

**INSTRUCTIONS FOR USE OF GPA FORM 1**  
(Local reproduction of this form is not authorized)

1. This form will be used for the procurement of all Japanese supplies and facilities except labor, enemy surrendered facilities, equipment held for reparations, and facilities of United States, Allied, and Neutral nationals.
2. The procurement demand number assigned this demand will be used for subsequent receipts and releases of the supplies and facilities hereon and will consist of a three group letter and number combination as follows: First group—A four letter code to indicate the prefectural area and administrative region wherein the demand is prepared (not necessarily where processed to the Japanese), see Incl 4\*\*. Second group—A single consecutive numerical sequence starting with one, covering all procurement demands irrespective of approving or using agency, for a particular prefectural area. Third group—A consecutive letter sequence for amendments to a particular procurement demand starting with the letter A for the first amendment. Illustration: KYTE-5 or KYTE-5-A.
3. Limit a particular procurement demand to a single approving staff section, to a single prefecture, and to supplies and facilities of either a total (outright) or monthly (rental) relative value.
4. Describe as completely as possible including, if known, Japanese name, type, quality, grade, model, rated capacity, and other descriptive nomenclature of the item. Include complete address in case of real estate or construction work. Construction demands will be cross-referenced to real estate demands which procured the site.
5. In describing items desired, use nomenclature equivalent to that listed in Incls 7 to 10\*\*.
6. Indicate, when appropriate, materials, equipment, labor, and supervision furnished by the occupation forces to the Japanese in the fulfillment of the demand.
7. If a single account code is not applicable to all items on the demand, enter after each item described, the proper account code given in Incl 5\*\*.
8. Detach the lower half of all except the last page, if more than one page is required.
9. Under "Suggested Source", indicate names and addresses of possible Japanese suppliers, contractors, or service companies.
10. Under "Deliver To", indicate the name of the officer who will have direct contact with the Japanese property owner or contractor in the case of real estate, construction work, or services.
11. Under "Remarks and Instructions", include the following, if appropriate:
  - a. Packing and shipping instructions.
  - b. "Delivery already made", and reason for necessity of issuing such confirmation demand.
  - c. Reference to any attached statements, sketches, plot plans, maps, overhead drawings and specifications.
12. All copies of the procurement demand will be signed.
13. If the military government unit preparing and processing the demand is the same, only the second of the two "Military Government Unit" blocks will be completed.
14. List of papers in connection with procurement, number of copies and by whom prepared:
 

a. Procurement demand, GPA Form 1	6 copies	Military government unit
b. Unit requisition	3 copies	Requesting unit
c. Plot and building plans	5 copies	Requesting unit
d. Specifications as to rehabilitation and operation desired	5 copies	Requesting unit
e. Construction drawings	2 copies	Appropriate staff section
f. Construction specifications	2 copies	Appropriate staff section
15. Distribution of papers and number of copies:
 

a. Central Records	1 copy	of 14a above
b.* Military government unit	1 copy	of a, b, c and d
c. Appropriate staff section	1 copy	of a, b, c, d, e and f
d. Requesting Unit	1 copy	of a, b, c and d
e. Japanese Liaison Office	1 copy	of a, c and d
f. Japanese supplier	1 copy	of a
g. or Japanese property owner	1 copy	of a, c and d
h. or Japanese contractor	1 copy	of a, e and f
16. Amended demands will be prepared and distributed in the same manner.
17. Military Government will forward Central Records copy directly to Military Government Section, Headquarters Eighth Army, APO 343, attention Procurement Division.
18. Japanese Liaison Office will enter name and address of Japanese supplier, contractor, or service company under "Suggested Source", if none is indicated.
19. Changes in the source (delivery point) and date and method of delivery will be coordinated with the military Government unit and will be corrected on the form by the Japanese Liaison Office before signature and return.
 

\* When demand is prepared by one military government unit and forwarded to another military government unit for processing on the Japanese, extra copies of each paper must be made for the files of the processing unit.

\*\* Inclosure references are to Eighth Army Operational Directive.



775013

JPNZ 9623



775013

J.P.N.Z. 9623  
(Books)

1. Procurement Receipt J.P.N.Z. 9623F
2. Procurement Receipt J.P.N.Z. 9623E
3. Procurement Receipt J.P.N.Z. 9623D
4. Procurement Receipt J.P.N.Z. 9623C
5. Procurement Receipt J.P.N.Z. 9623B
6. Procurement Demand & Report J.P.N.Z. 9623A



775013

GPA FORM 2  
(4-48)

PROCUREMENT RECEIPT

Page 1 of 1 Pages

Received From: Gifu Liaison Office

Address: Individual Gifu Firm Gifu  
Number and Street City Prefecture

Date Received: 1 June '48 thru 30 June '48 ~~XXXXXX~~ (Final) Receipt  
Or Period Covered Delete One

Account Code (If Applicable to All Items): 107-1-11-100-1 Receipt No. JPNZ 9623 F  
(Read Instructions on Back of this Form)

Item No.	Specific Description of Items Received	Unit	Quantity	Enter Estimated Relative Value on U.S. Copies Only	
				Unit Value	Total Value
1.	Akahata (Red Flag)	Negative			
3.	Oriental Economist	Volume	4		
4.	Contemporary Japan	Negative			
5.	Japan Economist Weekly	Volume	4		
6.	Gifu Shinbun	Negative			
7.	Gifu Times	Copy	2		
8.	Tokai Yukan	"	3		
9.	Mainichi (English)	"	1		
10.	Asaha Shinbun	"	1		
	(See attached papers)				

(Detach Along this Line for Additional Pages)

Grand Total

(Space of Mil. Govt. Unit Only)

Previously Reported Value: \_\_\_\_\_ Revaluation: \_\_\_\_\_

Net Change -- (Increase) (Decrease) Total Record By: \_\_\_\_\_  
Delete One

Net Change -- (Increase) (Decrease) Monthly Record By: \_\_\_\_\_  
Delete One

Unit Mil. Govt. Hq. & Hq. Co. Prefecture \_\_\_\_\_ Unit Mil. Govt. Hq. & Hq. Co. Prefecture \_\_\_\_\_  
(Mil. Govt. Unit which Prepared Demand) (Mil. Govt. Unit which Processed Demand)

(Space for Receiving Agency Only)

Authority for Restricted Item: Not applicable (Japanese Delivery) ~~XXXXXXXXXX~~  
Letter Reference or Signature Delete One

**Not** Taken up on Property Records of: Gifu M. G. Team By: Sidney T. Nixon Maj. Inf.  
Organization Accountable Officer Rank Date

Remarks:

Certified Correct as to Quantity and Items Except as Noted and Initialed: 1 July '48

By: Sidney T. Nixon Maj. Inf. Gifu M. G. Team  
Receiving Officer Organization Date

By: [Signature] Gifu Liaison Office 1 July '48  
Japanese Representative Agency Date



## INSTRUCTIONS FOR USE OF FORM 2

(Local reproduction of this form is not authorized)

1. This form will be used to receipt for all Japanese supplies and facilities procured by procurement demand and will be the basis to support the suppliers', property owners', and contractors' claim for payment by the Japanese government. It will also serve to furnish information to higher headquarters of the value of supplies and facilities procured from Japanese civilian sources.
2. A receipt will be issued for every procurement demand prepared, unless such demand is voided.
3. The procurement receipt number assigned this receipt will be the same as was used on the demand for the supplies and facilities hereon with the following changes: Third group - A consecutive letter sequence for partial receipts starting with the letter A for the first delivery (partial receipt). Revaluations will be indicated by adding a letter sequence in inverse order starting with the letter Z for the first revaluation receipt. Illustration: KYTE-5 or KYTE-5-A or KYTE-5-Z or KYTE-5-AZ.
4. Item numbers will correspond to those used on the procurement demand. Items not delivered will be lined out.
5. The specific description of the supplies and facilities received will be as stated on the demand; verified, corrected, and amplified by inspection at time of delivery.
6. If a single account code is not applicable to all items on the receipt, enter after each item described, the proper account code given in Incl 5\*\*.
7. Detach the lower half of all except the last page, if more than one page is required.
8. Relative value, calculated as given in Incls 6 to 10\*\* will be entered on all copies *except those given to the Japanese.*
9. In reporting revaluations, the original or previously reported value, the correct or recalculated value, and the net change in value will be given, as explained in Incl 6\*\*.
10. Under "Remarks", include the following, if appropriate:
  - a. Statement as to the materials, equipment, labor and supervision furnished by occupation forces in filling demand.
  - b. Reference to any attached statements, invoices, hand receipts, and inventories.
11. Alterations in the nomenclature and quantity of items will be initialed by both the receiving officer and the Japanese representative.
12. Both representatives will sign all copies of the receipt and inventory.
13. List of papers in connection with receipt, number of copies, and by whom prepared:
 

a. Procurement receipt, GPA Form 2	6 copies	Japanese Liaison Office
b. Procurement data, Form MGP 2	2 copies	Military government unit
c. Inventory	4 copies	Requesting unit
d. Utilities statement of service rendered	3 copies	Japanese Liaison Office
e. Japanese hand receipts	2 copies	Japanese supplier, etc.
14. Distribution of papers and member of copies:
 

a. Central Records	1 copy	of 13a and b above
b.* Military government unit	1 copy	of a, b, c, d, and e
c. Appropriate staff section	1 copy	of a, c and d
d. Japanese Liaison Office	2 copies	of a,
	1 copy	of c and d
e. Japanese supplier,	1 copy	of a and e
f. or Japanese property owner	1 copy	of a, c and e
g. or Japanese contractor	1 copy	of a and e
15. Partial receipts will be prepared and distributed in the same manner.
16. Receipts issued to record revaluations will be prepared by the military government unit in duplicate. One copy will be forwarded to Central Records and one copy retained in file. A procurement data form will be prepared and attached to each copy of a revaluation receipt.
17. Military government unit will forward Central Records copy directly to Military Government Section, Headquarters Eighth Army, APO 343, attention Procurement Division.

\* When receipt is received by a military government unit which did not prepare the demand, extra copies of each paper must be made for the files of the unit which prepared the demand.

\*\* Inclosure references are to Eighth Army Operational Directive.



## Report

<u>Item No.</u>	<u>Item</u>	<u>Unit</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Total Cost</u>
3	Oriental Economist	Volume	4	¥ 30.00	¥ 120.00
5	Japan Economist Weekly	Volume	4	¥ 70.00	¥ 280.00
7	Gifu Times	Copy	2	¥ 27.00	¥ 54.00
8	Tokai Yukan	Copy	3	¥ 27.00	¥ 81.00
9	Mainichi (English)	Copy	1	¥ 30.00	¥ 30.00
10	Asahi Shinbun	Copy	1	¥ 27.00	¥ 27.00
				Total	¥ 592.00



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"I certify, to the best of my knowledge and belief, that the attached statements represent a true and accurate account of all labor or all materials furnished by, or furnished to, my organization in connection with P. D. No. JW 9523 During the period 1 June '48 to 30 June '48."

Signature: *J. Evans*  
 Title: Official in charge  
 Organization: Gifu Liaison Office  
 Date: 30 June '48

"I have examined the above (or attached) statement by the contractor and the cost data added by the Japanese Government, and I certify to the best of my knowledge and belief, that it represents a true and accurate statement. and that the total amount has been charged to the amount indicated."

Signature: *J. Evans*  
 Title: Chief of Liaison Office  
 Government Office: Gifu pref. Gov't.  
 Date: 1 July '48

Payment

- (a) Payment of Advanced: ¥ \_\_\_\_\_  
                                   Cash: ¥ \_\_\_\_\_
- (b) Payment for this time: ¥ \_\_\_\_\_  
                                   Cash: ¥ \_\_\_\_\_
- (c) Date of Payment : \_\_\_\_\_
- (d) Due for Payment : ¥ \_\_\_\_\_  
                                   (Estimate)

Agency of Payment \_\_\_\_\_



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GPA FORM 2  
(4-46)

PROCUREMENT RECEIPT

Page 1 of 1 Pages

**Gifu Liaison Office**

Received From: \_\_\_\_\_  
Individual / Firm

Address: \_\_\_\_\_  
City: **Gifu** Prefecture: **Gifu**

Date Received: **1 May '48 thru 31 May '48**  
Number and Street / City / Prefecture

Account Code (If Applicable to All Items): **107-1-11-100-1** Receipt No. **JPH2 9623 B**  
Or Period Covered / (Partial) Receipt / Delete One  
(Read Instructions on Back of this Form)

Item No.	Specific Description of Items Received	Unit	Quantity	Enter Estimated Relative Value on U.S. Copies Only	
				Unit Value	Total Value
1.	Akahata (Red Flag)	Negative			
3.	Oriental Economist	Vol.	5		
4.	Contemporary Japan	Vol.	1		
5.	Japan Economist Weekly	Vol.	4		
6.	Gifu Shinbun	Negative			
7.	Gifu Times	Sub.	2		
8.	Tokai Yukan	Sub.	3		
9.	Mainichi (English)	Sub.	1		
10.	Asahi Shinbun	Sub.	1		
(See attached papers)					

(Detach Along this Line for Additional Pages)

Grand Total

(Space of Mil. Govt. Unit Only)

Previously Reported Value: \_\_\_\_\_ Revaluation: \_\_\_\_\_

Net Change — (Increase) (Decrease) Total Record By: \_\_\_\_\_  
Delete One

Net Change — (Increase) (Decrease) Monthly Record By: \_\_\_\_\_  
Delete One

Unit: Mil. Govt. Hq. & Hq. Co. Prefecture / Mil. Govt. Hq. & Hq. Co. Prefecture  
(Mil. Govt. Unit which Prepared Demand) / (Mil. Govt. Unit which Processed Demand)

(Space for Receiving Agency Only)

Authority for Restricted Item: **Not applicable** (Japanese Delivery) (Sec. Force Pick Up)  
Delete One

**Not** Taken up on Property Records of: **Gifu M. G. Team** By: **Sidney T. Nixon Maj. Inf.**  
Letter Reference or Signature / Organization / Accountable Officer / Rank / Date

Remarks: \_\_\_\_\_

Certified Correct as to Quantity and Items Except as Noted and Initialed:

By: *[Signature]* **Sidney T. Nixon Maj. Inf. Gifu M. G. Team 18 June '48**  
Receiving Officer / Organization / Date

By: *[Signature]* **Gifu Liaison Office 18 June '48**  
Japanese Representative / Agency / Date



## INSTRUCTIONS FOR USE OF FORM 2

(Local reproduction of this form is not authorized)

1. This form will be used to receipt for all Japanese supplies and facilities procured by procurement demand and will be the basis to support the suppliers', property owners', and contractors' claim for payment by the Japanese government. It will also serve to furnish information to higher headquarters of the value of supplies and facilities procured from Japanese civilian sources.
2. A receipt will be issued for every procurement demand prepared, unless such demand is voided.
3. The procurement receipt number assigned this receipt will be the same as was used on the demand for the supplies and facilities hereon with the following changes: Third group — A consecutive letter sequence for partial receipts starting with the letter A for the first delivery (partial receipt). Revaluations will be indicated by adding a letter sequence in inverse order starting with the letter Z for the first revaluation receipt. Illustration: KYTE-5 or KYTE-5-A or KYTE-5-Z or KYTE-5-AZ.
4. Item numbers will correspond to those used on the procurement demand. Item not delivered will be lined out.
5. The specific description of the supplies and facilities received will be as stated on the demand; verified, corrected, and amplified by inspection at time of delivery.
6. If a single account code is not applicable to all items on the receipt, enter after each item described, the proper account code given in Incl 5\*\*.
7. Detach the lower half of all except the last page, if more than one page is required.
8. Relative value, calculated as given in Incls 6 to 10\*\* will be entered on all copies *except those given to the Japanese*.
9. In reporting revaluations, the original or previously reported value, the correct or recalculated value, and the net change in value will be given, as explained in Incl 6\*\*.
10. Under "Remarks", include the following, if appropriate:
  - a. Statement as to the materials, equipment, labor and supervision furnished by occupation forces in filling demand.
  - b. Reference to any attached statements, invoices, hand receipts, and inventories.
11. Alterations in the nomenclature and quantity of items will be initialed by both the receiving officer and the Japanese representative.
12. Both representatives will sign all copies of the receipt and inventory.
13. List of papers in connection with receipt, number of copies, and by whom prepared:
 

a. Procurement receipt, GPA Form 2	6 copies	Japanese Liaison Office
b. Procurement data, Form MGP 2	2 copies	Military government unit
c. Inventory	4 copies	Requesting unit
d. Utilities statement of service rendered	3 copies	Japanese Liaison Office
e. Japanese hand receipts	2 copies	Japanese supplier, etc.
14. Distribution of papers and number of copies:
 

a. Central Records	1 copy	of 13a and b above
b.* Military government unit	1 copy	of a, b, c, d, and e
c. Appropriate staff section	1 copy	of a, c and d
d. Japanese Liaison Office	2 copies	of a,
	1 copy	of c and d
e. Japanese supplier,	1 copy	of a and e
f. or Japanese property owner	1 copy	of a, c and e
g. or Japanese contractor	1 copy	of a and e
15. Partial receipts will be prepared and distributed in the same manner.
16. Receipts issued to record revaluations will be prepared by the military government unit in duplicate. One copy will be forwarded to Central Records and one copy retained in file. A procurement data form will be prepared and attached to each copy of a revaluation receipt.
17. Military government unit will forward Central Records copy directly to Military Government Section, Headquarters Eighth Army, APO 343, attention Procurement Division.

\* When receipt is received by a military government unit which did not prepare the demand, extra copies of each paper must be made for the files of the unit which prepared the demand.

\*\* Inclosure references are to Eighth Army Operational Directive.



REPORT

Item No.	Nomenclature	Unit	Quantity	Unit Price	Total Price
3	Oriental Economist	Vol.	5	¥ 30	¥ 150
4	Contemporary Japan	Vol.	1	¥ 200	¥ 200
5	Japan Economic Weekly	Vol.	4	¥ 70	¥ 280
7	Gifu Times	Copy	2	¥ 27	¥ 54
8	Tokai Yukan	Copy	3	¥ 27	¥ 81
9	Mainichi (English)	Copy	1	¥ 30	¥ 30
10	Asahi Shimbun	Copy	1	¥ 27	¥ 27
				Sum Total	¥ 822.00







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GPA FORM 2  
(4-46)

PROCUREMENT RECEIPT

Page **1** of **1** Pages

Received From: **Liaison Office, Gifu Prefectural Gov't.**  
Individual Firm  
 Address: **Gifu Gifu**  
Number and Street City Prefecture  
 Date Received: **1 April '48 thru 30 April '48**  
Or Period Covered (Partial) Receipt Delete One  
 Account Code (If Applicable to All Items): **107-1-11-100-1** Receipt No. **JPMZ 9623 D**  
(Read Instructions on Back of this Form)

Item No.	Specific Description of Items Received	Unit	Quantity	Enter Estimated Relative Value on U.S. Copies Only	
				Unit Value	Total Value
1.	Akahata (Red Flag)	Negative			
2.	Official Gazette	Negative			
3.	Oriental Economist	Volume 4			
4.	Contemporary Japan	Negative			
5.	Japan Economist Weekly	Volume 4			
<b>(See attached papers)</b>					

(Detach Along this Line for Additional Pages)

Grand Total

(Space of Mil. Govt. Unit Only)

Previously Reported Value: \_\_\_\_\_ Revaluation: \_\_\_\_\_

Net Change — (Increase) (Decrease) Total Record By: \_\_\_\_\_  
Delete One

Net Change — (Increase) (Decrease) Monthly Record By: \_\_\_\_\_  
Delete One

Unit	Mil. Govt. Hq. & Hq. Co.	Prefecture	Unit	Mil. Govt. Hq. & Hq. Co.	Prefecture
	<small>(Mil. Govt. Unit which Prepared Demand)</small>			<small>(Mil. Govt. Unit which Processed Demand)</small>	

(Space for Receiving Agency Only)

Authority for Restricted Item: \_\_\_\_\_ (Japanese Delivery) **OK**  
Letter Reference or Signature Delete One

**Not** Taken up on Property Records of: **Gifu M.G. Team** By: \_\_\_\_\_  
Organization Accountable Officer Rank Date

Remarks: \_\_\_\_\_

Certified Correct as to Quantity and Items Except as Noted and Initialed:

By: *Sidney T. Nixon* **Sidney T. Nixon Maj. Inf. Gifu M.G. Team**  
Receiving Officer Organization Date

By: *J. Ogawa* **Gifu Liaison Office 4 May '48**  
Japanese Representative Agency Date



## INSTRUCTIONS FOR USE OF FORM 2

(Local reproduction of this form is not authorized)

1. This form will be used to receipt for all Japanese supplies and facilities procured by procurement demand and will be the basis to support the suppliers', property owners', and contractors' claim for payment by the Japanese government. It will also serve to furnish information to higher headquarters of the value of supplies and facilities procured from Japanese civilian sources.
2. A receipt will be issued for every procurement demand prepared, unless such demand is voided.
3. The procurement receipt number assigned this receipt will be the same as was used on the demand for the supplies and facilities hereon with the following changes: Third group — A consecutive letter sequence for partial receipts starting with the letter A for the first delivery (partial receipt). Revaluations will be indicated by adding a letter sequence in inverse order starting with the letter Z for the first revaluation receipt. Illustration: KYTE-5 or KYTE-5-A or KYTE-5-Z or KYTE-5-AZ.
4. Item numbers will correspond to those used on the procurement demand. Items not delivered will be lined out.
5. The specific description of the supplies and facilities received will be as stated on the demand; verified, corrected, and amplified by inspection at time of delivery.
6. If a single account code is not applicable to all items on the receipt, enter after each item described, the proper account code given in Incl 5\*\*.
7. Detach the lower half of all except the last page, if more than one page is required.
8. Relative value, calculated as given in Incls 6 to 10\*\* will be entered on all copies *except those given to the Japanese.*
9. In reporting revaluations, the original or previously reported value, the correct or recalculated value, and the net change in value will be given, as explained in Incl 6\*\*.
10. Under "Remarks", include the following, if appropriate:
  - a. Statement as to the materials, equipment, labor and supervision furnished by occupation forces in filling demand.
  - b. Reference to any attached statements, invoices, hand receipts, and inventories.
11. Alterations in the nomenclature and quantity of items will be initialed by both the receiving officer and the Japanese representative.
12. Both representatives will sign all copies of the receipt and inventory.
13. List of papers in connection with receipt, number of copies, and by whom prepared:
 

a. Procurement receipt, GPA Form 2	6 copies	Japanese Liaison Office
b. Procurement data, Form MGP 2	2 copies	Military government unit
c. Inventory	4 copies	Requesting unit
d. Utilities statement of service rendered	3 copies	Japanese Liaison Office
e. Japanese hand receipts	2 copies	Japanese supplier, etc.
14. Distribution of papers and member of copies:
 

a. Central Records	1 copy	of 13a and b above
b.* Military government unit	1 copy	of a, b, c, d, and e
c. Appropriate staff section	1 copy	of a, c and d
d. Japanese Liaison Office	2 copies	of a,
	1 copy	of c and d
e. Japanese supplier,	1 copy	of a and e
f. or Japanese property owner	1 copy	of a, c and e
g. or Japanese contractor	1 copy	of a and e
15. Partial receipts will be prepared and distributed in the same manner.
16. Receipts issued to record revaluations will be prepared by the military government unit in duplicate. One copy will be forwarded to Central Records and one copy retained in file. A procurement data form will be prepared and attached to each copy of a revaluation receipt.
17. Military government unit will forward Central Records copy directly to Military Government Section, Headquarters Eighth Army, APO 343, attention Procurement Division.

\* When receipt is received by a military government unit which did not prepare the demand, extra copies of each paper must be made for the files of the unit which prepared the demand.

\*\* Inclosure references are to Eighth Army Operational Directive.



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**REPORT**

<u>Item</u>	<u>Unit</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Total Price</u>
1. Oriental Economist	Volume	4	¥ 30.00	¥ 120.00
2. Japan Economist Weekly	"	4	¥ 70.00	¥ 280.00
Total		8 volumes	¥ 400.00	

"I certify, to the best of my knowledge and belief, that the attached statements represent a true and accurate account of all labor or all materials furnished by, or furnished to, my organization in connection with P. D. No. JPNZ 9623 During the period 1 April '48 to 30 April '48."

Signature: J. Asano  
 Title: Official in charge  
 Organization: Gifu Liaison Office  
 Date: 4 May '48

"I have examined the above (or attached) statement by the contractor and the cost data added by the Japanese Government, and I certify to the best of my knowledge and belief, that it represents a true and accurate statement. and that the total amount has been charged to the amount indicated."

