

GHQ/SCAP Records (RG 331, National Archives and Records Service)

Description of contents

- (1) Box no. 2910
- (2) Folder title/number: (34)
380.01: Safeguarding Military Information

(3) Date: July 1950 - Nov. 1950

(4) Subject:

Classification	Type of record
9032.2	e

- (5) Item description and comment:
 - i) Kinki
 - ii) Includes Contents List

(6) Reproduction: * Yes No

(7) Film no. Sheet no.

(Compiled by National Diet Library)

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GENERAL HEADQUARTERS
SUPREME COMMANDER FOR THE ALLIED POWERS
Civil Affairs Section
APO 500

(Date)

CERTIFICATE

This is to certify that the following-named individual has been cleared *(under the provisions of SR 380-160-1) (under Department of the Army policy) for access to classified material and information as indicated below:

_____ (Full Name)	_____ (Military rank or civilian grade)
_____ (Civilian job title, if any)	_____ (Army serial number or social security number)
_____ (Birthplace)	_____ (Date of birth)
_____ (Date of completion of investigation)	_____ (Type of investigation conducted)
_____ (Agency or command which conducted investigation)	_____ (Location of investigative file)
_____ (Date clearance granted)	_____ (Highest classification to which access is authorized)

*Strike out inapplicable phrase.

W. P. SHEPARD
Maj Gen, 011908
Chief

DISTRIBUTION:

- 1 - 201 File
- 1 - G-2, DA
- 1 - LG 201 File
- 1 - G-2, GHQ FEC
- 1 - CAS File

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HEADQUARTERS CAMP OSAKA
APO 15

311.5 (Adj)

24 November 1950

SUBJECT: Safeguarding Military Information

TO: See Distribution

Attached for your information and guidance is Check List for Safeguarding Military Information.

BY ORDER OF COLONEL NIST:

1 Incl
Check List for Safe-
guarding Mil Info.

C.R. Smith
C. R. SMITH
Major, AGC
Adjutant

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"A"

6

HEADQUARTERS CAMP OSAKA
APO 15

CHECK LIST

for

SAFEGUARDING MILITARY INFORMATION

(Reference: AR 380-5, 1949, with C-1, 1950, unless otherwise noted)

1. Have personnel concerned read AR 380-5, 15 November 1949, with C-1, dated 14 July 1950? Yes _____ No _____
2. Are personnel concerned familiar with Circular Number 1, Headquarters Japan Logistical Command, 1950? Yes _____ No _____
3. Are Letters of transmittal graded at least as high as any of its inclosures? (Par 13a) Yes _____ No _____
4. Are documents stamped not typed, with the appropriate classification on the top and bottom of the page or cover? (Par 14a) Yes _____ No _____
5. Is TOP SECRET, SECRET and CONFIDENTIAL matter properly stored? (Par 19a & b) Yes _____ No _____
6. Are daily inspections made to insure that all classified material is properly stored and that all locking devices are secure? (Par 9f)
Yes _____ No _____
7. Are combinations and padlocks used to lock containers holding matter classified TOP SECRET, SECRET or CONFIDENTIAL changed at intervals not exceeding six (6) months duration and at the earliest practicable time following the:
 - a. Relief, transfer, or discharge of any person having knowledge of the combination. Yes _____ No _____
 - b. Compromise or subjection to compromise of the contents of the container through loss or possible compromise of the combination? (Par 19g) Yes _____ No _____
8. Are Certificates of Destruction properly prepared and filed? (Par 21a) (DA AGO Forms 546 is available for this purpose) Yes _____ No _____
9. Are plans made for the emergency destruction or safe removal of all classified matter should civil disturbance disaster, or enemy action require such action? (Par 21c) Yes _____ No _____
10. Are personnel properly cleared to handle documents classified TOP SECRET, SECRET or CONFIDENTIAL? (Circular Number 1, Headquarters Japan Logistical Command, 1950) Yes _____ No _____

Inc #1

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file

GENERAL HEADQUARTERS
SUPREME COMMANDER FOR THE ALLIED POWERS
Civil Affairs Section
APO 500

312.1 (12 Sep 50)CAS-A

15 SEP 1950

SUBJECT: Security Clearance

2501

TO: Chief
Kinki Civil Affairs Region
APO 15

The following named personnel of your headquarters have been granted security clearance as indicated.

