, enemy surrendered facilities, equipment held for reparations, and facilities of United States, Allied, and Neutral nationals.
 2. The procurement demand number assigned this demand will be used for subsequent receipts and releases of the supplies and facilities hereon and will consist of a three group letter and number combination as follows: First group—A four letter code to indicate the prefectural area and administrative region wherein the demand is prepared (not necessarily where processed to the Japanese), see Incl 4**. Second group—A single consecutive numerical sequence starting with one, covering all procurement demands irrespective of approving or using agency, for a particular prefectural area. Third group—A consecutive letter sequence for amendments to a particular procurement demand starting with the letter A for the first amendment. Illustration: KYTE-5 or KYTE-5-A.
 3. Limit a particular procurement demand to a single approving staff section, to a single prefecture, and to supplies and facilities of either a total (outright) or monthly (rental) relative value.
 4. Describe as completely as possible including, if known, Japanese name, type, quality, grade, model, rated capacity, and other descriptive nomenclature of the item. Include complete address in case of real estate or construction work. Construction demands will be cross-referenced to real estate demands which procured the site.
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 7. If a single account code is not applicable to all items on the demand, enter after each item described, the proper account code given in Incl 5**.
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 10. Under "Deliver To", indicate the name of the officer who will have direct contact with the Japanese property owner or contractor in the case of real estate, construction work, or services.
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 - a. Packing and shipping instructions,
 - b. "Delivery already made", and reason for necessity of issuing such confirmation demand.
 - c. Reference to any attached statements, sketches, plot plans, maps, overlays, drawings and specifications.
 12. All copies of the procurement demand will be signed.
 13. If the military government unit preparing and processing the demand is the same, only the second of the two "Military Government Unit" blocks will be completed.
 14. List of papers in connection with procurement, number of copies and by whom prepared:

a. Procurement demand, GPA Form 1	6 copies	Military government unit
b. Unit requisition	3 copies	Requesting unit
c. Plot and building plans	5 copies	Requesting unit
d. Specifications as to rehabilitation and operation desired	5 copies	Requesting unit
e. Construction drawings	2 copies	Appropriate staff section
f. Construction specifications	2 copies	Appropriate staff section
 15. Distribution of papers and number of copies:

a. Central Records	1 copy	of 14a above
b.* Military government unit	1 copy	of a, b, c and d
c. Appropriate staff section	1 copy	of a, b, c, d, e and f
d. Requesting Unit	1 copy	of a, b, c and d
e. Japanese Liaison Office	1 copy	of a, c and d
f. Japanese supplier	1 copy	of a
g. or Japanese property owner	1 copy	of a, c and d
h. or Japanese contractor	1 copy	of a, e and f
 16. Amended demands will be prepared and distributed in the same manner.
 17. Military Government will forward Central Records copy directly to Military Government Section, Headquarters Eighth Army, APO 343, attention Procurement Division.
 18. Japanese Liaison Office will enter name and address of Japanese supplier, contractor, or service company under "Suggested Source", if none is indicated.
 19. Changes in the source (delivery point) and date and method of delivery will be coordinated with the military Government unit and will be corrected on the form by the Japanese Liaison Office before signature and return.
- * When demand is prepared by one military government unit and forwarded to another military government unit for processing on the Japanese extra copies of each paper must be made for the files of the processing unit.
- ** Inclosure references are to Eighth Army Operational Directive.

BILL OF PARTICULARS

Page 1 of 2 Pages

Ship and Boat Repair and Maintenance
JPNO

1631, 1897, 1898, 1899, 1900, 1902, 1904, 1905, 1906, 1907,
1908, 1936, 1937, 1938, 1939, 1940, 2129, 2172, 2173, 2277,
2278, 2279, 2280, 2281, 2282.

1. Scope:

a. The contractor and/or the Japanese Government will furnish all supervisory personnel, skilled and unskilled labor, materials and equipment necessary to fulfill the requirements of this Demand.

b. Services will include but not be restricted to the following:

1. Drydocking
2. Engine overhaul
3. Fabrication of parts
4. Repairs to hull
5. Repairs to deck, masts, kingposts and superstructure.
6. Instrument repairs
7. Propeller repair
8. Boiler, pump and winch repairs
9. Caulking and tarring
10. Scraping and painting

2. Receipts:

a. For the period 1 January 1947 to 30 June 1947 one consolidated receipt for services as enumerated above which have not already been receipted for against a local procurement demand being superseded by this demand, a negative receipt will be submitted for the period 1 January 47 to 30 June 47 stating thereon the procurement demand number against which receipts were issued. Monthly procurement receipts will be submitted for the months of July and August. For each month thereafter the following will apply as to receipting procedure:

1. Receiving Officer will issue work orders to local Prefectural liaison office for execution of work desired. Work order will contain description of work to be done, location, installation and name of Occupation Force representative requesting work. Japanese liaison office will assign work order to one of a group of contractors previously qualified by both the Receiving Officer and a Japanese liaison office. Upon completion of work, Receiving Officer will check and certify correct work order listing services rendered and items of supply, labor and equipment used. Japanese contractor and/or the Japanese Government will prepare a monthly consolidated procurement receipt (GPA Form 2) for each contractor appearing on the demand. And will submit it for certification by the Receiving Officer. Receipt will be supported by original work order and will specify in the following sequence:

a. Furnished by the Occupation Forces:

1. Labor in man hours, by craft
2. Materials by type and quantity
3. Equipment by type and hours of use

b. Furnished by the Contractor:

1. Labor in man hours, by craft
2. Materials by type and quantity
3. Equipment by type and hours of use

c. Furnished by the Japanese Government:

1. Labor in man hours, by craft
2. Materials by type and quantity
3. Equipment by type and hours of use

Ship and Boat Repair and Maintenance

Page 2 of 2 Pages

VS
d. Supplies and materials which have been separately procured and are furnished from Occupation Force Depots, and labor obtained by Military Government labor requisitions will be reported under "1" above. No cost data need be indicated for anything furnished under "1" above.

NOTE: See attached ADDITIONAL RECEIPT INSTRUCTIONS.

VS

ADDITIONAL RECEIPT INSTRUCTIONS

1. On a separate form, attached to the procurement receipt, the unit cost and total cost in yen for labor, materials and equipment furnished by the contractor will be recorded by him. Official costs and extensions will be furnished by the Japanese Government. When labor or supplies are furnished by the Japanese Government, quantitative listings will be made by the contractor and official prices in yen written in by the Government. If costs reported by the contractor are not allowed by the Government, those figures will be deleted and amounts actually paid substituted therefor.
2. Each itemization of labor and each bill of materials will be certified by the contractor or by his authorized representative. The certification will consist of a signed statement attached to or at the end of each itemization of labor and each bill of materials, similar to the following:

" I certify, to the best of my knowledge and belief, that the above (or attached) statements represent a true and accurate account of all labor or all materials furnished by, or furnished to, my organization in connection with Procurement Demand No. _____ during the period _____ to _____

Signature _____

Title _____

Organization _____

Date _____

3. Each itemization of labor and each bill of materials will be checked by the Japanese Government and price data added as indicated in paragraph ~~2~~ above. They will be certified by a responsible representative of the Japanese Government by adding or attaching a statement similar to the following:

"I have examined the above (or attached) statement by the contractor and the cost data added by the Japanese Government, and I certify to the best of my knowledge and belief, that it represents a true and accurate statement, and that the total amount has been charged to the account indicated."

Signature _____

Title _____

Governmental Office _____

Date _____

Additional Receipt Instructions

Page 2 of 2 pages

4. The final receipt issued in connection with each demand should include a further certification to read substantially as follows:

"All costs incurred under this demand have been paid and all payments reported on a GPA Form 2 except as follows: (Here list any exceptions to the statement, with an explanation)."

5. In connection with any type of receipt (regardless of whether partial or final, and regardless of whether for materials, equipment and supplies, or for construction or services), after actual payment has been made, a copy of the receipt marked "Paid" by the Japanese Disbursing Officer together with a complete copy of the Payment Data Form (MGP 69) containing all of the information pertinent to the payment will be forwarded to the nearest Eighth Army Procurement Office. This copy of the receipt will bear the signature of the Receiving Officer and the Japanese representative on the lower portion of the front face of the receipt form, certified true copies will be accepted in instances where receipt distribution is inadequate.
6. If the Receiving Officer desires to terminate the procurement demand prior to the designated date of expiration a "Final" receipt will be submitted. This will terminate this procurement demand and no further request for cancellation is required.
7. Receipts, either negative or positive, will be submitted from the effective date shown in the "Delivery Required" space unless terminated by the Receiving Officer prior to the stated expiration date, at which time the provisions of the preceding paragraph will apply.

775013

GPA Form 1
(4-46)

PROCUREMENT DEMAND
On Imperial Japanese Government

Page 1 of 1 Pages
JPNO 1402 A

Account Code (If Applicable to all Items): 135-4-1-100-0 Demand No.
(Read Instructions on Back of this Form)

Item No.	Specific Description of Items Desired	Unit	Quantity
1.	<p>JPNO 1402 is amended as follows:</p> <p>Delivery Required: Delete: 31 December 47 Insert: 31 December 48</p> <p>This Demand is Confirming from 1 January 48 till the Japanese have signed.</p>		
	MP	(Selected by J.G.)	

(Detach Along this Line for Additional Pages)

Suggested Source: Shimizu K.K. 3-chome Matsubaracho Shimizu-Shizuoka

Name: Shimizu K.K. Address: 5th Ind GH (SCAP AG 400 JPO (29 Apr 47))
Authority for: GPA dtd 1 Mar 48 SCAP REQ O-291.

(Japanese Delivery) (Occ Force Pick Up) Restricted Item: Delete One Letter Reference or Signature

Delivery Required: 1 January 47 - 31 December 48 Ship By: (Air) (Water) (Rail) (Road) Delete Three

Deliver To: Commerce and Industry Officer Shizuoka MG Team Shizuoka

Name of Receiving Officer: Organization: Location: Prefecture: Phone:

Requested By: Transportation Officer Trans. Sec. Hq. 8th Army Yokohama, Kanagawa

Name of Requesting Officer: Organization: Location: Prefecture: Phone:

Approved By: Transportation Officer TO 8th Army Kanagawa

Name of Approving Officer: Staff Section: Headquarters: Prefecture: Phone:

Remarks and Instructions: Per TO c/s #2972 dtd 3 Mar 48 and filed with JPNO 1157 F.

8th Army Mil. Govt. Hq. & Hq. Co. Japan Typed: ALBERT FREGOSI, Lt. Col., C. E.
Unit: Prefecture: Mil. Govt. Officer: Rank: Branch:

IV Procurement District (Space for Mil. Govt. Unit Processing Demand to Japanese)
Mil. Govt. Hq. & Hq. Co. Nagoya Br. Signed:
Unit: Prefecture: Mil. Govt. Officer: Rank: Branch:

Dated: Typed:

(Space for Japanese Only)

P. D. Received By: Signature City Prefecture Date

APPROPRIATE STAFF SECTION

Incl. 1

INSTRUCTIONS FOR USE OF GPA FORM 1
(Local reproduction of this form is not authorized)

1. This form will be used for the procurement of all Japanese supplies and facilities except labor, enemy surrendered facilities, equipment held for reparations, and facilities of United States, Allied, and Neutral nationals.
2. The procurement demand number assigned this demand will be used for subsequent receipts and releases of the supplies and facilities hereon and will consist of a three group letter and number combination as follows: First group—A four letter code to indicate the prefectural area and administrative region wherein the demand is prepared (not necessarily where processed to the Japanese), see Incl 4**. Second group—A single consecutive numerical sequence starting with one, covering all procurement demands irrespective of approving or using agency, for a particular prefectural area. Third group—A consecutive letter sequence for amendments to a particular procurement demand starting with the letter A for the first amendment. Illustration: KYTE-5 or KYTE-5-A.
3. Limit a particular procurement demand to a single approving staff section, to a single prefecture, and to supplies and facilities of either a total (outright) or monthly (rental) relative value.
4. Describe as completely as possible including, if known, Japanese name, type, quality, grade, model, rated capacity, and other descriptive nomenclature of the item. Include complete address in case of real estate or construction work. Construction demands will be cross-referenced to real estate demands which procured the site.
5. In describing items desired, use nomenclature equivalent to that listed in Incls 7 to 10**.
6. Indicate, when appropriate, materials, equipment, labor, and supervision furnished by the occupation forces to the Japanese in the fulfillment of the demand.
7. If a single account code is not applicable to all items on the demand, enter after each item described, the proper account code given in Incl 5**.
8. Detach the lower half of all except the last page, if more than one page is required.
9. Under "Suggested Source", indicate names and addresses of possible Japanese suppliers, contractors, or service companies.
10. Under "Deliver To", indicate the name of the officer who will have direct contact with the Japanese property owner or contractor in the case of real estate, construction work, or services.
11. Under "Remarks and Instructions", include the following, if appropriate:
 - a. Packing and shipping instructions.
 - b. "Delivery already made", and reason for necessity of issuing such confirmation demand.
 - c. Reference to any attached statements, sketches, plot plans, maps, overlays, drawings and specifications.
12. All copies of the procurement demand will be signed.
13. If the military government unit preparing and processing the demand is the same, only the second of the two "Military Government Unit" blocks will be completed.
14. List of papers in connection with procurement, number of copies and by whom prepared:

a. Procurement demand, GPA Form 1	6 copies	Military government unit
b. Unit requisition	3 copies	Requesting unit
c. Plot and building plans	5 copies	Requesting unit
d. Specifications as to rehabilitation and operation desired	5 copies	Requesting unit
e. Construction drawings	2 copies	Appropriate staff section
f. Construction specifications	2 copies	Appropriate staff section
15. Distribution of papers and number of copies:

a. Central Records	1 copy	of 14a above
b.* Military government unit	1 copy	of a, b, c and d
c. Appropriate staff section	1 copy	of a, b, c, d, e and f
d. Requesting Unit	1 copy	of a, b, c and d
e. Japanese Liaison Office	1 copy	of a, c and d
f. Japanese supplier	1 copy	of a
g. or Japanese property owner	1 copy	of a, c and d
h. or Japanese contractor	1 copy	of a, e and f
16. Amended demands will be prepared and distributed in the same manner.
17. Military Government will forward Central Records copy directly to Military Government Section, Headquarters Eighth Army, APO 343, attention Procurement Division.
18. Japanese Liaison Office will enter name and address of Japanese supplier, contractor, or service company under "Suggested Source", if none is indicated.
19. Changes in the source (delivery point) and date and method of delivery will be coordinated with the military Government unit and will be corrected on the form by the Japanese Liaison Office before signature and return.