Signature: A. Ogawa  
 Title: Chief of Liaison Office  
 Government Office: Gifu Pref. Gov't.  
 Date: 4 May '48

**Payment**

(a) Payment of Advanced: ¥ \_\_\_\_\_  
 Cash: ¥ \_\_\_\_\_  
 (b) Payment for this time: ¥ \_\_\_\_\_  
 Cash: ¥ \_\_\_\_\_  
 (c) Date of Payment: \_\_\_\_\_  
 (d) Due for Payment: ¥ \_\_\_\_\_  
 (Estimate)

Agency of Payment \_\_\_\_\_



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GPA FORM 2  
(4-46)

PROCUREMENT RECEIPT

Page 1 of 1 Pages

Received From: Liaison Office, Gifu Prefectural Gov't  
Individual Firm

Address: Gifu Gifu  
Number and Street City Prefecture

Date Received: 1 Mar'48 thru 31 Mar'48 (Partial)  ~~Total~~ Receipt  
Or Period Covered Delete One

Account Code (If Applicable to All Items): 107-1-11-100-1 Receipt No. JPNZ 9623 C  
(Read Instructions on Back of this Form)

Item No.	Specific Description of Items Received	Unit	Quantity	Enter Estimated Relative Value on U.S. Copies Only	
				Unit Value	Total Value
1.	Akahata (Red Flag)	Negative			
2.	Official Gazette	Vol.	2		
3.	Oriental Economist	Vol.	10		
4.	Contemporary Japan	Negative			
5.	Japan Economist Weekly	Vol.	4		
(See attached paper)					

(Detach Along this Line for Additional Pages)

Grand Total

(Space of Mil. Govt. Unit Only)

Previously Reported Value: \_\_\_\_\_ Revaluation: \_\_\_\_\_

Net Change -- (Increase) (Decrease) Total Record By: \_\_\_\_\_  
Delete One

Net Change -- (Increase) (Decrease) Monthly Record By: \_\_\_\_\_  
Delete One

Unit Mil. Govt. Hq. & Hq. Co. Prefecture Unit Mil. Govt. Hq. & Hq. Co. Prefecture  
(Mil. Govt. Unit which Prepared Demand) (Mil. Govt. Unit which Processed Demand)

(Space for Receiving Agency Only)

Authority for Restricted Item: \_\_\_\_\_ Letter Reference or Signature \_\_\_\_\_ (Japanese Delivery) (Occ. Force Pick Up)  
Delete One

Not Taken up on Property Records of: Gifu M.G. Team By: Sidney T. Mison Maj. M. G.  
Organization Accountable Officer Rank Date

Remarks: \_\_\_\_\_

Certified Correct as to Quantity and Items Except as Noted and Initialed:

By: Sidney T. Mison Receiving Officer Sidney T. Mison Maj. Inf. Gifu M.G. Team Organization 8 Apr'48 Date

By: J. Ogawa Japanese Representative Gifu Liaison Office Agency 8 April, 1948 Date



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## INSTRUCTIONS FOR USE OF FORM 2

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1. This form will be used to receipt for all Japanese supplies and facilities procured by procurement demand and will be the basis to support the suppliers', property owners', and contractors' claim for payment by the Japanese government. It will also serve to furnish information to higher headquarters of the value of supplies and facilities procured from Japanese civilian sources.
2. A receipt will be issued for every procurement demand prepared, unless such demand is voided.
3. The procurement receipt number assigned this receipt will be the same as was used on the demand for the supplies and facilities hereon with the following changes: Third group - A consecutive letter sequence for partial receipts starting with the letter A for the first delivery (partial receipt). Revaluations will be indicated by adding a letter sequence in inverse order starting with the letter Z for the first revaluation receipt. Illustration: KYTE-5 or KYTE-5-A or KYTE-5-Z or KYTE-5-AZ.
4. Item numbers will correspond to those used on the procurement demand. Items not delivered will be lined out.
5. The specific description of the supplies and facilities received will be as stated on the demand; verified, corrected, and amplified by inspection at time of delivery.
6. If a single account code is not applicable to all items on the receipt, enter after each item described, the proper account code given in Incl 5\*\*.
7. Detach the lower half of all except the last page, if more than one page is required.
8. Relative value, calculated as given in Incls 6 to 10\*\* will be entered on all copies *except those given to the Japanese*.
9. In reporting revaluations, the original or previously reported value, the correct or recalculated value, and the net change in value will be given, as explained in Incl 6\*\*.
10. Under "Remarks", include the following, if appropriate:
  - a. Statement as to the materials, equipment, labor and supervision furnished by occupation forces in filling demand.
  - b. Reference to any attached statements, invoices, hand receipts, and inventories.
11. Alterations in the nomenclature and quantity of items will be initialed by both the receiving officer and the Japanese representative.
12. Both representatives will sign all copies of the receipt and inventory.
13. List of papers in connection with receipt, number of copies, and by whom prepared:
 

a. Procurement receipt, GPA Form 2	6 copies	Japanese Liaison Office
b. Procurement data, Form MGP 2	2 copies	Military government unit
c. Inventory	4 copies	Requesting unit
d. Utilities statement of service rendered	3 copies	Japanese Liaison Office
e. Japanese hand receipts	2 copies	Japanese supplier, etc.
14. Distribution of papers and member of copies:
 

a. Central Records	1 copy	of 13a and b above
b.* Military government unit	1 copy	of a, b, c, d, and e
c. Appropriate staff section	1 copy	of a, c and d
d. Japanese Liaison Office	2 copies	of a,
	1 copy	of c and d
e. Japanese supplier,	1 copy	of a and e
f. or Japanese property owner	1 copy	of a, c and e
g. or Japanese contractor	1 copy	of a and e
15. Partial receipts will be prepared and distributed in the same manner.
16. Receipts issued to record revaluations will be prepared by the military government unit in duplicate. One copy will be forwarded to Central Records and one copy retained in file. A procurement data form will be prepared and attached to each copy of a revaluation receipt.
17. Military government unit will forward Central Records copy directly to Military Government Section, Headquarters Eighth Army, APO 343, attention Procurement Division.

\* When receipt is received by a military government unit which did not prepare the demand, extra copies of each paper must be made for the files of the unit which prepared the demand.

\*\* Inclusion references are to Eighth Army Operational Directive.



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Item	Unit	Quantity	Total Cost
Official gazette	Vol.	2	¥ 38.00
Oriental Economist(Jap.)	Vol.	3	¥ 82.50
* (English)	Vol.	7	¥200.00
Japan Economist Weekly	Vol.	4	¥280.00
<b>Total</b>			<b>¥ 600.50</b>

"I certify, to the best of my knowledge and belief, that the attached statements represent a true and accurate account of all labor or all materials furnished by, or furnished to, my organization in connection with P. D. No. JPNZ 9623 During the period 1 Mar. '48 to 31 Mar. '48."

Signature: *T. A. Sam*  
 Title: Official in charge  
 Organization: Liaison Office, Gifu  
 Date: 8 April '48

"I have examined the above (or attached) statement by the contractor and the cost data added by the Japanese Government, and I certify to the best of my knowledge and belief, that it represents a true and accurate statement, and that the total amount has been charged to the amount indicated."

Signature: *A. Ogawa*  
 Title: Chief of Liaison Office  
 Government Office: Gifu Pref. Gov't  
 Date: 8 April '48

## Payment

(a) Payment of Advanced: ¥ \_\_\_\_\_  
                                   Cash: ¥ \_\_\_\_\_

(b) Payment for this time: ¥ \_\_\_\_\_  
                                   Cash: ¥ \_\_\_\_\_

(c) Date of Payment: \_\_\_\_\_

(d) Due for Payment: ¥ \_\_\_\_\_  
       (Estimate)

Agency of Payment \_\_\_\_\_



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GPA FORM 2  
(4-46)

PROCUREMENT RECEIPT

Page 1 of 1 Pages

Received From: **Gifu Liaison Office**  
Individual Firm

Address: **Gifu Gifu**  
Number and Street City Prefecture

Date Received: **1 April '48 thru 30 April '48**  
Or Period Covered (Partial) ~~Item~~ Receipt  
Delete One

Account Code (If Applicable to All Items): **107-1-11-100-1** Receipt No. **JPN2 9623 B**  
(Read Instructions on Back of this Form)

Item No.	Specific Description of Items Received	Unit	Quantity	Enter Estimated Relative Value on U.S. Copies Only	
				Unit Value	Total Value
<b>Second issued and amended Receipt.</b>					
1.	Akahata (Red Flag)	Negative			
3.	Oriental Economist	Volume 4			
4.	Contemporary Japan	Negative			
5.	Japan Economist Weekly	Volume 4			
6.	Gifu Shinbun	Negative			
7.	Gifu Times	Copy 2			
8.	Tokai Yukan	Copy 3			
9.	Mainichi (English)	Copy 1			
10.	Asahi Shinbun	Copy 1			
<b>(See attached papers)</b>					

(Detach Along this Line for Additional Pages)

Grand Total

(Space of Mil. Govt. Unit Only)

Previously Reported Value: \_\_\_\_\_ Revaluation: \_\_\_\_\_

Net Change — (Increase) (Decrease) Total Record By: \_\_\_\_\_  
Delete One

Net Change — (Increase) (Decrease) Monthly Record By: \_\_\_\_\_  
Delete One

Unit	Mil. Govt. Hq. & Hq. Co.	Prefecture	Unit	Mil. Govt. Hq. & Hq. Co.	Prefecture
	(Mil. Govt. Unit which Prepared Demand)			(Mil. Govt. Unit which Processed Demand)	

(Space for Receiving Agency Only)

Authority for Restricted Item: **Not applicable** (Japanese Delivery) ~~(Certificate)~~  
Letter Reference or Signature Delete One

**Not** Taken up on Property Records of: **Gifu M. G. Team** By: **Sidney T. Nixon Maj. Inf.**  
Organization Accountable Officer Rank Date

Remarks: \_\_\_\_\_

Certified Correct as to Quantity and Items Except as Noted and Initialed:

By: *Sidney T. Nixon* **Sidney T. Nixon Maj. Inf. Gifu M. G. Team 25 May '48**  
Receiving Officer Organization Date

By: *A. Ogawa* **Gifu Liaison Office 25 May '48**  
Japanese Representative Agency Date



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## INSTRUCTIONS FOR USE OF FORM 2

(Local reproduction of this form is not authorized)

1. This form will be used to receipt for all Japanese supplies and facilities procured by procurement demand and will be the basis to support the suppliers', property owners', and contractors' claim for payment by the Japanese government. It will also serve to furnish information to higher headquarters of the value of supplies and facilities procured from Japanese civilian sources.
2. A receipt will be issued for every procurement demand prepared, unless such demand is voided.
3. The procurement receipt number assigned this receipt will be the same as was used on the demand for the supplies and facilities hereon with the following changes: Third group — A consecutive letter sequence for partial receipts starting with the letter A for the first delivery (partial receipt). Revaluations will be indicated by adding a letter sequence in inverse order starting with the letter Z for the first revaluation receipt. Illustration: KYTE-5 or KYTE-5-A or KYTE-5-Z or KYTE-5-AZ.
4. Item numbers will correspond to those used on the procurement demand. Items not delivered will be lined out.
5. The specific description of the supplies and facilities received will be as stated on the demand; verified, corrected, and amplified by inspection at time of delivery.
6. If a single account code is not applicable to all items on the receipt, enter after each item described, the proper account code given in Incl 5\*\*.
7. Detach the lower half of all except the last page, if more than one page is required.
8. Relative value, calculated as given in Incls 6 to 10\*\* will be entered on all copies *except those given to the Japanese.*
9. In reporting revaluations, the original or previously reported value, the correct or recalculated value, and the net change in value will be given, as explained in Incl 6\*\*.
10. Under "Remarks", include the following, if appropriate:
  - a. Statement as to the materials, equipment, labor and supervision furnished by occupation forces in filling demand.
  - b. Reference to any attached statements, invoices, hand receipts, and inventories.
11. Alterations in the nomenclature and quantity of items will be initialed by both the receiving officer and the Japanese representative.
12. Both representatives will sign all copies of the receipt and inventory.
13. List of papers in connection with receipt, number of copies, and by whom prepared:
 

a. Procurement receipt, GPA Form 2	6 copies	Japanese Liaison Office
b. Procurement data, Form MGP 2	2 copies	Military government unit
c. Inventory	4 copies	Requesting unit
d. Utilities statement of service rendered	3 copies	Japanese Liaison Office
e. Japanese hand receipts	2 copies	Japanese supplier, etc.
14. Distribution of papers and member of copies:
 

a. Central Records	1 copy	of 13a and b above
b.* Military government unit	1 copy	of a, b, c, d, and e
c. Appropriate staff section	1 copy	of a, c and d
d. Japanese Liaison Office	2 copies	of a,
	1 copy	of c and d
e. Japanese supplier,	1 copy	of a and e
f. or Japanese property owner	1 copy	of a, c and e
g. or Japanese contractor	1 copy	of a and e
15. Partial receipts will be prepared and distributed in the same manner.
16. Receipts issued to record revaluations will be prepared by the military government unit in duplicate. One copy will be forwarded to Central Records and one copy retained in file. A procurement data form will be prepared and attached to each copy of a revaluation receipt.
17. Military government unit will forward Central Records copy directly to Military Government Section, Headquarters Eighth Army, APO 343, attention Procurement Division.

\* When receipt is received by a military government unit which did not prepare the demand, extra copies of each paper must be made for the files of the unit which prepared the demand.

\*\* Inclosure references are to Eighth Army Operational Directiva.



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<u>Item</u>	<u>Unit</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Total Price</u>
1. Oriental Economist	Volume	4	¥ 30.00	¥ 120.00
2. Japan Economist Weekly	Volume	4	¥ 70.00	¥ 280.00
3. Gifu Times	Copy	2	¥ 24.00	¥ 48.00
4. Tokai Yukan	"	3	¥ 24.00	¥ 72.00
5. Mainichi (English)	"	1	¥ 26.00	¥ 26.00
6. Asahi Shinbun	"	1	¥ 24.00	¥ 24.00
	Total		¥ 570.00	



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"I certify, to the best of my knowledge and belief, that the attached statements represent a true and accurate account of all labor or all materials furnished by, or furnished to, my organization in connection with P. D. No. JPHZ 9623 During the period 1 April '48 to 30 April '48."

Signature: *[Signature]*  
 Title: Official in charge  
 Organization: Gifu Liaison Office  
 Date: 20 May '48

"I have examined the above (or attached) statement by the contractor and the cost data added by the Japanese Government, and I certify to the best of my knowledge and belief, that it represents a true and accurate statement, and that the total amount has been charged to the amount indicated."

Signature: *[Signature]*  
 Title: Chief of Liaison Office  
 Government Office: Gifu Pref. Gov't.  
 Date: 25 May '48

Payment

- (a) Payment of Advanced: ¥ \_\_\_\_\_  
   Cash: ¥ \_\_\_\_\_
- (b) Payment for this time: ¥ \_\_\_\_\_  
   Cash: ¥ \_\_\_\_\_
- (c) Date of Payment: \_\_\_\_\_
- (d) Due for Payment: ¥ \_\_\_\_\_  
   (Estimate)

Agency of Payment \_\_\_\_\_



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GPA FORM 2  
(4-46)

PROCUREMENT RECEIPT

Page 1 of 1 Pages

Received From: Liaison Office, Gifu Prefectural Gov't

Address: Gifu Gifu  
Individual Firm  
Number and Street City Prefecture

Date Received: 1 Feb. '48 thru 29 Feb. '48  
Or Period Covered (Partial) ~~Receipt~~ Receipt

Account Code (If Applicable to All Items): 107-1-11-100-1 Receipt No. JPNZ 9623 B  
(Read Instructions on Back of this Form) Delete One

Item No.	Specific Description of Items Received	Unit	Quantity	Enter Estimated Relative Value on U.S. Copies Only	
				Unit Value	Total Value
1.	Akahata (Red Flag)	Negative			
2.	Official Gazette	Negative			
3.	Oriental Economist	Volume	6		
4.	Contemporary Japan	Volume	1		
5.	Japan Economist weekly	Volume	8		
<b>(See attached paper)</b>					

(Detach Along this Line for Additional Pages)

Grand Total

(Space of Mil. Govt. Unit Only)

Previously Reported Value: \_\_\_\_\_ Revaluation: \_\_\_\_\_

Net Change — (Increase) (Decrease) Total Record By: \_\_\_\_\_  
Delete One

Net Change — (Increase) (Decrease) Monthly Record By: \_\_\_\_\_  
Delete One

Unit Mil. Govt. Hq. & Hq. Co. Prefecture Unit Mil. Govt. Hq. & Hq. Co. Prefecture  
(Mil. Govt. Unit which Prepared Demand) (Mil. Govt. Unit which Processed Demand)

(Space for Receiving Agency Only)

Authority for Restricted Item: \_\_\_\_\_ (Japanese Delivery) (Occ. Force Pick Up)  
Letter Reference or Signature Delete One

Not Taken up on Property Records of: Gifu M.G. Team By: Sidney T. Nixon Maj. Inf.  
Organization Accountable Officer Rank Date

Remarks: \_\_\_\_\_

Certified Correct as to Quantity and Items Except as Noted and Initialed:

By: Sidney T. Nixon Maj. Inf. Gifu M.G. Team  
Receiving Officer Organization Date

By: [Signature] Gifu Liaison Office 8 Mar. '48  
Japanese Representative Agency Date



INSTRUCTIONS FOR USE OF FORM 2

(Local reproduction of this form is not authorized)

1. This form will be used to receipt for all Japanese supplies and facilities procured by procurement demand and will be the basis to support the suppliers', property owners', and contractors' claim for payment by the Japanese government. It will also serve to furnish information to higher headquarters of the value of supplies and facilities procured from Japanese civilian sources.
2. A receipt will be issued for every procurement demand prepared, unless such demand is voided.
3. The procurement receipt number assigned this receipt will be the same as was used on the demand for the supplies and facilities hereon with the following changes: Third group — A consecutive letter sequence for partial receipts starting with the letter A for the first delivery (partial receipt). Revaluations will be indicated by adding a letter sequence in inverse order starting with the letter Z for the first revaluation receipt. Illustration: KYTE-5 or KYTE-5-A or KYTE-5-Z or KYTE-5-AZ.
4. Item numbers will correspond to those used on the procurement demand. Item not delivered will be lined out.
5. The specific description of the supplies and facilities received will be as stated on the demand; verified, corrected, and amplified by inspection at time of delivery.
6. If a single account code is not applicable to all items on the receipt, enter after each item described, the proper account code given in Incl 5\*\*.
7. Detach the lower half of all except the last page, if more than one page is required.
8. Relative value, calculated as given in Incls 6 to 10\*\* will be entered on all copies *except those given to the Japanese.*
9. In reporting revaluations, the original or previously reported value, the correct or recalculated value, and the net change in value will be given, as explained in Incl 6\*\*.
10. Under "Remarks", include the following, if appropriate:
  - a. Statement as to the materials, equipment, labor and supervision furnished by occupation forces in filling demand.
  - b. Reference to any attached statements, invoices, hand receipts, and inventories.
11. Alterations in the nomenclature and quantity of items will be initialed by both the receiving officer and the Japanese representative.
12. Both representatives will sign all copies of the receipt and inventory.
13. List of papers in connection with receipt, number of copies, and by whom prepared:
 

a. Procurement receipt, GPA Form 2 <sup>a</sup>	6 copies	Japanese Liaison Office
b. Procurement data, Form MGP 2	2 copies	Military government unit
c. Inventory	4 copies	Requesting unit
d. Utilities statement of service rendered	3 copies	Japanese Liaison Office
e. Japanese hand receipts	2 copies	Japanese supplier, etc.
14. Distribution of papers and number of copies:
 

a. Central Records	1 copy	of 13a and b above
b.* Military government unit	1 copy	of a, b, c, d, and e
c. Appropriate staff section	1 copy	of a, c and d
d. Japanese Liaison Office	2 copies	of a,
	1 copy	of c and d
e. Japanese supplier,	1 copy	of a and e
f. or Japanese property owner	1 copy	of a, c and e
g. or Japanese contractor	1 copy	of a and e
15. Partial receipts will be prepared and distributed in the same manner.
16. Receipts issued to record revaluations will be prepared by the military government unit in duplicate. One copy will be forwarded to Central Records and one copy retained in file. A procurement data form will be prepared and attached to each copy of a revaluation receipt.
17. Military government unit will forward Central Records copy directly to Military Government Section, Headquarters Eighth Army, APO 343, attention Procurement Division.

\* When receipt is received by a military government unit which did not prepare the demand, extra copies of each paper must be made for the files of the unit which prepared the demand.

\*\* Inclosure references are to Eighth Army Operational Directive.



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**Report**

<u>Item</u>	<u>Unit</u>	<u>Quantity</u>	<u>Total Cost</u>
Oriental Economist (Japanese)	Volume	3	¥ 77.00
" (English)	"	3	¥ 60.00
Contemporary Japan	"	1	¥150.00
Japan Economist Weekly	"	8	¥560.00
Expenses			20.00
	<b>Total</b>		<b>¥867.00</b>

"I certify, to the best of my knowledge and belief, that the attached statements represent a true and accurate account of all labor or all materials furnished by, or furnished to, my organization in connection with P. D. No. JPNZ 9623 During the period 1 Feb. '48 to 29 Feb. '48."

Signature: Takashi Arima  
 Title: Official in Charge  
 Organization: Gifu Liaison Office  
 Date: 4 Mar. '48

"I have examined the above (or attached) statement by the contractor and the cost data added by the Japanese Government, and I certify to the best of my knowledge and belief, that it represents a true and accurate statement, and that the total amount has been charged to the amount indicated."

Signature: J. Ogawa  
 Title: Chief of Liaison Office  
 Government Office: Gifu Pref. Gov't.  
 Date: 4 Mar. '48

**Payment**

- (a) Payment of Advanced: ¥ \_\_\_\_\_  
 Cash: ¥ \_\_\_\_\_
- (b) Payment for this time: ¥ \_\_\_\_\_  
 Cash: ¥ \_\_\_\_\_
- (c) Date of Payment: \_\_\_\_\_
- (d) Due for Payment: ¥ \_\_\_\_\_  
 (Estimate)

Agency of Payment \_\_\_\_\_



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HEADQUARTERS I CORPS  
APO 301 (Kyoto, Honshu)

AG 400.12 - IM

MAY 19 1948

SUBJECT: Procurement Demand

TO : Commanding Officer, Tokai-Hokuriku Military Government Region,  
APO 710

Forwarded herewith for your information, are copies of Procurement Demand, JPNZ-9626-A, 9623-A, 9625-A and JPNY-1428.

BY COMMAND OF MAJOR GENERAL SWING:

*Wilder A. Johnson*  
WILDER A. JOHNSON  
Captain, AGD  
Asst Adj General

Incls:  
As indicated above (quint)

1st Ind

RGL/mk

Hq Tokai-Hokuriku Mil Govt Region, APO 710, 20 May 48

TO: Commanding Officer, Gifu Mil Govt Team, APO 25

For your information.

BY ORDER OF COLONEL DUMONT:

*Walter O. Wade*  
WALTER O. WADE  
Capt, INF  
Adjutant

1 Incl:  
3 w/d  
JPNZ 9625  
JPNY 1428  
JPNZ 9626

931 20 MAY 1948



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GPA Form 1  
(4-48)

PROCUREMENT DEMAND  
On Imperial Japanese Government

Page 1 of 1 Pages

Account Code (If Applicable to all Items) 107-1-11-100-1 Demand No. JPNZ - 9623 - A  
(Read Instructions on Back of this Form)

Item No.	Specific Description of Items Desired	Unit	Quantity
Amend JPNZ - 9623 as follows:			
Delete: Item 2			
Insert: Item 6,	Gifu Shimbun c/c 73400620	sub	3
	Item 7, Gifu Times c/c 73400630	sub	2
	Item 8, Tokai Yukan c/c 73403560	sub	3
	Item 9, Mainichi (English) c/c 73401690	sub	1
	Item 10, Asahi Shimbun c/c 73404930	sub	1
Delete:	Delivery Required, 1 Jan - 31 Dec 1948		
Insert:	Delivery Required, 1 Jan - 30 June 1948		
tej *(Selected by J.G.)			

