

GHQ/SCAP Records (RG 331, National Archives and Records Service)

Description of contents

- (1) Box no. **3150**
- (2) Folder title/number: **(15)**  
**729.31: Fire Regulations**
- (3) Date: **Dec. 1948 - Dec. 1949**

(4) Subject:

Classification	Type of record
<b>9032.2, 9440</b>	<b>c, e, r</b>

(5) Item description and comment:

**Kyushu**

(6) Reproduction:  Yes  No

(7) Film no. \_\_\_\_\_ Sheet no. \_\_\_\_\_

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DECLASSIFIED ETC. 1005 SECTION 5 (b)(7) (D)

729.31

BASIC: Ltr, Hqs 24th Inf Div Arty, Subj: Fire Prevention,  
dtd 29 December 49

1st Ind

GWS/kkl

KYUSHU CIVIL AFFAIRS REGION, HQ & HQ DET, APO 24-5, 30 Dec 49

TO: Commanding General, Headquarters 24th Infantry Division  
Artillery, APO 24  
ATTN: S-1

1. Attention is invited to the attached copy letter  
this headquarters file 729.31, subj: Fire Prevention and  
Inspection Report dated 22 December 1949.

2. Records of this office indicate that the subject  
report was picked up at 0935, 23 December 1949 as item  
No.7161 by the 24th Division Artillery courier.

FOR THE CHIEF:

1 Incl  
As indicated

G. W. SARGENT  
Lt Col, CAC  
Deputy

HEADQUARTERS 24TH INFANTRY DIVISION ARTILLERY  
APO 24 (Camp Hakata, Kyushu)

29 December 1949

SUBJECT: Fire Prevention

TO : Commanding Officer  
Kyushu Civil Affairs Region  
APO 24 Unit 5

1. For the period 22 November - 21 December 1949 your organization failed to hold fire drills and have inspections made by the organization fire marshal.

2. In view of the instructions contained in GHQ Circular 54, 1948 and the emphasis being placed on fire prevention by this and other publications, it is mandatory that inspections, drills and reports of such be made as required.

BY COMMAND OF BRIGADIER GENERAL MEYER:

WOODROW W. JORDAN  
Major FA  
Adjutant

KYUSHU CIVIL AFFAIRS REGION COMPOUND  
Fukuoka, Kyushu  
APO 24-5

22 December 1949

729.31

SUBJECT: Fire Prevention and Inspection Report

TO : Regional Post Engineer, Hq 24th Inf Div Arty,  
APO 24-4  
ATTN: Area Fire Marshal

In accordance with Ltr subj: "Fire Prevention and Inspection Report", Office of the Regional Post Engineer, Hq 24th Inf Div Arty, dtd 21 March 1949, the following report is submitted for the period 22 November 1949 thru 21 December 1949:

a. Name of unit reporting: Kyushu Civil Affairs  
Region Hq & Hq Detachment, APO 24-5

b. Unit Fire Marshal: Michael W. Wolniak, DAC, CAF-9

c. Fire Drills held during period:

(1) 2 December 1949. Conducted by Mr. Wolniak.  
Result, satisfactory. Time 1700

(2) 20 December 1949. Conducted by Mr. Wolniak.  
Result, satisfactory. Time 1300

d. Fire inspection held during period:

Weekly inspection of area held on 26 November 1949  
and 3, 10 and 17 December 1949.

e. Remarks: Fire Regulations, (Incl 1) Re-made for  
Kyushu Civil Affairs Region Compound, dtd 14 December 1949.  
Fire extinguishers for the compound refilled and rechecked by  
Regional Post Engineer on 13 December 1949.

/s/ Michael W. Wolniak  
/t/ MICHAEL W. WOLNIAK  
DAC CAF-9  
Unit Fire Marshal

1 Incl:  
Fire Regulations  
KC/R, 14 Dec 49

FILE

72931

KYUSHU CIVIL AFFAIRS REGION COMPOUND  
Fukuoka, Kyushu  
APO 24-5

22 December 1949

SUBJECT: Fire Prevention and Inspection Report

TO : Regional Post Engineer, Hq 24th Inf Div Arty,  
APO 24-4  
ATTN: Area Fire Marshal

In accordance with Ltr subj: "Fire Prevention and Inspection Report", Office of the Regional Post Engineer, Hq 24th Inf Div Arty, dtd 21 March 1949, the following report is submitted for the period 22 November 1949 thru 21 December 1949.

a. Name of unit reporting: Kyushu Civil Affairs Region Hq & Hq Detachment, APO 24-5

b. Unit Fire Marshal: Michael W. Wolniak, DAC, CAF-9.

c. Fire Drills held during period:

(1) 2 December 1949. Conducted by Mr. Wolniak. Result, satisfactory. Time 1700.

(2) 20 December 1949. Conducted by Mr. Wolniak. Result, satisfactory. Time 1300.

d. Fire inspection held during period:

Weekly inspection of area held on 26 November 1949 and 3, 10 and 17 December 1949.

e. Remarks: Fire Regulations, (Incl 1) re-made for Kyushu Civil Affairs Region Compound, dtd 14 December 1949. Fire extinguishers for the compound refilled and rechecked by Regional Post Engineer on 13 December 1949.

*Michael W. Wolniak*  
MICHAEL W. WOLNIAK  
DAC CAF-9  
Unit Fire Marshal

1 Incl:  
Fire Regulations  
KCAR, 14 Dec 49

23 Dec. 7161

0935  
D/A Corner

DECLASSIFIED E.O. 12958 SECTION 5.102/1000  
KYUSHU CIVIL AFFAIRS REGION COMPOUND  
Fukuoka, Kyushu  
APO 24-5

14 December 1949

FIRE REGULATIONS

1. For the prevention of fire on these premises the following regulations will be observed.

- a. There will be placed in each room a sand bucket which at all times will be readily accessible and kept free of trash and cigarette stumps.
- b. Each member of this organization will immediately acquaint himself with the location of the nearest fire escape.
- c. No electrical or oil burning appliances will be left burning while occupants are absent from their rooms or when sleeping.
- d. In certain locations receptacles of water and buckets have been placed, the receptacles will be kept filled and under no circumstances will the buckets be removed.
- e. All inflamables such as lighter fluid will be kept away from open flames.
- f. Make sure that all cigarettes, cigars and pipes are extinguished before retiring or leaving the room.
- g. Do not smoke in bed.
- h. This unit will have a fire drill at least twice each month.

2. In case of fire the alarm will be sounded as follows:

- a. If the fire occurs during the daytime notify the Orderly Room immediately and the person on duty will immediately:
  - (1) Sound the **siren**.
  - (2) Dial No. 117 and say to the operator "I wish to report a fire, Zone No. 1, Bldg No. 113."  
The operator will immediately call the Fukuoka Central Fire Station relaying the exact message and notify the Provost Marshal giving location of fire.
  - (3) Notify the Commanding Officer and the Fire Marshal at the office.

b. If the fire occurs at night:

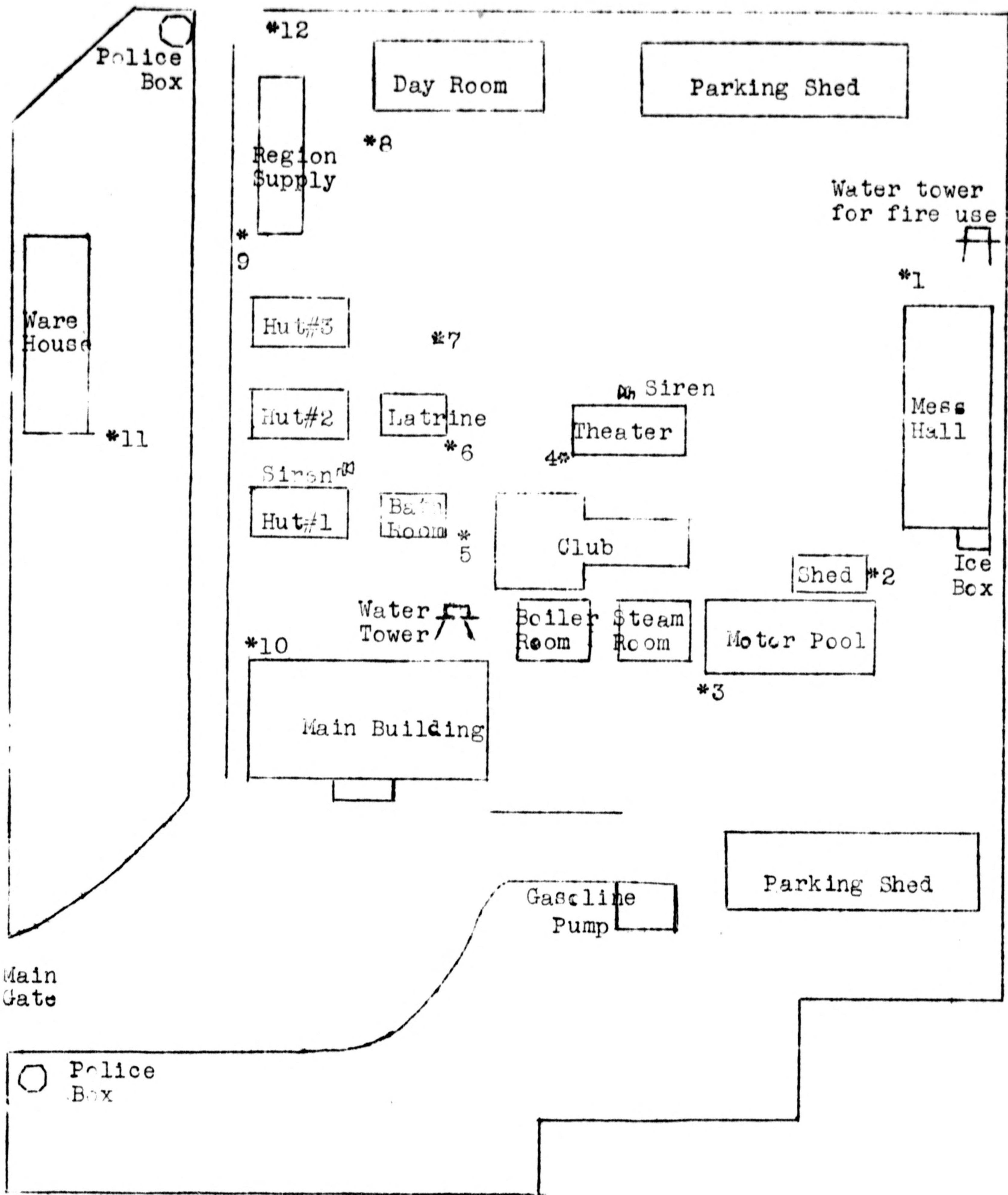
- (1) The guard will:
  - a. Sound the siren, arouse CQ and Duty Officer.
  - b. Same as 2a (2).
- (2) When awakened, arouse everyone possible in your immediate area then spread the alarm so that everyone in the entire area will hear it.
- (3) If it is a small fire and one which you believe you can extinguish call for help and meanwhile attempt to extinguish same with sand or water. Do not use water on an electrical fire.
- (4) If a large fire, follow instructions contained in paragraph 2a and 2b above then assemble, with exceptions listed in paragraph (3), in front of the Main Building and be ready to obey the orders of the Fire Marshal.