* When demand is prepared by one military government unit and forwarded to another military government unit for processing on the Japanese extra copies of each paper must be made for the files of the processing unit.

** Inclosure references are to Eighth Army Operational Directive.

BILL OF PARTICULARS

PORT & HARBOR SERVICES

Page 1 of 2 pages

JPNO 1396, 1397, 1398, 1399, 1400, 1401, 1402, 1404, 1405, 1406,
1408, 1409, 1410, 1411, 1413.

1. Scope:

a. The contractor and/or the Japanese Government will furnish all supervisory personnel, skilled and unskilled labor, materials, and equipment necessary to fulfill the requirements of this Demand.

b. Services will include but are not restricted to the following:

1. Harbor Pilotage, including the use of pilot boats.
2. Harbor anchorage, including the use of mooring buoys.
3. Use of tug boats and tankers.
4. Stevedoring services
5. Lighterage service, including powered and non-powered (dumb) barges.
6. Use of floating cranes.
7. Services for supplying vessels with fuel, auxiliary power and fresh water.
8. Divers and equipment for surveying damage to ships and removing submerged objects dangerous to navigation.
9. Use of wharves and piers, including shore crane service, except that facilities including wharves, piers and warehouses used constantly and/or exclusive by the Occupation Forces are not included in this Demand but will be procured under separate procurement demand.
10. Services of qualified marine surveyors and measures.

2. Receipts:

a. For the period 1 January 47 to 30 June 47 one consolidated receipt for services as enumerated above which have not already been receipted for will be prepared and submitted to the Receiving Officer for certification. In the event that subject services have been receipted for against a local procurement demand, a negative receipt will be submitted for the period 1 January 47 to 30 June 47 stating therein the procurement demand number against which receipts were issued. Monthly procurement receipts will be submitted for the months of July and August. For each month thereafter the following will apply as to receipting procedure:

1. Receiving Officer will issue work orders to local Prefectural liaison office for execution of work desired. Work order will contain description of work to be done, location, installation and name of Occupation Force representative requesting work. Japanese Liaison Office will assign work order to one of a group of contractors previously qualified by both the Receiving Officer and the Japanese liaison office. Upon completion work, requesting officer will check and certify correct work order

Port and Harbor Services

Page 2 of 2 pages

listing services rendered and items of supply, labor and equipment used. Japanese contractor and/or the Japanese Government will prepare a monthly consolidated procurement receipt (GPA Form 2) for each contractor appearing on the demand. And will submit it for certification by the Receiving Officer. Receipt will be supported by original work order and will specify in the following sequence:

a. Furnished by the Occupation Forces:

1. Labor in man hours, by craft
2. Materials by type and quantity
3. Equipment by type and hours of use

b. Furnished by the Contractor:

1. Labor in man hours, by craft
2. Materials by type and quantity
3. Equipment by type and hours of use

c. Furnished by the Japanese Government:

1. Labor in man hours, by craft
2. Materials by type and quantity
3. Equipment by type and hours of use

d. Supplies and materials which have been separately procured and are furnished from Occupation Force Depots, and labor obtained by Military Government labor requisitions will be reported under "1" above. No cost data need be indicated for anything furnished under "1" above.

NOTE: See attached ADDITIONAL RECEIPT INSTRUCTIONS.

VS

ADDITIONAL RECEIPT INSTRUCTIONS

Page 1 of 2 pages

1. On a separate form, attached to the procurement receipt, the unit cost and total cost in yen for labor, materials and equipment furnished by the contractor will be recorded by him. Official costs and extensions will be furnished by the Japanese Government. When labor or supplies are furnished by the Japanese Government, quantitative listings will be made by the contractor and official prices in yen written in by the Government. If costs reported by the contractor are not allowed by the Government, those figures will be deleted and amounts actually paid substituted therefor.
2. Each itemization of labor and each bill of materials will be certified by the contractor or by his authorized representative. The certification will consist of a signed statement attached to or at the end of each itemization of labor and each bill of materials, similar to the following:

" I certify, to the best of my knowledge and belief, that the above (or attached) statements represent a true and accurate account of all labor or all materials furnished by, or furnished to, my organization in connection with Procurement Demand No. _____ during the period _____ to _____

Signature _____
 Title _____
 Organization _____
 Date _____

3. Each itemization of labor and each bill of materials will be checked by the Japanese Government and price data added as indicated in paragraph (2) above. They will be certified by a responsible representative of the Japanese Government by adding or attaching a statement similar to the following:

"I have examined the above (or attached) statement by the contractor and the cost data added by the Japanese Government, and I certify to the best of my knowledge and belief, that it represents a true and accurate statement, and that the total amount has been charged to the account indicated."

Signature _____
 Title _____
 Governmental Office _____
 Date _____

Additional Receipt Instructions

Page 2 of 2 pages

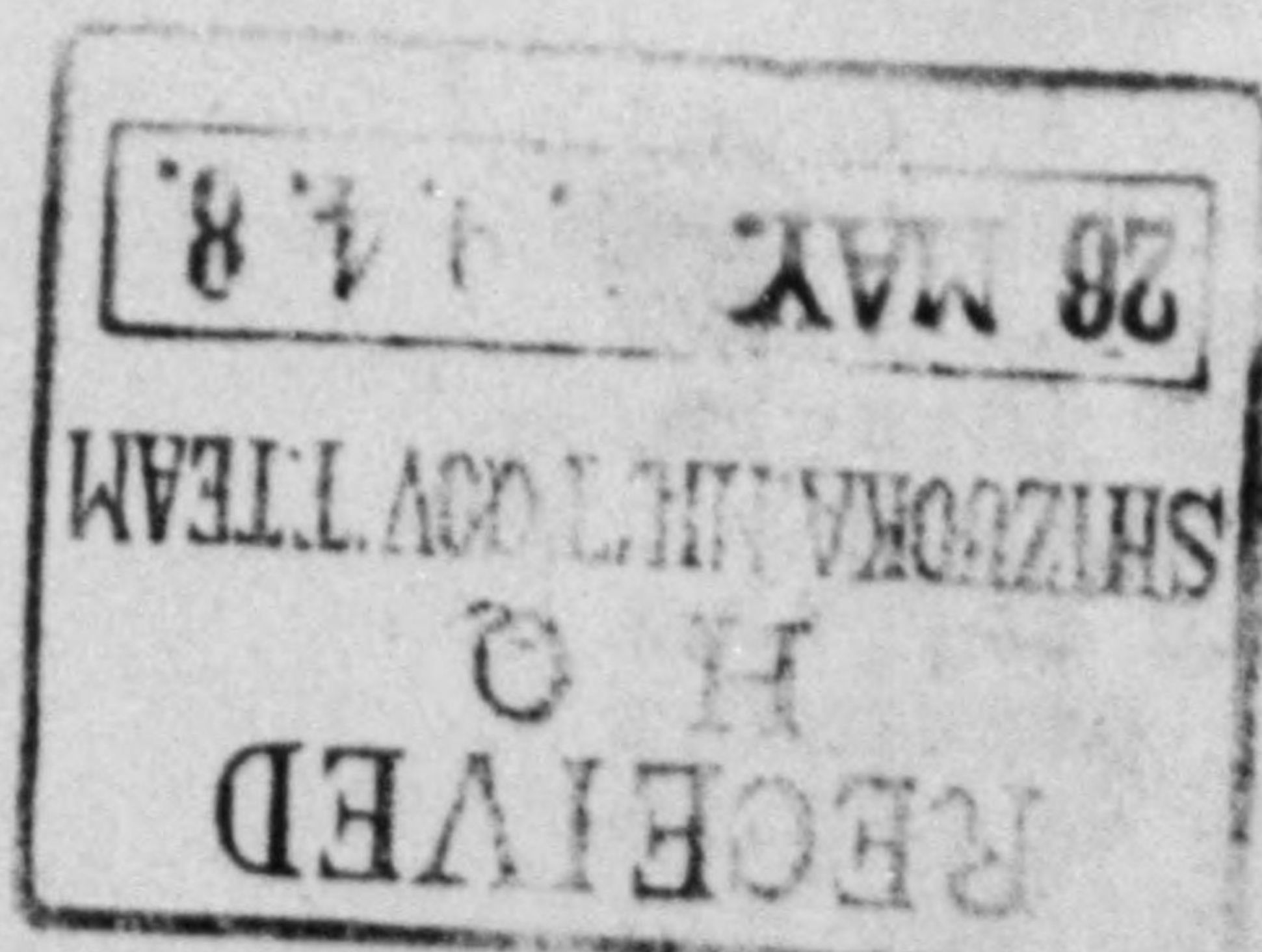
4. The final receipt issued in connection with each demand should include a further certification to read substantially as follows:

"All costs incurred under this demand have been paid and all payments reported on a GPA Form 2 except as follows: (Here list any exceptions to the statement, with an explanation)."

In connection with any type of receipt (regardless of whether partial or final, and regardless of whether for materials, equipment and supplies, or for construction or services), after actual payment has been made, a copy of the receipt marked "Paid" by the Japanese Disbursing Officer together with a complete copy of the Payment Data Form (MGP 69) containing all of the information pertinent to the payment will be forwarded to the nearest Eighth Army Procurement Office. This copy of the receipt will bear the signature of the Receiving Officer and the Japanese representative on the lower portion of the front face of the receipt form, certified true copies will be accepted in instances where receipt distribution is inadequate.

If the Receiving Officer desires to terminate the procurement demand prior to the designated date of expiration a "Final" receipt will be submitted. This will terminate this procurement demand and no further request for cancellation is required.

Receipts, either negative or positive, will be submitted from the effective date shown in the "Delivery Required" space unless terminated by the Receiving Officer prior to the stated expiration date, at which time the provisions of the preceding paragraph will apply.



775013

400.12

HEADQUARTERS
SHIZUOKA MILITARY GOVERNMENT TEAM
APO 1007C-File
MAC

28 May 1948

SUBJECT: "Extension of Procurement Request for Ice"

TO: Commanding General
Headquarters Eighth Army
APO 343
ATTN: Procurement Section

1. Reference is made to Procurement Demand No. JPNZ-10335, dated 27 January 1948.
 2. It is requested that the period covered by Procurement Demand referenced above be extended from 1 July 1948 to 31 December 1948 inclusive. The current procurement demand expires 30 June 1948.
 3. In justification of this request the following information is submitted.
 - a. Ice is to be used for preservation of Perishable foods in the detachment mess and in dependent homes.
 - b. Refrigeration in dependent homes is insufficient during the summer months for the proper preservation of foodstuff.
 - c. Perishables are issued to the detachment mess on 1st and 15th of each month.
 - d. Food for dependent families is obtained every two weeks. The perishables required for this two-week period necessitates the issue of ice to each dependent home.
 - e. The nearest Quartermaster Supply point is at Yokohama (a distance of 100 miles from Shizuoka).
 - f. Average number of personnel eating at detachment mess: 45
 4. Extension required: 1 July 1948 to 31 December 1948 inclusive
 5. Deliver to: Supply officer, Shizuoka Military Government Team.
- FOR THE COMMANDING OFFICER:

MARVIN A. ROSS
Major, FA
Adjutant

28

775013

BASIC: Ltr, Hq Shizuoka MG Team, 25 May 48, subj: "Request for Procurement Demand for Laundry and Dry Cleaning Services"

AGPOF 400.12

1st Ind

Headquarters Eighth Army, APO 343

TO: Commanding Officer, Shizuoka Military Government Team, APO 1007

23 JUN 1948

1. Procurement demand JPNO 3737 has been issued for the services requested. Copies of this demand will be furnished when they are signed by a representative of the Japanese government.
2. In view of the fact that the expendable supplies furnished by the occupation forces have been procured with appropriated funds, it will be necessary that individuals be charged prices as established by Circular 63, this headquarters, 23 April 1947. Receipts collected should be deposited to the credit of the Treasurer of the United States as "Miscellaneous Receipts".
3. Expendable supplies, mentioned above, will be furnished as established in War Department Supply Bulletin 10-185. In this connection, it will be necessary to establish controls and audits to insure that government furnished materials are not used by contractor in providing service to other patrons.
4. This headquarters is attempting to have this demand changed to read, "The contractor will furnish all labor, supplies and equipment to render the necessary services". If this is accomplished, paragraphs 2 and 3 above will not apply.