(Detach Along this Line for Additional Pages)

Suggested Source Liaison Office of Gifu Prefecture, Gifu, Gifu City Prefecture

(Japanese Delivery) (Occ Force Pick Up) Authority for (1-5) appv of SCAP Req. Z-160  
Delete One (6-8) appv AG 8th Army Forecast #1  
(9-10) appv of SCAP Req. Z-218

Delivery Required: as indicated Calendar Date or Period By: (Air) (Water) (Rail) (Road) Ship  
Delete/Three

Deliver To: Receiving Officer, Gifu G Team, Gifu Location Prefecture Phone

Requested By: R. S. Lind, CWO AG Sec. Hq. 8th Army Kanagawa Prefecture Phone

Approved By: R. S. Lind, CWO AG Staff Section 8th Army Kanagawa Prefecture Phone

Remarks and Instructions: This PD supersedes all other PD's duplicating the aforementioned, which terminate as of 31 Dec 47, per AG c/s dtd 8 Dec 47, filed w/JPNZ 9602  
(Space for Mil. Govt. Unit Preparing and Forwarding Demand to Another Mil. Govt. Unit)

Mil. Govt. Hq. & Hq. Co. Prefecture Typed: Mil. Govt. Officer Rank Branch

(Space for Mil. Govt. Unit Processing Demand to Japanese)

Procurement Section // Mil. Govt. Hq. & Hq. Co. Japan Signed: Mil. Govt. Officer Rank Branch

Dated: 29 April 1948 Typed: Lt. Col., C. (Space for Japanese Only)

P. D. Received By: Signature City Prefecture Date

APPROPRIATE STAFF SECTION

Incl #22



**INSTRUCTIONS FOR USE OF GPA FORM 1**  
(Local reproduction of this form is not authorized)

1. This form will be used for the procurement of all Japanese supplies and facilities except labor, enemy surrendered facilities, equipment held for reparations, and facilities of United States, Allied, and Neutral nationals.
2. The procurement demand number assigned this demand will be used for subsequent receipts and releases of the supplies and facilities hereon and will consist of a three group letter and number combination as follows: First group—A four letter code to indicate the prefectural area and administrative region wherein the demand is prepared (not necessarily where processed to the Japanese), see Incl 4\*\*. Second group—A single consecutive numerical sequence starting with one, covering all procurement demands irrespective of approving or using agency, for a particular prefectural area. Third group—A consecutive letter sequence for amendments to a particular procurement demand starting with the letter A for the first amendment. Illustration: KYTE-5 or KYTE-5-A.
3. Limit a particular procurement demand to a single approving staff section, to a single prefecture, and to supplies and facilities of either a total (outright) or monthly (rental) relative value.
4. Describe as completely as possible including, if known, Japanese name, type, quality, grade, model, rated capacity, and other descriptive nomenclature of the item. Include complete address in case of real estate or construction work. Construction demands will be cross-referenced to real estate demands which procured the site.
5. In describing items desired, use nomenclature equivalent to that listed in Incls 7 to 10\*\*.
6. Indicate, when appropriate, materials, equipment, labor, and supervision furnished by the occupation forces to the Japanese in the fulfillment of the demand.
7. If a single account code is not applicable to all items on the demand, enter after each item described, the proper account code given in Incl 5\*\*.
8. Detach the lower half of all except the last page, if more than one page is required.
9. Under "Suggested Source", indicate names and addresses of possible Japanese suppliers, contractors, or service companies.
10. Under "Deliver To", indicate the name of the officer who will have direct contact with the Japanese property owner or contractor in the case of real estate, construction work, or services.
11. Under "Remarks and Instructions", include the following, if appropriate:
  - a. Packing and shipping instructions.
  - b. "Delivery already made", and reason for necessity of issuing such confirmation demand.
  - c. Reference to any attached statements, sketches, plot plans, maps, overlays, drawings and specifications.
12. All copies of the procurement demand will be signed.
13. If the military government unit preparing and processing the demand is the same, only the second of the two "Military Government Unit" blocks will be completed.
14. List of papers in connection with procurement, number of copies and by whom prepared:
 

a. Procurement demand, GPA Form 1	6 copies	Military government unit
b. Unit requisition	3 copies	Requesting unit
c. Plot and building plans	5 copies	Requesting unit
d. Specifications as to rehabilitation and operation desired	5 copies	Requesting unit
e. Construction drawings	2 copies	Appropriate staff section
f. Construction specifications	2 copies	Appropriate staff section
15. Distribution of papers and number of copies:
 

a. Central Records	1 copy	of 14a above
b.* Military government unit	1 copy	of a, b, c and d
c. Appropriate staff section	1 copy	of a, b, c, d, e and f
d. Requesting Unit	1 copy	of a, b, c and d
e. Japanese Liaison Office	1 copy	of a, c and d
f. Japanese supplier	1 copy	of a
g. or Japanese property owner	1 copy	of a, c and d
h. or Japanese contractor	1 copy	of a, e and f
16. Amended demands will be prepared and distributed in the same manner.
17. Military Government will forward Central Records copy directly to Military Government Section, Headquarters Eighth Army, APO 343, attention Procurement Division.
18. Japanese Liaison Office will enter name and address of Japanese supplier, contractor, or service company under "Suggested Source", if none is indicated.
19. Changes in the source (delivery point) and date and method of delivery will be coordinated with the military Government unit and will be corrected on the form by the Japanese Liaison Office before signature and return.
 

\* When demand is prepared by one military government unit and forwarded to another military government unit for processing on the Japanese extra copies of each paper must be made for the files of the processing unit.

\*\* Inclosure references are to Eighth Army Operational Directive.



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GPA Form 1  
(4-48)

PROCUREMENT DEMAND  
On Imperial Japanese Government

Page 1 of 1 Pages

Account Code (If Applicable to all Items) 107-1-11-100-1 Demand No. JPNZ - 9623 - A  
(Read Instructions on Back of this Form)

Item No.	Specific Description of Items Desired	Unit	Quantity
	Amend JPNZ - 9623 as follows:		
	Delete: Item 2		
	Insert: Item 6, Gifu Shimbun c/c 73400620	sub	3
	Item 7, Gifu Times c/c 73400630	sub	2
	Item 8, Tokai Yukan c/c 73403560	sub	3
	Item 9, Mainichi (English) c/c 73401690	sub	1
	Item 10, Asahi Shimbun c/c 73404930	sub	1
	Delete: Delivery Required, 1 Jan - 31 Dec 1948		
	Insert: Delivery Required, 1 Jan - 30 June 1948		
	tej *(Selected by J.G.)		

(Detach Along this Line for Additional Pages)

Suggested Source Liaison Office of Gifu Prefecture, Gifu, Gifu  
Name Address City Prefecture

(Japanese Delivery) (Occ/Force Pick Up) Authority for (1-5) appv of SCAP Req. Z-160  
Delete One (6-8) appv of Sth Army Forecast #1  
Letter Reference or Signature (9-10) appv of SCAP req. Z-218

Delivery Required: as indicated above  
Calendar Date or Period By: Ship (Air)(Water)(Rail)(Road)  
Delete/Three

Deliver To: Receiving Officer, Gifu G Team, Gifu  
Name of Receiving Officer Organization Location Prefecture Phone

Requested By: Mr. D.H. Lind, C.O. AG Sec. Hq. Sth Army Kenagawa  
Name of Requesting Officer Organization Location Prefecture Phone

Approved By: Mr. D.H. Lind, C.O. AG Sth Army Kenagawa  
Name of Approving Officer Staff Section Headquarters Prefecture Phone

Remarks: This PD supersedes all other PD's duplicating the aforementioned, which terminate as of 31 Dec 47, per AG c/s dtd 8 Dec 47, filed w/JPNZ 9602

(Space for Mil. Govt. Unit Preparing and Forwarding Demand to Another Mil. Govt. Unit)

Mil. Govt. Hq. & Hq. Co. Prefecture Typed: Mil. Govt. Officer Rank Branch

(Space for Mil. Govt. Unit Processing Demand to Japanese)

Procurement Section Signed: Mil. Govt. Officer Rank Branch  
Unit // Mil. Govt. Hq. & Hq. Co. Japan Prefecture

Dated: 29 April 1948 Typed: ALBERT F. GOSI, Lt. Col., CA

(Space for Japanese Only)

P. D. Received By: Signature City Prefecture Date

APPROPRIATE STAFF SECTION

Doc #23



**INSTRUCTIONS FOR USE OF GPA FORM 1**  
(Local reproduction of this form is not authorized)

1. This form will be used for the procurement of all Japanese supplies and facilities except labor, enemy surrendered facilities, equipment held for reparations, and facilities of United States, Allied, and Neutral nationals.
2. The procurement demand number assigned this demand will be used for subsequent receipts and releases of the supplies and facilities hereon and will consist of a three group letter and number combination as follows: First group—A four letter code to indicate the prefectural area and administrative region wherein the demand is prepared (not necessarily where processed to the Japanese), see Incl 4\*\*. Second group—A single consecutive numerical sequence starting with one, covering all procurement demands irrespective of approving or using agency, for a particular prefectural area. Third group—A consecutive letter sequence for amendments to a particular procurement demand starting with the letter A for the first amendment. Illustration: KYTE-5 or KYTE-5-A.
3. Limit a particular procurement demand to a single approving staff section, to a single prefecture and to supplies and facilities of either a total (outright) or monthly (rental) relative value.
4. Describe as completely as possible including, if known, Japanese name, type, quality, grade, model, rated capacity, and other descriptive nomenclature of the item. Include complete address in case of real estate or construction work. Construction demands will be cross-referenced to real estate demands which procured the site.
5. In describing items desired, use nomenclature equivalent to that listed in Incls 7 to 10\*\*.
6. Indicate, when appropriate, materials, equipment, labor, and supervision furnished by the occupation forces to the Japanese in the fulfillment of the demand.
7. If a single account code is not applicable to all items on the demand, enter after each item described, the proper account code given in Incl 5\*\*.
8. Detach the lower half of all except the last page, if more than one page is required.
9. Under "Suggested Source", indicate names and addresses of possible Japanese suppliers, contractors, or service companies.
10. Under "Deliver To", indicate the name of the officer who will have direct contact with the Japanese property owner or contractor in the case of real estate, construction work, or services.
11. Under "Remarks and Instructions", include the following, if appropriate:
  - a. Packing and shipping instructions.
  - b. "Delivery already made", and reason for necessity of issuing such confirmation demand.
  - c. Reference to any attached statements, sketches, plot plans, maps, overlays, drawings and specifications.
12. All copies of the procurement demand will be signed.
13. If the military government unit preparing and processing the demand is the same, only the second of the two "Military Government Unit" blocks will be completed.
14. List of papers in connection with procurement, number of copies and by whom prepared:
 

a. Procurement demand, GPA Form 1	6 copies	Military government unit
b. Unit requisition	3 copies	Requesting unit
c. Plot and building plans	5 copies	Requesting unit
d. Specifications as to rehabilitation and operation desired	5 copies	Requesting unit
e. Construction drawings	2 copies	Appropriate staff section
f. Construction specifications	2 copies	Appropriate staff section
15. Distribution of papers and number of copies:
 

a. Central Records	1 copy	of 14a above
b.* Military government unit	1 copy	of a, b, c and d
c. Appropriate staff section	1 copy	of a, b, c, d, e and f
d. Requesting Unit	1 copy	of a, b, c and d
e. Japanese Liaison Office	1 copy	of a, c and d
f. Japanese supplier	1 copy	of a
g. or Japanese property owner	1 copy	of a, c and d
h. or Japanese contractor	1 copy	of a, e and f
16. Amended demands will be prepared and distributed in the same manner.
17. Military Government will forward Central Records copy directly to Military Government Section, Headquarters Eighth Army, APO 343, attention Procurement Division.
18. Japanese Liaison Office will enter name and address of Japanese supplier, contractor, or service company under "Suggested Source", if none is indicated.
19. Changes in the source (delivery point) and date and method of delivery will be coordinated with the military Government unit and will be corrected on the form by the Japanese Liaison Office before signature and return.
 

\* When demand is prepared by one military government unit and forwarded to another military government unit for processing on the Japanese extra copies of each paper must be made for the files of the processing unit.

\*\* Inclosure references are to Eighth Army Operational Directive.



GPA Form 1  
(4-46)

PROCUREMENT DEMAND  
On Imperial Japanese Government

Page 1 of 1 Pages

Account Code (If Applicable to all Items) 107-1-11-100-1 Demand No. JPNZ - 9623 - A  
(Read Instructions on Back of this Form)

Item No.	Specific Description of Items Desired	Unit	Quantity
	Amend JPNZ - 9623 as follows:		
	Delete: Item 2		
	Insert: Item 6, Gifu Shimbun c/c 73400620	sub	3
	Item 7, Gifu Times c/c 73400630	sub	2
	Item 8, Tokai Yukan c/c 73403560	sub	3
	Item 9, Mainichi (English) c/c 73401690	sub	1
	Item 10, Asahi Shimbun c/c 73404930	sub	1
	Delete: Delivery required, 1 Jan - 31 Dec 1948		
	Insert: Delivery required, 1 Jan - 30 June 1948		
	tej *(Selected by J.G.)		

(Detach Along this Line for Additional Pages)

Suggested Source: Liaison Office of Gifu Prefecture, Gifu, Gifu  
Name Address City Prefecture

Authority for (1-5) appv of SCAP Req. Z-160  
(Japanese Delivery) (Occ/Force Pick/Up) Restricted Item (6-8) appv AG 8th Army Forecast #1  
Delete One Letter Reference or Signature (9-10) appv of SCAP Req. Z-218

Delivery Required: as indicated above  
Calendar Date or Period Ship By: (Air) (Water) (Rail) (Road) Delete/Three

Deliver To: Receiving Officer, Gifu G Team, Gifu  
Name of Receiving Officer Organization Location Prefecture Phone

Requested By: R. S.H. Lind, C.O. AG Sec. Hq. 8th Army Kanagawa  
Name of Requesting Officer Organization Location Prefecture Phone

Approved By: R. S.H. Lind, C.O. AG 8th Army Kanagawa  
Name of Approving Officer Staff Section Headquarters Prefecture Phone

Remarks and Instructions: This PD supersedes all other PD's duplicating the aforementioned, which terminate as of 31 Dec 47, per AG c/s dtd 8 Dec 47, filed w/JPNZ 9602

(Space for Mil. Govt. Unit Preparing and Forwarding Demand to Another Mil. Govt. Unit)

Mil. Govt. Hq. & Hq. Co. Prefecture Typed: Mil. Govt. Officer Rank Branch

(Space for Mil. Govt. Unit Processing Demand to Japanese)

Procurement Section // Mil Govt Hq. & Hq. Co. Japan Signed: Mil. Govt. Officer Rank Branch

Dated: 29 April 1948 Typed: Lt. Col., G

(Space for Japanese Only)

P. D. Received By: Signature City Prefecture Date

APPROPRIATE STAFF SECTION

24



**INSTRUCTIONS FOR USE OF GPA FORM 1**  
(Local reproduction of this form is not authorized)

1. This form will be used for the procurement of all Japanese supplies and facilities except labor, enemy surrendered facilities, equipment held for reparations, and facilities of United States, Allied, and Neutral nationals.
2. The procurement demand number assigned this demand will be used for subsequent receipts and releases of the supplies and facilities hereon and will consist of a three group letter and number combination as follows: First group—A four letter code to indicate the prefectural area and administrative region wherein the demand is prepared (not necessarily where processed to the Japanese), see Incl 4\*\* Second group—A single consecutive numerical sequence starting with one, covering all procurement demands irrespective of approving or using agency, for a particular prefectural area. Third group—A consecutive letter sequence for amendments to a particular procurement demand starting with the letter A for the first amendment. Illustration: KYTE-5 or KYTE-5-A.
3. Limit a particular procurement demand to a single approving staff section, to a single prefecture and to supplies and facilities of either a total (outright) or monthly (rental) relative value.
4. Describe as completely as possible including, if known, Japanese name, type, quality, grade, model, rated capacity, and other descriptive nomenclature of the item. Include complete address in case of real estate or construction work. Construction demands will be cross-referenced to real estate demands which procured the site.
5. In describing items desired, use nomenclature equivalent to that listed in Incls 7 to 10\*\*.
6. Indicate, when appropriate, materials, equipment, labor, and supervision furnished by the occupation forces to the Japanese in the fulfillment of the demand.
7. If a single account code is not applicable to all items on the demand, enter after each item described, the proper account code given in Incl 5\*\*.
8. Detach the lower half of all except the last page, if more than one page is required.
9. Under "Suggested Source", indicate names and addresses of possible Japanese suppliers, contractors, or service companies.
10. Under "Deliver To", indicate the name of the officer who will have direct contact with the Japanese property owner or contractor in the case of real estate, construction work, or services.
11. Under "Remarks and Instructions", include the following, if appropriate:
  - a. Packing and shipping instructions.
  - b. "Delivery already made", and reason for necessity of issuing such confirmation demand.
  - c. Reference to any attached statements, sketches, plot plans, maps, overlays, drawings and specifications.
12. All copies of the procurement demand will be signed.
13. If the military government unit preparing and processing the demand is the same, only the second of the two "Military Government Unit" blocks will be completed.
14. List of papers in connection with procurement, number of copies and by whom prepared:
 

a. Procurement demand, GPA Form 1	6 copies	Military government unit
b. Unit requisition	3 copies	Requesting unit
c. Plot and building plans	5 copies	Requesting unit
d. Specifications as to rehabilitation and operation desired	5 copies	Requesting unit
e. Construction drawings	2 copies	Appropriate staff section
f. Construction specifications	2 copies	Appropriate staff section
15. Distribution of papers and number of copies:
 

a. Central Records	1 copy	of 14a above
b.* Military government unit	1 copy	of a, b, c and d
c. Appropriate staff section	1 copy	of a, b, c, d, e and f
d. Requesting Unit	1 copy	of a, b, c and d
e. Japanese Liaison Office	1 copy	of a, c and d
f. Japanese supplier	1 copy	of a
g. or Japanese property owner	1 copy	of a, c and d
h. or Japanese contractor	1 copy	of a, e and f
16. Amended demands will be prepared and distributed in the same manner.
17. Military Government will forward Central Records copy directly to Military Government Section, Headquarters Eighth Army, APO 343, attention Procurement Division.
18. Japanese Liaison Office will enter name and address of Japanese supplier, contractor, or service company under "Suggested Source", if none is indicated.
19. Changes in the source (delivery point) and date and method of delivery will be coordinated with the military Government unit and will be corrected on the form by the Japanese Liaison Office before signature and return.
 

\* When demand is prepared by one military government unit and forwarded to another military government unit for processing on the Japanese extra copies of each paper must be made for the files of the processing unit.

\*\* Inclosure references are to Eighth Army Operational Directive.



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GPA FORM 2  
(4-46)

PROCUREMENT RECEIPT

Page 1 of 1 Pages

Received From: Liaison Office, Gifu Prefecture  
Individual Firm

Address: Gifu City Gifu Prefecture  
Number and Street

Date Received: 1 Jan. '48 thru 31 Jan. '48 (Partial) ~~Receipt~~  
Or Period Covered Delete One

Account Code (If Applicable to All Items): 107-1-11-100-1 Receipt No. JPNZ 9623 A  
(Read Instructions on Back of this Form)

Item No.	Specific Description of Items Received	Unit	Quantity	Enter Estimated Relative Value on U.S. Copies Only	
				Unit Value	Total Value
1.	Akahata (Red Flag)	Negative			
2.	Official Gazette	Negative			
3.	Oriental Economist	Volume 2			
4.	Contemporary Japan	Negative			
5.	Japan Trade Research Bureau	Negative			
<b>(See attached paper)</b>					

(Detach Along this Line for Additional Pages)

Grand Total

(Space of Mil. Govt. Unit Only)

Previously Reported Value: \_\_\_\_\_ Revaluation: \_\_\_\_\_

Net Change — (Increase) (Decrease) Total Record By: \_\_\_\_\_  
Delete One

Net Change — (Increase) (Decrease) Monthly Record By: \_\_\_\_\_  
Delete One

Mil. Govt. Hq. & Hq. Co. \_\_\_\_\_ Mil. Govt. Hq. & Hq. Co. \_\_\_\_\_  
Unit Prefecture Unit Prefecture  
(Mil. Govt. Unit which Prepared Demand) (Mil. Govt. Unit which Processed Demand)

(Space for Receiving Agency Only)

Authority for Restricted Item: \_\_\_\_\_ (Japanese Delivery) (Occ. Force Pick Up)  
Letter Reference or Signature Delete One

Not Taken up on Property Records of: Gifu M. G. Team By: John F Dinstbir Capt. Inf.  
Organization Accountable Officer Rank Date

Remarks: \_\_\_\_\_

Certified Correct as to Quantity and Items Except as Noted and Initialed:

By: John F. Dinstbir John F. Dinstbir Capt. Inf. Gifu M. G. Team 4 Feb. '48  
Receiving Officer Organization Date

By: P. Sawawawa Gifu Liaison Office 4 Feb. '48  
Japanese Representative Agency Date



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INSTRUCTIONS FOR USE OF FORM 2

(Local reproduction of this form is not authorized)

1. This form will be used to receipt for all Japanese supplies and facilities procured by procurement demand and will be the basis to support the suppliers', property owners', and contractors' claim for payment by the Japanese government. It will also serve to furnish information to higher headquarters of the value of supplies and facilities procured from Japanese civilian sources.
2. A receipt will be issued for every procurement demand prepared, unless such demand is voided.
3. The procurement receipt number assigned this receipt will be the same as was used on the demand for the supplies and facilities hereon with the following changes: Third group -- A consecutive letter sequence for partial receipts starting with the letter A for the first delivery (partial receipt). Revaluations will be indicated by adding a letter sequence in inverse order starting with the letter Z for the first revaluation receipt. Illustration: KYTE-5 or KYTE-5-A or KYTE-5-Z or KYTE-5-AZ.
4. Item numbers will correspond to those used on the procurement demand. Item not delivered will be lined out.
5. The specific description of the supplies and facilities received will be as stated on the demand; verified, corrected, and amplified by inspection at time of delivery.
6. If a single account code is not applicable to all items on the receipt, enter after each item described, the proper account code given in Incl 5\*\*.
7. Detach the lower half of all except the last page, if more than one page is required.
8. Relative value, calculated as given in Incls 6 to 10\*\* will be entered on all copies *except those given to the Japanese.*
9. In reporting revaluations, the original or previously reported value, the correct or recalculated value, and the net change in value will be given, as explained in Incl 6\*\*.
10. Under "Remarks", include the following, if appropriate:
  - a. Statement as to the materials, equipment, labor and supervision furnished by occupation forces in filling demand.
  - b. Reference to any attached statements, invoices, hand receipts, and inventories.
11. Alterations in the nomenclature and quantity of items will be initialed by both the receiving officer and the Japanese representative.
12. Both representatives will sign all copies of the receipt and inventory.
13. List of papers in connection with receipt, number of copies, and by whom prepared:
 

a. Procurement receipt, GPA Form 2	6 copies	Japanese Liaison Office
b. Procurement data, Form MGP 2	2 copies	Military government unit
c. Inventory	4 copies	Requesting unit
d. Utilities statement of service rendered	3 copies	Japanese Liaison Office
e. Japanese hand receipts	2 copies	Japanese supplier, etc.
14. Distribution of papers and member of copies:
 

a. Central Records	1 copy	of 13a and b above
b.* Military government unit	1 copy	of a, b, c, d, and e
c. Appropriate staff section	1 copy	of a, c and d
d. Japanese Liaison Office	2 copies	of a,
	1 copy	of c and d
e. Japanese supplier,	1 copy	of a and e
f. or Japanese property owner	1 copy	of a, c and e
g. or Japanese contractor	1 copy	of a and e
15. Partial receipts will be prepared and distributed in the same manner.
16. Receipts issued to record revaluations will be prepared by the military government unit in duplicate. One copy will be forwarded to Central Records and one copy retained in file. A procurement data form will be prepared and attached to each copy of a revaluation receipt.
17. Military government unit will forward Central Records copy directly to Military Government Section, Headquarters Eighth Army, APO 343, attention Procurement Division.

\* When receipt is received by a military government unit which did not prepare the demand, extra copies of each paper must be made for the files of the unit which prepared the demand.

\*\* Inclosure references are to Eighth Army Operational Directive.



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Item	Unit	Quantity	Unit Price	Total Cost
Oriental Economist	Volume	2	¥ 16.50	¥ 38.50
			¥ 22.00	
Total 2 Volumes			¥ 38.50	

"I certify, to the best of my knowledge and belief, that the attached statements represent a true and accurate account of all labor or all materials furnished by, or furnished to, my organization in connection with P. D. No. JPNZ 9623 During the period 1 Jan. '48 to 31 Jan. '48."

Signature: Eizo Yano  
 Title: Shopkeeper  
 Organization: Eibundo Bookstore  
 Date: 31 Jan. '48

"I have examined the above statement by the contractor, and I certify, to the best of my knowledge and belief, that it represents a true and accurate statement."

Signature: P. Parikawa  
 Title: Acting chief of Liaison Office  
 Government Office: Gifu Prefectural Gov't.  
 Date: 3 Feb. '48

Payment

- (a) Payment of Advanced: ¥ \_\_\_\_\_  
 Cash: ¥ \_\_\_\_\_
- (b) Payment for this time: ¥ \_\_\_\_\_  
 Cash: ¥ \_\_\_\_\_
- (c) Date of Payment: \_\_\_\_\_
- (d) Due for Payment: ¥ \_\_\_\_\_  
 (Estimate)

Agency of Payment \_\_\_\_\_



775013

GPA Form 1  
(4-48)

PROCUREMENT DEMAND  
On Imperial Japanese Government

Page 1 of 1 Pages

Account Code (If Applicable to all Items): 107-1-11-100-1 Demand No. JPNZ-9623  
(Read Instructions on Back of this Form)

Item No.	Specific Description of Items Desired	COMMODITY CODE	Unit	Quantity
1.	Akahata (Red Flag)	73400020	Subs	1
2.	Official Gazette	73404190	"	1
3.	Oriental Economist (1 weekly)	73323930	"	1
4.	Contemporary Japan (1 quarterly)	73323970	"	1
5.	Japan Trade Research Bureau (1 weekly)	73300140	"	1

Note: Deliver at indicated rate each time of issue.

GPA-2 will be issued monthly and will show total number of copies, not subscriptions, received.