3. Duties of Specific Personnel:

- a. First Sergeant with the assistance of the C.Q. will attempt to remove all records from the orderly room.
- b. All drivers will report to the Motor Sergeant and attempt to remove all vehicles to a point at least 300 yards from the area.
- c. The Supply Sergeant will attempt to remove all records and weapons from the supply room.
- d. The men that are quartered in barrack No. 1 will form a Fire Fighting Team and a Salvage Team under the supervision of the senior NCO.
- e. The Duty Officer will place guards over any and all equipment removed from the area.

4. Do not under any circumstances take any unnecessary risks. There is nothing in any building or in the area which is so important as human life. Be cool, use discretion don't take unnecessary risks.

MICHAEL W. WOLNIAK  
DAC CAF-9  
Fire Marshal



NOTE: \*Asterisk denotes location of Fire Hydrants.

Incl to Fire Regulation, KCAR Compound, dtd 14 Dec 49.



**FILE**

*Annual  
Incidents  
File*

729.3

SAGA PREFECTURAL GOVERNMENT  
General Affairs Department

KM/tm

10, December, 1949

TO : Chief, Kyushu Civil Affairs Region.

SUBJECT: Fire report

We beg you to submit the above report on the fire which broke out on 8 December, 1949 as follows:

1. Classification of the fire: Building fire
2. Place of the accident: 740, Aza-higashizu, Mikawa mura, Miyaki gun. Saga ken.
3. Name of suferer: Kengo, Tashiro, 49 years old, Farmer
4. Date of the accident: 3:30 p.m. to 5:30 p.m., 8 December.
5. Cause of the fire: fire-playing by child.
6. Extent of the damage:

One house for dwelling was burnt down and its floor space is 44 tsubo. 2 houses not for dwelling were burnt down, floor space of which is 32 tsubo.

Amount of loss is 770,000 yen in building and 1,230,000 yen in property inside. Total amount of the loss is 2,000,000 yen.

7. Rate of the burnt to the whole building: 100 %
8. Nationality of the owner: Japanese
9. Casualties: None
10. Prospect of recovery: not clear
11. Activities of the fire-department: 490 fire-fighters.  
2 gasolin pumps. Man-drawn gasolin pumps. . . . 18.
12. Reference: Part at which the fire started..store-room.

for Wataru Fukuchi  
 Kazuo MATSUDA  
 Director of General  
 Affairs Department  
 Saga ken

*file*

FUKUOKA CIVIL AFFAIRS TEAM COMPOUND  
Fukuoka, Kyushu  
APO 24-5

WAT/hb

729.3

21 November 1949

SUBJECT: Fire Prevention and Inspection Report

TO : Regional Post Engineers, Hq 24th Inf Div Arty,  
APO 24-4  
ATTN: Area Fire Marshal

In accordance with Ltr subj: "Fire Prevention and Inspection Report", Office of the Regional Post Engineer, Hq 24th Inf Div Arty, dtd 21 March 1949, the following report is submitted for the period 22 October thru 21 November 1949.

- a. Name of unit reporting: Hq Fukuoka Civil Affairs Team, APO 24-5.
- b. Unit Fire Marshal: Wacław A. Tomaszewski, 1st Lt, INF
- c. Fire Drills held during period:
  - (1) 1 November 1949. Conducted by Lt Tomaszewski. Result, satisfactory. Time 1300.
  - (2) 18 November 1949. Conducted by Lt Tomaszewski. Result, satisfactory. Time 1700.
- d. Fire inspection held during period:
 

Weekly inspection of area held on 22 and 28 October 1949, and 5, 12 and 19 November 1949.
- e. Remarks: No change on fire plans and regulations.

*Wacław A. Tomaszewski*  
 WACŁAW A. TOMASZEWSKI  
 1st Lt., INF  
 Unit Fire Marshal

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FUKUOKA CIVIL AFFAIRS TEAM COMPOUND  
Fukuoka, Kyushu  
APO 24-5

21 October 1949

729.3

SUBJECT: Fire Prevention and Inspection Report

TO : Regional Post Engineers, Hq 24th Inf Div Arty,  
APO 24-4  
ATTN: Area Fire Marshal

In accordance with Ltr subj: "Fire Prevention and Inspection Report", Office of the Regional Post Engineer, Hq 24th Inf Div Arty, dtd 21 March 1949, the following report is submitted for the period 22 September thru 21 October 1949.

- a. Name of unit reporting: Hq Fukuoka Civil Affairs Team, APO 24-5
- b. Unit Fire Marshal: Wacław A. Tomaszewski, 1st Lt, INF.
- c. Fire Drills held during period:
  - (1) 27 September 1949. Conducted by Lt Tomaszewski. Result, satisfactory. Demonstration by Fukuoka Fire Department. Time 1600.
  - (2) 14 October 1949. Conducted by Lt Tomaszewski. Result, satisfactory. Time 1700.
- d. Fire inspection held during period:
 

Weekly inspection of area held on 24 Sept and 1, 8, and 15 October 1949.
- e. Remarks:
  - (1) No change on fire plans and regulations.
  - (2) Fire prevention week held from 5 to 15 October 1949.

*Wacław A. Tomaszewski*  
WACŁAW A. TOMASZEWSKI  
1st Lt., INF  
Unit Fire Marshal

File  
7293

FUKUOKA CIVIL AFFAIRS TEAM COMPOUND  
Fukuoka, Kyushu  
APO 24-5

21 September 1949

SUBJECT: Fire Prevention and Inspection Report

TO : Regional Post Engineers, Hq 24th Inf Div Arty,  
APO 24-4  
ATTN: Area Fire Marshal

In accordance with Ltr subj: "Fire Prevention and Inspection Report", Office of the Regional Post Engineer, Hq 24th Inf Div Arty, dtd 21 March 1949, the following report is submitted for the period 22 August thru 21 September 1949.

- a. Name of unit reporting: Hq Fukuoka Civil Affairs Team, APO 24-5
- b. Unit Fire Marshal: Waslaw A. Tomaszewski, 1st Lt, INF.
- c. Fire Drills held during period:
  - (1) 30 August 1949. Conducted by Lt Tomaszewski. Result, satisfactory. Time 1300.
  - (2) 19 September 1949. Conducted by Lt Tomaszewski. Result, satisfactory. Time 1700.
- d. Fire inspection held during period:
  - Weekly inspection of area held on 27 Aug and 3, 10, and 17 September 1949. Satisfactory result.
- e. Remarks:
  - (1) No change on fire plans and regulations.
  - (2) Four (4) Foamite, 2 1/2 gal capacity, fire extinguishers turned in on Property Turn in Slip and replaced by four (4) Murakami Fire Extinguishers, 4 gal capacity type water pump.

*Waslaw A. Tomaszewski*  
WACLAW A. TOMASZEWSKI  
1st Lt., INF  
Unit Fire Marshal

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2683

FUKUOKA CIVIL AFFAIRS TEAM COMPOUND  
Fukuoka, Kyushu  
APO 24-5

23 August 1949

SUBJECT: Fire Prevention and Inspection Report

TO : Regional Post Engineers, Hq 24th Inf Div Arty, APO 24-4  
Attn: Area Fire Marshal

In accordance with Ltr subj: "Fire Prevention and Inspection Report", Office of the Regional Post Engineer, Hq 24th Inf Div Arty, dtd 21 March 1949, the following report is submitted for the period 22 July thru 21 August 1949.

a. Name of unit reporting: Hq Fukuoka Civil Affairs Team, APO 24-5.

b. Unit Fire Marshal: Waclaw A. Tomaszewski, 1st Lt, Inf.

c. Fire Drills held during period:

(1) 27 July 1949. Conducted by Lt Tomaszewski  
Result, satisfactory. Time, 1300.

