DECLASSIFIED DAF FOIA SEC. 3(E) AND 3(D) OR (E) NNDC # 775 072

OCTOBER 1949

DATE	FROM	TO	SUBJECT	FILED	
17	GS	CPS	Request for travel orders - Shirven	Staff Visits	C22,D1
17	GS	CPS	Request for travel order s - McCoy	Staff Visits	C22,D1
17	GS	CPS	Travel Orders - Grilli	201-Grilli	C22,D2
15	GS	C/S	Supplementary Request for travel orders - McCoy	Staff Visits	C22,D1
14	AG	GS	Top Secret Control Officers	TS Off.	C22,D1
13	GS	HqComdt	Survey of photographic printing and reproduction facilities	Admin	C22,D2
13	GS	CPS	Request for travel orders - Machin	Staff Visits	C22,D1
13	GS	CPS	Request for travel orders - Shiren and Speicher	Staff Visits	C22,D1
12	GS	G-1	Civilian Personnel Requirement in the Ryukyus	Admin	C22,D3
12	GS	CPS	Request for travel orders - Matsukata	Staff Visits	C22,D1
11	GS	BldgC.	Property Issue slip	Bldg Cust	C22,D1
11	GS	Con.	Economy Program	Admin	C22,D3
11	GS	AG-BO	Request for Reservations - Guida	201-Guida	C22,D2
11	GS	G-1	Request for Transportation - Baker	~~201~~- Baker	C22,D2
11	GS	G-1	Regular Leave - Grilli	201-Grilli	C22,D2
10	HqComdt	Whitney	Invitations to the 49 Season Football Games	Admin	C22,D3
10	GS	C/S	Controller Space Requirements	Office Space	C22,D1
10	GS	DRB	Elimination of Nonrecord Material and Down-grading of Documents	Downgrading	C22,D1
10	SGS	GS	Corrected Schedule of Visit of Chief of Staff to FEC	Admin	C22,D2

DECLASSIFIED E.O. 11652 SEC. 3(E) AND 3(D) OR (E) NNDG # 775 072

OCTOBER 1949

DATE	FROM	TO	SUBJECT	FILED	
7	AG	GS	Delivery of Top Secret Communications to AG Sec	Admin	3 C22,D2
7	GS	HqSvGp	Tetanus and Typhus Immunigation	Admin	3 C22,D2
6	GS	AG-PO	Request for Reservations - Guida	201-Guida	C22,D2
6	GS	CPS	Request for Travel Orders H. Hoover	Staff Visits	C22,D1
6	AG	GS	Meeting of Incoming Officer Replacement	Admin	3 C22,D2
5	SGS	GS	Schedule of Chief of Staff U. S. Army	Admin	3 C22,D2
5	Gs	S/S	Vehicle	Motor Pool	C22,D1
5	GS	HqSvGp	Quarterly Report of Use of Off Trans.	Admin	3 C22,D2
4	SGS	Whitney	Kawasaki House, Karuizawa	Admin	3 C22,D2
4	GS	CPS	Request for Travel Orders - S. Hayashi	Staff Visits	C22,D1
4	AGpOP	GS	Locally Procured Publication- Comt. Japan	Admin	3 C22,D2
4	GS	HqSvGp	Army Safety Program	Admin	3 C22,D2
4	GS	AG-PO	Request for Leave - Carrington	201-Carrington C22,D2	
4	GS	HqComdt	Quarterly Penalty Mail Statement	QPMS	C22,D1
4	G-S	C/S	Written Briefing of Scap Operations	Admin	e-22 D3
4	GS	Hq&svGp	Budget	Admin	3 C22,D2
4	GS	HqComdt	Manning Level for Jap Employees	JapLabor	C22,D1
4	SecOff	GS	Request for Passes	Passes for Japs	C22, D1
3	AG-PO	GS	Daily Report of Chagge	Admin	2 C22,D2

DECLASSIFIED E.O. 11652 SEC. 3(E) AND 3(D) OR (E) NNDG # 775 012

SEPTEMBER 1949

DATE	FROM	TO	SUBJECT	FILED	
30	GS	C/S	Additional Request for Travel	Staff Visits	C22,D1
30	GS	C/S	Additional Request for Travel	Staff Visits	C22,D1
30	GS	SRS	Sperical Operation Report	Admin	c22,D23
30	GS	HqComdt	Report of DR	Ind Personnel	C22,D21
30	GS	G-2	Rermission to enter Imperial Palace Grounds	Admin	C22,D23
29	GS	CPS	Re-employment Leave	201-Grahamslaw	C22,D2
29	SGS	GS	Advisability of Key Personnel	Admin	C22,D23
29	GS	PM	Request for Passes to Jap Theatres, Restaurants, Hotels & Inns * Rizzo and Napier	201-Napier 201-Rizzo	C22,D1
29	GS	Hq&SvGp	Deletion of Names - Jap Passes	Jap Passes	C22,D1

DECLASSIFIED BUT PROT. UNDER SEC. 3(E) AND 3(B) OR (E) NNDG # 773 072

SEPTEMBER 1949

28	GS	AG-PO	~~xRxxkxt~~ Request for Orders Borman	StaffVisits C22,D1
28	GS	G-1	Request for authority to travel on Jap Boat	201 Stone C22,D2
28	GS	TIS	Linguist Survey	Admin C22,D#2 3
28	GS	SGS	Security handling of Radio Message	Admin C22,D#3
28	GS	TI&E	Report of Officers Ed Qualifications	Off Ed C22,D1
28	GS	AG-PO	Rotation of personnel	Admin C22,D#3
28	AG	Staff Secs	Discontinuance of Hq Marians Air Mat Area	Admin C22,D# 3
27	GS	CPS	Request for Travel Orders-C.Stone	201 Stone C22,D2
27	GS	CPS	Travel orders MacCoy	Staff Visit C22,D1
27	GS	C/S	TDY, Mr Steward	201Steward C22,D1
26	GS	D C/S	Staff responsibility for Ryukyus M G	Admin C22,D# 3
26	GS	COMP	External Recurring Reports	Admin C22,D# 3
26	GS	CoC	Request for 3 day pass	201-Berkowitz C22,D2
26	GS	Hq&SvGp	Request for passes	Req for PassesC22, D1
25	SGS	GS	Orientation for Pan-American Airways	Admin C22,D#3
23	GS	C/S	Staff visits	Staff Visits C22,D1
22	DCS	GS	Orientation for MG Sheetz and Col Sink	Admin C22,D#3
21	G-1	GS	Manning Level for Jap Employees	ManningLevel C22,D1
21	GS	CPS	Request for travel orders - Peterson	Staff Visits C22,D1
21	GS	C/S	GHQ Officer's Club	Admin C22,D#3
21	CPS	GS	Termination of contract - Philips	201-Philips C22,D2
20	JA	GS	TNG in Mil Justice	Mil Justice C22,D1
20	GS	CPS	Termination of contract - Philips	201-Philips C22,D2
20	GS	HqComdt	Request for Passes	Jap Passes C22,D1

DECLASSIFIED DOD 5200.9 SEC. 5(C) AND 5(D) OR (E) NNDG # 773 012

S E P T E M B E R 1 9 4 9

19	GS	PM	Request for pass to theatres,cafes,hotels,inns Matsukata	201Matsukata C22,D2
19	GS	CPS	Request for Amendment of Order - Dr. Williams	201 Williams C22,D2
16	GS	CPS	Re-Employment leave	201-Darilek C22,D2
15	GS	CPS	Space requirements for overseas movement of personnel	Admin C22,D23
13	GS	SEC Off	Deletion of Names	Passes for Japs C22,D1
13	GS	Gp1	Request for authority to travel on Jap Boat	Aka XXX 201 C22,D2
13	GS	CPS	Travel Orders -Aka	201 Aka C22,D2
13	GS	CPS	Request for Travel Orders - Steward,Salter, H.Hayashi	Staff Visit C22,D1
13	GS	G-1	Submission of Table of Distribution	Table of Dist C22,D1
12	HqComdt	GS	Military Field Day	Admin C22,D23
12	GS	GHQ Sup	Request for drapery material	Admin C22,D23
11	CS	G-1	Overlapping Functions of Scap	Admin C22,D23
10	HqComdt	GS	Driver Qualification Record- Matsukata	201 Matsukata C22,D2
9	GS	CPS	Request for Travel Orders Pierson	Staff Visit C22,D2
9	GS	CPs	Request for travel orders - Spiecher	StaffVisit C22,D1
9	GS	CPS	Request for travel orders Eliot	Staff Visit C22,D1
9	GS	CPS	Request for Travel Orders H. HOOVER	Staff Visits C22,D1
9	GS	Co C	Request ofr 3 day pass - Rugg	201 Rugg C22,D2
9	GS	DRB	Elimination of Nonrecord Materiaa & Downgrading	Downgrading C22,D1
8	GS	Hq&SvGp	Indigious BudgetJFY-50	Admin C22,D23
8	C/S	GS	Rexaxation of Controls	Admin C22,D23
8	GS	Hq&SvGp	Appointment of Safety Officer	Admin C22,D23

DECLASSIFIED E.O. 12,032 SEC. 3(E) AND 3(B) OR (E) NNDS # 775 072

S E P E T E M B E R 1 9 4 9

8	GS	CPS	Request for Travel Orders, Hoover , H.	StaffVisits	C22,D1
8	GS	ag	Records Disposition Schedule	Admin	C22,D3
8	GS	DI Cust	Repair of File Cabinet	Deks Signs	C22,D1
8	GS	DI Cust	Name Plates - Wall Plaque Type	Desk Signs	C22,D1
7	GS	CPS	Request for travel Orders - Shirven	Staff Visits	C22,D1
6	HQCOMDT	GS	Military Field Day	Admin	C22,D3
6	GS	CPS	Request for Travel Orders - Tindale	Staff Visits	C22,D1
6	GS	Co "C"	Request for change of ETD - Barsanti	201 Barsanti	C22,D2
6	GS	C/S	Policy & Program For Dissemenation of Atomic Energy Information	Admin	C22,D3
6	GS	AG	Request for travel Orders - Mac's Friends	Admin	C22,D3
5	SGS	GS	Schedule for Congressional Members -House Committee on Expenditures	Admin	C22,D3
4	SGS	GS	Revised Schedule of U.S. of the Army Voorhees	Admin	C22,D3
3	PMO	GS	Request for assignment of Parking Space	Motor Pool	C22,D1
3	GS	HQ&SVGP	Army Safety Program	Admin	C22,D3
3	G-2	GS	Counter Intelligence Investigation Cancellation andScreening	Admin	C22,D3
2	GS	CPS	Mr. B. Hoover Going Home	201 Hoover	C22,D2
2	GS	AG	Request for Travel Orders	201 Crovat	C22,D2
2	GS	CPS	Request for Travel Orders - Machin	StaffVisits	C22,D1
2	HqComdt	GS	Govt Transportation - J. Baker	Motor Pool	C22,D1
2	G-1	GS	Fiscal Yr 1950 Manning Level	Manning Level	C22,D1

DECLASSIFIED E.O. 12032 SEC. 3(E) AND 3(D) OR (E) NNDG # 773 012

AUGUST 1949

31	GS	CPS	Travel Orders to Kyoto - Baker	201-Baker	C22,D2
30	C/S	GS	Reduction in the Current Requirements of telecommunications Services	ADMIN	C22,D2
30	GS	CPS	Request for Travel Orders - Bettis	Staff Visits	C22,D1
30	GS	AG*PO	Rotation of Officer Personnel	Admin	C22,D2
30	GS	G-1	Reduction in Army Officers Strength	Admin	C22,D2
29	AG-DD	GS	VA Dividend Application	Admin	C22,D2
29	Sec G/S	GS	Schedule for the Under Sec of Army	Admin	C22,D2
27	GS	CPS	Request Amendment of Order - Shirven	Staff Visits	C22,D1
26	GS	CPS	Request for Travel Orders, Hoover, H.	Staff Visits	C22,D1
26	GS	CPS	Request for Travel Orders- Narumi	201-Narumi	C22,D2
25	G-4	GS	Request for Official Transportation	Admin	C22,D2
25	GS	CPS	Request for Travel Orders -Rankin	Staff Visits	C22,D1
25	GS	CPS	Request for travel orderspSpeicher	Staff Visits	C22,D1
24	AG	GS	Redesignation of the Office of Asst Sec of the Army	Admin	C22,D2
24	GS	C/S	Staff Visits	Staff Visits	C-22,D1
24	GS	JA	Military Justice Training	Admin	C22,D2

DECLASSIFIED E.O. 14,032 SEC. 3(E) AND 3(D) OR (E) NNDG # 773 012

AUGUST 1949

23	C/S	GS	Orientation Conference for Personnel of Town Meeting of the Air	Admin	C22,D1
23	GS	C/S	Saluting by Officers	Admin	C22,D2
23	GS	PM	Request for Assignment of Parking Area	Motor Pool	C22,D1
23	GS	RYUKUS	W.E. Monogon, Security Clearance	201-Monogon	C22,D2
23	G-1	GS	Submission of Tables of Distribution	Table of Dist.	C22,D1
23	HQComdt	GS	Control of Indigenous Publications, FY 49	Admin	C22,D2
22	AG-PO	GS	Extension of Foreign Service	201-Guida	C22,D2
20	GS	APO 500	Mail Pick Up	201-Berkowitz	C22,D2
19	GS	DRB	Downgrading of Documents	Downgrading	C22,D1
19	GS	G-1	Request for approval to attend Jap Performance	201-Mangeledorf	C22, D2
18	GS	HqComdt	Application for authrority to enter into Private Rental	201-Bettencourt	C22,D2
18	GS	CINCFE	Annual Records Disposition Report Control Procedure Symbol AG-21 (RI)	Admin	C22,D2
18	GS	APO500	Mail Pick-Up	201-Berkowitz	C22,D2
17	GS	CPS	Space requirements for overseas movement of Personnel	Admin	C22,D2
17	GS	CPS	Request for travel Orders - Roser	Staff Visits	C22, D-1
17	GS	CPS	Travel Orders - Loeb	201	C22,D2

DECLASSIFIED E.O. 11652 SEC. 3(E) AND 3(D) OR (E) NNDG # 773 012

A U G U S T 1 9 4 9

DATE	FROM	TO	S U B J E C T	F I L E D	
16	GS	C/S	Accomodations for VIPs	Admin	C22,D2
16	GS	AG-PO	Request for Extension of Overseas Tour -Guida	201	C-22,D2
15	GS	Hq&SvGp	Recommendation for promotion of E.M. -Barsanti	201	C22,D2
14	GS	C/S	Accommodations for VIPs	Admin	C22,D2
13	GS	CPS	Request for Travel Orders - Cottrell	Staff Visits	C22,D1
12	AG	GS	Chief, KMAG - Communications to	Admin	C22,D2
12	GS	HqComdt	Action on D.R.	D.R.'s	C22,D1
12	SGS	GS	Mimeographed Material	Admin	C22,D2
11	GS	CPS	Travel Orders - Durner	201	C22,D1
11	GS	Commissary	Request for Commissary Supplies	Admin	C-22,D2
9	GS	CPS	Request for Travel Orders - Wheeler	Staff Visits	C22,D1
9	GS	AG-PO	Request for Travel Orders - Cousins	Staff Visits	C22,D1
9	GS	CPS	Travel Orders - Vennett	201	C-22,D-2
9	GS	Co C	Request for 3 day pass - Taylor	201	C-22,D-2
9	GS	CPS	Quartely Estimate of Overseas Civilian Requirements	Admin	C-22,D-2
9	GS	D.G.B.	Elimination of Nonrecord Material & Down-grading Documents	D.G.B.	C-22,D-1