EMF

(Detach Along this Line for Additional Pages)

Suggested Source: **LIAISON OFFICE OF GIFU PREFECTURE** **GIFU** **GIFU**  
Name Address City Prefecture  
Authority for **Appvl SCLP REQ Z-160, 3rd Ind GHQ SCLP**  
(Japanese Delivery) ~~(Del/Vol/Pick/Vol)~~ Restricted Item: **AG 400.12(10 Dec 47)GPA dtd 16 Dec 47.**  
Delete One Letter Reference or Signature

Delivery Required: **1 January 1948 - 31 December 1948** Ship By: ~~(Air/Water/Rail/Road)~~  
Calendar Date or Period Delete Three

Deliver To: **Receiving Officer, Gifu IG Team, Gifu**  
Name of Receiving Officer Organization Location Prefecture Phone

Requested By: **Mr. E. A. Lind, CWO AG Sec., Hq. 8th Army, Kanagawa**  
Name of Requesting Officer Organization Location Prefecture Phone

Approved By: **Mr. E. A. Lind, CWO AG 8th Army, Kanagawa**  
Name of Approving Officer Staff Section Headquarters Prefecture Phone

Remarks and Instructions: **This PD supersedes all other PD's, duplicating the aforementioned, which terminate as of 31 Dec 1947, per AG c/s dtd 8 Dec 1947, filed w/JPNZ-**

(Space for Mil. Govt. Unit Preparing and Forwarding Demand to Another Mil. Govt. Unit) 9602

**8th Army Mil. Govt. Hqs. & Hq. Sec. Japan** Typed: **ALBERT FLEGOSI, LT. COL. CE**  
Unit Prefecture Mil. Govt. Officer Rank Branch

(Space for Mil. Govt. Unit Processing Demand to Japanese)  
**PROCUREMENT DISTRICT NAGOYA** Signed: **Arley L. Dunderland**  
**IV DISTRICT OFFICE KYOTO BRANCH** Mil. Govt. Officer Rank Branch

Dated: **12 JAN 1948** Typed: **MAJOR AND MAJ FA**

(Space for Japanese Only)

P. D. Received By: **S. Ichioka** Signature **RECEIVING OFFICER** City Prefecture Date  
**SHIRO ICHIOKA**



**INSTRUCTIONS FOR USE OF GPA FORM 1**  
(Local reproduction of this form is not authorized)

1. This form will be used for the procurement of all Japanese supplies and facilities except labor, enemy surrendered facilities, equipment held for reparations, and facilities of United States. Allied, and Neutral nationals.
  2. The procurement demand number assigned this demand will be used for subsequent receipts and releases of the supplies and facilities hereon and will consist of a three group letter and number combination as follows: First group—A four letter code to indicate the prefectural area and administrative region wherein the demand is prepared (not necessarily where processed to the Japanese); see Incl 4\*\*. Second group—A single consecutive numerical sequence starting with one, covering all procurement demands irrespective of approving or using agency, for a particular prefectural area. Third group—A consecutive letter sequence for amendments to a particular procurement demand starting with the letter A for the first amendment. Illustration: KYTE-5 or KYTE-5-A.
  3. Limit a particular procurement demand to a single approving staff section, to a single prefecture, and to supplies and facilities of either a total (outright) or monthly (rental) relative value.
  4. Describe as completely as possible including, if known, Japanese name, type, quality, grade, model, rated capacity, and other descriptive nomenclature of the item. Include complete address in case of real estate or construction work. Construction demands will be cross-referenced to real estate demands which procured the site.
  5. In describing items desired, use nomenclature equivalent to that listed in Incls 7 to 10\*\*.
  6. Indicate, when appropriate, materials, equipment, labor, and supervision furnished by the occupation forces to the Japanese in the fulfillment of the demand.
  7. If a single account code is not applicable to all items on the demand, enter after each item described, the proper account code given in Incl 5\*\*.
  8. Detach the lower half of all except the last page, if more than one page is required.
  9. Under "Suggested Source", indicate names and addresses of possible Japanese suppliers, contractors, or service companies.
  10. Under "Deliver To", indicate the name of the officer who will have direct contact with the Japanese property owner or contractor in the case of real estate, construction work, or services.
  11. Under "Remarks and Instructions", include the following, if appropriate:
    - a. Packing and shipping instructions.
    - b. "Delivery already made", and reason for necessity of issuing such confirmation demand.
    - c. Reference to any attached statements, sketches, plot plans, maps, overlays, drawings and specifications.
  12. All copies of the procurement demand will be signed.
  13. If the military government unit preparing and processing the demand is the same, only the second of the two "Military Government Unit" blocks will be completed.
  14. List of papers in connection with procurement, number of copies and by whom prepared:
 

a. Procurement demand, GPA Form 1	6 copies	Military government unit
b. Unit requisition	3 copies	Requesting unit
c. Plot and building plans	5 copies	Requesting unit
d. Specifications as to rehabilitation and operation desired	5 copies	Requesting unit
e. Construction drawings	2 copies	Appropriate staff section
f. Construction specifications	2 copies	Appropriate staff section
  15. Distribution of papers and number of copies:
 

a. Central Records	1 copy	of 14a above
b.* Military government unit	1 copy	of a, b, c and d
c. Appropriate staff section	1 copy	of a, b, c, d, e and f
d. Requesting Unit	1 copy	of a, b, c and d
e. Japanese Liaison Office	1 copy	of a, c and d
f. Japanese supplier	1 copy	of a
g. or Japanese property owner	1 copy	of a, c and d
h. or Japanese contractor	1 copy	of a, e and f
  16. Amended demands will be prepared and distributed in the same manner.
  17. Military Government will forward Central Records copy directly to Military Government Section, Headquarters Eighth Army, APO 343, attention Procurement Division.
  18. Japanese Liaison Office will enter name and address of Japanese supplier, contractor, or service company under "Suggested Source", if none is indicated.
  19. Changes in the source (delivery point) and date and method of delivery will be coordinated with the military Government unit and will be corrected on the form by the Japanese Liaison Office before signature and return.
- \* When demand is prepared by one military government unit and forwarded to another military government unit for processing on the Japanese, extra copies of each paper must be made for the files of the processing unit.
- \*\* Inclosure references are to Eighth Army Operational Directive.



775013

JPNO 2601

Band for MG Team

*[Faint handwritten signature]*



775013

GPA FORM 2  
(4-48)

PROCUREMENT RECEIPT

Page 1 of 1 Pages

Received From: Gifu Liaison Office  
Individual Firm

Address: \_\_\_\_\_  
Number and Street City Prefecture  
Gifu Gifu

Date Received: 14 Mar. '48 Or Period Covered ~~(Initial)~~ (Final) Receipt  
Delete One

Account Code (If Applicable to All Items): 137-1-10-404-0 Receipt No. JPNO 2601 0  
(Read Instructions on Back of this Form)

Item No	Specific Description of Items Received	Unit	Quantity	Enter Estimated Relative Value on U.S. Copies Only	
				Unit Value	Total Value
1.	Services of a Band consisting of seven (7) musicians and one (1) vocalist to entertain at the Gifu M.G. Team from 2000 hrs to 2400 hrs on 14 Mar. '48 as directed by the Receiving Officer.	Perf.	1		
(See attached papers)					

(Detach Along this Line for Additional Pages)

Grand Total

(Space of Mil. Govt. Unit Only)

Previously Reported Value: \_\_\_\_\_ Revaluation: \_\_\_\_\_

Net Change — (Increase) (Decrease) Total Record By: \_\_\_\_\_  
Delete One

Net Change — (Increase) (Decrease) Monthly Record By: \_\_\_\_\_  
Delete One

Unit Mil. Govt. Hq. & Hq. Co. Prefecture Unit Mil. Govt. Hq. & Hq. Co. Prefecture  
(Mil. Govt. Unit which Prepared Demand) (Mil. Govt. Unit which Processed Demand)

(Space for Receiving Agency Only)

Authority for Restricted Item: \_\_\_\_\_ (Japanese Delivery) (Occ. Force Pick Up)  
Letter Reference or Signature Delete One

Not Taken up on Property Records of: Gifu M.G. Team By: SIDNEY T. MIXON MAJ. INF.  
Organization Accountable Officer Rank Date

Remarks:

Certified Correct as to Quantity and Items Except as Noted and Initialed:

By: Sidney T. Nixon Maj. Inf. Gifu M.G. Team. 23 Mar. '48  
Receiving Officer Organization Date

By: Gifu Liaison Office 23 Mar. '48  
Japanese Representative Agency Date



## INSTRUCTIONS FOR USE OF FORM 2

(Local reproduction of this form is not authorized)

1. This form will be used to receipt for all Japanese supplies and facilities procured by procurement demand and will be the basis to support the suppliers', property owners', and contractors' claim for payment by the Japanese government. It will also serve to furnish information to higher headquarters of the value of supplies and facilities procured from Japanese civilian sources.
2. A receipt will be issued for every procurement demand prepared, unless such demand is voided.
3. The procurement receipt number assigned this receipt will be the same as was used on the demand for the supplies and facilities hereon with the following changes: Third group — A consecutive letter sequence for partial receipts starting with the letter A for the first delivery (partial receipt). Revaluations will be indicated by adding a letter sequence in inverse order starting with the letter Z for the first revaluation receipt. Illustration: KYTE-5 or KYTE-5-A or KYTE-5-Z or KYTE-5-AZ.
4. Item numbers will correspond to those used on the procurement demand. Item not delivered will be lined out.
5. The specific description of the supplies and facilities received will be as stated on the demand; verified, corrected, and amplified by inspection at time of delivery.
6. If a single account code is not applicable to all items on the receipt, enter after each item described, the proper account code given in Incl 5\*\*.
7. Detach the lower half of all except the last page, if more than one page is required.
8. Relative value, calculated as given in Incls 6 to 10\*\* will be entered on all copies *except those given to the Japanese.*
9. In reporting revaluations, the original or previously reported value, the correct or recalculated value, and the net change in value will be given, as explained in Incl 6\*\*.
10. Under "Remarks", include the following, if appropriate:
  - a. Statement as to the materials, equipment, labor and supervision furnished by occupation forces in filling demand.
  - b. Reference to any attached statements, invoices, hand receipts, and inventories.
11. Alterations in the nomenclature and quantity of items will be initialed by both the receiving officer and the Japanese representative.
12. Both representatives will sign all copies of the receipt and inventory.
13. List of papers in connection with receipt, number of copies, and by whom prepared:
 

a. Procurement receipt, GPA Form 2	6 copies	Japanese Liaison Office
b. Procurement data, Form MGP-2	2 copies	Military government unit
c. Inventory	4 copies	Requesting unit
d. Utilities statement of service rendered	3 copies	Japanese Liaison Office
e. Japanese hand receipts	2 copies	Japanese supplier, etc.
14. Distribution of papers and number of copies:
 

a. Central Records	1 copy	of 13a and b above
b.* Military government unit	1 copy	of a, b, c, d, and e
c. Appropriate staff section	1 copy	of a, c and d
d. Japanese Liaison Office	2 copies	of a,
	1 copy	of c and d.
e. Japanese supplier,	1 copy	of a and e
f. or Japanese property owner	1 copy	of a, c and e
g. or Japanese contractor	1 copy	of a and e
15. Partial receipts will be prepared and distributed in the same manner.
16. Receipts issued to record revaluations will be prepared by the military government unit in duplicate. One copy will be forwarded to Central Records and one copy retained in file. A procurement data form will be prepared and attached to each copy of a revaluation receipt.
17. Military government unit will forward Central Records copy directly to Military Government Section, Headquarters Eighth Army, APO 343, attention Procurement Division.

\* When receipt is received by a military government unit which did not prepare the demand, extra copies of each paper must be made for the files of the unit which prepared the demand.

\*\* Inclosure references are to Eighth Army Operational Directive.



## REPORT OF ENTERTAINMENT SERVICES

furnished on 14 Mar. 1948 by P.D. JPNO 2601

- a) Number and type of performers 8 persons.
- b) Man hours of entertainment furnished 32 M/H
- c) Total cost in yen to the Japanese Government as follows
  - 1) Actual amount in yen paid to individual performers or to the entertainment unit for services.  
¥ 8640.00
  - 2) Actual amount in yen paid by Japanese Government for lodgings for entertainers (8 persons)  
None
  - 3) Actual amount in yen paid by Japanese Gov't for transportation for entertainers.  
Fare from Nagoya to Gifu (Go and Return)  
¥ 192.00
  - 4) Grand Total ¥ 8832.00







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GPA FORM 2  
(4-46)

PROCUREMENT RECEIPT

Page 1 of 1 Pages

Received From: Gifu Liaison Office

Individual

Firm

Address:

Number and Street

Gifu

Gifu

City

Prefecture

Date Received:

14 Feb. '48

Or Period Covered

(Partial) (Final) Receipt  
Delete One

Account Code (If Applicable to All Items):

137-1-10-404-0

Receipt No.

JPNO 2601 B

(Read Instructions on Back of this Form)

Item No.	Specific Description of Items Received	Unit	Quantity	Enter Estimated Relative Value on U.S. Copies Only	
				Unit Value	Total Value
1.	Services of a Band consisting of seven(7) musicians and one(1) vocalist to entertain at the Gifu M.G. Team as directed by the Receiving Officer.	Perf.	1		
(See attached papers)					

(Detach Along this Line for Additional Pages)

(Space of Mil. Govt. Unit Only)

Grand Total

Previously Reported Value:

Revaluation:

Net Change — (Increase) (Decrease) Total Record By:

Delete One

Net Change — (Increase) (Decrease) Monthly Record By:

Delete One

Unit Mil. Govt. Hq. & Hq. Co.

Prefecture

Unit Mil. Govt. Hq. & Hq. Co.

Prefecture

(Mil. Govt. Unit which Prepared Demand)

(Mil. Govt. Unit which Processed Demand)

(Space for Receiving Agency Only)

Authority for Restricted Item:

Letter Reference or Signature

(Japanese Delivery) (Occ. Force Pick Up)  
Delete One

Taken up on

Property Records of: Gifu M.G. Team

Organization

By:

Sydney T. Nixon Maj. Inf.

Accountable Officer

Rank

Date

Remarks:

Certified Correct as to Quantity and Items Except as Noted and Initialed:

By: Sydney T. Nixon  
Receiving Officer

Sydney T. Nixon Maj. Inf. Gifu M.G. Team.  
Organization

Date

By: J. Ogawa  
Japanese Representative

Gifu Liaison Office  
Agency

19 Feb. '48.  
Date



## INSTRUCTIONS FOR USE OF FORM 2

(Local reproduction of this form is not authorized)

1. This form will be used to receipt for all Japanese supplies and facilities procured by procurement demand and will be the basis to support the suppliers', property owners', and contractors' claim for payment by the Japanese government. It will also serve to furnish information to higher headquarters of the value of supplies and facilities procured from Japanese civilian sources.
2. A receipt will be issued for every procurement demand prepared, unless such demand is voided.
3. The procurement receipt number assigned this receipt will be the same as was used on the demand for the supplies and facilities hereon with the following changes: Third group — A consecutive letter sequence for partial receipts starting with the letter A for the first delivery (partial receipt). Revaluations will be indicated by adding a letter sequence in inverse order starting with the letter Z for the first revaluation receipt. Illustration: KYTE-5 or KYTE-5-A or KYTE-5-Z or KYTE-5-AZ.
4. Item numbers will correspond to those used on the procurement demand. Item not delivered will be lined out.
5. The specific description of the supplies and facilities received will be as stated on the demand; verified, corrected, and amplified by inspection at time of delivery.
6. If a single account code is not applicable to all items on the receipt, enter after each item described, the proper account code given in Incl 5\*\*.
7. Detach the lower half of all except the last page, if more than one page is required.
8. Relative value, calculated as given in Incls 6 to 10\*\* will be entered on all copies *except those given to the Japanese*.
9. In reporting revaluations, the original or previously reported value, the correct or recalculated value, and the net change in value will be given, as explained in Incl 6\*\*.
10. Under "Remarks", include the following, if appropriate:
  - a. Statement as to the materials, equipment, labor and supervision furnished by occupation forces in filling demand.
  - b. Reference to any attached statements, invoices, hand receipts, and inventories.
11. Alterations in the nomenclature and quantity of items will be initialed by both the receiving officer and the Japanese representative.
12. Both representatives will sign all copies of the receipt and inventory.
13. List of papers in connection with receipt, number of copies, and by whom prepared:
 

a. Procurement receipt, GPA Form 2	6 copies	Japanese Liaison Office
b. Procurement data, Form MGP 2	2 copies	Military government unit
c. Inventory	4 copies	Requesting unit
d. Utilities statement of service rendered	3 copies	Japanese Liaison Office
e. Japanese hand receipts	2 copies	Japanese supplier, etc.
14. Distribution of papers and number of copies:
 

a. Central Records	1 copy	of 13a and b above
b.* Military government unit	1 copy	of a, b, c, d, and e
c. Appropriate staff section	1 copy	of a, c and d
d. Japanese Liaison Office	2 copies	of a,
	1 copy	of c and d
e. Japanese supplier,	1 copy	of a and e
f. or Japanese property owner	1 copy	of a, c and e
g. or Japanese contractor	1 copy	of a and e
15. Partial receipts will be prepared and distributed in the same manner.
16. Receipts issued to record revaluations will be prepared by the military government unit in duplicate. One copy will be forwarded to Central Records and one copy retained in file. A procurement data form will be prepared and attached to each copy of a revaluation receipt.
17. Military government unit will forward Central Records copy directly to Military Government Section, Headquarters Eighth Army, APO 343, attention Procurement Division.

\* When receipt is received by a military government unit which did not prepare the demand, extra copies of each paper must be made for the files of the unit which prepared the demand.

\*\* Inclosure references are to Eighth Army Operational Directive.



## Report on Entertainment Services

Furnished on 14 Feb. '48 by P.D. JPNO 2601

- a) Number and type of performers. 8 persons
- b) Man hours of entertainment furnished 32 M/H
- c) Total cost in yen to the Japanese Gov't. as follows
- 1) Actual amount in yen paid to individual performers or to the entertainment unit for services.  
8 persons  
¥ 8,540.00
- 2) Actual amount in yen paid Japanese Gov't. for lodgings for entertainers.  
8 persons  
¥ 864.00
- 3) Actual amount in yen paid by Japanese Gov't. for transportation for entertainers.  
Fare from Nagoya to Gifu (Go and Return)  
¥ 192.00  
Two motor cars from Meiho Theatre to Gifu  
¥ 400.00
- 4) Grand Total. ¥ 10,096.00



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"I certify, to the best of my knowledge and belief, that the attached statements represent a true and accurate account of all labor or all materials furnished by, or furnished to, my organization in connection with P. D. No. JPNO 2601 During the period 14 Feb. '48 to XXXXXXXXXXXXXXXXXX"

Signature: Y. Oshima  
Title: Director  
Organization: Nagoya Occupation Forces Performance Ass'n.  
Date: 16 Feb. '48.

"I have examined the above (or attached) statement by the contractor and the cost data added by the Japanese Government, and I certify to the best of my knowledge and belief, that it represents a true and accurate statement. and that the total amount has been charged to the amount indicated."

Signature: I. Ogawa  
Title: Chief of Liaison Office  
Government Office: Gifu Prefectural Gov't.  
Date: 18 Feb. '48.

Payment

- (a) Payment of Advanced: ¥ \_\_\_\_\_  
Cash: ¥ \_\_\_\_\_
- (b) Payment for this time: ¥ \_\_\_\_\_  
Cash: ¥ \_\_\_\_\_
- (c) Date of Payment: \_\_\_\_\_
- (d) Due for Payment: ¥ \_\_\_\_\_  
(Estimate)

Agency of Payment \_\_\_\_\_







**INSTRUCTIONS FOR USE OF GPA FORM 1**  
(Local reproduction of this form is not authorized)

1. This form will be used for the procurement of all Japanese supplies and facilities except labor, enemy surrendered facilities, equipment held for reparations, and facilities of United States. Allied, and Neutral nationals.
2. The procurement demand number assigned this demand will be used for subsequent receipts and releases of the supplies and facilities hereon and will consist of a three group letter and number combination as follows: First group—A four letter code to indicate the prefectural area and administrative region wherein the demand is prepared (not necessarily where processed to the Japanese), see Incl 4\*\*. Second group—A single consecutive numerical sequence starting with one, covering all procurement demands irrespective of approving or using agency, for a particular prefectural area. Third group—A consecutive letter sequence for amendments to a particular procurement demand starting with the letter A for the first amendment. Illustration: KYTE-5 or KYTE-5-A.
3. Limit a particular procurement demand to a single approving staff section, to a single prefecture, and to supplies and facilities of either a total (outright) or monthly (rental) relative value.
4. Describe as completely as possible including, if known, Japanese name, type, quality, grade, model, rated capacity, and other descriptive nomenclature of the item. Include complete address in case of real estate or construction work. Construction demands will be cross-referenced to real estate demands which procured the site.
5. In describing items desired, use nomenclature equivalent to that listed in Incls 7 to 10\*\*.
6. Indicate, when appropriate, materials, equipment, labor, and supervision furnished by the occupation forces to the Japanese in the fulfillment of the demand.
7. If a single account code is not applicable to all items on the demand, enter after each item described, the proper account code given in Incl 5\*\*.
8. Detach the lower half of all except the last page, if more than one page is required.
9. Under "Suggested Source", indicate names and addresses of possible Japanese suppliers, contractors, or service companies.
10. Under "Deliver To", indicate the name of the officer who will have direct contact with the Japanese property owner or contractor in the case of real estate, construction work, or services.
11. Under "Remarks and Instructions", include the following, if appropriate:
  - a. Packing and shipping instructions.
  - b. "Delivery already made", and reason for necessity of issuing such confirmation demand.
  - c. Reference to any attached statements, sketches, plot plans, maps, overlays, drawings and specifications.
12. All copies of the procurement demand will be signed.
13. If the military government unit preparing and processing the demand is the same, only the second of the two "Military Government Unit" blocks will be completed.
14. List of papers in connection with procurement, number of copies and by whom prepared:
 

a. Procurement demand, GPA Form 1	6 copies	Military government unit
b. Unit requisition	3 copies	Requesting unit
c. Plot and building plans	5 copies	Requesting unit
d. Specifications as to rehabilitation and operation desired	5 copies	Requesting unit
e. Construction drawings	2 copies	Appropriate staff section
f. Construction specifications	2 copies	Appropriate staff section
15. Distribution of papers and number of copies:
 

a. Central Records	1 copy	of 14a above
b.* Military government unit	1 copy	of a, b, c and d
c. Appropriate staff section	1 copy	of a, b, c, d, e and f
d. Requesting Unit	1 copy	of a, b, c and d
e. Japanese Liaison Office	1 copy	of a, c and d
f. Japanese supplier	1 copy	of a
g. or Japanese property owner	1 copy	of a, c and d
h. or Japanese contractor	1 copy	of a, e and f
16. Amended demands will be prepared and distributed in the same manner.
17. Military Government will forward Central Records copy directly to Military Government Section, Headquarters Eighth Army, APO 343, attention Procurement Division.
18. Japanese Liaison Office will enter name and address of Japanese supplier, contractor, or service company under "Suggested Source", if none is indicated.
19. Changes in the source (delivery point) and date and method of delivery will be coordinated with the military Government unit and will be corrected on the form by the Japanese Liaison Office before signature and return.

\* When demand is prepared by one military government unit and forwarded to another military government unit for processing on the Japanese, extra copies of each paper must be made for the files of the processing unit.

\*\* Inclosure references are to Eighth Army Operational Directive.







Report of Entertainment Services  
furnished on 17 Jan. '48.

- a) Number and type of performers. 8 persons.
- b) Men hours of entertainment furnished 32 M/H
- c) Total cost in yen to the Japanese Government as follows
- 1) Actual amount in yen paid to individual performers or to the entertainment unit for services.  
¥ 4,800.00
  - 2) Actual amount in yen paid by Japanese Government for lodgings for entertainers (8 persons)  
¥ 680.00
  - 3) Actual amount in yen paid by Japanese Gov't for transportation for entertainers.  
Fare from Nagoya to Gifu (Go and Return)  
¥ 192.00  
Two truck from Meiho Theatre to Nagoya Station  
¥ 200.00
  - 4) GrandTotal  
¥ 5,872.00



775013

"I certify, to the best of my knowledge and belief, that the attached statements represent a true and accurate account of all labor or all materials furnished by, or furnished to, my organization in connection with P. D. No. JENO 2601 During the period 17 Jan. '48 to \_\_\_\_\_."

Signature: s/ Y. Oshima  
t/ Y. OSHIMA  
 Title: Director  
 Organization: Nagoya Occupation Forces Pref. Ass'n.  
 Date: 18 Jan. '48

"I have examined the above (or attached) statement by the contractor and the cost data added by the Japanese Government, and I certify to the best of my knowledge and belief, that it represents a true and accurate statement and that the total amount has been charged to the amount indicated."

Signature: S/ I. Ogawa  
t/ I. OGAWA  
 Title: Chief of Liaison Office  
 Government Office: Gifu Prefectural Gov't.  
 Date: 19 Jan. '48

## Payment

(a) Payment of Advanced: ¥  
 Cash: ¥  
 (b) Payment for this time: ¥ 5,872  
 Cash: ¥ 5,872  
 (c) Date of Payment: 17 Feb. 1948  
 (d) Due for Payment: ¥  
 (Estimate)

Agency of Payment Gifu Account Section



775013

"I certify, to the best of my knowledge and belief, that the attached statements represent a true and accurate account of all labor or all materials furnished by, or furnished to, my organization in connection with P. D. No. JPNO-403 During the period 1st January to 31st Jan. '48."

Signature: S/E. Toyoda  
t/ E. TOYODA  
 Title: Director  
 Organization: Toyoda Motor Co., Ltd.  
 Date: 1st Feb. '48

"I have examined the above (or attached) statement by the contractor and the cost data added by the Japanese Government, and I certify to the best of my knowledge and belief, that it represents a true and accurate statement. and that the total amount has been charged to the amount indicated."