<u>Name</u>	<u>Type of Clearance</u>
<u>Military</u>	
Col John U. Ayotte	Top Secret
Maj Sterlin C. Moore	Top Secret
<u>Civilian</u>	
Moses Burg	Secret
Joe C. Goldsby	Secret
Gerald A. Huestis	Secret
Lorenzo D. Langley	Secret
Emilie B. Putnam	Secret
R. Foster Scott	Secret

FOR THE CHIEF, CIVIL AFFAIRS SECTION:

J. A. O'Brien
 J. A. O'BRIEN
 CWO USA
 Adm. Off
 C.A.

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**GENERAL HEADQUARTERS
SUPREME COMMANDER FOR THE ALLIED POWERS
Civil Affairs Section
APO 500**

312.1 (12 Sep 50)CAS-A

15 SEP 1950

SUBJECT: Security Clearance

**TO: Chief
Kinki Civil Affairs Region
APO 15**

The following named personnel of your headquarters have been granted security clearance as indicated.

<u>Name</u>	<u>Type of Clearance</u>
<u>Military</u>	
Col John U. Ayotte	Top Secret
Maj Sterlin G. Moore	Top Secret
<u>Civilian</u>	
Moses Burg	Secret
Joe C. Goldsby	Secret
Gerald A. Huestis	Secret
Lorenzo D. Langley	Secret
Emilie B. Putnam	Secret
R. Foster Scott	Secret

FOR THE CHIEF, CIVIL AFFAIRS SECTION:

ORD
 J. A. O'BRIEN
 CWO USA
 Adm - C A Off

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312.1
SUBJ: "Military Security"
(dtd 15 Aug 50)

1st Ind

Suspense
Date: 31 Aug 50

Hq, Kinki Civil Affairs Region, APO 25-1, 30 August 1950

TO: Chief, Civil Affairs Section, GHQ, SCAP, APO 500

Incls

S. C. M.

70 Incls w/d

Added 21 Incls:

Incls 1-10 Clearance Certificates
(in quintuplicate) for Mil Pers.

Incls 11-21 Clearance Certificates
(in quadruplicate) for Civ Pers.

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4

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CHIEF	3
D/C	28
C/C	10
TRANS	
MESS	
MOTOR POOL	
FILE	4

HEADQUARTERS
HEADQUARTERS AND SERVICE GROUP
GENERAL HEADQUARTERS, FAR EAST COMMAND
APO 500

HC 380.01 (16 Aug 50)GPGC

15 August 1950

SUBJECT: Military Security

TO: Section Chiefs, and Unit Commanders, Headquarters and
Service Group, General Headquarters, Far East Command, APO 500

1. References.

a. Department of the Army SR 380-160-1, dated 17 July 1950, subject, "Military Security",

b. Letter, General Headquarters, Far East Command, dated 10 August 1950, subject, "Military Security", (File: AG 380.01(7 Aug 50)GB).

2. In accordance with references cited above, which authorize subordinate major commanders to delegate authority to clear personnel to handle classified material in the "Secret" and "Confidential" categories, authority to clear personnel of this command for access to classified material of a "Secret" and "Confidential" nature is hereby delegated to the following named officer only:

COLONEL NEAL C. JOHNSON, 05023, GSC, Chief of Staff.

BY COMMAND OF MAJOR GENERAL WEIBLE:

M. F. Moyes
M. F. MOYES
Colonel AGD
Adjutant General.

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HEADQUARTERS AND SERVICE GROUP
GENERAL HEADQUARTERS, FAR EAST COMMAND
APO 500

CHIEF	
INFORMATION COPY	2
C/C	
TRANS	
MESS	
REPORT POOL	
FILE	4

14 JUN 1951

HC 111 (GPCOM-B)

SUBJECT: Accounting for Expenses Incident to United States Operations in Korea

m. Perry 3

TO:

1. The following policy has been announced by General Headquarters, Far East Command:

a. The Japanese Government will continue to support the occupation along the general policy lines as reflected in the TOW account.

b. All expenses incident to shipments to Korea, whether items of direct aid to Korea or in support of United States operations, will be borne by the United States.

c. All extraordinary expenses, over and above normal occupation costs and as a result of our operations in Korea, will be borne by the United States.

d. Such United States' costs, will be financed outside the TOW account wherever practicable in order that the TOW account will not be overobligated.

2. It is necessary that all staff sections and units engaged in activities in support of the Korean operation establish and maintain adequate records reflecting all expenses incurred therewith.

3. The following instructions are applicable to recording and reporting of all expenditures properly chargeable to US appropriated funds.

a. Indigenous labor employed in support of the Korean operation:

(1) Permanent indigenous personnel employed on a full time basis will be recorded for the gross monthly salary earned by the employee.