DECLASSIFIED E.O. 11652 SEC. 3(E) AND 5(D) OR (E) NNDG # 773 012

AUGUST 1949

9	GS	Bldg Cust	Repair of Chair	Bldg Cust	C-22,D-1
9	GS	SGS	Request for authorization	201-Wheeler	C-22,D-2
8	G-1	G-3	Comparative Statement	Table of Org.	C-22,D-1
8	GS	G-1	Request for authority to travel on Japanese boat	201-Smith	C-22,D-2
8	GS	CPS	Request for travel Orders - MacCoy	Staff Visits	C-22,d-1
8	GS	Off Club	Application for Associate membership	201-H.Hoover	C-22,D-2
8	GS	Off Club	Application for associate membership	201-Bettencourt	C-22,D2
8	GS	CPS	Travel Orders - Matsukata	201-Matsukata	C-22,D-2
8	GS	BldgCust.	Repair of typewriter desk	Bldg Cust	C22,D-1
8	PMO	GS	Request for pass to theatres, Resturants, Hotels and Inns	201-Wheeler	C-22,D-2
5	G-1	GS	Enlisted Drivers for Staff Sections	Admin	C-22,D-2
5	GS	C/S	Report of deliquency - Durner	DR's	C-22,D-1
5	GS	Hq&SvGp	Army Safety Program	Admin	C-22,D-2
5	GS	G-4	Authorization for additional Vehicle	Motor Pool	C-22,D-1
5	GS	G-1	Request for cabin at Karuizawa	201-Wheeler	C-22,D-2
5	GS	Co C	Request for 3 day pass	201-Berkowitz	C-22,D-2
4	Hq Comdt	GS	GHQ Official Bus Travel	Admin	C-22-D-3
4	GS	G-1	Entry to Japan of Mrs. H. Smith	201-Napier	C-22,D-2
3	CPS	GS	Periodic Pay Increase	201-Phillips	C-22,D-2
2	GS	HqComdt	Report of deliquency-Maynard)	Ind. Personnel	C-22,D-1

DECLASSIFIED E.O. 11652 SEC. 3(E) AND 5(D) OR (E) NNDG # 773 012

JU LY 1949

29	GS	DI,Cust.	Request for reuphostering chair	Bldg Custodian	C-22,D-1
29	G_s	CPS	Request for travel orders - Shirven	Staff Visits	C-22,D-1
29	GS	CPS	Request for travel orders- Peterson	Staff Visits	Cp22, D-1
28	AG	GS	Change in organization of DA	Admin	C-22,D-2
28	GS	Utilities	Request for desk signs	desk signs	C-22,D- 1
28	GS	AG-PO	Rotation of officer personnel	Admin	C-22,D-2
27	GS	Hq Comdt	Authorization to call for Transportation	Motor Pool	C-22,D-1
26	G	AG	Report of Reservists & Temp AUs Officers	Admin	C-22,D-2
26	SGS	G_s	Staff visits to Okinawa	Admin	C-22,D-2
26	GS	D.G.B.	Document downgrading officer	201-Carrington	C-22,D-2
26	GS	CPS	Request for Orders - Machin	Staff Visits	C-22,D-1
26	GS	CPS	Request for Orders -Hayashi	Staff Visits	C-22,D-1
26	GS	C/S	Concervation of Office Supplies and Equipement	Paper Cons.	C-22,D-1
26	GS	CPS	Travel orders - Matsukata	201-Matsukata	Cp22,D-2
26	GS	CPS	Request for travel orders - Hoover	Staff Visits	C-22,D-2
25	GS	CPS	Replacement of AGO Card - Darilek	201-Darilek	C-22,D-2
25	GS	HqComdt	Retention of quarters while on leave	201-Darilek	C-22,D-2

DECLASSIFIED E.O. 11652 SEC. 3(E) AND 3(D) OR (E) N.N.D.G. # 773 012

J U L Y 1949

23	GS	C/S	Staff Visits	Staff Visits,C-22, D-1
23	GS	CPS	Travel orders - Edna Smith	201-Smith C-22,D-2
23	GS	CPS	Travel Orders - Sunderland	201-Sunderland C-22,D-2
22	C/S	GS	Distributiann of messages	Admin C-22,D-2
22	GS	AG-PO	Job Description - Carrington	201-Carrington C-22,D-2
22	GS	G-2	Permission to visit Palace Grounds	201-Williams C-22,D-2
21	GS	CPS	Request for travel orders	Staff Visits C-22,D-1
20	Hq&SvGp	GS	Request for Passes	Jap Passes C-22,D-1
20	AG-PO	GS	Daily Report of change - Guida	201-Guida C-22,D2
19	GS	G-1	Request for approval to attend Jap performance - Mangelsdorf	201-Mangelsdorf C-22,D-2
19	GS	Co C	Requestfor 3 day pass	201-Everett C-22,D-2
19	GS	CO,Co.C	Request for extension of Foreign Service	201-Mosley C-22,D-2
19	Wheeler	CPS	Infor to amend travel orders	201-Wheeler C-22,D-2
18	SRS	GS	Revision of SCAPIN-A Catalog,Vol II	Admin C-22,D-2
18	GS	CPS	Travel Orders to Karuizawa	201-Phillips C-22,D-2
17	GS	CPS	Space requirements for overseas movement of Personnel	Admin C-22,D-2
16	AG	GS	Misuse of Penalty Matter	Admin C-22,D-2
16	CPS	gs	Periodic Pay Increase - DeAngelis	201-DeAngelis C-22,D-2
16	SGS	GS	Payment of Dues, GHQ Officers' Club.	Admin C-22, D-2.
15	GS	HqComdt	Application for membership in GHQ Officers Club	201-Loeb Cp22,D-2
15	GS	CPS	Request for travel orders	Staff Visits C-22,D-1
15	CI&E	GS	Town Meeting of the Air	Jap Aff C-22,D-2

DECLASSIFIED E.O. 11652 SEC. 3(E) AND 3(D) OR (E) NNDG # 773 072

JULY 1949

14	GS	Hq Comdt	Estimate of GARIOA Funds for FY 50	Admin	C-22,D-2
14	GS	AG	Education & Trng certificates- Capt Carrington and Lt Skoglund	Admin	C-22,D-2
14	GS	CPS	Request for travel orders - Roser	Staff Visits	C-22,D-1
14	GS	CPS	Request for travel orders- Shirven	Staff Visists	C-22,D-1
13	Sec Div	GS	Request for Passes	Jap Passes	C-22,D-1
13	GS	g-1	Economy Program	Admin	C-22,D-2
12	CPS	C/ GS	Periodic Pay Increase	201-Fukumitsu	C-22,D-2
12	GS	Sec O.	Request for Passes	Jap Passes	C-22,D-2
12	CS	GS	Daily report of change of officer personnel	Admin	C-22,D-2
12	GS	HqComdt	Reassigmment of quarters	201-Shirven	C-22,D-2
12	GS	G-1	Strength Status Report	Str Status Report	C-22,D-1
12	GS	TIE	Report of officers educational qualifications	Admin	C-22,D-2
11	DI,Mgr	GS	Firniture Repair	Admin	C-22,D-2
11	GS	AG	Authentication of correspondence	Admin	C-22,D-2
11	GS	G-1	Reports Control Officer	201-Carrington	C-22,D-2
11	GS	AG	Request for appointment as Summary Court Officer	201-Carrington	C-22,D-2
11	GS	AG	Appointment of certifying officer	201-Carrington	C-22,D-2
11	GS	D C/S	Exchange of Persons Board	201-Carrington	C-22,D-2
11	GS	D.G.Board	Elimination of non-record material & downgrading of documents	D.G.B.	C-22,D-1
11	GS	TI&E	Officers Information Program	Admin	C-22,D-2

DECLASSIFIED E.O. 11,652 SEC. 3(E) AND 5(D) OR (E) NNDG # 773 012

JULY 1949

	9	G-2	GS	Disclosure of derogatory info to individuals restricted from access to classified material	Admin C-22,D-2
	9	SRS	GS	Revision of SCAPIN Catalog, Vol I	Admin C-22,D-2
	8	g-2	GS	Aquisition of Documents	Admin C-22,D-2
	8	C/S	GS	Review of Indigenous Telephone Facilities	Admin C-22,D-2
	8	G-2	GS	Security clearance	Admin C-22,D-2
	8	GS	C/S	Designation of Cost Reporting Officer	Admin C-22,D-2
	8	G-2	GS	Acquisition of Documents	Admin C-22,D-2
	7	GS	AG	Designation of Top Secret Control Officer	Top Sec Con O. C-22,D-1
	7	GS	CPS	Request for travel orders - Bettis	Staff Visits C-22,D-1
	7	GS	AG	Request for travel orders-Borman &Hayashi	Staff Visits C-22,D-1
	7	DI,Mgr	GS	Elecrticity conservation	Admin C-22,D-2
	6	GS	DI Mgr.	Forecast of Major Construction	Admin C-22,D-2
	6	GS	AP-PO	Class "A" Agent - Capt Carrington	Admin C-22,D-2
	6	GS	CPS	Request for travel Orders -Shirven	Staff Visits C-22,D-1
	6	GS	G-1	Authorized Strength, FY 50-51	Manning Level C-22,D-1
	5	GS	AG-PO	Immuiziation records of GS Officers	Admin C-22,D-2
	2	AG-PO	GS	Leave Orders - Capt Guida	201-Guida C-22,D-2
	2	GS	GHQ,Sup	Annual Penalty Mail Statement	Q.PM. S. C-22,D-1
	2	GS	HqComdt	Quarterly Penalty Mail Statement	Q.M.M.S. C-22, D-1
	1	GS	Hq&SvGp	Army Safety Program	Admin C-22,D-2

DECLASSIFIED E.O. 11652 SEC. 3(E) AND 3(J) OR (E) NNDG # 773 072

DATE	FROM	TO	JUNE 1949 SUBJECT	FILED
30	GS	GHQ Off Club	Application for Associate Membership	201-Shirven C-22,D-2
30	GS	Asst. C/S	Report of Deliquency	DR'S C-22,D-1
30	GS	CPS	Request for Travel Orders	Staff Visits C-22,D-1
~~29~~	~~GS~~	~~PMO~~	~~Request for Pass for all Japanese Estab.~~	~~201 Wheeler~~
29	GS	Off Club	Request for membership in GHQ Officers Club	201-Hauge C-22,D-2

JUNE 1949

DATE	FROM	TO	SUBJECT	FILED
28	ESS	GS	Survey of Travel Facilities by ECAFE	Admin, C-22, D-2
28	GS	C/S	Daily report of change of Office Personnel	Admin C-22,D-2
28	GS	CPS	Space requirements for overseas movement Of Personnel	Admin C-22,D-2
28	GS	CPS	Request for Travel Orders	Staff Visits C-22,D-1
28	GS	AG-PO	Rotation of Personnel	Admin C-22,D-2
27	GS	CPS	Travel orders to Sapporo	201-Domanowski C-22,D-2
24	AG-PO	GS	Effectiveness Reports	201-Harris C-22,D-2
24	GS	D C/S	Elimination of Controls	Admin C-22,D-2
24	GS	Off Club	Associate Membership in Off Club -Roser	201-Roser C-22,D-2
24	GS	SGS	Constitutionality of Certian Jap Laws	Constitution C-20,D-1
24	GS	C/S,G-1	Report of Delinquency	DR's C-22,D-2
24	GS	CPS	Requestfor Travel Orders	Staff Visits C-22,D-1
24	GS	GHq Off Club	Application for associate membership to GHQ Off Club	201-Speicher C-22,D-2
23	GS	CO,Co C	Recommendation for Promotion,Taylor, Evertt and Berkowitz	201-All Cp22,D-2
23	GS	CPS	Release of Miss Rense Richard	201-Richard C-22,D-2
23	GS	C/S	Implemeting of GARIOA Project	Admin C-22,D-2
23	GS	Bldg Cust	Repair of Metal file cabinet	Bldg Cust C-22,D-1
22	GS	C/S	Staff Visits	Staff Visits C-22,D-1
22	GS	CPS	Request for travel Orders - Baker	201-Baker C-22,D-2
22	GS	CPS	Travel Orders- Stone	201-Stone C-22,D-2
21	GS	Off Club	Application for associate membership	201-Hoover,B C-22,D-2
21	GS	FW,DI	Fire Inspection Report	Fire Drill C-22,D-1

JUNE 1949

DATE	FROM	TO	SUBJECT	FILED	
20	GS	TI&E	Report of Officers Educational Qualifications	Admin	C-22,D-2
20	GS	GHQ	Request for Desk Signs	Desk Signs	C-22,D-1
17	TI&E	GS	Officers Information Program	Admin	C-22,d-2
17	DS/S	GS	Relaxation of controls	Admin	C-22,D-2
17	GS	G-1	Payment for services provided by Indigious Personnel	Guida- 201	C-22,D-2
17	GS	CPS	Request for Travel Orders	StaffVisits	C-22,D-1
16	GS	CPS	Periodic Pay Increase	201-Dárilek	C-22,D-2
16	GS	CPS	Request for Travel Orders	201-Grahamslaw	C-22,D-2
16	GS	CPS	Request for Travel Orders- Roser	Staff Visits	C-22,D-1
16	GS	AG-PO	Request for Leave- Guida	201-Gudia	C-22,D-2
16	GS	Off. Club	Application for Associate membership GHQ Officers Club	201-Salter	C-22,D-2
16	GS	AG-PO	Class A Agent- Skoglund	201-Skoglund	C-22,D-2
15	GS	CPS	Request for Travel Orders (Hoover and MacCoy)	StaffVisits	C-22,D-1
15	GS	Off Club	Application for Membership in GHQ Officers Club	201-MacCoy	C-22,D-2
14	GS	CO, C	Request for 3 day pass	201-Mosley	C-22,D2
14	GS	AG	Initial Distribution Requirements	Admin	c-22,D-2
14	GS	Security Officer	Request for Paaes for Japs	Jap Passes	C-22,D-1
14	GS	Cust,DI	Repair and reupholstery of chairs	Bldg Cust	C-22,D-1
13	GS	AG-PO	Request for Leave	201-Harris	C-22,D-2
13	AG-PO	GS	Officers returning for reassignment	201-Melvin	C-22,D-2
13	TI&E	GS	Rpt of Officers Educational Qualifications	Admin	C-22,D-2
10	GS	Cust.DI	Repair and reuphostering of chairs	Bldg Cust	C-22,D-1

JUNE 1949

DATE	FROM	TO	SUBJECT	FILED
9	GS	President DDB	Elimination of Non-Record Materila and Bowngrading Documents	DDB C22,D1
9	GS	G-1	Strength Status Report	Stg. Status Report C-22,D-1
9	GS	CPS	Request for Travel Orders	Staff Visits C22,D1
7	GS	CPS	Return of civilians having dependents in the Tokyo Area	Admin C22,D2
7	GS	Co C	Request for 3 day pass	201-Everett C22,D2
6	GS	G-1	Request for Authroization-Borman	201-Borman C22,D2
6	GS	Hq&SvGp	Army Safety Program	Admin C22,D2
6	GS	Ag	Registered Documents	Admin C22,D2
3	GS	CS	Personnel o f Govt Section	Admin C22,D2
3	GS	Security Section	Request for Passes	Jap Passes C22,D1
3	GS	CPS	Space requirment for overseas movement of Personnel	Admin C22,D2
3	GS	Custodian DI Bldg	Repair & Reupholstering of Chairs	Bldg Cust. C22,D1
2	G-1	GS	Assignment of Officer	Admin C22,D2
2	GS	CPS	Request for Travel Orders-VanBorkum	201-VanBorkum C22,D2
1	GS	CPS	Re-employment Leave - Darilek	201-Darilek C22,D2
1	GS	AG-PO	Request for Leave - Melvin	201-Melvin C-22,D2