Signature: S/ S. Ichioka  
t/ S. ICHIOKA  
 Title: Chief of Administrative Dep't.  
Special Procurement  
 Government Office: Board Nagoya Branch  
 Date: 1st Feb. 1948

Payment

- (a) Payment of Advanced: ¥ \_\_\_\_\_  
   Cash: ¥ \_\_\_\_\_
- (b) Payment for this time: ¥ \_\_\_\_\_  
   Cash: ¥ \_\_\_\_\_
- (c) Date of Payment : \_\_\_\_\_
- (d) Due for Payment : ¥ \_\_\_\_\_  
   (Estimate)

Agency of Payment \_\_\_\_\_



775013

JPNO	1473	3859
JPNO	1707	
JPNO	2035	
JPNO		

Orchestra for FM Club



775013

GPA FORM 2  
(4-46)

PROCUREMENT RECEIPT

Page 1 of 1 Pages

Received From: Nagoya Occupation Forces Performance Ass'n  
Individual Firm

Address: Nagoya Aichi  
Number and Street City Prefecture

Date Received: 16 Aug. '47 (Partial) ~~(Final)~~ Receipt  
Or Period Covered Delete One

Account Code (If Applicable to All Items): 137-0-10-404-0 Receipt No. JPN 2030 D  
(Read Instructions on Back of this Form)

Item No.	Specific Description of Items Received	Unit	Quantity	Enter Estimated Relative Value on U.S. Copies Only	
				Unit Value	Total Value
1.	Services of an orchestra consisting of 8 people to perform for the Gifu H.Q. Team S.M. Club for four (4) hours on 16 Aug. '47 as directed by the receiving officer.		performance 1		
(See attached papers)					

(Detach Along this Line for Additional Pages) Grand Total

Previously Reported Value: \_\_\_\_\_ Revaluation: \_\_\_\_\_  
(Space of Mil. Govt. Unit Only)

Net Change — (Increase) (Decrease) Total Record By: \_\_\_\_\_  
Delete One

Net Change — (Increase) (Decrease) Monthly Record By: \_\_\_\_\_  
Delete One

Mil. Govt. Hq. & Hq. Co. \_\_\_\_\_ Mil. Govt. Hq. & Hq. Co. \_\_\_\_\_  
Unit Prefecture Unit Prefecture  
(Mil. Govt. Unit which Prepared Demand) (Mil. Govt. Unit which Processed Demand)

(Space for Receiving Agency Only)

Authority for Restricted Item: Not applicable ~~(Japanese Delivery) (Cross-Border Pick-Up)~~  
Letter Reference or Signature Delete One

Taken up on Property Records of: Not applicable By: Not applicable  
Organization Accountable Officer Rank Date

Remarks: \_\_\_\_\_

Certified Correct as to Quantity and Items Except as Noted and Initialed:

By: Sidney T. Nixon Maj. Inf. Gifu H.Q. Team 11. Dec. '48  
Receiving Officer Organization Date

By: [Signature] Gifu Liaison Office 11 Dec. '48  
Japanese Representative Agency Date

Incl 3'



## INSTRUCTIONS FOR USE OF FORM 2

(Local reproduction of this form is not authorized)

1. This form will be used to receipt for all Japanese supplies and facilities procured by procurement demand and will be the basis to support the suppliers', property owners', and contractors' claim for payment by the Japanese government. It will also serve to furnish information to higher headquarters of the value of supplies and facilities procured from Japanese civilian sources.
2. A receipt will be issued for every procurement demand prepared, unless such demand is voided.
3. The procurement receipt number assigned this receipt will be the same as was used on the demand for the supplies and facilities hereon with the following changes: Third group — A consecutive letter sequence for partial receipts starting with the letter A for the first delivery (partial receipt). Revaluations will be indicated by adding a letter sequence in inverse order starting with the letter Z for the first revaluation receipt. Illustration: KYTE-5 or KYTE-5-A or KYTE-5-Z or KYTE-5-AZ.
4. Item numbers will correspond to those used on the procurement demand. Item not delivered will be lined out.
5. The specific description of the supplies and facilities received will be as stated on the demand; verified, corrected, and amplified by inspection at time of delivery.
6. If a single account code is not applicable to all items on the receipt, enter after each item described, the proper account code given in Incl 5\*\*.
7. Detach the lower half of all except the last page, if more than one page is required.
8. Relative value, calculated as given in Incls 6 to 10\*\* will be entered on all copies *except those given to the Japanese.*
9. In reporting revaluations, the original or previously reported value, the correct or recalculated value, and the net change in value will be given, as explained in Incl 6\*\*.
10. Under "Remarks", include the following, if appropriate:
  - a. Statement as to the materials, equipment, labor and supervision furnished by occupation forces in filling demand.
  - b. Reference to any attached statements, invoices, hand receipts, and inventories.
11. Alterations in the nomenclature and quantity of items will be initialed by both the receiving officer and the Japanese representative.
12. Both representatives will sign all copies of the receipt and inventory.
13. List of papers in connection with receipt, number of copies, and by whom prepared:
 

a. Procurement receipt, GPA Form 2	6 copies	Japanese Liaison Office
b. Procurement data, Form MGP 2	2 copies	Military government unit
c. Inventory	4 copies	Requesting unit
d. Utilities statement of service rendered	3 copies	Japanese Liaison Office
e. Japanese hand receipts	2 copies	Japanese supplier, etc.
14. Distribution of papers and number of copies:
 

a. Central Records	1 copy	of 13a and b above
b.* Military government unit	1 copy	of a, b, c, d, and e
c. Appropriate staff section	1 copy	of a, c and d
d. Japanese Liaison Office	2 copies	of a,
	1 copy	of c and d
e. Japanese supplier,	1 copy	of a and e
f. or Japanese property owner	1 copy	of a, c and e
g. or Japanese contractor	1 copy	of a and e
15. Partial receipts will be prepared and distributed in the same manner.
16. Receipts issued to record revaluations will be prepared by the military government unit in duplicate. One copy will be forwarded to Central Records and one copy retained in file. A procurement data form will be prepared and attached to each copy of a revaluation receipt.
17. Military government unit will forward Central Records copy directly to Military Government Section, Headquarters Eighth Army, APO 343, attention Procurement Division.

\* When receipt is received by a military government unit which did not prepare the demand, extra copies of each paper must be made for the files of the unit which prepared the demand.

\*\* Inclosure references are to Eighth Army Operational Directive.



Report of Entertainment furnished on 16 Aug. '47  
by P.D.JPNO 2030

- a) Number and type of performers 8 persons
- b) Man hours of entertainment furnished 32 M/h
- c) Total cost in yen to the Japanese Government as follows
  - 1) Actual amount in yen paid to individual performers  
or to the entertainment unit for services  
¥ 4,800.00
  - 2) Actual amount in yen paid by Japanese Government for  
lodgings for entertainers (8 persons)  
¥ 630.00
  - 3) Actual amount in yen paid by Japanese Government for  
transportation for entertainers  
One track from Gifu to Nagoya (go and return)  
(8 persons) ¥ 2,500.00
  - 4) Grand Total ¥ 7,980.00







775013

GPA FORM 2  
(4-46)

PROCUREMENT RECEIPT

Page 1 of 1 Pages

Received From: Nagoya Occupation Forces Performance Ass'n  
Individual Firm

Address: Nagoya Aichi  
Number and Street City Prefecture

Date Received: 16 Aug. '47 Or Period Covered (Partial) (Final) Receipt  
Delete One

Account Code (If Applicable to All Items): 137-0-10-404-0 Receipt No. JPHO 2030 0  
(Read Instructions on Back of this Form)

Item No.	Specific Description of Items Received	Unit	Quantity	Enter Estimated Relative Value on U.S. Copies Only	
				Unit Value	Total Value
1.	<p>Services of an orchestra consisting of 8 people to perform for the Gifu H.Q. Team H.M. Club for four (4) hours on 16 Aug. '47 as directed by the Receiving Officer.</p> <p>This receipt cancels JPHO 2023 A as receipt was incorrectly written; should have been JPHO 2030 A</p>		performance 1		

(Detach Along this Line for Additional Pages)

Grand Total

(Space of Mil. Govt. Unit Only)

Previously Reported Value: \_\_\_\_\_ Revaluation: \_\_\_\_\_

Net Change — (Increase) (Decrease) Total Record By: \_\_\_\_\_  
Delete One

Net Change — (Increase) (Decrease) Monthly Record By: \_\_\_\_\_  
Delete One

Unit Mil. Govt. Hq. & Hq. Co. Prefecture Unit Mil. Govt. Hq. & Hq. Co. Prefecture  
(Mil. Govt. Unit which Prepared Demand) (Mil. Govt. Unit which Processed Demand)

(Space for Receiving Agency Only)

Authority for Restricted Item: Not applicable (Japanese Delivery) (Occ. Force Pick Up)  
Letter Reference or Signature Delete One

Taken up on Property Records of: Not applicable By: Not applicable  
Organization Accountable Officer Rank Date

Remarks: \_\_\_\_\_

Certified Correct as to Quantity and Items Except as Noted and Initialed:

By: [Signature] Gifu Liaison Office 11 Dec. '48  
Receiving Officer Organization Date

By: [Signature] Gifu Liaison Office 11 Dec. '48  
Japanese Representative Agency Date



## INSTRUCTIONS FOR USE OF FORM 2

(Local reproduction of this form is not authorized)

1. This form will be used to receipt for all Japanese supplies and facilities procured by procurement demand and will be the basis to support the suppliers', property owners', and contractors' claim for payment by the Japanese government. It will also serve to furnish information to higher headquarters of the value of supplies and facilities procured from Japanese civilian sources.
2. A receipt will be issued for every procurement demand prepared, unless such demand is voided.
3. The procurement receipt number assigned this receipt will be the same as was used on the demand for the supplies and facilities hereon with the following changes: Third group — A consecutive letter sequence for partial receipts starting with the letter A for the first delivery (partial receipt). Revaluations will be indicated by adding a letter sequence in inverse order starting with the letter Z for the first revaluation receipt. Illustration: KYTE-5 or KYTE-5-A or KYTE-5-Z or KYTE-5-AZ.
4. Item numbers will correspond to those used on the procurement demand. Item not delivered will be lined out.
5. The specific description of the supplies and facilities received will be as stated on the demand; verified, corrected, and amplified by inspection at time of delivery.
6. If a single account code is not applicable to all items on the receipt, enter after each item described, the proper account code given in Incl 5\*\*.
7. Detach the lower half of all except the last page, if more than one page is required.
8. Relative value, calculated as given in Incls 6 to 10\*\* will be entered on all copies *except those given to the Japanese*.
9. In reporting revaluations, the original or previously reported value, the correct or recalculated value, and the net change in value will be given, as explained in Incl 6\*\*.
10. Under "Remarks", include the following, if appropriate:
  - a. Statement as to the materials, equipment, labor and supervision furnished by occupation forces in filling demand.
  - b. Reference to any attached statements, invoices, hand receipts, and inventories.
11. Alterations in the nomenclature and quantity of items will be initialed by both the receiving officer and the Japanese representative.
12. Both representatives will sign all copies of the receipt and inventory.
13. List of papers in connection with receipt, number of copies, and by whom prepared:
 

a. Procurement receipt, GPA Form 2	6 copies	Japanese Liaison Office
b. Procurement data, Form MGP 2	2 copies	Military government unit
c. Inventory	4 copies	Requesting unit
d. Utilities statement of service rendered	3 copies	Japanese Liaison Office
e. Japanese hand receipts	2 copies	Japanese supplier, etc.
14. Distribution of papers and number of copies:
 

a. Central Records	1 copy	of 13a and b above
b.* Military government unit	1 copy	of a, b, c, d, and e
c. Appropriate staff section	1 copy	of a, c and d
d. Japanese Liaison Office	2 copies	of a,
	1 copy	of c and d
e. Japanese supplier,	1 copy	of a and e
f. or Japanese property owner	1 copy	of a, c and e
g. or Japanese contractor	1 copy	of a and e
15. Partial receipts will be prepared and distributed in the same manner.
16. Receipts issued to record revaluations will be prepared by the military government unit in duplicate. One copy will be forwarded to Central Records and one copy retained in file. A procurement data form will be prepared and attached to each copy of a revaluation receipt.
17. Military government unit will forward Central Records copy directly to Military Government Section, Headquarters Eighth Army, APO 343, attention Procurement Division.

\* When receipt is received by a military government unit which did not prepare the demand, extra copies of each paper must be made for the files of the unit which prepared the demand.

\*\* Inclosure references are to Eighth Army Operational Directive.



775013

GPA FORM 2  
(4-46)

PROCUREMENT RECEIPT

Page 1 of 1 Pages

Received From: **Nagoya Occupation Forces Performance Ass'n**  
Individual Firm

Address: **Nagoya Aichi**  
Number and Street City Prefecture

Date Received: **16 Aug. '47**  
Or Period Covered (Partial) ~~Receipt~~ Receipt Delete One

Account Code (If Applicable to All Items): **137-0-10-404-0** Receipt No. **JFNO 2030 A**  
(Read Instructions on Back of this Form)

Item No.	Specific Description of Items Received	Unit	Quantity	Enter Estimated Relative Value on U.S. Copies Only	
				Unit Value	Total Value
1.	Services of an orchestra consisting of 8 people to perform for the Gifu M.G. Team R.M. Club for four(4) hours on 16 Aug. '47 as directed by the Receiving Officer.  (See attached papers)	Performance	1		

RECEIVED  
16 Dec 1947  
C.O.  
EX.O.  
Adj.  
P.W.  
C.I.  
Legis.  
P.H.  
Comm.  
INSP.  
SECT.

(Detach Along this Line for Additional Pages)

Grand Total

(Space of Mil. Govt. Unit Only)

Previously Reported Value: Revaluation:

Net Change — (Increase) (Decrease) Total Record By: Delete One

Net Change — (Increase) (Decrease) Monthly Record By: Delete One

Mil. Govt. Hq. & Hq. Co. Prefecture Unit Mil. Govt. Hq. & Hq. Co. Prefecture Unit  
(Mil. Govt. Unit which Prepared Demand) (Mil. Govt. Unit which Processed Demand)

(Space for Receiving Agency Only)

Authority for Restricted Item: Letter Reference or Signature (Japanese Delivery) (Occ. Force Pick Up) Delete One

Not Taken up on Property Records of **Gifu M.G. Team** By: **Thad R. Kaitis 1st. Lt. Inf. 4 Dec. '47**  
Organization Accountable Officer Rank Date

Remarks:

Certified Correct as to Quantity and Items Except as Noted and Initialed:

By: **Thad R. Kaitis** Receiving Officer **Thad R. Kaitis 1st. Lt. Inf. Gifu M.G. Team 4 Dec. '47**  
Organization Date

By: **J. Ogawa** Japanese Representative **Gifu Liaison Office 4 Dec. '47**  
Agency Date

RECEIVING OFFICER

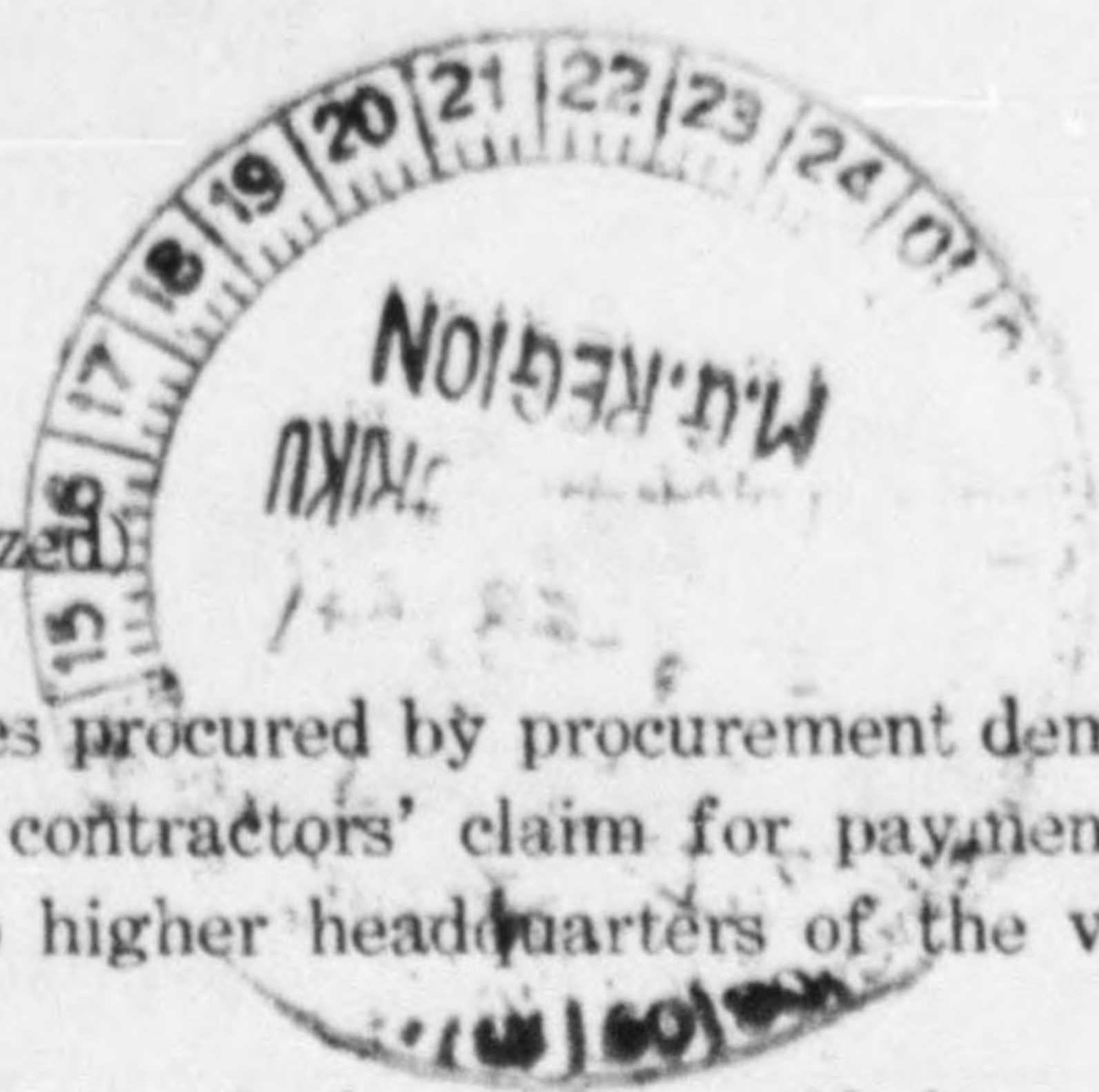
840 18 DEC 1947



775013

## INSTRUCTIONS FOR USE OF FORM 2

(Local reproduction of this form is not authorized)

- 
1. This form will be used to receipt for all Japanese supplies and facilities procured by procurement demand and will be the basis to support the suppliers', property owners', and contractors' claim for payment by the Japanese government. It will also serve to furnish information to higher headquarters of the value of supplies and facilities procured from Japanese civilian sources.
  2. A receipt will be issued for every procurement demand prepared, unless such demand is voided.
  3. The procurement receipt number assigned this receipt will be the same as was used on the demand for the supplies and facilities hereon with the following changes: Third group — A consecutive letter sequence for partial receipts starting with the letter A for the first delivery (partial receipt). Revaluations will be indicated by adding a letter sequence in inverse order starting with the letter Z for the first revaluation receipt. Illustration: KYTE-5 or KYTE-5-A or KYTE-5-Z or KYTE-5-AZ.
  4. Item numbers will correspond to those used on the procurement demand. Item not delivered will be lined out.
  5. The specific description of the supplies and facilities received will be as stated on the demand; verified, corrected, and amplified by inspection at time of delivery.
  6. If a single account code is not applicable to all items on the receipt, enter after each item described, the proper account code given in Incl 5\*\*.
  7. Detach the lower half of all except the last page, if more than one page is required.
  8. Relative value, calculated as given in Incls 6 to 10\*\* will be entered on all copies *except those given to the Japanese.*
  9. In reporting revaluations, the original or previously reported value, the correct or recalculated value, and the net change in value will be given, as explained in Incl 6\*\*.
  10. Under "Remarks", include the following, if appropriate:
    - a. Statement as to the materials, equipment, labor and supervision furnished by occupation forces in filling demand.
    - b. Reference to any attached statements, invoices, hand receipts, and inventories.
  11. Alterations in the nomenclature and quantity of items will be initialed by both the receiving officer and the Japanese representative.
  12. Both representatives will sign all copies of the receipt and inventory.
  13. List of papers in connection with receipt, number of copies, and by whom prepared:
 

a. Procurement receipt, GPA Form 2	6 copies	Japanese Liaison Office
b. Procurement data, Form MGP 2	2 copies	Military government unit
c. Inventory	4 copies	Requesting unit
d. Utilities statement of service rendered	3 copies	Japanese Liaison Office
e. Japanese hand receipts	2 copies	Japanese supplier, etc.
  14. Distribution of papers and member of copies:
 

a. Central Records	1 copy	of 13a and b above
b.* Military government unit	1 copy	of a, b, c, d, and e
c. Appropriate staff section	1 copy	of a, c and d
d. Japanese Liaison Office	2 copies	of a,
	1 copy	of c and d
e. Japanese supplier,	1 copy	of a and e
f. or Japanese property owner	1 copy	of a, c and e
g. or Japanese contractor	1 copy	of a and e
  15. Partial receipts will be prepared and distributed in the same manner.
  16. Receipts issued to record revaluations will be prepared by the military government unit in duplicate. One copy will be forwarded to Central Records and one copy retained in file. A procurement data form will be prepared and attached to each copy of a revaluation receipt.
  17. Military government unit will forward Central Records copy directly to Military Government Section, Headquarters Eighth Army, APO 343, attention Procurement Division.

\* When receipt is received by a military government unit which did not prepare the demand, extra copies of each paper must be made for the files of the unit which prepared the demand.

\*\* Inclosure references are to Eighth Army Operational Directive.



Report of Entertainment furnished on 16 Aug. '47  
by P.D. JPNO 2030

- a) Number and type of performers . 8 persons
- b) Man hours of entertainment furnished 32 M/h
- c) Total cost in yen to the Japanese Government as follows
  - 1) Actual amount in yen paid to individual performers  
or to the entertainment unit for services  
¥ 4,800.00
  - 2) Actual amount in yen paid by Japanese Government for  
lodgings for entertainers (8 persons)  
¥ 680.00
  - 3) Actual amount in yen paid by Japanese Government for  
trans portation for entertainers  
One truck from Gifu to Nagoya (go and return)  
(8 Persons) ¥ 2,500.00
  - 4) Grand Total ¥ 7,980.00



775013

"I certify, to the best of my knowledge and belief, that the attached statements represent a true and accurate account of all labor or all materials furnished by, or furnished to, my organization in connection with P. D. No. JFNO 2030 During the period 16 Aug. '47 to \_\_\_\_\_."

Signature: J. Oshima

Title: Director

Organization: Nagoya Occupation Forces Performance Ass'n

Date: 3 Dec. '47

"I have examined the above statement by the contractor, and I certify, to the best of my knowledge and belief, that it represents a true and accurate statement."

