EXTERNAL RECURRING REPORTS, GHQ

Adjutant General

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
WDGPA-47	Morning Report Transmittals	Mo	U	Mo	AR 345-400, 18 Apr 47 (as amended by WD Cir 149, 1947, Sec I and Cir 25, 1948, Sec I); WD Memo 345-400-1, 17 Jul 47	SAB, GHQ

EXTERNAL RECURRING REPORTS, GHQ

Chaplain

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QCH-01	Roster of Chaplains	Mo	U	3rd	GHQ FEC Ltr AG 211 (5 Mar 48)CH, subj: Roster and Authorized Positions of Chaplains, 5 Mar 48	Eighth Army USAFIK PHILCOM MARBO RYCOM FEAF Hq & Sv Gp
QCH-02	Authorized Positions	Mo	U	1st	GHQ FEC Ltr AG 211 (5 Mar 48)CH, subj: Roster and Authorized Positions of Chaplains, 5 Mar 48	Eighth Army USAFIK PHILCOM MARBO RYCOM FEAF Hq & Sv Gp
QCH-04	Religious Funds - Monthly Statements of Operations and Net Working Capital	Mo	U	10th	Par 20h, GHQ FEC Cir 1, 1 Jan 49; GHQ FEC Ltr AG 121 (15 Feb 49)CH, subj: Religious Funds - Monthly Statement of Operations and Net Working Capital, Reports Control Symbol QCH-04, 15 Feb 49	Custodians of Religious Funds - Eighth Army USAFIK PHILCOM MARBO RYCOM FEAF Hq & Sv Gp
	DEPARTMENT OF THE ARMY REPORTS					
CH-2	Monthly Report of Chaplains	Mo	U	EOM	AR 60-5, 12 Dec 46	Eighth Army USAFIK PHILCOM MARBO RYCOM FEAF

EXTERNAL RECURRING REPORTS, GHQ

Engineer

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QCE-01 (R 2)	Engineer Construction Status Report	Mo	R	1st	GHQ FEC Ltr AG 370.2 (20 Sep 48) CE, subj: Engineer Construction Status Report (QCE-01 (R 2)), 20 Sep 48	PHILCOM MARBO RYCOM FEAF
QCE-03 (R 2)	Engineer Unit Technical Report	Mo	U	5th	GHQ FEC Ltr AG 370.2 (12 Apr 48) CE, subj: Engineer Unit Technical Report, 12 Apr 48	All Engineer Units Eighth Army USAFIK PHILCOM MARBO
QCE-04 (R 2)	Monthly Report on Engineer Officers	Mo	U	5th	GHQ FEC Ltr AG 210.31 (7 Jun 48) CE, subj: Monthly Report on Engineer Officers, 7 Jun 48	Staff Engineers - Eighth Army USAFIK PHILCOM MARBO RYCOM
QCE-07	Monthly Status Report, Troop and Dependent Housing	Mo	R	5th of fol mo	Ltr FEC AG 620 (26 Feb 47) CE, subj: Report on Status of Troop and Dependent Housing, 26 Feb 47	Eighth Army PHILCOM MARBO RYCOM FEAF
QCE-08 (R 2)	Engineer Construction and Budgetary Report for Japan	Mo	R	10th	GHQ FEC Ltr AG 121.4 (25 Jan 49) CE, subj: Engineer Construction and Budgetary Report for Japan, 25 Jan 49	Eighth Army FEAF COMNAVFE Hq & Sv Gp
QCE-11	Construction Progress Report-Korea	Mo	U	EOM	Ltr GHQ AG 600.1 (5 Jun 47) CE, 5 Jun 47, subj: Engineer Technical Reports, Ltr AG 600.1 (14 Nov 47) CE, subj: Construction Progress Reports, 14 Nov 47	USAFIK
QCE-12	Construction Summary Report-Korea	Mo	U	EOM	Same as above	USAFIK

EXTERNAL RECURRING REPORTS, GHQ

Engineer

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QCE-21	Engineer Base Depot Stock Tonnage Report	Qtr	U	15th fol rept pd	GHQ FEC Radio ZX 44403, 1 Apr 48; GHQ FEC Radio Z 41664, 28 Feb 49 (to USAFIK)	Eighth Army USAFIK PHILCOM MARBO RYCOM
QCE-39	Basic Information Maps for Army and Navy Installations in Japan	Ann	Varies	30 Jun	GHQ FEC Ltr AG 061 (8 Feb 49)CE, subj: Basic Information Maps for Army and Navy Installations in Japan, Reports Control Symbol QCE-39, 8 Feb 49	Eighth Army COMNAVFE Hq & Sv Gp
	DEPARTMENT OF THE ARMY REPORTS					
CSGID-1	Mapping Progress Report (Photo Coverage Report)	Mo	Varies	1st	Revised Post Hostilities Mapping Directive, Pacific & Asiatic Areas, 15 May 46, File AGAO-S-B 061 (13 May 46)15 May 46, par 8a (as amended by Ltr, AGAO-S-061 (19 Nov 48)CSGID, 29 Nov 48)	64th Engr Base Topo Bn
ENG-7 (R 1)	Fire Report	As req	Varies	Within 48 hrs of the incident	AR 210-10, C4, 9 Nov 48; TM 5-600, Nov 45, par 1.73 (as amended by Cir 351, 5 Nov 48, Sec III); WD Cir 360, 1946, Sec V (as extended by Cir 145, 1948, Sec I); GHQ FEC Cir 54, 1948	Post & Unit Commanders- Eighth Army USAFIK PHILCOM MARBO RYCOM FEAF Hq & Sv Gp
ENG-11 (R 1)	Report of Insect and Rodent Control Activities	Mo & Qtr	U	25th	TM 5-600, C7, 27 Jul 48, Chap 3, Sec VIII, par 3.60d; GHQ FEC Cir 39, 9 Oct 48	Post & Unit Engineers- Eighth Army USAFIK PHILCOM MARBO RYCOM FEAF

EXTERNAL RECURRING REPORTS, GHQ

Engineer

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
ENG-14 (R 1)	Part A-Daily Report of Truck Trips for Refuse and Salvage Collection and Daily Log of Refuse and Salvage Collection	Da & Mo	U	Da & 1st	TM 5-634, Oct 46, par 15	Each Post Engineer
ENG-15	Real Property Record	See Requiring Directive	R	See Requiring Directive	WD Memo 35-6520-3, 2 Oct 46, C1, 22 Aug 47 & C2, 17 Nov 47; TM 38-320, May 47, Sec V, par 28, Sec VII, par 39 & Sec IX, par 49	As designated by Major Commands
ENG-35	Engineer Supplies Transferred to American Graves Registration Service	As req	U	As req	WCL 20606, 9 Jan 48 and ZX 35150, 13 Jan 48	PHILCOM RYCOM MARBO
ENG-43	Repairs and Utilities Cost Report	Mo & Qtr	U	25 days after rept pd	TM 5-602, Chap 10, pars 53 and 54b; GHQ FEC Radio ZX 47259, 19 Apr 49	PHILCOM RYCOM MARBO
ENG-45	Repairs and Utilities Quarterly Operating Report	Qtr	U	25 days after qtr	DA Memo 100-80-7, 8 Sep 48; GHQ FEC Ltrs AG 600.18 (2 Nov 48)CE, subj: Repairs and Utilities Quarterly Operating Report (Reports Control Symbol ENG-45), 2 Nov 48 (to 8th Army & Hq & Sv Gp); AG 600.18 (10 Nov 48)CE, same subj, 10 Nov 48 (to PHILCOM, MARBO & RYCOM); GHQ FEC Rad ZX 28169, 30 Oct 48 (to PHILCOM,MARBO,RYCOM)	Eighth Army MARBO Hq & Sv Gp PHILCOM RYCOM

EXTERNAL RECURRING REPORTS, GHQ

Engineer

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
WDGSP-34	Periodic Report on Installation Construction Program	S-Ann	Varies	1 Apr 1 Oct	WD Memo 210-20-1, 10 Sep 46; C1, 23 Oct 46; C3, 25 Feb 47	PHILCOM MARBO RYCOM FEAF

EXTERNAL RECURRING REPORTS, GHQ

1	2	3	4	5	6	7 (Fiscal)
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QFD-01	Japanese Yen Report	Mo	R	10th	Fiscal Div Ltr 319.130, subj: Japanese Yen Report, 27 Oct 47; FD Ltrs 915, subj: Accounting Procedures for Yen Transactions and Dollar Collections for Indigenous Supplies and Services, 27 Jul 48 to 8th Army, 28 Jul 48 to FEAF, 29 Jul 48 to COMNAVFE; GHQ FEC radio C 63587, 4 Sep 48 to RYCOM	Disbursing Officers- Eighth Army RYCOM FEAF
QFD-10	Report of Amounts of Nonappropriated Funds on Deposit in Banks	Mo	U	25th	Par 15c, GHQ FEC Cir 1, 1 Jan 49	Eighth Army USAFIK PHILCOM MARBO RYCOM FEAF Hq & Sv Gp
	DEPARTMENT OF THE ARMY REPORTS					
CSACB-19	Report on Status of Funds-Current Fiscal Year	Mo	R	18th	Cir 256, 1948 as amended by Cir 333, 1948 and Cir 363, 1948	Fiscal Director GHQ, FEC
CSACB-20	Funding Program Changes	As req	R	As req	DA Ltr CSACB 111 FY 1949 (30 Sep 48), 30 Sep 48	Fiscal Director, GHQ, FEC

EXTERNAL RECURRING REPORTS, GHQ

1	2	3	4	5	6	Fiscal 7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
CSACF-19 (R 1)	Disbursing Officers' List of Civilian Payroll Certifying Officers by Installations *of deactivation of disbursing office & at time a certifying officer's acct is balanced & closed out as result of inactivation, consolidation of payroll offices or transfer of acct.	At the close of each calendar yr, time *	U	15th & time of closing	DA Special Regulations 35-720-1, 18 Mar 49	Disbursing Officers Paying Civilians - Eighth Army USAFIK PHILCOM MARBO RYCOM
CSBUD-2	Report on Status of Funds - Prior Fiscal Year	Mo	R	15th of fol mo	TM 14-701, 1 Jul 45, Chap 9 & App XI; Cir 256, 1948, as amended by Cir 333, 1948	Fiscal Director, GHQ, FEC
FIN-1	Report of Actual Cost of Care and Handling Surplus Personal and/or Real Property	Mo	U	20 days after mo reported	WD Cir 354, 1946 and WD Cir 214, 1947 (both as extended by Cir 189, 1948, Sec II, par 9); WD Cir 195, 1947, Sec II	Eighth Army USAFIK PHILCOM MARBO RYCOM
FIN-12	Monthly Report of Invoices	Mo	U	EOM	WD Memo 35-1040-1, 20 Dec 46 and C1, 16 Jul 47	Each Agency of the DA which normally receives invoices for the purpose of attaching thereto supporting papers or otherwise processing them for transmittal to disbursing officers for payment - Eighth Army USAFIK PHILCOM MARBO RYCOM

EXTERNAL RECURRING REPORTS, GHQ

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	Fiscal PREPARING AGENCY
FIN-20 (R 2)	Monthly Report of Operations	Mo	R	20th	TM 14-500, C2, 1 Mar 48, par 47; TB 14-500-17, 20 May 48; TB 14-500-19, 9 Jul 48	Disbursing Officers - Eighth Army USAFIK PHILCOM MARBO RYCOM FEAF
FIN-24	Report of Uncollected Inter-Departmental Accounts	Qtr	U	6 mos fol the initiation of SF 1080 if acct has not been settled	TM 14-702, Oct 46, par 65b and AR 35-6665, 8 Oct 47, par 8	Billing Office - Eighth Army USAFIK PHILCOM MARBO RYCOM
FIN-27	Report of Foreign Currencies	Mo	U	10th	Dept of Army Cir 178, 1948	Disbursing Officers - Eighth Army USAFIK PHILCOM MARBO RYCOM FEAF
FIN-29 (R 1)	Special Monthly Report of Disbursements by Oversea Disbursing Officers	Mo	U	7th	TB FIN 7, 17 Nov 48	Disbursing Officers - Eighth Army USAFIK PHILCOM MARBO RYCOM FEAF
FIN-30	Quarterly Report of Cash on Hand	Qtr	U	30 days aft qtr	TM 14-500, Jul 47, par 19e and C1, 1 Jan 48	Disbursing Officers - Eighth Army USAFIK PHILCOM MARBO RYCOM

EXTERNAL RECURRING REPORTS, GHQ

Fiscal

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
FIN-31	Estimate of Foreign Currency Requirements	Qtr	U	1 Feb 1 May 1 Aug 1 Nov	DA Cir 376, 1948	Disbursing Officers - Eighth Army USAFIK PHILCOM MARBO RYCOM FEAF
FIN-32	Reconciliation of Expenditures	Qtr	U	28th day of 2nd mo fol	TM 14-703, 12 Jul 45, as amended by Cir 135, 1948 and Cir 138, 1948, par 8b	Eighth Army USAFIK PHILCOM MARBO RYCOM FEAF
WDSBU-7 (R 1)	Part B-Report on Status of Allotments (Consolidated)	Mo	R	10th of fol mo	TM 14-702, Oct 46; Chap 11 & App XVI; WD Cir 145, 1947, par 15,as amended by Cir 5, 1948, Sec III; Cir 135, 1948; GHQ FEC Rad ZX 17378, 28 Jul 48	Eighth Army USAFIK PHILCOM MARBO RYCOM FEAF

EXTERNAL RECURRING REPORTS, GHQ

Inspector General

1 REPORTS CONTROL SYMBOLS	2 TITLE OF REPORT	3 FREQ.	4 CL'N.	5 DUE DATE	6 REQUIRING DIRECTIVE	7 PREPARING AGENCY
	DEPARTMENT OF THE ARMY REPORTS					
CSOIG-5	Quarterly Report of Inspector General Activities	Qtr	U	15 Jan 15 Apr 15 Jul 15 Sep	Dept of Army Special Regulations 20-45-1, 15 Mar 49	All Subordinate Commands having an Inspector General
WDSIG-3	Statement of the Money Accountability	Ann	U		AR 20-10, 22 Apr 48, par 11	All Accountable Disbursing Officers of the Army - Eighth Army USAFIK PHILCOM MARBO RYCOM Hq & Sv Gp

EXTERNAL RECURRING REPORTS, GHQ

Judge Advocate

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QJA-01 (R 2)	Monthly Report of Courts-Martial Trial or the Result of Trial	Mo	R	15th	GHQ FEC Radio CX 56146, 15 Oct 47; GHQ FEC Ltrs AG 250.4 (26 Nov 47)JA, subj: Number and Status of Court-Martial Cases, 26 Nov 47; AG 250.4 (15 Oct 48)JA, subj: Monthly Report of Courts-Martial Activities (RCS QJA-01 (R 2)), 15 Oct 48	Eighth Army USAFIK PHILCOM MARBO RYCOM FEAF Hq & Sv Gp
	DEPARTMENT OF THE ARMY REPORTS					
JAG-2	Annual Report of Staff Judge Advocate	Ahn	R	30 Jun	AR 25-5, Par 3c, 13 Feb 47	JA of Div and above- Eighth Army USAFIK RYCOM MARBO PHILCOM FEAF Hq & Sv Gp
JAG-3	Weekly Report of Trial Judge Advocate	Wkly	U	Wkly	Manual for Courts-Martial, USA, 1928, Par 41b; TM 27-255, Feb 45, Par 72 and App 17	Eighth Army USAFIK PHILCOM MARBO RYCOM FEAF Hq & Sv Gp
JAG-5	Monthly Report of Foreign Claims	Mo	U		Ltr AGAM-PM 319.1 (10 Dec 46) JAGD/D, 25 Feb 47	Eighth Army USAFIK PHILCOM MARBO RYCOM FEAF Hq & Sv Gp
JAG-6	Monthly Report of Cases	Mo	U		Ltr AGAM-PM 319.1 (10 Dec 46) JAGD/D, 25 Feb 47	Eighth Army USAFIK PHILCOM MARBO RYCOM FEAF Hq & Sv Gp

EXTERNAL RECURRING REPORTS, GHQ

Medical

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QMD-01 (R 2)	Patients Evacuation Report (Telegraphic)	Wk	U	96 hrs fol rept period	GHQ FEC Radio ZX 43077, 23 Mar 48	Eighth Army USAFIK PHILCOM MARBO RYCOM
QMD-09 (R 1)	Report of Medical Department Personnel	Mo	U	3rd	GHQ FEC Cir 19, 24 May 48	All Med Dept Units & Install of FEC other than those assigned FEAF
QMD-12	Medical Installation Information Report	Whenever change in status occurs	Varies	As req	Med Section Ltr 319.1 (17 Nov 47)MD-PO, subj: Medical Installation Information Report, 17 Nov 47	Each Dispensary, Clearing Station & other similar type installation in which beds are established
QMD-16	Medical Treatments and Hospitalization for DAC and DAFC in Occupied Areas	Qtr	U	10th of mo fol rept pd	GHQ FEC Radio ZX 34464, 27 Dec 48	Eighth Army USAFIK RYCOM FEAF Hq & Sv Gp
QMD-17	Consolidated Medical Service, Saipan	Mo	U	10th of fol mo	GHQ FEC 1st Ind, AG 040 (16 Oct 48)MD-PO, 31 Dec 48 to Ltr Hq MARBO AG 322 (14 Oct 48)MBMED, subj: Agreement for Joint Operation of Medical Facilities on Saipan, 16 Oct 48	MARBO

EXTERNAL RECURRING REPORTS, GHQ

Medical

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
	DEPARTMENT OF THE ARMY REPORTS					
MED-3	Monthly Sanitary Report	Mo	U	20th	AR 40-275, 13 Sep 45, par 3 and C1, 18 Sep 46; AR 40-2235, 27 Nov 42, par 10 and C2, 16 Nov 45; WD Memo 40-5-2, 25 Jun 47; GHQ FEC Cir 39, 9 Oct 48	Eighth Army USAFIK PHILCOM MARBO RYCOM FEAF Hq & Sv Gp
MED-8	Report of Medical Department Professional Consultants	As req	Varies	As req	AR 40-10, C5, 21 Oct 47	Professional Consultant Appointed by the SG and Overseas Commands
MED-11	Statistical Health Report (WD AGO Form 8-122)	Wk	R	-	AR 50-1080, 28 Aug 45, Sec II & C1, 8 Feb 46; FEC Cir 64, 3 Jun 47	
	1. Unit Reports	Wk	R	Fwd within 36 hrs after report period	Same as above	All Medical Installations providing medical care to personnel of Army and Air Force organizations

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EXTERNAL RECURRING REPORTS, GHQ

Medical

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
MED-23	Report of Dental Service	Mo	U	20th	AR 40-1010, C3, 2 Oct 47, par 2a	Major Commands
MED-25	Report of Veterinary Meat and Dairy Hygiene Inspection	Mo	U	EOM	AR 40-2150, 9 Oct 42, Sec V	Each Station that has Veterinary Office
MED-28	Patients Enroute by Water (Embarkation Report)	As req	U	Immed	Ltr AG 704.11 (3 Jun 44)OB-S-E-SPMOT-M, 8 Jun 44, par 19	Overseas Port of Embarkation
MED-35	Essential Technical Medical Data Report	Mo	Varies	20th	WD Memo 40-1005-1, 18 Dec 46 and C1, 15 Aug 47; GHQ FEC Cir 19, 24 May 48; GHQ FEC Cir 39, 9 Oct 48	Eighth Army USAFIK PHILCOM MARBO RYCOM FEAF Hq & Sv Gp
MED-38	Telegraphic Statistical Health Report	Wk	U	Part 1 7 days fol rept period - Part 2 10 days fol rept period	AR 40-1080, 28 Aug 45, par 10b, FEC Cir 64, 3 Jun 47	Eighth Army USAFIK PHILCOM MARBO RYCOM
MED-39	Adverse Reactions of Parenteral Solutions	As req	U	As req	WD Memo 40-1005-2, 18 Apr 47	All Medical Installations
MED-41	Annual Report of Medical Department Activities	Ann	Varies	1 Feb	AR 40-1005, 17 Nov 47, par 4; AR 40-5, C1, 9 Jun 38, par 3j	All Medical Units and Installations
MED-45	Report of Treatment Furnished Pay Patients:				DA Memo 40-590-13 (AFL 160-155), 10 June 1948; FEC Cir 16, 1949	

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EXTERNAL RECURRING REPORTS, GHQ

Medical

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
MED-45 (Cont'd.)	1. Beneficiaries of Federal Security Agency, Bureau of Employees' Compensation: Part A: Hospitalization Furnished Part B: Out-Patient Treatment Furnished	Mo	U	20th	AR 40-560, 21 Mar 47; Sec III, WD Cir 173, 1947; DA Cir 175 (AFL)160-159), 10 Jun 48; FEC Cir 16, 1949	Each Med Installation furnishing med care during the mo to pers indicated in colm 2 (fwd direct to SGO)
	2. Personnel of Other Federal Agencies Authorized Medical Care at Public Expense: Part A: Hospitalization Furnished	Mo	U	20th	Pars 1 & 2, Sec IV, WD Cir 370, 1946; DA Cir 176 (AFL 160-160), 1948; FEC Cir 16, 1949	Each Med Installation furnishing medical care during the mo to pers indicated in colm 2 (fwd direct to SGO)
	3. Beneficiaries of the Veterans Adm: Part A: Hospitalization Furnished Part B: Out-Patient Treatment Furnished	Mo	U	20th	DA Memo 40-590-5 (AFL 160-158) 10 Jun 48; FEC Cir 16, 1949	Same as above
	4. Employees of Cost-Plus-A-Fixed-Fee Contractors of the Army and Air Force: Part A: Hospitalization Furnished Part B: Out-Patient Treatment Furnished	Mo	U	20th	DA Memo 40-590-16 (AFL 160-156), 10 Jun 48; FEC Cir 16, 1949	Same as above except that reports will be forwarded through medical channels

