WIKIMEDIA COMMONS: ADDING YOUR OWN IMAGE

TUTORIAL BY THE PHILADELPHIA WIKISALON

Wikimedia Commons

■ Wikimedia Commons is a freely accessible media repository where anyone can add, edit, and use public domain and freely licensed image, audio and video files. Files stored within it can be viewed anywhere in the world and directly embedded on Wikipedia articles and other Wikimedia project pages.

(https://commons.wikimedia.org/wiki/Commons:Welcome)

https://commons.wikimedia.org/

Prepare Your Submission

■ Gather your files into an accessible location, preferably on a local hard drive or attached thumb drive.

■ Each media file name must be **unique** and should ideally be **descriptive**, even if the title assigned to the image later is the same. Choose the file name carefully, as that cannot be easily changed later.

✗ Not very good: IMG_20200815_114729900_HDR.jpg

✓ Good: Black-eyed susans at Bartram's Garden.jpg

■ File Types accepted
   – TIFF, JPEG, PNG, GIF, SVG, XCF, WebP (https://commons.wikimedia.org/wiki/Commons:Project_scope/Allowable_file_types

Prepare Your Submission

- File Size
  - Maximum file size for a single file is **4 gigabytes**.
  - *Note that larger files will take longer to upload*.

- Gather relevant metadata for your media in advance
  - Title
  - Date of creation
  - Description
  - Location

- Search Commons for potential categories to assign to your file, based upon the subject.
  - Category: "subject", e.g. Category:Flowers

- An account on Wikipedia or another Wikimedia Project is required to upload new media files.

Example: Upload One's Own Work

- West Laurel Hill Cemetery – Duffys Cut Memorial Names.JPG

- Creator: Doreva Belfiore (self)

- High quality JPEG (4.99 MB)

- Grave marker at West Laurel Hill Cemetery to memorialize lives of Irish railroad workers lost at Duffy's Cut in 1832

Upload Image File

Upload

Upload Wizard

https://commons.wikimedia.org/wiki/Special:UploadWizard

Leave feedback · Alternative upload methods · Back to the old form

❗ Please visit **Commons:Help desk** if you need to ask questions about uploading files.

Learn | **Upload** | Release rights | Describe | Add data | Use

Select media files to share

or

Share images from Flickr

Select the Image File
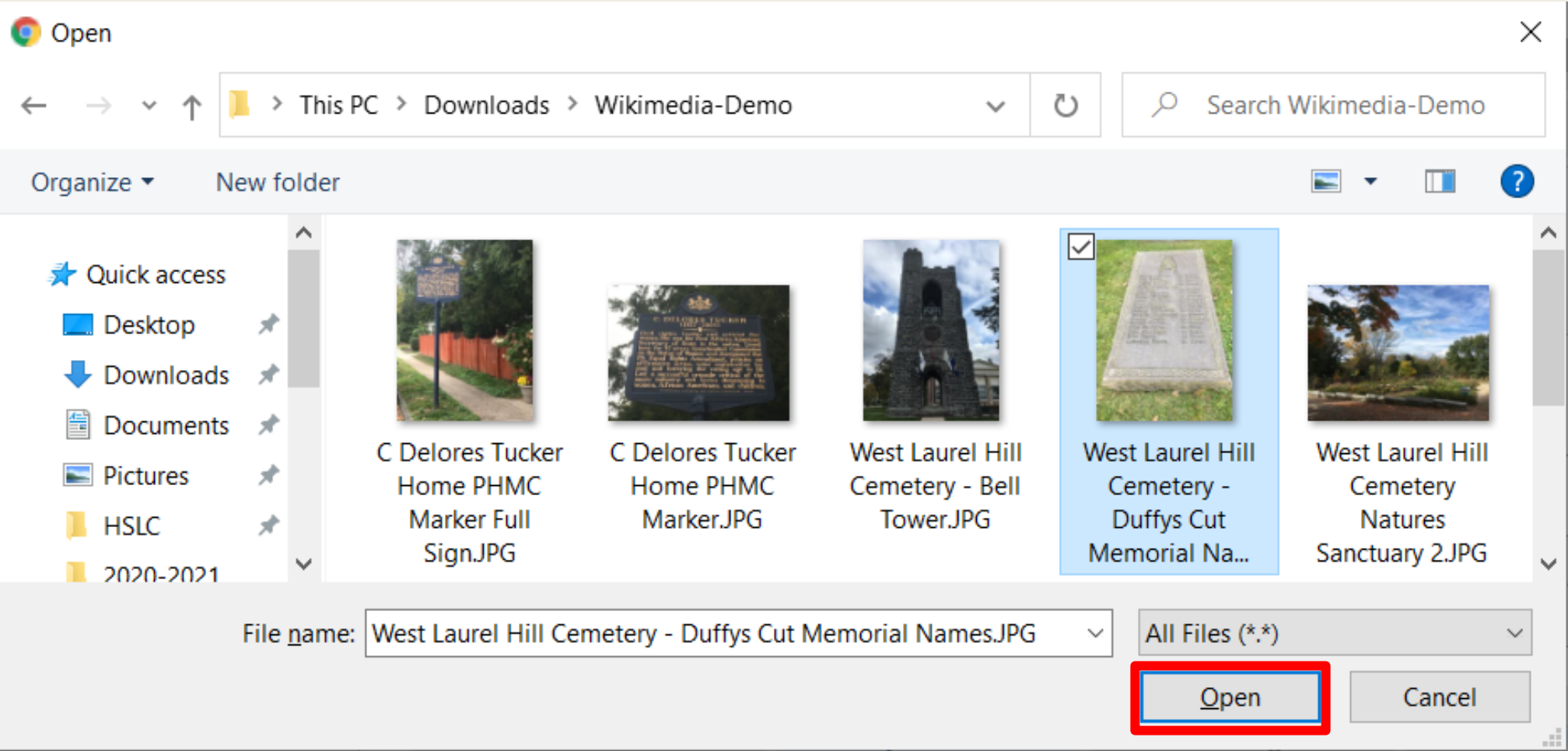
Complete the Upload