M A Y 1949

DATE	FROM	TO	SUBJECTT	FILED	
31	GS	CPS	Request for travel Information - Tindale	201-T	C-22,D-2
31	GS	AG-PO	Rotation of Personnel	Admin	C-22,D-2
31	GS	CPC	Request for Travel orders - MacCoy	Staff Visits	C-22,D-1
28	GS	G-1	Assignment of 2nd Lt Erickson	Admin	C-22,D-2
27	AG-PO	GS	Officers Register * McWherter	201-M	C-22,D-2
27	GS	CPS	Request for Travel Orders	Staff Visits	C-22,D-1
27	GS	Disp	Jap "B" Immunization	Admin	C-22,D-2
26	GS	CPS	Request for Travel Orders	Staff Visits	C-22,D-1
24	CPS	GS	Periodic Pay Increase - Scolinos	201-S	C-22,D-2
24	GS	JA	Mil Justice Training	Admin	C-22,D-2
24	CPS	GS	Periodic Pay Increase - Eliot	201- E	C-22 D-2
24	GS	Hq&SvGp	Request for Driving Test - Berkowitz	201-B	C-22,D-2
23	GS	CPS	Staff Visits	Staff Visits	C-22,D-1
20	GS	G-2	Discussion of Aircraft Tests	Admin	C-22,D-2
20	GS	C/S	Staff Visits	Staff Visits	C-22,D-1
20	GS	CPS	Request for Travel Orders-Pierson	Staff Visits	C-22,D-1
20	GS	Bldg Custd	Chair Repair and Upholstry	Bldg Custd	C-22,D-1
19	GS	SGS	Orientation Conference	Admin	C-22,D-2
19	GS	AG,Rec	Personnel Authorization for Receipt of Files	201-Gilbert	C-22,D-2
19	AG	GS	Use of term "Female"	Admin	C-22,D-2

M A Y 1949

DATE	FROM	TO	SUBJECT	FILED
18	GS	AG	Officers Information Program Meetings	Admin C-22,D-2
18	GS	AG	Request for leave -McWherter	201-M C-22,D-2
17	GS	AG	Request for leave - Napier	201-Napier C-22,D-2
17	GS	Utilities	Request for Desk Signs	Desk Signs C-22 D-1
17	GS	CPS	Travel Orders - Vennett	201-V C-22,D-2
17	GS	CPS	Travel Orders - Maynard	201-M C-22,D-2
17	GS	Hq&SvGp	Request for Driving Test	201-Berkowitz C-22 D-1
17	GS	CPS	Efficiency Rating	E. Repts C-22,D-1
17	GS	Hq&SvGp	Request for Driving Test	201-Everett C-22,D2
17	GS	G-1	Request for Permission to stay in Jap Home	201-Ogino C-22,D-2
16	GS	AG	Iowa State WW II Service Compensation	Admin C-22,D-2
16	GS	Cust.DI	Repair of Chair	Bldg Cust C-22,D-1
14	GS	APO 500	Mail Pick up - Berkowitz	201-B C-22,D-2
13	GS	Cust,DI	List of Japs who visit G.S.	Jap Passes C-22,D-1
13	GS	CPS	Request for Travel Orders - Salter	201-Salter C-22,D-2
13	CS	GS	Traffic Violation - Shirven	201-Shirven C-22,D-2
13	D C/S	GS	Budget Review GARIOA Personal Requirements	Admin C-22,D-2
12	SGS	GS	Orientation Conference	Admin C-22,D-2
12	G-1	GS	Report of Delinquency - Vennett	Del Reps C-22,D-1
12	GS	CPS	Request for Extended Leave-Hayes,S	201-Hayes C-22,D-2
11				
11	GS	DDB	Document downgrading Officer	DDB C-22,D-1
11	GS	G-1	Strenght Status Reports	Str Reports C-22,D-1
11	GS	CPS	Quarterly estimate of overseas Civilian Personnel Requirements	Admin C-22,D-2

M A Y 1949

DATE	FROM	TO	SUBJECT	FILED
10	GS	Co "C"	Recommendation for Promotion of EM	201-Gilbert C-22,D-2
6	GS	DDB	Correction to DDB " 21	Admin C-22,D-2
6	GS	CPS	Reemployment Leave - Tindale	201-Tindale C-22,D-2
5	AG	GS	Army'sCost Accounting Program	Admin C-22,D-2
5	GS	Hq&SvGp	Army Safety Program	Admin C-22,D-2
5	GS	CPS	Return of ZI of Malcolm CacCoy	201-MacCoy C-22,D-2
4	GS	SGS	Orientation conference-Rankin and DeAngelis	Admin C-22 D-2
4	GS	G-1	Request travel authorization for DAC Dependent for Emergency Visit to ZI	201-Hauge C-22,D-2
3	GS	CPS	Request for Travel Orders - Shirven	Staff Visits C-22,D-2
3	GS	G-1	Request for Movement of Dependent to the U.S.-Dr Williams	201-Williams C-22, D-2
3	GS	AG*PO	Appointment of Class "A" Agent - Melvin	Admin C-22,D-2
2	GS	Sec Sec,GHQ	Request for Passes	Jap Passes C-22,D-1

A*P*R*I*L 1949

30	GS	AG-PO	Rotation of Personnel	Admin C-22,D-2

A P R I L 1 9 4 9

date	from	to	subject	filed	
29	CPS	C/GS	Periodic Pay Increase	Loeb--201	C-22, D-2
29	GS	HqComdt	Report of Delinquency	DR's	C-22, D-1
29	GS	Fire Warden	Appointment of Fire Marshall	201-Guida	C-22, D-2
29	GS	G-1	Economy Program	Admin	C-22, D-2
29	GS	D. I. Disp	Small Pox Vaccination & Typhoid	Admin	C-22, D-2
28	GS	CPS	Space requirement for overseas movement of personnel	Admin	C-22, D-2
27	G-4	HqComdt	Evict Japs from U.S. House # 834	201-Hauge	C-22, D-2
27	GS	F. W. D.I. Bldg	Fire Inspection Report	Fire Drill	C-22, D-1
26	G-2	GS	Rvision of the Espionage Act	Admin	C-22, D-2
26	GS	C/S	Report of Delinquency	DR's	C-22, D-1
25	GS	Co "C"	Request for 3 day pass (Rugg)	201-Rugg	C-22, D2
25	GS	Bldg Custodian	Repair of Desk Drawer	Bldg Custodian	C-22, D-1
25	GS	CPS	Travel orders - Vennett	201- Vennett	C-22, D-2
25	AG-PO	GS	Offices returing for reassignment	201-Diamantes	C-22, D-2
22	HQ&QV Gp	GS	Recommendation for Cert. of Achievement	201-Mosby	C-22, D-2
				Staff Visits	C-22, D-1
23 Apr	G-1	All Staff Sec	Request for Monthly Report on Requisitioned Japanese Labor	Jap Labor	C-22 D1
20	AG-PO	GS	Efficiency Report - Maj Napier	201-Napier	C-22, D-2
20	CPS	GS	Certificate of services and condut for periodic pay increase - Sheridan	201-Sheridan	C-22, D-2
20	GS	AG-PO	Court-Martial Member	Gen Court Martial	C-22, D1
19	HqComdt	GS	Care and use of adding machines & calculators	Admin	C-22, D-2
19	GS	Hq&SvGp	Recommendation for certificate of achieviement	201-Mobby	C-22, D-2
18	GS	DCS	Proposed Staff Visits	Staff Visits	C-22, D-1
18	SCAP	GS	The Fiscal Year 1951 Budget	Admin	C-22, D-2
18	GS	CPS	Request for travel orders - Rankin	201-Rankin	C-22, D-2
18	GS	G-1	Request for permission to attend Jap Recital	201-Grilli	C-22, D-2
18	GS	Bldg Custodian	Repair of chair	Admin	C-22, D-2
17	G-1	GS	Descussion of Atlantic Pact	Admin2	C-22, D-2

APRIL 1949

DATE	FROM	TO	SUBJECT	FILED
15	GS	G-1	Economic Program	Admin C-22, D-2
15	GS	HqComdt	Delinquent Payments for Indigous Personnel	Indig. Per. C-22, D-1
14	GS	CPS	Amendment CP Order98-6	Admin C-22, D-2
14	GS	Fire Warden	Fire Drill	Fire Drills C-22, D-1
14	GS	HqComdt	Army Safety Program	Admin C-22, D-2
14	G-3	GS	Orientation Conference	Admin C-22, D-2
13	SCAP	GS	Appointment of Board (downgrading)	Downgrading C-22, D-2
12	G-2	GS	Security Clearance (Sammon	201-Sammon D-22, D-2
12	Hq&SvGp	GS	Manning Tables - Japanese Labor	Manning Level C-22, D-1
11	GS	GHQ Officers Club	Request for associate membership in GHQ Officers Club	201-Rankin C-22, D-2
11	GS	CINCFE	Request for autographed photograph	201-Mosby c-22, D-2
11	GS	Downgrading Board	Elimination of nonrecord material and downgrading Documents	Downgrading board C-22, D-2
8	GS	G-1	Strength Status Reports	Strength Status Reports C-22, D-2
8	GS	A.G.	Retirement of GHQ,FEC Records created during calendar Year 1945 and earlier	Admin C-22,D-2
8	GS	CPS	Request for travel orders	Staff Visits C-22,D-1
7	GS	PMO	Request for permission to visit Gajo-en	201-Hoover C-22, D-2
7	GS	G-1	Authorization to attend Shimoda Black Ship Festival - Williams	201-Williams C-22,D-2
5	GS	CPS	Request for travel orders - Grilli	201-Grilli C-22,D-2
4	GS	G-1	Requisition Jap Labor	Jap Labor C-22,D-1
4	GS	Bldg Custodian	Repair of chair	Bldg Custodian C-22,D-1
4	HqComdt	GS	Procurement of Indiqenous Services and supplies on approved forcasts	Indig. Per. C-22,D-1
2	HqComdt	GS	Nonpayment of Charges for Indigenous Personnel	Indig. Per. C-22,D-1
2	G-4	HqComdt	Approval of ¼ ton Truck for Mr. Tindale	Motor Pool 6-20 D-1
1	GS	CPS	Travel Orders - McMahon	201-Machon C-22, D2

MARCH, 1949

March	From	To	Subject	Filed
31	G.S.	Hd. Comdt.	Quarterly Penalty Mail Statement	Q.P.M.S. cab 22 Dr. 1
31	G.S.	C, CPS	Reserve Status, Employee Questionaire	Admin cab 22 Dr. 1
30	GS	AG	Orientation of Staff Personnel	Orientation Conferences
30	GS	G-4	Request for Transportation	Motor Pool
29	G.S.	CPS	Request for Travel Orders - Phillips	Phillips - 201
29	G.S.	Bld. Cust.	Repair of Chair	Admin.
29	G.S.	Sec. Sec't	Request for Passes	Passes for Japanese cabinet 22, drawer 1
28	GS	AG-PO	Rotation of Personnel	Admin Cab 22 Dr 1
28	GS	CPS	Staff Visits	Staff Visits
25	Bldg Sec	GS	Heating Limitations	Bldg Custodian
25	GS	G/S	Staff Visits	Staff Visits
24	GS	CPS	Staff Visits	Staff Visits
24	GS	CPS	Staff Visits	Staff Visits
24	GS	AG	Supplementry Education and Trainig of Officers	Officers Education Cab 22 Dra wer 1
19	AG-PO	GS	Efficiency Reports, Melvin, Guida, McWherten Borman, Diamates,	201's
19	AG	GS	Rotation of Personnel	Admin Cab 22 Drawer 1
18	AG	GS	WO Unit Administration Program	Admin Cab 22 Drawer 2
18	G-1	GS	Request for Procurement of Personnel- Miss Maud McKenna	201 McKenna

MARCH----1949

Date	From	To	Subject	Filed
10	HQ/Comdt	GS	Procedure in Obtaining Miscellaneous Indigenous Supplies on Approved Forcasts.	Administration Cab#22 Drawer # 2
11	Napier	G-1	Reg for Entry of Hse. Guests	Napier 201
11	GS	Co. "C"	Request for 3 Day Pass	Mosby 201
11	Mgr Dai Ichi Hotel	GS	Certificate of Japanese Nationals Messing at Dai Ichi Hotel.	Administration Cab # 22 Drawer # 2
11	G.S.	GS G-4	Payement of Indigenous Personnel Fees.	Indigenous Personnel Cab # 22 Drawer # 1
11	G-1	G.S.	Changes in Organization of Staff Section	Administration Cab 22,D.2
15	G.S.	G-1	Request for Procurement of Personnel-McKenna	201 McKenna Cab.22,D2
15	G.S.	Sec.Section	Request for Passes	Passes for Japanese cabinet # 22,dr.1
16	G.S.	Hq Sv Gp	Recommendation for Promotion - Shadwick	201 - Shadwick
17	G.S.	G-1	Request for Permission to Bid for New Living Quarters	Administration cabinet #22, drw. 2

MARCH 1949

DATE	FROM	TO	SUBJECT	FILE
10	G.S.	Downgrading Board	Elimination of Non-Record Material & Downgrading of Documents	Elim. of Non-Rec. Mat. & Downg, etc. (cabinet #22, drw.1
10	G.S.	G.1	Tables of Distribution	Table of Distribution cabinet # 22, drw. 1
10	G.S.	G - 1	Strengh h Statys Reports	Strength Status Reports cabinet # 22, drw. 1
10	G.S.	Sig.	Telephone Directory Listings	Telephone -Cab.22 drw 1
8	A.G.	G.S.	Mail Clerks Orientation	Administration cabinet # 22, drw. 2
7	S.G.S.	G.S.	Staff Conference	Administration cabinet # 22, drw. 2
7	G.S.	Co. C St.Bn.	Request for Pass - Gilbert	Gilbert 201 cabinet # 22, drw. 2
5	G.S.	G-1	Requisition Japanese Labor	Japanese Labor cabinet # 22, drw.1
3	G.S.	G-4	Request for Overseas Telephone Service	Telephone Cab.22,dr.1
2	C/S	G.S.	Consumption of Indigenous Foods	Administration Cab. # 22, drw. 2
1	G.S.	C.P.S.	Staff Visits	Staff Visits Cab. # 22, drw. 1

FEB. 1949

DATE	FROM ~~TO~~	TO ~~FROM~~	SUBJECT	FILE
28	GS	AG	WO Unit administrator progra m	Administration cabinet # 22, drw. 2
28	GS	Hq. Comdt	Motor Transportation	Transportation cabinet # 22, drw. 1
26	Col. Maher	Mr. Bettencourt	Red Cross 1949 Fund	Funds, Drives & Contests cabinet # 22, drawer 1
25	GS	CPS	Space Requirements for Over seas Movemnnt of Personnel	Administration cabinet #22, drw. 2
25	G.S.	CPS	Travel Orders - June Baker	Baker 201 cabinet # 22 , drw. 2
25	G.S.	C/S	Staff Visits	Staff Visits cabinet # 22, drw. 1
25	G.S.	Fire Marshall	Fire Drill	Fire Drills cabinet # 22, drw. 1

FEBRUARY -- 1949

DATE	FROM	TO	SUBJECT	FILED
24	GS	Security Sect.	ReQuest for Passes	Passes for Jap.
23	GS	P. M.	Request for authoriqation to attend tokyo Theater-Matsukata	M-201
23	GS	C/GS	Certification of service & conduct for Periddic pay increase	Sheilah Hays -201
19	GS	F. Wardern	Fire inspection report	Fire drills
18	GS	SCAP	1949 Red Cross Fund	Funds
18	GS	AG-PO	Rotation of personnel	Admin.
17	CPS	GS	Employee Questionnaire	Admin.
17	GS	AG-PO	Job Description Capt Guida	G-201
17	GS	CPS	Travel Orders- Helen Machin	M- Travel Orders
17	GS	CPS	Trael Orders- Rosemary Davilek	D- Travel Orders
16	GS	CPS	Req. for Emerg. Leave - AKA. R.	A-201
16	GS	CPS	Staff Visits	Staff Visits
15	GS	AG-PO	Week end leave - Guida	G- 201
15	GS	AG-PO	Job Discription -McWherter	M-201
15	GS	CPS	Travel orders - Rockey	R-201
10	GS	CPS	Stateside recruitment for positions in Gov't Sec.	Civil Service

