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**HANGCHOW CHRISTIAN COLLEGE**

**Minutes of the Annual Meeting of the Field Board of Control,  
May 1st, 1923.**

The annual meeting of the Board was convened in the guest room of Severance Hall at 8 p. m. by the retiring chairman, Rev. O. C. Crawford and was opened with prayer by Pastor Zia and J. M. Blain.

Present,—From the Centrol China Mission, Revs. O. C. Crawford (1925) and F. R. Millican (1924) and Mr. A. W. March (1923); From the Mid-China Mission, Revs. D. W. Richardson (1924) and J. M. Blain (1925) and Mr. J. M. Wilson (1924); from Hangchow Presbytery, Rev. M. K. Chow (1923); from Kashing Presbytery, Mr. S. K. Wang (1925); from Ning-zao Presbytery, Rev. T. H. Zia (1924); from Soochow Presbytery, Rev. K. T. Yü (1923); from the Alumni Association, Rev. James Yih (1925) and Mr. Baen E. Lee (1925); Ex-officio, Rev. E. L. Mattox, acting President.

Officers were elected as follows:

*Chairman*, K. T. Yü.

*Vice-Chairman*, D. W. Richardson.

*Chinese Secretary*, Baen E. Lee.

*English Secretary*, J. M. Blain.

The hours fixed for to-morrow's meetings were from eight to twelve.

A docket prepared by the Faculty was approved and the Chairman appointed standing committees, on audit, D. W. Richardson and S. K. Wang; on the minutes of the Faculty, F. R. Millican and James Yih; on resolutions O. C. Crawford, A. V. Wu, and J. M. Blain.

The annual report of the President was read in English by Dr. Mattox and after interpretation by him was approved.

Wednesday Morning, May 2nd.—The Board met at 8:15 all being present. The minutes in both Chinese and English were read and approved.

The recommendations of the Faculty were taken up, discussed and adopted as amended, (Nos. 1—11.):

1. That Mr. Paul C. C. Lu and Mr. R. S. Lautenschlager be elected full members of the Faculty.

2. That the fees be increased as follows from next September:

Tuition from	\$ 40 to \$ 60.
Board from	40 to 50.
Room and light no increase	10.
Total from	\$ 90 to \$120.

3. That in view of the increase of tuition all \$30 scholarships be increased to \$40, and all \$40 scholarships to \$50; that the sons of ministers pay \$60, that is be given a \$60 scholarship.

4. That Mr. Dan Blain be requested to take a year of special work in physical culture and come to the field by the fall of 1924.

5. That each of the two Missions add \$1000 per year to its grant for current expenses until the full sum of \$9000 from each is reached, in accordance with the plan as approved by both Missions.

6. That it be understood that the responsibility for the raising of the \$336,500 for equipment be shared equally by the two Missions.

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7. Moved by Mr. M. K. Chow and carried, That the Alumni Association of the College be requested to raise within five years the \$40,000 for the Library Building and Books.

8. That in accordance with the recommendation of the Advisory Council of the East China Colleges and Universities this College put into operation as soon as practicable a four year college course and a six year middle school course.

9. That each Mission add one teacher to the staff from the fall of 1923, making seven in all from each body and that in case of vacancy the salary be available for procuring substitutes, if necessary.

10. That the question of the Mid-China Mission procuring a successor to Dr. W. H. Stuart be referred to a committee consisting of Messrs Chow, Yih and Wilson, to report at this meeting.

11. That the budget for 1924-1925 be adopted:

**Receipts**

Students' fees, .....	\$18,000
The Missions, .....	12,000
Scholarships, .....	1,000
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	\$31,000

**Payments**

Administration, .....	\$ 4,000
Boarding Dep't, .....	11,000
Salaries, .....	9,000
Dep'ts of instruction, .....	3,000
Plant maintenance, .....	4,000
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	\$31,000

12. On motion Messrs Crawford, Mattox, Zia and Wilson were appointed a committee on the assignment and rent of residences.

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13. On motion the Executive Committee of the Board was elected as follows: Messrs Yit, Wang, Crawford, Blain and Yih.

14. The Constitution of the College and the Powers of the Trustees and Field Board were referred to the Executive Committee to report next year.

At 10:30 the entire Board attended the chapel exercises in the Tooker Memorial Chapel which were led by Mr. Zia.

15. After discussion the plans of the Construction Bureau as reported by Mr. Wilson were approved in general and the proposed contract with the Dollar Company for the agency for the sale of lumber was referred to the Executive Committee.

16. On motion Rev. A. V. Wu was elected Dean for another year and the Central China Mission was asked to continue his salary as their seventh member on the faculty.