(2) Permanent indigenous personnel employed on a part time basis will be recorded as follows:

(a) Where the employee worked one or more full days, the gross monthly salary exclusive of overtime will be divided by the number of regularly scheduled work days during the month to determine the daily wage. This daily wage will then be multiplied by the number of days worked incident to the Korean operation to determine the amount to be recorded.

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Ltr, Hq, Hq & Svc Gp, HC 111 (GFCOM-B), subject, "Accounting for Expenses Incident to United States Operations in Korea", 11 July 1950 (Cont'd)

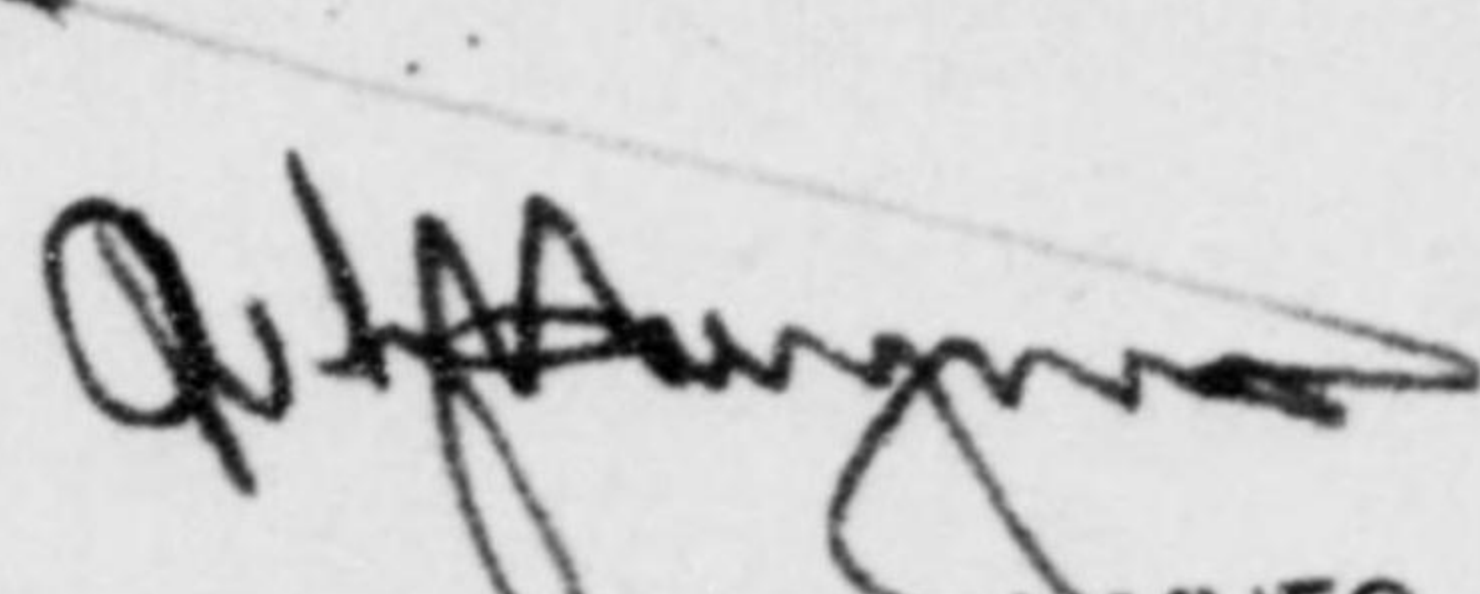
3. a. (2) (b) Where the employee worked for a portion of a day not included in overtime hours, the daily wage as computed above will be divided by the number of working hours in the day to determine the hourly wage. This hourly wage will then be multiplied by the number of hours worked incident to the Korean operation to determine the amount to be recorded.
- (3) For indigenous personnel working overtime the basic monthly wage, exclusive of allowances and overtime, will be divided by 160 for clerical personnel and 176 for skilled workers and common laborers to determine the basic hourly wage. This basic hourly wage will then be multiplied by 1.5 for each overtime hour worked to determine the cost of overtime to be recorded.
- (4) For temporary or daily laborers the gross salary earned by these employees will be recorded.

b. Where TOW procured stocks have already been or are used, immediate action will be taken to obtain replacements in kind and to insure that the procuring agency is advised as to purpose of replacements so that same may be procured with U.S. appropriated funds wherever possible.

c. A monthly report of labor and services expended in support of the Korean operation will be submitted to Commanding General, Headquarters and Service Group, Attention: Comptroller, not later than thirty (30) days after the end of the month during which incurred. The attached form (Inclosure 1) will be used in submitting this report. The first report required by this directive will be for the monthly period ending 30 June 1950 and will be due at this headquarters not later than 30 July 1950. Negative reports are not desired.