FEBRUARY **1949

DATE	FROM	TO	SUBJECT	FILED
8	GS	CPS	Staff Visits	Staff Visits
8	GS	Bld. Cust.	Lighting	Bldg. Cust.
7	GS	CPS	Quarterly estimate of overseas civilian personnel Requirements	Administration
7	GS	B. Cust.	Repair of desk	Bldg. Cust.
7	GS	B. Cust.	Extension cord floorescent lamp	" "
7	GS	AG-PO	Request for leaves --Whitney	W-201
4	GS	Co C"	Request for 3 day pass	Shadwick-201
3	GS	CPS	Release of Joyce (Bone) Fladco	B-201
2	GS	G-4	Request for overseas Telephone Service	Telephone Service
1	G-1	GS	Personnel authoriqation	Manning level
1	GS	Motor Bn.	Drivers Test * Sammon	Drivers Test

JANUARY-1949

	31	CPS	GS	Standard Form 57 - Reilly	R-201
	29	GS	JAS	Income Tax Returns	Admino
	28	GS	AG	Daily Report of Change	Admino
	27	GS	CPS	Request for Travel Orders	Borthick-201
	27	GS	AG	A. F. Personnel on Duty With Army	Harris - 201
	26	GS	APO 500	Mail Pick-up Mosby	M-201
	25	GS	C/S	Staff Visits	Staff Visits
	25	GS	Hq. Sv.	GP. Request for Pass Mimeograph	Req. for Pass
	24	GS	G-4	Request for-MR- jeep-Rizzo	R-201
	24	GS	CPS	Travel orders- Sheridan	S-201
	22	GS	CPP	Transfer of Radium to CPC	Dep Q. Con. Dr
	22	GS	APO 500	Mail Pick-up	Mosby-201
	21	GS	Bld. Cust.	Request for 2 pieces of wood	Bldg Cust.
	20	GS		Rebruary Travel	S/Visits
	19	Utilities	GS	Work order Acknowledgement (Req. for Desk Signs)	
	19	GS	AG-PO	Temporary Promotion in USAF	Harris-201
	19	GS	Fire W.	Fire inspection report	Fire Inspection Report
	18	GS	Cust.	Repairing of chair	Bldg. Cust.
	18	GS	OJA	Appointment of liaison officer	Melvin-201
	18	GS	AG-PO	Request for travel orders.	Guidos -201
	18	GS	AG-PO	Rotation of personnel	Adminstration
	18	AG	GS	A.F. Personnel on duty with Army	Harris-201

JANUARY - 1949

DATE	FROM	TO	SUBJECT	FILED
14	GS	CPS	Request for travel orders - Matsukata-	M-201
13	GS	GHQ Util.	Request for desk signs.	Bldg. Cus.
13	GS	G-4	Request for overseas telephone service	Telephone service
12	GS	GHQ dong. Bd.	Elimination of non Record Material & Downgrading documents	Downgrading
12	GS	Bldg. Cust.	Request for wood	Bldg. Cust.
12	D. C/S	GS	Orientation for Gen. shepard	Orientation conf.
11	GS	CPS	Release of June Baker	B-201
11	GS	F.Warden	January fire drill	Fire Drill
10	GS	AG	Photostating Chart	Publications
10	GS	G-1	Requisition Japanese labor.	Jap. labor
10	GS	SGS	Item for GHQ Daily Bulletin	Administration
7	Hq. Sv.	GS	MOS Board for dawal	Dawal-201
6	GS	SEC SEC	Request for passes- Toshio Shimanonchi	Nip passes
6	GS	AG	Request for appointment as summary coubt officer	Meltin-201
5	GS	CPS	Space Requirements for overseas movement of Personnel	Admin.
5	GS	CPS	Travel orders for Bell & Family	Bell-201
5	AG	Whitney	Promotion Selection Board	Whitney-201
4	AG	GS	Supplementary Education & Training of Officers	Officer Education
4	GS	APO 500	Authority to pick up mail for Date	Dawal-201
4	GS	CPS	Request for travel orders	Staff Visits
4	GS	CPS	Standard form57	Admin.

JANUARY - 1949

DATE	FROM	TO	SUBJECT	FILED
4	GS	Hq. Comdt.	Nonpayment of charges for Indigenous personnel	Same as Subject
4	GS	CPS	Travel orders-Rockey	R-201
4	GS	AG-PO	Commendation Ribbon* Baerwald	B-201
4	CPS	GS	Efficency Rating	Efficency rating
3	GS	AG-PO	Request for leave (Maj. Harris)	H-201
2	GS	Hq. C.	Quarterly penalty mail stmt.	Q.P.M.S.

DECEMBER 1948

DATE	FROM	TO	SUBJECT	FILED
16	GS	Hq Comdt	Request for Passes	Passes for Japs
17	AG	GS	Efficiency Report Avant, James B.	Efficiency reports
17	GS	CPS	Request for ~ir Travel Orders	201
17	GS	CCS	Purchase and Maintenance of PBX Telephone Systems by Min. of Communications	Tel-Service
17	AG	GS	Temporary Promotions in thE Aus (Officers)	Administration
17	Hq Comdt	GS	request for Passes	Jap Passes
18	G-1	GS(CPS)	Manning Level - Government Section	Manning Level
20	GS	~-1	Tables o f Distribution	Same
21	G-1	C/GS	Language Officer Replacement	Linguists
22	G-2	GS	Security Clearance - Sgt. Leo Bawal	Dawal - 201
23	AG	GS	Record of Emergencey Data.	Administration

DECEMBER 1948

DATE	FROM	TO	SUBJECT	FILED
24	GS	G-1	Request for Increase in Enlisted Personnel Auth.	Manning Level
24	Gs	G-1	Request Autn. Dr. Williams, Visit Jap, Home	201
24	GS	Security Sec	Request for Passes	Passes for Japs
24	G-1	GS	Approval for Dr. Williams to Visit Jap Home	201
24	GS	C/S	Staff Visits	Staff Visits.
27	GS	G-2	Security Clearance Sakaya Hayashi	201
27	GS	CPS	Request for Travel Orders (Ogino)	201
27	SGS	GS	Staff Conference	Administration
27	G-2	GS	PartialBackground Investigation	B-201
28	AG-PO	GS	Efficiency Report	Efficiency Reports
28	SGS	GS	Showing of Film	Administration
28	GS	Hq Sv Gq	Packing and Crating	Whitney 201
29	GS	Cust	Request for Lanp Gord	Bldg. Custodian
30	GS	AG	Addional Copies of Organization Chart	Pub.
31	GS	G-4	Request for Overseas Telephone Service	W-201

DECEMBER 1948

DATE	FROM	TO	SUBJECT	FILED
1	AG	GS	Job Description - Borman R.W.	B-201
1	AG	GS	" " " Diamantes T.	D-201
1	LS	GS	Bill for Tranndfer of Part of Government "ail-ways to Tsurumi Rin Ko Railway Co, Ltd.	Draft Legislation
2	GS	G-1	Request for Permission to Stay - Jap National Home	S-201
2	AG	S/Sections	Far East Air Forces Troop Basis	Publications
6	~~AG~~ CPS	GS	Remarks of Secretary Forrestal on Civilian Pers	Admin
6	GS	Hq Sv Gq	Certificates of Proficiency WDT6 No 5,1947	Avant - 201
6	AG	Sections	Testimonies before Committees by Various Services	Administration
7	GS	C/S	Additional Request for Travel - Mr. Salter	Civil Service 201
7	GS	Hq	Request for Onetime Purchase of Commissary Items	Administration
7	GS	C/S	Additional Request for Travel - Salter	Travel Orders
7	GS	G-2	Language Officer Replacement - Baerwald	B-201
7	GS	AG	Reassignment of Officer (Avant)	A-201
8	GS	CPS	Request for Travel Orders Mr. Salter.	Travel Orders
8	GS	CPS	" " " " " Mr. Borthick	Travel Orders
8	Gs	CPS	" " "" " " Mr Rankin	Travel Orders
8	GS	Downgrading	Elimination of Nonrecord Material and Down-Grading Documents	Down Grading

DECEMBER 1948

DATE	FROM	TO	SUBJECT	FILED
1	AG	GS	Job Description - Borman R.W.	B-201
1	AG	GS	" " " Diamantes T.	D-201
1	LS	GS	Bill for Taansfer of Part of Government Railways to Tsurumi Rin Ko Railway Co, Ltd.	Draft Legislation
2	GS	G-1	Request for Permission to Stay - Jap National Home	S-201
2	AG	S/Sections	Far East Air Forces Troop Basis	Publications
6	~~AG~~ CPS	GS	Remarks of Secretary Forrestal on Civilian Pers Admin	
6	GS	Hq Sv Gq	Certificates of Proficiency WDTC No 5,1947Avant	Avant - 201
6	AG	Sections	Testimonies before Committees by Various Services	Administration
7	GS	C/S	Additional Request for Travel - Mr. Salter	Civil Service 201
7	GS	Hq	Request for Onetime Purchase of Commissary Items	Administration
7	GS	C/S	Additional Request for Travel - Salter	Travel Orders
7	GS	G-2	Language Officer Replacement - Baerwald	B-201
7	GS	AG	Reassignment of Officer (Avant)	A-201
8	GS	CPS	Request for Travel Orders Mr. Salter.	Travel Orders
8	GS	CPS	" " " " " Mr. Borthick	Travel Orders
8	Gs	CPS	" " "" " " Mr Rankin	Travel Orders
8	GS	Downgrading	Elimination of Nonrecord Material and Down-Grading Documents	Down Grading

DECEMBER 1948

DATE	FROM	TO	SUBJECT	FILED
8	GS	Hq Sv Gp.	Request for Passes	Jap Passes
8	G-2	GS	FEC Documents	Fec Papers
9	AG	GS	Verification of Statement of Service in 1948 Official Army and Air Force Register	Admin.
9	GS	CPS	Request for Travel Orders	Civil Service
9	Hq Comdt	G[illegible]	Non-Payment of Chargges for Indigenous Personnel	Same Subject
10	GS	G-1	Recurring Reports	Administration
13	Whitney	Kelly	Request for Special Service Equipment	201
13	GS	OGA	March of Dimes	Funds Drives
13	HQ Comdt	GS	request for Passes	Jap Passes
15	GS	Fire Warden	Fire Inspection Report	Fire Drills
15	GS	CPS	Removal of Payroll Deduction for Subsitance Van Borkum	201
15	G-2	GS	amendment to Undemobilized Persons Compensation Law # 2	Draft Legislation

NOVEMBER 1948

DATE	FROM	TO	SUBJECT	FILED
15	GS	AG	Rotation of Personnel	Administration
15	AG	Sections	Army Mutual Aid Association	Administration
16	GS	SGS	Orien ation Conference	Adminstration
16	Guida	DB	Daily Bulletin Anneuncement	G-201
18	GS	G-1	Extension TDY Maj. Rizzo	201
18	Kades	CG Bill Sec)	Request for Retention of Quarters Mr. Kades	K-201
18	GS	G-1	Manning Level - Government Section	Manning Level
19	GS	SGS	Subject Staff Conference	Administration
19	GS	CPS	Travel Orders - Ruth Hays.	H-201
19				
22	GS	Hq & Sv Gp.	Request for Passes	Rq. for Passes
22	SGS	GS	Use of Chief of Staff's Mess.	Administration

NOVEMBER 1948

DATE	FROM	TO	SUBJECT	FILED
23	McKenna	GS	Re-employment Leave	201
23	GS	C/S	Staff Visits	Staff Visits
24	G-1	GS	Tables of Distribution	Tables of Distribution
24	GS	Custodian	Name Plates - Wall Plaque Type	Desk Signs
26	Hq Comdt	GS	Dependent Housing	S-201
26	Hq Comdt	GS	Request for Passes	Jap Passes
29	GS	G-1	Personnel Administration	Administration
30	CPS	GS	Notice of Separation - Vaughn, James B	V-201
30	GS	CPS	Space Requirements for Overseas Movement of Personnel.	Administration
30	Hq	GS	Nonpayment of Charge for Indigenous Personnel - Captain, Borman	B-201

NOVEMBER 1928

DATE	FROM	TO	SUBJECT	FILED
1	GS	CPS	Expected ZI of DAC'S	Administration
1	Whitney	Bodinger	Appreciation of Services	201
1	LS	GS	FEC Documents	FEC Folder
1	GS	CPS	Return of Jap Wives to Z of I	Admin.
1	GS	CPS	Request orders of Tindale	Civil Serviee
2	GS	AG	Top Secret Control Officers	Top S Control off. ~~Administration~~
2	GS	SGS	Trainning SGT Leo Dawal	201
2	GS	CPS	Orders for Mrs. Hoover Mrs. Tindale	Civil Service
2	GS	C/GS	Request for Leave Lt. Bamrwald	B-201
4	GS	Custodian	Request for Chairs	Office Misc.
4	CPS	GS	Termination of Employment of Return to ZI	Brown 201
5	GS	Co.C S/Bn.	Request for 3 day Pass	S-201
5	GS	CPS	Request for Travel Orders	G-201
5	Hqtrs.	S-2	Request for Temp. Pass	Jap Labor
5	AG-OA	GS	Strength Status Reports	S.S.Reports

NOVEMBER 1948

DATE	FROM	TO	SUBJECT	FILED
8	GS	G-1	Req for Permission to Attend Japanese Recital	G-201
8	GS	Downgrading	lim of NonRecord [redacted] Mat. and Downgrading Bd	Downgrading Bd.
8	G[illegible]	G-1	Req for TDY on U.S. - Kades	K201
8	Melvin		Duty Rooster for Personnel	DTY Rooster
9	GS	PMO	Request for Hunting Permit	Admin
9	GS	G-1	Requisition Japanese Labor	Jap Labor
9	GS	AGPO	Request for Leave Avant	A-201
9	GS	AG	Photostating Charts	Admin
10	GS	Co C S/Bn	Request for 3 Day Paas	Mosby 201
12	AGPO	GS	Transmittal of Letter (Napier)	Napier 291 File
15	GS	G-1	Request for Early Clearance -C.F.McCormick	Whitney 201
15	GS	Custodian	Payroll Separation of Hurachi Hayashi and Ichiro Veno	Jap Labor

OCTOBER - 1948

DATE	FROM	TO	SUBJECT	FILED
22	G-1	GS	FEC Documents	FEC Folder
22	GS	CG	Request for Separate Rations - SGT Dawal	L. 201
22	CG	GS	" " " " " " "	" "
22	G-1	GS	Requestfor Authorization to Attend Imperial Thearte. Mr. R.G.Brown	201
22	G-1	GS	Request for Authorization to Attend Imperisl Theater Mrs. Williams - Was Approved	201
22	C/S	GS	Staff Visits	Staff Visits
22	GS	Apo 500	Authorization to Pick up Mail Cpl. Mosby	201
25	AG	S-4	Newspapers for Govt Section	PublicatiOns
25	GS	C/S	Staff Visits	Staff Visits
25	GS	G-4	Request for Overseas Phone Call to Mr. Hoover	201
26	GS	G-1	Request for Permission to attend Jap Concert	G-201
26	GS	G-1	" " " " " "Approved.	
27	CIE	GS	Draft Leg. Admin. Commission Law	Draft Legislation
28	GS	G-2	Publication of Article by Mr. Colton	Admin.
28	QM	GS	FEC Documents	FEC Folder
28	GS	G-1	Req Approval to visit off Limits thearer	Admin
28 29	CPS	GS	Quarterly Estimate of Overseas Civilian Personnel	Admin
28	Off. Club	GS	Guest Cards to GHQ officers Club	Admin
28	CPS	GS	Federal Employees Loyalty Program	S-201

OCTOBER - 1948

DATE	FROM	TO	SUBJECT	FILED
29	GS	G-1	Treatment of FoREIGN Nationals in Ryukyus	Admin
29	GS	AG-PO	Morning Report of Change	Admin
29	GS	G-1	D R-	Admin
30	GS	AG-PO	N M E Form # 530 Officers and W.o.	Admin