EXTERNAL RECURRING REPORTS, GHQ

Medical

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
MED-45 (Cont'd.)	5. Miscellaneous Pay Patients: (All other pay-patients for whom collections are made in FEC) Part A: Hospitalization Furnished Part B: Out-Patient Treatment Furnished	Mo	U	20th	DA Memo 40-590-17 (AFL 160-157) 10 Jun 48; FEC Cir 16, 1949	Same as above

EXTERNAL RECURRING REPORTS, GHQ

Ordnance

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QOR-01	Ordnance Technical Report	Mo	Varies	End of 2nd mo	GHQ AFPAC Ord Sect Ltr 350.05 (27 Mar 46)OR, subj: Technical Information Letters, 27 Mar 46	Eighth Army USAFIK PHILCOM MARBO RYCOM
QOR-02	Report of Explosive Storage	Qtr	Varies	20th fol qtr	GHQ FEC Cir 32, 19 Mar 47	Ammunition Powder and Explosive Safety Engineer
QOR-04	Status of Base Automotive Maintenance (Fifth Echelon) Support of FEC	Mo	R	EOM	Ltr FEC AG 486 (10 Jun 47)OR, subj: Ordnance Base Automotive Maintenance (Fifth Echelon) Support for the Far East Command, 10 Jun 47	Eighth Army
QOR-09	Ammunition Status of Stocks Report	Qtr	S	1 Mar 1 Jun 1 Sep 1 Dec	GHQ FEC Ltr AG 471 (8 Jun 48)OR, subj: Ammunition Status of Stocks Report, 8 Jun 48; GHQ FEC Rad CX 67047, 13 Jan 49	Eighth Army USAFIK PHILCOM MARBO RYCOM
QOR-13	Monthly Base Automotive Status of Stocks Report	Mo	R	5th	GHQ FEC Ltr AG 451.01 (23 Aug 48) OR, subj: Procedure for Supply within the Far East Command of Ordnance Base Maintenance Automotive Items, 23 Aug 48	Eighth Army USAFIK PHILCOM MARBO RYCOM
QOR-20	Stock Status Report (SNL Groups A, B, C, D and F)	Qtr	R	1 Aug 1 Nov 1 Feb 1 May	GHQ FEC Ltr AG 400.291 (15 Apr 49)OR, subj: Stock Status Report (SNL Groups A,B,C,D and F), Reports Control Symbol QOR-20, 15 Apr 49	Eighth Army

EXTERNAL RECURRING REPORTS, GHQ

1	2	3	4	5	6	Ordnance 7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
	DEPARTMENT OF THE ARMY REPORTS					
ORD-1	Ammunition Lot Number Report	Ann	R		SB 9 AMM 4, 1 Jul 46, par 4c and C1, 10 Jun 47; SB 9-AMM 1, 27 Oct 47, pars 28 and 29; Ord Dept Tech Instructions No. 300-16, 26 Jul 48	Eighth Army USAFIK PHILCOM MARBO RYCOM
ORD-2	Report of Condition of Charges in Metal Containers	Ann	Varies	As req	SB 9 AMM 7, 26 Sep 44; par 8; SB 9 AMM 8, 23 Nov 45, pars 2c and 3b; OFSB 3-20, 4 Nov 43, part I, pars 13a (3) and 16	Ordnance Installations Performing Inspections on Charges in Metal Containers
ORD-3	Report of Malfunctions and Accidents (During Training)	As req	Varies	As req	AR 750-10, 22 Jan 44, Sec VII, and C6, 14 Nov 47	Unit Ordnance Officer
ORD-5	Report of Annual Surveillance Inspection	Ann	Varies	As req	SB 9 AMM 8, 23 Nov 45, par 2d, 3c, 4b, 5b, OFSB 3-20, 4 Nov 43, Part I, Pars 13a(4) and 16	Ordnance Installations Performing Surveillance Inspections on Ammunition
ORD-6	Monthly Report of Surveillance Activities	Mo	Varies	15th fol report period	SB 9 AMM 8, 23 Nov 45, pars 2a, 3a, 4a and 5a; OFSB 3-20, Part I, 4 Nov 43, pars 13a(1), 16 and 17; GHQ FEC Rad CX 57811, 7 Jan 48	Senior Ammunition Inspectors
ORD-7	Report of Accidental Explosions of Ammunition or other Explosives	As req	Varies	As req	WD Cir 76, 1947, Sec VI, as extended by Cir 276, 1948, Sec II, par 2; FEC Cir 32, 1947; FEC Cir 95, Sec III, 1947	Installations where Accidental Explosions or Fires Occur

EXTERNAL RECURRING REPORTS, GHQ

Provost Marshal

1 REPORTS CONTROL SYMBOLS	2 TITLE OF REPORT	3 FREQ.	4 CL'N.	5 DUE DATE	6 REQUIRING DIRECTIVE	7 PREPARING AGENCY
QPM-01 (R 1)	Provost Marshal's Report	Mo	U	15th	GHQ FEC Cir 51, 14 May 47	Eighth Army USAFIK PHILCOM MARBO RYCOM FEAF
QPM-04	Report of Crimes (By Prefecture in Japan)	Mo	U	EOM	GHQ FEC Ltr AG 250.1 (26 Jun 46) PM, subj: Alleged Misconduct of Occupational Troops Against Japanese Nationals, 26 Jun 46	Eighth Army Provost Marshal
QPM-05	Report of United States Prisoners	Mo	R	15th	Par 14c(2), AR 600-375; GHQ FEC Cir 51, 14 May 47	Eighth Army USAFIK PHILCOM MARBO RYCOM FEAF
QPM-09	Injury Check Sheet	Mo	U	15th	GHQ FEC Ltr AG 729.3 (1 May 48) PM, subj: Safety Reporting Procedures, 1 May 48	Eighth Army USAFIK PHILCOM MARBO RYCOM Hq & Sv Gp
QPM-10	Arrest of Foreign Nationals	As req	U	As req	GHQ FEC Ltr AG 000.5 (10 Mar 49) PM, subj: Arrest of Foreign Nationals, Reports Control Symbol QPM-10, 10 Mar 49	Eighth Army Hq & Sv Gp
	DEPARTMENT OF THE ARMY REPORTS					
AG-8 (R 1)	Roster and Changes in Status of General Prisoners	Mo	R	EOM	AR 600-375, 6 Jan 48, par 18c (1); WD Cir 248, 1947, Sec IX	Each Confinement Facility w/General Prisoners

EXTERNAL RECURRING REPORTS, GHQ

Provost Marshal

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
BUDGET-1002	Transcript of Operator's Report of Motor Vehicle Accident	As req	U	As expeditiously as practicable	Cir 218, 1948	Commandinf Officer of Installation or Unit
BUDGET-1003	Supervisor's Report of Accident	As req	U	As expeditiously as practicable	Cir 218, 1948; Cir 250, 1948, Sec II	Commanding Officer of Installation or Unit
CSGPA-114	Letter Report of Fatal Injuries	As req	U	At the earliest practical moment	DA Cir 218, 1948; DA Cir 250, 1948, Sec II	Commanding Officer of Installation or Unit
CSGPA-115	Summary of Accident Experience	Mo	R	10th of fol mo	DA Cir 218, 1948 (as amended by DA Cir 326, 1948, Sec I); Ltr AGAM-PM 200.5 (16 Jul 48)CSGPA, 29 Jul 48	Major Command Safety Directors
CSGPA-147	Report of U. S. Army Aircraft Flying	As req	R	As expeditiously as practicable	Par 7, DA Cir 218, 1948	Commanding Officer of Installation or Unit
PMG-2	Criminal Investigation Statistical Report	Qtr	R	15th	WD Memo 190-15-1, 27 Jun 47 and C1, 13 Nov 47	Provost Marshal Section, GHQ

EXTERNAL RECURRING REPORTS, GHQ

Quartermaster

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QQM-10	Report of Fixed Laundries & Dry Cleaning Plants	As req	U	As req	GHQ FEC Cir 34, 27 Sep 48	Eighth Army USAFIK PHILCOM MARBO RYCOM
QQM-14	Report on Army Garrison Bakeries	As req	U	As req	GHQ FEC Ltrs AG 331.4 (8 Jan 48) QMS, subj: Report on Army Garrison Bakeries, 8 Jan 48; AG 331.4 (5 Feb 48)QMS, same subj, 5 Feb 48	Eighth Army USAFIK PHILCOM MARBO RYCOM
QQM-20	Status Report Fort McKinley Cemetery	Wk	U	Monday	GHQ FEC Radio Z 37847, 26 Jan 49	PHILCOM
	DEPARTMENT OF THE ARMY REPORTS					
QMG-2	Report of Laundry and Dry Cleaning Operations	Qtr	U	15th of mo fol qtr	AR 30-2135, 25 Jul 47, par 5; FEC Rad ZX 34821, 8 Jan 48; GHQ FEC Cir 34, 27 Sep 48	Each Fixed Laundry or Dry Cleaning Plant - Eighth Army, USAFIK, PHILCOM, MARBO, RYCOM, FEAF, Hq & Sv Gp
QMG-7	Report of Graves Registration and Disposition of Remains Activities	Mo	R	15th	Ltr AGAM-PM 293 (13 Nov 46)QMGMI, 19 Nov 46; Ltr AGAM-PM 293 (13 Jan 47)QMGMI, 24 Jan 47; Dept of Army Gen Order 26, 16 Apr 48; GHQ FEC Ltr AG 293 (27 Mar 48)QM-M, subj: American Graves Registration Service, Far East Command, 27 Mar 48	Eighth Army and PHILCOM furnish to GHQ FEC on or before 15th

EXTERNAL RECURRING REPORTS, GHQ

Quartermaster

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QMG-34	Overseas Exhumation and Disposition Operations	Wk	R	Tues	WD Memo 30-1825-3, 9 Sep 47; GHQ FEC Ltr AG 293 (19 Mar 48)QMM, subj: Overseas Exhumation and Disposition Operations Report (Control Symbol QMG-34), 19 Mar 48	Eighth Army PHILCOM MARBO
QMG-35	Summary of Deceased Passenger List	As req	R	On completion of loading vessel	WD Memo 30-1825-4, 10 Sep 47	Last Port of Call where remains are loaded for shipment to U. S.
QMG-40	Annual Nutriculture Gardening Report	Ann	Varies	15 Jan	AR 30-2500, 18 Nov 47, par 8; GHQ FEC Ltr AG 403 (18 Dec 47) QMS, subj: Annual Nutriculture Gardening Report, 18 Dec 47	Eighth Army MARBO
QMG-59	Installation Food Service Report	Mo	R	15th of fol mo	DA Memo 30-2205-1, 23 Aug 48; GHQ FEC Radios ZX 26885, 19 Oct 48; ZX 24462, 28 Sep 48	Eighth Army USAFIK PHILCOM MARBO RYCOM Hq & Sv Gp
QMG-69	Report of Oversea Perishable Subsistence Losses	Mo	U	25th of fol mo	DA Special Regulations 30-45-20, 10 Feb 49; GHQ FEC Rad ZX 44733, 26 Mar 49	Eighth Army USAFIK PHILCOM MARBO RYCOM
WDCSO-28	Strength Reports for Rations	Mo	S	20th	WD Memo 345-50-1, 24 Jan 47 (as amended by WCL 26981, 3 Oct 47); Memo 700-5-19, 16 Jul 48; WCL 24650, 23 Jan 48; WAR 81403, 17 Dec 48	Eighth Army PHILCOM MARBO RYCOM

EXTERNAL RECURRING REPORTS, GHQ

Quartermaster

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
WDGSP-124	Inventory of IBM Equipment Overseas	Mo	U	20th	WD Memo 30-2720-1, 4 Jun 47; and C1, 10 Oct 47; FEC Rad ZX 16603, 29 Jul 47	Eighth Army PHILCOM MARBO RYCOM FEAF

EXTERNAL RECURRING REPORTS, GHQ

RYUKYUS MILITARY GOVERNMENT

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QRMG-01	Summation of United States Army Military Government Activities in the Ryukyus	Mo	U	22nd	GHQ FEC Radio Z 34160, 24 Dec 48; GHQ FEC Ltr AG 350.05 (14 Apr 49) RMG, subj: Monthly Summation of Non-Military Activities in the Ryukyus, 14 Apr 49	RYCOM
	DEPARTMENT OF THE ARMY REPORTS					
WDSCA-16	Semi-Monthly Operations Report - Ryukyus	S-Mo	U	5th & 20th	WCL 23950, 22 Feb 47	RYCOM

EXTERNAL RECURRING REPORTS, GHQ

Signal

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QSC-01	Signal Supply Report	Mo	R	8th	Ltr GHQ FEC AG 475 (17 Jun 47) SC, subj: Signal Supply Report QSC-01, 17 Jun 47	Eighth Army USAFIK PHILCOM MARBO RYCOM
QSC-03	Communication System Facilities (Radio)	As req	R	As req	GHQ FEC Ltr AG 676 (17 Oct 47) SC MC, subj: Communication System Records (Radio), 17 Oct 47	PHILCOM MARBO
QSC-04	Progress Reports on Signal Corps Development Projects	Mo	R & C	15th	GHQ FEC Ltr AG 676 (13 Nov 47) SC MC, 13 Nov 47, subj: Progress Reports on Signal Corps Development Projects	Eighth Army USAFIK PHILCOM RYCOM
QSC-06 (R 1)	Monthly Report of Traffic Operations	Mo	U	10th	GHQ FEC Ltr AG 311.23 (19 Jun 48) SC-MC, subj: Monthly Report of Traffic Operations (Reports Control Symbol QSC-06 (R 1)), 19 Jun 48	Eighth Army USAFIK PHILCOM MARBO RYCOM FEAF GHQ FEC Comcenter Div., O. Sig. O.
QSC-07	Distribution List, JANAP	As req	U	As req	GHQ FEC Rad ZX 40634, 2 Mar 48	Eighth Army USAFIK PHILCOM MARBO RYCOM AAG Nanking FEAF 7th AACS Wing ASAPAC
QSC-08	Requirements of Photographic Expendables	SA	R	25 Apr 25 Oct	GHQ FEC Ltr AG 413.53 (4 Mar 48) SC-SS, subj: Credit System for Photographic Expendables, 6 Mar 48	Eighth Army USAFIK PHILCOM MARBO RYCOM
QSC-10	Control of Occupation Force Indigenous Signal Communication Requirements	Mo	R	20th	GHQ FEC Ltr AG 400.12 (2 Aug 48) SC PL, subj: Control of Occupation Force Indigenous Signal Communication Requirements, Reports Control Symbol QSC-10, 4 Aug 48	Eighth Army

EXTERNAL RECURRING REPORTS, GHQ

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QSC-11	Review of Communications Orders	Qtr	U	1 Jan 1 Apr 1 Jul 1 Oct	GHQ FEC Ltr AG 400.12 (10 Sep 48)SC MC, subj: Preparation, Submission and Processing of Communications Orders, 10 Sep 48	Eighth Army
	DEPARTMENT OF THE ARMY REPORTS					
CSGAS-3	Encrypted Traffic Volume Report	Mo	S	EOM	Ltr AGAM-PM 311.5 (5 Sep 45) WDGID, 12 Sep 46	Eighth Army USAFIK PHILCOM MARBO RYCOM FEAF 71st Sig Sv Bn
CSGAS-5	Report of Registered Cryptographic Material	Qtr	R	31 Mar 30 Jun 30 Sep 31 Dec	AR 380-5, 15 Aug 46, par 43 and C5, 3 Mar 48, as amended by Cir 22, 1948, Sec VI	Custodians of Cryptographic Equipment
SIG-12	Film Library Report	Qtr	R	20 Jan 20 Apr 20 Jul 20 Oct	AR 105-260, C1, 8 Sep 47	Each Film Library
WDGAS-1	Insecure Cryptographic Procedures	As req	Varies	As req	"Reports of Compromise of Cryptographic Material and Violations of Cryptographic Security" (SIGMAP-2), pars 11 & 17	Hq Cryptographic Security Officer

EXTERNAL RECURRING REPORTS, GHQ

Special Services

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QSS-01 (R 1)	Quarterly Stock Status Report	Qtr	U	15th of mo fol qtr	Par 5, FEC Cir 78, 10 Jul 47; GHQ FEC Ltr AG 400.291 (28 Jul 48)SS, subj: Monthly Stock Status Report, 28 Jul 48	Eighth Army USAFIK PHILCOM MARBO RYCOM
QSS-05	Weekly Financial Statement	Wk	U	Sat	Manual for Operation of Army Theaters AFPAC Motion Picture Service, WD July 1946; Ltr GHQ AFPAC AG 062.2 (24 Oct 46)SS, subj: AFPAC Manual for Operation of Motion Picture Installations, 24 Oct 46	Eighth Army USAFIK PHILCOM MARBO RYCOM Hq & Sv Gp
QSS-06	Station Notification	Da	U	Da	Same as above	Eighth Army USAFIK PHILCOM MARBO RYCOM
QSS-10	Unit Fund-Monthly Financial Statement	Mo	U	10th	Par 20a, GHQ FEC Cir 1, 1 Jan 49	Custodians of Unit Funds
QSS-11	Trust Fund Detailed Receipt and Distribution Statement	Mo	U	25th	Par 20b, GHQ FEC Cir 1, 1 Jan 49	Custodian of Trust Funds (Eighth Army, USAFIK, PHILCOM, MARBO, RYCOM)
QSS-12 (R 2)	Monthly Statement of Receipts, Disbursements and Net Working Capital	Mo	U	15th	Par 20e, GHQ FEC Cir 1, 1 Jan 49; GHQ FEC Ltrs AG 123 (2 Jul 48)SS, subj: Details of Funding Program for Fiscal Year 1949, 24 Jan 49; AG 123 (3 Sep 48)SS, subj: Monthly Statement of Receipts, Disbursements, and Net Working Capital, Reports Control Symbol QSS-12 (R 2), 8 Feb 49	Eighth Army USAFIK PHILCOM MARBO RYCOM Hq & Sv Gp

EXTERNAL RECURRING REPORTS, GHQ

Special Services

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QSS-13 (R 1)	Special Welfare Funds-Monthly Statement of Operations and Net Working Capital	Mo	U	15th	Par 20f, GHQ FEC Cir 1, 1 Jan 49; GHQ FEC Ltr AG 123 (4 Mar 49)SS, subj: Special Welfare Funds Monthly Statement of Operations and Net Working Capital, Reports Control Symbol QSS-13 (R 1), 4 Mar 49	Custodians of Special Welfare Funds: Eighth Army USAFIK PHILCOM MARBO RYCOM FEAF Hq & Sv Gp
QSS-14	Monthly Statement of Operations and Net Working Capital	Mo	U	15th	Par 20g, GHQ FEC Cir 1, 1 Jan 49; FEC Ltr AG 123 (30 Apr 48)SS, subj: Monthly Statement of Operations and Net Working Capital, Reports Control Symbol QSS-14, 30 Apr 48; GHQ FEC Rads ZX 30462, 20 Nov 48; ZX 31494, 30 Nov 48; GHQ FEC Ltr AG 123 (4 Feb 49)SS, same subj as above, 4 Feb 49	Custodian of Sundry Funds in Far East Command (thru channels)
QSS-27	Consolidated Monthly Financial Statement of Headquarters Funds	Mo	R	10th	Par 20c, GHQ FEC Cir 1, 1 Jan 49	Custodians of Headquarters Funds - Eighth Army USAFIK PHILCOM MARBO RYCOM FEAF Hq & Sv Gp
QSS-32	Central Exchange Stock Status of Officer Uniform Items	Qtr	U	15 Apr 15 Jul 15 Oct 15 Jan	GHQ FEC Radio ZX 43708, 17 Mar 49	Eighth Army PHILCOM MARBO RYCOM

EXTERNAL RECURRING REPORTS, GHQ

Special Services

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
	DEPARTMENT OF THE ARMY REPORTS					
SSD-4 (R 1)	Monthly Report-Entertainment Motion Picture Service	Mo	U	1st	WD Cir 264, 1946, Sec I, par 5e as amended by WD Cir 183, 1947, Sec I, and extended by Cir 30, 1948, Sec I, par 2	Special Services, GHQ
SS-23 (R 1)	Financial and Operating Report of Army and Air Force Exchanges	Mo	U	23rd	Memo 210-65-3, 24 Jun 48	Eighth Army PHILCOM MARBO RYCOM
SSD-24	Projected Cash Requirements and Remittances for Army Exchanges Overseas	Qtr	U	30 Sep 31 Dec 31 Mar 30 Jun	WD Memo 210-45, 27 Aug 45	Eighth Army PHILCOM MARBO RYCOM
SS-35	Quarterly Report of Army Recreational Service Activities	Qtr	U	31 Jan 30 Apr 31 Jul 31 Oct	DA Special Regulations 680-45-1, 10 Dec 48; GHQ FEC Ltr AG 353.8 (10 Dec 48)SS, subj: Quarterly Report of Army Recreational Service Activities, 8 Jan 49	Eighth Army USAFIK PHILCOM MARBO RYCOM Hq & Sv Gp

EXTERNAL RECURRING REPORTS, GHQ

1	2	3	4	5	6	Transportation 7	
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY	
QTO-02 (R 1)	Status of Vessels under 1,000 Tons and Floating Equipment	Qtr	R	15 days after qtr	Ltr AG 560 (30 Apr 47)TO-O, subj Report of Present and Projected Status of Vessels (under 1000 Tons) and Floating Equipment, (QTO-02 (R 1)), 28 Apr 47, GHQ FEC Rad CX 54511, 2 Aug 47, GHQ FEC Rad CX 59193, 12 Mar 48	Eighth Army PHILCOM RYCOM	USAFIK MARBO
QTO-05 (R 1)	Daily Port Operations Report	Da	U	Immed	GHQ FEC Radios CX 62830, 5 Aug 48; ZX 24423, 27 Sep 48; Z 25252, 1 Oct 48 (to USAFIK); ZX 21172, 20 Aug 48; ZX 31449, 29 Nov 48; ZX 42651, 9 Mar 49 (to MARBO)	Eighth Army PHILCOM RYCOM	USAFIK MARBO
QTO-06	Daily Ships Position Schedule	Da	U	Immed	Ltr AG 504 (23 Apr 46)GD, subj: Water Trans. Respon., 23 Apr 46; GHQ FEC Radios ZX 24423, 27 Sep 48; ZX 31449, 29 Nov 48	Eighth Army	
QTO-08 (R 2)	Theater Tonnage Projection	Mo	U	15th	GHQ FEC Ltr AG 563.5 (28 Dec 48) TO-C, subj: Theater Tonnage Projections, 28 Dec 48	Eighth Army PHILCOM RYCOM	USAFIK MARBO
QTO-10	SCAJAP Shipping Requirements	Mo	R	10th	Radio FEC CX 51546, 5 Apr 47	Eighth Army RYCOM	MARBO
QTO-14	Transportation Corps Depot Summary	Mo	U	15th	GHQ FEC Ltr AG 567 (6 Feb 48) TO-S, subj: Transportation Corps Depot Summary (QTO-14), 6 Feb 48	Eighth Army PHILCOM RYCOM	USAFIK MARBO

