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NAVY DEPARTMENT
BUREAU OF NAVIGATION

WASHINGTON, D C

Nav-0

27 April 1925.

BUREAU OF NAVIGATION NEWS BULLETIN NO. 62.

The Bureau requests that this Bulletin be given free circulation among officers and that items of interest be published to the Enlisted Personnel. This bulletin is NOT confidential and may be destroyed at the discretion of the Commanding Officer. Constructive suggestions for improvement will be appreciated.

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CORPS DEVICES - RADIO ELECTRICIANS AND ELECTRICIANS. A change in designation of radio and electrical gunner to radio electrician and electrician necessitated a slight change in the uniform. A globe has been adopted as the Corps device for chief electricians and electricians; a jagged spark for chief radio electricians and radio electricians. These devices may be obtained at the Officers' Uniform shop.

COMMENTS ON PERSONNEL. Commanding Officers are requested to bring to the attention of all officers the "Comment by the Chief of Bureau of Navigation on Personnel" found on pages 12-14 of the Report of Engineering Performances, 1923-1924".

DISCHARGE FORMS. The new honorable discharge form N.Nav.6 was placed in use on 1 April 1925. The following new discharge forms are now being distributed to the service:

N.Nav.62	Ordinary Discharge
N.Nav.62-A.....	Special Order Discharge
N.Nav.62-B.....	Underage Discharge
N.Nav.62-C.....	Inaptitude Discharge
N.Nav.63	Dishonorable Discharge
N.Nav.63-A.....	Bad Conduct Discharge
N.Nav.63-B.....	Undesirable Discharge

These forms have been brought up to date and the term "honorable conditions" has been printed on the face where appropriate. All No.62 discharges are on white paper and all No. 63 are on yellow paper.

CONFIRMATION OF ORDERS REQUESTED IN WRITING. The following is quoted from an endorsement on a recent court-martial record:

"It is observed that the officer acting under the Commanding Officer as Commissary Officer of the vessel, did not confirm, in writing, orders given by him over the telephone. Confirmation in writing is required by Article 1552 (5) of Manual of the Supply Corps. If these instructions had been observed, it is possible that the necessity for this court-martial would not have arisen."

RADIO MATERIAL SCHOOL, BELLEVUE, D.C. - PROFICIENCY OF A GRADUATE FROM.

The following is quoted from a report received from the Commanding Officer of the U.S.S. RICHMOND regarding the proficiency of a graduate of the Radio Material School, Bellevue, D.C.

"Since reporting aboard this vessel has shown marked ability in radio material together with a knowledge of theory not usually encountered. He has been of great assistance in getting into smooth working order, the new duplex installation of the RICHMOND which received its first test under cruising conditions a few days after his arrival. Among other things, he has constructed a heterodyne frequency meter and a high frequency receiver, the latter not being able to be supplied by the Bureau of Engineering; both of which have helped to make the light cruiser high frequency circuit a success. In all of this he has used his own initiative, resulting in increased efficiency, and based on hints gathered at the Material School."

"If other graduates of the school are showing such ability, it can be said that the school is a marked success and of great value to the service."

ADVANCEMENTS IN RATING. The following is quoted from the reply recently made by the Bureau to a request that a certain vessel be allowed to advance men in excess of complement:

"The complement or personnel allowance of any vessel is presumed to represent the requirements of that vessel in men of certain qualifications. To permit the advancement of men to ratings higher than those included on such complements is, in effect, to return to a system that did not take into account the existence or non-existence of vacancies on board the vessel to which a man was attached when he was advanced in rating."

"While the sum of all approved complements in any rating is the requirement of the Navy in that rating, the Bureau no longer feels it would be justified in advancing a man to a rating not called for by the complement of the vessel to which he is attached simply because the Navy as a whole may at the moment be short in that rating. It was necessary during the unsettled period following demobilization for all vessels to train men for advancement regardless of their complements for the benefit of the service at large where acute shortages existed in many petty officer ratings. As soon as that condition was remedied and the number of petty officers in service began to approach the service requirements, the Bureau abandoned the eligibility list system of promotion for enlisted men other than chief petty officers. At that time there were names on the lists in the Bureau that had been accepted under the old scheme and in those ratings it was necessary to provide for the advancement of those men before giving authority to individual commanding officers to advance to those ratings. The number of ratings in this category has now been considerably reduced."