OCTOBER - 1948

DATE	FROM	TO	SUBJECT	FILED
11	GS	CPS	Civilian Personnel Inventory Report	C/S
11	GS	AG	Proposed Circular on Retirement of Files	Admin.
13	GS	AG-PO	Request for Early Departure from Japan-	Baerwald 201
13	GS	PMO	Request for Pass-Matsukata	201
13	GS	Hq Sv Gp	Misuse of Transportation Marsh	Civil Service
13	PIO	GS	Far Eastern Commission Documents	FEC Folder
13	GS	CG	Certiificate of Achievement-Cpl. Barta,	B-201
14	GS	CPS	Travel Orders - Kades	201
14	GS	CPS	Travel Orders - Ferguson	201
14	AG	GS	Leave Orders - Capt Borman	201
14	Fis Dir.	GS	Far Eastern Commission Documents	FEC Folder
15	GS	CPS	Request for Travel Orders, Hays, S. M.	201
15	CPC	GS	FEC Documents	FEC Folder
15	G-1	GS	Extract From Telecon	201
16	CPS	GS	Alan C. Rankin Assigned to GS	Civil Service
16	S-2	GS	Building Passes No 70259 thru 70361	Japanese Passes

OCTOBER - 1948

DATE	FROM	TO	SUBJECT	FILED
18	GS	AG-Po	Rotation of Personnel	Administration
18	RG Brown	CPS	Termination of Employment and Return to Z.I. Richard G Brown CAF 11	Brown - 201
18	AG	GS	FEC Documents	FEC Folder
18	G-4	GS	FEC Documents	FEC Folder
18	G-2	GS	FEC Documents	FEC Folder
18	CPC	GS	Federal Employees Loyalty Program - Brown R.G Mac coy, W/P.	Administration
19	GS	Disp	Typhus Immunization	Administration
19	GS	CPS	Notice of Proposed Action of Separation - Removal - Vaughn James B.	201
19	GS	Hq Sv Gp	Japanese Passes	Jap Passes
19	GS	G-4	Request for Over Seas Telephone Service - Mr. Hoover	201
19	IMTKE	GS	FEC Documents	FEC Folder
19	CPS	GS	Appointment of Civilian Employee - Fumi T. Maynard	201
20	PM	GS	FEC Documents	FEC Folder
20	GS	PMO	Request for Hunting Permnts	Administration
21	GS	PM	Request for Authorization to Attend Imperial Theatre Mus. Justin Williams.	201
21	Hq	GS	Nonpayment of Changes for Indigenous Personnel - Speicher, J.Civ	Civil Service

OCTOBER - 1948

DATE	FROM	TO	SUBJECT	FILED
1	CPS	Chief all Sec.	Civilian Personnel Inventory Report	Administration
1	Hq Comdt.	GS	Nonpayment of Changes for Indigenious Personnel	Administration
3	ESS	GS	Far Eastern Commission Documents	FEC Folder
4	GS	Hq Sv Gp	Recommendation for Promotion Cpl. C.M. Johnson	201
4	GS	Hq Sv Gp	Recommendation for Promotion PFCR.G. Mosby	201
5	GS	Fire Warden	October Fire Drill	Fire Plans
5	GS	Hq Sv Gp	Examination Course S Military Gov't.	Officers School
6	GS	SGS	Supplementary Military Training of Enlisted Personnel Sgt. Rodriguez	201
6	GS	C/S	Staff Visits	Staff Visits
6	GS	Bldg Cus	Information Request	Bldg. Custodian
6	cPs	GS	Federal Employees Loyalty Program	Administration
7	ESS	GS	Far Eastern Commission Documents	FEC Folder

OCTOBER - 1948

DATE	FROM	TO	SUBJECT	FILED
7	Chemical	GS	Dec Documents	FEC Folder
7	GS	CPS	Request for Travel Orders	Staff Visits
7	GS	Hq Comdt.	Quarterly Penalty Mail Statement(Symbol PO 1006)	Administration
7	GS	Hq Comdt.	Manning Tables	Manning Level
7	GS	AG	Photostating Organization Charts	Publications
7	GS	Hq Comdt.	Construction Requirements Jap Fy 1949 (1 Apr 49 - 31 March 1950)	Administration
7	G-1	GS	Date of Rank - Shively	Civil Service.
8	GS	G-1	Requisition Japanese Labor	Jap Labor
8	GS	AG	Top Secret Control Officers	T.S.C.O.
8	CPO	GS	FEC Documents	FEC Folder
8	REP	GS	Personnel Authorization for Receipt of Documents	FEC Folder
8	SRS	GS	FEC Documents	FEC Folder
9	Hq comdt.	GS	Allowance of Japanese Requesitioned Labor	Japanese Labor
9	Eng	GS	FEC Documents	FEC Folder
9	GS	Downgrading	Elimination of Nonrecord material and Downgrading Documents	Downgrading
9	GS	SRS	Material to be included in Monthly Summation	Publications
11	GS	CPS	Civilian Personnel Inv. Report	Administration
11	GS	CPS	Entry of Dependents to United States under War Brides Act	Chief Staff

SEPTEMBER - 1948

DATE	FROM	TO	SUBJECT	FILED
1	GS	CPS	Travel Orders - James B. Vaughn	Civil Service
1	GS	C/S	Staff Visits	Staff Visits
1	GS	AG	Request for Reproduction of Evidence Material of Showa Denko Company	Publications
1	GS	GARIOA	Functions and Projects	Administration
1	GS	AG-PO	Request for Travel Orders - Borman	Field Trips
1	GS	Co. C	Request for TDY - Rodrigues	Field Trips
1	GS	CTS	Request for Rail Transportation - Whitney	Field Trips
2	GS	CPS	Request for Travel Orders - Hoover	Field Trips
2	GS	CPS	Request for Travel Orders - Hauge	Field Trips
2	GS	Bldg Cus	Employment of Japanese National	Jap Labor
2	GS	G-1	Temporary Duty and Travel Orders- Hoover	Staff Visits
2	AG-OD	AG	Informal Investigation of Security Violation	Administration
3	Shadwick	Co. C.	Request for Three Day Pass.	S-201
3	G-3	GS	Organization Charts	Table of Org.

SEPTEMBER - 1948

DATE	FROM	TO	SUBJECT	FILED
8	GS	G-3	Organization Charts -	Table of Org.
8	GS	G-1	Requisition Japanese Labor	Jap Labor.
9	GS	CPS	Travel orders - Yoshihiko Shigemura and Wife	Civil Service
9	GS	C/s	Staff Visits	Staff Visits
9	GS	SGS	Staff Conference	Administration
10	GS	G-1	Request for Increase in Enlisted Authorization - Rodriguez	Table of Organizatio
10	OGA	GS	Personel Authorized to Receipt for Files	FEC Folder.
11	GS	CPS	Request for Travel Orders - Peterson	Field Trips
11	IG	GS	F E C Documents	FEC Folder.
13	AG-PO	GS	Preparation of Foreign Language Fluency Questionaire	Administration
13	GS	CIE	Request for Publications	Publications
13	NR/AD	GS	F E C Documents	FEC Folder
13	GS	SGS	Staff Concerence	Administration
13	GS	Downgrading	Elimina tion of Non Record Material and Downgrading Documents	Downgrading
13	Dc/S	GS	Discontinuance of Brief of Actions Taken	Administration

SEPTEMBER - 1948

DATE	FROM	TO	SUBJECT	FILED
14	CCS	GS	Personnel Authorized to Receipt forFEC Documents	FEC Folder
14	GS	Moror Bn	Authorization to call for Official Transportation - Avant	201
14	GS	CPS	Request for Amendment to Traval Orders Rizzo	201
14	GS CPS		Request for Traval Orders - Ruth Hays	201
14	GS	G-1	Temporary Duty and TravelOrders - Hoover	Staff Visits
14	GS	Ag-Po	Military Occupation Specialty - Napier	201
14	GS	AG-PO	Military Occupational Specialty - Melvin	201
14	GS	AG-PO	" " " " " " Borman	201
14	GS	Hq & Sv Gp.	Request for Permanent Pass	Passes for Japs
14	G-4	GS	FEC Documents	FEC Folder
14	JA	GS	FEC Documents	FEC Folder
14	QM	GS	FEC Documents	FEC Folder
14	Postal	GS	Insured Parcel # 356241 - Whitney	201
14	GS	CPS	Travel Orders - Kades	201
15	GS	CPS	Return of Allien Japanese Wives to the ZI	Administration
15	CPC	GS	FEC Documents	FEC Folder
15	GS	Custodian	Payroll Separation of Kurachi Hayashi and Ichiro Ueno	Jap Labor
16	PH & W	GS	FEC Documents	FEC Folder
16	GS	AG-PO	Request for Job Discription of Lt. Avant	201
16	GS	CPS	Termination of Employment and Return to ZI. Brown	201
16	G-1	GS	FEC Documents	FEC Folder
16	CIE	GS	FEC Documents	FEC Folder

SEPTEMBER - 1948

DATE	FROM	TO	SUBJECT	FILED
17	GS	CPS	Request for Reemployment -Leave - Loeb	201
17	GS	CPS	Overtime Pay - Antony	Overtime Pay
17	AG-Po	GS	Efficiency Report, Capt. R.W. Borman	201
"	"	"	" " Capt.R.E. Melvin	201
"	"	"	" " Capt.C.F. Guida	201
"	"	"	" " Capt.T. Diamantes	201
20	GS	SGS	Orientation of Personnel	Administration
20	GS	CPS	Simon Krizten	~~Civil Service~~ Admin.
20	GS	Cus	Request for DDT	Bldg. Custodian
20	GS	G-1	Report of Changes to Table of Distribution	Table of Distribution
20	GS	SGS	Staff Conference	Administration
21	GS	CPS	Quarterly Estimate of Overseas Civilian Personnel	Administration
21	GS	G-1	Interpreter Position , Japanese National	Jap Labor
21	GS	CPS	Space Requirement for Overseas Movement of Personnel	Administration
21	G-3	GS	Program for General Orientation to be conducted [redacted] on 24 Sept. 1948	Administration
21	SGS	GS	Orientation of Personnel	Administration

SEPTEMBER - 1948

DATE	FROM	TO	SUBJECT	FILED
22	GS	C/S	Staff Visits	Staff Visits
22	GS	CPS	Travel Orders - Matsukata	201
22	Co. Mtr. Bn	GS	Authorization to call for Official Transportation-Avant	201
22	G-2	CIE	Rumor Korea may Gain Tsushima Causing unrest	Korea & Cross File
22	GS	AG	Request for Clarification (Whitney)	201
23	GS	CPS	Request for Travel Orders -Mahon	Civil Service
23	GS	CPS	Billeting - Kades	201
23	GS/CSD	OGA	Chart Distribution List	Civil Service
23	G-3	GS	FEC Documents	FEC Folder
24	GS	AG-PO	Rotation of Personnel	Administration
24	GS	Fire Warden	Fire Drill	Fire Plans
27	GS	Fire Warden	Fire Inspection Report	Fire Drills
27	GS	Hq Comm	Request for Increase in enlisted Authorization - SFC. Rodriguez,	Table of Distribution
27	GS	CPS	Promotion of Miss Pierson	Civil Service
27	GS	C.g Hq Sv Gp.	WETC # 5, 1942 GHQ Officers School,	Officers School
28	GS	CPS	Space Requirements for Overseas Movements of Personnel	Administration
28	GS	AG-PO	Request for Leave R.W. Borman	201 R.W. Borman
28	GS	CPS	Return of Alien Japanese Wives to Z.I.	Administration

SEPTEMBER - 1948

DATE	FROM	TO	SUBJECT	FILED
28	GS	CPS	Efficiency Ratings - Domanowski Walter P.	201
28	GS	CPS	Effieiency Ratings - Ferguson, Edna	201
28	GS	AG	Photostatic Organization Charts	Administration
29	SRS	GS	Preparation of Monograph Local Gov't Finance.	Publicationse
29	AG	S-4	Newspapers for Gov't Section GHQ. SCAP	Publications
30	Trans Sec	GS	FEC Documents	FEC Folder
30	AG-OA	GS	Strength Status Reports	Strength Status Reports

AUGUST 1948

DATE	FROM	TO	SUBJECT	FILED
26	GS	HQ SV&GP	Request for removal of WDAGO Forms No. 20	Barsanti 201
26	GS	HQ SV&GP	Request for Permanent Pass	Passes for Japs
26	GS	HQ SV&GP	Recommendation for Promotion of EM-Shadwick	201
26	GS	HQ SV&GP	Recommendation for Promotion of EM-Daniel	201
27	GS	HQ SV&GP	Recommendation for Promotion of EM-Barta	201
27	GS	CPS	Travel Orders--R. Grahamslaw	201
30	GS	CPS	Travel Orders--Brown	201
30	GS	CPS	Request for Travel Orders-Osburn	Civil Service
30	GS	FIRE WARD.	Fire Drill	Fire Plans
30	GS	BLDG. CUS	Removal of Mineograph Operator	Jap Labor
30	GS	AG-PO	Class "A" Agent- Avant	201
30	GS	AG	Officers' School--Avant	Officers School
30	GS	CPS	Travel Orders-Rockey	201
31	GS	CPS	Authority to Certify Time and Attendance Reports	Avant 201
31	GS	AG-PO	Request for Travel Orders-Whitney	Field Trips
31	SPEC. SERVICE	GS	Overdue Library Books-Speicher	Civil Service
31	AG-PO	GS	Strength Status Report	Strength Status

SEPT. 1948

DATE	FROM	TO	SUBJECT	FILED

AUGUST 1948

DATE	FROM	TO	SUBJECT	FILED
12	GS	AG	Request for Assignment of Officer-Avant	201
14	CIE	GS	Request for Publications	Publications
16	GS	CIE	Publication Analysis	Publication
16	GS	BLDG. CUS.	Employment of Japanese National	Jap Labor
16	GS	CPS	TDY in United States for Rizzo	201
17	GS	ULMER	Efficiency Rating-Loeb	201
17	GS	G-1	Transmittal of Forms Aand B	Personnel Budge' Estimate
18	GS	BLDG. CUS.	Framing of Corrected Chart on Organization Nat 'L. Personnel Authority	Bldg. Cus.
18	GS	HQ SV&GP	Request for Retention of Billet-Rizzo	201
18	GS	C.O. Co.C	Request for three day pass-Barta	201
18	GS	C.O. Co.C	Request for three day pass-Barsanti	201
18	GS	C/S	GHQ officers' School	Officers' School
18	AG-PO	GS	Efficiency Report-Beerwald	Efficiency Repor

DECLASSIFIED E.O. 11652 SEC. 3(E) AND 3(D) OR (E) NNDG # 773 072

AUGUST 1948

DATE	FROM	TO	SUBJECT	FILED
19	G-3	GS	Presentation of Troop Bases to W.D.	Admin.
19	GS	CPS	CAF Rating --Grace Pierson	Civil Service
19	GS	AG-PO	Issuance of Service Medals	Admin.
19	GS	AG	Photostating Chart Showing Organization of Government of Japan	Publications
20	GS	AG	Request for Reproduction of Chart	Publications
21	GS	G-1	Civil Service Division Budget Additional Budget Justification	Personnel Budget Estimate
23	GS	FIRE WARD.	Fire Inspection Report	Fire Plans
23	GS	CPS	Overtime Pay	Overtime Pay
23	GS	CPS	Travel Orders-Mary M. Rockey	201
24	GS	CPS	CAF Rating-Grace M. Pierson	Civil Service
25	GS	CofS	Staff Visits	Staff Visits