EXTERNAL RECURRING REPORTS, GHQ

Transportation

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QTO-15	Civilian Marine Personnel Strength Report	Mo	U	25th	GHQ FEC Ltr AG 231.8 (15 Mar 48) TO-O, subj: Civilian Marine Personnel Strength Report, 15 Mar 48	Eighth Army USAFIK PHILCOM MARBO
QTO-19	Vessel Disposition Report	Wk	U	Monday	GHQ FEC Radio Z 12704, 15 Jun 48	PHILCOM
QTO-20	Weekly Cargo Booked and Shipped	Wk	U	Monday	GHQ FEC Radios Z 20976, 25 Aug 48; C 65758, 27 Nov 48; CX 62830, 5 Aug 48; Z 31536, 30 Nov 48 (to PHILCOM)	PHILCOM
QTO-24	Transportation Service Budgetary Control of Occupation Force Requirements for Indigenous Services	Mo	R	15th	GHQ SCAP Ltr AG 400.12 (19 Oct 48)TO-C, subj: Transportation Service Budgetary Control of Occupation Force Rail and Water Requirements for Indigenous Services, 19 Oct 48	Eighth Army
QTO-25	Operating Cost and Utilization of Indigenous Harbor Boats	Qtr	U	30 days fol rept period	GHQ FEC Ltr AG 560 (23 Sep 47) TO-P, subj: Report of Operating Cost and Utilization of Indigenous Harbor Boats, Control Approval Symbol QTO-25, 8 Oct 48	Eighth Army FEAF Hq & Sv Gp
QTO-31	Transportation Service, Army Fund Control Report	Mo	R	15th of fol mo	GHQ FEC Radio CX 66237, 22 Dec 48	Eighth Army USAFIK PHILCOM MARBO RYCOM
QTO-32	Weekly Status of Ammo Program - MARBO Area	Weekly ending Sat	S	Fol Tues	GHQ FEC Rad CX 66571, 24 Dec 48	MARBO

EXTERNAL RECURRING REPORTS, GHQ

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QTO-35	Space Available Personnel Lift	As req	R	24 hrs after departure of vessel	GHQ FEC Radios CX 67581, 4 Feb 49; ZX 41045, 23 Feb 49	Eighth Army USAFIK PHILCOM MARBO RYCOM
QTO-37	Requirements for Movement of Personnel Intra-Theater	Mo	R	15th	GHQ FEC Rad ZX 41218, 25 Feb 49	Eighth Army PHILCOM MARBO RYCOM
	DEPARTMENT OF THE ARMY REPORTS					
CSGSP-29 (R 2)	Space Requirements for Overseas Movement of Personnel	Mo	R	18th	DA Memo 290-130-1, 9 Jan 48; DA Rad 34321, 20 Oct 48; GHQ FEC Ltr AG 510 (4 Nov 48)GA, subj: Surface Requirements Report, Reports Control Symbol CSGSP-29 (R 2), 4 Nov 48	Eighth Army USAFIK PHILCOM MARBO RYCOM FEAF
TC-1	Harbor Boat Data Sheet	When Boat is Rec'd.	U	As req	AR 55-510, C6, 17 Jul 46, par 25, as amended by DA Cir 49, 1947, Sec I	Home Port of Vessel
TC-2	Report of Operating Cost and Utilization of Harbor Boats	Qtr	U	As req	AR 55-510, C6, 17 Jul 46, par 24; GHQ FEC Ltr AG 400.12 (23 Sep 47) TC-0, subj: Procedure for Determining Requirements of Occupation Forces in Japan for Small Watercraft, 23 Sep 47	Eighth Army USAFIK PHILCOM MARBO RYCOM FEAF Hq & Sv Gp

EXTERNAL RECURRING REPORTS, GHQ

Transportation

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
TC-3	Final Cost Report of Vessel Repairs	As req	U	As req	WD Memo 55-305-2, 15 Jul 46, par 2; AR 55-505, 27 Oct 47 and C1, 29 Jul 48, par 9	Home Port of Vessel
TC-4	Army Transport Voyage Report	As req	U	As req	WD Memo 55-305-2, 15 Jul 46, par 1	Home Port of Vessel
TC-5	Army Transport Data Sheet	As req	U	As req	WD Memo 55-305-1, 2 Jul 46	Home Port of Vessel
TC-7	Railway Equipment Report	SA & As req	U	As req	WD Memo 55-675-1, 13 Jan 47	Eighth Army
TC-12	Report of Boiler Condition	As req	U	As req	AR 55-505, 27 Oct 47, par 7	Eighth Army PHILCOM MARBO RYCOM
TC-20 (R 2)	Ship Activity Report	As req	U	As req	Dept of Army Special Regulations 55-305-10, 30 Dec 48; GHQ FEC Radios ZX 36715, 17 Jan 49; ZX 39809, 11 Feb 49; DA Rad WCL 35565, 10 Jan 49	Eighth Army USAFIK PHILCOM MARBO
TC-24	Inspection Report of Boiler or Pressure Vessels	Ann	U	As req	AR 850-300, 5 Aug 44; AR 55-505, 27 Oct 47, par 8	Using Agencies
TC-25	Small Craft Crew Report	Mo	U	Varies	Marine Personnel Regulations (MPRTC) 3.2, C24, 21 Mar 47, par 32.7G	Eighth Army USAFIK PHILCOM MARBO RYCOM FEAF Hq & Sv Gp
TC-26 (R 1)	Report of Painting and Condition of Bottom	As req	U	As req	AR 55-505, 27 Oct 47, par 5; Dept of Army Cir 54, 1947, Sec II	Using Agencies

EXTERNAL RECURRING REPORTS, GHQ

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
TC-29	Report of Marine Casualties	As req	U	As req	AR 55-500, Secs II & IV, 3 Jul 43, C1, pars 3 & 4, 4 Sep 44 as amended by WD Cir 123, Sec I, 1947	Master, Senior Survivor or Responsible Officer
TC-43	Passenger List	As req	U	As req	AR 55-385, 31 Dec 42 and C2, 9 May 44; TM 38-412, 22 Jul 46; Ltr AGPA-UP 220.3 (3 Jun 48)CSGPA, 11 Oct 48, par 3 (e)	Eighth Army USAFIK PHILCOM MARBO RYCOM

EXTERNAL RECURRING REPORTS, GHQ

Troop Information & Education

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QTIE-03	AEP Evaluation of Civilian Instructors	S-Ann	U	1 Apr 1 Oct	Sec VI, FEC Cir 3, 24 Jan 49	Eighth Army USAFIK PHILCOM MARBO RYCOM FEAF
QTIE-04 (R 2)	Armed Forces Radio Service Weekly Report	Wk	U	3rd Mon fol rept period	GHQ FEC Ltrs AG 000.77 (3 Aug 48)TIE, subj: Revised Armed Forces Radio Service Weekly Report QTIE-04 (R 2), 3 Aug 48; AG 000.77 (8 Jan 48)TIE, subj: Armed Forces Radio Service, 8 Jan 48; Secs III & VI, FEC Cir 3, 24 Jan 49	Eighth Army USAFIK PHILCOM MARBO RYCOM FEAF
QTIE-05 (R 1)	Budget Control Report	Mo	U	15th	GHQ FEC Ltr AG 121 (19 Jul 48) TI&E, subj: Budget Control Report, 19 Jul 48; Sec VI, FEC Cir 3, 24 Jan 49	Eighth Army USAFIK PHILCOM MARBO RYCOM FEAF
QTIE-06 (R 1)	Monthly Education Report	Mo	U	25th of fol mo	GHQ FEC Ltr AG 352 (23 Jul 48) TIE, subj: Monthly Education Report (Reports Control Symbol QTIE-06 (R 1)), 23 Jul 48; Sec VI, FEC Cir 3, 24 Jan 49	Eighth Army USAFIK PHILCOM MARBO RYCOM FEAF Hq & Sv Gp
QTIE-08	Quarterly Stock Status Report	Qtr	U	15 Jan 15 Apr 15 Jul 15 Oct	Sec VI, FEC Cir 3, 24 Jan 49	Major Commands having TIE Supply Depots
QTIE-13	Monthly Report, USAFI Regional Testing Centers	Mo	U	10th of fol mo	GHQ FEC Ltr AG 352 (2 Dec 48)TIE, subj: Monthly Report, USAFI Regional Testing Centers (Reports Control Symbol QTIE-13), 2 Dec 48, Sec VI, FEC Cir 3, 24 Jan 49	Eighth Army USAFIK PHILCOM MARBO RYCOM FEAF Hq & Sv Gp JUSMAG

EXTERNAL RECURRING REPORTS, GHQ

Civil Property Custodian

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QCPC-02	Dollar Costs Incurred in Connection with the Handling of Vested German Property	Mo	U	15th	GHQ SCAP Ltr AG 121.6 (3 Nov 48) CPC/PLD, subj: Initial and Monthly Reports on Costs Incurred in Connection with the Handling of Vested German Property, 21 Dec 48	Eighth Army
	DEPARTMENT OF THE ARMY REPORTS					
CSCAD-19	Progress of Japanese Reparations	Mo	U	Cable Summary due 15th Written Report due 30th	WAR 96362, 21 Feb 48	SCAP CPC
WDSCA-5	Precious Metals in Japan	Qtr	U	31 Dec 31 Mar 30 Jun 30 Sep	Radio WCL 37391, 29 Apr 46; Ltr AGAO-C 410.2 (28 Aug 47)WDSCA, 5 Sep 47	SCAP CPC

EXTERNAL RECURRING REPORTS, GHQ

Economic & Scientific

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QESS-02 (R 3)	Labor Surveillance Report	Mo	U	16th	GHQ SCAP Ltr AG 004.06 (28 Mar 49)ESS/RP, subj: Labor Surveillance Report, Annex C, Reports Control Symbol QESS-02 (R 3), 28 Mar 49	Eighth Army
QESS-04	Coal Unloaded at Pusan, Ex-Japanese Sources	Mo	U	5th	Ltr AFPAC AG 463.3 (7 Dec 45)GD, subj: Report of Shipment of Japanese Coal to Pusan, Korea, 7 Dec 45	USAFIK
QESS-13	Record of Property Seized and Impounded	As req	U	As req	GHQ SCAP Cir 21, 26 Jun 48	Eighth Army
QESS-14	Report of Property Disposal	As req	U	As req	GHQ SCAP Cir 21, 26 Jun 48	Eighth Army
QESS-16	Coal Production and Shipment	Varies	U	Varies	GHQ SCAP Ltr AG 463.3 (10 Feb 48) ESS/IN, subj: Coal Production and Its Distribution as Reported by Various Producers in Japan, 10 Feb 48	Eighth Army
QESS-17	Monthly Report on Surveillance of Efforts on Japanese Prefectural Governor to Eliminate Control Association Operating in Their Prefectures	Mo	U	30th	GHQ SCAP Ltr AG 004 (16 Feb 48) ESS/AC, subj: Interpretation and Implementation of Policy Concerning the Elimination of Control Associations, 16 Feb 48	Eighth Army
QESS-18	Mine Timber Expediting Report	Mo	U	25th of fol mo	GHQ SCAP Ltr AG 004.03 (9 Apr 48)ESS/IN, subj: Surveillance of the Expediting System of Delivery of Mine Timbers, 9 Apr 48	Eighth Army

EXTERNAL RECURRING REPORTS, GHQ

Economic & Scientific

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QESS-19	Report of Coal Mine Having Less than Thirty Days' Supply of Mine Timber	As req	U	As req	GHQ SCAP Ltr AG 004.03 (9 Apr 48)ESS/IN, subj: Surveillance of the Expediting System of Delivery of Mine Timbers, 9 Apr 48	Eighth Army
QESS-20	Scrapping Program and Material Processed by Re-Rolling Mill	Mo	U	On Starting Operation	3rd Ind AG 004.01 (8 Sep 47)ESS/IN, 22 Mar 48 to Ltr, Hq Hiroshima Mil Govt Team, APO 317, Serial No. C1 1309, subj: Establishment of Re-Rolling Mill in Kure Naval Yard, 8 Sep 47; 1st Ind AG 004 (8 Apr 48)ESS/IN, 29 Apr 48 to Ltr Hq 8th Army, APO 343, AG 004 (MG-Em) subj: Establishment of Re-Rolling Mill in Kure Naval Yard, 8 Apr 48	Eighth Army
QESS-21	Import Cargo Clearance Report	Mo	U	20th	GHQ SCAP Ltr AG 091.31 (3 Aug 48)ESS/FTC, subj: Control of Entry and Exit of Property and Cargo into and from Japan, 3 Aug 48	Eighth Army
	DEPARTMENT OF THE ARMY REPORTS					
CSCAD-11	Financial Statements - Export-Import Program	Mo	R	EOM	WARX 96361, 21 Feb 48, as amended by C 58948 (CN IN 430), 2 Mar 48, and WAR 98109, 23 Mar 48	ESS/RP

EXTERNAL RECURRING REPORTS, GHQ

Economic & Scientific

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
FIN-34	Reconciliation of Civilian Supply Quantitative Records	Mo	U	3 days after receipt of shipping reports	Dept of Army Memo 35-6520-8, 22 Oct 47	ESS/RP USAFIK RYCOM
SACUS-12	Monthly Report of Arrival of Civilian Aid Supplies	Mo	U	25th to D/A 20th to GHQ FEC	DA Radio WCL 29850, 16 Dec 48; GHQ FEC Rad Z 34377, 27 Dec 48 to RYCOM	ESS/RP USAFIK RYCOM
WDSCA-4	Report of: Funding Operations, Supplemental Mil Yen Currency Type "B", Bank of Japan Notes and Japanese Government State Notes (Fractional Currency)	Qtr	U	30 Jan 30 Apr 30 Jul 30 Oct	WD Radio WARX 55338, 25 Aug 45; DA Radio WCL 20756, 11 Mar 49	ESS/FIN

EXTERNAL RECURRING REPORTS, GHQ

Legal

1 REPORTS CONTROL SYMBOLS	2 TITLE OF REPORT	3 FREQ.	4 CL N.	5 DUE DATE	6 REQUIRING DIRECTIVE	7 PREPARING AGENCY
QLS-01	Military Occupation Courts Statistics	Mo	U	As of the 20th	GHQ SCAP Cir 8, 31 Mar 49	Eighth Army COMNAVFE Hq & Sv Gp
	DEPARTMENT OF THE ARMY REPORTS					
WDSCA-1	Statistical Report on War Crimes Activities	Mo	U	5th	AG Ltr AGAM-PM 000.5 (20 Jun 46) WDSCA, 21 Jun 46	Legal Section SCAP
WDSCA-2	War Crimes Trial Status Report	As req	U	As req	AG Ltr AGAM-PM 000.5 (20 Jun 46) WDSCA, 21 Jun 46	Legal Section SCAP

EXTERNAL RECURRING REPORTS, GHQ

General Accounting

1 REPORTS CONTROL SYMBOLS	2 TITLE OF REPORT	3 FREQ.	4 CL'N.	5 DUE DATE	6 REQUIRING DIRECTIVE	7 PREPARING AGENCY
QOGA-06	Returned Captured Installations	Mo	R	5th	Ltr AG 602 (14 Jan 47)OGA, subj: Report of Military Installations Released to the Imperial Japanese Government, 14 Jan 47	Eighth Army
QOGA-10	Cost of War Crimes Trials	Mo	U	20th of mo fol rept pd	GHQ SCAP Ltr AG 121.6 (18 Oct 47) OGA, subj: Cost of War Crimes Trials, 18 Oct 47	Eighth Army
QOGA-17	Diversion of United States Military Stocks to the Civilian Economy	Mo	U	20th	GHQ SCAP Ltr AG 091.31 (6 Mar 48) OGA, subj: Accounting Control Guide for Sales to Japanese Government of Items from United States Army Sources and Reporting Thereof, 6 Mar 48 to Eighth Army; GHQ FEC Ltr AG 400 (8 Mar 48)OGA, subj: Diversion of United States Military Stocks to the Civilian Economy, 8 Mar 48 to USAFIK and RYCOM; GHQ SCAP Ltr AG 400 (28 Dec 48)OGA, subj: Diversions to Japanese Economy of British Commonwealth Occupation Force Military Stocks, 28 Dec 48 to Eighth Army	Eighth Army USAFIK RYCOM
QOGA-18	Transportation Costs Incident to the Occupation of Japan, Korea and the Ryukyus	Mo	U	20th	GHQ Ltr AG 121.6 (16 Mar 48)OGA, subj: Transportation Costs Chargeable to the Occupation, 16 Mar 48 (to PHILRYCOM); GHQ FEC Ltr AG 121.6 (30 Apr 48)OGA, same subj, 30 Apr 48 (to MARBO)	PHILCOM MARBO

EXTERNAL RECURRING REPORTS, GHQ

General Accounting

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QOGA-21	Occupation Cost Report	Qtr	U	10th of 2nd mo fol qtr	GHQ FEC Ltr AG 121.6 (4 Dec 48)CE, subj: Occupation Cost Report, 2 Feb 49	Eighth Army USAFIK RYCOM
	DEPARTMENT OF THE ARMY REPORTS					
CSACB-21	Occupation Cost Accounting Procedure for Occupied Areas	Qtr	S	60 days fol qtr	Dept of Army Special Regulations 35-890-1, 4 Jan 49	Eighth Army USAFIK PHILCOM MARBO RYCOM COMNAVFE

EXTERNAL RECURRING REPORTS, GHQ

Public Health & Welfare

1 REPORTS CONTROL SYMBOLS	2 TITLE OF REPORT	3 FREQ.	4 CL'N.	5 DUE DATE	6 REQUIRING DIRECTIVE	7 PREPARING AGENCY
QPH-01	Public Health and Welfare Activities	Mo	R	EOM	LtrSCAP AG 350.05 (6 Jan 47)GA, subj: Reports on Non-Military Activities, 6 Jan 47	Eighth Army
QPH-03	Military Government Personnel Status	Mo	U	15th	SCAP Ltr AG 200.3 (19 Mar 47)PH, subj: Military Government Personnel Status, 19 Mar 47	Eighth Army
QPH-04	Military Government PHW Personnel Status in the Ryukyus	Mo	U	15th	GHQ FEC Ltr AG 200.3 (25 Mar 48) PH, subj: Military Government PHW Personnel Status in the Ryukyus, 25 Mar 48	RYCOM

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GENERAL HEADQUARTERS
SUPREME COMMANDER FOR THE ALLIED POWERS
AND
FAR EAST COMMAND
APO 500

AG 319.1 (15 Jun 49)COM 15 June 1949

SUBJECT: Reports Control Procedures

TO: Commanding General, Eighth Army, APO 343
Commanding General, United States Army Forces in Korea, APO 235
Commanding General, Philippines Command, APO 707
Commanding General, Marianas-Bonins Command, APO 246
Commanding General, Ryukyus Command, APO 331
Commander, United States Naval Forces, Far East, Navy No. 1165
Commanding General, Far East Air Forces, APO 925
Commanding General, Headquarters and Service Group, General Headquarters, Far East Command, APO 500

1. References:

a. Army Regulations 305-15, 25 August 1947.

b. Far East Command Circular 101, 17 October 1947.

c. Letter, General Headquarters, Supreme Commander for the Allied Powers and Far East Command, file AG 319.1 (15 Jan 49)GA, subject: Reports Control Procedures, 15 January 1949.

d. Letter, General Headquarters, Supreme Commander for the Allied Powers and Far East Command, file AG 319.1 (15 Feb 49)GA, subject: Reports Control Procedures, 15 February 1949.

e Letter, General Headquarters, Supreme Commander for the Allied Powers and Far East Command, file AG 319.1 (15 Mar 49)GA, subject: Reports Control Procedures, 15 March 1949.

f. Letter, General Headquarters, Supreme Commander for the Allied Powers and Far East Command, file AG 319.1 (15 May 49)GA, subject: Reports Control Procedures, 15 May 1949.

2. Attached hereto are changes to List of External Recurring Reports, General Headquarters, Supreme Commander for the Allied Powers and Far East Command, 15 January 1949 and a consolidated summary of actions affecting reports which have occurred since the last published changes. These changes announce the reports control actions for the month of May 1949. The numbered pages, by Staff Sections, should be substituted for the corresponding numbered pages of the 15 January 1949 list in order that your copy may be current. It is suggested that each month's summary be retained intact for future reference.

3. Preparing agencies will submit reports only when such reports have been assigned approved titles and reports control symbols, or the reports are specifically exempt from control procedures under the provisions of paragraph 4, Army Regulations 305-15. Reports being rendered without approved

Ltr, General Headquarters, Supreme Commander for the Allied Powers and Far East Command, AG 319.1 (15 Jun 49)COM, subject: Reports Control Procedures, 15 June 1949

titles and reports control symbols and all errors noted in this publication should be brought to the attention of the Reports Control Division, Office of Comptroller, General Headquarters, Supreme Commander for the Allied Powers and Far East Command.