BY COMMAND OF LIEUTENANT GENERAL RICHELBERGER:



Frank E. Smith
FRANK E. SMITH
CAPT. AGD
ASS'T. ADJ. GEN.

24

775013

HEADQUARTERS
SHIZUOKA MILITARY GOVERNMENT TEAM
APO 1007

MDC/mh

25 May 1948

400.12

SUBJECT: "Request for Procurement Demand for Laundry and Dry Cleaning Services"

TO: Commanding General
Headquarters Eighth Army
APO 343
ATTN: Military Govt Section

1. Reference is made to letter, this headquarters, 16 March 1948, subject as above, attached as inclosure No. 1.
2. Information is requested as to action taken on letter referenced above.
3. Laundry and dry cleaning services have not been submitted on indigenous forecast inasmuch as the need for this service was not anticipated. This service will be included on subsequent forecasts.
4. The laundry and dry cleaning situation was discussed with members of Eighth Army Staff Sections during the inspection of 16 Feb 1948. On recommendation of Colonel Burgess, G-4, the letter referenced above was submitted after investigating the services offered by the Yokohama Quarter-master Laundry and the possibility of doing our own work by employing Japanese labor.
5. The charges made by the local laundry referred to in par 3c, letter referenced in par 1 above, have increased to such an extent that the average monthly charges are prohibitive.
6. It is recommended that request for Procurement Demand be given favorable consideration and that action on preparation be expedited all possible.

1 Incl
Ltr SMSGT 16 Mar 48 (2)

MYRON D. COOK
Lt. Col., FA
Commanding

W 26

775013

HEADQUARTERS
SHIZUOKA MILITARY GOVERNMENT TEAM
APO 1007

16 March 1948

SUBJECT: "Request for Procurement Demand for Laundry and Dry
Cleaning Services"

THRU: Commanding Officer
Tokai-Hokuriku Military Government Region
APO 710

TO: Commanding General
Headquarters Eighth Army
APO 343

1. Reference:
 - a. Operational Directive 33, Headquarters Eighth Army, dated 26 March 1946, with changes thereto.
 - b. Section I, Circular 10, Headquarters Eighth Army, dated 12 February 1948.
2. Request Procurement Demand be issued for laundry and dry cleaning services for members of this Military Government Team.
3. The following information is submitted in justification of this request:
 - a. This team is located approximately one-hundred (100) miles from the nearest Quartermaster operated laundry.
 - b. It requires nineteen (19) hours, one day each week to deliver and pick up laundry and dry cleaning at Yokohama and return.
 - c. At the present time all laundry and dry cleaning is being done by a branch office of the HAKUIOSHA CO., Ltd. located in Shizuoka City. The services rendered by this laundry are satisfactory and the rates charged are in accordance with the Japanese Government Regulations. However, charges are payable in Yen currency. The average cost per month for each person is approximately ¥450.00, which is considerably higher than the monthly flat rate of \$1.00 per month charged by Quartermaster laundries.

Incl #1

Ltr Hqs Shizuoka Mil Govt Team, APO 1007, 16 March 1948, subject:
"Request for Procurement Demand for Laundry and Dry Cleaning Services"

d. Total personnel requiring laundry and dry cleaning services are listed below:

- (1) Enlisted men: 29
- (2) Officers: 10
- (3) Department of the Army Civilians: 8
- (4) Dependents: 12

4. Considering the impracticability of utilizing the Yokohama Quartermaster Laundry and the high cost for these services now being paid by members of this team, it is recommended that this request be given favorable consideration.

FOR THE COMMANDING OFFICER:

MARVIN A. ROSS
Major, FA
Adjutant

Incl #1

775013

FILE COPY

400.12

1st Indorsement

4/CG.

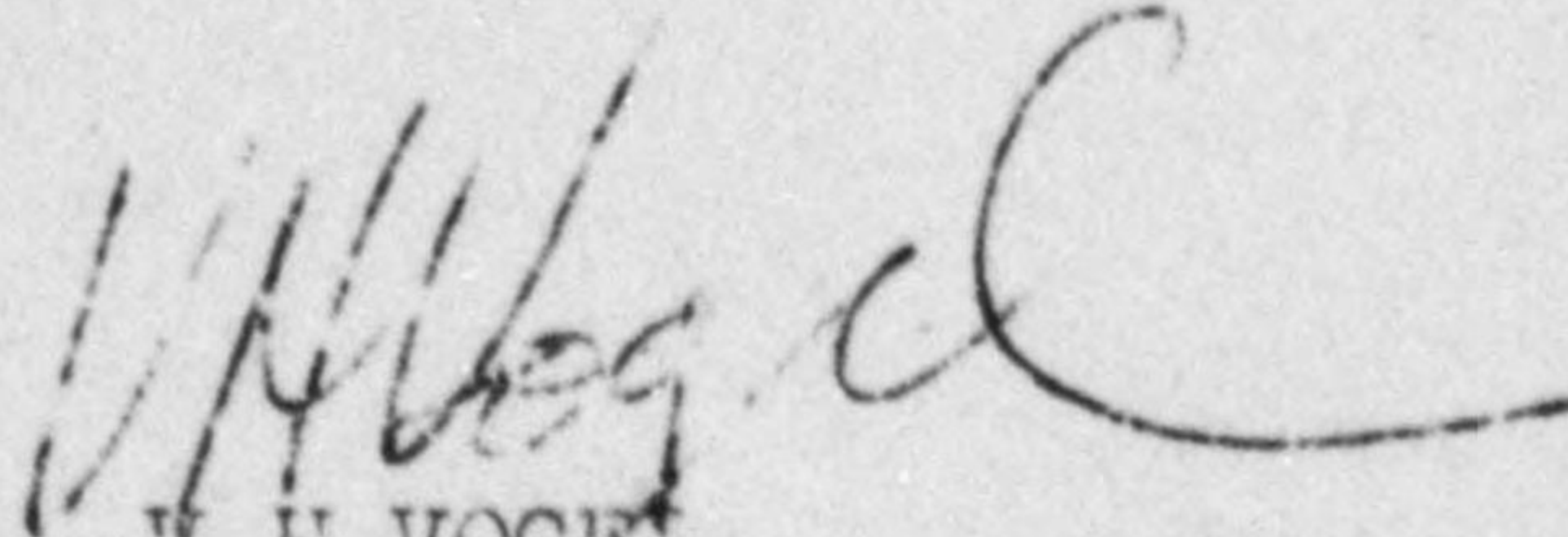
MAR

Headquarters 1st Cavalry Brigade, APO 201 Unit 1, Camp McGill.
29 April 1948.

TO: **Commanding Officer, Shizuoka Military Government**

1. Attention is invited to the basic letter for compliance.
2. Requests will be consolidated by regiments.
3. Requests from regiments and separate units are required to reach this headquarters on or before 20 May 1948.

BY ORDER OF COLONEL ROGERS:


V. H. VOGEL
Maj Inf
Adj.

Does not apply to us:

McGill will forecast Engineer Supplies + Services

Forecast of Other Supplies go to Kanagawa MG

23

HEADQUARTERS 1ST CAVALRY DIVISION
APO 201

AO.12 G-4

Camp Drake (Tokyo) Japan
24 April 1948.SUBJECT: Forecasting of Miscellaneous Indigenous Procurement for
Occupation Forces Requirements.

TO : See Distribution.

1. Reference: Section II Circular 25. Eighth Army, cs.
2. The Forecast of Miscellaneous Indigenous Procurement Requirements for the period 1 October 1948 to 31 March 1949 required by paragraph 5, Daily Bulletin 60, this headquarters, 13 March 1948, will be resubmitted under the provisions of reference paragraph 1 above.
3. The period of the forecast will be 1 January 1949 to 31 June 1949, and the forecast will be submitted so as to reach this headquarters, attention of the technical service concerned in one (1) copy on or before 29 May 1948.
4. Where the Japanese must furnish supplies under a requested service procurement demand, a bill of materials will be submitted in triplicate to substantiate such line item of each requested service procurement demand.
5. Brigades and Division Artillery will include in their consolidation the requirements of CIC Areas in their area of responsibility. Kanto Military Government Region will submit a consolidation to include all Military Government Teams under its jurisdiction.
6. It will be the policy of this headquarters to delete from each consolidated forecast received all supplies and services in the following categories:
 - a. Luxury supplies and services.
 - b. Supplies and services exceeding normal authorizations and allowances, or reasonable requirements.
 - c. Unidentifiable supplies and services.
 - d. Supplies and services which are requested without adequate basis and justification.
 - e. Supplies and services which would not normally be procurable from appropriated or non-appropriated funds.
 - f. Supplies and services which are forecasted in the wrong staff section of a forecast.
 - g. Supplies and services which do not have sufficient description (including size, material, electrical characteristics and other necessary information as appropriate) on which to base procurement.
 - h. Services which do not include data regarding supplies to be furnished by the Japanese contractor.
 - i. Supplies and services which are not authorized to be charged to the cost of occupation.

775013

(Ltr, Hq 1st Cav Div, File 490.12 G-4, 24 Apr 48 contd)

7. Prior to forwarding to this headquarters, each consolidating agency will carefully screen all forecasts with a view to reducing the procurement impact on the Japanese economy to that which is undeniably necessary and justifiable, and to promote the most efficient and economical use of Japanese labor and industry.

BY COMMAND OF MAJOR GENERAL CHASE:

/s/ Frank J Carugno
/t/ FRANK J CARUGNO
1st Lt, AGD
Asst Adj Gen.

DISTRIBUTION

"A" and "B"
Plus Mil Govt Tms
and CIC Units.

775013

400.12

C-File
J.R.

HEADQUARTERS
SHIZUOKA MILITARY GOVERNMENT TEAM
APO 1007

22 April 1948

SUBJECT: "Data for Rewriting Local Real Estate Procurement Demands"

TO: Commanding General
Headquarters Eighth Army
APO 343
ATTN: Procurement Section

1. Reference is made to:
 - a. Letter, Headquarters Eighth Army, AG 400.12 (MG-Po), dated 13 March 1948, Subject: "Data for Rewriting Local Real Estate Procurement Demands".
2. In compliance with reference 1a above, transmitted herewith necessary data concerning Procurement Demand SHZD 19.
3. In compliance with paragraph 4 of reference letter, the following information is submitted:
 - a. Procurement Demand SHZD 3 has been released under Procurement Release SHZD 3, Final, as of 17 September 1947.
 - b. Procurement Demand SHZD 13 has been voided of its entirety and reprocured under Procurement Demand JPNR 1487 as of 19 March 1948.

FOR THE COMMANDING OFFICER:

4 Incls

1. MGP Form 79 (1)
2. Procurement Demand SHZD 19 (2)
3. Procurement Demand PD-138-48
4. Sanno Hotel Plot Plan (5)

MARVIN A. ROSS
Major, FA
Adjutant

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HEADQUARTERS
SHIZUOKA MILITARY GOVERNMENT TEAM
APO 1007

5 April 1948

SUBJECT: "Procurement Receipt JPNE 10335-B"

THRU: Commanding Officer
Tokai-Kokarika Military Government Region
APO 710

TO: Commanding General
Headquarters Eighth Army
APO 343
ATTN: Office of the Quartermaster

1. Reference is made to letter, Headquarters Eighth Army, Office of the Quartermaster, QM 400.12 (POF), 26 Feb 48, Subject: "Procurement Demand JPNE 10335".
2. Transmitted herewith Procurement Receipt JPNE 10335-B as requested by Office of the Quartermaster, Headquarters, Eighth Army.

FOR THE COMMANDING OFFICER:

1 Incl
Procurement Receipt
JPNE 10335-B (6)

MARVIN A. BOSS
Major, FA
Adjutant

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HEADQUARTERS
SHIBUKA MILITARY GOVERNMENT TEAM
APO 1007

7 April 1948

SUBJECT: "Forecast of Miscellaneous Indigenous Procurement Requirements"

TO: Commanding Officer
Kanagawa Military Government Team
APO 508

1. Reference is made to:

- a. Paragraph 4b, Section I, Circular No. 163, Headquarters Eighth Army, dated 1 October 1947.
- b. Paragraph 3, Section II, Memorandum No. 23, Tokai-Hokuriku Military Government Region, dated 30 March 1948.

2. In compliance with instructions contained in reference 1a and b above, transmitted herewith are "Forecast of Miscellaneous Indigenous Procurement Requirements for Operations and Management Services" and "Forecast of Miscellaneous Indigenous Procurement Requirements (other than Operation and Management Services)" for the period 1 Sept 1948 to 31 August 1949.

FOR THE COMMANDING OFFICER:

2 Incls

- 1. Forecast of Misc Indigenous Procurement Requirements for Operation and Management Services (25)
- 2. Forecast of Misc Indigenous Procurement Requirements other than Operation and Management Services (10)

MARVIN A. ROSS
Major, FA
Adjutant

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HEADQUARTERS
SHIZUOKA MILITARY GOVERNMENT TEAM
APO 1007

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2 April 1948

SUBJECT: "Forecast of Miscellaneous Indigenous Procurement
Requirements Other than Operation and Management"

TO: Commanding Officer
Kanagawa Military Government Team
APO 503

1. Reference is made to the following:
 - a. Letter your headquarters, 7 Feb 1948, subject as above.
 - b. Letter this headquarters, 15 Mar 1948, subject as above.
2. Request advice as to action taken.