Upload Successful!

Additional images can be added with "Add More Files"

Release Rights – (Own Work)

Describe the Image

- Image Title
- Caption (for accessibility)
- Description

Describe the Image

- Date created/published
- Categories (Optional but recommended)
- Location (optional)
- Other (optional)

https://commons.wikimedia.org/wiki/Special:UploadWizard

Add metadata

- Match content to Wikidata to make images easier to find automatically

- In this case the marker portrayed is located at West Laurel Hill Cemetery so that is the chosen item, not Duffy's Cut, which is located elsewhere.

  https://commons.wikimedia.org/wiki/Special:UploadWizard

Use Image Online

Image can now be used inside Wikimedia projects or elsewhere

Illustrate an Article

```
==Gallery==
<gallery>
File:Duffys Cut track n tool.jpg|Construction tool (top) and iron
strapping (bottom) c. 1832 that was attached to a wooden stringer and
used as a rail. Both items recovered at the site.
File:Duffys Cut Cross West Laurel Hill.JPG |Grave of some of the
victims in [[West Laurel Hill Cemetery]]
File:West Laurel Hill Cemetery - Duffys Cut Memorial
Names.jpg|thumb|Duffy's cut memorial marker at West Laurel Hill
Cemetery
</gallery>
```

- Image is now part of a Wikimedia Commons category and has been added to an article.

Gallery [edit | edit source]
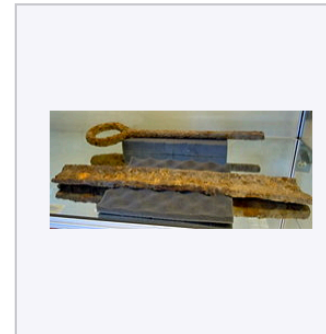
Construction tool (top) and iron strapping (bottom) c. 1832 that was attached to a wooden stringer and used as a rail. Both items recovered at the site.
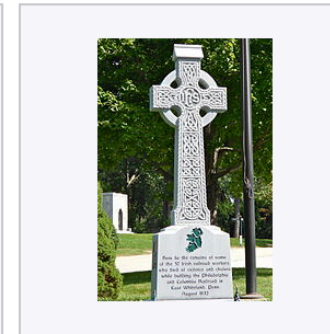
Grave of some of the victims in West Laurel Hill Cemetery

Duffy's cut memorial marker at West Laurel Hill Cemetery

https://en.wikipedia.org/wiki/Duffy%27s_Cut

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Image in Wikimedia Commons

- Image now has its own Wikimedia Commons page with links to:

  - Download various file sizes
  - Copy HTML code to link on the web
  - Copy code to use on Wikimedia Projects
  - Email a link
  - Additional metadata

https://commons.wikimedia.org/wiki/File:West_Laurel_Hill_Cemetery_-_Duffys_Cut_Memorial_Names.jpg

For More Information

- Contributing to Wikimedia Commons Tutorial - https://commons.wikimedia.org/wiki/Commons:First_steps/Contributing

- Other Video Tutorials:
  - Wikimedia Foundation - https://www.youtube.com/watch?v=pAy_kBBqs0U
  - Art and Feminism - https://www.youtube.com/watch?v=mmIfRrhav1c

- Wikimedia Commons Help Center - https://commons.wikimedia.org/wiki/Help:Contents

- Join us at the monthly Philadelphia WikiSalon!
  - Wikipedia: Meetup/Philadelphia - https://en.wikipedia.org/wiki/Wikipedia:Meetup/Philadelphia