(2) 16 August 1949. Conducted by Lt Tomaszewski  
Result, satisfactory. Time 1330.

d. Fire Inspections held during period:

Weekly inspection of area held on 23 and 30 July, and 6, 13, 20 August 1949. Conducted by Lt Tomaszewski. Satisfactory result.

e. Remarks: No change on fire plans and regulations.

*Waclaw A. Tomaszewski*

WACLAW A. TOMASZEWSKI  
1st Lt., INF  
Unit Fire Marshal

*Fill In*  
~~In~~ *KSMG*

MONTHLY FIRE PREVENTION REPORT  
 HEADQUARTERS 24TH INFANTRY DIVISION

Submit To: Post Engineer Office  
 Area Fire Marshal,  
 Camp Hakata, APO 24

Camp FUKUOKA MIL GOVT TEAM, APO 929

Report Period JANUARY 1949

*729.31*

I. Personnel

- A. Area Fire Marshal: Captain L. A. Johnson, Camp Hakata
- B. Assistant Area Fire Marshal
- C. Unit Fire Marshal

<u>Name</u>	<u>Rank</u>	<u>Unit</u>
Dawson, Fred D.	1st Lt.,	Fukuoka Mil Govt Team

D. Firemen

<u>Station No.</u>	<u>Location</u>	<u>No. Americans</u>	<u>No. Japanese</u>

II. Drills

<u>Unit</u>	<u>Officer in Charge</u>	<u>Date</u>	<u>Remarks</u>
FMGT COMPOUND	Lt F. D. Dawson	13 Jan 49	(All personnel assembled in front of Main Building in less than 40 seconds on both occasions)
FMGT COMPOUND	Lt F. D. Dawson	25 Jan 49	

III. Inspections

<u>Unit</u>	<u>Inspecting Officer</u>	<u>Date:</u>	<u>Remarks</u>
FMGT	Lt F. D. Dawson	13 Jan 49	Area Inspection

IV. Supply

A. Vehicles

<u>Type</u>	<u>Size</u>	<u>Make</u>	<u>Station</u>	<u>Condition</u>
None.				

B. Extinguishers:

<u>Type</u>	<u>Size</u>	<u>No. Installed</u>	<u>No. Stored</u>	<u>No. &amp; Date on Requisition</u>
Foamite	2½ gal. cap.	22	0	Ten (10) to Post Engr. Camp Hakata 4 January 1949.
CTC	1 qt. cap.	61	0	0

Monthly Fire Prevention Report, Hq 24th Inf Div.

C. Extinguisher Charges

<u>Type</u>	<u>Amount in Stock</u>	<u>Amount &amp; Date on Requisition</u>
None.		

D. Miscellaneous (tools, clothes, etc.)

- 1 - Water Tank, 5,000 gallon capacity.
- 12 - Hydrants.
- 12 - Wrenches.
- 12 - Hoses.
- 10 - Picks.
- 10 - Shovels.

V. Remarks (Include Fire Plan changes and other pertinent data.)

All Fire Regulations published pertaining to the Headquarters Building, Fukuoka Mil Govt Team (Ginko Shukaijo) Located at Fukuoka, Kyushu, Japan, Fire Zone 3, Building No. 110 has been rescinded and superseded by Memorandum Number 1, Hq Fukuoka Mil Govt Team, dtd 19 Jan 49, subj: "Fire Regulations". (See Incl No. 1).

Signature *W. H. Dawson*

Date 3 Feb 1949

- 1 Incl:  
 "Fire Regulation" Hq FMGT, dtd 19 Jan 49  
 (duplicate)

HEADQUARTERS  
FUKUOKA MILITARY GOVERNMENT TEAM  
Fukuoka, Kyushu  
APO 929

12 January 1949

729.31  
SUBJECT: Fire Drill and Regulations

TO : Commanding Officer, Kyushu Military Government Region,  
Headquarters and Headquarters Detachment,  
APO 929

In compliance with par 5a (1), Operational Memorandum No. 4, Kyushu Mil Govt Region, Hq & Hq Det, dtd 19 March 1948, the following report is submitted for the period of July 1948 through December 1948:

a. Two (2) fire drills were carried out with success monthly for the period of July to December 48. In all drills, the compound personnel, both Military and civil were assembled in front of the Main Building within 35 to 40 seconds after sounding of the alarm.

b. A vigorous fire prevention week was held from 3 to 9 October 1948. During this period, fire hazards was strongly emphasized. Fire drills were held twice during this week and fire regulations and plans were explained to all personnel of the compound.

c. The compound area is checked periodically by the Unit Fire Marshal and also by the Post Engineers, Camp Hakata on fire extinguishers, boilers, and various fire hazards.

d. This unit is equipped with the following fire fighting equipment:

- 1 - Water tank for fire, 5000 gallon capacity.
- 12 - Fire water hydrants.
- 12 - Wrenches.
- 12 - Hoses.
- 10 - Picks.
- 10 - Shovels.
- 22 - Fire Extinguishers, foamite, 2½ gallon capacity.
- 61 - Fire Extinguishers, CTC, 1 quart capacity.  
(Includes those installed on Motor Vehicles)



BASIC: Ltr Report "Fire Drill and Regulations", Fukuoka MG Team, dtd 12 January 1949.

In addition, fire barrels and buckets are placed throughout the compound area.

e. All fire extinguishers were refilled with either CTC or foamite charges on 11 December 1948 by the Post Engineers, Camp Hakata. All refilling of fire extinguishers will be done by the Post Engineers who are the only ones that are authorized to do this.

f. There has been no changes on the fire plan and regulations of this unit as published in Memorandum No. 1, dtd 16 December 1947.

FOR THE COMMANDING OFFICER:

ERNEST R. KNIRSCH  
1st Lt., FA  
Adjutant.

HEADQUARTERS  
KAGOSHIMA MILITARY GOVERNMENT TEAM  
KAGOSHIMA, KYUSHU, JAPAN

CPM/ea

APC 970  
12 January 1949

300.8  
37

SUBJECT: Fire Drills and Regulations

TO : Commanding Officer, Kyushu Military Government  
Region, APC 929

1. Reference: Administrative Order No. 14, Headquarters  
Kyushu Military Government Region, dated 9 December 1946 and  
Annex 1.

2. The results of the semi-annual inspection of the Unit  
Fire Marshal are as follows:

a. Repairs to electrical system was made by competent  
electricians and found to be safe and satisfactory upon inspec-  
tion.

b. Fire hazards minimized and eliminated where physi-  
cally possible through:

(1) Strategic distribution of appropriate fire  
extinguishers.

(2) Individual vigilance.

(3) Daily inspections and monthly check of fire  
extinguishers.

c. Japanese fire department located nearby and necessary  
water outlets deemed sufficient.

d. Fire Drills:

(1) Fire drills are covered in detail. (See  
attached fire plan).

BASIC: Ltr Hq Kagoshima Mil Govt Team, APO 970, dtd 12 Jan 49,  
subj: "Fire Drills and Regulations"

(2) Drills are conducted atleast once a month.  
Building can be cleared of all personnel in  
less than one (1) minute day or night.

e. Kitchen ranges:

- (1) Bakery oven and ranges burn diesel oil.
- (2) Both systems are safe and operating effi-  
ciently.
- (3) Appropriate and sufficient extinguishers  
located nearby to control the above in case  
of fire.

FOR THE COMMANDING OFFICER:

ROBERT V. DEXTER  
1st Lt           CAV  
Adjutant

1 Incl:  
Fire Plans and Regulations

**HEADQUARTERS  
KUMAMOTO MILITARY GOVERNMENT TEAM  
KUMAMOTO, KYUSHU, JAPAN**

**APO 24 Unit 1  
6 January 1949**

**319.1**

**SUBJECT: Area Fire Marshal Report**

**TO : Area Fire Marshal, Kyushu Military Government Region,  
Headquarters and Headquarters Detachment, APO 929**

**1. Monthly inspections of building and fire fighting equipment were conducted.**

**2. Fire drills were held as follows:**

- a. 14 July 1948**
- b. 17 August 1948**
- c. 12 September 1948**
- d. 15 October 1948 (daylight)**  
**16 October 1948 (night)**
- e. 9 November 1948 (daylight)**  
**16 November 1948 (night)**
- f. 9 December 1948**  
**16 December 1948**

**3. Organization and training of personnel in conducting fire drills and the proper use and handling of fire apparatus is excellent.**

**FOR THE COMMANDING OFFICER:**

**HAROLD M. KANE  
1st Lt     Inf  
Adjutant**

HEADQUARTERS  
MIYAZAKI MILITARY GOVERNMENT TEAM WFP/mls  
APO 24 UNIT 2

12 January 1949

SUBJECT: Fire Drills and Inspections

THROUGH: Commanding Officer, Miyazaki Mil Govt Team,  
APO 24, Unit 2

TO : Commanding Officer, Kyushu Military Government  
Region, Headquarters & Headquarters Detachment,  
APO 929

1. In compliance with paragraph 9, Administrative Order Number 14, your Headquarters, dated 9 December 1946, and with Information Bulletin Number 52, your Headquarters, dated 27 December 1947, the following is submitted:

a. Following changes were made in Fire Plan:

- (1) Corrected copy of Inclosure 1 - Overlay map of areas and buildings.
- (2) Corrected copy of Inclosure 2 - List of Building Number, Area number and occupants.
- (3) Corrected copy of Inclosure 3 - Fire prevention rules.

b. Required drills and inspections were made and corrective action taken where indicated.

c. No government property was damaged as a result of fire during this report period.