FOR THE COMMANDING OFFICER:

MARVIN A. ROSS
Major, FA
Adjutant

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HEADQUARTERS
SHIBUOKA MILITARY GOVERNMENT TEAM
APO 1007

MAR/mh

23 March 1948

SUBJECT: "Request for Issuance of Procurement Demand"

THRU: Commanding Officer
Kanagawa Military Government Team
APO 503

TO: Commanding General
Headquarters Eighth Army
APO 343
ATTN: Military Government Section

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1. Reference is made to letter, Headquarters Eighth Army, AG 531 (MG-X), 4 Sept 1947, Subject: "Motor Transportation for Military Government Units", w/1 inclosure.
2. Request procurement demand be issued for the services of one (1) passenger automobile for this Military Government Team for the period 1 January 1948 to 31 December 1948 inclusive.
3. The following information is submitted:
 - a. Procurement demand previously issued for this service (JPEO-566) expired 31 December 1947.
 - b. This service was properly forecast under Item No. 1, Ordnance Section, "Forecast of Miscellaneous Indigenous Procurement Requirements for Operation and Management Services", Reports Control Symbol Q20-27, submitted to Tokyo-Kanagawa Military Government District on 26 August 1947.
 - c. The services of one (1) driver, and supplies to include furnishing of necessary gasoline and oil were also included in the forecast cited in paragraph 3b above.
4. This service is required in order to furnish transportation as authorized by Inclosure 1 to letter referenced in paragraph 1 above.

FOR THE COMMANDING OFFICER:

MARVIN A. ROSS
Major, FA
Adjutant

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HEADQUARTERS
SHIBUOKA MILITARY GOVERNMENT TEAM
APO 1007

22 March 1948

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SUBJECT: "Procurement Receipts"

THRU: Commanding Officer
Tokai-Hokuriku Military Government Region
APO 710

TO: Commanding General
Headquarters Eighth Army
APO 543

1. Reference is made to letter, Headquarters Eighth Army, AG-400.312 (GNN)(OP), 2 March 1948, Subject: "Completion of Procurement Records".

2. Procurement Receipts listed in reference letter are not on file in this Headquarters, the mentioned entertainment services have been receipted by this Headquarters under Procurement Demand JFNO-635 by monthly receipts listed as follows:

May 1947 - (3) performances - JFNO 635-A (partial)
Sept 1947 - (4) performances - JFNO 635-E (final)

3. Entertainment services for the month of October 1947 have been receipted by this Headquarters under Procurement Demand JFNO 1474 as follows:

Oct 1947 - (1) performance - JFNO 1474-A (Final)

4. During these three months we received a total of (7) performances.

5. Inclosed herewith for your information, certified true copies of Procurement Receipts JFNO 635-A, B, C, D and E, and Procurement Receipt JFNO 1474-A.

FOR THE COMMANDING OFFICER:

- 6 Incls
- #1 - JFNO-635-A (12)
- #2 - JFNO-635-B (6)
- #3 - JFNO-635-C (12)
- #4 - JFNO-635-D (6)
- #5 - JFNO-635-E (6)
- #6 - JFNO 1474-A (6)

MARVIN A. ROSS
Major, FA
Adjutant

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HEADQUARTERS
SHIMOKA MILITARY GOVERNMENT TEAM
APO 1007

File
MAR

16 March 1946

SUBJECT: "Request for Procurement Demand for Laundry and Dry Cleaning Services"

THRU: Commanding Officer
Tokai-Hokuriku Military Government Region
APO 710

TO: Commanding General
Headquarters Eighth Army
APO 343

1. Reference:
 - a. Operational Directive 33, Headquarters Eighth Army, dated 26 March 1946, with changes thereto.
 - b. Section I, Circular 10, Headquarters Eighth Army, dated 12 February 1946.
2. Request Procurement Demand be issued for laundry and dry cleaning services for members of this Military Government Team.
3. The following information is submitted in justification of this request:
 - a. This team is located approximately one-hundred (100) miles from the nearest Quartermaster operated Laundry.
 - b. It requires nineteen (19) hours, one day each week to deliver and pick up laundry and dry cleaning at Yokohama and return.
 - c. At the present time all laundry and dry cleaning is being done by a branch office of the HAKUYOSHA Co., Ltd. located in Shimoka City. The services rendered by this laundry are satisfactory and the rates charged are in accordance with the Japanese Government Regulations. However, charges are payable in Yen currency. The average cost per month for each person is approximately ¥450.00, which is considerably higher than the monthly flat rate of \$1.00 per month charged by Quartermaster laundries.

16

Ltr Hqs Shianoka Mil Govt Team, APO 1007, 16 March 1948, Subject:
"Request for Procurement Demand for Laundry and Dry Cleaning Services"

d. Total personnel requiring laundry and dry cleaning services are listed below:

- (1) Ralisted men: 39
- (2) Officers: 10
- (3) Department of the Army Civilians: 8
- (4) Dependents: 12

4. Considering the impracticability of utilizing the Yokohama Quartermaster Laundry and the high cost for these services now being paid by members of this team, it is recommended that this request be given favorable consideration.

FOR THE COMMANDING OFFICER:

MARVIN A. ROSS
Major, FA
Adjutant

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HEADQUARTERS
SHIMOKA MILITARY GOVERNMENT TEAM
APO 1007

*File
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15 March 1948

SUBJECT: "Forecast Of Miscellaneous Indigenous Procurement
Requirements Other than Operation and Management"

TO: Commanding Officer
Kanagawa Military Government Team
APO 503

1. Reference is made to letter your Headquarters,
7 Feb 1948, subject as above with 2nd Indorsement this Head-
quarters, 13 Feb 1948.

2. Request advise as to final action.

FOR THE COMMANDING OFFICER:

MARVIN A. ROSS
Major, FA
Adjutant

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FILE COPY

HEADQUARTERS EIGHTH ARMY
United States Army
Office of the Quartermaster
APO 343

QM 400.12 (POF)

26 February 1948

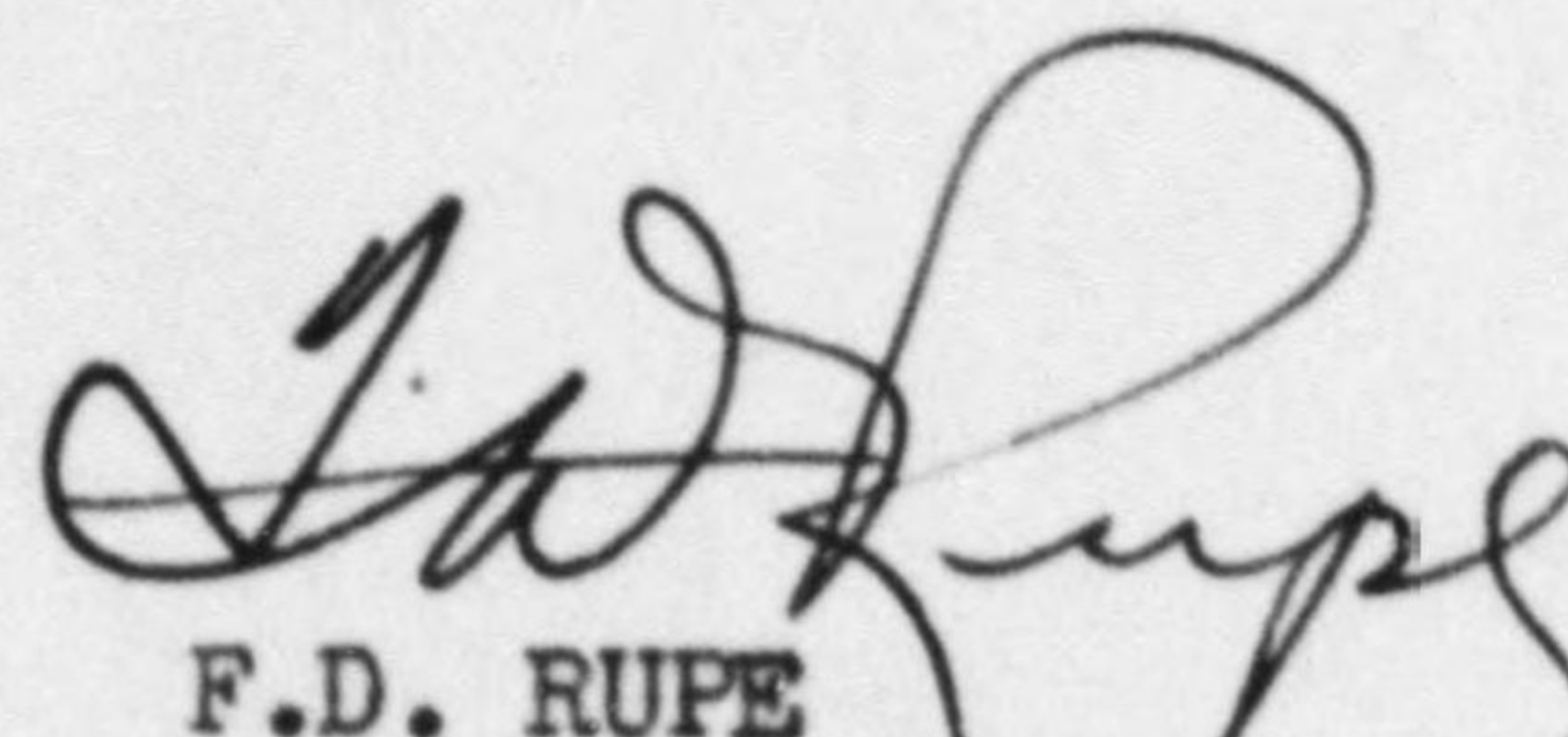
SUBJECT: Procurement Demand JPNZ-10335

TO: Supply Officer
Shizuoka Military Government Team
APO 710

1. Attention is invited to the inclosed procurement demand, JPNZ-10335, covering ice requested by your organization.
2. It is requested that five (5) copies of GPA Form #2, procurement receipts, be submitted to this office monthly for ice received. Negative receipts should be submitted if applicable.
3. Any undue delay in the completion of this demand should be reported to Military Government Section this headquarters for appropriate action.
4. A request for cancellation should be submitted when it is determined a requirement for this ice no longer exists.

FOR THE QUARTERMASTER:

1 Incl:
PD JPNZ-10335


F.D. RUPE
Lt. Col., QMC
Chief, Service Div.

RECEIVED
H. O. H.
MAR 10 1948

OFFICE OF THE QUARTERMASTER
APO 343

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BASIS: Ltr Headquarters Tokyo-Kanagawa Military Govt District, APO 503, Subj: "Forecast of Miscellaneous Indigenous Procurement Requirements Other than Operation and Management Services" dated 7 Feb 1948.

2nd Ind

Hqs Shizuoka Mil Govt Team, APO 1007, 13 Feb 1948

TO: CO, Kanagawa Military Govt Team, APO 503

1. References:

a. Hqs Eighth Army Message Form AG 400.12(60), Subj: "Forecasting of Miscellaneous Indigenous Procurement for Occupation Force Requirements", 26 Dec 1947.

b. Incl 1 to Cir 163, Hqs Eighth Army, 1 Oct 1947.

c. Hqs Eighth Army, Subject: "I.O. 2-11 Assignment of Units", File AG 322, Par 4, 21 Feb 1947.

2. As per instructions in telephone conversation between Major Jeffery, this Headquarters and Mr. Burke, your Headquarters, the attached Forecast of Miscellaneous Indigenous Procurement Requirements is forwarded with the following explanations:

a. The forecast was forwarded to your Headquarters on 15 Jan 1948. It should have arrived in Eighth Army Headquarters before the time limit set in Ref 1a above.

b. Since this Team was attached to Tokyo-Kanagawa Military Government District for supplies, the forecast was forwarded thru your Headquarters in compliance with reference 1b above.

FOR THE COMMANDING OFFICER:

1 Incl
Forecast of Misc
Indigenous Procurement
Requirements other than
Operation and Management
Services (12 copies)

FINIS B. JEFFERY
Major, TC
Adjutant

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HEADQUARTERS
TOKYO-KANAGAWA
MILITARY GOVERNMENT DISTRICT
APO 503

7 February 1948

SUBJECT: "Forecast of Miscellaneous Indigenous Procurement Requirements other than Operation and Management Services."

TO: Commanding General, Eighth Army, APO 343
(Attn: G-4, Operations)

Transmitted herewith Forecast of Miscellaneous Indigenous Procurement Requirements other than Operation and Management Services for Shizuoka Military Government Team, APO 1007, for period 1 July 1948 to 31 December 1948.

FOR THE DISTRICT COMMANDER:

- 1. Incl:
- 1. Forecast of Miscellaneous Indigenous Procurement Requirements other than Operation and Management Services. (12 copies)

/s/ Donald E. Miller
/t/ DONALD E. MILLER
Captain AGD
Adjutant

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BASIC: Ltr fr Headquarters Tokyo-Kanagawa Military Government District, APO 503, subj: "Forecast of Miscellaneous Indigenous Procurement Requirements other than Operation and Management Services", dated 7 February 1948.

AG 400.12 (GO)

1st Ind

Headquarters Eighth Army, APO 343

12 FEB 1948

TO: Commanding Officer, Shizuoka Military Government Team, APO 1007.

1. Attached Forecast of Miscellaneous Indigenous Procurement Requirements is returned for the following reasons:

a. Received too late to be included in the Eighth Army Consolidated Forecast.

b. Should have been submitted to Commanding General, I Corps, thru command channels.

BY COMMAND OF LIEUTENANT GENERAL MICHELBERGER:

1 Incl.
Forecast of Miscellaneous Indigenous Procurement Requirements other than Operation and Management Services. (12 copies)

FRANK E. SMITH
CAPT. AGD
ASS'T. ADJ. GEN.