DECLASSIFIED BY: NSSM 188 SEC. 3(E) AND 3(D) OR (E) NNDG # 775 012

AUGUST 1948

DATE	FROM	TO	SUBJECT	FILED
2	LS	GS	Criminal Actions Against Closed Institutions	Crimes C19-D1
2	GS	BLDG. CUS.	Request for Re-Finishing of Flag Staffs	Bldg. Cus.
2	GS	CPS	Request for Travel Orders-Hoover	Field Trips
2	AG-PO	GS	Morning Report (Report of Change)	Admin.
2	CIE	GS	Utilization of Service of Visiting Expert	Admin.
3	GS	G-2	File of NAKAYAMA, Taichi Taken by D.W. Smith	Smith 201
3	GS	CPS	Request for Travel orders--Comanowshi-Bettis	Field Trips
4	GS	CPS	Release of Miss Audrey Elliott	Civil Service
4	GS	HQ SV&GP	Permission for three day pass--Mosby	201
4	GS	G-1	Request for Permission to Stay in Japanese National Home-Brady	201
4	GS	AG-PO	Request for Travel Orders--Baerwald	Field Trips
5	GS	CPS	Space Requirements for Overseas Movement of Personnel Control Symbol CSGSP-29	Admin.
5	GS	G-1	Permission to Stay at Japanese Hotel-Guida	201
5	GS	BLDG. CUS	Reguest for Rubber Mat	Bldg. Cus.
5	GS	CI&E	Request for Publication	Publications
5	GS	CPS	Request for Travel Orders-- John Brady	201

DECLASSIFIED E.O. 12065 SEC. 3(E) AND 3(B) OR (E) NNDG # 775 012

AUGUST 1948

DATE	FROM	TO	SUBJECT	FILED
6	GS	BLDG. CUS.	Request for Varnishing of Flag Staff Stands	Bldg. Cus.
6	GS	CTS	Application for Private Car Transportation for Official Use of Brig. Gen. Whitney GS	201
6	GS	CPS	Request for Travel Orders--John Brady	201
6	GS	C.O. Co.C	Request for 3 day Pass-Daniel	201
6	GS	CIE	Request for Publications	Publications
6	G-1	GS	Permission to Stay in Japanese Hotel-Guida	201
7	LS	SS	Petition for Release from Detention of Setsuzo, Hinokka	Crimes C,9 D1
9	GS	CPS	Travel Orders to Gifu--Machin-Darilek	Civil Service
9	G-1	GS	Request for TDY in United States for Rizzo	201
9	GS	G-1	Requisition Japanese Labor	Japanese Labor
9	GS	G-4	Request for Transportation	Motor Pool
9	GS	G-1	Request for Authority to Remain Overning in Japanese Home-Baerwald	201
9	AG-PO	GS	Extension of Overseas Tour of Duty-Napier	201
10	GS	G-1	Request for TDY in United States for Rizzo	201
10	GS	DOWN-GRADING	Elimination of Nonrecord Material and Downgrading Documents	Downgrading
10	G-3	GS	Presentation of Troop Bases to the Dept. of Army	Table of Distribution
11	GS	S-3	Request for Passes	Passes for Japs
11	GS	CPS	Travel orders-Sheridan	201
11	CIE	GS	Request for Publications	Publications
11	G-1	GS	Request for Authority to Remain Overninght in Japanese Home-Baerwald	201

DECLASSIFIED ENO. EXEC. ORDER 12356 SEC. 3(E) AND 3(D) OR (E) NNDS # 775 072

JULY 1948

DATE	FROM	TO	SUBJECT	FILED
20	GS	CPS	Request for Travel Orders-Shigemura	201
21	GS	CPS	Travel Orders-Harriette Tindale	201
21	GS	S-4	Request for Publications-Jiji Press	Publications
21	AG-PO	GS	Balancing Leave Records	Admin.
22	AG	GS	Orientation for Unit Mail Clerks	Admin.
22	GS	CofS	Staff Visits	Staff Visits
22	GS	CO. CO. C.	Recommendation for Promotion of EM-BARSANTI	201
23	GS	ATIS	Request for ATIS Press Translations and Summaries	Publications
24	SGS	GS	Preview of Motion Pictures	Admin.
24	S-4	GS	Procurement Demands for Publications	Publications
26	GS	CPS	Request for Travel Orders-Tindale	Staff Visits
26	GS	CPS	Request for Travel Orders-Shively-Baker	Staff Visits
26	GS	C/s	Staff Visits-Bell	Staff Visits

DECLASSIFIED E.O. 11652 SEC. 5(E) AND 5(D) OR (E) NNDG # 775 072

JULY 1948

DATE	FROM	TO	SUBJECT	FILED
27	G-2	GS	Request for ATIS Press Translations and Summaries	Publications
28	GS	G-1	Request for Permission to Stay in Foriegn National Home-Maynard	201
28	GS	G-1	Request for Permission to Stay in Foriegn National Home-Bearwald	201
29	G-1	GS	Request for Permission to Stay in Foreign National Home-Maynard	201
29	G-1	GS	Request for Permission to Stay in Foreign National Home-Bearwald	201
29	GS	AG RECORDS	Personnel Authorization for Receipt of Files	Admin.
31	AG	GS	Attendance at Chief of Staff Orientation Lectures	Admin.

DECLASSIFIED E.O. 14,032 SEC. 3(E) AND 3(B) OR (E) NNDG # 773 072

JULY 1948

DATE	FROM	TO	SUBJECT	FILED
1	GS	AP-PO	Bronze Star Medal (OLC) Diamantes	201
1	GS	AG-PO	Request for Hotel Resevations-Whitney	201
1	GS	AG-PO	Request for Hotel Resevations-Whitney	201
2	GS	CPS	Request for Travel Orders	Staff Visits
6	GS	CPS	Notice of Separation-Brady	201
7	GS	BLDG.CUS.	Removal of Mineograph Operator	Japanese Labor
7	GS	HQ SV GP	Change of MOS-Barsanti	201
7	KL	GS	Change in Name-Kirsten Lawrence	201
7	GS	CPS	Travel Orders-Gilbert Suzuki	201
8	GS	AG-PO	Class "A" Agent-Melvin	201
8	GS	G-1	Requistion Japanese Labor	Jap Labor
9	GS	AG-PO	Category Statments-Baerwald	201
9	I&S	GS	Security Loan Campaign	Admin.
9	GS	SIGNAL	Photographs of Civil Service Examination	Publication

DECLASSIFIED E.O. 12,032 SEC. 3(E) AND 3(D) OR (E) NNDG # 775 072

JULY 1948

DATE	FROM	TO	SUBJECT	FILED
10	GS	CPS	Request for Travel Orders-Williams	201
10	GS	DOWNGRADE	Elimination of Nonrecord Material and Downgrading Documents -	Downgrading
12	GS	CPS	Overtime Pay-Bettencourt-Bodinger-Rockey-Ferguson	Overtime Pay
12	GS	S-3	Request for Passes	Passes for Japs
12	GUIDA	AG-PO	Request for Reservation-Guida	201
13	GS	SIGNAL	Pictures for Official Use	Publications
13	AG	GS	Review of Publications	Publications
13	G-2	GS	Grajdanzev, Andrew J. (Alias A.J. Grad)	Closed 201
13	GS	CIS	Intercepted Documents-D.W. Smith	Closed 201
14	GS	HQS.COMDT.	Request for Passes -	Passes for Japs
14	S-4	GS	Request for Publications-Jiji Press	Publications
14	GS	G-1	Passports-Dorothy E. Peterson	201 C.S.
15	GS	G-2	Admission to Imperial Palace Grounds-Williams-Napier	Staff Visits
16	HQ. COMDT	GS	Request for Passes	Passes for Japs

DECLASSIFIED E.O. 11652 SEC. 3(E) AND 3(D) OR (E) NNDG # 775 072

JUNE 1948

DATE	FROM	TO	SUBJECT	FILED
21	GS	CPS	Failure to Honor Mess Deduction Card-Wiggins	201
21	GS	CPS	Request for Travel Orders-Williams	201
22	GS	SUPPLY GHQ	Change of Combination of Safe	Admin.
22	GS	CPS	Loyalty Check-Havre	Closed 201
23	GS	AG	Appointment of Certifying Officer-Melvin	201
23	GS	C/S	Staff Visits	Staff Visits
23	GS	AG	Annual Records Disposition Report	Admin.
23	GS	CPS	Notice of Separation-Aka Y.	201
23	CPS	GS	Certificate of Membership, Civil Service Retirement System	Admin.
24	GS	CPS	Notice of Separation-Grilli	201
24	GS	AG-OS	Authentication of Correspondence-Napier	201
24	GPS	GS	Time Reports	Admin.
25	GS	S-3	Request for Passes	Passes for Japs
25	GS	FIRE W.	Fire Drill	Fire Plans
25	GS	CIS	Intercepted Documents-D.W. Smith	Closed 201
26	G-1	HDQS. COMDT.	Delinquency Report, dtd 11 June 48 Vaughn	D.R.'s

DECLASSIFIED NSC 1.032 SEC. 3(E) AND 3(D) OR (E) N.NDG # 775 012

JUNE 1948

DATE	FROM	TO	SUBJECT	FILED
28	GS	HQ. COMDT	Authorization to Call for Transporation-Napier-Melvin	Motor Pool
28	HQ, COMDT	GS	Request for Passes	Passes for Japs
29	GS	CIE	Request for Publications	Publications
30	GS	AG-PO	Job Description-Napier-Borman-Diamantes-Melvin	Melvin 201

DECLASSIFIED E.O. 11652 SEC. 3(E) AND 5(D) OR (E) NNDG # 773 072

JUNE 1948

DATE	FROM	TO	SUBJECT	FILED
8	GS	CPS	Request for Leave-Maynard Shirven	201 CS
8	GS	CTS	Request for Special Railroad Car	Field Trips
8	GS	CPS	Notice of Separation-Shinguchi	201
8	AG	GS	Annual Records Disposition Report	Admin.
9	GS	AG	Photostatic Copies	Publication
10	GS	OCP	Request for Leave-Shirven	201 GS
10	GS	G-1	Manning Levels for Japanese Personnel	Jap Labor
10	GS	GHQ DOWN GRADING	Elimination of Nonrecord Material and Downgrading Documents	Downgrading
11	GS	AG-PO	Request for Leave-Diamanties	201
11	GS	B.Cus.	Repair of Desks	Bldg. Cus.
11	GS	G-1	Requisition Japanese Labor	Jap Labor
11	GS	G-1	Request for Changes in Allotment of Commission Officer Personnel	Manning Level
12	G-1	GS	Request for Changes in Allotment of Commission Officer Personnel	Manning Level
12	GS	PMO	Pass to Theatres and Restaurants-Kades	201

DECLASSIFIED E.O. 11,652 SEC. 3(E) AND 5(D) OR (E) NNDG # 773 012

JUNE 1948

DATE	FROM	TO	SUBJECT	FILED
14	GS	CPS	Overtime Pay-Eliot-Ferguson-Grilli-Van Borkum-Porter	Overtime Pay
14	GS	B.Cus.	Request for Duplicate Key	Bldg. Cus.
14	GS	G-1	Table of Distribution	Table of Dis.
14	GS	AG	Reserve Officer Status Cards	Officer Reserve
14	GS	ESS	Declassefication of Scientific Advisory Group Report and Correspondence	Downgrading
14	GS	S-3	Request for Passes	Passes for Japs
14	GS	CPS	Request for Travel Orders-Civil Service	Field Trips
15	GS	AG	Additional Members for General Courts Martial	Courts Martial Members
15	GS	SIGNAL	Photograph of Civil Service Institute Opening and Graduation Exercises	Publications
15	GS	AG	Top Secret Control Officers	Top Secret Office
15	HQ. COMDT	GS	Building Admission Passes	Passes for Japs
16	GS	AG-PO	Certificate for Army Commendation Ribbon Presented Brown	201
16	G-2	GS	Counter Intelligence Investigations, dtd 20 Oct. 47	Admin.
17	GS	CPS	Separation-Reduction in Force--Morinaka	201
17	GS	AG	Top Secret Control Officers	Top Secret Office
17	G-1	HQ COMDT.	Report of Delinquency-Vaughn	D.R.'S
18	GS	AG	Photostating Organization Charts	Publicatio

DECLASSIFIED E.O. 11652 SEC. 3(E) AND 5(D) OR (E) NNDG # 773 012

JUNE 1948

DATE	FROM	TO	SUBJECT	FILED
1	G-2	GS	Reader for 16mm Microfilm	Civil Service
1	GS	C-in-C	Request for Autographed Photograph	Mac Arthur Photograph
1	GS	AG	Authentication of Correspondence	Admin.
1	GS	AG-PO	Request for Leave--Harris	201
1	GS	AG-PO	Request for Travel Orders	Field Trips
1	GS	CPS	Transfer of Personnel (Courts and Laws Div.)	Admin.
2	GS	CPS	Request for Travel Orders-Tilton-Nolan-Porter	Field Trips
2	GS	CPS	Overtime Pay-Blakemore-Conners-Meyers-Morgan	Overtime Pay
2	GS	AG	Request for Authorization-Avant-Barsanti-Mosby	Avant 201
2	GS	AG	Opening of Diet Library	Admin.
2	CIE	GS	Request for Publication	Publication
3	GS	CPS	Request for Transportation--Marcum-Fisher	M-201
3	GS	CPS	Request for Travel Orders-Tindale-Bell	Field Trips
3	GS	D/CS	Staff Visits-Bell-Tindale-Kasuya-Kanatsugu	Staff Visits
3	GS	CPS	Request for Information Regarding Savings Bond Purchases	Admin.
3	AG-PO	GS	Efficiency Reports-Novotney	Efficiency Rep
4	GS	CPS	Request for Travel Orders-Scott	201
4	GS	AG	Orders to Enter Palace Grounds-Matsukata-Vennett	M-201
4	GS	CPS	Request for Travel Orders-F.E. Hays	201
4	GS	CPS	Request for Travel Orders-Tilton-Porter-Nolan	Field Trips

DECLASSIFIED E.O. 11652 SEC. 3(E) AND 5(D) OR (E) NNDG # 773 012

JUNE 1948

DATE	FROM	TO	SUBJECT	FILED
4	GS	CPS	Separation-Reduction in Force--FrankE. Hays	201
4	GS	CPS	Removal from Passenger List--Hays-Hussey	Hays 201
4	GS	AG-PO	Request for Travel Orders-Harris	Field Trips
5	GS	C/S	Request for Approval of Travel-Pink-Scott	Field Trips
5	G-1	GS	Award for Meritorious Civilian Service to DR. Pieter K. Roest	Closed 201
7	GS	CPS	Request for Travel Orders-Tilton-Porter-Nolar	Field Trips
7	GS	BBLDG.CUS.	Request for Keys	Bldg. Cus.
7	GS	AG-PO	Request for Travel Orders-Harris	Field Trips
7	GS	AG-PO	Air Force Service Statement-Harris	201
7	GS	C/S	Staff Visits	Staff Vists
7	GS	CIE	Request for Publications	Publications
7	LS	GS	Change in Name (Courts and Laws Div.)	Admin.
8	GS	CPS	Request for Travel Orders-Hays	201
8	GS	S-3	Dai Ichi Building Passes	Passes for Japs
8	GS	AG-PO	Commendation Ribbon-Brown	201
8	GS	G-4	Survey of Requirements for Assigned and Daily Dispatch Jeeps	Motor Pool

DECLASSIFIED E.O. 12065 SEC. 3(E) AND 3(B) OR (E) NNDB # 775 012

MAY 1948

REC'D	DATE	FROM	TO	SUBJECT	FILED
30	20	CPS	GS	Interview Hours, Employee Utilization Division, CPS	Admin.
24	21	AG	GS	Delivery of Top Secret Communication to the Adjutant General's Section	Top Secret Control Off.
24	21	GS	CPS	Travel Orders-Ruth Hays	201
24	21	GS	AG-po	Request for Release Date-Capt. Brown	201
25	21	G-3	GS	Operation of WDTC, 5 School	Officers Sch School
24	22	GS	AG-PO	Release of Lt. Col. Darnell Jr.	201
24	24	GS	S-3	Dai Ichi Building Passes	Passes for Jap
24	24	GS	SGS	Staff Conference	Admin
24	24	GS	CPS	Travel Orders to Kyoto-James R. Bell	201 GS
25	24	GS	GPS	Leave for China-Drivdahl	201
25	24	GS	Fire W.	Appointmnet of Fire Marshal-Diamantes	201
25	24	GS	DC/S	Staff Visits	Staff Visits
	25	HqComdt	GS	Dai Ichi Bldg. Passes	Passes - Japs
25	25	GS	CPS	Notice of Separation-Grille	201
26	25	G-2	GS	Grajdanzev Andrew J. (Alias A.J. Grad)	201 Closed
26	25	GS	G-2	Reader for 16 mm Microfilms	Civil Service
26	25	AG-po	GS	Efficiency Reports-Snow	Efficiency Rep
3	25	385thMED	GS	Immunization Program	Admin
29	26	G-1	GS&E	Reduction of Allotment of Military and Civilian Personnel	Manning Level