Signature: J. Ogawa

Title: Chief of Liaison Office

Government Office: Gifu Prefectural Gov't

Date: 3 Dec. '47

Payment

(a) Payment of Advanced: ¥ \_\_\_\_\_

Cash: ¥ \_\_\_\_\_

(b) Payment for this time: ¥ \_\_\_\_\_

Cash: ¥ \_\_\_\_\_

(c) Date of Payment: \_\_\_\_\_

(d) Due for Payment: ¥ \_\_\_\_\_  
(Estimate)

Agency of Payment \_\_\_\_\_



775013

GPA FORM 2  
(4-46)

PROCUREMENT RECEIPT

Page 1 of 1 Pages

Received From: Gifu Sho Gekijo (Gifu Sho Theatre)

Individual

Firm

Address: \_\_\_\_\_  
Number and Street City Prefecture

Date Received: 30 Aug. '47 (Final) Receipt  
Or Period Covered Delete One

Account Code (If Applicable to All Items): 137-0-10-404-0 Receipt No. JPNO 2030 B  
(Read Instructions on Back of this Form)

Item No.	Specific Description of Items Received	Unit	Quantity	Enter Estimated Relative Value on U.S. Copies Only	
				Unit Value	Total Value
1.	Services of an orchestra consisting of 8 people to perform for the Gifu M.G. Team E.M. Club for four(4) hours on 30 Aug. '47 as directed by the Receiving Officer.		Performance 1		
	(See attached papers)				

(Detach Along this Line for Additional Pages)

Grand Total

(Space of Mil. Govt. Unit Only)

Previously Reported Value: \_\_\_\_\_ Revaluation: \_\_\_\_\_

Net Change — (Increase) (Decrease) Total Record By: \_\_\_\_\_  
Delete One

Net Change — (Increase) (Decrease) Monthly Record By: \_\_\_\_\_  
Delete One

Unit Mil. Govt. Hq. & Hq. Co. Prefecture Unit Mil. Govt. Hq. & Hq. Co. Prefecture  
(Mil. Govt. Unit which Prepared Demand) (Mil. Govt. Unit which Processed Demand)

(Space for Receiving Agency Only)

Authority for Restricted Item: \_\_\_\_\_ Letter Reference or Signature (Japanese Delivery) (Occ. Force Pick Up)  
Delete One

Not Taken up on Property Records of: Gifu M.G. Team By: Thad R. Kaitis 1st. Lt. Inf. 4 Dec. '47  
Organization Accountable Officer Rank Date

Remarks:

Certified Correct as to Quantity and Items Except as Noted and Initialed:

By: Thad R. Kaitis Thad R. Kaitis 1st. Lt. Inf. Gifu M.G. Team 4 Dec. '47  
Receiving Officer Organization Date

By: J. Ogawa Gifu Liaison Office 4 Dec. '47  
Japanese Representative Agency Date

RECEIVING OFFICER



## INSTRUCTIONS FOR USE OF FORM 2

(Local reproduction of this form is not authorized)

1. This form will be used to receipt for all Japanese supplies and facilities procured by procurement demand and will be the basis to support the suppliers', property owners', and contractors' claim for payment by the Japanese government. It will also serve to furnish information to higher headquarters of the value of supplies and facilities procured from Japanese civilian sources.
2. A receipt will be issued for every procurement demand prepared, unless such demand is voided.
3. The procurement receipt number assigned this receipt will be the same as was used on the demand for the supplies and facilities hereon with the following changes: Third group — A consecutive letter sequence for partial receipts starting with the letter A for the first delivery (partial receipt). Revaluations will be indicated by adding a letter sequence in inverse order starting with the letter Z for the first revaluation receipt. Illustration: KYTE-5 or KYTE-5-A or KYTE-5-Z or KYTE-5-AZ.
4. Item numbers will correspond to those used on the procurement demand. Item not delivered will be lined out.
5. The specific description of the supplies and facilities received will be as stated on the demand; verified, corrected, and amplified by inspection at time of delivery.
6. If a single account code is not applicable to all items on the receipt, enter after each item described, the proper account code given in Incl 5\*\*.
7. Detach the lower half of all except the last page, if more than one page is required.
8. Relative value, calculated as given in Incls 6 to 10\*\* will be entered on all copies *except those given to the Japanese*.
9. In reporting revaluations, the original or previously reported value, the correct or recalculated value, and the net change in value will be given, as explained in Incl 6\*\*.
10. Under "Remarks", include the following, if appropriate:
  - a. Statement as to the materials, equipment, labor and supervision furnished by occupation forces in filling demand.
  - b. Reference to any attached statements, invoices, hand receipts, and inventories.
11. Alterations in the nomenclature and quantity of items will be initialed by both the receiving officer and the Japanese representative.
12. Both representatives will sign all copies of the receipt and inventory.
13. List of papers in connection with receipt, number of copies, and by whom prepared:
 

a. Procurement receipt, GPA Form 2	6 copies	Japanese Liaison Office
b. Procurement data, Form MGP 2	2 copies	Military government unit
c. Inventory	4 copies	Requesting unit
d. Utilities statement of service rendered	3 copies	Japanese Liaison Office
e. Japanese hand receipts	2 copies	Japanese supplier, etc.
14. Distribution of papers and member of copies:
 

a. Central Records	1 copy	of 13a and b above
b.* Military government unit	1 copy	of a, b, c, d, and e
c. Appropriate staff section	1 copy	of a, c and d
d. Japanese Liaison Office	2 copies	of a,
	1 copy	of c and d
e. Japanese supplier,	1 copy	of a and e
f. or Japanese property owner	1 copy	of a, c and e
g. or Japanese contractor	1 copy	of a and e
15. Partial receipts will be prepared and distributed in the same manner.
16. Receipts issued to record revaluations will be prepared by the military government unit in duplicate. One copy will be forwarded to Central Records and one copy retained in file. A procurement data form will be prepared and attached to each copy of a revaluation receipt.
17. Military government unit will forward Central Records copy directly to Military Government Section, Headquarters Eighth Army, APO 343, attention Procurement Division.

\* When receipt is received by a military government unit which did not prepare the demand, extra copies of each paper must be made for the files of the unit which prepared the demand.

\*\* Inclosure references are to Eighth Army Operational Directive.



Report of Entertainment furnished on 30 Aug. '47  
by P.D. JFNO 2030

- a) Number and type of performers 8 persons
- b) Man hours of entertainment furnished 32 M/h
- c) Total cost in yen to the Japanese Government as follows
  - 1) Actual amount in yen paid to individual performers  
or to the entertainment unit for services  

¥ 4,800.00
  - 2) Actual amount in yen paid by Japanese Government for  
lodgings for entertainers (8 persons)  

¥ 680.00
  - 3) Actual amount in yen paid by Japanese Government for  
trans portation for entertainers  
Fare from Nagoya to Gifu (go and return)  

(3 persons) ¥ 224.00
  - 4) Grand Total ¥ 5,704.00



775013

"I certify, to the best of my knowledge and belief, that the attached statements represent a true and accurate account of all labor or all materials furnished by, or furnished to, my organization in connection with P. D. No. JPNO 2030 During the period 30 Aug. '47 to XXX."

Signature: *M. Shibata*  
 Title: Owner  
 Organization: Gifu Sho Gekijo  
 Date: 3 Dec. '47

"I have examined the above statement by the contractor, and I certify, to the best of my knowledge and belief, that it represents a true and accurate statement."

Signature: *J. Ogawa*  
 Title: Chief of Liaison Office  
 Government Office: Gifu Prefectural Gov't  
 Date: 3 Dec. '47

Payment

- (a) Payment of Advanced: ¥  
                                   Cash: ¥
- (b) Payment for this time: ¥  
                                   Cash: ¥
- (c) Date of Payment: \_\_\_\_\_
- (d) Due for Payment: ¥  
                           (Estimate)

Agency of Payment \_\_\_\_\_







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## INSTRUCTIONS FOR USE OF FORM 2

(Local reproduction of this form is not authorized)

1. This form will be used to receipt for all Japanese supplies and facilities procured by procurement demand and will be the basis to support the suppliers', property owners, and contractors' claims for payment by the Japanese government. It will also serve to furnish information to higher headquarters of the value of supplies and facilities procured from Japanese civilian sources.
2. A receipt will be issued for every procurement demand prepared unless such is avoided.
3. The procurement receipt number assigned this receipt will be the same as was used on the demand for the supplies and facilities hereon with the following changes: Third group — A consecutive letter sequence for partial receipts starting with the letter A for the first delivery (partial receipt). Revaluations will be indicated by adding a letter sequence in inverse order starting with the letter Z for the first revaluation receipt. Illustration: KYTE-5 or KYTE-5-A or KYTE-5-Z or KYTE-5-AZ.
4. Item numbers will correspond to those used on the procurement demand. Item not delivered will be lined out.
5. The specific description of the supplies and facilities received will be as stated on the demand; verified, corrected, and amplified by inspection at time of delivery.
6. If a single account code is not applicable to all items on the receipt, enter after each item described, the proper account code given in Incl 5\*\*.
7. Detach the lower half of all except the last page, if more than one page is required.
8. Relative value, calculated as given in Incls 6 to 10\*\* will be entered on all copies *except those given to the Japanese.*
9. In reporting revaluations, the original or previously reported value, the correct or recalculated value, and the net change in value will be given, as explained in Incl 6\*\*.
10. Under "Remarks", include the following, if appropriate:
  - a. Statement as to the materials, equipment, labor and supervision furnished by occupation forces in filling demand.
  - b. Reference to any attached statements, invoices, hand receipts, and inventories.
11. Alterations in the nomenclature and quantity of items will be initialed by both the receiving officer and the Japanese representative.
12. Both representatives will sign all copies of the receipt and inventory.
13. List of papers in connection with receipt, number of copies, and by whom prepared:
 

a. Procurement receipt, GPA Form 2	6 copies	Japanese Liaison Office
b. Procurement data, Form MGP 2	2 copies	Military government unit
c. Inventory	4 copies	Requesting unit
d. Utilities statement of service rendered	3 copies	Japanese Liaison Office
e. Japanese hand receipts	2 copies	Japanese supplier, etc.
14. Distribution of papers and member of copies:
 

a. Central Records	1 copy	of 13a and b above
b.* Military government unit	1 copy	of a, b, c, d, and e
c. Appropriate staff section	1 copy	of a, c and d
d. Japanese Liaison Office	2 copies	of a,
	1 copy	of c and d
e. Japanese supplier,	1 copy	of a and e
f. or Japanese property owner	1 copy	of a, c and e
g. or Japanese contractor	1 copy	of a and e
15. Partial receipts will be prepared and distributed in the same manner.
16. Receipts issued to record revaluations will be prepared by the military government unit in duplicate. One copy will be forwarded to Central Records and one copy retained in file. A procurement data form will be prepared and attached to each copy of a revaluation receipt.
17. Military government unit will forward Central Records copy directly to Military Government Section, Headquarters Eighth Army, APO 343, attention Procurement Division.

\* When receipt is received by a military government unit which did not prepare the demand, extra copies of each paper must be made for the files of the unit which prepared the demand.

\*\* Inclosure references are to Eighth Army Operational Directive.



Report of Entertainment furnished on 20 Nov. '47  
By P.D. JFNO 1707

- a) Number and types of performers 8 persons
- b) Man hours of entertainment furnished 32 M/h
- c) Total cost in yen to the Japanese Government as follows
  - 1) Actual amount in yen paid to individual performers or to the entertainment unit for services.  
¥ 4,800.00
  - 2) Actual amount in yen paid by Japanese Government for lodgings for entertainers (8 persons)  
¥ 580.00
  - 3) Actual amount in yen paid by Japanese Government for transportation for entertainers  
Fare from Nagoya to Gifu (go and return)  
¥ 224.00
  - 4) Grand Total ¥ 5,704.00



775013

"I certify, to the best of my knowledge and belief, that the attached statements represent a true and accurate account of all labor or all materials furnished by, or furnished to, my organization in connection with P. D. No. JPNO 1707 During the period 20 Nov. '47 to \_\_\_\_\_."

Signature: J. Oshima  
Title: Director  
Organization: Nagoya Occupation Forces Performance Ass'n  
Date: 20 Nov. '47

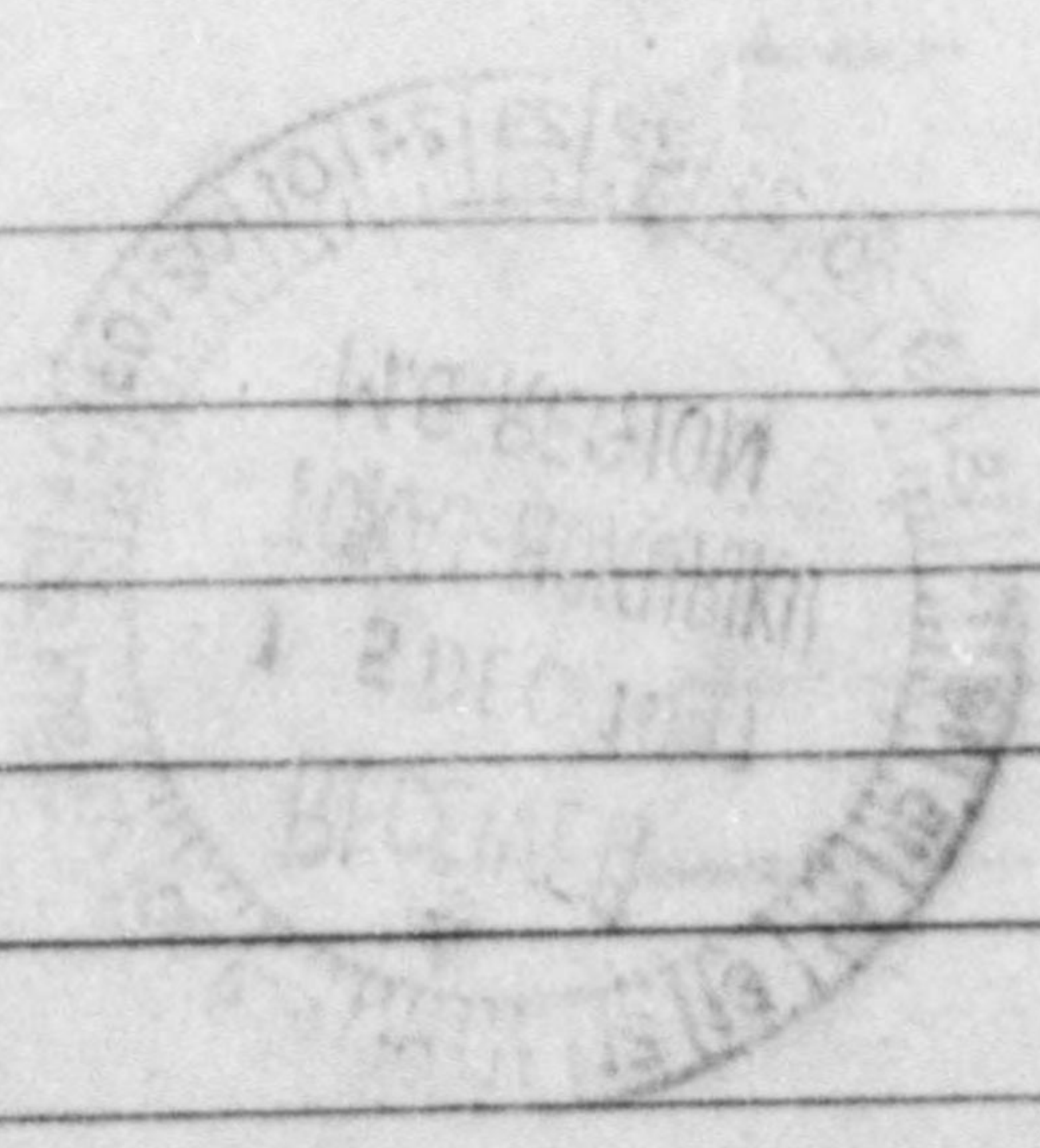
"I have examined the above statement by the contractor, and I certify, to the best of my knowledge and belief, that it represents a true and accurate statement."

Signature: J. Ogawa  
Title: Chief of Liaison Office  
Government Office: Gifu Prefectural Gov't  
Date: 25 Nov. '47

Payment

- (a) Payment of Advanced: ¥ \_\_\_\_\_  
Cash: ¥ \_\_\_\_\_
- (b) Payment for this time: ¥ \_\_\_\_\_  
Cash: ¥ \_\_\_\_\_
- (c) Date of Payment: \_\_\_\_\_
- (d) Due for Payment: ¥ \_\_\_\_\_  
(Estimate)

Agency of Payment \_\_\_\_\_





775013

GPA Form 1  
(4-46)

PROCUREMENT DEMAND  
On ~~Imperial Japanese~~ Government

Page 1 of 1 Pages  
JENO 1707

Account Code (If Applicable to all Items): \_\_\_\_\_ Demand No. \_\_\_\_\_  
(Read Instructions on Back of this Form)

Item No.	Specific Description of Items Desired	Unit	Quantity
I.	Services of a Band consisting of 8 Musicians to perform at the Gifu M.G. Team on October 18, November 20, December 24, 1947 from 2000 hours to 2400 hours at the direction of the Receiving Officer.	Performances	3
	Commodity Code #614		
	RECEIPTS: See attached receipt instructions		
	MJP		
	*(Selected by J.G.)		

(Detach Along this Line for Additional Pages)

Suggested Source: \* Nagoya Occupational Performance Asso. Nagoya Aichi  
Name Address City Prefecture

(Japanese Delivery) (Occ Force Pick Up) Authority for Restricted Item: Not applicable  
Delete One \*Letter Reference or Signature

Delivery Required: As indicated above Ship By: \_\_\_\_\_  
Calendar Date or Period (Air) (Water) (Rail) (Road) Delete Three

Delivered To: Adjutant Hq. Gifu M.G. Gifu Honshu  
Name of Receiving Officer Organization Location Prefecture Phone

Requested By: Special Service Officer Hq. I Corps Kyoto Honshu  
Name of Requesting Officer Organization Location Prefecture Phone

Approved By: Entertainment Officer SS 3th Army Kanagawa  
Name of Approving Officer Staff Section Headquarters Prefecture Phone

Remarks and Instructions: Per SS C/S dtd 26 Aug 47 filed with JPNO 1646

8th (Space for Mil. Govt. Unit Preparing and Forwarding Demand to Another Mil. Govt. Unit)  
Army Mil. Govt. Hq. & Hq. Co. Japan Typed: ALBERT FREGOSI, Lt. Col., C.E.  
Unit Prefecture Mil. Govt. Officer Rank Branch

IV Procurement Dist. (Space for Mil. Govt. Unit Processing Demand to Japanese)  
Mil. Govt. Hq. & Hq. Co. Kyoto Br. Signed: s/R.V. KISSAM JR. Capt. CAC  
Unit Prefecture Mil. Govt. Officer Rank Branch

Dated: 15 Sept. 47 Typed: R.V. KISSAM JR. CAPT. CAC  
(Space for Japanese Only)

P. D. Received By: s/ Y. Kataoka Kyoto Kyoto  
Signature City Prefecture Date 21 Sept 1947

RECEIVING OFFICER



INSTRUCTIONS FOR USE OF GPA FORM 1  
(Local reproduction of this form is not authorized)

1. This form will be used for the procurement of all Japanese supplies and facilities except labor, enemy surrendered facilities, equipment held for reparations, and facilities of United States. Allied, and Neutral nationals.
2. The procurement demand number assigned this demand will be used for subsequent receipts and releases of the supplies and facilities hereon and will consist of a three group letter and number combination as follows: First group—A four letter code to indicate the prefectural area and administrative region wherein the demand is prepared (not necessarily where processed to the Japanese), see Incl 4\*\*. Second group—A single consecutive numerical sequence starting with one, covering all procurement demands irrespective of approving or using agency, for a particular prefectural area. Third group—A consecutive letter sequence for amendments to a particular procurement demand starting with the letter A for the first amendment. Illustration: KYTE-5 or KYTE-5-A.
3. Limit a particular procurement demand to a single approving staff section, to a single prefecture, and to supplies and facilities of either a total (outright) or monthly (rental) relative value.
4. Describe as completely as possible including, if known, Japanese name, type, quality, grade, model, rated capacity, and other descriptive nomenclature of the item. Include complete address in case of real estate or construction work. Construction demands will be cross-referenced to real estate demands which procured the site.
5. In describing items desired, use nomenclature equivalent to that listed in Incls 7 to 10\*\*.
6. Indicate, when appropriate, materials, equipment, labor, and supervision furnished by the occupation forces to the Japanese in the fulfillment of the demand.
7. If a single account code is not applicable to all items on the demand, enter after each item described, the proper account code given in Incl 5\*\*.
8. Detach the lower half of all except the last page, if more than one page is required.
9. Under "Suggested Source", indicate names and addresses of possible Japanese suppliers, contractors, or service companies.
10. Under "Deliver To", indicate the name of the officer who will have direct contact with the Japanese property owner or contractor in the case of real estate, construction work, or services.
11. Under "Remarks and Instructions", include the following, if appropriate:
  - a. Packing and shipping instructions.
  - b. "Delivery already made", and reason for necessity of issuing such confirmation demand.
  - c. Reference to any attached statements, sketches, plot plans, maps, overlays, drawings and specifications.
12. All copies of the procurement demand will be signed.
13. If the military government unit preparing and processing the demand is the same, only the second of the two "Military Government Unit" blocks will be completed.
14. List of papers in connection with procurement, number of copies and by whom prepared:
 

a. Procurement demand, GPA Form 1	6 copies	Military government unit
b. Unit requisition	3 copies	Requesting unit
c. Plot and building plans	5 copies	Requesting unit
d. Specifications as to rehabilitation and operation desired	5 copies	Requesting unit
e. Construction drawings	2 copies	Appropriate staff section
f. Construction specifications	2 copies	Appropriate staff section
15. Distribution of papers and number of copies:
 

a. Central Records	1 copy	of 14a above
b.* Military government unit	1 copy	of a, b, c and d
c. Appropriate staff section	1 copy	of a, b, c, d, e and f
d. Requesting Unit	1 copy	of a, b, c and d
e. Japanese Liaison Office	1 copy	of a, c and d
f. Japanese supplier	1 copy	of a
g. or Japanese property owner	1 copy	of a, c and d
h. or Japanese contractor	1 copy	of a, e and f
16. Amended demands will be prepared and distributed in the same manner.
17. Military Government will forward Central Records copy directly to Military Government Section. Headquarters Eighth Army, APO 343, attention Procurement Division.
18. Japanese Liaison Office will enter name and address of Japanese supplier, contractor, or service company under "Suggested Source", if none is indicated.
19. Changes in the source (delivery point) and date and method of delivery will be coordinated with the military Government unit and will be corrected on the form by the Japanese Liaison Office before signature and return.

\* When demand is prepared by one military government unit and forwarded to another military government unit for processing on the Japanese, extra copies of each paper must be made for the files of the processing unit.

\*\* Inclosure references are to Eighth Army Operational Directive.



INSTRUCTIONS FOR PREPARATION OF RECEIPTS  
FOR ENTERTAINMENT SERVICES

Receipts: The Japanese Government will prepare and submit to the Receiving Officer for certification, not later than the seventh (7) day after each performance, a receipt (GPA Form 2) for services furnished under this demand.

Receipts will state the total number of hours of performance, by types of performers, furnished to each using agency having a separate account code.

Specifically the receipt will indicate, for each performance, the following information:

- a) Number and types of performers.
- b) Man hours of entertainment furnished.
- c) On a separate sheet of paper, not on the GPA Form 2, the total cost in yen to the Japanese Government will be shown as follows:
  - 1) Actual amount in yen paid to individual performers or to the entertainment unit for services.
  - 2) Actual amount in yen paid by Japanese Government for lodgings for entertainers, if furnished, indicating dates lodgings were furnished and number of individuals accommodated.
  - 3) Actual amount in yen paid by Japanese Government for transportation for entertainers, if furnished, indicating dates and type of transportation furnished.
  - 4) Grand total of (1), (2), and (3) above.



775013

GPA Form 1 (4-46)

RD

PROCUREMENT DEMAND On Imperial Japanese Government

Page 1 of 1 Pages

Account Code (If Applicable to all Items): 137F Demand No. JPNO 1473 (Read Instructions on Back of this Form)

Item No.	Specific Description of Items Desired	Unit	Quantity
1	Services of a dance orchestra consisting of eight (8) musicians to perform for four (4) hours at the Gifu Military Government Team, Enlisted Men's Club, Gifu on 30 August 1947 at the direction of the Receiving Officer.  Receipts: See attached instructions.  MNT/vh *(Selected by J.G.)	Performances	1

(Detach Along this Line for Additional Pages)

Suggested Source: \* Nagoya Occupational Performance Society. C/o Nagoya City Hall

(Japanese Delivery) (One Force, Pick Up) Restricted Item: Not Applicable

Delivery Required: As indicated above Ship By: (Air) (Water) (Train) (Road)

Deliver To: Club Officer Gifu Military Govt. Team E.M. Club Gifu

Requested By: Special Service Officer 25th Division Osaka

Approved By: Executive Officer SSO Hq. 8th Army Kanagawa

Remarks and Instructions: "Date difference A/C SCAP Directives" Per SSc/s #4077 dtd 28 July 1947

8th Army Mil. Govt. Hq. & Hq. Co. Japan Typed: ALBERT FREGOSI, Lt. Col. CE

IV Procurement District Kyoto Signed: R.V. KISSAM JR., Capt., CAC

Dated: 30 June 1947 (8-8-47) Typed: R.V. KISSAM JR., Capt., CAC

P. D. Received By: N. Kobayashi Kyoto Kyoto 30 June 1947

Receiving officer DUPLICATE CO RECEIVED 22.8.16 K.L.O.



775013

**INSTRUCTIONS FOR USE OF GPA FORM 1**  
(Local reproduction of this form is not authorized)

1. This form will be used for the procurement of all Japanese supplies and facilities except labor, enemy surrendered facilities, equipment held for reparations, and facilities of United States, Allied and Neutral nationals.
2. The procurement demand number assigned this demand will be used for subsequent receipts and releases of the supplies and facilities hereon and will consist of a three group letter and number combination as follows: First group—A four letter code to indicate the prefectural area and administrative region wherein the demand is prepared (not necessarily where processed to the Japanese), see Incl 4\*\*. Second group—A single consecutive numerical sequence starting with one, covering all procurement demands irrespective of approving or using agency, for a particular prefectural area. Third group—A consecutive letter sequence for amendments to a particular procurement demand starting with the letter A for the first amendment. Illustration: KYTE-5 or KYTE-5-A.
3. Limit a particular procurement demand to a single approving staff section, to a single prefecture, and to supplies and facilities of either a total (outright) or monthly (rental) relative value.
4. Describe as completely as possible including, if known, Japanese name, type, quality, grade, model, rated capacity, and other descriptive nomenclature of the item. Include complete address in case of real estate or construction work. Construction demands will be cross-referenced to real estate demands which procured the site.
5. In describing items desired, use nomenclature equivalent to that listed in Incls 7 to 10\*\*.
6. Indicate, when appropriate, materials, equipment, labor, and supervision furnished by the occupation forces to the Japanese in the fulfillment of the demand.
7. If a single account code is not applicable to all items on the demand, enter after each item described, the proper account code given in Incl 5\*\*.
8. Detach the lower half of all except the last page, if more than one page is required.
9. Under "Suggested Source", indicate names and addresses of possible Japanese suppliers, contractors, or service companies.
10. Under "Deliver To", indicate the name of the officer who will have direct contact with the Japanese property owner or contractor in the case of real estate, construction work, or services.
11. Under "Remarks and Instructions", include the following, if appropriate:
  - a. Packing and shipping instructions.
  - b. "Delivery already made", and reason for necessity of issuing such confirmation demand.
  - c. Reference to any attached statements, sketches, plot plans, maps, overlays, drawings and specifications.
12. All copies of the procurement demand will be signed.
13. If the military government unit preparing and processing the demand is the same, only the second of the two "Military Government Unit" blocks will be completed.
14. List of papers in connection with procurement, number of copies and by whom prepared:
 

a. Procurement demand, GPA Form 1	6 copies	Military government unit
b. Unit requisition	3 copies	Requesting unit
c. Plot and building plans	5 copies	Requesting unit
d. Specifications as to rehabilitation and operation desired	5 copies	Requesting unit
e. Construction drawings	2 copies	Appropriate staff section
f. Construction specifications	2 copies	Appropriate staff section
15. Distribution of papers and number of copies:
 

a. Central Records	1 copy	of 14a above
b.* Military government unit	1 copy	of a, b, c and d
c. Appropriate staff section	1 copy	of a, b, c, d, e and f
d. Requesting Unit	1 copy	of a, b, c and d
e. Japanese Liaison Office	1 copy	of a, c and d
f. Japanese supplier	1 copy	of a
g. or Japanese property owner	1 copy	of a, c and d
h. or Japanese contractor	1 copy	of a, e and f
16. Amended demands will be prepared and distributed in the same manner.
17. Military Government will forward Central Records copy directly to Military Government Section, Headquarters Eighth Army, APO 343, attention Procurement Division.
18. Japanese Liaison Office will enter name and address of Japanese supplier, contractor, or service company under "Suggested Source", if none is indicated.
19. Changes in the source (delivery point) and date and method of delivery will be coordinated with the military Government unit and will be corrected on the form by the Japanese Liaison Office before signature and return.