775013

GPA Form 1
(4-46)

PROCUREMENT DEMAND
On Imperial Japanese Government

Page 1 of 3 Pages

Account Code (If Applicable to all Items) See below

Demand No. JPNR-1354
(44)

(Read Instructions on Back of this Form)

Item No.	Specific Description of Items Desired	Unit	Quantity
1	<p>USE OF REAL PROPERTY (Private Dwelling for Dependent Housing), situated at #77, Kami-Ashiarai, Shizuoka-Shi, Shizuoka-ken, consisting of one (1), two-story, frame, semi-Western style dwelling, comprising a total floor area of 2,786 sq.ft. with a ground floor area of 2,309 sq.ft., and a total land area of 22,196 sq.ft., together with any or all minor buildings and improvements situated on said property including garage. All of the above as per plot plan, furnished by the Requesting Unit which is attached hereto and made a part hereof. Copies of said plan are on file with Hq. 8th Army, Engineer and Military Government Sections.</p>		
	TOTAL FLOOR AREA	sq.ft.	2,786
	TOTAL LAND AREA 22,196 sq.ft.		
	CODES 115-3-61-439-2 cc-04-DH-01		
	<p>To include removable furniture presently in this building which has been mutually agreed upon to remain therein, and will be reflected in the inventory submitted with the Procurement Receipt. This Procurement Demand does not include furniture or furnishings procured separately nor issued from Occupation Forces Stock.</p>		
	<p>REHABILITATION: As accomplished prior to 1 July 1947. No further work to be performed under this demand.</p>		

(Detach Along this Line for Additional Pages)

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775013

GPA Form Y
(4-46)

PROCUREMENT DEMAND
On Imperial Japanese Government
See below

Page 2 of 3 Pages

Account Code (If Applicable to all Items):

Demand No.

JPNR-1354

(44)

(Read Instructions on Back of this Form)

Item No.	Specific Description of Items Desired	Unit	Quantity
2	<p>OPERATION AND MAINTENANCE SERVICE: To consist of normal maintenance required for a private dwelling and grounds including repair of furniture and furnishings, but not to include replacement of these items. No operation service to be furnished.</p> <p>TOTAL FLOOR AREA</p> <p>CODES: 115-3-22-439-7 cc-04-DH-03</p>	sq.ft.	2,786
3	<p>HEATING: To consist of adequate heat and hot water, including the furnishing of necessary fuel except gas or electricity. The furnishing of coal is excluded from this demand subsequent to 30 June 1947. Operating personnel for individual heating units are not included herein.</p> <p>TOTAL FLOOR AREA</p> <p>CODES 115-3-22-439-7 cc-04-DH-04</p>	sq.ft.	2,786
4	<p>USE OF EXCESS LAND:</p> <p>CODES 115-3-61-439-2 cc-20-OPS-02</p>	sq.ft.	2,196
<p>REMARKS AND INSTRUCTIONS:</p> <p>a. The Japanese Government will acquire all land and obtain any necessary legal rights and/or easements for the use of this facility.</p> <p>b. Plot plan of subject area is attached as Exhibit "A" and original floor plan is attached as Exhibit "B".</p>			

(Detach Along this Line for Additional Pages)

775013

3 3

GPA Form 1 (4-46)

PROCUREMENT DEMAND On Imperial Japanese Government

JPNR-1354 of (44) Pages

Account Code (If Applicable to all Items): Demand No. (Read Instructions on Back of this Form)

Item No.	Specific Description of Items Desired	Unit	Quantity
	This Procurement Demand supersedes Hq. 25th Infantry Division proj. Memo #S-5, dtd 23 Oct 1946 insofar as it affects this facility.		

HLB/ms

(Detach Along this Line for Additional Pages)

Suggested Source: _____

Name Address City Prefecture

Authority for Not restricted item.

(Japanese Delivery) (Occ Force Pick Up) Restricted Item: _____

Delete One Letter Reference or Signature

Delivery Required: 1 May 1947

Calendar Date or Period

By: (Air) (Water) (Rail) (Road) Delete Three

Deliver To: Receiving Officer 25th Inf Div Osaka

Name of Receiving Officer Organization Location Prefecture Phone

Requested By: Commanding General 25 Inf Div Osaka

Name of Requesting Officer Organization Location Prefecture Phone

Approved By: Col. E. E. Gesler O-I-C Engr. 8th Army Kanagawa

Name of Approving Officer Staff Section Headquarters Prefecture Phone

Remarks and Instructions: See above

(Space for Mil. Govt. Unit Preparing and Forwarding Demand to Another Mil. Govt. Unit)

Section

Unit Mil. Govt. Officer Hq. Co. Japan Prefecture Typed: ALBERT FREGOSI Lt. Col., CE Rank Branch

(Space for Mil. Govt. Unit Processing Demand to Japanese)

IV Procurement District, Nagoya Branch

Unit Co. Prefecture Signed: _____ Mil. Govt. Officer Rank Branch

Dated: _____ Typed: _____

(Space for Japanese Only)

P. D. Received By: _____

Signature City Prefecture Date

DUPLICATE COPY

12

INSTRUCTIONS FOR USE OF GPA FORM 1
(Local reproduction of this form is not authorized)

1. This form will be used for the procurement of all Japanese supplies and facilities except labor, enemy surrendered facilities, equipment held for reparations, and facilities of United States. Allied, and Neutral nationals.
 2. The procurement demand number assigned this demand will be used for subsequent receipts and releases of the supplies and facilities hereon and will consist of a three group letter and number combination as follows: First group—A four letter code to indicate the prefectural area and administrative region wherein the demand is prepared (not necessarily where processed to the Japanese), see Incl 4**. Second group—A single consecutive numerical sequence starting with one, covering all procurement demands irrespective of approving or using agency, for a particular prefectural area. Third group—A consecutive letter sequence for amendments to a particular procurement demand starting with the letter A for the first amendment. Illustration: KYTE-5 or KYTE-5-A.
 3. Limit a particular procurement demand to a single approving staff section, to a single prefecture, and to supplies and facilities of either a total (outright) or monthly (rental) relative value.
 4. Describe as completely as possible including, if known, Japanese name, type, quality, grade, model, rated capacity, and other descriptive nomenclature of the item. Include complete address in case of real estate or construction work. Construction demands will be cross-referenced to real estate demands which procured the site.
 5. In describing items desired, use nomenclature equivalent to that listed in Incls 7 to 10**.
 6. Indicate, when appropriate, materials, equipment, labor, and supervision furnished by the occupation forces to the Japanese in the fulfillment of the demand.
 7. If a single account code is not applicable to all items on the demand, enter after each item described, the proper account code given in Incl 5**.
 8. Detach the lower half of all except the last page, if more than one page is required.
 9. Under "Suggested Source", indicate names and addresses of possible Japanese suppliers, contractors, or service companies.
 10. Under "Deliver To", indicate the name of the officer who will have direct contact with the Japanese property owner or contractor in the case of real estate, construction work, or services.
 11. Under "Remarks and Instructions", include the following, if appropriate:
 - a. Packing and shipping instructions.
 - b. "Delivery already made", and reason for necessity of issuing such confirmation demand.
 - c. Reference to any attached statements, sketches, plot plans, maps, overlays, drawings and specifications.
 12. All copies of the procurement demand will be signed.
 13. If the military government unit preparing and processing the demand is the same, only the second of the two "Military Government Unit" blocks will be completed.
 14. List of papers in connection with procurement, number of copies and by whom prepared:

a. Procurement demand, GPA Form 1	6 copies	Military government unit
b. Unit requisition	3 copies	Requesting unit
c. Plot and building plans	5 copies	Requesting unit
d. Specifications as to rehabilitation and operation desired	5 copies	Requesting unit
e. Construction drawings	2 copies	Appropriate staff section
f. Construction specifications	2 copies	Appropriate staff section
 15. Distribution of papers and number of copies:

a. Central Records	1 copy	of 14a above
b.* Military government unit	1 copy	of a, b, c and d
c. Appropriate staff section	1 copy	of a, b, c, d, e and f
d. Requesting Unit	1 copy	of a, b, c and d
e. Japanese Liaison Office	1 copy	of a, c and d
f. Japanese supplier	1 copy	of a
g. or Japanese property owner	1 copy	of a, c and d
h. or Japanese contractor	1 copy	of a, e and f
 16. Amended demands will be prepared and distributed in the same manner.
 17. Military Government will forward Central Records copy directly to Military Government Section, Headquarters Eighth Army, APO 343, attention Procurement Division.
 18. Japanese Liaison Office will enter name and address of Japanese supplier, contractor, or service company under "Suggested Source", if none is indicated.
 19. Changes in the source (delivery point) and date and method of delivery will be coordinated with the military Government unit and will be corrected on the form by the Japanese Liaison Office before signature and return.
- * When demand is prepared by one military government unit and forwarded to another military government unit for processing on the Japanese extra copies of each paper must be made for the files of the processing unit.
- ** Inclosure references are to Eighth Army Operational Directive.

775013

HEADQUARTERS EIGHTH ARMY
United States Army
Office of the Commanding General
APO 343

AG ~~400~~.12 (LE)

SUBJECT : Transmittal of Procurement Demand
TO : Commanding General, I Corps, APO 301

Procurement Demand JPNR-1335 has been issued to supersede
Procurement Demand KYTE-1460.

BY COMMAND OF LIEUTENANT GENERAL EICHEBERGER:

- 2 Incl:
1. PD JPNR-1335 (Trip)
2. PD KYTE-1460-A (Trip)

s/ R. A. GORDON JR
t/ R. A. GORDON JR
1st Lt AGD
Asst Adj GEN

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AG 400.1 - H

1st Ind

AMM/dj

Headquarters I Corps, APO 301 (Kyoto, Honshu)

TO: Commanding Officer, Tokai-Hokuriku Military Government Region,
APO 710

Attention is invited to basic letter.

BY COMMAND OF MAJOR GENERAL WOODRUFF:

2 Incls:
n/e

JOHN J. DUGAN
Major, AGD
Asst. Adj Gen.

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BASIC: Ltr, Hq Eighth Army, APO 343, dtd 10 Jan 48, Subj: "Transmittal of Procurement Demand"

400-12

2d Ind

EOE/mk

Hq Tokai-Hokuriku Mil Govt Region, APO 710, 26 Jan 48

TO: CO, Shizuoka Mil Govt Team, APO 1007

Transmitted for your information and necessary action.

BY ORDER OF COLONEL DUMONT:

WALTER O. WADE
Capt, INF
Adjutant

2 Incls:
n/c

40012

3rd Ind

Hq Shizuoka Mil Govt Team, APO 1007, 29 Jan 48

TO: Fourth Procurement District, Nagoya Branch, APO 710
ATTN: Major Outland

Forwarded per telephone request.

FOR THE COMMANDING OFFICER:

FINIS B. JEFFERY
Major, TC
Adjutant

2 Incls:
n/c/

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HEADQUARTERS EIGHTH ARMY
MILITARY GOVERNMENT SECTION
FOURTH PROCUREMENT DISTRICT
NAGOYA BRANCH
APO 710

DATE 14 January 1948

SUBJECT: Letter of Transmittal.

TO : Commanding Officer
Shizuoka Military Government Team
APO 1007
ATTN: Capt. Davis

Transmitted herewith Procurement Receipts in 10 copies for JPNE 34-A. Request these receipt be properly signed by receiving officer and Japanese representative and returned to this office attention Major Outland.

s/ ARLEY L. OUTLAND
t/ ARLEY L. OUTLAND
Major, FA
Branch Chief

Incls:
As indicated.

FILE COPY

#10

775013

BASIC: Ltr Hqs Eighth Army, Military Government Section, Fourth Procurement District, Nagoya Branch, APO 710, Subj: "Letter of Transmittal" dtd 14 Jan 48

1st Ind

Hqs Shizuoka Military Government Team, APO 1007, 19 Jan 1948

TO : Commanding Officer, 16th Comm. Sq., Air Force, APO 925

1. Forwarded for compliance with basic communication.
2. Request that eight (8) copies of signed receipt be returned to this headquarters.

FOR THE COMMANDING OFFICER:

FINIS B. JEFFERY
Major, TC
Adjutant

1 Incl:
Procurement Receipts JPNR 34-A
(10 copies)

2nd Ind.

EAK/rs

HEADQUARTERS, 16TH COMMUNICATIONS SQUADRON, AIR FORCE, APO 925,
24 January 1948.

TO: Commanding Officer, Shizuoka Military Government Team, APO 1007.

Signature accomplished.

FOR THE COMMANDING OFFICER:

E. A. KINARD
Captain, USAFR
Executive Officer

1 Incl:
n/c (2 copies w/d)

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BASIC: Ltr Hqs Eighth Army, Military Government Section, Fourth Procurement District, Nagoya Branch, APO 710, Subj: "Letter of Transmittal" dtd 14 Jan 48

3rd Ind

Hqs Shizuoka Military Government Team, APO 1007, 29 Jan 48

TO : Hqs Eighth Army, Military Govt Section, Fourth Procurement District, Nagoya Branch, APO 710
ATTN: Major Outland

Instructions contained in basic communication have been complied with.