4. Where doubt exists as to the line of demarcation between an occupation requirement or a military operational requirement in support of the Korean campaign, the decision will be that the action be supported with U.S. appropriated funds.

FOR THE COMMANDING GENERAL:


A. L. HAYNES
CWO, US Army
Asst Adj Gen

1 Incl
Report of Expenditures Form

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STAFF SECTION OR UNIT

DATE

SUBJECT: Report of Expenditures Incident to the Korean Operation

TO: Commanding General, Headquarters and Service Group, General
Headquarters, Far East Command APO 500
Attention: Comptroller

The following report of expenditures incident to the Korean Operation
for the month of _____ 1950 is submitted:

<u>APPROPRIATION</u>	<u>PROJECT</u>	<u>OBJECT</u>	<u>AMOUNT</u>
TOTAL			

I certify that supplies and/or services covered by this report have
been received by the US from the Japanese Government and were used in the
operations for the support of the Republic of Korea.

SIGNATURE OF UNIT C.O. OR SECTION CHIEF.

HC Form No. 102 (11 Jul 50)

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GENERAL HEADQUARTERS
FAR EAST COMMAND
APO 500

*Kenji
CAI*

CHIEF	7
D/C	2
TRANS	
MESS	
MOTOR POOL	
FILE	

10 July 1950

AG 380.01 (10 Jul 50) GB

SUBJECT: Security of Military Information

TO: *** **
Commanding General, Headquarters and Service Group,
General Headquarters, Far East Command, APO 500
*** **

*but only 12
all sections
have copies
and chief
and D/C
informed*

1. At this time, when operational forces of the United States are engaged in this theater in an effort to protect a friendly nation against communist invasion and to reestablish peace, it must be obvious to all American military and civilian personnel, as well as all other persons in Japan, that dissemination of rumors or information which might have a bearing upon the military operations is detrimental to the security of the United States, the United Nations and all nations in the Far East, as well as the safety of American and Korean personnel.

2. All persons, military and civilian, connected with the occupation in Japan are warned against spreading of rumors or discussion of information with regard to military operations, plans, personnel or equipment which may come to their knowledge officially or otherwise. This warning applies both to oral discussion and written communications.

3. Commanding officers of all units and commands within the Far East Command are directed to familiarize all military and civilian personnel under their jurisdiction with the provisions of AR 380-5.

4. All military and civilian personnel are hereby directed to report to their commanding officers any instances of violation of this directive. Commanding officers will investigate the circumstances, and take appropriate disciplinary action.

BY COMMAND OF GENERAL MacARTHUR:

/s/ K. B. Bush
/t/ K. B. BUSH
Brigadier General, USA,
Adjutant General

HC 380.01 (GPAG)

1st Ind

HQ, HEADQUARTERS AND SERVICE GROUP, GHQ, FEC, APO 500, 12 July 1950

TO: Chiefs of Staff Sections and Unit Commanders, Headquarters and Service Group, GHQ, FEC, APO 500

For strict compliance with the provisions of this letter and instructions to all personnel under your command.

BY COMMAND OF MAJOR GENERAL WEIBLE:

Leonard S. Carroll
LEONARD S. CARROLL
Lt Colonel AGD
Adjutant General

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GENERAL HEADQUARTERS
 FAR EAST COMMAND
 APO 500

CHIEF	
D/C	
C/C	✓
TRANS	
MESS	
MOTOR POOL	
FILE	✓

AG 380.01 (10 Jul 50) GB

10 July 1950

SUBJECT: Security of Military Information

- TO:
- Commanding General, Eighth Army, APO 343
 - Commanding General, Marianas-Bonins Command, APO 246
 - Commanding General, Ryukyus Command, APO 331
 - Commanding General, Headquarters and Service Group, General Headquarters, Far East Command, APO 500
 - Commander, United States Naval Forces, Far East, Navy No. 1165
 - Commanding General, Far East Air Forces, APO 925
 - Commanding General, Philippines Command, (Air Force), APO 74
 - Commanding General, United States Army Forces in Korea, APO 301
 - Chief, Joint United States Military Advisory Group to the Republic of the Philippines, APO 900
 - Military Governor of the Ryukyus Islands, APO 719

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BY COMMAND OF GENERAL MacARTHUR:

/s/ K. B. BUSH
 K. B. BUSH
 Brigadier General, USA,
 Adjutant General.