BY COMMAND OF GENERAL MacARTHUR:

R. M. LEVY
Colonel, AGD
Adjutant General

2 Incls

1. 30 pages
2. Summary

Copies furnished:

Statistical Division
Office of the Army Comptroller, Office, Chief of Staff, Hq, Dept of the Army
All Staff Sections GHQ
SCAP & FEC

CHANGES NO. 4

CONSOLIDATED SUMMARY OF CHANGES

These changes announce the reports control actions for the period 1 May to 31 May 1949 which affected the 15 January 1949 List of External Recurring Reports. The attached numbered pages by Staff Sections should be substituted for the corresponding numbered pages in the 15 January 1949 List of External Recurring Reports in order to make it current as of 31 May 1949. The following summary of changes are not to be substituted for previous summaries. Each month's consolidation of changes, which make up the summary, should be retained, intact, for future reference.

Page No.		
	NEW REPORTS	(GHQ)
20	QGA-64	Monthly Forecast of Command Strength
30	QGD-66	Quarterly Expenditures of Yen Credits for Line Item (X) on Forecast #4
30	QGD-67	Deficit Accounts in Payment for Indigenous Personnel
34	QAG-35	Weekly Roster of USMA Applications Forwarded to The Adjutant General
43	QCE-48	Status Report, Nonappropriated Funds Construction Projects
53	QMD-18	Report of Patients Evacuated to the Zone of Interior
61	QPM-11	Robberies of U.S. Houses in Japanese Cities and U.S. Housing Areas
72	QTO-42	Navy Logistical Floating Equipment
72	QTO-44	Status of Transportation Corps Operated Motor Vehicles
	NEW REPORTS	(DEPT. OF THE ARMY)
39	CSGPA-184	Officers Returning Without Orders to Zone of Interior for Reassignment
44 & 45	ENG-14 (R 1)	Added: Part B - Boiler WaterTreatment Log Part C - Boiler Plant Operating Log Part D - Sewage Operating Log Part E - Repairs & Utilities Monthly Report of Individual Projects Part F - Water Operating Log
	CANCELLED REPORTS	(GHQ)
19	QGA-02 (R 1)	Report of Personnel Losses Cancelled by: Ltr GHQ FEC AG 320.2 (8 Jun 49)GA, subj: Report of Monthly Forecast of Command Strength, Reports Control Symbol QGA-64, 8 June 1949
19	QGA-11	Strength Status Report Cancelled by: Ltr GHQ FEC AG 200 (5 May 49)AG-PE, subj: Unit Manning Chart (FEC AGO Form 193) and Enlisted Personnel Status Report, (FEC AGO Form 194), 5 May 1949

CONSOLIDATED SUMMARY OF CHANGES, Cont'd.

Page No.		
	CANCELLED REPORTS	(GHQ) (Cont'd.)
53	QMD-01 (R 2)	Patients Evacuation Report (Telegraphic) Cancelled by: GHQ FEC Ltr AG 705 (20 May 49)MD-PO, subj: Report of Patients Evacuated to the Zone of Interior, Reports Control Symbol QMD-18, 20 May 49
53	QMD-17	Consolidated Medical Service, Saipan Cancelled by: Ltr GHQ FEC AG 140 (6 May 49)MD-PO, subj: Recurring Report, QMD-17, "Consolidated Medical Service, Saipan", 6 May 49
70	QTO-10	SCAJAP Shipping Requirements Cancelled by: GHQ FEC Ltr AG 563.5 (19 May 49)TO-C, subj: Theater Tonnage Projections, 19 May 49
85	QNR-03	Report of Japanese Land Reform Program Cancelled by: Ltr GHQ SCAP AG 602 (2 Feb 49)NR/A, subj: Agricultural Reform, 2 Feb 49
85	QNR-08	Report of Japanese Agricultural Cooperative Program Cancelled by: Ltr GHQ SCAP AG 602 (2 Feb 49)NR/A, subj: Agricultural Reform, 2 Feb 49
	CANCELLED REPORTS	(DEPT. OF THE ARMY)
44	ENG-35	Engineer Supplies Transferred to American Graves Registration Service Cancelled by: DA Rad WCL 37539, 6 May 49
60	ORD-2	Report of Condition of Charges in Metal Containers Cancelled by: Par 29e, SB-9-AMM-1, C1, 20 Apr 49
60	ORD-5	Report of Annual Surveillance Inspection Cancelled by: Par 29e, SB-9-AMM-1, C1, 20 Apr 49
	CHANGES IN STAFF SECTION RESPONSIBILITY	(GHQ)
86	QCOM-06 (Formerly: QOGA-06)	Returned Captured Installations From: General Accounting Section To : Office of Comptroller
86	QCOM-10 (Formerly: QOGA-10)	Cost of War Crimes Trials From: General Accounting Section To : Office of Comptroller
86	QCOM-17 (Formerly: QOGA-17)	Diversion of United States Military Stocks to the Civilian Economy From: General Accounting Section To : Office of Comptroller

CHANGES No. 4

CONSOLIDATED SUMMARY OF CHANGES, Cont'd.

Page No.		
	CHANGES IN FREQUENCY	(GHQ)
59	QOR-02 (R 1) (Formerly: QOR-02)	Report of Explosives Storage From: Quarterly To : Semi-Annually
87	QCOM-18 (R 1) (Formerly: QOGA-18)	Transportation Costs Incident to the Occupation of Japan, Korea and the Ryukyus From: Monthly To : Quarterly
	CHANGES IN FREQUENCY	(DEPT. OF THE ARMY)
56	MED-38	Telegraphic Statistical Health Report From: Weekly To : As required (Note: This report need not be submitted provided MED-11, "Consolidated Report for Major Commands" is forwarded via airmail within time limit specified.)
	CHANGES IN CLASSIFICATION	(DEPT. OF THE ARMY)
56	MED-38	Telegraphic Statistical Health Report From: Unclassified To : Restricted
	CHANGES IN DUE DATE	(GHQ)
59	QOR-02 (R 1) (Formerly: QOR-02)	Report of Explosives Storage From: 20th following quarter To : 20th of month following report period
66	QSC-01 (R 1) (Formerly: QSC-01)	Signal Supply Report From: 8th To : 4th of following month
69	QSS-32	Central Exchange Stock Status of Officer Uniform Items From: 15 April, 15 July, 15 October, 15 January To : 30 April, 30 July, 30 October, 30 January
70	QTO-08 (R 3) (Formerly: QTO-08 (R 2))	Theater Tonnage Projections From: 15th To : 10th of following month

CONSOLIDATED SUMMARY OF CHANGES, Cont'd.

Page No.			
	CHANGES IN STAFF SECTION RESPONSIBILITY (GHQ) (Cont'd.)		
87	QCOM-18 (R 1) (Formerly: QOGA-18)	Transportation Costs Incident to the Occupation of Japan, Korea and the Ryukyus	
		From: General Accounting Section	
		To : Office of Comptroller	
87	QCOM-21 (Formerly: QOGA-21)	Occupation Cost Report	
		From: General Accounting Section	
		To : Office of Comptroller	
	CHANGES IN REPORTS CONTROL SYMBOLS (GHQ)		
59	From: QOR-02	Report of Explosive Storage	
	TO : QOR-02 (R 1)	Same title	
66	From: QSC-01	Signal Supply Report	
	To : QSC-01 (R 1)	Same title	
70	From: QTO-08 (R 2)	Theater Tonnage Projections	
	To : QTO-08 (R 3)	Same title	
74	From: QTIE-04 (R 2)	Armed Forces Radio Service Weekly Report	
	To : QTIE-04 (R 3)	Same title	
86	From: QOGA-06	Returned Captured Installations	
	To : QCOM-06	Same title	
86	From: QOGA-10	Cost of War Crimes Trials	
	To : QCOM-10	Same title	
86	From: QOGA-17	Diversion of United States Military Stocks to the Civilian Economy	
	To : QCOM-17	Same title	
87	From: QOGA-18	Transportation Costs Incident to the Occupation of Japan, Korea and the Ryukyus	
	To : QCOM-18(R 1)	Same title	
87	From: QOGA-21	Occupation Cost Report	
	To : QCOM-21	Same title	

CHANGES NO. 4

CONSOLIDATED SUMMARY OF CHANGES, Cont'd.

Page No.		
	CHANGES IN DUE DATE	(GHQ) (Cont'd.)
87	QCOM-18 (R 1) (Formerly: QOGA-18)	Transportation Costs Incident to the Occupation of Japan, Korea and the Ryukyus From: 20th To : 10th of 2nd month following quarter
	CHANGES IN REQUIRING DIRECTIVE	(GHQ)
32	QAG-09	Inspection of Army Post Office Now reads as follows: FEC Cir 10, 17 Feb 49
32	QAG-10	Monthly Report of Money Order Business Now reads as follows: Postal Memorandum 12, GHQ FEC, Office of Postal Officer, 13 Jul 48; FEC Cir 10, 17 Feb 49
32	QAG-15	Change in Status of Courier Transfer Officers and Courier Stations Now reads as follows: WD Memo 15-46, 14 Jun 46; Ltr AG 311.4 (20 Dec 46) AG-AM, subj: Security Courier Service, 20 Dec 46; FEC Cir 10, 17 Feb 49
59	QOR-02 (R 1) (Formerly: QOR-02)	Report of Explosives Storage Now reads as follows: GHQ FEC Cir 11, 21 Feb 49
66	QSC-01 (R 1) (Formerly: QSC-01)	Signal Supply Report Now reads as follows: GHQ FEC Ltr AG 475 (6 Jun 49) SC-SS, subj: Signal Supply Report (Reports Control Symbol QSC-01 (R 1)), 6 Jun 49
67	QSC-11	Review of Communications Orders Now reads as follows: GHQ FEC Ltr AG 400.12 (17 May 49) SC MC, subj: Preparation, Submission and Processing of Communications Orders (Reports Control Symbol QSC-11), 17 May 49
69	QSS-32	Central Exchange Stock Status Of Officer Uniform Items Now reads as follows: GHQ FEC Radios ZX 43708, 17 Mar 49; ZX 12993, 6 Jun 49
70	QTO-08 (R 3) (Formerly: QTO-08 (R 2))	Theater Tonnage Projections Now reads as follows: Ltrs GHQ FEC AG 563.5 (19 May 49)TO-C, subj: Theater Tonnage Projections, 19 May 49; AG 563.5 (19 May 49)TO-C, subj: Amendment to Theater Tonnage Projections, 27 May 49 to Eighth Army, PHILCOM, MARBO & RYCOM
71	QTO-32	Weekly Status of Ammo Program - MARBO Area Now reads as follows: GHQ FEC Rads CX 66571, 24 Dec 48; CX 69530, 26 Apr 49

CHANGES NO. 4

CONSOLIDATED SUMMARY OF CHANGES, Cont'd.

Page No.		
	CHANGES IN REQUIRING DIRECTIVE (GHQ) (Cont'd.	
74	QTIE-04 (R 3) (Formerly: QTIE-04 (R 2))	Armed Forces Radio Service Weekly Report Now reads as follows: GHQ FEC Ltr AG 000.77 (13 Apr 49)TIE, subj: Revised Armed Forces Radio Service Weekly Report QTIE-04 (R 3), 13 Apr 49; Secs III & VI, FEC Cir 3, 24 Jan 49
87	QCOM-18 (R 1) (Formerly: QQGA-18)	Transportation Costs Incident to the Occupation of Japan, Korea and the Ryukyus Now reads as follows: GHQ Ltrs AG 121.6 (16 Mar 48) OGA, subj: Transportation Costs Chargeable to the Occupation, 16 Mar 48 (to PHILRYCOM); AG 121.6 (30 Apr 48)OGA, same subj, 30 Apr 48 (to MARBO); AG 121.6 (7 Jun 49)COM, subj: Transportation Costs Incident to the Occupation of Japan, Korea and the Ryukyus, Reports Control Symbol QCOM-18 (R 1), 7 Jun 49
	CHANGES IN REQUIRING DIRECTIVE (DEPT. OF THE ARMY)	
31	CSGSP-183	Report of Petroleum Requirements Now reads as follows: WCL 46755, 19 Apr 48; GHQ FEC Ltr AG 463.7 (25 Apr 49)GD, subj: Fiscal Year 1951 Petroleum Requirements (Exclusive of United States Air Force Requirements), Reports Control Symbol CSGSP-183, 25 Apr 49
55	MED-16	Special Telegraphic Report of Epidemic Diseases Now reads as follows: AR 40-1080, 28 Aug 45, pars 39 and 40; FEC Cir 64, 3 Jun 47; DA Cir 314, 8 Oct 48, GHQ FEC Rad ZX 10172, 14 May 49
55	MED-18	Report of Sick and Wounded Now reads as follows: AR 40-1025, 12 Dec 44, pars 95-110 and C2, 14 Jan 46, FEC Cir 64, 3 Jun 47; DA Special Regulations 40-1025-1, AFR 160-13, 1 Apr 49
56	MED-38	Telegraphic Statistical Health Report Now reads as follows: AR 40-1080, 28 Aug 45, par 10b, FEC Cir 64, 3 Jun 47; GHQ FEC Rad ZX 10246, 16 May 49
60	ORD-1	Ammunition Lot Number Report Now reads as follows: SB-9-AMM-1, C1, 20 Apr 49
60	ORD-7	Report of Accidental Explosions of Ammunition or Other Explosives Now reads as follows: WD Cir 76, 1947, Sec VI, as extended by Cir 276, 1948, Sec II, par 2; FEC Cir 11, 21 Feb 49
	CHANGES IN PREPARING AGENCY (GHQ)	
66	QSC-01 (R 1) (Formerly: QSC-01)	Signal Supply Report From: Eighth Army, USAFIK, PHIDCOM, MAHBO, RYCOM To : Eighth Army, PHILCOM, MARBO, RYCOM

CHANGES NO. 4

CONSOLIDATED SUMMARY OF CHANGES, Cont'd.

Page No.		
	CHANGES IN PREPARING AGENCY	(GHQ) (Cont'd.
67	QSC-11	Review of Communications Orders
		From: Eighth Army
		To : Eighth Army, COMNAVFE, FEAF, Hq & Sv Gp
	CHANGES IN PREPARING AGENCY	(DEPT. OF THE ARMY)
31	CSGSP-183	Report of Petroleum Requirements
		From: Eighth Army, USAFIK, PHILCOM, MARBO, RYCOM
		To : Eighth Army, MARBO, RYCOM
60	ORD-1	Ammunition Lot Number Report
		From: Eighth Army, USAFIK, PHILCOM, MARBO, RYCOM
		To : Eighth Army, PHILCOM, MARBO, RYCOM

EXTERNAL RECURRING REPORTS, GHQ

1 REPORTS CONTROL SYMBOLS	2 TITLE OF REPORT	3 FREQ.	4 CL'N.	5 DUE DATE	6 REQUIRING DIRECTIVE	7 PREPARING AGENCY
QGA-03 (R 1)	Monthly Civilian Personnel Progress Report	Mo	U	10th	GHQ FEC Cir 31, 4 Sep 48; GHQ FEC Ltr AG 230 (25 Jan 49)GA, subj: Personnel Evaluation Report, 25 Jan 49	Eighth Army USAFIK PHILCOM MARBO RYCOM
QGA-10	Dependents Residing in Tokyo Area Returning to Zone of Interior During Month of _____	Mo	U	25th of 4th preo mo	GHQ FEC Ltr AG 510 (2 Apr 47)GA, subj: Return of Dependents Residing in Tokyo Area to the Zone of Interior, 2 Apr 47	AG, Hq Comdt, CPS, PIO, GHQ, FEC; Eighth Army FEAF AACS ATC
QGA-16	Strength Reports: a. Distribution of Grades by Area b. Strength by Station c. Forecast of Gains & Losses by Area	Mo	R	25th	GHQ FEC Ltr AG 320.2 (21 May 47) GA, subj: Strength Reports (Reports Control Symbol QGA-16), 21 May 47; 1st Ind AG 230 (19 Jul 48)GA, 26 Jul 48 to Messageform Hq FEAF, STAT-Comp, FWO/mf, 19 Jul 48, subj: Extension of Due Date, RCS QGA-16	FEAF
QGA-20	Report on Special Services Hotels	Bi-Mo	U	1st & 15th	GHQ FEC Ltr AG 620 (23 Jul 47)GA, subj: Report on Special Services Hotels, 23 Jul 47	Eighth Army
QGA-21	Monthly Report on Foreign Nationals	Mo	U	10th	GHQ SCAP Ltr AG 230 (13 Aug 47) GA, subj: Administration of Foreign Nationals, 13 Aug 47	Eighth Army FEAF COMNAVFE Hq & Sv Gp
QGA-37	Personnel Desiring Early Movement of Dependents to Far East Command upon Assignment after Departure from Korea	As req	C	90 days in adv of arrival date	Par 4a, Annex #2, Operations Instruction #7, GHQ FEC, 11 Aug 48	USAFIK

EXTERNAL RECURRING REPORTS, GHQ

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QGA-38	Personnel for Reassignment	Mo	C	10th	Par 4b, Annex #2, Operations Instruction #7, GHQ FEC, 11 Aug 48	USAFIK
QGA-47	Weekly Report of Permanent Dependent Housing Vacancies in Tokyo Area	Wk	U	1200 Thurs	GHQ FEC Ltr AG 620 (23 Oct 48)GA, subj: Weekly Report of Permanent Dependent Housing Vacancies, Tokyo Area, Reports Control Symbol QGA-47, 23 Oct 48	Hq & Sv Gp
QGA-49	RYCOM Military Government Monthly Comparative Statement	Mo	U	10th	GHQ FEC Ltr AG 320.2 (30 Oct 48) GA, subj: RYCOM Military Government Monthly Comparative Statement, Reports Control Symbol QGA-49, 30 Oct 48	RYCOM
QGA-59	Quarterly Educational Report - American Dependent Schools	Qtr	U	10 Feb-10 May 10 Aug 10 Nov	GHQ FEC Cir 16, 11 Mar 49	Eighth Army USAFIK PHILCOM MARBO RYCOM FEAF COMNAVFE Hq & Sv Gp
QGA-60	Service Information Requests - VA Manila Branch	Wk	U	Fol Mon	GHQ FEC Ltr AG 080 (14 Mar 49)GA, subj: Furnishing Information to Veterans Administration, Manila Branch, 14 Mar 49	PHILCOM
QGA-64	Monthly Forecast of Command Strength	Mo	R	5th	GHQ FEC Ltr AG 320.2 (8 Jun 49) GA, subj: Report of Monthly Forecast of Command Strength, Reports Control Symbol QGA-64, 8 Jun 49	Eighth Army PHILCOM MARBO RYCOM

EXTERNAL RECURRING REPORTS, GHQ

G-1

1 REPORTS CONTROL SYMBOLS	2 TITLE OF REPORT	3 FREQ.	4 CL'N.	5 DUE DATE	6 REQUIRING DIRECTIVE	7 PREPARING AGENCY
	DEPARTMENT OF THE ARMY REPORTS					
AG-95	Quarterly Fund Justification - Education of Dependents Program	Qtr	U	45 days prior to qtr	DA Cir 95, 1948, par 7	Eighth Army, USAFIK, PHILCOM, MARBO, RYCOM, FEAF, Hq & Sv Gp
CSACS-65	Civilian Personnel Report of Strength and Obligations for Personal Services by Appropriation	Mo	U	20th	DA Memo 620-10-7, 6 Oct 48; GHQ FEC Ltr AG 230 (29 Oct 48)GA, subj: Civilian Personnel Report of Strength and Obligations for Personal Services by Appropriation (Reports Control Symbol CSACS-65), 29 Oct 48; GHQ FEC Rad Z 41483, 26 Feb 49 (to USAFIK)	CPS, GHQ, Eighth Army, USAFIK, PHILCOM, MARBO, RYCOM
CSACS-70	Fair Employment Progress Report	Mo	U	10th of fol mo	Dept of Army Rad WCL 27400, 3 Apr 49; GHQ FEC Rad ZX 46244, 9 Apr 49	Eighth Army, USAFIK, PHILCOM, MARBO, RYCOM
CSCAD-3 (R 1)	Strength Report of Personnel Engaged in Civil Affairs and Military Government	Qtr	U	20th of mo fol rept pd	Dept of Army Memo No. 345-50-17, 2 Dec 47	CPS, GHQ, Eighth Army, USAFIK, PHILCOM, RYCOM

EXTERNAL RECURRING REPORTS, GHQ

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QGD-66	Quarterly Expenditures of Yen Credits for Line Item (X) on Forecast #4	Qtr	U	30 days fol qtr	GHQ SCAP Ltrs AG 121 (18 Apr 49) GD, subj: First Quarter Allotment of Yen Credits for Line Item (X) on Forecast #4, 18 Apr 49; AG 121 (18 Apr 49)GD, same subj, 20 May 49	Eighth Army
QGD-67	Deficit Accounts in Payment for Indigenous Personnel	Mo	U	25th	Radios, GHQ SCAP, ZX 48741, 2 May 49; ZX 49257, 6 May 49; ZX 11365, 7 May 49	Eighth Army . COMNAVFE FEAF Hq & Sv Gp
	DEPARTMENT OF THE ARMY REPORTS					
ANPB-1003 (Replaced QGD-31)	Quarterly Petroleum Tankage Report	Qtr & Ann	S	20th of mo fol qtr & end of calendar yr	ANPB Serial 440-71, subj: Quarterly Petroleum Tankage Report-Form ANPB-PD-04-1, 28 Jun 47 & GHQ FEC 1st Ind AG 463.7 (28 Jun 47)GD, 25 Aug 47; ANPB Serials 440-80, 12 Aug 47, and 440-91, 8 Sep 47; GHQ FEC Ltr AG 463.7 (25 Sep 48)GD, subj: Quarterly Petroleum Tankage Report, 25 Sep 48; GHQ FEC Rad CX 86094, 8 Dec 48; ASPPA Serial 30-148, 31 Jan 49; GHQ FEC Ltr AG 463.7 (11 Mar 49) GD, subj: Quarterly Petroleum Tankage Report, 11 Mar 49	Eighth Army USAFIK PHILCOM RYCOM COMNAVFE FEAF
CSGSP-66	Report of Damaged or Improper Shipment	AS req	U	As req	AR 700-30, 30 Jun 48	Installation Receiving Shipment