3 Incls:  
As indicated

*Walter F. Pier*  
WALTER F. PIER  
1st Lt, Inf  
Fire Marshal



HEADQUARTERS  
MIYAZAKI MILITARY GOVERNMENT TEAM  
APO 24 UNIT 2

12 January 1949

The following buildings and areas are considered under Military Government control and are assigned area and building numbers as indicated for the purpose of fire prevention and fire fighting:

	<u>BUILDING NO.</u>	<u>OCCUPIED BY</u>
	1	Headquarters, Miyazaki MG Team (Ken Cho Bldg. Third Floor)
	2	Motor Pool
	3	Bachelor Officers Quarters
<u>FIRE AREA NO.1</u>	4	C. I. C. Office & Quarters
	5	Enlisted Men's Quarters
	6	Civilian & Transient Qtrs
	7	Dependent Home-
	8	Dependent Home-Lt Childers
<u>FIRE AREA NO.2</u>	9	Dependent Home-Lt Pier
	10	Dependent Home-Capt Greene
	11	Dependent Home-Lt Bayer
<u>FIRE AREA NO.3</u>	12	Dependent Home-Lt Col Wimberly
	13	Dependent Home-Lt Bretana
	14	Dependent Home-
	15	Dependent Home-
	16	Dependent Home-Capt. Detrick
<u>FIRE AREA NO.4</u>	17	Dependent Home-M/Sgt Walton
	18	Dependent Home-Capt Eaves
	19	Dependent Home-Lt Gunn

Incl 2

BASIC: Ltr, Miyazaki Mil Gov't Team, 312, subj: "Fire Plans and Regulations", dated 21 December 1946.

FIRE PREVENTION RULES

1. It is the duty of each person occupying this building to know the location of all fire exits, fire fighting equipment, how to report a fire and how to use the available fire fighting equipment.
2. Following fire prevention rules will be enforced:
  - a. Smoking in bed is prohibited.
  - b. Smoking in the recreation room during the time a movie is being shown is prohibited.
  - c. Gasoline or kerosene will not be used for cleaning purposes, kindling fires or cleaning ordnance equipment.
  - d. Vehicles will not be parked within twenty (20) feet of any building.
  - e. Waste accumulated during each day (waste paper, wood shavings, etc.) will be disposed of not later than one (1) hour after the end of each days work.
  - f. Open fires are prohibited inside buildings and/or within fifty (50) feet of any building.
  - g. Field range units or any other gasoline or kerosene burners or lamps will not be refilled or repaired indoors.
  - h. All stoves, hot water heaters and heating units will be operated with the connections provided. No additional extensions or alterations of circuits or equipment are to be made except as authorized.
  - i. Fire alarms will be used for reporting fires or holding fire drills only.
  - j. Steam boilers will not be operated by unauthorized personnel.
  - k. Fuses will not exceed 15 amperes unless specifically authorized by the fire inspector.
  - l. Extension cords will not be wrapped or draped around supports or left lay in areas where crushing or friction will break down installation.
  - m. All floor and wall plugs and similar outlets will be used only for the type of equipment for which intended, i.e., heaters will not be hooked into ordinary light sockets.

Incl No. 3



BASIC: Ltr, Miyazaki Mil Gov't Team, 312, subj: "Fire Plans and Regulations", dated 21 December 1946.

FIRE PREVENTION RULES (cont'd)

3. It will be the duty of the Charge of Quarters at the Enlisted Men's Quarters to make an inspection of the barracks and recreation room area between the hours of 2300 - 2400 or immediately after a dance or a recreation program. At this time the Japanese janitors will police the recreation room and the Charge of Quarters will supervise the physical inspection of each piece of over-stuffed furniture, removing all cushions, for cigarette butts or burning matches.

4. The Japanese personnel employed in the Enlisted Men's Quarters are not authorized to smoke while on duty except in the smoking area set aside for that purpose.

5. Past history of fires in Military Government Units shows that all fires resulted in a 100% loss of buildings and property. Therefore, it becomes imperative that all possible steps be taken to prevent fires.

6. Suggestions for the removing or lessening of fire hazards are encouraged and should be made to the fire marshal.

7. The Japanese City Fire Department will sound three (3) shrill blasts on the city fire siren in the event of a fire in any building occupied by Occupation Forces. Upon hearing three (3) shrill blasts of the siren all members of this Military Government Team will report to the First Sergeant (at Enlisted Men's Quarters).

8. Civilian employees are subject to above, excepting provisions of paragraph 7.

**HEADQUARTERS  
NAGASAKI MILITARY GOVERNMENT TEAM  
Nagasaki, Kyushu, Japan**

VCH/h1

AP0 929  
13 January 1949

**SUBJECT: Fire Regulations**

**TO : Commanding Officer, Kyushu Mil Govt Region, Hq & Hq Det.,  
APO 929**

In compliance with paragraph 9, Administrative Order #14, your hqs, dtd 9 Dec 46, the following report is submitted:

a. Fire drills have been held in accordance with par 5c attached memorandum.

b. There has been no fire in this Team's compound, headquarters building or dependent homes.

c. Attached memorandum supercedes all previous fire regulations issued by this unit.

**FOR THE COMMANDING OFFICER:**

1 Incl:  
Memo #2, NMGT, 1 Jan 49  
"Fire Plan"

VERNON C HILL  
Captain CAC  
Adjutant

HEADQUARTERS  
NAGASAKI MILITARY GOVERNMENT TEAM  
Nagasaki, Kyushu, Japan

MEMORANDUM  
NUMBER 2)

APO 929  
1 January 1949

FIRE PLAN

1. REFERENCES:

- a. Operational Memorandum #4, KMGR, 19 Mar 48
- b. Operational Memorandum #2, this Hqs, 1 January 1949.

2. GENERAL:

The importance of fire prevention and planned fire fighting within this command cannot be over-emphasized. All personnel of this command will be instructed and drilled in the following:

- a. Recognition of Fire Hazards
- b. Elimination of Fire Hazards
- c. Reporting a Fire
- d. Evacuation of Buildings
- e. Fire-fighting by unit fire organization
- f. First Aid for burns and suffocation

3. FIRE MARSHAL:

The Detachment Commander is appointed Fire Marshal. His duties will be:

- a. Maintenance of this Fire Fighting Plan
- b. Care, maintenance, adequacy and inspection of all fire fighting equipment. Coordinate with Japanese Chief of Public Safety Section where Japanese are directly concerned.
- c. Instruction of all personnel concerned, including dependents of all items listed in paragraph 2.
- d. Preparation of pertinent reports as required by this and higher headquarters.

e. Carrying out the provisions of this plan.

f. Advisor, to agencies of interest to Occupational Forces such as Atomic Bomb Casualty Commission, Chinese Mission in Japan and CI & E Library.

4. AREA OF FIRE RESPONSIBILITY:

a. All Camp Patton buildings to include BOQ.

b. Military Government Office Building

c. All dependent homes for which this Team is responsible (Cir 53, 8th Army, 2 Aug 48) and, by courtesy, for home of Secretary of Chinese Mission.

5. FIRE PREVENTION:

a. Equipment and installations will be shown on Fire Maps to be maintained in Compound and Office Headquarters Bulletin Boards.

b. Inspections:

All equipment and installations will be checked by the 25th of each month and report submitted to the Commanding Officer (Inclosure 1 attached hereto will be report form used).

c. Fire Drills:

(1) Compound: 1st and 3rd week of each month. Fire Drill held during 1st week will be a night drill.

(2) Office: 2nd week of each month.

d. Dependent Homes and nearest Japanese Fire Station thereto will be inspected quarterly. Check on electrical installations will be made semi-annually by Kyushu Electric Co.

6. REPORTING A FIRE:

a. Person discovering a fire will:

(1) Immediately give the alarm

(2) Arouse and evict all persons from building

(3) Stand by to direct fire fighting forces to fire

BASIC: Memorandum #2, NMGT, 1 Jan 49, cont'd

b. In addition to voice, the following method of giving the alarm will be used:

(1) Compound: Alarm switches are located in:

- (a) Orderly Room
- (b) Police Box at main gate
- (c) Living Room at Transient Quarters #1.

Tripping any of these switches will set off alarm at Fire Station next to office building. Runner will be dispatched to ascertain that Fire Station has received signal.

(2) Office Building: Alarm is located on wall near Adjutant's Desk. This will sound siren located atop building. In the event fire is minor, runner will instead be dispatched to notify station next door to office building.

(3) Dependent Homes: Alarm will be given by calling first, appropriate fire station and second, by calling Compound number 5030. Appropriate number for each dependent home to call will be posted by each phone.

Fire Department may also be reached by calling "Fire" into telephone. Japanese operators are trained to notify nearest Fire Department.

(4) Warehouses: Nearest Fire Dept, Phone 4978

## 7. EVACUATION:

### a. Compound

- (1) Squad Rooms 1, 2, 3, and 4 will use East Fire Escape. Alternate Center Staircase.
- (2) Squad Room 10, 11, 12, and 14 will use West Fire Escape. Alternate Center Staircase.
- (3) Squad Rooms 5, 6, 7, 8, and 9 will use Center Staircase. Alternate East or West Fire Escape.
- (4) Personnel on ground floor will use nearest exit.
- (5) Personnel in Transient Quarters will use nearest exit.