17. Moved and carried, That the Mid-China Mission be requested to pay the salary of Mr. Paul C. C. Lu from August 1922 to March 31st 1923, which was advanced by the College; also that Mr. Lu be continued a regular representative of that Mission.

18. The question of Mr. Lu's travel account from the U. S. A. was referred to the Executive Committee.

Wednesday Afternoon. The Board met at 2:50. The minutes of the morning session in both Chinese and English were read and approved.

19. The committee on minutes reported, pointing out certain inconsistencies and discrepancies between the English and Chinese minutes, which the Faculty was instructed to correct.

20. The Auditing Committee reported as follows: Your committee has examined the Treasurer's books (current and capital accounts) and found them correctly and neatly kept. We have not certified the statement as to the cash on hand (\$5614.84). We recommend that this meeting of the Board appoint an auditing committee for the year, in order that the report may be ready at the time of next annual meeting of the Board. (See Appendix for financial statement). Approved.

The following were appointed an Auditing Committee for the current year, Messrs. Blain and Yih.

21. The special committee on vacancy caused by the resignation of Dr. W. H. Stuart reported, nominating Rev. D. W. Richardson as the Head of the Department of Religious Education in the College and requesting the Mid-China Mission to assign him to this work. Adopted by a rising vote.

22. The committee on the assignment and rent of residences reported and the report was adopted.

That the Chinese residences be assigned as follows: The western residence to Rev. Andrew V. Wu; the middle residence to Mr. S. D. Lee; the eastern residence to Mr. P. C. C. Lu and Mr. S. D. Dzu.

That the foreign residences be assigned as follows: The Southern Presbyterian residence to Mr. E. Evans, Jr.; the Paxton residence to Rev. C. P. Barkman; the Converse residence to a new professor or to be rented, if vacant.

23. On motion Mr. Baen Lee was appointed to see Mr. K. L. Kwang in regard to accepting the call to the college to teach commercial courses and report to the Executive Committee. In case Mr. Kwang declines the Committee is to take up the question.

24. Moved and carried, That the English Secretary write a letter to Dr. R. F. Fitch assuring him that as individual members of the Board of Control of the Hangchow Christian College we shall certainly remember him in prayer as he is engaged in the effort to secure the funds so much needed for the equipment of our institution.

The Board by a rising vote expressed its thanks to all on College Hill for their generous hospitality.

The Secretaries were instructed to print 300 copies of the minutes in English and Chinese.

The minutes of the afternoon session were read and approved. All the meetings were opened and closed with prayer.

Adjourned to meet next year at the call of the Chairman.

*J. Mercer Blain, Secretary.*

**Appendix**

**TREASURER'S REPORT**

**April, 1922 to March, 31, 1923**

		Receipts	
Cash Bal. For'd-	- - - -		\$ 1943.03
Donations	- - - -		342.45
C. C. M. Current	- - - -		5345.00
do Salaries	- - - -		1962.06
M. C. M. Current	- - - -		4300.00
do Salaries	- - - -		2400.00
do Scholarships	- - - -		946.12
do Equipment	- - - -		728.97
Fees, Tuition	- - - -	16571.00	
less uncollected	- - - -	629.00	15942.00
Fees, Examination	- - - -		309.70
do Room deposits	- - - -		920.34
do Lab. do	- - - -		80.00
do Library	- - - -		427.00
do Athletic	- - - -		854.00
C. C. M. Rent A/C	- - - -		337.42
Orchard	- - - -		245.90
Motor Boat	- - - -		16.31
Bookroom	- - - -		16.60
Bank Interest	- - - -		18.90
Misc. Deposits	- - - -		44.00
Building Fund (Bal. 1922)	- - - -		1569.05
			\$ 38748.85

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	Payments	
Administration	- - - -	\$ 1957.40
Board	- - - -	8888.33
Light & Heat	- - - -	673.65
Medical	- - - -	301.57
Religious Work	- - - -	197.15
Laboratories	- - - -	278.95
Athletic Assoc.	- - - -	774.29
Salaries, Chinese	- - - -	7700.00
do Foreign	- - - -	100.00
do Student	- - - -	183.00
do P. C. C. Lu	- - - -	1077.10
do C. C. M.	- - - -	1841.29
do M. C. M.	- - - -	2400.00
Student Uniforms	- - - -	50.23
Wages	- - - -	2145.92
Insurance & Taxes	- - - -	646.13
Materials	- - - -	457.92
Repairs & Main.	- - - -	976.76
Campus Improvement	- - - -	48.15
Furniture & Equip.	- - - -	319.59
M. C. M. Equip Fund	- - - -	1014.44
Building Fund	- - - -	198.49
Library	- - - -	695.57
A. C. C. U. C. Fund	- - - -	50.88
Loans	- - - -	157.20
Cash on Hand	- - - -	5614.84
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		\$ 38748.85