EXTERNAL RECURRING REPORTS, GHQ

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
CSGSP-105 (R 1)	Oversea Command Forecast of Requirements	SA	C	15 Apr 15 Oct	DA Memo 700-10-18, 11 Mar 48 & C3, 16 Aug 48; DA Memo 700-5-22, 27 Sep 48; GHQ FEC Radios ZX 45411, 15 Apr 48; CX 63472, 1 Sep 48	Eighth Army MARBO PHILCOM RYCOM
CSGSP-109 (R 1)	Forecast of Return of Excess Military Property from Overseas	SA	R	15 Apr 15 Oct	DA Memo 700-50-22, 17 Mar 48 and C1, 13 Aug 48; GHQ FEC Radio ZX 45055, 12 Apr 48	Eighth Army USAFIK PHILCOM RYCOM MARBO
CSGSP-183	Report of Petroleum Requirements	Ann	U	15 May	WCL 46755, 19 Apr 48; GHQ FEC Ltr AG 463.7 (25 Apr 49)GD, subj: Fiscal Year 1951 Petroleum Requirements (Exclusive of United States Air Force Requirements), Reports Control Symbol CSGSP-183, 25 Apr 49	Eighth Army MARBO RYCOM
JCS-1001	Enemy Equipment Released to Allied Governments	Qtr	C	31 Mar 30 Jun 30 Sep 31 Dec	Radio WCL 99009, 2 Mar 46, JCS to CINCAFPAC	G-4, GHQ
NME-1005 (Replaced QGD-39)	Bulk Petroleum Products Slate	Mo	U	10th	ASPPA Ltrs, Serial 30-18, 18 Jun 48 and 30-45, 27 Aug 48; GHQ FEC Ltrs AG 463.7 (8 Apr 47)GD, subj: Slating Procedure for Petroleum Products, 8 Apr 47; AG 463.7 (6 Feb 48)GA, same subj, 6 Feb 48	Eighth Army USAFIK PHILCOM RYCOM

EXTERNAL RECURRING REPORTS, GHQ

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
NME-1006 (Replaced QGD-40 (R 1))	Packaged Petroleum Products Slate	Qtr	U	15 Jan 15 Apr 15 Jul 15 Oct	ASPPA Ltrs, Serial 30-18, 18 Jun 48, and 30-45, 27 Aug 48; GHQ FEC Ltr AG 463.7 (8 Apr 47)GD, subj: Slating Procedure for Petroleum Products, 8 Apr 47, as amended by Ltr AG 463.7 (2 Mar 48)GD, subj: Revised Slating Procedure, Packaged POL Products, 2 Mar 48	Eighth Army USAFIK PHILCOM RYCOM
WDGSP-46	Property Disposition in Overseas Commands (Other than Real Property)	Mo	U	25th	TM 38-320, May 47, Sec XI; WCL 25804, 30 Sep 47; WCL 21203, 9 Nov 48; WCL 35013, 7 Jan 49	Eighth Army USAFIK PHILCOM MARBO
WDGSP-52	Report of Materiel Consumed	Qtr	R	15 May 15 Aug 15 Nov 15 Feb	WD Ltr AGAO-S 400 (27 Feb 47)D-M, 13 Mar 47; ZX 42021, 9 Apr 47; ZX 42875, 14 Apr 47; WD Ltr AGAO-S 400 (7 Nov 47)CSGSP/DI-M, 12 Nov 47, CX 63120, 19 Aug 48 (to RYCOM only)	Eighth Army PHILCOM MARBO RYCOM
WDGSP-82	Status of Transfer in China & Philippine Bulk Sales	Mo	R	15th	WARX 87123, 6 Dec 46; WARX 84595, 1 Nov 46	PHILCOM MARBO RYCOM FEAF
WDGSP-134	Monthly Report of Petroleum Issues	Mo	U	Last day of fol mo	WD Memo 700-5-7, 11 Aug 47, Sec IV	Eighth Army USAFIK PHILCOM MARBO RYCOM

EXTERNAL RECURRING REPORTS, GHQ

Adjutant General

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QAG-07 (R 1)	Personnel Arrival Reports (Air & Water)	As req	U	Immed	GHQ FEC Ltr AG 200.3 (12 Jan 49) AG-PP, subj: Assignment of Personnel, 12 Jan 49	Eighth Army USAFIK PHILCOM MARBO RYCOM
QAG-09	Inspection of Army Post Office	Qtr	U	Varies	FEC Cir 10, 17 Feb 49	Inspecting Officer of Eighth Army USAFIK PHILCOM MARBO RYCOM FEAF Hq & Sv Gp
QAG-10	Monthly Report of Money Order Business	Mo	U	EOM	Postal Memorandum 12 GHQ FEC Office of Postal Officer, 13 Jul 48; FEC Cir 10, 17 Feb 49	Postal Officer of Eighth Army USAFIK PHILCOM MARBO RYCOM FEAF
QAG-11	Semi-Monthly Report of Volume of Mail Received and Dispatched	S-Mo	U	1st 16th	Ltr AG 311.1 (8 May 46)AG-SD, subj: Mail Status, 8 May 46	Postal Officers of Eighth Army USAFIK PHILCOM MABRO RYCOM
QAG-15	Change in Status of Courier Transfer Officers and Courier Stations	Varies	U	Varies	WD Memo 15-46, 14 Jun 46; Ltr AG 311.4 (20 Dec 46)AG-AM, subj: Security Courier Service, 20 Dec 46 FEC Cir 10, 17 Feb 49	Eighth Army USAFIK PHILCOM MARBO RYCOM
QAG-16	Reports of Lost or Stolen Money Orders or Blank Forms	As req	U	Varies	Ltr WD TAG AGAA-OP 122.1 (28 May 47), subj: Reports of Lost or Stolen Money Orders, 13 Jun 47; FEC Ltr AG 122.1 (14 Jul 47)AG-AM, subj: Reports of Lost or Stolen Money Orders or Blank Forms, 14 Jul 47; FEC Ltr AG 122.1 (22 Jul 47)AG-AM, subj: Reports of Lost or Stolen Money Orders or Blank Forms, 22 Jul 47	Postal Officers of Eighth Army USAFIK PHILCOM MARBO RYCOM FEAF Hq & Sv Gp

EXTERNAL RECURRING REPORTS, GHQ

Adjutant General

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QAG-30	Advance Estimate of Officers and Enlisted Men from USAFIK for Reassignment in FEC	Mo	S	5th	GHQ FEC Radio C 67421, 28 Jan 49	USAFIK
QAG-35	Weekly Roster of USMA Applications Forwarded to The Adjutant General	Wk	U	Wk	Radio GHQ FEC ZX 10401, 17 May 49	Eighth Army USAFIK PHILCOM MARBO RYCOM FEAF Hq & Sv Gp
QSAB-12	Accounting for Air Arrivals and Departures	Wk	U	Tues	TM 12-305, Supplement 5, C2, 26 Jul 48; CINCFE Radios CX 59717, 5 Apr 48, CX 63852, 17 Sep 48	All Replacement Depots in Japan, Korea, PHILCOM, MARBO, RYCOM
QSAB-13	Occupation Strength	Mo	S	30th	GHQ FEC Ltrs AG 320.2 (12 Apr 48) AG-OA(s), subj: Occupation Strength (Reports Control Symbol QSAB-13), 12 Apr 48; AG 320.2 (13 Apr 48)AG OA(s), same subj, 13 Apr 48; AG 320.2 (14 Apr 48)AG-OA(s), same subj, 14 Apr 48; AG 320.2 (17 Aug 48)AG-OA(s), same subj, 17 Aug 48	CPS, GHQ Eighth Army USAFIK RYCOM COMNAVFE FEAF
	DEPARTMENT OF THE ARMY REPORTS					
AF-SC-A74	Monthly Army Aircraft Inventory, Status and Flying Time Report	Mo	U	15th Work Day	DA Special Regulations 710-45-50, 1 Mar 49; Radios GHQ FEC ZX 44723, 26 Mar 49; (to Eighth Army, USAFIK, PHILCOM); ZX 47571, 21 Apr 49 (to RYCOM, Hq & Sv Gp); DA Special Regulations 330-40-2, 18 Mar 49	Eighth Army USAFIK PHILCOM RYCOM Hq & Sv Gp

EXTERNAL RECURRING REPORTS, GHQ

Adjutant General

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
CSGPA-140	Register of Linguists	As req	U	As req	DA Cir 204, 1948 as amended by Cir 302, 1948, Sec I & Cir 364, 1948, Sec IV; DA Cir 401, 1948, Sec III	Eighth Army USAFIK PHILCOM MARBO RYCOM Hq & Sv Gp
CSGPA-161	Report of Composite Score Distribution, Career Guidance Program	As req	U	As req	Ltr, AGAO-S 220.01 (21 Oct 48) CSGPA-M, 25 Oct 48 and Incl 1 (par 36); Cir 202, 1948, par 85	Eighth Army USAFIK PHILCOM MARBO RYCOM Hq & Sv Gp
CSGPA-163	Advance Estimate of Enlisted Personnel Returning to the ZI for Reassignment	Mo	U	1st	DA Ltr AGPA-UP 220.3 (3 Jun 48) CSGPA, 11 Oct 48; GHQ FEC Ltr AG 220.3 (31 Mar 48)AG-PP, subj: Revision of Department of the Army Enlisted Oversea Returnee Reassignment Procedure, 22 Oct 48; GHQ FEC Rad C 68260, 3 Mar 49 (to USAFIK)	Eighth Army USAFIK PHILCOM MARBO RYCOM
CSGPA-165	Report of Approved Applicants - Second Lieutenant Procurement Program	Mo	R	1st	DA Cir 330, 22 Oct 48, Sec V, par 13b	AG-PO
CSGPA-184	Officers Returning Without Orders to Zone of Interior for Reassignment	Whenever a Ship Leaves a Port	U	Upon Sailing	Radios DA WCL 30751, 14 Apr 49; WCL 31627, 18 Apr 49; FEC ZX 46925, 16 Apr 49; ZX 47628, 22 Apr 49	Eighth Army USAFIK PHILCOM MARBO RYCOM Hq & Sv Gp ASA PACIFIC
PO-1001	Monthly Statistical Report on APO Financial Operations	Mo	U	1st	Ltr AGAO-P 311.1 (21 Nov 45), 21 Nov 45	All Army Post Offices
PO-1002	Weight of Mail Report	As req	U	As req	Postal Laws & Regs of 1940, Ltrs, AG 311.1 (10-20-42) and (1-18-43) GHQ FEC Ltr AG 311.1 (8 Dec 47)AG OL, subj: Weight of Mail Reports on POD Form 2963, 8 Dec 47	Base Post Offices

EXTERNAL RECURRING REPORTS, GHQ

Engineer

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QCE-21	Engineer Base Depot Stock Tonnage Report	Qtr	U	15th fol rept pd	GHQ FEC Radio ZX 44403, 1 Apr 48; GHQ FEC Radio Z 41664, 28 Feb 49 (to USAFIK)	Eighth Army USAFIK PHILCOM MARBO RYCOM
QCE-39	Basic Information Maps for Army and Navy Installations in Japan	Ann	Var	30 Jun	GHQ FEC Ltr AG 061 (8 Feb 49)CE, subj: Basic Information Maps for Army and Navy Installations in Japan, Reports Control Symbol QCE-39, 8 Feb 49	Eighth Army COMNAVFE Hq & Sv Gp
QCE-48	Status Report, Nonappropriated Funds Construction Projects	Wk & Mo	U	Wk-fol Monday Mo-7 days after last Sat of mo reptd on	Ltrs GHQ FEC AG 319.1 (17 May 49) CE, subj: Weekly Report Nonappropriated Funds Construction Projects, Reports Control SymbolQCE-48, 17 May 49 (to MARBO); AG 319.1 (9 May 49)CE, same subj, 9 May49 (to RYCOM); GHQ FEC Radio ZX 48667, 2 May 49 (to RYCOM)	MARBO RYCOM
	DEPARTMENT OF THE ARMY REPORTS					
CSGID-1	Mapping Progress Report (Photo Coverage Report)	Mo	Varies	1st	Revised Post Hostilities Mapping Directive, Pacific & Asiatic Areas, 15 May 46, File AGAO-S-B 061 (13 May 46) 15 May 46, par 8a (as amended by Ltr, AGAO-S-061 (19 Nov 48)CSGID, 29 Nov 48)	64th Engr Base Topo Bn

EXTERNAL RECURRING REPORTS, GHQ

Engineer

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
ENG-7 (R 1)	Fire Report	As req	Varies	Within 48 hours of the incident	AR 210-10, C4, 9 Nov 48; TM 5-600, Nov 45, par 1.73 (as amended by Cir 351, 5 Nov 48, Sec III); WD Cir 360, 1946, Sec V (as extended by Cir 145, 1948, sec I); GHQ FEC Cir 54, 1948	Post & Unit Commanders- Eighth Army USAFIK PHILCOM MARBO RYCOM FEAF Hq & Sv Gp
ENG-11 (R 1)	Report of Insect and Rodent Control Activities	Mo & Qtr	U	25th	TM 5-600, C7, 20 Jul 48, Chap 3, Sec VIII, par 3.60d; GHQ FEC Cir 39, 9 Oct 48	Post Engineers- Eighth Army USAFIK PHILCOM MARBO RYCOM FEAF
ENG-14 (R 1)	Part A-Daily Report of Truck Trips for Refuse and Salvage Collection and Daily Log of Refuse and Salvage Collection	Da & Mo	U	DA & 1st	TM 5-634, Oct 46, par 15	Each Post Engineer
	Part B-Boiler Water Treatment Log	Mo	U	25th	TM 5-600, par 1.72; WD Cir 360, 1946, Sec V, as extended by DA Cir 145, 1948, sec I	Post Engineers- Eighth Army PHILCOM MARBO RYCOM Hq & Sv Gp
	Part C-Boiler Plant Operating Log	Mo	U	25th	TM 5-600, par 1.72	Post Engineers- Eighth Army PHILCOM MARBO RYCOM Hq & Sv Gp
	Part D-Sewage Operating Log	Mo	U	25th	TM 5-600, par 1.72; WD Cir 360, 1946, Sec V, as extended by DA Cir 145, 1948, Sec I	Post Engineers- Eighth Army PHILCOM MARBO RYCOM Hq & Sv Gp
	Part E-Repairs & Utilities Monthly Report of Individual Projects	Mo	U	25th	TM 5-600, par 1.64; WD Cir 360, 1946, SEc V, as extended by DA Cir 145, 1948, Sec I	Post Engineers- Eighth Army PHILCOM MARBO RYCOM Hq & Sv Gp

EXTERNAL RECURRING REPORTS, GHQ

Engineer

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
ENG-14 (R 1)	Part F-Water Operating Log	Mo	U	25th	TM 5-600, par 1.72; WD Cir 360, 1946, Sec V, as extended by DA Cir 145, 1948, Sec I	Post Engineers- Eighth Army PHILCOM MARBO RYCOM Hq & Sv Gp
ENG-15	Real Property Record	See Requiring Directives	R	See Requiring Directive	WD Memo 35-6520-3, 2 Oct 46, C1, 22 Aug 47 & C2, 17 Nov 47; TM 38-320, May 47, Sec V, par 28, Sec VII, par 39 & Sec IX, par 49	As designated by Major Commands
ENG-43	Repairs and Utilities Cost Report	Mo & Qtr	U	25 days after rept pd	TM 5-602, Chap 10, pars 53 and 54b; GHQ FEC Radio ZX 47259, 19 Apr 49	Post Engineers- PHILCOM MARBO RYCOM
ENG-45	Repairs and Utilities Quarterly Operating Report	Qtr	U	25 days after qtr	DA Memo 100-80-7, 8 Sep 48; GHQ FEC Ltrs AG 600.18 (2 Nov 48)CE, subj: Repairs and Utilities Quarterly Operating Report (Reports Control Symbol ENG-45), 2 Nov 48 (to 8th Army & Hq & Sv Gp); AG 600.18 (10 Nov 48)CE, same subj, 10 Nov 48 (to PHILCOM, MARBO & RYCOM); GHQ FEC Rad ZX 28169, 30 Oct 48 (to PHILCOM, MARBO, RYCOM)	Post Engineers- Eighth Army PHILCOM MARBO RYCOM Hq & Sv Gp
WDGSP-34	Periodic Report on Installation Construction Program	S-Ann	Varies	1 Apr 1 Oct	WD Memo 210-20-1, 10 Sep 46; C1, 23 Oct 46; C3, 25 Feb 47	PHILCOM MARBO RYCOM FEAF

EXTERNAL RECURRING REPORTS, GHQ

Medical

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QMD-09 (R 1)	Report of Medical Department Personnel	Mo	U	3rd	GHQ FEC Cir 19, 24 May 48	All Med Dept Units & Install of FEC other than those assigned FEAF
QMD-12	Medical Installation Information Report	Whenever change in status occurs	Varies	As req	Med Section Ltr 319.1 (17 Nov 47)MD-PO, subj: Medical Installation Information Report, 17 Nov 47	Each Dispensary, Clearing Station & other similar type installation in which beds are established
QMD-16	Medical Treatments and Hospitalization for DAC and DAFC in Occupied Areas	Qtr	U	10th of mo foi rept pd	GHQ FEC Radio ZX 34464, 27 Dec 48	Eighth Army USAFIK RYCOM FEAF Hq & Sv Gp
QMD-18	Report of Patients Evacuated to the Zone of Interior	Mo	U	96 hrs foi rept period	GHQ FEC Ltr AG 705 (20 May 49) MD-PO, subj: Report of Patients Evacuated to the Zone of Interior, Reports Control Symbol QMD-18, 20 May 49	Eighth Army USAFIK PHILCOM MARBO RYCOM

EXTERNAL RECURRING REPORTS, GHQ

Medical

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
MED-11 (Cont'd.)	2. Consolidated Base, Camp, Station and Division Reports	Wk-	R	Fwd with in 72 hrs after rept pd	AR 40-1080, 28 Aug 45, Sec II & Cl, 8 Feb 46; FEC Cir 64, 3 Jun 47	Hq of Bases, Camps, Sta & Div as reqd
	3. Consolidated Reports for AF Hq and Similar AF Comds	Wk	R	See Col 7	Same as above	AF Hq Japan fwd w/in 5 days after report period. All others w/in 72 hrs.
	4. Consolidated Reports for Major Commands	Wk-	R	See Col 7	Same as above	Hq & Sv Gp fwd w/in 36 hrs after report pd; USAFIK, MARBO, PHILCOM & RYCOM fwd w/in 6 days ; Eighth Army fwd w/in 7 days; FEAF fwd w/in 10 days
MED-15 (R 1)	Monthly Hospital Fund Report Central Hospital Fund Unit Hospital Fund	 Mo Mo	 U U	 10th 20th	AR 40-590, 21 Jan 46, par 18; TM 8-262, 1 Oct 45, Chap VII, Par 3, as amended by DA Cir 47, 1947, GHQ FEC Cir. 2, 6 Jan 49	Custodian Hosp Fund, Eighth Army USAFIK PHILCOM MARBO RYCOM
MED-16	Special Telegraphic Report of Epidemic Diseases	As req	U	Immed	AR 40-1080, 28 Aug 45, pars 39 and 40; FEC Cir 64, 3 Jun 47; DA Cir 314, 8 Oct 48, GHQ FEC Rad ZX 10172, 14 May 49	All Medical Installations
MED-18	Report of Sick and Wounded	Mo	R	5 days after rept pd	AR 40-1025, 12 Dec 44, pars 95-110 and C2, 14 Jan 46, FEC Cir 64, 3 Jun 47; DA Special Regulations 40-1025-1, AFR 160-13, 1 Apr 49	All Medical Installations furnishing medical care

EXTERNAL RECURRING REPORTS, GHQ

Medical

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
MED-23	Report of Dental Service	Mo	U	20th	AR 40-1010, C3, 2 Oct 47, par 2a	Major Commands
MED-25	Report of Veterinary Meat and Dairy Hygiene Inspection	Mo	U	EOM	AR 40-2150, 9 Oct 42, Sec V	Each Station that has Veterinary Office
MED-28	Patients Enroute by Water (Embarkation Report)	As req	U	Immed	Ltr AG 704.11 (3 Jun 44)OB-S-E-SPMOT-M, 8 Jun 44, par 19	Overseas Port of Embarkation
MED-35	Essential Technical Medical Data Report	Mo	Varies	20th	WD Memo 40-1005-1, 18 Dec 46 and C1, 15 Aug 47; GHQ FEC Cir 19, 24 May 48; GHQ FEC Cir 39, 9 Oct 48	Eighth Army USAFIK PHILCOM MARBO RYCOM FEAF Hq & Sv Gp
MED-38	Telegraphic Statistical Health Report (Note: This report need not be submitted provided MED-11 "Consolidated Report for Major Commands" is forwarded via airmail within time limit specified)	As req	R	Part 1 7 days fol rept period-Part 2 10 days fol rept period	AR 40-1080, 28 Aug 45, par 10b, FEC Cir 64, 3 Jun 47; GHQ FEC Rad ZX 10246, 16 May 49	Eighth Army USAFIK PHILCOM MARBO RYCOM
MED-39	Adverse Reactions of Parenteral Solutions	As req	U	As req	WD Memo 40-1005-2, 18 Apr 47	All Medical Installations
MED-41	Annual Report of Medical Department Activities	Ann	Varies	1 Feb	AR 40-1005, 17 Nov 47, par 4; AR 40-5, C1, 9 Jun 38, par 3j	All Medical Units and Installations
MED-45	Report of Treatment Furnished Pay Patients:				DA Memo 40-590-15 (AFL 160-155), 10 June 1948; FEC Cir 16, 1949	

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EXTERNAL RECURRING REPORTS, GHQ