NOTE: If necessary, rope ladders installed in each room will be used in evacuation.

b. Office:

- (1) Personnel occupying rooms numbered 10, 11, 13, 20, 21, 22, will use North (street) staircase.
- (2) Personnel occupying rooms numbered 12, 14, 15, 16, 17, 23, 24 and 25 will use South (river) staircase.
- (3) Each section will evacuate necessary records. Exception will be those in steel safes, unless specifically ordered. Each section head will determine records to be evacuated.
- (4) Each section will be responsible that all visitors in their office evacuate the building.

c. Motor Park:

In the event of fire in the motor park, vehicles will be manned and driven away from the danger zone. Care will be exercised so as not to interfere with the Japanese Fire Department moving to the scene of the fire.

d. If the fire is of disaster proportions and Compound becomes untenable, all personnel will be evacuated to Office Headquarters building. See Operational Memorandum # 2, this Hqs, dtd 1 Jan 49.

8. FORMATION:

a. Compound

All personnel will form directly in front of the Chapel. The Detachment Commander or in his absence the 1st Sgt or Duty Officer will take muster and then form men by fire fighting unit shown below in paragraph 9. In event of a night evacuation, one man will, while roll call is being taken, ascertain that all personnel have left burning building.

b. Office

All personnel will form by section on the main street, west of the alley-way entrance. Each section head will ascertain that all his section, military, civilian and Japanese have evacuated the building. Report will then be rendered to the Adjutant.

9. FIRE FIGHTING (Day and Night)

a. In the event fire is to be fought the following organization will be effective in the Compound area:

BASIC: Memorandum #2, NMGT, 1 Jan 49, cont'd

- (1) Fire Extinguisher Squad: Rooms 7 & 9  
Duties:
  - a. Man all fire extinguishers and use only as directed.
  - b. Refill same.
- (2) Hose Squad: Rooms 5 & 11  
Duties:
  - a. Man all hoses and use only as directed
  - b. Dry and repair hoses
- (3) Bucket Barrel Squad: Room 8  
Duties:
  - a. Man fire buckets and use water from barrels as directed.
  - b. Replace buckets
- (4) First Aid and Evacuation Squad: Rooms 3 & 5  
Duties:
  - a. First Aid treatment of Casualties
  - b. Evacuation of casualties
- (5) Ladder Squad: Rooms 1 & 2  
Duties:
  - a. Man and use ladder as directed
  - b. Replace ladder
- (6) Salvage Squad: Room 1  
Duties:
  - a. Close all doors and windows not used.
  - b. Cutting off all utilities
  - c. Salvage all materials
- (7) Guard Squad: Rooms 7 & 10 (Legal Section)  
Duties:
  - a. Establish security guards
  - b. Follow General Orders as outlined in FM 26-5 "Interior Guard".
  - c. Special Orders
    1. Allow no unauthorized persons in area.

2. Arrest and search all suspicious persons.
3. Coordinate with Japanese Police and Firemen.

NOTE: Legal Section may use any personnel not directly detailed to fight fire.

b. In the event fire is to be fought in the office building the following organization will be effective:

- (1) Pars (4) (6) and (7) of a will apply.
- (2) Fire Extinguishing Squad:
  - (a) 1st Floor: Economic Section
  - (b) 2nd Floor: Headquarters Section and Welfare Section
- (3) All hoses both inside and outside the building will be manned by Japanese Fire Fighting Personnel.

c. In the event of fire in a dependent home assistance will be rendered by:

- (1) Dispatching personnel and equipment to assist in fighting fire.
- (2) Furnishing vehicles to evacuate family 1-3/4 Ton and 1-1/2 Ton Trucks.
- (3) Sending first aid section to scene.
- (4) Legal Section will arrange for necessary guard if home is evacuated.
- (5) Detachment Commander will arrange shelter if home is evacuated.
- (6) Salvage Squad will be dispatched to fire.

#### 10. FIRE PRECAUTIONS:

a. Periodically inspect for defective electric wiring fixtures, fuse boxes, overloaded power lines, hot water units, heating units, water wells, pools, etc.



BASIC: Memorandum #2, NMGT, 1 Jan 49, cont'd

- b. Smoking is prohibited in or about the chapel, motor park, motor shop, gasoline and oil dump, supply rooms, warehouses, in beds and elsewhere as directed by the Area Fire Marshal.
- c. Gasoline will not be used for cleaning purposes, kindling fires or cleaning ordnance equipment.
- d. Waste accumulated during operation or construction will be disposed of at end of each day's work.
- e. Open fires are prohibited inside building and/or within 50 feet of building except with special permission.
- f. Emergency exits, ladders, chutes and/or ropes will be provided for all buildings of two or more stories. Signs will be placed so as to show routes of fire exits. Ladders and ropes will be tested on 15 Feb, 15 May, 15 Aug, and 15 Nov of each year.
- g. Extinguishers, water barrels with covers and buckets, and/or sand boxes will be provided, in all buildings. Axes and other pioneer tools will be placed on buildings in conspicuous places for use in fire emergencies. Such equipment will be painted red and marked For Fire Only.
- h. Field Range units will not be refueled or serviced or lighted indoors.
- i. All stoves, hotwater heaters and heating units will be installed and operated under current regulations.
- j. Fire alarms will serve as alarms for fires only.
- k. Steam boiler will be inspected by a boiler inspector semi-annually. Trained firemen will be used to operate these boilers.
- l. No electrical branch circuit will be fused at more than fifteen (15) amperes unless a circuit is classified and marked for larger fusing. Fuse boxes will be checked and maximum allowable fuses marked thereon.
- m. Electric heaters and special appliances will be used only in those buildings in which proper sized outlets have been installed.
- n. Extension cords for use with electrical appliances, lights, etc., will not be wrapped or draped around supports or remain in areas where crushing or friction will break down insulation. Non standard cords are not authorized.

o. Authorized personnel only will tap in or alter any existing electrical installations. Requests for any change to electrical system will be made to utilities.

p. Fuse boxes will be sealed and locked to prevent tampering and replacing fuse with unauthorized contacts or connections.

q. Any public gathering attended by troops or personnel of this team, senior NCO will appoint and alert two Fire Guards to keep Fire Exits clear and see that fire regulations are observed.

r. All electrical appliances not in use will be disconnected from wall plugs.

11. Copy of this plan will be permanently posted on:

- a. Compound Bulletin Board
- b. Headquarters Bulletin Board
- c. Each kitchen Bulletin Board
- d. Motor Pool
- e. Each building used as troop, transient or officer's quarters.

*Victor E. Dellnore*

VICTOR E DELLNORE  
Lt Col Cav  
Commanding

- 2 Incls:
- 1 - Report Form
  - 2 - Fire Map

DISTRIBUTION:

- 1 - KMGR
- 2 - 34th Inf
- 7 - Compound
- 1 - Office B/B
- 1 - CIC
- 1 - Chinese Mission
- 1 - File

HEADQUARTERS  
NAGASAKI MILITARY GOVERNMENT TEAM  
Nagasaki, Kyushu, Japan

APO 929

FIRE MARSHAL CHECK LIST

1. FIRE DRILL

	Date	Rating s	U
a. Compound (day)	_____	_____	_____
b. Compound (night)	_____	_____	_____
c. Office (day)	_____	_____	_____
Comments			

2. EQUIPMENT

a. Compound

(1) Hose	_____	_____
(2) Water barrels	_____	_____
(3) Fire Ladders	_____	_____
(4) Fire Extinguisher	_____	_____
(5) Escape Ropes	_____	_____
(6) Water Tank	_____	_____
(7) Trash	_____	_____
(8) "No Smoking Sign"	_____	_____
(9) Fire Escape	_____	_____

b. Headquarters

(1) Hose	_____	_____
(2) Fire Extinguishers	_____	_____
(3) Trash	_____	_____

3. WAREHOUSES

- (1) T-817
- (2) T-818
- (3) T-819


4. DEPENDENT HOMES \*

- (1) T-851
- (2) T-852
- (3) T-853
- (4) T-854
- (5) T-855
- (6) T-856
- (7) T-857
- (8) T-858
- (9) T-859
- (10) T-860
- (11) T-861
- (12) T-862
- (13) T-863
- (14) T-864
- (15) T-865
- (16) T-866
- (17) T-867
- (18) T-868
- (19) T-869
- (20) T-870