DECLASSIFIED E.O. 11652 SEC. 3(E) AND 3(B) OR (E) NNDB # 775 072

MAY 1948

REC'D	DATE	FROM	TO	SUBJECT	FILED
29	27	GS	CI&E	Request for Publications	Publications
28	28	GS	S-4	Request for Publications	Publications
28	28	GS	FIRE W.	May Fire Drill	Fire Plans
28	28	GS	PMO	Request for Authorization-Williams	201
1	28	GS	CPS	Request for Air Travel-Hussey	201
29	29	GS	G-1	GARIOA Personal Services Green Sheets and Justification of FY 1950 Budget Estimate	Budget Estimat

DECLASSIFIED E.O. 11652 SEC. 3(E) AND 3(D) OR (E) NNDC # 773 012

MAY 1948

REC'D	DATE	FROM	TO	SUBJECT	FILED
4	3	GS	CPS	Travel Orders for Kathryn J Phillips	201 CS
6	5	SGS	GS	Orientation Conference for Members of Deconcentration Review Board	Admin
6	5	GS	CO C	Recommendation for Promotion of EM-SHADWICK	201
7	6	GS	CPS	Request for travel orders-Tilton-Molan-Porter,	Field Trips
7	6	GS	AG*PO	Request for Orders-Harris	Field Trips
8	7	GS	LS	Temporary Duty Travel Orders-Blakemore	201
8	7	MAJ. SNOW	AG-PO	Resquest for Extension of Leave- Snow	201
10	10	GS	PMO	Rermission to stay in Off Limits Hotel Hussey	201
11	10	GS	GHQ DG BOARD	Elimination of Nonrecord Naterial and Downgrading Documents	Downgrading
11	10	G-3	GS	Oversea Personnel and Workloads Actual and Estimated, by Activity	Oversea Per. & Workload
11	11	GS	G-1	Requisition Japanese Labor	Reqest for Jap Labor
13	12	GS	CPS	Request for Travel Orders-Tilton-Porter-Nolan	Field Trij
13	12	GS	AG-PO	Request for Orders-Harris	Field Trips
15	12	GS	HQ SV GP	Request for Passes	Passes Japs

DECLASSIFIED E.O. 12958 SEC. 3(E) AND 3(B) OR (E) N.N.D.G. # 773 072

MAY 1948.

REC'D	DATE	FROM	TO	SUBJECT	FILED
15	13	HQ COMD	T GS	Building Admission Passes	Passes for Jap
14	13	GS	CPS	Request for Leave-Appleton	201
14	14	GS	AG*PP	Major Roger W. Snow, Jr. ,O-380703-Release from GS	201
17	14	GS	G-1	Release of Office Space	Office Misc.
17	17	GS Civil Service	BLDG. CUS.	Repair of Clock	Bldg. Cus.
17	17	GS	Bldg. Cus	Repair of Clock	Bldg. Cus.
18	17	AG-PO	GS	Efficiency Reports-Brown	Efficiency Rep
1	18	AG-PO	GS	Efficiency Reports-Darnell	201
18	18	GS	CO. C	Recommendation for Promotion of EM-Mosby	201
18	18	GS	CO. C	Recommendation for Promotion of EM-Urquhart	201
19	18	GS	G-1	Reduction of Allotment of Military and Civilian Personnel	Manning Level
21	19	GS	CPS	Travel Orders to Kyoto-Gorden Peterson	201 CS
21	19	GS	CPS	Travel Orders to Akita- K. Phillips	201 CS
21	19	GS	CPS	Travel Orders to Kyoto-W.P. Domanouski	201 CS
1	19	AG-PO	GS	Efficiency Report-Harrison	201
21	20	GS	HQ SV GP	Retention of Quarters-BLAKEMORE	201
24	20	GS	Fire W.	Fire Haqards	Fire Plans

DECLASSIFIED E.O. 12958 SEC. 3(E) AND 3(D) OR (E) NNDB # 775 012

APRIL

REC'D	DATE	FROM	TO	SUBJECT	FILED
13	13	GS	CPS	Veteran Preference Information	Admin.
13	13	GS	BLDG CUS	Installation of Rug	Bldg. Cus.
15	13	GS	FIRE Warden WARDEN	April Fire Drill	Fire Drills
MAY 11	14	HQ COMD'T	GS	Request for Passes	Passes for Japanese
4	14	385th Dep	GS	Small pox vaccination and Typhoid immunization	Admin.
16	16	GS	SIGNAL SEC	Development of Photographs	Publications
16	16	GS	BLDG. CUS.	Request for Cabinet	Bldg. Cus.
16	16	GS	DC/S	Staff Visits	Staff Visits
19	17	GS	CPS	Request for Travel Orders	Field Trips
19	17	GS	AG PO	Request for Travel Orders	Field Trips
19	19	GS	CPS	Overtime Pay-Nolan-Porter	Nolan 201
21	19	SGS	GS	Orientation Conference for Maj. Gen. Ira T. Wyche The I.G., DA and Party	Admin.
May 4	19	AG PO	GS	Efficiency Reports-Napier	EfficiencyRep
4	19	AG PO	GS	Efficiency Reports-Harris	EfficiencyRep.
21	20	GS	G-1	Movement of Dependents to Japan-- Pierce Mac Coy	Civil Service
21	20	GS	2nd PORT	Application for Return of Dependents--Hays--Hussey	Hays 201
May 4	20	AG PO	GS	Efficiency Report--Snow	EfficiencyRep
21	20	GS	DC/S	Staff Visits	Staff Visits

DECLASSIFIED E.O. 11652 SEC. 3(E) AND 3(D) OR (E) NNDG # 775 012

REC'D APRIL DATE	FROM	TO	SUBJECT	FILED
22 21	GS	CG HQ SV GP	Recommendation for Promotion of EM--Daniel	201
22 21	GS	CPS	Estimated Civilian Personnel Requirements	Manning Level Survey Report
23 21	G-1	GS	Showing of Army Day Review Films	Admin.
23 22	GS	BLDG CUS.	Request for Work	Bldg. Cus.
23 22	GS	BLDG CUS.	Request for Repair of Furniture	Bldg. Cus.
23 22	GS	BLDG CUS.	Employment of Mr. Ishiro Ueno	Civil Service
23 22	GS	S-2 HQ SV GP	Employment of Mr. Ishiro Ueno	Civil Service
27 26	GS	PMO	Request for Passes-Yurakuza Theater	Hauge 201
27 26	GS	HQ SV GP	Request for Dai Ichi Bldg Passes	Passes for Japs
27 27	CPS	GS	Notice of Separation--Burg	201
28 27	DIAMANTES	AG PO	Request for Leave--Diamantes	201
May 1 27	GS	CPS	Notice of Separation--Scott	201
29 28	GS	CO. C. STAFF BN.	Permission for three day pass--Barta--Daniel	Barta 201
30 29	GS	BLDG CUS	Employment of Mr. Kuraichi Hayashi	Civil Ser.
30 29	GS	S-4 HQ SV GP	Employment of Mr. Kuraichi Hayashi	Civil Ser.
30 29	CPS	AG/G-2	Orders to Enter Imperial Place-Marcum	201
May 5 29	CPS	GS	Civilian Re- employment Rating	Admin.

DECLASSIFIED E.O. 14.032 SEC. 3(E) AND 3(D) OR (E) NNDG # 773 012

APRIL

REC'D	DATE	FROM	TO	SUBJECT	FILED
Apr 2	1	Lt. Col Harrison	AG-Po	Request for Leave-Harrison	201
2	1	Mail Snow	AG-PO	Request for Leave- Snow	201
2	1	GS	AG Pub.	Reproduction of Section Functional Chart	Pub
2	1	GS	CPS	Travel Orders-Louise Patterson	201
2	2	GS	AG	Orders to Enter Palace Grounds	Staff Visits
2	2	GS	Bldg Cus	Work Request	Bldg Cus
2	2	GS	G-1	Transfer of Personnel Van Benchoten	201
3	2	GS	CPS	Request for Travel Orders- Matsukata	201
3	2	GS	CPS	Travel Orders Joyce M. Burner	201
7	2	GS	CG. Hq. & Sv. Gp.	Recommendation for Certificate of Achievement- Scheveitzer	201
7	3	AG	GS	Proper Method of Addressing Mail	Admin
9	3	JA	GS	Staff Conference, Judge Advocates	FEC-Admin.
7	5	G-1	GS	Transfer of Personnel-Van Benschoten	201
7	5	Capt. Guida	AG-Po	Request for Leave- Capt. Guida	201
7	5	Capt. Brown-mess Officer	AG-Po	Request for Leave- Capt. Brown	201
7	5	San Shin Bld.	GS	Request for Meal Pass San Shin Bldg.	Admin
7	5	GS	G-1	Requisition Japanese Labor	req. Jap labor

DECLASSIFIED DOD 5200.9 SEC. 5(C) AND 5(D) OR (E) NNDG # 775 072

APRIL

REC'D	DATE	FROM	TO	SUBJECT	FILED
7	7	GS	CPS	Travel Orders- Bertie Butler	201
16	8	REP	GS	Time Record of Mr. T. Tsukahara	201
13	8	GS	CPS	Travel Orders-Anne Vennett	201
9	8	GS	CPS	Request for Leave- Ferguson	201
9	8	GS	Hq. & Sv. Gp.	Request for Passes	Passes for Japs.
9	8	GS	GHQ Supply	Quarterly Penalty Mail Statement	Mail Statement
12	8	GBS	GS	Promotion of Marcel Grilli & John Brady	201
19	9	HQ. COMD'T	GS	Building Admission Passes	Passes for Japs
	9	G-3	GS	Oversea Personnel and Workloads, Actual and Estimated, by Activity	Oversea Personnel and Wordloads
12	10	GS	AG-PO	Volunteer Category Statements(Baerwald)	201
12	10	SGS	GS	Orientation Conferences for General Noce	Admin.
12	10	GHQ downgrading board	GS	Elimination of Nonreeord Material and downgrading board.	Downgrading
12	10	GS	CG. Hq & Sv GP.	Capt. Novotny	201
13	10	PER. OFFICER HQ SV GP	GS	Recommendation for Certificate of Achivement--Schweitzer	201
13	12	GS	CG 2nd PORT	Application for Return to ZI--Col. Darnell	201

DECLASSIFIED E.O. 12356 SEC. 3(E) AND 3(B) OR (E) NNDA # 775 012

MARCH

REC'D	DATE	FROM	TO	SUBJECT	FILED
24	20	G-1	GS	Allotment of Jap Nat. Personnel	Admin.
23	22	GS	Blg Cus	Request for Repair of Lamp	Blg. Cus.
23	22	GS	Hq & Sv Gp	Request for DaiIchi Blg. Passes	Passes for Japs.
23	22	GS	CPS	Request for travel Orders Yoshihiko Shigemura	201
23	22	IG	GS	Annual General Inspection of GHQ.FEC.	Admin
24	22	GS	G-2 ATIS	Mar Publications	Pub
29	22	GS	CPS	Request for extension of Sefvices Mr. Guy Wiggins	201
19 Apr	22	HQ COMD'T	GS	Request for Dai Ichi Bldg Passes	PASSES FOR JAP
24	23	GS	Finance Officer	Request for Permission-Bettencourt	201
24	23	GS	AG-PO	Overseas Service Bars	Admin
25	23	CPS	GS	Request for Pass-Sakakibara	Passes for Japs
26	23	CPS	GS	Separation-Reduction in Force-Wiggins	201
26	24	GS	D/CS	Staff Visits	Staff Visits
25	24	GS	CPS	Separation-Reduction in Force-Kent	201-Kent
26	25	GS	CPS	Reservation At Special Service Hotel-Campbell	201

DECLASSIFIED E.O. 11652 SEC. 3(E) AND 3(D) OR (E) NNDG # 773 012

March

REC'D DATE	FROM	TO	SUBJECT	FILED
26	GS	Signal Sec	Development of Photographs	off.misc.
26	GS	Fire Marshal	Fire Drill	Fire Drills
26	GS	GI	Reduction of Allotment of Dep't of the Army Civilians	Manning level
26	GS	AG	Multilithing Pearsonian Correlation coefficient Work Sheets	Office Misc.
26	GS	Co C Staff Bn	Recommendation for Proonotion-Barsanti	201
26	GS	Co c Staff Bn	Recommendation for Proonotion-Barta	201
19Apr 26	HQ COMD'T	GS	Request for Pass	PASSES FOR JAPS
7Apr. 29	Co F S Co	G.S. Bn.	Transfer of Gov't Powers Division and courts and Laws Div.	Admin
30 29	GS	Chief Signal Officer	Request for Photostats	Bub.
29 29	GS	Disbursing Officer	Request for Conversion of Military Payment Certificates, Morris	201
30 29	GS	CPS	Cancellation of Stateside Recruitment Miss Joyce Teague	Req. for Pers.
30 29	GS	CG GQ& Sv. Gp.S-1	Recommendation for Promotion Award	201
31 29	GS	AG	Request for Permission to visit Imperial Palace Grounds	Staff Visits
Apr7 29	G-1	GS	Reduction of Allotment of DAG's	Manning Level
31 30	GS	AG-PO	Annual Physical Examination Beiber	201
31 30	GS	AG-PO	Travel Orders-Harris	201
31 31	GS	CPS	Travel Orders-Nolan-Porter	201

DECLASSIFIED E.O. 11652 SEC. 3(E) AND 3(D) OR (E) NNDG # 773 012

REC'D MARCH	DATE	FROM	TO	SUBJECT	FILED
8	8	GS	PM	Recovery of Stolen Property	201
9	8	GS	CPS	Overtime Pay	OVERTIME PAY
10	9	GS	BLDG. CUST.	Work Request	CUSTODIAN
9	9	GS	G-2	Request for Passes	REQUEST PASSES
10	9	MTR. BN.	CHIEF GS	WD AGO PRT 559 Roser	R-201
1 APR.	9	FIRE WARDEN	GS	Locked Balcony Exit Doors	FIRE PLANS
10	10	GS	Co. C, Staff	Permission for 3Day Pass Roach-Urquhart	201
11	10	GS	G-1	Requisition of Japanese Labor	JAP LABOR
11	11	GS	BLDG. CUST.	Request for Office Equipment	CUSTODIAN
11	11	GS	DOWNGRADING BOARD	Elimination of Nonrecord Material & Down-Grading Documents	DOWNGRADING.
19	12	HQ COMD'T	GS	Building Admission Passes	PASSES FOR JAPS
13	12	HQ. SV. GP.	GS	Permission for 3 Day Pass Roach-Urquhart	201
18	12	GS	G-2/CIS	Transmittal of Questionnaires	T. of Q.
18	12	AG	ALL STAFF SEC,.	Requirements for RA WAC Enlisted Personnel in GHQ, SCAP and FEC	ADMIN.
13	13	GS	BLDG. CUST.	Request for Ash Trays	CUSTODIAN
15	13	GS	CPS	Authority to Certify Time and Attendance Reports	MELVIN 201