Ordnance

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QOR-01	Ordnance Technical Report	Mo	Varies	End of 2nd mo	GHQ AFPAC Ord Sect Ltr 350.05 (27 Mar 46)OR, subj: Technical Information Letters, 27 Mar 46	Eighth Army USAFIK PHILCOM MARBO RYCOM
QOR-02 (R 1)	Report of Explosives Storage	SA	Varies	20th of mo foi rept pd	GHQ FEC Cir 11, 21 Feb 49	Ammunition Powder and Explosives Safety Engineer
QOR-04	Status of Base Automotive Maintenance (Fifth Echelon) Support of FEC	Mo	R	EOM	Ltr FEC AG486 (10 Jun 47)OR, subj: Ordnance Base Automotive Maintenance (Fifth Echelon) Support for the Far East Command, 10 Jun 47	Eighth Army
QOR-09	Ammunition Status of Stocks Report	Qtr	S	1 Mar 1 Jun 1 Sep 1 Dec	GHQ FEC Ltr AG 471 (8 Jun 48)OR, subj: Ammunition Status of Stocks Report, 8 Jun48; GHQ FEC Rad CX 67047, 13 Jan 49	Eighth Army USAFIK PHILCOM MARBO RYCOM
QOR-13	Monthly Base Automotive Status of Stocks Report	Mo	R	5th	GHQ FEC Ltr AG 451.01 (23 Aug 48) OR, subj: Procedure for Supply within the Far East Command of Ordnance Base Maintenance Automotive Items, 23 Aug 48	Eighth Army USAFIK PHILCOM MARBO RYCOM
QOR-20	Stock Status Report (SNL Groups A, B, C, D and F)	Qtr	R	1 Aug 1 Nov 1 Feb 1 May	GHQ FEC Ltr AG 400.291 (15 Apr 49)OR, subj: Stock Status Report (SNL Groups A,B,C,D and F), Reports Control Symbol QOR-20, 15 Apr 49	Eighth Army

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Ordnance

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
	DEPARTMENT OF THE ARMY REPORTS					
ORD-1	Ammunition Lot Number Report	Ann	R		SB-9-AMM-1, C1, 20 Apr 49	Eighth Army MARBO PHILCOM RYCOM
ORD-3	Report of Malfunctions and Accidents (During Training)	As req	Varies	As req	AR 750-10, 22 Jan 44, Sec VII, and C6, 14 Nov 47	Unit Ordnance Officer
ORD-6	Monthly Report of Surveillance Activities	Mo	Varies	15th fol report period	SB 9 AMM 8, 23 Nov 45, pars 2a, 3a, 4a and 5a; OFSB 3-20, Part I, 4 Nov 43, pars 13a (1), 16 and 17; GHQ FEC Rad CX 57811, 7 Jan 48	Senior Ammunition Inspectors
ORD-7	Report of Accidental Explosions of Ammunition or other Explosives	As req-	Varies	As req	WD Cir 76, 1947, Sec VI, as extended by Cir 276, 1948, Sec II, par 2; FEC Cir 11, 21 Feb 1949	Installations where Accidental Explosions or Fires Occur

EXTERNAL RECURRING REPORTS, GHQ

Ordnance

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REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
	DEPARTMENT OF THE ARMY REPORTS					
ORD-1	Ammunition Lot Number Report	Ann	R		SB-9-AMM-1, C1, 20 Apr 49	Eighth Army MARBO PHILCOM RYCOM
ORD-3	Report of Malfunctions and Accidents (During Training)	As req	Varies	As req	AR 750-10, 22 Jan 44, Sec VII, and C6, 14 Nov 47	Unit Ordnance Officer
ORD-6	Monthly Report of Surveillance Activities	Mo	Varies	15th fol report period	SB 9 AMM 8, 23 Nov 45, pars 2a, 3a, 4a and 5a; OFSB 3-20, Part I, 4 Nov 43, pars 13a (1), 16 and 17; GHQ FEC Rad CX 57811, 7 Jan 48	Senior Ammunition Inspectors
ORD-7	Report of Accidental Explosions of Ammunition or other Explosives	As req-	Varies	As req	WD Cir 76, 1947, Sec VI, as extended by Cir 276, 1948, Sec II, par 2; FEC Cir 11, 21 Feb 1949	Installations where Accidental Explosions or Fires Occur

EXTERNAL RECURRING REPORTS, GHQ

Provost Marshal

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QPM-01 (R 1)	Provost Marshal's Report	Mo	U	15th	GHQ FEC Cir 51, 14 May 47	Eighth Army USAFIK PHILCOM MARBO RYCOM FEAF
QPM-04	Report of Crimes (By Prefecture in Japan)	Mo	U	EOM	GHQ FEC Ltr AG 250.1 (26 Jun 46) PM, subj: Alleged Misconduct of Occupational Troops Against Japanese Nationals, 26 Jun 46	Eighth Army Provost Marshal
QPM-05	Report of United States Prisoners	Mo	R	15th	Par 14c(2), AR 600-375; GHQ FEC Cir 51, 14 May 47	Eighth Army USAFIK PHILCOM MARBO RYCOM FEAF
QPM-09	Injury Check Sheet	Mo	U	15th	GHQ FEC Ltr AG 729.3 (1 May 48) PM, subj: Safety Reporting Procedures, 1 May 48	Eighth Army USAFIK PHILCOM MARBO RYCOM Hq & Sv Gp
QPM-10	Arrest of Foreign Nationals	As req	U	As req	GHQ FEC Ltr AG 000.5 (10 Mar 49) PM, subj: Arrest of Foreign Nationals, Reports Conttol Symbol QPM-10, 10 Mar 49	Eighth Army Hq & Sv Gp
QPM-11	Robberies of U.S. Houses in Japanese Cities and U.S. Housing Areas	Mo	U	15th	GHQ FEC Ltr AG 000.5 (6 May 49) PM, subj: Robberies of U.S. Houses in Japanese Cities and U.S. Housing Areas, Reports Control Symbol QPM-11, 6 May 49	Eighth Army Hq & Sv Gp
	DEPARTMENT OF THE ARMY REPORTS					
AG-8 (R 1)	Roster and Changes in Status of General Prisoners	Mo	R	EOM	AR 600-375, 6 Jan 48, par 18c (1); WD Cir 248, 1947, Sec IX	Each Confinement Facility w/General Prisoners

EXTERNAL RECURRING REPORTS, GHQ

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QSC-01 (R 1)	Signal Supply Report	Mo	R	4th of fol mo	GHQ FEC Ltr AG 475 (6 Jun 49)SC-SS, subj: Signal Supply Report (Reports Control Symbol QSC-01 (R 1)), 6 Jun 49)	Eighth Army PHILCOM RYCOM MARBO
QSC-03	Communication System Facilities (Radio)	As req	R	As req	GHQ FEC Ltr AG 676 (17 Oct 47) SC MC, subj: Communication System Records (Radio), 17 Oct 47	PHILCOM MARBO
QSC-04	Progress Reports on Signal Corps Development Projects	Mo	R & C	15th	GHQ FEC Ltr AG 676 (13 Nov 47) SC MC, 13 Nov 47, subj: Progress Reports on Signal Corps Development Projects	Eighth Army PHILCOM USAFIK RYCOM
QSC-06 (R 1)	Monthly Report of Traffic Operations	Mo	U	10th	GHQ FEC Ltr AG 311.23 (19 Jun 48) SC-MC, subj: Monthly Report of Traffic Operations (Reports Control Symbol QSC-06 (R 1)), 19 Jun 48	Eighth Army PHILCOM MARBO RYCOM FEAF GHQ FEC Comcenter Div., O. Sig. O. USAFIK
QSC-07	Distribution List, JANAP	As req	U	As req	GHQ FEC Rad ZX 40634, 2 Mar 48	Eighth Army PHILCOM MARBO RYCOM AAG Nanking FEAF 7th AACS Wing ASAPAC USAFIK
QSC-08	Requirements of Photographic Expendables	SA	R	25 Apr 25 Oct	GHQ FEC Ltr AG 413.53 (4 Mar 48) SC-SS, subj: Credit System for Photographic Expendables, 6 Mar 48	Eighth Army PHILCOM RYCOM USAFIK MARBO
QSC-10	Control of Occupation Force Indigenous Signal Communication Requirements	Mo	R	20th	GHQ FEC Ltr AG 400.12 (2 Aug 48) SC PL, subj: Control of Occupation Force Indigenous Signal Communication Requirements, Reports Control Symbol QSC-10, 4 Aug 48	Eighth Army

EXTERNAL RECURRING REPORTS, GHQ

Signal

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QSC-11	Review of Communications Orders	Qtr	U	1 Jan 1 Apr 1 Jul 1 Oct	GHQ FEC Ltr AG 400.12 (17 May 49) SC MC, subj: Preparation, Submission and Processing of Communications Orders. (Reports Control Symbol QSC-11), 17 May 49	Eighth Army COMNAVFE FEAF, Hq & Sv Gp
	DEPARTMENT OF THE ARMY REPORTS					
CSGAS-3	Encrypted Traffic Volume Report	Mo	S	EOM	Ltr AGAM-PM 311.5 (5 Sep 45) WDGID, 12 Sep 46	Eighth Army USAFIK PHILCOM MARBO RYCOM FEAF 71st Sig SvBn
CSGAS-5	Report of Registered Cryptographic Material	Qtr	R	31 Mar 30 Jun 30 Sep 31 Dec	AR 380-5, 15 Aug 46, par 43 and C5, 3 Mar 48, as amended by Cir 22, 1948, Sec VI	Custodians of Cryptographic Equipment
SIG -12	Film Library Report	Qtr	R	20 Jan 20 Apr 20 Jul 20 Oct	AR 105-260, C1, 8 Sep 47	Each Film Library
WDGAS-1	Insecure Cryptographic Procedures	As req	Varies	As req	"Reports of Compromise of Cryptographic Material and Violations of Cryptographic Security" (SIGMAP-2), pars 11 & 17	Hq Cryptographic Security Officer

EXTERNAL RECURRING REPORTS, GHQ

Special Services

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QSS-13 (R 1)	Special Welfare Funds-Monthly Statement of Operations and Net Working Capital	Mo	U	15th	Par 20f, GHQ FEC Cir 1, 1 Jan 49 GHQ FEC Ltr AG 123 (4 Mar 49)SS, subj: Special Welfare Funds Monthly Statement of Operations and Net Working Capital, Reports Control Symbol QSS-13 (R 1), 4 Mar 49	Custodian of Special Welfare Funds: Eighth Army USAFIK PHILCOM MARBO RYCOM FEAF Hq & Sv Gp
QSS-14	Monthly Statement of Operations and Net Working Capital	Mo	U	15th	Par 20g, GHQ FEC Cir 1, 1 Jan 49 FEC Ltr AG 123 (30 Apr 48)SS, subj: Monthly Statement of Operations and Net Working Capital, Reports Control Symbol, QSS-14, 30 Apr 48; GHQ FEC Rads ZX 30462 20 Nov 48; ZX 31494, 30 Nov 48; GHQ FEC Ltr AG 123 (4 Feb 49)SS, same subj as above, 4 Feb 49	Custodian of Sundry Funds in Far East Command (thru channels)
QSS-27	Consolidated Monthly Financial Statement of Headquarters Funds	Mo	R	10th	Par 20c, GHQ FEC Cir 1, 1 Jan 49	Custodians of Headquarters Funds- Eighth Army USAFIK PHILCOM MARBO RYCOM FEAF Hq & Sv Gp
QSS-32	Central Exchange Stock Status of Officer Uniform Items	Qtr	U	30 Apr 30 Jul 30 Oct 30 Jan	GHQ FEC Radios ZX 43708, 17 Mar 49; ZX 12993, 6 Jun 49	Eighth Army PHILCOM MARBO RYCOM

EXTERNAL RECURRING REPORTS, GHQ

1	2	3	4	5	6	Transportation 7	
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY	
QTO-02 (R 1)	Status of Vessels under 1,000 Tons and Floating Equipment	Qtr	R	15 days after qtr	Ltr AG 560 (30 Apr 47)TO-O, subj Report of Present and Projected Status of Vessels (under 1000 Tons) and Floating Equipment, (QTO-02 (R 1)), 28 Apr 47, GHQ FEC Rad CX 54511, 2 Aug 47, GHQ FEC Rad CX 59193, 12 Mar 48-	Eighth Army PHILCOM RYCOM	USAFIK MARBO
QTO-05 (R 1)	Daily Port Operations Report	Da	U	Immed	GHQ FEC Radios CX 62830, 5 Aug 48; ZX 24423, 27 Sep 48; Z 25252 1 Oct 48 (to USAFIK); ZX 21172, 20 Aug 48; ZX 31449, 29 Nov 48; ZX 42651, 9 Mar 49 (to MARBO)	Eighth Army PHILCOM RYCOM	USAFIK MARBO
QTO-06	Daily Ships Posi tion Schedule	Da	U	Immed	Ltr AG 504 (23 Apr 46)GD, subj: Water Trans. Respon., 23 Apr 46; GHQ FEC Radios ZX 24423, 27 Sep 48; ZX 31449, 29 Nov 48	Eighth Army	
QTO-08 (R 3)	Theater Tonnage Projections	Mo	U	10th of fol mo	Ltrs GHQ FEC AG 563.5 (19 May 49) TO-C, subj: Theater Tonnage Projections, 19 May 49; AG 563.5 (19 May 49)TO-C, subj: Amendment to Theater Tonnage Projections, 27 May 49 to Eighth Army, PHILCOM, MARBO & RYCOM	Eighth Army PHILCOM RYCOM	USAFIK MARBO
QTO-14	Transportation Corps Depot Summary	Mo	U	15th	GHQ FEC Ltr AG 567 (6 Feb 48) TO-S, subj: Transportation Corps Depot Summary(QTO-14), 6 Feb 48	Eighth Army PHILCOM RYCOM	USAFIK MARBO

EXTERNAL RECURRING REPORTS, GHQ

1	2	3	4	5	6	Transportation 7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QTO-15	Civilian Marine Personnel Strength Report	Mo	U	25th	GHQ FEC Ltr AG 231.8 (15 Mar 48) TO-O, subj: Civilian Marine Personnel Strength Report, 15 Mar 48	Eighth Army USAFIK PHILCOM MARBO
QTO-19	Vessel Disposition Report	Wk	U	Monday	GHQ FEC Radio Z 12704, 15 Jun 48	PHILCOM
QTO-20	Weekly Cargo Booked and Shipped	Wk	U	Monday	GHQ FEC Radios Z 20976, 25 Aug 48; C 65758, 27 Nov 48; CX 62830, 5 Aug 48; Z 31536, 30 Nov 48 (to PHILCOM)	PHILCOM
QTO-24	Transportation Service Budgetary Control of Occupation Force Requirements for Indigenous Services	Mo	R	15th	GHQ SCAP Ltr AG 400.12 (19 Oct 48)TO-C, subj: Transportation Service Budgetary Control of Occupation Force Rail and Water Requirements for Indigenous Services, 19 Oct 48	Eighth Army
QTO-25	Operating Cost and Utilization of Indigenous Harbor Boats	Qtr	U	30 days fol rept period	GHQ FEC Ltr AG 560 (23 Sep 47) TO-P, subj: Report of Operating Cost and Utilization of Indigenous Harbor Boats, Control Approval Symbol QTO-25, 8 Oct 48	Eighth Army FEAF Hq & Sv Gp
QTO-31	Transportation Service, Army Fund Control Report	Mo	R	15th of fol mo	GHQ FEC Radio CX 66237, 22 Dec 48	Eighth Army USAFIK PHILCOM MARBO RYCOM
QTO-32	WeeklyStatus of Ammo Program - MARBO Area	Weekly ending Sat	S	Fol Tues	GHQ FEC Rads CX 66571, 24 Dec 48 CX 69530, 26 Apr 49	MARBO

EXTERNAL RECURRING REPORTS, GHQ

1	2	3	4	5	6	7 (Transportation)
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QTO-35	Space Available Personnel Lift	As req	R	24 hrs after departure of vessel	GHQ FEC Radios CX 67581, 4 Feb 49; ZX 41045, 23 Feb 49	Eighth Army USAFIK PHILCOM MARBO RYCOM
QTO-37	Requirements for Movement of Personnel Intra-Theater	Mo	R	15th	GHQ FEC Rad ZX 41218, 25 Feb 49	Eighth Army PHILCOM MARBO RYCOM
QTO-42	Navy Logistical Floating Equipment	Mo	R	15th	Ltr, GHQ FEC AG 560 (6 May 49) TO-P, subj: Navy Logistical Floating Equipment, 19 May 49	COMNAVFE
QTO-44	Status of Transportation Corps Operated Motor Vehicles	Mo	U	10th of fol mo	Ltr GHQ FEC AG 451 (2 Jun 49)TO-O, subj: Report, "Status of Transportation Corps Operated Motor Vehicles", 2 Jun 49	Eighth Army MARBO RYCOM Hq & Sv Gp
	DEPARTMENT OF THE ARMY REPORTS					
CSGSP-29 (R 2)	Space Requirements for Overseas Movement of Personnel	Mo	R	18th	DA Memo 290-130-1, 9 Jan 48; DA Rad 34321, 20 Oct 48; GHQ FEC Ltr AG 510 (4 Nov 48)GA, subj: Surface Requirements Report, Reports Control Symbol CSGSP-29 (R 2), 4 Nov 48	Eighth Army USAFIK PHILCOM MARBO RYCOM FEAF
TC-1	Harbor Boat Data Sheet	When Boat is Rec'd	U	As req	AR 55-510, C6, 17 Jul 46, par 25, as amended by DA Cir 49, 1947, Sec I	Home Port of Vessel

EXTERNAL RECURRING REPORTS, GHQ

1	2	3	4	5	6	Transportation 7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
TC-2	Report of Operating Cost and Utilization of Harbor Boats	Qtr	U	As req	AR 55-510, C6, 17 Jul 46, par 24 GHQ FEC Ltr AG 400.12 (23 Sep 47) TO-0, subj: Procedure for Determining Requirements of Occupation Forces in Japan for Small Watercraft, 23 Sep 47	Eighth Army USAFIK PHILCOM MARBO RYCOM FEAF Hq & Sv Gp
TC-3	Final Cost Report of Vessel Repairs	As req	U	As req	WD Memo 55-305-2, 15 Jul 46, par 2; AR 55-505, 27 Oct 47 and C1, 29 Jul 48, par 9	Home Port of Vessel
TC-4	Army Transport Voyage Report	As req	U	As req	WD Memo 55-305-2, 15 Jul 46, par 1	Home Port of Vessel
TC-5	Army Transport Data Sheet	As req	U	As req	WD Memo 55-305-1, 2 Jul 46	Home Port of Vessel
TC-7	Railway Equipment Report	SA & As req	U	As req	WD Memo 55-675-1, 13 Jan 47	Eighth Army
TC-12	Report of Boiler Condition	As req	U	As req	AR 55-505, 27 Oct 47, par 7	Eighth Army PHILCOM MARBO RYCOM
TC-20 (R 2)	Ship Activity Report	As req	U	As req	Dept of Army Special Regulations 55-305-10, 30 Dec 48; GHQ FEC Radios ZX 36715, 17 Jan 49; ZX 39809, 11 Feb 49; DA Rad WCL 35565, 10 Jan 49	Eighth Army USAFIK PHILCOM MARBO
TC-24	Inspection Report of Boiler or Pressure Vessels	Ann	U	As req	AR 850-300, 5 Aug 44; AR 55-505, 27 Oct 47, par 8	Using Agencies

EXTERNAL RECURRING REPORTS, GHQ

1	2	3	4	5	6	Transportation 7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
TC-25	Small Craft Crew Report	Mo	U	Varies	Marine Personnel Regulations (MPRTC) 3.2, C24, 21 Mar 47, par 32.7G	Eighth Army USAFIK PHILCOM MARBO RYCOM FEAF Hq & Sv Gp
TC-26 (R 1)	Report of Painting and Condition of Bottom	As req	U	As req	AR 55-505, 27 Oct 47, par 5; Dept of Army Cir 54, 1947, Sec II	Using Agencies
TC-29	Report of Marine Casualties	As req	U	As req	AR 55-500, Secs II & IV, 3 Jul 43, C1, pars 3 & 4, 4 Sep 44 as amended byWD Cir 123, Sec I, 1947	Master, Senior Survivor or Responsible Officer
TC-43	Passenger List	As req	U	As req	AR 55-385, 31 Dec 42 and C2, 9 May 44; TM 38-412, 22 Jul 46; Ltr AGPA-UP 220.3 (3 Jun 48)CSGPA, 11 Oct 48, par 3 (e)	Eighth Army USAFIK PHILCOM MARBO RYCOM

EXTERNAL RECURRING REPORTS, GHQ

Troop Information & Education

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QTIE-03	AEP Evaluation of Civilian Instructors	S -Ann	U	1 Apr 1 Oct	Sec VI, FEC Cir 3, 24 Jan 49	Eighth Army USAFIK PHILCOM MARBO RYCOM FEAF
QTIE-04 (R 3)	Armed Forces Radio Service Weekly Report	Wk	U	3rd Mon fol rept period	GHQ FEC Ltr AG 000.77 (13 Apr 49) TIE, subj: Revised Armed Forces Radio Service, Weekly Report QTIE -04 (R 3), 13 Apr 49, Secs III & IV, FEC Cir 3, 24 Jan 49	Eighth Army USAFIK PHILCOM MARBO RYCOM FEAF
QTIE-05 (R 1)	Budget Control Report	Mo	U	15th	GHQ FEC Ltr AG 121 (19 Jul 48) TI&E, subj: Budget Control Report, 19 Jul 48; Sec VI, FEC Cir 3, 24 Jan 49	Eighth Army USAFIK PHILCOM MARBO RYCOM FEAF
QTIE-06 (R 1)	Monthly Education Report	Mo	U	25th of fol mo	GHQ FEC Ltr AG 352 (23 Jul 48) TIE, subj: Monthly Education Report (Reports Control Symbol QTIE-06 (R1)), 23 Jul 48;SEC VI, FEC Cir 3, 24 Jan 49	Eighth Army USAFIK PHILCOM MARBO RYCOM FEAF Hq & Sv Gp
QTIE-08	Quarterly Stock Status Report	Qtr	U	15 Jan 15 Apr 15 Jul 15 Oct	Sec VI, FEC Cir 3, 24 Jan 49	Major Commands having TIE Supply Depots
QTIE-13	Monthly Report, USAFI Regional Testing Centers	Mo	U	10th of fol mo	GHQ FEC Ltr AG 352 (2 Dec 48)TIE, subj: Monthly Report, USAFI Regional Testing Centers (Reports Control Symbol QTIE-13), 2 Dec 48, Sec VI, FEC Cir 3, 24 Jan 49	Eighth Army USAFIK PHILCOM MARBO RYCOM FEAF Hq & Sv Gp JUSMAG