5. JAPANESE FIRE STATIONS \*

Rating  
S

U

a. Nagasaki

(1) Equipment

\_\_\_\_\_

(2) Personnel

\_\_\_\_\_

b. Umegasaki

(1) Equipment

\_\_\_\_\_

(2) Personnel

\_\_\_\_\_

c. Sakurababa

(1) Equipment

\_\_\_\_\_

(2) Personnel

\_\_\_\_\_

6. GENERAL COMMENTS

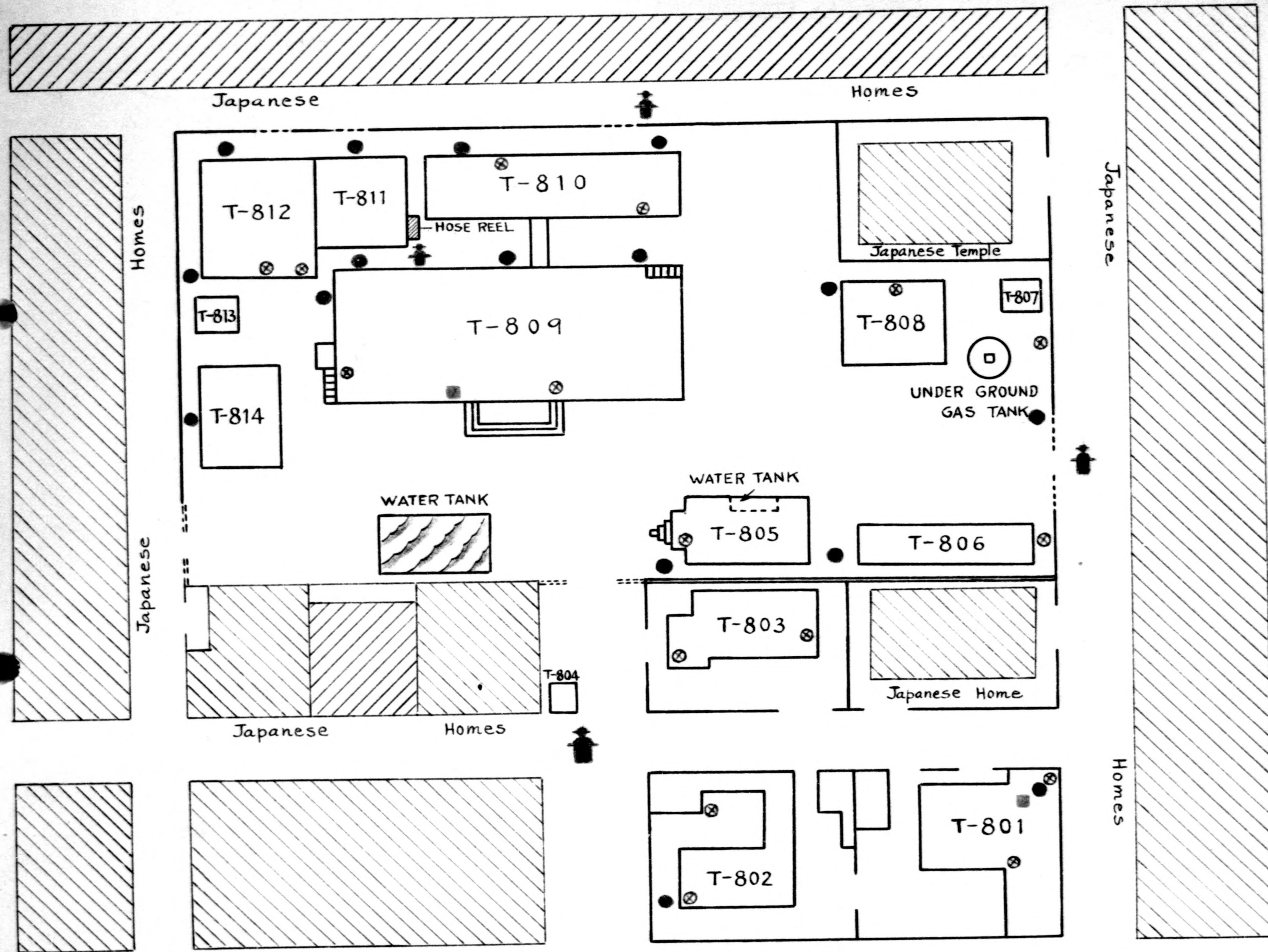
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\* Feb, May, Aug, Nov reports only.

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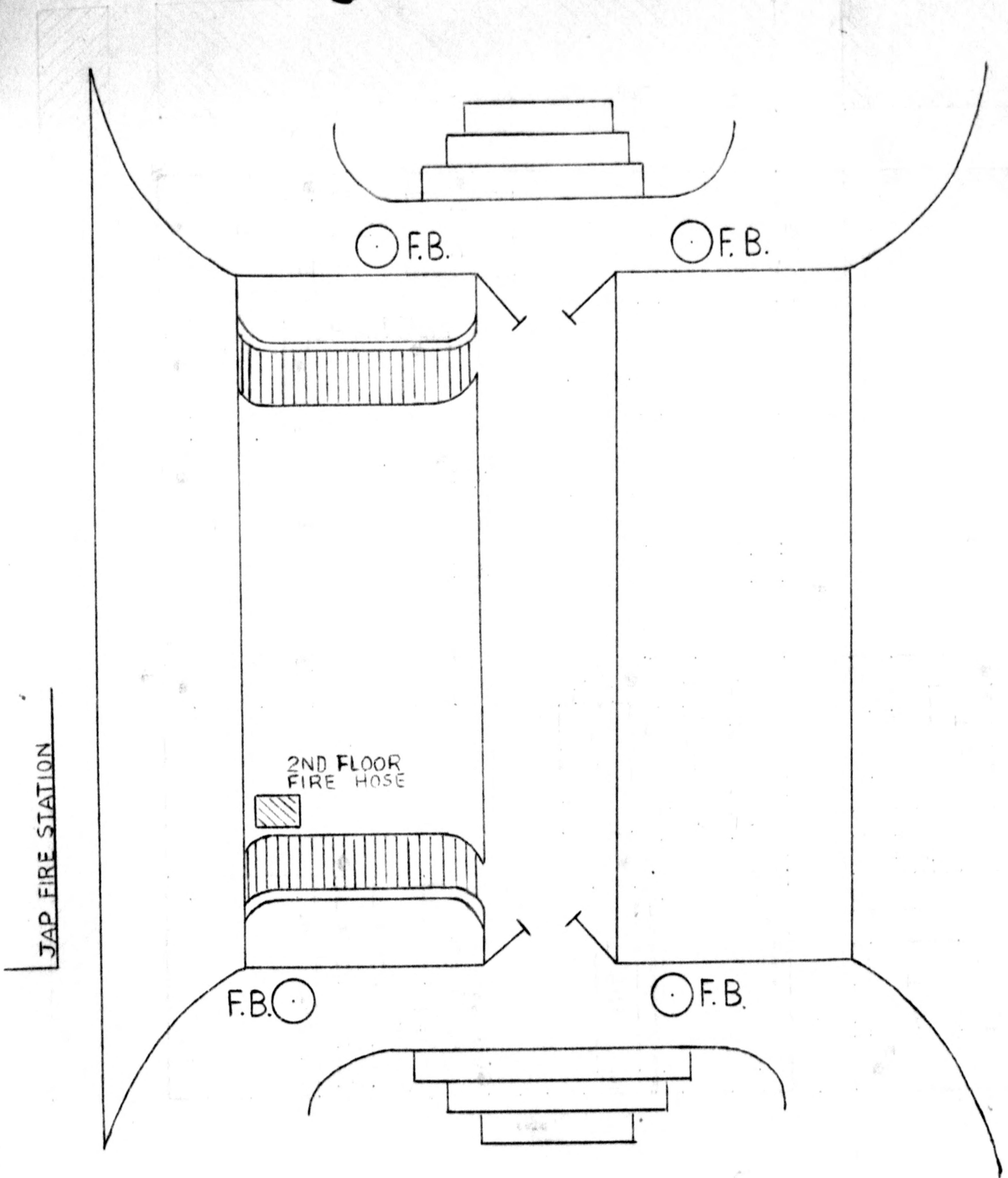
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FIRE MARSHAL

Incl 1  
Memo #2  
FIRE PLAN  
Nag MG Team  
1 Jan 49



● WATER BARREL      ◻ ALARM SWITCH  
 ⊗ FIRE EXTINGUISHER      ⚓ HYDRANT

Incl #2 to Memo #2, NMGT, 1 Jan 49 - Fire Plan



OITA MILITARY GOVERNMENT TEAM  
APO 24 UNIT 2

AEM/rs

16 December 1948

SUBJECT: Fire Drills and Regulations

TO : Commanding Officer, Kyushu Mil Govt Region, APO 929  
Attn: Fire Marshal

1. In compliance with Operational Memorandum No. 4, Headquarters Kyushu Military Government Region, dated 19 March 1948, the following report is submitted:

a. Fire drills were held at the Oita Enlisted Men's Quarters on the following dates:

(1) 1215, 27 July 1948

There were 14 men present and 3 absent. No discrepancies were noted.

(2) 0310, 17 August 1948

There were 9 men present and 5 men absent. No discrepancies were noted.

(3) 2345, 9 September 1948

There were 11 men present and 2 men absent. No discrepancies were noted.

(4) 0445, 23 October 1948

There were 8 men present and 4 men absent. No discrepancies were noted.

(5) 0230, 13 November 1948

There were 11 men present and no man absent. No discrepancies were noted.

(6) 0455, 16 December 1948

There were 6 men present and 4 men absent. No discrepancies noted.



Ltr, Oita Mil Govt Team, APO 24 Unit 2, subj: "Fire Drills and Regulations," dated 16 December 1948, cont'd.

b. The addition of a pumping unit to the fire fighting equipment of this team has necessitated the training of all personnel in its use. In addition training was conducted in the use of fire extinguishers on various types of fires, the salvage of equipment from burning buildings and the rescue and treatment of fire casualties. A single master switch has been installed to shut off all electricity in the Compound in case of fire or other disasters.

c. The present fire plans are adequate but continued training in the above mentioned subjects is necessary to keep the proficiency of the personnel at a high standard.

FOR THE COMMANDING OFFICER:

*Albert E. Wakefield*  
ALBERT E. WAKEFIELD  
1st Lt, INF  
Fire Marshal

OITA MILITARY GOVERNMENT TEAM  
APO 24, UNIT 2

28 December 1948

HEADQUARTERS BUILDING

FIRE SOP

1. Scope

a. This SOP is published in compliance with Circular No. 249, Headquarters, Eighth Army, dated 17 August 1946, subject: "Fire Prevention," and Operational Directive #4, Kyushu Military Government Region, dated 18 Mar 1948, subject: "Fire Plan."

b. This SOP is effective immediately.