DECLASSIFIED E.O. 12356 SEC. 3(E) AND 3(D) OR (E) NNDG # 773 072

MARCH

REC'D	DATE	FROM	TO	SUBJECT	FILED
15	15	GS	CPS	Authority to Certify Time and Attendance Reports	MELVEN 201
18	15	GS	HQ & SV GP	Request for Renewal of Pass	PASS FOR JAPS
18	16	GS	CPS	Request for Leave (Hussey)	-201-
24	16	AG-PO	GS	Effieiency reports--Diamantes-	EFFICIENCY REP.
				" " Brown	" "
				" " Borman	" "
18	17	GS	AG-PO	Request MOS Change for Maj. Roy A. Harris	HARRIS 201
18	17	GS	AG-PP	Requirements for RA WAC Enlisted Personnel in GHQ, SCAP and FEC	ADMIN.
18	17	GS	BLDG CUS.	Report on Personnel and Storage Space	CUSTODIAN
18	17	GS	HQ & SV GP	Request for Pass	PASSES FOR JAPS
31	18	AG-PO	GS	Efficiency Report-Giuda	Efficiency rep.
31	18	Ag-PO	GS	Efficiency Report- Melvin	" "
18	18	GS	AG-Publ	Photostatic copies of chart	Publ.
18	18	CPS	GI	Deferrment of Shipment of Dependents to Japan (Mac Coy)	-201-
18	18	CPS	GS	Separation-Reduction in Force Alice Gordon	-201-
19	18	HQ COMD'T	GS	Request for Pass	PASSES FOR JAPS
24	19	GS	CPS	Travel Orders-Marcel Grilla	G-201
20	19	GS	CPS	Notice of Separation- Coyle	-201
22	19	GS	G-I	Allotment of Jap Nat. Personnel	Admin.
23	19	Deputy Ch. S&AP	GS	Personnel Accompanying Under Sec. of the Army William Draper	Admin
22	20	GS	AG-PO	Rotation of Personnel- Darnell	-201-

DECLASSIFIED E.O. 12(65 SEC. 3(E) AND 3(D) OR (E) NNDG # 775 072

REC'D DATE FEBUARY		FROM	TO	SUBJECT	FILED
1MAR.	25	GS	D.HOUSING	Transp.of Dependents- Salter	201
28FEB	25	G-2/CIS	GS	Tsukahara,Taro	201
26	26	GS	BLDG. CUST.	Coat Racks	CUSTIDIAN
26	26	GS	CPS	Admendment of Swope Travel Orders	201
26	26	GS	BLDG. CUST.	Assignment of Goro Kisamori	CUSTODIAN
27	26	G-1	GS	Tables of Distribution	TABLES OF DIS.
27	26	CP	GS	Notification of Official Effeciency	RATING PERS.
28	27	GS	CPS	Request for Travel Orders, McLean	201
28	27	GS	CPS	Request for Travel Orders,Morris	201
28	27	GS	CPS	Request for Travel Orders, Vaughn	201
28	27	GS	CPS	Request for Leave Ferguson	201
28	27	GS	G-1	Certificate & Emblem Swope	201
1MAR.	27	G-1	GS	Request for Authority to Purchase at Com.	ADMIN
1Mar.	27	GS	FIRE MARSH	Fire Drill	FIRE DRILL
4 MAR	—	AG	GS	PERSONNEL DATA CARDS	ADMIN —
23 MAR	23	SCAP	GS	Report of Conversion of Military Payment Certificates	

DECLASSIFIED E.O. 11,652 SEC. 3(E) AND 5(D) OR (E) NNDG # 773 012

REC'D DATE		FROM	TO	SUBJECT	FILED
MARCH					
1	[illegible]EB	GS	AG	Appointment of Certifying Officer	201
4	2	FIRE WD.	GS	Fire Drills Dai Ichi Bldg	FIRE DRILLS
4	2	G-3	GS	Personnel Justification	PER.
3	2	GS	GHQ.UTIL.	Request for Desk Signs	OFFICE MISC.
3	2	GS	CPS	Separation- Reduction in Force Campbell	201
3	2	GS	CPS	Separation-Reduction in Force---Wiggins	201
3	2	GS	CPS	Separation-Reduction in Force -McLean	201
3	2	GS	CPS	Separation-Reduction in Force--Avery	201
3	2	GS	SIG.	Telephone Directory Listings	TEL. LISTINGS
5	2	GS	CPC	Efficiency Reports	E. REPORTS
3	3	GS	AG-OP	Appli. Forms for Warrant Officer	PER.
4	3	GS	G-1	Comments Concerning Entry into Japan-Mr. A. L. Werin	ADMIN.
4	3	GS	OCP	Requests for Orders-Nolan-Tilton Poster	
4	3	GS	AG-PO	Request for Orders- HARRIS	201
4	4	G-1	HQ. COMDT.	Delinquency Repott Morinaka	D. R.
4	4	GS	AG-PO	Efficiency Report- Echols	EFF. REPORT
4	4	GS	AG-DP	Ohio State World War 2 Bonus	ADMIN.
9	4	AG	GHQ, SCAP	Personal Data Cards	ADMIN.
5	5	G-2	AG	Request to Visit Palace Grounds	S. VISIT
8	5	GS	CPS	Travel Orders, William	201
8	5	CPS	GS	Reinstated Citizens Employed as D. ofA. Civilians	ADMIN.

DECLASSIFIED E.O. 12065 SEC. 3(E) AND 3(D) OR (E) NNDG # 773 072

REC'D	DATE	FROM	TO	SUBJECT	FILED
FEBUARY					
9	7	HQ. COMDT	GS	Request for Passes	PASSES FOR JAPS
9	9	GS	CPS	Request for Week end Leave Mrs H.L. Morris	201
9	9	GS	AG-PO	Request for 7 days Leave Frank Novotny	201
10	9	GS	CPS	Overtime Pay	OVERTIME PAY
10	9	GS	CPS	Travel Orders A. Van Benschoten	201
10	9	GS	OCP	Mess Deduction - A.R. Hussey Jr.	201
10	9	GS	CPS	Disqualification Miss Jane B. Coyle	201
10	9	GS	CG	Inventory of Penalty Matter	OFFICE MISC.
10	9	RIZZO	CPS	Revocation of Power of Attorney for Salary Payment	201
10	10	GS	GHQ. DOWN GRADING BOARD	Elimination of Nonrecord Material and Downgrading Documents	DOWNGRADING
11	11	GS	CG	Officers School-Capt. Brown	OFFICERS SCHOOL
25	12	GS	HQ. SV. GP.	Officers School	201 & OFF. ED.
13	12	GS	CPS	Request for Orders--Miss Enek Peterson	201
13	12	GS	AG	Request for P blication-Meyers	PUBL.
13	12	GS	HQ. SV. GP.	Request for Passes	R. FOR P.
13	12	GS	BLDG. CUST.	Drafting Board	CUSTODIAN
20	12	G-1	HQ. COMDT.	Rpt. of Del. Carlos P. Marcum	DEL. RPTS.
16	13	GS	GHQ. UTIL.	Request for Desk Signs	OFFICE MISC.

REC'D	DATE	FROM	TO	SUBJECT	FILED
FEBUARY					
16	13	GS	GHQ,SUPPLY	Strength Accounting	STATUS REPORT
9MAR	13	HQ. COMDT	GS	Request for Passes	PASSES FOR JAPS
18FEB	14	HQ. SV. GP.	GS	Inventory of Penalty Matter	OFFICE MISC.
18	14	GS	AG-PO	Request for Leave & Hans H. Barwold	201
17	16	GS	AG	Request for Blank Forms	AD. PER.
17	16	GS	CO,C,STAFF	Absence Authority Daniel-Barta-Urquhart	201
17	16	G-2	GS	Intelligence Summary	PUB. & ADMIN.
17	16	GS	ESS	Civil Service Legislation	CS
18	17	GS	CO. MTR. BN	Request for Uniform	MOTOR POOL
18	17	GS	AG-PO	Class A agent (Thomas Diamantes)	201
18	18	GS	CPS	Disqualification Proceedings regarking Miss Jane B. Coyle	201
20	19	GS	HQ. SV. GP.	Recommendation for Certificate of Achievement Tyson	201
25	19	GS	CBS	Recommendation for award of Meritorious Civilian Service	201 (SWOPE)
24	20	MTR. BN.	GS	Eliot, Thomas L. - Drivers Test	201
25	24	GS	D/CS	Staff Visits	STAFF VISITS
25	24	GS	CPS	Separation-Reduction in Force	201 (SCHNELLE)

REC'D	DATE	FROM	TO	SUBJECT	FILED
JANUARY 1948					
22	22	GS	BLDG. CUST.	Request for Signs	CUSTODION
23	22	GS	BLDG. CUST.	Request for Keys-	CUSTODION
10FEB	22	HQ. COMDT	GS	Request for Passes	REG. FOR PASSES
23JAN	22	GS	BLDG. CUST.	Request for Partitions	EUSTODION
26	22	AG-PP	AG-PO	Reg for Reargmt. Orders for Maj. R.A. Beiber	201
23	22	GS	BLDG. CUST.	Request for Bulletin Board	CUSTODION
4FEB	22	385DISP.	GS	Typhus Immunization Schedule	PERSONNEL AD.
26JAN	23	GS	DAI ICHI FIRE MARS.	Fire Drill	FIRE DRILLS
26	23	GS	HQ. SV. GP.	Recommendation for Promotion-Daniel	201
26	23	GS	HQ. SV. GP.	Recommendation for Promotion-Roach	201
26	23	GS	HQ. SV. GP.	Recommendation for Promotion-Barta	201
26	23	GS	HQ. SV. GP.	Recommendation for Promotion-Barsanti	201
27	23	G-2	GS	Retention of Foreign National Employees	200-300
27	26	GS	CPS	Administration of Foreign Nationals	200-300
27	26	GS	BLDG. CUST.	Work Request--Paper Cutter	CUSTODIAN
29	26	GS	HQ. SV. GP.	Instructors for Officers School	201-T
29	27	GS	BLDG. CUST.	Shelving & Ceiling Fixtures in Rm. 600N	CUSTODIAN
29	27	GS	CPS	Travel Orders for Yamamoto & Monagan	Y&M 201
29	28	GS	BLDG. CUST.	Request for Weather Stripping	CUSTODIAN
30	28	GS	ESS	Law for Estab. of Bd. of Smaller Enterprise	LAWS
29	28	GS	BLDG. CUST.	Work Request (2 chairs)	CUSTODIAN
30	29	GS	CPS	Travel Orders- Kirsten Drivdahl	201
30	29	GS	GHQ. MTR. POOL	Authorization to Request Off. Transp.	MOTOR POOL
30	29	G.1	HD. COMDT.	Report of Delinquency	D. REPORTS

REC'D DATE		FROM	TO	SUBJECT	FILED
JANUARY					
2FEB	30	GS	J.ADV.	Income Tax Returns	PERS.MISC.
4	30	GS	FIRE MARS.	Fire Drills--Dai Ichi Bldg.	FIRE DRILLS
4	30	GS.	HQS.CDT.	Request for Passes	R.FOR P.
9	30	G-1	GS	Strength Status Reports (Manning Level)	SSR
FEBUARY					
4	2	GS	AG	Top Secret Control Officers	TOP SECRET C Officers
4	2	GS	BLDG.CUST.	Request for Office Furniture	CUSTODIAN
4	3	GS	HQ.SV.GP.	Request for Authority for Purchase	OFFICE MISC.
6	3	AG	GS	Key Personnel Replacements	AD.&PER.
6	4	GS	BLDG.CUST.	Work Request	CUSTODIAN
6	4	GS	FIRE MARSH.	Fire Plan-GS	FIRE PLANS
6	4	GS	CIE 7	Preliminary Study of the Neighborhood Associations of Japan	TRANSMITTALS
10	4	ESS	G-2	Temporary Employment Mr.C.A.Buss	ADM.
6	5	GS	G-2	Security Provisions	AD.PERS.
6	6	GS	AG/PO	Beiber,Robert A. Efficiency Report	EFT.REPORT
7	6	GS	AG	Officers Authorized to Approve Radiograms	PERSONNEL
7	6	GS	CPS	Travel Orders--Douglas P. Campbell	201

REC'D DATE 1948		FROM	TO	SUBJECT	FILED
JANUARY					
5	2	G-1	GS	30 Jume 1948 Manning Level	REG. FOR PERS.
6	5	GS	CPS	Release-- Tsukahara, Tara	201
6	5	GS	BLDG. CUST.	Replacement of Floor Covering	CUSTODION
6	5	GS	BEDG. CUST.	Request for Beaver Board	DITTO
6	6	GS	BLDG. CUST.	Keys	CUSTODION
6	6	GS	JUDGE ADV.	Appointment of Liaison Officer-Novotny	201
6	6	GS	G-1	Report on Requisition Japanese Labor	SEP. FILE PERSON.
9	6	GS	HQ&SV.GP.	Inventory of Penalty Matter	SEP. FILE 300
9	6	GS	BLDG. CUST.	Work Request	CUSTODION
9	6	GS	GHQ. SUP.	Quarterly Penalty Mail Statement	SEP. FILE 300
9	7	GS	CPS	Request Travel Orders for Mildred E. Fischer	201
9	7	DC/S	C/GS	Staff Visits Outside of Japan	STAFF VISITS
9	7	GS	PMO	Pass for " Off Limits" Theater	SPEC. PASSES
9	7	GS	CPS	Request Travel Orders for Carlos P. Marcum	201
9	7	GS	CPS	Travel Orders-Margaret E. Gibson	201
9	7	MACCOY	CPS	Revocation of Power of Attorney for Salary Pay	201
9	8	GS	GHQ. SUP.	Tyewriter Survey	300
9	8	GS	HQS. COMDT	Request for Passes(Japs.)	PASSES FOR JAPS.
10	9	GS	CPS	Civilian Rersonnel Inventory Report	200
10	9	GS	G-1	Expert Consultants (Garioa Project 412)	200
10	9	CAPT. BROWN.	AG PO	Request for Leave-Brown, R.G.	201
22	10	CPS	SEC. CHIEFS	Federal Emplayees Loyalty Program	200-300

REC'D	DATE	FROM	TO	SUBJECT	FILED
JANUARY 1948					
13	12	GS	GHQ UTILIT.	Request for Desk Signs	DESK SIGNS
13	12	GS	CPS	Overtime Pay-Fischer,Scolinas,Sherven	OVERTIME
13	12	GS	HQ.&SV.GP.	Officers' School -Brown	201
13	12	GS	G-2/CIS	Transmittal of Questionnaires	T OF Q.
15	12	GS	CPS	Reg.for Leave- Mr.Justim Williams	201
13	13	GS	BLDG. CUST.	Request for Change of Lock	CUSTODION
13	13	GS	AC/S	Retention of Foreign National Employees	200
15	13	GS	HQS. COMDT.	Request for PAsses-(Japanese).	PASSES-JAPS
15	13	GS	AGPO	Request for Leave-Maj.R.A.Bieber	201
19	13	MTR.BN.	GS	D/D Jeep	MOTOR POOL
15	15	GS	CPS	Request for Leave-Louise P. Perzel	201
15	15	GS	HQ.&SV.GP	Rec.for Promotion of EM - Urquhart	201
19	15	GS	BLDG. CUST.	Installation of Buzzer System	Custodion
30	15	GS	CPS	Travel Orders-Margaret Bodinger	201
10FEB	15	HQ. COMDT.	GS	Request for Passes	REQ. FOR PASSES
19JAN	16	GS	CPS	Cancellation of Stateside Recruitment-Cochran	HEAD 201
19	16	GS	BLDG. CUST.	Request for Keyes	CUSTODION
22	19	GS	PMO	Permission to Visit Japanese Theaters	SPEC. PASSES
22	20	GS	HQS. COMDT.	Request for Passes	PASSES FOR JAPS
22	20	GS	BLDG. CUST.	Electric Heaters	CUSTODION
22	21	AG	STAFF SEC.	Top Secret Control Officers	T. S. CONT. OFF.
22	21	GS	DC/S	Staff Visits	