FOR THE COMMANDING OFFICER:

FINIS B. JEFFERY
Major, TC
Adjutant

1 Incl:
Procurement Receipt
JPNR 34-A (5 copies)

#10 FILE COPY

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M JHEADQUARTERS
SHIZUOKA MILITARY GOVERNMENT TEAM
APO 1007

27 Jan 1948

SUBJECT : "Request for Electrical Heaters"
THRU : Commanding Officer, Tokyo-Kanagawa Military Government District
TO : Commanding General, Headquarters, Eighth Army, APO 343

1. It is requested that this Team be provided with eleven (11) additional electric heaters to be accounted under provision of Cir 152, Headquarters, Eighth Army, dated 20 Sep 1947.

2. In justification of this request the following pertinent information is submitted:

- a. Heaters will be used in the Enlisted Men's Service Club.
- b. Number of heaters presently in EM Club: 20
- c. Cubic feet: 40,646
- d. Square feet: 2,418
- e. Number of personnel using club building: This building is used for the EM Club building with a total membership of 52.. In addition the unit Theater is located in this building.
- f. Heaters are needed to provide adequate heat for EM at Club functions and for all personnel who attend movies. At present, the temperature reaches such low levels that it is often necessary to bring blankets and extra wearing apparel to keep warm.

1 Incl:
Form 446

MYRON D. COOK
Lt Col FA
Commanding

#9

775013

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HEADQUARTERS EIGHTH ARMY
MILITARY GOVERNMENT SECTION
FOURTH PROCUREMENT DISTRICT
NAGOYA BRANCH
APO 710

DATE 14 January 1948

SUBJECT: Letter of Transmittal.

TO : Commanding Officer,
Shizuoka Military Government Team,
APO 1007
ATTN: Capt. Davis

Transmitted herewith Procurement Receipts in 10 copies
for JPNR 344. Request these receipt be properly signed by receiving
officer and Japanese representative and returned to this office
attention Major Outland.

/s/ Arley L. Outland

/t/ ARLEY L. OUTLAND
Major FA
Branch Chief

Incls:
As indicated.

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775013

Ltr Hqs Eighth Army, Military Government Section, Fourth Procurement District, Nagoya Branch, APO 710, Subj: "Ltr. of Transmittal;" dtd 14 Jan 48

1st Ind

Hqs Shizuoka Military Government Team, APO 1007, 19 Jan 1948

TO : Commanding Officer, 16th Comm. Sq., Air Force, APO 935

1. Forwarded for compliance with basic communication.
2. Request that eight (8) copies of signed receipt be returned to this headquarters.

FOR THE COMMANDING OFFICER:

FINIS B. JEFFERY
Major, TC
Adjutant

1 Incl:
Procurement Receipt, JFMR 54-2
(10 copies)

C. File Copy
CRS
WMC

FILE COPY

775013

400.12

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HEADQUARTERS
SHIZUOKA MILITARY GOVERNMENT TEAM
APO 1007

16 January 1948

SUBJECT : "Procurement Request for Ice."

TO : Commanding Officer, Tokyo-Kanagawa Military Government
District APO 503.

1. It is requested that a Procurement Demand be issued for this Unit to procure 300 pound of ice daily from the following Ice Company.

Nippon Heizo Co. Ltd.
Azuma-cho Shizuoka City
Shizuoka Prefecture

2. In justification of this request the following information is submitted.

- a. Ice to be used for preserving perishable foods.
 - b. Dates perishable are issued this unit: 1st and 15th of each month.
 - c. Nearest QM supply point: Yokohama, a distance of 105 miles from Shizuoka City.
 - d. Average number of personnel at each meal at unit mess: 46.
3. Delivery required: January 1948 thru 31 December 1948.
4. Deliver to: Capt Carl C. Cullison, Supply Officer.

FOR THE COMMANDING OFFICER:

FINIS B. JEFFERY
Major, TC
Adjutant

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HEADQUARTERS
SHIZUOKA MILITARY GOVERNMENT TEAM
APO 1007

13 January 1948

1
CRS
JBS

SUBJECT : "Certified Copies of Procurement Receipts OSKE-1993."
THRU : Commanding Officer, Tokai-Hokuriku Military Government
Region APO710.
TO : Commanding Officer Fourth Procurement District, Osaka
Branch, APO 25.

Transmitted herewith certified copies of Procurement Receipts
OSKE-1993, as requested by Fourth Procurement District, Osaka Branch.

FOR THE COMMANDING OFFICER:

- 5. Incl:
 - 1. Procurement Receipt OSKE-1993-B
(6 copies)
 - 2. Procurement Receipt OSKE-1993-C
(6 copies)
 - 3. Procurement Receipt OSKE-1993-D
(6 copies)
 - 4. Procurement Release OSKE-1993
(3 copies)
 - 5. Bill of Materials
(12 copies)

FINIS B. JEFFERY
Major, TC
Adjutant

FILE COPY

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775013

21 October 1947

Contracting Officer
Shizuoka Mil Govt. Team

Legal

1. Returning herewith OSKE procurement receipts and releases 1993.

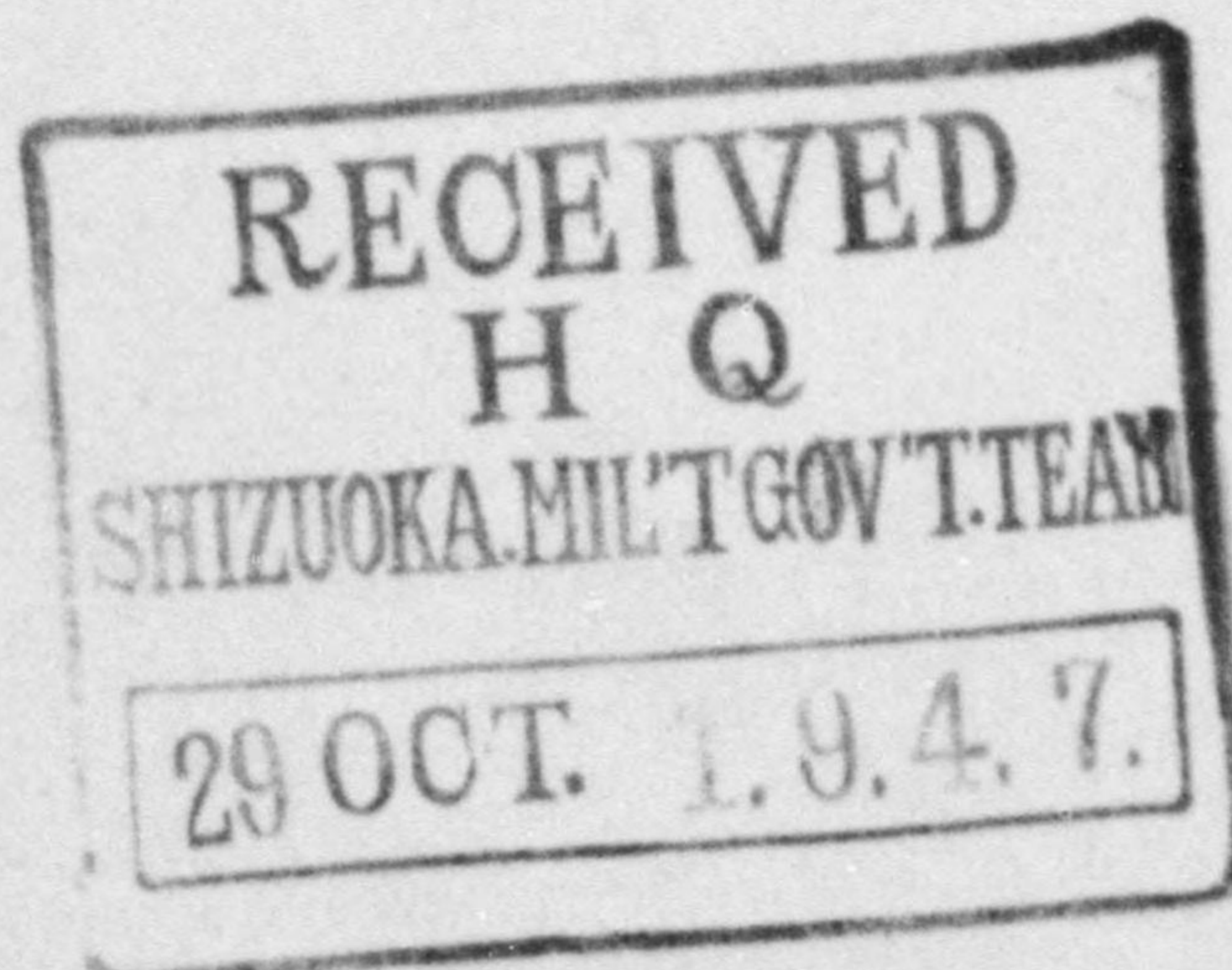
2. Before above mentioned forms can be processed the following information will be required.

A. Procurement receipts covering entire period the launch was used.

B. If more than one, the receipts must be numbered alphabetically: A, B, C, D, etc. The last receipt issued must read Final Receipt. Should begin with the suffix B since an A receipt has already been processed for Item 1, on OSKE 1993.

C. A bill of materials covering the work accomplished under Item 2 of subject Procurement Demand will be necessary,

4th Proc Dist
Osaka Branch
APO 25



FILE COPY

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400.12 BASIC: Ltr, Hq Shizuoka Mil Govt Team, APO 1007, dtd 24 Nov 47,
Subj: "Procurement Request for Services of Passenger
Automobile"

5th Ind

EOE/mk

Hq Tokai-Hokuriku Mil Govt Region, APO 710, 12 Jan 48

TO: CO, Shizuoka Mil Govt Team, APO 1007

Attention is invited to 3d indorsement.

BY ORDER OF COLONEL DUMONT:

Roy G. Lumpkins
ROY G. LUMPKINS
1st Lt, INF
Asst Adjutant

2 Incls:
n/c

551 13 JAN 1948

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400.12

HEADQUARTERS
SHIZUOKA MILITARY GOVERNMENT TEAM
APO 1007

24 Nov. 1947

SUBJECT : "Procurement Request for Services of Passenger Automobile"
THRU : Commanding Officer, Tokai-Hokuriku Military Government Region, APO 710
TO : Commanding General, I Corps, APO 301

1. Reference:

a. Section VI, Cir 109, Hqs Eighth Army, dated 27 June 1947.

b. Section VIII, Daily Bulletin 158, Hqs I Corps, dated 9 July 1947, Subj: "Transportation for Visiting Inspection Personnel."

c. Par 3a (11) Annex 8 to Adm Order 25, Hqs I Corps, dated 25 Aug. 1947.

2. It is requested that a Procurement Demand be issued for the services of one additional passenger sedan for accomodation of official visitors.

3. The following information is submitted in justification of this request:

a. Present Vehicle Status:

<u>Type</u>	<u>On hand</u>	<u>In Operation</u>
Japanese Sedan	1	1
1/4 ton truck	9	8
3/4 truck	1	0
2 1/2 ton	2	1

b. Total 1/4 truck miles during October was 6,835.

c. This headquarters furnished transportation for 27 visitors from higher Headquarters during October.

d. It is to be noted that one jeep assigned to this Team is ear-marked for Port Control.

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~~319~~ 1452

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(Continued)

e. Since the Team is located approximately 125 miles from the nearest tactical unit at Gifu, it is not practical to call on it for emergency loan of vehicles. In this connection attention is invited to Inclosure No. 1.

f. Since the Team is located in an outlying area, there are many times when there are no more than six, 1/4 ton trucks available for dispatch due to the length of time required to repair inoperative vehicles.

4. The vehicles now assigned are needed by personnel of this Team to carry on Military Government activities. When vehicles are provided visiting inspectors, it very often leaves some Section of this Team without transportation, to the detriment of the Military Government program.

FOR THE COMMANDING OFFICER:

Finis B. Jeffery
FINIS B. JEFFERY,
Major, TC
Executive Officer

- 2 Incls:
1. Certified true copy of Ltr., Subj: "Request for Additional Transportation," with four (4) Indorsements.
2. PD (6 copies)

775013

~~577~~ 400-17

ms

BASIC: Ltr, Hq Shizuoka Mil Govt Team, APO 1007, dtd 24 Nov 47,
Subj: "Procurement Request for Services of Passenger
Automobile"

1st Ind

RJW/mk

Hq Tokai-Hokuriku Mil Govt Region, APO 710, 2 Dec 47

TO: CG, I Corps, APO 301

1. Request approval.
2. Due to the fact that the team is isolated and there are no tactical units near, so as to furnish transportation for official visitors, request team be granted adequate transportation.

FOR THE COMMANDING OFFICER:

Roy G. Lumpkins - c1
 ROY G. LUMPKINS
 1st Lt, INF
 Asst Adjutant

HQ, I CORPS
AG 451

2nd Ind

2 Incls: *400-12*
 n/c
 AG 400-12-R

HEADQUARTERS I CORPS, APO 301

TO: Commanding General, Eighth Army, APO 343

DEO 91947

Recommend approval.

FOR THE COMMANDING GENERAL:

Charlie Ramsey
 Charlie Ramsey
 C. W. O. U.S.A.
 Asst. Adj Gen

2 Incls
 n/c

3639

1453-4 DEO 1947

03426

775013

Ltr, Hq Shizuoka Mil Govt Team, APO 1007, subj: "Procurement Request for Services of Passenger Automobile", dtd 24 Nov 47.

~~AG 451 (MG-X)~~

3rd Ind

2 JAN 1948

Headquarters Eighth Army, APO 343

TO: Commanding General, I Corps, APO 301

The request contained in basic communication is not favorably considered as there appears to be no emergency involved which should exempt this request from having been forecast at the proper time. Further, the nine 1/4-ton trucks and one sedan available to this team as passenger transportation would appear to be ample to handle both the military government work and the relatively small number of visitors provided these vehicles are restricted largely to these uses.