2. Missions

a. Primary missions of personnel in case of fire are:

(1) To spread the alarm.

(2) To call the Camp Chickamauga fire department, Beppu, through telephone central operator and the Japanese fire department.

(a) Call Camp fire department by asking Oita operator for Beppu then number 117. Report in a clear tone:  
"Fire! Oita Military Government Team Headquarters Building."

(b) Call Japanese fire department by calling Oita operator on telephone. Report in a clear tone:  
"Fire! Oita Military Government Team Headquarters Building."

(3) To attempt immediately to put out the fire.

(4) To save and protect lives.

(5) To save and protect all valuable records.

(6) To cause evacuation of all casualties.

(7) To save all property in the building.

DECLASSIFIED E.O. 12958 SECTION 5.102/AMCS  
Fire SOP, Headquarters Building, Oita Mil Govt Team, cont'd.

**3. Fire Regulations for Headquarters Building**

- a. The person discovering the fire will alert all personnel and cause them to evacuate the building.
- b. The Camp and Japanese fire department will be notified as outlined in paragraph 2 a (2) above.
- c. The Sgt Major and file clerk will remove all Military correspondence and files from the building providing such action does not prejudice their personal safety.
- d. All personnel will attempt to extinguish the fire with available fire fighting equipment.

**4. Fire Prevention**

In an attempt to prevent any and all fires and eliminate the necessity of putting the above procedures into actual use, the following will be complied with by all concerned:

- a. Waste paper baskets will not be used for ash trays, nor will ash tray contents be emptied into them.
- b. Authorized individuals only will tap in or alter any existing electrical installations.
- c. All new installations and repairs to electrical systems will be performed by authorized personnel only using approved wiring methods.
- d. No paint, or like material will be stored in any building except in the paint shed located on the far side of the motor pool.
- e. Light extension cords will not be strung across nails in walls or any other metallic object that is liable to cause damage to the insulation and a subsequent short.
- f. Whenever a building or separate part of a building is being vacated in the evening or at any other time, the last person to leave will make an inspection to determine that no obvious fire hazard exists, such as filled trash buckets, wood shaving or other inflammable material in or near a building.

BY ORDER OF LIEUTENANT COLONEL GOODRICH:

DISTRIBUTION:

Kyushu MG Region 3  
EM Ctrs BB 1  
Hq Bldg BB 1  
File 1

*Albert E. Wakefield*  
ALBERT E. WAKEFIELD  
1st Lt, INF  
Fire Marshal

OITA MILITARY GOVERNMENT TEAM  
APO 24 UNIT 2

28 December 1948

Enlisted Men's Quarters

FIRE SOP

1. Scope

a. This SOP is published in compliance with circular No. 249, Headquarters Eighth Army, dated 17 August 1946, subject: "Fire Prevention," and Operational Directive No. 4, Kyushu Military Government Region, dated 13 March 1948, subject: "Fire Plan."

b. This SOP is effective immediately.

2. Missions

Primary missions of personnel in case of fire are:

a. To spread the alarm.

b. To call the Camp Chickamauga Fire Department, Beppu, through telephone central operator and the Japanese fire department.

(1) Call Camp Fire Department by asking Oita operator for Beppu then number 117. Report in a clear tone: "Fire! Oita Military Government Team Enlisted Men's Quarters."

(2) Call Japanese fire department by calling Oita operator on telephone. Report in a clear tone: "Fire! Oita MG Team, Enlisted Men's Quarters."

c. To attempt immediately to put out the fire.

d. To save and protect lives.

e. To save and protect all valuable records.

f. To cause evacuation of all casualties.

g. To save all property in the building.

Oita Mil Govt Team, APO 24 Unit 2, Enlisted Men's Quarters Fire SOP,  
dated 28 December 1948, cont'd.

### 3. Duties of Personnel in Case of Fire

a. For the purpose of carrying out the above missions, personnel of this unit are organized into the following teams whose duties will be as listed:

Fire Warden for  
Enlisted Men's Quarters  
Sgt 1/c Martin L. Nier

#### Duties

1. Learn the provisions of this SOP.
2. Assist unit fire marshal in enforcement of these regulations.
3. Prevent loss or unauthorized use of fire-fighting equipment.
4. Train teams in use of fire fighting equipment and methods of fighting all types of fires.

Team No. 1  
1st Sgt  
Company Clerk  
1st Squad

#### Duties

1. Remove records from orderly room and salvage all equipment from barracks and adjoining building.

Team No. 2  
Asst Motor Sgt  
Supply Sgt  
2nd Squad

#### Duties

1. Remove all vehicles from motor pool and evacuate arms and ammunition from supply room to safe distance from fire.
2. After removal of arms and vehicles help squads No. 1 and 3.

Team No. 3  
Mess Sgt  
3rd Squad

#### Duties

1. Man all fire buckets and all fire extinguishers and attempt to put out the fire.

Team No. 4  
Cpl Rome  
Japanese Mechanics

#### Duties

1. Man fire pump and attempt to put out the fire.

### 4. Fire Regulations for Enlisted Men's Quarters

a. The person that discovers a fire will immediately shout "Fire" and alert all occupants of the building by sounding the alarm.

b. Men sleeping in upstairs rooms will evacuate the building using the fire ladder outside their respective windows. Do not use stairways unless absolutely necessary.

Oita Mil Govt Team, APO 24 Unit 2, Enlisted Men's Quarters Fire SOP,  
dated 28 December 1948, cont'd.

c. Due to the highly inflammable nature of Japanese buildings and especially the Enlisted Men's Quarters, all personnel must get out of the building as quickly as possible in the event of fire.

d. The charge of quarters will immediately notify the Camp Fire Department and Japanese fire department.

e. Fire fighting teams will immediately assemble in area between Recreation Hall and Motor shed to account for all personnel.

f. Upon completion of roll call, all teams will proceed to perform the above assigned duties.

#### 5. Fire Prevention

In an attempt to prevent any and all fires and eliminate the necessity of putting the above procedures into actual use, the following will be complied with by all concerned.

a. The carrying of lighted pipes, cigars and cigarettes, and the smoking of same in or about the motor shop and gasoline dump is PROHIBITED.

b. Personnel while lying on bunk or in bed, will not have in their possession lighted pipes, cigars, or cigarettes.

c. Waste paper baskets will not be used for ash trays, nor will ash tray contents be emptied into them.

d. All servicing and filling of fire units will be done outside of the building and away from any open flames.

e. Authorized individuals only will tap in or alter any existing electrical installations.

f. Where provisions for electrical outlets are not made for the use of electric irons, the use thereof is PROHIBITED.

g. All new installations and repairs to electrical systems will be performed by authorized personnel only using approved wiring methods.

h. No paint, or like material will be stored in any building except in the paint shed located on the far side of the Motor Pool.

Oita Mil Govt Team, APO 24 Unit 2, Enlisted Men's Quarters Fire SOP,  
dated 28 December 1948, cont'd.

- i. The use of paper or pasteboard shades on any type of lighted lamp is PROHIBITED.
- j. Gasoline will be used only as fuel for gasoline engines, blow torches, and field ranges.
- k. Light extension cords will not be strung across nails in walls or any other metallic object that is liable to cause damage to the insulation and a subsequent short.
- l. The use of bunting, streamers, scenery or other combustible materials for decorations is prohibited unless it has been made flame proof.
- m. Under no circumstances will the use of open flames (including candles) be permitted for decorative schemes.
- n. Use of kerosene, gasoline or other inflammable liquid for cleaning vehicles and part or for dry cleaning clothing is PROHIBITED.
- o. Whenever a building or separate part of a building is being vacated in the evening or at any other time, the last person to leave will make an inspection to determine that no obvious fire hazard exists, such as filled trash buckets, wood shaving or other inflammable material in or near a building.

BY ORDER OF LIEUTENANT COLONEL GOODRICH:

*Albert E. Wakefield*  
ALBERT E. WAKEFIELD  
1st Lt, INF  
Fire Marshal

DISTRIBUTION:  
Kyushu MG Region 3  
Hq Bldg BB 1  
EM BB 1  
File 1

HEADQUARTERS  
SAGA MILITARY GOVERNMENT TEAM  
Saga, Kyushu, Japan

APO 929  
12 January 1949

ADMINISTRATIVE MEMORANDUM)  
NUMBER. . . . . 1)

FIRE PLANS AND REGULATIONS

1. References: AR 25-20; Operational Directive No. 33, Eighth Army, 1946; Circular 249, Eighth Army, 1946; and Administrative Order No.14, Kyushu Military Government Region, 1946.

2. Recissions: This directive supercedes all previous documents on fire protection and prevention issued by this headquarters.

3. GENERAL:

a. Fire prevention is a command function. Needless loss of life and property by fire can be prevented only by personal active control and supervision in conjunction with definite directives and plans. Frequent inspections by the fire marshal, assistant fire marshal, First Sergeant, Sergeant Major and the senior officer in the BOQ will insure compliance with fire prevention and control measures of this directive. This plan, with information included herein, along with simple changes will be used for all buildings occupied by MG personnel including dependent structures.

b. Administration:

(1) The fire marshal or one of the assistant fire marshals will be present within the area at all times.

(2) Individuals will be fully informed on all matters relating to fire fighting in the areas, including reenforcement by the Japanese Fire Departments.

4. DUTIES:

a. The fire marshal is responsible for the following:

(1) Reference par. 5, Circular 249, Eighth Army, 1946 for outline on basic responsibilities of a fire marshal.