\* When demand is prepared by one military government unit and forwarded to another military government unit for processing on the Japanese, extra copies of each paper must be made for the files of the processing unit.

\*\* Inclosure references are to Eighth Army Operational Directive.



INSTRUCTIONS FOR PREPARATION OF RECEIPTS  
FOR ENTERTAINMENT SERVICES

Receipts:

The Japanese Government will prepare and submit to the Receiving Officer, not later than the 7th day of each month, a receipt (GPA Form 2) for services furnished under this demand during the preceding month, showing the actual cost in yen to the Japanese Government for each performance given.

Specifically the receipt will indicate, for each performance, the following information:

- a. Number and types of performers.
- b. Man hours of entertainment furnished.
- c. Total cost in yen to the Japanese Government as follows:
  - (1) Actual amount in yen paid to individual performers or to the entertainment unit for services.
  - (2) Actual amount in yen paid by Japanese Government for lodgings for entertainers, if furnished, indicating dates lodgings were furnished and number of individuals accommodated.
  - (3) Actual amount in yen paid by Japanese Government for transportation for entertainers, if furnished, indicating dates and type of transportation furnished.
  - (4) Grand total of (1), (2), & (3) above.



775013

GPA Form 1  
(4-46)

FORM 1 PROCUREMENT DEMAND  
On Imperial Japanese Government

Page 1 of 1 Pages

Account Code (If Applicable to all Items): 137F

Demand No. JPNO 1473

Item No.	Specific Description of Items Desired	Unit	Quantity
1.	Services of a dance orchestra consisting of eight (8) musicians to perform for four (4) hours at the Gifu Military Government Team, Enlisted Men's Club Gifu on 30 August 1947 at the direction of the Receiving Officer;	performances	1
	Receipts: See attached instructions.		
	MNT/vh		

Certified True Copy  
*Thad R. Kaitis*  
THAD R. KAITIS  
1st Lt., Inf.

(Detach Along this Line for Additional Pages)

Suggested Source:

Name	Address	City	Prefecture
(Japanese Delivery) <del>Del Force Pick Up</del>	Authority for Restricted Item:	Not Applicable	

Delivery Required: As indicated above  
Ship By: ~~Air/Water/Rail/Road~~

Deliver To: Club Officer Gifu Military Govt. Team E.M. Club Gifu  
Name of Receiving Officer: Organization: Location: Prefecture: Phone:

Requested By: Special Service Officer 25th Division Osaka  
Name of Requesting Officer: Organization: Location: Prefecture: Phone:

Approved By: Executive Officer SSO Hq 8th Army Kanagawa  
Name of Approving Officer: Staff Section: Headquarters: Prefecture: Phone:

Remarks and Instructions: "Date difference A/C SCAP Directives"  
Per SSO/s #4077 dtd 28 July 1947

3th Army (Space for Mil. Govt. Unit Preparing and Forwarding Demand to Another Mil. Govt. Unit)  
Mil. Govt. ~~Hq & Hq/Co~~ Section, Japan Typed: ALBERT FREGOSI, Lt. Col. CE  
Unit: Prefecture: Mil. Govt. Officer: Rank: Branch:

IV Procurement District (Space for Mil. Govt. Unit Processing Demand to Japanese)  
Mil. Govt. ~~Hq & Hq/Co~~ Kyoto Signed /s/ R.V. KISSAM JR. Capt., CAC  
Unit: Prefecture: Mil. Govt. Officer: Rank: Branch:

Dated: 30 June 1947 (8-8-47) Typed: R.V. KISSAM JR. Capt., CAC

(Space for Japanese Only)

P. D. Received By: /s/ N. Nakafuji Kyoto Kyoto 30 June 1947  
Signature: City: Prefecture: Date:



775013

**INSTRUCTIONS FOR USE OF GPA FORM 1**  
(Local reproduction of this form is not authorized)

1. This form will be used for the procurement of all Japanese supplies and facilities except labor, enemy surrendered facilities, equipment held for reparations, and facilities of United States, Allied, and Neutral nationals.
2. The procurement demand number assigned this demand will be used for subsequent receipts and releases of the supplies and facilities hereon and will consist of a three group letter and number combination as follows: First group—A four letter code to indicate the prefectural area and administrative region wherein the demand is prepared (not necessarily where processed to the Japanese), see Incl 4\*\*. Second group—A single consecutive numerical sequence starting with one, covering all procurement demands irrespective of approving or using agency, for a particular prefectural area. Third group—A consecutive letter sequence for amendments to a particular procurement demand starting with the letter A for the first amendment. Illustration: KYTE-5 or KYTE-5-A.
3. Limit a particular procurement demand to a single approving staff section, to a single prefecture, and to supplies and facilities of either a total (outright) or monthly (rental) relative value.
4. Describe as completely as possible including, if known, Japanese name, type, quality, grade, model, rated capacity, and other descriptive nomenclature of the item. Include complete address in case of real estate or construction work. Construction demands will be cross-referenced to real estate demands which procured the site.
5. In describing items desired, use nomenclature equivalent to that listed in Incls 7 to 10\*\*.
6. Indicate, when appropriate, materials, equipment, labor, and supervision furnished by the occupation forces to the Japanese in the fulfillment of the demand.
7. If a single account code is not applicable to all items on the demand, enter after each item described, the proper account code given in Incl 5\*\*.
8. Detach the lower half of all except the last page, if more than one page is required.
9. Under "Suggested Source", indicate names and addresses of possible Japanese suppliers, contractors, or service companies.
10. Under "Deliver To", indicate the name of the officer who will have direct contact with the Japanese property owner or contractor in the case of real estate, construction work, or services.
11. Under "Remarks and Instructions", include the following, if appropriate:
  - a. Packing and shipping instructions.
  - b. "Delivery already made", and reason for necessity of issuing such confirmation demand.
  - c. Reference to any attached statements, sketches, plot plans, maps, overlays, drawings and specifications.
12. All copies of the procurement demand will be signed.
13. If the military government unit preparing and processing the demand is the same, only the second of the two "Military Government Unit" blocks will be completed.
14. List of papers in connection with procurement, number of copies and by whom prepared:
 

a. Procurement demand, GPA Form 1	6 copies	Military government unit
b. Unit requisition	3 copies	Requesting unit
c. Plot and building plans	5 copies	Requesting unit
d. Specifications as to rehabilitation and operation desired	5 copies	Requesting unit
e. Construction drawings	2 copies	Appropriate staff section
f. Construction specifications	2 copies	Appropriate staff section
15. Distribution of papers and number of copies:
 

a. Central Records	1 copy	of 14a above
b.* Military government unit	1 copy	of a, b, c and d
c. Appropriate staff section	1 copy	of a, b, c, d, e and f
d. Requesting Unit	1 copy	of a, b, c and d
e. Japanese Liaison Office	1 copy	of a, c and d
f. Japanese supplier	1 copy	of a
g. or Japanese property owner	1 copy	of a, c and d
h. or Japanese contractor	1 copy	of a, e and f
16. Amended demands will be prepared and distributed in the same manner.
17. Military Government will forward Central Records copy directly to Military Government Section, Headquarters Eighth Army, APO 843, attention Procurement Division.
18. Japanese Liaison Office will enter name and address of Japanese supplier, contractor, or service company under "Suggested Source", if none is indicated.
19. Changes in the source (delivery point) and date and method of delivery will be coordinated with the military Government unit and will be corrected on the form by the Japanese Liaison Office before signature and return.

\*\* Inclosure references are to Eighth Army Operational Directive.



copy

JPNO1473

INSTRUCTIONS FOR PRAPARATION OF RECEIPTS  
FOR ENTERTAINMENT SERVICES

Receipts:

The Japanese Government will prepare and submit to the Receiving Officer, not later than the 7th day of each month, a receipt (GPA Form 2) for services furnished under this demand during the preceding month, showing the actual cost in yen to the Japanese Government for each performance given.

Specifically the receipt will indicate, for each performance, the following information:

- a. Number and types of performers.
- b. Man hours of entertainment furnished.
- c. Total cost in yen to the Japanese Government as follows:
  - (1) Actual amount in yen paid to individual performers or to the entertainment unit for services.
  - (2) Actual amount in yen paid by Japanese Government for lodgings for entertainers, if furnished, indicating dates lodgings were furnished and number of individuals accommodated.
  - (3) Actual amount in yen paid by Japanese Government for transportation for entertainers, if furnished, indicating dates and type of transportation furnished.
  - (4) Grand total of (1), (2), and (3) above.

copy



775013

GPA FORM 2  
(4-46)

PROCUREMENT RECEIPT

Page 1 of 1 Pages

Received From: Entertainment Association, Nagoya Municipality  
Individual Firm

Address: Nagoya Aichi  
Number and Street City Prefecture

Date Received: 30 August 1947 (Partial) (Final) Receipt Delete One  
Or Period Covered

Account Code (If Applicable to All Items): 137 F Receipt No. JPNO 1473  
(Read Instructions on Back of this Form)

Item No.	Specific Description of Items Received	Unit	Quantity	Enter Estimated Relative Value on U.S. Copies Only	
				Unit Value	Total Value
1.	Final Receipt Services of a dance orchestra perform- consisting of eight (8) musicians ances to perform for four(4) hours at the Gifu Military Government Team, Enlisted men's club, Gifu On 30 August 1947 at the direction of the Receiving Officer		1		

(Detach Along this Line for Additional Pages)

Grand Total

(Space for Mil. Govt. Unit Only)

Previously Reported Value: \_\_\_\_\_ Revaluation: \_\_\_\_\_

Net Change — (Increase) (Decrease) Total Record By: \_\_\_\_\_  
Delete One

Net Change — (Increase) (Decrease) Monthly Record By: \_\_\_\_\_  
Delete One

           Mil. Govt. Hq. & Hq. Co.            Mil. Govt. Hq. & Hq. Co.  
Unit Prefecture Unit Prefecture  
(Mil. Govt. Unit which Prepared Demand) (Mil. Govt. Unit which Processed Demand)

(Space for Receiving Agency Only)

Authority for Restricted Item: Not Applicable (Japanese Delivery) (Occ/ Force Pick/ Up) Delete One  
Letter Reference or Signature

Not Taken up on Property Records of: Gifu MG Team By: THAD R. KAITIS 1st Lt., Inf. 5 AUG. 47  
Organization Accountable Officer Rank Date

Remarks: \_\_\_\_\_

Certified Correct as to Quantity and Items Except as Noted and Initialed:

By: Thad Kaitis THAD R. KAITIS 1st Lt., Inf. Gifu MG Team 5 August 1947  
Receiving Officer Organization Date

By: J. Ogawa Gifu Liaison Office 5 August 1947  
Japanese Representative Agency Date



## INSTRUCTIONS FOR USE OF FORM 2

(Local reproduction of this form is not authorized)

1. This form will be used to receipt for all Japanese supplies and facilities procured by procurement demand and will be the basis to support the suppliers', property owners', and contractors' claim for payment by the Japanese government. It will also serve to furnish information to higher headquarters of the value of supplies and facilities procured from Japanese civilian sources.
2. A receipt will be issued for every procurement demand prepared, unless such demand is voided.
3. The procurement receipt number assigned this receipt will be the same as was used on the demand for the supplies and facilities hereon with the following changes: Third group -- A consecutive letter sequence for partial receipts starting with the letter A for the first delivery (partial receipt). Revaluations will be indicated by adding a letter sequence in inverse order starting with the letter Z for the first revaluation receipt. Illustration: KYTE-5 or KYTE-5-A or KYTE-5-Z or KYTE-5-AZ.
4. Item numbers will correspond to those used on the procurement demand. Items not delivered will be lined out.
5. The specific description of the supplies and facilities received will be as stated on the demand; verified, corrected, and amplified by inspection at time of delivery.
6. If a single account code is not applicable to all items on the receipt, enter after each item described, the proper account code given in Incl 5\*\*.
7. Detach the lower half of all except the last page, if more than one page is required.
8. Relative value, calculated as given in Incls 6 to 10\*\* will be entered on all copies *except those given to the Japanese.*
9. In reporting revaluations, the original or previously reported value, the correct or recalculated value, and the net change in value will be given, as explained in Incl 6\*\*.
10. Under "Remarks", include the following, if appropriate:
  - a. Statement as to the materials, equipment, labor and supervision furnished by occupation forces in filling demand.
  - b. Reference to any attached statements, invoices, hand receipts, and inventories.
11. Alterations in the nomenclature and quantity of items will be initialed by both the receiving officer and the Japanese representative.
12. Both representatives will sign all copies of the receipt and inventory.
13. List of papers in connection with receipt, number of copies, and by whom prepared:
 

a. Procurement receipt, GPA Form 2	6 copies	Japanese Liaison Office
b. Procurement data, Form MGP 2	2 copies	Military government unit
c. Inventory	4 copies	Requesting unit
d. Utilities statement of service rendered	3 copies	Japanese Liaison Office
e. Japanese hand receipts	2 copies	Japanese supplier, etc.
14. Distribution of papers and member of copies:
 

a. Central Records	1 copy	of 13a and b above
b.* Military government unit	1 copy	of a, b, c, d, and e
c. Appropriate staff section	1 copy	of a, c and d
d. Japanese Liaison Office	2 copies	of a,
	1 copy	of c and d
e. Japanese supplier,	1 copy	of a and e
f. or Japanese property owner	1 copy	of a, c and e
g. or Japanese contractor	1 copy	of a and e
14. Partial receipts will be prepared and distributed in the same manner.
15. Receipts issued to record revaluations will be prepared by the military government unit in duplicate. One copy will be forwarded to Central Records and one copy retained in file. A procurement data form will be prepared and attached to each copy of a revaluation receipt.
16. Military government unit will forward Central Records copy directly to Military Government Section, Headquarters Eighth Army, APO 343, attention Procurement Division.

\* When receipt is received by a military government unit which did not prepare the demand, extra copies of each paper must be made for the files of the unit which prepared the demand.

\*\* Inclosure references are to Eighth Army Operational Directive.



## ENCLOSURES PROCUREMENT RECEIPT NO. JPNO 1473

## a. Number and types of performers

8 Musicians

## b. Man hours of entertainment furnished

32 man hours

c. Total cost in yen to the Japanese Government  
as follows:

- (1) Actual amount in yen paid to the entertainment
- 
- unit for services.

¥ 4,160

- (2) Actual amount in yen paid by Japanese Government
- 
- for lodgings for entertainers.

August 30, 1947 8 musicians ¥ 1,200.00

- (3) Actual amount in yen paid by Japanese Government
- 
- for transportation for entertainers

- (4) August 30, 1947 1 truck (round trip
- 
- from Nagoya to Gifu)

¥ 1,000.00

- (4) Grand total of (1) (2) & (3) above

¥ 6,360.00



775013

DOA  
GPA Form 1  
(4-46)

PROCUREMENT DEMAND

Page 1 of 1 Pages

On Imperial Japanese Government

Account Code (If Applicable to all Items): 137-1-10-404-0 Demand No. JPNO 3859

(Read Instructions on Back of this Form)

Item No.	Specific Description of Items Desired	Unit	Quantity
1.	Services of an Orchestra, 8 pcs., to perform for the Gifu MG Team EM Club, for 4 hours each performance on 3 July, 14 August and 18 September 48 as directed by the Receiving Officer.  RECEIPTS: See attached Receipt Instructions.  MP/tu	Perf.	3

(Detach Along this Line for Additional Pages)

Suggested Source: GIFU LIAISON SECTION, GIFU GIFU  
Name Address City Prefecture

(Japanese Delivery) (Occ Force Pick Up) Authority for Exempt from Forecast per Ltr. SCAP AG  
Delete One Restricted Item: 400.12 GPA dtd 8 May 47  
Letter Reference or Signature

Delivery Required: See above Ship By: (Air) (Water) (Rail) (Road) Delete Three

Deliver To: Adjutant Gifu MG Team Gifu  
Name of Receiving Officer Organization Location Prefecture Phone

Requested By: Adjutant Gifu MG Team Gifu  
Name of Requesting Officer Organization Location Prefecture Phone

Approved By: Special Service Officer SS 8th Army Kanagawa  
Name of Approving Officer Staff Section Headquarters Prefecture Phone

Remarks and Instructions: Per SS c s #2282 dtd 19 May 48 Ent. Req. #629 & filed w/JPNO 3845

(Space for Mil. Govt. Unit Preparing and Forwarding Demand to Another Mil. Govt. Unit)  
8th Army Mil. Govt. Unit Proc Sect Japan Typed: ALBERT FREGOS, LT. COL., CE  
Unit Name of Govt. Officer Rank Branch

(Space for Mil. Govt. Unit Processing Demand to Japanese)  
IV PROC DIST Nagoya Br. Signed: [Signature] Rank Branch  
Unit Name of Govt. Officer Rank Branch

Dated: 22 JUNE 1948 Typed: ALBERT F. OUTLAND, MAJ PA

(Space for Japanese Only)  
P. D. Received By: S. Ichikawa CG - I Corps  
Signature City Prefecture Date

SHIRO [Signature] RECEIVING OFFICER



INSTRUCTIONS FOR USE OF GPA FORM 1  
(Local reproduction of this form is not authorized)

1. This form will be used for the procurement of all Japanese supplies and facilities except labor, enemy surrendered facilities, equipment held for reparations, and facilities of United States, Allied, and Neutral nationals.
  2. The procurement demand number assigned this demand will be used for subsequent receipts and releases of the supplies and facilities hereon and will consist of a three group letter and number combination as follows: First group—A four letter code to indicate the prefectural area and administrative region wherein the demand is prepared (not necessarily where processed to the Japanese), see Incl 4\*\*. Second group—A single consecutive numerical sequence starting with one, covering all procurement demands, irrespective of approving or using agency, for a particular prefectural area. Third group—A consecutive letter sequence for amendments to a particular procurement demand starting with the letter A for the first amendment. Illustration: KYTE-5 or KYTE-5-A.
  3. Limit a particular procurement demand to a single approving staff section, to a single prefecture, and to supplies and facilities of either a total (outright) or monthly (rental) relative value.
  4. Describe as completely as possible including, if known, Japanese name, type, quality, grade, model, rated capacity, and other descriptive nomenclature of the item. Include complete address in case of real estate or construction work. Construction demands will be cross-referenced to real estate demands which procured the site.
  5. In describing items desired, use nomenclature equivalent to that listed in Incls 7 to 10\*\*.
  6. Indicate, when appropriate, materials, equipment, labor, and supervision furnished by the occupation forces to the Japanese in the fulfillment of the demand.
  7. If a single account code is not applicable to all items on the demand, enter after each item described, the proper account code given in Incl 5\*\*.
  8. Detach the lower half of all except the last page, if more than one page is required.
  9. Under "Suggested Source", indicate names and addresses of possible Japanese suppliers, contractors, or service companies.
  10. Under "Deliver To", indicate the name of the officer who will have direct contact with the Japanese property owner or contractor in the case of real estate, construction work, or services.
  11. Under "Remarks and Instructions", include the following, if appropriate:
    - a. Packing and shipping instructions.
    - b. "Delivery already made", and reason for necessity of issuing such confirmation demand.
    - c. Reference to any attached statements, sketches, plot plans, maps, overlays, drawings and specifications.
  12. All copies of the procurement demand will be signed.
  13. If the military government unit preparing and processing the demand is the same, only the second of the two "Military Government Unit" blocks will be completed.
  14. List of papers in connection with procurement, number of copies and by whom prepared:
 

a. Procurement demand, GPA Form 1	6 copies	Military government unit
b. Unit requisition	3 copies	Requesting unit
c. Plot and building plans	5 copies	Requesting unit
d. Specifications as to rehabilitation and operation desired	5 copies	Requesting unit
e. Construction drawings	2 copies	Appropriate staff section
f. Construction specifications	2 copies	Appropriate staff section
  15. Distribution of papers and number of copies:
 

a. Central Records	1 copy	of 14a above
b.* Military government unit	1 copy	of a, b, c and d
c. Appropriate staff section	1 copy	of a, b, c, d, e and f
d. Requesting Unit	1 copy	of a, b, c and d
e. Japanese Liaison Office	1 copy	of a, c and d
f. Japanese supplier	1 copy	of a
g. or Japanese property owner	1 copy	of a, c and d
h. or Japanese contractor	1 copy	of a, e and f
  16. Amended demands will be prepared and distributed in the same manner.
  17. Military Government will forward Central Records copy directly to Military Government Section, Headquarters Eighth Army, APO 343, attention Procurement Division.
  18. Japanese Liaison Office will enter name and address of Japanese supplier, contractor, or service company under "Suggested Source", if none is indicated.
  19. Changes in the source (delivery point) and date and method of delivery will be coordinated with the military Government unit and will be corrected on the form by the Japanese Liaison Office before signature and return.
- \* When demand is prepared by one military government unit and forwarded to another military government unit for processing on the Japanese, extra copies of each paper must be made for the files of the processing unit.
- \*\* Inclosure references are to Eighth Army Operational Directive.



ENTERTAINMENT RECEIPTS

- VS
- (1) The receiving Officer indicated in entertainment procurement demands will be responsible to furnish each receiving unit representative with full particulars relating to performances, etc., for each unit in the form of true copies of the demand or extracts thereof.
  - (2) Regular procurement receipts (GPA Form 2) for entertainment will be prepared from supplementary entertainment receipts which will be utilized as follows:
    - (a) The Japanese entertainer, or representative of a group of entertainers will present five (5) copies of this supplementary entertainment receipt to the receiving unit (club, hotel, etc.,) representative at the conclusion of each performance.
    - (b) The receiving unit representative and the Japanese representative will execute the necessary signatures on the supplementary entertainment receipt after the former has checked the supplementary entertainment receipt for conformity with the provisions of the procurement demand, and checked the audition numbers of the entertainers present against those numbers listed on the supplementary entertainment receipt and verified the identity of each entertainer by comparison with the photograph on the reverse side of the entertainer's audition certificate.
    - (c) The receiving unit representative will retain one copy of the supplementary entertainment receipt, give three (3) copies to the Japanese representative, and forward one copy to the Receiving Officer indicated on the procurement demand. Of the three copies given to the Japanese, one copy, with yen costs affixed, will be returned to the Receiving Officer indicated on the demand with the procurement receipts (GPA Form 2).
  - (3) The Japanese Government will prepare procurement receipts (GPA Form 2) from the data shown on the entertainment receipts and submit same to the Receiving Officer indicated on the procurement demand (or his authorized representative) not later than the 15th day of the month subsequent to the calendar month in which the services were rendered. All services resulting in actual yen cost will be reflected in the body of the procurement receipt as well as the "Unit" and "Quantity" columns. No yen cost entries will be reflected in the body of the procurement receipt as well as the "Unit" and "Quantity" columns. No yen cost entries will appear on the procurement receipt (GPA Form 2) but the actual yen costs, including cost of entertainment, additional pay for accompaniment, regional allowances, lodging allowances and miscellaneous expenses will be entered on the supplementary entertainment receipt by the Japanese Government.
  - (4) For services not rendered, the Receiving Officer indicated on the demand (or his authorized representative) will prepare one monthly negative receipt listing the using units, services, and dates of services indicated in the procurement demand that were not furnished. Such negative receipts are necessary only when the Japanese fail to deliver all the services indicated on the procurement demand.
  - (5) If the Japanese fail to deliver to the Receiving Officer indicated on the demand a procurement receipt within the new time limit prescribed in paragraph 3 above, the Receiving Officer will forward to this headquarters, through appropriate channels, a letter report of non-compliance with receipt instructions. Wherever possible intermediate commanders will cause the receipt to be submitted.