8

BY COMMAND OF LIEUTENANT GENERAL NICHELBERGER:

R. Schaffer
R. SCHAFER
Lt Col, AGD
Asst Adj Gen
-MG

2 Incls.
n/c

~~AG 451-R~~

4th Ind

Headquarters I Corps, APO 301

JAN 10 1948

TO: Commanding Officer, Tokai-Hokuriku Mil Govt Region, APO 710

Attention invited to 3rd Indorsement.

BY COMMAND OF MAJOR GENERAL WOODRUFF:

John J. Dugan
JOHN J. DUGAN
Major, AGD
Asst. Adj Gen.

2 Incls.
n/c

0000581

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HEADQUARTERS
SHIZUOKA MILITARY GOVERNMENT TEAM
APO 1007

9 September 1947

SUBJECT : "Request for Additional Transportation"
THRU : Commanding Officer, Tokai-Hokuriku Military Govern-
ment Region, APO 710
TO : Commanding General, 25th Infantry Division, APO 25

1. Reference is made to Administrative Order Number 25, Headquarters, I Corps, 25 August 1947.

2. It is requested that this unit be provided with two (2) trucks, 1/4 ton, for accomodation of official visitors under the provisions of paragraph 3 a (11) of reference paragraph 1 above.

3. This unit would prefer to furnish drivers.

4. At the present time nine (9) trucks 1/4 ton, are allotted this team, of which three (3) are in operating condition. The large number of official visitors together with work at the port of Shimizu requires the constant availability of a minimum of three (3) trucks 1/4 ton for those purposes at all times. Present allotted vehicles are not adequate to take care of normal administration housekeeping and Military Government functions.

FOR THE COMMANDING OFFICER:

/Certified true copy/


CLARENCE S. DAVISCapt., Inf.
Legal Gov't Officer/s/ Robert E. Grishkat
/t/ ROBERT E. GRISHKAT
1st Lt., FA
Adjutant

2nd 1

BASIC: Ltr, Hq Shizuoka Mil Govt Team, APO 1007, dtd 9 Sept 47,
Subj: "Request for Additional Transportation"

1st Ind

RGL/mk

Hq Tokai-Hokuriku Mil Govt Region, APO 710, 15 Sept 47

TO: CO, Shizuoka Mil Govt Team, APO 1007

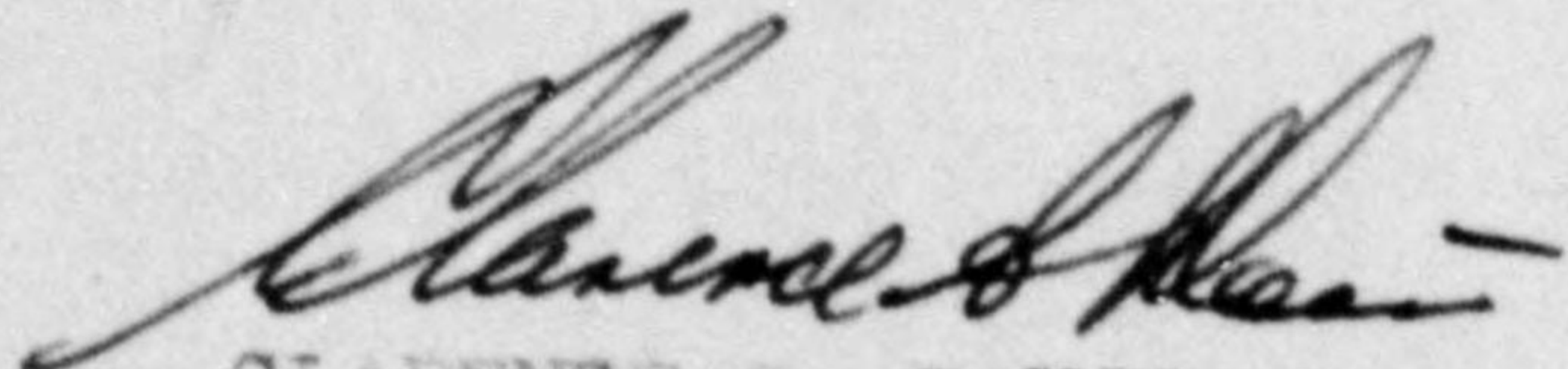
1. Returned for clarification.

2. Reference cited in basic communication appears to be in error. Attention is invited to Section VI, Circular 109, Hq Eighth Army, dated 27 June 1947 and Section VIII, Daily Bulletin 158, Hq I Corps, dated 9 July 1947, Subject: "Transportation for Visiting Inspecting Personnel." The interpretation of this headquarters is that such transportation is not to be furnished by Eighth Army units on a permanent basis but only as required.

BY ORDER OF LT COL MALCZEWSKI:

/s/ Roy G. Lumpkins
/t/ ROY G. LUMPKINS
1st Lt, INF
Asst Adjutant

/Certified true copy./



CLARENCE S. DAVIS
Capt., Inf.
Legal Gov't Officer

BASIC: Ltr, Hq. Shizuoka Mil. Govt Team, APO 1007, dtd 9 Sept.
47, Subj: "Request for Additional Transportation."

2nd Ind.

Headquarters Shizuoka Military Government Team, APO 1007,
25 Sept. 1947.

TO: Commanding Officer, Tokai-Hokuriku Military Government
Region, APO 710.

1. Reference par. 1 basic letter should have referred to "Annex 8 to Administrative Order 25, Military Government Plan" Headquarters I Corps, 25 August 1947.

2. This unit is requesting two (2) trucks, 1/4 ton under the provisions of above reference and references listed par. 2, 1st indorsement.

3. Due to the fact that the "local tactical unit" is the 24th Infantry Regiment located at Gifu approximately 143 miles from this headquarters it is obviously impossible to submit requests for transportation to accomodate official visitors each time additional transportation is needed. In the majority of the cases this headquarters receives but a few hours notice of arrival of official visitors.

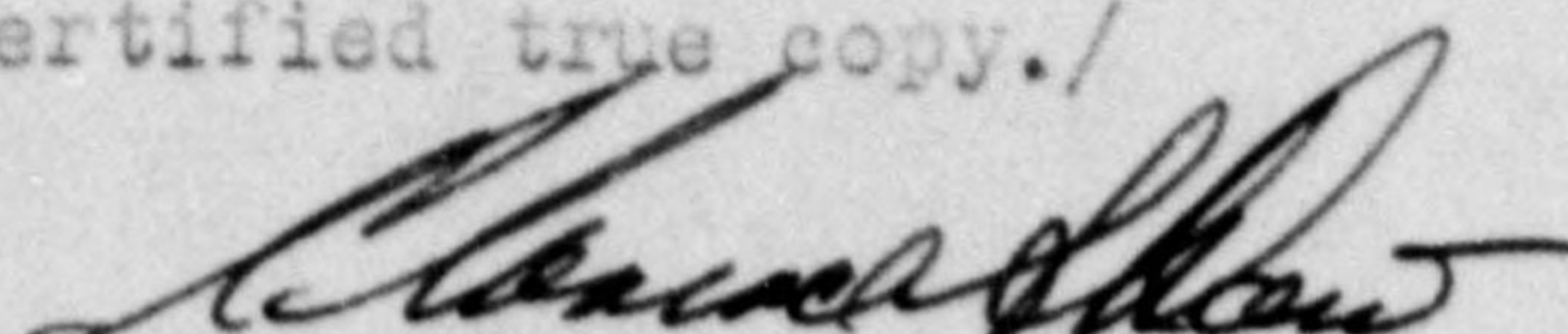
4. It is urged that the request for additional transportation be given favorable consideration and that this unit be authorized to furnish the drivers to eliminate the necessity of 24th Infantry Regiment drivers being placed on TDY with this organization as our billeting facilities are not adequate to take care of additional personnel.

5. The vehicles requested will be reserved exclusively for official visitor use and will be properly maintained by this organization.

FOR THE COMMANDING OFFICER:

/s/ Finis B. Jeffery
/t/ FINIS B. JEFFERY,
Major, TC
Executive Officer.

/Certified true copy./


CLARENCE S. DAVIS
Capt., Inf.
Legal Gov't Officer

775013

BASIC: Ltr, Hq Shizuoka Mil Govt Team, APO 1007, dtd 9 Sept
47, Subj: "Request for Additional Transportation"

3rd Ind

RGL/un

Hq Tokai-Hokuriku Mil Govt Region, APO 710, 26 Sept 47

TO: CG, 25th Infantry Division, APO 25

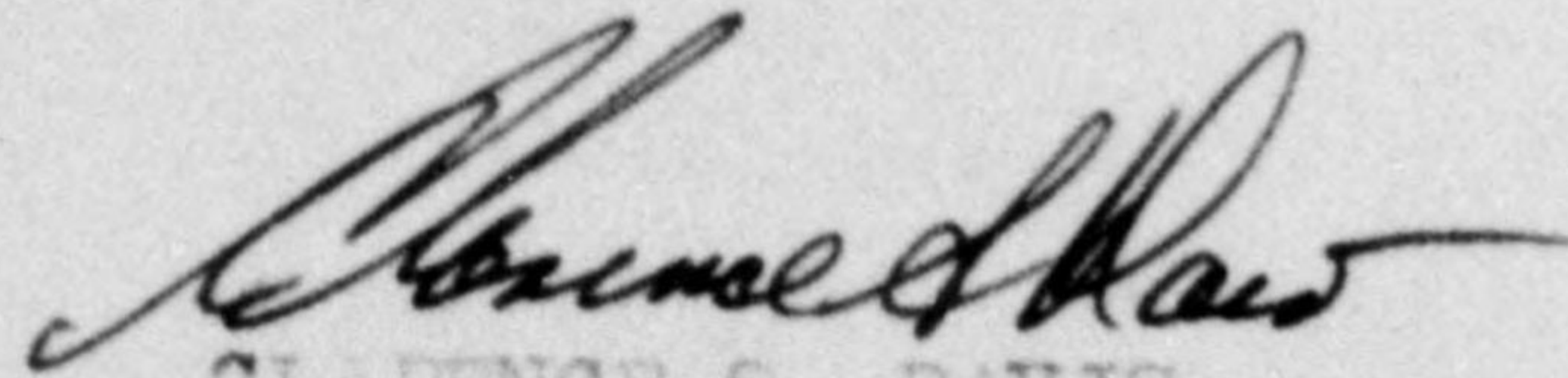
1. Forwarded in accordance with paragraph 3 A (11) of Annex 8 to Adm Order 25, Hq I Corps, dated 25 August 47, and references cited in paragraph 2 of 1st indorsement.
2. Approval of request contained in basic communication is recommended in view of conditions cited in 2nd indorsement.

FOR THE COMMANDING OFFICER:

/s/ Roy G. Lumpkins

/t/**R** OY G. LUMPKINS
1st Lt, INF
Asst Adjutant

/Certified true copy./



CLARENCE S. DAVIS
Capt., Inf.
Legal Gov't Officer

775013

BASIC: Ltr, Hq Shizuoka Mil Govt Team, APO 1007, dtd 9 Sep 47,
 Subj: "Request for Additional Transportation"

G-4 537

4th Ind

Headquarters 25th Infantry Division, APO 25

TO: Commanding Officer, Tokai-Hokuriku Mil Govt Team, APO 710

1. Request contained in basic communication is not favorably considered.

2. Attention is directed to Section II, Circular 109, Hq Eighth Army, 27 June 1947, subject: "Transportation for Visiting Personnel" which states in part "in areas where Eighth Army units are located nearby, military government teams are authorized to request transportation from these units".

3. The 24th Infantry, located at Gifu, is not considered by this headquarters to be located near Shizuoka for the purpose of supplying additional transportation on request from the Shizuoka Military Government Team.

4. It is recommended that since the Shizuoka Military Government Team is isolated from tactical troops a Procurement Request be submitted through channels for Japanese transportation.

FOR THE COMMANDING GENERAL:

/s/ James F. McBroom
 /t/ JAMES F. MCBROOM
 Major, AGD
 Asst Adj Gen

G-4 537

5th Ind

FJW/mi

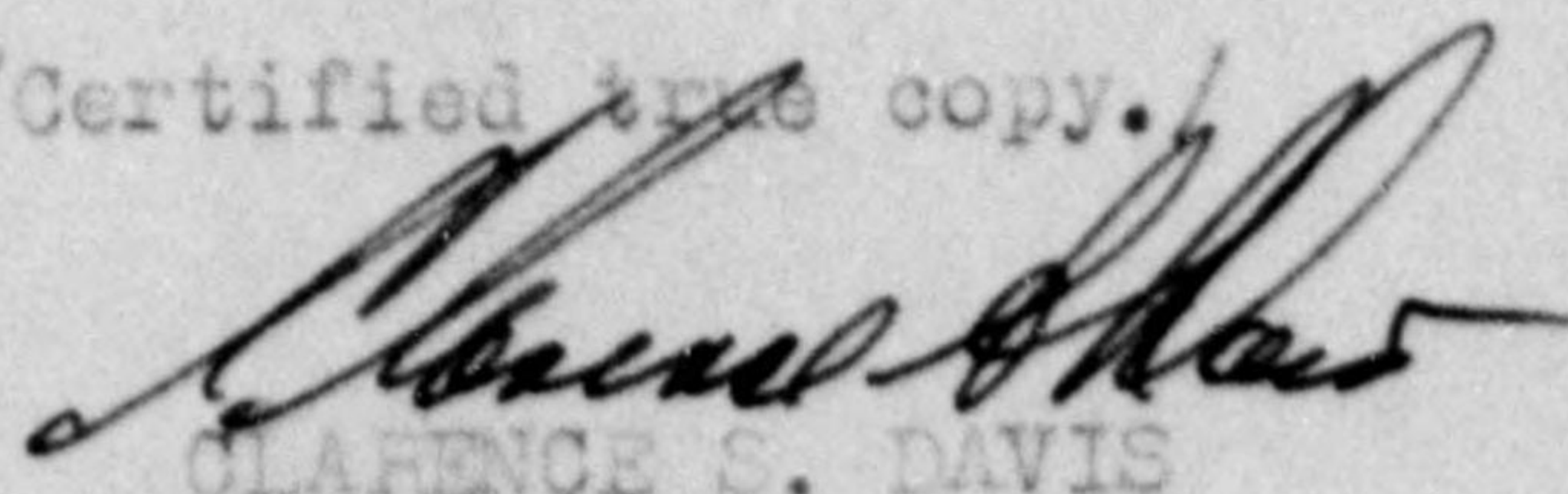
Hq Tokai-Hokuriku Mil Govt Region, APO 710, 21 Oct 1947

TO: CO, Shizuoka Mil Govt Team, APO 1007

Attention is invited to preceding indorsement.