EXTERNAL RECURRING REPORTS, GHQ

Natural Resources

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QNR-05 (R 1)	Quarterly Spot-Check on Status of Supplies for Japanese Fishing and Landings of Marine Products	Qtr	U	Last day of mo succeeding qtr	GHQ SCAP Ltr AG 825.91 (22 Aug 47)NR/FI, 26 Feb 49	Eighth Army
QNR-15	Crop Collection Reports	Every 10 days	U	2nd day fol end of pd	GHQ SCAP Ltr AG 403 (5 Mar 47) NR/A, 22 Dec 48	Eighth Army

EXTERNAL RECURRING REPORTS, GHQ

Comptroller

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QCOM-06	Returned Captured Installations	Mo	R	5th	Ltr AG 602 (14 Jan 47)OGA, subj: Report of Military Installations Released to the Imperial Japanese Government, 14 Jan 47	Eighth Army
QCOM-10	Cost of War Crimes Trials	Mo	U	20th of mo fol rept pd	GHQ SCAP Ltr AG 121.6 (18 Oct 47) OGA, subj: Cost of War Crimes Trials, 18 Oct 47	Eighth Army
QCOM-17	Diversion of United States Military Stocks to the Civilian Economy	Mo	U	20th	GHQ SCAP Ltr AG 091.31 (6 Mar 48) OGA, subj: Accounting Control Guide for Sales to Japanese Government of Items from United States Army Sources and Reporting Thereof, 6 Mar 48 to Eighth Army GHQ FEC Ltr AG 400 (8 Mar 48)OGA subj: Diversion of United States Military Stocks to the Civilian Economy, 8 Mar 48 to USAFIK and RYCOM; GHQ SCAP Ltr AG 400 (28 Dec 48)OGA, subj: Diversions to Japanese Economy of British Commonwealth Occupation Force Military Stocks, 28 Dec 48 to Eighth Army	Eighth Army USAFIK RYCOM

EXTERNAL RECURRING REPORTS, GHQ

Comptroller

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QCOM-18 (R 1)	Transportation Costs Incident to the Occupation of Japan, Korea and the Ryukyus	Qtr	U	10th of 2nd mo fol qtr	GHQ Ltrs AG 121.6 (16 Mar 48)OGA, subj: Transportation Costs Chargeable to the Occupation, 16 Mar 48 (to PHILRYCOM); AG 121.6 (30 Apr 48)OGA, same subj, 30 Apr 48 (to MARBO); AG 121.6 (7 Jun 49)COM, subj: Transportation Costs Incident to the Occupation of Japan, Korea and the Ryukyus, Reports Control Symbol QCOM-18 (R 1), 7 Jun 49	PHILCOM MARBO
QCOM-21	Occupation Cost Report	Qtr	U	10th of 2nd mo fol qtr	GHQ FEC Ltr AG 121.6 (4 Dec 48)CE, subj: Occupation Cost Report, 2 Feb 49	Eighth Army USAFIK RYCOM
	DEPARTMENT OF THE ARMY REPORTS					
CSACB-21	Occupation Cost Accounting Procedure for Occupied Areas	Qtr	S	60 days fol qtr	Dept of Army Special Regulations 35-890-1, 4 Jan 49	Eighth Army USAFIK PHILCOM MARBO RYCOM COMNAVFE

GENERAL HEADQUARTERS
SUPREME COMMANDER FOR THE ALLIED POWERS
AND
FAR EAST COMMAND
APO 500

AG 319.1 (5 Jul 49)COM

5 July 1949

SUBJECT: Reports Control Procedures

TO: Commanding General, Eighth Army, APO 343
Commanding General, Philippines Command, APO 707
Commanding General, Marianas-Bonins Command, APO 246
Commanding General, Ryukyus Command, APO 331
Commander, United States Naval Forces, Far East, Navy No. 1165
Commanding General, Far East Air Forces, APO 925
Commanding General, Headquarters and Service Group, General Headquarters, Far East Command, APO 500

1. References:

a. Army Regulations 305-15, 25 August 1947.

b. Far East Command Circular 101, 17 October 1947.

c. Letter, General Headquarters, Supreme Commander for the Allied Powers and Far East Command, file AG 319.1 (15 Jan 49)GA, subject: Reports Control Procedures, 15 January 1949.

d. Letter, General Headquarters, Supreme Commander for the Allied Powers and Far East Command, file AG 319.1 (15 Feb 49)GA, subject: Reports Control Procedures, 15 February 1949.

e. Letter, General Headquarters, Supreme Commander for the Allied Powers and Far East Command, file AG 319.1 (15 Mar 49)GA, subject: Reports Control Procedures, 15 March 1949.

f. Letter, General Headquarters, Supreme Commander for the Allied Powers and Far East Command, file AG 319.1 (15 May 49)GA, subject: Reports Control Procedures, 15 May 1949.

g. Letter, General Headquarters, Supreme Commander for the Allied Powers and Far East Command, file AG 319.1 (15 Jun 49)COM, subject: Reports Control Procedures, 15 June 1949

2. Attached hereto are changes to List of External Recurring Reports, General Headquarters, Supreme Commander for the Allied Powers and Far East Command, 15 January 1949 and a consolidated summary of actions affecting reports which have occurred since the last published changes. These changes announce the reports control actions for the month of June 1949. The numbered pages, by Staff Sections, should be substituted for the corresponding numbered pages of the 15 January 1949 list in order that your copy may be current. It is suggested that each month's summary be retained intact for future reference.

3. Preparing agencies will submit reports only when such reports have been assigned approved titles and reports control symbols, or the reports are specifically exempt from control procedures under the provisions of para-

By command
[illegible]

Ltr, General Headquarters, Supreme Commander for the Allied Powers and Far East Command, AG 313.1 (5 Jul 49)COM, subject: Reports Control Procedures, 5 July 1949

graph 4, Army Regulations 305-15. Reports being rendered without approved titles and reports control symbols and all errors noted in this publication should be brought to the attention of the Reports Control Division, Office of Comptroller, General Headquarters, Supreme Commander for the Allied Powers and Far East Command.

BY COMMAND OF GENERAL MacARTHUR:

R. M. Levy

R. M. LEVY
Colonel, AGD
Adjutant General

2 Incls
1. 65 pages
2. Summary

Copies furnished:
Statistical Division
Office of the Army Comptroller, Office, Chief of Staff, Hq, Dept of the Army
All Staff Sections GHQ
SCAP & FEC

CHANGES NO. 5

CONSOLIDATED SUMMARY OF CHANGES

These changes announce the reports control actions for the period 1 June to 30 June 1949 which affected the 15 January 1949 List of External Recurring Reports. The attached numbered pages by Staff Sections should be substituted for the corresponding numbered pages in the 15 January 1949 List of External Recurring Reports in order to make it current as of 30 June 1949. The following summary of changes are not to be substituted for previous summaries. Each month's consolidation of changes, which make up the summary, should be retained, intact, for future reference.

Pursuant to GHQ FEC Radio CX 50873, 18 June 1949, USAFIK has been eliminated as a preparing agency for the following GHQ and Dept. of Army reports. Directives for these reports applying and addressed only to USAFIK have also been eliminated.

Page		
19	QGA-03 (R 1)	Monthly Civilian Personnel Progress Report
20	QGA-59	Quarterly Educational Report - American Dependent Schools
21	AG-95	Quarterly Fund Justification - Education of Dependents Program
21	CSACS-65	Civilian Personnel Report of Strength and Obligations for Personal Services by Appropriation
21	CSACS-70	Fair Employment Progress Report
21	CSCAD-3 (R 1)	Strength Report of Personnel Engaged in Civil Affairs and Military Government
22	CSGPA-89 (R 1)	Character Guidance Council Report
22	SACPD-48	Quarterly Estimate of Oversea Civilian Personnel Requirements
22	WDCSO-15	Monthly Report of War Department Civilian Personnel Outside Continental United States
22	WDOCP-37	Report to U. S. Civil Service Commission of Liquidation of Competitive Area
23	QGB-01	Monthly Status Report, Linguist Personnel
23	QGB-02	Report of Military Linguists
23	QGB-04	Monthly Strength and Personnel Procurement and Loss Report of CIC Detachments
24	CSGPO-15	Report of International Incidents
24	CSHIS-1 (R 1)	Historical Program Progress and Personnel Report
24	WDSHD-2	Histories of Organizations
25	QGC-04	Weekly Operations Report
25	QGC-09	Summary of Combat Effectiveness (Ground Forces)
26	QGC-16	Report of Disaster
27	QGD-08 (R 2)	Periodic Bulk Petroleum Stock Report
27	QGD-09 (R 1)	Bulk Petroleum Products Dispatch
28	QGD-42	Packaged Petroleum Monthly Shipment Request
30	ANPB-1003	Quarterly Petroleum Tankage Report
31	CSGSP-109 (R 1)	Forecast of Return of Excess Military Property from Overseas
31	NME-1005	Bulk Petroleum Products Slate
31a	NME-1006	Packaged Petroleum Products Slate
31a	WDGSP-46	Property Disposition in Overseas Commands (Other than Real Property)
31a	WDGSP-134	Monthly Report of Petroleum Issues
32	QAG-07 (R 1)	Personnel Arrival Reports (Air & Water)
32	QAG-09	Inspection of Army Post Office
32	QAG-10	Monthly Report of Money Order Business
32	QAG-11	Semi-Monthly Report of Volume of Mail Received and Dispatched
32	QAG-15	Change in Status of Courier Transfer Officers and Courier Stations
32	QAG-16	Reports of Lost or Stolen Money Orders or Blank Forms
33	QAG-17	Delay in Receipt of Second Class Matter
33	QAG-23	SSN Recapitulation for Manning Level and Authorized Strength

CHANGES NO. 5

CONSOLIDATED SUMMARY OF CHANGES, Cont'd.

Page		
33	QAG-28	Weekly Progress Report, Regular Warrant Officer Integration
34	QAG-35	Weekly Roster of USMA Applications Forwarded to The Adjutant General
34	QSAB-13	Occupation Strength
34	AF-SC-A74	Monthly Army Aircraft Inventory, Status and Flying Time Report
35	AF-SC-P28A	Four Month Forecast Roster Report of USAF Officers Scheduled for Return to the United States for Reassignment
35	AG-21 (R 1)	Annual Records Disposition Report
36	AG-54 (R 1)	Recruiting Progress Report
39	CSGPA-140	Register of Linguists
39	CSGPA-161	Report of Composite Score Distribution, Career Guidance Program
39	CSGPA-163	Advance Estimate of Enlisted Personnel Returning to the ZI for Reassignment
39	CSGPA-184	Officers Returning Without Orders to Zone of Interior for Reassignment
39a	PO-1006	Penalty Matter
39a	PO-1007	Annual Inventory of All Penalty Matter on Hand
39a	WDGAS-4	Semi-Annual Report of Registered Documents or Devices
39b	WDGPA-31	Report of Officers Returning to ZI for Reassignment
40	QCH-01	Roster of Chaplains
40	QCH-02	Authorized Positions
40	QCH-04	Religious Funds - Monthly Statements of Operations and Net Working Capital
40	CH-2	Monthly Report of Chaplains
41	WDOCP-38	Report to US Civil Service Commission of a Reduction in Force
42	QCE-03 (R 2)	Engineer Unit Technical Report
42	QCE-04 (R 2)	Monthly Report on Engineer Officers
42	QCE-21	Engineer Base Depot Stock Tonnage Report
43	ENG-7 (R 1)	Fire Report
43	ENG-11 (R 1)	Report of Insect and Rodent Control Activities
46	QFD-10	Report of Amounts of Nonappropriated Funds on Deposit in Banks
47	CSACF-19 (R 1)	Disbursing Officers' List of Civilian Payroll Certifying Officers by Installations
47	FIN-1	Report of Actual Cost of Care and Handling Surplus Personal and/or Real Property
47	FIN-12	Monthly Report of Invoices
48	FIN-20 (R 2)	Monthly Report of Operations
48	FIN-24	Report of Uncollected Inter-Departmental Accounts
48	FIN-27	Report of Foreign Currencies
48	FIN-29 (R 1)	Special Monthly Report of Disbursements by Oversea Disbursing Officers
48	FIN-30	Quarterly Report of Cash on Hand
49	FIN-31	Estimate of Foreign Currency Requirements
49	FIN-32	Reconciliation of Expenditures
49	WDSBU-7 (R 1)	Part B-Report on Status of Allotments (Consolidated)
50	WDSIG-3	Statement of the Money Accountability
51	QJA-01 (R 2)	Monthly Report of Courts-Martial Trial or the Result of Trial
51	JAG-2	Annual Report of Staff Judge Advocate
51	JAG-3	Weekly Report of Trial Judge Advocate
51	JAG-5	Monthly Report of Foreign Claims
51	JAG-6	Monthly Report of Cases
52	JAG-7	Report of Legal Assistance Officer
53	QMD-16	Medical Treatments and Hospitalization for DAC and DAFC in Occupied Areas
53	QMD-18	Report of Patients Evacuated to the Zone of Interior

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54	MED-3	Monthly Sanitary Report
54	MED-11	Statistical Health Report
55	MED-15 (R 1)	Monthly Hospital Fund Report
56	MED-35	Essential Technical Medical Data Report
56	MED-38	Telegraphic Statistical Health Report
59	QOR-01	Ordnance Technical Report
59	QOR-09	Ammunition Status of Stocks Report
59	QOR-13	Monthly Base Automotive Status of Stocks Report
61	QPM-01 (R 1)	Provost Marshal's Report
61	QPM-05	Report of United States Prisoners
61	QPM-09	Injury Check Sheet
63	QQM-10	Report of Fixed Laundries & Dry Cleaning Plants
63	QQM-14	Report on Army Garrison Bakeries
63	QMG-2	Report of Laundry and Dry Cleaning Operations
64	QMG-59	Installation Food Service Report
64	QMG-69	Report of Oversea Perishable Subsistence Losses
66	QSC-04	Progress Reports on Signal Corps Development Projects
66	QSC-06 (R 1)	Monthly Report of Traffic Operations
66	QSC-07	Distribution List, JANAP
66	QSC-08	Requirements of Photographic Expendables
67	CSGAS-3	Encrypted Traffic Volume Report
68	QSS-01 (R 1)	Quarterly Stock Status Report
68	QSS-05	Weekly Financial Statement
68	QSS-06	Station Notification
68	QSS-11	Trust Fund Detailed Receipt and Distribution Statement
68	QSS-12 (R 2)	Monthly Statement of Receipts, Disbursements and Net Working Capital
69	QSS-13 (R 1)	Special Welfare Funds-Monthly Statement of Operations and Net Working Capital
69	QSS-27	Consolidated Monthly Financial Statement of Headquarters Funds
69a	SS-35	Quarterly Report of Army Recreational Service Activities
70	QTO-02 (R 1)	Status of Vessels under 1,000 Tons and Floating Equipment
70	QTO-05 (R 1)	Daily Port Operations Report
70	QTO-08 (R 3)	Theater Tonnage Projections
70	QTO-14	Transportation Corps Depot Summary
71	QTO-15	Civilian Marine Personnel Strength Report
71	QTO-31	Transportation Service, Army Fund Control Report
72	QTO-35	Space Available Personnel Lift
72	CSGSP-29 (R 2)	Space Requirements for Overseas Movement of Personnel
73	TC-2	Report of Operating Cost and Utilization of Harbor Boats
73	TC-20 (R 2)	Ship Activity Report
73a	TC-25	Small Craft Crew Report
73a	TC-43	Passenger List
74	QTIE-03	AEP Evaluation of Civilian Instructors
74	QTIE-04 (R 3)	Armed Forces Radio Service Weekly Report
74	QTIE-05 (R 1)	Budget Control Report
74	QTIE-06 (R 1)	Monthly Education Report
74	QTIE-13	Monthly Report, USAFI Regional Testing Centers
75	CSTIE-9	Army-Air Force Education Program - Education Center Quarterly Report
81a	FIN-34	Reconciliation of Civilian Supply Quantitative Records
81a	SAOUS-12	Monthly Report of Arrival of Civilian Aid Supplies
87	QCOM-21	Occupation Cost Report
87	CSACB-21	Occupation Cost Accounting Procedure for Occupied Areas
	NEW REPORTS	(GHQ)
41	QCP-01	Weekly Vacancy Report
	NEW REPORTS	(DEPARTMENT OF THE ARMY)
39	CSGPA-172	Army Department Strength by Category of Enlistment or Services

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CONSOLIDATED SUMMARY OF CHANGES, Cont'd.

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	CANCELLED REPORTS	(GHQ)
19	QGA-37	Personnel Desiring Early Movement of Dependents to Far East Command upon Assignment after Departure from Korea Cancelled by: GHQ FEC Radio CX 50873, 18 June 1949
20	QGA-38	Personnel for Reassignment Cancelled by: GHQ FEC Radio CX 50873, 18 June 1949
29	QGD-62	Report of Overtime Employment Cancelled by: Report period expired.
29	QGD-65	Status of Unfilled Requisitions for South Korean Security Force Items Cancelled by: GHQ FEC Radio CX 50873, 18 June 1949
34	QAG-30	Advance Estimate of Officers and Enlisted Men from USAFIK for Reassignment in FEC Cancelled by: GHQ FEC Radio CX 50873, 18 June 1949
34	QSAB-12	Accounting for Air Arrivals and Departures Cancelled by: GHQ FEC Radio ZX 12797, 8 June 1949
42	QCE-11	Construction Progress Report-Korea Cancelled by: GHQ FEC Radio CX 50873, 18 June 1949
42	QCE-12	Construction Summary Report-Korea Cancelled by: GHQ FEC Radio CX 50873, 18 June 1949
80	QESS-04	Coal Unloaded at Pusan, Ex-Japanese Sources Cancelled by: GHQ FEC Radio CX 50873, 18 June 1949
	CANCELLED REPORTS	(DEPARTMENT OF THE ARMY)
22a	WDSMB-4	Quarterly Estimates of Civilian Personnel Requirements in Territories & Possessions of the U. S. Cancelled by: Sec V, DA Cir 30, 1949
38	CSCSO-17 (R 1)	Report of Changes in Strength and Organization Cancelled by: DA Ltr AGAM-PM 461 (16 Nov 48)CSACS, 29 Nov 48
	CHANGES IN REPORTS CONTROL SYMBOLS	(GHQ REPORTS)
30	From: QGD-66	Quarterly Expenditures of Yen Credits for Line Item (X) on Forecast #4
	To : QGD-66 (R 1)	Report on Status of Allotment of Yen Credit
	CHANGES IN REPORTS CONTROL SYMBOLS	(DEPT. OF THE ARMY REPORTS)
38	From: CSCSO-53	Monthly Strength Balance Control
	To : CSACS-53	Same title
61	From: AG-8 (R 1)	Roster and Changes in Status of General Prisoners
	To : AG-8 (R 2)	Summary of Changes in Status of General Prisoners Confined in Guardhouses, General Hospitals, and Oversea Installations

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CONSOLIDATED SUMMARY OF CHANGES, Cont'd.

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	CHANGES IN TITLE	(GHQ REPORTS)
30	QGD-66 (R 1) (Formerly: QGD-66)	From: Quarterly Expenditures of Yen Credits for Line Item (X) on Forecast #4
		To : Report on Status of Allotment of Yen Credit
	CHANGES IN TITLE	(DEPARTMENT OF THE ARMY REPORTS)
61	AG-8 (R 2) (Formerly: AG-8 (R 1))	From: Roster and Changes in Status of General Prisoners
		To : Summary of Changes in Status of General Prisoners Confined in Guardhouses, General Hospitals, and Oversea Installations
	CHANGES IN FREQUENCY	(GHQ REPORTS)
30	QGD-66 (R 1) (Formerly: QGD-66)	Report on Status of Allotment of Yen Credit (Formerly: Quarterly Expenditures of Yen Credits for Line Item (X) on Forecast #4)
		From: Quarterly
		To : Monthly
	CHANGES IN DUE DATE	(GHQ REPORTS)
30	QGD-66 (R 1) (Formerly: QGD-66)	Report on Status of Allotment of Yen Credit (Formerly: Quarterly Expenditures of Yen Credits for Line Item (X) on Forecast #4)
		From: 30 days following quarter
		To : 30 days following end of month
	CHANGES IN DUE DATE	(DEPARTMENT OF THE ARMY REPORTS)
38	CSACS-53 (Formerly: CSCSO-53)	Monthly Strength Balance Control
		From: 11th Work Day
		To : 11th Work Day plus 3 calendar days
38	CSGPA-100 (R 3)	Officer Roster for Reassignment Planning
		From: 16th Work Day
		To : 18th Work Day
39b	WDGPA-47	Morning Report Transmittals
		From: Monthly
		To : 1st
	CHANGES IN REQUIRING DIRECTIVE	(GHQ REPORTS)
30	QGD-66 (R 1) (Formerly: QGD-66)	Report on Status of Allotment of Yen Credit (Formerly: Quarterly Expenditures of Yen Credits for Line Item (X) on Forecast #4) Now reads as follows: GHQ SCAP Ltr AG 400.12 (13 Jun 49)GD, subj: Control of Occupation Force Requirements for Indigenous Services, Supplies and Materials in JFY 1949, 13 Jun 49

CONSOLIDATED SUMMARY OF CHANGES, Cont'd.