775013

Procurement Receipt

JPNO-1401-T



775013

HEADQUARTERS  
MIE CIVIL AFFAIRS TEAM  
APO 710

REB/kt

22 July 1949

SUBJECT: Procurement Receipt

TO: Commanding General  
25th Division Artillery  
APO 25  
(Attn: Procurement Section)

1. Transmitted herewith is procurement receipt JPNO 1401-V for your file.
2. Request receipt by Indorsement hereon.

FOR THE COMMANDING OFFICER:

DESMOND P. WILSON *rw*  
Major, FA  
Adjutant

Inclosure:  
Incl 1 - Procurement Receipt JPNO 1401-V

CO
EX-100 <i>07-23-49</i>
ADJ
DET-CO <i>7/23/49</i>
IST-SGT
C-CLX
ROI
L-G
CE
CI
PW
PH
PL
CP-TAX
LAB-REL
SUPPLY
MESS
MTB-PL
FILE

FILE COPY



775013

GPA FORM 2 (4-46)

PROCUREMENT RECEIPT

Page 1 of 1 Pages

Received From: Yokkaichi Harbor Terminal Service Co. Ltd. Individual Firm

Address: Yokkaichi Ma Prefecture Number and Street City

Date Received: Month of June 1949. (Final) Receipt Or Period Covered Delete One

Account Code (If Applicable to All Items): 15-10-487-00 Receipt No. JPHO 1401-7 (Read Instructions on Back of this Form)

Item No.	Specific Description of Items Received	Unit	Quantity	Enter Estimated Relative Value on U.S. Copies Only	
				Unit Value	Total Value
1.	Port and Harbor Services for the Port of Yokkaichi as directed by the Receiving Officer.		Negative		

(Detach Along this Line for Additional Pages)

Grand Total

(Space of Mil. Govt. Unit Only)

Previously Reported Value: Revaluation:

Net Change - (Increase) (Decrease) Total Record By: Delete One

Net Change - (Increase) (Decrease) Monthly Record By: Delete One

Mil. Govt. Hq. & Hq. Co. Unit Mil. Govt. Hq. & Hq. Co. Unit (Mil. Govt. Unit which Prepared Demand) (Mil. Govt. Unit which Processed Demand)

(Space for Receiving Agency Only)

Authority for Restricted Item: NOT APPLICABLE (Japanese Delivery) (Occ. Force Pick Up) Letter Reference or Signature Delete

Taken up on Property Records of: NOT APPLICABLE By: W.S. Lewis Col. 7 22 49 Organization Accountable Officer Rank Date

Remarks:

Certified Correct as to Quantity and Items Except as Noted and Initialed: 7 22 49

By: [Signature] Receiving Officer Organization Date

By: [Signature] Japanese Representative Organization Date OSAKA SPB 11 JUL 1949



## INSTRUCTIONS FOR USE OF FORM 2

(Local reproduction of this form is not authorized)

1. This form will be used to receipt for all Japanese supplies and facilities procured by procurement demand and will be the basis to support the suppliers', property owners', and contractors' claim for payment by the Japanese government. It will also serve to furnish information to higher headquarters of the value of supplies and facilities procured from Japanese civilian sources.
2. A receipt will be issued for every procurement demand prepared, unless such demand is voided.
3. The procurement receipt number assigned this receipt will be the same as was used on the demand for the supplies and facilities hereon with the following changes: Third group — A consecutive letter sequence for partial receipts starting with the letter A for the first delivery (partial receipt). Revaluations will be indicated by adding a letter sequence in inverse order starting with the letter Z for the first revaluation receipt. Illustration: KYTE-5 or KYTE-5-A or KYTE-5-Z or KYTE-5-AZ.
4. Item numbers will correspond to those used on the procurement demand. Item not delivered will be lined out.
5. The specific description of the supplies and facilities received will be as stated on the demand; verified, corrected, and amplified by inspection at time of delivery.
6. If a single account code is not applicable to all items on the receipt, enter after each item described, the proper account code given in Incl 5\*\*.
7. Detach the lower half of all except the last page, if more than one page is required.
8. Relative value, calculated as given in Incls 6 to 10\*\* will be entered on all copies *except those given to the Japanese*.
9. In reporting revaluations, the original or previously reported value, the correct or recalculated value, and the net change in value will be given, as explained in Incl 6\*\*.
10. Under "Remarks", include the following, if appropriate:
  - a. Statement as to the materials, equipment, labor and supervision furnished by occupation forces in filling demand.
  - b. Reference to any attached statements, invoices, hand receipts, and inventories.
11. Alterations in the nomenclature and quantity of items will be initialed by both the receiving officer and the Japanese representative.
12. Both representatives will sign all copies of the receipt and inventory.
13. List of papers in connection with receipt, number of copies, and by whom prepared:
 

a. Procurement receipt, GPA Form 2	6 copies	Japanese Liaison Office
b. Procurement data, Form MGP 2	2 copies	Military government unit
c. Inventory	4 copies	Requesting unit
d. Utilities statement of service rendered	3 copies	Japanese Liaison Office
e. Japanese hand receipts	2 copies	Japanese supplier, etc.
14. Distribution of papers and number of copies:
 

a. Central Records	1 copy	of 13a and b above
b.* Military government unit	1 copy	of a, b, c, d, and e
c. Appropriate staff section	1 copy	of a, c and d
d. Japanese Liaison Office	2 copies	of a,
	1 copy	of c and d
e. Japanese supplier,	1 copy	of a and e
f. or Japanese property owner	1 copy	of a, c and e
g. or Japanese contractor	1 copy	of a and e
15. Partial receipts will be prepared and distributed in the same manner.
16. Receipts issued to record revaluations will be prepared by the military government unit in duplicate. One copy will be forwarded to Central Records and one copy retained in file. A procurement data form will be prepared and attached to each copy of a revaluation receipt.
17. Military government unit will forward Central Records copy directly to Military Government Section, Headquarters Eighth Army, APO 343, attention Procurement Division.

\* When receipt is received by a military government unit which did not prepare the demand, extra copies of each paper must be made for the files of the unit which prepared the demand.

\*\* Inclosure references are to Eighth Army Operational Directive.



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JPNS 79







**INSTRUCTIONS FOR USE OF GPA FORM 1**  
(Local reproduction of this form is not authorized)

1. This form will be used for the procurement of all Japanese supplies and facilities except labor, enemy surrendered facilities, equipment held for reparations, and facilities of United States, Allied, and Neutral nationals.
2. The procurement demand number assigned this demand will be used for subsequent receipts and releases of the supplies and facilities hereon and will consist of a three group letter and number combination as follows: First group—A four letter code to indicate the prefectural area and administrative region wherein the demand is prepared (not necessarily where processed to the Japanese), see Incl 4\*\*. Second group—A single consecutive numerical sequence starting with one, covering all procurement demands irrespective of approving or using agency, for a particular prefectural area. Third group—A consecutive letter sequence for amendments to a particular procurement demand starting with the letter A for the first amendment. Illustration: KYTE-5 or KYTE-5-A
3. Limit a particular procurement demand to a single approving staff section, to a single prefecture, and to supplies and facilities of either a total (outright) or monthly (rental) relative value.
4. Describe as completely as possible including, if known, Japanese name, type, quality, grade, model, rated capacity, and other descriptive nomenclature of the item. Include complete address in case of real estate or construction work. Construction demands will be cross-referenced to real estate demands which procured the site.
5. In describing items desired, use nomenclature equivalent to that listed in Incls 7 to 10\*\*.
6. Indicate, when appropriate, materials, equipment, labor, and supervision furnished by the occupation forces to the Japanese in the fulfillment of the demand.
7. If a single account code is not applicable to all items on the demand, enter after each item described, the proper account code given in Incl 5\*\*
8. Detach the lower half of all except the last page, if more than one page is required.
9. Under "Suggested Source" indicate names and addresses of possible Japanese suppliers, contractors, or service companies.
10. Under "Deliver To", indicate the name of the officer who will have direct contact with the Japanese property owner or contractor in the case of real estate, construction work, or services.
11. Under "Remarks and Instructions", include the following, if appropriate:
  - a. Packing and shipping instructions.
  - b. "Delivery already made", and reason for necessity of issuing such confirmation demand.
  - c. Reference to any attached statements, sketches, plot plans, maps, overlays, drawings and specifications.
12. All copies of the procurement demand will be signed.
13. If the military government unit preparing and processing the demand is the same, only the second of the two "Military Government Unit" blocks will be completed.
14. List of papers in connection with procurement, number of copies and by whom prepared:
 

a. Procurement demand, GPA Form 1	6 copies	Military government unit
b. Unit requisition	3 copies	Requesting unit
c. Plot and building plans	5 copies	Requesting unit
d. Specifications as to rehabilitation and operation desired	5 copies	Requesting unit
e. Construction drawings	2 copies	Appropriate staff section
f. Construction specifications	2 copies	Appropriate staff section
15. Distribution of papers and number of copies:
 

a. Central Records	1 copy	of 14a above
b.* Military government unit	1 copy	of a, b, c and d
c. Appropriate staff section	1 copy	of a, b, c, d, e and f
d. Requesting Unit	1 copy	of a, b, c and d
e. Japanese Liaison Office	1 copy	of a, c and d
f. Japanese supplier	1 copy	of a
g. or Japanese property owner	1 copy	of a, c and d
h. or Japanese contractor	1 copy	of a, e and f
16. Amended demands will be prepared and distributed in the same manner.
17. Military Government will forward Central Records copy directly to Military Government Section, Headquarters Eighth Army, APO 343, attention Procurement Division.
18. Japanese Liaison Office will enter name and address of Japanese supplier, contractor, or service company under "Suggested Source", if none is indicated.
19. Changes in the source (delivery point) and date and method of delivery will be coordinated with the military Government unit and will be corrected on the form by the Japanese Liaison Office before signature and return.
 

\* When demand is prepared by one military government unit and forwarded to another military government unit for processing on the Japanese, extra copies of each paper must be made for the files of the processing unit.

\*\* Inclosure references are to Eighth Army Operational Directive.



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GPA Form 1  
(4-46)

PROCUREMENT DEMAND  
On Imperial Japanese Government

Page 1 of 1 Pages

Account Code (If Applicable to all Items): See Below Demand No. JPNS 79-02  
(Read Instructions on Back of this Form)

Item No.	Specific Description of Items Desired	Unit	Quantity
	Procurement Demand JPNS 79 and JPNS 79-01 are amended as follows: Delete: Fiscal Limitation Clause ¥139,250 Insert: Fiscal Limitation Clause ¥293,710		

AYO

(Detach Along this Line for Additional Pages)

Suggested Source: Mie Prefectural Government, Nakachaya-machi, tsu, Mie-ken  
Name Address City Prefecture

(Japanese Delivery) (Over Force Pick Up) Authority for Ltr GHQ FEC AGNO 791 (23 Aug 48)  
Date 11 Feb 49 Restricted Item GD-11 Letter Reference or Signature

Delivery Required: April 1949 - 31 March 1950 Ship By: //////  
Calendar Date or Period (Air) (Water) (Rail) (Road)

Deliver To: Chief Mie Civil Affairs Team Mie  
Name of Receiving Officer Organization Location Prefecture Phone

Requested By: Surgeon, Medical Section Headquarters Eighth Army Kanagawa  
Name of Requesting Officer Organization Location Prefecture Phone

Approved By: Surgeon Medical Section Eighth Army Kanagawa  
Name of Approving Officer Staff Section Headquarters Prefecture Phone

Remarks and Instructions: Per Med c/s dated 4 Oct. 1949 r/w JPNS 79 (c/s # 878757)

(Space for Mil. Govt. Unit Preparing and Forwarding Demand to Another Mil Govt. Unit)

Unit Mil. Govt. Hq. & Hq Co. Prefecture Typed: ////// Mil. Govt. Officer Rank Branch

(Space for Mil. Govt Unit Processing Demand to Japanese)

Unit 8th Army Procurement Section Japan Signed: John C. Collins Mil. Govt. Officer Rank Branch

Dated 11 Oct. 1949 Typed: JOHN C. COLLINS MAJOR ORD.

(Space for Japanese Only)

OCT. 17. 1949

P. D. Received By: J. Hirahara SPB Signature City Prefecture Date

Osaka Branch  
Nagoya

RECEIVING OFFICER CG: I Corps



**INSTRUCTIONS FOR USE OF GPA FORM 1**  
(Local reproduction of this form is not authorized)

1. This form will be used for the procurement of all Japanese supplies and facilities except labor, enemy surrendered facilities, equipment held for reparations, and facilities of United States, Allied, and Neutral nationals.
  2. The procurement demand number assigned this demand will be used for subsequent receipts and releases of the supplies and facilities hereon and will consist of a three group letter and number combination as follows: First group—A four letter code to indicate the prefectural area and administrative region wherein the demand is prepared (not necessarily where processed to the Japanese), see Incl 4\*\*. Second group—A single consecutive numerical sequence starting with one, covering all procurement demands irrespective of approving or using agency, for a particular prefectural area. Third group—A consecutive letter sequence for amendments to a particular procurement demand starting with the letter A for the first amendment. Illustration: KYTE-5 or KYTE-5-A
  3. Limit a particular procurement demand to a single approving staff section, to a single prefecture, and to supplies and facilities of either a total (outright) or monthly (rental) relative value.
  4. Describe as completely as possible including, if known, Japanese name, type, quality, grade, model, rated capacity, and other descriptive nomenclature of the item. Include complete address in case of real estate or construction work. Construction demands will be cross-referenced to real estate demands which procured the site.
  5. In describing items desired, use nomenclature equivalent to that listed in Incls 7 to 10\*\*.
  6. Indicate, when appropriate, materials, equipment, labor, and supervision furnished by the occupation forces to the Japanese in the fulfillment of the demand.
  7. If a single account code is not applicable to all items on the demand, enter after each item described, the proper account code given in Incl 5\*\*.
  8. Detach the lower half of all except the last page, if more than one page is required.
  9. Under "Suggested Source", indicate names and addresses of possible Japanese suppliers, contractors, or service companies.
  10. Under "Deliver To", indicate the name of the officer who will have direct contact with the Japanese property owner or contractor in the case of real estate, construction work, or services.
  11. Under "Remarks and Instructions", include the following, if appropriate:
    - a. Packing and shipping instructions.
    - b. "Delivery already made", and reason for necessity of issuing such confirmation demand.
    - c. Reference to any attached statements, sketches, plot plans, maps, overlays, drawings and specifications.
  12. All copies of the procurement demand will be signed.
  13. If the military government unit preparing and processing the demand is the same, only the second of the two "Military Government Unit" blocks will be completed.
  14. List of papers in connection with procurement, number of copies and by whom prepared:
 

a. Procurement demand, GPA Form 1	6 copies	Military government unit
b. Unit requisition	3 copies	Requesting unit
c. Plot and building plans	5 copies	Requesting unit
d. Specifications as to rehabilitation and operation desired	5 copies	Requesting unit
e. Construction drawings	2 copies	Appropriate staff section
f. Construction specifications	2 copies	Appropriate staff section
  15. Distribution of papers and number of copies:
 

a. Central Records	1 copy	of 14a above
b.* Military government unit	1 copy	of a, b, c and d
c. Appropriate staff section	1 copy	of a, b, c, d, e and f
d. Requesting Unit	1 copy	of a, b, c and d
e. Japanese Liaison Office	1 copy	of a, c and d
f. Japanese supplier	1 copy	of a
g. or Japanese property owner	1 copy	of a, c and d
h. or Japanese contractor	1 copy	of a, e and f
  16. Amended demands will be prepared and distributed in the same manner.
  17. Military Government will forward Central Records copy directly to Military Government Section, Headquarters Eighth Army, APO 343, attention Procurement Division.
  18. Japanese Liaison Office will enter name and address of Japanese supplier, contractor, or service company under "Suggested Source", if none is indicated.
  19. Changes in the source (delivery point) and date and method of delivery will be coordinated with the military Government unit and will be corrected on the form by the Japanese Liaison Office before signature and return.
- \* When demand is prepared by one military government unit and forwarded to another military government unit for processing on the Japanese, extra copies of each paper must be made for the files of the processing unit.
- \*\* Inclosure references are to Eighth Army Operational Directive.



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GPA FORM 2  
(4-48)

PROCUREMENT RECEIPT

Page 1 of 2 Pages

Received From: Mie Prefectural Government  
Individual Firm

Address: Tsu Mie  
Number and Street City Prefecture

Date Received: 1 Sept. to 30 Sept. 1949  
Or Period Covered

Account Code (If Applicable to All Items): See Below Receipt No. JPNS-79-07  
(Read Instructions on Back of this Form) (Partial) (Final) Receipt Delete One

Item No.	Specific Description of Items Received	Unit	Quantity	Enter Estimated Relative Value on U.S. Copies Only	
				Unit Value	Total Value
	<p><u>OPERATION SERVICES CONTRACT</u>                      Contractor to furnish labor, real estate and equipment listed, to perform services listed, to repair and maintain real estate listed and to repair maintain and replace equipment listed.</p> <p>Types of real estate, equipment and services covered by this demand are:</p> <p>1. Clinics and Dispensaries                      Clinics and Dispensary Equipment                      Providing Physical Examination                      Services of a contractor to provide for initial physical examination:</p>				



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GPA FORM 2  
(4-48)

PROCUREMENT RECEIPT

Page 2 of 2 Pages

Received From: \_\_\_\_\_  
Individual Firm

Address: \_\_\_\_\_  
Number and Street City Prefecture

Date Received: \_\_\_\_\_ (Partial) (Final) Receipt  
Or Period Covered Delete One

Account Code (If Applicable to All Items): \_\_\_\_\_ Receipt No. \_\_\_\_\_  
(Read Instructions on Back of this Form)

Item No.	Specific Description of Items Received	Unit	Quantity	Enter Estimated Relative Value on U.S. Copies Only	
				Unit Value	Total Value
	follow up physical examination: steel, culture: steel, microscopic examination: X-ray, chest: serological test, syphilis: immunizations, small pox and typhus. The contractor will perform the services under the supervision of the Prefecture Military Receiving Officer, upon receipt of medical inspection receipts from the unit labor officer, who will furnish same to the examinee for presentation to the examiner.				
	PAC 106-18-423-07	Person	133		11,000.

(Detach Along this Line for Additional Pages)

Grand Total 11,000

(Space of Mil. Govt. Unit Only)

Previously Reported Value: \_\_\_\_\_ Revaluation: \_\_\_\_\_

Net Change — (Increase) (Decrease) Total Record By: \_\_\_\_\_  
Delete One

Net Change — (Increase) (Decrease) Monthly Record By: \_\_\_\_\_  
Delete One

Unit Mil. Govt. Hq. & Hq. Co. Prefecture Unit Mil. Govt. Hq. & Hq. Co. Prefecture  
(Mil. Govt. Unit which Prepared Demand) (Mil. Govt. Unit which Processed Demand)

(Space for Receiving Agency Only)

Authority for Ltr GHQ FEC, AGNO SCAP approved F No. 4  
Restricted Item 701 (23 Aug 48) DG 11 Feb. 49 (Japanese Delivery) (Occ. Force Pick Up)  
Letter Reference or Signature S 253221 Delete One

Taken up on Property Records of: \_\_\_\_\_ By: L. I. Meek Lt. Col.  
Organization Accountable Officer Rank Date

Remarks: Physical Inspection Receipts attached.

Certified Correct as to Quantity and Items Except as Noted and Initialed:

By: [Signature] C. A. T. 2 11 49  
Receiving Officer Organization Date

By: J. Nagashima Tan J.S.S.T. S.P.B. 29 Oct 1949  
Japanese Representative Agency Date



## INSTRUCTIONS FOR USE OF FORM 2

(Local reproduction of this form is not authorized)

1. This form will be used to receipt for all Japanese supplies and facilities procured by procurement demand and will be the basis to support the suppliers', property owners', and contractors' claim for payment by the Japanese government. It will also serve to furnish information to higher headquarters of the value of supplies and facilities procured from Japanese civilian sources.
2. A receipt will be issued for every procurement demand prepared, unless such demand is voided.
3. The procurement receipt number assigned this receipt will be the same as was used on the demand for the supplies and facilities hereon with the following changes: Third group — A consecutive letter sequence for partial receipts starting with the letter A for the first delivery (partial receipt). Revaluations will be indicated by adding a letter sequence in inverse order starting with the letter Z for the first revaluation receipt. Illustration: KYTE-5 or KYTE-5-A or KYTE-5-Z or KYTE-5-AZ.
4. Item numbers will correspond to those used on the procurement demand. Item not delivered will be lined out.
5. The specific description of the supplies and facilities received will be as stated on the demand; verified, corrected, and amplified by inspection at time of delivery.
6. If a single account code is not applicable to all items on the receipt, enter after each item described, the proper account code given in Incl 5\*\*
7. Detach the lower half of all except the last page, if more than one page is required.
8. Relative value, calculated as given in Incls 6 to 10\*\* will be entered on all copies *except those given to the Japanese.*
9. In reporting revaluations, the original or previously reported value, the correct or recalculated value, and the net change in value will be given, as explained in Incl 6\*\*.
10. Under "Remarks", include the following, if appropriate:
  - a. Statement as to the materials, equipment, labor and supervision furnished by occupation forces in filling demand.
  - b. Reference to any attached statements, invoices, hand receipts, and inventories.
11. Alterations in the nomenclature and quantity of items will be initialed by both the receiving officer and the Japanese representative.
12. Both representatives will sign all copies of the receipt and inventory.
13. List of papers in connection with receipt, number of copies, and by whom prepared:
 

a. Procurement receipt, GPA Form 2	6 copies	Japanese Liaison Office
b. Procurement data, Form MGP 2	2 copies	Military government unit
c. Inventory	4 copies	Requesting unit
d. Utilities statement of service rendered	3 copies	Japanese Liaison Office
e. Japanese hand receipts	2 copies	Japanese supplier, etc.
14. Distribution of papers and number of copies:
 

a. Central Records	1 copy	of 13a and b above
b.* Military government unit	1 copy	of a, b, c, d, and e
c. Appropriate staff section	1 copy	of a, c and d
d. Japanese Liaison Office	2 copies	of a,
	1 copy	of c and d
e. Japanese supplier,	1 copy	of a and e
f. or Japanese property owner	1 copy	of a, c and e
g. or Japanese contractor	1 copy	of a and e
15. Partial receipts will be prepared and distributed in the same manner.
16. Receipts issued to record revaluations will be prepared by the military government unit in duplicate. One copy will be forwarded to Central Records and one copy retained in file. A procurement data form will be prepared and attached to each copy of a revaluation receipt.
17. Military government unit will forward Central Records copy directly to Military Government Section, Headquarters Eighth Army, APO 343, attention Procurement Division.

\* When receipt is received by a military government unit which did not prepare the demand, extra copies of each paper must be made for the files of the unit which prepared the demand.

\*\* Inclosure references are to Eighth Army Operational Directive.



Specification of Services Furnished in connection with Procurement Demand JPNS 79 during 1 Sept. to 30 Sept. 1949 is followings:

1. Numbers reported after each item in Physical Inspection Receipts attached indicate the number of points required in accordance with "Medical Fee Points Data for National Health Insurance". The unit is ten (10) Yen.

2. Breakdown of services - PAC 106-18-423-07

a. Services performed for Mie Civil Affairs Team.

Type I - Physical examination	32 persons	@ ¥ 40.	1,280
Type II - Stool, culture	17	" @ ¥ 150.	2,550
Type III - X-ray, chest	3	" @ ¥ 500.	1,500
Type IV - Serological test, syphilis	3	" @ ¥ 120.	360
Type V - Stool, microscopic exam.	17	" @ ¥ 20.	340
Type VI - Immunization	None		
<u>Sub-Total</u>	<u>72 persons</u>		<u>¥ 6,030</u>

b. Services performed for Mie C I C.

Type I - Physical examination	19 persons	@ ¥ 40.	760
Type II - Stool, culture	19	" @ ¥ 150.	2,850
Type III - X-ray, chest	2	" @ ¥ 500.	1,000
Type IV - Serological test, syphilis	2	" @ ¥ 40.	80
Type V - Stool, microscopic exam.	19	" @ ¥ 20.	380
Type VI - Immunization	None		
<u>Sub-Total</u>	<u>61 persons</u>		<u>¥ 5,070</u>

c. Total persons given services 133 persons  
Grand Total Cost ¥ 11,100



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I certify to the best of my knowledge and belief that I have received the materials, tools, equipment and/or labor stated below from the Occupation Force and/or Japanese Government in the performance of this demand. I further certify the itemized statement below is a true and accurate account and that a copy of this certificate and itemized statement will be attached to the application of payment submitted to S P B Fiscal Section.

Signature Name (Print) T. TodohTitle Chief, Liaison, officeOrganisation Mie Prefectural Govt.Date signed 28 Oct. 1949



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GPA FORM 2  
(4-48)

PROCUREMENT RECEIPT

Page **1** of **3** Pages

Received From: Mie Prefectural Government  
Individual Firm

Address: Tsu, Mie  
Number and Street City Prefecture

Date Received: 1 Aug. to 31 Aug. 1949. (Partial) (Final) Receipt  
Or Period Covered Delete One

Account Code (If Applicable to All Items): See below Receipt No. JPNS 79-06  
(Read Instructions on Back of this Form)

Item No.	Specific Description of Items Received	Unit	Quantity	Enter Estimated Relative Value on U.S. Copies Only	
				Unit Value	Total Value
	<p><b>OPERATION SERVICES CONTRACT</b>                      Contractor to furnish labor, real estate and equipment listed, to perform services listed to repair and maintain real estate listed and to repair, maintain and replace equipment listed.</p> <p>Types of real estate, equipment and services covered by this demand are:</p> <p>1. Clinics and Dispensaries                      Clinics and Dispensary Equipment                      Providing Physical Examination                      Services of a contractor to provide for initial physical examination; follow up physical examination; stool, culture; stool, microscopic examination; X-ray.</p>				

(Detach Along this Line for Additional Copies)