BY ORDER OF COLONEL DEVINE:

/Certified true copy./



CLARENCE S. DAVIS
 Capt., Inf.
 Legal Gov't Officer

/s/ Roy G. Lumpkins
 /t/ ROY G. LUMPKINS
 1st Lt, INF
 Asst Adjutant

775013

GPA Form 1
(4-46)

PROCUREMENT DEMAND
On Imperial Japanese Government

Page 1 of 1 Pages

Account Code (If Applicable to all Items): _____ Demand No. _____
(Read Instructions on Back of this Form)

Item No.	Specific Description of Items Desired	Unit	Quantity
1	<p>Services of one (1) passenger automobile, to include driver, cleaning, maintenance, repairs, replacement parts, fuel and lubricants, as directed by the receiving officer.</p> <p>Receipts: A monthly GPA Form 2 will be submitted by the Japanese to the receiving officer, to include:</p> <ul style="list-style-type: none"> a. Number of days vehicle was in use or available (specify length of days as 8 hrs., 18 hrs). b. Total quantity of fuel consumed, (gals.) c. Any materials, or equipment furnished by the Occupation Forces, by type and quantity. 		Indefinite

(Detach Along this Line for Additional Pages)

Suggested Source: _____
Name Address City Prefecture

(Japanese Delivery) (Occ Force Pick Up) Restricted Item: _____ Authority for
Delete One Letter Reference or Signature

Delivery Required: 1 November 1947 through 30 June 1948 Ship By: (Air) (Water) (Rail) (Road) X
Calendar Date or Period Delete Three

Deliver To: Commanding officer Shizuoka M. G. Team Shizuoka
Name of Receiving Officer Organization Location Prefecture Phone

Requested By: M. D. Cook, Lt. Col., FA Shizuoka M. G. Team Shizuoka
Name of Requesting Officer Organization Location Prefecture Phone

Approved By: _____
Name of Approving Officer Staff Section Headquarters Prefecture Phone

Remarks and Instructions: _____

(Space for Mil. Govt. Unit Preparing and Forwarding Demand to Another Mil. Govt. Unit)

Unit Mil. Govt. Hq. & Hq. Co. Prefecture Typed: Mil. Govt. Officer Rank Branch

(Space for Mil. Govt. Unit Processing Demand to Japanese)

Unit Mil. Govt. Hq. & Hq. Co. Prefecture Signed: Mil. Govt. Officer Rank Branch

Dated: _____ Typed: _____

(Space for Japanese Only)

P. D. Received By: _____
Signature City Prefecture Date

3639

encl 2

INSTRUCTIONS FOR USE OF GPA FORM 1
(Local reproduction of this form is not authorized)

1. This form will be used for the procurement of all Japanese supplies and facilities except labor, enemy surrendered facilities, equipment held for reparations, and facilities of United States. Allied, and Neutral nationals.
2. The procurement demand number assigned this demand will be used for subsequent receipts and releases of the supplies and facilities hereon and will consist of a three group letter and number combination as follows: First group—A four letter code to indicate the prefectural area and administrative region wherein the demand is prepared (not necessarily where processed to the Japanese), see Incl 4**. Second group—A single consecutive numerical sequence starting with one, covering all procurement demands irrespective of approving or using agency, for a particular prefectural area. Third group—A consecutive letter sequence for amendments to a particular procurement demand starting with the letter A for the first amendment. Illustration: KYTE-5 or KYTE-5-A.
3. Limit a particular procurement demand to a single approving staff section, to a single prefecture, and to supplies and facilities of either a total (outright) or monthly (rental) relative value.
4. Describe as completely as possible including, if known, Japanese name, type, quality, grade, model, rated capacity, and other descriptive nomenclature of the item. Include complete address in case of real estate or construction work. Construction demands will be cross-referenced to real estate demands which procured the site.
5. In describing items desired, use nomenclature equivalent to that listed in Incls 7 to 10**.
6. Indicate, when appropriate, materials, equipment, labor, and supervision furnished by the occupation forces to the Japanese in the fulfillment of the demand.
7. If a single account code is not applicable to all items on the demand, enter after each item described, the proper account code given in Incl 5**.
8. Detach the lower half of all except the last page, if more than one page is required.
9. Under "Suggested Source", indicate names and addresses of possible Japanese suppliers, contractors, or service companies.
10. Under "Deliver To", indicate the name of the officer who will have direct contact with the Japanese property owner or contractor in the case of real estate, construction work, or services.
11. Under "Remarks and Instructions", include the following, if appropriate:
 - a. Packing and shipping instructions.
 - b. "Delivery already made", and reason for necessity of issuing such confirmation demand.
 - c. Reference to any attached statements, sketches, plot plans, maps, overlays, drawings and specifications.
12. All copies of the procurement demand will be signed.
13. If the military government unit preparing and processing the demand is the same, only the second of the two "Military Government Unit" blocks will be completed.
14. List of papers in connection with procurement, number of copies and by whom prepared:

a. Procurement demand, GPA Form 1	6 copies	Military government unit
b. Unit requisition	3 copies	Requesting unit
c. Plot and building plans	5 copies	Requesting unit
d. Specifications as to rehabilitation and operation desired	5 copies	Requesting unit
e. Construction drawings	2 copies	Appropriate staff section
f. Construction specifications	2 copies	Appropriate staff section
15. Distribution of papers and number of copies:

a. Central Records	1 copy	of 14a above
b.* Military government unit	1 copy	of a, b, c and d
c. Appropriate staff section	1 copy	of a, b, c, d, e and f
d. Requesting Unit	1 copy	of a, b, c and d
e. Japanese Liaison Office	1 copy	of a, c and d
f. Japanese supplier	1 copy	of a
g. or Japanese property owner	1 copy	of a, c and d
h. or Japanese contractor	1 copy	of a, e and f
16. Amended demands will be prepared and distributed in the same manner.
17. Military Government will forward Central Records copy directly to Military Government Section. Headquarters Eighth Army, APO 343, attention Procurement Division.
18. Japanese Liaison Office will enter name and address of Japanese supplier, contractor, or service company under "Suggested Source", if none is indicated.
19. Changes in the source (delivery point) and date and method of delivery will be coordinated with the military Government unit and will be corrected on the form by the Japanese Liaison Office before signature and return.

* When demand is prepared by one military government unit and forwarded to another military government unit for processing on the Japanese, extra copies of each paper must be made for the files of the processing unit.

** Inclosure references are to Eighth Army Operational Directive.

775013

C-O-P-Y

FILE COPY

HEADQUARTERS I CORPS
APO 301

AG 400.12 - R

Jan 7 1948

SUBJECT: Miscellaneous Indigenous Procurement Requirements - Ordnance

TO: Commanding Officer, Tokai-Hokuriku MG Region, APO 710.

1. Reference is made to Forecast of Miscellaneous Indigenous Procurement Requirements - Ordnance, for the period 1 January 1948 through 31 December 1948.

2. The following items pertaining to units of your command and appearing on subject forecast were approved for extension beyond 31 December 1947: (Reference: Letter, Headquarters, Eighth Army, file AG 400.12 (OS), subject: "Forecast of Miscellaneous Indigenous Procurement Requirements for Occupation Forces (Other than Operation and Management Services) QGD-27," dated 19 December 1947.)

PD NUMBER	ITEM	FOR
JPNO 718	Services of contractor to furnish, operate, and maintain one (1) sedan.	Toyama MG Team
JPNO 819	Same as above.	Tokai-Hokuriku MG Region
JPNO 823	" " "	Ishikawa MG Team
JPNO 824	" " "	Mie MG Team
JPNO 825	" " "	Gifu MG Team
JPNO 829	" " "	Aichi MG Team

3. The following items on subject forecast were not approved: (Same reference as in par 2, above.)

No PD -services of contractor to furnish, operate, and maintain two (2) sedans for the transportation of official visitors - Gifu MG Team.

No PD -services of contractor to furnish, operate, and maintain four (4) sedans for the CPC with the Tokai-Hokuriku MG Region.

BY COMMAND OF MAJOR GENERAL WOODRUFF:

/s/t/ WILDER A. JOHNSON
Capt., A.G.D.
Asst. Adj. Gen.

4

0000486 9 JAN 1948

775013

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CRS
JOBHEADQUARTERS
SHIZUOKA MILITARY GOVERNMENT TEAM
APO 1007

9 January 1948

SUBJECT : "Procurement Request for Publication."
TO : Commanding Officer, Tokai-Hokuriku Military Government
Region APO 710.
ATTN: Fourth Procurement District. Nagoya Branch.

1. It is requested that Procurement Demand be issued for publications of the following newspapers:

- a. Item:
English edition "Nippon Times"
Japanese edition "Asahi"
Japanese edition "Mainichi"
Japanese edition "Shizuoka"
- b. Amount:
Five copies per issue.
- c. Suggested Source:
Shinbun-do, Ote-machi, Shizuoka City, Shizuoka Pref.
- d. Delivery required:
January-December 1948.

2. In justification of this request, the following information is submitted:

Newspapers are needed by the Civil Information & Education section of this team, to keep in touch with Japanese public opinions and current events.

FOR THE COMMANDING OFFICER:

FINIS B. JEFFERY
Major, TC
Adjutant

FIVE COPY

3

775013

400.12

CKS
MWC

HEADQUARTERS
AREA 14
441st COMBAT INTELLIGENCE CENTER DETACHMENT
GENERAL HEADQUARTERS
PAR EAST COMMAND
APO 713

12 December 1947

SUBJECT: Release of Procurement Record

THRU : Shizuoka Military Government Team, APO 1007

TO : Commanding General, Eighth Army, APO 343
(Att'n: Mil. Gov't. Section, Procurement Div.)

1. In compliance with instructions from Commanding Officer 441st CIC Det., CHQ POC, APO 500, Sub Detachment 14-A, operating under CIC Area 14, has been inactivated.

2. Subject Sub Detachment was located in Mishima-shi, Shizuoka-shi, Honshu.

3. It is requested that Procurement Record No. 3782-468, covering use of building utilized by CIC personnel of Sub-Det 14-A located at 2441 Shiba-cho, Mishima-shi, Shizuoka-ken, be released.

4. In order to comply with instructions received from HQs 441st CIC Det., APO 500, to give full coverage to area formerly under the jurisdiction of Sub Det 14-A, it is requested that the use of one (1) or two (2) rooms in the building located at 2441 Shiba-cho, Mishima-shi, Shizuoka-ken, be authorized for CIC agents operating in the Mishima area of Shizuoka Prefecture. It is further requested that complete information as to how this may be accomplished be supplied this headquarters.

FOR THE COMMANDING OFFICER:

WILLIAM C. BARNETT
1st Lt., Air Corps
Executive Officer

RECEIVED
H Q
SHIZUOKA MILITARY GOV'T TEAM
8 JAN 1948

2

775013

BASIC: Ltr Hqs Area 14, 441st CIC Detachment, APO 713, dtd 12 Dec 47,
Subj: "Release of Procurement Demand"

1st Ind

Hqs Shizuoka Mil Govt Team, APO 1007, 5 Jan 1948

TO : CO, Hqs Area 14, 441st CIC Det , APO 713

1. Basic communication received at this headquarters through error.

2. All procurement correspondence should be sent out in accordance with instructions published in Daily Bulletin No. 265, Hqs 1st Corps, dtd 10 Nov 47.

MYRON D. COOK
Lt. Col., FA
Commanding

775013

HEADQUARTERS
SHIZUOKA MILITARY GOVERNMENT TEAM
APO 1007

30 December 1947

400.12

FILE COPY

SUBJECT : "Request Procurement Demand for Port & Harbor Services"

TO : Commanding Officer, Tokai-Hokuriku Military Government
Region APO 710
ATTN: Fourth Procurement District, Nagoya Branch.

1. Request procurement demand be issued for Port & Harbor Services for the port of Shimizu, Shizuoka Prefecture. This service is necessary due to the increase of Allied Ships entering Shimizu port for Import and Export shipping. The present procurement demand JPHO 1402 for Port and Harbor Services expires on 31 December 1947.

FOR THE COMMANDING OFFICER:

1 Incl:
Proposed P.D.
(1 Copy)

FINIS B. JEFFERY
Major, TC
Adjutant

FILE COPY

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