Page	CHANGES IN REQUIRING DIRECTIVE	(GHQ REPORTS, Cont'd.)
71	QTO-20	Weekly Cargo Booked and Shipped Now reads as follows: GHQ FEC Radios CX 62830, 5 Aug 48; Z 31536, 30 Nov 48
86	QCOM-17	Diversion of United States Military Stocks to the Civilian Economy Now reads as follows: GHQ SCAP Ltr AG 091.31 (6 Mar 48)OGA, subj: Accounting Control Guide for Sales to Japanese Government of Items from United States Army Sources and Reporting Thereof, 6 Mar 48; GHQ SCAP Ltr AG 400 (28 Dec 48)OGA, subj: Diversions to Japanese Economy of British Commonwealth Occupation Force Military Stocks, 28 Dec 48

	CHANGES IN REQUIRING DIRECTIVE	(DEPARTMENT OF THE ARMY REPORTS)
31	CSGSP-105 (R 1)	Oversea Command Forecast of Requirements Now reads as follows: DA Memo 700-10-18, 11 Mar 48, C2, 15 Jun 48 & C3, 16 Aug 48; DA Memo 700-5-22, 27 Sep 48; GHQ FEC Radios ZX 45411, 15 Apr 48; CX 63472, 1 Sep 48; DA Rad WCL 43557, 11 Feb 49
31	CSGSP-109 (R 1)	Forecast of Return of Excess Military Property from Overseas Now reads as follows: DA Memo 700-50-22, 17 Mar 48 and C1, 13 Aug 48; GHQ FEC Radio ZX 45055, 12 Apr 48; DA Rad WCL 43557, 11 Feb 49
31a	WDGSP-52	Report of Materiel Consumed Now reads as follows: WD Ltr AGAO-S 400 (27 Feb 47) D-M, 13 Mar 47; ZX 42021, 9 Apr 47; ZX 42875, 14 Apr 47; CX 63120, 19 Aug 48 (to RYCOM only); WCL 43557, 11 Feb 49
34	AF-SC-P6	Status Cards for Department of Air Force Enlisted Personnel on Duty with Department of Army Now reads as follows: DA SR 330-10-1, 1 Feb 49, Chap 10, Sec V
35	AG-21 (R 1)	Annual Records Disposition Report Now reads as follows: SR 345-920-1, 15 Mar 49; GHQ FEC Ltr AG 313.6 (8 Jun 48)AG-OX, subj: Annual Records Disposition Report, 8 Jun 48; Check Sheet AG 313.6, same subj, 8 Jun 48 to all Staff Sections GHQ, SCAP and FEC; FEC Cir 29, 21 Aug 48
35	AG-24	Distribution of Composite Scores of Processed OCS Applicants Now reads as follows: Cir 136, 1948, Sec III, par 16d (5); Ltr AGAO-R 352 (23 Jun 48), 23 Jun 48, as amended by Ltr AGAO-R (30 Nov 48), 9 Dec 48; WCLs 33852, 22 Jun 48; and 34485, 24 Jun 48; 36559, 1 Jul 48 and 42969, 26 Jul 48
35	AG-39	Organization Master Cards Now reads as follows: DA SR 330-10-1, 1 Feb 49 chap 6
36	AG-40	Morning Report Locator Cards Now reads as follows: DA SR 330-10-1, 1 Feb 49, chap 5

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CONSOLIDATED SUMMARY OF CHANGES, Cont'd.

Page	CHANGES IN REQUIRING DIRECTIVE (DEPT. OF THE ARMY REPORTS, Cont'd.)	
36	AG-41 (R 1)	Status Cards for Accessions and Losses to the Strength of the Army Now reads as follows: DA SR 330-10-1, 1 Feb 49, Chap 10, Sec III
36	AG-53	Monthly Personnel Rosters Now reads as follows: DA SR 330-10-1, 1 Feb 49, Chap 7, Sec I
36	AG-54 (R 1)	Recruiting Progress Report Now reads as follows: WD Memo 600-750-6, 20 Dec 46 (as amended by WCL 31174, 2 Jul 47, and Ltr AGSP 342.06 (7 May 48), 7 May 48); DA Memos 600-750-33, 29 Jun 48, 600-750-34, 30 Jun 48, 600-750-11, 14 Jul 48, and C2, 23 Nov 48; WCL 34922, 2 Mar 48; WCLs 37521, 7 Jul 48, 38793, 9 Jul 48; Ltr AGAM-PM 342 (15 Jul 48), 15 Jul 48, par 7a(1)(d); Memos 600-750-35, 15 Sep 48 and 600-750-24, 14 Oct 48; WCL 27523, 22 Sep 48; WCL 20455, 5 Nov 48, as amended by WCL 20772, 8 Nov 48; SR 615-130-5, 8 Dec 48; FEC Cir 20, 27 May 48
36	AG-77	Status Cards for All Officer Personnel Now reads as follows: DA SR 330-10-1, 1 Feb 49, Chap 10, Sec IV
37	CSACS-6 (R 3)	Strength by Component, Sex and Grade Now reads as follows: DA SR 330-10-1, 1 Feb 49, Chap 8, Sec IV
37	CSACS-11 (R 2)	Weekly Strength of the Army Now reads as follows: DA Memo 345-50-13, 18 Oct 48; DA SR 330-10-1, Chap 17, 1 Feb 49; W 89224, 27 May 49
37	CSACS-13 (R 1)	Strength in Troop Program Sequence by Organization and Type of Personnel Now reads as follows: DA SR 330-10-1, 1 Feb 49, Chap 8, Sec VI
37	CSACS-14 (R 1)	Strength in Troop Program Sequence by Type of Personnel Now reads as follows: DA SR 330-10-1, 1 Feb 49, Chap 8, Sec V
37	CSACS-25 (R 1)	Strength by Branch and Grade Now reads as follows: DA SR 330-10-1, 1 Feb 49, Chap 8, Sec II
37	CSACS-26 (R 1)	Strength by Base and Type of Personnel Now reads as follows: DA SR 330-10-1, 1 Feb 49, Chap 8, Sec III
38	CSACS-53 (Formerly: CSCSO-53)	Monthly Strength Balance Control Now reads as follows: DA SR 330-10-1, 1 Feb 49, Chap 4
38	CSGPA-35	Personnel Survey of the Army Cards Now reads as follows: DA SR 330-10-1, 1 Feb 49, Chap 14

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CONSOLIDATED SUMMARY OF CHANGES, Cont'd.

Page	CHANGES IN REQUIRING DIRECTIVE	(DEPT. OF THE ARMY REPORTS, Cont'd.)
38	CSGPA-45 (R 1)	Inventory and Projection of Army Command Strength Now reads as follows: DA Memo 345-50-8, 25 Aug 48; DA Rad WCL 31873, 24 Dec 48; DA SR 330-10-1, 1 Feb 49, Chap 17; WX 87861, 29 Apr 49
38	CSGPA-98 (R 1)	Personnel Receiving Additional Pay Now reads as follows: DA Memo 345-50-9, 28 Jul 48; DA SR 330-10-1, 1 Feb 49, Chap 17
38	CSGPA-108	Quarterly AWOL Statistical Report Now reads as follows: DA SR 330-10-1, 1 Feb 49, Chap 9
38	CSGPA-110 (R 1)	Roster of Retired Army Personnel by Grade, Type of Personnel, and Amount of Retired Pay Now reads as follows: DA Special Regulations 345-50-60, 10 Jan 49; WCL 43320, 10 Feb 49
39	CSGPA-140	Register of Linguists Now reads as follows: DA Cir 204, 1948 as amended by Cir 302, 1948, Sec I & Cir 364, 1948, Sec IV; DA Cir 401, 1948, Sec III; GHQ FEC Rad ZX 20874, 25 Aug 48
39b	WDGPA-31	Report of Officers Returning to ZI for Reassignment Now reads as follows: WCLs 48817, 31 Jan 47 and 35107, 3 Mar 48, 39742, 22 Mar 48; FEC Cir 22, 1948; WCL 20249, 8 Mar 49; FEC Rad ZX 42777, 10 Mar 49
39b	WDGPA-47	Morning Report Transmittals Now reads as follows: AR 345-400, 18 Apr 47, Sec I, par 6A; WD Memo 345-400-1, 17 Jul 47
41	TREAS-1006	Return of Income Tax Withheld on Wages Now reads as follows: Sec 2702 (a) of Int Rev Code; Sec 404.601 Bu Int Rev Reg 115, Sep 43; CPR P14.4, 22 Jun 48, par 1d
41	TREAS-1007	Reconciliation of Quarterly Returns of Income Tax Withheld on Wages (Form W-1) with Income Tax Withholding Receipts (Form W-2a) (TREAS Form W-3) Now reads as follows: Sec 2702 (a) of Int Rev Code; Sec 404.601 Bu Int Rev Reg 115, Sep 43; CPR P14.4, 2 Jun 48, par 2a
43	ENG-7 (R 1)	Fire Report Now reads as follows: AR 210-10, C4, 9 Nov 48; TM 5-600, Nov 45, par 1.73 (as amended by Cir 351, 5 Nov 48, Sec III); GHQ FEC Cir 54, 1948
44	ENG-14 (R 1)	Part B-Boiler Water Treatment Log Now reads as follows: TM 5-600, Nov 45, par 1.72 Part D-Sewage Operating Log Now reads as follows: TM 5-600, Nov 45, par 1.72 Part E-Repairs & Utilities Monthly Report of Individual Projects Now reads as follows: TM 5-600, Nov 45, par 1.64 Part F-Water Operating Log Now reads as follows: TM 5-600, Nov 45, par 1.72

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Page	CHANGES IN REQUIRING DIRECTIVE	(DEPT. OF THE ARMY REPORTS, Cont'd.)
50	CSOIG-5	Quarterly Report of Inspector General Activities Now reads as follows: AR 20-10, 22 Apr 48, par 22; Dept of Army Special Regulations 20-45-1, 15 Mar 49
54	MED-11	Statistical Health Report Now reads as follows: AR 40-1080, 28 Aug 45, Sec II & C1, 8 Feb 46; FEC Cir 64, 3 Jun 47; GHQ FEC Rad ZX 14444, 22 Jun 49 Part 2-Consolidated Base, Camp, Station and Division Reports Now reads as follows: AR 40-1080, 28 Aug 45, Sec II & C1, 8 Feb 46; FEC Cir 64, 3 Jun 47; GHQ FEC Rad ZX 14444, 22 Jun 49
55	MED-18	Report of Sick and Wounded Now reads as follows: AR 40-1025, 12 Dec 44, pars 95-110 and C2, 14 Jan 46, FEC Cir 64, 3 Jun 47; DA Special Regulations 40-1025-1, AFR 160-13, 1 Apr 49; GHQ FEC Rads ZX 14444, 22 Jun 49; ZX 14916, 27 Jun 49
56	MED-38	Telegraphic Statistical Health Report Now reads as follows: AR 40-1080, 28 Aug 45, par 10b, FEC Cir 64, 3 Jun 47; GHQ FEC Rads ZX 10246, 16 May 49; ZX 14444, 22 Jun 49
57	MED-45	Report of Treatment Furnished Pay Patients: 2. Personnel of Other Federal Agencies Authorized Medical Care at Public Expense: Part A: Hospitalization Furnished Now reads as follows: Par 2, DA Cir 176 (AFL 160-160), 1948; as amended by Cir 386 (AFL 160-160A), 1948; FEC Cir 16, 1949; FEC Rad 13612, 15 Jun 49
60	ORD-3	Report of Malfunctions and Accidents (During Training) Now reads as follows: AR 750-10, 22 Jan 44, Sec VII, and C6, 14 Nov 47, and C7, 10 Dec 48
61	AG-8 (R 2) (Formerly: AG-8 (R 1))	Summary of Changes in Status of General Prisoners Confined in Guardhouses, General Hospitals, and Oversea Installations (Formerly: Roster and Changes in Status of General Prisoners) Now reads as follows: DA Special Regulations 600-335-10, 27 Apr 49
62	BUDGET-1002	Transcript of Operator's Report of Motor Vehicle Accident Now reads as follows: DA Special Regulations 385-10-42, 13 May 49
62	BUDGET-1003	Supervisor's Report of Accident Now reads as follows: DA Special Regulations 385-10-41, 13 May 49
62	CSGPA-114	Letter Report of Fatal Injuries Now reads as follows: DA Special Regulations 385-10-41, 385-10-42, 385-10-43, 13 May 49
62	CSGPA-115	Summary of Accident Experience Now reads as follows: Ltr AGAM-PM 200.5 (16 Jul 48) CSGPA, 29 Jul 48

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Page	CHANGES IN REQUIRING DIRECTIVE	(DEPT. OF THE ARMY REPORTS, Cont'd.)
62	CSGPA-147	Report of U. S. Army Aircraft Flying Accident Now reads as follows: Special Regulations 385-10-43, 13 May 49
64	WDCSO-28	Strength Reports for Rations Now reads as follows: WD Memo 345-50-1, 24 Jan 47 (as amended by WCL 26981, 3 Oct 47); Memo 700-5-19, 16 Jul 48; WCL 24650, 23 Jan 48; WAR 81403, 17 Dec 48; WARX 85769, 17 Mar 49
73a	TC-43	Passenger List Now reads as follows: AR 55-385, 31 Dec 42 and C2, 9 May 44; TM 38-412, 22 Jul 46, Ltr AGPA-UP 220.3 (3 Jul 48)CSGPA, 11 Oct 48, par 3 (e); Ltr AGPA-UP 220.3 (2 Feb 49), 2 Feb 49
81	CSCAD-11	Financial Statements - Export-Import Program Now reads as follows: WARX 96361, 21 Feb 48, as amended by C 58948 (CM IN 430), 2 Mar 48, and WAR 98109, 23 Mar 48; WARX 86170, 25 Mar 49
	CHANGES IN PREPARING AGENCY	(GHQ REPORTS)
30	QGD-66 (R 1) (Formerly: QGD-66)	Report on Status of Allotment of Yen Credit (Formerly: Quarterly Expenditures of Yen Credits for Line Item (X) on Forecast #4) From: Eighth Army To : Eighth Army, COMNAVFE, FEAF, Hq & Sv Gp
86	QCOM-17	Diversion of United States Military Stocks to the Civilian Economy From: Eighth Army, USAFIK, RYCOM To : Eighth Army
	CHANGES IN PREPARING AGENCY	(DEPARTMENT OF THE ARMY REPORTS)
39a	PO-1006	Penalty Matter From: Eighth Army, USAFIK, PHILCOM, MARBO, RYCOM To : Eighth Army, PHILCOM, MARBO, RYCOM, FEAF, Hq & Sv Gp
39a	PO-1007	Annual Inventory of All Penalty Matter on Hand From: Eighth Army, USAFIK, PHILCOM, MARBO, RYCOM To : Eighth Army, PHILCOM, MARBO, RYCOM, FEAF, Hq & Sv Gp
39b	WDGPA-31	Report of Officers Returning to ZI for Reassignment From: Eighth Army, USAFIK, PHILCOM, MARBO To : Eighth Army, PHILCOM, MARBO, RYCOM, Hq & Sv Gp, ASA, Pacific, JUSMAG, PHIL

EXTERNAL RECURRING REPORTS, GHQ

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1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QGA-03 (R 1)	Monthly Civilian Personnel Progress Report	Mo	U	10th	GHQ FEC Cir 31, 4 Sep 48; GHQ FEC Ltr AG 230 (25 Jan 49)GA, subj: Personnel Evaluation Report, 25 Jan 49	Eighth Army MARBO PHILCOM RYCOM
QGA-10	Dependents Residing in Tokyo Area Returning to Zone of Interior During Month of _____	Mo	U	25th of 4th prec mo	GHQ FEC Ltr AG 510 (2 Apr 47)GA, subj: Return of Dependents Residing in Tokyo Area to the Zone of Interior, 2 Apr 47	AG, Hq Comdt, CPS, PIO, GHQ, FEC; Eighth Army FEAF AACS ATC
QGA-16	Strength Reports: a. Distribution of Grades by Area b. Strength by Station c. Forecast of Gains & Losses by Area	Mo	R	25th	GHQ FEC Ltr AG 320.2 (21 May 47) GA, subj: Strength Reports (Reports Control Symbol QGA-16), 21 May 47; 1st Ind AG 230 (19 Jul 48)GA, 26 Jul 48 to Messageform Hq FEAF, STAT-Comp, FWO/mf, 19 Jul 48, subj: Extension of Due Date, RCS QGA-16	FEAF
QGA-20	Report on Special Services Hotels	Bi-Mo	U	1st & 15th	GHQ FEC Ltr AG 620 (23 Jul 47)GA, subj: Report on Special Services Hotels, 23 Jul 47	Eighth Army
QGA-21	Monthly Report on Foreign Nationals	Mo	U	10th	GHQ SCAP Ltr AG 230 (13 Aug 47) GA, subj: Administration of Foreign Nationals, 13 Aug 47	Eighth Army FEAF COMNAVFE Hq & Sv Gp
QGA-47	Weekly Report of Permanent Dependent Housing Vacancies in Tokyo Area	Wk	U	1200 Thurs	GHQ FEC Ltr AG 620 (23 Oct 48)GA, subj: Weekly Report of Permanent Dependent Housing Vacancies, Tokyo Area, Reports Control Symbol QGA-47, 23 Oct 48	Hq & Sv Gp

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1 REPORTS CONTROL SYMBOLS	2 TITLE OF REPORT	3 FREQ.	4 CL'N.	5 DUE DATE	6 REQUIRING DIRECTIVE	7 PREPARING AGENCY
QGA-49	RYCOM Military Government Monthly Comparative Statement	Mo	U	10th	GHQ FEC Ltr AG 320.2 (30 Oct 48) GA, subj: RYCOM Military Government Monthly Comparative Statement, Reports Control Symbol QGA-49, 30 Oct 48	RYCOM
QGA-59	Quarterly Educational Report - American Dependent Schools	Qtr	U	10 Feb 10 May 10 Aug 10 Nov	GHQ FEC Cir 18, 11 Mar 49	Eighth Army MARBO PHILCOM FEAF RYCOM Hq & Sv Gp COMNAVFE
QGA-60	Service Information Requests - VA Manila Branch	Wk	U	Fol Mon	GHQ FEC Ltr AG 080 (14 Mar 49)GA, subj: Furnishing Information to Veterans Administration, Manila Branch, 14 Mar 49	PHILCOM
QGA-64	Monthly Forecast of Command Strength	Mo	R	5th	GHQ FEC Ltr AG 320.2 (8 Jun 49) GA, subj: Report of Monthly Forecast of Command Strength, Reports Control Symbol QGA-64, 8 Jun 49	Eighth Army PHILCOM MARBO RYCOM
	DEPARTMENT OF THE ARMY REPORTS					
AG-95	Quarterly Fund Justification - Education of Dependents Program	Qtr	U	45 days prior to qtr	DA Cir 95, 1948, par 7	Eighth Army MARBO PHILCOM FEAF RYCOM Hq & Sv Gp

EXTERNAL RECURRING REPORTS, GHQ

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
CSACS-65	Civilian Personnel Report of Strength and Obligations forPersonal Services by Appropriation	Mo	U	20th	DA Memo 620-10-7, 6 Oct 48; GHQ FEC Ltr AG 230 (29 Oct 48)GA, subj: Civilian Personnel Report of Strength and Obligations for Personal Services by Appropriation (Reports Control Symbol CSACS-65), 29 Oct 48	CPS, GHQ MARBO RYCOM Eighth Army PHILCOM
CSACS-70	Fair Employment Progress Report	Mo	U	10th of fol mo	Dept of Army Rad WCL 27400, 3 Apr 49; GHQ FEC Rad ZX 46244, 9 Apr 49	Eighth Army PHILCOM MARBO RYCOM
CSCAD-3 (R 1)	Strength Report of Personnel Engaged in Civil Affairs and Military Government	Qtr	U	20th of mo fol rept pd	Dept of Army Memo No. 345-50-17, 2 Dec 47	CPS, GHQ Eighth Army PHILCOM RYCOM
CSGPA-89 (R 1)	Character Guidance Council Report	Mo	U	15th of fol mo	Memo 600-900-1, 7 Oct 48; GHQ FEC Ltr AG 334 (8 Oct 48)GA, subj: Appointment of Character Guidance Councils, 8 Oct 48	Eighth Army PHILCOM RYCOM Hq & Sv Gp MARBO FEAF
CSGPA-155	Forecast of Delay in Oversea Movement of Families	Mo	U	10th	Dept of Army Rad WCL 46420, 6 Aug 48	G-1, GHQ
SACPD-48	Quarterly Estimate of Oversea Civilian Personnel Requirements	Qtr	U	1 Mar 1 Jun 1 Sep 1 Dec	Memo 620-10-6, 16 Aug 48	Eighth Army PHILCOM RYCOM MARBO

EXTERNAL RECURRING REPORTS, GHQ

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1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
WDCSO-15	Monthly Report of War Department Civilian Personnel Outside Continental United States (WD AGO Form R-5488)	Mo	U	10th	WD Memo 620-10-3, 14 Feb 47; Rad WCL 23350, 6 Jun 47; FEC Cir 31, 4 Sep 48; WCL 35757, 5 Mar 48; WCL 29661, 30 Sep 48; WCL 44346, 8 Apr 48	CPS, GHQ Eighth Army PHILCOM MARBO RYCOM
WDOBA-3 (R 1)	Report on Meritorious Civilian Service Awards and Certificate of Appreciation	Qtr	U	1 Jan 1 Apr 1 Jul 1 Oct	PL 600, Sec 14, 79th Cong; WD Memo 620-65-1, 21 Aug 47	G-1, GHQ
WDOCP-37	Report to U. S. Civil Service Commission of Liquidation of Competitive Area	As req	U	As req	USCSC Federal Personnel Manual, pg R3-43; CPP Manual 61, pg 50; CPR 61, C4, 18 Sep 47; Par 5-5; GHQ FEC Cir 51, 4 Dec 48	Civilian PO of Eighth Army, PHILCOM, MARBO RYCOM, Hq & Sv Gp