(2) Enforcement of fire regulations, fire reporting and instruction of personnel on fire fighting procedure.

(3) Conducting advisory inspections.

(4) Review of fire fighting plans and equipment at least once a month.

(5) Conduct of fire fighting training.

(6) Formation training and maintenance of a fire fighting detachment, together with necessary equipment for his area.

(7) Supervision and conducting of fire drills.



Adm Memo No. 1, Saga Mil Govt Team, 12 Jan 49

(3) Proper maintenance and inspections of adequate of water, fire fighting apparatus and other necessary fire fighting means within the area.

5. PROCEDURE:

a. IN REPORTING A FIRE any person who discovers a fire will:

(1) Turn on alarm located in lower hallway of any one of the following buildings:

Barracks for Compound (Bldg T701 and adjacent bldgs)

Military Government Headquarters (Bldg T712)

Bachelor Officers' Quarters (Building unnumbered)

(2) Direct the evacuation of personnel, being especially careful that all personnel are awakened if fire occurs at night in a billeting area.

(3) Assume command of the situation until properly relieved of same by competent authority.

(4) Execute first aid fire fighting.

(5) Notify the Commanding Officer and the fire marshal or the assistant fire marshal.

(6) Notify other personnel as the fire marshal may direct.

b. AT SCENE OF FIRE: the fire marshal or his assistants will be in charge of all operations.

The fire marshal, his assistants, and fire fighting crews will be the only personnel in the immediate vicinity of the burning building.

Guards will be maintained to prevent spectators and unauthorized persons from hindering the fire fighting squads. The guards will also control traffic as necessary in the immediate area of the fire and protect government or private property removed from burning or threatened buildings.

6. FIRE PLANS:

a. To give the alarm for fire, the person discovering the fire will turn on or cause to be turned on, the fire siren which is located in the lobby or front hall of each building.

b. After the fire alarm is turned on, call the Military Government Switchboard and report that there is a fire in the Military Government Compound, 30Q, Military Government Headquarters, or dependent house by name of occupant. The operator will notify the Japanese Fire Department, the Commanding Officer and all the officers of the command.

c. In case of a fire in building T701 (barracks area in compound) men living on the second floor will use the fire ladder nearest their room. These fire ladders are located on the east and west end of the building. Injured personnel will be evacuated by the main stairway.

d. In case of fire in building T-712 (Military Government Headquarters building) all Japanese personnel will be formed in front of the building and to

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the right as they leave (towards the Japanese Government buildings) keeping clear of all approaches to the endangered building so as to avoid possible hindrance of arrival of fire fighting equipment.

e. FIRE FIGHTING PERSONNEL - DUTIES:

- (1) Fire Marshal - 1st Lt La Vern F. Spurgeon  
Asst Fire Marshal - Sgt William L. Busch

- (2) Fire Extinguisher Squad:

Sgt Lyn W. Hightower (In Charge)  
Pfc David W. Hazzard

If an alarm is sounded during duty hours, the men of this squad will secure all the fire extinguishers in the Military Government Building and report to the fire marshal or his assistant in front of the building to the right of the main entrance to the grounds, or to the scene of the fire if not in or near the Military Government Building.

If an alarm is sounded during off duty hours, the men of this squad will secure all the fire extinguishers in the compound area and report to the fire marshal or his assistant in front of the barracks near the flagpole, or to the scene of the fire if not in the compound.

- (3) Fire Barrel Squad:

Sgt Clyde W. Kappus  
Pfc Milton F. Austin

When the alarm for fire is sounded, the men of this squad will go to the nearest fire barrel and secure all the fire buckets and report to the fire marshal or his assistant in front of the Military Government Building to the right of the main entrance to the grounds, to the front of the barracks near the flagpole, or to the scene of the fire whichever applies.

- (4) Power Pump Squad:

Sgt Russell A. Newbury, Jr. (In Charge)  
Cpl William F. Frary

When the alarm for fire is sounded the men of this squad will report to the flagpole with hand pump awaiting instructions from fire marshal or his assistant. Use of assigned Japanese personnel for the company area is authorized for assistance. POWER PUMP TO BE USED FOR COMPOUND ONLY. These men will be used as necessary for fires other than in the compound.

- (5) Ladder Squad:

Sgt 1st Class Milton B. Means (In Charge)

Note: Since there are insufficient enlisted personnel assigned at present, use of assigned Japanese personnel under the direction of NCO in charge becomes necessary.

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When the alarm for fire is sounded the men of this squad will report to the fire marshal or his assistant in front of the building near the flagpole with fireladders or at the scene of the fire if not in the compound.

(6) Salvage Squad:

Sgt 1st Class Milton B. Means (In Charge)

Note: Since there are insufficient enlisted personnel assigned at present, use of assigned Japanese personnel under the direction of NCO in charge becomes necessary.

(7) First Aid Squad:

Captain William H. Earl (In Charge)  
Sgt Eugene Talbot

When the alarm for fire is sounded, the men of this squad will report to Captain Earl at the scene of the fire.

(8) Transportation:

Cpl Victor J. Gibis (In Charge)  
(All Assigned Japanese Drivers)

When the alarm for fire is sounded, NCO in charge will assume direct control of dispatching of all types of vehicles of this command, receiving his orders and instructions from the Commanding Officer, the Fire Marshal, or the Medical Officer only.

(9) Interpreter Section:

Mr. Mamoru Takanishi (DAC) (In Charge)  
Mr. George Y. Ogata

When the alarm for fire is sounded, this squad will proceed to the scene of the fire and make themselves available to the Commanding Officer, Fire Marshal and Medical Officer for necessary instructions and directives to the Japanese nationals.

f. Guard squads will be designated by the fire marshal or his assistant at the scene of the fire.

g. The First Aid Squad will be in charge of evacuation of casualties.

h. Instructions and methods for fighting fires with available fighting equipment.

Class A - Ordinary combustible materials:	Water and fire extinguishers.
Class B - Flammable liquids and greases:	Appropriate fire extinguishers and sand.
Class C - Electrical fires:	Fire extinguishers for Electric fires. <u>Pull Switches</u>

i. All officers, DA Civilians and men not covered in instructions will be used by Fire Marshal whenever necessary.

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## 7. Fire Regulations:

a. Strict enforcement of, and compliance to, fire regulations is primary for the reduction and elimination of fire hazards in a unit.

b. Paragraph 2, subparagraphs a through h inclusive, in inclosure 2 to Circular 249, Hq Eighth Army, 17 Aug 1946, are considered a part of this memorandum.

c. Reference is made to specific regulations:

(1) Gasoline will not be used for cleaning purposes, kindling fires or cleaning ordnance equipment or weapons.

(2) Vehicles will not be parked within twenty (20) feet of barracks.

(3) Waste accumulated during operations or construction will be disposed of at end of each days work.

(4) Open fires are prohibited in or around any buildings operated by or for Military Government.

(5) Emergency exits, ladders, chutes or ropes will be provided for all buildings of two stories or more. Signs will be placed so as to show fire exits.

(6) Adequate extinguishers, water barrels with covers and buckets, or sand boxes will be provided in all buildings. Axes and other pioneer tools will be placed on buildings in conspicuous places for use in fire emergencies. Such equipments will be painted red and marked For Fire Only.

(7) All stoves, hot water heaters and heating units will be installed and operated under proper supervision.

(8) Fire alarms will serve as alarms for fires only.

(9) All steam boilers used in troop housing will be inspected by a boiler inspector upon installation and semiannually thereafter with only trained firemen used to operate these boilers.

(10) No electrical branch circuit will be fused at more than fifteen (15) amperes unless circuit is classified and marked for larger fusing. Fuse boxes will be checked and maximum allowable fuses marked thereon.

(11) Electric heaters and special appliances will be used only in those buildings in which proper seized outlets have been installed. Authority for installation or use will be given only from Division Engineer or Area Commander after proper check of services.

(12) Extension cords for use with electrical appliances, lights, etc., will not be wrapped or draped around supports or left lay in areas where crushing or friction will break down insulation. Non-standard cords are not authorized for use.

(13) All floor and wall plugs and similar outlets will be marked alongside or above if adequate for use with heaters or larger appliances or voltage other than normal voltage of 100-100 volts.

(14) Fuse boxes will be sealed and locked to prevent tampering and replacing fuses with unauthorized contacts or connections.

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8. Inspections and Drills:

Fire Marshal will personally inspect all buildings, installations, equipment, etc., at least once each week.

9. Dependent Housing: The isolation of most dependent housing units necessitates extreme precautions in the elimination of fire hazards, the providing of first aid equipment and the co-ordination of fire protection measures. For dependent houses of Military Government personnel not located within areas of responsibility of tactical commander:

a. The providing of first aid equipment, fire extinguishers, water barrels, sand boxes and like equipment.

b. The proper instruction on reporting of fires and the elimination of fire hazards.

c. A definite telephone connection between the dependent unit and the area fire station or the Japanese Fire Department.

10. Summary: There will be increase vigilance and complete compliance with existing fire regulations. Every conceivable fire safety precaution will be exercised by every member of this command at all times.

FOR THE COMMANDING OFFICER:

*La Vern F. Spurgeon*  
LA VERN F. SPURGEON  
1st Lt.,           Q.C.  
Adjutant

DISTRIBUTION:

3 - CO, KSMG  
1 - Fire Marshal  
1 - Bulletin Board - Compound  
1 - Bulletin Board - SAMGT  
1 - B.O.Q.  
1 - File