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HYDROGRAPHIC NEWS. Aerial assistance in the mapping of portions of the coast of Cuba, the Isle of Pines and adjacent islands by the Hydrographic Office will be given this spring by Lieutenant John H. Hykes from the Naval Air Station, Pensacola, with a DT-2 plane from the Naval Air Station, Hampton Roads. Lieutenant Hykes left Hampton Roads in the plane to fly to Cuba on March 31st. He will base on the U.S.S. HANNIBAL, headquarters of the Hydrographic Office surveying party, during the work, which will take from four to six weeks. The plane will be used to map photographically the coast line of the area involved, which includes Cardenas Bay, on the northern coast of Cuba, the southern coast of the Isle of Pines, and islands to the north and northeast of the Isle of Pines. A total of 300 miles of coastline will be mapped by the plane.

REORGANIZATION OF THE hydrographic service on the Great Lakes has been put into effect making the office at Sault Sainte Marie, Michigan, headquarters for all activities on the Lakes, thereby bringing the entire service under one head for closer coordination and more intimate cooperation with other activities. This will result in improved service to the mariner.

The Hydrographer has returned from an inspection tour of the Branch Hydrographic Offices on the Great Lakes and the Branch Hydrographic Office, New York, N.Y.

The Hydrographic Office occupied a booth at the Washington Chamber of Commerce Industrial Exposition, in which were shown the work of the office and the procedure in Maritime Security and Chart Construction. It proved most interesting to visitors and elicited many compliments.

On March 23, the International Ice Observation and Ice Patrol began the season's work. The Coast Guard Cutters MODOC and TAMPA will continue this service, alternating in duty off the Grand Banks.

CHANGES IN BUREAU OF NAVIGATION MANUAL. Part D - Chapter 1 (continued)

- (n) Agreements to extend enlistments to be retained until effective, then forwarded with information necessary (see Joint Letter, Bunav. No. 62-MC of 14 March 1925).
- (o) Includes information as to procedure to extend when time has been lost due to misconduct.

Chapter 2.

- (a) Instructions regarding fingerprints and identification tags brought to agree with latest practice.
- (b) Detailed instructions as to actual preparation of identification tags no longer included in Manual as it is covered in Medicine and Surgery instructions and Manual.

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Chapter 3:

- (a) Instructions in regard to transportation, routing, fares, etc. have been brought up to date and amplified.

Chapter 4.

- (a) The subject matter of this chapter in present edition (Training) has been assigned a separate part of the new manual (Part F) and this will be covered later.

Chapter 5.

- (a) Abbreviations and precedence of ratings brought up to date.
(b) Assignment of ratings by pay grades has been included.
(c) Following Article (D-5104) is quoted in full:-

"(1) Before a man may be advanced in rating he must:-

- (a) Meet certain requirements as to length of service.
(b) Meet certain requirements as to marks in proficiency in rating and conduct.
(c) Pass satisfactorily a technical examination.
(d) Be recommended by his commanding officer, and
(e) The Bureau of Navigation must have authorized advancements to the rating in question, either
(1) by provisions of this Manual.
(2) by assignment of quotas to administrative commands.
(3) by order of commanding officer to fill vacancies, or
(4) from an eligible list maintained in the Bureau.

"(2) Current instructions from the Bureau will indicate the method of advancement for particular ratings." (See Bunav.Circ. Let.No. 26-25 of 11 April 1925).

- (d) Composition of examining boards revised.

(to be continued)"

MOTION PICTURES. The Bureau of Navigation has purchased the following named feature motion pictures and will distribute them to the service as soon as received from the producers:

<u>TITLE</u>	<u>STAR</u>
In High Gear	K. McDonald
On the Threshold	Gladys Hulette
Let Women Alone	O'Malley-Hawley
Back to Life	Patsy Ruth Mille

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<u>TITLE</u>	<u>STAR</u>
Head Winds	House Peters
Waking up the Town	Jack Pickford
Way of a Girl	M. Moore - E.Boardman
That Devil Quemado	Fred Thomson
The Burning Trail	William Desmond
Man and Maid	Lew Cody
Any Woman	Alice Terry
Eve's Secret	Betty Compson
Welcome Home	Lois Wilson
The Little French Girl	Mary Brian
Old Home Week	Thomas Meighan
The Shock Punch	Richard Dix
His Supreme Moment	Blanche Sweet
Chickie	Cody-MacKaill
The Necessary Evil	Vivian Dana
Fine Clothes	Stone-Rubens-Marmont
Soul Fire	Richard Barthelmess
The Fool	Edmund Lowe
Tides of Passion	Mae Marsh
The Verdict	Tellegen-Collier, Jr.
Wizard of Oz	Larry Semon
Beyond the Border	Harry Carey
Proud Flesh	O'Malley-Boardman

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Department Distribution:
I, II, III, IV, V, VI, VII, VIII, IX, X (a, b, c).